

SUPPLEMENTARY AGENDA 1

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INNER WEST COUNCIL

LOCAL TRAFFIC COMMITTEE MEETING

MONDAY 4 NOVEMBER 2019

10.00am

Location Function Room Level 3, Petersham Service Centre, 2-14 Fisher
Street Petersham

**MEETING AGENDA – PRECIS
SUPPLEMENTARY ITEMS**

The following report/s appear as late item/s with approval as information required for the preparation of the report/s was not available at the time of distribution of the Business Paper.

Traffic Matters

ITEM	PAGE #
LTC1119 Item 26 Kingston Lane, Camperdown between Marmion Street and Salisbury Road - Temporary Full Road Closure for Street Party (Damum-Stanmore Ward / Newtown Electorate / Inner West PAC)	3

Item No: LTC1119 Item 26
Subject: KINGSTON LANE, CAMPERDOWN BETWEEN MARMION STREET AND SALISBURY ROAD - TEMPORARY FULL ROAD CLOSURE FOR STREET PARTY(DAMUM-STANMORE WARD / NEWTOWN ELECTORATE / INNER WEST PAC)

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SUMMARY

An application has been received from a resident for the temporary full road closure of Kingston Lane, Camperdown between Marmion Street and Salisbury Road for a period of five hours on Saturday, 14 December 2019 in order to hold a street party. It is recommended that the proposed temporary road closure be approved, subject to the conditions outlined in this report.

RECOMMENDATION

THAT the proposed temporary full road closure of Kingston Lane, Camperdown between Marmion Street and Salisbury Road on Saturday 14 December 2019 between 4.00pm and 9.00pm be APPROVED, in order to hold a street party, subject to the conditions of approval as set out in the Street Party Application Form and the following conditions:

All affected residents and businesses, including the NSW Police Local Area Commander, Fire & Rescue NSW and NSW Ambulance Services be notified in writing, by the applicant, of the proposed temporary road closure at least 14 days in advance of the closure with the applicant making reasonable provision for stakeholders;

- 1. The applicant is to set out the road closure as per the attached typical Traffic Control Plan (TCP);**
- 2. A 4-metre wide emergency vehicle access be maintained through the closed road areas during the course of the event; and**
- 3. The occupation of the road carriageway must not occur until the road has been physically closed.**

BACKGROUND

Council encourages properly conducted neighbourhood street parties as a means of building community spirit and improving neighbourhood security. Fees for road occupancy are waived by Council for small community street parties. For approved street parties and subject to availability Council will provide barricades and 'Road Closed' signs subject to the street party coordinator arranging collection from and return to Council's Summer Hill depot.

Council's Neighbourhood Street Party Guidelines state, in relation to road closures, that:
"As a guide, to be eligible for a road closure to hold a neighbourhood street party your street:

- Must be a local residential street block, cul-de-sac or laneway,*
- Must not carry significant traffic volumes,*
- Must not be a major transport route or contain bus routes,*
- Must not provide access to railway stations and associated parking,*

- *Must not block access to shopping centres, carparks or interfere with commercial or business operations.*

Neighbourhood street parties are non-commercial events and the following activities are prohibited:

- *The erection of temporary structures, jumping castles or other entertainment devices,*
- *The sale of food or drink or fundraising*
- *Live performers or amplified music*
- *Road closure and road occupation after dark.”*

According to the RMS ‘Guide to Traffic and Transport Management for Special Events’ a small street party is considered as a ‘Class 3’ event.

FINANCIAL IMPLICATIONS

Nil. The street party coordinator will bear all costs associated with the road closure.

OFFICER COMMENTS

Kingston Lane is a local road that runs north-south between Salisbury Road and Trade Street. The lane is approximately 4.9 metres in width and is mainly used by residents to gain access to their properties and provides vehicular access to the rear of a number of properties located along Kingston Road.

At present, ‘No Parking’ restrictions are installed along the eastern side of the subject section of Kingston Lane and unrestricted parking is permitted along the western side of the subject section of Kingston Lane (refer to the attached locality map).

