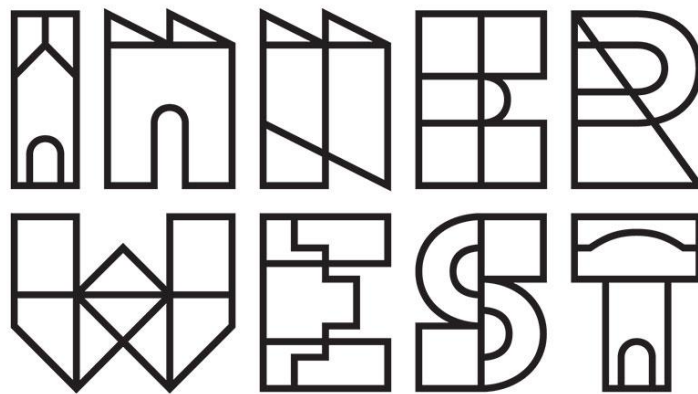


AGENDA



COUNCIL MEETING

TUESDAY 13 FEBRUARY 2024

6:30 PM

Live Streaming of Council Meeting

In the spirit of open, accessible and transparent government, this meeting of the Inner West Council is being streamed live on Council's website. By speaking at a Council meeting, members of the public agree to being recorded and must ensure their speech to the Council is respectful and use appropriate language. A person who uses defamatory, discriminatory or offensive language may be exposed to liability for which Council takes no responsibility. Any part of this meeting that is held in closed session will not be recorded.

Council meetings are streamed live on [Council's website](#). This allows our community greater access to Council proceedings, decisions and debate.

Pre-Registration to Speak at Council Meetings

Members of the public must register by 2pm of the day of the Meeting to speak at Council Meetings. If you wish to register to speak please fill in a [Register to Speak Form](#), available from the Inner West Council website, including:

- your name;
- contact details;
- item on the Agenda you wish to speak to; and
- whether you are for or against the recommendation in the agenda.
- whether you are speaking in person or online

Are there any rules for speaking at a Council Meeting?

The following rules apply when addressing a Council meeting:

- keep your address to the point, the time allowed for each speaker is limited to three minutes. This time limit applies, no matter how many items are addressed by the speaker;
- when addressing the Meeting you must speak to the Chairperson;
- the Chairperson may curtail public participation where the information being presented is considered repetitive or irrelevant; and
- only 3 speakers for and against an Agenda Item are allowed.

What happens after I submit the form?

You will be contacted by Governance Staff to confirm your registration. If you indicated that you will speak online, you will be provided with a link to the online meeting. Your request will then be added to a list that is shown to the Chairperson on the night of the meeting.

Where Items are deferred, Council reserves the right to defer speakers until that Item is heard on the next occasion.

Accessibility

Inner West Council is committed to ensuring people with a disability have equal opportunity to take part in Council and Committee Meetings. At the Council Chambers at Ashfield, there is a hearing loop service available to assist persons with a hearing impairment. If you have any other access or disability related participation needs and wish to know more, call 9392 5536.

Persons in the public gallery are advised that under the Local Government Act 1993, a person may NOT record a Council meeting without the permission of Council.

Any persons found recording without authority will be expelled from the meeting.

"Record" includes the use of any form of audio, video and still camera equipment or mobile phone capable of recording speech.

An audio recording of this meeting will be taken for the purpose of verifying the accuracy of the minutes.

Statement of Ethical Obligations

The Mayor and Councillors are bound by the Oath/ Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Inner West Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

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2	Apologies and Request for Remote Attendance	
3	Notice of Webcasting	
4	Disclosures of Interest (Part 4 (Pecuniary Interests) and Part 5 (non-pecuniary conflicts of interest) of Council's Code of Conduct)	
5	Moment of Quiet Contemplation	
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	Nil at the time of printing.	
9	Mayoral Minutes	
	Nil at the time of printing.	
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Reports appearing in this section of the Business Paper contain confidential information in attachments.

The confidential information has been circulated separately.

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**Minutes of Ordinary Council Meeting held on 5 December 2023 at
Ashfield Service Centre**

Meeting commenced at 6.32pm

Present:

Darcy Byrne	Mayor
Chloe Smith	Deputy Mayor
Liz Atkins	Councillor
Marghanita Da Cruz	Councillor
Jessica D'Arienzo	Councillor (attended via audio-visual link)
Mark Drury	Councillor
Dylan Griffiths	Councillor
Mathew Howard	Councillor
Justine Langford	Councillor
Pauline Lockie	Councillor
Philippa Scott	Councillor
Kobi Shetty	Councillor
John Stamolis	Councillor
Timothy Stephens	Councillor
Zoi Tsardoulis	Councillor
Peter Gainsford	General Manager
Simone Plummer	Director Planning
Ryann Midei	Director Infrastructure
Ruth Callaghan	Director Community
Kelly Loveridge	Director Corporate
Beau-Jane De Costa	Senior Manager Governance and Risk
Matthew Pearce	General Counsel
Daniel East	Acting Senior Manager Strategic Planning
Aaron Callaghan	Parks Planning and Ecology Manager
Manod Wickramasinghe	Traffic and Transport Planning Manager
Scott Mullen	Strategic Investments and Property Manager
Erin White	Senior Manager Operations
Katherine Paixao	Business Paper Coordinator
Darcie Huisman	Business Paper Officer

APOLOGIES AND REQUEST FOR REMOTE PARTICIPATION:

Motion: (Howard/Scott)

That Council accept Councillor D'Arienzo's request to attend tonight's Council meeting via audio-visual link due to personal reasons.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

DISCLOSURES OF INTERESTS:

Councillor Howard declared a non-significant, non-pecuniary interest in Item 14 - Minutes of Local Traffic Committee Meeting - 20 November 2023 as he works in the Ministerial Office of the Minister for Transport, who in her capacity as the Member for Summer Hill has a representative on the Local Traffic Committee. He will remain in the meeting during discussion and voting as the vote of the State Member is exercised through a representative.

Councillor Howard declared a non-significant, non-pecuniary interest in Item 42 - TfNSW Litigation - Camdenville Park as he works in the Ministerial Office of the Minister for Transport and as this is a legal matter and out of an abundance of caution and to avoid any perception of conflict he will exit the chamber during discussion and voting of the item.

Councillor Shetty declared a non-significant, non-pecuniary interest in Item 14 - Minutes of Local Traffic Committee Meeting - 20 November 2023 as she is the State Member for Balmain and has a representative on the Local Traffic Committee. She will remain in the meeting during discussion and voting as the vote of the State Member is exercised through a representative.

Councillor Scott declared significant, pecuniary interest in Item 40 - Lease of Lambert Park Sporting Ground as she lives in close proximity to the site. She will exit the chamber during discussion and voting.

Motion: (Da Cruz/Stephens)

That Council note the disclosures of interest.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

CONFIRMATION OF MINUTES

Motion: (Scott/Smith)

That the Minutes of the Council held on Tuesday, 21 November 2023 be confirmed as a correct record.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

PUBLIC FORUM

The registered speakers were asked to address the meeting. The list of speakers is available on the last page of these minutes.

The Mayor, Councillor Byrne left the meeting at 6:41pm and vacated the Chair. The Deputy Mayor, Councillor Smith, assumed the Chair.

The Mayor, Councillor Byrne returned to the meeting at 7:08pm. The Deputy Mayor, Councillor Smith, vacated the chair and the Mayor, Councillor Byrne, assumed the chair.

C1223(1) Item 46 Mayoral Minute: Next Steps for Indigenous Justice

Motion: (Byrne)

- 1. That Council hold an event, in the new year, to thank local citizens who contributed to the Yes campaign and to provide a forum for discussion about the next steps in their collective advocacy for Indigenous justice.**
- 2. That Council convene a roundtable forum, in partnership with Aboriginal and**

Torrens Strait Islander Advisory Committee, local Indigenous organisations and leaders, to discuss how the Inner West community can continue to contribute to the movement for Indigenous justice.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion: (Scott/Stephens)

That Council allow Cllr Byrne to speak for 2 additional minutes on Item 47.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Shetty/Langford)

That a motion of dissent be moved in the Chairperson's ruling on the Point of Order raised by Councillor Shetty that a misrepresentation/misunderstanding had occurred during Item 47.

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

The Chairperson's ruling was upheld.

C1223(1) Item 47 Mayoral Minute: Rozelle Parklands

Motion: (Byrne)

- 1. That Council welcome the commitment of Roads Minister John Graham of an additional \$20 million from the NSW Government to Council to improve Rozelle Parklands and provide additional facilities within the local community.**
- 2. That Council write to the Government thanking them for their acknowledgement of the need to further improve Rozelle Parklands and accepting their proposal to fund a new Masterplan which Council will undertake.**
- 3. That Council receive a report at the February Ordinary Council Meeting about the Government's proposed \$20 million investment, including an initial assessment of what facilities and amenities could be provided in the Rozelle Parklands and in nearby locations through the funding.**
- 4. That Council note the advice from Transport for NSW that an all-weather sporting surface cannot be delivered under the existing conditions of consent for Rozelle Parklands and commence community consultation on nearby locations where an all-weather surface could be delivered by Council for the benefit of local clubs. Potential locations for the community to be consulted on include Waterfront Drive (Callan Park), Leichhardt no.2, Easton Park, and Balmain Road playing fields (Callan Park).**

5. That Council commence the new Masterplan process as soon as possible, including holding an initial community consultation event at the pending opening of the Rozelle Parklands.
6. That Council write to local residents in Rozelle, Lilyfield, Annandale, Leichhardt, and Balmain to inform them of the \$20 million funding commitment by the NSW Government and Council's intention to commence the new Rozelle Parklands Masterplan.
7. That Council urgently convene a meeting with local sports Clubs and Transport for NSW to discuss the design of the new amenities block at Rozelle Parklands as well as expediting the availability of the sporting fields.
8. That councillors receive a report on the ongoing annual cost to the council to take on the care, control and management of the parklands, including depreciation costs, prior to accepting the \$20m and committing to take on this asset.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion: (Shetty/Atkins)

That Council allow Cllr Stamolis to speak for 2 additional minutes on Item 48.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 48 Mayoral Minute: Rozelle Interchange

Motion: (Byrne)

1. That Council restate Council's longstanding concerns about the traffic impact from the opening of the Rozelle Interchange and the completion of Westconnex which have unfortunately been proven correct since the opening of the project.
2. That Council note that the repeated claims by the former NSW Government that traffic volumes would be reduced by 50% on Victoria Road have been proven false.
3. That Council convene a Rozelle Interchange public meeting on Thursday December 7 at 6:30 at Balmain Town Hall to brief the local community about the traffic conditions and to identify measures to propose to the Government.
4. That Council write to the NSW Government calling for:
 - a) the immediate release of traffic data for Victoria Road, the City West Link and the ANZAC Bridge on a daily basis in order to establish an evidence base for necessary mitigations;
 - b) an immediate review of lane configurations on all roads connecting to the Rozelle Interchange to address the traffic chaos that is occurring; and
 - c) the funding that the previous NSW Government failed to include in the State Budget for public domain and traffic infrastructure on Victoria Road to be made available now.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 49 Mayoral Minute: Inner West Creative Network

Motion: (Byrne)

1. That Council writes to the Chair of the Inner West Creative Network expressing Council's support for their work representing artists and creatives in the Inner West and acknowledging that they now have 411 members.
2. That Council provides \$25,000 from the Economic Development Budget to support the Inner West Creative Network.
3. That Council signs a Service Agreement with the Inner West Creative Network that covers the financial support detailed in the Mayoral Minute as well as in-kind support for workshops including usage of Council venues for workshops.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 50 Mayoral Minute: Humanitarian Crisis in Gaza

Procedural Motion (Scott/Byrne)

That the Byrne Primary Motion be voted on in seriatim.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Motion: (Byrne)

1. That Council notes that foreign affairs is the responsibility of the Commonwealth Government.

Motion Carried

For Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Against Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

2. That Council opposes the resumption of military hostilities in Gaza, reaffirms support for a permanent ceasefire in Gaza, and calls for the unimpeded humanitarian flow of aid to the people of Gaza.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

- 3. That Council reiterates its condemnation of the October 7 attacks by Hamas on Israeli civilians.**

Motion Carried

For Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Cr Da Cruz

- 4. That Council calls for the immediate release of all hostages being held by Hamas.**

Motion Carried

For Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Cr Da Cruz

- 5. That Council supports a just and lasting peace between Israel and Palestine, which can be achieved through a two-state solution and the creation of an independent Palestinian state.**

Motion Carried

For Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Cr Da Cruz

- 6. That Council notes that the Union Aid Abroad Gaza Emergency Appeal is advertised in the December newsletter and commits to ongoing promotion of the Appeal across Council's communications channels.**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

- 7. That Council recommits to the completion and implementation of Council's Anti-Racism Strategy, noting that this is a NSW first.**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

- 8. That Council thanks the members of the Multicultural Advisory Committee who have recently resigned for their contribution to policy development at Council and invites them to rejoin the Committee.**

Motion Carried

For Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Cr Da Cruz

Amendment (Griffiths/Lockie)

That Council amend point 2 with the following wording:

- 2. That Council opposes the resumption of military hostilities in Gaza, affirms support for a permanent ceasefire in Gaza, and calls for the unimpeded humanitarian flow of aid to the people of Gaza;**

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Amendment (Griffiths/Lockie)

That Council amend point 3 with the following wording:

- 3. That Council reiterated its condemnation of the October 7 attacks by Hamas and that the current conflict cannot be viewed in isolation to the occupation of Palestine and the forced displacement of millions of Palestinians' homelands and as a result, illegal settlements in the West Bank and continued dispossession experienced by Palestinians.**

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Amendment (Griffiths/Lockie)

That Council amend point 5 with the following wording:

- 5. That Council supports a just and lasting peace between Israel and Palestine, which can only be achieved through an end to the occupation and apartheid laws.**

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Amendment (Lockie/Griffiths)

That Council amend point 5 with the following wording:

- 5. That Council supports a just and lasting peace between Israel and Palestine.**

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Procedural Motion (Byrne/Stephens)

That the meeting be adjourned for 10 minutes.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

The meeting was adjourned at 9:06pm

The meeting recommenced at 9:16pm

Procedural Motion (Scott/Howard)

That Council Suspend Standing Orders to bring forward the following items to be dealt with at this time:

1. Item 1 Post Exhibition - Blue-Green Grid Strategy and Implementation Plan
2. Item 4 Plan of Management - Pratten Park - Priority Actions
3. Item 15 Minutes of Audit Risk and Improvement Committee Meeting
4. Item 21 Arts and Music Recovery Plan bi-monthly update
5. Item 30 Notice of Motion: Support For Local Manufacturing

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Scott/Howard)

That the following items be moved in globo and the recommendations contained within the report be adopted:

1. Item 1 Post Exhibition - Blue-Green Grid Strategy and Implementation Plan
2. Item 4 Plan of Management - Pratten Park - Priority Actions
3. Item 15 Minutes of Audit Risk and Improvement Committee Meeting
4. Item 21 Arts and Music Recovery Plan bi-monthly update
5. Item 30 Notice of Motion: Support For Local Manufacturing

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 1 Post Exhibition - Blue-Green Grid Strategy and Implementation Plan

Motion: (Scott/Howard)

That Council adopt the Inner West Blue-Green Grid Strategy and its associated Implementation Plan.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 4 Plan of Management - Pratten Park - Priority Actions

Motion: (Scott/Howard)

1. That the architectural design and feasibility study for a future second story on the Pratten Park Bowling Club form part of the budget consideration for the 2024/25 financial year. That such a study includes key stakeholder engagement with local sporting clubs.
2. That Council consider upgrading of the main car park at Pratten Park as part of the budget considerations for the 2024/25 financial year.
3. Subject to a successful grant application Council provide funding and project delivery to support the grant with respect to lighting upgrades to the two synthetic tennis courts at Pratten Park.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 15 Minutes of Audit Risk and Improvement Committee Meeting - 22 November 2023

Motion: (Scott/Howard)

That Council receive the minutes and adopt the recommendations of the Audit, Risk and Improvement Committee meeting held on 22 November 2023.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 21 Arts and Music Recovery Plan bi-monthly update

Motion: (Scott/Howard)

That Council receive and note the report.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 30 Notice of Motion: Support for Local Manufacturing

Motion: (Scott/Howard)

1. That Council request officers consider and report on the state of manufacturing in the Local Government Area (LGA), with a report coming back to Council no later

than May 2024.

2. That Council request officers include the following information:

- a) statistical data and trends on the number and diversity of registered manufacturers, manufacturing jobs and economic input to the local community from local manufacturers;
- b) prevalence of light industrial and industrial zoning in the Inner West LGA and pressures on employment lands;
- c) ways that Council supports local manufacturing and the protection of employment lands;
- d) opportunities to deepen support for local manufacturing; and
- e) opportunities to recognise and celebrate the industrial history of the Inner West.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 2 Post Exhibition - Macarthur Parade Planning Proposal

Procedural Motion: (Drury/Stephens)

That the Motion be put.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stephens and Tsardoulis

Against Motion: Cr Stamolis

Motion: (D'Arienzo/Drury)

1. That Council update the planning proposal to remove interiors as part of the heritage listing for these items.
2. That Council as the local plan-making authority, endorse the amendment to Schedule 5 of the *Inner West Local Environmental Plan 2022* listing 3, 7, 9, 11 & 13 Macarthur Parade Dulwich Hill as items of local significance.
3. That Council authorise the General Manager to finalise the Planning Proposal under section 3.36 of the *Environmental Planning and Assessment Act 1979*, including any necessary minor/technical modifications and forwards the planning proposal to the Department of Planning and Environment for publication.
4. That Council meet with the owners to advise the heritage listing incentives and what is possible with further development on these sites.

Motion Carried

For Motion: Crs Atkins, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Shetty, Stamolis, Stephens and Tsardoulis

Against Motion: Crs Byrne, Scott and Smith

Amendment (Langford/Griffiths)

That Council prepare a report that discusses potential new controls that would lead to outcomes which are sympathetic to retained historic homes. Topics to be investigated include:

- a) amending subdivision rules to encourage the transverse subdivision of a lot rather than its subdivision from front to back where an historic primary dwelling house is retained;
- b) increasing allowable secondary dwelling sizes to encourage two bedroom secondary dwellings, where an historic primary dwelling house is retained;
- c) encouraging Strata Title where an historic primary dwelling house is retained;
- d) easing laneway parking provisions for two storey secondary dwellings on laneways where an historic primary dwelling house is retained; and
- e) any other matter that will increase residential density while retaining historic or heritage buildings on a site.

