

AGENDA



INNER WEST COUNCIL

COUNCIL MEETING

TUESDAY 23 MAY 2017

6:30pm

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Minutes of Council Meeting held on Wednesday 26 April 2017**Meeting commenced at 6.32pm****Present:**

Richard Pearson	Administrator
Rik Hart	Interim General Manager
John Warburton	Deputy General Manager Community and Engagement
Michael Tzimoulas	Deputy General Manager Chief Financial and Administration Officer
Peter Gainsford	Deputy General Manager Assets and Environment
Pav Kuzmanovski	Group Manager Finance
Simon Manoski	Group Manager Strategic Planning
Wal Petschler	Group Manager Footpaths, Roads, Traffic and Stormwater
Tanya Whitmarsh	Group Manager Governance
Kendall Banfield	Manager WestConnex Unit
Gill Dawson	Manager Environment and Urban Planning
Marcus Rowan	Manager Planning Services
Mary Bailey	Parking Planner
Rad Miladinovic	Coordinator Governance and Administration (Minute Taker)

Public Speakers: see last page of these minutes.**1. Acknowledgement of Country by Chairperson**

"I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today, and their elders past and present."

2. Notice of Live Streaming of Council Meeting

The Administrator advised that the Council meeting was being streamed live on Council's website and members of the public must ensure their speech to the Council is respectful and use appropriate language.

3. Disclosures of Interests

The Administrator declared that he had no declarable interests in any matter listed on the business paper.

CONFIRMATION OF MINUTES

The Administrator determined that the Minutes of the Council Meeting held on Tuesday, 28 March 2017 be confirmed.

C0417 Item 1 MINUTES OF THE IAG MEETING HELD 6 APRIL 2017 AND MINUTES OF THE LRAC MEETING HELD 11 APRIL 2017

The Administrator determined that:

1. the Minutes of the IAG Meeting held on 06 April 2017 be noted; and
2. the Minutes of the LRAC Meeting held on 11 April 2017 be noted.

C0417 Item 2 WESTCONNEX UPDATE REPORT: PROCUREMENT FOR LOCAL AREA TRAFFIC IMPROVEMENT STRATEGY AND ASSESSMENT OF STAGE 3 (M4-M5 LINK) DESIGN PLANS; AND SUBMISSION ON PROPOSED MODIFICATION OF SECRETARY'S ENVIRONMENTAL ASSESSMENT REQUIREMENTS FOR STAGE 3

The Administrator determined that:

1. Council receives and notes this report;
2. pursuant to section 55(3)(i) of the Local Government Act 1993, the Council resolves that a satisfactory result would not be achieved by inviting tenders for the provision of the subject traffic modelling study due to the following extenuating circumstances:
 - a) the services to be performed are specialised, particularly due to the proprietary nature of the software to which the services relate;
 - b) a request for quote (RFQ) through Local Government Procurement did not identify any consultants capable of carrying out the scope of work;
 - c) there is insufficient time to conduct an open tender and still have the service performed to meet the timeframe to which council is working;
3. Council delegates authority to the Interim General Manager to enter into negotiations directly with Veitch Lister Consulting (VLC) and execute a contract for the provision of a traffic modelling study;
4. Council notes that staff will issue a RFQ to select a suitable consultant to undertake a peer review of the traffic modelling to be undertaken by VLC.
5. Council notes that staff have recently issued a RFQ to select a suitable consultant to undertake an assessment of the forthcoming WestConnex Stage 3 design plans;
6. Council forwards to the Department of Planning & Environment (DP&E) any comments additional to those raised in the Council officers' submission on proposed modifications to the Secretary's Environmental Impact Assessment Requirements (SEARs) for the WestConnex Stage 3 Environmental Impact Statement (EIS) - as a late addendum to the submission.

C0417 Item 3 LOCAL TRAFFIC COMMITTEE MEETING HELD ON 6 APRIL 2017

The Administrator determined that the Minutes of the Local Traffic Committee meeting held on 06 April 2017 be received and the recommendations be adopted.

C0417 Item 4 SUPPLEMENTARY REPORT: MARRICKVILLE HERITAGE REVIEW

The Administrator determined that:

1. Council adopts the recommendations contained within the 28 February 2017 report with the following amendments:
 - delete 30 Carrington Road, Marrickville from the planning proposal
 - delete 149 Unwins Bridge Road, Tempe from the planning proposal
 - delete 294 Livingstone Road Marrickville from the planning proposal
 - delete 51 Frederick Street St Peters from the planning proposal
 - delete 389 Illawarra Road Marrickville (Church of Christ) from the planning proposal

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- delete 545 Princes Highway and 2 Samuel Street Tempe from the planning proposal; and
2. any further consideration of these items be carried out as part of a future heritage study.

**C0417 Item 5 INNER WEST COUNCIL OPERATIONAL PLAN AND BUDGET
2017/2018**

The Administrator determined that:

1. the Draft Operational Plan and Budget for 2017/18 be endorsed for the purpose of public exhibition for a period of at least 28 days subject to minor administrative changes;
2. the Draft Fees and Charges for 2017/18 be endorsed for the purpose of public exhibition for a period of at least 28 days;
3. a public meeting(s) be held as part of the consultation process; and
4. Council notes that a further report will be prepared following the public exhibition period outlining all submissions/feedback received.

C0417 Item 6 DRAFT COMMUNITY ENGAGEMENT POLICY AND FRAMEWORK

The Administrator determined that Council endorses the Draft Community Engagement Policy and Framework for public exhibition from 28 April 2017 to 26 May 2017.

C0417 Item 7 SHORT-TERM LICENSES AT 24 AUSTRALIA ST CAMPERDOWN

The Administrator determined that Council authorises the General Manager or his delegate to enter into short-term licenses for 24 Australia St Camperdown upon conditions detailed in this report

**C0417 Item 8 POST EXHIBITION REPORT - DRAFT MARRICKVILLE LOCAL
ENVIRONMENTAL PLAN 2011 AMENDMENT - 85 MARGARET
STREET, PETERSHAM**

The Administrator determined that:

1. the report be received and noted; and
2. Council forwards the draft amendment to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.

C0417 Item 9 POST EXHIBITION REPORT - DRAFT MARRICKVILLE LOCAL ENVIRONMENTAL PLAN 2011 AMENDMENT - TO PROTECT EMPLOYMENT LAND AND SUPPORT THE VIABILITY OF COMMERCIAL ACTIVITIES IN THE B7 BUSINESS PARK ZONE AND ON OTHER BUSINESS ZONED LAND

The Administrator determined that:

1. the report be received and noted; and
2. Council forwards the draft amendment to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.

C0417 Item 10 REVIEW OF PLANNING PROPOSAL FEES AND CHARGES – PUBLIC EXHIBITION OUTCOMES

The Administrator determined that Council:

1. approves and adopts the integrated Inner West Council planning proposal fee structure in accordance with the provisions of *Local Government Act 1993*; and
2. makes amendments to the Inner West Council Schedule of Fees and Charges 2016/17 to reflect the new planning proposal fee structure.

C0417 Item 11 LOCAL APPROVALS POLICY – PUBLIC EXHIBITION OUTCOMES

The Administrator determined that Council:

1. adopts the draft Local Approvals Policy in accordance with section 166 of the *Local Government Act 1993*; and
2. approves the proposed amendment to *Leichhardt Development Control Plan 2013* and adopt the amended *Leichhardt Development Control Plan 2013*.

C0417 Item 12 VENUE FOR COUNCIL MEETINGS UNTIL SEPTEMBER 2017

The Administrator determined that the Council meeting chamber at the Ashfield Service Centre of Inner West Council be used as the venue for the conduct of Ordinary Council meetings already scheduled on the following dates in 2017:

- 23 May
- 27 June
- 25 July
- 26 September

C0417 Item 13 INNER WEST COUNCIL INVESTMENTS AS AT 31 MARCH 2017

The Administrator determined that the report be received and noted.

C0417 Item 14 COTTAGES AT 9 AND 11 MARION STREET LEICHHARDT

The Administrator determined that:

1. Council prepares a car parking plan on the site of 9 and 11 Marion Street Leichhardt which is to be reported to the Local Traffic Committee following a community engagement process;
2. should the car parking plan be approved by the Local Traffic Committee, Council proceeds with this work under the SEPP (Infrastructure) 2007; and
3. Council provides \$300,000 funding in the draft 17/18 budget for the demolition of the former cottages at 9 and 11 Marion Street, Leichhardt and replacement with parking area.

Meeting closed at 8.07pm.

PUBLIC SPEAKERS:

Item No.	Speaker	Suburb
Item 1:	John Stamolis, Leichhardt LRAC Lucille McKenna, Ashfield LRAC	Balmain Summer Hill
Item 2:	Lesley Treleaven John Stamolis, Leichhardt LRAC Richard Smith John Lozano	Balmain Haberfield
Item 3:	Dane McIntosh (<i>Item 24</i>)	St Peters
Item 4:	James Cartwright Andrew Woodhouse Kevin Lam Bruce Woolf James Phillips Tri Nguyen Morris Hanna, Marrickville LRAC Julie Passas, Ashfield LRAC	Maroubra Ashfield
Item 5:	Mark Drury, Ashfield LRAC John Stamolis, Leichhardt LRAC Lucille McKenna, Ashfield LRAC	Croydon Balmain Summer Hill
Item 13:	Frank Breen, Leichhardt LRAC	Birchgrove

Item No: C0517 Item 1**Subject:** WESTCONNEX UPDATE REPORT: EXHIBITION OF M4-M5 LINK CONCEPT DESIGN, FUNDING FOR WESTCONNEX COMMUNITY ORGANISER POSITION, FUNDING FOR ROZELLE AGAINST WESTCONNEX PUBLICATION AND M4 EAST TREE REPLACEMENT PROGRAM**File Ref:** 16/6107/46552.17**Prepared By:** Kendall Banfield - Manager WestConnex Unit**Authorised By:** Simon Manoski - Group Manager Strategic Planning**SUMMARY**

This report relates to four WestConnex items. The first is the recently-announced exhibition of the M4-M5 Link Concept Design. The second is a request for continuation of funding for the WestConnex Community Organiser position administered by community group No WestConnex Public Transport (NoW PT). The third is a request for a one-off funding contribution to community group Rozelle Against WestConnex (RAW) for a tabloid publication for distribution to the community. The fourth item is Council's comment on a minor modification of the M4 East tree replacement program - a requirement of an M4 East Condition of Approval. Council's comment states that whilst Council opposes WestConnex, it supports the tree replacement program and the proposed modification.

RECOMMENDATION**THAT Council:**

1. **Receives and notes this report;**
2. **Endorses continuation of funding of the full-time WestConnex Community Organiser position for a further 12 months from the end of the position's current term in September 2017 at a cost of approximately \$100,000;**
3. **Writes to the City of Sydney seeking a contribution of half of the funding of the abovementioned Community Organiser position, i.e. \$50,000; and**
4. **Endorses a one-off funding contribution of \$3,300 to Rozelle Against WestConnex (RAW) for a WestConnex opposition tabloid publication for distribution to the community.**

BACKGROUND*Item 1: Exhibition of M4-M5 Link Concept Design*

On 12 May 2017 Sydney Motorway Corporation (SMC) placed the M4-M5 Link Concept Design on public exhibition. The Concept Design is a 56-page document available from SMC's website at <https://www.westconnex.com.au/M4-M5LinkDesign>. Council has been advised that there is at this stage no end date for this exhibition – the exhibition will overlap with exhibition of the M4-M5 Link Environmental Impact Statement (EIS), which is planned to commence in mid-2017. Council's Administrator has written to the WestConnex Minister raising concerns about the overlapping exhibition period, indicating that this sends a message to the community that the exhibition of the Concept Design is rushed and tokenistic. The Administrator has also issued a media release raising concerns about local impacts from this project.

Item 1

Immediately after release of the document, Council staff undertook an initial identification of key issues for the community. These issues are:

- potential for increased traffic on Johnston Street and The Crescent - particularly as these streets would provide direct access from the Inner West to a future Western Harbour Tunnel – and possibly increased traffic on connecting streets Booth Street, Mallet Street and Northumberland Avenue;
- truck traffic, noise, dust and other impacts from mid-tunnel construction dive-sites at Darley Road and Annandale/Camperdown on local residents, businesses, pedestrians, cyclists and bus operations – noting that the document briefly states that Rozelle Rail Yards (western end) will be considered as a possible alternative to Darley Road;
- truck traffic, noise, dust and other impacts from other construction sites on residents, businesses, pedestrians, cyclists and bus operations
- traffic safety and noise impacts from stabling and queuing of construction trucks wherever this may occur;
- increased traffic on the eastern section of City West Link with only two pedestrian access points to the new linear park from the south;
- no consideration of heritage for the Rozelle Rail Yards site;
- bulk, scale and air quality impacts of ventilation facilities – particularly proximity of the Iron Cove ventilation facility to medium-density residential development at and around Balmain Shores and Terry Street; and
- general impact of increased operational traffic volumes in the area around the Rozelle Interchange on local amenity, accessibility and pedestrian/cyclist safety.

Further information on Council's identification and assessment of issues raised by the M4-M5 Link Concept Design for the Inner West Council area will be reported to future meetings of the Local Representation Advisory Committee (LRAC) and Council, and will be included in WestConnex Weekly Update Reports. Council is now in the process of engaging consultants and seeking comments from specialist Council staff to draft a submission on the Concept Design. A similar process will be undertaken for Council's assessment of the EIS.

Item 2: Continued funding of WestConnex Community Organiser position

In August 2015, former Marrickville and Leichhardt councils and the City of Sydney provided funding to No WestConnex Public Transport (NoW PT) for a part-time Community Organiser to provide co-ordination and support for local community groups that had formed to oppose WestConnex. In September 2016 Inner West Council resolved to continue this funding for a further 12 months, but had increased the funding to \$87,824 to enable it to be on a full-time basis. There was no funding contribution from the City of Sydney for this second round of funding.

In May 2017, NoW PT wrote to Council pointing out the current (second) round of funding expires in September 2017 and making a request for a further (third) round of funding for 12-months at a total cost of \$99,352 (letter at **ATTACHMENT 1**). A breakdown of the budget for the position is at **ATTACHMENT 2**. A report to funders on the position for the period since the position's inception (August 2015 to May 2017) is at **ATTACHMENT 3**.

The NoW PT letter explains that the work of the Community Organiser is overseen by a Steering Committee which is guided by the Memorandum of Understanding between Council and NoW PT (at **ATTACHMENT 4**). Council's Manager WestConnex Unit is on the Steering Committee and the Committee typically meets bi-monthly. Steering Committee meetings have been held in December 2016, March and April 2017.

The letter explains that the work of the Community Organiser has furthered community education and has facilitated organisation of the various Inner West community groups that oppose WestConnex. This has enabled strong and co-ordinated advocacy by the community groups and increased capacity of residents to identify non-compliance and comment constructively on detailed plans. Council officers concur with NoW PT that the work of the Community Organiser has been beneficial to Council, to local WestConnex opposition groups and to the local community. It is therefore recommended in this report that Council resolves to accept this funding request.

Consistent with NoW PT's suggestion within the letter, it is also recommended in this report that Inner West Council seeks a half contribution from the City of Sydney (\$49,676) for funding of this position. This would not only reduce costs for Inner West Council, but would continue to strengthen the long-standing partnership between the two Councils on opposing inner-Sydney motorways including WestConnex.

Item 3: Funding contribution to Rozelle Against WestConnex (RAW) for tabloid publication

At meetings of Council's WestConnex Community Liaison Forum (WCLF) in March and April 2017, the RAW representative verbally requested a one-off contribution of \$3,300 (incl. GST) toward funding of a WestConnex opposition tabloid publication. This verbal request is supported by a May 2017 letter from RAW at **ATTACHMENT 5**.

The letter explains that the tabloid would be 16-page, full colour standalone edition with a print run of 60,000 copies for distribution to the Inner West community. Articles would be sought from all of the resident groups in the IWC area who are opposed to WestConnex and Council would have a representative on the editorial committee. RAW has already raised half of the production cost of \$6,500 and seeks the balance of \$3,300 from Council. RAW advises that financial contributions will not be sought or accepted from political parties nor will articles from them be published. Distribution will be arranged via existing community volunteer networks and the tabloid will be available to all Inner West Council residents free of charge.

Given council's strong opposition to WestConnex and in the spirit of Council's support to date of local WestConnex community opposition groups it is proposed that this RAW publication would deliver significant public benefit. In addition, this request could be eligible for funding under the Inner West Council 2017/2018 grant program however these funds would not be available until toward the end of 2017 which would be too late for publication. This report therefore recommends that Council resolves to support the request make a one-off contribution of \$3,300 for this purpose.

Item 4: Modification of M4 East Condition of Approval re tree replacement program

In April 2017, Council was notified by the DP&E (letter at **ATTACHMENT 6**) of a request by Roads & Maritime Services (RMS) (letter at **ATTACHMENT 7**) to modify M4 East Condition of Approval (CoA) B47 to allow for flexibility in the pot size of replacement trees and allow for a consistent definition of "tree".

M4 East CoA B47 currently states: *"The SSI [State Significant Infrastructure] must be designed to retain as many trees as possible and provide a net increase in the number of replacement trees. In the event that trees are to be removed, then replacement trees are to be planted within, or in close proximity to, the SSI boundary. The location of the trees must be determined in consultation with the relevant council(s). The replacement trees are to have a minimum pot size of 75 litres."*

It is proposed that CoA B47 be modified to read as follows:

“The SSI must be designed to retain as many trees as possible and provide a net increase in the number of replacement trees. In the event that trees are to be removed, then replacement trees are to be planted within, or in close proximity to, the SSI boundary. The location of the trees must be determined in consultation with the relevant authority.”

The replacement trees to have a minimum pot size of 75 litres except where the plantings are proposed in accordance with a relevant authority’s revegetation, street planting, landscaping and/or open space programs/plans (including Council-endorsed WestConnex ‘Legacy’ projects outside the project footprint associated with the M4 East project) that specify alternative pot sizes for trees. In such cases, the Proponent must submit to the Secretary for approval a report which includes:

- *a copy of the relevant authority’s revegetation program/plan;*
- *details on the proposed plantings (including type, size and location);*
- *details on how the relevant plantings meet the requirements of the relevant authority’s revegetation program/plan; and*
- *documentation from the relevant authority that it is satisfied with the Proponent’s proposed plantings.”*

Council staff reviewed the request and agreed with RMS’s application that *“the revised wording of CoA B47, as developed in liaison with the DPE, is considered appropriate in continuing to maintain the intent of the conditions while providing the flexibility required to achieve a more desired, sustainable and effective outcome”*. Council also agreed that *“the amendment of the tree definition ensures continuity between the CoAs and post-approvals compliance and is therefore necessary.”*

In a letter May 2017 at **ATTACHMENT 8**, Council officers stated that though Council opposes WestConnex, it supports the M4 East tree replacement program. The letter explains that all relevant Council staff and the Department of Planning & Environment’s (DPE’s) WestConnex Compliance Officer had been involved in meetings in late 2016 and early 2017 on this matter. At these meetings, Council staff have understood the intent of the modifications and raised no objections. Consistent with these meeting comments, it remains that Council raises no objections.

FINANCIAL IMPLICATIONS

Items 2 and 3 above have financial implications that have not been allocated in Council’s 2017/18 draft budget. Continuation of funding for the Community Organiser position will be undertaken with existing financial arrangements subject to variation if a 50% contribution is obtained from the City of Sydney. The additional funds for a contribution to the Rozelle Against WestConnex (RAW) will also need to be allocated in the 17/18 budget. A funding source will need to be identified and included as a part of the final 17/18 budget for both these items.

OTHER STAFF COMMENTS

Comments from all relevant staff are included in this report.

PUBLIC CONSULTATION

Nil. Public consultation is not required for any of the items discussed in this report.

ATTACHMENTS

1. [↓](#) Letter from NoW PT seeking continuation of funding for the Community Organiser position
2. [↓](#) Attachment to NoW PT letter showing budget for Community Organiser position
3. [↓](#) Attachment to NoW PT letter - report to Community Organiser funder for period August 2015 to May 2017
4. [↓](#) Attachment to NoW PT letter - Memorandum of Understanding for Community Organiser position September 2016
5. [↓](#) Letter from RAW seeking Council funding contribution for WestConnex tabloid publication
6. [↓](#) Letter from DP&E re proposed modification to M4 East CoA B47 - tree replacement program
7. [↓](#) Modification request from RMS for M4 East CoA B47 - tree replacement program
8. [↓](#) Letter from Council to DP&E commenting on proposed modification to M4 East CoA B47 - tree replacement program

**PO Box 270 Earlwood 2206**

5 May 2017

Mr R. Pearson
Administrator
Inner West Council
PO Box 45
LEICHHARDT NSW 2040
richardp@ashfield.nsw.gov.au

Dear Mr Pearson

No WestConnex Public Transport: Community Organiser - application for further funding

Thank you for the support that Council has provided to date for the work of the No Westconnex Public Transport group (NoW). We are particularly grateful for the funding provided in the 2016-2017 financial year by the Inner West Council (IWC) for our Community Organiser. This funding has made a significant difference to the effectiveness of the campaign against WestConnex and the negative impacts of the project on communities in the Inner West Council area. We are pleased the IWC has recognised the concern and opposition of many residents, ratepayers and businesses and acted to support IWC communities through funding NoW's Community Organiser position.

The funds from Council enabled the employment of Alana West in the position until 3 February 2017. Chris Kerle took up the role of Community Organiser on 20 February 2017 under the current grant arrangement with the Nature Conservation Council. The position is funded until 29 September 2017.

The work of the Community Organiser is overseen by a Steering Committee which is guided by the Memorandum of Understanding between the IWC and NoW (see attached). IWC has a representative, Kendall Banfield, on the Steering Committee and the Committee typically meets bi-monthly. Steering Committee meetings have been held in December 2016, March and April 2017. Also attached for your information is a report on the activities of the work of the Community Organisers since the inception of the position.

The work of the Community Organiser has furthered community education and facilitated community organisation in relation to the various components of the WestConnex project. It has enabled strong advocacy by community representatives on the Council's Liaison Committee and the various WestConnex advisory and reference groups. The work of the Community Organiser has also increased the capacity of residents to monitor compliance and identify non-compliance with environmental and construction standards, to seek amelioration for residents impacted on by the project, and to comment constructively on detailed plans as they are developed and rolled out by the Sydney Motorways Corporation (SMC) and WestConnex.

WestConnex will continue for many years to come. We therefore seek funding for the Community Organiser's position for a further 12 month period to continue campaigning against the massive impacts of this project in the Inner West Council area and to assist residents to represent their individual and community interests.

We have attached a copy of the MOU signed in 2016 and a budget for the position for a further 12 months. NoW looks forward to your earliest response.

Yours sincerely,

Chris Elenor
(Co-convenor)
NoW PT
Mob. 0400 606 379

Attachments

1. Report on Community Organiser activities
2. Draft budget Community Organiser 2017-2018
3. MOU: IWC and NoW PT 2016-2017

Now Public Transport Community Organiser Budget for 2017-2018

Item	Amount
Full time employee, Community services worker level 4 - Step 1 for 52 weeks @ \$34.413 x 38.0 hrs (5 days) x 52 weeks	\$68,000.00
Superannuation, Annual Leave, Leave Loading, Workers Comp	\$17,320.00
NCC Administrative and Office Fees	\$5,000.00
GST (10%)	\$9,032.00
Total:	\$99,352.00

Adrienne Parr

Treasurer

NoW Public Transport

e: treasurer@westconnex.info



Report back to Funders on the Activities of the No WestConnex Public Transport (NoWPT) Community Organisers

Period: August 2015 to May 2017

Shaun Murray was appointed as Community Organiser to the No WestConnex Public Transport Campaign ("NoWPT") in August 2015. He was formally employed by the Nature Conservation Council (NCC) and worked to a Steering Committee comprising representatives of NoW PT, NCC and the City of Sydney Council.

Meetings of the Steering Committee have been held approximately bi-monthly since August 2015, the most recent being in April 2017. The Inner West Council provided a representative to this Committee as part of the requirement under the MOU signed between that Council and NoW PT for funding in 2016-2017.

In March 2016, Sean Murray resigned and he was replaced in May 2016 by Alana West. In September 2016, the Community Organiser's position was expanded to full time due to the increased and urgent demands of the role. In February 2017 Alana West resigned and was replaced by Chris Kerle.

The following is a summary of activities by the Community Organisers in the period from August 2015 to May 2017:

- Attended local group meetings and met individually with many of the key volunteers to enable better understanding and communications between all the stakeholders;
- Facilitated regular meetings of the combined groups opposing the WestConnex project;
- Assisted local groups with their organising capabilities and ensured they were able to generate strong media against the WestConnex drilling on sites in the City of Sydney, and the then Marrickville, Leichhardt and Ashfield Council areas;
- Organised contributions to the "People's EIS" (please refer to <http://m4eis.org/>) by identifying experts to write professional submissions to assist community groups and by supporting individuals opposed to and affected by WestConnex to write submissions;
- Co-ordinated volunteer distribution of 45,000 copies of a publication by *EcoTransit* entitled "WestConnex - \$15 billion down a black hole" at railway stations and in letterboxes all across the proposed route of WestConnex. (copy attached for your information);
- Organised an information stand and a citizens contingent to march at the Climate Rally on 29 November 2015;
- Planned, organised and ran strategy planning workshops for the combined groups and key volunteers;
- Supported and promoted "Uprooted" events on 6 December, a simultaneous 3-part picnic/rally auspiced by WAG and held at Kingsgrove, St Peters and Haberfield, to publicise to local people what amenity would be lost due to WestConnex incursions into houses, parks and public spaces;

- Assisted in co-ordinating submissions from NoW members to the People's EIS for the M5 (www.m5eis.org). As previously, NoW called on the Department of Planning to extend the deadline for submissions to 90 days but this call was ignored;
- Established a CRM database which now has several thousand email contacts;
- Provided guidance and training in producing media releases and engaging media on events organised by the local groups;
- Drafted regular "e bulletins" in consultation with NoW Committee members, and disseminated these to campaign supporters and other stakeholders;
- Developed, with some community volunteers, a new website designed to facilitate more streamlined volunteer recruitment and to promote latest developments about WestConnex activities;
- Assisted in the production and dissemination of media releases on aspects of the WestConnex project. Initial media training for volunteers through a media professional was also organised;
- Facilitated orientation and training in a range of communication and organising tools ie Nationbuilder, website management and "phone banking";
- Provided guidance and organising capacity to the organisation of an event to coincide with the tabling of the "Stop WestConnex" petition. The following day, the Government released the business case;
- Launched and promoted a petition calling on the Commonwealth Auditor-General to audit WestConnex, and collected more than 2,200 signatures;
- Provided guidance and organising capacity to a number of volunteers from several community groups to assist them in organising an event to coincide with the announcement of the approval of the M4 East Extension. Approximately 120 people attended;
- Assisted community groups to work more effectively with Councils to increase the understanding of the potential impacts of WestConnex;
- Organised a volunteer and recruitment information night at Leichhardt Town Hall. Approximately 60 people attended;
- Designed, produced and assisted with the distribution of 4,000 postcard petitions calling for withdrawal/cessation of Federal funding of WestConnex;
- Updated No WestConnex: Public Transport website to provide much more information on the campaign, the organisation, pathways for involvement for volunteers and the community. Regular volunteers were trained to fulfil administration duties for the campaign;
- Coordinated volunteers to run a No WestConnex stall at the Leichhardt FESTA;
- Coordinated volunteers to assist in letterboxing for a rally in Leichhardt and for the Save Sydney Park camp;
- Supported a working group focused on campaigning in Western Sydney. The group has now produced a pamphlet on tolls associated with WestConnex which will be distributed throughout 2017;
- Disseminated through our social media channels information about the potential impact of WestConnex on RPA Hospital;

- Organised an information session at the University of Sydney in collaboration with the Australian Student Environment Network and the Sydney University Postgraduate Representative Society to inform Sydney Uni students on the issues surrounding WestConnex and the potential impact on their university;
- Assisted the newly-formed group 'Leichhardt Against WestConnex' in organising a rally to raise awareness about the possibility of Darley Rd and Blackmore Oval being mid-point tunnelling sites;
- Submitted to the Inner West Council WestConnex Community Liaison Forum (on the request of the Administrator) a Report on key construction and design concerns across the 3 stages of WestConnex;
- Supported residents' calls for improved salvage of heritage items from housing demolitions and the recycling of these items to the community;
- Facilitated activity by No WestConnex: Public Transport, WestConnex Action Group and other groups to create the Save Sydney Park camp. This successfully postponed tree removal works in Sydney Park and has greatly grown the local campaign against WestConnex;
- Supported the organisation of community groups meetings, public meetings and other events and monthly campaign meetings;
- Managed the No WestConnex social media platforms;
- Drafted, edited, co-wrote media releases; and
- Designed several flyers for use across different aspects of the campaign.
- Coordinated production of newspaper on environmental impacts , cost of tolls and public transport alternatives to WestConnex.
- Assisted planning of the DisConnex- Reframing Resistance Exhibition
- Assisted residents and local groups to prepare submissions to the updated Westconnex Urban Design and Landscape Plan.
- Assisted local groups to research and oppose WestConnex Stage 3 dive site options in Leichhardt.
- Developed an updated media plan and strategy for local groups
- Contributed to campaign strategy development and planning.

Chris Elenor
Co-convenor
No WestConnex Public Transport Inc. ("NoW PT")
May 2017

Memorandum of Understanding

BETWEEN

NoW Public Transport Incorporated 1301058 of PO Box 270 Earlwood NSW 2206 ("NoW")

and the

Inner West Council of 260 Liverpool Rd, Ashfield NSW 2131 ("Council")

Background

- A. NoW PT Inc. is a wholly volunteer incorporated association formed in 2013 to work with and co-ordinate community groups, including Save Ashfield Park Inc. who are opposing the motorway scheme WestConnex.
- B. The number of community groups opposing WestConnex has now grown to such an extent that NoW is seeking to employ a full time community organiser for at least a year ("Community Organiser")
- C. The peak NSW environmental body, the NSW Conservation Council ("NCC"), will provide the employment structure for the Community Organiser.
- D. NoW approached Council and other councils to contribute to the funding of the Community Organiser.
- E. At the meeting of the Inner West Council on 5 July 2016, the Council resolved "THAT: 9. Council supplement the previous short term funding provided to No WestConnex Public Transport for a part time community organiser position, to provide sufficient funding to enable the community organiser to be employed full time for 2016/17."

Purpose

This Memorandum of Understanding ("MOU") is to formalise the understanding between Council and NoW in connection with the employment of the Community Organiser.

Term

This MOU will operate for 12 months commencing on the date that this MOU is signed ("the Term") unless terminated earlier in accordance with the MOU.

NoW's Obligations

1. NoW agrees to ensure that:
 - 1.1 the Community Organiser's activities are aimed at promoting community engagement and co-ordinating the activities of volunteer community organisations around WestConnex issues;
 - 1.2 the Community organiser's activities are non-partisan ~~and avoid support, or the appearance of support, for any political party.~~ *all*
 - 1.3 the Community organiser's work flows from the position description
 - 1.4 the Community Organiser is responsible to a Steering Committee; and
 - 1.5 the Community Organiser provides the Steering Committee with a monthly report.
 - 1.6 NoW advises Council in writing of any major changes to the Community Organiser's position description or the role. Any change must encapsulate the requirements of clause 1.2. *all*
 - 1.7 Any funds from Council's allocation toward the employment of the Community Organiser not expended in accordance with this MOU being refunded to Council.

Steering Committee

2. NoW must ensure that the Steering Committee:
 - 2.1 will comprise of one (1) member from NCC, NoW, Council and each other council contributing funds (subject to their agreement);

- 2.2 oversees the activities of the Community Organiser; and
 2.3 provides Council with a monthly report prepared by the Community Organiser. *as alp*

Funding

3. Council will provide to NoW a grant of \$87,824 that must only be applied toward the employment of the Community Organiser.

General

- 4.1 Council and NoW will cooperate and act in good faith with each other in relation to the implementation of this MOU.
 4.2 Each party will do all things reasonably required to carry out and give full effect to this MOU, in accordance with the applicable laws, and the rights and obligations of the parties under the MoU.
 4.3 Council has the right to terminate this MoU by giving written notice to NoW should NoW not comply with its obligations.
 4.4 NoW has the right to terminate this MoU by giving written notice to Council should Council not comply with its obligations.

Dated 8 September 2016

Signed for and on behalf
 of the Inner West Council pursuant
 to a resolution of the Inner West Council
 made at a duly held meeting on
 5 July 2016

Peter Gainsford, Acting Interim General Manager

Witness
 Ian Naylor, Manager Governance
 and Administration, Leichhardt

Sig

Signature

Signed by NoW Public Transport Inc 1301058
 by the following persons:

Signature of authorised person

Signature of authorised person

Office held

Office held



<http://rozelleagainstwestconnex.org>

Dear Mr Pearson,

Further to the proposal discussed in detail at the IWC forum on WestConnex in March on behalf of RAW I wish to offer the following in support of the application.

As per the details outlined in March, the tabloid is a 16 page, full colour standalone edition with a print run of 60,000 copies for distribution throughout the IWC footprint. As agreed to at the March meeting the IWC will have a representative on the editorial committee. Articles will be sought from all of the resident groups in the IWC area who are opposed to WestConnex & will focus on some of the little publicised negative aspects.

These include but are not limited to the failure to address the rationale behind WestConnex, the certainty that WestConnex will actually worsen the traffic situation in the Inner West, the alarming & lethal health impacts, the corruption allegations levelled against both CIMIC (formerly Leightons) & AECOM, rat running, loss of amenity, the cost including that to health as well as the wildly understated financial cost, (reckoned to be closer to \$45 billion), the burden placed on the least affluent demographic to fund the tollway, the likelihood of punishing clauses that prevent competition from public transport & the government guarantee to make up the certain loss of revenue if/when usage falls below AECOM's understated usage figures, the inflated cost benefit ratio, the displacement of residents forced from their communities, the theft of their homes at as little as 60 cents in the dollar, the loss of open space, of thousands of trees, of dozens of businesses employing hundreds of people, of irreplaceable historic & heritage homes.. the list is endless.

RAW has raised half of the production cost of \$6,500 & seeks the balance of \$3,300 from the IWC. Financial contributions will not be sought or accepted from political parties nor will articles from them be published. Distribution will be arranged via the existing networks & the tabloid will be available to all Inner West Council residents free of charge.

Regards

Peter Hehir

Convenor RAW (Rozelle Against WestConnex)

Delegate to IWC Forum on WestConnex.

11 May 2017


**Planning &
Environment**

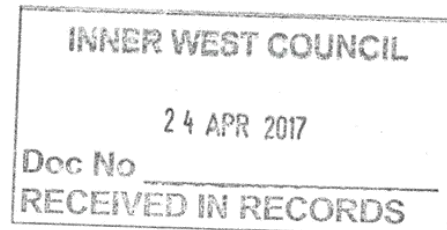
Contact: Mary Garland
Phone: 02 9274 6301
Email: mary.garland@planning.nsw.gov.au

Our Ref: SSI 6307 MOD 3

The Administrator
Inner West Council
PO Box 45
Leichhardt NSW 2040

Attn: Elizabeth Richardson
Director, Planning and Environment

By post and email: council@innerwest.nsw.gov.au



Dear Ms Richardson

Modification Request for WestConnex M4 East SSI 6307 (MOD 3)

Roads and Maritime Services (the proponent) has submitted a request to modify the above project. The proposed modification involves an amendment to the definition of "tree" in the instrument of approval and to condition B47 to allow for the pot size of replacement trees to vary from 75 litres where the plantings are in accordance with a relevant authority's revegetation, street planting, landscaping and/or open space plans. The modification request also involves widening the area in which replacement trees can be planted to beyond the project boundary / within close proximity to the project boundary.

A copy of the proposed modification is available on the Department's website at: http://majorprojects.planning.nsw.gov.au/index.pl?action=view_job&job_id=8317

I understand that the proponent's delivery authority has already consulted with Council's officers on this matter. The Department is interested in any further views that you may have on the proposed modification. The Department invites your comments on the modification request by **Friday 5 May 2017**.

Please mark all correspondence regarding the request to my attention - Mary Garland, Team Leader, Transport Assessments.

Yours sincerely

M. Garland for 20/4/17

Mary Garland
Team Leader
Transport Assessments



Transport
Roads & Maritime
Services

18 April 2017

Your Ref: SSI 6307
Our Ref: A17008046

Glenn Snow
Director, Transport Assessments
Department of Planning and Environment
GPO Box 39
SYDNEY NSW 2001

Dear Glenn,

**WestConnex M4 East (SSI 6307)
Request for Modification
Condition of Approval B47 and amendment of 'tree' definition**

1. Introduction

Roads and Maritime Services (RMS) is requesting a modification from the Department of Planning and Environment (DPE) to the Conditions of Approval (CoAs) in accordance with the requirements of section 115Z1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

The modification request relates to CoA B47 which requires a net increase in the number of replacement trees for those removed in order to implement the project.

CoA B47 states the following:

The SSI must be designed to retain as many trees as possible and provide a net increase in the number of replacement trees. In the event that trees are to be removed, then replacement trees are to be planted within, or in close proximity to, the SSI boundary. The location of the trees must be determined in consultation with the relevant council(s). The replacement trees are to have a minimum pot size of 75 litres.

RMS is also seeking to modify the definition of 'tree' included in the CoA in order to provide consistency between the CoAs and relevant management plans, including the Construction Flora and Fauna Management Plan (CFFMP).

Part A of this memo addresses the modification of CoA B47, whilst the modification of the 'tree' definition is set out in Part B.

Roads and Maritime Services

20-44 Ennis Road, Milsons Point NSW 2061 |
Locked Bag 928, North Sydney NSW 2059 |

www.rms.nsw.gov.au | 13 22 13
Page 1

PART A: Modification of Condition B47**2. Background**

Construction of the project requires the removal of vegetation within the construction footprint for both operational infrastructure, construction work areas and temporary construction ancillary facilities. The Environmental Impact Statement (EIS) estimated that the construction of the M4 East project would result in the removal of approximately 16 ha of vegetation, comprising 13 ha of planted trees and screening vegetation from private properties, RMS road reserves and Council owner property, as well as around 3 ha of grassland with scattered trees in council reserves.

In accordance with section 4.4.1 of the approved CCFMP, the number (and species) of all trees cleared has been recorded and currently stands around 3,500, with only a small amount of vegetation still to be cleared.

The preliminary Urban Design and Landscape Plan has been prepared for the project and currently incorporates around 500 trees in 75 litre (L) pots within the project corridor, leaving approximately 3,000 trees to be planted in close proximity to the SSI boundary, as per the requirements of CoA B47.

3. Modification of CoA B47**3.1 Justification for modification of CoA B47**

CoA B47 requires a net increase in the number of replacement 'trees', with these replacement trees to be planted within, or in close proximity to, the SSI boundary. This CoA also specifically requires the replacement trees to have a minimum pot size of 75L.

It is supposed that the intent of the specification of 75L pots is to ensure that, from both an ecological and amenity perspective, revegetated areas start at a point where they will have a more immediate impact than using seed, tube stock or small volume pots.

Discussions with the Project's horticultural consultant (Mr Stuart Pittendrigh) indicate that the use of various pot sizes at the time of planting, in addition to careful species selection, can result in a more naturalist style of planting arrangement at the time of installation. As the landscape establishes, the varying growth heights, structures and forms of planting add greater interest. As vegetation matures, plantings progress from their first adult form to mature trees supported by associated understorey layer/groundcover.

To achieve this layered affect, the species size should be varied at the time of planting. Optimum planting sizes to create a well-balanced display in community situations should commence with 25L stock, followed by 45L stock and, for instant impact, some 75L plantings. Use of these pot sizes is widely accepted as good planting layout at the time of installation to create a well-proportioned and balanced landscape setting. It is noted that a 'tree' can come from stock as small as an 150mm pot, with trees generally having a single self-supporting main stem. In the case of the tree replacement strategy, a tree (as opposed to a shrub or groundcover) will be determined by the species listed in accordance with the relevant specification.

From a horticultural perspective, it is a well-evidenced fact that smaller plants establish more readily than larger plants, as they often have less time to develop inferior roots and structural growth defects due to being held as containerised stock for too long.

In addition, there is a spatial issue relating to the area of land required for the provision of all replacement trees in 75L pots. The Project's horticulturalist suggests that an area of between 9m² and 25m² is recommended for one 75L pot (and although dependent on species, trees of these size would be expected to have a height of four to five metres).

To provide some context, it is noted that approximately 50% of the cleared trees (with a minimum height of three metres) were taken from the motorway reserve at the western end of the project, particularly in the vicinity of Homebush Bay Drive. The consultant ecologist noted that the planting in these areas 'comprised young trees which had not been appropriately spaced/tinned at growth intervals and were unsustainably dense'. The consultant ecologist noted that motorway reserves to the west of the project had an average of nine trees per 4m².

Allowing for replacement trees to be planted in close proximity to, the SSI boundary, not just within it, the provision of 3,500 trees in 75L pots planted in a viable and sustainable manner, would require an area of land that is not achievable in, or in close proximity to, the project footprint.

Further to this, consultation with affected Councils (refer 'Consultation' section below) indicates that the Councils have a preference for replacement plantings in a variety of sizes and not restricted to 75L pots.

3.2 Consultation

Consultation in regard to the CoA B47 has been undertaken with DPE, SOPA, Strathfield, Inner West and Canada Bay Councils. While the Project footprint includes land in Burwood and Auburn Local Government areas, no vegetation was removed within these Council areas as a result of the Project and therefore consultation has not been undertaken with these Councils.

Details of the consultation undertaken is provided in Table 1 below. It is noted that a DPE Compliance Officer has been in attendance at the majority of meetings with Council.

Table 1 Consultation

Date	Authority	Comment
01.09.2016	DPE	A meeting was held with DPE where SMC and CSJ tabled a report prepared by the consultant ecologist (EMM Consulting Pty Ltd), titled 'WestConnex Stage 1B - Removal and replacement of Trees' dated 1 September 2016. At this meeting, DPE agreed that the intention for the condition is that there are ultimately more trees planted that are taken out and that the replacement trees need to survive. The 75L pot size was stipulated to help the survival rate. DPE undertook to review the wording of CoA B47. The DPE Compliance officer noted that any re-worded condition needs to be enforceable.
20.09.2016	DPE	An email was issued by DPE containing revised wording of CoA B47 (as included below in the 'Proposed modification' section). The revised wording addresses the issues highlighted in the 'Justification for modification' section of this modification request and allows for greater flexibility.
23.06.2016	DPE	Site visit with DPE to Homebush.
21.07.2016; 20.09.2016 & 25.11.2016	Canada Bay Council	<ul style="list-style-type: none"> - Identified specific needs for replacement trees (ie. location, species and size (not limited to 50L pots)); - Expressed desire to see investment in regeneration programs such as the seed-banking regeneration scheme at Queen Elizabeth Park, Concord; - Have identified at least two regeneration projects – street

		<p>tree replacement program and St Lukes Park revegetation program – that they are keen for assistance with.</p> <ul style="list-style-type: none"> - Further discussion about progressing St Lukes was had at the most recent meeting, in addition to investigations about other potential revegetation strategies.
26.07.2016; 21.09.2016 & 30.11.2016	Strathfield Council	<ul style="list-style-type: none"> - Identified specific needs for replacement trees (ie. location, species and size (not limited to 50L pots)); - Further identification of opportunities required, once appropriate staff are briefed about the tree replacement strategy.
02.08.2016; 21.09.2016 23.11.2016 & 09.12.2016	Inner West Council	<ul style="list-style-type: none"> - Internal consultation will be required to progress opportunities but two areas may be the section of the Bay Run adjacent the Project and also the street tree planting strategy. - Given the recent amalgamation, further investigation will need to be done. - Relevant Council officers identified that a working group will be set up to further progress tree replacement strategy. - A number of opportunities have been identified by Council where they see potential to work with WestConnex to use the tree replacement strategy to enhance their own revegetation strategies. These include The Bay Run and street tree replacement/enhancement in Haberfield and Ashfield.

3.3 Proposed modification

Given the above, it is recommended that CoA B47 is amended in accordance with clause **115ZI** of the EP&A Act 1979, which states:

Modification of Minister's approval

(1) In this section:

Minister's approval means an approval to carry out State significant infrastructure under this Part, and includes an approval granted on the determination of a staged infrastructure application.

modification of an approval means changing the terms of the approval, including revoking or varying a condition of the approval or imposing an additional condition on the approval.

(2) The proponent may request the Minister to modify the Minister's approval for State significant infrastructure. The Minister's approval for a modification is not required if the infrastructure as modified will be consistent with the existing approval under this Part.

Note. Section 380AA of the Mining Act 1992 provides that a request for the modification of approval for State significant infrastructure for the mining of coal can only be made by or with the consent of the holder of an authority under that Act in respect of coal and the land concerned.

(3) The request for the Minister's approval is to be lodged with the Secretary. The Secretary may notify the proponent of environmental assessment requirements with respect to the proposed modification that the proponent must comply with before the matter will be considered by the Minister.

(4) The Minister may modify the approval (with or without conditions) or disapprove of the modification.

In consideration of the consultation undertaken and the likely impacts resulting from the existing wording, it is recommended that CoA 47 be modified to the following:

The SSI must be designed to retain as many trees as possible and provide a net increase in the number of replacement trees. In the event that trees are to be removed, then replacement trees are to be planted within, or in close proximity to, the SSI boundary. The location of the trees must be determined in consultation with the relevant authority¹.

The replacement trees are to have a minimum pot size of 75 litres except where the plantings are proposed in accordance with a relevant authority's revegetation, street planting, landscaping and/or open space programs/plans (including Council-endorsed WestConnex 'Legacy' projects outside the project footprint associated with the M4 East project) that specify alternative pot sizes for trees. In such cases, the Proponent must submit to the Secretary for approval a Report which includes:

- *a copy of the relevant authority's revegetation program/plan;*
- *details on the proposed plantings (including type, size and location);*
- *details on how the relevant plantings meet the requirements of the relevant authority's revegetation program/plan; and*
- *documentation from the relevant authority that it is satisfied with the Proponent's proposed plantings.*

3.4 Impact of modification

The impact of the modification will not be significant in terms of changing the intent or requirements of the condition. The modified condition:

- will not result in the removal of any additional trees;
- remains enforceable, with the onus still on the proponent to provide details of compliance;
- retains the requirement for a minimum pot size of 75L where planting is not part of an endorsed program/plan; and
- provides for an alternative, more flexible way of providing replacement trees outside the SSI boundary that should result in a positive impact more in line with Council's vegetation program/plan.

¹ It is noted that the word 'authority' has been used in place of 'council' as land within the Sydney Olympic Park is in close proximity to the SSI boundary and the condition should not preclude discussions with other relevant authorities, such as Sydney Olympic Park Authority.

PART B: Amendment of 'tree' definition

4. Background

As stated above, RMS is also seeking to modify the definition of 'tree' included in the CoAs in order to provide continuity between the CoAs and relevant management plans, including the CFFMP. In accordance with the definitions of SSI 6307, a 'tree' is 'as defined in the relevant council's Tree Preservation Order'. Given the project is spread across five Local Government Areas (LGAs), this results in significant variation in the definition of what constitutes a 'tree' for the purposes of the project.

4.1 Justification for modification of the definition of 'tree'.

In the definitions of SSI 6307, a 'tree' is 'as defined in the relevant council's Tree Preservation Order' (TPO) (refer Table 1).

Table 2 Definitions of 'tree'

Authority	Definition	Source
Ashfield Council ¹	A long lived, woody perennial plant with a single or relatively few main stems or trunks and a more or less distinctly elevated crown, the main criterion being 'form' rather than 'size'.	Ashfield Council Tree Preservation Policy, October 2013
Auburn Council ² (no clearing)	Indigenous, endemic or exotic species which have a height of 3.5 m or greater; or a canopy spread of 4m or greater; or a trunk diameter of 400 mm or greater measured at 1.5 m from the base of the tree; this includes all mangroves, bushland and heritage trees identified in the Local Environmental Plan (LEP).	Auburn Council Tree Preservation Development Control Plan 2010
Burwood Council (no clearing)	A woody perennial plant equal to or exceeding four (4) meters in height with a trunk diameter equal to or exceeding 150 mm measured at a distance of 1.4 m above ground'.	Burwood Council Development Control Plan 2013
Canada Bay Council	A perennial plant with at least one self-supporting woody or fibrous stem'.	Canada Bay Council Tree Preservation Order Policy 2006
Strathfield Council	A perennial plant (single or multi-stemmed) with a height equal to or exceeding four (4) meters'.	Strathfield Council Tree Management Consolidated Development Control Plan 2005
Australian Standards	Long lived woody perennial plant greater than (or usually greater than) 3 m in height with one or relatively few main stems or trunks (or as defined by the determining authority).	AS4970-2009 Trees (s1.4.6)

Notes:

1. Recently amalgamated into the Inner West Council, however the provisions of the Tree Preservation Policy currently still apply.
2. Recently amalgamated into the Cumberland Council, however the provisions of the Tree Preservation Policy currently still apply.

As evidenced in Table 2, the project is spread across five Local Government Areas (LGAs), meaning there is significant variation in the definition of what constitutes a 'tree' for the purposes of the project.

Given the variation and difficulty in ensuring that each individual definition was correctly applied to vegetation across the project, the contractor adopted the conservative Australian Standard AS4970-2009 definition for all impacted trees. This more conservative definition accommodates all the various requirements of the different TPOs and includes non-native species, but excludes any species listed under the *Noxious Weed Act 1993* (NW Act). It was therefore considered the best suited definition to ensure that all 'trees' were identified and recorded consistently across the project and regardless of LGA boundaries. For this reason, the AS4970-2009 definition was included in the CFFMP.

Because of the inconsistency set out above, we have taken the more conservative approach of adopting the AS4970-2009 definition and for that reason, the 'tree' definition should be amended to ensure consistency with CoAs and relevant management plans.

4.2 Consultation

Following post-approval discussions with DPE, it was mutually agreed that a more consistent definition would be appropriate.

4.3 Proposed modification

Therefore, to ensure continuity between the conditions of consent and post-approvals compliance, the 'tree' definition in SSI 6307 be amended as follows:

'Tree' is as defined in Australian Standard AS4970-2009 **or** the relevant council's Tree Preservation Order.

4.4 Impact of modification

As a result of the utilisation of the Australian Standard, the project has recorded and will consequently replace a higher number of trees than had it recorded tree numbers based on the TPO definition.

5. Conclusion

The revised wording of CoA B47, as developed in liaison with the DPE, is considered appropriate in continuing to maintain the intent of the condition while providing the flexibility required to achieve a more desired, sustainable and effective outcome.

The amendment of the tree definition ensures continuity between the CoAs and post-approvals compliance and is therefore considered necessary.

Should you have any queries in relation to this matter, please contact David Kelly on 0407 239 667 or at david.kelly@westconnex.com.au.

Yours Sincerely,



Philip Knudsen
Project Director WestConnex Delivery Interface Office



1517-01

5 April 2017

Mary Garland
Team Leader Transport Assessments
Department of Planning & Environment
GPO Box 39
SYDNEY NSW 2001

By post & e- mail to mary.garland@planning.nsw.gov.au

Dear Ms Garland

Modification Request for WestConnex M4 East SSI 6307 (MOD 3)

Thank you for the opportunity to comment on the above. Council understands the proposed modifications to M4 East Condition of Approval (CoA) B47 allow for flexibility in the pot size of replacement trees and allow for a consistent definition of "tree". Though Council opposes WestConnex, it supports the tree replacement program outlined in CoA B47.

As is documented in the application, all relevant staff - including myself, tree management staff from former Ashfield Council and the Department of Planning & Environment's (DPE's) WestConnex Compliance Officer - have been involved in meetings on this matter. At these meetings, Council staff have understood the intent of the modifications and raised no objections. Consistent with these meeting comments, it remains that Council raises no objections to these modifications.

Council agrees with proponent Roads & Maritime Service's (RMS's) conclusion on p.8 of the MOD 3 application that *"the revised wording of CoA B47, as developed in liaison with the DPE, is considered appropriate in continuing to maintain the intent of the conditions while providing the flexibility required to achieve a more desired, sustainable and effective outcome"*. Council also agrees with RMS that *"the amendment of the tree definition ensures continuity between the CoAs and post-approvals compliance and is therefore necessary."*

I trust these comments are of assistance. Should you have any queries, please contact me on 9335 2179.

Yours sincerely



Kendall Banfield
Manager WestConnex Unit

Customer Service Centres

Ashfield | P (02) 9716 1800 | E info@ashfield.nsw.gov.au | 260 Liverpool Road Ashfield NSW 2131
Leichhardt | P (02) 9367 9222 | E leichhardt@lmc.nsw.gov.au | 7-15 Wetherill Street Leichhardt NSW 2040
Petersham | P (02) 9335 2222 | E council@marrickville.nsw.gov.au | 2-14 Fisher Street Petersham NSW 2049

Item No: C0517 Item 2

Subject: LOCAL TRAFFIC COMMITTEE MEETING HELD ON 4 MAY 2017

File Ref: 17/4718/48868.17

Prepared By: George Tsaprounis - Coordinator Traffic Engineering Services

Authorised By: Wal Petschler - Group Manager Footpaths, Roads, Traffic and Stormwater

SUMMARY

The minutes of the Local Traffic Committee Meeting held on 4 May 2017 are presented for Council consideration.

RECOMMENDATION

THAT the Minutes of the Local Traffic Committee Meeting held on 4 May 2017 be received and noted.

BACKGROUND

A meeting of the Inner West Council Local Traffic Committee was held on 4 May 2017 at Petersham. The minutes of the meeting are shown at **ATTACHMENT 1**.

FINANCIAL IMPLICATIONS

Projects proposed for implementation in 2016/17 are funded within existing budget allocations.

STAFF COMMENTS

Nil.

PUBLIC CONSULTATION

Members of the public attended the meeting to address the Committee on specific items.

CONCLUSION

Nil.

ATTACHMENTS

1. [↓](#) Minutes of Local Traffic Committee Meeting 04 May 2017

**Minutes of Local Traffic Committee Meeting
Held at Council Chambers, Petersham Service Centre
On Thursday, 4 May 2017**

Meeting commenced at 10.06am

ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON

Acknowledgement by Chairman:

"I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today and their elders past and present"

COMMITTEE REPRESENTATIVES PRESENT

Mr George Tsaprounis	IWC's Coordinator Traffic Engineering Services, Marrickville (Chair)
Mr Bill Holliday	Representative for Jamie Parker MP, Member for Balmain
Mr Chris Woods	Representative for Ron Hoenig MP, Member for Heffron
SC Stephen Flanagan	NSW Police – Marrickville
Sgt Dan Chilvers	NSW Police – Leichhardt
Mr Ryan Horne	Roads & Maritime Services
Ms Sarina Foulstone	Representative for Jo Haylen MP, Member for Summer Hill

OFFICERS IN ATTENDANCE

Rabih Bekdache	State Transit Authority
Mr John Stephens	IWC's Traffic Manager, Leichhardt
Ms Nina Fard	IWC's Senior Traffic Engineer, Leichhardt
Mr Boris Muha	IWC's Traffic Projects Engineer, Ashfield
Mr Davide Torresan	IWC's Acting Senior Engineer, Ashfield
Mr Emilio Andari	IWC's Traffic Engineer, Marrickville
Ms Mary Bailey	IWC's Traffic Management Planner, Marrickville
Ms Christina Ip	IWC's Administration Assistant, Marrickville

VISITORS

Ms Ann Gregory	Item 2
Mr Stephen Paull	Item 2
Mr Geoff Pollard	Item 9

APOLOGIES:

Mr Wal Petschler	IWC's Group Manager Roads & Stormwater
Mr Joe Di Cesare	IWC's A/Manager, Design and Investigation, Marrickville
Mr Kristian Calcagno	Roads & Maritime Services
SC Anthony Kenny	NSW Police – Newtown
SC Sam Tohme	NSW Police – Ashfield

DISCLOSURES OF INTERESTS: Nil.

**Local Traffic Committee Meeting
4 May 2017****Item 2****CONFIRMATION OF MINUTES**

Minutes of the Local Traffic Committee Meeting held on Thursday, 6 April 2017 were adopted at Council's Ordinary Meeting held on Tuesday, 26 April 2017.

MATTERS ARISING FROM COUNCIL'S RESOLUTION OF MINUTES

Nil.

**T0517 Item 1 'NO TRUCKS 3T AND OVER' RESTRICTIONS - NORMAN LANE AND
ADJACENT LANEWAYS, ROZELLE
(BALMAIN WARD/BALMAIN ELECTORATE/LEICHHARDT LAC)****SUMMARY**

Council has received concerns from residents regarding heavy vehicles using Norman Lane and adjacent laneways between Norman Street and Wise Street as thoroughfares and subsequently causing property damage.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation**THAT:**

1. a 'No Trucks, 3t and over' restriction in Norman Lane and the adjacent laneways between Norman Street and Wise Street, Rozelle be supported in principle.
2. a TMP outlining the restriction be submitted to RMS for approval.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 2 CONVENT LANE, MARRICKVILLE – PROPOSED CHANGES TO NO
PARKING RESTRICTIONS (MARRICKVILLE WARD/SUMMER HILL
ELECTORATE/MARRICKVILLE LAC)****SUMMARY**

Requests have been received from a resident to shift the full-time 'No Parking' restrictions on the western side of Convent Lane, Marrickville at the rear of their property to accommodate parking in the laneway. Residents have been notified of the proposal to shift the existing fulltime 'No Parking' signs on the western side of Convent Lane. It is recommended that the proposal be approved.

Attachment 1

Traffic Committee Discussion

Public speakers: Ms Ann Gregory and Mr Stephen Paull

Mr Paull thanked Council for the implementation of parking restrictions in Convent Lane last year after problems accessing his laneway garage at 105 Despointes Street were first brought to the Committee's attention. He also thanked the assistance of Marrickville Police for ensuring compliance with the formalised parking restrictions. Mr Paull stated the following:

1. Prior to the implementation of restrictions, 2-5 cars parked across driveways for extended periods causing access issues for garbage trucks and blocked access to garages at 105 and 103 Despointes Street. Last year's Council report showed that the lane was too narrow to allow off-street parking and parking across driveways is prevented by road rules. As a result, 'No Parking' signs were installed to enforce this rule. Since the signs were installed, the lane has been clear, clean and accessible.
2. Although the current proposal will still allow access to his garage, it will limit access to the thoroughfare for larger vehicles, noting that trucks have been seen reversing out of Broadleys Lane when vehicles were parked across the driveways of 112 and 110 Malakoff Street.
3. The proposed changes could also affect residents who have garages in Broadleys Lane.
4. Mr Paull believes the current restrictions in Convent Lane are working and appropriate and requested they remain.

Ms Gregory stated the following:

1. Although it is illegal to park across a driveway, Council's Rangers are reluctant to fine residents for parking across their own driveway. There has never been legal parking spaces in Convent Lane, however it was only when the 'No Parking' signs were in place that this rule was respected. It was noted that the signs were initially not welcomed by some and were vandalised.
2. Parking in the lane first became a problem when renovation work was being done at a residence in Malakoff Street and construction vehicles were being parked in the lane. These vehicles parked in the lane were tolerated as it was believed that it would only occur in the duration of the renovation work. However, when construction work was completed, some residents became accustomed to parking in the lane and it became a norm to do so. Ms Gregory stated that when construction work was completed and she asked the neighbour to move their car parked in the lane to allow her to leave her garage, her request was not respected.
3. All residents of Malakoff Street have one off-street parking space and are entitled to one resident parking permit. Ms Gregory is not eligible for a parking permit as her property has two off-street parking spaces. She stated it is not fair or equitable to allow a resident the de facto right to three parking spaces when other residents are managing with two spaces.
4. Parking across any driveway in Convent Lane restricts movement through the lane and it is best for the residents and nearby businesses that the current restrictions remain.

Committee members were advised that during consultation to reduce the restrictions in the

laneway, Council officers met with the residents of 106 Malakoff Street and 105 Despointes Street. Whilst the resident of 105 Malakoff Street wishes to have the right to park across their driveway, it was demonstrated on site that a car cannot exit the garage at 105 Despointes Street if cars are parked in the driveways opposite the garage.

Council Officers stated that the original proposal was to remove laneway parking restrictions between 106-112 Malakoff Street, however the proposal was amended to remove parking restrictions for 110 and 112 Malakoff Street which would allow residents of 103 and 105 Despointes Street access to their garages.

The RMS representative stated that current restrictions should remain as removal of parking restrictions at 112 and 110 Malakoff Street would impact on access to off-street parking to 107 and 109 Despointes Street.

The representative for Marrickville Police agreed with the RMS representative to keep current restrictions. He advised that fines were issued in the first three months after the signs were installed. In the last 6 months, no parking was observed in the lane nor has illegal dumping been observed. Committee members noted that parking restrictions increases sight lines and passive surveillance of anti-social behaviour has improved as a result.

Council Officers will check the DA conditions of properties renovated in Malakoff Street and undertake appropriate action in relation to off-street parking spaces.

The Committee members agreed that the current 'No Parking' restrictions in Convent Lane remain in place.

Officer's Recommendation

THAT the existing full-time 'No Parking' restrictions on the western side of Convent Lane, Marrickville be shifted north (10 metres in length) to the rear of property no. 110 Malakoff Street, Marrickville and APPROVED, in order to provide unobstructed vehicular access to the residents' off-street car parking spaces.

Traffic Committee Recommendation

THAT the existing full-time 'No Parking' restrictions on the western side of Convent Lane, Marrickville remain in place.

For motion: Unanimous

T0517 Item 3 PETERSHAM STREET, PETERSHAM - PROPOSED PERMIT PARKING RESTRICTIONS (STANMORE WARD/NEWTOWN ELECTORATE/MARRICKVILLE LAC)

SUMMARY

Residents have made representations to Council to introduce resident parking restrictions in Petersham Street, Petersham. Permit parking restrictions are slated to be introduced in surrounding streets as part of the Parramatta Road Corridor/Camperdown Parking Strategy. There was sufficient support through community consultation with affected residents to recommend permit parking restrictions in Petersham Street, Petersham.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation**THAT:**

1. The installation of '2P 8am–10pm Mon-Fri, Area M5 Permit Holders Excepted' restrictions on the eastern side of Petersham Street, Petersham (between Queen Street and Elswick Street) be APPROVED, in order to provide parking opportunities for local residents;
2. The installation of '2P 8am–10pm Mon-Fri, Area M5 Permit Holders Excepted' restrictions on the eastern side of Petersham Street, Petersham (between Elswick Street and Fort Street) be APPROVED, in order to provide parking opportunities for local residents; and
3. The statutory 'No Stopping' zones (10 metres in length) be put in place where required as part of the recommended parking changes listed above.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 4 BEACH ROAD & KINTORE STREET, DULWICH HILL - PROPOSED
PERMIT PARKING RESTRICTIONS (ASHFIELD WARD/SUMMER HILL
ELECTORATE/MARRICKVILLE LAC)**

SUMMARY

Following implementation of the Permit Parking restrictions in Kintore Street and Beach Street, Dulwich Hill as a result of the recommendations in the Dulwich Hill Parking Strategy, there was opposition from local residents, notably those living above the shops in New Canterbury Road.

In order to accommodate the residents and the shop owners it is proposed to introduce permit parking on the eastern side of Beach Road, Dulwich Hill between Hercules Street and New Canterbury Road and on the western side of Kintore Street, Dulwich Hill between Hercules Street and New Canterbury Road. The proposed hours of the restrictions are, '2P 8:30am-6pm Monday to Friday, 8:30am-12:30pm Saturday Permit Holders Excepted Area M6'.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation**THAT:**

1. The installation of '2P 8.30am–6pm Mon-Fri, 8.30am-12.30pm Sat, Permit Holders Excepted Area M6' restrictions on the eastern side of Beach Road, Dulwich Hill (between Hercules Street and New Canterbury Road) be APPROVED, in order to

provide parking opportunities for local residents;

2. The installation of '2P 8.30am–6pm Mon-Fri, 8.30am-12.30pm Sat, Permit Holders Excepted Area M6' restrictions on the western side of Kintore Street, Dulwich Hill (between Hercules Street and New Canterbury Road) be APPROVED, in order to provide parking opportunities for local residents;
3. The installation of a statutory 'No Stopping' zone (10 metres in length) on the western side of Kintore Street, Dulwich Hill at its intersection with New Canterbury Road be APPROVED, in order to deter illegal parking, increase safety, improve visibility and access for turning motorists; and
4. The installation of unrestricted parking on the eastern side of Kintore Street, Dulwich Hill (between Hercules Street and New Canterbury Road) and unrestricted parking on the western side of Beach Road, Dulwich Hill (between Hercules Street and New Canterbury Road) be APPROVED, in order to maintain consistency with the surrounding streets where permit parking restrictions apply.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

T0517 Item 5 FEDERATION ROAD, NEWTOWN - PROPOSED CHANGES TO PERMIT PARKING RESTRICTIONS (STANMORE WARD/NEWTOWN ELECTORATE/NEWTOWN LAC)

SUMMARY

As part of the Parramatta Road Corridor/Camperdown Parking Strategy implementation, changes will be made to parking conditions in Federation Road, Newtown and surrounding streets. Following representation from residents, Council Officers have developed a number of proposals addressing additional concerns raised by residents following the adoption of the parking study. Feedback from residents regarding the current proposed additional restrictions indicate that in order to provide more parking opportunities for residents; there is support for extension of the permit parking hours and the conversion of unrestricted parking to permit parking in Federation Road, Newtown between Australia Street and Church Street adjacent to residential properties.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. The amendment of existing '2P 8.30am-6pm Mon-Fri, Permit Holders Excepted Area M1' restrictions and unrestricted parking to '2P 8am-10pm Mon-Sun, Permit Holders Excepted Area M1' restrictions on the northern side of Federation Road, Newtown (between Australia Street and Northwood Lane) be APPROVED, in order to provide parking opportunities for local residents; and
2. The amendment of existing unrestricted parking to '2P 8am-10pm Mon-Sun, Permit Holders Excepted Area M1' restrictions on the northern side of Federation Road,

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Newtown (between Northwood Street and the cul-de-sac near Church Street) be APPROVED, in order to provide parking opportunities for local residents.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 6 EWART STREET, DULWICH HILL - PROPOSED INTRODUCTION OF
PERMIT PARKING RESTRICTIONS (ASHFIELD WARD/SUMMER HILL
ELECTORATE/MARRICKVILLE LAC)**

SUMMARY

As part of the Dulwich Hill Parking Strategy, a recommendation to implement permit parking in Ewart Street, Dulwich Hill (between property no. 53 Ewart Street and property no. 71 Ewart Street) was included in the draft report table of recommendations. It was also included within the map showing the recommendations in the final report which was approved by Council. The recommendation was inadvertently omitted from the table of recommendations even though it had been approved via the community process and in the draft report. The purpose of this report is to correct the omission of the permit parking restrictions in Ewart Street, Dulwich Hill to ensure that permit parking is implemented to allow opportunities for local residents.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation**THAT:**

1. The installation of '2P 8.30am-6.00pm Mon-Fri Permit Holders Excepted Area M13' restrictions on the northern side of Ewart Street, Dulwich Hill (between property no. 53 Ewart Street and property no. 71 Ewart Street) be APPROVED, in order to provide parking opportunities for local residents; and
2. The statutory 'No Stopping' zones (10 metres in length) be put in place where required as part of the recommended parking changes listed above.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 7 SYDENHAM/ST PETERS PARKING IMPLEMENTATION REVIEW
(MARRICKVILLE WARD/HEFFRON ELECTORATE/NEWTOWN LAC)**

SUMMARY

Council is carrying out a review of the 2013 GHD Sydenham Parking Study. In addition to the Sydenham parking precinct the review is also considering parking impacts in St Peters. Recommendations have been made to extend resident parking in a number of streets in the Sydenham parking precinct as a result of knock on effects from the 2014 implementation of the GHD report. Also recommendations are being made to implement resident parking in a number of streets in St Peters due to residents' concerns regarding the impacts of surrounding commercial/industrial uses. Following approval by Council, there will be a 28 day period of public exhibition of the draft recommendations. Public comments will then be incorporated into a final report for approval by Council.

Traffic Committee Discussion

The representative for Ron Hoenig MP stated that his office has received reports that it is becoming more difficult to find resident parking on Frederick Street. The representative noted that residents of Frederick Street have petitioned for residential parking on the street to be extended to the section between Henry Street and Princes Highway. It was acknowledged that the residents should feel some relief from the demands of Princes Highway when resident parking is eventually implemented on one side of the street.

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT the draft Sydenham/St Peters Parking Review be approved for public exhibition.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

T0517 Item 8 REQUESTS FOR 'WORKS ZONE' ADJACENT TO CONSTRUCTION SITES (STANMORE & MARRICKVILLE WARDS/NEWTOWN & HEFFRON ELECTORATES/NEWTOWN LAC)

SUMMARY

A couple of requests have been received from builders for the provision of 'Works Zone' to facilitate construction deliveries and permit the parking of construction vehicles during loading and unloading activities.

It is recommended that the 'Works Zone' be approved for the construction works subject to Council fees and charges.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. the installation of a 'Works Zone 7AM-5.30PM Mon-Sat' (total of 10 metres in length) on the northern side of Brown Street adjacent to property no. 65 Brown Street, St Peters be APPROVED for a period of twelve (12) months, for the proposed

construction work;

2. the installation of a 'Works Zone 7AM-5.30PM Mon-Sat' (total of 9 metres in length) on the northern side of Darley Street adjacent to property no. 99 Darley Street, Newtown be APPROVED for a period of twelve (12) months, for the proposed construction work; and
3. the costs of supply, installation and removal of the signs and 'Works Zone' fees in accordance with Council's Fees and Charges are to be borne by the applicant.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

T0517 Item 9 KEITH LANE, DULWICH HILL – PROPOSED PERMIT PARKING & NO PARKING RESTRICTIONS (ASHFIELD WARD/SUMMER HILL ELECTORATE/MARRICKVILLE LAC)

SUMMARY

Requests have been received from local residents of Bedford Crescent, Dulwich Hill for the installation of permit parking restrictions nearby their properties along Keith Lane and a request has been received from a resident of Keith Street, Dulwich Hill for the installation of 'No Parking' restrictions in Keith Lane directly opposite to their off-street car parking space, as vehicular access is often blocked by parked vehicles on the opposite side of the laneway.

Residents have been notified of the proposal to install a section of '2P 8.30am-6.00pm Mon-Fri, Permit Holders Excepted Area M13' restrictions on the southern side of Keith Lane nearby their properties as part of the extension to the Area M13 permit parking precinct and a section of 'No Parking' restrictions on the southern side of Keith Lane, in order to provide unobstructed vehicular access to the off-street car parking spaces within the laneway and deter illegal parking across vehicular crossings and maintain parking where feasible for the local residents. It is recommended that the proposal be approved.

Traffic Committee Discussion

Public speaker: Mr Geoff Pollard

Mr Pollard stated that he has been a resident of Keith Street for a number of years and has experienced increasing difficulty with accessing his garage in Keith Lane when a vehicle is parked opposite his garage. He noted his support for the recommendation for the following reasons:

- Road rules prevent parked vehicles blocking a driveway but this rule is limited to parking across the driveway and does not prevent blocking of driveway by a vehicle parked on the opposite side of the roadway.
- Mr Pollard contacted Marrickville Police about his driveway being blocked by a parked vehicle and was advised to ask Council to install 'No Parking' restrictions on the opposite side to his driveway.
- Mr Pollard also contacted the Valuer General and was advised that rear access to his property is a factor that adds to its value. As a result, Mr Pollard believes he is paying for this access through Council rates.

- Most of the properties on the Keith Street side of Keith Lane are apartments or are properties with double garages. Only two properties on that side of Keith Lane have a single garage, including Mr Pollard's property. The resident of the other property with a single garage can only access their garage on occasions by driving down the lane, turning around and driving back up the one-way lane (contrary to the signage) if a car is parked opposite their garage.
- Mr Pollard and his wife are both experienced and accident free drivers yet their previous and current car have been scraped trying to access their garage.
- Mr Pollard has been unsuccessful with negotiations with the neighbour who parks across the road and blocks access to his garage.

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. The installation of '2P 8.30am–6.00pm Mon-Fri, Area M13 Permit Holders Excepted' restrictions (18 metres in length) at the rear of residential properties (adjacent to the rear of property no. 23 Bedford Crescent, Dulwich Hill) on the southern side of Keith Lane, Dulwich Hill be APPROVED, in order to provide parking opportunities for local residents; and
2. The installation of full-time 'No Parking' restrictions (10 metres in length) at the rear of residential properties (adjacent to the rear of property no. 21 Bedford Crescent, Dulwich Hill) on the southern side of Keith Lane, Dulwich Hill be APPROVED, in order to provide unobstructed vehicular access to the off-street car parking spaces, deter illegal parking across vehicular crossings and increase safety.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

T0517 Item 10 REQUESTS FOR MOBILITY PARKING SPACES (ASHFIELD & MARRICKVILLE WARDS/SUMMER HILL ELECTORATE/MARRICKVILLE LAC)

SUMMARY

A number of requests have been received from residents for the provision of dedicated mobility parking space outside their residence. It is recommended that the following 'Mobility Parking' spaces be approved as the applicants current medical conditions warrants the provision of the space and they have constrained or no off-street parking opportunities

Traffic Committee Discussion

The RMS representative asked whether the 2.5m wide driveway of 13 Richards Avenue, Marrickville is wide enough for wheelchair access to a vehicle parked within the property and whether the driveway widened towards the property's car port. Council Officers advised that an inspection of the property's driveway revealed that there is a continuous wall along the side of the driveway and the driveway does not widen more than 2.5m. They also noted that

2.5m is insufficient width for a mobility parking space according to guidelines.

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. The eastern side of Canonbury Grove, Dulwich Hill in front of property no. 6 Canonbury Grove, Dulwich Hill;
2. The northern side of Kays Avenue West, Dulwich Hill in front of property no. 25 Kays Avenue West, Dulwich Hill;
3. The western side of Richards Avenue, Marrickville in front of property no. 13 Richards Avenue, Marrickville;
4. The southern side of Wilga Avenue, Dulwich Hill in front of property no. 3 Wilga Avenue, Dulwich Hill; and

be APPROVED as a 'mobility parking' space, subject to:

- a) the operation of the dedicated parking space be valid for twelve (12) months from the date of installation;
- b) the applicant advising Council of any changes in circumstances affecting the need for the special parking space; and
- c) the applicant is requested to furnish a medical certificate and current mobility permit justifying the need for the mobility parking space for its continuation after each 12 months period.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 11 PROPOSAL TO EXTEND THE LENGTH OF PARKING RESTRICTIONS -
OUTSIDE 34-36 AND 25-27 LACKEY STREET, SUMMER HILL
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**

SUMMARY

Council has received a request to extend the length of parking restrictions outside 34-36 Lackey Street (Commonwealth Bank) and 25-27 Lackey Street (Da Vinci's restaurant), Summer Hill. The existing length of parking restrictions in this section of Lackey Street does not permit two standard vehicles to park at the same time. The existing parking space between signposts outside the Commonwealth Bank is **10m** and outside Da Vinci's restaurant, opposite to Commonwealth Bank is **8.5m**.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. Extend the "½P 8.30am to 6pm Mon-Fri, 8.30am to 12.30pm Sat" and "No Stopping" parking restrictions signs by 1m north towards the pedestrian crossing outside of 34-36 Lackey Street, Summer Hill.
2. Extend the "½P 8.30am to 6pm Mon-Fri, 8.30am to 12.30pm Sat" and "No Stopping" parking restrictions signs by 2.5m north towards the pedestrian crossing outside 25-27 Lackey Street, Summer Hill.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 12 92 CHARLOTTE STREET ASHFIELD - REQUEST FOR DISABLED
PARKING SPACE
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**

SUMMARY

The resident of 92 Charlotte Street, Ashfield has requested the installation of a Disabled Parking space near her property. The resident holds a Mobility Parking Permit and is having difficulty in parking near her property. Her disability limits her walking to short distances.

Traffic Committee Discussion

Council Officers tabled amended photos (Appendix A) to replace the photos that were on page 164-165 of the Agenda.

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT a Disabled Parking zone be installed outside No. 90 Charlotte Street, Ashfield.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 13 REMOVAL OF MOBILITY PARKING ZONE - OUTSIDE 9 SOMERVILLE
AVENUE ASHFIELD
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**

SUMMARY

Council has recently consulted with residents in Somerville Avenue regarding the removal of the mobility parking space outside 9 Somerville Avenue, Ashfield. Under Roads & Maritime Services guidelines, the need and use of a Disabled Parking zone or space may be reviewed every 12 months or period as determined by Council. Following consultation the mobility parking zone is no longer required and therefore can be removed. The space will be

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reallocated with 2P resident parking restrictions in line and as similar to the other restrictions in this street.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. The Disabled Parking space be removed in front of No. 9 Somerville Avenue, Ashfield.
2. The above space be signposted as "2P, 8:30am – 6:00pm Mon-Fri, Permit Holders Excepted AREA 7".

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 14 MINOR TRAFFIC FACILITIES
(LEICHHARDT & BALMAIN WARDS/BALMAIN
ELECTORATE/LEICHHARDT LAC)**

SUMMARY

This report considers minor traffic facility applications received by Inner West Council, Leichhardt and includes 'Disabled Parking' and 'Works Zone' requests.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT:

1. That an 18m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of Nos.19 & 21 Percy Street, Rozelle for 10 weeks, temporarily replacing the resident parking restrictions.
2. That a 6m 'Disabled Parking' zone be installed in front of No.7 Glover Street, Lilyfield replacing the existing RPS restrictions.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous



**T0517 Item 15 'NO STOPPING' RESTRICTIONS - PALMER STREET AT WORTLEY STREET AND HYAM STREET
(BALMAIN WARD/BALMAIN ELECTORATE/LEICHHARDT LAC)**

SUMMARY

Residents have raised concerns regarding vehicles obstructing sight lines and maneuvering space by illegally parking on Palmer Street too close to the intersections of Hyam Street and Wortley Street, Balmain.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT the statutory 10m 'No Stopping' zones be installed at the following locations:

- Southern side of Palmer Street, east and west of Hyam Street, Balmain
- Western side of Palmer Street, south of Wortley Street, Balmain

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

**T0517 Item 16 PROPOSED 'NO STOPPING' RESTRICTION TO INTERSECTION CORNERS - VARIOUS LOCATIONS
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**

SUMMARY

Requests have been received from residents for the provision of 'No Stopping' restrictions to deter illegal parking, improve visibility for motorists and pedestrians and improve access to resident off-street parking at various locations within the Ashfield Ward.