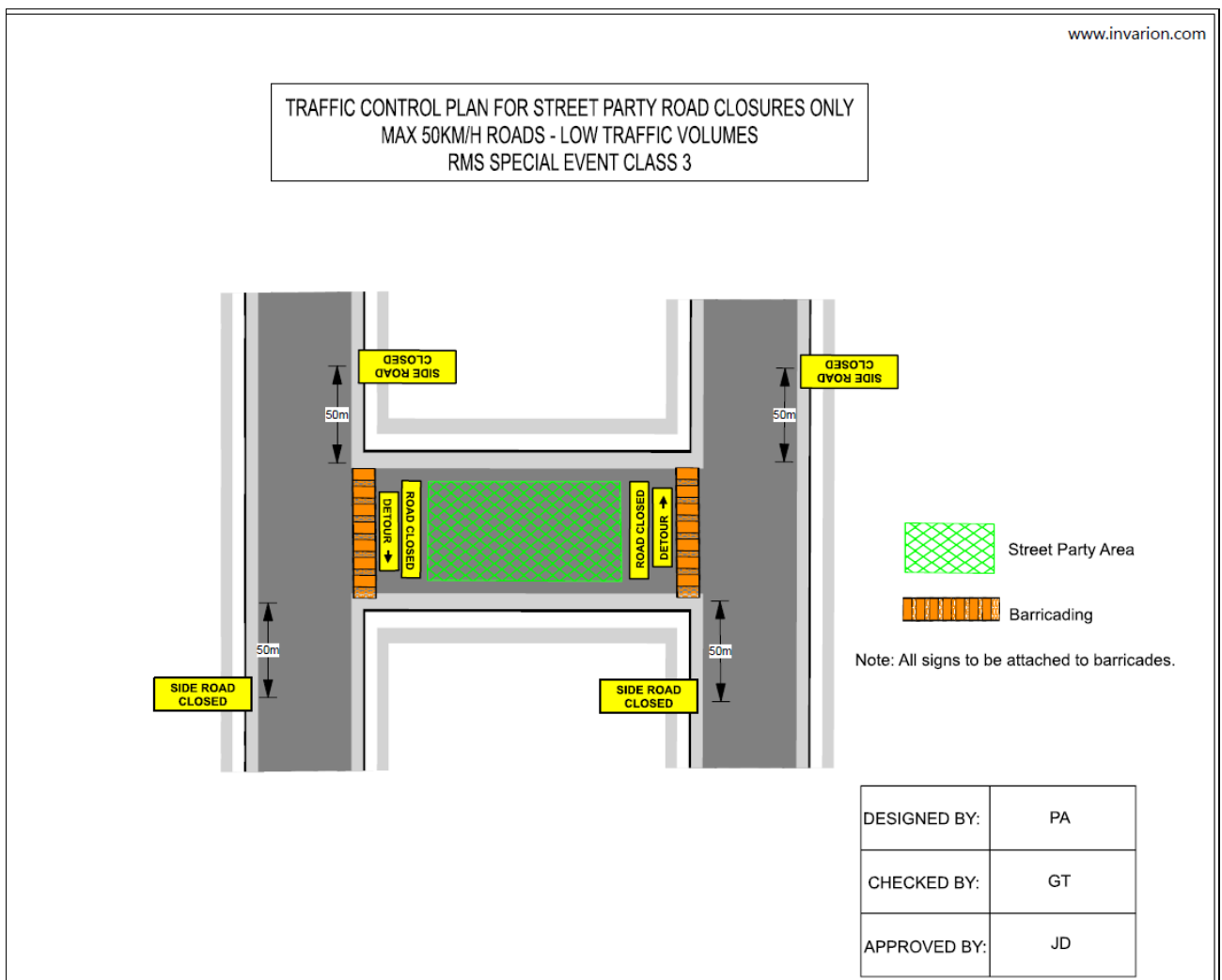
Locality map – Kingston Lane, Camperdown





Vehicular access for residents/businesses is to be maintained during the closure, where possible. Traffic controllers are to be positioned at the closure points when required to provide vehicular access to residents and ensure the safety of motorists and pedestrians.

A typical 'mid-block' Traffic Control Plan (TCP) for the Closure is reproduced below:



Impacts of the road closure for the event are considered minimal. According to the RMS 'Guide to Traffic and Transport Management for Special Events' (Version 3.4) a small street party is considered as a 'Class 3' event that requires Local Council and Police consent.

PUBLIC CONSULTATION

The proposed temporary full road closure of Kingston Lane, Camperdown between Marmion Street and Salisbury Road is currently being advertised in the local newspaper for a period of 28 days.

The applicant is responsible to notify all affected residents and/or businesses in writing at least 14 days prior to the commencement of the road closure.

CONCLUSION

It is recommended that the proposed temporary full road closure be approved, subject to the recommended conditions outlined in this report as well as all standard road closure conditions pertaining to street parties outlined on the application form.

A full list of the standard Conditions of Approval as detailed in the application form for road closures for street parties is reproduced at the end of this report.

Standard Conditions of Approval – as per the Road Closure Application for Street Parties

Approval, if granted, will be subject to the following conditions:

1. The applicant is responsible for:
 - a) implementing the approved road closure.
 - b) ensuring the area utilised for the street party is fit for purpose,
 - c) ensuring the event is managed and run in a safe manner,
 - d) ensuring risk management mitigation measures are implemented.
2. The Street Party is to be limited to fewer than 100 people.
3. No temporary structures or jumping castles or other entertainment devices are to be erected.
4. Participants are to bring their own food and drinks. The sale of food and drink is prohibited.
5. Fundraising is prohibited
6. Live performers or amplified music is prohibited.
7. Road occupation and road closure must only occur during approved hours and must cease prior to sunset.
8. The road closure must be implemented and maintained by erecting signs and barriers in accordance with the approved Traffic Control Plan.
9. The applicant must complete the online Party Registration on the NSW Police website at least 72 hours prior to the event.
10. The applicant must comply within any conditions set down, or instructions given by, any authorised agency or its authorised officers including but not limited to Police, Transport for NSW and Council.
11. All affected properties within or directly affected by the road closure must be notified of the road closures and activities at least 14 days prior to commencement of the road closure. Any concerns or requirements raised by business proprietors, residents or other occupants must be reasonably resolved or accommodated.
12. The use of any equipment or activities to be conducted in conjunction with the road closures must not result in any “offensive noise” as defined by the Protection of the Environment Operations Act 1997
13. Public Liability Insurance:
 - a) While Council has Public Liability Insurance to provide relevant cover for a neighbourhood street party on Council land, organisers of events should consider if they need to take out any further insurances for the event. Council cannot assist with this determination, and organisers are encouraged to discuss this with their insurance provider.

- b) Should the organiser hire third-party equipment or services for use during the proposed street party, the third-party's Public Liability Insurance, for an amount not less than \$20,000,000 for each supplier, must be provided to Council with this application.
14. The public areas to be used for the activities must be maintained in a clean & tidy condition.
15. The applicant may be required to reimburse Council for costs incurred by the Council as a result of a failure to comply with any condition of approval or damage to Council assets.
16. Any other conditions that may be imposed as part of the consent.

ATTACHMENTS

Nil.