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis
Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Procedural Motion (Byrne/Stephens)

That Council allow Cllr Howard to speak for 1 additional minute on Item 3.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis
Against Motion: Nil

C1223(1) Item 3 Post Exhibition - Mackey Park Plan of Management and Masterplan

Motion: (Howard/Langford)

1. That Council as Crown land manager of Mackey Park adopt the Plan of Management (Lot 70, Lot 71 DP 1066013 and Lot 7307 DP 1145332).
2. That the Concordia Club is recognised as a standalone entity with its own agreement with Crown Lands and as such the Master Plan be amended to reflect this, and that the aspects of the POM relating to the Concordia Club be further considered as part of a standalone plan of management process in early 2024.
3. That Council undertake further community engagement with the Concordia Club in early 2024.
4. That Council, concurrently, considers a further report in relation to a priority action plan for future key deliverables outlined in the draft Plan of Management.
5. That Council write to the Concordia Club Executive, confirming that upon adoption, the Plan of Management for Mackey Park requires that any future opportunity for the redevelopment of the Concordia Club as a shared community sports hub and commercial space (restaurant), by community tenants in Mackey Park would be subject to agreement by the Concordia Club and Crown Lands. This would require the development of a formal legal agreement between all parties. In

the letter, Council should also note that a separate process will occur in early 2024 to finalise those aspects of the POM that involve the Concordia Club.

6. That Council note the urgent need for improved lighting on the pathway along the northern edge of Mackey Park and considers the upgrade as part of the budget considerations for the 2024/25 financial year.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 5 Plan of Management - Elkington Park and Fitzroy Avenue Reserve

Motion: (Scott/Byrne)

1. That Council adopt the Plan of Management for Elkington Park and Fitzroy Avenue Reserve as legally described in Table 1.0 of this report.
2. That a registered conservation architect be engaged to provide detailed design work to improve accessibility to the park including future lighting improvements and all abilities access to the Heritage Rotunda, while ensuring the integrity of the rotunda is retained and enhanced. Upon the completion of accessibility design works, budget estimates are finalised for upgrading accessibility to the rotunda as part of the 2024/25 operational plan and budget.
3. That Council proceed with the preparation and lodgement of a Development Application in relation to the adaptive reuse of the Elkington Park Cottage for community use, including options for short term activation, use for events, exhibitions and/or café.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 6 Peace Reserve (Newtown) Masterplan and Public Domain Works

Motion: (Smith/Scott)

That Council adopt the Public Domain Masterplan for Peace Reserve and move forward with a capital works delivery program with project delivery to be completed in June 2024.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Councillor Griffiths left the meeting at 9:46pm

C1223(1) Item 7 Rozelle Parklands Masterplan Request - Update Report

Motion: (Scott/Byrne)

1. That in welcoming the NSW Government's announcement to fund a Plan of Management and Masterplan for the Rozelle Parklands, Council commits resources to the development of a Plan of Management and Masterplan in 2024.
2. That given the proximity of Easton Park to the newly formed Rozelle Parklands and the interacting public use of these two important parks, Council undertakes the development of a combined Plan of Management and precinct masterplan to ensure excellence in community engagement, open space design and recreation planning.
3. That Masterplanning considerations should include detailed community engagement and cost planning to ensure that future community recreation and sporting needs are adequately planned and that recurrent management costs to the community are transparently provided.
4. That as part of the Plan of Management process, the following key considerations are included in the project brief:
 - a) the provision of adequate car parking facilities around the perimeter of the Rozelle Parklands on Lilyfield Road, including the provision of bus bays to support ongoing school sport and access;
 - b) a review of accessibility provision to both parklands;
 - c) consideration of the need for accessible and safe connections with Easton Park;
 - d) consideration of an all weather playing surface at either Easton Park or the Rozelle Parklands;
 - e) provision of dedicated dog off leash spaces in both Easton Park and the Rozelle Parklands; and
 - f) Integration of the masterplan with the Lilyfield Road cycleway.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr Griffiths

Councillor Griffiths returned to the meeting at 9:51pm

C1223(1) Item 8 Inner West Sporting Grounds Management and Refurbishment Report

Motion: (Drury/Byrne)

That Council consult with sporting bodies on the details in the report.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Amendment (Langford/Da Cruz)

That Council commit to installing no more new All Weather / Synthetic playing surfaces.

Motion Lost

For Motion: Crs Da Cruz, Griffiths and Langford

Against Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Howard, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

C1223(1) Item 9 Public Exhibition - Good Neighbour Policy

Motion: (Scott/Atkins)

1. That Council publicly exhibit the draft Good Neighbour Policy, for a period of 28 days and seek community feedback on the proposed policy, subject to the following note being placed at the end of paragraph 6.2:

Note: see 6.5 where immediate attention is required outside normal working hours, the police are the appropriate contact point.

2. That following the conclusion of the exhibition period, the Good Neighbour Policy be brought back to Council for consideration for adoption.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 10 Inner West - Phasing Out Gas

Motion: (Griffiths/Stephens)

1. That Council adopt the following operational gas transition targets:

a) Reduce gas consumption by 70% by 2025 compared to 2016/17 baseline;
and

b) 100% gas free Council operations by 2030.

2. That Council review forward capital budgets to fund the required plant and equipment upgrades at Council facilities.
3. That Council notes that Lane Cove Council recently implemented a new Development Control Plan that requires all new development applications (residential and non-residential) to be fully electric.
4. That Council expand the scope of its draft Indoor Air Quality Development Control Plan by including electric hot water in the requirements for new residential development, as well as expanding the application of the all-electric requirements to apply to commercial development applications as well.
5. That Council publicly exhibit the expanded draft Indoor Air Quality Development Control Plan for a period of 28 days in accordance with Council's Community Engagement Framework.

6. That following the conclusion of the exhibition period, the expanded draft Indoor Air Quality Development Control Plan be brought back to Council for consideration for adoption.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 11 Women's World Cup - Wall of Support Artwork, Water Tank Arlington Oval

Motion: (Smith/D'Arienzo)

That Council notes the importance of a prominent location for the Women's World Cup Wall of Support and explores a suitable council owned wall within the LGA or a suitable wall from applications to the Perfect Match program and is brought to the February 2024 meeting for approval.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Councillor Lockie left the Meeting at 10:07pm

C1223(1) Item 12 War Memorials in the Inner West

Motion: (Stephens/Scott)

1. That Council consider the proposal to add an additional memorial wall or structure to Loyalty Square Balmain to recognise the fallen soldiers not currently listed on the existing war memorial as part of the 24/25 budget process.
2. The Council consider the resident proposal to update the Haberfield Roll of Honour Board with the additional 149 names so far identified as missing from the roll, by adding an additional board to the Honour Roll in Haberfield Library as part of the 24/25 budget process.
3. That Council Officers seek and/or apply for grants or funding sources for new war memorials in Balmain and Haberfield.
4. That Council Officers continue to consult with representatives from the RSL about the outcome of the heritage report and the proposal to build new structures.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr Lockie

Councillor Griffiths left the Meeting at 10:08pm

Councillor Lockie returned to the Meeting at 10:10pm

C1223(1) Item 13 Balmain Town Hall Working Party Report

Motion: (Scott/Byrne)

1. That Council consult with local business and the community on the design of a new pedestrian space surrounding the Balmain Town Hall and other short-term improvements in the precinct. These considerations to be included in the 2024/2025 Budget.
2. That Council continue advocating for community and public use of the Balmain Court House including engagement with the key State Government Agencies and the Museums of History NSW for a feasibility study undertaken to determine its viability as a Museum of Balmain, Birchgrove and Rozelle.
3. That Council support the Balmain Town Hall Working Group continuing to advise Council on proposed works in the Balmain Town Hall precinct through collaborative engagement.
4. That the Balmain Town Hall Working Group members be thanked for their generous collaboration and sharing of ideas as outlined in this report.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr Griffiths

Amendment (Stamolis/Shetty)

That Council do not include the Balmain Depot at this time but to open up a suitable consultation process at a future time.

Motion Lost

For Motion: Crs Atkins, Da Cruz, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Absent: Cr Griffiths

Councillor Griffiths returned to the Meeting at 10:16pm

C1223(1) Item 14 Minutes of Local Traffic Committee Meeting - 20 November 2023

Motion: (Howard/Langford)

1. That Council receive the minutes and adopt the recommendations of the Local Traffic Committee meeting held on 20 November 2023, with the exception of Item 11 (Collins Street, Tempe - Proposed 'No Parking' restrictions at dead-end), which is to be deferred for further consideration by the traffic committee.
2. That the Item 21 regarding Smith Street be deferred for further consultation with Inner Sydney Montessori School (ISMS).

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 16 2024 Ordinary Council Meeting Schedule

Motion: (Drury/Griffiths)

1. That Council endorse the following Ordinary Council Meeting Schedule in 2024:

January – Recess
Tuesday 13 February
Tuesday 5 March
Tuesday 9 April
Tuesday 21 May
Tuesday 25 June
July – Recess
Tuesday 13 August
Tuesday 3 September (Caretaker)
Tuesday 8 October (Mayor and Deputy Mayor Election)
Tuesday 22 October
Tuesday 5 November
Tuesday 3 December

2. That Council approve the publication of the Council Meeting Schedule on Council's website and Service Centres.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stephens and Tsardoulis

Against Motion: Cr Stamolis

**C1223(1) Item 17 Submission to the Local Government Remuneration Tribunal
2024**

Motion: (Scott/Lockie)

That Council endorse and submit the proposed Local Government Remuneration Tribunal Submission in Attachment 2, by Thursday 21 December 2023.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Scott/Drury)

That Council Suspend Standing Orders and enter into Confidential Session to deal with all confidential items at this time.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Confidential Session

That in accordance with Section 10A(1) of the *Local Government Act 1993*, the following matters be considered in Closed Session of Council for the reasons provided:

C1223(1) Item 39 Crown Land Management in Leichhardt Oval (Section 10A(2)(a) of the *Local Government Act 1993*) that it contains personnel matters concerning particular individuals (other than councillors)

C1223(1) Item 40 Lease Of Lambert Park Sporting Ground (Section 10A(2)(c) of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

C1223(1) Item 41 Newtown Town Hall Pride Centre (Section 10A(2)(d)(i) of the *Local Government Act 1993*) that would, if disclosed prejudice the commercial position of the person who supplied it; AND (Section 10A(2)(d)(ii) of the *Local Government Act 1993*) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council

C1223(1) Item 42 TfNSW Litigation - Camdenville Park (Section 10A(2)(g) of the *Local Government Act 1993*) that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

C1223(1) Item 43 Camden Ville Park Upgrade RFT 32-23 - Tender Recommendation Report (Section 10A(2)(c) of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND (Section 10A(2)(d)(i) of the *Local Government Act 1993*) that would, if disclosed prejudice the commercial position of the person who supplied it

C1223(1) Item 44 Resource Recovery Collection Contracts (Section 10A(2)(c) of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND (Section 10A(2)(d)(i) of the *Local Government Act 1993*) that would, if disclosed prejudice the commercial position of the person who supplied it

C1223(1) Item 45 Balmain Library and Town Hall Tender (Section 10A(2)(c) of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

RESOLUTIONS PASSED DURING CLOSED SESSION

C1223(1) Item 39 Crown Land Management in Leichhardt Oval

Procedural Motion: (Byrne/Scott)

That the Motion be put.

Motion Carried

For Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Against Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Motion: (Drury/Scott)

That Council adopt the recommendations contained in the confidential report, as is required by Crown Lands.

Motion Carried

For Motion: Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith, Stephens and Tsardoulis

Against Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

Councillor Scott left the Meeting at 10:28pm as she declared a significant, pecuniary interest in Item 40 - Lease of Lambert Park Sporting Ground as she lives in close proximity to the site.

C1223(1) Item 40 Lease of Lambert Park Sporting Ground

Motion: (Drury/Byrne)

1. That Council approve the granting of a ten (10) + ten (10) year Lease of part of Lambert Park for use as a sporting ground, as per the proposed lease terms and conditions contained in this confidential report.
2. That Council approves a 66.6% Accommodation Grant to be applied to the rent in accordance with Council's Land and Property Policy.
3. That Council authorises the General Manager or delegate to negotiate, finalise terms and execute the Lease documentation.
4. That Council approves the public notification of the proposed lease for a minimum of 28 days in accordance with the *Crown Lands Management Act 2016* and *Local Government Act 1993*.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr Scott

Councillor Scott returned to the Meeting at 10:31pm

C1223(1) Item 41 Newtown Town Hall Pride Centre

Motion: (Howard/Atkins)

1. That Council accepts the recommendation from the Evaluation Committee to proceed with Twenty10 to manage and operate the Newtown Town Hall as the Inner West Pride Centre.
2. That Council delegates approval to the General Manager to finalise the negotiations to enter into a lease with Twenty10 to manage and operate the Newtown Town Hall as the Inner West Pride Centre.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Councillor Howard left the Meeting at 10:35pm as he declared non-significant, non-pecuniary interest in Item 42 - TfNSW Litigation - Camdenville Park as he works in the Ministerial Office of the Minister for Transport and this is a legal matter.

C1223(1) Item 42 TfNSW Litigation - Camdenville Park

Motion: (Stephens/Lockie)

That all amounts of compensation received from TfNSW's compulsory acquisition of part of Camdenville Park under s56 (3) *Land Acquisition (Just Terms Compensation) Act 1991* be placed in a restricted reserve for open space and expended solely on the acquisition of land for public open space to be used for active and passive recreation.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr Howard

Councillor Howard returned to the Meeting at 10:37pm

C1223(1) Item 43 Camdenville Park Upgrade RFT 32-23 - Tender Recommendation Report

Motion: (Drury/Smith)

1. That Council adopt the recommendations contained in *Confidential Attachment 1*.
2. That Council confirms Peter Bulger Wetlands are a key and integral part of this project and that a councillor briefing note be provided detailing this element of the project with how Inner West Council will use the Commonwealth funding and timelines for the wetlands realisation.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 44 Resource Recovery Collection Contracts

Motion: (Howard/Byrne)

1. That Council endorse the extension of the existing Cleanaway collection contract for the West Service Area from 31 March 2024 to 30 March 2025 through an existing option in the contract.
2. That in accordance with Section 55(3) of the *Local Government Act 1993*, Council approve a 12-month contract with United Resource Management (URM) for recycling collection services for the North Service Area from 31 March 2024 to 30 March 2025, in accordance with the current contract terms, due to extenuating circumstances as detailed in the body of this confidential report.
3. That in accordance with Section 55(3) of the *Local Government Act 1993*, Council approve a 12-month contract with United Resource Management (URM) for recycling collection services for the South Service Area from 31 March 2024 to 30 March 2025, in accordance with the current contract terms, due to extenuating circumstances as detailed in the body of this confidential report.
4. That Council note that a tender process will be completed for a single collection contract across the Local Government Area, with the new contract to commence 31 March 2025 as per the following nominated contract collection services for each area:

- a) North Service Area (Leichhardt) – Recycling;
- b) West Service Area (Ashfield) - Garbage, Recycling, Food & Garden Organics (FOGO); and
- c) South Service Area (Marrickville) - Recycling

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stephens and Tsardoulis

Against Motion: Crs Griffiths and Stamolis

Amendment (Langford/Da Cruz)

That Council move to bring all waste collection services in-house at the earliest possible time and receive a report at the next Council meeting in February 2024.

Motion Lost

For Motion: Crs Atkins, Da Cruz, Griffiths, Langford, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Howard, Lockie, Scott, Smith, Stephens and Tsardoulis

Procedural Motion (Shetty/Howard)

That Council extend the meeting for 20 minutes until 11.20pm

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 45 Balmain Library and Town Hall Tender

Motion: (Byrne/Scott)

That Council delegate authority to the General Manager to award the tender for the renewal of the Balmain Library and Town Hall, and finalise its budget as part of the 2023/24 December Quarter budget review.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Byrne/Scott)

That Council move back into the Open Session of the Council Meeting.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Scott/Byrne)

That Council Suspend Standing Orders to bring forward the following items to be dealt with at this time and adopt the recommendations contained within.

- 1. Item 19 FOGO – Food recycling update**
- 2. Item 25 Notice of Motion: Library Membership Drive**
- 3. Item 27 Notice of Motion: Perfect Match: Aboriginal and Torres Strait Islander Participation**
- 4. Item 28 Notice of Motion: Consultation on Dual Naming of Major Inner West Parks and Ovals**
- 5. Item 31 Notice of Motion: Household Rainwater Tanks**
- 6. Item 32 Notice of Motion: Biodiversity in the Inner West**
- 7. Item 34 Notice of Motion: Parramatta Road at Bland Street, Ashfield Bus Shelter**
- 8. Item 35 Notice of Motion: Mort Bay Park**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 19 FOGO – Food recycling update**Motion: (Scott/Byrne)**

That Council receive and note the report.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 25 Notice of Motion: Library Membership Drive**Motion: (Scott/Byrne)**

That Council undertake a comprehensive library membership drive in 2024, including:

- a) reviewing the criteria and process for obtaining library membership to remove any barriers that may be unreasonably preventing residents from joining the library;**
- b) working with the NSW Public Libraries Association to increase membership in our Local Government Area;**
- c) prominently including information about library membership in the Inner West Community news, with a link to the online membership form;**
- d) promoting library membership through social media and other channels;**
- e) actively encouraging, and enabling, residents to join our libraries at mobile customer service stalls, council events and at other opportunities; and**
- f) producing information about library membership in community language.**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 27 Notice of Motion: Perfect Match: Aboriginal and Torres Strait Islander Participation

Motion: (Scott/Byrne)

1. That Council investigate setting a target to engage artists contracted under the Perfect Match program who identify as Aboriginal and Torres Strait Islander.
2. That Council consult with the Aboriginal and Torres Strait Islander Advisory Committee and local Aboriginal and Torres Strait Islander artists on the proposal of a target.
3. That Council ask Officers to report back on this consultation by March 2024 and if supported by the Aboriginal and Torres Strait Islander Advisory Committee, include recommendations for a realistic, meaningful target.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 28 Notice of Motion: Consultation on Dual Naming of Major Inner West Parks and Ovals

Motion: (Scott/Byrne)

1. That Council consider dual naming of major Inner West parks and ovals that may have particular significance for local Aboriginal people with Aboriginal place names.
2. That Council consult with the Aboriginal and Torres Strait Islander Advisory Committee on the initiative.
3. That if the Aboriginal and Torres Strait Islander Advisory Committee supports dual naming of major Inner West parks and ovals, report back by March 2024 on a plan to consult the community on the proposal, beginning with the Metropolitan Local Aboriginal Land Council and concluding with a completed consultation report coming to Council by July 2024.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 31 Notice of Motion: Household Rainwater Tanks

Motion: (Scott/Byrne)

1. That Council request Officers report to Council no later than April 2024 on ways Council is working to increase the uptake of household rainwater tanks across the Inner West Council Area, noting the likelihood we are entering a period of extended drought.