Residents have advised that vehicles are regularly parked too close to the following intersections: Hugh Street at Hugh Lane, Ashfield; Hugh Street at Arthur Street, Ashfield; Moonbie Street at Regent Street, Summer Hill; Robert Street at Tintern Street, Ashfield; Robert Street at Prospect Road, Ashfield; Robert Street at Victoria Road, Ashfield; Wellesley Street at Carrington Road, Summer Hill; Albert Parade at Fredrick Street, Ashfield; Albert Parade at Webbs Street, Ashfield and Palace Lane at Holden Street, Ashfield.

All requests have been investigated and a summary of these investigations and proposed parking restrictions at various locations are presented in this report.

Traffic Committee Discussion

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

That 'No Stopping' restrictions be installed at the following intersections:

1. a. Western side of Hugh Street, 8.2 metres north of Hugh Lane, Ashfield.

- b. Western side of Hugh Street, 5.5 metres south of Hugh lane.
 - b. Eastern side of Hugh Street, 8.0 metres north of Hugh Lane.
 - d. Eastern side of Hugh Street, 6.0 metres south of Hugh Lane.
 - e. Western side of Hugh Street, 10 metres north of Arthur Street.
- 2.
 - a. Western side of Moonbie Street, 6.0 metres north of Regent Street, Summer Hill.
 - b. Western side of Moonbie Street, 10 metres south of Regent Street.
 - c. Northern side of Regent Street, 10 metres west of Moonbie Street.
- 3. All corners of Robert Street, 10 metres from all sides of the intersection with Tintern Road, Ashfield.
- 4. Northern and southern sides of Robert Street, 10 metres west of Prospect Road, Ashfield.
- 5.
 - a. Northern side of Robert Street, 18 metres east of Victoria Road, Ashfield.
 - b. Eastern side of Victoria Street, 10 metres south of Robert Street.
- 6.
 - a. Southern side of Wellesley Street, 10 metres west of Carrington Street, Summer Hill.
 - b. Southern side of Wellesley Street, 10 metres east of Carrington Street
 - c. Western and eastern sides of Carrington Street, 10 metres south of Wellesley Street.
- 7.
 - a. Southern side of Albert Parade, 10 metres east of Fredrick Street, Ashfield.
 - b. Northern and southern sides of Albert Parade, 10 metres on both sides of the intersection with Webbs Street.
 - c. Northern and southern side of Albert Parade, 10 metres west of the N-S section of Albert Parade (western side of Albert Parade Reserve).
 - d. Western sides of Albert Parade, 10 metres south and north of the E-W section of Albert Parade.
- 8. Western side of Holden Street, 10 metres south of Palace Lane, Ashfield.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

T0517 Item 17 PROPOSED PARKING CHANGES TO LINDSAY AVENUE, SUMMER HILL (ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)

SUMMARY

Following the implementation of the Summer Hill Resident Parking Scheme in 2016, the parking restrictions were installed incorrectly in Lindsay Avenue. Council's Traffic Engineers introduced interim measures to alleviate the parking issues created. This report recommends the formalising of these changes to the Traffic Committee and Council.

Traffic Committee Discussion

Council Officers advised that residents were generally supportive of the recommendations, however they requested a change to recommendation 5 for a 'No Parking' zone to be installed on the eastern side of Lindsay Avenue instead of a 'No Stopping' zone to allow for drop-offs/pick-ups.

The Committee members agreed with the Officer's recommendation 1-4 and agreed to an amendment to recommendation 5 for the installation of a 'No Parking' zone.

Officer's Recommendation

THAT the following parking restriction signs be approved in Lindsay Avenue, Summer Hill:

1. 10m 'No Stopping zone' on both sides of Lindsay Avenue, at the intersection of Short Street.
2. 24m of 'No Parking' zone on the western side of Lindsay Avenue, adjacent to 19 Short Street.
3. 19.6m of '2P 8am – 6pm; Mon-Fri Permit Holders Excepted; Area 13' zone on the eastern side of Lindsay Avenue, adjacent to 21 Short Street.
4. 16.4m of 'No Parking' zone on the eastern side of Lindsay Avenue, from the telegraph pole to 2 Lindsay Avenue.
5. 6.6m and 22.8m of 'No Stopping zone' on the eastern side of Lindsay Avenue, in front of 2 Lindsay Avenue and rear of 5 Henson Street.

Traffic Committee Recommendation

THAT the following parking restriction signs be approved in Lindsay Avenue, Summer Hill:

1. 10m 'No Stopping zone' on both sides of Lindsay Avenue, at the intersection of Short Street.
2. 24m of 'No Parking' zone on the western side of Lindsay Avenue, adjacent to 19 Short Street.
3. 19.6m of '2P 8am – 6pm; Mon-Fri Permit Holders Excepted; Area 13' zone on the eastern side of Lindsay Avenue, adjacent to 21 Short Street.
4. 16.4m of 'No Parking' zone on the eastern side of Lindsay Avenue, from the telegraph pole to 2 Lindsay Avenue.
5. 6.6m and 22.8m of 'No Parking' zone on the eastern side of Lindsay Avenue, in front of 2 Lindsay Avenue and rear of 5 Henson Street.

For motion: Unanimous

T0517 Item 18 (B - INFO ONLY) INSTALLATION OF WORKS ZONES OUTSIDE 2-6 THOMAS STREET AND 10 WEBBS AVENUE, ASHFIELD (ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)

SUMMARY

As works were programmed to commence prior the formal Committee meeting, this Item was forwarded to and supported by the RMS and Police representatives for temporary 'Works Zones' to be signposted between the DA operation times of operation (i.e. 7am-6pm., 7am-1pm Sat.) within the frontages of the development at Nos.2-6 Thomas Street and No.10 Webbs Avenue, Ashfield. The zones are generally provided to assist in the access and manoeuvring of construction vehicles in and out of the construction sites, and assist in the handling of materials to the sites.

Traffic Committee Discussion

Council Officers tabled amended photos (Appendix B) to replace the photos that were on page 192-193 of the Agenda.

The Committee members agreed with the Officer's recommendation.

Officer's Recommendation

THAT the Committee note via the support of the Police and RMS that:

1. A 'Works Zone 7am-6pm Mon-Fri; 7am-1pm Sat.' approximately 35 metres in length be temporarily installed outside Nos.2-6 Thomas Street, Ashfield for three months.
2. A 'Works Zone 7am-6pm Mon-Fri; 7am-1pm Sat' approximately 8 metres in length be temporarily installed outside No.10 Webbs Avenue, Ashfield for six months.
3. The '2P, 8am-6pm Mon-Fri Permit Holders Excepted Area 3' zone outside the above property be temporarily removed.

Traffic Committee Recommendation

THAT the Officer's recommendation be adopted.

For motion: Unanimous

GENERAL BUSINESS

Unwins Bridge Road, Tempe – Signals adjacent to Tempe Public and High Schools

Council Officers tabled correspondence received from Mr Mark Ludbrooke, resident of Tempe, who wrote to Council relating his concerns about vehicles running the red light at the signalised pedestrian crossing on Unwins Bridge Road between Tempe High School and Tempe Public School and requesting a red light camera at the crossing.

The RMS representative advised that red light cameras are not supported at midblock crossings, however they can investigate new linemarking and signage to improve visibility of the crossing.

Council Officers noted that traffic counts for Unwins Bridge Road indicated that speeding is not a significant problem and advised that Council plans to undertake traffic counts specifically at the location of the crossing.

The representative for Ron Hoeing MP stated that Mr Hoenig would be supportive of any measures that could improve the safety of the crossing, noting that his Office wrote to the former Marrickville Council highlighting issues with vehicles not stopping at the crossing and a fatality that occurred at a pedestrian crossing nearby.

Mr Ludbrooke had also requested further enforcement at the crossing in his correspondence. The representative for Leichhardt Police advised Council Officers to submit details of the location requesting enforcement to Highway Patrol for enforcement action.

Transport SRG

Council Officers advised that the Transport Strategic Reference Group met on 3 May 2017 to discuss the development of Council's Community Strategic Plan. Committee members were advised that Council is seeking comments from the community until August 2017. The intention is to have the Plan ready for the new Council after elections are held in September 2017.

Works at City-West Link Road at James Street, Lilyfield

The RMS representative provided an update to the tree removal and concreting works at City-West Link Road at James Street, advising that due to the prominence of the tree roots, a weed mat and mulch will be laid after the tree removal instead of concrete. He also advised that low lying plants will be removed to improve sightlines approaching the marked pedestrian crossing, however plants closest to the concrete path will be retained to prevent pedestrians cutting across to the kerb line.

Meeting closed at 11.15am.

APPENDIX A:

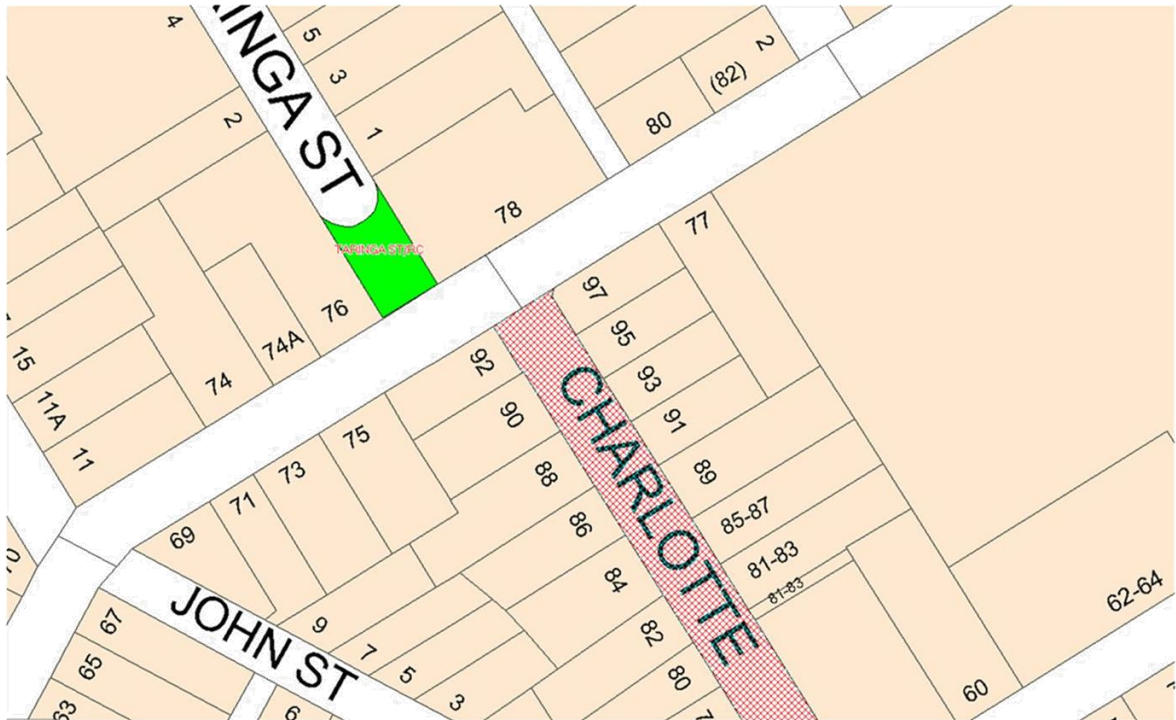
**Item 12 92 CHARLOTTE STREET ASHFIELD - REQUEST FOR DISABLED
PARKING SPACE
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**



Photo 1: The proposed 'Disabled Parking' zone in Charlotte Street, Ashfield and the adjacent existing 1/4P parking restriction.



Photo 2: On-street parking in Charlotte Street, in front of the applicant's property (92 Charlotte Street, Ashfield - looking south) is highly utilised.



Proposed 'Disabled Parking' space outside 90 Charlotte Street and the existing '¼ P 8:30am-6.00pm Mon-Fri; 8:30am- 12:30pm Sat' on the locality map.

APPENDIX B:

**Item 18 INSTALLATION OF WORKS ZONES OUTSIDE 2-6 THOMAS STREET
AND 10 WEBBS AVENUE, ASHFIELD
(ASHFIELD WARD/SUMMER HILL ELECTORATE/ASHFIELD LAC)**



Photo 1: Development at 2-6 Thomas Street, Ashfield.



Photo 2: Development at 10 Webb's Street, Ashfield

Item No: C0517 Item 3

Subject: **PROPOSED AMENDMENT TO FLOOR SPACE RATIO CONTROLS IN LEICHHARDT LOCAL ENVIRONMENTAL PLAN 2013**

File Ref: 17/6032/43768.17

Prepared By: Steve Roseland - Senior Strategic Planner

Authorised By: Simon Manoski - Group Manager Strategic Planning

SUMMARY

The planning proposal amending Leichhardt Local Environmental Plan 2013 floor space ratio controls has been publicly exhibited in accordance with Gateway Determination requirements. This report advises Council of the results of that community consultation process.

RECOMMENDATION

THAT Council:

- 1. receive and note this report; and**
- 2. request that an amendment to Leichhardt Local Environmental Plan 2013 be drafted by Parliamentary Counsel which reflects the planning proposal consistent with Option 3 of the Floor Space Ratio Review; and**
- 3. seek the Department of Planning and Environment to notify the amendment.**

BACKGROUND

Council initiated a Floor Space Ratio (FSR) Review in 2009 and was provided with funding under the NSW Government Planning Reform Funding Program. The review was initiated in response to the then NSW Department of Planning and Infrastructure's concern that the former Leichhardt Council was making excessive use of State Environmental Planning Policy No. 1 (SEPP 1). SEPP1 was used to vary Local Environmental Plan (LEP) development standards such as Floor Space Ratio (FSR) in particular.

In February 2009 the Department of Planning wrote to Council advising that:-

"The current planning controls contain development standards that restrict the reasonable redevelopment of existing dwellings to carry out modest additions and alterations such as an additional bedroom or increased living area."

Council raised its concerns with the Department about the impact of the new measure on development application processing times. In response the Department stated that:

"As an interim measure (6 months), Leichhardt Council may assume concurrence subject to development applications being referred to a Council meeting if the variation in the case of alterations and additions to dwellings exceed 60% of the FSR standard and 40% of the landscaped area standard."

The Department made it clear that this was viewed as a temporary exemption only, providing additional time for Council to update its development standards to provide reasonable development potential under its controls throughout the Leichhardt Local Government Area.

This concurrence measure has now been extended by the Department of Planning a number of times over the following years. The current concurrence will expire on 1 July 2017.

As has been previously reported to Council, if the former Leichhardt Council area had the same clause 4.6 concurrence as other NSW Councils, the analysis indicates approximately 44% of the average annual number of residential development applications in the FSR Review period would have to be reported to the Council (now the Leichhardt Planning Panel) due to a FSR variation of more than 10%.

The review collected data and developed four options:

Option 1 No change – No change to FSR controls other than the change in definition pursuant to Standard Instrument

Option 2 Minimal change – FSR controls which reflect what is, on average, being approved by Council;

Option 3 Modest change – FSR controls which are consistent with what has historically been approved by Council using clause 4.6 and currently approved by the Planning Panel using 4.6. Will reduce Council's reliance on clause 4.6 variations whilst minimising the risk of unintended consequences that might occur as a result of the new controls; and

Option 4 Substantial change – FSR controls which would be high enough to significantly reduce reliance on clause 4.6.

At its meeting of 14 April 2015, Council considered a report in relation to the FSR Review Community Consultation outcomes. Most submissions (62%) expressed support for Option 3 or 4. The officer's report recommended Option 3 (Modest Change). Council resolved to defer consideration pending further advice from the co-chairs of the Leichhardt Planning Panel.

The Planning Panel co-chairs indicated their support for Option 3.

A report was considered at the Policy Council Meeting held on 9 June 2015 and Council resolved the following:

- To adopt the recommendations of Option 2 of the FSR Review (Minimal change); and
- Prepare and submit a planning proposal to the Department of Planning and Environment to amend Leichhardt LEP 2013 consistent with FSR Review Option 2 for a Gateway Determination.

On 19 February 2016 Council received a Gateway Determination (**Attachment 1**) from the Department of Planning. The Department did not accept Council's planning proposal to adopt Option 2 of the FSR Review (Minimal change) and instructed Council to adopt Option 3 (Modest change). The Department's Assessment report considers that Option 2 will reduce the existing permissible residential density of land and subsequently the Determination requires that no lot within the former Leichhardt Municipality zoned R1 (General Residential) will have an FSR reduction imposed by the planning proposal and proposed LEP amendment.

At the March 2016 Policy Meeting a report was tabled recommending that the planning proposal be amended to be consistent with Option 3 (Modest change) in accordance with Gateway requirements. Council did not support the officer recommendation resolving (**C110/16P**) to request a review of the Gateway Determination by the Department of Planning.

In April 2016 the Department referred Council's request for a Post-Gateway review to the Planning Assessment Commission (PAC).

In May 2016 the PAC considered the documents provided by both the Department and Council and recommended that the planning proposal supporting Option 2 should not proceed past Gateway for the following reasons:

- It is inconsistent with S117 Direction 3.1 Residential Zones in that it seeks to reduce the potential density of residential development in some localities.
- It does not sufficiently reduce reliance on clause 4.6, and as such does not sufficiently improve the transparency and performance of the planning process.
- It is inconsistent with the recommendations of the FSR Review.
- It is inconsistent with the outcome of community consultation on the matter.
- It is inconsistent with the advice of the co-Chairs of the Leichardt Independent Planning Panel.

In August 2016 the Department communicated to Council that having reviewed the Commission's advice the Gateway Determination should remain unaltered and the expectation was that Council would publicly exhibit the Planning Proposal and complete the LEP amendment by 26 April 2017.

At the Ordinary Council meeting held in December 2016 (**see Attachment 2 for report**) the Administrator determined (**C1216**) that Council:

1. Notes the Post-Gateway Review that has been issued; and
2. Amends the planning proposal to be consistent with Option 3 of the FSR Review and proceed to public exhibition in accordance with Gateway Determination requirements.

FINANCIAL IMPLICATIONS

This report relates to a policy change and does not raise any financial obligation for Council.

PUBLIC CONSULTATION

In accordance with Gateway Determination requirements the proposed amendment to Leichhardt LEP 2013 implementing Option 3 of Council's FSR Review was placed on public exhibition (**see Attachment 3**) for 28 days from Friday 10 March 2017 until Friday 7 April 2017.

- Approximately 21,000 notification letters were sent to all owners and occupiers of properties zoned General Residential (R1).
- A notice appeared in the Inner West Courier on Tuesday 7 March.
- The proposed amendment, planning proposal and supporting documentation were made available for viewing on the Inner West Council's 'Have Your Say' online community engagement hub.
- Hard copies of the relevant documents made available at Council's Wetherill Street Administration Centre and Leichhardt and Balmain Libraries.

Public Exhibition – Submissions received / Issues raised

During the exhibition period Council's 'Have Your Say' site received 1,070 visits, 809 of which downloaded linked documents.

By the end of the exhibition period this resulted in one-hundred and ninety-nine (199) submissions / responses to Council.

Support for the Planning Proposal

Of the submissions received one-hundred and one (131) submissions (65.8% of total) support the planning proposal. This includes:

- Seventy (70) submissions (53.4%) which explain their support or request further clarification
- Sixty one (61) submissions (46.6%) express support without providing any explanatory comments

Four (4) submissions have been received in support of the planning proposal which do not provide details including name / address / contact information.

Object to the Planning Proposal

Of the submissions received 68 submissions (34.2% of total) object to the planning proposal. This includes:

- Fifty-seven (57) submissions (83.8%) which explain their objection or request further clarification
- Eleven (11) submissions (16.2%) object to the planning proposal without any explanatory comments

Two (2) submissions have been received which object to the planning proposal which do not provide details including name / address / contact information.

Issues raised by submissions

Submissions, both in support and objecting to the planning proposal, have raised a wide range of matters and issues they would like to see addressed (**see Tables 1 and 2**).

Many of these issues are common to a large number of submissions, and many of the submissions raise multiple issues.

The three most common issues raised by respondents supporting the planning proposal (Table 1) are:

- Greater flexibility for extensions to existing homes for extended family / renting (16 submissions)
- Higher density near existing infrastructure and jobs (15 submissions)
- Existing FSR unrealistic and unenforceable, greater transparency to be achieved through new controls applied consistently (15 submissions)

The three most common issues raised by respondents objecting to the planning proposal (Table 2) are:

- Further loss of open space / gardens / tree removal / recreational space (18 submissions)
- Change will lead to overdevelopment (16 submissions)
- No guarantee new controls will be enforced and not varied through the same process they are now (14 submissions)

TABLE 1	
Issues raised by the respondents supporting the planning proposal	By number of respondents
Greater flexibility for extensions to existing homes for extended family / renting	16
Higher density near existing infrastructure and jobs	15
Existing FSR unrealistic and unenforceable, greater transparency to be achieved through new controls applied consistently	15
Supportive but FSR in Leichhardt (suburb) still too low	9
FSR tailored to lot size	5
Support increase as long as other planning controls protect character and amenity	5
Affordable housing crisis in Sydney	4
Annandale smaller lots (0-300sqm) should be same as Balmain/Birchgrove	4
FSR should be increased by more than Option 3	3
FSR should be standardised across all suburbs	3
Support the change as if new FSR controls are enforced as a new benchmark with no more standard variations	3
Allow for transition between lot size groupings by incorporating sliding scale	2
Support conditional on the increase applying only to single dwellings, not encouraging townhouses and apartments	2
Making the development application process quicker and cheaper	2
Option 2 not really an option as increase negligible	1
Impact of FSR change on subdivision should also be reviewed	1
Support as long as my FSR increases	1
Rozelle (east of Victoria Road) should be the same FSR proposed for Balmain/Birchgrove	1
Basement living areas should be looked at as able to provide internal space without impacting on neighbours amenity	1
Supportive but question whether the proposed change and following increase in hard surface run-off with associated impacts on stormwater infrastructure can be mitigated by funding generated from the increase	1
Proposed change would be improved by taking into consideration differences in urban character, lot size and physical boundaries	1

TABLE 2	
Issues raised by the respondents objecting to the planning proposal	By number of respondents
Further loss of open space / gardens / tree removal / recreational space	18
Change will lead to overdevelopment	16
No guarantee new controls will be enforced and not varied through the same process they are now	14
Loss of residential amenity (including privacy and air quality)	13

Density already too high	11
Damaging to heritage significance	8
Overshadowing of neighbours (including solar power systems)	7
More traffic congestion / less parking availability	6
Such a major change should not proceed under an Administrator and be delayed until full Council elections can be held	5
Current FSRs are satisfactory	5
Loss of neighbourhood character	4
60% increase in FSR for some properties which is not a minor change with low impact	4
Increases pressure on existing infrastructure which is already stretched, no change should be made until infrastructure deficit is addressed	4
Proposed FSR for small lots (0-149sqm) is too high	3
Does not address environmental issues arising from the proposed change such as hard surface run-off / heat island effect / poorer air quality	3
Increasing residential density in areas subject to large motorway proposals such as WestConnex is not appropriate	3
The sample used by FSR review is too small and it is too long ago	2
Favour Option 2 over Option 3 as its purpose was to match built averages	2
Proposed FSRs are still too low - near transport nodes - not comparable to other similar inner city suburbs	2
More focus on quality design to address building bulk and scale	2
Unfair to disadvantage larger lots	2
Need for other planning controls to limit development e.g. height of buildings	2
There should be no reduction in FSR for any property	1
Not enough detail on what clause 4.6 does	1
Only purpose is to reduce number of development applications assessed by Council	1
FSR increases proposed for Lilyfield are too high	1
10% increase across all areas would allow for increase without detrimental development	1
Will make no difference to affordable housing provision	1
Introduction of subclause introduces more complexity	1
FSRs should be standardised between Birchgrove / Annandale / Balmain	1
Potentially devalue some properties due to view loss	1
No information on how many FSR exemptions are being allowed currently	1
The proposed FSR is overly generous and not supported by the Review	1
Increased FSR will further diminish small homes / cottages in the Municipality	1
Breaching of FSR should only be allowed when no negative impacts on neighbours	1

No mitigating conditions in the Planning Proposal for majority of residents who will be affected by larger scale development	1
Council likely to receive a larger number of submissions during DA exhibitions, primarily negative	1
Former Leichhardt Municipality has very different character to Marrickville and Ashfield Council areas, will the FSR apply across the whole Inner West Council	1
Residents have already been locked out of commenting on DAs sent to the Planning Panel	1

Responses to issues raised by community consultation

The following tables are a summary of the key issues raised through the public exhibition, including Council responses.

Opposed to the proposed LEP amendment

ISSUE – Greater flexibility for extensions to existing homes for extended family / renting
Number of respondents commented on issue - 16
RESPONSE
The focus of the FSR review and objective of the proposed changes has not been to achieve higher density residential developments. It has been to allow for reasonable extensions to existing residential dwellings which comply with consistently applied and transparent Council controls which provide for small population density increases, as homes are altered to accommodate larger families / extended families / rooms for rent. The Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality.

ISSUE - Higher density near existing infrastructure and jobs
Number of respondents commented on issue - 15
RESPONSE
The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. Allowing for reasonable extensions to existing residential dwellings which comply with consistently applied and transparent Council controls may see a slight increase not in dwelling density but population density, as homes are altered to accommodate larger families / extended families / rooms for rent.

ISSUE - Existing FSR unrealistic and unenforceable, greater transparency to be achieved through new controls applied consistently
Number of respondents commented on the issue - 15
RESPONSE
The need for the review of the former Leichhardt Council's FSR controls was identified by both the Department of Planning and Council due to the large number of variations required to the existing numerical standard. This resulted in Leichhardt Municipality having the highest number of variations in NSW. The following FSR review found that the existing FSRs do not reflect in many areas the existing built form and allow for no floor space increases, not even reasonable residential extensions, in many suburbs, particularly older areas on smaller lots.
Further analysis by Leichhardt Council staff in relation to the 417 residential DAs determined by Council in the 2009/10 financial year found that:
<ul style="list-style-type: none"> • 169 or 41% of residential DAs were determined using clause 4.6 (formerly SEPP 1); • 154 or 37% of approved residential DAs exceed the FSR standard by 10%; and • 42 or 10% of approved residential DAs exceed the FSR standard by 60%.
A more recent analysis of approved FSRs from July 2015 to June 2016 showed Council determined 344 residential DAs in R1 zones of which:
<ul style="list-style-type: none"> • 199 (57.85%) DAs relied on clause 4.6 Variations to FSR standard; and • 177 (51.45%) residential DAs were approved with FSR variations above 10%

There is broad agreement that if the FSRs were more aligned with the existing and desired built form there would be no need for constant variations to these controls and the lack of consistency and clarity that results.

There is a fair community expectation that if the proposed FSRs are adopted Council should strictly enforce the new controls for the same reason they are necessary, Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. Ongoing monitoring of FSR variations will continue to be undertaken by Development Assessments team, allowing Council to review the proposed FSR change to determine its effectiveness. There is a public register of application determined by Council with variations to a development standard available on Council's website.

ISSUE - Supportive but FSR in Leichhardt (suburb) still too low

Number of respondents commented on the issue - 9

RESPONSE

The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.

ISSUE - FSR tailored to lot size

Number of respondents commented on the issue - 5

RESPONSE

The FSR Review and subsequent analysis over a number of years has recognised that it is very difficult for smaller lots within the former Leichhardt Municipality to meet the existing FSR controls in Leichhardt LEP 2013. The diverse character, range of building typologies and unique streetscapes and the need to comply with planning controls to protect the amenity of these neighbourhoods and suburbs such as setbacks, private open space, landscaping, privacy and heritage preservation further complicates FSR compliance. Many of the older residential dwellings within the Council area already exceed the current FSR requirements making reasonable extensions impossible if FSR controls were to be strictly enforced. This has resulted in the constant variation of FSR controls, subject of Council's FSR Review. Taking into consideration lot sizes in setting FSR controls which better reflect existing built form would allow current and future owners of residential dwellings in the area slightly more flexibility in designing small extensions while meeting other LEP and DCP planning controls.

ISSUE - Support increase as long as other planning controls protect character and amenity

Number of respondents commented on the issue - 5

RESPONSE

All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does in no way remove the requirement for an applicant to comply with all existing planning controls.

ISSUE - Affordable housing crisis in Sydney

Number of respondents commented on the issue - 4

RESPONSE

The objective of the proposed changes and subsequent LEP amendment is not the provision of affordable housing stock. It has been to review the existing FSR controls and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. If the proposed amendment proceeds and allows for reasonable housing extensions/additional rooms to existing residential dwellings which comply with consistently applied and transparent Council controls the area may see a slight increase not in dwelling density but population density, as homes are altered to accommodate larger families / extended families / rooms for rent, providing more affordable housing options in residential neighbourhoods.

ISSUE - Annandale smaller lots (0-300sqm) should be same as Balmain/Birchgrove

Number of respondents commented on the issue - 4

RESPONSE

The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.

ISSUE - FSR should be increased by more than Option 3
Number of respondents commented on the issue - 3
RESPONSE
The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. The Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality.

ISSUE - FSR should be standardised across all suburbs
Number of respondents commented on the issue - 3
RESPONSE
The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.

ISSUE - Support the change as if new FSR controls are enforced as a new benchmark with no more standard variations
Number of respondents commented on the issue - 3
RESPONSE
Clause 4.6 (Exceptions to development standards) is a compulsory clause included within the NSW government's Local Environmental Plan Standard Instrument legislation. All NSW Councils are required to insert the clause in their adopted LEPs. The objective of the clause is to provide an appropriate degree of flexibility in applying certain development standards. The issue that arose within the former Leichhardt Municipality is that clause 4.5 (and prior to its inclusion in Leichhardt LEP 2013 the use of State Environmental Planning Policy (SEPP) 1 – Development Standards) was the regularity of its use and the constant variation of the existing FSR controls which have been found not to reflect the existing built form. The outcome of the Review and the change to Option 3 state that if the FSRs were more aligned with the existing and desired built form there would be no need for constant variations to these controls and the lack of consistency and clarity that results. There is a fair community expectation that if the proposed FSRs are adopted Council should strictly enforce the new controls for the same reason they are necessary, Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. Ongoing monitoring of FSR variations will continue to be undertaken by Development Assessments team, allowing Council to review the proposed FSR change to determine its effectiveness. There is a public register of application determined by Council with variations to a development standard available on Council's website.

ISSUE - Allow for transition between lot size groupings by incorporating sliding scale
Number of respondents commented on the issue - 2
RESPONSE
The potential for a sliding scale to address individual lots, which lie at the extremes of lot size groupings, has been raised a number of times during the Review process and discounted for two reasons.
Firstly it will further increase the complexity of determining FSR for owners and assessment planners.
Secondly using a sliding scale to calculate FSR suggests that development should be permissible dependent upon a compliance with a precise mathematical formula. There is a danger, present in all FSR calculations but even more so if it is tailored to individual lots, that conforming to the formula automatically results in a false expectation that that proposed development is suitable for that site without taking in to consideration all existing planning controls which relate to residential amenity including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design.

ISSUE - Support conditional on the increase applying only to single dwellings, not encouraging townhouses and apartments

Number of respondents commented on the issue - 2

RESPONSE

The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to allow for reasonable extensions to existing residential dwellings which comply with consistently applied and transparent Council controls. The proposed FSR increases, taking into consideration lot size and that all existing planning controls which relate to residential amenity are to remain unchanged and applicable to any new development, will not result in medium to high density housing.

ISSUE - Making the development application process quicker and cheaper

Number of respondents commented on the issue - 2

RESPONSE

The primary reason for reviewing the FSR controls is because the existing FSR controls have been regularly varied over a decade using a number of legal mechanisms. Option 3 has been found to align closest with what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. While new FSR controls will provide greater consistency and clarity to both existing and future land owners on the size and scale of development permitted within the R1 (General Residential) zone, this should also result in a quicker and cheaper development assessment process for all involved.

ISSUE - Option 2 not really an option as increase negligible

Number of respondents commented on the issue - 1

RESPONSE

The FSR Review which produced Option 2 has clearly stated that a large number of DAs would still require FSR variations through clause 4.6 of Leichhardt LEP 2013 (29% of the average annual number of DAs during the prescribed FSR Review period). This does not meet the objective of the review, which is to reduce dependence upon the variation mechanisms and result in FSR controls which better reflect the current built form being approved and constructed in the R1 zone within the former Leichhardt Council area.

At Council's request the Department of Planning has issued a Gateway Determination stating that the planning proposal must be updated to adopt Option 3 of the FSR Review for a number of reasons:

- ensure that no lots have their FSR reduced below its current FSR provision (Option 2 would reduce FSR for some lots within Rozelle)
- Option 2 would not reduce the number of development applications reliant on clause 4.6 exceptions to a significant enough degree to improve transparency in decision making
- Option 3 will better align with proven patterns of development approval in the former Leichhardt local government area.

Option 3 was the favoured outcome resulting from community consultation undertaken in 2015. Option 3 is also supported by Council officers, the Department of Planning and Environment, the co-Chairs of the Leichhardt Independent Planning Panel and the Planning Assessment Commission as the best way to meet the objectives of the Review.

A more recent analysis of approved FSRs from July 2015 to June 2016 showed Council determined 344 residential DAs in R1 zones of which:

- 199 (57.85%) DAs relied on clause 4.6 Variations to FSR standard; and
- 177 (51.45%) residential DAs were approved with FSR variations above 10%

There is broad agreement that if the FSRs were more aligned with the existing and desired built form there would be no need for constant variations to these controls and the lack of consistency and clarity that results.

ISSUE - Impact of FSR change on subdivision should also be reviewed
Number of respondents commented on the issue - 1
RESPONSE
<p>The proposed FSR change does not envisage any change to subdivision requirements and has been aimed at assessing the existing FSR against existing and approved built form and developing options to best reflect residential dwelling development within the R1 (General Residential).</p> <p>All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does in no way remove the requirement for an applicant to comply with all existing planning controls.</p>

ISSUE – Support as long as my FSR increases
Number of respondents commented on the issue - 1
RESPONSE
<p>The Department of Planning and Environment's Assessment report and subsequent Gateway Determination issuing instructions to Council on the proposed LEP amendment requires that no lot within the former Leichhardt Municipality zoned R1 (General Residential) will have an FSR reduction imposed by the planning proposal and proposed LEP amendment. Council has revised the original planning proposal which adopts Option3 of the Floor Space Ratio Review and will result in no FSR reduction for any R1 zoned property.</p>

ISSUE - Rozelle (east of Victoria Road) should be the same FSR proposed for Balmain/Birchgrove
Number of respondents commented on the issue - 1
RESPONSE
<p>The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.</p>

ISSUE - Basement living areas should be looked at as able to provide internal space without impacting on neighbours amenity
Number of respondents commented on the issue - 1
RESPONSE
<p>The <i>gross floor area</i> definition included within the NSW government's Standard Instrument legislation excludes any basement space for storage, vehicular access, loading areas, garbage and services from exclusion in the floor area calculation. Inclusion of living areas within basement space would need to comply with the Building Code of Australia and all relevant residential development planning controls.</p>

ISSUE - Supportive but question whether the proposed change and following increase in hard surface run-off with associated impacts on stormwater infrastructure can be mitigated by funding generated from the increase
Number of respondents commented on the issue - 1
RESPONSE
<p>All existing planning controls which relate to residential amenity, including private open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed.</p> <p>Council's Development Assessment teams take additional impacts of proposed development into consideration when determining all individual DAs and impose conditions of consent where it is required to mitigate these impacts or upgrade existing infrastructure.</p>

ISSUE - Proposed change would be improved by taking into consideration differences in urban character, lot size and physical boundaries

Number of respondents commented on the issue - 1

RESPONSE

All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does in no way remove the requirement for an applicant to comply with all existing planning controls. Preparation of development applications and merit-based assessment of those applications, once submitted to Council, allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.

Opposed to the proposed LEP amendment

ISSUE - Further loss of open space / gardens / tree removal / recreational space

Number of respondents commented on the issue - 18

RESPONSE

All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed. A slight increase in FSR, depending on lot size, does in no way remove the requirement for an applicant to comply with all existing planning controls.

ISSUE – Change will lead to overdevelopment

Number of respondents commented on the issue - 15

RESPONSE

The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. The objective of the proposed changes and subsequent LEP amendment, if endorsed, is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development. A slight increase in FSR, depending on lot size, in no way removes the requirement for an applicant to comply with all existing planning controls.

ISSUE - No guarantee new controls will be enforced and not varied through the same process they are now

Number of respondents commented on the issue - 14

RESPONSE

There is broad agreement that if the FSRs were more aligned with the existing built form there would be no need for constant variations to these controls and the lack of consistency and clarity that results. There is a fair community expectation that if the proposed FSRs are adopted Council should strictly enforce the new controls for the same reason they are necessary. Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. Ongoing monitoring of FSR variations will continue to be undertaken by Development Assessments team, allowing Council to review the proposed FSR change to determine its effectiveness. There is a public register of application determined by Council with variations to a development standard available on Council's website.

All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed.

ISSUE - Loss of residential amenity (including privacy and air quality)

Number of respondents commented on the issue - 12

RESPONSE

All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls.

ISSUE – Density already too high
Number of respondents commented on the issue - 11
RESPONSE
The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed.

ISSUE – Damaging to heritage significance
Number of respondents commented on the issue - 8
RESPONSE
All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls.

ISSUE - Overshadowing of neighbours (including solar power systems)
Number of respondents commented on the issue - 7
RESPONSE
All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls.

ISSUE - More traffic congestion / less parking availability
Number of respondents commented on the issue - 6
RESPONSE
The planning proposal does not include any changes to parking requirement controls. The proposed change to FSR controls does not aim to facilitate additional dwellings but better reflect the existing built form.

ISSUE - Such a major change should not proceed under an Administrator and be delayed until full Council elections can be held
Number of respondents commented on the issue - 5
RESPONSE
The FSR Review has been ongoing since 2009 and has been reported to Council on many occasions. The issues which have led to the Review and a range of options produced to address this issue have been the subject of community consultation in August/September 2014, reported back to Council in April 2015. In December 2016 the FSR Review was reported to the Local Representation Advisory Committee (LRAC), which includes former Mayors and Councillors from across the three former Council areas Marrickville, Ashfield and Leichhardt. LRAC recommended that the planning proposal be amended to be consistent with Option 3 of the FSR Review and proceed to public exhibition. The Administrator agreed with this decision. The results of the community consultation shall be reported back to LRAC to inform and allow further discussion amongst the former elected representatives.

ISSUE – Loss of neighbourhood character
Number of respondents commented on the issue - 4
RESPONSE
All existing planning controls which relate to and protect residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does in no way remove the requirement for an applicant to comply with all existing planning controls.

The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons.

ISSUE – Current FSRs are satisfactory

Number of respondents commented on the issue - 4

RESPONSE

The need for the review of the former Leichhardt Council's FSR controls was identified by both the Department of Planning and Council due to the large number of variations required to the existing numerical standard. This resulted in Leichhardt Municipality having the highest number of variations in NSW. The following FSR review found that the existing FSRs do not reflect in many areas the existing built form and allow for no floor space increases, not even reasonable residential extensions, in many suburbs, particularly older areas on smaller lots.

An analysis by Leichhardt Council staff in relation to the 417 residential DAs determined by Council in the 2009/10 financial year found that:

- 169 or 41% of residential DAs were determined using clause 4.6 (formerly SEPP 1);
- 154 or 37% of approved residential DAs exceed the FSR standard by 10%; and
- 42 or 10% of approved residential DAs exceed the FSR standard by 60%.

An analysis of approved FSRs from July 2015 to June 2016 showed Council determined 344 residential DAs in R1 zones of which:

- 199 (57.85%) DAs relied on clause 4.6 Variations to FSR standard; and
- 177 (51.45%) residential DAs were approved with FSR variations above 10%

There is broad agreement that if the FSRs were more aligned with the existing and desired built form there would be no need for constant variations to these controls and the lack of consistency and clarity that results.

ISSUE - 60% increase in FSR for some properties which is not a minor change with low impact

Number of respondents commented on the issue - 4

RESPONSE

One of the four key findings of the review of the existing FSR controls was that the smaller the lot size the higher the FSR of dwellings currently being approved by Council. Subsequent analysis over a number of years has recognised that it is very difficult for smaller lots within the former Leichhardt Municipality to meet the existing FSR controls in Leichhardt LEP 2013. The diverse character, range of building typologies and unique streetscapes and the need to comply with planning controls to protect the amenity of these neighbourhoods and suburbs such as setbacks, private open space, landscaping, privacy and heritage preservation further complicates FSR compliance. Many of the older residential dwellings within the Council area already exceed the current FSR requirements making reasonable extensions impossible if FSR controls were to be strictly enforced. This has resulted in the constant variation of FSR controls. Taking into consideration lot sizes in setting FSR controls which better reflect existing built form would allow current and future owners of residential dwellings in the area slightly more flexibility in designing small extensions while meeting other LEP and DCP planning controls. This outcome has meant the largest percentage increases for FSR proposed are those for the smallest lot bands across all suburbs.

ISSUE - Increases pressure on existing infrastructure which is already stretched, no change should be made until infrastructure deficit is addressed

Number of respondents commented on the issue - 4

RESPONSE

The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed that will add to the cumulative pressure on existing infrastructure. As much as it is able Council continues to work with Urban Growth, the Department of Planning and the NSW government towards ensuring that public infrastructure will be constructed alongside and completed at the same time as any new large scale residential developments which that infrastructure is servicing.

ISSUE - Proposed FSR for small lots (0-149sqm) is too high
Number of respondents commented on the issue - 3
RESPONSE
<p>One of the four key findings of the review of the existing FSR controls was that the smaller the lot size the higher the FSR of dwellings approved by Council. In analysing the average FSR approved for residential DAs across the Council's suburbs the approved FSR of dwellings on lots 0-300sqm were those which regularly exceeded the existing FSR control.</p> <p>The diverse character, range of building typologies, unique streetscapes and the need to comply with planning controls to protect the amenity of these neighbourhoods and suburbs such as setbacks, private open space, landscaping, privacy and heritage preservation further complicates existing FSR compliance. Many of the older residential dwellings within the Council area already exceed the current FSR requirements making reasonable extensions impossible if FSR controls were to be strictly enforced. Taking into consideration lot sizes in setting FSR controls which better reflect existing built form would allow current and future owners of residential dwellings in the area slightly more flexibility in designing small extensions while meeting other LEP and DCP planning controls.</p>

ISSUE - Does not address environmental issues arising from the proposed change such as hard surface run-off / heat island effect / poorer air quality
Number of respondents commented on the issue - 3
RESPONSE
<p>All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls. Preparation of development applications and merit-based assessment of those applications once submitted to Council allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.</p>

ISSUE - Increasing residential density in areas subject to large motorway proposals such as WestConnex is not appropriate
Number of respondents commented on the issue - 3
RESPONSE
<p>The FSR Review and planning proposal has been ongoing since 2009, long before the WestConnex project. The objective of the proposed changes and subsequent LEP amendment, if endorsed, is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. Urban Growth's Parramatta Road Transformation Strategy and the large increases in residential density proposed as part of that project have different objectives entirely.</p>

ISSUE - The sample used by FSR review is too small and it is too long ago
Number of respondents commented on the issue - 2
RESPONSE
<p>The total number of development applications for residential developments received between 2000 and 2008 was approximately 6950. From this a sample of 1080 (16%) randomly selected approved DAs was part of the initial FSR Review. The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. An analysis of 344 DAs approved FSRs from July 2015 to June 2016 has determined that approximately 46% of DAs which relied upon clause 4.6 variations to FSR were closer to the proposed FSR under Option 3. 33% of DAs approved using the FSR variation were closer to Option 2.</p>

ISSUE - Favour Option 2 over Option 3 as its purpose was to match built averages
Number of respondents commented on the issue - 2
RESPONSE
<p>The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. An analysis of approved FSRs from July 2015 to June 2016 has determined that approximately 46% of DAs which relied upon clause 4.6 variations to FSR were closer to the proposed FSR under Option 3. 33% of DAs approved using the FSR variation were closer to Option 2.</p>

ISSUE - Proposed FSRs are still too low

- near transport nodes
- not comparable to other similar inner city suburbs

Number of respondents commented on the issue - 2

RESPONSE

The objective of the proposed changes and subsequent LEP amendment if endorsed is not to achieve an increase in dwelling numbers, press for higher dwelling projections or see more medium and high density housing developments constructed. It has been to review the existing FSR controls that have been regularly varied using a number of legal mechanisms and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. The Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality.

ISSUE - More focus on quality design to address building bulk and scale

Number of respondents commented on the issue - 2

RESPONSE

All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls. Preparation of development applications and merit-based assessment of those applications once submitted to Council allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.

ISSUE – Unfair to disadvantage larger lots

Number of respondents commented on the issue - 2

RESPONSE

The FSR Review and subsequent analysis over a number of years has recognised that it is very difficult for smaller lots within the former Leichhardt Municipality to meet the existing FSR controls in Leichhardt LEP 2013. The diverse character, range of building typologies and unique streetscapes and the need to comply with planning controls to protect the amenity of these neighbourhoods and suburbs such as setbacks, private open space, landscaping, privacy and heritage preservation further complicates FSR compliance. Many of the older residential dwellings on smaller lots within the Council area already exceed the current FSR requirements making reasonable extensions impossible if FSR controls were to be strictly enforced. This has resulted in the constant variation of FSR controls, subject of Council's FSR Review. Taking into consideration lot sizes in setting FSR controls which better reflect existing built form would allow current and future owners of residential dwellings in the area slightly more flexibility in designing small extensions while meeting other LEP and DCP planning controls. The FSR Review has determined that for larger lots using the current FSRs there has been less need for variations and less substantial variations when they have occurred.

ISSUE - Need for other planning controls to limit development e.g. height of buildings

Number of respondents commented on the issue - 2

RESPONSE

All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls. The current Leichhardt Local Environmental Plan 2013 does not include a height limit for the R1 (General Residential) zone. Preparation of development applications and merit-based assessment of those applications once submitted to Council allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.

ISSUE - There should be no reduction in FSR for any property

Number of respondents commented on the issue - 1

RESPONSE

The Department of Planning and Environment's Assessment report and subsequent Gateway Determination issuing instructions to Council on the proposed LEP amendment requires that no lot within the former Leichhardt Municipality zoned R1 (General Residential) will have an FSR reduction imposed by the planning proposal and proposed LEP amendment. Council has revised the original planning proposal which adopts Option3 of the Floor Space Ratio Review and will result in no FSR reduction for any R1 zoned property.

ISSUE – Not enough detail on what clause 4.6 does
Number of respondents commented on the issue - 1
RESPONSE
Clause 4.6 (Exceptions to development standards) is a compulsory clause included within the NSW government's Local Environmental Plan Standard Instrument legislation. All NSW Councils are required to insert the clause in their adopted LEPs. The objective of the clause is to provide an appropriate degree of flexibility in applying certain development standards. The issue that arose within the former Leichhardt Municipality is that clause 4.6 (and prior to its inclusion in Leichhardt LEP 2013 the use of State Environmental Planning Policy (SEPP) 1 – Development Standards) was the regularity of its use and the constant variation of the existing FSR controls which have been found not to reflect the existing built form.

ISSUE - Only purpose is to reduce number of development applications assessed by Council
Number of respondents commented on the issue - 1
RESPONSE
The purpose of the planning proposal is to amend the FSR controls within Leichhardt Local Environmental Plan 2013 to better reflect the existing and desired built form within the Council area. This can be achieved while providing greater consistency and clarity to both existing and future land owners in the Municipality on the size and scale of development permitted within the R1 (General Residential) zone, resulting in a quicker and cheaper assessment process for all involved.

ISSUE – FSR increases proposed for Lilyfield are too high
Number of respondents commented on the issue - 1
RESPONSE
The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. For example in Lilyfield for residential DAs on 150-299sqm the average approval was 0.6:1, the current FSR control is 0.5:1. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.

ISSUE - 10% increase across all areas would allow for increase without detrimental development
Number of respondents commented on the issue - 1
RESPONSE
The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs. The FSR Review and subsequent analysis over a number of years has recognised that it is very difficult for smaller lots within the former Leichhardt Municipality to meet the existing FSR controls in Leichhardt LEP 2013. Many of the older residential dwellings within the Council area already exceed the current FSR requirements making reasonable extensions impossible if FSR controls were to be strictly enforced. This has resulted in the constant variation of FSR controls. Taking into consideration lot sizes in setting FSR controls which better reflect existing built form would allow current and future owners of residential dwellings in the area slightly more flexibility in designing small extensions while meeting other LEP and DCP planning controls.

ISSUE - Will make no difference to affordable housing provision
Number of respondents commented on the issue - 1
RESPONSE
The objective of the proposed changes and subsequent LEP amendment is not the provision of affordable housing stock. It has been to review the existing FSR controls and ensure they reflect the existing built form for residential dwellings within the R1 (General Residential) zone. If the proposed amendment proceeds and allows for reasonable housing extensions/additional rooms to existing residential dwellings which comply with consistently applied and transparent Council controls the area may see a slight increase not in dwelling density but population density, as homes are altered to accommodate larger families / extended families / rooms for rent, providing more affordable housing options in residential neighbourhoods.

ISSUE - Introduction of subclause introduces more complexity
Number of respondents commented on the issue - 1
RESPONSE
The introduction of the subclause will result in a more detailed and extensive FSR control. However any difficulty this may cause will hopefully be offset by FSR controls in the former Leichhardt Municipality which better reflect the diversity of the area's built environment, taking into consideration differences in the character of suburbs, historical lot size/subdivision and heritage significance of identified streetscapes. This can be achieved while providing greater consistency and clarity to both existing and future land owners in the Municipality on the size and scale of development permitted within the R1 (General Residential) zone, resulting in a quicker, cheaper and more transparent assessment process for all involved.

ISSUE - FSRs should be standardised between Birchgrove / Annandale / Balmain
Number of respondents commented on the issue - 1
RESPONSE
The rationale for FSR controls that differ between suburbs is similar to that for FSR controls that differ according to different lot size categories. FSR controls in the former Leichhardt Municipality need to vary between suburbs and lot sizes because of the diversity of the area's built environment. Each suburb has developed its own character for various historical, economic, social and environmental reasons. FSR data reflects the differences with the average approved FSR for residential DAs in various suburbs. Removing differential suburb FSRs to create uniform FSR controls across the Council area could have a negative impact on the built form of the suburbs.

ISSUE - Potentially devalue some properties due to view loss
Number of respondents commented on the issue - 1
RESPONSE
All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls. Preparation of development applications and merit-based assessment of those applications once submitted to Council allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.

ISSUE - No information on how many FSR exemptions are being allowed currently
Number of respondents commented on the issue - 1
RESPONSE
<p>The number of FSR exemptions being allowed using clause 4.6 and prior to that State Environmental Planning Policy 1 (Development Standards) has been reported to Council on numerous occasions since 2009. The detail of previous reports is also summarised in Section A of the planning proposal. An analysis by Leichhardt Council staff in relation to the 417 residential DAs determined by Council in the 2009/10 financial year found that:</p> <ul style="list-style-type: none"> • 169 or 41% of residential DAs were determined using clause 4.6 (formerly SEPP 1); • 154 or 37% of approved residential DAs exceed the FSR standard by 10%; and • 42 or 10% of approved residential DAs exceed the FSR standard by 60%. <p>An analysis of approved FSRs from July 2015 to June 2016 showed Council determined 344 residential DAs in R1 zones of which:</p> <ul style="list-style-type: none"> • 199 (57.85%) DAs relied on clause 4.6 Variations to FSR standard; and • 177 (51.45%) residential DAs were approved with FSR variations above 10%

ISSUE - The proposed FSR is overly generous and not supported by the Review
Number of respondents commented on the issue - 1
RESPONSE
The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. Option 3 was the favoured outcome resulting from community consultation undertaken in 2015. Option 3 is also supported by Council officers, the Department of Planning and Environment, the co-Chairs of the Leichhardt Independent Planning Panel and the Planning Assessment Commission as the best way to meet the objectives of the Review.

ISSUE - Increased FSR will further diminish small homes / cottages in the Municipality	
Number of respondents commented on the issue - 1	
RESPONSE	
All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls. Preparation of development applications and merit-based assessment of those applications once submitted to Council allows both parties to work towards an outcome which best reflects the balance between the existing and desired built environment.	
ISSUE - Breaching of FSR should only be allowed when no negative impacts on neighbours	
Number of respondents commented on the issue - 1	
RESPONSE	
All existing planning controls which relate to residential amenity, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls.	
ISSUE - No mitigating conditions in the Planning Proposal for majority of residents who will be affected by larger scale development	
Number of respondents commented on the issue - 1	
RESPONSE	
The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. All existing planning controls which relate to residential amenity and are designed to prevent or minimise development impacts, including heritage conservation, setbacks, overshadowing, privacy, open space, landscaping and urban design, are to remain unchanged and applicable to any new development proposed should the FSR controls be changed. A slight increase in FSR, depending on lot size, does not remove the requirement for an applicant to comply with all existing planning controls.	
ISSUE - Council likely to receive a larger number of submissions during DA exhibitions, primarily negative	
Number of respondents commented on the issue - 1	
RESPONSE	
The FSR Review has found that Option 3 confirms what is already being approved by Council through clause 4.6 variations and therefore best reflects a balance between the existing and desired built form across the suburbs of the former Leichhardt Municipality. Through enforcement of the proposed FSRs, if adopted, Council would anticipate that DA proposals received will align closer with the existing built form and therefore would be less likely to receive submissions objecting on that basis.	
ISSUE - Former Leichhardt Municipality has very different character to Marrickville and Ashfield Council areas, will the FSR apply across the whole Inner West Council	
Number of respondents commented on the issue - 1	
RESPONSE	
The former Leichhardt Council area does have large areas with recognised and identified heritage significance with diverse character, a range of building typologies and unique streetscapes. The proposed FSRs, if adopted, shall only amend Leichhardt Local Environmental Plan 2013 and will only apply to former Leichhardt Council.	
ISSUE - Residents have already been locked out of commenting on DAs sent to the Planning Panel	
Number of respondents commented on the issue - 1	
RESPONSE	
Since the Planning Panel has been introduced local residents have the ability to comment on DAs assessed by the Panel, attend and talk to their submissions at the meeting.	

Submissions which neither clearly state support nor object to change to floor space ratios

Four (4) submissions have been received which neither state support nor object to the changes proposed in the planning proposal yet make a number of points relevant to the exhibition including:

- The exhibition material is too complicated
- That using the online tool 'Have Your Say' will encourage and make it easier for those supporting the proposed change to FSRs

CONCLUSION

The FSR Review and the proposed options have been the subject of extensive community consultation over a number of years with the majority of respondents supportive of an increase in FSR, acknowledging and understanding the reason for the proposed changes with Option 3 the most favoured option.

This report has assessed the submissions and concludes that Option 3 will provide a balanced way forward for Council, allowing development applications to be assessed through an efficient, timely and transparent process that best reflects the built form being approved and constructed across all the suburbs of former Leichhardt Municipality.

Option 3 has been consistently supported and recommended by Council officers since the community consultation was undertaken in 2015. Option 3 has also been supported by the Leichhardt Independent Planning Panel, the Department of Planning and Environment and the independent Planning Assessment Commission as the most appropriate method to meet the objectives of the FSR Review.

It is recommended that Council resolve to request that an amendment to Leichhardt Local Environmental Plan 2013 be drafted by Parliamentary Counsel which reflects the exhibited planning proposal, complies with Gateway Determination conditions and is consistent with Option 3 of the Floor Space Ratio Review.

ATTACHMENTS

1. [↓](#) Gateway Determination
2. [↓](#) Council report December 2016
3. [↓](#) Exhibited Planning Proposal_Mar 2017



**Planning &
Environment**

Mr Peter Head
General Manager
Leichhardt Municipal Council
PO Box 45
Leichhardt NSW 2040



16/02608

Dear Mr Head

Planning Proposal to amend Leichhardt Local Environmental Plan 2013

I refer to Council's letter requesting a Gateway determination under section 56 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) in respect of the planning proposal seeking to amend the Floor Space Ratio controls in the General Residential (R1) zone of the *Leichhardt Local Environmental Plan 2013* (LEP).

As delegate of the Greater Sydney Commission, I have now determined that the planning proposal should proceed, subject to the conditions in the attached Gateway determination.

The Gateway determination is conditioned to require Council adopt the FSR controls in Option 3 of the Floor Space Ratio review (the FSR review) prior to public exhibition. In making this decision, I have considered the recommendations of the FSR review and the advice of the Leichhardt Independent Planning Panel Co-chairs, which support Option 3.

The Department considers implementing Option 3 of the FSR review will improve planning processes and outcomes by better aligning the patterns of development approvals in the LGA with the FSR controls. Reducing the number of development applications reliant on Clause 4.6 Exceptions to development standards to vary the FSR controls will improve transparency and reduce the risk of corruption in decision making and reduce processing times for development applications.

To ensure the planning proposal is consistent with s117 Direction 3.1 Residential Zones, the Gateway Determination is further conditioned to require that no lots have their FSR reduced below the current FSR controls. Council should update the planning proposal to address consistency with s117 Directions 4.1 Acid Sulfate soils and 4.3 Flood Prone Land, prior to exhibition.

The amending Local Environmental Plan is to be exhibited for a minimum 28 days and finalised within 9 months of the week following the date of the Gateway determination. Council should aim to commence the exhibition of the planning proposal as soon as possible.

Department of Planning & Environment

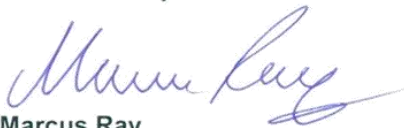
23-33 Bridge Street Sydney NSW 2000 | GPO Box 39 Sydney NSW 2001 | T 02 9228 6333 | F 02 9228 6455 | www.planning.nsw.gov.au

Council's request for the Department of Planning and Environment to draft and finalise the Local Environmental Plan should be made at least 6 weeks prior to the projected publication date.

The State Government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an early stage. In order to meet these commitments, the Commission may take action under section 54(2)(d) of the Act if the timeframes outlined in this determination are not met.

If you have any further enquiries about this matter, please contact Mr Martin Cooper of the Department's Sydney Region East branch on (02) 9228 6582.

Yours sincerely



Marcus Ray
Deputy Secretary
Planning Services

19/02/2016
Encl. – Gateway determination

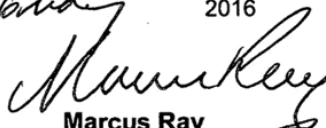

**Planning &
Environment**
Gateway Determination

Planning proposal (Department Ref: PP_2015_LEICH_005_00): to amend the Leichhardt Local Environmental Plan 2013 to amend Clause 4.4 'Floor Space Ratio' for Residential Development in the General Residential (R1) zone

I, the Deputy Secretary, Planning Services at the Department of Planning and Environment, as delegate of the Greater Sydney Commission, have determined under section 56(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the *Leichhardt Local Environmental Plan 2013* to amend Clause 4.4 'Floor Space Ratio' for Residential Development in the General Residential (R1) zone, should proceed subject to the following conditions:

1. Prior to exhibition, the planning proposal is to be updated to:
 - adopt Option 3 of the Floor Space Ratio review;
 - ensure that no lots will have its FSR reduced below its current FSR provision (i.e. for Rozelle (east));
 - further justify and provide adequate consideration of s117 Directions 3.1 Residential Zones, 4.1 Acid Sulfate Soils and 4.3 Flood Prone Land; and
 - ensure all maps are checked, labelled and updated for accuracy.
2. Community consultation is required under sections 56(2)(c) and 57 of the EP&A Act as follows:
 - a) the planning proposal must be made publicly available for a minimum of **28 days**; and
 - b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of *A Guide to Preparing LEPs (Department of Planning & Environment 2013)*.
3. A public hearing is not required to be held into the matter by any person or body under section 56(2)(e) of the EP&A Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
4. The timeframe for completing the LEP is to be **9 months** from the week following the date of the Gateway determination.

Dated 19th day of February 2016



**Marcus Ray
Deputy Secretary
Planning Services**

Delegate of the Greater Sydney Commission

PP_2015_LEICH_005_00 (16/02608)

Item No: C1216 Item 11**Subject:** FLOOR SPACE RATIO (FSR) REVIEW - POST-GATEWAY
DETERMINATION REVIEW**File Ref:** 16/4718/132116.16**Prepared By:** Gill Dawson - Manager Environment and Urban Planning, Leichhardt**Authorised By:** Phil Sarin - Director, Planning and Environment**Item 11****SUMMARY**

A review of the floor space ratio (FSR) in the Leichhardt Local Environmental Plan (LEP) 2013 resulted in four 4 Options for change. Council officers recommended "Option 3 – Modest change" be the basis of a planning proposal. This option would reduce the reliance on the Leichhardt LEP 2013 Clause 4.6 (Exceptions to development standards). Council resolved 9 June 2015 for Option 2 – Minimal change. The Department of Planning issued a Gateway Determination 19 February 2016, but for Option 3. A Post Gateway Review was undertaken by the Planning and Assessment Commission (PAC) at the request of Council. The PAC recommendation was for Option 3 also. This report recommends that a planning proposal be prepared based on Option 3 in accordance with the Gateway Determination issued 19 February 2016.

RECOMMENDATION**THAT Council:**

1. **Notes the Post-Gateway Review that has been issued; and**
2. **Amends the planning proposal to be consistent with Option 3 of the FSR Review and proceed to public exhibition in accordance with Gateway Determination requirements.**

BACKGROUND

Council initiated a Floor Space Ratio (FSR) Review in 2009 and was provided with funding under the NSW Government Planning Reform Funding Program. The review was initiated in response to the then NSW Department of Planning and Infrastructure's concern that the former Leichhardt Council was making excessive use of State Environmental Planning Policy No. 1 (SEPP 1). SEPP1 was used to vary Local Environmental Plan (LEP) development standards such as Floor Space Ratio (FSR) in particular.

The review collected data and developed four options:

Option 1 No change – No change to FSR controls other than the change in definition pursuant to Standard Instrument

Option 2 Minimal change – FSR controls which reflect what is, on average, being approved by Council;

Option 3 Modest change – FSR controls which would reduce Council's reliance on clause 4.6 variations, whilst minimising the risk of unintended consequences that might occur as a result of the new controls; and

Option 4 Substantial change – FSR controls which would be high enough to significantly reduce reliance on clause 4.6.

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Item 3**Attachment 2**

Item 11

At its meeting of 14 April 2015, Council considered a report in relation to the Community Consultation outcomes in which officers recommended Option 3 Modest Change. Council resolved to defer consideration pending further advice from the co-chairs of the Leichhardt Planning Panel.

The Planning Panel co-chairs indicated their support for Option 3.

A report (**Attachment 3**) was considered at the Policy Council Meeting held on 9 June 2015 and Council resolved the following:

- To adopt the recommendations of Option 2 of the FSR Review (Minimal change); and
- Prepare and submit a planning proposal to the Department of Planning and Environment to amend Leichhardt LEP 2013 consistent with FSR Review Option 2 for a Gateway Determination.

On 19 February 2016 Council received a Gateway Determination (**Attachment 1**) from the Department of Planning. The Department did not accept Council's planning proposal to adopt Option 2 of the FSR Review (Minimal change) and instructed Council to adopt Option 3 (Modest change). The Department's Assessment report considers that Option 2 will reduce the existing permissible residential density of land and subsequently the Determination requires that no lot within the former Leichhardt Municipality zoned R1 (General Residential) will have an FSR reduction imposed by the planning proposal and proposed LEP amendment.

At the March 2016 Policy Meeting a report was tabled recommending that the planning proposal be amended to be consistent with Option 3 (Modest change) in accordance with Gateway requirements. Council did not support the officer recommendation resolving (**C110/16P**) to request a review of the Gateway Determination by the Department of Planning.

In April 2016 the Department referred Council's request for a Post-Gateway review to the Planning Assessment Commission (PAC).

FINANCIAL IMPLICATIONS

Nil.

POST-GATEWAY REVIEW REQUEST

On 1 August 2016 the Department responded (see **Attachment 2**) to Council's request referring to PAC's advice on the matter.

The Commission provided its advice to the Department stating that the planning proposal supporting Option 2 should not proceed past Gateway as it:

- imposes tighter FSR controls than currently apply in some localities;
- does not sufficiently reduce reliance on Leichhardt LEP 2013 clause 4.6 (Exceptions to development standards); and
- does not improve the transparency or performance of the planning process.

This advice is generally consistent with that provided by the Leichhardt Independent Planning Panel, the outcomes of community consultation and recommendations of Council officers on the FSR Review.

The Department of Planning have reviewed the PAC's advice and determined that the Gateway Determination should remain unaltered.

Prior to public exhibition the Gateway Determination requires Council to update the planning proposal to:

- adopt Option 3 (Modest change) of the Floor Space Ratio Review;

- ensure that no lots will have its FSR reduced below current FSR provision (eg. Rozelle (east)); and
- further justify and provide adequate consideration of s117 Directions 3.1 Residential Zones, 4.1 Acid Sulfate Soils and 4.3 Flood Prone Land.

OTHER STAFF COMMENTS

Nil.

PUBLIC CONSULTATION

In accordance with the Council's endorsed community engagement plan and Gateway Determination requirements the Proposal/LEP Amendment and supporting documentation are to be placed on public exhibition for a minimum of 28 days. This is to include all notice requirements for planning proposals as identified in section 5.5.2 of A Guide to Preparing LEPs (Department of Planning & Environment 2013). As a consequence of the amendments required to the planning proposal by the gateway determination and not wanting to place it on exhibition over the December/January holiday period, it is proposed to place the planning proposal on exhibition January/February 2017.

CONCLUSION

The Planning Assessment Commission and Department of Planning and Environment advice reflects the officer recommendations to Council in June 2015 and March 2016 on the outcome of the FSR Review and would achieve the stated objective of reducing reliance on LEP 2013 clause 4.6 (Exceptions to development standards).

ATTACHMENTS

1. Gateway Determination
2. Department of Planning Response to Post-Gateway Review Request including Planning Assessment Commission Advice
3. Report to 9 June 2015 Council Policy Meeting

Item 11**Item 3****Attachment 2**

LEICHHARDT MUNICIPAL COUNCIL

**PROPOSED AMENDMENTS TO
LEICHHARDT LOCAL ENVIRONMENTAL PLAN 2013****PLANNING PROPOSAL****Clause 4.4 – Floor Space Ratio for Residential Development in
Zone R1**

Part 1 – Objectives or Intended Outcomes

This planning proposal seeks to amend the current Floor Space Ratio controls – Clause 4.4 – Floor Space Ratio for residential development in Zone R1, of the *Leichhardt Local Environmental Plan 2013*.

The intended outcomes of the amendments are:

- To ensure that the Floor Space Ratio controls are a more accurate representation of Council's current pattern of development approvals; and
- To reduce Council's reliance on Clause 4.6 when approving development applications for residential development in Zone R1

Part 2 – Explanation of the Provisions

Clause 4.4 of the *Leichhardt Local Environmental Plan 2013* currently reads as follows:

Clause 4.4 - Floor Space Ratio
<p>(1) <i>The objectives of this clause are as follows:</i></p> <p>(a) <i>to ensure that residential accommodation:</i></p> <p>(i) <i>is compatible with the desired future character of the area in relation to building bulk, form and scale, and</i></p> <p>(ii) <i>provides a suitable balance between landscaped areas and the built form, and</i></p> <p>(iii) <i>minimises the impact of the bulk and scale of buildings,</i></p> <p>(b) <i>to ensure that non-residential development is compatible with the desired future character of the area in relation to building bulk, form and scale.</i></p> <p>(2) <i>The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the Floor Space Ratio Map.</i></p> <p>(2A) <i>Despite subclause (2), the floor space ratio for development for a purpose other than residential accommodation on land in Zone R1 General Residential is not to exceed 1:1.</i></p>

The planning proposal seeks to amend Clause 4.4 and the accompanying FSR map to amend the maximum FSR for land zoned R1 General Residential. These proposed FSR controls vary based on lot size. The approach proposed under this planning proposal is similar to the approach used by councils such as Marrickville, Canada Bay and Mosman. The controls are based on the suggested approach for Complex Development Standards in the *Standard Technical Requirements for LEP Maps*.

The FSR mapping will allocate a standard FSR control of 0.5:1 to all R1 zoned land. 0.5:1 is the lowest FSR applied to R1 zoned land under the proposed controls. The mapping will label R1 zoned land in each suburb as Area 2, Area 3, Area 4, Area 5, Area 6 and Area 7. Each "area" correlates to a specific sub-clause in "Clause 4.4 - Floor Space Ratio" (refer to below table). Each sub-clause will have a table displaying the specific FSR control for each lot size category. Through the "area" labelling, the map legend will direct users to refer to the appropriate sub-clause in the LEP. The user will then need to identify the particular FSR control that applies to the property based on the lot size.

For example, the owner of a 247sqm property in Leichhardt would see a brown outline labelled "Area 5" when consulting these proposed maps. This would direct them to refer to "Clause 4.4 – 2E" in the *Leichhardt Local Environmental Plan 2013*. By referring to the table in this sub-clause, this particular property would fall in the 150-299.9sqm category meaning that the FSR control for this property is 0.7:1.

Clause 4.4 - Floor Space Ratio (proposed)				
(1) The objectives of this clause are as follows:				
(a) to ensure that residential accommodation:				
(i) is compatible with the desired future character of the area in relation to building bulk, form and scale, and				
(ii) provides a suitable balance between landscaped areas and the built form, and				
(iii) minimises the impact of the bulk and scale of buildings,				
(b) to ensure that non-residential development is compatible with the desired future character of the area in relation to building bulk, form and scale.				
(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the Floor Space Ratio Map.				
(2A) Despite subclause (2), the floor space ratio for development for a purpose other than residential accommodation on land in Zone R1 General Residential is not to exceed 1:1.				
(2B) Despite subclause (2), development for the purpose of residential accommodation on land shown edged black on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.6:1
(2C) Despite subclause (2), development for the purpose of residential accommodation on land shown edged red on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	1.0:1	0.9:1	0.8:1	0.7:1
(2D) Despite subclause (2), development for the purpose of residential accommodation on land shown edged green on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	1.0:1	0.9:1	0.8:1	0.7:1
(2E) Despite subclause (2), development for the purpose of residential accommodation on land shown edged brown on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	0.8:1	0.7:1	0.6:1	0.5:1
(2F) Despite subclause (2), development for the purpose of residential accommodation on land shown edged pink on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.6:1
(2G) Despite subclause (2), development for the purpose of residential accommodation on land shown edged yellow on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.				
Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+
Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.7:1

Part 3 – Justification**Section A – Need for planning proposal****Q1. Is the planning proposal a result of any strategic study or report?**

This planning proposal is the result of an extensive review of Floor Space Ratio controls for R1 zoned land in the Leichhardt Local Government Area. The review spanned six years and involved thorough consultation within Council and with the community.

The Department of Planning and Environment has requested that Council provide the final FSR review data and lodge a planning proposal to amend the Floor Space Ratios in the LEP.

Analysis by Leichhardt Council staff in relation to the 417 residential DAs determined by Council in the 2009/10 financial year found that:-

- 169 or 41% were determined using clause 4.6 (formerly SEPP 1);
- 154 or 37% exceeded the FSR standard by 10%; and
- 42 or 10% exceeded the FSR standard by 60%.

The use of clause 4.6 is intended for exceptional circumstances, but for Leichhardt Council the use of clause 4.6 tended to become the norm. This is primarily because of Council's low FSR controls, which do not fully reflect existing development or desired future residential character in the context of the other controls used to determine the appropriate scale of development.

FSR Review (April 2009 – February 2014)

The aim of the FSR Review was to:-

- understand if Council's FSR controls were resulting in excessive use of clause 4.6 (formerly SEPP 1); and
- identify alternative FSR controls that would reflect the desired future character of the LGA.

Data Analysis

A large amount of data relating to FSR and the use of clause 4.6 (then SEPP 1) was collected via the sampling of 1,080 approved and 225 refused residential DAs evenly distributed across different suburbs and the period 2000 to 2008. Both samples (approved and refused) were of sufficient size to give confidence that the pattern of all past DAs matched that of the samples. Samples were randomly selected with no consideration given to specific dwelling types, location or owners.

The FSR for each approved development application in the sample was calculated using the standard instrument definition. An average approved FSR was then calculated for each lot size category in each suburb. This was the basis for formulating a range of FSR control options. Testing how each of the 1080 sample DAs would comply with these different FSR control options showed how each set of FSR controls would impact on Council's use of Clause 4.6.

Findings of the Review

The four key findings of the review were:

1. **The smaller the lot size the higher the FSR of dwellings approved by Council.** For example, in Balmain the average FSR of dwellings on small lots between 0-149sqm is 0.9:1, while on larger lots, over 450sqm, the average FSR of dwellings is 0.5:1.
2. **The approved FSR of dwellings varies between areas, reflecting the unique character of each suburb.** For example, the average FSR of dwellings on a 150-299sqm lot in Leichhardt is 0.6:1 but in Birchgrove it is 0.8:1.

4

3. **The approved FSR of dwellings on lots 0-300sqm tend to exceed the current FSR controls, which confirms that most FSR breaches occur on smaller lots.** For example, in Annandale the average actual FSR of dwellings on lot sizes 0-149sqm is 0.8:1 and for dwellings on lot sizes 150-299sqm it is 0.7:1, both of which exceed the current maximum FSR control of 0.6:1.
4. **The majority of residential lots across the Leichhardt LGA are less than 300sqm in size.** For example, 68% of all residential lots in Lilyfield are less than 300sqm while in Rozelle the proportion is 87%.

Based on the findings of the FSR Review it was recommended that any FSR controls for residential development should meet the following principles/criteria:

1. acknowledge the diversity of lot sizes across the LGA and differ between lot size;
2. acknowledge the difference in lot sizes between suburbs and differ between suburb;
3. better reflect what is being approved by Council; and
4. reduce Council's reliance on clause 4.6 (formerly SEPP 1).

The review assessed four options for new FSR controls against the principles above. The four options were:-

Option 1: No change to FSR controls except definition under the Standard Instrument;

Option 2: FSR controls that would achieve a modest reduction in Council's reliance on Clause 4.6 and reflect what is, on average, being approved by Council;

Option 3: FSR controls that would achieve a larger reduction in Council's reliance on Clause 4.6, with a more even transition between suburbs and lot size categories.

Option 4: FSR controls high enough to substantially reduce reliance on Clause 4.6

Review Finalised and Released to Public (February 2014 – June 2015)

In April 2014, Council considered a report which provided an overview of the FSR Review. Council resolved that staff undertake community consultation in relation to the FSR Review and further analysis in relation to the outputs from the community consultation.

This community consultation occurred in late 2014 and was reported to the 2015 April Policy Council Meeting. Council resolved to defer consideration of the FSR Review to seek the advice of the Co-Chairs of the Leichhardt Planning Panel and complete extra analysis of variations in FSR between lot sizes and suburbs.

Council Resolution (June 2015)

The findings of this further analysis and the advice of the Planning Panel Co-Chairs were reported to Council in June 2015. At this meeting Council resolved the following;

1. *Receive and note this report*
2. *Adopt the recommendations of Option 2 FSR Controls (Minimal change)*
3. *Prepare and submit a Planning Proposal to the Department of Planning and Environment to amend the Leichhardt Local Environmental Plan (LLEP) 2013 to introduce changes to the Floor Space Ratio that are consistent with the recommendations of Option 2 FSR controls (Minimal change) for a Gateway Determination*
4. *That the Department of Planning and Environment be requested to delegate the related plan making functions to Council*

Gateway Determination (February 2017)

The Department of Planning and Environment issued a Gateway Determination to amend Leichhardt LEP 2013. The Department did not accept Council's position for the planning proposal to adopt Option 2 and directed Council to use Option 3. The Department's Assessment Report considered that Option 2 contained provisions which would reduce the permissible residential density of land.

Council requested a review of the Gateway Determination in March 2016. In May 2016 the Planning Assessment Commission supported Option 3 of the FSR Review. In November 2016 Council agreed to amend this planning proposal to be consistent with Option 3.

The table below provides a comparison between the proposed FSR controls (Option 3) and the existing FSR controls.

Lot Size (sqm)	Annandale	Balmain	Birchgrove	Leichhardt	Lilyfield	Rozelle
0-149.9	0.9	1.0	1.0	0.8	0.9	0.9
150-299.9	0.8	0.9	0.9	0.7	0.8	0.8
300-449.9	0.7	0.8	0.8	0.6	0.7	0.7
450+	0.6	0.7	0.7	0.5	0.6	0.7
Current Control	0.6	0.7	0.7	0.5	0.5	0.5/0.7

Introducing the Option 3 controls will provide significant benefits compared with the current FSR controls. It is estimated that approximately 10% (compared with 44% currently) of the average annual number of residential DAs in the FSR Review period would have to be reported to the Leichhardt Planning Panel (due to a FSR variation of more than 10%), which is a considerable reduction while still ensuring permissible development reflects existing built form.

Q2. *Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?*

Amendment of FSR for R1 zoned land requires amendment of the *Leichhardt Local Environmental Plan 2013*. A planning proposal is the only way of achieving the proposed changes to the LEP.

Section B – Relationship to strategic planning framework.

Q3. Is the planning proposal consistent with the objectives and actions contained within the applicable regional or sub-regional strategy (including the Sydney Metropolitan Strategy and exhibited draft strategies)?

The planning proposal is consistent with the State Government's *A Plan for Growing Sydney* and the *Draft Inner West Subregional Strategy*. The following actions and objectives outlined in the tables below are of particular relevance.

A Plan for Growing Sydney	
Direction	Comment
2.3 Improve housing choice to suit different needs and lifestyles	<p>The introduction of new Floor Space Ratio controls that better align with the existing pattern of development approvals will improve the clarity and reduce the complexity of Leichhardt's development assessment system.</p> <p>The reduced need for Clause 4.6 and more accurate FSR controls will make it easier for property owners in the LGA to go about the process of renovating and/or extending their homes to suit their particular needs and/or lifestyle.</p> <p>This may help to encourage home owners to adapt their homes to suit their needs/lifestyles without having to sell and move.</p>

Inner West Draft Subregional Strategy	
Action	Comment
G1.2 – Improve local planning and assessment	<p>The introduction of new FSR controls would help create more clarity in the development assessment process as they would be more realistic and better reflect the average FSRs approved in the Leichhardt LGA.</p> <p>This will reduce Council's reliance on Clause 4.6 and reduce the number of DAs required to go to Planning Panel/Council meetings.</p>

Q4. Is the planning proposal consistent with the local council's Community Strategic Plan, or other local strategic plan?

The planning proposal is consistent with the following objectives within Council's Community Strategic Plan 'Leichhardt 2025+':

Leichhardt 2025+ Community Strategic Plan	
<i>Place where we live and work</i>	<i>Comment</i>
<ul style="list-style-type: none"> Our town plan and place plans optimise the potential of our area through integrating the built and natural environment with a vision of how we want to live as a community and how areas should develop to meet future needs. A clear, consistent and equitable planning framework and process is provided that enables people to develop our area according to a shared vision for the community. An integrated planning process is promoted to make planning easier for the community and to establish a service that people want to use. 	<ul style="list-style-type: none"> The gap between the current FSR controls and the average actual approved FSR controls in this LGA produces a situation where there is a lack of clarity which can lead to distorted decision making as residents/owners base decisions on a range of assumptions which are sometimes mistaken or inaccurate. This leads to those with better knowledge being able to maximise the value of their properties (i.e. those property owners who are aware of the potential to seek LEP clause 4.6 FSR variations). The less informed can be discouraged from purchasing property or existing residents may sell and move instead of extending their homes. This amendment would help to reduce the confusion surrounding application of the FSR controls in this LGA. A planning process where the FSR controls align with patterns of development approval in the LGA will help to make planning easier for the community, as it will be easier for people to understand and use.
<i>Sustainable Service and Assets</i>	
<ul style="list-style-type: none"> Transparent, consistent, efficient and effective participative processes are delivered. 	

Q5. Is the planning proposal consistent with applicable state environmental planning policies?

The planning proposal is consistent with the applicable State Environmental Planning Policies see table below.

Consideration of State Environmental Planning Policies (SEPPs)

SEPP Title	Applicable	Consistent
1. Development Standards	No	N/A
14. Coastal Wetlands	No	N/A
15. Rural Landsharing Communities	No	N/A
19. Bushland in Urban Areas	No	N/A
21. Caravan Parks	No	N/A
26. Littoral Rainforests	No	N/A
29. Western Sydney Recreation Area	No	N/A
30. Intensive Agriculture	No	N/A
32. Urban Consolidation (Redevelopment of Urban Land)	No	N/A
33. Hazardous and Offensive Development	No	N/A
36. Manufactured Home Estates	No	N/A
39. Spit Island Bird Habitat	No	N/A
44. Koala Habitat Protection	No	N/A
47. Moore Park Showground	No	N/A
50. Canal Estate Development	No	N/A
52. Farm Dams and Other Works in Land and Water Management Plan Areas	No	N/A
53. SEPP 53 Transitional Provisions	No	N/A
55. Remediation of Land	No	N/A
59. Central Western Sydney Regional Open Space and Residential	No	N/A
62. Sustainable Aquaculture	No	N/A
64. Advertising and Signage	No	N/A
65. Design Quality of Residential Flat Development	No	N/A
70. Affordable Housing (Revised Schemes)	No	N/A
71. Coastal Protection	No	N/A
SEPP Affordable Rental Housing 2009	No	N/A
SEPP Building Sustainability Index: BASIX 2004	No	N/A
Exempt and Complying Development Codes 2008	No	N/A
Housing for Seniors or People with a Disability 2004	No	N/A
SEPP Infrastructure 2007	No	N/A
SEPP Kosciuszko National Park – Alpine Resorts 2007	No	N/A
SEPP Major Development 2005	No	N/A
SEPP Mining, Petroleum Production and Extractive Industries 2007	No	N/A
SEPP(Miscellaneous Consent Provisions) 2007	No	N/A
SEPP Penrith Lakes Scheme 1989	No	N/A
SEPP Rural Lands 2008	No	N/A
SEPP Sydney Region Growth Centres 2006	No	N/A
SEPP Temporary Structures 2007	No	N/A
SEPP Urban Renewal 2010	No	N/A
SEPP Western Sydney Employment Area 2009	No	N/A
SEPP Western Sydney Parklands 2009	No	N/A
SEPP Kurnell Peninsula 1989	No	N/A
SEPP (State and Regional Development) 2011	No	N/A
SEPP (Sydney Drinking Water Catchment) 2011	No	N/A

SEPP Title	Applicable	Consistent
SEPP (Three Ports) 2013	No	N/A

Consideration of deemed State Environmental Planning Policies (SEPPs) (former Regional Environmental Plans (REPs))

REP Title	Applicable	Consistent
8. Central Coast Plateau Areas	No	N/A
9. Extractive Industry (No 2—1995)	No	N/A
16. Walsh Bay	No	N/A
18. Public Transport Corridors	No	N/A
19. Rouse Hill Development Area	No	N/A
20. Hawkesbury-Nepean River (No 2—1997)	No	N/A
24. Homebush Bay Area	No	N/A
26. City West	No	N/A
30. St Marys	No	N/A
33. Cooks Cove	No	N/A
SREP Sydney Harbour Catchment 2005	No	N/A

Q6. Is the planning proposal consistent with applicable Ministerial Directions (s.117 Directions)?

The planning proposal is consistent with the applicable Ministerial Directions (s.117 Directions) see table below.

s.117 Direction Title	Applicable	Consistent	Comments
1. Employment & Resources			
1.1 Business and Industrial Zones	No	N/A	The planning proposal only applies to land zoned R1 General Residential
1.2 Rural Zones	No	N/A	
1.3 Mining, Petroleum Production and Extractive Industries	No	N/A	
1.4 Oyster Aquaculture	No	N/A	
1.5. Rural lands	No	N/A	
2. Environment & Heritage			
2.1 Environment Protection Zones	Yes	N/A	The planning proposal does not affect land within an environmental protection zone
2.2 Coastal protection	No	N/A	
2.3 Heritage Conservation	Yes	Yes	There is no change to existing policy.
2.4 Recreation Vehicle Areas	Yes	No	The planning proposal does not facilitate the development of land for the purpose of vehicle recreation areas.
3. Housing Infrastructure & Urban Development			
3.1 Residential Zones	Yes	Yes	All lots will have their permissible FSR increased or

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Leichhardt Municipal Council Planning Proposal – Proposed Amendments to Leichhardt Local Environmental Plan 2013

s.117 Direction Title	Applicable	Consistent	Comments
			remain unchanged.
3.2 Caravan Parks and Manufactured Home Estates	Yes	N/A	The planning proposal does not impact on the permissibility of caravan parks and manufactured home estates.
3.3 Home Occupations	Yes	N/A	The planning proposal does not impact on the permissibility of carrying out low-impact small businesses in dwelling houses.
3.4 Integrating Land Use & Transport	Yes	Yes	
3.5 Development near licensed aerodromes	Yes	Yes	
3.6 Shooting Ranges	No	N/A	
4.Hazard & Risk			
4.1 Acid Sulphate Soils	Yes	No	The current FSR controls are not indicative of the built form that exists and is being constructed in the LGA. Therefore while the numerical FSR controls may increase for many R1 zoned lots in the LGA, this will not result in an increase in the pattern of density across the LGA. Council's FSR controls have been reviewed at the request of the Department of Planning.
4.2 Mine Subsidence and Unstable land	No	N/A	
4.3 Flood Prone Land	Yes	No	The current FSR controls are not indicative of the built form that exists and is being constructed in the LGA. Therefore while the numerical FSR controls may increase for many R1 zoned lots in

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Leichhardt Municipal Council Planning Proposal – Proposed Amendments to Leichhardt Local Environmental Plan 2013

s.117 Direction Title	Applicable	Consistent	Comments
			the LGA, this will not result in an increase in the pattern of density across the LGA. Council's FSR controls have been reviewed at the request of the Department of Planning.
4.4 Planning for Bush Fire Protection	No	N/A	
5. Regional Planning			
5.1 Implementation of Regional Strategies	No	N/A	
5.2 Sydney Drinking Water Catchments	No	N/A	
5.3 Farmland of State and Regional Significant on the NSW Far North Coast	No	N/A	
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	No	N/A	
5.8 Second Sydney Airport: Badgerys Creek	No	N/A	
5.9 North West Rail Link Corridor Strategy	No	N/A	
6. Local Plan Making			
6.1 Approval and Referral Requirements	Yes	Yes	Consistent with the terms of this direction.
6.2 Reserving Land for Public Purposes	No	N/A	
6.3 Site Specific Provisions	Yes	Yes	It is considered that there is no change to existing policy.
7. Metropolitan Planning			
Implementation of A Plan for Growing Sydney	Yes	Yes	Consistent with the terms of this direction see Q3.

Section C – Environmental, social and economic impact

Q7. *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?*

The proposal does not apply to land that has been identified as containing critical habitat or threatened species, populations or ecological communities, or their habitats. Should it be discovered through community consultation, or by another means, that species, populations, communities or habitats may be adversely affected, this will be taken into consideration and the planning proposal will be modified if necessary.

Q8. *Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?*

Given the nature of the proposal (amendment of Floor Space Ratio controls to reflect existing patterns of development approval for residentially zoned land in the LGA) it is not anticipated that there will be any adverse environmental effects.

Q9. *How has the planning proposal adequately addressed any social and economic effects?*

It is not anticipated that the Planning Proposal will have any adverse social or economic effects. An increase in FSR for R1 zoned land will improve the operation of the LEP and provide positive social and economic outcomes for the community.

Section D – State and Commonwealth interests

Q10. *Is there adequate public infrastructure for the planning proposal?*

Given the nature of the proposal (amendment of Floor Space Ratio controls to reflect existing patterns of development approval for R1 zoned land in the LGA) the above question is not considered relevant.

Proposed FSR controls will reflect the pattern of approved development in the LGA and the intention of these changes is not to increase patterns of density in the LGA above what currently exists.

Q11. *What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway Determination?*

Consultation with appropriate State & Commonwealth public authorities has not yet been undertaken. Council will engage with relevant public authorities in accordance with the Gateway Determination.

Part 4 – Mapping
Table 1: The proposed changes to Clause 4.4A within Leichhardt Local Environmental Plan (LEP) 2013

Clause	LEP 2013	Proposed Change
4.4	<p>Floor space ratio</p> <p>(1) The objectives of this clause are as follows:</p> <p>(a) to ensure that residential accommodation:</p> <p>(i) is compatible with the desired future character of the area in relation to building bulk, form and scale, and</p> <p>(ii) provides a suitable balance between landscaped areas and the built form, and</p> <p>(iii) minimises the impact of the bulk and scale of buildings,</p> <p>(b) to ensure that non-residential development is compatible with the desired future character of the area in relation to building bulk, form and scale.</p> <p>(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the Floor Space Ratio Map.</p> <p>(2A) Despite subclause (2), the floor space ratio for development for a purpose other than residential accommodation on land in Zone R1 General Residential is not to exceed 1:1.</p> <p>(2B) Despite subclause (2), development for the purpose of residential accommodation on land shown edged black on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2C) Despite subclause (2), development for the purpose of residential accommodation on land shown edged red on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2D) Despite subclause (2), development for the purpose of residential accommodation on land shown edged green on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2E) Despite subclause (2), development for the purpose of residential accommodation on land</p>	<p>(1) The objectives of this clause are as follows:</p> <p>(a) to ensure that residential accommodation:</p> <p>(i) is compatible with the desired future character of the area in relation to building bulk, form and scale, and</p> <p>(ii) provides a suitable balance between landscaped areas and the built form, and</p> <p>(iii) minimises the impact of the bulk and scale of buildings,</p> <p>(b) to ensure that non-residential development is compatible with the desired future character of the area in relation to building bulk, form and scale.</p> <p>(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the Floor Space Ratio Map.</p> <p>(2A) Despite subclause (2), the floor space ratio for development for a purpose other than residential accommodation on land in Zone R1 General Residential is not to exceed 1:1.</p> <p>(2B) Despite subclause (2), development for the purpose of residential accommodation on land shown edged black on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2C) Despite subclause (2), development for the purpose of residential accommodation on land shown edged red on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2D) Despite subclause (2), development for the purpose of residential accommodation on land shown edged green on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</p> <p>(2E) Despite subclause (2), development for the purpose of residential accommodation on land</p>

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Leichhardt Municipal Council Planning Proposal – Proposed Amendments to Leichhardt Local Environmental Plan 2013

Clause	LEP 2013	Proposed Change																														
		<p><i>shown edged brown on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</i></p> <table><tr><td>Lot Size (sqm)</td><td>0-149.9</td><td>150-299.9</td><td>300-449.9</td><td>450+</td></tr><tr><td>Floor Space Ratio</td><td>0.8:1</td><td>0.7:1</td><td>0.6:1</td><td>0.5:1</td></tr></table> <p>(2F) <i>Despite subclause (2), development for the purpose of residential accommodation on land shown edged pink on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</i></p> <table><tr><td>Lot Size (sqm)</td><td>0-149.9</td><td>150-299.9</td><td>300-449.9</td><td>450+</td></tr><tr><td>Floor Space Ratio</td><td>0.9:1</td><td>0.8:1</td><td>0.7:1</td><td>0.6:1</td></tr></table> <p>(2G) <i>Despite subclause (2), development for the purpose of residential accommodation on land shown edged yellow on the Floor Space Ratio Map is not to exceed the relevant floor space ratio determined in accordance with the Table to this subclause.</i></p> <table><tr><td>Lot Size (sqm)</td><td>0-149.9</td><td>150-299.9</td><td>300-449.9</td><td>450+</td></tr><tr><td>Floor Space Ratio</td><td>0.9:1</td><td>0.8:1</td><td>0.7:1</td><td>0.7:1</td></tr></table>	Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+	Floor Space Ratio	0.8:1	0.7:1	0.6:1	0.5:1	Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+	Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.6:1	Lot Size (sqm)	0-149.9	150-299.9	300-449.9	450+	Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.7:1
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Floor Space Ratio	0.9:1	0.8:1	0.7:1	0.7:1																												

Part 5 – Community Consultation

This planning proposal is considered to be low impact, in that:

- it is consistent with the pattern of surrounding land uses,
- it is consistent with the strategic planning framework,
- presents no issues with regards to infrastructure servicing,
- is not a principal Local Environmental Plan, and
- does not reclassify public land.

Under the terms of “*A guide to preparing local environmental plans*” community consultation for a low impact planning proposal is usually 14 days. However, it is Council’s preference that the planning proposal be exhibited for a minimum of 28 days.

Part 6 – Project Timeline

Anticipated Project Timeline	Proposed Date (s)
Commencement date (date of Gateway determination)	19 February 2016
Timeframe for the completion of required technical information	N/A
Timeframe for government agency consultation (pre and post exhibition as required by Gateway determination)	To be determined
Commencement and completion dates for public exhibition period	10 March – 7 April 2017
Dates for public hearing (if required)	To be determined post exhibition
Timeframe for consideration of submissions	April 2017
Post exhibition report to Council	May 2017
Submission to Parliamentary Counsel	Late May 2017

Item No: C0517 Item 4**Subject:** **DEVELOPMENT ADVISORY AND ASSESSMENT PROCESS
IMPROVEMENT****File Ref:** 17/4718/48085.17**Prepared By:** Elizabeth Richardson - Group Manager Development Assessment and
Regulatory Services**Authorised By:** Peter Gainsford - Deputy General Manager Assets and Environment**SUMMARY**

Inner West Council is in the process of integrating and updating the development assessment systems of the former Leichhardt, Marrickville and Ashfield councils. At the same time, Council is taking steps to improve the development application and assessment process to enhance customer service, including through accelerated Development Application (DA) processing times. The first phase of this initiative emphasises upfront consultation with and education of applicants. Particular focus is on the pre-lodgement, lodgement and post-lodgement steps of the development application process since re-structuring these steps underpins performance improvement overall..

RECOMMENDATION**THAT:**

- 1. Council adopt the Development Advisory and Assessment Policy shown as Attachment 1.**
- 2. The Policy be reviewed no later than 12 months from its commencement.**

BACKGROUND

Inner West Council is in the process of integrating the development assessment systems of the former Leichhardt, Marrickville and Ashfield councils to achieve consistency across the local government area. Undertaking this significant task is providing Council with the opportunity to contemporize, update and make provision for innovation within the integrated system. Basic principles such as assessing development applications (DA's) on their merit, and having regard to the provisions of the Environmental Planning and Assessment Act 1979, will however remain in place.

At the same time as *systems* are being integrated, Council is seeking to improve the development application and assessment *process* to enhance customer service, including through accelerated Development Application (DA) processing times. The first phase of this initiative focuses on the upfront pre-lodgement, lodgement and post-lodgement steps of the development application process. Re-structuring these steps is essential to achieving performance improvement overall because they underpin the efficiency and effectiveness of every stage of the assessment process. Subsequent work will address the follow-on steps of the development assessment process so that end-to-end process improvements are achieved and the process streamlined overall.

Recent analysis of Council's development assessment process indicates a strong tendency for applications to be submitted incomplete, of a poor quality, or substantially inconsistent with planning controls, requiring multiple requests by Council officers for further information. Across the three former LGA's approximately 40% of applications are deferred for additional information or amended plans. Such multiple requests both substantially prolong the assessment process, and result in duplication of the assessment task, leading to protracted assessment times that are frustrating for customers as well as staff.

Table 1 below demonstrates the additional time taken for applications where requests are made for additional information or amended plans:

Former LGA	Average DA processing time, no deferrals ('Stop-the-clock')	Average DA processing time, with deferrals ('Stop-the-clock')
Ashfield	56	64
Leichhardt	64	123
Marrickville	72	131

Source: 2014/2015 Local Development Performance Monitoring Report

Simultaneously, in line with the State Government priorities, councils have been set the target of completing 90% of housing approvals in under 40 days. The proposed process improvements enable this by providing greater support in the application process for alterations and additions, new single dwellings and dual occupancy developments. However, applicants for all types of development will be assisted by the process improvements.

Development Assessment Best Practice Guide

The Minister for Planning released the “*Development Assessment Best Practice Guide*” on 21 March 2017. The guide outlines processes and procedures that are being used in some councils already to improve development application (DA) approval times. It focuses on high-level customer service before development application lodgement to create a more efficient assessment process. In particular, the Guide emphasises leading practices such as:

- Targeted and effective Pre-DA advice systems;
- Effective lodgement and triage practices;
- Notification procedures commensurate with impacts;
- Corporate accountability for assessment timeframes in the form of Key Performance Indicators; and
- Delegations that support a consistent, targeted and efficient decision-making process.

The draft Development Advisory & Assessment Policy is reflective of the best-practice principles outlined in the Guide. Furthermore, as Council continues to integrate the development assessment processes, continual regard to the Guide will be made. This report outlines the proposed process improvements for the upfront development application and assessment steps. A draft policy document has also been prepared to enable delivery of the process improvements.

Development Assessment Organisation Structure

In consideration of the Policy outlined below it is important to understand that the endorsed structure of the development assessment teams now provides for a specialist development advisory services unit. This team is separate to the development assessment team and will be responsible for all pre-lodgement customer interface, including duty planning, application lodgements and formal Pre-DA advice, together with the education and information materials. Council's specialist heritage & urban design officers are also within this unit. With this structure Council is now able to provide a service that prioritises pre-lodgement advice.

Proposed Policy

Pre-Lodgement

Re-structuring the pre-lodgement step of the DA process is key to performance improvement as this step determines the quality and completeness of applications that are lodged, which in turn influences the efficiency of assessment.

To this end, Council is proposing greater emphasis on upfront consultation with, and education of, applicants. A dedicated pre-lodgement team is to be established, staffed by skilled planners trained in customer support.

The team will provide a range of services:

- Advisory: experienced professional planners based in the dedicated pre-lodgement team will be available to customers for advice regarding applications before they are lodged.
- Education: Regular free seminars will be conducted to provide information about the development application process and related services. These seminars will be public, however reservations will be required.
- Guidelines: detailed guides and checklists will be provided online for customers to consider and complete prior to lodgement. Hard copies will also be available at Council.
- Formal feedback: site-specific advice will be provided for applicants who seek formal, paid pre-lodgement meetings. Detailed written feedback will be provided subsequent to these meetings.
- Amendments: applicants will have the opportunity to amend applications in their own time following guidance from Council planners, enabling them to lodge complete, final applications.
- Design advice: experienced officers will be available within the dedicated Development Advisory team to assist when the planning context is complex, requires heritage consideration, or when customers are seeking innovative outcomes.

The benefits of the pre-lodgement services include dedicated, skilled customer support, the opportunity to refine applications prior to lodgement and more rapid assessment of lodged DAs that have already benefitted from substantial guidance from Council officers. A harmonised set of formal Pre-DA advice fees will be proposed for the 2017/2018 budget.

Lodgement

The application lodgement process will be rigorous as a result of trained lodgement officers accepting complete applications only per checklists provided at the pre-lodgement stage.

Customers will be advised at lodgement that amendments to plans are strongly discouraged, and may not be possible, once the assessment process has commenced.

Full application fees as calculated by Council are required to be paid at this stage.

The benefit of a rigorous and efficient lodgement process will be more rapid and uninterrupted assessment steps, allowing assessment officers to concentrate on the merits of the applications.

Post-lodgement

A seamless and efficient process will underpin the quick allocation of applications to a dedicated planning officer.

Notification of neighbours will occur simultaneously.

Should applications be found to be deficient once assessment has commenced, provision will be made for further information to be provided only where this is minor and can be easily and rapidly submitted. Where major deficiencies are identified, the applicant will be invited to withdraw the application, or the application will be refused.

By avoiding delays at and following lodgement, and by limiting requests for further information by Council officers in particular, the assessment process will be streamlined overall. Limiting requests for further information will minimise the frustration that can currently be experienced by customers during the assessment process.

Next steps

Following improvements to the critical upfront steps of the development assessment process, the Development Assessment team will consider and implement improvements to the subsequent steps of the development assessment process so that end-to-end efficiency and effectiveness is achieved.

As the remainder of Council's development assessment systems, processes and procedures become integrated, it is expected that the Policy attached will be developed further.

FINANCIAL IMPLICATIONS

It is noted that there may be some financial risk, (predominantly around the time of commencement of the Policy) due to the potential for increased LEC appeals. Staff will continue to monitor budgets and if need, adjustments will be made through quarterly budget review.

OTHER STAFF COMMENTS

Nil.

PUBLIC CONSULTATION

The Draft Policy was subject to the following consultation:

- Verbal Presentation to the Implementation Advisory Group (IAG) on 9 March 2017
- Verbal Presentation to the Local Representative Advisory Group (LRAC) on 14 March 2017
- Formal community consultation from the 3 April 2017 - 1 May 2017, notified through a newspaper advertisement and Council's website.
- Over 100 key repeat customers were contacted, advised of the draft policy, and invited to attend an information session.
- An information session with Council's key regular practitioners, including architects and planning consultants.

Eight (8) formal submissions were received in response to the consultation, and the comments are summarised below:

Submission	Officer's Response
Council must educate the members of the public about the importance of using the services of experienced professionals to assist with the development application documentation.	Noted and agreed.
Providing hardcopies of planning documents at council is not environmentally friendly. Council should direct the public to access planning documents online.	Council will continue to provide hard copies of its development policies for the time being.
When members of the general public have complex planning enquiries, council should direct them to planners and architects who work on the private sector or require them to submit a pre-DA application	Council will always provide general planning advice to assist the public. However, for more complex matters, Council staff will often recommended that a customer seeks independent expert advice when required.

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<p>Commend this policy for emphasising the quality of the professional services being offered in the pre-lodgement stage.</p> <p>Pre-lodgement service must include, when necessary, a site visit by the assessment officer.</p> <p>Would there be a time limit to complete the pre-lodgement advisory service?</p>	<p>Noted.</p> <p>Noted and agreed. A site visit will typically be undertaken at Pre-DA stage.</p> <p>Service standards for Pre-DA are yet to be finalised, however, it is expected that a period in the order of 28 days for the completion of the process would be appropriate.</p>
<p>Concerns with current Pre-DA service in terms of timing and 'fence-sitting approach'</p> <p>Two (2) weeks for further information is unreasonable, especially when expert reports are required to be obtained. Not allowing amended plans to be lodged is entirely unacceptable.</p> <p>Good procedures in the policy for complex projects provided they are correctly and professionally assessed. The policy should not be applicable to straight forward applications. A collaborative process should be the focus not one of pedantry and lack of creative input from Council.</p> <p>Has Council assessed the impact of this policy on staffing?</p> <p>If adopted a full review of this policy should occur in 12 months.</p>	<p>Noted. The policy proposes a new model of advice delivery, where the aim is provide very clear and definitive advice as to whether an application is ready for lodgement and is acceptable.</p> <p>The <i>EP&A Act 1979</i> establishes a framework wherein the lodgement of amended plans is at the discretion of Council. The approach is consistent with the <i>Development Assessment Best Practice Guide</i>. Customers should proceed through a Pre-DA process in order to mitigate the risk of incomplete applications, and clear expectation will be set by Council at this stage in the process.</p> <p>Noted.</p> <p>Resourcing levels within the development assessment area has been carefully considered.</p> <p>Noted and agreed.</p>
<p>Development applications should not be distributed to affected neighbours until the application has been examined by council and found to be complying with zoning requirements and other applicable regulations.</p> <p>The time frames that residents have to respond to commercial or multiple occupancy development DAs should be increased from 14 days to 28. Single dwelling residential developments and modifications that comply with requirements should still have a 14</p>	<p>The neighbour notification process provides critical input into the assessment process, and is best placed early in the development assessment process.</p> <p>Council's DA notification policies are a key matter for integration of the development assessment teams. However, existing adopted policies of the former Councils are</p>

day feedback period. All affected neighbours should be provided the opportunity to influence decisions on DAs.	to remain unchanged at this time.
<p>The draft document is too vague and provides insufficient direction on the need for Inner West council development to conduct comprehensive assessments of development applications.</p> <p>Contentious developments require a much broader process for thorough assessment than that envisaged by the draft.</p>	<p>The draft policy is intended to a broad statement of policy only. Detail of how Council will implement the policy will be provided through public education materials.</p> <p>It is understood and acknowledged that larger and more contentious development applications will inevitably take longer to process. The principle of seeking upfront advice from Council remains for both, however.</p>
<p>There needs to be timescale guidelines for the pre-approval stage as well as lodgement to ensure that the whole process does not become longer than the current process</p> <p>Fees for the whole process should not increase overall - may even reduce if the service is more efficient?</p> <p>Sufficient resources need to be available at the pre-approval stage so that this does not become a bottle neck.</p>	<p>Service standards for Pre-DA are yet to be finalised, however, it is expected that a period in the order of 28 days for the completion of the process would be appropriate.</p> <p>Fees will be charged in accordance with the adopted Fees & Charges. Pre-DA fees for the 'housing approvals' have been subsidised, and are lower than for larger developments. It is also anticipated that customers will have reduced costs on expert consultant reports as result seeking upfront advice.</p> <p>Resourcing levels within the development assessment area has been carefully considered, and flexibility will be provided through the internal organisation structure to ensure resources are balanced.</p>
<p>A front-loaded pre-DA process provides for a consultation period outside the formal DA processing time, which would address the concern of Council to improve their bureaucratic performance.</p> <p>The objectives of reducing processing times and improving customer service are competing objectives.</p> <p>My suggested principles are:</p> <ul style="list-style-type: none"> • Pre-DA consultation with Council should be flexible so that applicants can discuss development proposals at a wide range of design development. • It should be an open process to permit the 	<p>It is agreed that a Pre-DA process benefits from being flexible and collaborative and should provide consistency, certainty and clarity.</p> <p>The Pre-DA process will become an iterative one, designed to facilitate on-going discussions between Council and customers.</p> <p>The level of information provided at Pre-DA stage will be determined by the customer, not Council. As always however, the</p>

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<p>discussion of options. A pre-DA meeting should be a forum for discussion, not a means of Council staff delivering a pre-determined point of view.</p> <ul style="list-style-type: none"> • The pre-DA process should provide for multiple consultation between applicants and Council. • The pre-DA process should have short turnaround response times from Council. In this regard, a response should not necessarily be provided in a lengthy letter. Email notes would provide a reasonable document trail and enable issues raised by Council to be addressed and options provided from applicants etc. • If a pre-DA process which involved extensive discussion between applicants and Council staff was to be implemented it then seems that the Council staff involved in the pre-DA discussions should also be involved in the assessment of the development application after lodgement. Either that or the staff in the DA assessment team have to be bound by the pre DA discussions, rather than move the goal posts (which often happens). 	<p>better the level of information provided at Pre-DA, the more detailed advice Council can provide.</p> <p>Noted. The provision of timely advice is a key objective of the advice model established by the policy.</p> <p>Development applications will be assessed by a separate team to the Pre-DA's. A charter will be established to ensure continuity of advice and decision-making between the teams.</p>
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CONCLUSION

The purpose of this report is to outline a number of strategies that in combination will improve the development application process for Council's customers in parallel with improvements to and updating of Council's development assessment systems.

Proposed initiatives include:

- Providing new, skilled, customer-focussed services at the pre-lodgement stage.
- Offering better and more efficient pre-lodgement, lodgement and post-lodgement processes.
- Reducing distractions at the assessment phase to streamline the process overall.
- Facilitating innovation and continuous improvement in applications through the availability of expert advice.

ATTACHMENTS

1. [Development Advisory and Assessment Policy](#)



Development Advisory and Assessment Policy

Date Adopted:	{Insert Date Adopted}
Council or Corporate Policy	Council Policy
Responsible Group:	Development Assessment and Regulatory Services
References & Legislation:	Environmental Planning and Assessment Act 1979

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DRAFT

1 Purpose of Policy

The purpose of this policy is to deliver an improved upfront Development Application (DA) process for Council's customers. The policy will do this by:

- Providing skilled, customer-focussed services at the pre-lodgement stage.
- Offering better and more efficient lodgement and post-lodgement processes.
- Reducing distractions at the assessment phase to streamline the process overall.
- Facilitating innovation and continual improvement in applications.

Inner West Council will continue to assess applications based on their merit and having regard to the provisions of the *Environmental Planning and Assessment Act 1979*; Local Environmental Plans and Development Control Plans as well as other relevant environmental planning instruments, codes and policies.

The objectives of this policy are to:

- a) Support continuous improvement of the delivery of the development assessment services to all customers involved in the development application process.
- b) Achieve and enhance the effectiveness and efficiency in the assessment and decision making processes; to increase the focus of applicants on the provision of quality, complete and meritorious applications as well as reduced assessment times.
- c) To increase collaboration between Council and applicants for better outcomes overall for the local government area.

2 Definitions

Word/Term	Definition (with examples if required)
DA	Development Application

3 Policy Implementation

3A Pre-Lodgement

Delivery of a customer focussed development application service within reasonable timeframes is only possible when applicants furnish appropriate, complete information at the time of lodgement. Providing skilled customer support at the pre-lodgement stage facilitates this.

Services associated with Development Assessment include:

- **Advisory:** skilled professional planners in a dedicated pre-lodgement team made available to customers during business hours to respond to queries and provide detailed advice regarding applications before they are lodged.
- **Education:** Regular free information seminars conducted to provide information about the development application process and related services. These seminars are public, however reservations are required. Information regarding the development application process will also be provided on Council's website.
- **Guidelines:** detailed guides, fact sheets and checklists provided online, and in hard copy at Council, for customers to consider and complete prior to lodgement. The guides and checklists will provide details for applicants on what information Council requires to accept an application. Development (and related) Applications will not be accepted for lodgement if they are inadequate in information, incomplete, or the required fee is not paid in full.

Local Environmental Plans and Development Control Plans will also be freely available on Council's website, with hard copies available at Council (for a fee).

- **Formal feedback:** site-specific advice provided for applicants who seek formal, paid pre-lodgement meetings. Detailed written feedback will be provided subsequent to these meetings.

All applicants are strongly encouraged to utilise this service.

This enables applicants to discuss development concepts with dedicated pre-lodgement professionals to obtain guidance regarding the key considerations related to the development.

Concept plans are required to be provided with an application for formal pre-lodgement advice. Once plans have been received, Council will contact the applicant with a meeting appointment. The application will also be referred to other specialists within Council, such as engineers and heritage advisors, and be reviewed in detail. Detailed written advice will be issued by a Council officer subsequent to the meeting.

- **Amendments:** customers provided with the opportunity to amend applications following guidance from Council planners, enabling them to lodge complete, final applications.
- **Design advice:** experienced staff available when the planning context is complex or when customers are seeking innovative outcomes.

The benefits of the improved pre-lodgement services will include dedicated, skilled customer support, the opportunity to refine applications prior to lodgement, and subsequent more rapid assessment of lodged DAs that have already received substantial input.

3B Lodgement

Lodgement officers will review applications and checklists provided at the pre-lodgement stage to ensure completeness prior to accepting applications for lodgement.

For electronic lodgement, detailed guidance will be available on the website about the specific requirements and specifications.

Applications that are unclear, illegible or fail to provide required information will be rejected pursuant to Clause 51 of the *Environmental Planning and Assessment Regulation 2000*. An application that has been rejected is taken to have never been made all documentation submitted to council will be returned to the applicant.

Customers will be advised at lodgement that amendments to plans are strongly discouraged, and may not be possible, once the process has commenced.

Full application fees as calculated by Council are required to be paid at this stage.

3C Post-lodgement

A seamless and efficient process will underpin the quick allocation of applications to a dedicated planning officer.

Notification of neighbours will occur simultaneously.

Should applications be found to be deficient once assessment has commenced, provision will be made for further information to be provided only where this is minor and can be easily and rapidly submitted, typically within 14 days. Where major deficiencies are identified, the applicant will be invited to withdraw the application so that the matters raised can be addressed in full. In the event that the application is not withdrawn it may be refused.

By limiting requests for further information, distractions within the assessment process will be reduced and the process streamlined overall.

4 Policy Review

This policy will be reviewed in June 2018, if not prior.

3

Further policy improvements will be issued to address subsequent stages of the development assessment process.

5 Version Control and Change History

Version Control	Date Effective	Approved By	Amendment
1	(the date the policy takes effect)	Group Manager Development Assessment and Regulatory Services	First Version

Item No: C0517 Item 5

Subject: POST EXHIBITION REPORT- DRAFT MARRICKVILLE LOCAL ENVIRONMENTAL PLAN 2011 AMENDMENT - TO DELETE SHOP TOP HOUSING AS A USE PERMITTED WITH CONSENT IN THE B7 BUSINESS PARK ZONE

File Ref: 15/4738/45909.17

Prepared By: Peter Wotton - Strategic Planning Projects Coordinator

Authorised By: Simon Manoski - Group Manager Strategic Planning

SUMMARY

This report concerns the public exhibition of a planning proposal to amend provisions in Marrickville Local Environmental Plan 2011 relating to development in the B7 Business Park zone.

The objectives of the planning proposal are:

- i. To protect employment land and support the viability of commercial activities in the B7 Business Park zone;
- ii. To delete “*shop top housing*” as *Permitted with consent* from the Land Use Table for the B7 Business Park zone; and
- iii. To address an anomaly in the Land Use Table for the B7 Business Park zone, in that the listing of “*shop top housing*” as a use *Permitted with consent* is inconsistent with the objectives of the zone which is to permit limited residential development in conjunction with employment uses such as business and office premises for the purposes of certain art, technology, production and design sectors and not shops.

The planning proposal was publicly exhibited in accordance with the Gateway determination from 18 April 2017 to 12 May 2017. As part of the community consultation, letters were sent to the property owners and occupiers of land zoned B7 Business Park. Approximately 350 letters were sent out advising of the public exhibition of the planning proposal.

Five submissions were received in response to the exhibition of the planning proposal, one submission in support of the planning proposal and four submissions which raised issues with the planning proposal, or certain aspects of the planning proposal.

It is not considered that the submissions raise issues that warrant not proceeding with the planning proposal.

It is recommended that Council resolve to forward the draft amendment to MLEP 2011 to the Department of Planning and Environment seeking final approval and gazettal.

RECOMMENDATION

THAT:

1. the report be received and noted; and
 2. Council forward the draft amendment to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.
-

BACKGROUND

At its meeting on 28 February 2017 Council considered a report which recommended that Council resolve to prepare a draft Planning Proposal to delete “shop top housing” as a permissible use within the B7 Business Park zone.

As detailed in that report, the purpose of the planning proposal is to address the consequences of a recent Land and Environment Court decision concerning the application of Council’s planning controls to shop top housing development within the B7 Business Park zone.

The Court construed the operation of Clause 6.13 of MLEP 2011 together with the *Residential uses in Specified Employment Areas (Live/work)* provisions in Marrickville Development Control Plan 2011 (MDCP) and concluded that the relevant provisions in the MDCP do not apply to shop top housing developments. As a consequence, the limitation on the quantum of residential floor space specified in the B7 Business Park zone only applies to residential flat buildings and dwellings. Shop top housing remains unconstrained in terms of the quantum of commercial floor space.

The listing of the term shop top housing as a use permitted with consent in the land use table for the B7 Business Park zone under MLEP 2011 is an anomaly particularly as the main intent of the zone is to permit employment uses such as business and office premises for the purposes of certain art, technology, production and design sectors and not shops.

As detailed in the 28 February 2017 report, in order to address the Court’s decision, the planning controls require amendment as a matter of urgency to prohibit shop top housing.

In dealing with the matter the Council resolved:

“THAT:

1. *the report be received and noted;*
2. *Council resolves to prepare a Planning Proposal to amend MLEP 2011 to delete “shop top housing” as a permissible use within the B7 Business Park zone and nominate itself as the Relevant Planning Authority;*
3. *Council submits the draft Planning Proposal to the Department of Planning and Environment for Gateway determination; and*
4. *Council resolves to publicly exhibit the draft Planning Proposal.”*

Gateway Determination

The planning proposal was forwarded to the Department of Planning and Environment on 7 March 2017 for Gateway determination.

A Gateway determination for the proposal, giving conditional approval for the planning proposal to proceed to public exhibition, was issued by the Department on 3 April 2017 (*Department Ref: PP 2017 IWEST 006_00*). A copy of the Gateway determination is provided at **ATTACHMENT 1**.

Public Exhibition

The planning proposal was publicly exhibited in accordance with the Gateway determination from 18 April 2017 to 12 May 2017.

As part of that community engagement process letters were sent to the individual property owners and occupiers of land zoned B7 Business Park. Approximately 350 letters were sent out advising of the public exhibition of the planning proposal.

Five submissions were received in response to the exhibition of the planning proposal, one submission in support of the planning proposal and four submissions which raised concerns with the planning proposal, or elements of the planning proposal.

The submissions received and the response to the issues raised, are discussed below:

Submission 1

The submitter considers that *“Land should be zoned for as many uses as possible. By allowing shop-top housing in the business zone, it allows people to set up offices and run businesses from their homes in a way that is seamless with the business area”..... There must be another way to address the problem that this proposal seeks to address. By denying shop-top housing to be built, how will people achieve live-and-work arrangements?”*

Comment: The provisions in MLEP 2011 relating to the B7 Business Park zone are unique and have been designed to achieve specific outcomes.

The main outcome sought in MLEP 2011 is to allow some types of small scale residential development in the B7 Business Park zone in order to promote live/work creative industries and to revitalise those areas.

The listing of the term *shop top housing* as a use permitted with consent in the land use table for the B7 Business Park zone under MLEP 2011 is an anomaly particularly as the main intent of the zone is to permit employment uses such as business and office premises for the purposes of certain art, technology, production and design sectors and not retail premises.

The deletion of *“shop top housing”* as *Permitted with consent* from the Land Use Table for the B7 Business Park zone would not preclude development for the purposes of small scale live-work enterprises from being carried out in the B7 Business Park zone. Subject to satisfying the requirements of *Clause 6.13 Dwellings and residential flat buildings in Zone B7 Business Park* of MLEP 2011, development for those purposes would continue to be permitted with consent.

The provisions in MLEP 2011 relating to the B7 Business Park zone are unique when compared to other Council’s environmental planning instruments in terms of what residential accommodation is permitted within the zone. Most other council’s environmental planning instruments that contain land zoned B7 Business Park list *“residential accommodation”* as *“Prohibited”* in the Land Use Table for the B7 Business Park zone. Where residential accommodation was permitted in the B7 Business Park zone it was usually limited to a single dwelling.

Ashfield Local Environmental Plan 2013 does not contain land zoned B7 Business Park. Leichhardt Local Environmental Plan 2013 includes land zoned B7 Business Park. Residential accommodation in the B7 Business Park zone under Leichhardt Local Environmental Plan 2013 is limited to single dwellings. Clause 6.12 of Leichhardt Local Environmental Plan 2013 permits development for the purpose of a dwelling where the *“dwelling is part of a mixed use development that includes office premises or light industries on the ground floor”* and *“the dwelling and ground floor premises will be occupied by the same person or persons”*. The objective of the subject clause *“is to provide for ancillary residential accommodation for small-scale live-work enterprises, to assist in the revitalisation of employment areas and to provide a transition between adjoining land use zones”*. *“Shop top housing”* is listed as *“Prohibited”* in the Land Use Table for the zone.

The deletion of *“shop top housing”* as *Permitted with consent* from the Land Use Table for the B7 Business Park zone in MLEP 2011 would result in consistency in relation to *“shop top housing”* in the B7 Business Park zone in the environmental planning instruments that apply to land in the Inner West LGA.

Submission 2

The submitter considers that *"..... the need for housing far exceeds the need for office premises when increasingly we are using technology to communicate and work instead of the traditional office space. Also large sections of the B7 area are conveniently located next to Sydney Park. If this amendment were to go through I would say that no developer would be willing to re-develop the area as there is simply no demand for office space there and unlikely to be any for many years to come. The area will then remain in the existing run down state and miss the opportunity."*

Comment: Whilst limited residential development is intended for the B7 Business Park zone under the provisions of Marrickville Local Environmental Plan 2011 the primary function of the B7 Business Park zone is an employment zone.

All the land zoned B7 Business Park under MLEP 2011 was previously zoned either General Industrial or Light Industrial under Marrickville Council's former environmental planning instrument, MLEP 2001. Of the 182 properties zoned B7 Business Park, 89 properties were zoned General Industrial and 93 properties were zoned Light Industrial under MLEP 2001.

The submitter's concerns are primarily related to land zoned B7 Business Park located in the area referred to as the St Peters Triangle.

The following comments are provided in relation to the St Peters Triangle.

The Marrickville Urban Strategy identified the St Peters Triangle precinct as an investigation area for redevelopment of industrial land into a new centre (potential village), with improved access to shops, services and transport for new residential development, increased housing choice and employment. However, it was acknowledged that the area would require initial investigation then comprehensive master planning to understand its potential capacity for housing and employment.

Under the NSW Government's South Subregion Draft Subregional Strategy, applicable at that time, a Category 2 designation applied to the precinct. That strategy set an employment focus for the area, with limited scope for residential development thereby undermining the Marrickville Urban Strategy's aspirations for the precinct. However, as a result of Council representations, the Department of Planning and Environment advised that while the Category 2 designation for the precinct would be retained, it would permit a greater proportion of residential land uses within the precinct. The planning controls for the precinct, contained in MLEP 2011 and MDCP 2011 reflect the Department's agreed approach.

Submission 3

Supports the planning proposal. *"I think that this change is a good idea."*

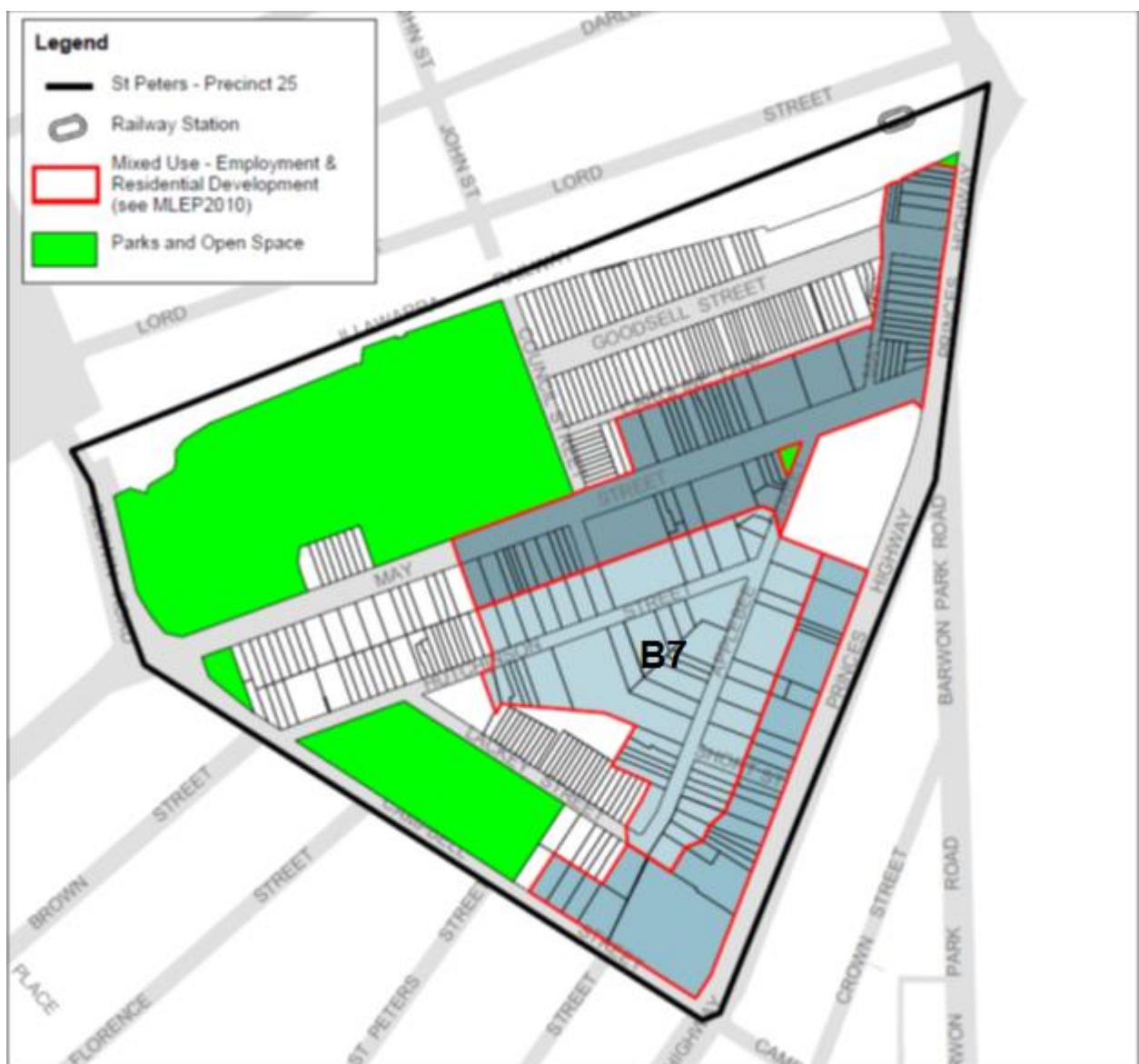
Submission 4

The submitter is opposed to the proposed changes *".....specifically as they will particularly affect the St Peters Triangle Masterplan (SPTM). The SPTM represents significant investment in considering how residential and commercial development will occur. There are significant parts of the Triangle zoned as B7 with at least 4 - 5 major property developments already passed the DA process. The purpose of the B7 zone in St Peters is to "to create a vital mixed use area that complements and supports its neighbourhood setting while establishing a unique and diverse community." Shop top housing fits within this and there are cases where more than 40% residential is appropriate. I believe removing shoptop housing at this stage will create unequal development rules across St Peters Triangle, with the approved property developments being subject to different provisions to the future or in process developments. I am unsure why the newly unelected IWC is emphasising protecting commercial and business zones.*

The purpose of the MLEP 2011 was to create mixed zones. Indeed, St Peters is serviced by public transport (train, bus, future light rail), parks, schools with capacity and walking access to shopping. As such, residential development in this area and shoptop housing makes sense."

Comment: The issues raised in the submission are similar to those raised in submission no. 2 above. In addition to the comments made in relation to the previous submission the following additional comments are provided.

The following diagram shows the extent of land zoned B7 Business Park in the St Peters Triangle Precinct. The diagram also shows those parts of the precinct where "Mixed Use – Employment and Residential Development" is permitted with consent.



The St Peters Triangle Masterplan controls include provisions that provide for limited residential development in conjunction with permissible active ground floor uses on land zoned B7 Business Park located within the St Peters Triangle Precinct.

Submission 5

Submission on behalf of the land owner of the property known as 2C Gladstone Street, Newtown who has lodged a development application to redevelop that property.

The submission states (in part) "2C Gladstone Street, Newtown is the subject of a development application which comprises a torrens title subdivision of the subject site into 6.5m wide allotments along the Phillip Lane frontage The proposal provides a shop top dwelling on each proposed allotment providing an activated ground floor tenancy on each lot with a single dwelling above. The benefit of this form of development is it being responsive to the "art, technology, production and design sectors" offering a ground floor retail/business premises with a dwelling above. In design and amenity terms, the shop top housing form as opposed to the residential flats above ground floor commercial, offers the opportunity to place the majority of the living rooms on the first floor oriented away from the adjacent low density residential fabric and bedrooms on the upper levels shielded with non-habitable rooms (bathrooms and laundry's) to minimise visual and acoustic privacy to the single dwellings and provide an appropriate transition where an interface occurs between the zones.

The development application is the subject of an appeal to the Land and Environment Court which is listed for hearing on 31 July and 1 August 2017. The planning proposal would serve to render the development prohibited despite the application being prepared and submitted during 2016. This could reasonable be cured by the inclusion of a savings and transition provision, and the purpose of this submission is to request that inclusion.

*It is noted from the documentation supporting the planning proposal that it has come about as a result of the Land and Environment Court Decision in *Environa Studio Pty Ltd v Inner West Council* [2016] NSWLEC 1618. The report to Council to consider amending the Local Environmental Plan was dated 28 February 2017 some three months after the submission of the development application for shoptop housing on the subject site and a retrospective action to prohibit the use would be a denial of natural justice in the absence of a savings and transitional provision which would allow the Court's assessment of the development application on the subject site.*

*It is noted that the Council's concern in *Environa Studio Pty Ltd v Inner West Council* [2016] NSWLEC 1618 (39 Phillip Street) was that the proposed ground floor retail uses were separately started and tenanted the residential flats above. This is not the case or a cause for concern in the current development application where the ground floor retail/business premises remain on title and an integral part of the dwelling above facilitating the live/work creative industry opportunity sought by the LEP and Council's strategic vision."*

Comment: The purpose of the planning proposal is to ameliorate adverse planning outcomes that are arising from the current iteration of the planning controls. A savings provision would serve to potentially perpetuate those adverse outcomes for development applications currently with Council or lodged up to the date that the planning proposal is gazetted. Accordingly, it is not considered appropriate to have a savings provision. Whilst this may cause hardship for some landowners, it is noted that the planning controls will still allow for a broad range of development outcomes within the B7 zone including residential dwellings as part of a mixed use development.

FINANCIAL IMPLICATIONS

Nil

PUBLIC CONSULTATION

The planning proposal was publicly exhibited, in accordance with the Gateway determination issued by the Department of Planning & Environment, from 18 April 2017 to 12 May 2017.

CONCLUSION

Five submissions were received in response to the public exhibition of the planning proposal.

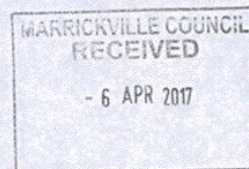
As discussed previously the submissions did not raise any issues that would not warrant not proceeding with the planning proposal, or require changes to be made to the planning proposal.

The planning proposal is essentially a housekeeping amendment to address an anomaly in the Land Use Table for the B7 Business Park zone, in that the listing of “*shop top housing*” as a use *Permitted with consent* is contrary to the main intent of the zone to permit employment uses such as business and office premises for the purposes of certain art, technology, production and design sectors and not shops.

It is recommended that Council resolve to forward the draft amendments to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.

ATTACHMENTS

1. [↓](#) Gateway Determination


**Planning &
Environment**


Mr Rik Hart
Interim General Manager
Inner West Council
PO Box 14
Petersham NSW 2049

Our ref: PP_2017_IWEST_006_00 17/04249

Attention: Peter Wotton

Dear Mr Hart

Planning proposal to amend Marrickville Local Environmental Plan 2011

I am writing in response to Council's letter dated 7 March 2017 requesting a Gateway determination under section 56 of the *Environmental Planning and Assessment Act 1979* (the Act) in respect of the planning proposal to remove 'Shop top housing' from the Land Use Table for the B7 Business Park zone of the Marrickville Local Environmental Plan 2011.

As delegate of the Greater Sydney Commission, I have now determined the planning proposal should proceed subject to the conditions on the attached Gateway determination.

The planning proposal includes references to a number of State Environmental Planning Policies which are not considered relevant to this planning proposal, and which should be deleted from the planning proposal prior to its public exhibition.

Plan making powers were delegated to Councils by the Minister in October 2012. It is noted that Council has requested to be issued with delegation for this planning proposal. I have considered the nature of the planning proposal and have decided to issue an authorisation for Council to exercise delegation to make this plan.

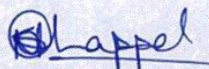
The amending Local Environmental Plan (LEP) is to be finalised within 6 months of the week following the date of the Gateway Determination. Council should aim to commence the exhibition of the Planning Proposal as soon as possible. Council's request to draft and finalise the Local Environmental Plan should be made directly to Parliamentary Counsel's Office 6 weeks prior to the projected publication date. A copy of the request should be forwarded to the Department of Planning and Environment for administrative purposes.

The State Government is committed to reducing the time taken to complete local environmental plans by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an

Department of Planning and Environment
320 Pitt St Sydney 2000 GPO Box 39 Sydney 2001 planning.nsw.gov.au

early stage. In order to meet these commitments, the Greater Sydney Commission may take action under section 54(2)(d) of the Act if the time frames outlined in this determination are not met.

Should you have any queries in regard to this matter, I have arranged for Mr Andrew Watkins of the Department's Sydney Region East section to assist. Mr Watkins can be contacted on (02) 9274 6558.



Sandy Chappel
Director, Sydney Region East
Planning Services

3.4.17

Encl:
Gateway Determination
Written Authorisation to Exercise Delegation
Delegated Plan Making Reporting Template



**Planning &
Environment**

Gateway Determination

Planning proposal (Department Ref: PP_2016_IWEST_006_00): to remove 'Shop top housing' from the Land Use Table for B7 Business Park zone in Marrickville Local Environmental Plan 2011.

I, the Director, Sydney Region East, Planning Services at the Department of Planning and Environment as delegate of the Greater Sydney Commission, have determined under section 56(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Marrickville Local Environmental Plan (LEP) 2011 to remove 'Shop top housing' from the Land Use Table for B7 Business Park zone in *Marrickville Local Environmental Plan 2011* should proceed subject to the following conditions:

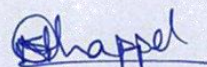
1. Prior to community consultation, the planning proposal is to be updated to:
 - (a) remove references to the following State Environmental Planning Policies (SEPPs):
 - SEPP No 1 – Development Standards;
 - SEPP No 19 – Bushland in Urban Areas;
 - SEPP No 21 – Caravan Parks;
 - SEPP No 30 – Intensive Agriculture;
 - SEPP No 33 – Hazardous and Offensive Development;
 - SEPP No 50 – Canal Estate Development;
 - SEPP No 55 – Remediation of Land;
 - SEPP No 62 – Sustainable Aquaculture;
 - SEPP No 64 – Advertising and Signage;
 - SEPP No 65 – Design Quality of Residential Apartment Development;
 - SEPP (Housing for Seniors or People with a Disability) 2004;
 - SEPP (Building Sustainability Index: BASIX) 2004;
 - SEPP (State Significant Precincts) 2005;
 - SEPP (Mining, Petroleum Production and Extractive Industries) 2007;
 - SEPP (Temporary Structures) 2007;
 - SEPP (Infrastructure);
 - SEPP (Exempt and Complying Development Codes) 2008;
 - SEPP (State and Regional Development) 2011; and
 - SEPP (Affordable Rental Housing) 2009
2. Community consultation is required under sections 56(2)(c) and 57 of the Act as follows:
 - (a) the planning proposal is classified as low impact as described in *A Guide to Preparing LEPs (Department of Planning and Infrastructure 2016)* and must be made publicly available for a minimum of 14 days; and
 - (b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in

INNER WEST PP_2017_IWEST_006_00 (17/04144)

**Planning &
Environment**

- (c) section 5.5.2 of *A Guide to Preparing LEPs* (Department of Planning and Infrastructure 2016).
3. No consultation is required with public authorities under section 56(2)(d) of the Act.
 4. A public hearing is not required to be held into the matter by any person or body under section 56(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
 5. The timeframe for completing the LEP is to be 6 months from the week following the date of the Gateway determination.

Dated 3rd day of April 2017



Sandy Chappel
Director, Sydney Region East
Planning Services
Department of Planning and Environment

Delegate of the Greater Sydney Commission

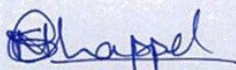

**Planning &
Environment**
WRITTEN AUTHORISATION TO EXERCISE DELEGATION

Inner West Council is authorised to exercise the functions of the Minister for Planning under section 59 of the *Environmental Planning and Assessment Act 1979* that are delegated to it by instrument of delegation dated 14 October 2012, in relation to the following planning proposal:

Number	Name
PP_2017_IWEST_006_00	Planning proposal to remove 'Shop top housing' from the Land Use Table for B7 Business Park zone in Marrickville Local Environmental Plan 2011.

In exercising the Minister's functions under section 59, the Council must comply with the Department of Planning and Environment's "A guide to preparing local environmental plans" and "A guide to preparing planning proposals".

Dated 3 April 2017



Sandy Chappel
Director, Sydney Region East,
Planning Services
Department of Planning and Environment

Delegate of the Greater Sydney Commission

INNER WEST PP_2017_IWEST_006_00 (17/04144)

Attachment 5 – Delegated plan making reporting template
Reporting template for delegated LEP amendments
Notes:

- Planning proposal number will be provided by the Department of Planning and Environment following receipt of the planning proposal
- The Department of Planning and Environment will fill in the details of Tables 1 and 3
- RPA is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the RPA should add additional rows to **Table 2** to include this information
- The RPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the Department of Planning and Environment with the RPA's request to have the LEP notified

Table 1 – To be completed by Department of Planning and Environment

Stage	Date/Details
Planning Proposal Number	PP_2017_IWEST_006_00
Date Sent to DoP&E under s56	
Date considered at LEP Review Panel (if applicable)	N/A
Gateway determination date	3 APRIL 2017

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited		
Date of public hearing (if held)		
Date sent to PCO seeking Opinion		
Date Opinion received		
Date Council Resolved to Adopt LEP		
Date LEP made by GM (or other) under delegation		
Date sent to DoP&E requesting notification		

Table 3 – To be completed by Department of Planning and Environment

Stage	Date/Details
Notification Date and details	

Additional relevant information:

Item No: C0517 Item 6**Subject:** CODE OF MEETING PRACTICE**File Ref:** 16/4718/57632.16**Prepared By:** Ian Naylor - Manager Governance and Administration and Tanya Whitmarsh
- Group Manager Governance**Authorised By:** Tanya Whitmarsh - Group Manager Governance

SUMMARY

The Local Government (Council Amalgamations) Proclamation 2016 for the Inner West Council designated that the former Leichhardt Council Code of Meeting Practice to be the Code of Meeting Practice for the Inner West Council. Council staff have undertaken a review of the Code of Meeting Practice and prepared a new Draft that includes current Council Meeting practices, best practice in meeting protocol and measures to improve the openness and transparency of decision making. Both the Implementation Advisory Group (IAG) and Local Representation Advisory Committee (LRAC) have received a presentation on the proposed changes to the Code of Meeting Practice and they have supported Council proceeding with these changes. The Administrator has advised that Council will continue to use the former Leichhardt Code of Meeting Practice during his term of office and the new Code of Meeting Practice will not commence before a new Council is elected.

RECOMMENDATION**THAT:**

1. **The Draft Code of Meeting Practice, as shown attached to the report at ATTACHMENT 1, be placed on public exhibition in accordance with Section 362 of the Local Government Act; and**
 2. **After the conclusion of the public exhibition period, Council receive a further report on submissions received during the public exhibition period.**
-

BACKGROUND

The Local Government (Council Amalgamations) Proclamation 2016 for the Inner West Council stipulated that the former Leichhardt Council Code of Meeting Practice serve as the Code of Meeting Practice for the Inner West Council. However, since the proclamation, Council has established new meeting practices to ensure safety of staff and the public during Meetings and to facilitate openness and transparency of decision making. The Office of Local Government has also announced that a Model Code of Meeting Practice for NSW councils will be released late in 2017, with a draft for consultation prior to the election.

A Code of Meeting Practice is essential for the conduct of effective meetings which is, in turn, an indicator of good governance. Council is obliged to run its meetings fairly and the procedures used should improve decision-making, not personal or political advantage. Councillors are obliged to make sound decisions based on adequate and timely evidence. Sound meeting procedures contribute to good public decision-making and they increase the transparency and accountability to its community.

Effective codes are based on core principles of; Integrity, Accountability, Leadership, Openness, Selflessness, Honesty, Impartiality and Respect.

The Code of Meeting Practice is an essential document in the governance framework and is being reviewed at this time for the following reasons:-

- The Code is part of a continuous improvement program that is currently prioritising the review of high impact policies;
- Ensuring that better practice improvements already in place are reflected in policy documentation;
- Help to create a strong foundation for getting the newly elected Council off to a great start – we should not have to wait until a Model Code is delivered by the Office of Local Government well after the September 2017 election;
- Council is a much bigger enterprise than any of its legacy Councils – there is a lot of business to get through so the imperative to ensure that meetings are consistent, orderly and efficient is stronger than ever; and
- Council wants to encourage behaviour that is fair and respectful for all meeting participants - this is something that can be better facilitated by making improvements to the current Code.

15 of the 20 recently merged Councils have already refreshed their Codes of Meeting Practice in the last 12 months, including metropolitan councils such as Canterbury Bankstown, Cumberland and Georges River. Newly formed Councils have been busy reviewing / creating various key policies for their organisations in the lead up to the September 2017 Council elections (not just their Codes of Meeting Practice).

The Administrator has advised that Council will continue to use the former Leichhardt Code of Meeting Practice during his term of office and the new Code of Meeting Practice will not commence until a new Council is elected. The new Council may wish to review the Code of Meeting Practice after the publication of a Model Code of Meeting Practice is released later this year.

Changes to the Current Code of Meeting Practice

This report highlights the major changes in the new Draft Code of Meeting Practice compared with the requirements of the former Leichhardt Code of Meeting Practice. The new Draft Code of Meeting Practice is shown as Attachment 1.

The main areas of change from the current Code of Meeting Practice are in the following areas:-

1. Acts of disorder
2. Mayoral minutes
3. Meeting duration
4. Motions (notice and assessment practices)
5. Order of business
6. Public forum component
7. Webcasting

1. Acts of Disorder

- The new Code retains the sanctions for acts of disorder for both Councillors members of the public – consistent with former Leichhardt Council code
- The Chair may issue clear warnings about acts of disorder, and details of warnings given about Councillor behaviour be recorded in the minutes of the meeting.
- After three (3) warnings to a Councillor the Chair may move a motion seeking an apology, withdrawal of a comment or expulsion of the Councillor from the meeting if they fail to apologise or withdraw a comment – former Ashfield Council practice further to Section 256 of Local Government (General) Regulation 2005

2. Mayoral Minutes

The Draft Code includes a clause taken from the Office of Local Government's Meetings Practice Note 16 published in 2009, that Mayoral Minutes should not introduce matters that are routine, not urgent or require research and a lot of consideration before making a decision.

3. Duration of Meetings

The Draft Code includes a commencement time of 6.30pm with the meetings concluding at 11.00pm. The 11:00pm limit is flexible to the extent that completion of discussion of an item already under discussion may extend to no later than 11:10pm. A review of other Sydney metropolitan councils shows that a conclusion time of between 10 and 11pm is best practice.

4. Motions

The Draft Code includes the following improvements to motions to ensure efficient and effective decision making during meetings:-

- All notices of motions to be submitted by 10:00am no later than 8 days before an ordinary meeting of Council.
- Any motion proposing expenditure not already accounted for in an adopted budget must identify a source of funding for it.
- Where a motion has legal, strategic, financial or policy implications the General Manager may provide:
 - advice that the matter be deferred pending a report
 - an officer's comment
 - a recommendation (in the case of a Notice of Motion)

5. Public Forum

The new Code establishes a change to the operation of the Public Forum whereby 1 hour is allocated at the beginning of the Council Meeting to hear from registered speakers on items listed on the Council Agenda. This will ensure that Council Meetings have a balance of public participation and sufficient time to allow the Council to focus on policy and strategic decisions. This will retain public participation at a level that exceeds that of comparable Councils (e.g. City of Sydney which does not permit members of the public to address Council and Ryde, Parramatta, Northern Beaches and Cumberland which restrict the Public Forum to 30 minutes or less).

The purpose of the Public Forum is to enable key issues or views to be emphasised with the Council and should not be viewed as the only form of community consultation on a matter. Community consultation is undertaken on all projects using Council's Community Engagement Framework prior to final reports being presented to Council.

The Draft Code requires all requests to speak at a meeting be lodged by 12pm on the day of the meeting. The registration process for speaking at a Council Meeting has been in place at the Inner West Council since July last year and is similar to the process many other NSW councils have adopted and is considered best practice. The Chairperson has discretion for any requests not lodged by this time and the Council may restrict the number of speakers addressing each agenda item to facilitate an efficient and timely meeting.

6. Webcasting

Inner West Council commenced webcasting its Council meetings in December 2016. The Draft Code includes provisions about webcasting, that members of the public that wish to speak at meetings accept that their speech will be recorded on the webcast and that Council is not liable for any defamatory comments made by members of the public during meetings that are webcast.

Both IAG and LRAC at their May meetings received presentations on the proposed changes to the Code of Meeting Practice and endorsed the changes proposed to the above areas of the Code.

FINANCIAL IMPLICATIONS

Nil.

OTHER STAFF COMMENTS

Nil.

PUBLIC CONSULTATION

Section 362 of the Local Government Act requires that changes to Council's Code of Meeting Practice be publicly exhibited for 28 days. After the conclusion of the exhibition period a further report will be provided to Council advising of the submissions received during the public exhibition period.

CONCLUSION

Council staff have undertaken a review of the Code of Meeting Practice adopted at proclamation and prepared a new Draft that includes current Council Meeting practices, best practice in meeting protocol and measures to improve the openness and transparency of decision making. It is recommended that the amended Code of Meeting Practice be placed on public exhibition in accordance with Section 362 of the Local Government Act.

ATTACHMENTS

1. [Download](#) Draft Code of Meeting Practice



DRAFT CODE OF MEETING PRACTICE

Date Adopted:	
Council or Corporate Policy	Council Policy
Responsible Service Unit:	Governance
Supporting documents, procedures & forms of this policy:	Nil
References & Legislation:	Local Government Act 1993 Local Government General Regulation 2005

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PRELIMINARY INFORMATION

A Citation and Aim

This Code may be referred to as the Inner West Council Code of Meeting Practice. The aim of this Code is to achieve:

- Council and Committee meetings which are orderly, efficient and earn the respect of the Community.
- Council and Committee meetings, which display open government and allow access and participation by the community.
- Standards which promote and contribute to the democratic process.

B Definitions

Administrator:	an administrator of a council appointed under the <i>Local Government Act 1993</i> other than an administrator appointed under section 66
Amendment:	in relation to an original motion, means a motion moving an amendment to that motion. [R231]
Chairperson:	(a) of the Council - means the person presiding at the meeting as provided by section 369 of the Act (see clause 2.4 of this Code) or the Administrator, and (b) in relation to a meeting of a Committee of a Council - means the person presiding at the meeting as provided by clause 267 (of the Regulations) [R231] (see also clause 9.10 of this Code)
Committee:	in relation to a Council, means a Committee established under clause 260 (of the Regulations) or the Council when it has resolved itself into a Committee of the Whole. (see clause 9.1 of this Code) [R231]
Council	means Inner West Council and where there is an Administrator, the Administrator.
Council Chambers	shall mean that area comprising the formal meeting floor
Councillor:	means a person elected or appointed to civic office and includes a Mayor.
Deputy Mayor	means the Deputy Mayor of Inner West Council <i>Note: Under section 231 (3) of the Act the Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.</i>
Employee	means an employee of Inner West Council and includes the General Manager
General Manager	means the General Manager of Inner West Council or, in the absence of that person, the employee designated to act for the General Manager of Inner West Council
Mayor	means the Mayor of Inner West Council

- Record:** means a document (including any written or printed material) or object (including a sound recording, coded storage device, magnetic tape or disc, microfilm, photograph, film, map, plan or model or a painting or other pictorial or graphic work) that is or has been made or received in the course of official duties by a Councillor or an employee of the Council and, in particular, includes the Minutes of Meetings of the Council or of a Committee of the Council;
- Relative:** in relation to a person, means any of the following:
- a. the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse or de facto partner;
 - b. the spouse or de facto partner of the person or of a person referred to in paragraph (a). [LGA Act Dictionary]
- Act [S]:** means the Local Government Act 1993
- Code:** means the Inner West Council Code of Meeting Practice
- Regulation [R]:** means the Local Government (General) Regulation 2005

Expressions used in this Code, which are defined in the dictionary at the end of the Act, have the meanings set out in the dictionary.

C Act and Regulation

- (1) This Code is made pursuant to Section 360(2) of the Act, which states:
A Council may adopt a Code of Meeting Practice that incorporates the regulations made for the purposes of this section and supplements those regulations with provisions that are not inconsistent with them.
- (2) It incorporates relevant provisions of the Regulation and the Act.
- (3) In the event of any inconsistency between the Code and the Act or the Regulation, the Act or the Regulation (as the case may be) prevails to the extent of the inconsistency.

D Notes

- (1) Legislative references are shown in the following manner:
[S369] – Refers to Section 369 Local Government Act 1993
[R231] – Refers to Clause 231 Local Government (General) Regulation 2005
- (2) The omission of any such reference indicates that the item is a non-statutory or discretionary provision.

PART 1 BEFORE THE MEETING

1.1 Holding Meetings

- (1) The Council is required to meet at least 10 times each year, each time in a different month [S365]
- (2) The Council shall, by resolution, set the time, date and place of Ordinary Meetings of the Council.
 - (a) In general, Council meetings are held on the fourth Tuesday of each month commencing at 6.30pm
- (3) The General Manager may call an Extraordinary Meeting of the Council for any specific purpose.
- (4) If the Mayor receives a request in writing signed by at least 2 Councillors, the Mayor must call an Extraordinary Meeting of the Council to be held as soon as practicable but in any event within 14 days after receipt of the request. [S366]
 - (a) The Mayor, in consultation with the General Manager, shall determine the time and place of an Extraordinary Meeting
- (5) Extraordinary meetings are not only held in 'extraordinary' circumstances. These meetings can be held to deal with special business or in the exceptional circumstance where there is so much business to be dealt with that an additional meeting is required.
- (6) The location of Council Meetings will be resolved by the Council at the beginning of the Council Term and other times as required.

1.2 Notice of Meetings

Notice to Councillors

- (1) The General Manager of a Council must send to each Councillor, at least 3 days before each meeting of the Council, a notice specifying the time and place at which and the date on which the meeting is to be held and the business proposed to be transacted at the meeting. [S367(1)]
- (2) Notice of less than 3 days may be given of an extraordinary meeting called in an emergency. [S367(2)]
 - (a) The Act does not define 'emergency'. It could cover things other than natural disasters, states of emergency or urgent deadlines that must be met. Initially, the General Manager would decide what is an 'emergency' and therefore if an extraordinary meeting is required.
- (3) A notice under this section and the agenda for, and the business papers relating to, the meeting may be given to a Councillor in electronic form but only if all Councillors have facilities to access the notice, agenda and business papers in that form. [S367(3)]

Notice to the Public

- (1) A Council must give notice to the public of the times and places of its meetings and meetings

of those of its Committees of which all the members are Councillors. [S9 (1), R232(1)]

- (a) A notice of a meeting of a Council or of a Committee must be published in a newspaper circulating in the area before the meeting takes place. [R232(2)]
- (b) The notice must specify the time and place of the meeting. [R232(3)]
- (c) Notice of more than one meeting may be given in the same notice. [R232(4)]
- (d) This clause does not apply to an extraordinary meeting of a Council or Committee. [R232(5)]
- (e) Public notice must be given of the time and place of extraordinary council and committee meetings, but this does not have to be by publication in a local newspaper [S9, R232 (5)].
 - a. Public notice of an Extraordinary Meeting is to be given on Council's website and by display of notices and agendas at Council's Customer Service Centre and Libraries.
- (2) A council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting. [S9(2)].
- (3) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business. [S9(2A)].
- (4) The copies are to be available to the public as nearly as possible to the time they are available to councillors. [S9(3)].
- (5) The copies are to be available free of charge. [S9(4)].
- (6) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form. [S9(5)].

1.3 Agendas and Business Papers for Council Meetings

- (1) The General Manager must ensure that the agenda for a Meeting of the Council states:
 - (a) all matters to be dealt with arising out of the proceedings of former Meetings of the Council; and
 - (b) if the Mayor (or the Deputy Mayor if acting for the Mayor) is the Chairperson - any matter or topic that the chairperson proposes, at the time when the Agenda is prepared, to put to the meeting and
 - (c) subject to subclause (2) any business of which due notice has been given. [R240(1)]
- (2) The General Manager must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the General Manager, the business is (or the implementation of the business would be) unlawful. The General Manager must report (without giving details of the item of business) any such exclusion to the next meeting of the Council. [R240(2)]

- (3) The General Manager must cause the Agenda for a Meeting of the Council or a Committee of the Council to be prepared as soon as practicable before the meeting. [R240(3)]
- (4) The General Manager must ensure that the details of any item of business to which Section 9 (2A) of the Act applies (matters likely to be considered in closed session) are included in a business paper for the meeting concerned. [R240(4)]
- (5) Nothing in this clause limits the powers of the Chairperson under clause 243 (of the Regulations) [R240(5)]

Note. Personal information about people who make submissions and lodge petitions will not be included in the business papers. Council staff will summarise these documents in reports to Council or committee meetings. There may be instances where personal information is included about a person who is nominated for an award or applies for financial assistance

1.4 Agenda for Extraordinary Meetings

- (1) The General Manager must ensure that the agenda for an Extraordinary Meeting of the Council deals only with the matters stated in the notice of the meeting. [R242(1)]
- (2) Despite subclause (1), business may be transacted at an Extraordinary Meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
 - (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Such a motion can be moved without notice but only after the business notified in the Agenda for the meeting has been disposed of. [R242(2)]

- (3) Despite clause 250 of the Regulations (*R250 Limitation as to number of speeches*), only the mover of a motion referred to in subclause (2) can speak to the motion before it is put. [R242(3)]

1.5 Order of Business

- (1) At a meeting of Council (other than an Extraordinary Meeting), the general order of business is (except as provided by Regulation) as fixed by this Code of Meeting Practice. [R239(1)]
 - (a) The following is the Order of Business for Council Meetings:

ACKNOWLEDGEMENT OF COUNTRY

PERIOD OF SILENCE FOR PRAYER, PLEDGE OR CONTEMPLATION

APOLOGIES/REQUESTS FOR LEAVE OF ABSENCE

DISCLOSURES OF PECUNIARY AND CONFLICTS OF INTEREST

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

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PUBLIC FORUM

ITEMS RESOLVED BY EXCEPTION

REPORTS TO COUNCIL

REPORTS TO COUNCIL COMMITTEE (IF REQUIRED)

NOTICES OF MOTION

NOTICE OF RESCISSION (IF REQUIRED)

QUESTIONS ON NOTICE (IF REQUIRED)

MATTERS TO BE CONSIDERED IN CLOSED SESSION

REPORTS OF RESOLUTIONS PASSED IN CLOSED SESSION

CLOSE

- (2) The order of business fixed under subclause (1)(a) may be altered if a motion to that effect is passed. Such a motion can be moved without notice. [R239(2)]
- (3) Despite clause 250 of the Regulation (*R250 Limitation as to number of speeches*), only the mover of a motion referred to in subclause (2) may speak to the motion before it is put. [R239(3)]

1.6 Councillor Notice for Questions and Motions

- (1) In accordance with clause 2.7(1)(a) Councillors shall submit Notices of Motion or Questions On Notice to the General Manager no later than 10am on the Monday eight (8) days before the meeting of Council
 - (a) By written notice signed personally by the Councillor or
 - (b) By email.
- (2) Questions on Notice:
 - (a) All Questions on Notice shall be entered by the General Manager upon the Agenda in the order in which they are received, and except by resolution of the Council, all such Questions On Notice shall be considered in the order in which they appear on the Agenda.
 - (b) A Question on Notice may be withdrawn by a Councillor by email or signed correspondence to the General Manager prior to the question being asked at the relevant Council meeting.
 - (c) Where a Question on Notice purports to expend Council funds, is likely to divert significant time and resources of staff, is vague, trivial, overly detailed, offensive, or does not relate to the responsibilities of Council, the question may be ruled out of order by the Chairperson.
 - (d) Responses to Questions on Notice are to be included, as soon as practicable, under the Agenda item, 'Responses to Questions On Notice', in a subsequent business paper for an Ordinary Meeting of Council.