2. That as part of the report:

- a) provide data on the uptake of the Inner West Council Rainwater Tank Incentive Scheme, Rainwater Tank Rebate Program, and other initiatives;
- b) note ways Council is working with the NSW State Government, Sydney Water, Australian Federal Government, and other councils to expand the number of household rainwater tanks in the Inner West;
- c) barriers to residents installing household rainwater tanks and opportunities to eliminate or minimise these barriers;
- d) a brief overview of planning regulations governing the installation of rainwater tanks and any opportunities to remove or minimise regulatory barriers at the State or local government level;
- e) opportunities to assist renters, social housing tenants and residents living in multi-unit dwellings to harvest and store water;
- f) ways Council could increase the uptake of household water tanks; and
- g) other information of note.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 32 Notice of Motion: Biodiversity in the Inner West**Motion: (Scott/Byrne)**

1. That Council notes that Inner West Council's Biodiversity Strategy was due to be developed by June 2023, however staff shortages have meant the Strategy's development has been delayed to June 2024.
2. That Council notes that protecting, enhancing, and managing biodiversity is a key priority of Council's Community Strategic Plan.
3. That Council notes that baseline data exists for biodiversity in the former Marrickville and Leichhardt Local Government Areas (LGA), but a full mapping is yet to be undertaken for the Inner West LGA.
4. That Council affirms that all adopted Council reports and plans of management for parks, green spaces, foreshores, and waterways should include a strategy for protecting, enhancing, and managing biodiversity in those areas.
5. That Council commits to undertaking a full and comprehensive mapping of biodiversity data for green spaces, waterways, and foreshores for the Inner West LGA.
6. That Council commits to working in partnership with local environmental and bushcare groups on collection and use of biodiversity data.
7. That Council recommits to development of the Biodiversity Strategy by June 2024.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 34 Notice of Motion: Parramatta Road at Bland Street, Ashfield Bus Shelter

Motion: (Scott/Byrne)

That Council enter into discussions with OohMedia! concerning the installation of bus shelters at the stops on Parramatta Road at Chandos Street and Bland Street, Ashfield.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 35 Notice of Motion: Mort Bay Park

Motion: (Scott/Byrne)

- 1. That Council receive a report to the February 2024 meeting on how the requirement to maintain and protect view corridors around Mort Bay Park will be upheld. This should include consideration of pruning and replacement of trees and the requirement for additional planting of trees within the Park.**
- 2. That Council undertake immediately any pruning that is required by the Plan of Management in order to maintain view corridors.**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Procedural Motion (Scott/Byrne)

That Council Suspend Standing Orders to bring forward Item 24 to be dealt with at this time.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 24 Notice of Motion: Multicultural Advisory Committee

Motion: (Scott/Byrne)

That this item be withdrawn.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Councillor Griffiths left the Meeting at 10:53pm

Councillor Shetty left the Meeting at 10:54pm

C1223(1) Item 18 Customer Service in Development Assessments - Bi-Monthly Report

Motion: (Scott/Da Cruz)

1. That Council receive and note the report.
2. That Council staff table a report at the February 2024 Ordinary Council meeting with a summary of the feedback received during the Planning Industry Professionals heritage assessment workshop.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Crs Griffiths and Shetty

Amendment (Da Cruz/Stamolis)

1. That Council review PreDA step with a view to making the overall DA process more effective for all stakeholders, including Council officers assessing the proposal.
2. That Council develop a video introduction to lodging a DA including how to check what controls apply to site.
3. That Council improve website to provide information on prerequisites for DA, pre-Da and better access to planning instruments on website

Motion Lost

For Motion: Crs Da Cruz and Stamolis

Against Motion: Crs Atkins, Byrne, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Smith, Stephens and Tsardoulis

Absent: Crs Griffiths and Shetty

Councillor Shetty returned to the Meeting at 10:55pm

Councillor Griffiths returned to the Meeting at 10:56pm

C1223(1) Item 20 Marrickville Town Hall - Recommendations for Technical Fit Out

Motion: (Howard/Langford)

1. That Council receive and note the report.
2. That Council consider expenditure for the fit-out of town halls for artistic purposes, including Marrickville Town Hall, as part of the budget workshop process in early 2024, considering a baseline of equipment that can activate spaces and harmonise the experience of hirers and patrons in our town halls.
3. That in the event of resident complaints about any events being conducted at Marrickville Town Hall, Council staff will act within the framework of the Good Neighbour Policy which was reviewed by Council at the 5 December 2023 ordinary meeting.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 22 Cycling Infrastructure Signage, Designation and Enforcement

Motion: (Stephens/Griffiths)

That Council receive and note the report.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Amendment (Da Cruz/Shetty)

That Council allocate \$80,000 in the 2024/2025 budget to a bicycle infrastructure audit and consult the Bicycle Advisory Group on what is to be audited and how before commissioning the audit.

Motion Lost

For Motion: Crs Atkins, Da Cruz, Drury, Langford, Lockie, Shetty and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Griffiths, Howard, Scott, Smith, Stephens and Tsardoulis

C1223(1) Item 23 Direct employment of people with a disability - Bi-monthly Report

Motion: (Howard/Byrne)

1. **That Council receive and note the report.**
2. **That the March Report on the Direct Employment of People with Disability include a detailed audit of positions within the Council that could be targeted for the direct employment of people with disability, and positions that could be modified to remove barriers for potential or existing employees with disability.**

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 26 Notice of Motion: Tempe Streets and Laneways

Motion: (Howard/Langford)

1. **That Council undertake an inspection of streets and laneways in Tempe and St Peters to identify issues with potholes and road maintenance, damaged footpaths, street lighting, litter, delayed verge maintenance, damaged Council assets and**

rubbish bins and other issues.

2. That Council brief councillors from the Marrickville-Midjuburi Ward and any other interested councillors on the issues identified, a schedule to undertake works and opportunities to promote Council beautification programs like Perfect Match.
3. That Council investigate the serious concerns of residents regarding notification of road and construction works associated with the Bunnings project in Tempe and provide a briefing to Councillors from the Marrickville-Midjuburi Ward and other interested councillors on the issues identified to date around the notification on residents and compliance responses from Council.
4. That Council develop a strategy to improve the streetscape and amenity of the Princes Highway in Tempe and St Peters and report back to Council no later than March 2024.
5. That Council schedule a future inspection of Sydenham streets and laneways as per point 1 and develop a schedule of works to address any shortfalls.
6. That Council investigate putting art decals on bins around Tempe and St Peters and Sydenham, in main street locations as deemed appropriate.
7. That Council work with Transport for NSW to investigate putting a Perfect Match artwork on Bedwin Road Bridge, St Peters to address resident concerns about graffiti.
8. That Council investigate further opportunities for town centre revitalisation for Tempe, St Peters and Sydenham, in response to resident concerns about perceptions of neglect and that Council officers bring a report back on potential quick wins and some ideas and costings early in 2024.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

C1223(1) Item 29 Notice of Motion: Citizenship Ceremonies

Motion: (Scott/Byrne)

1. That Council thank Council staff for their work to organise and conduct citizenship ceremonies.
2. That Council investigate returning to the practice of gifting a native plant or tree to residents accepting citizenship at citizenship ceremonies in the Inner West.
3. That Council increase support to Council's community nurseries to supply native plants for this purpose.
4. That Council include information about Council services in the citizenship welcome pack issued by Council at ceremonies, including information on early childhood education, memberships to community libraries and aquatic centres, and other key services.
5. That Council investigate whether there is more Council can do to support new

citizens enrolling to vote, given that the Australian Electoral Commission no longer provides an in-person representative or paper forms.

6. That Council invite a representative from a local organisation or a first responder from NSW Police, Fire and Rescue or NSW Ambulance to attend and speak in addition to State and Federal MPs.
7. That Council provide an update via councillor briefing note in early 2024.
8. That Council reach out to ANTAR Inner West to discuss the possible provision of a flyer outlining the First Nations History of the inner west at Council's citizenship ceremonies, subject to consultation with the Council's Indigenous Advisory Committee.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Councillor D'Arienzo retired from the Meeting at 11:06pm

C1223(1) Item 33 Notice of Motion: Cooling centres

Motion: (Scott/Stephens)

1. That Council identify cooling centres within each suburb, create a list and publicise them on Council's website, media and social media, from December 2023 to February 2024, to be amplified on days above 40°C or when the NSW Department of Planning and Environment and NSW Health Air Quality Indicator is Poor or worse.
2. That emergency contingency plans be established for late night opening of Council buildings in the event of the Bureau of Meteorology issuing a severe or extreme heatwave warning for the Inner West Local Government Area.

Motion Carried

For Motion: Crs Atkins, Byrne, Da Cruz, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis, Stephens and Tsardoulis

Against Motion: Nil

Absent: Cr D'Arienzo

Councillor D'Arienzo was present during voting on the amendment in Item 33 but retired from the meeting prior to voting on the primary motion.

Amendment (Da Cruz/Atkins)

That Council develop a climate change adaption plan as a matter of urgency and clarify with the department of health about the education and emergency planning so, that we do not issue conflicting messages. They have a beat the heat information at [Beat the heat \(nsw.gov.au\)](https://www.nsw.gov.au/beat-the-heat)

Motion Lost

For Motion: Crs Atkins, Da Cruz, Lockie and Stamolis

Against Motion: Crs Byrne, D'Arienzo, Drury, Griffiths, Howard, Langford, Scott, Shetty, Smith, Stephens and Tsardoulis

Meeting closed at 11.06pm

PUBLIC SPEAKERS:

Item #	Speaker	Suburb
Item 49:	Tim Stackpool	Lilyfield
Item 1:	Rosa Brown	Lilyfield
	Beth Allen	Ashfield
	Laura Wood	Ashfield
Item 2:	Philip Bull	Marrickville
	Justin Simon	Summer Hill
	Mark Skelsey	Dulwich Hill
	Peter Olive	Marrickville
	Jud Agius	Dulwich Hill
	Jason Gravanis	Dulwich Hill
Item 10:	Mamoon Reza	Newtown
	Dr Emma Skowronski	Leichhardt
Item 12:	Ron Glew OAM	Balmain-Rozelle RSL
Item 13:	Agnieshka Kiera	Balmain
	Desmond Kennedy SC	Rozelle
	Lisa Tatman	Birchgrove
Item 14:	Reliza Pangan	Tempe
	John Zezovski	Tempe
Item 33:	Margaret Vickers	Balmain
Item 35:	Robert Clark	Birchgrove
	Susan Allen	Birchgrove
	Shirley (Nyin) Cameron	Birchgrove

Item No: C0224(1) Item 1

Subject: QUARTER TWO - PROGRESS REPORT ON THE DELIVERY PROGRAM 2022-26 AND OPERATIONAL PLAN 2023/24 AND QUARTERLY BUDGET REVIEW STATEMENT

Prepared By: Prue Foreman - Corporate Strategy and Engagement Manager and Chris Sleiman - Acting Chief Financial Officer

Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council endorse the quarter two Progress Report on the Delivery Program 2022-26 and Operational Plan 2023/24.
2. That Council adopt the quarter two Budget Review 2023/24.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

This report contains the Quarterly Budget Review Statement and quarterly progress report outlining achievements against the Delivery Program 2022-26 and Operational Plan 2023/24.

As at 31 December 2023, 94% of Operational Plan actions are completed or on track, while 75% of measures are on target or within tolerance of the target, with some minor delays resulting from timing and availability of external suppliers and staff.

The Quarterly Budget Review Statement provides a comprehensive high-level overview of Council's financial position as at 31 December 2023 which includes the following:

1. Council's operating deficit forecasted to be \$2.2 million, a decrease of \$0.1m from the September Adopted Budget deficit of \$2.3m.
2. Council's capital expenditure forecasted to be \$116.6m, a decrease of \$23.6m from the September Adopted Budget capital expenditure of \$140.2m.

BACKGROUND

Council's Operational Plan 2023/24 details the actions that will be undertaken in the year to achieve the commitments made in the Delivery Program 2022-26 in accordance with the *Local Government Act 1993* (s404 and 405). Council receives quarterly progress reports to monitor performance and progress in achieving Council's commitments to the community as outlined in the plan.

The Quarterly Budget Review Statement is a regular progress report prepared in accordance with the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government Regulation 2004* (Cl203(2)), namely that the Responsible Accounting Officer report quarterly on a budget review statement to adequately disclose the Council's overall financial position.

DISCUSSION

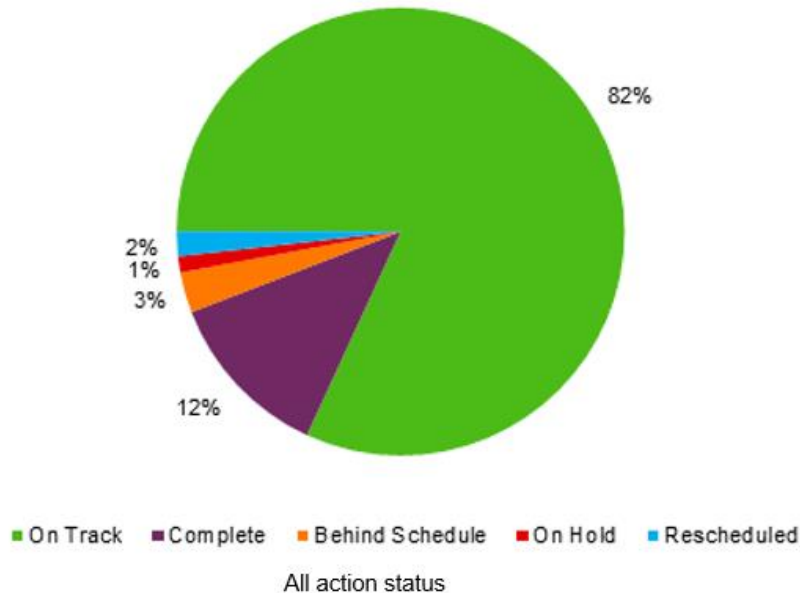
Operational Plan 2023/24 progress

The quarterly progress report outlines progress against the 171 actions in the 2023/24 Operational Plan, and tracks measures (KPIs) achieved against annual targets.

The quarterly report is a tool to track performance. Council's Executive is monitoring all actions which are 'behind schedule' or 'on hold', and all KPIs which are 'below target'. Strategies are in place to address these items, and progress will be reported to Council in the next quarterly report.

Actions - as of 31 December 2023:

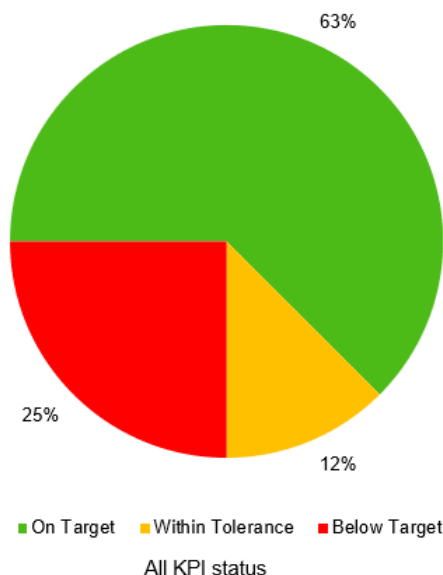
- 94% (161) of actions are 'Completed' or 'On Track'
- 6% (10) of actions are 'Behind Schedule, 'On Hold' or 'Rescheduled'



Measures - as of 31 December 2023:

- 75% (42) of measures are 'On Target' or 'Within Tolerance'*
- 25% (14) of measures are 'Below Target'*

*Within tolerance means within 10% of the target. Below target is 10% or more from the target



In this quarter, 25% or 14 measures were 'below-target', a minor change from quarter one where 22% or 13 measures were below-target. The quarterly report is a tool to track performance. Council's Executive is monitoring all actions which are 'behind schedule' or 'on hold', and all KPIs which are 'below target'. Strategies are in place to address these items, and progress will be reported to Council in the next quarterly report.

The attached report contains commentary about progress on each of the actions, and measures of performance achieved against targets.

Key achievements

Key achievements during the quarter included:

- In November, Council was awarded the prestigious AR Bluett Memorial Award for the 2022/23 year. This is awarded annually to one metropolitan and one rural council for outstanding achievements in local government. The Chairman of the judging panel noted that, Inner West Council has forged three previous Inner West Councils into a vibrant, responsive and community focused organisation, customer experiences have outperformed against other like sized councils, environmental leadership is paramount, and Council has delivered \$22m in savings since amalgamation.
- In the Local Government Environment Awards Council won for the category Behaviour Change in Waste Category Division C for its Community Recycling Centre Rap Video. Our customer service teams work was also recognised when Council's team was recognised at the National Local Government Customer Service Network Awards.
- The Customer Experience Strategy 2024-2027 was adopted in November. It is designed to enable Council to provide great customer experiences across all areas of the organisation.

- In the first 10 weeks of the FOGO service, the Inner West community successfully diverted over 3,300 tonnes of organic waste from landfill. This diversion from landfill has been an outstanding result for the environment with approximately 7,000 tonnes of carbon dioxide emissions saved. This is equivalent to taking around 6,000 cars off the road for a year.
- Construction work on the GreenWay missing links began. Construction for the Longport Street tunnel has begun and the piling works on and around Constitution Road bridge are now completed.
- The new Lewis Herman Reserve at Ashfield which was completed at a cost of \$1.3m was officially formally opened by the Hon Anthony Albanese. This new park has been designed and built to respond to the need for facilities that are underpinned by the principle that 'everyone can play' and includes a purpose-built area for dementia sufferers.
- In December, Council marked International Day of People with Disability. The celebrations recognised the contributions and achievements of people with disability. Key events included delivering the audio descriptions for 20 Perfect Match artworks, an annual inclusion festival at Petersham Town Hall and a community questions and answers forum with the ParaMatildas. Council is a proud inclusive employer and endorsed our second Inner West Disability Inclusion Action Plan 2023-26.
- Council's grant program awarded \$458,000 to 72 individuals, a variety of community organisations and clubs to support cultural, arts, community development and sustainability initiatives in the Inner West.