1.7 Public Access to Agendas and Business Papers

- (1) A Council and each Committee of which all the members are Councillors must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting. [S9(2)]
 - (a) Agendas for Ordinary Meetings will be available on Council's website 7 days prior to the meeting. Copies of the agendas will also be available in the public gallery at the meeting.
 - (b) Agendas for Extraordinary Meetings will be made available as soon as is possible, and no later than 9.00am on the day of the meeting.
- (2) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of clause (1) with respect to the availability of business papers do not apply to the business papers for that item of business. [S9(2A)]
- (3) The copies are to be available to the public as nearly as possible to the time they are available to councillors. [S9(3)]
- (4) The copies are to be available free of charge. [S9(4)]
- (5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form [S9(5)]

PART2 AT THE MEETING: GENERAL

2.1 Who is entitled to attend Meetings?

- (1) Except as provided by Part 7 of this Code in relation to Closed Meetings:
 - (a) everyone is entitled to attend a meeting of the Council and those of its Committees of which all the members are Councillors, and
 - (b) a Council must ensure that all meetings of the Council and of such Committees are open to the public. [S10(1)] Note. Council reserves the right to restrict the total number of people attending a meeting at once, to the maximum number of persons allowed in the room to comply with the Building Code of Australia (BCA). Council will provide a registration process for members of the public wishing to attend meetings to ensure the capacity of the room under the BCA is not exceeded.
- (2) However, a person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or of such a Committee if expelled from the meeting. [S10(2)]

2.2 Attendance of General Manager at Meetings

- (1) The General Manager is entitled to attend, but not to vote at, a meeting of the Council or a meeting of a Committee of the Council of which all the members are Councillors. [S376(1)]
- (2) The General Manager is entitled to attend a meeting of any other Committee of the Council and may, if a member of the Committee, exercise a vote. [S376(2)]
- (3) However, the General Manager may be excluded from a meeting of the Council or a Committee while the Council or Committee deals with a matter relating to the standard of performance of the General Manager or the terms of the employment of the General Manager. [S376(3)]

2.3 Mode of Address

- (1) Councillors shall at all times address other Councillors by their official designation, as Mayor or Councillor, as the case may be; and with the exception of the Chairperson, or any Councillor prevented by physical infirmity, shall stand when speaking.
- (2) A Councillor shall address all remarks or questions, either through or to the Chairperson.

2.4 Chairperson of Council Meetings

- (1) The Mayor or, at the request of or in the absence of the Mayor, the Deputy Mayor presides at Meetings of the Council. [S369(1)]
- (2) If the Mayor and the Deputy Mayor are absent, a Councillor elected to chair the meeting by the Councillors present presides at a Meeting of the Council. [S369(2)]
- (3) If no chairperson is present at a meeting of Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting. [R236(1)]

- (4) The election must be conducted:
 - (a) by the General Manager or, in his or her absence, an employee of the Council designated by the General Manager to conduct the election, or
 - (b) If neither of them is present at the meeting or there is no General Manager or designated employee - by the person who called the meeting or a person acting on his or her behalf. [R236(2)]
- (5) If, at an election of a chairperson, 2 or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot. [R236(3)]
- (6) For the purposes of subclause (5), the person conducting the election must:
 - (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random. [R236(4)]
- (7) The candidate whose name is on the drawn slip is the candidate who is to be the Chairperson. [R236(5)]

2.5 Chairperson to have Precedence

When the Chairperson rises (or speaks) during a meeting of the Council:

- (a) any Councillor then speaking or seeking to speak must, if standing, immediately resume his or her seat; and
- (b) every Councillor present must be silent to enable the Chairperson to be heard without interruption. [R237]

2.6 Chairperson's Duty with Respect to Motions

- (1) It is the duty of the Chairperson at a Meeting of Council to receive and put to the meeting any lawful motion that is brought before the meeting. [R238(1)]
- (2) The Chairperson must rule out of order any motion that is unlawful or the implementation of, which would be unlawful. [R238(2)]
- (3) Any motion, amendment or other matter that the Chairperson has ruled out of order is taken to have been rejected. [R238(3)]

2.7 Giving Notice of Business

- (1) The Council must not transact business at a Meeting of the Council:
 - (a) unless a Councillor has given notice of the business in writing one week prior to the meeting [R241(1)]; and
 - (b) unless notice of the business has been sent to the Councillors at least 3 days before the meeting of the Council. In the event of an Extraordinary Meeting called in an emergency, notice of less than 3 days may be given [S367, R241(1)]
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:

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- (a) is already before, or directly relates to a matter that is already before, the Council; or
 - (b) is the election of a Chairperson to preside at the meeting [as provided by R 236 (1)]; or
 - (c) is a matter or topic put to the meeting by the Chairperson [R243 (1)]; or
 - (d) is a motion for the adoption of recommendations of a Committee of the Council. [R241(2)]
 - (e) is a report from officers placed on the agenda pursuant to a decision of a Committee that additional information be provided to the Council for consideration in conjunction with the Report of a Committee.
- (3) Despite subclause (1), business may be transacted at a meeting of Council even though due notice of the business has not been given to Councillors. However this can only happen if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency.
- Such a motion can be moved without notice [R241(3)]
- (4) Despite clause 250 of the Regulation (R250 Limitation as to number of speeches), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put. [R241(4)]

2.8 Public Forum

- (1) Residents, ratepayers, applicants, consultants or other persons may apply to address Council or a Committee in relation to any matter which is listed for consideration on a Council or Committee Agenda. A person will be permitted to address a meeting of the Council or Committee, if the Council or Committee so resolves.
- (2) Public Forum will be conducted at each Ordinary Council Meeting (prior to the consideration of reports) for a period of 60 minutes.
- (3) There is a time limit of three (3) minutes per speaker. One extension of time (maximum 1 minute) may be granted at the discretion of Chairperson. The subject matter only is to be discussed.
- (4) Council or the Committee may limit the number of speakers to address agenda items.
- (5) Public Forum should not be used to raise questions, routine matters or complaints. Such matters should be forwarded in writing to Council where they will be responded to by appropriate Council officers.
- (6) All requests to speak at a Council or committee meeting must be received by the General Manager (or his or her delegate) no later than 12pm on the day of the Meeting and are listed in order of receipt. Accepting requests received after this time will be at the discretion of the Chairperson.
- (7) Speakers on agenda items will be called to address Council by the Chairperson prior to the discussion of the agenda item and must provide their full name and suburb of residence before speaking, so that these details can be recorded in the minutes.
- (8) Councillor questions to speakers are at the discretion of the Chairperson and for clarification purposes only. Speakers are under no obligation to answer any question put to them.
- (9) Speakers will be made aware that their address will be recorded and will be streamed live over

the internet. The commencement of their public address will be their agreement of such recording.

- (10) The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker makes inappropriate or offensive comments about another person.
- (11) Speakers may use and distribute information; photos, maps etc. if submitted to and approved by the General Manager (or his or her delegate) by 2pm on the day of the meeting.

2.9 Invited Speakers

- (1) At the discretion of the Chairperson, other parties may be permitted to address an Ordinary Meeting of Council subject to:
 - a) Notice of that person's attendance at the meeting being included by the General Manager on the relevant Business Paper.
 - (b) Public Forum not being considered the most appropriate forum in which to hear that person(s).
 - (c) Not more than ten (10) minutes in total being provided at any Ordinary Council Meeting to hear such person(s), with the option of an extension being granted by resolution of Council.

2.10 Mayoral Minutes

- (1) If the Mayor is the Chairperson at a meeting of a council, the Chairperson is, by minute signed by the Chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of the council or of which the council has official knowledge.
- (2) Such a minute, when put to the meeting, takes precedence over all business on the council's agenda for the meeting. The Chairperson (but only if the Chairperson is the Mayor) may move the adoption of the minute without the motion being seconded.
- (3) A recommendation made in a minute of the chairperson (being the Mayor) or in a report made by a council employee is, so far as adopted by the council, a resolution of the council. [R243]
- (4) Mayoral minutes should not be used to introduce, without notice, matters that are routine, not urgent, or need research or a lot of consideration by the councillors before coming to a decision. [OLG Meetings Practice Note 2.7.1]

2.11 Items Resolved by Exception

- (1) Council can consider and resolve staff reports individually or resolve a number of reports by exception. This is where Council resolves to adopt the recommendations contained within staff reports with no discussion on the matter.
- (2) All staff reports can be dealt with by exception including confidential reports after which, in accordance with clause 7.7, the General Manager will read out the resolutions of those confidential reports.
- (3) After Mayoral Minutes the Chairperson requests each Councillor, in turn, to call for consideration any staff reports on the agenda they wish to discuss. Any reports not called for consideration is then included in one motion which states that all the recommendations of those reports be adopted.

- (4) Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a report that Councillor should remove themselves from the Council Chamber and not vote on the resolution to adopt the reports by exception.

2.12 Limitation as to Number of Speeches

- (1) A Councillor who, during a debate at a meeting of a Council, moves an original motion has the right of general reply to all observations that are made by another Councillor during the debate in relation to the motion and to any amendment to it, as well as the right to speak on any such amendment. [R250(1)]
- (2) A Councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it. [R250(2)]
- (3) A Councillor must not, without the consent of the Council, speak more than once on a motion or an amendment, or for longer than 5 minutes at any one time. However, the Chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment and for longer than 5 minutes on that motion or amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding. [R250(3)]
 - (a) a Councillor may be granted with the leave of the meeting, an extension of three (3) minutes in which to complete his/her speech.
- (4) Despite subclauses (1) and (2), a Councillor may move that a motion or an amendment be now put:
 - (a) if the mover of the motion or amendment has spoken in favour of it and no Councillor expresses an intention to speak against it, or
 - (b) if at least 2 Councillors have spoken in favour of the motion or amendment and at least 2 Councillors have spoken against it. [R250(4)]
- (5) The chairperson must immediately put to the vote, without debate, a motion moved under subclause (4). A seconder is not required for such a motion. [R250(5)]
- (6) If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised his or her right of reply under subclause (1). [R250(6)]
- (7) If a motion that the original motion or an amendment be now put is rejected, the chairperson must allow the debate on the original motion or the amendment to be resumed. [R250(7)]
- (8) The provisions in this clause shall also apply to Committee meetings.

2.13 Questions may be put to Councillors and Council Employees

- (1) A Councillor:
 - (a) may, through the Chairperson, put a question to another Councillor; and
 - (b) may, through (the Chairperson and) the General Manager, put a question to a Council employee. [R249(1)]
- (2) However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable

reference to be made to other persons or to documents. [R249(2)]

- (3) The Councillor must put every such question directly, succinctly, and without argument. [R249(3)]
- (4) The Chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or Council employee under this clause. [R249(4)]
- (5) A Councillor may, through the Chairperson, ask questions of speakers for the purpose of clarification in accordance with clause 2.8 of this Code.
- (6) If a question is put without notice, it can be ruled out of order if it does not relate to, or arise naturally out of, subjects before Council.

2.14 Voting at Council Meetings

- (1) Each Councillor is entitled to one vote. [S370(1)]
- (2) However, the Chairperson presiding at a meeting of the Council has, in the event of an equality of votes, a second or casting vote. [S370(2)]
- (3) A Councillor who is present at a meeting of a Council but who fails to vote on a motion put to the meeting is taken to have voted against the motion. [R251(1)]
- (4) If a Councillor who has voted against a motion put at a Council meeting so requests, the General Manager must ensure that the Councillor's dissenting vote is recorded in the Council's minutes. [R251(2)]
- (5) The decision of the Chairperson as to the result of a vote is final, unless:
 - (a) in the case where a vote has been declared on the voices, a Councillor immediately requests a show of hands; or
 - (b) the decision is immediately challenged and not fewer than 2 Councillors rise and demand a division. [R251(3)]
- (6) When a division on a motion is demanded (by two Councillors), the Chairperson must ensure that the division takes place immediately. The General Manager must ensure that the names of those who vote for the motion and those who vote against it are respectively recorded in the Council's minutes. [R251(4)]
- (7) Voting at a Council Meeting, including voting in an election at such a meeting, is to be by open means (such as on the voices or by show of hands). However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot. [R251(5)]

2.15 Time Limit for Meetings

- (1) Meetings of Council and Committees are to conclude no later than 10.30pm or at the conclusion of the item being discussed, provided that such item being discussed can be concluded by 10.40pm. If such item has not been concluded by 10.40pm the meeting is then to be closed.
- (2) Except in cases of urgency, matters outstanding at the conclusion of the extended time are to be referred to a future or adjourned meeting. The Mayor, may, with the concurrence of all other Councillors approve under delegation unfinished business listed on the agenda between Ordinary Meetings.

2.16 Webcasting of Meetings

- (1) The proceedings, including all debate, of all ordinary and extraordinary meetings held in the council chamber excluding those parts of the meeting which are held in confidential session or those parts of the meeting closed to the public as provided by section 10a of the Local Government Act 1993, shall be recorded and webcast. Council is not responsible for defamatory statements made by members of the public at a Council or committee meeting, whether published by the Council or not.
- (2) Reproductions of these proceedings shall be available via Council's website for a period of 6 months.
- (3) Written transcriptions of such proceedings shall not be made available.

2.17 Recording of Meeting of the Council Prohibited without Permission

- (1) A person may use a tape recorder to record the proceedings of a meeting of a Council or a Committee of a Council only with the authority of the Council or Committee. [R273(1)]
- (2) A person may, as provided by section 10 (2) (a) or (b) of the Act, be expelled from a meeting of a Council or a Committee of a Council for using or having used a tape recorder in contravention of this clause. [R273(2)]
- (3) If any such person, after being notified of a resolution or direction expelling him or her from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place. [R273(3)]
- (4) In this clause, tape recorder includes a video camera and any electronic device* capable of recording speech, whether a magnetic tape is used to record or not.[R273(4)]

* Note. The phrase "electronic device" in this Clause also includes audio, video and still camera equipment or mobile phone.

2.18 Petitions and Correspondence may be presented to the Council

- (1) A Councillor may present a petition and/or correspondence to the Council.
- (2) The Chairperson will only permit discussion on the petition or correspondence if the subject matter is already on the agenda for that meeting or is a matter, which can be dealt with under clause 2.7(3).
- (3) Any correspondence or other documentation proposed to be tabled by a member of the public must be presented to the Chairperson who is to be responsible for deciding whether the material is to be distributed at the meeting or resubmitted to a future meeting.

2.19 Report of a Departmental Representative to be tabled at Council Meeting

When a report of a Departmental Representative has been presented to a meeting of the Council in accordance with section 433 of the Act, the Council must ensure that the report:

- (a) is laid on the table at that meeting; and
- (b) is subsequently available for the information of Councillors and members of the public at all reasonable times. [R244]

PART 3 CONFLICTS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

See also Code of Conduct in relation to Conflict of Interests and Pecuniary Interest.

3.1 Pecuniary Interest

- (1) For the purposes of this Part, a "pecuniary interest" is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. [S442(1)]
- (2) A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448 (clause 3.4 below). [S442(2)]

3.2 Non-Pecuniary Interests

- (1) Non-pecuniary interests are private or personal interests a Councillor has that do not amount to a pecuniary interest as defined in the Act. These commonly arise out of family or personal relationships or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.
- (2) Non-pecuniary conflicts of interests must be disclosed and managed in accordance with the relevant provisions of this Code.
- (3) Where a non-pecuniary interest has been declared by a Councillor in a matter at a Council or Committee Meeting and that non-pecuniary conflict of interest is considered by the Councillor to be:
 - (a) significant, the Councillor must leave the meeting, be out of sight of the meeting and not participate in discussions or voting on the matter.
 - (b) less than significant and not requiring further action, the Councillor should provide an explanation of why he/ she believes the conflict requires no further action in the circumstances. The Councillor is therefore not required to leave the meeting and may participate in discussions and voting on the item

3.3 Persons Who Have A Pecuniary Interest

- (1) For the purposes of this Part, a person has a pecuniary interest in a matter if the pecuniary interest is the interest of:
 - (a) the person; or
 - (b) the person's spouse or de facto partner or a relative of the person, or a partner or employer of the person, or
 - (c) a company or other body which the person, or a nominee, partner or employer of the person, is a member. [S443(1)]
- (2) However, a person is not taken to have a pecuniary interest in a matter as referred to in subsection 1(b) or (c):

- (a) if the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative, partner, employer or company or other body; or
- (b) just because the person is a member of, or employed by, a Council or a statutory body or is employed by the Crown; or
- (c) just because the person is a member of, or a delegate of a Council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body. [S443(3)]

3.4 Interests that do not have to be disclosed

The following interests do not have to be disclosed for the purposes of this Part:

- (a) an interest as an elector,
- (b) an interest as a ratepayer or person liable to pay a charge,
- (c) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this Part,
- (d) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to a relative of the person by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this Part,
- (e) an interest as a member of a club or other organisation or association, unless the interest is as the holder of an office in the club or organisation (whether remunerated or not),
- (f) an interest of a member of a council committee as a person chosen to represent the community or as a member of a non-profit organisation or other community or special interest group if the committee member has been appointed to represent the organisation or group on the committee,
- (g) an interest in a proposal relating to the making, amending, altering or repeal of an environmental planning instrument other than an instrument that effects a change of the permissible uses of:
 - (i) land in which the person or a person, company or body referred to in section 443 (1) (b) or (c) has a proprietary interest (which, for the purposes of this paragraph, includes any entitlement to the land at law or in equity and any other interest or potential interest in the land arising out of any mortgage, lease, trust, option or contract, or otherwise), or
 - (ii) land adjoining, adjacent to or in proximity to land referred to in subparagraph (i), if the person or the person, company or body referred to in section 443 (1) (b) or (c) would by reason of the proprietary interest have a pecuniary interest in the proposal,
- (h) an interest relating to a contract, proposed contract or other matter if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company,
- (i) an interest of a person arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation,

association or partnership that has more than 25 members, if the interest arises because a relative of the person is a shareholder (but not a director) of the corporation or is a member (but not a member of the committee) of the association or is a partner of the partnership,

- (j) an interest of a person arising from the making by the council of a contract or agreement with a relative of the person for or in relation to any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:
 - (i) the performance by the council at the expense of the relative of any work or service in connection with roads or sanitation,
 - (ii) security for damage to footpaths or roads,
 - (iii) any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council or by or under any contract,
- (k) an interest relating to the payment of fees to councillors (including the mayor and deputy mayor),
- (l) an interest relating to the payment of expenses and the provision of facilities to councillors (including the mayor and deputy mayor) in accordance with a policy under section 252,
- (m) an interest relating to an election to the office of mayor arising from the fact that a fee for the following 12 months has been determined for the office of mayor,
- (n) an interest of a person arising from the passing for payment of a regular account for wages or salary of an employee, who is a relative of the person,
- (o) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a councillor or member of a council committee,
- (p) an interest arising from appointment of a councillor to a body as representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate. [S448]

3.5 Disclosure and Presence in Meetings

- (1) A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable. [S451(1)]
- (2) The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter. [S451(2)]
- (3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or

from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448. [S451(3)]

- (4) Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:
 - (a) the matter is a proposal relating to:
 - (i) the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or
 - (ii) the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and
 - (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting. [S451(4)]
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:
 - (a) be in the form prescribed by the regulations, and
 - (b) contain the information required by the regulations. [S451(5)]
- (6) A person does not breach this clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest. [S457]
- (7) Section 458 of the Act provides that the Minister may, in certain circumstances allow a Councillor or a member of a Council committee who has a pecuniary interest to take part in the consideration or discussion of a matter or vote on a matter.
- (8) Disclosures made at the meeting should be stated as follows:

Disclosure	What to say	Action to take
Pecuniary Interest	I declare a pecuniary interest in Item XX, due to (detail reason of the conflict)	<i>Councillor must leave the meeting, be out of sight of the meeting and not participate in discussions or voting on the matter (section 451)</i> Code of Meeting Practice CI 3.5(2)
Significant, non-pecuniary interest	I declare a significant, non-pecuniary interest in Item XX, due to (detail reason of the conflict)	<i>Councillor must leave the meeting, be out of sight of the meeting and not participate in discussions or voting on the matter</i> Code of Meeting Practice CI 3.2(3)(a)

Less than significant, non-pecuniary interest	I declare a less than significant, non-pecuniary interest in Item XX, due to (detail reason of the conflict and explanation of why the conflict requires no further action)	<i>No action needed, Councillor can remain at the meeting, partake in discussions and vote on the matter.</i> Code of Meeting Practice CI 3.2(3)(b)
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3.6 Disclosures to be recorded

A disclosure made at a Meeting of Council or Council Committee must be recorded in the minutes of the meeting. [S453]

3.7 General Disclosures

A General notice given to the General Manager in writing by a Councillor or a member of a Council Committee to the effect that the Councillor or member, or the Councillor's or member's spouse, de facto partner or relative, is:

- (a) a member, or in the employment, of a specified company or other body; or
- (b) a partner, or in the employment, of a specified person,

is, unless, and until the notice is withdrawn, sufficient disclosure of the Councillor's or member's interest in a matter relating to the specified company, body or person that may be the subject of consideration by the Council or Council Committee after the date of the notice. [S454]

3.8 Disclosure by Adviser

- (1) A person who, at the request or with the consent of the Council or a Council Committee, gives advice on any matter at any meeting of the Council or Committee must disclose the nature of any pecuniary interest the person has in the matter to the meeting at the time the advice is given. [S456(1)]
- (2) The person is not required to disclose the person's interest as an adviser. [S456(2)]

PART4 QUORUMANDATTENDANCE

4.1 Presence at Council Meetings

- (1) A Councillor cannot participate in a meeting of the Council unless personally present at the meeting. [R235]

4.2 Leave of Absence

- (1) Leave of absence may be granted to Councillors by resolution of the Council. The granting of a leave of absence cannot be delegated. [S377(1)(r)]
- (2) A Councillor's application for leave of absence from Council Meetings should, if practicable, identify (by date) the meetings from which the Councillor intends to be absent. [R235A(1)]
- (3) A Councillor who intends to attend a Council Meeting despite having been granted leave of absence should, if practicable, give the General Manager at least 2 days' notice of his or her intention to attend. [R235A(2)]
- (4) A Councillor applying for a leave of absence from a meeting of a Council does not need to make the application in person and the Council may grant such leave in the absence of that Councillor. [S234(2)]
- (5) If the holder of a civic office attends a Council Meeting (whether or not an ordinary meeting) despite having been granted leave of absence, the leave of absence is taken to have been rescinded as regards any future council meeting. [S234(3)]
- (6) Subsection (5) does not prevent the council from granting further leave of absence in respect of any future council meeting [S234(4)]

4.3 Quorum

- (1) The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office for the time being and are not suspended from office. [S368(1)]
 - (a) Where apologies have been received for a majority of Councillors, the meeting will immediately be adjourned to a date and time to be specified by the Chairperson.
- (2) A Meeting of the Council must be adjourned if a Quorum is not present:
 - (a) within half an hour after the time designated for the holding of the meeting; or
 - (b) at any time during the meeting. [R233(1)]
- (3) In either case, the meeting must be adjourned to a time, date and place fixed:
 - (a) by the Chairperson, or
 - (b) in his or her absence - by the majority of the Councillors present, or
 - (c) failing that, by the General Manager. [R233(2)]
- (4) If during a meeting of Council or a Committee, a quorum is not present, the Chairperson shall suspend the proceedings for a period of three minutes. If a quorum is not then present at the end of

the three-minute suspension, the provisions of Clause 4.3(3) [R233] shall apply. This adjournment is to allow the return of any departed Councillors.

- (5) The General Manager must record in the Council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a Quorum) at or arising during a Meeting of the Council, together with the names of the Councillors present. [R233(3)]
- (6) If the meeting is to resume on another day any decisions of Council made prior to the lapsing of the meeting are to be acted upon by Council officers and do not need to await the resumption of the adjourned meeting. The outstanding matters are to be resubmitted to the adjourned meeting for determination.
- (7) Resubmitted matters are to be dealt with prior to any new business of which due notice has been given in accordance with 2.7(1)(a) if a Councillor has requested that the matter be submitted to the adjourned meeting or if the General Manager determines that the matter is to be submitted to the adjourned meeting.
- (8) A reconvened meeting, being for the purpose of completing unfinished business of the previous adjourned meeting shall be deemed a continuation of that adjourned meeting.
- (9) Minutes of the adjourned meeting are to retain a reference to the date of the original meeting as well as the date of resumption.

PART5 MOTIONSANDAMENDMENTS

5.1 Motions, Amendments and Resolutions

- (1) A motion is a proposal to be considered by council at a meeting. It is a request to do something or to express an opinion about something. A motion formally puts the subject of the motion as an item of business for the council. (DLG Meetings Practice Note 16). Any Motion that proposes the spending of funds that has not been programmed in the budget must identify the source of funding for that spending.
- (2)
 - (a) In putting forward Notices of Motion Councillors must balance their civic responsibilities for representing the interest of their community with their obligation to use Council's resources effectively and efficiently.
 - (b) The wording of the motion shall be precise and clear.
 - (c) Where the General Manager considers a Motion has legal, strategic, financial or policy implications which need to be taken into account, the General Manager may; (i) provide advice that the motion be deferred pending a report from officers; (ii) provide an officers comment with a Notice of Motion on the business paper; or (iii) provide a recommendation with a Notice of Motion on the business paper that the matter be deferred pending a report from officers. If, in the opinion of the General Manager, a report needs to be presented to Council to assist Councillors with consideration of the Notice of Motion, and if time permits, the General Manager may include a report in the business paper.
- (3) An amendment is a change to the motion before the council, and takes place while that motion is being debated. An amendment to a motion must be put forward in a motion itself. (DLG Meetings Practice Note 16)
 - (a) An amendment to a motion requires a mover and a seconder to put it forward. To be accepted as an amendment, it must directly relate to the motion and cannot be distinctly different, such as resulting in a different course of action.
 - (b) The amendment must be dealt with before voting on the main motion takes place. If the amendment is carried, it becomes the motion and the original motion lapses.
 - (c) Where an amendment or addition is put forward by a Councillor and is accepted by the mover and seconder of the original motion or amendment currently before Council, the changes are then incorporated into the motion or amendment and normal debate continues.
- (4) A resolution is a motion that has been passed by a majority of councillors at the meeting. While in practice it means the 'council decision', the word 'resolution' also indicates the process by which the decision was made. (DLG Meetings Practice Note 16)
- (5) Provided there is no objection from any Councillor present, any motion or recommendation before the Council may be put to the vote without discussion or debate.

5.2 Notice of Motion - Absence of Mover

In the absence of a Councillor who has placed a Notice of Motion on the agenda for a meeting of Council:

- (a) any other Councillor may move the motion at the meeting; or
- (b) the Chairperson may defer the motion until the next meeting of the Council at which the motion can be considered. [R245]

5.3 Motions to be Seconded

- (1) A motion or an amendment cannot be debated unless or until it has been seconded. [R246]
- (2) The mover of a motion may be allowed by the Chairperson to briefly speak to the motion before calling for the motion to be seconded.
- (3) The seconder of a motion or of an amendment may reserve the right to speak later in the debate.
- (4) Subclause (1) is subject to the provisions in relation to Official minutes [R243(2)] and Limitations to numbers of speeches [R250(5)]

5.4 How Subsequent Amendments or Motions may be Moved

- (1) If an amendment has been rejected, a further amendment can be moved to the motion to which the rejected amendment was moved, and so on, but no more than one motion and one proposed amendment can be before the Council at any one time. [R247]
- (2) It is permissible during the debate on an amendment for a further amendment to be foreshadowed. However, any such foreshadowed amendment shall not be moved and debated until the amendment is dealt with.
- (3) When the vote on the amendment has been taken, debate is resumed on the motion either in the original form (if the amendment was rejected) or in the amended form (if the amendment was carried).

5.5 Procedural Motions

- (4) A procedural motion is a motion that refers to the conduct of a meeting and has precedence over substantive motions.
- (5) In general, a procedural motion requires a seconder and there is no debate on the item, unless specified in this Code.
- (6) Examples of procedural motions under the Act and Regulation are shown on the following table:-

Motion	Moved without Notice	Requires Secunder	Speakers/ Debate Permitted	Right of Reply
(i) Change the Order of Business	Yes	Yes	Mover of motion only	No
(ii) Business without Notice (matter of urgency)	Yes	Yes	Mover of motion only	No
(iii) Dissent from Chairperson's ruling on Point of Order)	Yes	Yes	Mover & Chairperson only may speak.	No
(iv) Adjournment of Meeting	Yes	Yes	No debate permitted	No

(v) Limitation to number of speakers (questions be now put)	Yes – after at least 2 speakers have spoken in favour of motion or amendment and at least 2 against motion or amendment.	No	No debate permitted. Question must be put immediately	No
(vi) Deferment of a Matter	Yes	Yes	Yes	Yes
(vii) Vote on points of a resolution separately	Yes	Yes	Mover of motion only	No

5.6 Motions of Dissent

- (1) A Councillor can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent. [R248(1)]
- (2) If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course. [R248(2)]
- (3) Despite clause 250 of the Regulations (*R250 Limitation as to number of speeches*), only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply. [R248(3)]

5.7 Motions for Adjournment

- (1) Debate shall not be permitted on any motion for adjournment of a meeting of the Council.
- (1) If a motion for adjournment is negative (rejected/lost), the business of the meeting shall proceed, and it shall not be in order for any Councillor to again move a motion for adjournment within half an hour of the previous motion for adjournment being negative (rejected/lost).
- (2) A motion for adjournment may specify the period of the adjournment or the time, date and place of the adjourned meeting; however, if a motion for adjournment is carried but does not specify the period of adjournment or the time, date and place of the adjourned meeting, the Chairperson shall make a determination with respect to whichever of these has not been specified.
- (3) If the meeting is adjourned to another day any decisions of Council prior to the adjournment of the meeting are to be acted upon by Council officers. The outstanding matters are to be resubmitted to the adjourned meeting for determination. Any new business brought to an adjourned meeting is not to be considered until the matters from the adjourned meeting are dealt with.

PART 6 RESCISSION MOTIONS

6.1 Rescinding or Altering Resolutions

- (1) A resolution passed by a Council may not be altered or rescinded except by a motion to that effect of which notice has been duly given in accordance with regulations made under section 360 of the Act and, clause 2.7(1)(a) of the Code. [S372 (1)]
- (2) If it is proposed to move a further motion in the event that a rescission motion is carried the required notice also should be given of the proposed further motion.
- (3) If a notice of motion to rescind a resolution is given:
 - (a) at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with [S372(2)]; or
 - (b) at any time after the close of the meeting at which the resolution is carried, no further action to carry the resolution into effect is to be taken after receipt of the notice of motion to rescind until that motion of rescission has been dealt with.
 - (i) If the resolution has already been put into effect, the Rescission Motion must be rejected by the General Manager, unless it is a resolution capable of rescission. Where a notice of rescission is rejected by the General Manager, this will be reported to the next Council meeting.
- (4) If a motion has been negatived (rejected/lost) by Council, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with the Code of Meeting Practice. [S372(3)]
- (5) A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been negatived (rejected/lost) by the Council, must be signed by 3 Councillors if less than 3 months has lapsed since the resolution was passed, or the motion was negative (rejected/lost), as the case may be. [S372(4)]

Note. The General Manager will accept a notice of motion to rescind a resolution sent by email by three different councillors.
- (6) If a motion to alter or rescind a resolution has been negative (rejected/lost), or if a motion which has the same effect as a previously negative (rejected/lost) motion, is negative (rejected/lost), no similar motion may be brought forward within 3 months. This subsection may not be evaded by substituting a motion differently worded, but in principle the same. [S372(5)]
- (7) A motion to which this section applies may be moved on the report of a Committee of the Council and any such report must be recorded in the minutes of the meeting of the Council. [S372(6)]
- (8) The provisions of this section concerning negatived (rejected/lost) motions do not apply to motions of adjournment. [S372 (7)]
- (9) A notice of rescission can be dealt with at the meeting at which it is received but only in accordance with clause 2.7(3) of this Code.

Note. A motion to recommit an agenda item previously considered during a Council or Committee meeting will not require a rescission motion.

PART7 CLOSEDMEETINGS

7.1 Public Notice of Closed Meetings

- (1) The Council must give notice to the public of the times, dates and places of its meetings and meetings of those of its Committees of which all the members are Councillors [S9(1)].
- (2) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of clause (1) with respect to the availability of business papers do not apply to the business papers for that item of business [S9(2A)].

7.2 Which parts of a meeting can be closed to the public?

- (1) A Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting herein after referred to as a "Closed (Public Excluded) Meeting", as comprises:
 - (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed, or new issues raised by Councillors which relate to matters and information listed in subclause (2). [S10A(1)]
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440. [10A(2)]

- (3) A Council, or a Committee of the Council of which all the members are Councillors, may also close to the public so much of its meetings as comprises a motion to close another part of the meeting to the public. [10A(3)]
- (4) A Council, or a Committee of a Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed. [S10A(4)] See clause 7.6 below.
- (5) The existence of the grounds in section 10A (2) does not place any obligation on a Council to close its meeting to consider a matter or information, however it does permits the Council to do so.

7.3 Further Limitations Relating to Closure of Parts of Meetings to Public

- (1) A meeting is not to remain closed during the discussion of anything referred to in section 10A(2) (clause 7.2(2) above):
 - (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret-unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest. [S10B(1)]
- (2) A meeting is not to be closed during the receipt and consideration of information or advice referred to in section 10A (2) (g) unless the advice concerns legal matters that:
 - (a) are substantial issues relating to a matter in which the council or committee is involved, and
 - (b) are clearly identified in the advice, and
 - (c) are fully discussed in that advice. [S10B(2)]
- (3) If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in section 10A (3)), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is a matter referred to in section 10A (2)). [S10B(1)]
- (4) For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
 - (a) a person may misinterpret or misunderstand the discussion, or
 - (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee. [S10B(4)]
- (5) In deciding whether a part of a meeting is to be closed to the public, the Council or Committee concerned must have regard to any relevant guidelines issued by the Director-General. [S10B(5)]

7.4 Grounds for closing part of meeting to be specified

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. [S10D(1)]
- (2) The grounds must specify the following:
 - (a) the relevant position of the section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest. [S10D(2)]

7.5 Notice of likelihood of closure not required in urgent cases

Part of a meeting of a Council, or of a Committee of the Council of which all the members are Councillors, may be closed to the public while the Council or Committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A (2), and
- (b) the Council or Committee, after considering any representations made under section 10A (4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public. [S10(C)]

7.6 Representations by members of the public - closure of part of meeting

- (1) A representation at a Council meeting by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded. [R252(1)]
- (2) The fixed period shall be the period between when the "closure motion" is moved and seconded and when the Chairperson declares the result of the voting on the motion.

7.7 Resolutions passed at closed meetings to be made public

If a Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting or part of the meeting has ended. [R253]

PART 8 ORDER AT MEETINGS

8.1 Acts of Disorder

- (1) A Councillor or member of the public commits an act of disorder if, at a meeting of a Council or a Committee of a Council:
 - (a) contravenes the Act or any regulation in force under the Act, or
 - (b) assaults or threatens to assault another person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or Committee, or addresses or attempts to address the Council or Committee on such a motion, amendment or matter, or
 - (d) insults or makes personal reflections on or imputes improper motives to any other person, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the Council or Committee into contempt. [R256 (1)]
- (2) The Chairperson may require a person:
 - (a) to apologise without reservation for an act of disorder referred to in subclause (1) (a) or (b), or
 - (b) to withdraw a motion or an amendment referred to in subclause (1) (c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for an act of disorder referred to in subclause (1) (d) or (e). [R256 (2)]
- (3) A Councillor may, as provided by section 10 (2) (a) or (b) of the Act, be expelled from a meeting of a Council for having failed to comply with a requirement under subclause (2). The expulsion of a Councillor from the meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned. [R256 (3)]
- (4) A Councillor expelled from a meeting in accordance with Clause 256(3) of the Regulation shall leave the Chamber for the duration of the meeting.
- (5) The expulsion of a Councillor shall be recorded in the minutes of the meeting.

Note. The Chairperson may issue warnings to Councillors and the Public for Acts of Disorder. The Chairperson may warn any Councillor who:

- 2.1 interrupts a speaker except upon a point of order;
- 2.2 interrupts the Chairperson except on a point of dissent;
- 2.3 refuses to accept a ruling from the Chairperson.

These warnings will be recorded in the Minutes of the meeting. Any Councillor who is warned by the Chairperson three times in one meeting for disorder and fails to apologise for the disorder if requested to by the Chairperson may be expelled from the meeting for the evening by resolution of Council in accordance with clauses 255 and 256 of the Regulation.

8.2 Questions of Order

- (1) The Chairperson, without the intervention of any other Councillor, may call any Councillor to order whenever, in the opinion of the Chairperson, it is necessary to do so. [R255(1)]
- (2) A Councillor who claims that another Councillor has committed an act of disorder, or is out of order,

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may call the attention of the Chairperson to the matter, by raising a 'point of order'. [R255(2)]

- (3) The Chairperson must rule on a question of order immediately after it is raised but before doing so, may invite the opinion of the Council. [R255(3)]
- (4) The Chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed. [R255(4)]
- (5) Any ruling of the Chairperson on a point of order will be recorded in the minutes of the meeting.

8.3 How Disorder at a Meeting may be dealt with

- (1) If disorder occurs at a meeting of a Council, the Chairperson may adjourn the meeting for a period of not more than 15 minutes and leave the chair. The Council, on reassembling, must, on a question put from the chair, decide without debate whether the business is to be proceeded with or not. This subclause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors. [R257(1)]
- (2) A member of the public may, as provided by section 10 (2) (a) or (b) of the Act, be expelled from a meeting of a Council for engaging in or having engaged in disorderly conduct at the meeting. [R257(2)]
- (3) The Chairperson may adjourn the meeting to enable persons to be removed from the meeting.

8.4 Power to remove persons from meeting after expulsion

If a Councillor or a member of the public fails to leave the place where a meeting of a Council is being held:

- (a) immediately after the Council has passed a resolution expelling the Councillor or member from the meeting, or
- (b) where the Council has authorised the person presiding at the meeting to exercise the power of expulsion—immediately after being directed by the person presiding to leave the meeting, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member from that place and, if necessary, restrain the Councillor or member from re-entering that place. [R258]

8.5 Motions of Dissent

- (1) A Councillor can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent. [R248(1)]
- (2) If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course. [R248(2)]
- (3) Despite clause 250 of the Regulations (*R250 Limitation as to number of speeches*), only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply. [R248(3)]

PART9 COUNCIL COMMITTEES

9.1 Committee of the Whole

- (1) The Council may resolve itself into a Committee to consider any matter before the Council. [S373]
- (2) All the provisions of this Code relating to meetings of the Council, so far as they are applicable, extend to and govern the proceedings of the Council when in Committee of the Whole, except the provisions:
 - (a) limiting the number and duration of speeches [R259(1)]; and
 - (b) requiring Councillors to stand when speaking.
- (3) The General Manager or, in the absence of the General Manager, an employee of the Council designated by the General Manager is responsible for reporting to the Council proceedings in Committee of the Whole. It is not necessary to report the proceedings in full but any recommendations of the Committee must be reported. [R259(2)];
- (4) The Council must ensure that a report of the proceedings (including any recommendations of the Committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed. [R259(3)]

9.2 Council May Establish Committees

- (1) A Council may, by resolution, establish such Committees, as it considers necessary. [R260(1)]
- (2) A Committee is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council. [R260(2)]
- (3) The quorum for a meeting of such a Committee is to be:
 - (a) such number of members as the Council decides; or
 - (b) if the Council has not decided a number - a majority of the members of the Committee. [R260(3)]

9.3 Functions of Committees

The Council must specify the functions of each of its Committees when the Committee is established, but may from time to time amend those functions. [R261]

9.4 Notice of Committee Meetings to be Given

- (1) The General Manager of the Council must send to each Councillor, at least 3 days before each Meeting of the Committee, a notice specifying:
 - (a) the time and place at which and the date on which the meeting is to be held; and
 - (b) the business proposed to be transacted at the meeting. [R262(1)]
- (2) However, notice of less than 3 days may be given of a Committee meeting called in an emergency. [R262(2)]

- (3) The provisions of clause 2.7(1)-(4) and 2.7(1)(a) apply to the Agendas of Committee Meetings in the same manner as they apply to the Agendas of Meetings of the Council.

9.5 Non-Members entitled to attend Committee Meetings

- (1) A Councillor who is not a member of a Committee of a Council is entitled to attend, and to speak at, a meeting of the Committee. [R263(1)]
- (2) However, the Councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting. [R263(2)]

9.6 Committee Members other than Councillors

Reference to 'Councillors' in this part is deemed to include members of a Committee who are not Councillors.

9.7 Representations by members of the public - closure of part of committee meeting

- (1) A representation at a Committee meeting by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded. [R252(1)]
- (2) The fixed period shall be the period between when the "closure motion" is moved and seconded and when the Chairperson declares the result of the voting on the motion.

9.8 Procedure in Committees

- (1) Subject to subclause (3), each Committee of a Council may regulate its own procedure. [R265(1)]
- (2) Without limiting subclause (1), a Committee of a Council may decide that, whenever the voting on a motion put to a meeting of the Committee is equal, the Chairperson of the Committee is to have a casting vote as well as an original vote. [R265(2)]
- (3) Voting at a Committee Meeting is to be by open means (such as on the voices or by show of hands). [R265(3)]

9.9 Committees to keep Minutes

- (1) Each Committee of a Council must ensure that full and accurate minutes of the proceedings of its meetings are kept. In particular, a Committee must ensure that the following matters are recorded in the Committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,

- (c) whether the motion or amendment is passed or lost. [R266(1)]
- (2) As soon as the minutes of an earlier meeting of a Committee of the Council have been confirmed at a later meeting of the Committee, the person presiding at the later meeting must sign the minutes of the earlier meeting. [R266(2)]

9.10 Chairperson and Deputy Chairperson of Committees

- (1) The Chairperson of each Committee of the Council, must be:
 - (a) the Mayor; or
 - (b) if the Mayor does not wish to be the Chairperson of a Committee - a member of the Committee elected by the Council; or
 - (c) if the Council does not elect such a member - a member of the Committee elected by the Committee. [R267(1)]
- (2) The Council may elect a member of a Committee of the Council as deputy Chairperson of the Committee. If the Council does not elect a Deputy Chairperson of such a Committee, the Committee may elect a Deputy Chairperson. [R267(2)]
- (3) If neither the Chairperson nor the Deputy Chairperson of a Committee of a Council is able or willing to preside at a meeting of the Committee, the Committee must elect a member of the Committee to be acting chairperson of the Committee. [R267(3)]
- (4) The Chairperson is to preside at a meeting of a Committee of a Council. If the Chairperson is unable or unwilling to preside, the Deputy Chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the Deputy Chairperson is able or willing to preside, the acting chairperson is to preside at the meeting. [R267(4)]

9.11 Absence from Committee Meetings

- (1) A member (other than the Mayor) ceases to be a member of a Committee if the member:
 - (a) has been absent from 3 consecutive meetings of the Committee without having given reasons acceptable to the Committee for the member's absences, or
 - (b) has been absent from at least half of the meetings of the Committee held during the immediately preceding year without having given to the Committee acceptable reasons for the member's absences. [R268(1)]
- (2) Subclause (1) does not apply in respect of a Committee that consists of all of the members of the Council. [R268(2)]

9.12 Reports of Committees

- (1) Reports are to be kept and presented to Council for all meetings of Committees. Divisions are not recorded (in Committee reports other than for items relating to development matters and Committees of the Whole) but Councillors may request that their names be recorded as opposing the motion. See also clause 2.14 for recording of other divisions.
- (2) If in a report of a Committee of the Council distinct recommendations are made, the decision of the

Council may be made separately on each recommendation. [R269(1)]

- (3) The recommendations of a Committee of the Council are, so far as adopted by the Council, resolutions of the Council. [R269(2)]
- (4) If a Committee of a Council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting, that is closed to the public, the chairperson must:
 - (a) make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and
 - (b) report the resolution or recommendation to the next meeting of the Council. [R269(3)]

9.13 Disorder in Committee Meetings

The provisions of the Act and of this Regulation [R270] relating to the maintenance of order in Council meetings apply to meetings of Committees of the Council in the same way as they apply to meetings of the Council. [R270]

9.14 Committee may expel certain persons from its Meetings

- (1) If a meeting or part of a meeting of a Committee of a Council is closed to the public in accordance with section 10A of the Act, any person who is not a Councillor may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act. [R271(1)]
- (2) If any such person, after being notified of a resolution or direction expelling him or her from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council, Committee or person presiding, may by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place. [R271 (2)]

PART 10 AFTER THE MEETING

10.1 Decisions of the Council

A decision supported by a majority of the votes at a meeting of the Council at which a quorum is present is a decision of the Council. [S371]

10.2 Public Access to Correspondence and Reports

- (1) The Council and a Committee of which all the members are Councillors must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting. [S11(1)]
- (2) This section does not apply if the correspondence or reports:
 - (a) relate to a matter that was received or discussed; or
 - (b) were laid on the table at, or submitted to, the meeting,when the meeting was closed to the public. [S11(2)]
- (3) This section does not apply if the Council or Committee resolves at the meeting, when open to the public, that the correspondence or reports, because they relate to a matter specified in section 10A(2), are to be treated as confidential. [S11(3)]

10.3 Certain Circumstances do not Invalidate Council Decisions

Proceedings at a meeting of the Council or a Council Committee are not invalidated because of:

- (a) a vacancy in a civic office; or
- (b) a failure to give notice of the Meeting to any Councillor or a Committee Member; or
- (c) any defect in the election or appointment of a Councillor or a Committee Member; or
- (d) a failure of a councillor or a committee member to disclose a pecuniary interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with section 451, or
- (e) a failure to comply with this Code. [S374]

PART 11 MINUTES**11.1 Minutes of the Meeting**

- (1) Council and its Committees must ensure that full and accurate minutes are kept of the proceedings of a meeting of the council and its committees. [S375]
- (2) The minutes must, when they have been confirmed at a subsequent meeting of the council, be signed by the person presiding at that subsequent meeting. [S375]
- (3) The General Manager must ensure that the following matters are recorded in Council's minutes:
 - (a) details of each motion moved at a council meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment is passed or lost. [R254]

11.2 Confirmation of Minutes

- (1) The minutes of a meeting are "unconfirmed" until they are submitted for confirmation at a subsequent meeting. The minutes can be amended in terms of their accuracy by Council resolution at the meeting prior to their confirmation.
- (2) Every entry in the minutes of the business transacted at a meeting of the council and purporting to be signed by the person presiding at a subsequent meeting of the council is, until the contrary is proved, evidence:
 - (a) that the business as recorded in the minutes was transacted at the meeting; and
 - (b) that the meeting was duly convened and held.

11.3 Inspection of the Minutes of the Council or a Committee

- (1) An inspection of the minutes of a Council or Committee of a Council is to be carried out under the supervision of the General Manager or an employee of the Council designated by the General Manager to supervise inspections of those minutes. [R272(1)]
- (2) The General Manager must ensure that the minutes of the Council and any minutes of a Committee of the Council are kept secure and in safe custody and that no unauthorised person is allowed to interfere with them. [R272(2)]

PART 12 CODE OF MEETING PRACTICE**12.1 Amendment of this Code**

- (1) This Code may be amended only in accordance with the provisions of Chapter 12 Part 2 Division 1 of the Act.
- (2) Changes that are made to Act and Regulation will automatically be incorporated into this Code and such changes will not be advertised or reported to Council unless they are significant. Revised copies will be distributed to Councillors and placed on the website whenever changes are made.

PART 13 MISCELLANEOUS

13.1 Disclosure and misuse of information – prescribed circumstances

For the purposes of section 664 (1B) (c) of the Act, any disclosure made with the intention of enabling the Minister or the Director-General to properly exercise the functions conferred or imposed on them by or under the Act is a prescribed circumstance. [R412]

13.2 Access to Records

- (1) Councillors and the public have access to Council records under the Government Information (Public Access) Act 2009.
- (2) In addition, a Councillor may have a common law right, independent of these provisions, to see a document which is necessary in the exercise of the Councillor's duty (*Drummoyne -V - Marshall, 1989*). That right does not extend to a matter in which a Councillor merely has a curiosity rather than an appropriate civic responsibility.

13.3 Minister to convene meetings in certain cases

- (1) Whenever an area is constituted or reconstituted, the Minister is required:
 - (a) to convene the first meeting of the Council of the area, and
 - (b) to nominate the business to be transacted at the meeting, and
 - (c) to give the Councillors notice of the meeting. [R234(1)]
- (2) If there is no quorum at that meeting, the Minister may convene meetings in the same manner until a quorum is present. [R234(2)]
- (3) The Council must transact the business nominated by the Minister for a meeting convened under this clause. [R234(3)]

PART 14 COUNCIL WORKSHOPS & BRIEFING SESSIONS

- (1) The council may hold workshops under its general powers as a body corporate.
- (2) Workshops and briefing sessions are not meetings of the council or its formal standing committees, under the Code of Meeting Practice. A Workshop may involve Councillors, staff and participants invited by the General Manager.
- (3) Workshops are not open to the public.
- (4) Workshops are informal and are intended and used to provide useful background information to Councillors on issues, to develop Councillor knowledge and expertise to assist in their role as public officials, and to provide informal input into relevant matters.
- (5) No Council decisions are to be made at workshops.
- (6) Workshops do not have any decision making authority or powers and shall not be used for transaction of council business or detailed or advanced discussions where agreement is reached and/or a (de-facto) council decision is made. Any detailed discussion or exchange of views on an issue, and any policy decision from the options, shall be left to the open forum of a formal council or committee meeting.
- (7) All Councillors are entitled to attend workshops.
(Clauses 1-6 above are sourced from the DLG Meetings Practice Note)
- (8) Any information or briefing papers for a workshop shall be given to all councillors. Any information given to a particular councillor for a workshop in the performing of their civic duties must also be available to any other councillor who requests it.
- (9) Workshop briefing papers shall contain information and options but no recommendations, and no recommendations are to be put to nor sought from, the councillors or other workshop participants in the course of the workshop. General consensus on any options may be expressed by the workshop participants.
- (10) Conflict of interests provisions – both Pecuniary and Non-Pecuniary - do apply to workshops conducted by the Council under this clause and as such need to be appropriately identified, managed and a written record made.
- (11) The meeting procedures in the Act and the Regulation and in this Code do not apply to workshops held by the Council under this clause
 - (a) which apply to meetings of the council and its formal committees comprising of all councillors and only councillors, and
 - (b) in respect of the attendance entitlements or requirements of councillors and attendance entitlements of the public
- (12) Minutes and recordings of the meeting will not be taken but a formal record of the workshop will be kept by Council staff detailing the date, subject, those present, the purpose of the workshop and any disclosures of interest.

PART 15 REVISION HISTORY

Revision	Date	Change	Ref
1	23/05/2017	First Inner West Council Code of Meeting Practice for public exhibition	

Item No: C0517 Item 7

Subject: ATTENDANCE AT THE NATIONAL GENERAL ASSEMBLY 18-21 JUNE 2017

File Ref: 17/4718/45761.17

Prepared By: Ian Naylor - Manager Governance and Administration

Authorised By: Tanya Whitmarsh - Group Manager Governance

SUMMARY

Council has previously adopted resolutions to submit six motions to the Australian Local Government Association's, National General Assembly to be held in Canberra from 18-21 June 2017. The purpose of this report is to endorse the registration of LRAC member, Frank Breen to attend the conference and speak to the adopted motions at the Conference.

RECOMMENDATION

THAT Council endorse the registration of LRAC Member Frank Breen to attend the National General Assembly to be held in Canberra from 18-21 June 2017.

BACKGROUND

At the March Council Meeting, the Administrator resolved to submit six motions to the Australian Local Government Association's, National General Assembly to be held in Canberra from 18-21 June 2017. As five of the six motions related to coastal management, the Administrator has asked LRAC Member, Frank Breen to attend this conference on Council's behalf as Frank Breen is Council's representative on the Sydney Coastal Councils Group who have raised these issues.

As the earlybird registration deadline fell in early May (between Council meetings), Frank Breen has been registered for the Conference and in accordance with Council's Reimbursement of Expenses and Provision of Facilities Policy, the registration is being reported to Council for endorsement.

FINANCIAL IMPLICATIONS

The cost of registration, accommodation and travel by vehicle is approximately \$1800 and there are funds available in the 2016/17 budget to cover this cost.

ATTACHMENTS

Nil.

Item No: C0517 Item 8

Subject: NSW ABORIGINAL RUGBY LEAGUE KNOCKOUT CARNIVAL (KOORI KNOCKOUT)

File Ref: 1767/48875.17

Prepared By: Deborah Lennis - Aboriginal Programs Officer

Authorised By: Lynne George – Acting Group Manager Community Services and Culture

SUMMARY

Inner West Council has been asked to partner with the Redfern All-Blacks Board to help hold/host the 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout). The request from the All-Blacks is at **ATTACHMENT 1**. This partnership will result in significant benefits for our community, both businesses and residents. The Koori Knockout is a smoke and alcohol free event and aligns strongly with Inner West Council's Draft Statement of Vision and Priorities (Priorities 3, 6, 7 and 8).

RECOMMENDATION

THAT Council:

1. partners with the Redfern All-Blacks Board to host the 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout), and enter into a partnership agreement; and
2. determines to support the 2017 NSW Aboriginal Ruby League Knockout Carnival (Koori Knockout) considerate of any budget implications, including and up to a maximum total contribution of \$111,000 (including in-kind support and fee waivers).

BACKGROUND

The 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout) is one of the biggest Indigenous gatherings in Australia. Organisers created the Knockout as an alternative that is more accessible to Indigenous players than the State Rugby League. Koori Knockout draws 130 teams from Aboriginal communities across NSW.

The winning team gains the rights to hold/host the next knockout. As the winners of the 2016 Koori Knockout, the Redfern All Blacks will host the 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout).

Inner West Council hosted the event in 2016 following a resolution of the former Leichhardt Council. The Council had allocated a total financial contribution of \$60,000 (including fee-waivers and in-kind support) to support the delivery of the 2016 event.

Whilst the event was considered a great success, with over 20,000 people attending each of the 4 days of the event, it became evident early in the delivery of the event that the event organisers required further Council support to ensure a successful and safe event was to be delivered. This resulted in additional unexpected operational costs to Council, including waste management, staff resources and fencing. These costs have been factored into the financial implications for 2017 (as noted below), should Council determine to support hosting Koori Knockout again this year.

Council would also undertake to produce a signed partnership agreement between both parties for the successful delivery of this event. It is further noted that Council staff have undertaken a detailed evaluation of the 2016 event and provided the findings and recommendations to Redfern All Blacks to consider for any future event management of the Koori Knockout.

The Redfern All Blacks is requesting that Inner West Council provides similar support for the proposed 2017 event. According to the Redfern All Blacks, if Inner West Council is unable to support hosting the event, it is likely it will be hosted by a regional community in NSW. It is the desire of the Redfern All Blacks that, if possible, the event be once again hosted in the Inner West. The event is held over four (4) days, from 29 September to 2 October 2017 (inclusive), which is over the Labour Day long weekend.

The partnership is an excellent opportunity to support social, cultural and political activities, which align with the Inner West Council Statement of Vision and priorities across the following four areas:

- Priority 3: Social vitality, creativity, quality of life
- Priority 6: Local business and industry
- Priority 7: Advocacy, representing our community
- Priority 8: Local democracy

Discussion

Fee waivers and in-kind support provided for the Koori Knockout include:

- Use of 3 ovals (Leichhardt Oval, Leichhardt 2 & Glover Street Oval) for the 4 days of Knockout, bump-in and bump-out of the event and training for Redfern All-Blacks for a period of 5 weeks prior to the Koori Knockout Carnival (\$30,000)
- Pre-event planning by Council staff (TBC)
- Assist with event promotion using existing Council mechanisms (in-kind)

Costing for assisting with holding this event includes:

- 5 x Council ground staff for 4 days of the event and 1 day pre and 1 day post event (\$30,000)
- Additional toilet amenities (\$16,000)
- Waste collection and extra bins (\$20,000)
- Fencing (\$15,000)

Sub-total: \$81,000

FINANCIAL IMPLICATIONS

This report outlines the anticipated financial costs should Council consider hosting the Koori Knockout for a second year in 2017. The costs are based on Redfern All Blacks having requested that Inner West Council provide similar support as per the 2016 event. It is proposed that Council contributes up to a maximum total of \$111,000 to partner and assist the Redfern All-Blacks Board to host the 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout), with the following breakdown:

- \$ 30,000 fee-waiver and in-kind support; and
- \$ 81,000 operational costs

There is no current allocation in the draft 2017/18 operating budget for Council to host the 2017 NSW Aboriginal Rugby League Knockout Carnival (Koori Knockout). If the carnival is to proceed, a budget allocation to cover the above-mentioned costs will need to be included in the 2017/18 budget.

OTHER STAFF COMMENTS

The Group Manager Trees, Parks and Sports Fields and Community Development staff are able to support the event through in-kind support, ensuring appropriate access to sporting fields, scrims, event support and promotion.

PUBLIC CONSULTATION

Nil. The findings and recommendations from a detailed evaluation of the 2016 event have been provided to the Redfern All Blacks Board to consider for the event management of the Koori Knockout.

CONCLUSION

The proposed partnership between Inner West Council and Redfern All-Blacks Board presents a significant opportunity to take action on practical reconciliation and promote inclusion, equality and participation for visiting peoples, the local community and businesses. As this event is a signature event, Redfern All Blacks is seeking Council's decision in response to their request to partner with Council as soon as practicable, in order to proceed with the event management.

ATTACHMENTS

1. [↓](#) Letters from Redfern All Blacks to IWC



Redfern All Blacks
Rugby League Football Club
ABN 20 145 588 175

redfernallblacks@gmail.com

www.redfernallblacks.com

Rik Hart
General Manager
Inner West Council
7-15 Wetherill Street Leichhardt NSW 2040

13th January 2017

Dear Mr Hart,

We are writing to request your partnership with the Redfern All Blacks to host the NSW Annual Rugby League Knockout at Leichhardt oval (inclusive of Leichhardt Oval 2 and Glover Street) in 2017.

The Knockout will take place over the October Long Weekend commencing on Friday 29th September, Saturday 30th September, Sunday 1st October and finals being played on Monday 2nd October.

Following from a successful Knockout and partnership with IWC in 2016 we are very keen to continue our collaboration. Some valuable lessons were learned from hosting the Knockout in 2016 and we hope to have many of those key points reflected in a contract with Council.

We appreciate the commitment from IWC to assist our club and the volunteers who work to run this highly valued Aboriginal community event. In 2016 we had a record number of attendees, competing teams across the age groups and positive feedback about the facilities and overall experience in the Leichhardt community. There were several difficulties that we encountered and feedback from the community to be taken into account. Key amongst the feedback was the need to have a more concentrated site with less distance between fields, easier access for service providers and facilities for elders on oval one, grounds cleaning and maintenance of toilet blocks.

For this reason we would like to see the 2017 Knockout held on Leichhardt Oval 1, 2 and Glover Street and central location of service providers across the KO precinct. This will see games run until late in the evening on Friday and Saturday.

We would also like to ensure close working relations with Council and advice and guidance through a central contact person.

We look forward to hearing from you and please let us know if there is anything further you require from us at this time.

"We Keep The Ball In Motion"

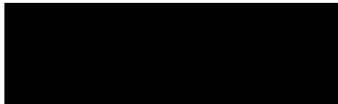


Redfern All Blacks
Rugby League Football Club
ABN 20 145 588 175

redfernallblacks@gmail.com

www.redfernallblacks.com

Kind Regards



Michelle Hamilton
Secretary
Redfern All Blacks

"We Keep The Ball In Motion"



Redfern All Blacks
Rugby League Football Club Inc.:

E: redfernallblacks@gmail.com
W: www.redfernallblacks.com
A.B.N: 20 145 588 175

27th February 2017

Inner West Council
Attn: Administrator, Mr Richard Pearson

Dear Mr Pearson,

We would like to advise of the newly appointed Redfern All Blacks Board comprising of Jo Bostock, Treena Cutmore, Christine Robinson, Kareel Phillips, Dean Widders, Luke Freudenstein and Travis Robinson.

We as the new Board would like to thank Marrickville, Ashfield and Leichhardt Councils for the support provided to the club last year in hosting the NSW Aboriginal Football Knockout. We understand that the newly formed Inner West Council is currently discussing the possibility of hosting the event again this year in 2017.

We kindly ask that any correspondence or information relating to this issue be directed to the members of the Board unless requested otherwise.

We would be happy to meet with Council to discuss any concerns you may have and to introduce ourselves to the Council representatives.

If you have any queries please do not hesitate to contact me.

Regards,



Jo Bostock
Chairperson
Redfern All Blacks

"We keep the ball in motion..."

Item No: C0517 Item 9**Subject:** INNER WEST COUNCIL GRANT PROGRAM GUIDELINES**File Ref:** 17/4718/46472.17**Prepared By:** Sue Pym - Social Planning Coordinator**Authorised By:** Lynne George – Acting Group Manager Community Services and Culture

SUMMARY

The purpose of this report is to obtain Council approval for the Inner West Council (IWC) Grant Program Guidelines which will be applied to the 2017 grant round. These guidelines integrate and consolidate the 14 grant programs from the former Councils into an amalgamated IWC grant program.

RECOMMENDATION

THAT Council approves the attached Inner West Council Grant Program Guidelines.

BACKGROUND

An internal working group was formed in late February 2017 with representatives from across the three council service centres to integrate the 14 separate grant programs from the former Councils into an integrated Inner West Council Grant Program. The five sets of guidelines contained in the attached IWC Grant Program Guidelines will replace all separate grant guidelines from the former Councils, with the exception of major partnership and sponsorship programs which will form part of a later review. The guidelines will apply to grants allocated in the 2017/18 financial year which will be allocated by mid-December 2017 for projects to be conducted during 2018.

The five categories of grants include community; arts and culture; environment; recreation and Stronger Communities (representing the state government grant program which will operate for two more years). The grants will be promoted under the banner of the IWC Grants Program with consistent application processes (including use of the Smartygrants online application management system), timeframes, assessment methods and announcements.

Council will be provided with funding recommendations for consideration in October 2017, which will enable a major announcement of significant support for local groups to be made in November. The combined pool of funding allocated in 2016/17 for Council's various grant programs (including Stronger Communities Grants) was approximately \$676,000. There have been no changes proposed to alter budget allocations for Council's grant programs in 2017/18, so it is anticipated that similar levels of funding will be allocated in 2017/18.

Staff are currently undertaking community consultation to guide the 2017 funding priorities for Stronger Communities Grants. This consultation responds to Council's resolution on 25 October 2016 regarding implementation of the 2017 Stronger Communities grants, namely to consult with the community to inform the revision of selection criteria for 2017 grants. The Stronger Communities guidelines will therefore be amended with the addition of a sentence regarding the community preferences identified through this process.

Some minor changes recommended by IAG, LRAC and the Leadership Group concerning some of the wording around religious groups, political parties, in-kind contributions and approval processes have been incorporated into the attached Draft IWC Grant Program

Guidelines. The assessment criteria for community, arts and culture, recreation and environment grants now also incorporates consideration of benefits to communities adversely affected by WestConnex.

The new IWC Grant Program Guidelines will be promoted through local media, Council's grants page, information sessions and a grant writing workshop. Variation from the former Council's grant guidelines are minor and it is expected that the IWC Grant program will be well received. The integration of the grants from the Leichhardt and Ashfield service centres in 2017 was very successful and staff will aim to ensure that this final stage of integrating grants across the whole IWC will be as seamless as was the case in 2017.

The draft timetable for the 2017 grants program is outlined below. The approval of the guidelines will enable grants to be opened by early July and announced in November 2017. Any delay in endorsement of the guidelines would require a postponement of grant allocations, possibly until early 2018.

Council approval of guidelines	23 May
Grants open	3 July
Applications close	10 August
Grant assessment including Assessment Panels	11 August- 1 October
Preparation of Council report including recommendations from each grant program for allocations	To respective Group Managers by 10 October
Council meeting to determine successful applicants	24 October
Advise successful and unsuccessful applicants	By 1 November
Grant agreements signed and grants allocated through EFT	By 1 December

FINANCIAL IMPLICATIONS

The budget for the 2017 grant program will be reflected in the 2017/18 budget, which is currently being finalised. The 2017/18 budget for grants is based on the level of funding allocated in the previous financial year.

OTHER STAFF COMMENTS

The guidelines have been compiled with input from a grants working group, including representatives from all grant programs across the 3 service centres.

PUBLIC CONSULTATION

The integrated grant guidelines represent minimal change from the guidelines of the three former Councils. The guidelines have been presented to and supported by IAG and LRAC members.

ATTACHMENTS

1. [IWC 2017 Grant guidelines](#)



Inner West Council Grant
Program: Guidelines

Introduction

Inner West Council (IWC) is dedicated to collaborating with the community to promote social vitality, creativity and quality of life for people who live and work in the Inner West. The Inner West Council grant program contributes to achieving this vision through a suite of grants which enable the community to develop local projects and programs.

The Community, Arts and Culture, Environment, Recreation and Stronger Communities grant programs provide financial and in-kind assistance for innovative, creative and sustainable local projects which address local issues; connect people to place; promote social justice; enhance wellbeing; and foster inclusion and social connection. Separate guidelines are provided for each of these categories of support: while many of the provisions they contain are common to all grant categories, the guidelines also include grant specific provisions which are tailored to their particular objectives.

Communities in the Inner West Council include Annandale, Ashfield, Balmain (including Balmain East), Birchgrove, Dobroyd Point, Dulwich Hill, Enmore, Haberfield, Leichhardt, Lewisham, Lilyfield, Marrickville, South Marrickville, Petersham, Rozelle, Stanmore, St Peters, Summer Hill, Sydenham, Tempe. Inner West Council also includes parts of Ashbury, Camperdown, Croydon, Croydon Park, Hurlstone Park and Newtown. All applications should aim to provide community benefits for the residents of these areas.

Competition for Council's grant programs is always strong. Applicants are advised to read the IWC Grants Policy and relevant guidelines, together with Council's Statement of Vision and Priorities to ensure that their application is eligible and aligns with local needs:

www.innerwest.nsw.gov.au/council/grants

Summary of Grants

The following table provides a summary of Council's grant programs:

Grant Category	Funding maximum per application	Brief description
1. Community	Up to \$7,500	Financial support to not-for-profit community based organisations that deliver programs and services to residents in the IWC area.
2. Arts and Culture: Arts and Culture grants Independent Artist Grants Local History Grants	Up to \$7,500	Financial assistance to encourage arts and cultural initiatives, support individual artists and facilitate social and cultural history projects in the Inner West Council area.
3. Environment Annual grants stream Quarterly small grants stream	Annual grants-up to \$7,500 Quarterly small grants-up to \$500	Assistance to local groups for projects focused on environmental improvement, sustainability education, awareness-raising and the promotion of sustainable living as a way of life.
4. Recreation	Up to \$7,500	Financial support to community sporting and recreation groups and not-for-profit, non-government community recreation organisations that offer recreation programs and services to residents in the Inner West Council area.
5. Stronger Communities	\$50,000	Financial support for projects that build more vibrant, sustainable and inclusive local communities

1. Community Grants

Description

The Community Grants program provides financial and in-kind assistance to not-for-profit community based organisations or community groups auspiced by an organisation, for sustainable local projects which address local issues; promote social justice; enhance wellbeing; and foster inclusion and social connection.

The Community Grants Program supports community development projects and initiatives that strengthen the sustainability and capacity of the IWC community.

Objectives

The Community Grants Program objectives are to:

- Connect people to each other and place
- Develop community strengths, capabilities and lifelong learning
- Encourage social and cultural sustainability
- Foster an inclusive and diverse community
- Encourage participation in community activities
- Promote health and wellbeing
- Support innovative approaches
- Support access and equity for all groups to participate in community life
- Facilitate projects that involve the community in their design and delivery
- Encourage collaborations and partnerships

Types of projects supported

A broad range of endeavours may be assisted through this program. A list of projects previously funded is available on the Grants page of Council's website.

Eligibility

- Applicant must be a legally incorporated, not for profit community group or organisation OR be auspiced by an incorporated organisation
- Applicant must be an Australian citizen and be over 18 years.
- Inner West Council residents must be the principal beneficiaries of the project
- Applications must be for a specific project. Funds are not available as a permanent source of future funding.
- Projects must be able to demonstrate that the grant would be for a project in the public interest and in accordance with Council policy
- Applicants must be proposing a project within specified dates of the particular funding program, and cannot be used retrospectively
- Applications must address Council's Statement of Vision and Priorities; and address one or more of the program objectives
- Applicants must have acquitted previous grants from IWC or the former Councils comprising the IWC where projects have been completed; and have no outstanding debts to Council

- Organisations who are submitting an application as the auspice for another group will not be precluded from submitting an application on behalf of their own organisation

Not eligible

- Projects which duplicate services already provided in the IWC area
- Capital works
- General donations to charities, however specific local projects applied for by charities may be eligible
- Ongoing staffing or operational costs
- Grants will not be provided to political parties or groups formally linked to a political party
- Activities that could be perceived as divisive within the community
- State or federal government departments (including schools or tertiary institutions), or projects which fall under the responsibility of another tier of government. P&Cs can only apply for projects that can demonstrate the project is accessible and beneficial to the broader Inner West community (beyond the school community)
- Grants seeking financial assistance for overseas travel or ancillary costs

Assessment criteria

The following criteria will be considered in the process of assessing applications:

- Impact and quality of project that contributes to the Council's Statement of Vision and priorities
- Benefits to local Inner West communities
- Extent to which the project addresses the Grant Program Objectives
- Capacity to deliver a well-planned project including concept, plan and experience
- Realistic budget including all sources of project income with inclusion of quotes for proposed purchase of equipment.
- Ability to improve access, inclusion, diversity and participation in community and cultural activities
- The extent of the in-kind and financial support provided by the applicant towards the project
- Merit of the application in comparison to the other applications
- An organisation may submit as many applications as they wish. However, the field is usually highly competitive and it would be very unusual for an organisation to be funded for more than one project
- Organisations can apply for more than one type of Council grant but will not be funded for the same project under more than one Council funding stream
- Benefits to communities within the IWC area adversely affected by WestConnex

Timeframe

Community grants are available on the basis of an annual funding round. Generally grant applications will open early in the financial year, and be allocated by November/December for projects to be undertaken in the following calendar year. Specific dates for each years grant round, including opening and closing dates, will be available on Council's website early in the financial year.

Grants Administration

Council uses the SmartyGrants online application management system to administer grants programs. SmartyGrants provides a range of forms for applicants to use at various stages of the grants process.

Application process

- Applications must be submitted using the Smartygrants online application management system. The application form acts like a checklist for applicants. Applications must meet the eligibility requirements and no late applications will be accepted. Hard copy applications cannot be accepted.
- Potential applicants are strongly encouraged to attend any grant information sessions which will assist applicants with their proposal (details of which will be promoted on Council's website). Applicants are encouraged to speak to Council's Community Services and Culture team should they have any questions regarding the application process or need assistance to complete the online application form.

Approval

Submissions will be assessed against eligibility and selection criteria by an expert panel with recommendations made to Inner West Council for approval. Successful applicants will be advised in writing and will be required to enter into a formal funding agreement with Inner West Council. Funding agreements must be finalised before the grants are awarded. Grants cannot be used for anything other than the specified purposes outlined in the funding agreement. Any variation to the project must be sought from Inner West Council and agreed to in writing.

Conditions for approval:

- Council reserves the right to assess an application under an alternative category;
- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council;
- Applications for the purchase of significant items (over \$1,000) must include copies of two quotes;
- Applicants who have received funds in previous years will only be eligible to apply for assistance in the current year if all accountability and evaluation procedures have been satisfied;
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council;
- Applications must contain written confirmation from all partnership bodies named in the proposal as confirmed funding sources or key participating organisations

Once contracts are finalised, payments are processed with a standard 30 day turnaround time.

Funding agreements and conditions

Funding agreements require applicants to agree to certain conditions before the money can be issued. These conditions are set out in the Smartygrants agreement and condition form and can be summarised as requiring:

- Variations to the project and project's contact person or contact details must be formally requested and approved i.e. phone/address etc
- Acknowledgment of Council's support of the project must occur and be in accordance with Council's Corporate Design Standards. Gaining approval of the use of Council's logo must be received before proceeding to final artwork etc.

- An evaluation report
- Projects must be accessible to all members of the Inner West community. Residents must not be denied participation based on their ethnicity, religion, gender, age, disability or sexual preference.

Evaluation and reporting

Grants recipients are required by Council to acquit their project within two months of their project completion timeframe. Any unexpended grant funds must be returned to Council.

A final project evaluation report is required, identifying the project's achievements in relation to the objectives and outcomes as detailed in the application, along with project constraints and an income and expenditure statement. This will be posted on SmartyGrants detailing the timeframe for completion. Extensions can be granted with permission given extenuating circumstances.

DRAFT

2. Arts and Culture Grants

Description

The Arts and Culture Grants Program supports projects and initiatives that provide opportunities for creative participation and the celebration of local history; enhance creativity and connection to place in the public sphere; develop skills; and strengthen the sustainability and capacity of the Inner West Council's cultural and creative industries. Grants are open to not-for-profit organisations, social and creative enterprises, individuals auspiced by an incorporated body and individual artists. The Arts and Culture Grants program aims to strengthen the Inner West community as an arts and cultural hub.

Arts and Culture grants of up to \$7,500 are available in the following categories:

- Arts and Cultural Grants
- Independent Artist Grants
- Local History Grants

Objectives

The objectives of the Arts and Cultural Grants Program are to:

- support activities which contribute to the development of arts, culture and local history in the Inner West Council (IWC) area, including participation and engagement;
- promote strong arts and cultural networks and partnership opportunities;
- encourage excellence and innovation in the content and delivery of arts, cultural and local history activities;
- connect the community to local places through diverse initiatives, such as activations and explorations of place
- promote a vibrant street life, support local business and encourage visitors to the IWC area
- build audiences for the arts, and provide a range of access points to both participate in, and enjoy the arts.

Types of projects supported

Arts and Cultural Grants:

Grants for arts and cultural events and initiatives, such as exhibitions, performances, community cultural development projects and creative initiatives in the public sphere.

Independent Artist Grants:

Grants supporting artists' professional and creative development, including independent arts practice and projects sitting outside mainstream arts.

Local History Grants:

Grants to support and enrich Council's Local History Collection with a focus on organisations or persons to undertake projects about people, events and places of historical significance to the IWC area. Projects may include research, collections, archiving, conservation, publications and exhibitions about the Inner West's social and cultural history.

Assessment criteria

The following criteria will be considered in the process of assessing applications:

- Impact and quality of social and cultural benefits to local communities
- The merit of the application in addressing community priorities identified in the Inner West Council's Statement of Vision and Priorities
- Innovation in creative practice and the delivery of projects and services
- The extent to which the project addresses the Arts and Cultural Grant Program Objectives (outlined earlier in this document).
- The capacity to deliver a well-planned project including concept, plan and experience
- Realistic budget including all sources of project income
- The extent of the in-kind and financial support provided by the applicant towards the project
- Merit of the application in comparison to the other applications
- Benefits to communities within the IWC area adversely affected by WestConnex

Eligibility

- Applicant must be an Australian citizen and be over 18 years
- Applicant must be a resident of IWC, or non-resident offering a project of demonstrable and significant benefit to residents of the IWC (as defined on page 3). IWC residents must be the principal beneficiaries of the project
- Applications must be for a specific project and are not available as a permanent source of future funding
- Projects must be able to demonstrate that the grant would be for a project in the public interest and in accordance with Council policy
- Applicants must be proposing a project within specified dates of the particular funding program, and cannot be used retrospectively
- Applications must address Council's Statement of Vision and Priorities
- Applicant must have acquitted previous grants from IWC or the former Councils comprising the IWC and have no outstanding debts to Council
- Applicants must meet the eligibility criteria of the specific grant program being sought
- Applicants applying as individual artists must have a demonstrated history of professional arts practice
- Creative or social enterprises are eligible on the basis that they are located in the IWC area, are small to medium scale and proposing a project that provides significant benefits to residents of the IWC area
- Only one application per category of the Arts and Culture Grants Program to be submitted each year

Not eligible

- Projects which duplicate services already provided in the IWC area
- General donations to charities, however specific local projects applied for by charities may be eligible

- Ongoing staffing or operational costs
- Grants will not be provided to political parties or groups formally linked to a political party
- Activities that could be perceived as divisive within the community
- State or federal government departments (including schools or tertiary institutions), or projects which fall under the responsibility of another tier of government. P&C's can only apply for projects which can demonstrate the project is accessible and beneficial to the broader Inner West community (beyond the school community)
- Grants seeking financial assistance for overseas travel, or other costs where it could be perceived that the applicant would derive excessive personal benefits

Grants Administration

Application process

Applications must be provided using the Smartygrants online application management system. The grants page on Council's website will provide further information regarding the application process, including opening and closing dates and a link to the application form. Potential applicants are strongly encouraged to attend the grants information session which will assist applicants with their proposals. Applicants with any questions regarding the application process or needing assistance to complete the online application form, may contact Council's Community and Culture team.

Assessment

No late applications will be accepted. Submissions will be compiled and assessed against eligibility and selection criteria by an expert panel with recommendations made to Inner West Council for approval.

Approval

Submissions will be assessed against eligibility and selection criteria by an expert panel with recommendations made to Inner West Council for approval. Successful applicants will be advised in writing and will be required to enter into a formal funding agreement with Inner West Council. Funding agreements must be finalised before the grants are awarded.

Conditions for approval:

- Council reserves the right to assess an application under an alternative category;
- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council;
- Applications for the purchase of significant items (over \$1,000) must include copies of two quotes;
- Applicants who have received funds in previous years will only be eligible to apply for assistance in the current year if all accountability and evaluation procedures have been satisfied;
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council;
- Applications must contain written confirmation from all partnership bodies named in the proposal as confirmed funding sources or key participating organisations

Once contracts are finalised, payments are processed with a standard 30 day turnaround time.

Funding agreements and conditions

Successful applicants will be required to undertake the following activities:

- Sign a funding agreement accepting the conditions of the grant;
- Forward Council an invoice for the awarded sum;
- Ensure all promotional materials acknowledge Council's support through text or logo placement. Approval of final copy must be sought one month prior to release;
- Once final copy is approved, for funded ticketed events, provide free tickets for Council representatives
- The Inner West Council staff will extend an invitation to key Council representatives and confirm the number required with the recipient;
- Where funds are approved for the purchase of equipment, the organisation or individual will be required to provide receipts for equipment, the equipment is to be identified as an asset of the organisation and engraved. Should the organisation cease to exist or the individual no longer uses the equipment, the equipment must be returned to Council;
- Failure to comply with these requirements will mean the funded organisation or individual will not be eligible for grants in the future and may face legal proceedings.

Evaluation and reporting

Grants recipients are required to acquit their project on a Smartygrants online evaluation and reporting form within two months of their project completion. Any unexpended grant funds must be returned to Council.

3. Environment Grants

Description

The Environment Grants Program supports projects which strengthen the capacity of local groups to benefit the community through projects focused on environmental improvement, sustainability education, awareness-raising and the promotion of sustainable living as a way of life. Projects are encouraged to address issues such as climate change, sustainable transport, water sensitive urban design, biodiversity, and recycling and reuse.

Objectives

The aim of the Environment Grants is to support projects that:

- Demonstrate an environmental benefit to the Inner West Council (IWC) area
- Involve the local community
- Support people to take action, and to share skills and knowledge about the local environment
- Raise awareness and understanding of environmental and sustainability issues
- Build capacity in the community to address these issues

Types of projects supported

Council will accept applications for projects which benefit the community through environmental improvement, education and awareness-raising around the themes of climate change, sustainable transport, water sensitive urban design, biodiversity, consumption and waste.

Council will give priority to projects where it can be shown that the project:

- Is of environmental benefit to the local community or promotes improved understanding of environmental and sustainability issues
- Offers innovative approaches and positive solutions to environmental and sustainability issues
- Has a strong community engagement component, involving the community in the planning and implementation of the project
- Does not duplicate existing programs in the Inner West Council area

Assessment criteria

The following criteria will be considered in the process of assessing applications:

- Contribution the project makes to local environmental or sustainability outcomes
- How well the project articulates and addresses an environmental or sustainability opportunity
- Level of community involvement, participation and/or capacity-building of the project
- Ability to deliver the project, with demonstrated sound planning
- Previous assistance received by the applicant from Council in recent years, including grants and in-kind support
- The extent of the in-kind and financial support provided by the applicant towards the project
- The merit of the application in comparison to other applications
- Benefits to communities within the IWC area adversely affected by WestConnex

Eligibility

- Applicants must be over 18 years
- Applicants must be a registered and appropriately incorporated not-for-profit, non-government, or commercial organisation or a community group auspiced by a not-for-profit and appropriately incorporated organisation for insurance purposes
- Applicants must be offering a project of which residents and/or the environment of the IWC area are the principal beneficiaries
- Applications must be for a specific project and are not available as a permanent source of future funding
- Applications must be able to demonstrate that the project is in the public interest and in accordance with Council policy
- Applications must address the project's relevance to Council's Statement of Vision and Priorities
- Applications must be for projects undertaken within the specified dates of that particular funding program
- Applicants must have acquitted previous grants from IWC or the former councils comprising the IWC and have no outstanding debts to Council

Not eligible

- Projects that duplicate services already provided in the IWC area
- General donations to charities; however, specific local projects applied for by charities may be eligible
- Ongoing staffing or operational costs
- Activities that could be perceived as divisive within the community
- Grants will not be provided to political parties or groups formally linked to a political party
- State or Federal government departments (including schools or tertiary institutions). P&Cs are eligible to apply for projects that are demonstrably accessible and beneficial to the broader Inner West community (beyond the school community)
- Applications seeking financial assistance for overseas travel, or other costs where it could be perceived that the applicant would derive excessive personal benefits

Grants administration

Application process

Applicants need to complete an online Environmental Grants Application Form and submit supporting documentation. Please read these guidelines and the application form carefully to ensure all questions are answered and all necessary documents are attached. Funding is available in two streams:

- Quarterly small grant stream. Grants of up to \$500 to help groups establish, develop or expand activities with materials or resources are offered each quarter. Applicants may only apply for a small grant once per year and must present a strong argument as to why the application cannot wait to be considered as part of the annual grants program.
- Annual grant stream. Grants of up to \$7,500 are to help kick-start larger projects and are offered once per year. Applicants will need to demonstrate well-planned projects and project measures for evaluation to be competitive. Applications for the purchase of significant items (over \$1,000) must include copies of two quotes.

Assessment

All applications are evaluated against the eligibility and assessment criteria by a selection panel with recommendations made to Inner West Council for approval. The selection panel members are Council staff and community members with relevant expertise and local knowledge.

Approval

Successful applicants will be advised in writing and will be required to enter into a formal funding agreement with Council.

Council advises that:

- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council

Conditions for approval:

- Council reserves the right to assess an application under an alternative category;
- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council;
- Applications for the purchase of significant items (over \$1,000) must include copies of two quotes;
- Applicants who have received funds in previous years will only be eligible to apply for assistance in the current year if all accountability and evaluation procedures have been satisfied;
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council;
- Applications must contain written confirmation from all partnership bodies named in the proposal as confirmed funding sources or key participating organisations

Funding agreements and conditions

Successful applicants will be required to undertake the following activities:

- Sign a form accepting the conditions of the grant
- Complete an evaluation report for Council within one month of the project being completed using the evaluation form provided by Council via SmartyGrants
- Provide a financial breakdown of how the grant money was spent, including receipts
- All promotional materials must acknowledge Council's support through text or logo placement

Failure to comply with these requirements will mean the funded organisation or individual will not be eligible for grants in the future.

Evaluation and reporting

When the project has been completed successful applicants must complete an evaluation form and provide images approved for publication. Further information will be provided in your funding agreement.

4. Recreation Grants

Description

The Recreation Grants Program provides financial support to community sporting and recreation groups and non-government community recreation organisations that offer recreation programs and services to residents in the Inner West Council area.

Objectives

- **Address and remove barriers to participation and engagement** supporting people to meet their full potential
- **Creating positive and meaningful involvement** in our neighbourhoods and communities
- **Ensure inclusive and best practice access to recreation** so that all members of the Inner West community can enjoy activities that appeal to their interest and form closer connections.

Priority groups: Aboriginal communities, CALD communities, children, young people, LGBTIQ communities, older people, people with a disability, women and girls, and time poor 30 to 50 year olds.

Types of projects supported

Assistance is provided to projects that:

- Promote an active and healthy community;
- Increase and/or enhance regular and on-going participation opportunities in sport, recreation or structured physical activity in a sustainable manner;
- Address barriers to participation in sport, recreation and structured physical activity;
- Build the capacity of the organisation to enhance provision of sport and recreation services;
- Provide accreditation or training to develop the skills of volunteers to enable sport, recreation and structured physical activity programs to be conducted in locations across NSW;

Assessment criteria

The following criteria will be considered in the process of assessing applications:

- Projects must be able to demonstrate that the grant would be for a project in the public interest and in accordance with Council policy;
- Applicants must be proposing a project within specified dates of the particular funding program, and cannot be used retrospectively;
- The extent of the in-kind and financial support provided by the applicant towards the project will be considered
- Applications must address Council's Statement of Vision and Priorities;
- Applicant must have acquitted previous grants from IWC or the former Councils comprising the IWC and have no outstanding debts to Council; and
- Applicants must meet the eligibility criteria of the specific grant program being sought.
- Benefits to communities within the IWC area adversely affected by WestConnex

Eligibility

- Applicants must be over 18 years;
- Applicants must be a resident of the Inner West Council area or non-residents offering a program of demonstrable and significant benefit to the local community;
- Applicants must be a registered and appropriately incorporated not-for profit, non-government, or commercial organisation or a community group auspiced by not-for-profit and appropriately incorporated organisation. Non-local groups or organisations must demonstrate significant benefit to the local community;
- Applications must be for a specific project and not consider a grant as a permanent source of future funding. Grants are not awarded to cover a short fall in administrative costs;
- Only one application per grant round may be submitted.

Not eligible

- General donations to charities, however specific local projects applied for by charities may be eligible;
- Ongoing staffing or operational costs;
- Grants will not be provided to political parties or groups formally linked to a political party
- Activities that could be perceived as divisive within the community
- State of federal government departments (including schools or tertiary institutions), or projects which fall under the responsibility of another tier of government. P&C's can only apply for projects which can demonstrate the project is accessible and beneficial to the broader Inner West community (beyond the school community); and
- Grants seeking financial assistance for overseas travel, or other costs where it could be perceived that the applicant would derive excessive personal benefits.

Grants Administration

Application process

Applications must be provided using the Smartygrants online application management system. The grants page on Council's website will provide further information regarding the application process, including opening and closing dates and a link to the application form.

Assessment

Applications will be assessed by relevant Council staff against the eligibility and assessment criteria. Applications which meet the eligibility and assessment criteria will be considered by a selection panel. Priority will be given to local applicants.

Approval

Submissions will be assessed against eligibility and selection criteria by an expert panel with recommendations made to Inner West Council for approval. All applicants will be advised as to whether they have or have not been successful within four weeks of Council's decision.

Funding agreements and conditions

Successful applicants will be sent an email confirming the conditions for accepting the grant. Once the applicant/organisation has read and signed the letter confirming they will abide by the grant conditions, the full amount of the grant will be sent to the organisation or group.

Conditions for approval:

- Council reserves the right to assess an application under an alternative category;
- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council;
- Applications for the purchase of significant items (over \$1,000) must include copies of two quotes;
- Applicants who have received funds in previous years will only be eligible to apply for assistance in the current year if all accountability and evaluation procedures have been satisfied;
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council;
- Applications must contain written confirmation from all partnership bodies named in the proposal as confirmed funding sources or key participating organisations

Once contracts are finalised, payments are processed with a standard 30 day turnaround time.

Evaluation and reporting

Successful applicants will be required to undertake the following activities:

- Sign a form accepting the conditions of the grant;
- Complete an evaluation report for Council within one month of the project being completed using the evaluation form provided by Council via Smartygrants;
- Provide a financial break down of how the grant money was spent, including receipts; and
- All promotional materials must acknowledge Council's support through text or logo placement.

DRAFT

5. Inner West Stronger Communities Grants Program 2017

Introduction

The Stronger Communities Grants Program will allocate up to \$1 million in grants over three years for projects that build more vibrant, sustainable and inclusive local communities. This grant initiative forms part of the Stronger Communities funding that is now available to our newly created Inner West Council (IWC) from the NSW Government. Local community groups will be able to apply for community grants of up to \$50,000.

Objectives

The objectives of the Inner West Stronger Communities Grants Program are to:

- Deliver social, arts and cultural, recreation, environmental and economic benefits for the communities of the IWC;
- Strengthen the Inner West as the creative engine of global Sydney;
- Deliver innovative projects to enhance liveability and wellbeing in the Inner West;
- Enhance local identity in the communities, villages, neighbourhoods and precincts of the Inner West;
- Support a vibrant street life, support local business and enterprise throughout the Inner West;
- Reflect and celebrate community and cultural diversity;
- Strengthen social justice and inclusion;
- Support social, cultural, environmental and economic sustainability; and
- Improve connectivity across the Inner West.

Levels of Support

\$350,000 is available for the Inner West Stronger Communities Grants Program 2017 round.

Projects can be funded to the following levels:

- \$10,000 - \$20,000 – one-off projects; and
- \$20,000 - \$50,000 – one-off projects; and multi-year projects not totaling more than \$50,000 over three years.

\$10,000 is the minimum amount for grant applications. Applicants with activities extending beyond December 2017 will need to apply for multi-year funding as relevant to additional years of activities. Applicants seeking funding of over \$20,000 or multi-year funding will be required to provide additional information regarding project budgeting, planning and capacity to deliver. Applicants seeking over \$20,000 will also be required to speak to Inner West Council officers before making an application. Unconfirmed funding sources other than the Stronger Communities Grant cannot total more than 20% of the overall income of the project, unless otherwise agreed by an Inner West Council officer.

Eligibility

Applicants must:

- Be an Australian resident or permanent resident over 18 years of age if applying as an individual;
- Be a resident of or work or study in the Inner West LGA or a non-resident offering a project or program of significant benefit to the local community if applying as an individual;
- Be a registered, incorporated not-for-profit or community group or organisation; or a community group, enterprise or individual auspiced by an incorporated not-for-profit organisation;
- Be a combination of the above organisation/s or group/s.
- If an individual, be a professional practitioner with a demonstrated history/track of working in their field and / or practice;
- Apply for a specific project or program and not consider the grant as a permanent source of future funding;
- Have written agreement from project partners before submission of an application;
- Not be a political party or a group formally linked to a political party
- Not be proposing activities that could be perceived as divisive within the community
- Submit only one application per grant round. Applicants should discuss multi-year funding with Inner West Council officers prior to submission.

Auspicings

If an individual or organisation wishes to apply for funding, but does not meet the criteria of being an incorporated not-for-profit community organisation, they may enter into an auspicings agreement.

These agreements would involve an:

- Auspiced Individual or Organisation – an individual or community organisation who wishes to apply for funding, but is not an incorporated not-for-profit community organisation.
- Auspicings Organisation – an incorporated not for profit organisation who will administer the Auspiced Individual or Organisation's grant, including invoicing for and distributing any received funds.

The obligations of auspicings agreements can vary and the terms of the agreement should be arranged by the parties involved. All applicants who are wishing to apply through an Auspicings Organisation must attach a letter confirming the Auspicings's agreement to act as auspicings to their application form.

Other Requirements

Projects or Programs must:

- Demonstrate community benefit;
- Demonstrate innovation;
- Be in, for, or about the Inner West local government area and its community;
- Not be used to cover administrative costs beyond the administrative requirements of the application; and
- Be acquitted by December 2019.

Assessment Criteria

Applications are assessed against the following criteria:

- Impact and quality of social, cultural, economic or environmental benefits to local communities;
- Ability to improve access to and participation in community and cultural activities;
- The merit of the application in addressing community priorities identified in the Inner West Council Statement of Visions and Priorities:
<http://www.innerwest.nsw.gov.au/council/planning-for-our-future/statement-of-vision-and-priorities>
- Capacity to deliver a well-planned project or program;
- Realistic budget, including all sources of income (please refer to budget page for details);
- The extent of the in-kind and financial support provided by the applicant towards the project
- Engagement with the Inner West community and collaborative partnerships; and
- Previous assistance received from the former Ashfield, Leichhardt and Marrickville Councils.

Assessment Process

Applications are assessed by a panel comprising of:

- Inner West Council Administrator or delegate;
- State MP's or representatives;
- Regional Coordinator of Department of Premier & Cabinet or delegate;
- Other members appointed by the Administrator;
- An independent probity advisor appointed by the Administrator; and
- Local community members and / or experts with demonstrated specialist skills and knowledge relevant to submitted applications, as approved by the Administrator.

The panel will assess applications against eligibility and selection criteria with recommendations made to Inner West Council for approval. All applicants will be advised as to whether they have or have not been successful within four weeks of Council's decision.

Conditions for Approval

Council advises that:

- The awarding of a grant does not imply the provision of any additional resources or funding for that project or associated activities from Council;
- Applications for the purchase of significant items (over \$1,000) must include copies of two quotes;
- Applicants who have received funds from Leichhardt, Ashfield or Marrickville Council in previous years will only be eligible to apply for assistance in the current year if all accountability and evaluation procedures have been satisfied. For any funded project still in progress a progress report must be submitted as part of this application;
- Applicants may not vary the purpose of the grant for which they have been funded without receiving written approval from Council; and
- Applications must contain written confirmation from all partnership bodies named in the proposal as confirmed funding sources.

Accountability Requirements

Successful applicants will be required to undertake the following activities:

- Sign a form accepting the conditions of the grant;

- Forward Council an invoice for the awarded sum;
- Complete an acquittal report for Council within one month of the project being completed using the acquittal form provided by Council;
- Where funds are approved for the purchase of equipment, the organisation or individual will be required to provide receipts for equipment, the equipment is to be identified as an asset of the organisation and engraved. Should the organisation cease to exist or the individual no longer uses the equipment, the equipment must be returned to Council;
- All promotional materials must acknowledge Council's support through text or logo placement. Approval of final copy must be sought one month prior to release;
- Council will provide instructions regarding appropriate acknowledgement of Council and the use of Council logos;
- Failure to comply with these requirements will mean the funded organisation or individual will not be eligible for grants in the future and may face legal proceedings;
- Council will require written evidence of other confirmed funding sources.

Filling in your application

Inner West Council uses the Smartygrants online system for grant applications. If you have technical difficulties with the form, contact Smartygrants on 03 9320 6888 or service@smartygrants.com.au. If you have other difficulties filling in this form including physical and language barriers, contact Council's Community Services and Culture Team.

The form can be previewed before you apply by going to the online application link provided and clicking 'preview'.

Budget

Detailed budgets are required for the Inner West Stronger Communities Grants. You should detail income and expenditure for each year you are seeking funding. Some examples of the funding items that should be listed are included below.

Income

Income requested from the Inner West Stronger Communities Grants; income from other funders; in kind support or sponsorship; ticket/product sales if relevant.

Expenditure

All salaries/staffing costs (as relevant only to the project) including contractor fees (itemised separately); any material costs such as IT equipment, art materials, sporting equipment (itemised separately); travel costs, utilities and administration (as relevant only to project delivery); event costs including catering, hall hire, PA hire etc (itemised separately); services relevant to the project (eg. translation); fees, licences and permits relevant to the project; marketing and publicity.

The income and expenditure columns of your budget should balance unless otherwise approved by Inner West Council officers.

The following table shows an example budget:

Income		Expenditure	
Stronger Communities 2017 Grant	\$10,500	Apple computer (iMAC 1.6 ghz)	\$3,000
Crowdfunding (unconfirmed)	\$1,000	Photoshop software licences (3 x licences)	\$1,000
In kind meeting room hire at Neighbourhood Centre - 5 days at \$200 per day (confirmed)	\$1,000	Samsung SE300 Projector	\$1,000
		Software trainer (2 days at \$500 per day)	\$1,000
		Launch event flyers	\$600
		Launch event social media	\$500
		Launch event catering	\$200
		Community facilitators (2 facilitators for 10 days at \$300 per day)	\$3,000
		IT networking and installation	\$1,000
		PA hire (for community launch)	\$200
		Meeting room hire (in kind)	\$1,000
TOTAL	\$12,500		\$12,500

Essential Supplementary attachments

The project and personnel

- Examples of projects/ work the applicant has delivered in the past by providing URLs / weblinks. If you do not have any online links to project examples you may upload examples, such as .pdf, audio files (eg. mp3), video files (eg. mp4) or images (.jpg);
- CVs of key personnel delivering the project;
- A project plan including the timeline and key milestones of the project;
- Letters from confirmed project partners;
- Two quotes for any capital equipment expenditure or physical works over \$1000. Two quotes will be required for each item;
- Letters from confirmed funding sources including in-kind funding;
- If you have received funds from Leichhardt, Ashfield or Marrickville Council that are not currently acquitted you will need to attach a progress report; and
- Written references from a current or recent employer or other relevant professional will be required for applications above \$20,000.

Relevant to applications seeking funding for physical changes to premises, such as building works

- If not the property owner, a letter of consent from the owner

Relevant to the not-for-profit organisation applying for funding or acting as an auspice for the purposes of the grant application

- Contact details of an office bearer or member of the management committee;

- A copy of the organisation's constitution or stated aims and objectives;
- A copy of the organisation's most recent annual report;
- A copy of the organisation's most recent audited statement or statement of income and expenditure; and
- Details of public liability insurance including provider, type of insurance and policy number.

Relevant to individuals or organisations who are being auspiced by a not-for-profit organisation

- A letter of agreement from the Auspicing Organisation

Individual applicants who are being auspiced by a not-for-profit organisation

- Proof of Australian Residency; and
- Proof of identity including age and residential address.

Submissions

Application opening and closing dates for 2017 to be advised.

Please contact Council about alternative means of application if you are unable to fill in the online application form.

Item No: C0517 Item 10

Subject: ADOPTION OF DRAFT INCLUSION ACTION PLAN

File Ref: 14/5529/48615.17

Prepared By: Glenn Redmayne - Strategic Community Project Officer Access and Inclusion, Gabrielle Higgins - Community Development Officer Ageing, Disability and Social Inclusion and Julia Phillips - Community Development Worker Seniors and Disability

Authorised By: Lynne George – Acting Group Manager Community Services and Culture

SUMMARY

The draft Inner West Council Inclusion Action Plan 2017-2021 (IAP) outlines Council's commitment to respecting the rights and improving opportunities for people with a disability of all ages, to participate fully in community life.

Council has a legislative obligation under the NSW Disability Inclusion Act 2014 (DIA) to complete a disability inclusion planning process and have an Inclusion Action Plan (IAP) in place by 1 July 2017.

The draft IAP was publicly exhibited in March 2017. The revised document was presented to the Council's Leadership Team and to the Local Representative Advisory Committee (LRAC) on 9 May 2017.

RECOMMENDATION

THAT Council:

- 1. adopts the draft IAP and incorporate its strategies and actions in the Council's Delivery Program and operational plans;**
- 2. submits the IAP to the State Government by 1 July 2017, as required by the NSW Disability Inclusion Act;**
- 3. notes that \$60,000 from allocated Service Unit budgets will be used to initiate actions in 2017/18 relating to accessibility audits of community facilities and communications; and**
- 4. develops KPIs for the workforce component of the IAP.**

BACKGROUND

Inclusion happens when every person who wishes to (irrespective of age, ability, gender, religion, sexual preference or cultural heritage) can access and participate fully in all aspects of an activity or service in the same way as any other member of the community can.

The IAP is core business of Council. The plan consists of actions across the range of activities of Council, community and partners. It requires going the next step beyond a removal of barriers. Previous action planning focussed on addressing discrimination based on disability and responding to systemic disadvantage as a consequence of a disability. Current legislation and practice recognises that this, while still necessary, is only a foundation to wider issues that people face. Inclusion planning means that agencies need to be proactive in creating the opportunities that facilitate inclusion, while ensuring their business considers and accommodates everyone.

The draft IAP is based on extensive review and merging of actions of existing council plans - the former Marrickville Inclusion Action Plan and the former Leichhardt Access Plan, acknowledging Ashfield's Access Committee actions. The LGNSW guidelines for merged councils developing action plans were followed in developing the draft IAP.

Of the actions in the draft IAP that was exhibited in March 2017, approximately 90% were from approved plans, 8% from former plans were considered completed or no longer relevant, and approximately 2% were new actions.

The draft IAP is underpinned by the social model of disability and the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) which are the rights based benchmarks for any activity that may involve a person with a disability.

The IAP provides Council with an overarching strategic approach to addressing the complex range of issues raised by the community. This model will position Council as a leader in accessibility and inclusion. The actions in the plan are presented in a sequential manner; the first action in each outcome area is designed to be the primary and fundamental action that underpins the success of subsequent actions.

Primarily the plan is designed to guide Council's Integrated Planning and Reporting framework, which will then deliver the detailed outcomes needed within everyday business. This will ensure it does not duplicate Council's corporate planning and delivery methods.

Key actions have been developed to embed access and inclusion into Council's operations and to monitor progress, notably action 6.1.1 'Establish an IAP Coordination Working Group (CWG) with representatives from across Council, responsible for ensuring access and inclusion developments and initiatives are occurring consistently, and in line with existing and newly developed policies and strategies.' Their role will be to coordinate and integrate the IAP into all existing programs and capture data necessary to monitor and report on the detailed actions within the plan.

Additionally action 1.1.5 it to 'ensure there is a process for ongoing and regular input by a specialised and informed group of people with a lived experience of disability to meet regularly and to provide feedback and advice to Council on access and inclusion.' This group will advise the Coordination Working Group and partner in the monitoring and evaluation of the plan, which is an element required under the NSW Disability Inclusion Act.

FINANCIAL IMPLICATIONS

The vast majority of actions outlined in the IAP will be accommodated within existing operational budgets. Actions added or amended following public exhibition require no additional resources. Some initiatives were listed in the draft IAP where resources required were not yet determined. This is to enable Council to scope further work with community input during implementation, in order to source funds from a variety of sources.

A budget of \$60,000 will be allocated for the following key actions in 2017/18:

- \$30,000 Action 5.1.1: Conduct accessible communication audit and implement outcomes, allocated from a range of Service Units across Council
- \$30,000 Action 1.1.10: Conduct audit of Council's Community Facilities for accessibility and inclusion, allocated from the Governance Service Unit budget.

OTHER STAFF COMMENTS

The Council's Leadership Team has agreed to a budget allocation totalling \$60,000 from a range of Service Units across Council for the identified key actions to be undertaken in 2017/18.

PUBLIC CONSULTATION

Public Exhibition

Face-to-face internal consultation was held with key Council staff throughout January to April 2017. During February 2017, presentations were given to each of Council's Strategic Reference Groups on the draft IAP and the scheduled public exhibition.

The community engagement period ran from 1 – 30 March 2017. Opportunities for providing feedback were available by:

- Responding via *YourSay* during the exhibition
- Attending a staffed display at either Ashfield, Leichhardt or Petersham
- Attending the community workshop
- Telephoning Council staff.

The plan was advertised through:

- Inner West Council e-news on 9 March 2017
- Council *YourSay* section of Inner West Courier 7th and 14th March 2017
- Inner West Courier during March 2017 advising on the draft IAP and inviting comment through any of the feedback opportunities.

Email promotion through relevant IWC databases and contact lists including:

- Local disability networks including former access committee members
- Local disability support agencies and peak groups
- Interested residents and those that had been involved in previous inclusion planning
- Community services networks including youth, aged services interagencies, community safety and LGBTIQ groups
- Inner West Disability Forum e-list
- Strategic Reference Group convenors
- First Peoples Disability Network and Aboriginal Disability Network NSW.

Direct community engagement

Accessibility of communications

The accessibility of communications about the IAP focussed on ensuring it was available in accessible formats and/or allowed meaningful dialogue with people that may have found the document too complex, regardless of format.

Strategies included:

- Development of digital versions of the Plan for people with low vision or blindness using text reading software. These were available in both (accessible) word and pdf.
- Provision of a summary version that focussed on the plans strategies and actions.
- Targeted face-to-face facilitated discussion with people with an intellectual or developmental disability, with their support staff.

(Note that accessible formats including an easy English version of the plan will be developed for the final plan once adopted.)

Staffed Displays

Staffed displays where people could attend and talk directly to staff about the plan were held as follows:

- Leichhardt Town Hall Conference Room Monday 13 March 2017
- Ashfield Service Centre 16 March 2017
- Petersham Service Centre 21 March 2017.

This allowed individual support requirements to be made, enabling better participation and engagement. A community workshop was also held at Ashfield Town Hall on 23 March 2017.

Targeted Consultations

Additionally, targeted consultations were undertaken during March 2017 with key service providers in the area, including:

- Hosting an information table at *Community A Fair* at Addison Road, Marrickville on 1 March 2017
- Presenting to the Inner West Disability Forum on 16 March 2017
- Consulting with the Self Advocacy Group at Participate Australia (a disability support agency formerly called FRANS) on Friday 24 March 2017.

FEEDBACK RECEIVED

Overall the response to the draft Inclusion Action Plan was positive. Most of the feedback received confirmed actions already included in the plan. Two actions were added and minor amendments were made to several other actions.

The *YourSay* webpage received 227 visits, the draft IAP was downloaded/viewed 99 times and the summary document was downloaded/viewed 53 times. The online survey was completed by four individuals, all of whom supported the plan.

The added communication and participation barriers faced by CALD and Aboriginal and Torres Strait Islander communities with disability were raised during the public exhibition. The following actions have been added to ensure a clear focus on addressing these issues:

Additional actions to improve communication and participation by CALD and Aboriginal and Torres Strait Islander communities with disability

- Action 1.2.13: Work with CALD interagencies and leaders on deepening discussion and awareness of disability issues and potentially partner on projects to increase inclusion.
- Actions 1.2.14: Work with Aboriginal and Torres Strait Island community elders, leaders and relevant interagencies on awareness of disability issues and supports to increase inclusion.

A focus on improving employment outcomes for people with a disability

Feedback reinforced the need for more focussed attention on improved employment outcomes for people with a disability, including what Council can do to have a more representative workforce.

The current action 6.4.13 is to 'Develop benchmarks and targets to work towards Council's workforce mirroring the demographics of the Inner West community in relation to persons with disability.'

The IAP has been adjusted so the measure for this action has been amended to read:

‘Targets and benchmarks are established by 1 July 2018’; and

‘Targets and benchmarks are met.’

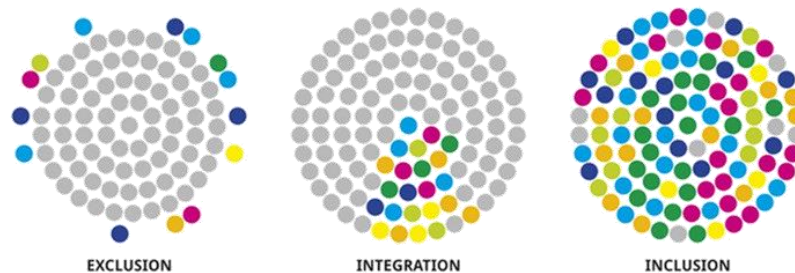
The benchmarks developed will be delivered through the suite of actions in section 6, to address the full range of employment issues that need to be tackled.

CONCLUSION

The IAP positions Council well to respond to state, federal and international obligations and provides direction to all Council undertakings and initiatives. There are also solid foundations established to partner with a number of community organisations on projects and initiatives that will assist Council to achieve the Plan’s objectives.

ATTACHMENTS

1. [Download](#) Draft Inclusion Action Plan



Draft Inclusion Action Plan for People with a Disability 2017-2021

Draft Inclusion Action Plan for People with a Disability 2017-2021

The Inner West Council Inclusion Action Plan (for People with a Disability) 2017-2021 (IAP) outlines Council's commitment to respecting the rights and improving opportunities for people with a disability of all ages, to participate fully in community life.

The IAP also meets Council's obligations under the Disability Inclusion Act, 2014 (NSW) and other similar instruments that identify its role in reducing discrimination and improving participation opportunities for people with a disability. Council has a legislative requirement under the NSW Disability Inclusion Act 2014 (DIA) to complete a disability inclusion planning process and have an Inclusion Action Plan (IAP) in place by 1 July 2017. Following Council merges, staff from each of the former Council areas (Ashfield, Leichhardt and Marrickville) merged actions from existing Council access plans into this plan. The opportunity was also taken to revise actions that needed updating or that could be extended to facilitate best practice access and inclusion outcomes.

Acknowledgement of Country

The Inner West Council area is on the traditional land of the Gadigal Wangal People of the Eora Nation. We acknowledge their care of the land over many generations. We celebrate their ongoing survival and achievements in today's society and acknowledge the terrible wrongs committed against the Aboriginal peoples of this country.

Acknowledgements

Preparation of this document would not have been possible without the ideas and input of:

- people with a disability
- organisations that assisted Council to engage people with a disability to participate in this process
- the Access Committees of the former Councils

Document Identification

Inner West Council Inclusion Action Plan (for People with a Disability), 2017-2021

This document has been prepared by Julia Phillips, Seniors and Disability Community Development Worker, Ashfield, Gabrielle Higgins, Community Development Officer – Ageing, Disability and Social Inclusion, Leichhardt and Glenn Redmayne, Strategic Community Project Officer – Access and Inclusion, Marrickville

Background material is drawn from the former Marrickville Council Inclusion Action Plan with input from Council staff including Ingrid De Meyer and Jenny Bray (Consultant).

Disclaimer: While every reasonable effort has been made to ensure the accuracy and information presented, the Inner West Council and its employees and agents, to the extent permitted by law, disclaim any and all liability to any person in respect of any errors and omissions. We recognise that policies and programs change over time and some material may not reflect the current situation of the listed agencies or department.

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Administrator's message

I am pleased to present the Inner West Council Draft Inclusion Action Plan (for People with a Disability) 2017-2021 and confirm our commitment to creating an accessible and inclusive community.

We will do this by working with people with a disability, their organisations, the broader community, business and other levels of government to ensure that inclusion is part of Council's everyday business. Our vision is to create a local community whereby every person (irrespective of age, level of ability, gender, religion, sexual preference or nationality) can access and participate fully in all aspects of community life.

Inclusive communities are important because they benefit everyone. They are both resilient and yet flexible to change, they reduce isolation and disadvantage while maintaining true diversity. They are fair, healthy places to live and grow and they consistently enjoy a robust economy, alongside strong democratic engagement.

This is about making human rights real for everyone, every day. It's about Council taking a leadership role and working alongside people with a disability, their organisations and other community partners to achieve better outcomes. I would like to thank everyone involved in the development of this Draft Inclusion Action Plan (for People with a Disability) 2017-2021 and particularly to those who have already begun to work with us on key initiatives. With Council, I am excited to be a part of this change and to be working with all our community to achieve this vision.

Richard Pearson

**Administrator
Inner West Council**

Understanding ‘disability’ and inclusion

The contemporary understanding of ‘disability’ is based upon the ‘Social Model of disability’ which underpins the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) and the Disability Inclusion Act, 2014 (NSW). Broadly this regards disability as not residing in the individual or as an inherent characteristic of a person, but rather as a restriction caused through society’s lack of accommodation in addressing that person’s needs and rights such that they can participate on an equal basis with others.

Australia does not have a nationally accepted definition of ‘disability’ or method of categorising the severity of different types of disabilities that people experience. Disability is a complex, dynamic, multi-layered and evolving concept. It is often used as an umbrella term to describe the interaction between impairment or health condition and the participation restrictions experienced by a person (with impairment) resulting from other (external) environmental, contextual, attitudinal and social factors.

One thing is clear: disability is a normal part of the human condition and everyone will experience it temporarily or permanently at some point in their lives. It is common in all human societies and as people age the likelihood of an individual or their family member experiencing disability increases.

Definition of Disability

The definition of disability applied in this document includes both definitions provided by the Disability Inclusion Act, 2014 (NSW) and the Commonwealth Disability Discrimination Act, 1992 (DDA).

The Disability Inclusion Act, 2014 (NSW) defines disability as including a:

long-term physical, psychiatric, intellectual or sensory impairment that, in interaction with various barriers, may hinder the person’s full and effective participation in the community on an equal basis with others.

The DDA defines disability as:

- *The total or partial loss of the person’s body or mental functions*
- *The total or partial loss of a part of the body*
- *The presence in the body of organisms causing disease or illness*
- *The presence in the body of organisms capable of causing disease or illness*
- *The malfunction, malformation or disfigurement of a part of the person’s body*
- *A disorder or malfunction that results in the person learning differently from a person without the disorder or malfunction*

The DDA covers a person who has, has had, may have or is presumed to have or believed to have a disability (as defined above) in the future. The DDA also considers the person’s need of an assistive device/aid/support (due to a disability) to enable them to function independently.

Definition of Inclusion

Inclusion happens when every person who wishes to (irrespective of age, disability, gender, religion, sexual preference or cultural heritage) can access and participate fully in all aspects of an activity or service in the same way as any other member of the community.

Dimensions of inclusion include: ⁱ

- being heard and valued
- meaningful participation
- connection and belonging
- opportunity to access supports
- choice and control in your life

Inclusion is not about helping others to access the society we have. It's about changing the society we have. Inclusion is about making society mean *everyone*.

Barriers to Inclusion

Barriers to inclusion happen when we fail to think of the *universal* as meaning *everyone*, and this results in...

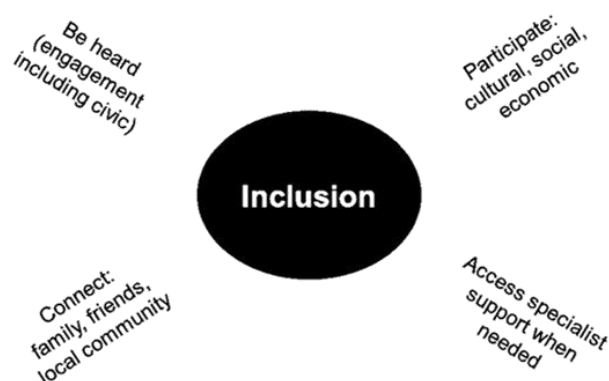


Sometimes, barriers are created by the way we work. We need to change how we work.

Beyond Removing Barriers — Towards Building Inclusion

Inclusion is about going the next step beyond a removal of the barriers. Previous action planning focussed on addressing discrimination based on disability and responding to systemic disadvantage as a consequence of a disability. Current legislation and practice recognises that this, while still necessary, is only a foundation part of the wider issues people face. Inclusion planning means that agencies need to be proactive in creating the opportunities that facilitate inclusion, while ensuring their business considers and accommodates everyone.

Figure 1. Dimensions of Inclusion



Acronyms

ABS	Australian Bureau of Statistics
AHRC	Australian Human Rights Commission (formally HREOC)
ATSI	Aboriginal and/or Torres Strait Islander
CALD	Culturally and/or Linguistically Diverse
CHSP	Commonwealth Home Support Program
COAG	Council of Australian Governments
CSP	Community Strategic Plan
CT	Community Transport
CWG	Coordinating Working Group
C'wlth	Commonwealth
DAP	Disability Action Plan
DCP	Development Control Plans
DDA	Disability Discrimination Act 1992 (Commonwealth)
GM	General Manager
HREOC	Human Rights and Equal Opportunity Commission
IAP	Inclusion Action Plan (for People with a Disability)
IPRF	Integrated Planning and Reporting Framework
LGA	Local Government Area
LHD	Local Health District (NSW Health)
MLAK	Master Locksmith Association Key
NDIP	NSW Disability Inclusion Plan
NDIS	National Disability Insurance Scheme
NDS	National Disability Strategy
NGO	Non-Government Organisation
NRS	National Relay Service
NSW	New South Wales
OP	Operational Plan
POM	Plan of Management
RMS	Roads and Maritime Services (NSW Government)
SEPP	State Environment Planning Policy
SDAC Statistics)	Survey of Disability, Ageing and Carers, 2012 (Australian Bureau of
SCPO	Strategic Community Project Officer
UNCRPD	United Nations Convention on the Rights of Persons with Disabilities

Glossary

Assistant

Note the use of the preferred term of 'assistant' rather than 'carer' in this plan to describe someone who supports and assists people with a disability in their daily activities.

Audio description

(AD) refers to an additional narration track for blind and visually impaired consumers of visual media. It consists of a narrator talking through the presentation, describing what is happening on the screen during the natural pauses in the audio, and sometimes during dialogue if deemed necessary.

Augmentative and Alternative Communication (AAC)

(AAC) is the term used to describe various methods of communication that can 'add-on' to speech (other than speech) used to get around problems with ordinary speech. AAC includes simple systems such as pictures, gestures and pointing, as well as more complex techniques involving powerful computer technology.

Auslan

Is short for Australian sign language and is a language developed by and for Australians who are deaf or hearing impaired. It's a visual form of communication that uses finger spelling, hand, arm and body gestures to convey meaning.

Easy English

Is a style concerned with making written information easier to understand, commonly using short simple sentences with pictures. It is used to make information more accessible for people with learning disabilities and can benefit other users with communication difficulties including those with low (English) literacy.

Executive Summary

The Inner West Council is committed to an inclusive and accessible local government area that provides improved and equitable opportunities for all persons living with disability to access the full range of services and activities available in the community and to participate fully in the community.

The Inclusion Action Plan (for People with a Disability) 2017-21 outlines the steps Council will take over the next 4 years to support and improve the inclusion of people with a disability as part of its core business, and to remove barriers to access and participation, including any discrimination based on disability. The Action Plan also gives expression to Council's commitment to uphold and promote the United Nation's Convention on the Rights of Persons with Disability.

Key Objectives

The key objectives of the IAP 2017-21 are to:

- Assist Council to realise a vision of the Inner West for people experiencing or living with a disability
- Create an accessible and inclusive community that provides the same range of opportunities to all
- Promote and uphold the human rights of people with a disability
- Facilitate the exercise of those rights
- Promote the independence and social and economic inclusion of people with disability
- Assist Council to meet its obligations under the Disability Inclusion Act, 2014 (NSW) and thereby the UNCRPD
- Articulate all the above into strategies and actions that will inform Council practice and be delivered through Council's Integrated Planning and Reporting Framework (IPRF)

Outcomes of the Inclusion Action Plan for People with a Disability 2017-21

The IAP will align to the Inner West Council Community Strategic Plan as a means of building the strategies into the everyday activities of Council. The Inclusion Action Plan (for People with a Disability) outcomes are listed in the table below.

Table 1. IAP Outcomes

Everyone in the Inner West is educated, safe and healthy
Creative and cultural Inner West includes and reflects everyone
The local economy is inclusive
Everyone is considered when planning sustainable urban and social environments
Everyone is represented and consulted by Council
Access and inclusion are embedded in our systems and processes

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How the IAP Supports the NSW Disability Inclusion Plan

The IAP supports the NSW State Disability Inclusion Plan by addressing each of the four focus areas of the plan:

- developing positive community attitudes and behaviours
- creating liveable communities
- supporting access to meaningful employment
- improving access to mainstream services through better systems and processes

Alignment of the Inner West Council IAP to the NSW Disability Inclusion Plan is highlighted in the front section of each IAP Outcome Area (see pp. 24-52). A summary is provided in the table below:

Table 2. Alignment of the Inner West Council IAP to the NSW Disability Inclusion Plan

Council IAP Outcome Area	NSW Disability Inclusion Plan Focus Area #
1. Everyone in the Inner West is educated, safe and healthy	# 4: Improving Access Through Better Systems and Processes
2. Creative and cultural Inner West includes and reflects everyone	# 1: Developing positive community attitudes and behaviours # 2: Creating liveable communities # 4: Improving access through better systems and processes
3. The local economy is inclusive	# 1: Developing positive community attitudes and behaviours # 3: Supporting access to meaningful employment
4. Everyone is considered when planning sustainable urban and social environments	# 2: Creating liveable communities
5. Everyone is represented and consulted by Council in equitable ways that address their rights and participation needs	# 1: Developing positive community attitudes and behaviours
6. Access and inclusion are embedded in our systems and processes	# 4: Improving access through better systems and processes # 3: Supporting access to meaningful employment

Implementation, Monitoring and Evaluation

The IAP will be driven, coordinated and monitored by a Coordination Working Group (CWG) that will be established. The CWG will be led by the leadership group and will work in collaboration with the Inner West Council Inclusion Action Plan External Working Group (IAP EWG).

The main role of the CWG will be to coordinate strategies, evaluate progress, identify barriers to implementation, and identify system, process or policy changes required to

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address barriers. The CWG will also ensure the IAP measures and outcomes are incorporated into the Community Strategic Plan and Delivery Program. The role of the IAP EWG will be to assist the CWG to monitor progress and to provide advice and support to the CWG on priorities as well as best practice methods.

Evaluation Processes will include People with a Disability

Regular input will be sought from people with a disability about the effectiveness of the IAP strategies through community engagement processes, to help to identify any needed adjustments to the plan. A biennial community survey will be conducted to evaluate the overall progress and achievements of the plan. Details of the design of the engagement process program will be considered as part of the CWG implementation and evaluation process.

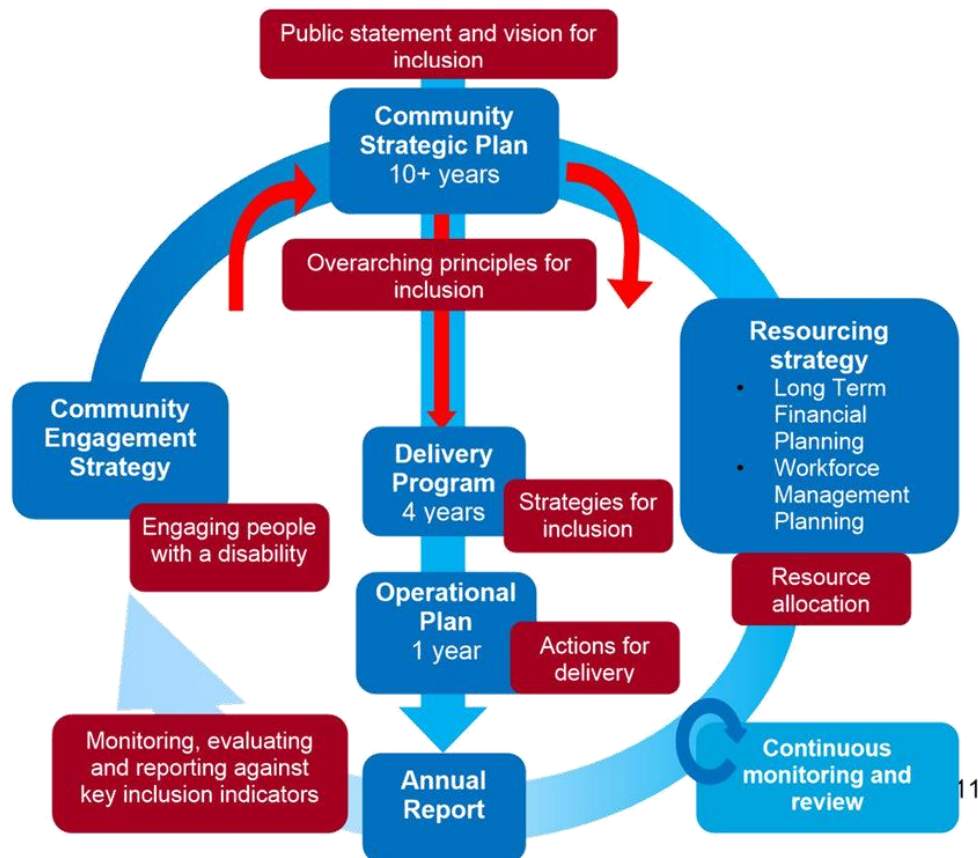
The IAP EWG will be regularly briefed on the implementation and progress of the plan and will provide advice and support on how to design effective implementation and evaluation processes that engage people with a disability. The diversity and lived experience of disability within the IAP EWG is highly valued and will provide an essential component in achieving the outcomes of the IAP.

Once the plan is adopted by Council a copy will be provided to the Disability Council of NSW and the NSW Government. The plan will also be made public on Council's website.

IAP within Council's Planning, Resourcing and Reporting Processes

The IAP will be fully integrated into Council's planning, resourcing and reporting processes, as illustrated in the below diagram:

Figure 2. Council Planning, Resourcing and Reporting Processes

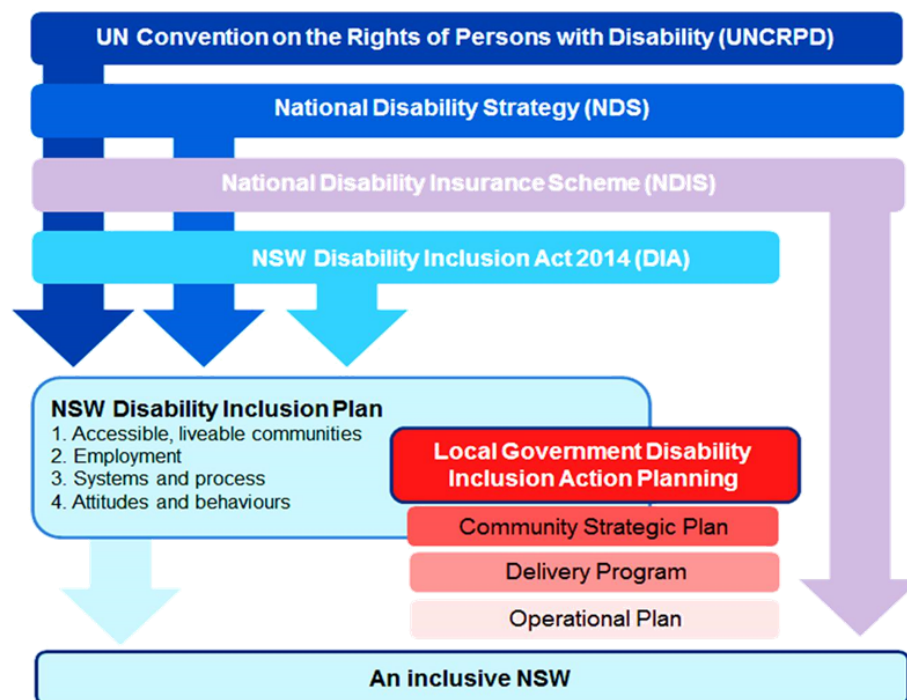


Policy and Legal Context

IAP in the International, National and NSW Policy Context

The IAP also fits within a broader policy context wherein Australian governments seek to ensure the UN Convention on the Rights of Persons with Disability (UNCRPD) is put into action. The diagram below illustrates the links:

Figure 3. IAP in the International, National and NSW Policy Context *



* NSW Disability Inclusion Act Planning – Local Government, p.6

United Nations Convention on the Rights of Persons with Disability 2008

In 2008 the Australian Government committed the nation to implementing the articles of the United Nations Convention on the Rights of Persons with Disability (UNCRPD). The UNCRPD reaffirms that persons with disabilities must enjoy all human rights and it clarifies how these rights apply and identifies where adaptations need to be made for people with a disability to effectively exercise their rights.ⁱⁱ

The IAP promotes and upholds the articles of the Convention as relevant to the core responsibilities of Council, including:

- combatting stereotypes and prejudices limiting the opportunities of persons with disabilities, and promoting the capabilities of persons with disabilities (Article 8)
- identifying and removing barriers and obstacles so that persons with disabilities can access their environments, transport, facilities, services, information and communication technologies (Article 9)

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- creating environments, services and programs that enable persons with disabilities to be included in the community and to live independently (Article 19)
- ensuring access to an adequate standard of living by providing access to housing, services and assistance for disability related needs (Article 28)
- promoting access to information by providing information in accessible formats and technologies (Article 21)
- ensuring equal access to education, work and employment (Article 24 and 27)
- ensuring persons with disabilities can participate in the political, civic, cultural and recreational life of the community (Articles 29 and 30)

National Disability Strategy 2010-2020

The National Disability Strategy (NDS) was established by Commonwealth, State and Territory governments in partnership, under the auspices of the Council of Australian Governments (COAG). The NDS sets out a ten year national plan to ensure a committed, unified and coordinated national approach to supporting people with disability to maximise their potential and participate in Australian society as equal citizens.ⁱⁱⁱ

The IAP provides practical actions that address each of the six policy areas of the NDS, where these are relevant to the roles and functions of Council. The six policy areas are:

- Inclusive and accessible communities - public transport; parks; public spaces; built environment; digital information and communications technologies; civic, social, recreational and cultural life.
- Rights protection - anti-discrimination, complaints mechanisms and the electoral system.
- Economic security - jobs, business opportunities, financial independence and housing.
- Personal and community support - inclusion and participation in the community and person-centred support provided by mainstream services.
- Learning and skills - early childhood education and care; transitions from education to employment; life-long learning.
- Health and wellbeing - services and facilities supporting wellbeing and enjoyment of life.

Figure 4. National Disability Strategy Policy Areas



National Disability Strategy (NDS) NSW Implementation Plan 2012-2014

The New South Wales (NSW) NDS Implementation Plan 2012-2014 provided a range of initiatives

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aimed at making mainstream and specialist disability services in NSW more inclusive. This was the first step in implementing the priorities of the National Disability Strategy in NSW.

The Plan addressed each of the outcomes of the NDS and integrated these into the legislative and policy context of NSW. A number of the initiatives involve Local Government as key partners, such as:

- supporting Local Governments to plan for more inclusive communities
- developing a web-based disability planning resource for Local Government
- seeking partnerships with Local Government
- instigating measures to encourage more people with a disability to stand for election in the 2016 Local Government Elections
- supporting councils to increase the number of persons with disabilities in their workforces

This work was further strengthened by the passing of the Disability Inclusion Act, 2014 (NSW) by the NSW Parliament in August 2014. The Act provides a legislative framework for the development and implementation of a State Plan to drive access for and inclusion of people with a disability.

National Disability Insurance Scheme (NDIS)

The National Disability Insurance Scheme (NDIS) provides for a national insurance system to enable the funding and administrative systems to support people with disability to access the reasonable and necessary supports they need to lead an ordinary life. The NDIS is scheduled to commence in the inner west area in July 2017.

The NDIS will enable eligible people with a disability to pursue their interests in the community through individualised packages of funding. The IAP seeks to make local communities and environments accessible and inclusive, so that persons with disabilities can use their individualised funding for the specialist supports they need, rather than using such funding to access environments and services that are their right to access as citizens.

Disability Inclusion Act 2014 (NSW)

The Disability Inclusion Act 2014 (NSW) (the Act) and the Disability Inclusion Regulation 2014 (NSW) (the Regulation) commenced on 3 December 2014. The Act replaced the Disability Services Act 1993 (NSW) and will fulfil two roles: committing the NSW Government to making communities more inclusive; and regulating specialist disability supports and services to people with a disability.

Part Two of the Act requires the NSW Government to develop a four year state Disability Inclusion Plan as a means to commit all government organisations to work towards inclusion. The Act also requires local councils to develop and implement Disability Inclusion Action Plans. Under these requirements, the Action Plans must:

- address how the Disability Inclusion Act's principles will be addressed
- include specific strategies to support people with disability
- describe how people with disability were consulted
- describe how the plan supports the NSW Disability Inclusion Plan
- be made available to the public
- be reviewed in consultation with people with disability every four years

- include progress reports published annually in Council's Annual Report.

The Inner West Council's IAP has been developed in line with the requirements of the Act.^{iv}

NSW Disability Inclusion Plan (NDIP)

The NSW Disability Inclusion Plan (NDIP), launched in February 2016, sets out the NSW Government's commitment to ensuring those with disability enjoy the same opportunities and choices as everyone else. It aligns with the NDS and obligations under the UNCRPD.

The NDIP has four focus areas that are aimed at creating long-term change and require consistent efforts from government and the wider community. The 4 focus areas are:

1. developing positive community attitudes and behaviours
2. creating liveable communities
3. supporting access to meaningful employment
4. improving access to mainstream services through better systems and processes.

Disability Discrimination Act, 1992 and Amendments, 2009 (Commonwealth)

The Disability Discrimination Act, 1992 (C'wlth) (DDA) provides protection against discrimination on the basis of disability and provides mechanisms to encourage governments, businesses and others to implement the DDA so that society benefits from the full participation of all citizens. The amendments to the DDA extended coverage to discrimination experienced by relatives, friends, assistants, co-workers or associates of a person with a disability.^v

Under section 61 of the DDA, agencies implementing Disability Action Plans (DAPs) must include provisions relating to:

- devising policies and programs to achieve the objects of the Act
- communication of these to persons within the Council
- review of practices with a view to the identification of discriminatory practices
- setting of goals and targets to measure success of the Plan
- appointment of persons within the Council to implement the provisions.

Additionally the DDA sets a number of standards that are particularly pertinent to DAPs developed by councils. These are:

- Disability Standards for Accessible Public Transport.
- Disability Standards for Education.
- Disability (Access to Premises - Buildings) Standards, 2010 (Premises Standards).

Each of these provisions and Standards are addressed within the Inner West Council IAP.

Local context

The IAP was developed to align with the Statement of Vision and Priorities of the Inner West Council.

The Vision Statement is:

"We are Inner West, land of the Gadigal and Wangal peoples, whose rich cultures,

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heritage and history we acknowledge and respect. Together we are an inclusive, passionate, creative, vibrant community united in our desire to build a great future for all who live and do business here."

The IAP is built on the solid practice of former Councils, including Ashfield Access Committee Terms of Reference, Leichhardt Integrated Planning and Reporting Framework and Marrickville Charter of Social Inclusion.

Other Relevant legislation and Standards

The following legislation and Standards were also included in the development of the IAP:

- Carers (Recognition) Act, 2010 (NSW)
- Web Accessibility National Transition Strategy, 2010 (Commonwealth)
- National Arts and Disability Strategy, 2009 (Commonwealth)
- National Standards for Disability Services, revised 2013 (Commonwealth)
- Disability Services Standards, revised 2012 (NSW)
- Anti-Discrimination Act, 1977 (NSW)
- The Local Government Act, 1993 (NSW)
- The Local Government (General) Regulation, 2005 (NSW)

Inner West Council Local Government Area - A Snapshot

Inner West Council covers an estimated 189,576 residents and an area of 35 square km from Balmain in the North, Newtown in the East, Tempe in the South and Croydon in the West.

It includes the following suburbs: Annandale, Ashfield, Balmain (including Balmain East), Birchgrove, Dobroyd Point, Dulwich Hill, Enmore, Haberfield, Leichhardt, Lewisham, Lilyfield, Marrickville, Petersham, Rozelle, Stanmore, St Peters, Summer Hill, Sydenham, Tempe and parts of: Ashbury, Camperdown, Croydon, Croydon Park, Hurlstone Park and Newtown. The estimated resident population in 2016 was 189,576^{vi}

Age Profile

Compared to Greater Sydney, in 2011 the Inner West LGA had a lower proportion of people in the primary and secondary school age groups as well as a lower proportion of people in the older age groups (65+), with 88.9% aged 64 years or younger. More than half the population (52.8 %) was aged between 25 and 54 years old, while less than one fifth (19.2%) was less than 20 years old.

Age structure - five year age groups, 2011



Aboriginal Community

The total number of Aboriginal and Torres Strait Islander persons residing in the Inner West LGA in 2011 was 1,871 or approx. 1% of the total population. 40.8% of the Aboriginal community was aged under 25 years old, while 54.3% were aged between 25-64 years old. Only 4.9% were aged over 65.

Cultural Diversity

Inner West LGA enjoys significant cultural diversity with 25% of the population born in a non-English speaking country. The top birthplaces are: UK (9,059), China (5,676), New

Zealand (4,316), Italy (3,418), Greece (3,061), Vietnam (2,834), India (2,246), Nepal (1,819), Philippines (1,803) and Ireland (1,275).

Compared to Greater Sydney, the Inner West LGA had a larger percentage of people born in Greece (1.8% compared to 0.7%) and Nepal (1.1% compared to 0.3%). Increases occurred between the 2006 and 2011 census for people born in Nepal (+1,380).

Languages other than English Spoken at Home

The 2011 census identified that almost one third (29%) of the population of the Inner West LGA spoke a language other than English at home, with the top languages spoken after English being: Greek (5,867), Italian (5,581), Mandarin (5,120), Cantonese (3,573), Vietnamese (3,374), Arabic (2,823), Spanish (2,338) Portuguese (1,869), Nepali (1,813) and Filipino/Tagalog (1,411).

People with a Disability

The number of people with a disability is identified in census data by way of the item *Core Activity Need for Assistance*, which measures the number of people with a profound or severe disability, defined as:

"those people needing help or assistance in one or more of the three core activity areas of self-care, mobility and communication, because of a long-term health condition (lasting six months or more), a disability (lasting six months or more), or old age."

However, the Australian Bureau of Statistics (ABS)^{vii} cautions that a number of factors should be considered when interpreting data on the prevalence of disability, since:

- Disability is difficult to measure because "it depends on a respondent's perception of their ability to perform a range of activities associated with daily living."
- Census information may have been provided by another person, and some answers may differ from those the selected person would have provided.
- Persons may not have reported certain conditions because of the sensitive nature of the condition (e.g. mental health issues); the episodic nature of a condition (e.g. epilepsy); a lack of awareness or insight into the condition; or for other reasons.
- Census data may not always correlate with other definitions of disability as used under legislation including the DDA 1992 or NSW DIA 2014.

These factors must be considered when interpreting data about the numbers of people with a disability and what this may mean for the Inner West LGA. The most recent data sources relating to disability are the 2011 Census and the 2015 Survey of Disability, Ageing and Carers (SDAC).^{viii} According to the 2011 Census: 7,393 people, or approx. 4% of the population, in the Inner West LGA reported needing help in their day-to-day lives due to disability.

In the Inner West Council area there were 13,840 people providing unpaid assistance to a person with a disability, long term illness or old age in 2011. The number of people who provided unpaid assistance to a person with a disability, long term illness or old age in the Inner West Council area increased by 1,882 between 2006 and 2011.

In 2015 the SDAC estimated that approximately one in five Australians (4.3 million people or 18.3%) reported having a disability. A further 22.1% of Australians had a long-term health condition but no disability.^{ix}

For the estimated local population of 189,576 the number of people with disability (based on the SDAC 2015 finding of 18.3% prevalence nationally) would be 34,692. A further 41,896 persons can be estimated to be living with a chronic long term health condition (based on 22.1%).

How are people with a disability faring in comparison to the general population?

Significantly, the SDAC 2015 data illustrated the considerable social exclusion affecting people with a disability in the areas of education and employment. These effects were also seen among persons who provide care. Specifically the SDAC 2015 concluded:

- People with a disability have lower educational attainments. In 2015, 41% of Australians aged 15 to 64 years with a disability completed high school (Year 12) compared to 62.8% for people without disability.
- People with a disability of working age have a lower employment rate than people without a disability (53.4% compared to 83.2%). Just over one-quarter (27%) of people with disability were working full-time, compared with over half (53.8%) of those without disability.
- People who provide care also have a lower employment rate: the labour force participation rate for primary carers (56.3%) and other carers (77.2%) aged 15 to 64 years was lower than that for non-carers (80.3%)^x.
- Almost one in 12 Australians with disability aged 15 years and over and living in households (8.6%) reported they had experienced discrimination or unfair treatment because of their disability in the last 12 months.

Further indicators of exclusion and disadvantage were identified among Aboriginal people with a disability, and people from CALD backgrounds with disability in the SDAC 2012 data:

- People with a disability from culturally and linguistically diverse (CALD) backgrounds are under-represented in their uptake of services. This is significant in the Inner West Council LGA where 29% of people spoke a language other than English at home.
- Aboriginal people are 1.7 times more likely to be living with a disability; Aboriginal and Torres Strait Islander children aged 0-14 years were more than twice as likely as non-Indigenous children to have a disability and Aboriginal and Torres Strait Islander people aged 35-44 years were 2.7 times as likely as non-Indigenous people of the same age to have a disability^x.

Development of this Plan

The Inner West Council IAP was developed by integrating the former Marrickville Council Inclusion Action Plan and the former Leichhardt Council Access Plan. Both the existing plans were developed in consultation with people with disability, their families and supporters, Access Committee members of the former Councils, service providers and other partners, and internal Council staff.

Following the Council mergers, staff from each of the former LGAs formed a working group (IAPWG) and met regularly to develop a draft plan that acknowledged and took forward work that had already been completed or was in process. Council is committed to maintaining service delivery across access and inclusion planning and this plan builds on existing consultation.

Extensive review of existing plans; the former Marrickville Council Inclusion Action Plan and the former Leichhardt Council Access Plan has been undertaken with background information and actions being merged or updated. Actions arising from the Ashfield Access Committee were considered and many actions were scaled up to broaden relevance to the new LGA. This has formed the draft IAP for consultation.

Some initiatives in the draft IAP are listed where resources required are not yet determined. Please note this is for consultation purposes to enable Council to scope further work with community input in order to source funds from a variety of sources.

Engagement and promotion

Face to face internal consultation was held with key Council staff throughout January to April 2017. During February 2017, presentations were given to each of Council's strategic reference groups (below) on the draft IAP and the scheduled public exhibition:

- Social Inclusion
- Planning and Development
- Economic Development
- Young Leaders
- Affordable Housing
- Transport
- Aboriginal and Torres Strait Islanders

The community engagement period ran from 1 – 30 March 2017. Opportunities for providing feedback were available by:

- Responding via YourSay (online website) during the exhibition

- Attending a staffed display at either Ashfield, Leichhardt or Petersham
 - Attending the community workshop
 - Telephoning Council staff.
- The plan was advertised through:
- Inner West Council e-news on 9 March 2017
 - Council YourSay section of Inner West Courier 7th and 14th March 2017
 - Inner West Courier during March 2017 advising on the draft IAP and inviting comment through any of the feedback opportunities

Email promotion through relevant IWC databases and contact lists including:

- Local disability networks including former access committee members
- Local disability support agencies and peak groups
- Interested residents and those that had been involved in previous inclusion planning
- Community services networks including youth, aged services interagencies, community safety and LGBTIQ groups
- Inner West Disability Forum e-list
- Strategic Reference Group convenors
- First Peoples Disability Network and Aboriginal Disability Network NSW

Direct community engagement

Staffed displays where people could attend and talk directly to staff about the plan were held as follows:

- Leichhardt Town Hall Conference Room Monday 13 March 2017
- Ashfield Service Centre 16 March 2017
- Petersham Service Centre 21 March 2017

This allowed individual support requirements to be made enabling better participation and engagement. A community workshop was also held at Ashfield Town Hall on 23 March 2017

Additionally, targeted consultations were undertaken during March 2017 with key service providers in the area, including:

- hosting an information table at the Community A Fair at Addison Road, Marrickville on 1 March 2017
- presenting to the Inner West Disability Forum on 16 March 2017
- consulting with the Self Advocacy Group at Participate Australia (formerly FRANS) on Friday 24 March 2017.

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Governance, Monitoring and Evaluation

The Inner West IAP will be driven by a Coordination Working Group (CWG) led by the Leadership Team, and containing representation from a broad range of Council Departments. Monitoring will be undertaken by reviewing performance against a set of performance indicators including:

- inclusion and access performance indicators to be built into the Community Strategic Plan, the four year Delivery Plan and the Annual Operational Plan and Budget (all based on the Community Strategic Plan).
- general population indicators that assess performance against the general population – such as the percentage of people with a disability in the workforce in comparison to the percentage of people without a disability in the workforce.
- monitoring demographic data in future Census collections against the baseline data collected in this plan.
- outcomes of the biennial Community Survey relating to improved access and inclusion for people with disabilities.

An essential feature of the monitoring and evaluation strategies is the involvement of people with a disability. People with a disability will be consulted on the implementation, progress and evaluation of the IAP by way of:

- briefing Council's Social Inclusion Reference Group in 2017;
- consultation with the IAP EWG; and
- community engagement activities which may include focus groups, survey(s) and general stakeholder forums, designed to include people with a disability in providing feedback on the IAP.

Outcomes will be reported annually as part of the Council Annual Report and provided to NSW Family and Community Services (FACS) as required under the Disability Inclusion Act, 2014 (NSW).

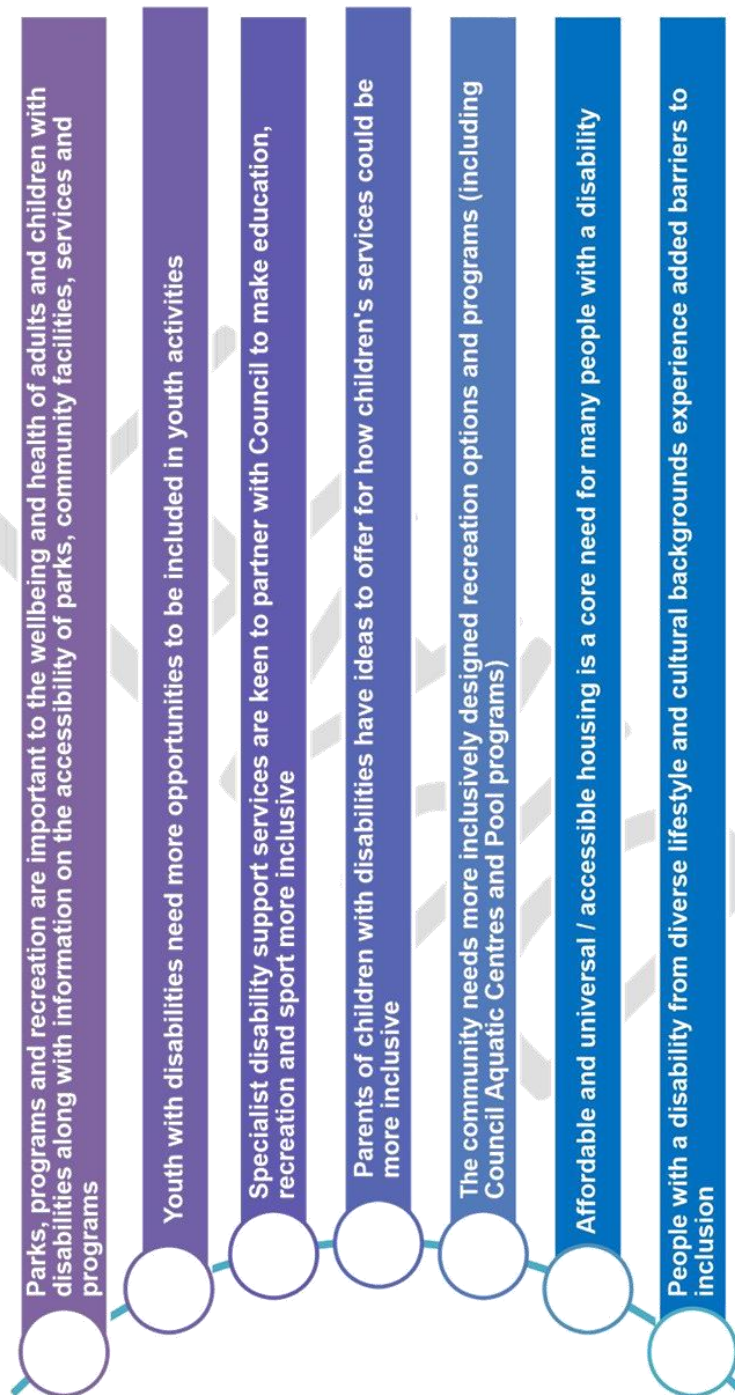
Building Inclusion into Core Business

Council is committed to ensuring that inclusion is built into all systems and processes. Achieving this outcome will require foundational skills and knowledge of inclusion across all of Council, targeted skills in some areas, and significant coordination and collaboration on inclusion related initiatives. Key stages consist of:

- establishing foundational knowledge and skills across Council
- communicating inclusion related outcomes across Council
- implementing and monitoring inclusion related plans and initiatives
- measuring and evaluating outcomes
- adjusting systems and processes to build in inclusion

IAP Action Area 1: Educational, Recreational and Social Inclusion

Issues identified



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Strategies:

1. Improve inclusion and access to Council's educational, recreational and social services and programs for people with a disability.
2. Work with service providers to increase access and inclusion for people with a disability.
3. Undertake activities to advocate and raise awareness of the rights of people with a disability to support their increased inclusion and participation in community life.
4. Develop a range of inclusive and accessible programs and activities at Council's aquatic and recreation centres for people with a disability.
5. Improve information availability about the accessibility of parks, community facilities and social, recreational and educational services and programs.

Alignment with UN rights of persons with disability

- Article 8 Awareness raising
- Article 9 Accessibility
- Article 19 Living independently and being included in the community
- Article 28 Adequate standard of living and social protection
- Article 30 Participation

Alignment with National Disability Strategy

- Policy Area 1: Inclusive and Accessible Communities
- Policy Area 5: Learning and Skills

Alignment with NSW Disability Inclusion Plan

- Focus Area 4: Improving Access Through Better Systems and Processes

Outcome: Everyone in the Inner West has access to education, recreation and is socially included

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IAP Action Area 1: Educational, Recreational and Social Inclusion
Strategy 1.1: Improve inclusion and access to Council's educational, recreational and social services and programs for people with a disability.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
1.1.1	Through programs continue to provide free and low cost inclusive activities to promote the wellbeing of seniors with disability.	Community Services and Culture Support Recreation and Aquatics	Ongoing	Existing	# older people with additional access needs enrolled in relevant activity and programs.
1.1.2	Consult people with a disability to evaluate the accessibility and inclusion of Seniors Programs; and identify any support needed to improve access and inclusion.	Community Services and Culture Support Recreation and Aquatics	2018-19	Existing	Report with recommendations for improving access and inclusion of the Active and Connected Program. # of recommendations implemented.
1.1.3	Continue to provide inclusive social support programs and coordinate seniors' group activities at Tom Foster Community Centre, Hannaford Centre and Annandale Community Centre.	Community Services and Culture	Ongoing	Existing	Program design specifically accommodates people with disabilities.
1.1.4	Continue to provide staffed community centres and programming that is inclusive and provides direct service provision.	Community Services and Culture	2017-18 Then ongoing	Existing	# of programs and direct services supporting people with a disability (all ages) delivered through Council community centres and venues.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
1.1.5	Ensure there is a process for ongoing and regular input by a specialised and informed group of people with a lived experience of disability to meet regularly and to provide feedback and advice to Council on access and inclusion.	Community Services and Culture	2017-18 Then ongoing	Existing	Feedback and recommendations from people/group with lived experience of disability reported to Council.
1.1.6	In partnership with Child & Family Interagency and relevant service providers, consult with families of children with a disability, to improve access and inclusion of child and family programs and services.	Community Services and Culture	2018-19	Existing and additional \$2,000 for consultation program	Report with recommendations on improving access and inclusion of child and family programs and services. # of recommendations implemented.
1.1.7	Hold a consultation with local families of children and young people with a disability about the development of appropriate networking activities.	Community Services and Culture	2018-19	Existing	Consultation held.
1.1.8	Embed accessibility requirements in any Playground Strategy and in Plans Of Management for parks, open space and related facilities and their use.	Trees, Parks and Sportsfields Support Community Services and Culture	2017-18 Then ongoing	Existing	List of access and/or disability related adjustments made to Plans of Management and Playground Strategy.
1.1.9	Embed accessibility requirements in a Public Toilet Strategy and a Recreation Strategy involving parks and open space as well as public related facilities and their use.	Deputy General Manager, Community & Engagement	2017-18 Then ongoing	Existing	List of access and/or disability related adjustments made to Public Toilet Strategy and Recreation Strategy.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		Deputy General Manager, Assets & Environment			
1.1.1.0	Conduct an audit of Council's community facilities to undertake improvements that provide an increased level of accessibility and can accommodate inclusive programs for a range and number of users with disability.	Properties, (major) Building Projects and Facilities Support Community Services and Culture Recreation and Aquatics	2017-18	Existing and additional \$30,000 for detailed audit	High priority facilities are audited for increased accessibility capacity and compliance. # facility upgrades to improve accessibility included into relevant Asset Management Plan.
1.1.1.1	In negotiating leasing agreements for Council owned premises and sporting fields inquire about the inclusive practices of the potential lessee.	Properties, (major) Building Projects and Facilities	2018-19 Then ongoing	Existing	# of leases with inclusion clause/specific requirements to increase inclusive outcomes.
1.1.1.2	Provide opportunities for local sporting associations to learn about inclusive practices in sport and promote inclusive	Recreation and Aquatics	2017-18 Then ongoing	To be determined	# of opportunities facilitated with sporting groups and resulting promotions.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	sports in the community.				

Strategy 1.2: Work with service providers to increase access and inclusion for people with a disability.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
1.2.1	Continue to resource in partnership (and convene where relevant) interagency meetings such as Aged Services, Child & Family, Multicultural and Youth Interagency and Boarding House Roundtable, Domestic Violence networks, to improve the access and inclusion of their services to people with a disability.	Community Services and Culture <u>Support</u> Children and Family Services	Ongoing	Existing	# actions developed by interagency that improve access and inclusion of services / programs for people with a disability. # of partnerships established between agencies that improve the access and inclusion of service delivery to people with a disability.
1.2.2	Ensure equity in Council bus transport services.	Procurement and fleet	2017-18	To be determined	Council bus transport services are equitable.
1.2.3	Work with SSROC, local government sector and community transport to address strategic transport needs in the face of the NDIS, state and federal funding models.	Strategic Planning	2017-21	To be determined	Transport needs are met.
1.2.4	In alignment with the Disability Inclusion Act continue Council's roles including: liaison, advocacy, information provision and planning.	Community Services and Culture	2017-21	Existing.	Number of partnerships and initiatives undertaken to build capacity of local people with a

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
1.2.5	Plan and promote the establishment and delivery of inclusive social and recreational programs, services and activities for young people with a disability through partnerships with providers; and work with local schools to support access and inclusion for school students.	Community Services and Culture	2018-19	Existing and seek additional	disability and their family members/assistants. Inner West Regional Youth Strategy and relevant Council Youth Strategy and Action Plan include activities to support improved access and inclusion for young people with a disability. Young people with a disability identify that access and inclusion to activities have improved (based on survey).
1.2.6	Partner with disability service providers, young people with a disability and Inner West Youth Alliance to build accessibility and inclusion into Youth Week program and events.	Community Services and Culture	2017-18	Existing	# of partnerships with youth services.
1.2.7	Work with the Young Leaders Reference Group to encourage the inclusion of young people with disabilities in activities for young people to: <ul style="list-style-type: none"> • Broadening membership to include young people with a disability • Support the expression of concerns and interests of young people with a disability within a formally recognised and youth-focused forum 	Community Services and Culture	2017-18	Existing	Demonstrated carriage of issues of young people with a disability by the Young Leaders Reference Group.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	<ul style="list-style-type: none"> Highlight within Council the needs of young people with a disability Promote inclusive practice. 				
1.2.8	Partner with Sydney Local Health District, other specialist mental health services and disability and carer support organisations, to promote and provide programs supporting mental health and wellbeing.	Community Services and Culture <u>Support</u> Recreation and Aquatics	2017-18 Then ongoing	Existing	# of partnerships to promote and provide programs addressing mental health and wellbeing. Evaluation of program outcomes addressing mental health and wellbeing.
1.2.9	Support the development of an agreed and uniform Council policy (based on best practice) with procedures (including defined regulatory process) for addressing hoarding that incorporates working with relevant mental health services and the resident, where agreed.	Development Assessment and Regulatory Compliance <u>Support</u> Community Services and Culture	2018-19	Existing	Council Policy on responding to squalor and hoarding submitted to Council.
1.2.10	Promote to and invite participation in the Community Grants Program by local organisations that provide supports and programs to people with a disability and their assistants.	Community Services and Culture	Ongoing	Existing	Local organisations that provide support to people with disabilities are aware of Community Grants.
1.2.11	Consider the inclusivity of applications when administering the community grants program. Prioritise those that address identified access	Community Services and Culture	2017-21	Existing	Access and Inclusion applications are prioritised. Accessibility is considered as a

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	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
	and inclusion gaps.				criteria for eligibility of Council awards and grants
1.2.1 2	Investigate the provision of spaces and programs for peer support for people in unpaid assistant roles.	Community Services and Culture	2019-20	Existing	Provision of spaces and programs for peer support activities is investigated.
1.2.1 3	Work with CALD inter agencies and leaders on deepening discussion and awareness of disability issues and potentially partner on projects to increase inclusion.	Community Services and Culture	2018-20	Existing	Demonstrated carriage of issues of CALD people with a disability by the Social Inclusion Reference Group.
1.2.1 4	Work with Aboriginal and Torres Strait Island Community elders, leaders and relevant inter agencies on awareness of disability issues and supports to increase inclusion.	Community Services and Culture	2018-20	Existing	Incorporation of issues of people with a disability by the Aboriginal and Torres Strait Islander Reference Group.

Strategy 1.3: Undertake activities to advocate and raise awareness of the rights of people with a disability to support their increased inclusion and participation in community life.