The attached report contains commentary about progress on each of the actions, and measures of performance achieved against targets.

Quarterly Budget Review Statement

This report provides a comprehensive high-level overview of Council's financial position as at 31 December 2023. Any forecast results are projections as at 30 June 2024. Council has updated its projected budget result to \$30.1 million, this is a decrease of \$6.2 million from the September Adopted Budget. Excluding capital revenue, a deficit of \$2.2 million has been projected against the September Adopted Budget Deficit of \$2.3 million.

During the quarter, a detailed review of both operating and capital budgets was undertaken, reconfirming the budget projections for the current financial year.

The change in the Full Year Operating Budgeted Result Before Capital Grants and Contributions is primarily due to:

- User Charges and Fees increase of \$2.2m predominantly from restorations income to be received, offset by increases in the Materials and Services budget to complete restoration works.
- Interest Income increase of \$1.7m due to investments maturing being reinvested at higher rates of return as well as RBA increasing interest rates resulting in higher returns on investments.
- Other Income increase of \$0.9m to reflect year to date actuals received for fire compliance infringements and parking infringements.
- Capital Grants and Contributions decrease of \$6.3m mainly due to the timing of recognising grants received for capital projects for when the project is to be completed which is in the 2024/25 Financial Year.

- Employee Costs net increase following funding additional casual staff required for Early Learning Centres to meet regulatory requirements as a result of higher utilisation and additional casual parking rangers offset by additional income received.
- Material & Services net increase due to:
 - Increase in maintenance costs for street trees and park assets in response to community requests.
 - Legal costs increase to match expected spend for legal matters for the financial year.
 - Increase in motor vehicle excess following a number of incidents with operational vehicles.

Summary of Budget Movements

Operational Budget

The graph in Figure 1 summarises the key operating budget movements, with a brief explanation and the impact on Council's budget provided below.

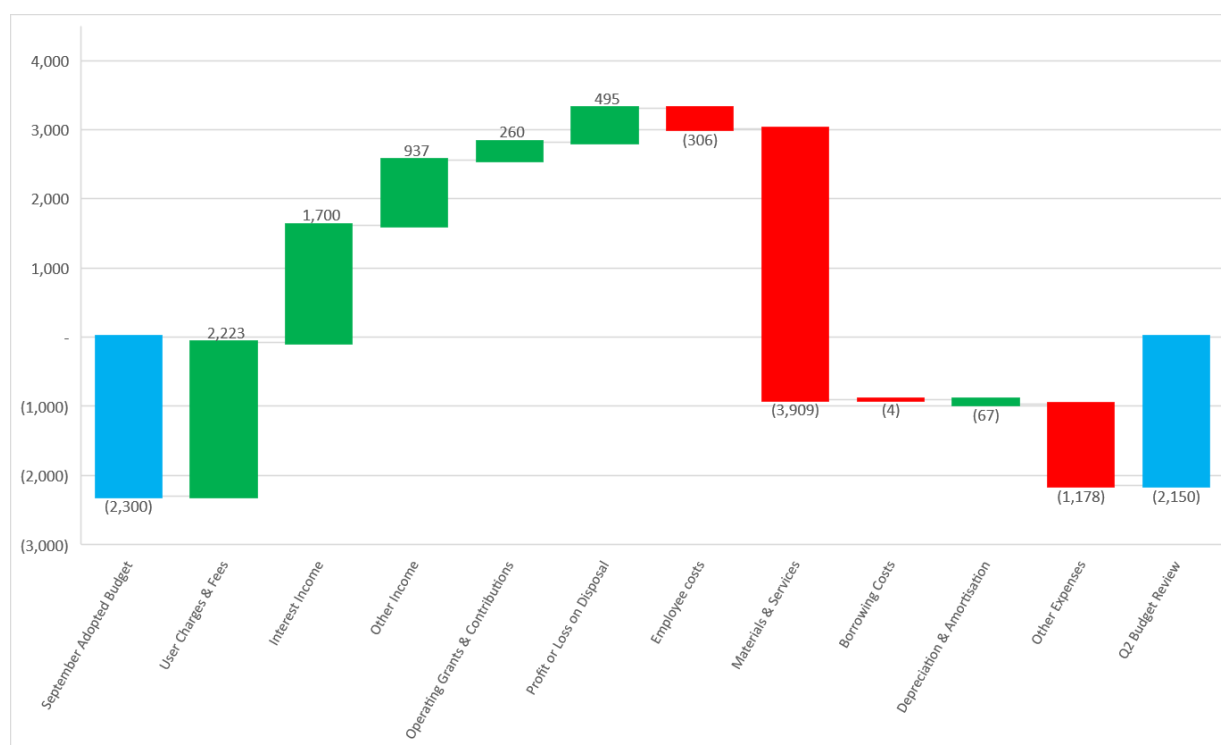


Figure 1. Changes in the Full Year Operating Budgeted Result Before Capital Grants and Contributions

- Forecast increase in revenue relating to User Charges & Fees:
 - Civil Maintenance – \$1.0m increase to reflect restorations income expected for 2023/24 financial year offset by increase in expenditure to deliver restorations works.
 - Engineering Services - \$0.6m increase to reflect year-to-date actuals for construction zones fees and road opening permit fees.
 - Early Learning - \$0.3m increase to reflect year-to-date actuals, offset by increase in casual staff required to meet minimum standards.
 - Traffic & Transport Planning - \$0.4m increase in parking meter income to reflect year to date actuals.
- Forecast increase in Other Income:
 - Environmental Health & Building Regulation - \$0.5m increase to reflect year-to-date revenue for fire compliance infringements.

- Parking & Ranger Services - \$0.2m increase to reflect year-to-date revenue for parking infringements.
- Forecast increase in Interest Income \$1.7m –investments maturing being reinvested at higher rates of return as well as RBA increasing interest rates resulting in higher returns on investments.
- Forecast increase in Employment Costs:
 - Funding additional casual staff required for Early Learning Centres to meet regulatory requirements as a result of higher utilisation and additional casual parking rangers offset by additional income received.
- Forecast increase in Materials and Services costs:
 - Increase in maintenance costs for street trees and park assets in response to outstanding CRM's.
 - Legal costs increase to match expected spend for legal matters for the financial year.
 - Increase in motor vehicle excess due to the number of incidents with operational vehicles.

Capital Budget

The graph in Figure 2 over the page reflects changes in the timing of projects, with a brief explanation provided below. Details can be found within the December 2023 QBRs Movement (attached).

The decreased Capital Expenditure of \$23.6m is primarily due to the reallocation of project budgets to reflect the planned spend. For example, the GreenWay project is underway and on track however the budget has now been better aligned to the expected expenditure over the life of the project. Projects that have had re-phasing of budget to next financial year include:

- GreenWay
- Leichhardt Park Aquatic Centre Upgrade
- Tempe Reserve Amenities Building
- Dawn Fraser Bath Northern Pavilion
- Annette Kellerman Aquatic Centre Upgrade
- Fanny Durack Aquatic Centre Upgrade
- Camdenville Park Upgrade
- King George Park Inclusive Playground
- Hoskins Park Upgrade

Cash Flow forecasts of major projects will be monitored ensuring the expenditure remains in line with the budget. December 2023 year to date capital expenditure totals approximately \$41.1m.

The Capital Budget will continue to be reviewed to financial year end, on an ongoing basis with the capital works managers.

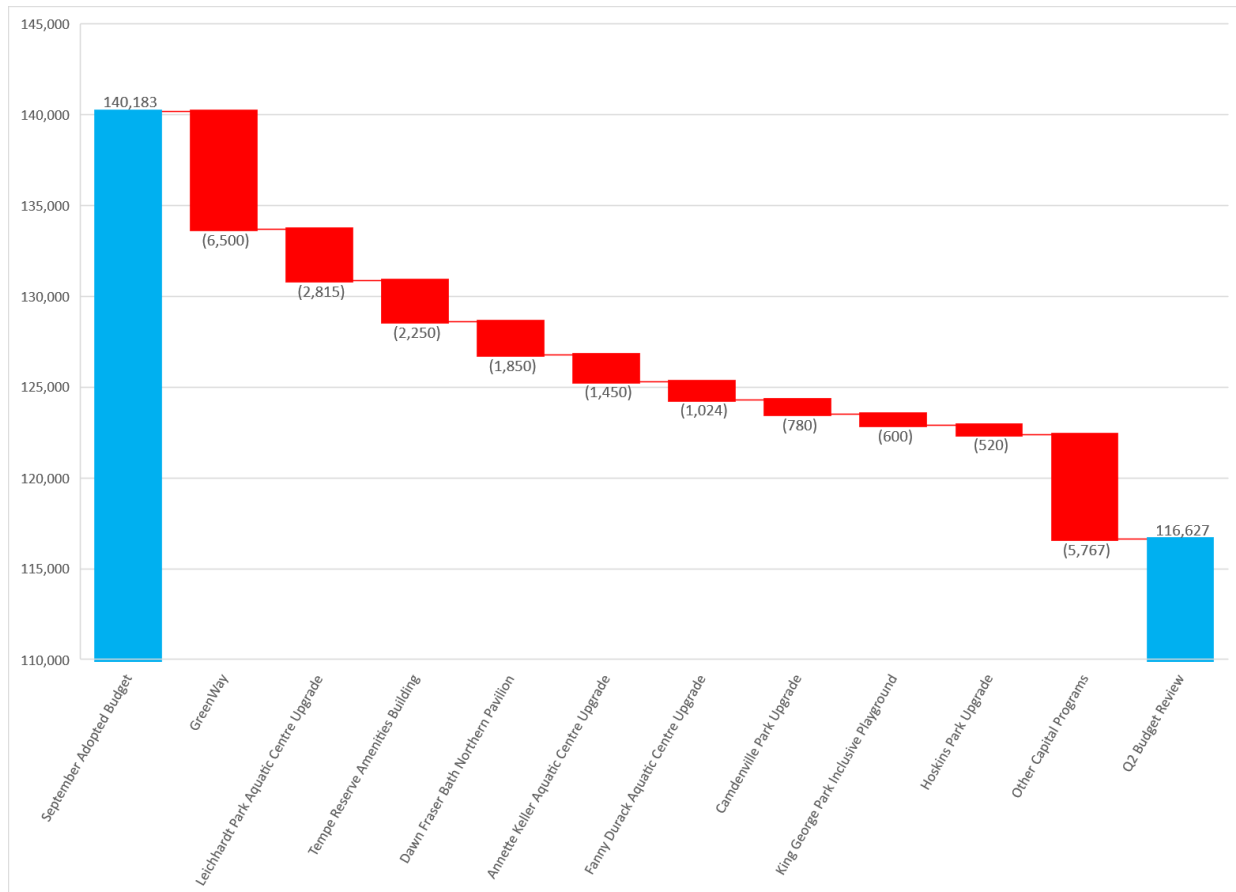


Figure 2. Changes in the Full Year Capital Budget

Responsible Accounting Officer Budget Review Statement

Section 203(2) of the Local Government (General) Regulation 2021 requires a report by Council's responsible accounting officer regarding the Council's financial position at the end of each quarter. The following statement is made in accordance with this clause.

"It is in my opinion that the Budget Review Statement for Inner West Council for the period ending 31 December 2023 indicates that Council's projected financial position at 30 June will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure."

Chris Sleiman, Acting Chief Financial Officer (Responsible Accounting Officer)
- Inner West Council

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [Quarter 2 progress report on Operational Plan 2023/24](#)
2. [December 2023 QBRS Financial Statements](#)



In October 2023, the Inner West Council brought Food Organics, Garden Organics (FOGO) to every Inner West home

Operational Plan Quarterly Report October – December 2023



Introduction

This report provides a progress update on Council's Operational Plan 2023/24.

It has three sections:

Message from the General Manager – This section contains highlights from the quarter.

Executive Summary – This section contains an overview of progress against the actions and measures in the Operational Plan 2023/24.

Strategic Directions in detail – This section details progress against each of the actions and achievement against annual performance targets, ordered by the five strategic directions of the Inner West Community Strategic Plan – *Our Inner West*.

- Strategic Direction 1 – An ecologically sustainable Inner West
- Strategic Direction 2 – Liveable, connected neighbourhoods and transport
- Strategic Direction 3 – Creative communities and a strong economy
- Strategic Direction 4 – Healthy, resilient and caring communities
- Strategic Direction 5 – Progressive, responsive and effective civic leadership

Message from the General Manager



In the second quarter of the financial year, 94% of our 171 actions are completed or on track. The majority of measures (75%) are on target or within tolerance.

In November, Council was awarded the prestigious **AR Bluett Memorial Award** for the 2022/23 year. This is awarded annually to one metropolitan and one rural council for outstanding achievements in local government.

The Chairman of the judging panel noted that, Inner West Council **has forged three previous Inner West Councils into a vibrant,**

responsive and community focused organisation, customer experiences have outperformed against other like sized councils, environmental leadership is paramount, and Council has delivered \$22m in savings since amalgamation. Achieving the Bluett Award is an amazing result and reflects the work and efforts of the whole organisation.

In the Local Government Environment Awards Council won for the category **Behaviour Change in Waste Category** Division C for its Community Recycling Centre Rap Video. Our customer service teams work was also recognised when Council's team was recognised at the National Local Government **Customer Service Network Awards**.

The **Customer Experience Strategy 2024-2027** was adopted in November. It is designed to enable us to provide great customer experiences across all areas of the organisation. Our goal is to go above and beyond to help meet our community's needs and the best solutions possible. The strategy was developed with feedback and ideas from more than 1,400 residents and over 1,100 staff.

In the first 10 weeks of the **FOGO service**, the Inner West community successfully diverted over 3,300 tonnes of organic waste from landfill. This diversion from landfill has been an outstanding result for the environment with approximately **7,000 tonnes of carbon dioxide emissions saved**. This is equivalent to taking around 6,000 cars off the road for a year.

Construction work on the **GreenWay missing links** began. Construction for the Longport Street tunnel has begun and the piling works on and around Constitution Road bridge are now completed.

The new **Lewis Herman Reserve** at Ashfield which was completed at a cost of \$1.3m was officially formally opened by the Hon Anthony Albanese. This new park has been designed and built to respond to the need for facilities that are underpinned by the principle that 'everyone can play' and it includes a purpose-built area for dementia sufferers.

In December, Council began two weeks of celebrations to mark **International Day of People with Disability**. The celebrations recognised the contributions and achievements of people with disability. Key events included delivering the audio descriptions for 20 Perfect Match artworks, an annual inclusion festival at Petersham Town Hall and a community questions and answers forum with the ParaMatildas. We are also a proud inclusive employer and have endorsed our second Inner West Disability Inclusion Action Plan 2023-26.

Finally, Council's grant program awarded **\$458,000** to 72 individuals, a variety of community organisations and clubs to support cultural, arts, community development and sustainability initiatives in the Inner West.

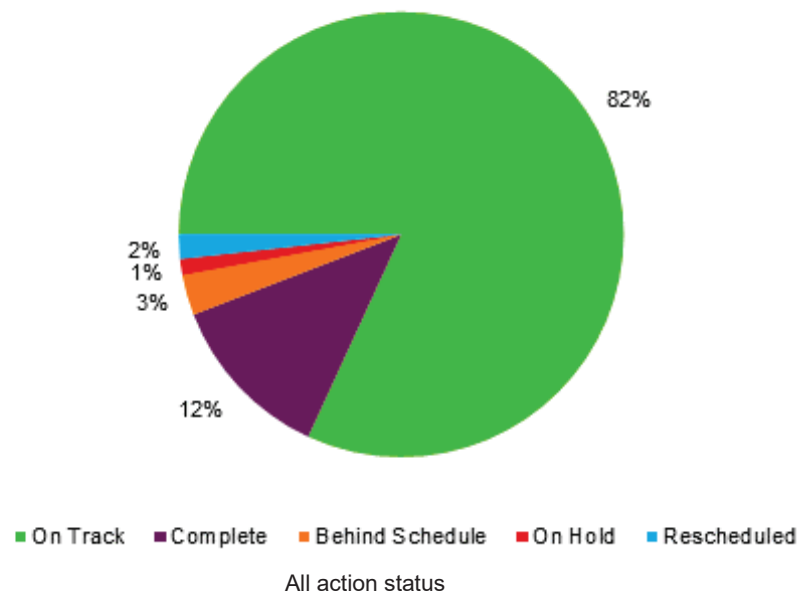
Peter Gainsford - General Manager

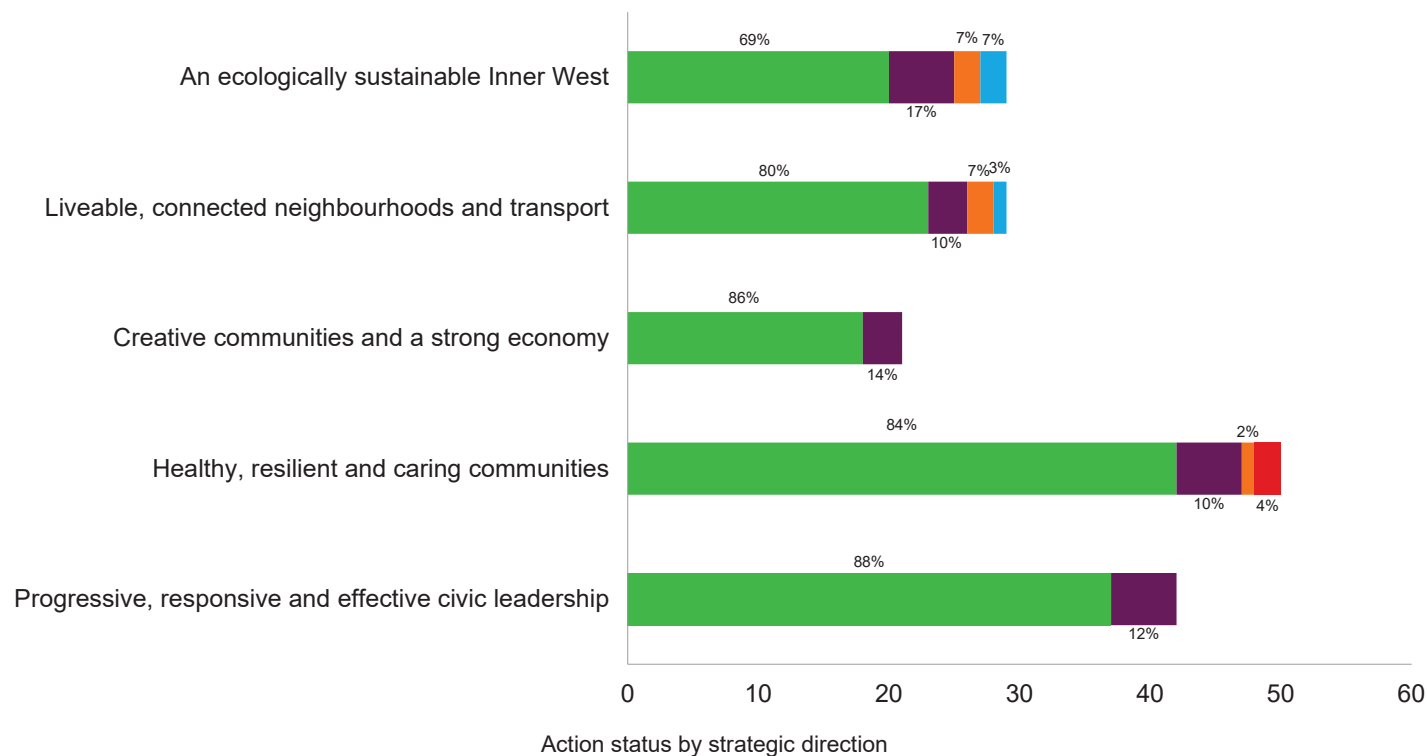
Executive Summary

The quarterly progress report outlines progress against the 171 actions in the 2023/24 Operational Plan.

As of 31 December 2023:

- 94% (161) of actions are 'Completed' or 'On Track'
- 6% (10) of actions are 'Behind Schedule', 'On Hold' or 'Rescheduled'

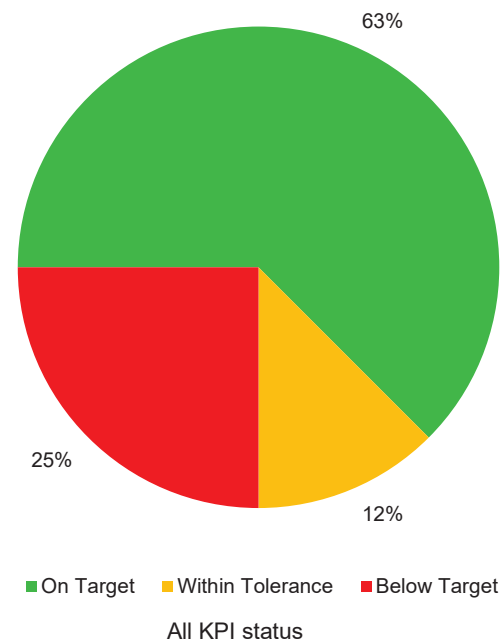




Measures

As of 31 December 2023:

- 75% (42) of measures are 'On Target' or 'Within Tolerance'
- 25% (14) of measures are 'Below Target'






Legend

● On Track	★ Completed	■ Behind Schedule	▲ On Hold	◆ Rescheduled
✓ On Target	○ Within Tolerance	✗ Below Target		

Strategic Direction 1 - An ecologically sustainable Inner West



Outcome 1.1 The Inner West community is recognised for its leadership in sustainability and tackling climate change

Strategy 1.1.1 Provide the community with information, knowledge, and tools for a sustainable Inner West

ID	Action	Responsible	Comment	Status
1.1.1.1	Establish and promote a sustainability program at the Inner West Sustainability Hub	Urban Sustainability	The Sustainability Hub was officially launched by the Mayor in July 2023 with an introductory sustainability program. Council's Green Living Centre is now operational from the Hub as is The Bower. Other tenants include Re Place and Dress for Success opened in October 2023. A more comprehensive program, including regular markets has commenced,	
1.1.1.2	Deliver Community Environment Grants	Urban Sustainability	The Community Environment Grants are a two-year cycle and will reopen in 2024. In the meantime, Council's Environment team continues in-kind support of community organisations including through our Sustainable Schools networks and via a range of community programs at the Sustainability Hub.	
1.1.1.3	Inform residents about threatened and unique species of flora and fauna in our local parks and wild places	Parks Planning and Ecology	Threatened species and ecology information are being incorporated into Parks Plans of Management and Council strategies. Projects to directly involve our residents in this work will be rolled out as part of the delivery of individual place plans.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target




ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
1.1.1a	Number of people attending sustainability engagements and education sessions	700	> 700	Urban Sustainability	1,271	242			1,513 
1.1.1b	Total subscriptions for environment and sustainability social media and What's On e-news	0	> 6,000	Urban Sustainability	0	13,083			13,083 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target




Outcome 1.2 An increasing and resilient network of green corridors provide habitat for plants and animals

Strategy 1.2.1 Maintain and increase Inner West's urban tree canopy




ID	Action	Responsible	Comment	Status
1.2.1.1	Review the tree maintenance resourcing and service levels	Parks and Streetscapes Operations	Internal structure adjustments have been completed. Tree resourcing and service levels are progressing.	
1.2.1.2	Prepare the Urban Forest Policy and Strategy 2023/24	Environmental Health and Building Regulation	The request for quotation scope and requirements are being developed to harmonise strategy documents.	
1.2.1.3	Prepare operational plans for public tree management	Parks and Streetscapes Operations	Operational considerations/planning for the public tree management are being developed.	

Legend


-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target





ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
1.2.1a	Number of trees planted	1,057	> 1,000	Parks and Streetscapes Operations	189	470			659 
1.2.1b	Tree permit applications completed for tree pruning or removal on private land assessed within 28 days	59%	> 80%	Parks and Streetscapes Operations	63.77%	92%			77.89% 
1.2.1c	Input to development applications involving tree works provided within 21 days	70%	> 70%	Parks and Streetscapes Operations	53.47%	27%			40.24% 

Strategy 1.2.2 Manage and improve Inner West's mid and understorey vegetation

ID	Action	Responsible	Comment	Status
1.2.2.1	Supply local plants for Council's natural areas including priority sites along the GreenWay	Parks Planning and Ecology	Council's two community nurseries continue to collect local seed stock and propagate plants to supply native plants for Council's natural areas and future GreenWay sites. Plants are also being stocked for the verge garden program.	
1.2.2.2	Supply local plants to Inner West residents	Parks Planning and Ecology	Council's two nurseries continue to supply free plants for local schools and resident special events such as National Tree Day and the Verge Gardening program. In addition, plants are available to purchase from the nurseries. There were 274 plants provided to the community at the IWC Sustainability Hub opening, and others through a voucher system at Hub events and local schools.	
1.2.2.3	Develop and implement the LGA-wide verge gardening policy	Parks Planning and Ecology	The Verge Gardening and Adopt a Spot Policy was adopted by Council at the October 2023 Council meeting. The program arising from the policy was launched thereafter.	

Legend  On Track  Completed  Behind Schedule  On Hold  Rescheduled
 On Target  Within Tolerance  Below Target


ID	Action	Responsible	Comment	Status
1.2.2.4	Evaluate micro forest trial	Parks Planning and Ecology	A micro forest site has been established in a location complimentary to the Leichhardt Skate Park project (to the north-east along the Bay Run) in 2023 and a further site has been established at Whites Creek Valley Park. Additional trial sites will be subject to ongoing community engagement and the sites will be evaluated in 2024 and onward.	


ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
1.2.2a	Number of Bushcare volunteer hours	1,600 Hours	> 1,600 Hours	Parks Planning and Ecology	548.50 Hours	380.50 Hours			929 Hours 
1.2.2b	Number of Bushcare volunteers	1,400	> 1,400	Parks Planning and Ecology	254	150			404 
1.2.2c	Number of nursery volunteer hours	1,200 Hours	> 1,200 Hours	Parks Planning and Ecology	456.50 Hours	432.95 Hours			889 Hours 
1.2.2d	Number of plants supplied from Council's nurseries	2,000	> 2,000	Parks Planning and Ecology	3,773	2,066			5,839 

Strategy 1.2.3 Protect, connect and enhance natural areas, biodiversity corridors and sensitive habitat

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

ID	Action	Responsible	Comment	Status
1.2.3.1	Develop a Biodiversity Strategy	Parks Planning and Ecology	The Ecology team has finalised the recruitment of a Planning and Policy officer and the development of the Biodiversity Strategy project will commence in early 2024.	



ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
1.2.3b	Number of citizen science survey events facilitated by Council	6	> 6	Parks Planning and Ecology	4	10			14 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 1.3 Waterways are healthy and the community is water-sensitive, treating water as a precious resource

Strategy 1.3.1 Implement water-sensitive policies and projects to improve the health of our waterways

ID	Action	Responsible	Comment	Status
1.3.1.1	Undertake community consultation and continue subcatchment planning	Parks Planning and Ecology	The Ecology team has recently recruited a Senior Catchments Officer who will work collaboratively with Council's Stormwater team to deliver existing sub-catchment planning activities and projects, including projects arising from Council's involvement in the Parramatta River and Cooks River Catchment groups.	
1.3.1.2	Deliver 'WSUD' and rainwater conservation programs	Parks Planning and Ecology	A resolution from the November 2023 Council meeting requires staff to review the delivery of these programs and report back to Council. Council's Ecology team continue to deliver these programs. However, new ecology staff are exploring ways to deliver material in ways that is more accessible to our community (for example, via online channels, or through the Sustainability Hub at Summer Hill).	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target




Within Tolerance






Below Target

Strategy 1.3.2 Capture and use water from Inner West catchments

ID	Action	Responsible	Comment	Status
1.3.2.1	Deliver rainwater tank workshop and rebate program	Parks Planning and Ecology	A resolution of the November 2023 Council meeting requires staff to review delivery of this program and report back to Council. It is intended that the program will be delivered from Council's Sustainability Hub at Summer Hill when new forward planning staff within the ecology team are established.	

Strategy 1.3.3 Identify and plan for river swimming sites


ID	Action	Responsible	Comment	Status
1.3.3.1	Progress Callan Point swim site project	Parks Planning and Ecology	A report on the delivery of this project was presented to Council's October 2023 meeting. A consultant team has been appointed to deliver detailed community consultation and construction plans, as well as a quantities survey/cost estimate. Design work is progressing.	
1.3.3.2	Translate Cooks River and Parramatta River litter prevention strategies into local strategies	Resource Recovery Planning	An action plan (including major milestones), budget, steering committee members and meeting dates have been developed as part of the 'Inner West, Litter Less' strategic project. Council has continued to meet and liaise with the EPA on this project throughout Q4 of 2023. A project control group with senior stakeholders from within Council has been established and Council is also participating in the Sydney Harbour litter prevention project.	
1.3.3.3	Align recycling service across LGA and support with education campaign	Resource Recovery Planning	Recycling services were aligned in the first quarter of July-September 2023 across IWC. All households now have comingled mixed recycling services with yellow lid bin, and separate paper bins have been removed. Education material has been provided to support this service improvement.	

Legend


	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Outcome 1.4 Air quality is good and air pollution is managed effectively

Strategy 1.4.1 Improve air quality through effective regulation and education

ID	Action	Responsible	Comment	Status
1.4.1.1	Conduct investigations on actual or potential pollution incidents to protect the environment and public health	Environmental Health and Building Regulation	100% of pollution complaints received during the second quarter were investigated.	


Strategy 1.4.2 Facilitate alternatives to private motor vehicle use to reduce exhaust emissions

ID	Action	Responsible	Comment	Status
1.4.2.1	Implement an Electric Vehicle Encouragement Plan	Traffic and Transport Planning	Council adopted the "Powering Ahead" - Electric Vehicle Encouragement Strategy (2023) at the Council meeting held on 9 May 2023. The subsequent planning for the implementation of actions is ongoing including the provision of public electric vehicle charging. Kerbside parking is progressing. Council Carpark - RFQ will be created in early 2024.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Strategy 1.4.3 Minimise air pollution through policy and regulation


ID	Action	Responsible	Comment	Status
1.4.3.1	Enforce air pollution controls to regulate development	Environmental Health and Building Regulation	Air pollution controls are applied to relevant development proposals and are investigated and enforced upon receipt of a complaint.	

Legend


	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Outcome 1.5 Inner West is zero emissions, climate adapted and resilient to the changing climate

Strategy 1.5.1 Respond to the Climate Emergency and implement the Inner West Climate and Renewables Strategy to mitigate greenhouse gas emissions

ID	Action	Responsible	Comment	Status
1.5.1.1	Implement the Sustainable Fleet Transition Plan	Urban Sustainability	A report detailing the rollout of the Electric Vehicle (EV) fleet and charging infrastructure, including opportunities to bring forward the target(s), was presented to the October 2023 Council meeting. There are 8 EV pool vehicles currently in Council's fleet. A grant funding application is in train for a further 14 EV vehicles and feasibility studies for the remainder of the fleet is ongoing.	

Strategy 1.5.2 Develop and implement a whole of Council climate adaptation strategy to build resilience to the changing climate

ID	Action	Responsible	Comment	Status
1.5.2.1	Develop the draft Climate Adaptation Plan	Urban Sustainability	A whole of Council Climate Change Risk Assessment has commenced, marking the first step in the development of Council's Climate Adaptation Plan.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 1.6 Inner West is a zero waste community with an active share economy

Strategy 1.6.1 Move towards a circular economy to avoid waste, reuse, share and recycle through education, information, projects and initiatives.

ID	Action	Responsible	Comment	Status
1.6.1.1	Commence waste audits for Council operations	Urban Sustainability	Waste audit data from Council sites has been collected and is being analysed for use in corporate sustainability programs.	★
1.6.1.2	Commence the grant-funded litter reduction initiative in collaboration with other areas of Council and community groups	Resource Recovery Planning	Inner West is actively participating with the Sydney Coastal Council Group, Parramatta River Catchment Group and Cooks River Alliance in EPA Grant-funded litter prevention programs, which contribute to the development of a regional litter prevention roadmap and directly influence local litter reduction initiatives.	●




Strategy 1.6.2 Publicise and broaden access to local reuse and recycling infrastructure

ID	Action	Responsible	Comment	Status
1.6.2.1	Establish operations at the Inner West Sustainability Hub	Resource Recovery Planning	The Sustainability Hub was officially opened on 1 July 2023 and Council's Green Living Centre, the Bower, Dress for Success and Re: Place ("the Village Project") have commenced operations.	★
1.6.2.2	Identify and implement two new reverse vending machines for return and earn (10c refund on eligible containers)	Resource Recovery Planning	Council is currently finalising an agreement with TOMRA to install two reverse vending machines for our community at the Inner West Sustainability Hub at Summer Hill.	●

Legend




●	On Track	★	Completed	■	Behind Schedule	▲	On Hold	◆	Rescheduled
○	On Target	○	Within Tolerance	○	Below Target				

Strategy 1.6.3 Increase recovery of organic material and provide a food organics recycling service to all households

ID	Action	Responsible	Comment	Status
1.6.3.1	Plan and introduce the Food Organics and Gardens organics (FOGO) service	Resource Recovery Planning	Council launched the FOGO services on 9 October 2023. Monthly progress reports are being provided to the Council.	
1.6.3.2	Commence the Food Organics and Gardens organics (FOGO) service	Resource Recovery Operations	The FOGO service started on the 9 October 2023.	
1.6.3.3	Align the fortnightly commingled recycling collection service	Resource Recovery Operations	There has been the successful completion of the 240 litre bin rollout, and the introduction of a fortnightly recycling collection service in the northern area. As a result, there is now a standardised fortnightly collection service throughout the Inner West.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
1.6.2b	Number of booked clean ups through the Optimo booking system (21/22 Baseline =65,863)	65,863	> 72,449	Resource Recovery Operations	16,657	18,771			35,428 
1.6.2d	Material received at the Community Recycling Centres and Household Chemical Collection Events (21/22 Baseline= 176.06 kilograms (kg))	176	> 185	Resource Recovery Operations	202	28,823			14,512 
1.6.2f	Number of missed bins per year (21/22 Baseline = 15,849)	15,849	< 15,065	Resource Recovery Operations	5,689	13,937			19,626 





Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategic Direction 2 - Liveable, connected neighbourhoods and transport



OUTCOME 2.1 Development is designed for sustainability, net zero and improves health and wellbeing of the community

Strategy 2.1.1 Pursue integrated planning and urban design across public and private spaces to benefit community and local environment needs



ID	Action	Responsible	Comment	Status
2.1.1.1	Review Council's LEPs and harmonise the provisions for encouraging a sustainable environment	Strategic Planning	Sustainable environment provisions will be included in future Local Environmental Plan amendments for Parramatta Road and housekeeping amendments to be finalised by DPE by June 2024.	
2.1.1.2	Review the Voluntary Planning Agreement Policy	Properties and Strategic Investments	The VPA Policy was adopted by Council at the 21 November meeting.	
2.1.1.3	Adopt a Blue Green Grid for the Inner West	Strategic Planning	Blue Green Grid was adopted on 5 December 2023.	
2.1.1.4	Create a staged approach to implement the Parramatta Road Corridor Urban Transformation Strategy	Strategic Planning	Stage 1 of the Parramatta Road Corridor planning proposal and Development Control Plan is scheduled to be placed on exhibition by the end of 2023 and finalised by March 2024.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				


ID	Action	Responsible	Comment	Status
2.1.1.5	Implement the Local Strategic Planning Statement actions 6.1 and 6.2 related to housing and heritage, as well as actions 13.2 and 13.5 related to the Camperdown area	Strategic Planning	The planning proposals related to heritage pubs and residential heritage were placed on early consultation in 2023. Heritage pubs will be reported to Council in mid-2024 and residential heritage will be reported to Council by the end of the year. Early consultation on Camperdown Tech Central is underway in collaboration with City of Sydney and Greater Cities Commission.	
2.1.1.6	Progress the Tech Central Precinct in Camperdown and strategic partnership with Greater Sydney Commission and key stakeholders	Strategic Planning	Regular meetings are being conducted with the Greater Cities Commission and other key stakeholders to progress the Camperdown precinct. A jointly funded masterplan is being prepared to guide the future of the area.	