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
1.3.1	In collaboration with relevant partners, implement accessible activities or events involving local people with disability. For example: events focussed on: raising awareness, developing positive attitudes towards people with disability, celebrating disability culture.	Community Services and Culture <u>Support</u> Recreation and Aquatics	2017-18	Existing	# of partnerships to implement activities that raise awareness of people with a disability. Evaluation feedback identifies that people who participated had increased awareness of the rights of people with a disability.
1.3.2	Continue to develop programs/activities around key awareness campaigns (e.g. Mental Health Month, International Day of People with Disability).	Community Services and Culture	Ongoing	Existing	Continue to deliver key awareness campaigns that are targeted.
1.3.3	Develop Council policy on encouraging affordable and universal designed housing and measures to support people with a disability, including through community housing providers.	Community Services and Culture <u>Support</u> Strategic Planning	2017-19	Existing	Policy adopted on encouraging developments that comprise affordable and universal designed housing.
1.3.4	Develop a program where Council publicly recognises organisations and individuals making significant contributions to the rights of people with a disability, to inclusive practices and accessible design in the community (including the system and	Communications Engagement and Events <u>Support</u>	2019-20	Existing	Recognition Program developed and adopted by Council. Promotions on webpage of recognitions Council has awarded.

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
process adjustments needed to enable them).	Community Services and Culture			

Strategy 1.4: Develop a range of inclusive and accessible programs and activities at Council's aquatic and recreation centres for people with a disability.

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
1.4.1 Develop and deliver in partnership with NSW Sport Disability Inclusion Program local inclusive sports and programs.	Community Services and Culture Support Recreation and Aquatics	2017-21	Existing	Feasibility report with recommendations submitted to Council. # of recommendations of initiatives delivered.
1.4.2 Incorporate hydrotherapy needs into planning for pools and provision of aquatic services in and around IWC LGA (plus transport options targeted to people with limited mobility). Investigate subsidised programming to ensure equity of access. Determine needs for hydrotherapy facilities within local aquatic facilities through	Recreation and Aquatics	2017-21	Existing	Include hydrotherapy needs with in the Recreation Needs Research and implement appropriate outcomes of that research. Identification of CHSP, CT and other services and businesses interested in generating

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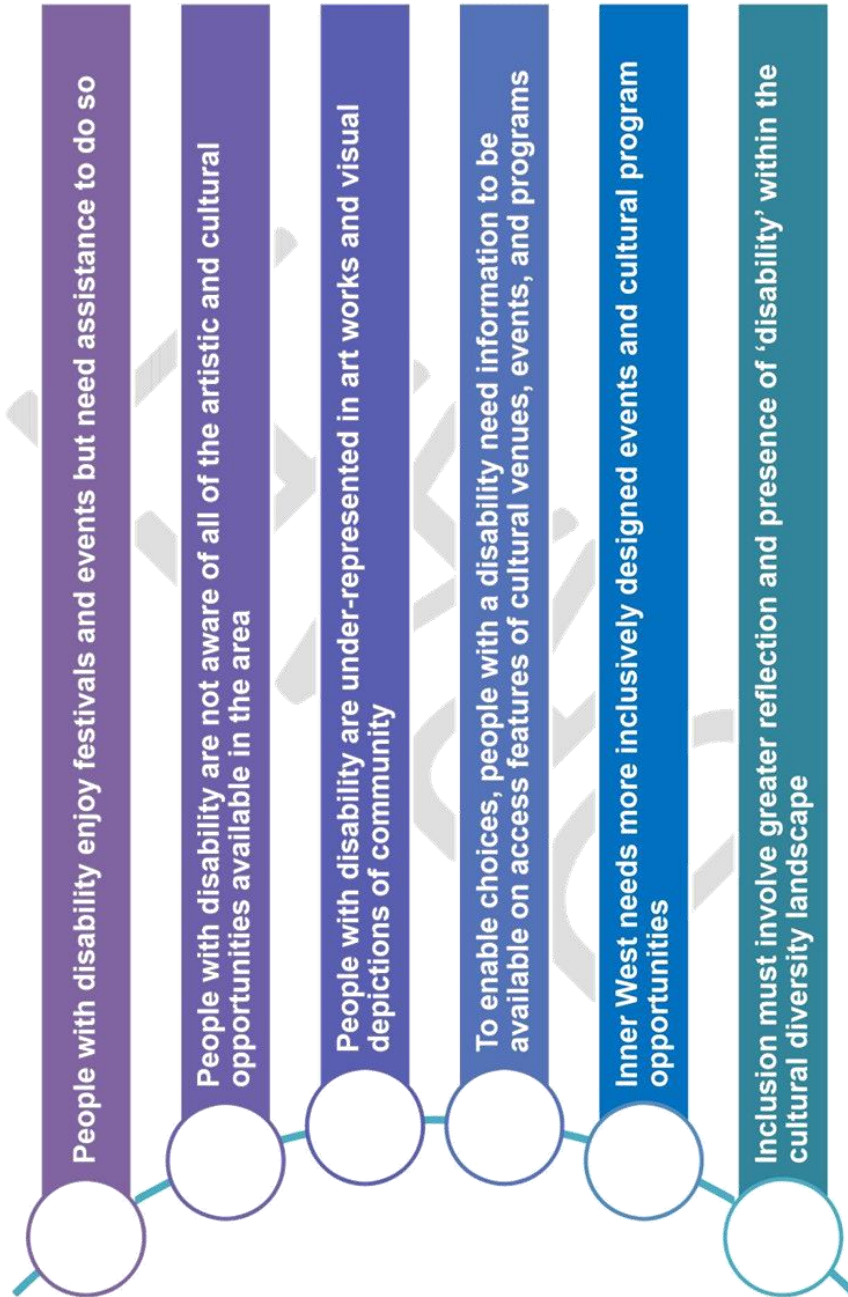
Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	appropriate research.				additional options.

Strategy 1.5: Improve information availability about the accessibility of parks, community facilities and social, recreational and educational services and programs.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
1.5.1	Provide information on the accessibility and inclusion features of parks and playgrounds including if it is fenced.	Trees Parks and Sportsfields	2017-18	Existing	List of information materials on parks and playgrounds that include accessibility / inclusion features including whether they are fenced.
1.5.2	Provide information about the range of local inclusive sports and programs.	Recreation and Aquatics Support Community Services and Culture Communications, Engagement and Events	2017-18	Existing	Report with recommendations on best methods to provide the information to target users.

IAP Action Area 2: Cultural Inclusion

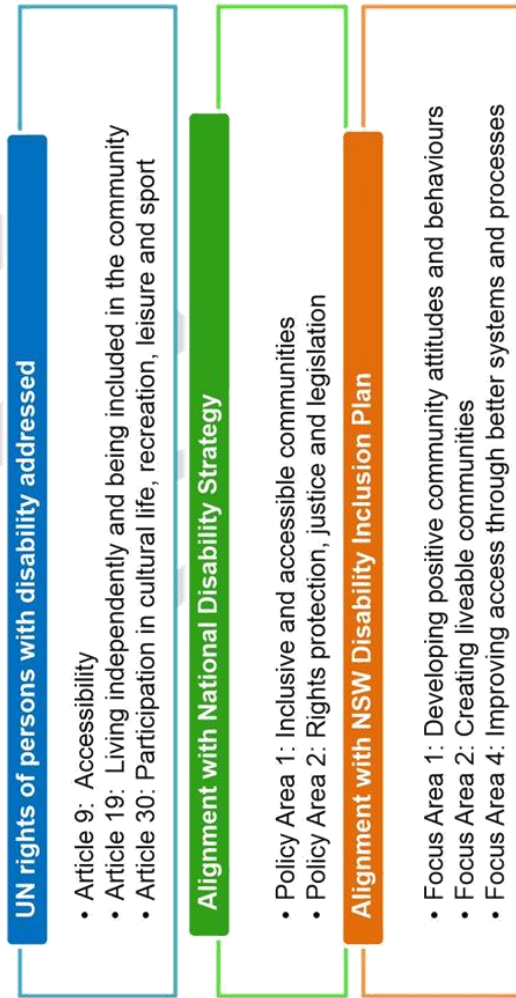
Issues identified



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Strategies:

1. Provide more opportunities for people with disability to participate in cultural events and activities
2. Improve information availability about the accessibility of events, and cultural services, facilities and programs
3. Provide a range of inclusive activities at the Library and cultural facilities for people with disability
4. Increase the representation and opportunities available for people with a disability and artists to engage in local arts practice



Outcome: A creative and cultural Inner West includes and reflects everyone

IAP Action Area 2: Cultural Inclusion

Strategy 2.1: Provide more opportunities for people with disability to participate in cultural events and activities

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
2.1.1	Conduct an audit of current cultural venues and programs for accessibility and inclusion.	Properties, (major) Building Projects and Facilities <u>Support</u> Community Services and Culture	2018-19	Additional \$30,000	Report of audit with recommendations for upgrades to increase accessibility. Grant applications submitted where suitable, to seek financial assistance to support upgrades. Accessibility upgrades integrated into 10 year asset management plan within current funding levels using prioritisation criteria.
2.1.2	Develop policy guidelines for planning and implementing accessible and inclusive events. Develop a staged approach to incrementally add inclusion strategies to major Council and community events.	Communications Engagement and Events <u>Support</u> Community Services and Culture	2017-21 Then ongoing	Existing and additional \$20,000 est. for signing and Auslan equipment.	Policy guidelines developed for accessible and inclusive events. Access/Inclusion policy guidelines are integrated into all relevant events checklists. Events Inclusion Plan developed. Grant applications submitted to seek financial assistance to implement.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
2.1.3	Explore the potential of "Gig buddies" as a model/resource to support people to attend events.	Community Services and Culture Support Recreation and Aquatics Communications, Engagement and Events	2017-18	Existing	Report on progress towards an effective model by July 2018.

Strategy 2.2: Improve information availability about the accessibility of events, and cultural services, facilities and programs

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
2.2.1	Conduct an accessibility audit of current libraries and communicate the information to residents/library users.	Library and History Services	2017-18	Existing	Brief report of audit detailing access information about each facility.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
2.2.2	Produce and centralise information on access and inclusion provisions of events / cultural activities and make consistent and reliable inclusion information available on all events.	Communications, Engagement and Events	2017-19	Existing and additional \$2,000 est.	List developed of information on access / inclusion features of events and cultural activities. Access and inclusion features of cultural events and activities are made available on promotional material and Council's webpage. Artpost contributors are actively developing, posting and responding to requests for inclusion/access information.

Strategy 2.3: Provide a range of inclusive activities at the Library and cultural facilities for people with disability

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
2.3.1	Work with interested disability services to provide practical strategies to address inclusion in community facilities, in cultural venues and programs.	Community Services and Culture <u>Support</u> Library and History Services	2018-19 Then ongoing	Existing and seek additional	Project report with recommended strategies completed. Grant applications submitted to support initiatives.

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Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
2.3.2 Investigate the demand and needs for hearing impaired (and deaf) communities with regards to accessing library and cultural facilities and programs.	Library and History Services <u>Support</u> Community Services and Culture	2018-19	Existing	Assessment and review undertaken and report provided with recommendations for improvement/s. # of recommendations implemented.
2.3.3 Improve inclusiveness to library programs for people, children and families with disability.	Library and History Services	2017-18 Then ongoing	Existing	Brief report of review of library programs including recommendations for improvements, and promotional/targeting strategies. # of recommendations implemented.
2.3.4 Investigate needs for adaptive technologies in libraries.	Library and History Services	2018-19	Existing	Brief report completed on adaptive technologies and recommendations for future purchases. # of recommendations implemented.
2.3.5 Stage activities and displays in libraries to promote awareness of the rights of people with disability, such as celebrating International Day of People with a Disability.	Library and History Services	2017-21	Existing	# of activities and displays staged.

Strategy 2.4: Increase the representation and opportunities available for people with a disability and artists to engage in local arts practice

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
2.4.1 Increase the representation of people with a disability in local art through provision of grants, community arts program, artist-in-residency and studio program and/or through public art and street art programs.	Community Services and Culture	2017-21	Existing	# and/or value of arts grants made available to people with a disability. # of arts projects relating to representation of disability.

IAP Action Area 3: Economic Inclusion

Issues identified



Strategies:

1. Improve employment opportunities locally in partnership with business and disability agencies
2. Increase the available information about local accessible businesses, entertainment venues and urban centre activities
3. Increase the business community's awareness of and readiness to be access friendly and inclusive

Alignment with UN rights of persons with disability

- Article 8 Awareness raising
- Article 9 Accessibility
- Article 19 Living independently and being included in the community
- Article 16 Freedom from exploitation, violence and abuse
- Article 27 Work and employment
- Article 28 Adequate standard of living and social protection
- Article 30 Participation in cultural life, recreation, leisure and sport

Alignment with National Disability Strategy

- Policy Area 1: Inclusive and Accessible Communities
- Policy Area 3: Economic Security
- Policy Area 5: Learning and Skills

Alignment with NSW Disability Inclusion Plan

- Focus Area 1: Developing positive community attitudes and behaviours
- Focus Area 3: Supporting access to meaningful employment

Outcome: The local economy is inclusive

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IAP Action Area 3: Economic Inclusion
Strategy 3.1: Improve employment opportunities locally in partnership with business and disability agencies

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
3.1.1	In partnership with local disability employment services and the National Disability Coordination Officer (NCDO), undertake promotion, to the business community, of inclusion planning and employment of people with a disability through seminars/training, and information included in relevant business newsletters and expos.	Strategic Planning	2019-20	Existing	# of events, # of attendees and satisfaction level. # of support agency stands and business stands at expos with demonstrated commitment.
3.1.2	In partnership with reputable specialist disability employment agencies, Ability Links and NDCO, support local businesses to develop Inclusion Action Plans to demonstrate commitment to improving employment opportunities for people with disability, and addressing direct or indirect discrimination in the workplace.	Strategic Planning <u>Support</u> Community Services and Culture	2019-20	Existing	# of business consultations provided.
3.1.3	Facilitate links with local businesses to promote opportunities for employment, mentoring and skills development, with a focus on social enterprise.	Strategic Planning	2018-19 Then ongoing	Existing	Report on initiative for developing employment opportunities. # of businesses involved.

Strategy 3.2: Increase the available information about local accessible businesses, entertainment venues and urban centre activities

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
3.2.1 Develop and promote access and inclusion features in urban centres activities and make information about the level of access in these centres more readily available.	Strategic Planning	2020-21	Existing	List of information on access/inclusion features is available and accessible

Strategy 3.3: Increase the business community's awareness of and readiness to be access friendly and inclusive

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
3.3.1 Update the 'Missed Business' initiative to cover the IWC LGA and encourage accessible tourism opportunities in the inner west, including entertainment venues.	Strategic Planning <u>Support</u> Community Services and Culture	2017-18 Then ongoing	Existing	Missed Business publication updated information distributed to all tourism and entertainment venues.
3.3.2 Implement an access / inclusion friendly (Business) logo scheme and test drive to ensure that the premises and customer service are disability friendly as endorsed by the external IAP working group.	Strategic Planning	2019-21	Seek additional funding through grants	Grant submitted for the initiative. # of businesses awarded the inclusion friendly logo.
3.3.3 Include an accessibility and inclusion award in relevant local Excellence in Business Awards.	Strategic Planning	2017-21	Existing	Award presented. Accessibility is considered as a criteria for eligibility of Council awards and grants.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
3.3.4	Encourage businesses to improve and/or implement access initiatives such as ramps, hearing loops, via local business associations and relevant Council driven programs and incentive schemes/grants.	Strategic Planning	2018-19 Then ongoing	Existing	List of initiatives to encourage access and inclusion in businesses. # of individual businesses making improvements.
3.3.5	To encourage accessible tourism, consider a 'Headline' Project aiming to make all the shops in a major shopping precinct/s accessible and consider matching grants and partnerships for access improvements.	Strategic Planning Support Community Services and Culture	2018-20	Additional \$40,000	Measured rate of improved access per shopping precinct/s.

IAP Action Area 4: Inclusive Planning (Infrastructure & Environment)

Issues identified



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Strategies:

1. Embed access and inclusion principles into all Council frameworks, criteria and studies relating to infrastructure and asset planning.
2. Embed universal design principles into planning controls to provide, encourage and deliver improved accessibility and inclusion across the urban environment.
3. Continue to advocate for universal design principles for housing developments in Inner West LGA.
4. Continue to advocate for increased provision and improved local accessible public transport and mobility parking.
5. Ensure local emergency management plans include people with disability.

UN Rights of Persons with Disability Addressed

- Article 7 Children with disabilities
- Article 9 Accessibility
- Article 19 Living independently and being included in the community
- Article 20 Personal mobility
- Article 26 Habilitation and Rehabilitation
- Article 28 Adequate standard of living and social protection
- Article 30 Participation in cultural life, recreation, leisure and sport

Alignment with National Disability Strategy

- Policy Area 1: Inclusive and Accessible Communities

Alignment with NSW Disability Inclusion Plan

- Focus Area 2: Creating liveable communities

Outcome: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure

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IAP Action Area 4: Inclusive Planning (Infrastructure & Environment)

Strategy 4.1: Embed access and inclusion principles into all Council frameworks, criteria and studies relating to infrastructure and asset planning

4.1.1	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
	In consultation with people with a disability, confirm criteria for what is considered to be an accessible pathway, suitable for people of all abilities and with recommendations on shared zone viability.	Strategic Planning TBC <u>Support</u> Footpaths, Roads, Traffic and Stormwater Trees, Parks and Sportsfields Community Services and Culture	2018-19	Existing	Accessible pathway criteria confirmed and communicated to all relevant sections.
4.1.2	Commencing with an analysis of the combined data from former LGA PAMPs and relevant asset management and maintenance schedules, develop a prioritised plan of kerb ramp and footpath works.	Footpaths, Roads, Traffic and Stormwater <u>Support</u>	2017-18 Then ongoing	Existing	Kerb ramp and footpath works analysed.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		Strategic Planning			
4.1.3	Develop Public Domain codes that keep footpaths free from obstructions including outdoor dining management and A Frames.	Strategic Planning <u>Support</u> Community Services and Culture	2017-19	Existing	Increased satisfaction with extent of unobstructed footpaths.
4.1.4	Following alignment of Public Domain codes undertake an education campaign to ensure compliance with the outdoor dining policy of Council for clear walkways beside the building line of cafes and shops and minimum footpath widths.	Development Assessment and Regulatory Services <u>Support</u> Strategic Planning	2019-20	Existing	Education Campaign delivered.
4.1.5	Review waste policy and practices from an access rights perspective, including: <ul style="list-style-type: none"> • provision of varied size waste bins • flexible service arrangements. 	Sustainability and Environment	2017-18	Existing	Policy developed and adopted by Council.
4.1.6	Audit Council buildings and community facilities for access provision and identify and implement priority access improvements.	Properties, (major) Building Projects and Facilities	2017-18	Existing	Complete building audit on accessibility requirements and schedule improvements for upgrade.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		<u>Support</u> Community Services and Culture			
4.1.7	Seek input from people with a disability to review and update relevant Public Domain codes to improve accessibility and connections to centres, transport and open spaces.	Strategic Planning TBC <u>Support</u> Footpaths, Roads, Traffic and Stormwater	2017-19	Existing	Increase in the extent of uninterrupted accessible pathways.
4.1.8	Work with the community to improve the amenity of local streets by reducing the number of obstructions (including dumped waste and cars parked across driveways) that block footpaths and kerb ramps.	Development Assessment and Regulatory Compliance	2018-19 Then ongoing	Existing	# initiatives to address obstructions to pathways and kerb ramps.

Strategy 4.2: Embed universal design principles into planning controls to provide, encourage and deliver improved accessibility and inclusion across the urban environment

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
4.2.1	Develop planning controls to advance universal design principles and their application within capital works, relevant private and public developments including need for independent access consultants at both the design and implementation phases.	Strategic Planning <u>Support</u> Community Services and Culture Properties, (major) Building Projects and Facilities	2017-19	Existing	# DCP requirements for access management plans to accompany DAs. All projects document consideration of best practice accessibility during the planning and design phase.
4.2.2	Review DA unjustifiable hardship assessment processes and make recommendations to address gaps.	Strategic Planning <u>Support</u> Development Assessment and Regulatory Compliance Community Services and Culture	2019-20	Existing	Review of DCP including unjustifiable hardship provisions and recommendations implemented.
4.2.3	Undertake strategic review of location and appropriateness of accessible public toilets and develop recommendations to increase provision.	Deputy General Manager, Community &	2018-19	Existing	Review is finalised with recommendations.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		Engagement Deputy General Manager, Assets & Environment			
4.2.4	Review public toilet strategy in the new IWC and explore the opportunity given the expanded local government area to provide 'changing places' facilities.	Deputy General Manager, Community & Engagement Deputy General Manager, Assets & Environment	2017-21	Existing	Public Toilet Strategy reviewed. # of access/inclusion suggestions implemented.
4.2.5	As part of Plans of Management, project scoping and design processes, improve accessibility to ensure that the following features are considered: <ul style="list-style-type: none"> • accessible entry to the park and continuous pathways • accessible parking • accessible play equipment • seating (including covered seating and tables) 	Trees, Parks and Sports fields Support Strategic Planning	2017-21	Existing	Plans of Management, designs and project scoping for parks and picnic facilities incorporate accessibility and needs identified via consultation with people with disability.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	<ul style="list-style-type: none"> lighting accessible toilets including BBQ's and picnic tables, bubblers (varying accessibility) appropriate playground fencing 				
4.2.6	<p>As part of any new Aquatic Master Planning work, review and improve accessibility to ensure that the following are provided:</p> <ul style="list-style-type: none"> Accessible entry to aquatic centres and continuous pathways Accessible parking facilities with safe and efficient access Key stakeholders with a disability are identified, engaged and consulted on need for improved access to aquatic facilities, programmes and services. 	<p>Recreation and Aquatics</p> <p><u>Support</u> Strategic Planning</p> <p>Trees, Parks and Sportsfields</p>	2017-21	Existing	Aquatic Master Plans incorporate accessibility and needs identified through consultation with people with disability.

Strategy 4.3: Continue to advocate for universal design principles for housing developments in Inner West LGA.

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
4.3.1	Deliver information on the benefits of affordable and liveable housing developments within the current community sustainable design information sessions and incorporate resources and information on Council's website.	Development Assessment and Regulatory Services TBC <u>Support</u> Sustainability and Environment	2017-21	Existing	Affordable and liveable housing design information and resources incorporated into Sustainable Design Info Nights. Affordable, adaptable and liveable housing design information and resources developed and maintained on Council's website.
4.3.2	Explore opportunities to showcase, raise awareness and educate about the benefits of affordable and liveable housing in the LGA.	Community Services and Culture TBC	Ongoing	Existing	Opportunities are investigated to raise awareness and educate about the benefits of affordable and liveable housing in the LGA.
4.3.3	Develop Council policy on encouraging affordable and universal designed housing including best practice ratio requirements for liveable housing provision in new developments.	Strategic Planning	2017-19	Existing	Policy developed and regularly reviewed.
4.3.4	As part of Council's affordable housing policy	Community	2017-21	Existing	Community housing providers

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	and practices, develop and promote maximum liveable housing provision through community housing providers.	Services and Culture TBC			increase liveable housing stock in the LGA.
4.3.5	Through the affordable housing policy ensure measures are included to assist people with a disability seeking supported independent living.	Community Services and Culture TBC	2017-21	Existing	Affordable Housing policy includes measures assisting people with a disability.
4.3.6	Investigate implementing an Annual Award for the best design (in accordance with the Liveable Housing guidelines) in the LGA each year. Explore options for partnership with a suitable independent body to further progress this.	Development Assessment and Regulatory Compliance	2017-21	To be determined	Development of award program considers an award for liveable housing design.
4.3.7	Review and address conflicts between access and other regulatory outcomes in residential housing DAs.	Strategic Planning	2017-21	Existing	A cross department meeting considers access requirements in the assessment of DA's.
4.3.8	Continue to inspect boarding houses for compliance with fire safety and health standards through annual boarding house inspections which include State licensed/assisted accommodation.	Development Assessment and Regulatory Compliance	Ongoing	Existing	Boarding house inspections completed on schedule.

Strategy 4.4: Continue to advocate for increased provision and improved local accessible public transport and mobility parking

Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
4.4.1 Work with the NSW Government to improve accessibility of ferries, rail and light rail (stations, boarding and facilities).	Strategic Planning Support Community Services and Culture	Ongoing	Existing	Number / report of representations made to NSW Transport on accessibility of ferries, and rail in the LGA. Easy Access upgrade undertaken on railway stations and ferry wharfs in LGA. Improvements to light rail platforms to enable independent access.
4.4.2 Work with NSW Government to ensure priority routes have sufficient frequency of accessible (bus) services across IWC.	Strategic Planning	Ongoing	Existing	Record of representations made to Transport NSW on bus services in the LGA. # bus stops that have access improvements.
4.4.3 During any strategic parking review, consult with people with a disability on use, location and supply of mobility parking spaces.	Footpaths, Roads, Traffic and Stormwater	2017-21	Existing	Recommendations for mobility parking within precinct parking studies are co-designed with a relevant representative body of people with a disability.
4.4.4 Continue to improve accessibility of bus stops through implementing the Disability Standards for Accessible Public Transport (DSAPT) and checking designs against the DSAPT guidelines.	Footpaths, Roads, Traffic and Stormwater	Ongoing	Existing	# of accessible bus stops in the LGA along routes serviced by accessible buses that comply with DSAPT (Note functional vs compliance issues highlighted by Guide Dogs)

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
					et al).
4.4.5	Continue to respond to need and identify gaps in local transport provision (including timetabling in digital and non-digital formats) and work with transport providers to develop strategies to fill these gaps.	Strategic Planning	Ongoing	Existing	IWC, community, state and federal government transport provisions continue to be accessible and provide for the range of format needs.
4.4.6	Identify and map mobility parking spaces in commercial centres, transport nodes and points of public destination and continue with proactive patrol strategies.	Development Assessment and Regulatory Compliance <u>Support</u> Footpaths, Roads, Traffic and Stormwater	2018-19	Existing	Mobility parking spaces in commercial centres, transport nodes and points of public destination identified and mapped. A proactive patrol strategy developed and implemented. Incidence of PINs (parking infringement notices) related to mobility parking monitored against strategy objectives.
4.4.7	Review the location of and number of spaces around council, public buildings and facilities for accessible parking space to address need at each location.	Footpaths, Roads, Traffic and Stormwater	2018-19	Additional \$20,000 for audit	# accessible parking spaces servicing council buildings & facilities.
4.4.8	Consider increasing the number of accessible parking spaces in the public domain in the LGA by 5% above BCA standards.	Footpaths, Roads, Traffic and Stormwater	2019-20	Existing	The provision of accessible parking spaces is reviewed.

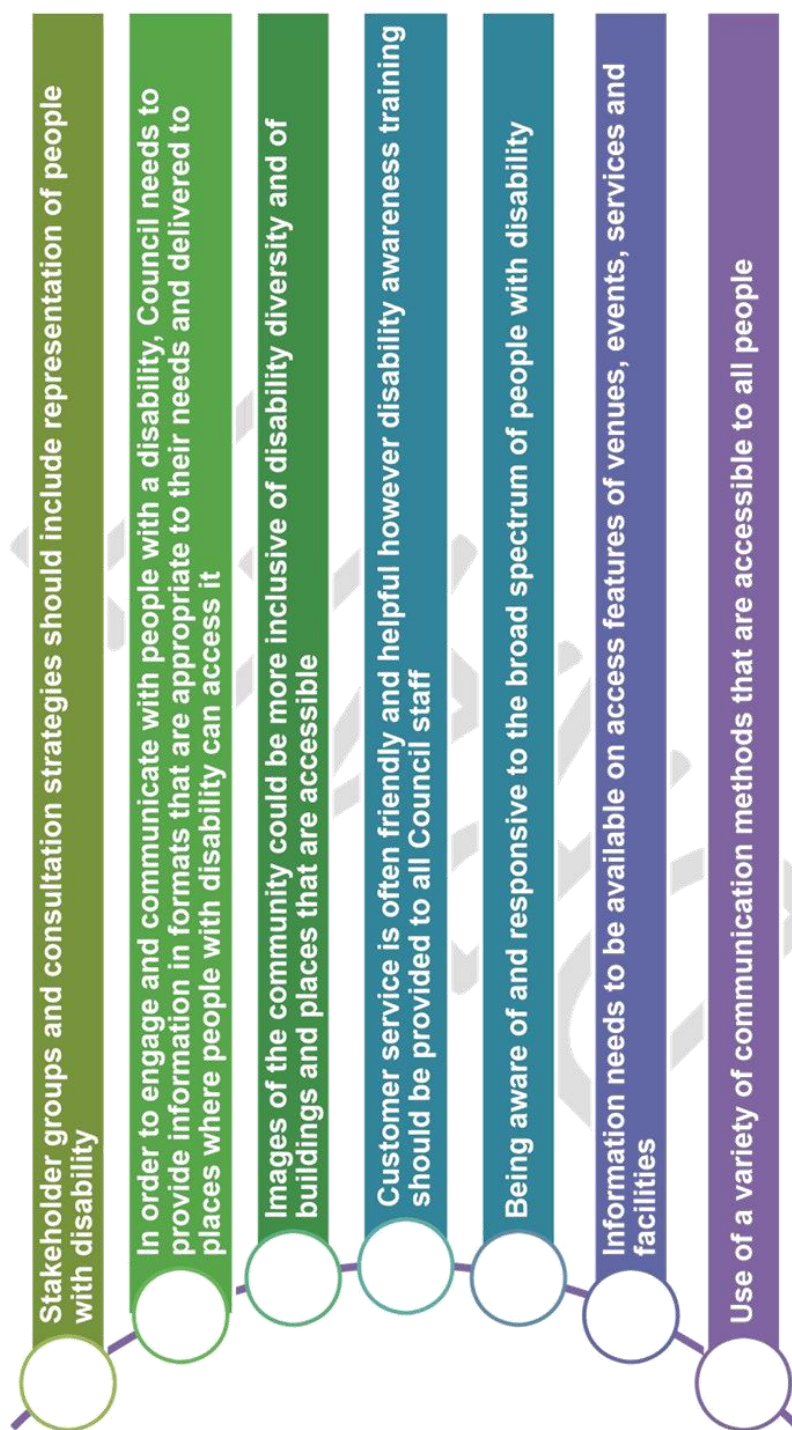
Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
4.4.9	Continue an 'Accessible Parking Campaign' to encourage appropriate use of accessible parking by methods such as rates notice inclusions and council vehicle signage.	Development Assessment and Regulatory Compliance	Ongoing	Existing	Promotion of accessible parking included in resident communication.
4.4.10	Develop a mobility parking space resident parking scheme implemented across IWC.	Footpaths, Roads, Traffic and Stormwater Support Development Assessment and Regulatory Compliance	2017-21	Existing	A mobility parking scheme is developed for consideration.
4.4.11	Investigate need for prioritisation of complaints regarding mobility parking misuse and develop a complaints process in response..	Development Assessment and Regulatory Compliance	2017-18	Existing	Reactive parking patrols are in place and respond in a timely manner.

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Strategy 4.5: Ensure local emergency management plans include people with disability

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
4.5.1	In consultation with people with disability, review information on how to prepare and respond to an emergency or disaster and enable update information to include accessibility and other disability related adjustments.	Footpaths, Roads, Traffic and Stormwater <u>Support</u> Community Services and Culture	2018-20	Existing	Disaster and emergency planning information reviewed for access or disability related needs and amendments made.
4.5.2	Liaise with State Emergency Service to broaden community engagement and education to ensure people with a broad range of disability are included.	Footpaths, Roads, Traffic and Stormwater <u>Support</u> Community Services and Culture	2018-20	Existing	Record of engagement program.

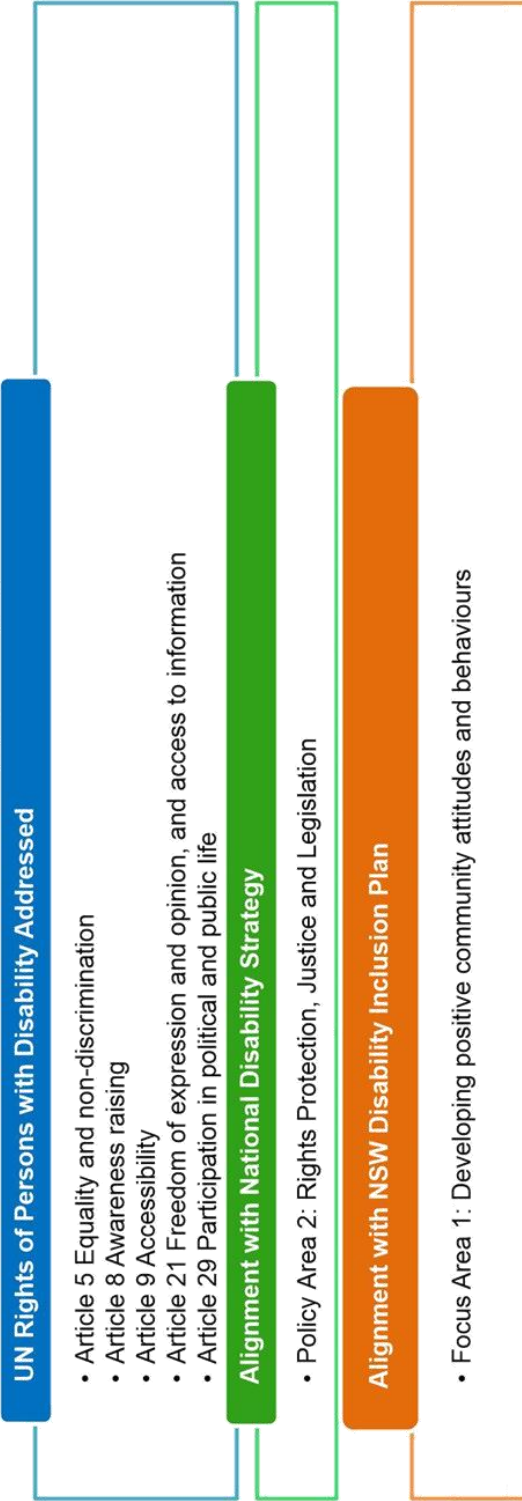
IAP Action Area 5: Civic Inclusion, Engagement and Information Issues identified



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Strategies:

1. Provide specific information targeted to people with a disability about inclusion related features of Council services and processes
2. Ensure Council's community engagement is inclusive
3. Encourage and support people with a disability to exercise their right to participate at Council meetings



Outcome: Everyone is represented and consulted by Council in equitable ways that address their rights and participation needs

IAP Action Area 5: Civic Inclusion, Engagement and Information

Strategy 5.1 Provide specific information targeted to people with a disability about inclusion related features of Council services and processes

5.1.1	Actions Consult with accessible communication experts to identify communication needs and address through best practice technologies and methods including: <ul style="list-style-type: none"> • key communication items for audit and conduct audit. • the range of formats necessary to address all needs, including easy English, digital communication for key Council documents. • appropriate technologies and methods to convey messages. • best practice community engagement that is inclusive of people with a disability. • options to ensure our online business platform is accessible. 	Lead Team Information and Communication Technology and Chief Information Officer Support Integration, Customer Service and Business excellence Communications, Engagement and Events	Timeline 2017-18	Resources (existing or additional) Additional \$30,000	Measures Report completed with prioritised list of recommendations and specifications for consultants to cost.
5.1.2	Review the IWC website and Your Say Inner West engagement website with a group of people with disabilities to ensure accessible features are practical.	Communications, Engagement and Events	2017-18	Incorporated as per above	Report on audit with recommendations on making Council's websites conform to level AA of Web Accessibility National Transition Strategy-

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Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
	Support Integration, Customer Service and Business excellence			Guidelines version 2.0 (WCAG 2.0).
	Information and Communication Technology and Chief Information Officer			
5.1.3	Communications, Engagement and Events Support Information and Communication Technology	2017-18	Existing	Council's website conforms to level AA of WCAG requirements.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		and Chief Information Officer			
5.1.4	Develop customer service protocols for a more inclusive customer experience e.g. queuing, concluding payment transactions, DA etc.	Integration, Customer Service and Business excellence	2018-19	Existing	Service protocols developed.
5.1.5	Investigate the feasibility of modifying Council's printed letterhead to include information about accessibility options for documents.	Integration, Customer Service and Business excellence	2017-18	Existing	Relevant staff from across departments meet to consider options for ensuring documents are accessible.
5.1.6	Explore options with an accessible communications expert to increase accessibility of information through digital devices.	Information and Communication Technology and Chief Information Officer	2017-18	To be determined	Recommendations received from accessible communications expert.

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Strategy 5.2 Ensure Council's community engagement is inclusive

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
5.2.1	Engage with local media to provide information on key Council activities or initiatives relating to inclusion and access.	Communications, Engagement and Events	Ongoing	Existing	# events related to inclusion and access initiatives promoted through mainstream local media channels.
5.2.2	Inform the development of Council's Community Engagement Policy and Guidelines to include how Council will maximise engagement of persons with a broad range of disabilities in Council consultations and embed in systems. Participate in the development of Council's Community Engagement Framework to ensure inclusive engagement practices are included.	IAP Coordination Working Group	2017-18	Existing	Prioritised list of changes to the relevant Community Engagement Policy and Guidelines. % of people consulted by Council as part of formal community consultation activities who have a disability (e.g. Bi-annual Community Satisfaction Survey).
5.2.3	Maintain a variety of communication options to keep local people informed e.g. email lists, posters and website.	Communications, Engagement and Events	Ongoing	Existing	Relevant staff meet and review communication methods.
5.2.4	Ensure there is a link on the home page of Council's website to information relating to access which maintains a profile of the issues	Communications, Engagement	2017-18	Existing	Access information is listed on the Inner West Council home page.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
	e.g. NDIS and resources available from Council and consistent and reliable information about Council events and activities. Ensure there is a capacity to receive feedback on service improvement ideas.	and Events			
5.2.5	Develop and source tools to support the introduction and delivery of Plain English and Easy Read versions of Council documents.	Communications, Engagement and Events Support Information and Communication Technology and Chief Information Officer	2017-18 Then ongoing	To be determined	Easy read and plain English tools are available for use in developing Council documents.
5.2.6	Publicise and promote the use of the National Relay Service (NRS) (1300 555 727) for communication with customers who have a hearing impairment.	Integration, Customer Service and Business Excellence	Ongoing	Existing	Information on the NRS is readily available to customers.

Strategy 5.3 Encourage and support people with a disability to exercise their right to participate at Council meetings

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Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
5.3.1 Promote Council's ability to make adjustments in order to include people with a disability in Council meetings and processes through website, business papers and other avenues where Council meetings are advertised.	Governance	Ongoing	Existing	Promotions for Council meetings include a statement of Council's commitment to remove barriers that prevent the right to participate in Council meetings.
5.3.2 Respond to all requests to enable people with a disability to exercise their right to participate in Council meetings.	Governance <u>Support</u> Community Services and Culture	Ongoing	Existing	List of adjustments made to support participation at Council meetings by people with a disability.

IAP Action Area 6: Access and Inclusion are embedded in our systems and processes
Issues identified



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Strategies:

1. Ensure progress on IAP is monitored as part of the Integrated Planning and Reporting (IPR) framework
2. Build systems and processes to ensure access and inclusion are developed across Council in a coordinated and consistent manner
3. Ensure Council staff and relevant reference groups have the required knowledge and skills they need to apply access and inclusion principles in their key job responsibilities and to implement the IAP
4. Ensure Council employment systems and processes are inclusive

UN Rights of Persons with Disability Addressed

- Article 5 Equality and non-discrimination
- Article 8 Awareness raising

Alignment with National Disability Strategy

- Policy Area 5: Learning and skills
- Policy Area 1: Inclusive and accessible communities
- Policy Area 2: Rights, protection, justice and legislation

Alignment with NSW Disability Inclusion Plan

- Focus Area 4: Improving Access through Better Systems and Processes
- Focus Area 3: Supporting access to meaningful employment

Outcome: Access and Inclusion are embedded in our systems and processes

IAP Action Area 6: Access and Inclusion are embedded in our systems and processes

Strategy 6.1: Ensure progress on IAP is monitored as part of the Integrated Planning and Reporting (IPR)

	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
6.1.1	Establish an IAP Coordination Working Group (CWG) with representatives from across Council, responsible for ensuring access and inclusion developments and initiatives are occurring consistently, and in line with existing and newly developed policies and strategies.	Community Services and Culture	2017-18	Existing	CWG formed and Terms of Reference produced. Calendar of meeting dates and quarterly agendas set. Measures and systems developed to document improved service provision for people with a disability.
6.1.2	Incorporate IAP actions and measures into IPR Framework and delivery program.	Strategic Planning <u>Support</u> Community Services and Culture	2017-18	Existing	Inclusion outcomes/measures incorporated in IPR framework.
6.1.3	Provide performance data on IAP achievements to the public, external IAP working group and Council.	All Departments/ Coordination Working Group	Annually For the life of the plan	Existing	Annual reports are completed and information reported in Council's Annual Report.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures

Strategy 6.2 Build systems and processes to ensure access and inclusion are developed across Council in a coordinated and consistent manner

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
6.2.1	Develop a knowledge bank on access and inclusion initiatives developed across Council.	Coordination Working Group <u>Support</u> Integration, Customer Service and Business excellence	2017-21	Existing	Access and inclusion provisions (including information, tools and strategies) is available to all staff (through the CWG).
6.2.2	Develop a working group to audit procedures/style guide/materials relating to development of inclusive formats.	Communications Engagement and Events	2017-18 Then ongoing	Existing	Working Group formed and Terms of Reference documented. Style guide on developing inclusive formats.

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Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		Support Information and Communication Technology and Chief Information Officer			
6.2.3	Review the Procurement Policy and procedures and related tender documents to specify inclusion and accessibility considerations and requirements wherever possible.	Procurement and Fleet	2017-18	Existing	Report on review with recommendations.
6.2.4	Introduce a Staff (Disability) Inclusion Action Suggestion Scheme collected by the CWG.	IAP Coordination Working Group All Departments	2017-18 Then ongoing	Existing	# of initiatives to enhance inclusion within Council.

Strategy 6.3 Ensure Council staff and relevant reference groups have the required knowledge and skills they need to apply access and inclusion principles in their key job responsibilities and to implement the IAP systems and processes are inclusive

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	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
6.3.1	Introduce a regular program of "Disability Awareness and Inclusion Training" and introduction to the IAP as part of Councillor and staff training and induction and implement innovative staff education programs based on the social model of disability.	Human Resources	2018-21	Seek additional funding of \$30,000 in Year 1 then additional \$20,000 p.a. incorporated into Training budget.	Number of courses delivered and number of staff who attended as a percentage of staff attending foundation training. Feedback and evaluation reflects quality training. Induction includes a briefing on Inclusion Action Plan (for People with a Disability).
6.3.2	Identify with Group Managers the skills and knowledge needed by each area of the workforce to underpin access and inclusion.	Human Resources	2017-21	Existing	Statement of level of inclusion skills and knowledge applied to each job classification.
6.3.3	Support the delivery of targeted training and/or professional development in accessible program delivery.	Human Resources	2017-18 Then ongoing	Existing	# targeted training and /or professional development initiatives related to IAP implementation.
6.3.4	Develop a program where Council publicly recognises organisations and individuals making significant contributions to the rights of people with a disability and to inclusive practices.	Community Services and Culture	2019-20	Existing	A program that publicly recognises organisations and individuals is developed.
6.3.5	Explore having a courtesy wheelchair available at customer service centres and develop appropriate protocol for use.	Integration, Customer Service and Business	2017-18	Existing	Viability of providing a courtesy wheelchair at customer service centres is investigated.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
		excellence			
6.3.6	Advocate for the needs of people with a disability at the State and Federal government levels through targeted submissions on policy and legislation where there is opportunity to influence accessibility.	All	Ongoing	Existing	# of submissions on key policy issues.
6.3.7	Executive leadership team actively promote the rights of people with disability amongst their staff and ensure it is reflected in planning and programs.	Leadership team	2017-21	Existing	Occasions are documented where the leadership team have reinforced through communications with their staff, the rights of people with disabilities.

Strategy 6.4. Ensure Council employment systems and processes are inclusive

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
6.4.1	Review recruitment processes and identify any areas that could be improved to encourage application by people with a	Human Resources	2017-18	Existing	Review completed and improvements identified and actioned.

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	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
	disability.				
6.4.2	<p>Develop inclusive employment opportunities by identifying and removing barriers for people with a disability in the recruitment and selection processes.</p> <p>Actions include:</p> <ul style="list-style-type: none"> - Review recruitment process/guidelines which include advertising, selection, reasonable workplace accommodation and training. - Establish baseline metrics for disability in the workplace through the use of a survey. - Establish and maintain partnerships with Disability Employment Services. - Investigate and offer paid and/or unpaid work experience opportunities to people with disability. - Remove barriers in recruitment and induction practices in accordance with the recommendations from the NDRC. 	Human Resources	2017-18	Existing	Actions undertaken satisfies majority of the recommendations made by the National Disability Recruitment Coordinator in its Summary Report about inclusiveness of Council's recruitment process.
6.4.3	Develop links with local disability employment services to increase awareness of recruitment opportunities which arise across Council.	Human Resources	2017-21	Existing	Disability employment services regularly promote opportunities within Council.

Actions		Lead Team	Timeline	Resources (existing or additional)	Measures
6.4.4	Partner with a Disability Employment advocacy and training organisation to increase Council's disability confidence.	Human Resources	2017-19	To be determined	A partnership is developed with a disability employment advocacy organisation.
6.4.5	Monitor the number of staff with a self-disclosed disability over time from staff survey data.	Human Resources	2017-18	Existing	Surveys include questions regarding self-disclosed disability.
6.4.6	Include a standard question in each staff survey about the adequacy of the work environment (reasonable adjustments).	Human Resources	2017-18	Existing	Surveys include questions regarding self-disclosed disability.
6.4.7	Undertake accessibility audit of Council work sites and develop a plan for progressive improvements.	Properties, (major) Building Projects and Facilities	2018-21	Additional \$30,000	Report on accessibility of Council work sites with recommendations for improvements.
6.4.8	Provide a 12 month traineeship position within Council for a person with a disability to become skilled in an identified area e.g. children's services, parks, administration.	Human Resources	2017-21	To be determined	Traineeship positions are provided for people with disability.
6.4.9	Review Council's Flexible Working Arrangements for inclusiveness and revise if necessary. Introduce and implement a Reasonable Adjustment Policy and Checklist.	Human Resources	2017-18	Existing	Council's Flexible Working Arrangements reviewed. Reasonable Adjustment Policy and Checklist developed.

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	Actions	Lead Team	Timeline	Resources (existing or additional)	Measures
	Review policies and practices in relation to flexible working arrangements to meet the needs of staff who may acquire a disability.				
6.4.10	Book annual training for customer service staff to increase familiarity with the use of the National Relay Service.	Human Resources	Ongoing	To be determined	NRS training is included in annual training calendar.
6.4.11	Provide disability-specific training for staff who may need to communicate effectively with (and/or provide additional assistance to) customers with specific access needs, including people with a hearing or vision impairment, people with an intellectual disability and people with a mental illness.	Human Resources	2017-19 Then ongoing	To be determined	Disability specific training is included in annual training calendar.
6.4.12	Provide and promote resources for Managers on successful leadership of diverse employees, including employees with a disability and their assistants (for example Australian Human Rights Commission – '2010 Workers with a Mental Illness: A Practical Guide for Managers').	Human Resources	2017-19	Existing	Managers are provided with resources and trained on leadership and management of diverse employees in the workplace.
6.4.13	Develop benchmarks and targets to work towards Councils workforce mirroring the demographics of the Inner West community in relation to persons with disability.	Human Resources	2017-21	Existing	Targets and benchmarks established by 1 July 2018. Targets and benchmarks established and met.

References and appendices

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- ii United Nations (2006), Convention on the Rights of Persons with Disabilities, 'The Convention in Brief', <http://www.un.org/disabilities/convention/convention.shtml>, accessed 12 Nov 14.
- iii Australian Government, Department of Social Services (2014) Disability and Carers, 'National Disability Strategy', accessed 12 Nov 2014, page last updated 7 Nov 2014.
- iv NSW Dept Family and Community Services ADHC (2014), Developing the NSW Disability Inclusion Plan, 'Reforms and Initiatives', <http://www.facs.nsw.gov.au/reforms/developing-the-nsw-disability-inclusion-plan> webpage accessed 13 Nov 2014, page last updated 3 Nov 2014.
- v Australian Human rights Commission (unknown date), 'DDA guide: What's it all about?', <https://www.humanrights.gov.au/dda-guide-whats-it-all-about>, webpage accessed 13 Nov 2014, page last updated - date unknown.
- vi <http://profile.id.com.au/inner-west> accessed on 18 April 2017.
- vii Australian Bureau of Statistics (2012), Catalogue Number 4430.0 - Disability, Ageing and Carers, Australia: Summary of Findings, 2012, Explanatory Notes, 4. Interpreting the Results.
- viii Australian Bureau of Statistics (2015) Disability, Ageing and Carers, Australia: Summary of Findings, 2015, (cat # 4430.0) accessed from <http://www.abs.gov.au/ausstats/abs@.nsf/mf/4430.0> on 13 April 2017.
- ix Australian Bureau of Statistics, 2012 Disability, Ageing and Carers, Australia: New South Wales, 2012, (Cat # 44300DO001) accessed from <http://www.abs.gov.au/ausstats/abs@.nsf/Lookup/4430.0main+features202015> on 13 April 2017.
- x Australian Bureau of Statistics (2015) Disability, Ageing and Carers, Australia: Summary of Findings, 2015, (cat # 4430.0) accessed from <http://www.abs.gov.au/AUSSTATS/abs@.nsf/Latestproducts/4430.0Main%20Features402015> on 13 April 2017.
- xi Australian Bureau of Statistics (2015) Disability, Ageing and Carers, Australia: Summary of Findings, 2015, (cat # 4430.0) accessed from <http://www.abs.gov.au/ausstats/abs@.nsf/PrimaryMainFeatures/4433.0.55.005?OpenDocument> on 13 April 2017

Appendix 1: NSW Disability Inclusion Action Planning Guidelines – Local Government

(Source – from guidelines developed in collaboration between the NSW Department of Family and Community Services (FACS) and Local Government NSW (LGNSW).

Compliance checklist

The following table provides a checklist of the mandatory requirements under DIA legislation for councils as part of disability inclusion action planning or a Disability Inclusion Action Plan.

Table 3. Disability Inclusion Action Planning Mandatory Compliance Checklist

Legislative requirements	Tick
Planning	
Have people with disability been consulted in the disability inclusion action planning process?	
Are there strategies and actions to provide access to buildings, events and facilities?	
Are there strategies and actions to provide access to information?	
Are there strategies and actions to support employment of people with disability?	
Are there strategies and actions to encourage and create opportunities for people with disability to access the full range of services and activities available in the community?	
Have you provided a report on your disability inclusion action planning consultation with people with disability to the Disability Council NSW?	
Do actions and strategies support the goals of the NSW Disability Inclusion Act?	
Has a copy of the disability inclusion action planning documentation been given to the Disability Council NSW?	
Is the disability inclusion action planning documentation publicly available?	
Reporting	
Is progress towards achievement of the action planning goals included in the Annual Report?	
Have FACS and the Minister for Disability Services been provided with a copy of the section of the Annual Report that details implementation of disability inclusion action planning?	

Appendix 2: Summary of articles of the United Nations Convention on the Rights of Persons with Disabilities

Article 1: Purpose

The purpose of the Convention is to promote, protect and ensure the full enjoyment of all human rights and fundamental freedoms by all persons with disabilities. People with disabilities include those who have long-term physical, mental, intellectual or sensory impairments which, in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others.

Article 2: Definitions

This article defines some of the key terms used in the Convention including “communication”; “language”; “discrimination on the basis of disability”; “reasonable accommodation” and “universal design”.

Article 3: General principles

The Convention is based on the principles of respect for dignity; non-discrimination; participation and inclusion; respect for difference; equality of opportunity; accessibility; equality between men and women; and respect for children.

Article 4: General obligations

Countries must take a range of measures, with the active involvement of people with disabilities, to ensure and promote the full realization of all human rights and fundamental freedoms for all persons with disabilities without discrimination of any kind.

Article 5: Equality and non-discrimination

Everyone is equal before and under the law. Everyone is entitled to the equal protection and benefit of the law without discrimination.

Article 6: Women with disabilities

Women and girls with disabilities experience multiple discrimination. Countries must take all appropriate measures to ensure that women with disabilities are able to fully enjoy the rights and freedoms set out in the Convention.

Article 7: Children with disabilities

Children with disabilities have the same human rights as all other children. The best interests of the child must be a primary consideration in all actions concerning children with disabilities. Children with disabilities have the right to express their views on all matters affecting them.

Article 8: Awareness-raising

Countries must raise awareness of the rights, capabilities and contributions of people with disabilities. Countries must challenge stereotypes and prejudices relating to people with disabilities through campaigning, education, media and awareness-raising programmes.

Article 9: Accessibility

People with disabilities have the right to access all aspects of society on an equal basis with others including the physical environment, transportation, information and communications, and other facilities and services provided to the public.

Article 10: Right to life

People with disabilities have the right to life. Countries must take all necessary measures to ensure that people with disabilities are able to effectively enjoy this right on an equal basis with others.

Article 11: Situations of risk and humanitarian emergencies

Countries must take all necessary measures to ensure the protection and safety of all persons with disabilities in situations of risk, including armed conflict, humanitarian emergencies and natural disasters.

Article 12: Equal recognition before the law

People with disabilities have the right to recognition as persons before the law. People with disabilities have legal capacity on an equal basis with others in all aspects of life. Countries must take appropriate measures to provide support to people with disabilities so that they can effectively exercise their legal capacity.

Article 13: Access to justice

People with disabilities have the right to effective access to justice on an equal basis with others, including through the provision of appropriate accommodations.

Article 14: Liberty and security of person

People with disabilities have the right to liberty and security of person on an equal basis with others. Existence of disability alone cannot be used to justify deprivation of liberty.

Article 15: Freedom from torture or cruel, inhuman or degrading treatment or punishment

People with disabilities have the right to be free from torture and from cruel, inhuman or degrading treatment or punishment. No one shall be subjected to medical or scientific experimentation without his or her free consent.

Article 16: Freedom from exploitation, violence and abuse

People with disabilities have the right to be protected from all forms of exploitation, violence and abuse, including their gender based aspects, within and outside the home.

Article 17: Protecting the integrity of the person

Every person with disabilities has a right to respect for his or her physical and mental integrity on an equal basis with others.

Article 18: Liberty of movement and nationality

People with disabilities have the right to a nationality. Children with disabilities have the right to a name and to know and be cared for by their parents.

Article 19: Living independently and being included in the community

People with disabilities have the right to live independently in the community. Countries must ensure that people with disabilities have the opportunity to choose where they live and with whom they live, and that they are provided with the support necessary to do this.

Article 20: Personal mobility

Countries must take effective and appropriate measures to ensure personal mobility for people with disabilities in the manner and time of their choice, and at affordable cost. People with disabilities also have the right to access quality mobility aids, assistive technologies and forms of live assistance and intermediaries.

Article 21: Freedom of expression and opinion, and access to information

People with disabilities have the right to express themselves, including the freedom to give and receive information and ideas through all forms of communication, including through accessible formats and technologies, sign languages, Braille, augmentative and alternative communication, mass media and all other accessible means of communication.

Article 22: Respect for privacy

People with disabilities have the right to privacy. Information about people with disabilities including personal information and information about their health should be protected.

Article 23: Respect for home and the family

People with disabilities have the right to marry and to found a family. Countries must provide effective and appropriate support to people with disabilities in bringing up children, and provide alternative care to children with disabilities where the immediate family is unable to care for them.

Article 24: Education

People with disabilities have a right to education without discrimination. Countries must ensure that people with disabilities can access an inclusive, quality and free primary and secondary education in their own community. Countries must also provide reasonable accommodation and individualised support to maximise academic and social development.

Article 25: Health

People with disabilities have the right to the enjoyment of the highest attainable standard of health without discrimination. Countries must take all appropriate measures, including measures that are gender-sensitive, to ensure that people with disabilities have access to the same range, quality and standard of health care that is available to everyone else, and which are close to people's own communities.

Article 26: Habilitation and rehabilitation

Countries must take effective and appropriate measures to enable people with disabilities to develop, attain and maintain maximum ability, independence and participation through the provision of habilitation and rehabilitation services and programs.

Article 27: Work and employment

People with disabilities have the right to work, including the right to work in an environment that is open, inclusive and accessible. Countries must take appropriate steps to promote employment opportunities and career advancement for people with disabilities.

Article 28: Adequate standard of living and social protection

People with disabilities have the right to an adequate standard of living including food, water, clothing and housing, and to effective social protection including poverty reduction and public housing programmes.

Article 29: Participation in political and public life

People with disabilities have the right to participate in politics and in public affairs, as well as to vote and to be elected.

Article 30: Participation in cultural life, recreation, leisure and sport

People with disabilities have the right to take part in cultural life on an equal basis with others, including access to cultural materials, performances and services, and to recreational, leisure and sporting activities.

Article 31: Statistics and data collection

Countries must collect information about people with disabilities, with the active involvement of people with disabilities, so that they can better understand the barriers they experience and make the Convention rights real.

Articles 32-50

Articles 32-50 explain how countries which are bound by the Convention must give it full effect. They also explain the responsibility of countries to report to the United Nations Committee on the Rights of Persons with Disabilities on how they are putting the Convention into effect.

Appendix 3: Summary of consultation initiatives undertaken for the former Marrickville Inclusion Action Plan.

- input by the Marrickville Access Committee
- paper based and on-line survey (n=94)
- easy read survey (n = 26)
- community consultation on 2 October 2014
- consultation with Inner West Dementia Cafe (people with dementia and their assistants)
- consultation with Turkish speaking assistants of persons with a mental illness
- face-to-face consultations with parents of children with a developmental delay
- telephone and face-to-face consultation with early childhood intervention service providers
- interviews with Ability Linkers (Ability Links NSW)
- telephone interview with National Disability Coordination Officer (Inner West)
- telephone interview with WISE Employment (disability employment)
- telephone interview with Regional Manager, Sunnyfield Inner West
- consultations with community participation clients (adults and young people who have intellectual disability) conducted by Sunnyfield Disability Services on behalf of Council
- telephone interview with Macarthur Disability Services (MDS) Behaviour Support Program
- telephone interview with the Commonwealth Home Support Program / Community Care Support Program Development Officer Canterbury/Marrickville
- internal consultation and workshop with Council staff (17 October 2014)
- draft Inclusion Action Plan circulated to staff for comment

The IAP was also supported by a review of research literature on:

- inclusion of people with disability of all ages
- economic and social opportunities relating to inclusion
- planning built environments that are accessible to all
- health and community care needs of people with a disability
- policy responses by the Australian Government, and the New South Wales Government
- local and regional demographics and demographic trends
- housing that is adaptive to the changing needs of occupants
- local health and community care plans
- Inner West Partners In Recovery 2014 Needs Assessment Report
- former Marrickville Council internal reports and planning documents.

Item No: C0517 Item 11

Subject: INNER WEST COUNCIL INVESTMENT POLICY

File Ref: 16/5386/50178.17

Prepared By: Pav Kuzmanovski - Group Manager Finance

Authorised By: Michael Tzimoulas - Deputy General Manager Chief Financial and Administration Officer

SUMMARY

The purpose of this report is to present a consolidated Investment Policy and outline the key principles of the proposed investment policy.

RECOMMENDATION

THAT Council:

1. **Receive and notes the report.**
2. **Endorses the Inner West Council Investment Policy with a view of reviewing the policy as a part of the June 2018 Investment report.**

BACKGROUND

Inner West Council has continued to operate under the 3 investment policies carried forward from the constituent pre-amalgamation Councils. As part of the integration into one Inner West Council, it is critical that Council operate under a single investment policy.

All 3 pre-amalgamation Investment policies had preservation of investment as their core principle to ensure that funds invested were available to deliver Council's future operational and capital programs. Council currently holds approximately \$200 million in its investments portfolio.

The proposed policy will provide a uniform single investment policy whose basis is ensuring Council funds are invested securely, in accordance with Ministerial order, to ensure that Council minimizes any financial risk exposure.

KEY POINTS OF THE DRAFT INVESTMENT POLICY:

Key points to note in the proposed investment strategy:

- The format of the enclosed draft policy follows the sample investment policy published by the DLG and includes a comprehensive Risk Management Framework with Credit and Maturity limits for the portfolio.
- The proposed Inner West Council Investment Policy is focused upon achieving the most favorable return available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met whilst exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment.

- The Inner West Investment Policy will give preference to investing in non-Fossil Fuel investments within the credit and institutional risk parameters specified within the policy with a view to move towards a non-fossil fuel investment portfolio as soon as possible and achieve a 70% non-fossil fuel investment portfolio by 30 June 2018. This target will be reviewed annually as a part of Council's Investment Policy review;
- Note: in February 2016 Marrickville Council voted to ban any investment in Broadspectrum Ltd (formerly Transfield Services) and Wilson Security, or other companies that profit from detention centres, until their association with detention centres cease.

The reference to this has been left in under the Prohibited Investments section of the enclosed draft Policy.

FINANCIAL IMPLICATIONS

The proposed policy may have an unfavorable impact on Council's investment income and the proposed policy will allow for Council funds to be invested in relatively higher risk area. This will be monitored and reported to Council within the monthly Investment Report.

OTHER STAFF COMMENTS

Nil

PUBLIC CONSULTATION

The draft policy was been presented to LRAC in May 2017 for discussion.

ATTACHMENTS

1. [↓](#) Inner West Council Investment Policy



Inner West Council Investment Policy

Objectives

To provide a framework for the investing of Council's funds at the most favourable return available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met while exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.

Investments are expected to achieve a market average rate of return in line with Council's Risk Management Guidelines.

In conjunction with the above objectives, Council has determined to proactively move toward a non-fossil fuel investment portfolio as soon as possible.

Legislative Requirements

All investments are to comply with the following:

- *Local Government Act 1993;*
- *Local Government (General) Regulation 2005;*
- *Ministerial Investment Order dated 17 February 2011;*
- *Local Government Code of Accounting Practice and Financial Reporting;*
- *Australian Accounting Standards; and*
- *Division of Local Government Investment Policy Guidelines May 2010*

Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

The General Manager may in turn delegate the day-to-day management of Council's investment to the Responsible Accounting Officer or senior staff, subject to regular reviews.



Officers with delegated authority to manage Council's investments shall be recorded and required to acknowledge they have received a copy of this policy and understand their obligations in this role.

Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolios to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

Ethics and Conflicts of Interest

Officers with delegated authority to manage Council's investments shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

Independent advisors are also required to declare that they have no actual or perceived conflicts of interest.

Approved Investments

Investments are limited to those allowed by the Ministerial Investment Order dated 17 February 2011 and include:

- Any public funds or securities issued by or guaranteed by the Commonwealth, any State of the Commonwealth or a Territory;
- Interest bearing deposits or debenture or bonds issued by an authorised deposit taking institution (ADI), excluding subordinated debt obligations;
- Bills of exchange, (<200 days duration), guaranteed by and authorised deposit taking institution (ADI);
- Debentures or securities issued by a NSW council
- Deposits with NSW Treasury &/or Investments in the TCorpIM Funds; and
- Investments grandfathered under the previous Ministerial Investment Order.

Prohibited Investments

This investment policy prohibits but is not limited to any investment carried out for speculative purposes, including;

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

Council shall have no investments in Broadspectrum Ltd (formerly Transfield Services) and Wilson Security, or other companies that profit from detention centres, until their association with detention centres cease.

This policy prohibits the use of leveraging (borrowing to invest) of an investment.



Risk Management Guidelines

Investments are expected to achieve a market average rate of return in line with the Council's risk tolerance. Investments are to be considered in the light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Leveraging Risk - the magnification of an investor's risk and return that occurs when the investor takes on financial leverage through an investment product.

Credit and Maturity Guidelines

Investments are to comply with three key criteria relating to:

- **Overall Portfolio Credit Framework:** limit overall credit exposure of the portfolio;
- **Institutional Credit Framework:** limit exposure to individual institutions based on their credit ratings. and;
- **Term to Maturity Framework:** limits based upon maturity of securities.

(1) Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

ADI Portfolio Credit Limits/Ratings		
Long Term	Short Term	Maximum
AAA	A-1+	100%
AA	A-1	100%
A	A-2	70%
BBB	N/A	20%
Unrated	Unrated	10%
Specific Ministerial Approved Forms of Investment		
NSW Treasury Corp Deposits and TCorpIM Funds		100%

Credit ratings are based upon the Standard & Poor's Investment Rating, or equivalent, where a Standard & Poor's Investment Rating does not exist.



(2) Institutional Credit Framework

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

ADI Portfolio Credit Limits/Ratings		
Long Term	Short Term	Maximum
AAA	A-1+	45%
AA	A-1	30%
A	A-2	20%
BBB	N/A	10%
Unrated	Unrated	5%
NSW Treasury Corp Deposits and TCorp IM Funds		
11am, Term Deposits or Bonds		35%
TCorpIM Cash Fund		35%
TCorpIM Strategic Cash Fund		20%

Credit ratings are based upon the Standard & Poor's Investment Rating, or equivalent, where a Standard & Poor's Investment Rating does not exist.

If any of the Council's investments are downgraded such that they no longer fall within the investment policy limits, they will be divested as soon as practicable having regard to potential losses resulting from early redemption and subject to minimising any loss of capital that may arise from compliance with this provision.

The short-term credit rating limit will apply in the case of discrepancies between short and long-term ratings.

(3) Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits		
Portfolio % ≤ 1 year	Min 40%	Max 100%
Portfolio % > 1 year ≤ 10 years	Min 0%	Max 60%
> 1 year ≤ 3 years	Min 0%	Max 60%
> 3 years ≤ 5 years	Min 0%	Max 30%
> 5 years ≤ 10 years	Min 0%	Max 15%

Investment Strategy

An Investment Strategy will run in conjunction with the investment policy. The investment strategy will be reviewed with an independent investment advisor once a year. The Strategy will outline:

- Council's cash flow expectations;
- Optimal target allocation of investment types, credit rating exposure and term to maturity exposure; and
- Appropriateness of overall investment types for Council's portfolio.

**Ethical Investments**

Within the limits of prevailing Legislation and this Investment Policy, Council's investments will be made in consideration of the principals of ethical investment management.

In particular, Council aims to proactively reduce its investment exposure to, including ADIs that lend to, businesses in the fossil fuel industry.

Investment Advisor

Council's investment advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed.

Council's appointed independent investment adviser is Prudential Investment Services Corp. They have provided the required written confirmation to Council.

Measurement

The investment return for the portfolio is to be regularly reviewed by an independent financial advisor by assessing the market value of the portfolio. The market value is to be assessed at least once a month to coincide with monthly reporting.

Performance Benchmarks

The performance of the investment portfolio shall be measured against the industry standard Bloomberg AusBond Bank Bill Index and/or the Official Cash Rate. As a budget benchmark, Council's budgeted target for interest income is a minimum return of 125 basis points above the BBSW.

In addition, Council targets exposure to non-fossil fuel investments to be no less than 70% of its overall portfolio from 1 July 2018 onward.

Reporting and Reviewing of Investments

Documentary evidence must be held for each investment and details thereof maintained in an investment Register.

The documentary evidence must provide Council legal title to the investment.

Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.

All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.

A monthly investment report will be provided to Council. The report will detail the



investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

The monthly investment report will include details of the current proportion of investments that are non-fossil fuel investments and will include details of progress in meeting the prevailing performance benchmark in respect of non-fossil fuel investments.

Policy Review

This Investment Policy will be reviewed at least once a year or as required in the event of legislative changes. The Investment Policy may also be changed as a result of other amendments that are to the advantage of that Council and in the spirit of this policy.

The benchmark for achieving a non-fossil fuel investment portfolio will be reviewed at least once a year. As these changes occur over time, the investment report shall reflect the change in risk profile, maturity profile and return (interest rate).

Any amendment to the Investment Policy, including changes to the non-fossil fuel benchmark, must be by way of Council resolution.



APPENDIX – Ministerial Investment Order 2011



Circular No. 11-01
Date 17 February 2011
Doc ID: A232163

Contact Finance Policy Section
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REVISED MINISTERIAL INVESTMENT ORDER

A revised Investment Order pursuant to section 625 of the *Local Government Act 1993* has been issued. The Minister for Local Government signed the revised Order on 12 January 2011 and it was published in the NSW Government Gazette on 11 February 2011. It replaces the Order dated 31 July 2008. The revised Order is attached to this circular.

Changes to the Investment Order include:

- the removal of the ability to invest in the mortgage of land (part (c) of the Investment Order dated 31 July 2008)
- the removal of the ability to make a deposit with the Local Government Financial Services Pty Ltd (part (f) of the order dated 31 July 2008)
- the addition of "Key Considerations" in the revised Investment Order, which includes a comment that a council's General Manager, or any other staff, with delegated authority by a council to invest in funds on behalf of the council must do so in accordance with the council's adopted investment policy.

Councils are reminded that on 25 May 2010 the Division of Local Government issued Investment Policy Guidelines (Circular to Councils 10-11 refers). It is expected that all councils will by now have adopted an Investment Policy in accordance with the Guidelines.



Ross Woodward
Chief Executive, Local Government
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LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER
(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 12th day of January 2011


Hon BARBARA PERRY MP
Minister for Local Government



APPENDIX - Extracts of Legislative Requirements

LOCAL GOVERNMENT ACT 1993 - SECT 412 & 625

Section 412 Accounting Records

- (1) A council must keep such accounting records as are necessary to correctly record and explain its financial transactions and its financial position.
- (2) In particular, a council must keep its accounting records in a manner and form that facilitate:
 - (a) the preparation of financial reports that present fairly its financial position and the results of its operations, and
 - (b) the convenient and proper auditing of those reports.

Section 625 How May Councils Invest?

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation is not an investment for the purposes of this section.



**THE TRUSTEE AMENDMENT (DISCRETIONARY INVESTMENTS) ACT
1997 - SECTIONS 14A(2), 14C (1) & (2)**

14A (2) Duties of trustee in respect of power of investment

A trustee must, in exercising a power of investment:

- (a) if the trustee's profession, business or employment is or includes acting as a trustee or investing money on behalf of other persons, exercise the care, diligence and skill that a prudent person engaged in that profession, business or employment would exercise in managing the affairs of other persons, or
- (b) if the trustee is not engaged in such a profession, business or employment, exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

14C Matters to which trustee is to have regard when exercising power of investment

(1) Without limiting the matters that a trustee may take into account when exercising a power of investment, a trustee must, so far as they are appropriate to the circumstances of the trust, if any, have regard to the following matters:

- (a) the purposes of the trust and the needs and circumstances of the beneficiaries,
- (b) the desirability of diversifying trust investments,
- (c) the nature of, and the risk associated with, existing trust investments and other trust property,
- (d) the need to maintain the real value of the capital or income of the trust,
- (e) the risk of capital or income loss or depreciation,
- (f) the potential for capital appreciation,
- (g) the likely income return and the timing of income return,
- (h) the length of the term of the proposed investment,



- (i) the probable duration of the trust,
 - (j) the liquidity and marketability of the proposed investment during, and on the determination of, the term of the proposed investment,
 - (k) the aggregate value of the trust estate,
 - (l) the effect of the proposed investment in relation to the tax liability of the trust,
 - (m) the likelihood of inflation affecting the value of the proposed investment or other trust property,
 - (n) the costs (including commissions, fees, charges and duties payable) of making the proposed investment,
 - (o) the results of a review of existing trust investments in accordance with section 14A (4).
- (2) A trustee may, having regard to the size and nature of the trust, do either or both of the following:
- (a) obtain and consider independent and impartial advice reasonably required for the investment of trust funds or the management of the investment from a person whom the trustee reasonably believes to be competent to give the advice,
 - (b) pay out of trust funds the reasonable costs of obtaining the advice.

**LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - CLAUSE 212****212 Reports on council investments**

- (1) The responsible accounting officer of a council:
- (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
 - i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

Note. Section 625 of the Act says how a council may invest its surplus funds.



APPENDIX – NSW Local Government Eligible Investments

Definitions of Eligible ADI Investments:

11am call deposits: Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank's Real Time Gross Settlement cut-off each day.

Benefits

- 11am account provides a quick and easy investment solution for current balances that are not being used otherwise.

Major Risks / Disadvantages

- Potentially a lower return investment product.
- Credit risk is a function of the creditworthiness of the issuer.

Covered Bonds: interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI) which have specific bank assets, ie loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool's assets are not sufficient to meet the covered bond's obligations, holders then have recourse to the bank's total assets equal to other senior unsecured bondholders.

Benefits

- Highest ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/underlying assets.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.



Term deposits: interest bearing deposit held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI's capital structure.

Benefits

- Term deposits are considered to be a relatively low-risk investment.
- As these funds are not callable prior to maturity, banks generally offer a return premium.
- This type of investment allows investors to match cash flow requirements.
- The return is known.

Major Risks/ Disadvantages

- Liquidity risk applies in that deposits are not redeemable before maturity. Deposits may not be breakable at all or may only be broken after a prohibitive break fee is paid.
- Interest Rate risk applies in that the rate of return is fixed.
- Credit risk is a function of the creditworthiness of the ADI.
- Counterparty/credit risk increases if invested with unrated/low rated financial institutions.

Bank Bills and Negotiable Certificates of Deposits (NCDs): are similar types of interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

Benefits

- Counterparty party risk is partially mitigated by the accepting/issuing bank, which is typically a bank with very high credit rating.
- The return on the bank Bill and NCD is known if held until maturity.
- Bank bills and NCDs are liquid and can be traded on the secondary market.

Major Risks / Disadvantages

- Being a lower risk investment option, Bank Bills/NCDs provide a lower return.
- Interest Rate risk is present in that the rate is locked in for a fixed term.
- Credit risk is a function of the creditworthiness of the institution.



Senior Debt Bonds: interest bearing securities which are senior debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+ year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

Benefits

- High ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/underlying assets.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Other NSW Local Government Eligible Investments (Non-ADI) being actively monitored:

Commonwealth/State/Territory Government securities e.g. bonds:-

These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

Benefits

- Among the most secure investments available to Australian investors.
- Future coupons are known which helps with cash flow forecasting.

Major Risks / Disadvantages

- Typically much lower yielding than other investment options due to low investment risk of issuer.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.

**Deposits with NSW Treasury &/or Investments in NSW TCorpIM Funds:**

The NSW Treasury Corporation IM Funds comprises a number of pooled managed funds options each set up as a unit trust. The cash and fixed income options available through the TCorpIM Funds are the Cash Fund and the Strategic Cash Fund.

The Cash Fund provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the Strategic Cash Fund is designed for investments ranging from 1.5 years out to 3 years.

Both investments will pay back the balance of the investment generally within 24 to 72 hours.

Benefits

- Investments are pooled and as such a much more diversified pool of underlying investment is possible over investing in securities directly – particularly for small investment amounts.
- A broader investment pool usually allows for a smoothing of any volatility in the underlying investments.

Major Risks/Disadvantages

- As a unit trust, investment in the TCorpIM Funds are not deposits or liabilities of NSW TCorp.
- The TCorpIM Funds are subject to market and liquidity risk associated with their underlying securities.
- Usually an additional layer of fees is incurred via a managed fund to pay for fund manager costs.

Item No: C0517 Item 12

Subject: INNER WEST INVESTMENTS AS AT 30 APRIL 2017

File Ref: 16/5386/43806.17

Prepared By: Brian Chen - Team Leader Financial Accounting

Authorised By: Pav Kuzmanovski - Group Manager Finance

SUMMARY

In accordance with the requirements of clause 212 of the Local Government (General) Regulation 2005, Council is provided with a listing of all investments made pursuant to section 625 of the Local Government Act 1993 and reported for periods ending 30 April 2017.

RECOMMENDATION

THAT the report be received and noted.

BACKGROUND

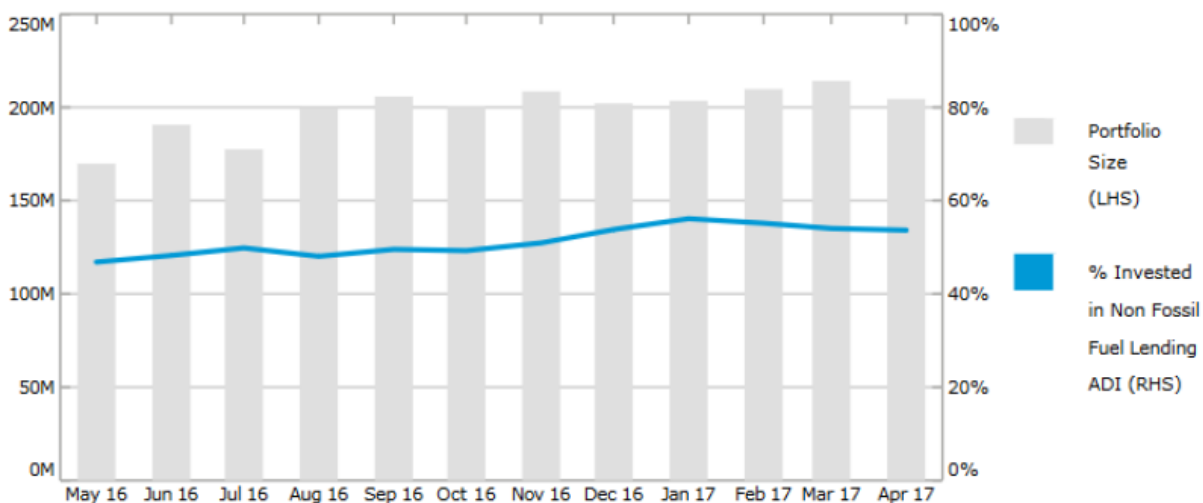
Clause 212 of the Local Government (General) Regulation 2005 requires that a report be presented to Council each month listing all investments with a certification from the Responsible Accounting Officer. Attached to this report are further reports from Council's Investment Advisors, Prudential Investment Services.

FINANCIAL IMPLICATIONS

The Investment Holdings report (**Attachment 1**) for the periods ending 30 April 2017 and reflects Council's holding in various investment categories these are listed in the table below. Council's portfolio size has decreased by \$10 million to \$204m of which 96% was rated A rated or above. The additional funds Council received during the month have primarily been invested in a CBA Term Deposits due to the higher rate of return in contrast to other investments offered at the time.