Strategy 2.1.2 Monitor local development and ensure it meets legislative requirements for safety and amenity

ID	Action	Responsible	Comment	Status
2.1.2.1	Investigate complaints in relation to breaches of the Environmental Planning and Assessment Act.	Environmental Health and Building Regulation	Complaints pertaining to breaches of the Environmental Planning and Assessment Act are investigated. The focus remains on ensuring strict compliance with environmental regulations and addressing customer concerns.	
2.1.2.2	Investigate class 1b-9c premises in relation to fire safety and act as required to safeguard lives and property	Environmental Health and Building Regulation	For the period 1 October to 31 December 2023, a total of 1661 AFSS reminder letters, comprising 888 – 90-day letters and 773 – 30-day follow-up letters, were sent to property owners and or their respective property managers. An additional 85 premises were added to the Fire Safety Register, bringing the number of properties on the register to 3841, up from 3755.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target


ID	Action	Responsible	Comment	Status
2.1.2.3	Proactively inspect and regulate places of shared accommodation such as boarding houses for breaches of legislation and act as required to safeguard the health and amenity of residents	Environmental Health and Building Regulation	The Boarding House Project Team have a prioritised inspection program based upon the highest to lowest risk for shared accommodation, specifically boarding houses. The focus remains on ensuring compliance with legislation and taking necessary actions to safeguard the health and amenity of residents.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Outcome 2.2 The unique character and heritage of neighbourhoods is retained and enhanced

Strategy 2.2.1 Provide clear and consistent planning and management that respects heritage, accessibility and the distinct characters of urban centres





ID	Action	Responsible	Comment	Status
2.2.1.1	Review heritage controls and listings through the review of the LEP, Implement allocated heritage actions within the LSPS in priority 6.2	Strategic Planning	Targeted heritage studies are under early consultation, listing Haberfield on the State Heritage Register has been placed on hold by the state government, while the Heritage Act is being updated and the Blue Green Grid has been completed.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target


OUTCOME 2.3 Public spaces are welcoming, accessible, clean and safe

Strategy 2.3.1 Plan, deliver and maintain public spaces that fulfil and support diverse community needs and life

ID	Action	Responsible	Comment	Status
2.3.1.1	Commence developing public domain master plans as per agreed program	Strategic Planning	Early consultation has concluded (Stage 1). Stage 2 co-design consultation took place in late 2023 and the draft masterplan is being placed on consultation in early 2024.	
2.3.1.2	Develop a graffiti management policy	Facilities Management	Policy is being drafted.	
2.3.1.3	Undertake regular inspections of town centres and respond to maintenance needs	Civil Maintenance	Ongoing inspections are undertaken. Service levels have been achieved on maintenance delivery program.	
2.3.1.4	Develop and deliver the Main Streets Strategy	Strategic Planning	The Main Streets Strategy is continuing with some leverage and synergy with Public Domain Masterplans. A range of projects are in development for delivery by the end of the financial year.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

ID	Action	Responsible	Comment	Status
2.3.1.5	Deliver the Public Toilet Strategy	Capital Works	<p>Timelines:</p> <ul style="list-style-type: none"> - Pioneers Park toilets was completed in December 2023. - HJ Mahoney Reserve is due for completion by February 2024. - Planning and design are underway for King George Park and Camdenville Park for FY23/24, with construction planned for FY24/25. - Leichhardt No 2 oval is projected to be completed in Quarter 1 FY24/25. - Planning and design for Richard Murden Reserve are scheduled for FY23/24, with construction set for FY24/25, coordinated with an inclusive playground. - Design and construction for Tempe Reserve - Canal side toilets are due for completion in 2025 - The renewal of Blue toilets at Tempe Reserve is planned to commence in October 2024. 	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled









On Target



Within Tolerance




Below Target




ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
2.3.1b	Average number of days to complete a 40-day Street sweeping cycle	40	< 40	Civil Maintenance	30	40			35 
2.3.1c	Average number of days to complete verge maintenance (mowing) Target: 20-working day from October to March and 40-working day cycle from April and September	30 Days	< 30 Days	Civil Maintenance	30 Days	20 Days			25 Days 
2.3.1d	Average number of days to complete high-pressure cleaning of each shopping centre every three months	2.75	< 60	Civil Maintenance	60	60			60 
2.3.1e	Gross pollutant trap/nets cleaned	37	> 37	Civil Maintenance	37	37			37 
2.3.1f	Pits cleaned	194	> 194	Civil Maintenance	290	290			290 
2.3.1g	Percentage of potholes repaired within 48 hours (Note - weather dependent)	100%	100%	Civil Maintenance	80%	95%			87.50% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 2.3.2 Ensure private spaces and developments contribute positively to their surrounding public spaces

ID	Action	Responsible	Comment	Status
2.3.2.1	Review and implement NSW planning portal	Development Assessment	Connectivity between Council's system and the NSW Planning Portal has reached the first milestone of going live for the lodgement of development applications. The next stage of determination of applications, is the configuration and testing stage.	


ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
2.3.2a	Median determination timeframes for development applications (days)	97 Days	< 85 Days	Development Assessment	83 Days	87 Days			87 Days 
2.3.2b	Average completion time of applications for pre-lodgement advice (days)	35 Days	< 35 Days	Development Assessment	47 Days	50 Days			48.5 Days 
2.3.2c	Percentage of site visits undertaken within 21 days of the application being accepted	75%	> 75%	Development Assessment	24%	21%			22.50% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 2.4 People have a roof over their head and a safe, secure place to call home

Strategy 2.4.1 Increase social, community and affordable, liveable housing with good amenity, across the Inner West

ID	Action	Responsible	Comment	Status
2.4.1.1	Progress delivery of affordable housing in the Hay Street car park	Properties and Strategic Investments	Link Wentworth is progressing with the design and feasibility of the scheme in anticipation of the launch of the first funding round that is being rolled out by the Housing Australia Future Fund (HAFF) and the National Housing Accord Facility (NHAF) that is being officially launched on 15 January. It is anticipated that once the eligibility criteria have been released and considered by Link, they will respond with a proposed scheme for consideration.	


Strategy 2.4.2 Encourage diversity of housing type, tenure and price in new developments


ID	Action	Responsible	Comment	Status
2.4.2.1	Review Council's LEPs and harmonise for a diversity of housing types	Strategic Planning	Harmonisation of the diversity of housing types as part of the 2024 update to the Inner West Local Environmental Plan and Development Control Plan (LEP/DCP) has commenced including a workshop attended by a range of stakeholders.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Strategy 2.4.3 Assist people who are homeless or sleeping rough

ID	Action	Responsible	Comment	Status
2.4.3.1	Implement the Inner West Homelessness Policy	Community Wellbeing, Centres and Venues	The Inner West Homelessness Assertive Outreach Collaboration conducted outreach patrols throughout the quarter and convened monthly case coordination meetings. Focus areas for discussions with service providers included Enmore Park, Tempe Reserve and Pratten Park.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
2.4.3a	Percentage of people sleeping rough reported to Council that are referred to homeless service providers	100%	100%	Community Wellbeing, Centres and Venues	100%* *Q1 figure corrected in Q2 report	100%			100% 

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target




Within Tolerance



Below Target

Outcome 2.5 Public transport is reliable, accessible, connected and interconnected

Strategy 2.5.1 Improve public transport services

ID	Action	Responsible	Comment	Status
2.5.1.1	Prepare a Public Transport Position Paper	Traffic and Transport Planning	The “How We Move Why We Move” study has been completed, which will contribute to the further development of the Public Transport Position Statement, currently in draft form.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 2.6 People are walking, cycling and moving around Inner West with ease




Strategy 2.6.1 Deliver safe, connected and well-maintained networks of transport infrastructure



ID	Action	Responsible	Comment	Status
2.6.1.1	Prepare Council's Bicycle Strategy and Action Plan	Traffic and Transport Planning	Council adopted the Inner West Cycling Strategy and Cycling Action Plan at the Council meeting held on 20 June 2023.	★
2.6.1.2	Support safe walking around local schools	Traffic and Transport Planning	Council staff continue to support safe walking around schools through the development and implementation of strategies including the completed Pedestrian Access and Mobility Plan (PAMP) and ongoing series of Local Area Traffic Management (LATM) studies.	●
2.6.1.3	Implement the GreenWay project (stages)	Capital Works	Works on the in-corridor contract are progressing at Constitution Road and Lewisham West/Longport Street. HV Feeder relocation works in the Hercules parklands area have been completed.	●
2.6.1.4	Deliver Urban Amenity Improvement Plan (Pymont Bridge Road Cycleway)	Capital Works	Conceptual plans are being developed. Due to the complexity of the proposed works, the delivery model for the project is under review with TfNSW.	■
2.6.1.5	Deliver Pedestrian Access and Mobility Plan (PAMP)	Capital Works	The delivery of the PAMP program remains on target. The procurement for construction is progressing with crossings around school zones scheduled to be completed in January 2024	●

Legend

● On Track
 ★ Completed
 ■ Behind Schedule
 ▲ On Hold
 ◆ Rescheduled
🟢 On Target
🟡 Within Tolerance
🔴 Below Target

Strategy 2.6.2 Manage the road network to increase safety and prioritise active and public transport over private motor vehicles


ID	Action	Responsible	Comment	Status
2.6.2.1	Upgrade Council's parking permit management system	Traffic and Transport Planning	The upgrade of Council's parking meters to digital meters is completed, along with the provision of a pay parking app. The upgrade of the parking permit management system is under preliminary investigation and trial.	
2.6.2.2	Prepare Council's Parking Strategy	Traffic and Transport Planning	An initial draft of Council's parking strategy is under development. The scope for the parking permit scheme will be completed by March 2024.	
2.6.2.3	Deliver Local Area Traffic Management (LATM) program	Capital Works	Newington LATM construction has been successfully completed. Design work for Lewisham LATM is in progress. The design for Newtown LATM is 80% complete and waiting for final approval from TfNSW.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
2.3.1a	Percentage of expenditure of town centre upgrade budget	18%	100%	Capital Works	11.60%	11.60%			23.20% 
2.6.2c	Percentage of LATM program budget delivered	48%	100%	Capital Works	13.13%	13.13%			26.26% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 2.6.3 Collaborate on innovative, accessible transport options

ID	Action	Responsible	Comment	Status
2.6.3.1	Prepare a Freight and Services Delivery Plan	Traffic and Transport Planning	The final Freight and Services Delivery Study has been completed and will be used to inform the development of Council's Freight and Services Delivery Strategy. A draft case study of Norton Street, Leichhardt is currently underway.	



Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Strategic Direction 3 - Creative communities and a strong economy

Outcome 3.1 Creativity and culture are valued and celebrated

Strategy 3.1.2 Celebrate and promote awareness of the community's history and heritage

ID	Action	Responsible	Comment	Status
3.1.1.1	Distribute cultural information through multiple sources	Creative Communities (Living Arts)	The Living Arts newsletter was distributed to the mailing list monthly. Multiple social media avenues were used to distribute information on current cultural offerings by council. In the past quarter, radio carts have run with FBI radio and media packages have run with Concrete Playground.	
3.1.1.2	Support implementation of identified programs from the Arts and Music Recovery Plan	Creative Communities (Living Arts)	All initiatives in the Arts and Music Recovery plan are on track for delivery as planned. Of note in the last quarter, the Creative Spaces pilot program has wrapped up with the findings now being analysed to create the Creative Spaces Framework in 2024. Funding has been allocated for Cultural Connections, funding for diverse communities, the Boomali partnership is underway and more opportunities for artists have been offered via EDGE White Bay and Town Hall takeover; Chrissie Cotter Gallery; Newtown Art Seat; public art on the Greenway and a new writers residency in partnership with Writers NSW.	



Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

ID	Action	Responsible	Comment	Status
3.1.1.3	Expand Council's annual Young Creative Awards program	Libraries and History	<p>The YCA 2023, closed in July 2023 in its new expanded format - film, writing and art. Council received 408 entries - 174 in art, 165 in writing and 69 film entries. The winners were announced in November 2023. Award programs were held at Chrissie Cotter Gallery (art + writing awards) and Marrickville Pavilion (film awards).</p> <p>A review of this year's competition will be completed in December 2023.</p>	★
3.1.1.4	Support development of Aboriginal creatives through living arts programs	Creative Communities (Living Arts)	<p>Council has initiated a new partnership with Boomali, which includes the upskilling of Aboriginal artists to enable them to deliver works of scale and a new mentorship program with established artists mentoring emerging artists.</p> <p>The Cultural Connections EOI has been specifically designed to create opportunities for creatives from diverse backgrounds, including First Nations.</p> <p>A number of Aboriginal creatives have been commissioned to deliver Perfect Match artworks and public artworks and a major First Nations identified commission is currently out for EOI through the public art on the GreenWay program.</p>	●
3.1.1.5	Lead the implementation of the Creative Spaces Audit recommendations	Creative Communities (Living Arts)	<p>The recommendations from the Creative Spaces audit will be incorporated into the Creative Spaces Framework, scheduled to be delivered in early 2024. The findings from the audit are helping to understand the use and function of Council's creative spaces, and the recommendations will be implemented with the rollout of the framework.</p>	●

Legend

● On Track
 ★ Completed
 ■ Behind Schedule
 ▲ On Hold
 ◆ Rescheduled
🟢 On Target
🟡 Within Tolerance
🔴 Below Target






ID	Action	Responsible	Comment	Status
3.1.1.6	Lead the implementation of the Cultural Strategy	Creative Communities (Living Arts)	The Cultural Strategy continues to underpin Council's work in the Inner West cultural sector. After implementing the Cultural Connections Expression of Interest, funds have been granted to projects which are now underway. This implements priority two – Culture is for Everyone. Eight brand new public artworks have been commissioned along the GreenWay, and the team is continuing work on meeting priority four – Culture's Role in our Growing Places. Work on EDGE Inner West 2024 is also well underway, and meeting targets from priority three – Love Inner West Day and Night.	
3.1.1.7	Support cultural diversity in arts and culture	Creative Communities (Living Arts)	Council continues to commit to increasing diversity, equity and representation in our local cultural funding, commissioning, and programming. The newly introduced funding stream, Cultural Connections, received a large volume of high-quality applications and \$40,000 in funding was awarded to diverse community groups. These groups are from Aboriginal and Torres Strait Islander background, People of Colour and people who identify as culturally diverse. Their projects increase diverse representation in the arts, increase cross-cultural understanding and recognise cultural diversity as an asset and contributor to innovative arts practice.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 3.2 Inner West remains the engine room of creative industries and services

Strategy 3.2.1 Promote the Inner West as a leading destination for creativity including street art, live music and performance

ID	Action	Responsible	Comment	Status
3.2.1.1	Deliver the program of Council produced events	Creative Communities (Events)	During this period, IWC delivered and partnered on various events, including Culture X Ashfield, Dulwich Hill Festival, Marrickville Music Festival, Oxi Day, Norton St Festa, Stanmore Music Festival and live music activation with the Inner West Chamber Music Festival.	
3.2.1.2	Partner with community and creative groups to deliver events, providing support and advice	Creative Communities (Events)	Partnered with community and creative groups to deliver program activities such as Culture X Ashfield, Dulwich Hill Festival, Marrickville Music Festival and Stanmore Music Festival.	
3.2.1.3	Prioritise engagement of local creatives in events delivered by Council to support the creative economy and community wellbeing	Creative Communities (Events)	Local creatives were prioritised at Footprints, Dulwich Hill Festival and Marrickville Music Festival.	
3.2.1.4	Roll out culture counts evaluation for the events program	Creative Communities (Events)	Culture counts attendee feedback was undertaken at Dulwich Hill Festival, Culture X Ashfield and Marrickville Music Festival.	
3.2.1.5	Deliver EDGE art camp on the GreenWay and EDGE Sydenham including an annual program of new art commissions and activations	Creative Communities (Living Arts)	Both EDGE Greenway and EDGE Sydenham were successfully delivered in 2023 and 2024 will see the introduction of a new EDGE project in partnership with the Biennale of Sydney - EDGE Inner West.	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target



Within Tolerance



Below Target




ID	Action	Responsible	Comment	Status
3.2.1a	Finalise Enmore Road Special Entertainment Precinct and review additional areas for implementation	Strategic Planning	The Enmore Road Special Entertainment Precinct has been finalised.	★


ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
3.2.1a	Percentage of major events program completed	100%	100%	Creative Communities (Events)	0%	50%			50%
3.2.1b	Number of stakeholders (organisations including community and business) engaged through events program	423	> 100	Creative Communities (Events)	148	316			464
3.2.1c	Number of stakeholders (creative participants) delivering work through events program	351	> 100	Creative Communities (Events)	80	209			289
3.2.1d	Percentage of local stakeholder participation in events program	83%	> 80%	Creative Communities (Events)	80%	79%			79.5%

Legend

- On Track
- Completed
- Behind Schedule
- On Hold
- Rescheduled
- On Target
- Within Tolerance
- Below Target

Strategy 3.2.3 Build new content, audiences and professional opportunities through local programs, including for young and emerging creatives

ID	Action	Responsible	Comment	Status
3.2.3.1	Develop and deliver an annual program of creative trails, tours and activations	Creative Communities (Living Arts)	Creative Trails was successfully delivered in August 2023, featured many studios and artist run initiatives. This year also saw the introduction of accessible sensory tours and hundreds of participants over the weekend of trails.	
3.2.3.2	Support the creative economy and lead community creativity by increasing funding for the Perfect Match program	Creative Communities (Living Arts)	Funding was increased for this financial year and the recent round of expressions of interest for Perfect Match has recently closed with an anticipated rollout of new works to commence in early 2024.	
3.2.3.3	Develop a pilot program to engage young people (12-18 year old) in co-design and delivery of a Perfect Match Street Art project	Creative Communities (Living Arts)	Council officers are currently working with a number of partners to identify an appropriate artist and space. Council will partner to deliver a program that centres young people in the co-design and delivery of artwork.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
3.2.3a	Number of Perfect Match projects per year	44	> 40	Creative Communities (Living Arts)	9	16			25 

Legend  On Track  Completed  Behind Schedule  On Hold  Rescheduled
 On Target  Within Tolerance  Below Target