Current Breakdown

ADI Lending Status *	Current Month (\$)	Previous Month (\$)
Fossil Fuel Lending ADIs		
AMP Bank	9,000,000	9,000,000
ANZ Group		1,800,000
Commonwealth Bank of Australia	32,573,294	33,996,512
ING Group	3,500,000	3,500,000
National Australia Bank	16,000,000	16,500,000
Non ADI	1,659,958	1,659,958
Westpac Group	32,000,000	32,000,000
	94,733,252 46%	98,456,470 46%
Non Fossil Fuel Lending ADIs		
ANZ Group (Green)	2,000,000	2,000,000
Auswide Bank	7,000,000	5,000,000
Bank of Queensland	27,500,000	27,500,000
Bendigo and Adelaide Bank	23,000,000	23,000,000
Beyond Bank	3,000,000	2,000,000
Credit Union Australia	11,000,000	11,000,000
Greater Building Society	2,000,000	2,000,000
Heritage Bank	2,000,000	2,000,000
IMB Ltd	3,500,000	3,500,000
Members Equity Bank	16,000,000	19,000,000
MyState Bank	1,000,000	1,000,000
Newcastle Permanent Building Society	5,000,000	5,000,000
Suncorp Bank	5,500,000	11,500,000
Teachers Mutual Bank	1,200,000	1,200,000
	109,700,000 54%	115,700,000 54%
	204,433,252	214,156,470



Councils holding investment in Non Fossil remained constant at approximately \$109m with a relative percentage decrease due to an increase in the CBA Term Deposits.

The attachments to this report summarise all investments held by Council and interest returns for periods ending 30 April 2017.

The period ending 30 April 2017, the portfolio for Inner West Council had a One-Month Portfolio Investment Return (2.62%) was above the UBSWA Bank Bill Index Benchmark (1.87%). Council has a well-diversified portfolio with 96% of the portfolio spread among the top three credit rating categories (A long term / A2 short term and higher).

The Current Market value is required to be accounted for by the accounting standards and are due to the nature of the investment, and are unlikely to impact on the eventual return of capital and interest to Council. The Current Market Value is a likely outcome if Council were to consider recalling the investment prior to its due date.

Certificate by Responsible Accounting Officer:

I, Pav Kuzmanovski, hereby certify in accordance with Clause 212 (1) (b) of the Local Government (General) Regulation 2005 that the investments listed in the attachments have been made in accordance with section 625 of the Local Government Act 1993 for each of the Branches of the Inner West Council. There will be a review of the separate investment policies in the coming months with the view to develop a consolidated investment policy for the Inner West Council.

ATTACHMENTS

1. [IWC Investments April 2017](#)
2. [IWC Monthly Interest April 2017](#)
3. [IWC Economic and Investment Portfolio Commentary Apr 17](#)



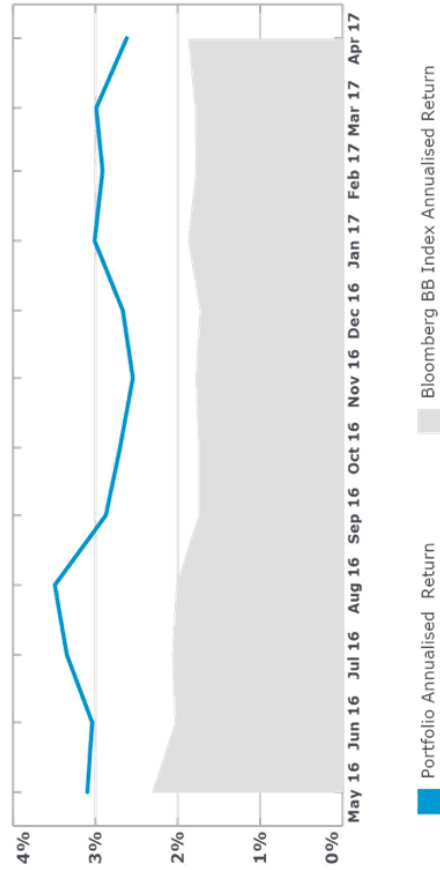
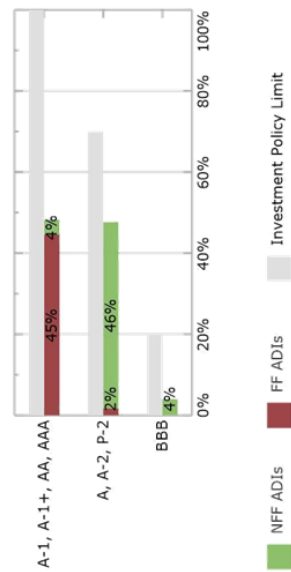
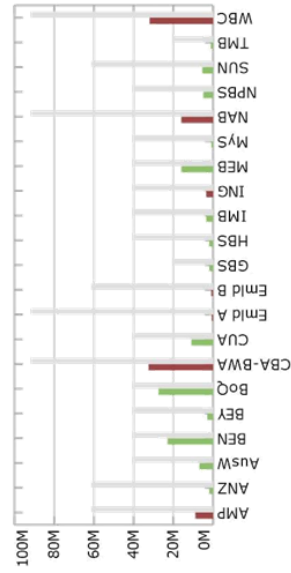
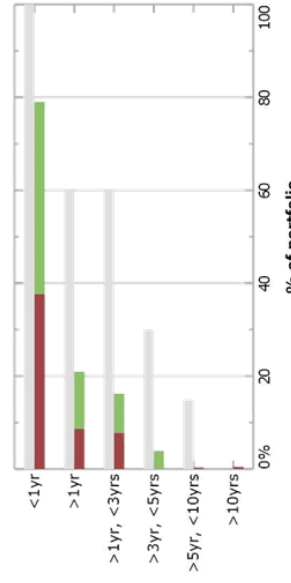
**Investment Summary Report
April 2017**



**Inner West Council
Executive Summary - April 2017**

Investment Holdings

By Product	Face Value (\$)	Current Value (\$)	Current Yield (%)
Bonds	2,000,000.00	2,056,130.00	3.2500
Cash	7,573,293.91	7,573,293.91	1.0952
Floating Rate Note	27,200,000.00	27,421,280.62	2.9713
Mortgage Backed Security	1,659,958.30	1,208,931.93	2.4107
Term Deposit	166,000,000.00	167,777,363.27	2.7739
	204,433,252.21	206,036,999.73	2.7397
By Portfolio	Face Value (\$)	Current Value (\$)	% of portfolio
Ashfield	39,524,744.77	39,736,999.41	19%
Leichhardt	90,802,170.00	91,981,290.20	44%
Marrickville	74,106,337.44	74,318,710.12	36%
	204,433,252.21	206,036,999.73	100%

Investment Performance

Investment Policy Compliance
Total Credit Exposure

Individual Exposures

Term to Maturities


Inner West Council Environmental Commitments Report - April 2017

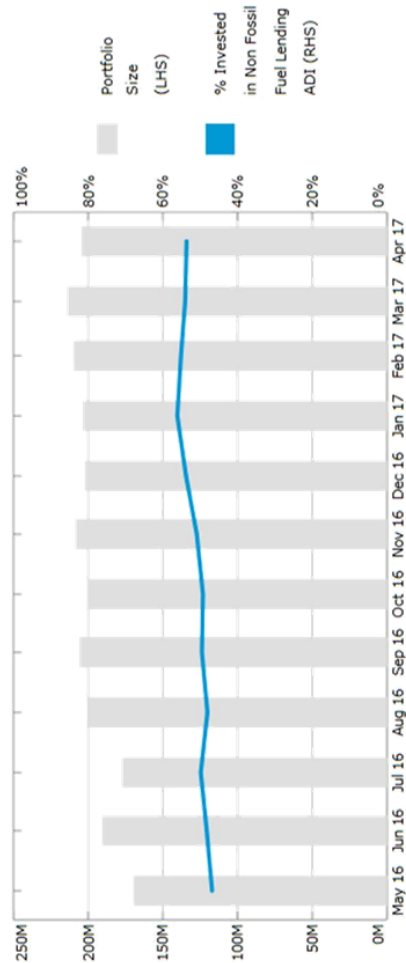


Current Breakdown

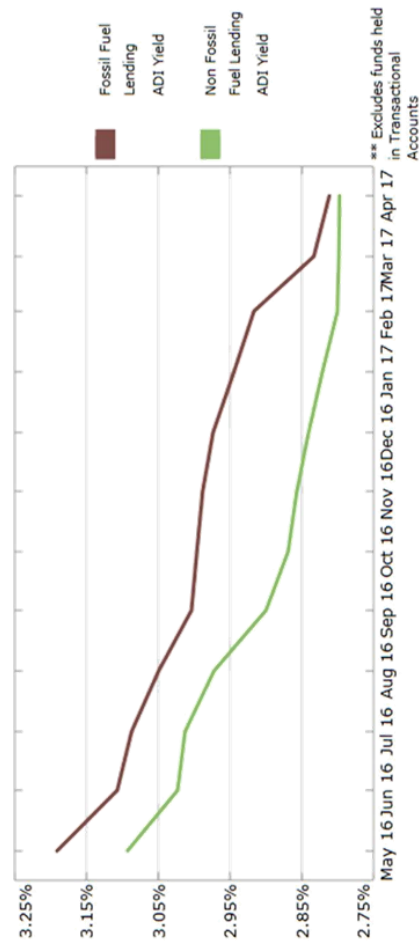
ADI Lending Status *	Current Month (\$)	Previous Month (\$)
Fossil Fuel Lending ADIs		
AMP Bank	9,000,000	9,000,000
ANZ Group		1,800,000
Commonwealth Bank of Australia	32,573,294	33,996,512
ING Group	3,500,000	3,500,000
National Australia Bank	16,000,000	16,500,000
Non ADI	1,659,958	1,659,958
Westpac Group	32,000,000	32,000,000
	94,733,252	46% 98,456,470
Non Fossil Fuel Lending ADIs		
ANZ Group (Green)	2,000,000	2,000,000
Auswide Bank	7,000,000	5,000,000
Bank of Queensland	27,500,000	27,500,000
Bendigo and Adelaide Bank	23,000,000	23,000,000
Beyond Bank	3,000,000	2,000,000
Credit Union Australia	11,000,000	11,000,000
Greater Building Society	2,000,000	2,000,000
Heritage Bank	2,000,000	2,000,000
IMB Ltd	3,500,000	3,500,000
Members Equity Bank	16,000,000	19,000,000
MyState Bank	1,000,000	1,000,000
Newcastle Permanent Building Society	5,000,000	5,000,000
Suncorp Bank	5,500,000	11,500,000
Teachers Mutual Bank	1,200,000	1,200,000
	109,700,000	54% 115,700,000
	204,433,252	54% 214,156,470

* source: <http://www.marketforces.org.au>

Historical Portfolio Exposure to Non Fossil Fuel Lending ADIs



Weighted Average Yield - Fossil Fuel vs Non Fossil Fuel Lending ADI

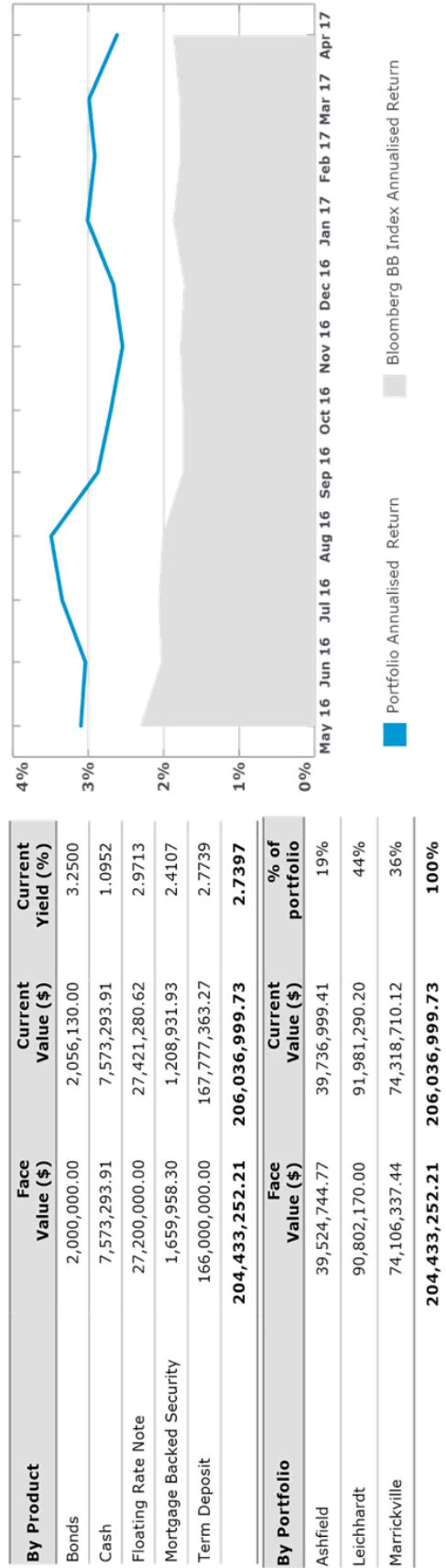
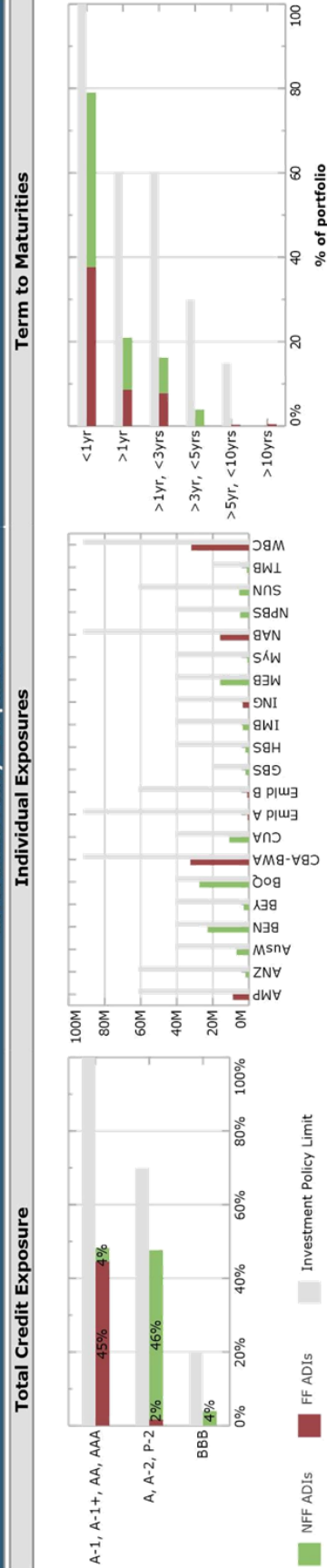




**Investment Summary Report
April 2017**



**Inner West Council
Executive Summary - April 2017**

Investment Performance

Investment Policy Compliance


Inner West Council
 Investment Holdings Report - April 2017


Cash Accounts					
	Face Value (\$)	Current Yield	Institution	Credit Rating	Purchase Price (\$)
	3,446,379.14	1.1000%	Commonwealth Bank of Australia	A-1+	3,446,379.14
	3,602,170.00	1.0900%	Commonwealth Bank of Australia	A-1+	3,602,170.00
	524,744.77	1.1000%	Commonwealth Bank of Australia	A-1+	524,744.77
	7,573,293.91	1.0952%			7,573,293.91

Term Deposits									
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
2-May-17	2,000,000.00	2.7500%	Bank of Queensland	A-2	2,000,000.00	2,026,972.60	534488	26,972.60	AtMaturity Leichhardt
2-May-17	2,000,000.00	2.6500%	ME Bank	A-2	2,000,000.00	2,013,068.49	534808	13,068.49	AtMaturity Marrickville
3-May-17	1,000,000.00	2.6000%	IMB Ltd	A-2	1,000,000.00	1,010,328.77	534740	10,328.77	AtMaturity Ashfield
3-May-17	1,000,000.00	2.5000%	ING Bank (Australia)	A-2	1,000,000.00	1,009,452.05	534742	9,452.05	AtMaturity Ashfield
9-May-17	2,000,000.00	2.8000%	Bank of Queensland	A-2	2,000,000.00	2,026,849.32	534491	26,849.32	AtMaturity Marrickville
10-May-17	1,000,000.00	2.6000%	IMB Ltd	A-2	1,000,000.00	1,007,835.62	534840	7,835.62	AtMaturity Ashfield
10-May-17	1,000,000.00	2.5000%	Bankwest	A-1+	1,000,000.00	1,007,465.75	534841	7,465.75	AtMaturity Ashfield
16-May-17	2,000,000.00	2.8000%	Bank of Queensland	A-2	2,000,000.00	2,039,430.14	534144	39,430.14	AtMaturity Marrickville
17-May-17	1,000,000.00	2.7000%	AMP Bank	A-1	1,000,000.00	1,012,279.45	534621	12,279.45	AtMaturity Ashfield
17-May-17	500,000.00	2.7500%	Bank of Queensland	A-2	500,000.00	504,934.93	534743	4,934.93	AtMaturity Ashfield
24-May-17	1,000,000.00	2.8500%	Beyond Bank Australia	A-2	1,000,000.00	1,011,790.41	534745	11,790.41	AtMaturity Ashfield
24-May-17	500,000.00	2.6000%	National Australia Bank	A-1+	500,000.00	504,167.12	534838	4,167.12	AtMaturity Ashfield
31-May-17	1,000,000.00	2.7500%	ME Bank	A-2	1,000,000.00	1,008,815.07	534839	8,815.07	AtMaturity Ashfield
31-May-17	500,000.00	2.5700%	Suncorp Bank	A-1	500,000.00	503,626.16	534842	3,626.16	AtMaturity Ashfield
31-May-17	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	3,079,849.32	533742	79,849.32	AtMaturity Leichhardt
6-Jun-17	1,000,000.00	2.9800%	Rural Bank	A-2	1,000,000.00	1,024,983.01	533932	24,983.01	AtMaturity Leichhardt
6-Jun-17	1,000,000.00	2.6200%	National Australia Bank	A-1+	1,000,000.00	1,007,824.11	534759	7,824.11	AtMaturity Marrickville
7-Jun-17	500,000.00	2.5500%	Suncorp Bank	A-1	500,000.00	503,388.36	534843	3,388.36	AtMaturity Ashfield




Inner West Council
Investment Holdings Report - April 2017

Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency
7-Jun-17	1,000,000.00	2.5500%	Suncorp Bank	A-1	1,000,000.00	25-Jan-17	1,006,706.85	534844	6,706.85	AtMaturity
13-Jun-17	2,000,000.00	2.7000%	Bank of Queensland	A-2	2,000,000.00	12-Jan-17	2,016,126.03	534762	16,126.03	AtMaturity
14-Jun-17	3,000,000.00	2.8000%	AMP Bank	A-1	3,000,000.00	14-Dec-16	3,031,758.90	534744	31,758.90	AtMaturity
14-Jun-17	1,000,000.00	2.5000%	National Australia Bank	A-1+	1,000,000.00	1-Feb-17	1,006,095.89	534958	6,095.89	AtMaturity
14-Jun-17	1,000,000.00	2.9500%	Suncorp Bank	A-1	1,000,000.00	15-Jun-16	1,025,863.01	533822	25,863.01	AtMaturity
14-Jun-17	2,000,000.00	2.9500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	17-Jun-16	2,051,402.74	533839	51,402.74	AtMaturity
20-Jun-17	2,000,000.00	2.7000%	Bank of Queensland	A-2	2,000,000.00	12-Jan-17	2,016,126.03	534763	16,126.03	AtMaturity
21-Jun-17	500,000.00	2.6500%	Bank of Queensland	A-2	500,000.00	1-Feb-17	503,230.82	534959	3,230.82	AtMaturity
21-Jun-17	1,000,000.00	2.5500%	IMB Ltd	A-2	1,000,000.00	8-Feb-17	1,005,728.77	534960	5,728.77	AtMaturity
22-Jun-17	2,000,000.00	2.9500%	Westpac Group	A-1+	2,000,000.00	22-Jun-16	2,050,594.52	533887	50,594.52	AtMaturity
22-Jun-17	2,000,000.00	3.0500%	Credit Union Australia	A-2	2,000,000.00	23-Jun-16	2,052,142.47	533899	52,142.47	AtMaturity
27-Jun-17	2,000,000.00	2.5500%	National Australia Bank	A-1+	2,000,000.00	8-Feb-17	2,011,457.53	534854	11,457.53	AtMaturity
28-Jun-17	1,000,000.00	2.6000%	Heritage Bank	P-2	1,000,000.00	9-Feb-17	1,005,769.86	534961	5,769.86	AtMaturity
28-Jun-17	1,000,000.00	2.5300%	National Australia Bank	A-1+	1,000,000.00	15-Feb-17	1,005,198.63	534962	5,198.63	AtMaturity
4-Jul-17	2,000,000.00	2.6000%	Bankwest	A-1+	2,000,000.00	13-Feb-17	2,010,969.86	534871	10,969.86	AtMaturity
5-Jul-17	500,000.00	2.5000%	Suncorp Bank	A-1	500,000.00	22-Feb-17	502,328.77	534963	2,328.77	AtMaturity
5-Jul-17	1,000,000.00	2.5500%	Bank of Queensland	A-2	1,000,000.00	23-Feb-17	1,004,680.82	534964	4,680.82	AtMaturity
11-Jul-17	2,000,000.00	2.6000%	Bankwest	A-1+	2,000,000.00	21-Feb-17	2,009,830.14	534893	9,830.14	AtMaturity
12-Jul-17	1,000,000.00	2.5000%	Heritage Bank	P-2	1,000,000.00	23-Feb-17	1,004,589.04	534965	4,589.04	AtMaturity
12-Jul-17	500,000.00	2.5500%	Bank of Queensland	A-2	500,000.00	1-Mar-17	502,130.82	535144	2,130.82	AtMaturity
17-Jul-17	1,500,000.00	2.9000%	Bendigo and Adelaide Bank	A-2	1,500,000.00	15-Jul-16	1,534,561.64	534042	34,561.64	AtMaturity
18-Jul-17	2,500,000.00	2.6300%	Bankwest	A-1+	2,500,000.00	13-Mar-17	2,508,826.71	534999	8,826.71	AtMaturity
19-Jul-17	1,000,000.00	2.6000%	Bankwest	A-1+	1,000,000.00	1-Mar-17	1,004,345.21	535145	4,345.21	AtMaturity
19-Jul-17	1,000,000.00	2.5500%	Bank of Queensland	A-2	1,000,000.00	2-Mar-17	1,004,191.78	535146	4,191.78	AtMaturity
19-Jul-17	1,000,000.00	2.8000%	AMP Bank	A-1	1,000,000.00	19-Jan-17	1,007,824.66	534801	7,824.66	AtMaturity
25-Jul-17	2,000,000.00	2.8000%	AMP Bank	A-1	2,000,000.00	25-Jan-17	2,014,728.77	534803	14,728.77	AtMaturity



Inner West Council
Investment Holdings Report - April 2017


Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
25-Jul-17	2,000,000.00	2.6500%	ME Bank	A-2	2,000,000.00	28-Feb-17	2,009,002.74	534916	9,002.74	AtMaturity	Marrickville
26-Jul-17	1,000,000.00	2.5000%	National Australia Bank	A-1+	1,000,000.00	8-Mar-17	1,003,698.63	535147	3,698.63	AtMaturity	Ashfield
26-Jul-17	1,000,000.00	2.5000%	National Australia Bank	A-1+	1,000,000.00	16-Mar-17	1,003,150.68	535148	3,150.68	AtMaturity	Ashfield
28-Jul-17	2,000,000.00	2.9000%	Westpac Group	A-1+	2,000,000.00	28-Jul-16	2,044,016.44	534062	44,016.44	AtMaturity	Leichhardt
1-Aug-17	2,000,000.00	2.6000%	Bankwest	A-1+	2,000,000.00	1-Mar-17	2,008,690.41	534925	8,690.41	AtMaturity	Marrickville
2-Aug-17	2,000,000.00	2.5000%	Suncorp Bank	A-1	2,000,000.00	15-Mar-17	2,006,438.36	535149	6,438.36	AtMaturity	Ashfield
2-Aug-17	2,000,000.00	2.5400%	Commonwealth Bank of Australia	A-1+	2,000,000.00	22-Mar-17	2,005,567.12	535151	5,567.12	AtMaturity	Ashfield
4-Aug-17	1,000,000.00	2.9000%	AMP Bank	A-1	1,000,000.00	4-Aug-16	1,021,452.05	534301	21,452.05	AtMaturity	Leichhardt
8-Aug-17	2,000,000.00	2.6000%	Bankwest	A-1+	2,000,000.00	23-Mar-17	2,005,556.16	535094	5,556.16	AtMaturity	Marrickville
9-Aug-17	1,000,000.00	2.5000%	Bank of Queensland	A-2	1,000,000.00	22-Mar-17	1,002,739.73	535152	2,739.73	AtMaturity	Ashfield
9-Aug-17	1,000,000.00	2.6000%	Auswide Bank	A-2	1,000,000.00	29-Mar-17	1,002,350.68	535153	2,350.68	AtMaturity	Ashfield
9-Aug-17	1,000,000.00	2.9000%	AMP Bank	A-1	1,000,000.00	4-Aug-16	1,021,452.05	534114	21,452.05	AtMaturity	Leichhardt
15-Aug-17	1,000,000.00	3.0000%	Westpac Group	A-1+	1,000,000.00	12-Aug-16	1,021,534.25	534128	21,534.25	Annually	Leichhardt
15-Aug-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	12-Aug-16	2,043,068.49	534126	43,068.49	Annually	Marrickville
16-Aug-17	1,000,000.00	2.6000%	Auswide Bank	A-2	1,000,000.00	29-Mar-17	1,002,350.68	535154	2,350.68	AtMaturity	Ashfield
16-Aug-17	500,000.00	2.5500%	Bankwest	A-1+	500,000.00	12-Apr-17	500,663.70	535204	663.70	AtMaturity	Ashfield
22-Aug-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	12-Aug-16	2,043,068.49	534127	43,068.49	Annually	Marrickville
23-Aug-17	500,000.00	2.5000%	IMB Ltd	A-2	500,000.00	5-Apr-17	500,890.41	535205	890.41	AtMaturity	Ashfield
23-Aug-17	1,000,000.00	2.7500%	Beyond Bank Australia	A-2	1,000,000.00	5-Apr-17	1,001,958.90	535206	1,958.90	AtMaturity	Ashfield
31-Aug-17	1,000,000.00	2.7000%	Beyond Bank Australia	A-2	1,000,000.00	2-Mar-17	1,004,438.36	535150	4,438.36	AtMaturity	Ashfield
31-Aug-17	1,000,000.00	2.5200%	ME Bank	A-2	1,000,000.00	19-Apr-17	1,000,828.49	535207	828.49	AtMaturity	Ashfield
31-Aug-17	2,000,000.00	2.7000%	Bank of Queensland	A-2	2,000,000.00	31-Aug-16	2,035,950.68	534190	35,950.68	AtMaturity	Leichhardt
31-Aug-17	2,000,000.00	2.7000%	Newcastle Permanent Building Society	A-2	2,000,000.00	31-Aug-16	2,035,950.68	534194	35,950.68	AtMaturity	Leichhardt
5-Sep-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	29-Aug-16	2,040,273.97	534180	40,273.97	Annually	Marrickville
5-Sep-17	1,000,000.00	2.8500%	Credit Union Australia	A-2	1,000,000.00	7-Sep-16	1,018,427.40	534302	18,427.40	AtMaturity	Leichhardt
6-Sep-17	1,000,000.00	2.5500%	MyState Bank	A-2	1,000,000.00	26-Apr-17	1,000,349.32	535208	349.32	AtMaturity	Ashfield




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Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
12-Sep-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	31-Aug-16	2,039,945.21	534185	39,945.21	Annually	Marrickville
13-Sep-17	1,000,000.00	3.0000%	Westpac Group	A-1+	1,000,000.00	13-Sep-16	1,018,904.11	534329	18,904.11	AtMaturity	Leichhardt
19-Sep-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	6-Sep-16	2,038,958.90	534286	38,958.90	Annually	Marrickville
20-Sep-17	2,500,000.00	2.6500%	ING Bank (Australia)	A-2	2,500,000.00	29-Mar-17	2,505,989.73	535155	5,989.73	AtMaturity	Ashfield
26-Sep-17	2,000,000.00	2.6200%	ME Bank	A-2	2,000,000.00	28-Mar-17	2,004,881.10	535099	4,881.10	AtMaturity	Marrickville
27-Sep-17	3,000,000.00	2.7500%	Auswide Bank	A-2	3,000,000.00	27-Sep-16	3,048,821.92	534366	48,821.92	AtMaturity	Leichhardt
3-Oct-17	2,000,000.00	2.6500%	Bank of Queensland	A-2	2,000,000.00	28-Mar-17	2,004,936.99	535100	4,936.99	AtMaturity	Marrickville
6-Oct-17	1,000,000.00	2.8000%	Bendigo and Adelaide Bank	A-2	1,000,000.00	7-Oct-16	1,015,802.74	534463	15,802.74	AtMaturity	Leichhardt
10-Oct-17	2,000,000.00	2.6500%	ME Bank	A-2	2,000,000.00	6-Apr-17	2,003,630.14	535168	3,630.14	AtMaturity	Marrickville
17-Oct-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	12-Oct-16	2,033,041.10	534445	33,041.10	Annually	Marrickville
25-Oct-17	2,000,000.00	2.8000%	National Australia Bank	A-1+	2,000,000.00	24-Oct-16	2,001,073.97	534465	1,073.97	Quarterly	Leichhardt
9-Nov-17	2,000,000.00	2.7500%	National Australia Bank	A-1+	2,000,000.00	10-Nov-16	2,025,917.81	534519	25,917.81	AtMaturity	Leichhardt
12-Dec-17	2,000,000.00	2.8000%	Bank of Queensland	A-2	2,000,000.00	12-Dec-16	2,021,479.45	534660	21,479.45	AtMaturity	Leichhardt
19-Dec-17	2,500,000.00	3.6500%	National Australia Bank	A-1+	2,500,000.00	16-Dec-14	2,534,000.00	498161	34,000.00	Annually	Marrickville
19-Dec-17	3,000,000.00	2.6500%	Bankwest	A-1+	3,000,000.00	19-Dec-16	3,028,968.49	534670	28,968.49	AtMaturity	Leichhardt
10-Jan-18	2,000,000.00	2.7300%	Commonwealth Bank of Australia	A-1+	2,000,000.00	10-Jan-17	2,016,604.38	534756	16,604.38	AtMaturity	Leichhardt
10-Jan-18	1,000,000.00	2.8000%	ME Bank	A-2	1,000,000.00	11-Jan-17	1,008,438.36	534757	8,438.36	AtMaturity	Leichhardt
10-Jan-18	2,000,000.00	2.9000%	Credit Union Australia	A-2	2,000,000.00	7-Feb-17	2,013,189.04	534852	13,189.04	AtMaturity	Leichhardt
17-Jan-18	2,000,000.00	2.8000%	ME Bank	A-2	2,000,000.00	18-Jan-17	2,015,802.74	534787	15,802.74	AtMaturity	Leichhardt
31-Jan-18	2,000,000.00	2.8000%	Bendigo and Adelaide Bank	A-2	2,000,000.00	31-Jan-17	2,013,808.22	534845	13,808.22	AtMaturity	Leichhardt
6-Feb-18	3,000,000.00	2.7500%	Bank of Queensland	A-2	3,000,000.00	31-Jan-17	3,020,342.47	534807	20,342.47	AtMaturity	Marrickville
7-Feb-18	2,000,000.00	2.8000%	Bendigo and Adelaide Bank	A-2	2,000,000.00	7-Feb-17	2,012,734.25	534853	12,734.25	AtMaturity	Leichhardt
14-Feb-18	1,000,000.00	2.7000%	ME Bank	A-2	1,000,000.00	14-Feb-17	1,005,621.92	534872	5,621.92	AtMaturity	Leichhardt
5-Mar-18	2,500,000.00	2.7000%	Rural Bank	A-2	2,500,000.00	2-Mar-17	2,511,095.89	534931	11,095.89	Annually	Marrickville
14-Mar-18	4,000,000.00	2.7300%	Commonwealth Bank of Australia	A-1+	4,000,000.00	14-Mar-17	4,014,360.55	535001	14,360.55	AtMaturity	Leichhardt
22-Mar-18	1,000,000.00	2.7000%	Commonwealth Bank of Australia	A-1+	1,000,000.00	22-Mar-17	1,002,958.90	535012	2,958.90	AtMaturity	Leichhardt



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Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Coupon Reference
11-Apr-18	2,000,000.00	2.8500%	Auswide Bank	A-2	2,000,000.00	12-Apr-17	2,002,967.12	535179	2,967.12	AtMaturity	Leichhardt
28-Jun-18	3,000,000.00	3.0000%	Westpac Group	AA-	3,000,000.00	29-Aug-16	3,060,410.96	534181	60,410.96	Annually	Leichhardt
11-Jul-18	2,000,000.00	2.8200%	National Australia Bank	AA-	2,000,000.00	11-Jan-17	2,016,997.26	534758	16,997.26	Annually	Leichhardt
12-Jul-18	4,000,000.00	3.0000%	Westpac Group	AA-	4,000,000.00	12-Aug-16	4,086,136.99	534129	86,136.99	Annually	Leichhardt
9-Oct-18	2,000,000.00	3.1000%	Westpac Group	AA-	2,000,000.00	7-Oct-16	2,034,991.78	534428	34,991.78	Annually	Marrickville
14-Jan-19	2,000,000.00	3.0000%	Bank of Queensland	A-	2,000,000.00	12-Jan-17	2,017,917.81	534764	17,917.81	Annually	Marrickville
14-Feb-19	2,000,000.00	3.0000%	Westpac Group	AA-	2,000,000.00	14-Feb-17	2,012,493.15	534873	12,493.15	Annually	Leichhardt
					166,000,000.00	167,777,363.27		1,777,363.27			

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Floating Rate Notes									
Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Next Coupon Reference Date
18-Aug-20	2,000,000.00	2.8800%	BEN Snr FRN (Aug20) BBSW+1.10%	A-	2,000,000.00	18-Aug-15	2,016,106.58	505175	18-May-17 Leichhardt
18-May-21	1,000,000.00	3.2600%	BoQ Snr FRN (May21) BBSW+1.48%	A-	1,000,000.00	18-May-16	1,021,122.05	533606	18-May-17 Leichhardt
	27,200,000.00	2.9713%			27,202,330.00		27,421,280.62		128,043.48

Fixed Rate Bonds									
Maturity Date	Face Value (\$)	Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Purchase Reference Yield
3-Jun-20	2,000,000.00	3.2500%	ANZ 'Green' Snr Bond (Jun20) 3.25%	AA-	1,987,680.00	3-Jun-15	2,056,130.00	505284	3.3850% Leichhardt
	2,000,000.00				1,987,680.00		2,056,130.00		3.3850%

Mortgage Backed Securities									
Weighted Avg Life	Face Value (\$)	Current Coupon	Security Name	Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Reference
22-Aug-22	659,958.30	2.2300%	Emerald Reverse Mortgage (A Tranche)	AAA	1,000,000.00	17-Jul-06	524,149.19	310321	Marrickville
23-Aug-27	1,000,000.00	2.5300%	Emerald Reverse Mortgage (B Tranche)	AA	1,000,000.00	17-Jul-06	684,782.74	310334	Marrickville
	1,659,958.30	2.4107%			2,000,000.00		1,208,931.93		7,564.87



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Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
Bonds							
ANZ 'Green' Snr Bond (Jun20) 3.25%	505284	Leichhardt	3-Jun-15	3-Jun-20		5,357.14	3.26%
Bonds						5,357.14	3.26%
Cash							
Commonwealth Bank of Australia	99167	Marrickville			2,372.39	2,372.39	1.10%
Commonwealth Bank of Australia	533586	Ashfield			473.99	473.99	1.10%
Cash					2,846.38	2,846.38	1.10%
Floating Rate Note							
NPBS Snr FRN (Feb18) BBSW+1.10%	502254	Leichhardt	27-Feb-15	27-Feb-18		7,101.37	2.88%
BEN Snr FRN (Nov18) BBSW+1.27%	402080	Marrickville	14-Nov-13	14-Nov-18		7,508.22	3.05%
WBC Snr FRN (Feb19) BBSW+0.94%	421808	Marrickville	25-Feb-14	25-Feb-19		2,235.61	2.72%
BoQ Snr FRN (Apr19) BBSW+1.15%	533203	Leichhardt	22-Feb-16	29-Apr-19	7,040.00	2,397.95	2.92%
WBC Snr FRN (May19) BBSW+1.00%	533332	Leichhardt	11-Mar-16	10-May-19		4,553.43	2.77%
ANZ Snr FRN (Jul19) BBSW+0.82%	472510	Marrickville	25-Jul-14	25-Jul-19	9,068.55	638.63	2.59%
TMB Snr FRN (Oct19) BBSW+1.40%	534461	Leichhardt	28-Oct-16	28-Oct-19	9,171.29	3,124.11	3.17%
BEN Snr FRN (Feb20) BBSW+1.10%	534538	Marrickville	21-Nov-16	21-Feb-20		7,101.37	2.88%
GBS Snr FRN (Feb20) BBSW+1.45%	534887	Leichhardt	24-Feb-17	24-Feb-20		2,654.80	3.23%
GBS Snr FRN (Feb20) BBSW+1.45%	534888	Marrickville	24-Feb-17	24-Feb-20		2,654.80	3.23%
CUA Snr FRN (Mar20) BBSW+1.30%	534992	Marrickville	20-Mar-17	20-Mar-20		3,815.75	3.09%
CUA Snr FRN (Mar20) BBSW+1.30%	534993	Leichhardt	20-Mar-17	20-Mar-20		3,815.75	3.09%
ME Bank Snr FRN (Apr20) BBSW+1.25%	535107	Marrickville	6-Apr-17	6-Apr-20		4,157.53	3.03%
BEN Snr FRN (Aug20) BBSW+1.10%	505171	Marrickville	18-Aug-15	18-Aug-20		4,734.25	2.88%
BEN Snr FRN (Aug20) BBSW+1.10%	505174	Leichhardt	18-Aug-15	18-Aug-20		2,367.13	2.88%
BEN Snr FRN (Aug20) BBSW+1.10%	505175	Leichhardt	18-Aug-15	18-Aug-20		4,734.25	2.88%

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Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return	
BoO Snt FRN (May21) BBSW+1.48%	533606	Leichhardt	18-May-16	18-May-21	25,279.84	2,679.45	3.26%	
Floating Rate Note					25,279.84	66,274.40	2.97%	
Mortgage Backed Securities								
Emerald Reverse Mortgage Series 2006-1 Class A (BBSW+0.45%)	310321	Marrickville	17-Jul-06	22-Aug-22		1,209.62	2.23%	
Emerald Reverse Mortgage Series 2006-1 Class B (BBSW+0.75%)	310334	Marrickville	17-Jul-06	23-Aug-27		2,079.45	2.53%	
Mortgage Backed Securities						3,289.07	2.41%	
Term Deposits								
Suncorp Bank	534591	Marrickville	1-Dec-16	4-Apr-17	18,481.10	447.13	2.72%	
IMB Ltd	534614	Ashfield	16-Nov-16	5-Apr-17	4,794.52	136.99	2.50%	
ME Bank	534615	Ashfield	17-Nov-16	5-Apr-17	10,472.60	301.37	2.75%	
Suncorp Bank	534592	Marrickville	1-Dec-16	11-Apr-17	19,524.38	1,490.41	2.72%	
Suncorp Bank	533838	Leichhardt	17-Jun-16	12-Apr-17	48,331.51	1,778.09	2.95%	
ME Bank	534616	Ashfield	23-Nov-16	12-Apr-17	5,273.97	414.38	2.75%	
Bankwest	534617	Ashfield	23-Nov-16	12-Apr-17	4,794.52	376.71	2.50%	
ME Bank	533425	Leichhardt	15-Apr-16	18-Apr-17	32,263.01	1,490.41	3.20%	
ME Bank	534760	Marrickville	12-Jan-17	18-Apr-17	14,465.75	2,561.64	2.75%	
ME Bank	534619	Ashfield	23-Nov-16	19-Apr-17	11,075.34	1,356.16	2.75%	
Commonwealth Bank of Australia	534620	Ashfield	30-Nov-16	19-Apr-17	4,947.95	636.17	2.58%	
MyState Bank	534739	Ashfield	1-Dec-16	20-Apr-17	10,164.38	1,379.45	2.65%	
National Australia Bank	534741	Ashfield	7-Dec-16	20-Apr-17	4,864.38	689.72	2.65%	
ME Bank	534761	Marrickville	12-Jan-17	24-Apr-17	19,212.33	4,332.19	2.75%	
Bank of Queensland	534488	Leichhardt	3-Nov-16	2-May-17		4,520.55	2.75%	
ME Bank	534808	Marrickville	31-Jan-17	2-May-17		4,356.16	2.65%	
IMB Ltd	534740	Ashfield	7-Dec-16	3-May-17		2,136.99	2.60%	
ING Bank (Australia)	534742	Ashfield	14-Dec-16	3-May-17		2,054.79	2.50%	

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Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
Bank of Queensland	534491	Marrickville	7-Nov-16	9-May-17		4,602.74	2.80%
IMB Ltd	534840	Ashfield	11-Jan-17	10-May-17		2,136.99	2.60%
Bankwest	534841	Ashfield	12-Jan-17	10-May-17		2,054.79	2.50%
Bank of Queensland	534144	Marrickville	17-Aug-16	16-May-17		4,602.74	2.80%
AMP Bank	534621	Ashfield	16-Nov-16	17-May-17		2,219.18	2.70%
Bank of Queensland	534743	Ashfield	21-Dec-16	17-May-17		1,130.14	2.75%
Beyond Bank Australia	534745	Ashfield	1-Dec-16	24-May-17		2,342.46	2.85%
National Australia Bank	534838	Ashfield	4-Jan-17	24-May-17		1,068.49	2.60%
Credit Union Australia	533742	Leichhardt	31-May-16	31-May-17		7,150.69	2.90%
ME Bank	534839	Ashfield	4-Jan-17	31-May-17		2,260.28	2.75%
Suncorp Bank	534842	Ashfield	18-Jan-17	31-May-17		1,056.16	2.57%
Rural Bank	533932	Leichhardt	29-Jun-16	6-Jun-17		2,449.31	2.98%
National Australia Bank	534759	Marrickville	12-Jan-17	6-Jun-17		2,153.43	2.62%
Suncorp Bank	534843	Ashfield	24-Jan-17	7-Jun-17		1,047.95	2.55%
Suncorp Bank	534844	Ashfield	25-Jan-17	7-Jun-17		2,095.89	2.55%
Bank of Queensland	534762	Marrickville	12-Jan-17	13-Jun-17		4,438.36	2.70%
Suncorp Bank	533822	Leichhardt	15-Jun-16	14-Jun-17		2,424.65	2.95%
Bendigo and Adelaide Bank	533839	Leichhardt	17-Jun-16	14-Jun-17		4,849.32	2.95%
AMP Bank	534744	Ashfield	14-Dec-16	14-Jun-17		6,904.11	2.80%
National Australia Bank	534958	Ashfield	1-Feb-17	14-Jun-17		2,054.79	2.50%
Bank of Queensland	534763	Marrickville	12-Jan-17	20-Jun-17		4,438.36	2.70%
Bank of Queensland	534959	Ashfield	1-Feb-17	21-Jun-17		1,089.04	2.65%
IMB Ltd	534960	Ashfield	8-Feb-17	21-Jun-17		2,095.89	2.55%
Westpac Group	533887	Leichhardt	22-Jun-16	22-Jun-17		4,849.31	2.95%



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Monthly Accrued Interest							
Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
Credit Union Australia	533899	Leichhardt	23-Jun-16	22-Jun-17		5,013.70	3.05%
National Australia Bank	534854	Marrickville	8-Feb-17	27-Jun-17		4,191.78	2.55%
Heritage Bank	534961	Ashfield	9-Feb-17	28-Jun-17		2,136.98	2.60%
National Australia Bank	534962	Ashfield	15-Feb-17	28-Jun-17		2,079.45	2.53%
Bankwest	534871	Marrickville	13-Feb-17	4-Jul-17		4,273.97	2.60%
Suncorp Bank	534963	Ashfield	22-Feb-17	5-Jul-17		1,027.40	2.50%
Bank of Queensland	534964	Ashfield	23-Feb-17	5-Jul-17		2,095.89	2.55%
Bankwest	534893	Marrickville	21-Feb-17	11-Jul-17		4,273.98	2.60%
Heritage Bank	534965	Ashfield	23-Feb-17	12-Jul-17		2,054.79	2.50%
Bank of Queensland	535144	Ashfield	1-Mar-17	12-Jul-17		1,047.94	2.55%
Bendigo and Adelaide Bank	534042	Leichhardt	15-Jul-16	17-Jul-17		3,575.34	2.90%
Bankwest	534999	Marrickville	13-Mar-17	18-Jul-17		5,404.11	2.63%
AMP Bank	534801	Leichhardt	19-Jan-17	19-Jul-17		2,301.37	2.80%
Bankwest	535145	Ashfield	1-Mar-17	19-Jul-17		2,136.99	2.60%
Bank of Queensland	535146	Ashfield	2-Mar-17	19-Jul-17		2,095.89	2.55%
AMP Bank	534803	Leichhardt	25-Jan-17	25-Jul-17		4,602.74	2.80%
ME Bank	534916	Marrickville	28-Feb-17	25-Jul-17		4,356.16	2.65%
National Australia Bank	535147	Ashfield	8-Mar-17	26-Jul-17		2,054.79	2.50%
National Australia Bank	535148	Ashfield	16-Mar-17	26-Jul-17		2,054.79	2.50%
Westpac Group	534062	Leichhardt	28-Jul-16	28-Jul-17		4,767.12	2.90%
Bankwest	534925	Marrickville	1-Mar-17	1-Aug-17		4,273.97	2.60%
Suncorp Bank	535149	Ashfield	15-Mar-17	2-Aug-17		4,109.59	2.50%
Commonwealth Bank of Australia	535151	Ashfield	22-Mar-17	2-Aug-17		4,175.34	2.54%
AMP Bank	534301	Leichhardt	4-Aug-16	4-Aug-17		2,383.56	2.90%
Bankwest	535094	Marrickville	23-Mar-17	8-Aug-17		4,273.97	2.60%



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Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
AMP Bank	534114	Leichhardt	4-Aug-16	9-Aug-17		2,383.56	2.90%
Bank of Queensland	535152	Ashfield	22-Mar-17	9-Aug-17		2,054.80	2.50%
Auswide Bank	535153	Ashfield	29-Mar-17	9-Aug-17		2,136.98	2.60%
Westpac Group	534126	Marrickville	12-Aug-16	15-Aug-17		4,931.50	3.00%
Westpac Group	534128	Leichhardt	12-Aug-16	15-Aug-17		2,465.76	3.00%
Auswide Bank	535154	Ashfield	29-Mar-17	16-Aug-17		2,136.98	2.60%
Bankwest	535204	Ashfield	12-Apr-17	16-Aug-17		663.70	2.55%
Westpac Group	534127	Marrickville	12-Aug-16	22-Aug-17		4,931.50	3.00%
IMB Ltd	535205	Ashfield	5-Apr-17	23-Aug-17		890.41	2.50%
Beyond Bank Australia	535206	Ashfield	5-Apr-17	23-Aug-17		1,958.90	2.75%
Bank of Queensland	534190	Leichhardt	31-Aug-16	31-Aug-17		4,438.35	2.70%
Newcastle Permanent Building Society	534194	Leichhardt	31-Aug-16	31-Aug-17		4,438.35	2.70%
Beyond Bank Australia	535150	Ashfield	2-Mar-17	31-Aug-17		2,219.18	2.70%
ME Bank	535207	Ashfield	19-Apr-17	31-Aug-17		828.49	2.52%
Westpac Group	534180	Marrickville	29-Aug-16	5-Sep-17		4,931.50	3.00%
Credit Union Australia	534302	Leichhardt	7-Sep-16	5-Sep-17		2,342.47	2.85%
MyState Bank	535208	Ashfield	26-Apr-17	6-Sep-17		349.32	2.55%
Westpac Group	534185	Marrickville	31-Aug-16	12-Sep-17		4,931.51	3.00%
Westpac Group	534329	Leichhardt	13-Sep-16	13-Sep-17		2,465.75	3.00%
Westpac Group	534286	Marrickville	6-Sep-16	19-Sep-17		4,931.50	3.00%
ING Bank (Australia)	535155	Ashfield	29-Mar-17	20-Sep-17		5,445.21	2.65%
ME Bank	535099	Marrickville	28-Mar-17	26-Sep-17		4,306.85	2.62%
Auswide Bank	534366	Leichhardt	27-Sep-16	27-Sep-17		6,780.82	2.75%
Bank of Queensland	535100	Marrickville	28-Mar-17	3-Oct-17		4,356.17	2.65%



**Inner West Council
Accrued Interest Report - April 2017**

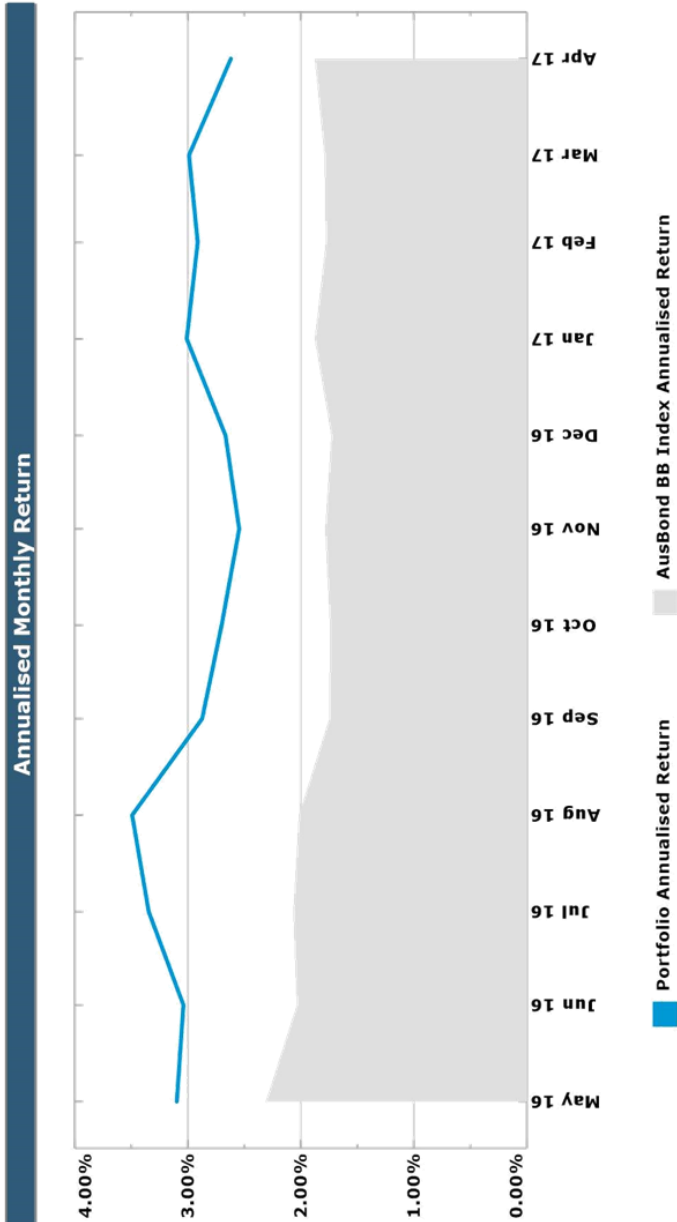

Monthly Accrued Interest							
Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
Bendigo and Adelaide Bank ME Bank	534463	Leichhardt	7-Oct-16	6-Oct-17		2,301.37	2.80%
	535168	Marrickville	6-Apr-17	10-Oct-17		3,630.14	2.65%
Westpac Group	534445	Marrickville	12-Oct-16	17-Oct-17		4,931.51	3.00%
National Australia Bank	534465	Leichhardt	24-Oct-16	25-Oct-17	13,808.22	4,602.74	2.80%
National Australia Bank	534519	Leichhardt	10-Nov-16	9-Nov-17		4,520.55	2.75%
Bank of Queensland	534660	Leichhardt	12-Dec-16	12-Dec-17		4,602.74	2.80%
National Australia Bank	498161	Marrickville	16-Dec-14	19-Dec-17		7,500.00	3.65%
Bankwest	534670	Leichhardt	19-Dec-16	19-Dec-17		6,534.24	2.65%
Commonwealth Bank of Australia	534756	Leichhardt	10-Jan-17	10-Jan-18		4,487.67	2.73%
ME Bank	534757	Leichhardt	11-Jan-17	10-Jan-18		2,301.37	2.80%
Credit Union Australia	534852	Leichhardt	7-Feb-17	10-Jan-18		4,767.12	2.90%
ME Bank	534787	Leichhardt	18-Jan-17	17-Jan-18		4,602.74	2.80%
Bendigo and Adelaide Bank	534845	Leichhardt	31-Jan-17	31-Jan-18		4,602.74	2.80%
Bank of Queensland	534807	Marrickville	31-Jan-17	6-Feb-18		6,780.83	2.75%
Bendigo and Adelaide Bank	534853	Leichhardt	7-Feb-17	7-Feb-18		4,602.74	2.80%
ME Bank	534872	Leichhardt	14-Feb-17	14-Feb-18		2,219.18	2.70%
Rural Bank	534931	Marrickville	2-Mar-17	5-Mar-18		5,547.94	2.70%
Commonwealth Bank of Australia	535001	Leichhardt	14-Mar-17	14-Mar-18		8,975.34	2.73%
Commonwealth Bank of Australia	535012	Leichhardt	22-Mar-17	22-Mar-18		2,219.17	2.70%
Auswide Bank	535179	Leichhardt	12-Apr-17	11-Apr-18		2,967.12	2.85%
Westpac Group	534181	Leichhardt	29-Aug-16	28-Jun-18		7,397.26	3.00%
National Australia Bank	534758	Leichhardt	11-Jan-17	11-Jul-18		4,635.62	2.82%
Westpac Group	534129	Leichhardt	12-Aug-16	12-Jul-18		9,863.02	3.00%
Westpac Group	534428	Marrickville	7-Oct-16	9-Oct-18		5,095.89	3.10%
Bank of Queensland	534764	Marrickville	12-Jan-17	14-Jan-19		4,931.51	3.00%



Inner West Council
 Accrued Interest Report - April 2017


Monthly Accrued Interest							
Name	Deal Number	Entity	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)	Percentage Return
Westpac Group	534873	Leichhardt	14-Feb-17	14-Feb-19		4,931.51	3.00%
Term Deposits					222,473.96	389,607.61	2.78%
					<u>250,600.18</u>	<u>467,374.60</u>	<u>2.78%</u>



Inner West Council
Investment Performance Report - April 2017


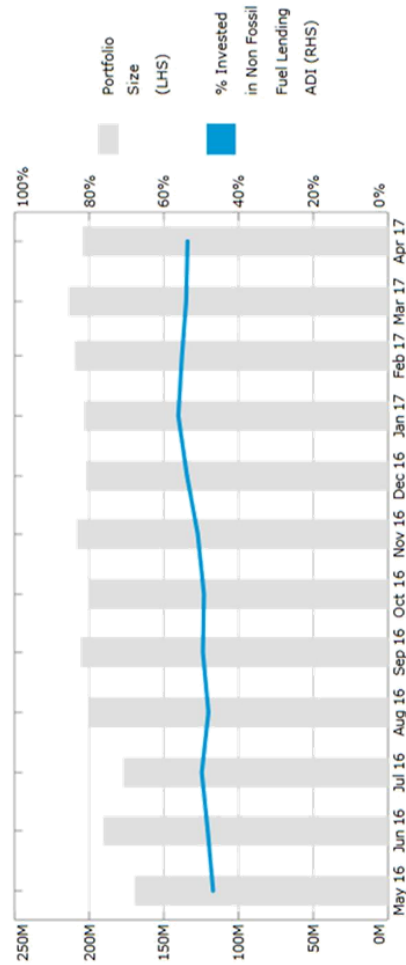
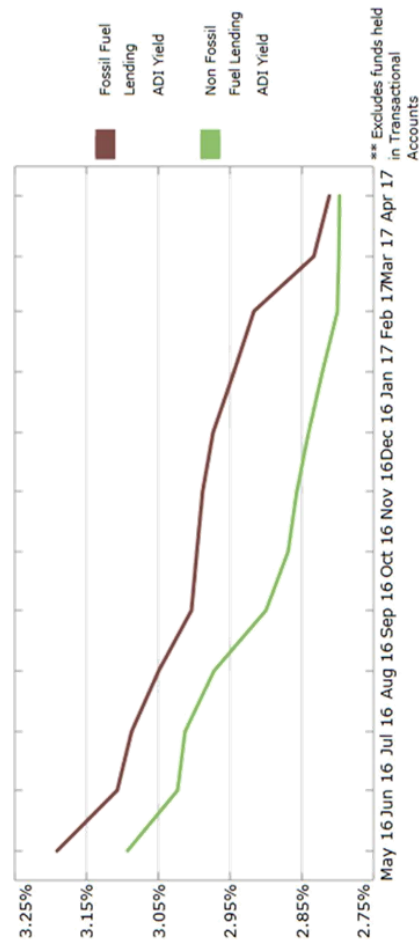
Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Apr 2017	2.62%	1.87%	0.75%
Last 3 Months	2.84%	1.81%	1.03%
Last 6 Months	2.79%	1.80%	0.99%
Financial Year to Date	2.92%	1.83%	1.09%
Last 12 months	N/A	1.89%	N/A

**Inner West Council
Environmental Commitments Report - April 2017**

Current Breakdown
Historical Portfolio Exposure to Non Fossil Fuel Lending ADIs

ADI Lending Status *	Current Month (\$)	Previous Month (\$)
Fossil Fuel Lending ADIs		
AMP Bank	9,000,000	9,000,000
ANZ Group	1,800,000	1,800,000
Commonwealth Bank of Australia	32,573,294	33,996,512
ING Group	3,500,000	3,500,000
National Australia Bank	16,000,000	16,500,000
Non ADI	1,659,958	1,659,958
Westpac Group	32,000,000	32,000,000
	94,733,252	46% 98,456,470
Non Fossil Fuel Lending ADIs		
ANZ Group (Green)	2,000,000	2,000,000
Auswide Bank	7,000,000	5,000,000
Bank of Queensland	27,500,000	27,500,000
Bendigo and Adelaide Bank	23,000,000	23,000,000
Beyond Bank	3,000,000	2,000,000
Credit Union Australia	11,000,000	11,000,000
Greater Building Society	2,000,000	2,000,000
Heritage Bank	2,000,000	2,000,000
IMB Ltd	3,500,000	3,500,000
Members Equity Bank	16,000,000	19,000,000
MyState Bank	1,000,000	1,000,000
Newcastle Permanent Building Society	5,000,000	5,000,000
Suncorp Bank	5,500,000	11,500,000
Teachers Mutual Bank	1,200,000	1,200,000
	109,700,000	54% 115,700,000
	204,433,252	54% 214,156,470

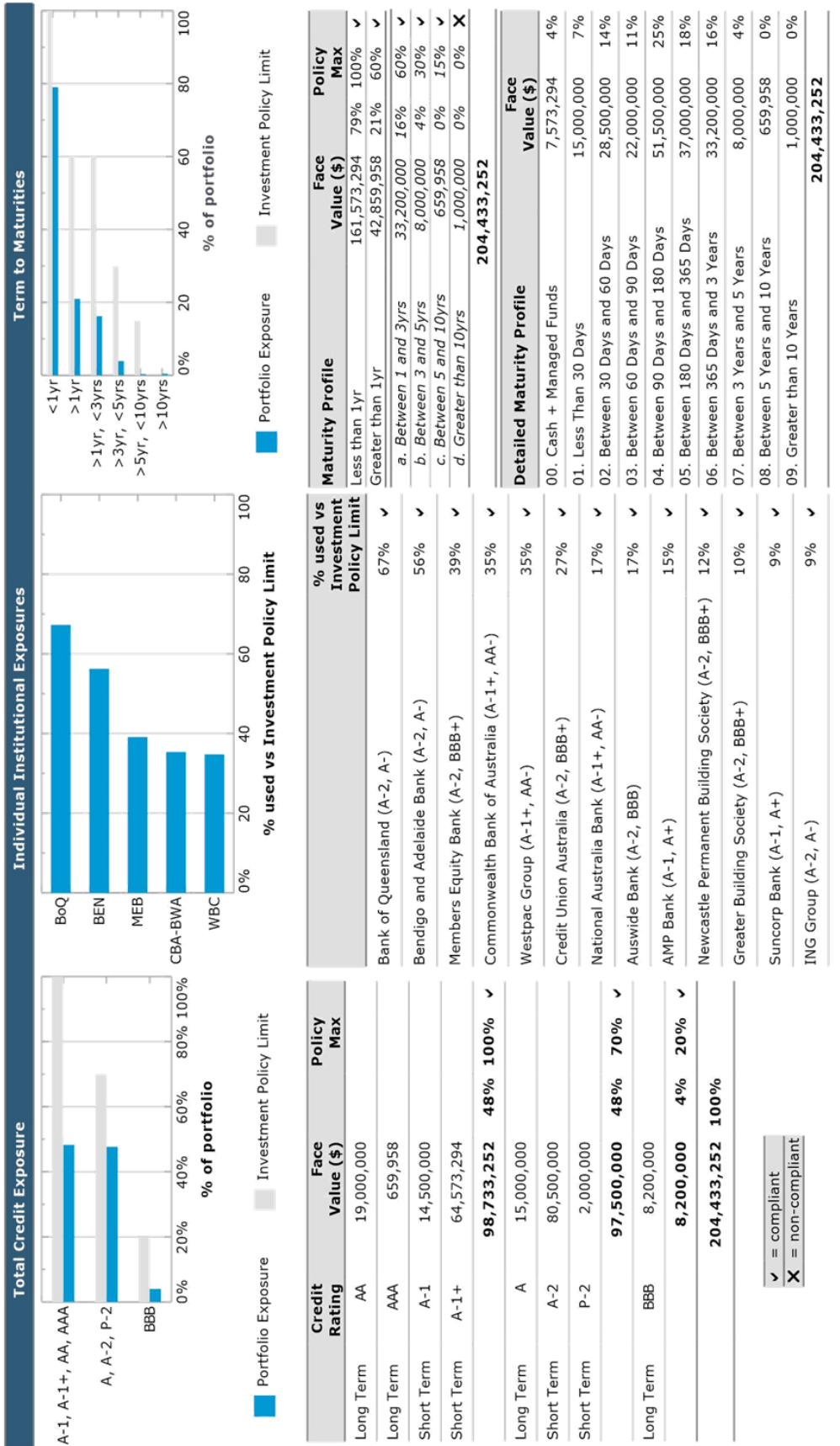
* source: <http://www.marketforces.org.au>


Weighted Average Yield - Fossil Fuel vs Non Fossil Fuel Lending ADI


** Excludes funds held in Transactional Accounts



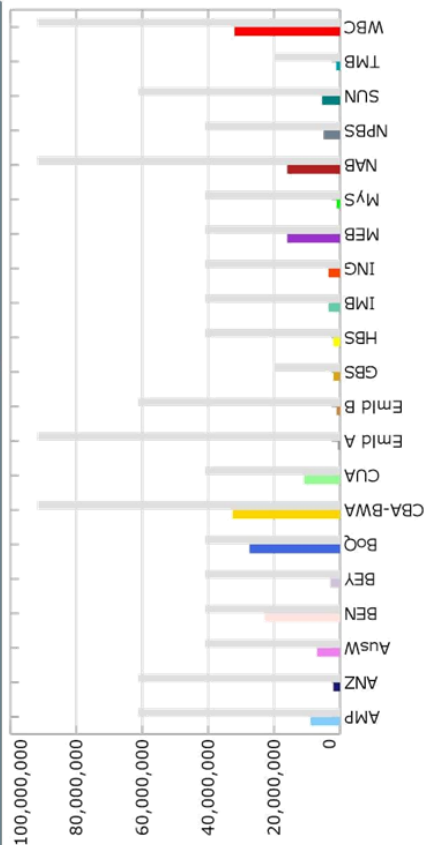
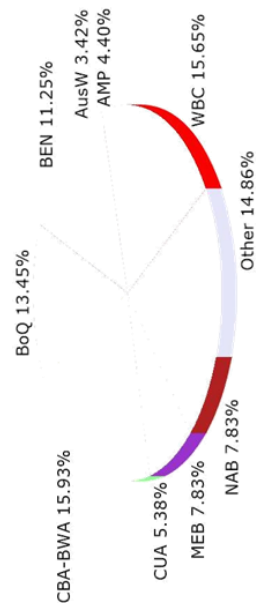
Inner West Council Investment Policy Compliance Report - April 2017



Inner West Council
Individual Institutional Exposures Report - April 2017

Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
AMP Bank	A-1, A+	9,000,000	61,329,976
ANZ Group	A-1+, AA-	2,000,000	61,329,976
Auswide Bank	A-2, BBB	7,000,000	40,886,650
Bank of Queensland	A-2, A-	27,500,000	40,886,650
Bendigo and Adelaide Bank	A-2, A-	23,000,000	40,886,650
Beyond Bank	A-2, BBB+	3,000,000	40,886,650
Commonwealth Bank of Australia	A-1+, AA-	32,573,294	91,994,963
Credit Union Australia	A-2, BBB+	11,000,000	40,886,650
Emerald Reverse Mortgage (A Tranche)	AAA	659,958	91,994,963
Emerald Reverse Mortgage (B Tranche)	AA	1,000,000	61,329,976
Greater Building Society	A-2, BBB+	2,000,000	20,443,325
Heritage Bank	A3, P-2	2,000,000	40,886,650
IMB Ltd	A-2, BBB+	3,500,000	40,886,650
ING Group	A-2, A-	3,500,000	40,886,650
Members Equity Bank	A-2, BBB+	16,000,000	40,886,650
MyState Bank	A-2, BBB+	1,000,000	40,886,650
National Australia Bank	A-1+, AA-	16,000,000	91,994,963
Newcastle Permanent Building Society	A-2, BBB+	5,000,000	40,886,650
Suncorp Bank	A-1, A+	5,500,000	61,329,976
Teachers Mutual Bank	A-2, BBB+	1,200,000	20,443,325
Westpac Group	A-1+, AA-	32,000,000	91,994,963
		204,433,252	

Individual Institutional Exposure Charts

Investment Policy Limit


Inner West Council
Cash Flows Report - April 2017



Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
4-Apr-17	534591	Marrickville Marrickville	Suncorp Bank Suncorp Bank	Interest - Received Maturity Face Value - Received	18,481.10 2,000,000.00
				<u>Deal Total</u>	<u>2,018,481.10</u>
5-Apr-17	534614	Ashfield Ashfield	IMB Ltd IMB Ltd	Interest - Received Maturity Face Value - Received	4,794.52 500,000.00
				<u>Deal Total</u>	<u>504,794.52</u>
	534615	Ashfield Ashfield	ME Bank ME Bank	Interest - Received Maturity Face Value - Received	10,472.60 1,000,000.00
				<u>Deal Total</u>	<u>1,010,472.60</u>
	535205	Ashfield	IMB Ltd	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
	535206	Ashfield	Beyond Bank Australia	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
6-Apr-17	472510	Marrickville Marrickville Marrickville	ANZ Banking Group ANZ Banking Group ANZ Banking Group	Floating Rate Note Settlement Face Value - Received Settlement Accrued Coupon - Received Discount - Received	1,800,000.00 9,068.55 8,373.45
				<u>Deal Total</u>	<u>1,817,442.00</u>
	535107	Marrickville	ME Bank	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
	535168	Marrickville	ME Bank	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
11-Apr-17	534592	Marrickville Marrickville	Suncorp Bank Suncorp Bank	Interest - Received Maturity Face Value - Received	19,524.38 2,000,000.00
				<u>Deal Total</u>	<u>2,019,524.38</u>
12-Apr-17	533838	Leichhardt	Suncorp Bank	Interest - Received	48,331.51
				<u>Deal Total</u>	<u>48,331.51</u>





Inner West Council
Cash Flows Report - April 2017

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
		Suncorp Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,048,331.51</u>
534616		ME Bank	Term Deposits	Interest - Received	5,273.97
		ME Bank	Term Deposits	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>505,273.97</u>
534617		Bankwest	Term Deposits	Interest - Received	4,794.52
		Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>504,794.52</u>
535179		Auswide Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
535204		Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
18-Apr-17					558,400.00
533425		ME Bank	Term Deposits	Interest - Received	32,263.01
		ME Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,032,263.01</u>
534760		ME Bank	Term Deposits	Interest - Received	14,465.75
		ME Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,014,465.75</u>
19-Apr-17					3,046,728.77
534619		ME Bank	Term Deposits	Interest - Received	11,075.34
		ME Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,011,075.34</u>
534620		Commonwealth Bank of Australia	Term Deposits	Interest - Received	4,947.95
		Commonwealth Bank of Australia	Term Deposits	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>504,947.95</u>
535207		ME Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>




**Inner West Council
Cash Flows Report - April 2017**

Current Month Cashflows						
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received	
20-Apr-17	534739	Ashfield	Term Deposits	Interest - Received	516,023.29	
		Ashfield	Term Deposits	Maturity Face Value - Received	10,164.38	
	534741	National Australia Bank	Term Deposits	Interest - Received	4,864.38	
		National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000.00	
Deal Total					1,010,164.38	
Deal Total					504,864.38	
Day Total					1,515,028.77	
24-Apr-17	534465	Leichhardt	Term Deposits	Interest - Received	13,808.22	
				Deal Total	13,808.22	
	534761	Marrickville	Term Deposits	Interest - Received	19,212.33	
		Marrickville	Term Deposits	Maturity Face Value - Received	2,500,000.00	
Deal Total					2,519,212.33	
Day Total					2,533,020.55	
26-Apr-17	535208	Ashfield	Term Deposits	Settlement Face Value - Paid	-1,000,000.00	
				Deal Total	-1,000,000.00	
	Deal Total					-1,000,000.00
	Day Total					-1,000,000.00
28-Apr-17	533203	Leichhardt	Floating Rate Note	Coupon - Received	7,040.00	
				Deal Total	7,040.00	
	534461	Leichhardt	Floating Rate Note	Coupon - Received	9,171.29	
				Deal Total	9,171.29	
Day Total					16,211.29	
Net Cash Movement for Period					9,056,127.26	
Next Month Cashflows						
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due	
2-May-17	534488	Leichhardt	Term Deposit	Interest - Received	27,123.29	
		Leichhardt	Term Deposit	Maturity Face Value - Received	2,000,000.00	
	Deal Total					2,027,123.29
	Deal Total					2,027,123.29



Inner West Council
 Cash Flows Report - April 2017


Next Month Cashflows				
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>
				<u>Cashflow Due</u>
				<u>Deal Total</u>
	534808	Marrickville	ME Bank	Term Deposit
		Marrickville	ME Bank	Term Deposit
				Interest - Received
				Maturity Face Value - Received
				2,027,123.29
				13,213.70
				2,000,000.00
				<u>Deal Total</u>
				2,013,213.70
3-May-17	534740	Ashfield	IMB Ltd	Day Total
	Ashfield	IMB Ltd	Term Deposit	Interest - Received
			Term Deposit	Maturity Face Value - Received
				10,471.23
				1,000,000.00
				<u>Deal Total</u>
				1,010,471.23
	534742	Ashfield	ING Bank (Australia)	Term Deposit
	Ashfield	ING Bank (Australia)	Term Deposit	Interest - Received
				Maturity Face Value - Received
				9,589.04
				1,000,000.00
				<u>Deal Total</u>
				1,009,589.04
9-May-17	534491	Marrickville	Bank of Queensland	Day Total
	Marrickville	Bank of Queensland	Term Deposit	Interest - Received
			Term Deposit	Maturity Face Value - Received
				28,076.71
				2,000,000.00
				<u>Deal Total</u>
				2,028,076.71
10-May-17	533332	Leichhardt	Westpac Group	Day Total
			Floating Rate Note	Coupon - Received
				13,508.49
				<u>Deal Total</u>
				13,508.49
	534840	Ashfield	IMB Ltd	Term Deposit
	Ashfield	IMB Ltd	Term Deposit	Interest - Received
				Maturity Face Value - Received
				8,476.71
				1,000,000.00
				<u>Deal Total</u>
				1,008,476.71
	534841	Ashfield	Bankwest	Term Deposit
	Ashfield	Bankwest	Term Deposit	Interest - Received
				Maturity Face Value - Received
				8,082.19
				1,000,000.00
				<u>Deal Total</u>
				1,008,082.19
15-May-17	402080	Marrickville	Bendigo and Adelaide Bank	Day Total
			Floating Rate Note	Coupon - Received
				22,524.66
				<u>Deal Total</u>
				22,524.66
16-May-17	534144	Marrickville	Bank of Queensland	Day Total
	Marrickville	Bank of Queensland	Term Deposit	Interest - Received
			Term Deposit	Maturity Face Value - Received
				41,731.51
				2,000,000.00
				<u>Deal Total</u>
				2,041,731.51



Inner West Council
Cash Flows Report - April 2017



Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
17-May-17	534621	Ashfield	AMP Bank	Term Deposit	Day Total 2,041,731.51
		Ashfield	AMP Bank	Interest - Received	13,463.01
				Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,013,463.01</u>
	534743	Ashfield	Bank of Queensland	Term Deposit	Interest - Received 5,537.67
		Ashfield	Bank of Queensland	Term Deposit	Maturity Face Value - Received 500,000.00
				<u>Deal Total</u>	<u>505,537.67</u>
18-May-17	505171	Marrickville	Bendigo and Adelaide Bank	Floating Rate Note	Day Total 1,519,000.68
				Coupon - Received	13,729.32
				<u>Deal Total</u>	<u>13,729.32</u>
	505174	Leichhardt	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received 6,864.66
				<u>Deal Total</u>	<u>6,864.66</u>
	505175	Leichhardt	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received 13,729.32
				<u>Deal Total</u>	<u>13,729.32</u>
	533606	Leichhardt	Bank of Queensland	Floating Rate Note	Coupon - Received 7,770.41
				<u>Deal Total</u>	<u>7,770.41</u>
22-May-17	310321	Marrickville	Emerald Reverse Mortgage (A Tranche)	Mortgage Backed Securities	Day Total 42,093.70
				Coupon - Received	3,628.87
				<u>Deal Total</u>	<u>3,628.87</u>
	310334	Marrickville	Emerald Reverse Mortgage (B Tranche)	Mortgage Backed Securities	Coupon - Received 6,238.36
				<u>Deal Total</u>	<u>6,238.36</u>
	534538	Marrickville	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received 21,304.11
				<u>Deal Total</u>	<u>21,304.11</u>
24-May-17	534745	Ashfield	Beyond Bank Australia	Term Deposit	Day Total 31,171.33
		Ashfield	Beyond Bank Australia	Interest - Received	13,586.30
				Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,013,586.30</u>
	534838	Ashfield	National Australia Bank	Term Deposit	Interest - Received 4,986.30
		Ashfield	National Australia Bank	Term Deposit	Maturity Face Value - Received 500,000.00
				<u>Deal Total</u>	<u>504,986.30</u>

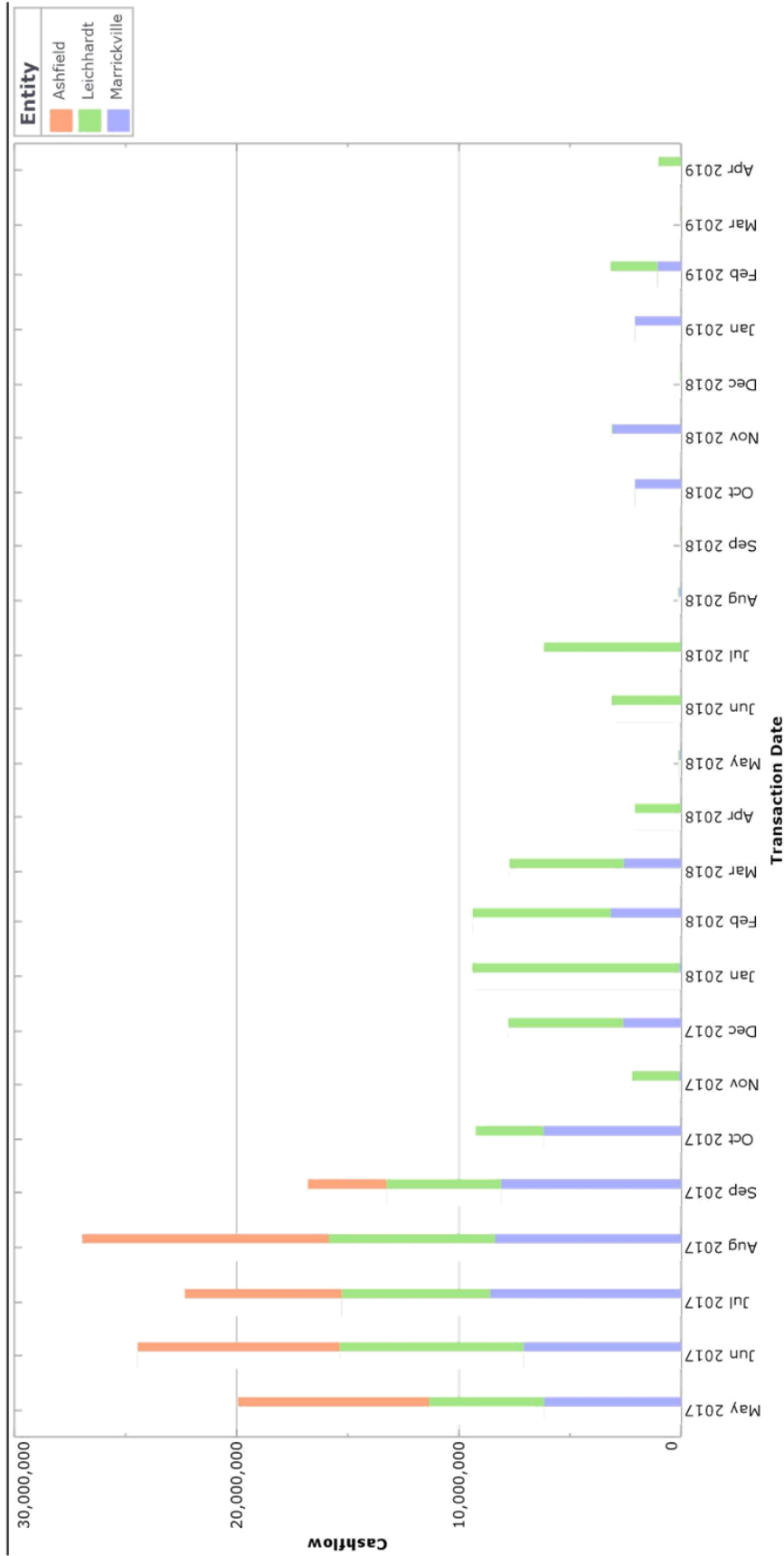


Inner West Council
 Cash Flows Report - April 2017


Next Month Cashflows				
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>
	534887	Leichhardt	Greater Building Society	Coupon - Received
			Floating Rate Note	7,875.89
				<u>Deal Total</u>
	534888	Marrickville	Greater Building Society	Coupon - Received
			Floating Rate Note	7,875.89
				<u>Deal Total</u>
				<u>7,875.89</u>
25-May-17	421808	Marrickville	Westpac Group	Day Total
			Floating Rate Note	1,534,324.38
				Coupon - Received
				6,483.29
				<u>Deal Total</u>
				<u>6,483.29</u>
29-May-17	502254	Leichhardt	Newcastle Permanent Building Society	Day Total
			Floating Rate Note	6,483.29
				Coupon - Received
				21,540.82
				<u>Deal Total</u>
				<u>21,540.82</u>
31-May-17	533742	Leichhardt	Credit Union Australia	Day Total
		Leichhardt	Credit Union Australia	21,540.82
			Term Deposit	Interest - Received
			Term Deposit	87,000.00
			Term Deposit	Maturity Face Value - Received
				3,000,000.00
				<u>Deal Total</u>
				<u>3,087,000.00</u>
534839	Ashfield	ME Bank	ME Bank	Term Deposit
	Ashfield			Term Deposit
				Interest - Received
				11,075.34
				Maturity Face Value - Received
				1,000,000.00
				<u>Deal Total</u>
				<u>1,011,075.34</u>
534842	Ashfield	Suncorp Bank	Suncorp Bank	Term Deposit
	Ashfield			Term Deposit
				Interest - Received
				4,682.33
				Maturity Face Value - Received
				500,000.00
				<u>Deal Total</u>
				<u>504,682.33</u>
				Day Total
				4,602,757.67
				Net Cash Movement for Period
				19,940,169.41



**Inner West Council
Cash Flows Report - April 2017**





Inner West Council Economic and Investment Portfolio Commentary April 2017

Global issues:

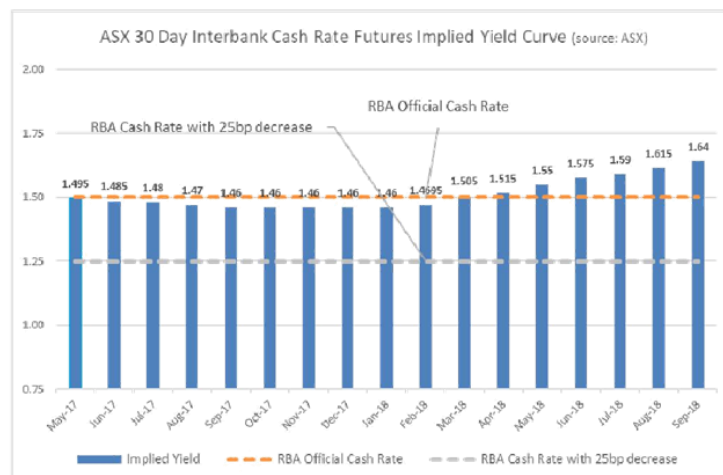
- China's latest GDP release showed its economy grew by nearly 7% during the first quarter of 2017, well above the target 6.5% rate. The strong result was led by large increases in industrial production, retail sales and fixed asset investment.
- Economists remain concerned that China's economic growth is being fuelled by too much debt. Despite the government's goal to reign in borrowing, household mortgages grew by the largest increase on record in March.
- In the US, President Trump revealed his tax reform plan highlighting a cut in the corporate tax rate from 35% to 15% and a restructuring of personal tax brackets. With little clarity on how the tax cuts would be paid for, the final package could be quite different after Congressional examination and negotiations.
- Overall global economic growth is expected to rise by 3.5% in 2017 and 3.6% in 2018 according to the International Monetary Fund's latest update.

Domestic issues:

- In Australia, Consumer Price Inflation rose by 2.1% in the March quarter. This is the first time since 2014 that the headline rate has been within the RBA's 2-3% target range. The increase, led by petrol, electricity and construction material, is not expected to change the RBA's stance on the cash rate.
- The minutes of the latest RBA meeting revealed the Board's ongoing concerns of a weak labour market and strong housing growth – conflicting factors which are expected to keep interest rates on hold well into 2018.

Interest rates

- The RBA's official cash rate remains at 1.50%. Australian money market rates decreased over the month, moving further away from any expected interest rate hike in the foreseeable future:





- Likewise, term deposit rates across most maturities ended lower for the month. The best indicative 3 month TD from Australian majors closed April in the 2.50% area and highest 12 month rate from a four major was down to approx. 2.65%.

Investment Portfolio Commentary

Council's investment portfolio posted a return of 2.62%pa for the month of April versus the bank bill index benchmark return of 1.87%pa. For the financial year to date, the investment portfolio returned 2.92%pa, exceeding the bank bill index benchmark's 1.83%pa by 1.09%pa.

Without marked-to-market influences, Council's investment portfolio yielded 2.78%pa for the month. This is based on the actual interest rates being received on existing investments and excludes the underlying changes to the market value of the securities/deposits.

Council's total portfolio decreased by \$10m in April (\$214m to \$204m). Council had 54% of the portfolio (\$109.7m) was invested in non fossil fuel lending ADIs at the end of April, the same percentage as of the end of March. During the month, an ANZ floating rate note (fossil fuel lending) was sold and the proceeds reinvested into a ME Bank floating rate note (non fossil fuel lending). Non-fossil fuel lending ADIs yielded 2.80%pa during the month while fossil fuel lending ADIs yielded 2.81% during the month.

Council has a well-diversified portfolio invested among a range of term deposits and fixed and floating rate notes from highly rated Australian ADIs. 96% of the portfolio is spread among the top three credit rating categories (A long term/A2 short term and higher). It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short and long term holdings.

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted, or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 468145.

Item No: C0517 Item 13

Subject: QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31 MARCH 2017

File Ref: 17/4718/50359.17

Prepared By: Pav Kuzmanovski - Group Manager Finance, David Murray - Manager Finance and Myooran Vinayagamoorthy - Chief Financial Officer

Authorised By: Michael Tzimoulas - Deputy General Manager Chief Financial and Administration Officer

SUMMARY

Clause 203 of the Local Government (General) Regulation 2005 requires that a quarterly budget review be considered by Council, which shows revised estimates for income and expenditure for the year, indicates whether Council's financial position is satisfactory and makes recommendations for remedial action where needed.

The Quarterly Budget Review Statements (QBRS) are prepared in accordance with the requirements of the Code of Accounting Practice and Financial Reporting. This report provides a comprehensive high level overview of Council's forecast financial position as at 30 June 2017 in accordance with the Code, together with supplementary information.

RECOMMENDATION

THAT:

1. The report be received and noted; and
 2. Council approves the budget adjustments required.
-

This report provides an overview of Council's quarterly financial position as at 31 March 2017. The QBRS report is prepared in accordance with the Code of Accounting Practice and Financial Reporting. It includes information on Council's Operating, Capital and net budget position as at 31 March 2017 and can be found at **ATTACHMENT 1**. Information relating to each former Council can be found at **ATTACHMENT 2** for the former Ashfield Council, **ATTACHMENT 3** for the former Leichhardt Council and **ATTACHMENT 4** for the former Marrickville Council.

Review of the Operating Budget and Capital Budget

The consolidated operating performance of the Inner West Council shows a year to date surplus of \$9.8 million against a forecast balanced budget as at 31 March 2017. The year to date surplus is primarily due to the timing of cash flow and activities with an expected increase in operational expenditure during the fourth quarter. The forecast budget has been balanced from a 2nd Quarter \$3.4m deficit.

The capital budget will be continued to be reviewed during the remainder of the year with a number of adjustments made during each of the first, second and third quarters. Cash flow forecasts of major projects will be monitored to ensure that expenditure is budgeted for in the correct financial year. March year-to-date capital expenditure totals approximately \$45.3 million.

Major budget adjustments during the quarter included the rephasing of a number of capital projects to match cash flows and budgets, together with a balancing of the revised budget as detailed in the attachments. All Council resolutions that include financial implications have been included in the March 2017 Quarterly Budget Review Statement.

Report by the Responsible Accounting Officer of Council

Section 203 (2) of the Local Government (General) Regulation 2005 requires a report by Council's responsible accounting officer regarding Council's financial position at the end of each quarter.

The responsible accounting officer is of the opinion that the Quarterly Budget Review Statement for the Inner West Council for the quarter ended 31 March 2017 indicates that Council's projected financial position at 30 June 2017 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Financial Implications

The proposed report will have a net impact on Council working funds with a reduction in the forecast deficit from \$3.4M to a balanced budget position.

Other Staff Comments

All relevant staff have been consulted during the budget adjustment process.

Public Consultation

Nil.

ATTACHMENTS

1. [!\[\]\(3d0946c14414af438def0008e8322b30_img.jpg\)](#) Consolidated Financials
2. [!\[\]\(828aaf7b071d1ea02a45562329097457_img.jpg\)](#) Ashfield Branch
3. [!\[\]\(56451d82e6dfba768ba6cc341b9dc91e_img.jpg\)](#) Leichhardt Branch
4. [!\[\]\(9db43902c778a6e0fd462229d6e5dc16_img.jpg\)](#) Marrickville Branch

ATTACHMENT 1

INNER WEST COUNCIL								
Budget Review for the quarter ended 31 March 2017								
Income & Expenses								
	ADOPTED *	Approved Changes			REVISED **	Recommended changes for Council Resolution	PROJECTED Year End Result	YTD ACTUALS
	Budget 2016/17	Carryover Review 2016/17	1st Qtr Review 2016/17	2nd Qtr Review 2016/17	Budget 2016/17		2016/17	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income								
Rates & Annual Charges	147,626	-	-	-	147,626	-	147,626	110,279
User Fees & Charges	37,973	-	1,368	860	40,201	(1,777)	38,424	28,132
Interest Income	4,942	-	150	150	5,242	473	5,715	5,004
Other Income	21,826	123	-	1,292	23,241	790	24,031	17,672
Operating Grants and Contributions	24,461	344	(10,020)	20	14,804	826	15,630	12,502
Capital Grants and Contributions	42,514	755	(13,192)	8,409	38,486	2,045	40,531	27,797
Net gain on Sale of Assets	502	-	-	-	502	836	1,338	2,159
Total Income	279,844	1,222	(21,694)	10,731	270,103	3,193	273,296	203,545
Expenditure								
Employee Costs	117,240	335	(1,387)	428	116,615	(2,156)	114,459	79,293
Borrowing Costs	1,944	-	-	(330)	1,614	(268)	1,346	714
Materials and Contracts	64,225	2,345	(1,677)	508	65,401	(68)	65,334	41,885
Depreciation	26,488	-	-	-	26,488	-	26,488	19,141
Other Expenses	25,117	70	(26)	-	25,161	(572)	24,589	17,515
Total Expenditure	235,013	2,750	(3,090)	606	235,278	(3,064)	232,215	158,548
Net Operating Result from Continuing Operations	44,831	(1,528)	(18,604)	10,125	34,825	6,257	41,081	44,997
Capital Expenditure								
Capital Expenditure	89,847	30,013	(6,810)	(17,690)	95,360	(24,732)	70,627	45,325
Loan Repayments	5,444	-	-	-	5,444	(29)	5,415	3,119
Total Capital Expenditure	95,291	30,013	(6,810)	(17,690)	100,804	(24,761)	76,042	48,444
Funding								
Net Transfer from / (to) Reserve	3,466	31,542	11,794	(15,115)	31,686	(26,192)	5,494	(6,609)
Loans	15,440	-	-	(12,000)	3,440	(1,440)	2,000	-
Depreciation	27,468	-	-	-	27,468	-	27,468	19,875
Total Funding	46,373	31,542	11,794	(27,115)	62,593	(27,632)	34,961	13,266
Net Budget Result	(4,086)	-	-	700	(3,386)	3,386	0	9,819
* Adopted Budget - as adopted by Council on 5 July 2016 ** Revised Budget - is the sum of the Adopted Budget, Carryovers and Quarterly Reviews already approved by Council								

3rd Quarter Budget Review – Consolidated Inner West Council

Council's budget has been reviewed for the third quarter to 31 March 2017. The review has resulted in a \$3.4M reduction in the deficit to balanced budget position, as follows:

CONSOLIDATED BUDGET VARIATIONS – QUARTER 3 2016/17		
Item	Description	\$,000 (Movement)
Income		
User Fees and Charges		
1	Increased Revenue - Hoarding Permit, Footpath Occupation, DA Fees & Rezoning Applications	445
2	Decreased Revenue – Childcare Centre – Leichhardt Park	(1,439)
3	Decreased Revenue – Children's Services – Steel Park	(783)
Interest Income		
4	Increased Interest	473
Other Income		
5	Increased Income – Assessment & Compliance Fines	790
Grants and Contributions - Operational		
2	Decreased Grant – Childcare Centre – Leichhardt Park	(48)
6	Decreased Grant - Flood Study Grant	(91)
7	Increased Revenue – Road restorations	225
8	Increased Revenue – Construction Zone revenue	150
8	Increased Revenue – Construction Hoarding Fees	400
9	Decreased Grant – Bikes	(6)
10	Increased Grant – Environmental Services	128
11	Increased Grant – Children and Family Services	68
Grants and Contributions - Capital		
12	Increased Revenue - Developer Contributions	1,850
13	Increased Grants – Capital Works – Bicycle Program	(29)
14	Decreased Grant – LATM	(165)
15	Increased Grant – Bikes	350
16	Increased Contribution – Annandale Community Centre	39
Net Gain on Sale of Assets		
17	Increased Revenue – Compulsory Acquisition	836
Total Income		3,193
Operating Expenditure		
Employee Costs		
2	Decreased Employee Costs – Childcare Centre – Leichhardt Park	(1,244)
3	Decreased Employee Costs – Children Services – Steel Park	(783)
18	Decreased Expenditure - Workers Compensation Insurance	(425)
19	Decreased Expenditure - Training Costs	(125)
19	Increased Expenditure – Labour Efficiency Measures	329
20	Decreased Expenditure – Parks Area Based Teams	(210)
21	Increased Employee Expenditure – Westconnex Unit	200
22	Increased Employee Expenditure – Pavement Marking	102
Borrowings Expenses		
2	Decreased Borrowing Costs – Childcare Centre – Leichhardt Park	(18)
23	Decreased Borrowing Expenses - Ashfield Aquatic Centre	(250)
Materials & Contracts		
2	Decreased Expenditure – Childcare Centre – Leichhardt Park	(120)
5	Increased Expenditure – Development Assessment and Compliance	269
6	Decreased Expenditure – Flood Study	(85)
9	Decreased Materials & Contracts – Bikes	(8)
10	Increased Expenditure – Environmental Services	128
Con't on next page		
11	Increased Expenditure – Children and Family Services	68
21	Increased Expenditure – WestConnex Unit	30

24	Decreased Expenditure – Special Projects	(150)
25	Decreased Expenditure – Traffic Speed & Traffic Count	(80)
26	Increased Expenditure - Legal Expenses	150
27	Decreased Expenditure - Computer Equipment	(100)
28	Decreased Expenditure - Internal Audit	(80)
29	Decreased Expenditure - Christmas Decorations	(90)
	Other Expenses	
2	Decreased Expenditure – Childcare Centre – Leichhardt Park	(15)
15	Decreased Expenditure – Public Liability Insurance	(250)
30	Decreased Expenditure - Street Lighting	(50)
31	Decreased Expenditure – Governance and Risk	(257)
	<u>Total Operating Expenditure</u>	<u>(3,064)</u>
32	<u>Total Capital Expenditure – as per Individual Schedules</u>	<u>(24,761)</u>
	<u>Other Funding Sources</u>	
	Increased transfer (to) Reserve	(26,192)
	Decrease in Loans	(1,440)
	<u>Total - Other Funding Sources</u>	<u>(27,632)</u>
Total 3rd Quarter Change		3,386
	Revised 2016/17 Budget 2 nd Quarter	(3,386)
	Revised 2016/17 Budget 3 rd Quarter	-

Item 1 – User Fees & Charges

Increased Revenue \$ 445,000

Based on current activity levels, additional budget revenue has been recognised in the areas of Hoarding Permit Fees (\$125,000), Footpath Occupation Income (\$150,000), Development Approval Fees (\$100,000) and Re-zoning Application Fees (\$70,000).

Item 2 – Leichhardt Park Children's Centre

Decreased Income	\$
1,438,654	
Decreased Grants	\$ 48,000
Decreased Expenditure	\$
1,425,897	
Decreased Reserve Transfer	\$ 60,757

The 2016-17 budget included the operation of the new Leichhardt Park Children's Centre for the full 2016-17 year. With the finalisation of construction of the Centre imminent, the 2016-17 budget has been amended to reflect the expected opening and operation of the Centre in June 2017. As the budget for the Centre is a balanced budget, there will be no net impact on the IWC budget – merely the recognition of reduced revenues and expenditures. The overall size of the 2016-17 reduction to income and expenditure/reserves is \$1.487 million.

Item 3 – Children and Family Services – Steel Park Childcare Centre

Decreased Childcare Fees	\$ 783,000
Decreased Employee Costs	\$ 783,000

The Steel Park Childcare Centre was originally forecast to open in 2016/17 financial year in the former Marrickville Council Long Term Financial Plan. The opening has been reforecast for 2018/19 financial year. Income and matching expenditure has been reduced.

Item 4 – Investment Income Increased Revenue \$ 473,000

Additional investment revenue has resulted from higher than forecast levels of investment throughout 2016/17.

Item 5 – Development Assessment and Compliance – Fines Income

Increase Fines Income	\$ 790,000
Increase Materials and Contractors Expenditure	\$ 269,000

Increased fines income received due to higher than forecast activity throughout the 2016/17 financial year.

Item 6 – Flood Study

Decreased Revenue	\$ 91,000
Decreased Expenditure	\$ 85,000

Council has been advised of a lower than forecast grant for the flood study. This has also resulted in a decrease in the expenditure on this project

Item 7 – Road Restorations Increased Revenue \$ 225,000

Higher than forecast revenues have been received for both asphalt and concrete roads restorations. The budget has been amended to reflect this increase.

Item 8 – Construction Zone & Hoarding Fees Increased Revenue \$ 550,000

Higher than forecast revenues have been received for both construction zone fees (actual \$221,000 v budget \$45,000) and hoarding fees (actual \$504,000 v budget \$65,000). The budget has been amended by \$150,000 for construction zone revenue and \$400,000 for hoarding fees revenue to reflect this increase.

Item 9 – Bikes Decreased Grants \$ 6,000 Decreased Expenditure \$ 8,000

The ongoing review to align budgets with deliverables in the 2016/17 budget includes a bike planning project. This budget is not considered deliverable in 2016/17 and has been rephased to 2017/18.

Item 10 – Environmental Services – Biodiversity Projects Increase Operating Grants Income \$ 128,000 Increase Materials and Contractors Expenditure \$ 128,000

Increase in funds allocated received for Greenway Biodiversity Ecological Restoration project offset by matching expenditure

Item 11 – Children and Family Services – Operational Grants Increase Operating Grants Income \$ 68,000 Increase Materials and Contractors Expenditure \$ 68,000

This is to account for the additional State Government grant received for Outside of School Care Hours programs offset by matching expenditure.

Item 12 – Developer Contributions Increased Revenue \$ 1,850,000 Increased Reserve Transfer \$ 1,850,000

Higher than forecast developer contributions have been received by Council. These have been restricted to the Developer Contributions Reserves.

Item 13 – Capital Program – Grants Decrease Capital Grants Income \$ 29,000

Decrease Capital Expenditure – as per schedule \$ 29,000

This is to account for the additional State Government grant received for Bicycle Program capital works offset by a reduction in Bike Route LR03 and LR18 being rephrased into the 2017/18 financial year.

Item 14 – Capital Grants – LATM

Decreased Grants	\$ 165,000
Decreased Expenditure	\$ 280,000

The ongoing review to align budgets with deliverables in the 2016/17 budget includes rephrasing to 2017/18 of partially grant funded Local Area Traffic Management projects.

Item 15 – Capital Grants – Bikes

Increased Grants	\$ 350,000
Increased Expenditure	\$ 350,000

The bicycle lane project between Iron Cove and Anzac bridges (\$1.15M) was rephrased to 17/18 in the 2nd Qtr review. It has been subsequently agreed with RMS that \$350K of this project to be undertaken in 16/17.

Item 16 – Annandale Community Centre

Increased Contribution	\$ 39,000
Increased Expenditure	\$ 115,000

A contribution of \$39,000 will be provided towards new fence and landscaping improvements being made to the Annandale Community Centre.

Item 17 – Compulsory Acquisition

Increased Revenue	\$ 836,000
Increased Reserve Transfer	\$ 836,000

Council received income regarding a compulsory acquisition in relation to the Westconnex Project. This revenue has been restricted to Council's reserves.

Item 18 – Insurance Premiums

Decreased Expenditure	\$ 675,000
Reserve Transfer	\$ 450,000

New insurances have been obtained for the amalgamated council, with significant savings being achieved - with expected savings in workers compensation of \$425,000 and public liability premiums of \$250,000. Savings of \$450,000 have been transferred to council reserves.

Item 19 – Employee Expenses – Training Costs and Labour Efficiency

Decreased Expenditure	\$ 125,000
Decreased Saving	\$ 329,000

In 2016/17 savings have been achieved in training expenditure of \$125,000. Council's adopted budget included a centralised labour savings target of \$550,000. As actual labour efficiencies are realised within each area's individual budget, this centralised budget can be reduced.

Item 20 – Parks Area Base Teams

Decreased Expenditure	\$ 209,890
------------------------------	-------------------

With the Council amalgamation, a number of positions have either not been filled or have experienced delays in recruitment. This has resulted in net savings in the Parks Area Based Teams in the order of \$210,000.

Item 21 – Employee Costs - WestConnex Unit

Increased Employee Expenditure	\$ 200,000
Increased Contractors Expenditure	\$ 30,000
Increased Transfer from Reserve	\$ 230,000

The funding of Council's in house WestConnex Unit from reserve as resolved by Council at its December 2016 meeting.

Item 22 – Employee Costs - Pavement Marking

Increased Employee Expenditure	\$ 102,000
---------------------------------------	-------------------

This funding is required for additional pavement marking to be conducted in the 2016/17 financial year.

Item 23 – Borrowing Expenses

Decreased Expenditure	\$ 250,000
Increased Reserve Transfer	\$ 250,000

Due to the delayed timing of the Ashfield Aquatic Centre redevelopment project a reduction of borrowing expenses has been made. This is funded from the Ashfield Special Rates Variation Reserve.

Item 24 – Special Projects

Decreased Expenditure	\$ 150,000
------------------------------	-------------------

With the Council amalgamation, savings have been realised in the utilisation of the General Manager's special projects fund. This has resulted in savings of \$150,000.

Item 25 – Traffic Speed and Traffic Count

Decreased Expenditure \$ 80,000

Traffic savings of \$80,000 have been realised in the areas of traffic speeding and traffic counts.

Item 26 – Legal Expenses

Increased Expenditure \$ 150,000

Due to higher than forecast level of legal cases, legal expenditure are forecast to be \$150,000 greater than the original budget.

Item 27 – Information Technology leases

Decreased Expenditure \$ 100,000

With the Council amalgamation, a number of IT projects that were included in the adopted budget have not been undertaken in 2016/17. These projects include replacement of desktop computers and switches.

Item 28 – Internal Audit

Decreased Expenditure \$ 80,000

While a new audit function and audit committee has been established, there are expected savings of \$80,000 in Internal Audit.

Item 29 – Ashfield Christmas Decorations

Decreased Expenditure \$ 90,000

The cost of Christmas decoration undertaken in the Ashfield and surrounding areas was lower than forecast.

Item 30 – Street Lighting

Decreased Expenditure \$ 50,000

The cost of street lighting is expected to be \$50,000 lower than originally forecast.

Item 31 – Other Expenses - Governance

Decreased Expenditure \$ 257,000

This one off reduction in the budget is for reduced Councillor Fees and contractors for the 2016/17 financial year.

Item 33 – Major Capital Works - various

Decreased Expenditure	\$ 26,634,000
Increased Expenditure	\$ 1,873,000

A further review of major capital works in the 2016/17 budget has been undertaken with a view to align budgets with deliverables. Details are in the attached Capital Budget Adjustments. Where detailed, the listed budgets are not considered deliverable in 2016/17 and have been rephased to 2017/18.

ATTACHMENT 2
Item 13

INNER WEST COUNCIL - ASHFIELD BRANCH								
<i>Budget Review for the quarter ended 31 March 2017</i>								
Income & Expenses								
	ADOPTED *	Approved Changes			REVISED **	Recommended	PROJECTED	
	Budget	Carryover	1st Qtr	2nd Qtr	Budget	changes	Year End	YTD
	2016/17	Review	Review	Review	2016/17	for Council	Result	ACTUALS
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	2016/17	2016/17
Income								
Rates & Annual Charges	30,252	-	-	-	30,252	-	30,252	22,650
User Fees & Charges	3,784	-	-	400	4,184	445	4,629	3,333
Interest Income	756	-	-	-	756	25	781	927
Other Income	2,502	-	-	300	2,802	-	2,802	1,844
Operating Grants and Contributions	6,697	5	(4,000)	-	2,701	(91)	2,610	1,530
Capital Grants and Contributions	10,464	-	(5,000)	-	5,464	1,850	7,314	7,036
Net gain on Sale of Assets	4	-	-	-	4	836	840	944
Total Income	54,459	5	(9,000)	700	46,164	3,065	49,229	38,264
Expenditure								
Employee Costs	19,702	15	-	-	19,717	79	19,796	13,766
Borrowing Costs	861	-	-	(330)	531	(250)	281	89
Materials and Contracts	14,798	451	-	-	15,249	(435)	14,814	8,602
Depreciation	4,578	-	-	-	4,578	-	4,578	2,709
Other Expenses	4,744	-	-	-	4,744	(150)	4,594	3,043
Total Expenditure	44,682	466	-	(330)	44,818	(756)	44,062	28,209
Net Operating Result from Continuing Operations	9,777	(461)	(9,000)	1,030	1,346	3,821	5,167	10,055
Capital Expenditure								
Capital Expenditure	33,339	4,402	-	(19,144)	18,597	(9,241)	9,356	4,704
Loan Repayments	340	-	-	-	340	-	340	203
Total Capital Expenditure	33,679	4,402	-	(19,144)	18,937	(9,241)	9,696	4,907
Funding								
Net Transfer from / (to) Reserve	1,221	4,864	9,000	(7,474)	7,611	(11,987)	(4,376)	(6,872)
Loans	14,000	-	-	(12,000)	2,000	-	2,000	-
Depreciation	4,578	-	-	-	4,578	-	4,578	2,709
Total Funding	19,798	4,864	9,000	(19,474)	14,188	(11,987)	2,201	(4,163)
Net Budget Result	(4,103)	-	-	700	(3,403)	1,075	(2,328)	985
* Adopted Budget - as adopted by Council on 5 July 2016 ** Revised Budget - is the sum of the Adopted Budget, Carryovers and Quarterly Reviews already approved by Council								

Attachment 2

3rd Quarter Budget Review – Inner West Council - Ashfield

IWC – Ashfield Branch's budget has been reviewed for the third quarter to 31 March 2017. The review has resulted in a \$1.075 million reduction in the deficit, as follows:

BUDGET VARIATIONS – QUARTER 3 2016-17		
Item	Description	\$,000 (Movement)
	<u>Income</u>	
	User Fees & Charges	
1	Increased Revenue - Hoarding Permit Fees	125
1	Increased Revenue - Footpath Occupation Fees	150
1	Increased Revenue - Development Approval Fees	100
1	Increased Revenue - Re-zoning Application Fees	70
	Interest Income	
2	Increased Revenue - Interest Income	25
	Operating Grants and Contributions	
3	Decreased Revenue - Flood Study Grant	(91)
	Capital Grants and Contributions	
4	Increased Revenue - Developer Contributions	1,850
	Net Gain on Sale of Assets	
5	Increased Revenue – Compulsory Acquisition	836
	<u>Total Income</u>	3,065
	<u>Operating Expenditure</u>	
	Employee Expenses	
6	Decreased Expenditure - Workers Compensation Insurance	(125)
7	Decreased Expenditure - Training Costs	(125)
7	Increased Expenditure – Labour Efficiency Measures	329
	Borrowings Expenses	
8	Decreased Expenditure – Ashfield Aquatic Centre	(250)
	Material & Contracts	
9	Decreased Expenditure – Special Projects	(150)
3	Decreased Expenditure – Flood Study	(85)
10	Decreased Expenditure – Traffic Speed & Traffic Count	(80)
11	Increased Expenditure - Legal Expenses	150
12	Decreased Expenditure - Computer Equipment	(100)
13	Decreased Expenditure - Internal Audit	(80)
14	Decreased Expenditure - Christmas Decorations	(90)
	Other Expenses	
15	Decreased Expenditure - Street Lighting	(50)
6	Decreased Expenditure - Public Liability Insurance	(100)
	<u>Total Operating Expenditure</u>	(756)
16	<u>Total Capital Expenditure – as per Schedule</u>	(9,241)
	<u>Other Funding Sources</u>	
4,8, 16	Net Transfer (to) Reserve	(11,987)
	<u>Total Other Funding Sources</u>	(11,987)
	<u>Total 3rd Quarter Change</u>	1,075
	Revised 2016/17 Budget 2 nd Quarter	(3,403)
	Revised 2016/17 Budget 3 rd Quarter	(2,328)

Item 1 – User Fees & Charges

Increased Revenue	\$ 445,000
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Based on current activity levels, additional budget revenue has been recognised in the areas of Hoarding Permit Fees (\$125,000), Footpath Occupation Income (\$150,000), Development Approval Fees (\$100,000) and Re-zoning Application Fees (\$70,000).

Item 2 – Interest Income

Increased Revenue	\$ 25,000
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Additional investment revenue has resulted from higher than forecast levels of investment.

Item 3 – Flood Study

Decreased Revenue	\$ 91,000
Decreased Expenditure	\$ 85,000

Council has been advised of a lower than forecast grant for the flood study. This has also resulted in a decrease in the expenditure on this project

Item 4 – Developer Contributions

Increased Revenue	\$ 1,850,000
Increased Reserve Transfer	\$ 1,850,000

Higher than forecast developer contributions have been received by Council. These contributions have been restricted to the Developer Contributions Reserves.

Item 5 – Compulsory Acquisition

Increased Revenue	\$ 836,000
Increased Reserve Transfer	\$ 836,000

Council received income regarding a compulsory acquisition in relation to the Westconnex Project. This revenue has been restricted to Council's reserves.

Item 6 – Insurance Premiums

Decreased Expenditure	\$ 225,000
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New insurances have been obtained for the amalgamated council, with significant savings being achieved - with expected savings in workers compensation of \$125,000 and public liability premiums of \$100,000.

Item 7 – Employee Expenses – Training Costs and Labour Efficiency

Decreased Expenditure	\$ 125,000
Decreased Saving	\$ 329,000

In 2016/17 savings have been achieved in training expenditure of \$125,000. Council's adopted budget included a centralised labour savings target of \$550,000. As actual labour efficiencies are realised within each area's individual budget, this centralised budget can be reduced.

Item 8 – Borrowing Expenses

Decreased Expenditure	\$ 250,000
Increased Reserve Transfer	\$ 250,000

Due to the delayed timing of the Ashfield Aquatic Centre redevelopment project a reduction of borrowing expenses has been made. This is funded from the Ashfield Special Rates Variation Reserve.

Item 9 – Special Projects

Decreased Expenditure	\$ 150,000
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With the Council amalgamation, savings have been realised in the utilisation of the General Manager's special projects fund. This has resulted in savings of \$150,000.

Item 10 – Traffic Speed and Traffic Count

Decreased Expenditure	\$ 80,000
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Traffic savings of \$80,000 have been realised in the areas of traffic speeding and traffic counts.

Item 11 – Legal Expenses

Increased Expenditure	\$ 150,000
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Due to higher than forecast level of legal cases, legal expenditure are forecast to be \$150,000 greater than the original budget.

Item 12 – Information Technology leases

Decreased Expenditure	\$ 100,000
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With the Council amalgamation, a number of IT projects that were included in the adopted budget have not been undertaken in 2016/17. These projects include replacement of desktop computers and switches.

Item 13 – Internal Audit

Decreased Expenditure	\$ 80,000
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While a new audit function and audit committee has been established, there are expected savings of \$80,000 in Internal Audit.

Item 14 – Ashfield Christmas Decorations

Decreased Expenditure	\$ 90,000
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The cost of Christmas decoration undertaken in the Ashfield and surrounding areas was lower than forecast.

Item 15 – Street Lighting

Decreased Expenditure	\$ 50,000
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The cost of street lighting is expected to be \$50,000 lower than originally forecast.

Item 16 – Major Capital Works - various

Decreased Expenditure	\$ 9,241,000
Reserves & Working Funds	\$ 9,241,000

A further review of major capital works in the 2016/17 budget has been undertaken with a view to align budgets with deliverables. Details are in the attached Capital Budget Adjustments schedule. Where detailed, the listed budgets are not considered deliverable in 2016/17 and have been rephased to 2017/18.

Inner West Council - Ashfield Branch
Budget Review for the Quarter ended 31 March 2017
Capital Budget Adjustments

Project Name	Adjustment Amount (\$,000)	Funding Source	Reason
Ashfield Town Centre Upgrade	1,500	S94A	The original tender process failed to produce an acceptable outcome. Negotiations have now been completed enabling Council to enter into a contract for works. Defer to 17/18
Ashfield Aquatic Centre Redevelopment	1,400	SRV	Budget rephase into the 17/18 financial year due to project delay
Stronger Communities Fund	5,000	Reserve	Budget rephase into the 17/18 financial year in accordance with scheduled works
Kerb & Gutter Renewals - Martin Street	350	SRV	There was an inability to resource design & procurement for full completion this financial year. Tender has been completed for works to commence this financial year with completion 1st Qtr next financial year. Defer to 17/18
Traffic - Queen/Armstrong/Hardy Roundabout constructions	140	General funds	There was an inability to resource design & procurement for full completion this financial year. The design is currently being finalised for tender and construction next financial year. Defer to 17/18
Intersection upgrade	70	General funds	Awaiting lighting upgrade to enable construction of pedestrian refuge to proceed. Defer to 17/18
Summer Hill Car Park Public Toilets	85	Infrastructure Reserve	Budget rephase into the 17/18 financial year in accordance with project plan
Summer Hill Community Centre Renewals	28	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Haberfield Library Renewal Works	53	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Richard Murden Reserve Kiosk	15	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Civic Centre Roof Renewal	50	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Pratten Park Boundary Wall	14	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Bastable Hall	10	SRV	Budget rephase into the 17/18 financial year in accordance with project plan
Depot Facility Upgrade	16	General funds	Budget rephase into the 17/18 financial year in accordance with project plan
Yeo Park Extension/upgrade	270	SRV	Council will get possession of the site only in May 2017. Work can commence only after getting possession of site. Defer to 17/18
Centenary Park Facilities	240	SRV	The site is contaminated with asbestos and other contaminants. Delays are mainly due to this and the approvals from Council((S96), Ausgrid and Sydney water. Defer to 17/18

**IWC - Ashfield Branch
Cash & Investments - Restrictions Held
For the period to 31 March 2017**

Restrictions 2016-17	Actual 30/6/16	Original Budget as per 2016/17 Management Plan	Rollovers	1st Qtr Changes Recommended	2nd Qtr Changes Recommended	3rd Qtr Changes Recommended	Projected Year End Result
External Restrictions							
s94	9,149,756	(2,816,250)	0	0	5,435,499	1,781,299	13,550,304
s94A	891,864	(193,750)	0	0	99,500	1,568,701	2,366,315
Grants - Other	563,050	0	(563,050)	0	0	0	0
Grants - Greenway	0	0	0	0	0	0	0
Grants - Waste Improvement	0	0	0	0	0	0	0
Domestic Waste Management	3,071,466	0	0	0	0	0	3,071,466
Stormwater Management	891,504	0	0	0	0	0	891,504
External Restrictions	14,567,640	(3,010,000)	(563,050)	0	5,534,999	3,350,000	19,879,589
Internal Restrictions							
Investment Fund	0	0	0	0	0	0	0
Amalgamation Operating Grant Funds	0	0	0	0	0	0	0
Amalgamation Capital Grant Funds	0	0	0	0	0	5,000,000	5,000,000
Plant Replacement	100,224	0	0	0	0	0	100,224
Employee Leave Entitlements	1,220,963	185,065	0	0	0	0	1,406,028
SRV Income	999,688	2,367,067	0	0	1,404,181	3,511,000	8,281,936
Carry Over Capital Works Program	0	0	0	0	0	0	0
Deposits & Bonds	281,022	(281,022)	0	0	0	0	0
Aquatic Centre	876,040	0	0	0	0	0	876,040
Civic Centre - General	0	0	0	0	0	0	0
Committed Expenditure	4,183,095	0	(4,183,095)	0	0	0	(0)
Election Costs	333,996	0	0	0	0	0	333,996
IT Reserve	300,000	0	0	0	0	0	300,000
Infrastructure	751,905	400,000	0	0	274,819	(560,000)	866,724
Internal Restrictions	9,046,933	2,671,110	(4,183,095)	0	1,679,000	7,951,000	17,164,948
Total Restrictions	23,614,573	(338,890)	(4,746,145)	0	7,213,999	11,301,000	37,044,537
s94 (Spent in Advance)	0	0	0	0	0	0	0
Net Restrictions	23,614,573	(338,890)	(4,746,145)	0	7,213,999	11,301,000	37,044,537
Reconciliation to Financial Statements							
External Restrictions	14,567,640						19,879,589
Internal Restrictions	9,046,933						17,164,948
Unrestricted Cash	(596,000)						3,979,734
Total Cash & Investments	23,018,573						41,024,271

Relevant contracts entered into by IWC – Ashfield Branch in the third Quarter - NIL

Consultancy and Legal expenses

Former ASHFIELD COUNCIL

Budget Review for the quarter ending 31 March 2017

Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	133,000	Y
Legal Fees	391,000	Y

ATTACHMENT 3
Item 13

LEICHHARDT COUNCIL								
<i>Budget Review for the quarter ended 31 March 2017</i>								
Income & Expenses								
	ADOPTED *	Approved Changes			REVISED **	Recommended	PROJECTED	YTD
	Budget	Carryover	1st Qtr	2nd Qtr	Budget	changes	Year End	ACTUALS
	2016/17	Review	Review	Review	2016/17	for Council	Result	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income								
Rates & Annual Charges	51,876	-	-	-	51,876	-	51,876	38,528
User Fees & Charges	16,497	-	-	-	16,497	(1,439)	15,058	10,311
Interest Income	1,995	-	150	150	2,295	150	2,445	2,252
Other Income	6,064	-	-	-	6,064	-	6,064	4,550
Operating Grants and Contributions	8,308	-	(2,958)	-	5,350	721	6,071	5,987
Capital Grants and Contributions	7,271	162	(3,651)	(1,150)	2,632	224	2,856	3,340
Net gain on Sale of Assets	284	-	-	-	284	-	284	428
Total Income	92,295	162	(6,459)	(1,000)	84,998	(344)	84,654	65,396
Expenditure								
Employee Costs	43,427	46	-	-	43,472	(1,754)	41,718	29,851
Borrowing Costs	341	-	-	-	341	(18)	323	248
Materials and Contracts	19,541	1,014	171	-	20,726	(128)	20,599	13,031
Depreciation	12,737	-	-	-	12,737	-	12,737	9,552
Other Expenses	6,517	68	16	-	6,601	(165)	6,436	4,662
Total Expenditure	82,563	1,128	187	-	83,877	(2,065)	81,813	57,344
Net Operating Result from Continuing Operations	9,732	(966)	(6,646)	(1,000)	1,121	1,721	2,841	8,052
Capital Expenditure								
Capital Expenditure	23,197	14,565	1,689	(6,536)	32,916	(11,388)	21,527	11,775
Loan Repayments	1,502	-	-	-	1,502	(29)	1,473	1,099
Total Capital Expenditure	24,699	14,565	1,689	(6,536)	34,418	(11,417)	23,000	12,874
Funding								
Net Transfer from / (to) Reserve	790	15,531	8,335	(5,536)	19,120	(10,498)	8,622	(756)
Loans	1,440	-	-	-	1,440	(1,440)	-	-
Depreciation	12,737	-	-	-	12,737	-	12,737	9,552
Total Funding	14,967	15,531	8,335	(5,536)	33,297	(11,938)	21,359	8,796
Net Budget Result	-	-	-	-	-	1,200	1,200	3,974
* Adopted Budget - as adopted by Council on 5 July 2016 ** Revised Budget - is the sum of the Adopted Budget, Carryovers and Quarterly Reviews already approved by Council								

Attachment 3

3rd Quarter Budget Review – former Leichhardt

IWC – Leichhardt Branch's budget has been reviewed for the third quarter to 31 March 2017. The review has resulted in a \$1.2 million budget surplus, as follows:

BUDGET VARIATIONS – QUARTER 3 2016/17		
Item	Description	\$'000 (Movement)
<u>Income</u>		
<u>User Fees & Charges</u>		
1	Decreased Revenue – Childcare Centre	(1,439)
<u>Interest Income</u>		
2	Increased Interest	150
<u>Operating Grants & Contributions</u>		
1	Decreased Grant – Childcare Centre	(48)
3	Increased Contribution – Road restorations	225
4	Increased Contribution – Construction Zone revenue	150
4	Increased Contribution – Construction Hoarding Fees	400
5	Decreased Grant – Bikes	(6)
<u>Capital Grants & Contributions</u>		
6	Decreased Grant – LATM	(165)
7	Increased Grant – Bikes	350
8	Increased Contribution – Annandale Community Centre	39
<u>Total Income</u>		(344)
<u>Operating Expenditure</u>		
<u>Employee Costs</u>		
1	Decreased Expenditure – Childcare Centre	(1,244)
9	Decreased Expenditure – Workers Compensation Insurance	(300)
10	Decreased Expenditure – Parks Area Based Teams	(210)
<u>Borrowing Costs</u>		
1	Decreased Expenditure – Childcare Centre	(18)
<u>Materials & Contracts</u>		
1	Decreased Expenditure – Childcare Centre	(120)
5	Decreased Expenditure – Bikes	(8)
<u>Other Expenses</u>		
1	Decreased Expenditure – Childcare Centre	(15)
9	Decreased Expenditure – Public Liability Insurance	(150)
<u>Total Operating Expenditure</u>		(2,065)
<u>Total Capital Expenditure – as per Schedule</u>		(11,417)
<u>Other Funding Sources</u>		
<u>Net Transfer (to) / from Reserve</u>		
11	Increased transfer (to) Reserve	(10,498)
11	Decrease in loans	(1,440)
<u>Total Other Funding Sources</u>		(11,938)
Total 3rd Quarter Change		1,200
Revised 2016/17 Budget 2 nd Quarter		-
Revised 2016/17 Budget 3 rd Quarter - surplus		1,200

Item 1 – Leichhardt Park Children’s Centre

Decreased Income	\$
1,438,654	
Decreased Grants	\$ 48,000
Decreased Expenditure	\$
1,425,897	
Decreased Reserve Transfer	\$ 60,757

The 2016-17 budget included the operation of the new Leichhardt Park Children’s Centre for the full 2016-17 year. With the finalisation of construction of the Centre imminent, the 2016-17 budget has been amended to reflect the expected opening and operation of the Centre in June 2017. As the budget for the Centre is a balanced budget, there will be no net impact on the IWC budget – merely the recognition of reduced revenues and expenditures. The overall size of the 2016-17 reduction to income and expenditure/reserves is \$1.487 million.

Item 2 – Investment Income Increased Revenue \$ 150,000

Additional investment revenue has resulted from higher than forecast levels of investment. It is proposed to use these funds for the following items in this report that are not funded by reserves or contributions, with any unallocated funds being applied towards achieving a balanced 2016-17 IWC budget.

Item 3 – Road Restorations Increased Revenue \$ 225,000

Higher than forecast revenues have been received for both asphalt and concrete roads restorations. The budget has been amended to reflect this increase.

Item 4 – Construction Zone & Hoarding Fees

Increased Revenue \$ 550,000

Higher than forecast revenues have been received for both construction zone fees (\$150,000) and construction hoarding fees (\$400,000).

Item 5 – Bikes

Decreased Grants	\$ 6,000
Decreased Expenditure	\$ 8,000

The ongoing review to align budgets with deliverables in the 2016/17 budget includes a bike planning project. This budget is not considered deliverable in 2016/17 and has been rephased to 2017/18.

Item 6 – Capital Grants – LATM

Decreased Grants	\$ 165,000
Decreased Expenditure	\$ 280,000

The ongoing review to align budgets with deliverables in the 2016/17 budget includes rephrasing to 2017/18 of partially grant funded Local Area Traffic Management projects.

Item 7 – Capital Grants – Bikes

Increased Grants	\$ 350,000
Increased Expenditure	\$ 350,000

The bicycle lane project between Iron Cove and Anzac bridges (\$1.15M) was rephased to 17/18 in the 2nd Qtr review. It has been subsequently agreed with RMS that \$350K of this project to be undertaken in 16/17.

Item 8 – Annandale Community Centre

Increased Contribution	\$ 39,000
Increased Expenditure	\$ 115,000

A contribution of \$39,000 will be provided towards new fence and landscaping improvements being made to the Annandale Community Centre.

Item 9 – Insurance Premiums

Decreased Expenditure	\$ 450,000
Reserve Transfer	\$ 450,000

New insurances have been obtained for the amalgamated council, with significant savings being achieved - with expected savings in workers compensation of \$300,000 and public liability premiums of \$150,000. These savings have been transferred to council reserves.

Item 10 – Parks Area Base Teams

Decreased Expenditure	\$ 209,890
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With the Council amalgamation, a number of positions have either not been filled or have experienced delays in recruitment. This has resulted in net savings in the Parks Area Based Teams in the order of \$210,000.

Item 11 – Major Capital Works - various

Decreased Expenditure	\$ 12,668,964
Increased Expenditure	\$ 1,252,000
Loans	\$ 1,440,000
Reserves & Working Funds	\$ 9,976,964

A further review of major capital works in the 2016/17 budget has been undertaken with a view to align budgets with deliverables. Details are in the attached Capital Budget Adjustments. Where detailed, the listed budgets are not considered deliverable in 2016/17 and have been rephased to 2017/18.

**Budget Review for the Quarter ended 31 March 2017
Capital Budget Adjustments**

Project Name	Adjustment Amount (\$'000)	Funding Source	Reason
The review of major capital works in the 2016-17 budget has continued with a view to align budgets with deliverables. The following budgets are not considered deliverable in 2016-17 and the budgets have been rephased to 2017-18.			
Rock Face Repairs - Carr Mary & William St - Balmain East	(16)	Working Funds	Lack of competitive quotations for work necessitating additional procurement process. Defer to 17/18
Illoura Reserve - Stone retaining wall upper level Stage 3	(12)	Infrastructure Reserve	Defer to 17/18
Colleen Park Playground Upgrade	(80)	Working Funds	Defer to 17/18
Peacock Point - Retaining Wall - Stage 1	(30)	Working Funds	Defer to 17/18
Kerb & Gutter - Yeend Street, Birchgrove	(62)	Infrastructure Reserve	Defer to 17/18
Kerb & Gutter - Nelson Lane	(63)	Infrastructure Reserve	Defer to 17/18
Kerb & Gutter - Glover St/Angle Parking from Callan Pk Master Plan	(110)	Infrastructure Reserve	Defer to 17/18
Kerb & Gutter - Mary St Leichhardt + Angle Parking	(56)	Infrastructure Reserve	Defer to 17/18
William Street Pipeline Rehabilitation	(39)	Working Funds	Defer to 17/18
Pipeline Rehabilitation - Burt St & Alfred St	(110)	Efficiency Reserve	Defer to 17/18
William Street - Replace failing pipeline	(40)	Efficiency Reserve	Defer to 17/18
Pipeline Renewal - General Annandale	(130)	Efficiency Reserve	Recommended that project be deferred to enable contribution to Sydney Water led redesign of Whites Creek augmentation. Defer to 17/18
Pipeline Renewal - Jarret / Role St Leichhardt	(25)	Stormwater Reserve	Defer to 17/18
Pipeline Reine - Thorby Av Leichhardt	(50)	Stormwater Reserve	Defer to 17/18
Bay Run Water Sensitive Urban Design	(50)	Efficiency Reserve	Defer to 17/18
New pit + Pipeline - Railway Pde Annandale	(40)	Efficiency Reserve	Defer to 17/18
Pipeline Renewal - Lonsdale St Lilyfield	(30)	Efficiency Reserve	Defer to 17/18
Darley Rd Water Sensitive Urban Design	(150)	Efficiency Reserve	Defer to 17/18
Pit Renewal - Mort Bay Park Birchgrove	(40)	Efficiency Reserve	Defer to 17/18
Pipeline Renewal - William & Flood to Darley Rd Leichhardt	(60)	Stormwater Reserve	Defer to 17/18
Stormwater Quality	(66)	Stormwater Reserve	Defer to 17/18
Pipeline Rehabilitation - Francis Street	(30)	Working Funds	Defer to 17/18
Pipeline Rehabilitation - Carr Hill & Mackenzie Leichhardt	(30)	Stormwater Reserve	Defer to 17/18
Pit upgrade - Mackenzie St Leichhardt	(30)	Stormwater Reserve	Defer to 17/18
Pipeline Rehabilitation - Worley St Balmain	(110)	Stormwater Reserve	Defer to 17/18
Pipeline Renewal - Trafalgar / Rose St Annandale	(25)	Stormwater Reserve	Defer to 17/18
Skate Park in Callan Park - Construction	(50)	Anka VPA	DA cost only will be required in 16/17. Defer balance to 17/18
Leichhardt Park Native Regeneration	(30)	S94 Open Space	Defer to 17/18
Seawalls - Clifton St/Looks Ave Thornton Pk	(63)	Working Funds	Defer to 17/18
Seawalls - Illoura Reserve	(67)	Working Funds & Infrastructure Reserve	Defer to 17/18
Property Review - Implement recommendations	(30)	Property Reserve	Defer balance to 17/18
Telstra Site - 366C Darling St Balmain	(10)	Working Funds	Design & Planning only will be undertaken in 16/17, defer balance to 17/18
Telstra Site - 366C Darling St Balmain	(600)	Property Reserve	\$800,000 required to pay Telstra after demolition & for design. Balance for embellishment after demolition in 17/18.
Purchase Right of Way - Parringa Reserve Land	(320)	S94 Open Space	Defer to 17/18
Leichhardt Town Hall Civic Precinct	(25)	Working Funds	Design Stage is in progress, defer balance to 17/18
Wayfinding Strategy	(157)	Efficiency Reserve & Working Funds	Project deferred pending LGA wide strategy. Defer to 17/18
Dawn Fraser Baths Capital works	(120)	DFB Reserve	Defer to 17/18
Balmain High Foreshore Link	(60)	Working Funds	The scope has not yet been finalised. Defer to 17/18
Balmain Rowing Club Foreshore Access Ramp	(100)	S94 Open Space	Defer to 17/18
Broderick St Walkway - Improve + signpost	(11)	S94 Open Space	Defer to 17/18
Historical Markers & Interpretative Signage	(10)	S94 Open Space	Defer to 17/18
Mort Bay Park Plan of Management	(100)	S94 Open Space	Defer to 17/18
Leichhardt Oval #1 - Hill Market Area, Hill Safety + Toilets Stage 1	(400)	Property Reserve & S94 Open Space	Defer to 2017/18
Signs for Traditional Owners Acknowledgement	(33)	Special Rate Reserve	Defer to 2017/18
Darley Road Leichhardt - Netball Courts	(80)	Special Rate Reserve	Project relocated to Haberfield side of Hawthorn Canal. Consultation & Design to take place in 16/17. Construction in 17/18. Defer balance to 17/18
Stronger Communities Fund - General	(5,000)	Stronger Communities Reserve	The \$5M budget for the Stronger Communities Fund was in the 16/17 budget. The majority of this works is programmed to be undertaken in 17/18 and later years. The projects that are programmed to commence in 16/17 are listed below. Defer balance to 17/18
LATM - Darling St Rozelle (at Nelson Street)	(47)	Working Funds	Inability to resource design, consultation and approvals & procurement for full completion this financial year. Defer to 17/18
LATM - Roundabout & Pedestrian Refuge - Curtis Rd / Mort Rd	(60)	RMS Grant	Defer to 17/18
LATM - Palmer street Pedestrian Crossing at Beattie Street	(110)	RMS Grant & Infrastructure Reserve	Defer to 17/18
LATM - Raised Crossing - Rowntree St both sides of Curtis Rd	(120)	RMS Grant & S94 Open Space	Defer to 17/18

**Inner West Council - Leichhardt Branch
Budget Review for the Quarter ended 31 March 2017
Capital Budget Adjustments - Con't**

Project Name	Adjustment Amount (\$'000)	Funding Source	Reason
The review of major capital works in the 2016-17 budget has continued with a view to align budgets with deliverables. The following budgets are not considered deliverable in 2016-17 and the budgets have been rephased to 2017-18.			
Greenhouse Gas Abatement Projects	(250)	Environmental Reserve	This forms part of the Environmental Strategy, defer to 17/18
Dawn Fraser Pool Toilet Upgrade - M&F	(66)	Working Funds	Defer to 17/18
Balmrain Depot - Store, Shed, Electrical, Roof	(32)	Working Funds	Defer to 17/18
Leichhardt Town Hall Windows & flashing repair	(22)	Special Rate Reserve	Defer to 17/18
Leichhardt Town Hall Repaint	(157)	Special Rate Reserve	Defer to 17/18
Leichhardt Park No 2 Amenities upgrade + canteen	(294)	Efficiency Reserve & S94 Open Space	Defer to 17/18
Punch Park - convert toilet to disabled access	(20)	Efficiency Reserve & Property Reserve	Defer to 17/18
Leich Park Caretaker Cottage - refurb kitchen, bath, paint	(90)	Property Reserve	Defer to 17/18
Leichhardt Park Childcare Centre	(300)	Property Reserve	The building has been substantially completed, with some finalisation work to take place in 17/18 requiring a budget of \$300K in 17/18. Savings of \$400K overall are anticipated - refer below.
	(10,497)		

A review of major capital works in the 2016-17 budget has been undertaken with a view to align budgets with deliverables. The following budgets are no longer required - as detailed below.

Computer Projects - various	(462)	IT Reserve	With the implementation of the One Council Technology 1 solution, a number of IT projects that were included in the 16/17 budget are no longer required to be undertaken. These projects include document management, GEAC enhancements, online certificates, mobile device integration and computer resource management. These savings will be put towards the new One Council IT solution and associated projects in 17/18.
Leichhardt Park Childcare Centre	(29)	Property Reserve	Reduction in Loan Capital Repayment
2-8 Weston St - Adaptive Reuse	(1,201)	Property Reserve & Loans	As this project is included in the 17/18 draft budget - this 16/17 budget is not required. An amount of \$1.4M is incorporated in the 17/18 draft budget, however a total of \$2.0M is forecast to be required. This will result in \$0.6M of this budget being rephased to 17/18. This is proposed to be funded from the Property Reserve.
LPAC Gym - Enclose Garden Atrium	(80)	LPAC Reserve	The funds from this project have been reallocated to LPAC Starting Block replacement (above) and CoGeneration Works (below)
Leichhardt Park Childcare Centre	(400)	Property Reserve & Loans & S94 Open Space	Savings of \$400K overall are anticipated - refer also to comment above. Due to the deferral to 17/18 of capital projects, this project is no longer forecast to require loan funds.

The following projects require additional funding to be completed - as detailed below.

Birchgrove Park Amenities / Dressing Shed / Toilets Upgrade	227	Infrastructure Reserve & S94 Open Space	Underpinning of the tennis court during construction of the new amenities block had to be undertaken as the existing foundations were weak and collapsing. Additional works were also added including the reshaping and relining of the area adjacent the new building.
King George Park Amenity Block	300	Property Reserve	The building has been constructed in between a large amount of existing services and easements. Whilst due diligence was undertaken during the design to identify the service lines, some were unknown to the Utilities like a major dis-used stormwater line. Additional effort and design changes combined with latent conditions, wet weather also impacted on the project delivery and overall cost.
Anandale Community Centre - new fence + landscaping	115	Capital Contribution & Property Reserve	Major contamination was discovered whilst excavation was undertaken. Levels and capping restrictions meant that all contaminated soil could not be retained on site and the excess contaminated spoil had to be disposed off-site. The over expenditure covered the cost and the fees for the Hygienist and additional environmental measures during construction.
LPAC - Cogeneration Works	30	LPAC Reserve	New project - commencing in 16/17.
LPAC - Replace Starting Blocks	50	LPAC Reserve	The full value of this project (\$1.15M) was deferred to 17/18 in the 2nd Qtr review. It has been agreed with RMS that \$350K of this project to be undertaken in 16/17.
Bicycle Lane - D3 Iron Cove to ANZAC Bridge Rozelle	350	RMS Grant	SCF project - commencing in 16/17.
SCF - GreenWay Missing Link F to J	50	Stronger Communities Reserve	SCF project - commencing in 16/17.
SCF - Construction of Bridgewater toilets	30	Stronger Communities Reserve	SCF project - commencing in 16/17.
SCF - Birchgrove pavilion - Eastern side	30	Stronger Communities Reserve	SCF project - commencing in 16/17.
SCF - Baseball cage improvements - Glover field	60	Stronger Communities Reserve	SCF project - commencing in 16/17.
SCF - Table and Seat - Ewerton Park	10	Stronger Communities Reserve	SCF project - commencing in 16/17.
	(11,417)		

LEICHHARDT COUNCIL

Cash & Investments

Budget Review for the quarter ended 31 March 2017

	Opening Balance 30/6/16	ADOPTED * Budget 2016/17	Approved Changes		REVISED ** Budget 2016/17	Recommended changes for Council Resolution	PROJECTED Year End Result 2016/17	YTD ACTUALS 2016/17
	\$	\$	1st Qtr Review 2016/17	2nd Qtr Review 2016/17	\$	\$	\$	\$
Unrestricted	431,000	290,061	3,335,480		4,056,541		4,056,541	3,537,623
Externally Restricted								
Developer Contributions	22,985,000	(961,570)	-	350,000	22,373,430	1,001,000	23,374,430	24,517,143
Domestic Waste Management	5,253,000	271,000	-	-	5,524,000	-	5,524,000	5,456,250
Special Purpose Grants	391,000	-	-	-	391,000	(235,000)	156,000	391,000
Total Externally Restricted	28,629,000	(690,570)	-	350,000	28,288,430	766,000	29,054,430	30,364,394
Internally Restricted								
Employee Leave Entitlements	8,216,000	500,000	-	290,000	9,006,000	-	9,006,000	8,341,000
Replacement of Plant & Vehicles	2,513,000	144,421	-	-	2,657,421	-	2,657,421	2,621,316
Other Internal Reserves	37,416,000	(243,912)	(3,335,480)	4,896,329	38,732,937	9,497,174	48,230,111	41,427,479
Carry-over works	2,933,000	-	-	-	2,933,000	-	2,933,000	2,933,000
Deposits Retentions & Bonds	5,586,000	-	-	-	5,586,000	-	5,586,000	5,203,423
Total Internally Restricted	56,664,000	400,509	(3,335,480)	5,186,329	58,915,358	9,497,174	68,412,532	60,526,218
Total Restricted	85,293,000	(290,061)	(3,335,480)	5,536,329	87,203,788	10,263,174	97,466,962	90,890,611
Total Cash & Investments	85,724,000	-	-	5,536,329	91,260,329	10,263,174	101,523,503	94,428,234
Available Cash at Bank	6,639,055	-	-	-	6,639,055	10,263,174	16,902,229	6,228,234
Other Investments	79,500,000	-	-	-	79,500,000	-	79,500,000	88,200,000
Total Cash & Investments	86,139,055	-	-	-	86,139,055	10,263,174	96,402,229	94,428,234
Adjustments:								
Reconciliation Accrual Entries	415,055	-	-	-	415,055	-	415,055	-
Fair Value Adj.	-	-	-	-	-	-	-	-
	415,055	-	-	-	415,055	-	415,055	-
Total Cash & Investments (Adj.)	85,724,000	-	-	-	85,724,000	10,263,174	95,987,174	94,428,234

Notes:

The available cash position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose.

Statements:

Investments

Council's responsible accounting officer certifies that council's investments, including restricted funds, are invested in accordance with council's investment policy.

Reconciliation of Total Restricted Funds with Council's Investment Report

	30 June 2016	1st Quarter	2nd Quarter	3rd Quarter
Total Restricted	85,293,000	87,633,766	88,984,590	90,890,611
Investments per Investment Report	86,139,055	92,613,054	93,454,841	94,428,234
Surplus	846,055	4,979,288	4,470,252	3,537,623

Cash

Council's responsible accounting officer certifies that council's cash is reconciled daily with the bank statement. At the time of writing this report, the date to which the last bank reconciliation has been done is 26 April 2017.

* Adopted Budget - as adopted by Council on 5 July 2016

** Revised Budget - is the sum of the Adopted Budget, Carryovers and Quarterly Reviews already approved by Council

Contracts Listing

Former LEICHHARDT COUNCIL

Budget Review for the quarter ending 31 March 2017

Contracts

Contractor	Contract details & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
ADTRANS HINO PTY LTD	Purchase of Waste Compactor	\$ 300,796	1/01/2017	6 months	Y
DOWNER EDI WORKS	Road Reseal Programme 2016/17	\$ 1,092,110	7/03/2017	6 weeks	Y
AVANTE LINEMARKING	Line Marking Audit - Leichhardt	\$ 103,961	17/02/2017	5 months	Y
COMPUTER SYSTEMS (AUSTRALIA) PTY LTD	Implementation of consolidated Active Directory and Email system	\$ 244,255	31/01/2017	8 months	Y
STATE CIVIL PTY LTD	Montague Street Concrete Road	\$ 126,217	17/02/2017	7 weeks	Y
TAYLOR LAUDER BERSTEN PTY LTD	Greenway Cycleway Design	\$ 213,752	1/02/2017	4 years	Y
KEALEC PTY LTD	Floodlight upgrade at Cohen Park Annandale	\$ 57,994	8/03/2017	17 weeks	Y
OZPAVE AUST PTY LTD	Road Reseal Work 2016/17 - Package 2	\$ 858,961	17/03/2017	11 weeks	Y
ASP AUSTRALIA	Leichhardt Depot - Demolition of Waste Transfer Building	\$ 88,939	20/03/2017	3 weeks	Y
GENERATION-E	Implementation of Skype for Business telephone system, plus telephone headsets plus 1st year maintenance for system	\$ 435,628	24/03/2017	6 months	Y

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's preferred supplier list.
3. Contracts for employment are not required to be included.
4. Where a contract for service etc. was not included in the budget, an explanation is to be given (or a reference made to an explanation in another Budget Review Statement).

Consultancy and Legal expenses
Former LEICHHARDT COUNCIL
Budget Review for the quarter ending 31 March 2017
Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	1,120,677	Y
Legal Fees	384,345	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

NOTE:

Where any expenses for Consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

ATTACHMENT 4

INNER WEST COUNCIL - MARRICKVILLE BRANCH								
<i>Budget Review for the quarter ended 31 March 2017</i>								
Income & Expenses								
	ADOPTED *	Approved Changes			REVISED **	Recommended changes for Council Resolution	PROJECTED Year End Result	YTD ACTUALS
	Budget 2016/17	Carryover Review 2016/17	1st Qtr Review 2016/17	2nd Qtr Review 2016/17	Budget 2016/17		2016/17	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income								
Rates & Annual Charges	65,498	-	-	-	65,498	-	65,498	49,101
User Fees & Charges	17,692	-	1,368	460	19,520	(783)	18,737	14,488
Interest Income	2,191	-	-	-	2,191	298	2,489	1,825
Other Income	13,260	123	-	992	14,375	790	15,165	11,278
Operating Grants and Contributions	9,456	339	(3,062)	20	6,753	196	6,949	4,985
Capital Grants and Contributions	24,779	593	(4,541)	9,559	30,390	(29)	30,361	17,421
Net gain on Sale of Assets	214	-	-	-	214	-	214	787
Total Income	133,090	1,055	(6,235)	11,031	138,941	472	139,413	99,885
Expenditure								
Employee Costs	54,111	274	(1,387)	428	53,426	(481)	52,945	35,676
Borrowing Costs	742	-	-	-	742	-	742	377
Materials and Contracts	29,886	880	(1,848)	508	29,426	495	29,921	20,252
Depreciation	9,173	-	-	-	9,173	-	9,173	6,880
Other Expenses	13,856	2	(42)	-	13,816	(257)	13,559	9,810
Total Expenditure	107,768	1,156	(3,277)	936	106,583	(243)	106,340	72,995
Net Operating Result from Continuing Operations	25,322	(101)	(2,958)	10,095	32,358	715	33,073	26,890
Capital Expenditure								
Capital Expenditure	33,311	11,046	(8,499)	7,990	43,847	(4,103)	39,744	28,846
Loan Repayments	3,602	-	-	-	3,602	-	3,602	1,817
Total Capital Expenditure	36,913	11,046	(8,499)	7,990	47,449	(4,103)	43,346	30,663
Funding								
Net Transfer from / (to) Reserve	1,455	11,147	(5,541)	(2,105)	4,955	(3,707)	1,248	1,019
Loans	-	-	-	-	-	-	-	-
Depreciation	10,153	-	-	-	10,153	-	10,153	7,614
Total Funding	11,608	11,147	(5,541)	(2,105)	15,108	(3,707)	11,401	8,633
Net Budget Result	17	-	-	-	17	1,111	1,128	4,860
* Adopted Budget - as adopted by Council on 5 July 2016 ** Revised Budget - is the sum of the Adopted Budget, Carryovers and Quarterly Reviews already approved by Council								

3rd Quarter Budget Review – former Marrickville Council

IWC – Marrickville Branch's budget has been reviewed for the third quarter to 31 March 2017. The review has resulted in a favourable \$1.11 million increase to the budget, as follows:

BUDGET VARIATIONS – QUARTER 3 2016-17		
Item	Description	\$'000 (Movement)
	<u>Income</u>	
	User Fees and Charges	
1	Decreased Income – Child care fees	(783)
	Interest Income	
2	Increased Income – General Interest	298
	Other Income	
3	Increased Income – Fines Income	790
	Operating Grants & Contributions	
4	Increased Grant – Environmental Services	128
5	Increased Grant – Children and Family Services	68
	Capital Grants & Contributions	
6	Decreased Grants – Capital Works	(29)
	<u>Total Income</u>	472
	<u>Operating Expenditure</u>	
	Employee Costs	
1	Decreased Expenditure – Children Services	(783)
7	Increased Expenditure – Westconnex Unit	200
8	Increased Expenditure – Pavement Marking	102
	Materials & Contracts	
3	Increased Expenditure – Development Assessment and Compliance	269
4	Increased Expenditure – Environmental Services	128
5	Increased Expenditure – Children and Family Services	68
7	Increased Expenditure – Council's WestConnex Unit	30
	Other Expenses	
9	Decreased Expenditure – Governance and Risk	(257)
	<u>Total Operating Expenditure</u>	(243)
10	<u>Total Capital Expenditure – as per Schedule</u>	(4,103)
	<u>Other Funding Sources</u>	
	Net Transfer (to) / from Reserve	
7	Increased transfer from Reserve - WestConnex	(230)
	Decreased transfer from Reserve - CAPEX	(3,477)
	<u>Sub-Total Net Transfers to / (from) Reserve</u>	(3,707)
	<u>Total Other Funding Sources</u>	(3,707)
	<u>Total 3rd Quarter Change</u>	1,111
	Revised 2016/17 Budget 2 nd Quarter	17
	Revised 2016/17 Budget 3 rd Quarter - surplus	1,128

Item 1 – Children and Family Services – Steel Park Childcare Centre

Decreased Childcare Fees	\$ 783,000
Decreased Employee Costs	\$ 783,000

The Steel Park Childcare Centre was originally forecast to open in 2016/17 financial year in the former Marrickville Council Long Term Financial Plan. The opening has been reforecast for 2018/19 financial year. Income and matching expenditure has been reduced.

Item 2 – Financial Services – Interest Income

Increased Interest Income	\$ 298,000
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Increased interest income received due to higher than forecast cash holdings throughout the 2016/17 financial year.

Item 3 – Development Assessment and Compliance – Fines Income

Increase Fines Income	\$ 790,000
Increase Materials and Contractors Expenditure	\$ 269,000

Increased fines income received due to higher than forecast activity throughout the 2016/17 financial year.

Item 4 – Environmental Services – Biodiversity Projects

Increase Operating Grants Income	\$ 128,000
Increase Materials and Contractors Expenditure	\$ 128,000

Increase in funds allocated received for Greenway Biodiversity Ecological Restoration project offset by matching expenditure

Item 5 – Children and Family Services – Operational Grants

Increase Operating Grants Income	\$ 68,000
Increase Materials and Contractors Expenditure	\$ 68,000

This is to account for the additional State Government grant received for Outside of School Care Hours programs offset by matching expenditure.

Item 6 – Capital Program – Grants

Decrease Capital Grants Income	\$ 29,000
Decrease Capital Expenditure – as per schedule	\$ 29,000

This is to account for the additional State Government grant received for Bicycle Program capital works offset by a reduction in Bike Route LR03 and LR18 being rephrased into the 2017/18 financial year.

Item 7 – Employee Costs - WestConnex Unit

Increased Employee Expenditure	\$ 200,000
Increased Contractors Expenditure	\$ 30,000
Increased Transfer from Reserve	\$ 230,000

The funding of Council's in house WestConnex Unit from reserve as resolved by Council at its December 2016 meeting.

Item 8 – Employee Costs - Pavement Marking

Increased Employee Expenditure	\$ 102,000
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This funding is required for additional pavement marking to be conducted in the 2016/17 financial year.

Item 9 – Other Expenses - Governance

Reduced other Expenditure	\$ 257,000
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This one off reduction in the budget is for reduced Councillor Fees and contractors for the 2016/17 financial year.

Item 10 – Major Capital Works - various

Decreased Expenditure	\$ 4,724,000
Increased Expenditure	\$ 621,000
Loans, Grants, Contributions	\$ 29,000
Reserves & Working Funds	\$ 4,074,000

A further review of major capital works in the 2016/17 budget has been undertaken with a view to align budgets with deliverables. Details are in the attached Capital Budget Adjustments. Where detailed, the listed budgets are not considered deliverable in 2016/17 and have been rephased to 2017/18.

**INNER WEST COUNCIL - MARRICKVILLE BRANCH
BUDGET REVIEW FOR THE QUARTER ENDED 31 MARCH 2017
CAPITAL BUDGET ADJUSTMENTS**

Project Name	Adjustment Amount (\$,000)	Funding Source	Reasoning
Bike Route LR03 (Livingstone Rd to Frazer St) Design	(60)	Grant	Budget rephase into the 17/18 financial year due to project delay
Bike Route LR18 (Mvle Station to Dulwich Hill) Design	(25)	Grant	Budget rephase into the 17/18 financial year due to project delay
Bicycle Program	56	Grant	Grant Monies Received to fund additional Bicycle works
Marrickville Rd Centre Design and Implementation	(100)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Sydenham Green young children playground shade & skate park	(1,327)	Reserve	Budget rephase into the 17/18 financial year due to delay in tendering process
Steel Park Child Care Centre	(1,103)	Reserve	Budget rephase into the 17/18 financial year due to project delay
AKAC Upgrade Works	(730)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Marrickville Hospital Site	(188)	Reserve	Budget rephase into the 17/18 financial year due to project delay
FDAC Café Re-fit	(173)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Depot Building B Toilet Renewal and BCA works	(123)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Cavendish St ELC - Retaining Wall	(70)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Mvle Town Hall Upgrade	(49)	Reserve	Budget rephase into the 17/18 financial year due to project delay
St Peters Town Hall	(42)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Park Buildings Renewal Program	(45)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Mvle East (Area 10) LATM Scheme IMPLEMENTATION	(40)	Reserve	Replaced with Henson LATM works
Childcare Centre Surrounds Upgrade	(40)	Reserve	Budget rephase into the 17/18 financial year due to project delay
DAB Roof Renewal	(39)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Marrickville Community Recycling Centre	(36)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Tilman Park COC surrounds upgrade and BCA works	(34)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Property Buildings Condition Audit Works	(29)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Jarvie Park Youth Facility Upgrade-LRIS	(27)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Depot Fire Compliance Works	(30)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Public Art for Meriton Site	(20)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Pism Administrative Centre Air Conditioning Renewal	(17)	Reserve	Budget rephase into the 17/18 financial year due to project delay
New toilet King St (review with Sydney City)	(10)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Gamers Avenue Carpark	40	Reserve	Project required additional funding in the current financial year to meet operational needs
Henson (Area 9) LATM Scheme IMPLEMENTATION	40	Reserve	Replaces Marrickville East LATM works
Security System Integration	75	Reserve	Project required additional funding in the current financial year to meet operational needs
AKAC Longshaft renewal	110	Reserve	Funds required to commence works in the 2016/17 financial year
Colocation Building Costs	150	Reserve	Project required additional funding in the current financial year to meet operational needs
Coptic Church Work	150	Reserve	Funds required to commence works in the 2016/17 financial year
Chester Street Car Park	(120)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Liberty Street Drainage Upgrade & Renewal	(110)	Reserve	Budget rephase into the 17/18 financial year due to project delay
Park Footpaths Renewal (SRV)	(80)	Revenue	Budget rephase into the 17/18 financial year in accordance with Parks Footpath Plan
Waterplay Park	(57)	Revenue	Budget rephase into the 17/18 financial year due to project delay
Total	(4,103)		

INNER WEST COUNCIL - MARRICKVILLE BRANCH CASH AND INVESTMENTS BUDGET REVIEW FOR THE QUARTER ENDED 31 MARCH 2017					
Reserve Name	Opening Balance ('000)	Revised Balances - Dec 16 Budget Review ('000)	Proposed Utilisations ('000)	Projected Year End Result ('000)	YTD Actuals ('000)
Externally Restricted					
Mainstreet Levy	\$395	\$384	-\$2	\$382	\$395
3.5% Levy	\$614	\$818	-\$667	\$151	\$100
Stormwater Management	\$823	\$857	-\$181	\$676	\$797
Domestic Waste Management	\$4,014	\$4,373	-\$3,342	\$1,031	\$3,220
Watershed	\$229	\$117	-\$34	\$83	\$80
WASIP	\$415	\$21	-\$21	\$0	\$250
Debbie and Abbie Sinking Fund	\$378	\$418	-\$397	\$21	\$411
Specific Purpose Unexpended Grants	\$871	\$389	-\$389	\$0	\$7,575
Developer Contributions	\$23,747	\$15,332	-\$8,093	\$7,239	\$17,342
Total External Restrictions	\$31,485	\$22,709	-\$13,126	\$9,583	\$30,170
Internally Restricted					
Property	\$13,581	\$22,849	\$1,503	\$24,352	\$11,881
WIP Reserve	\$5,691	\$5,582	-\$5,582	\$0	\$38
Resource Management	\$794	\$803	\$0	\$803	\$819
Motor Vehicle Replacement	\$3,732	\$4,087	\$159	\$4,246	\$6,227
Election	\$386	\$498	\$17	\$515	\$516
Unexpended Loans	\$1,438	\$1,115	\$124	\$1,239	\$285
Employee Leave Entitlement	\$3,182	\$4,644	-\$1,552	\$3,092	\$4,923
Interest	\$984	\$855	\$39	\$894	\$948
VPA Reserve	\$951	\$198	-\$198	\$0	\$92
SES Maintenance	\$206	\$280	\$9	\$289	\$271
Infrastructure Renewal	\$1,467	\$215	\$75	\$290	\$1,863
Other	\$37	\$45	\$3	\$48	\$53
Connecting Marrickville	\$207	\$7	\$115	\$122	\$542
F.A.G.	\$187	\$187	-\$187	\$0	\$0
Infrastructure Maintenance	\$580	-\$99	\$99	\$0	\$43
Amalgamation Reserve	\$0	\$1,085	\$0	\$1,085	\$0
LIRS Reserve	\$740	\$222	-\$150	\$72	\$162
Total Internal Restrictions	\$34,163	\$42,573	-\$5,526	\$37,047	\$28,663
Total Restrictions as at 31 March 2017	\$65,648	\$65,282	-\$18,652	\$46,630	\$58,833
Total Unrestricted Funds as at 31 March 2017					\$20,012
Total Funds					\$78,845
Total Investment Portfolio					\$78,845

Inner West Council - Marrickville*
Budget Review for the quarter ended 31st March 2017
Contract Listing

Contractor	Contract Detail & Purpose	Contract Class	Contract Value (Inc. GST)	Commence date	Duration/ End of Contract	Budgeted (Y/N)
Complete Urban	Detailed designs for bicycle routes LR3 & LR18	1	\$164,835.00	9/03/2017	8/09/2017	Y

INNER WEST COUNCIL - MARRICKVILLE BRANCH
BUDGET REVIEW FOR THE QUARTER ENDED 31 MARCH 2017
LEGAL COSTS AND CONSULTANTS

Expenditure Type	YTD Actuals (\$,000)	Budgeted Y / N
Consultants	2,309	Y
Legal Costs	580	Y