Outcome 3.3 The local economy is thriving

Strategy 3.3.1 Assist businesses growth, innovation and improvement

ID	Action	Responsible	Comment	Status
3.3.1.1	Prepare an Economic Development Strategic Plan	Economic Development	Two Economic Summits were held in 2023 and a Community Wealth Building Discussion Paper has been prepared to set out a draft economic plan framework. The Economic Development Strategic Plan is currently in development.	
3.3.1.2	Facilitate business engagement in place making	Economic Development	<p>A range of improvements for Inner West main streets have been implemented. There are now 20 improved sites that have fairy lights, street murals, and wayfinding signage. These have been attained via consultations with the public and stakeholders.</p> <p>Main streets have also been activated via music performances and art installations.</p> <p>The Main Streets Revitalisation EOI has closed and applications are being reviewed and assessed.</p>	
3.3.1.3	Provide business support for local small businesses in community languages	Economic Development	<p>A variety of materials are being made more accessible for various community languages, such as Mandarin, Cantonese, Vietnamese, Nepalese and Greek to support small businesses.</p> <p>A summit for multicultural businesses is being planned for April on how Council can support CALD businesses in future years.</p>	



Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled

 On Target
  Within Tolerance
  Below Target

Outcome 3.4 Employment is diverse and accessible

Strategy 3.4.2 Collaborate with business and industry on social and environmental initiatives

ID	Action	Responsible	Comment	Status
3.4.2.1	Conduct an annual education program targeting a specific business sector to improve environmental outcomes and best practice	Environmental Health and Building Regulation	This metric is achieved via environmental audits, with a current focus on dry cleaners and their use of a solvent called perchloroethylene (PERC). PERC is listed as a suspected cancer-causing agent by WHO and improper disposal of it under the POEO Act 1997 can have detrimental effects on the environment and public health. The audit process involves several stages, starting with a desktop audit (completed) and followed by a review of chemical uses and disposal practices. Subsequently, an inspection will be carried out for each premises to develop a compliance and education regime. Educational material will also be created in English, Vietnamese and Chinese languages.	
3.4.2.2	Conduct investigations relating to water pollution incidents from building sites to protect the environment and public health	Parking and Ranger Services	Investigation of water pollution incidents is critical in safeguarding the environment and public health as they ensure compliance with regulations, prevent water contamination, and mitigate potential hazards associated with construction activities.	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target



Within Tolerance






Below Target

Strategic Direction 4 - Healthy, resilient and caring communities

Outcome 4.1 The Inner West community is welcoming and connected

Strategy 4.1.1 Celebrate, value and respect the diversity of the Inner West community

ID	Action	Responsible	Comment	Status
4.1.1.1	Lead the implementation of the Gender Equity Strategy	Community Wellbeing, Centres and Venues	Officers partnered with Canada Bay Council to host the Annual Walk Against Domestic Violence on 8 December. This was well supported by Police, service providers and members of the community. The Love Bite Training was delivered to eight Inner West High Schools and Council continued to support the Inner West Domestic Violence Committee.	
4.1.1.2	Lead the establishment of a Pride Centre in Newtown Town Hall	Community Wellbeing, Centres and Venues	Officers conducted an EOI seeking an LGBTQ+ organisation to run the Pride Centre. Council endorsed youth service provider, Twenty10, to be the lead tenant. Work continues on the Centre refurbishment.	
4.1.1.3	Develop an Anti-Racism Strategy	Social and Cultural Planning	Community engagement has commenced.	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled






On Target




Within Tolerance



Below Target




ID	Action	Responsible	Comment	Status
4.1.1.4	Deliver Community Wellbeing projects and programs to meet the identified needs of the Inner West community	Community Wellbeing, Centres and Venues	The Community Wellbeing team supported or delivered a suite of community programs and activities including: The Disability Pride event and Disability Inclusion Festival at Petersham Town Hall, Mental Health Month programs including Heaps Mad at Marrickville Pavilion, a children's festival celebrating Aboriginal languages week at Tilman Park, Inner West Children and Families Interagency on 'the Impacts of Domestic Family Violence on Children', Grandparents Morning Tea at the Magic Yellow bus for grandparents day and the Halloween Youth event in conjunction with Headspace at Ashfield.	
4.1.1.5	Celebrate culturally significant days with and on behalf of the community (e.g. days of remembrance, volunteers, etc)	Community Wellbeing, Centres and Venues	Officers delivered the Inclusion Festival at Petersham Town Hall on 8 December to celebrate the International Day of People with a Disability. Flags were raised at Town Halls for Intersex Awareness Day, Transgender Awareness Day and the International Day of People with a Disability.	
4.1.1.6	Activate and support the Community Refugee Welcome Centre	Community Wellbeing, Centres and Venues	Officers have been working with representatives from Settlement Services International (SSI) to update the agreement between Council and SSI. This includes an evaluation framework.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
4.1.1a	Percentage of Gender Equity Strategy year two actions implemented	100%	> 85%	Community Wellbeing, Centres and Venues	25%	50%			75% 

Strategy 4.1.2 Foster inclusive communities where everyone can participate in community life



Legend
 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled

 On Target
  Within Tolerance
  Below Target


ID	Action	Responsible	Comment	Status
4.1.2.1	Lead the implementation of the Healthy Ageing Strategy	Community Wellbeing, Centres and Venues	<p>Focus areas included the delivery of several healthy ageing programs with Sydney Local Health District including Stepping On, one program for the older LGBTQ community and a social connection program during Mental Health Month. Wesley Mission delivered a 'Stressed about your Finance' initiative as part of the financial literacy suite and a dementia education session for the Vietnamese community delivered by Baptist Care.</p> <p>Some key community resources were also finalised during the quarter as part of interagency working groups such as: a Seniors Directory, a Community Hub Map, Digital Literacy resource and updates to other resources and plans for translation of Keeping Healthy and Safe.</p>	
4.1.2.2	Develop a Community Safety Action Plan	Community Wellbeing, Centres and Venues	<p>Officers have conducted desk research and drafted a community engagement plan in relation to the Community Safety Action Plan. Consultation will commence at the end of January.</p> <p>The Newtown Police attended the LGBTQ Advisory Committee to share information about their safety initiatives around Newtown and officers have been working with the police on the planning of a LGBTQ Community and Police meeting that will take place in January 2024.</p>	
4.1.2.3	Develop a Children and Youth Strategy	Social and Cultural Planning	Community engagement has commenced.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

ID	Action	Responsible	Comment	Status
4.1.2.4	Lead Child Safe policy and practice across Council	Social and Cultural Planning	<p>Childsafe training was delivered to 44 Aquatics staff by Demetrius Consulting with additional staff planned to be trained from January 2024.</p> <p>Training content design for Libraries staff will commence in January 2024 with additional areas planned to be trained by the end of financial year.</p> <p>Approximately 400 staff will initially be trained on child-safe policies and practices across the following services:</p> <ul style="list-style-type: none"> • Aquatics • Libraries • Outdoor Operations • Parking and Rangers • Children Services 	
4.1.2.5	Support and celebrate Inner West Volunteers	Community Wellbeing, Centres and Venues	A date has been identified for a 2024 event to celebrate Inner West volunteers, and the nomination forms and a project plan have commenced.	

Strategy 4.1.3 Address social inequity, obstacles to participation and social exclusion

ID	Action	Responsible	Comment	Status
4.1.3.1	Lead development of Council's Community Wellbeing Strategy	Social and Cultural Planning	Council officers have been working with the Sydney Local Health District and other local experts to identify issues relevant to developing the Wellbeing Strategy. Resilience preparedness is the first phase of the wellbeing work and this includes wellbeing during extreme weather. The Council website includes information.	

Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled

 On Target
  Within Tolerance
  Below Target




ID	Action	Responsible	Comment	Status
4.1.3.2	Develop and lead implementation of the second Disability Inclusion Action Plan	Social and Cultural Planning	Council adopted the Disability Inclusion Action Plan in October 2023.	★
4.1.3.3	Investigate continuing Council rebate on the purchase of reusable sanitary products and reusable nappies	Resource Recovery Planning	The rebate is active on the Inner West website aligning with the start of FOGO on 9 October 2023. https://www.innerwest.nsw.gov.au/live/waste-and-recycling/reuse-options/reusable-sanitary-product-rebate/reusable-sanitary-products-rebate	★

Legend

- On Track
- ★ Completed
- Behind Schedule
- ▲ On Hold
- ◆ Rescheduled
- 🟢 On Target
- 🟡 Within Tolerance
- 🔴 Below Target

Outcome 4.2 Aboriginal and Torres Strait Islander Peoples and culture flourish and enrich the Inner West

Strategy 4.2.1 Centre Aboriginal and Torres Strait Islander needs and voices at the heart of initiatives, policies and strategies

ID	Action	Responsible	Comment	Status
4.2.1.1	Provide access to and promote Aboriginal and Torres Strait Islander needs and voices through cultural awareness programs and appropriate training	People and Culture	Council updated Learning Management System (LMS) is being configured and the Aboriginal and Torres Strait Islander (ATSI) Cultural Awareness Journey e-learning course will be assigned to all employees by the end of March.	
4.2.1.2	Prepare a new Council naming policy which is informed by Aboriginal culture and an understanding of Country	Social and Cultural Planning	A draft policy has been prepared and will be proposed for approval to exhibit in the first half of 2024.	
4.2.1.3	Lead establishment of the Aboriginal Community Hub, and deliver the first Aboriginal Survival Memorial	Social and Cultural Planning	A concept plan for the Aboriginal Community Hub is due for completion in early 2024. Installation of the first Survival Memorial is expected to commence on 8 January 2024 subject to weather conditions.	

Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled

 On Target
  Within Tolerance
  Below Target

Strategy 4.2.2 Celebrate Aboriginal and Torres Strait Islander cultures and history




ID	Action	Responsible	Comment	Status
4.2.2.1	Lead implementation of Aboriginal Reconciliation Action Plan year one actions	Social and Cultural Planning	Council's Reconciliation Advisory Group meet in October 2023, and project delivery is underway.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

Outcome 4.3 People have opportunities to participate, and develop their health and wellbeing

Strategy 4.3.1 Provide facilities, spaces and programs that support community health and wellbeing

ID	Action	Responsible	Comment	Status
4.3.1.1	Implement NDIS registered programs and services	Aquatic Services	A range of programs and service providers have been introduced at the IWC Aquatics Facilities, catering to NDIS participants and various community groups. Opportunities to expand the suite of programs and providers continue to be sought.	
4.3.1.2	Implement Active Inner West (events, services, health and wellness activities in the Inner West, and enhanced website functions)	Aquatic Services	Active Inner West is now live and in progress. All web and search functionalities have been completed, and all open days and events are now firmly established as annual fixtures for the Aquatic Centres.	
4.3.1.3	Undertake Annette Kellerman Aquatic Centre (AKAC) capital works (2-3 year program, heating system upgrade)	Capital Works	<p>Installation of a new backup boiler was completed.</p> <p>The design for the broader plant upgrade contract is progressing.</p> <p>A proposal to defer this construction has been endorsed to avoid simultaneous works at LPAC and ensure the availability of centres for the community.</p> <p>Budget adjustments will be addressed as part of the Q2 budget review process.</p> <p>The Cladding replacement contract has been awarded, and the contractor and Council are commencing work in January 2024.</p>	

Legend



On Track



Completed



Behind Schedule



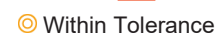
On Hold



Rescheduled








On Target



Within Tolerance



Below Target

ID	Action	Responsible	Comment	Status
4.3.1.4	Undertake Leichhardt Park Masterplan upgrade as per schedule (4 year program of capital works)	Capital Works	Design consultant commissions are complete and the design is progressing. Community engagement for proposed Stage 1 works has commenced.	
4.3.1.5	Implement new Learn to Swim process for online enrolments	Aquatic Services	All online enrolment processes for learn to swim are now live and in operation. Members can now enrol online and change classes as required. The system is working well.	
4.3.1.6	Prepare Companion Animal Action (CAA) Plan 24-28	Parking and Ranger Services	The preparation of the Companion Animal Action Plan 24-28 is underway.	
4.3.1.7	Deliver education activities to promote responsible pet ownership, including information stands, programs or campaigns including off leash areas	Parking and Ranger Services	The Companion Animal Team currently hold stalls at various Inner West Council parks and also patrol the off-leash and on-leash areas with Humphry the Inner West Canine Mascot, to educate residents on responsible pet ownership.	
4.3.1.8	Undertake Dawn Fraser Baths northern pavilion works	Capital Works	Maintenance works have been completed to extend the life of structures. The Northern Pavilion Construction works are to be deferred to mid-2025 to allow works to be completed in the low peak season. Design to proceed in preparation for these works. Budgets will be adjusted as part of the Q2 review process.	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target









Within Tolerance






Below Target

Strategy 4.3.2 Build connected communities and provide opportunities for social participation

ID	Action	Responsible	Comment	Status
4.3.2.1	Complete the development of Council's ten-year Recreation Strategy	Aquatic Services	The Inner West Council 10-year Recreation Strategy is completed and endorsed at the Council Meeting of October 2023. Actions and planning, and delivery requirements listed in the strategy will now commence.	
4.3.2.2	Prepare Park Plans of Management for community and Crown Lands for Jarvie Park, Camperdown Memorial Rest Park, Wicks Park, Birchgrove Park, Richard Murden Reserve	Parks Planning and Ecology	The RFQ for the preparation of the next five park plans of management has been finalised and Council is in the process of appointing a successful consultant. Crown land plans of management are being completed in line with Council's adopted priority list of park plans of management.	
4.3.2.3	Complete a draft generic plan of management for Council's Pocket and Neighbourhood Parks	Parks Planning and Ecology	Public exhibition and in-person sessions in Ashfield, Leichhardt and Marrickville were undertaken during October - November 2023, as well as on-line engagement via Have Your Say. The draft Plan of Management is nearing completion and will be brought back to Council for consideration in early 2024.	
4.3.2.4	Review the structure and delivery of recreation programs and service including Debbie and Abbey Borgia Centre and Robyn Webster Centre	Aquatic Services	Planning and review of recreational programs are underway for both Debbie and Abbie Borgia Recreation Centre and the Robyne Webster Recreation Centre. An ongoing review of the management of the Debbie and Abbie Recreation Centre will take place in 2024.	
4.3.2.5	Complete a Commercial Dog Walking Policy for Council's open space areas	Parks Planning and Ecology	A draft policy was completed and was presented to Council at the September 2023 meeting, where it was deferred for further consideration.	
4.3.2.6	Implement the safety audit of Marrickville Golf Course	Parks Planning and Ecology	A Safety Audit and report was completed in August 2022. From this, an implementation plan was developed and actions arising from the basis for consideration with respect to the Golf Course Plan of Management.	

Legend  On Track  Completed  Behind Schedule  On Hold  Rescheduled
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
4.3.2.7	Construct at least one inclusive playground in every ward, and public sensory gardens in pocket parks	Capital Works	King George Park inclusive playground will commence construction by April 2024 and be completed by the end of August 2024. Engagement with community undertaken. Richard Murden Reserve inclusive playground will be designed in FY23/24 for construction in FY24/25.	





ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
4.3.2b	Number of parks bookings including: Schools, Commercial Fitness Trainers, Weddings, picnics and other events; does not include sporting ground bookings	6,000	> 6,000	Parks Planning and Ecology	1,368	1,733			3,101 
4.3.2c	Percentage utilisation of sporting grounds	100%	> 90%	Parks Planning and Ecology	90%	95%			92.50% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 4.4 People have access to the services and facilities they need at all stages of life and all abilities

Strategy 4.4.1 Plan and deliver infrastructure and services for the changing and aging population and those with disability

ID	Action	Responsible	Comment	Status
4.4.1.1	Review customer experience for community venue hire	Properties and Strategic Investments	A simplified application process for regular hirers was introduced and Council Officers received positive feedback regarding the new process. A customer survey has been prepared for release in early 2024.	
4.4.1.2	Implement updated community venue hire fees following review of Grants and Fee Scale Policy	Properties and Strategic Investments	The information and processes have been updated to reflect the new Grants and Fee Scale Policy.	
4.4.1.3	Design new process for booking town halls to support creative spaces activation	Creative Communities (Living Arts)	A new creative spaces framework is under design with an anticipated rollout in early 2024. The new framework will recommend new booking processes for creatives.	
4.4.1.4	Support and action recommendations of independent review of Council owned premises and spaces for creative use, particularly affordable rental agreements to enhance access for creative practitioners in the community	Properties and Strategic Investments	<p>The short-term pilot program, Creative Use of Council Venues, commenced in July and finished in December with artists/organisations/collectives participating in the program. This program delivered over 2000 hours of subsidised space for creatives throughout August and September.</p> <p>The basement of the Marrickville Town Hall was used as a performance and presentation space during this time by organisations such as the Sydney Fringe Festival.</p> <p>Findings from the current creative spaces pilot program will form a new Creative Spaces Framework, which will be delivered in early 2024.</p>	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled



On Target








Within Tolerance



Below Target







Strategy 4.4.2 Provide quality children's education and care services to ensure a strong foundation for lifelong learning

ID	Action	Responsible	Comment	Status
4.4.2.1	Complete the review of Council's Occasional Care service	Children's Services	The review will be completed by June 2024.	
4.4.2.2	Achieve 'meeting or exceeding' national quality standards for all early learning services	Children's Services	Three of Council's services were re-assessed against the National Quality Framework and consistent with regulatory requirements. Deborah Little ELC received an overall Meeting rating, Globe Preschool and May Murray received an overall Exceeding outcome.	
4.4.2.3	Improve utilisation of under-utilised early learning services	Children's Services	All underutilised services have improved utilisation during the quarter.	
4.4.2.4	Ensure all early learning services are financially sustainable	Children's Services	Council's early learning services continue to strengthen their financial performance as a result of strong utilisation and the majority are financially strong. Strategies are in place for those financially less viable centres to ensure sustainability. This includes quarterly financial reviews and ensuring all relevant grant funding is in place.	
4.4.2.5	Complete implementation of service review recommendations	Children's Services	All recommendations have been implemented. Occasional care review is being finalised separately.	

Strategy 4.4.3 Provide facilities, resources and activities for lifelong learning

Legend



-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

ID	Action	Responsible	Comment	Status
4.4.3.1	Participate and collaborate with neighbouring councils in the development of an Aboriginal collection cataloguing standards	Libraries and History	This is a continuing project - the National Library of Australia release the "Guidelines for first Nations description" in November 2023. This is currently being read and included into the IW Libraries Collection Development Protocol.	
4.4.3.2	Develop an evaluation framework for library services and programs	Libraries and History	The use of Culture Counts for the Library service and programs was trialled in the last quarter of 2023, and will be implemented fully into Library and History programs from 2024.	
4.4.3.3	Review Library Information and Communications Technology (ICT) services	Libraries and History	The review commenced and was completed including workflows, meetings, reporting methods, budgets and staffing levels. Initial discussions with Senior Library management staff are completed.	
4.4.3.4	Implement findings from the review of the languages other than English (LOTE) collection	Libraries and History	Internal recommendations have been communicated to all library staff and are currently being planned i.e. deselection of nominated collections and implemented i.e. library marketing and outreach.	
4.4.3.5	Develop consistent customer satisfaction measure for all libraries	Libraries and History	This action is a duplication of the action regarding Culture Counts. Culture counts have been trialled in the last quarter of 2023 and will be implemented in Library and history programming in 2024.	
4.4.3.6	Investigate options for service level agreements / consortia for adjacent Councils for borrowing for residents and economies of scale for collections	Libraries and History	This action was completed for the subscription of eResource products in the third quarter.	

Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled



 On Target
  Within Tolerance
  Below Target

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
4.4.3a	Number of library members	84,304	> 80,000	Libraries and History	87,767	88,126			87,946 
4.4.3b	Ratio of library members compared to population	46%	> 46%	Libraries and History	47.18%	42.90%			45.04% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 4.4.4 Improve the quality and use of existing community assets

ID	Action	Responsible	Comment	Status
4.4.4.1	Trial free period and sanitary products in selected facilities	Facilities Management	The 12-month trial concluded on 30 December 2023, and will continue to run until reported to Council for future action. In this regard, the results of the trial are planned to be reported at the February 2024 Council meeting.	
4.4.4.2	Undertake regular building condition audits	Facilities Management	External consultant completed comprehensive condition audits of Council's building stock in 2023/2024. Ongoing audits continue as part of sound asset management of the asset via the facilities team	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategic Direction 5 - Progressive, responsive and effective civic leadership



Outcome 5.1 Council is responsive and service-focused

Strategy 5.1.1 Deliver responsive and innovative customer service

ID	Action	Responsible	Comment	Status
5.1.1.1	Adopt Customer Experience Strategy	Service Transformation	Customer Experience Strategy was presented and adopted at the December Council meeting.	★
5.1.1.2	Adopt new technologies to improve transparency around maintenance schedules	Engineering Services	Access to verge mowing schedules is now available on Council's website. Scheduling for street sweeping, and cleaning crews have commenced.	●
5.1.1.3	Prepare a business case to examine the feasibility of customer service points in libraries	Service Transformation	A business case in relation to the feasibility of customer service points in libraries will be developed as a part of the Customer Experience Strategy adopted by Council in December 2023. In the interim, customer service points will be provided as part of the mobile customer service offering.	●





Legend

●	On Track	★	Completed	■	Behind Schedule	▲	On Hold	◆	Rescheduled
●	On Target	●	Within Tolerance	●	Below Target				

ID	Action	Responsible	Comment	Status
5.1.1.4	Improve the process for reporting and accountability of tier one customer complaints	Service Transformation	<p>The process for reporting and accountability has been reviewed in line with the review of the Complaints Handling policy. The policy has been drafted and reviewed by relevant internal and external stakeholders. Public Exhibition of the draft Complaints Handling Policy has also been finalised with no feedback received.</p> <p>The draft Complaints Handling Policy will be presented to Council in February 2024 for adoption.</p> <p>A case manager for the management of complex tier-one complaints has been established, and a dashboard for tier-one complaints has also been created for monitoring and reporting on complaint management.</p>	
5.1.1.5	Conduct fortnightly customer service stalls in key areas across the Inner West	Customer Service	Fortnightly customer service stalls have been replaced by weekly stalls as resolved by Council. These have been successfully held in locations across the Local Government Area.	

Legend







	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.1.1a	Customer Satisfaction (Voice of Customer – post call survey - out of 5)	4.30	> 4.30	Service Transformation	4.30	4.10			4.20 
5.1.1b	Customer calls answered within 60 seconds	80%	> 80%	Service Transformation	90.28%	42%			66.14% 
5.1.1c	Percentage of back office processing time (emails, applications, payments and forms) within 5 business days	90%	> 95%	Service Transformation	100%	100%			100% 
5.1.1d	Percentage of customer requests and applications via the online service portal	55%	> 55%	Service Transformation	54.30%	52%			53.15% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 5.1.2 Monitor performance and implement continuous improvement to meet the changing needs of the community

ID	Action	Responsible	Comment	Status
5.1.2.1	Budget, design and plan the rollout of the annual training and development calendar	People and Culture	Recently appointed leaders are being identified for the Authentic Leader program in early 2024. Childsafe was delivered to a majority of staff in the Aquatics team and the remaining staff are to be trained January 2024. The Libraries team will customise Childsafe content in January 2024. Workplace investigations are being scheduled for People & Culture for early 2024.	
5.1.2.2	Deliver business improvement staff training program	Service Transformation	The business improvement staff training program is under development and is planned to be launched in February 2024.	
5.1.2.3	Implement the service review program and reporting framework	Service Transformation	The Service Review program and reporting framework was approved in September and has since been rolled out across all service units. The first planned service review has commenced.	
5.1.2.4	Implement project management system	Service Transformation	The procurement for a project management system was undertaken in November 2023 through a Request for Tender process. Evaluation of all the tender submissions commenced in December 2023. A decision on the successful tender will be made in early 2024.	
5.1.2.5	Prepare and publish the Annual Report	Corporate Strategy and Engagement	The Annual Report was endorsed by Council at its meeting in November 2023, published on Council's website and notified to the NSW Office of Local Government.	
5.1.2.6	Implement the Work Health and Safety Strategy year two actions	Governance and Risk	Work Health and Safety (WHS) Strategy year two (2023/2024) actions are on track with 76% delivered of the required actions for the quarter.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				




ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.1.2c	Percentage of Work Health and Safety Strategy year two actions implemented	90%	> 90%	Governance and Risk	100%	100%			100% 

Legend






-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target




Outcome 5.2 Council makes responsible decisions to manage finite resources in the best interest of current and future communities






Strategy 5.2.1 Undertake visionary, integrated, long term planning and decision making, reflective of community needs and aspirations

ID	Action	Responsible	Comment	Status
5.2.1.1	Commence review of the Community Strategic Plan and preparation of the State of the Inner West report	Corporate Strategy and Engagement	A project initiation meeting of the internal working group representing all key areas of Council was held, and preliminary staff engagement was undertaken with 200 leaders on 16 November 2023 at Marrickville Town Hall.	
5.2.1.2	Identify and apply for grants and other funding sources across Council	Corporate Strategy and Engagement	Council applied under the Get Active NSW Transport Grant program for funding for the next phase of the GreenWay construction. Council was successful in receiving funding for three grants under the Commonwealth Department of Infrastructure, Transport, Regional Development, Communications and the Arts Investing in our Local Communities grant program. Approved grants include the Leichhardt Park Aquatic Centre children's play area, installation of sunshades to the Ashfield Pool grandstand and children's pool area, and upgrades to the change rooms, disability access and storage at Hammond Park. Council also applied for funding under the 2023/24 Crown Reserves Improvement Fund for Leichhardt Park.	
5.2.1.3	Enter awards to showcase and recognise Council's successes	Corporate Strategy and Engagement	Council won the prestigious Bluett Award for the financial year 2023. Council was the overall winner in the Local Government Environment Awards for the Behaviour Change in Waste Category Division C and the overall winner for its Community Recycling Centre Rap Video. Council was also recognised in the National Local Government Customer Service Network Awards for Customer Service Teams.	

Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled






 On Target
  Within Tolerance
  Below Target

ID	Action	Responsible	Comment	Status
5.2.1.4	Review the Information and Communications Technology Strategy	Information and Communication Technology	Planning and gap analysis of the current draft strategy is underway.	
5.2.1.5	Review Asset Management Plans	Engineering Services	The review is scheduled for review in Quarter 4.	
5.2.1.6	Implement the agreed program for condition audits and valuations	Engineering Services	Contractor engaged for Parks, Reserves and Marine structures Audit, commencing in January 2024. Contractor engaged for Bridges Audit, commencing in January 2024. Contractor engaged for revaluation of Parks, Bridges and Stormwater Drainage, commencing January 2024.	
5.2.1.7	Implement the Asset Improvement Plan	Engineering Services	Work Order dashboards have been set up for the Facilities teams to assist with managing service delivery. Further enhancements have been requested and are in progress. Dashboards are currently being finalised for the Civil Works teams. Dashboards for Public Trees are in progress.	
5.2.1.8	Review and implement the Workforce Management Strategy year two actions	People and Culture	Council continues to implement ongoing Workforce Management Strategy actions. Of the four items commencing in 23/24, Council's updated Human Resource Information System (HRIS) now incorporates the development of two of these actions. The remaining actions are completed.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 5.2.2 Ensure probity and responsible, sustainable, ethical and open local government

ID	Action	Responsible	Comment	Status
5.2.2.1	Implement the recommendations of the Governance Framework Review Report	Governance and Risk	Three quarters of the Governance review recommendations have been implemented, all remaining will be finalised by the end of the Financial Year.	
5.2.2.2	Implement the recommendations of the Enterprise Risk Management Framework Review Report	Governance and Risk	Following Council's endorsement of the Risk Management Policy, Action Plans have been developed to progress outstanding recommendations. Strategic risks have also been developed, and an assessment of the effectiveness of control arrangements and the resulting residual risks is underway.	
5.2.2.3	Implement the new Office of Local Government (OLG) Risk Management and Internal Audit Framework for Local Government	Governance and Risk	The final Guidelines and associated regulations have now been enacted in December 2023 and need to be implemented by 1 July 2024. Council has already implemented new ARIC (Audit Risk & Improvement Committee) Terms of Reference (TOR) in line with the OLG Draft Model TOR and is conducting the required steps including annual reviews, to operate in accordance with the Guidelines.	
5.2.2.4	Develop a new Council insurance framework	Governance and Risk	An updated Claims page including an online submission form has been published on the Council website and claims management dashboards are being developed. These key steps form part of the development of a fit-for-purpose framework to help guide internal and external stakeholders with the Insurance process and to ensure Council's insurance function has fully effective internal claims management monitoring and reporting processes.	
5.2.2.5	Develop and maintain Council's compliance registers	Governance and Risk	A draft legislative compliance register is prepared. This is to be further refined and built into the Governance, Risk and Compliance system to be procured and implemented by the end of 2024.	

Legend



On Track



Completed



Behind Schedule



On Hold



Rescheduled






On Target



Within Tolerance









Below Target

ID	Action	Responsible	Comment	Status
5.2.2.6	Implement actions identified through external review and benchmarking of the procurement framework	Procurement	Actions have been progressively implemented from the external review. A new Procurement Policy and Procedures were finalised for public exhibition and education workshops have commenced to drive compliance. System enhancements are also underway.	
5.2.2.7	Develop and implement an ethics and compliance e-learning training platform incorporating code of conduct, fraud and corruption, procurement and delegations	Procurement	The planned online program has been drafted. In conjunction face to face Procurement workshops and education have been implemented with over 200 staff having participated to date.	
5.2.2.8	Provide training to staff on legal matters	Legal Services	Legal training is being undertaken with the Council's employees in respect of planning and project management.	

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.2.2a	Percentage of access to Information Formal Requests responded to	100%	100%	Governance and Risk	100%	100%			100% 
5.2.2b	Percentage of Privacy Complaints responded to within 5 business days of receipt	100%	100%	Governance and Risk	100%	100%			100% 
5.2.2c	Percentage of staff involved in procurement that have received training	89%	100%	Procurement	0%	65%			65% 
5.2.2d	Percentage of procurement events above \$10k through vendor panel	97%	100%	Procurement	85%	90%			87.50% 
5.2.2e	Number of briefings to Council on the status of legal matters (February, May, August, November) Quarterly	4	4	Legal Services	1	2			3 
5.2.2f	Percentage of ARIC recommendations implemented within agreed timeframes	100%	100%	Governance and Risk	100%	100%			100% 

Legend



On Track



Completed



Behind Schedule



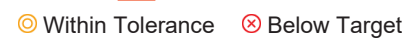
On Hold



Rescheduled



On Target








Within Tolerance



Below Target




Strategy 5.2.3 Manage public resources to achieve financial sustainability

ID	Action	Responsible	Comment	Status
5.2.3.1	Revise the Land and Property Strategy	Properties and Strategic Investments	The Land and Property Strategy has been reviewed, with a new Property Strategy under development.	
5.2.3.2	Review the financial reporting process to improve transparency following the release of new Office of Local Government guidelines	Finance	The 2022/23 Financial Statements were completed with the incorporation of updated information as required by the Office of Local Government. The report template for Quarterly Budget Reviews has also been updated to improve the readability and transparency of key financial data.	
5.2.3.3	Update Land register published on Council's website (Annual)	Properties and Strategic Investments	Updating of the Land and Property Register is planned to be undertaken later in the financial year, noting the last annual update was completed and published in February 2023.	
5.2.3.4	Implement the long-term accommodation strategy (Annual)	Properties and Strategic Investments	A working group has been formed between Facilities, Property and ICT in collaboration with the GM's office and staffing analysis is ongoing. A strategic plan for the St Peters depot site will be undertaken in early 2024, which, in addition to seating analysis at other sites, will support the development of a Long-Term Accommodation Strategy.	
5.2.3.5	Manage Council's property portfolio	Properties and Strategic Investments	Actions this reporting period include: - Implementation of the Leasing and Licencing module within TechnologyOne to capture all leasing details as well as the electronic management and issuance of invoices. - Commencing development of a draft Property Strategy to guide future planning and management of the property portfolio. - Audit and investigation of council car parks and sites to consider feasibility for development of affordable housing	

Legend  On Track  Completed  Behind Schedule  On Hold  Rescheduled
 On Target  Within Tolerance  Below Target

Outcome 5.3 People are well informed and actively engaged in local decision making and problem solving

Strategy 5.3.1 Inform communities through multi-channel communications

ID	Action	Responsible	Comment	Status
5.3.1.1	Implement Internal and External Communications Strategy	Strategic and Corporate Communications	We are finalising a strategy that contains innovative ways to communicate Council's services, events and values to both residents and staff.	
5.3.1.2	Scope the purchase and implementation of a digital asset management system	Strategic and Corporate Communications	The consolidation of the photo and video asset library is continuing.	
5.3.1.3	Review communications policies and procedures	Strategic and Corporate Communications	A new Media Policy for Staff and Councillors has been completed.	

Legend




	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.3.1a	Number of Inner West Council social media followers (Facebook, Instagram, Twitter)	59,245	> 60,726	Strategic and Corporate Communications	61,339	63,167			124,506 
5.3.1b	Number of Inner West Council website page views	6,986,412	> 7,161,072	Strategic and Corporate Communications	1,657,212	1,863,546			3,520,758 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target






Strategy 5.3.2 Support local democracy through inclusive participatory community engagement

ID	Action	Responsible	Comment	Status
5.3.2.1	Enhance Your Say Inner West engagement website to maximise system capabilities and provide improved data, analysis and reporting	Corporate Strategy and Engagement	<p>Increased functionality of hot spot tools was used to improve the representation of Leichhardt Park Aquatic Centre stage 1 upgrade draft design plans on the site during the engagement.</p> <p>Increased mapping functionality was deployed during the Pocket Park Public exhibition.</p> <p>An enhanced project page was developed for the Parramatta Road Corridor planning controls site including three separate precinct pages, a flip book, community meeting pages, videos and an extensive document library.</p> <p>A news-feed engagement outcome report summary was included for the Henson Park Lighting Trial project.</p>	
5.3.2.2	Hold a Citizen's Jury	Corporate Strategy and Engagement	Scoping has commenced to include deliberative processes in the review of Council's key integrated planning and reporting strategic plans.	
5.3.2.3	Hold ten Local Matters Forums including two in each ward	Corporate Strategy and Engagement	Three Local Matters Forums were held during the quarter. These were held for: Balmain/ Baludarri ward at Balmain Town Hall on 24 October; Leichhardt/ Gulgadya ward at Annandale Community Centre on 28 November; and Marrickville/ Midjuburi at St Peters Town Hall on 4 December 2023.	

Legend

 On Track
  Completed
  Behind Schedule
  On Hold
  Rescheduled


 On Target
  Within Tolerance
  Below Target

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.3.2a	Number of visits to Your Say Inner West	104,392	> 107,001	Corporate Strategy and Engagement	30,464	46,684			77,148 
5.3.2b	Number of projects on Your Say Inner West on which the community has the opportunity to engage	40	> 50	Corporate Strategy and Engagement	23	28			51 
5.3.2c	Percentage of average satisfaction with local matters forums (survey per forum)	75%	> 75%	Corporate Strategy and Engagement	85%	83.60%			84.30% 
5.3.2d	Percentage of community engagements that include face to face activities	75%	> 75%	Corporate Strategy and Engagement	39%	48%			43.50% 
5.3.2e	Percentage of average satisfaction with Your Say Inner West engagements (ease of finding information and providing feedback)	75%	> 75%	Corporate Strategy and Engagement	88%	89%			88.50% 

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Strategy 5.3.3 Support evidence-based Council decision-making

ID	Action	Responsible	Comment	Status
5.3.3.1	Continue to review and refine the current Council resolution register processes	Governance and Risk	Council has continued to refine the Council resolution register. For user readability, previous and current Council terms have been separated, and Council officers are working through the completion of all outstanding resolutions. Council aims to publish the outstanding Council resolutions register monthly.	


ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.3.3a	Percentage of Council resolutions that are implemented as per the agreed timeframes	95%	> 95%	Governance and Risk	94%	94%			94% 

Legend


-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

Outcome 5.4 Partnerships and collaboration are valued and recognised as vital for community leadership and making positive changes

Strategy 5.4.1 Advocate for emerging community issues

ID	Action	Responsible	Comment	Status
5.4.1.1	Advocate to minimise impacts of state government infrastructure including WestConnex, Western Harbour Tunnel, Sydney Gateway	Traffic and Transport Planning	Council has been working with the NSW Government and advocating to minimise the impacts of state government infrastructure projects, including M4 East, M8, Western Harbour Tunnel and Sydney Park junction.	


Strategy 5.4.2 Build resilience and capacity of local leaders, groups and communities



ID	Action	Responsible	Comment	Status
5.4.2.1	Manage Council's annual community grants program	Social and Cultural Planning	The 2023 round has been completed. A celebration for recipients was held on 30 November 2023.	

Legend

-  On Track
-  Completed
-  Behind Schedule
-  On Hold
-  Rescheduled
-  On Target
-  Within Tolerance
-  Below Target

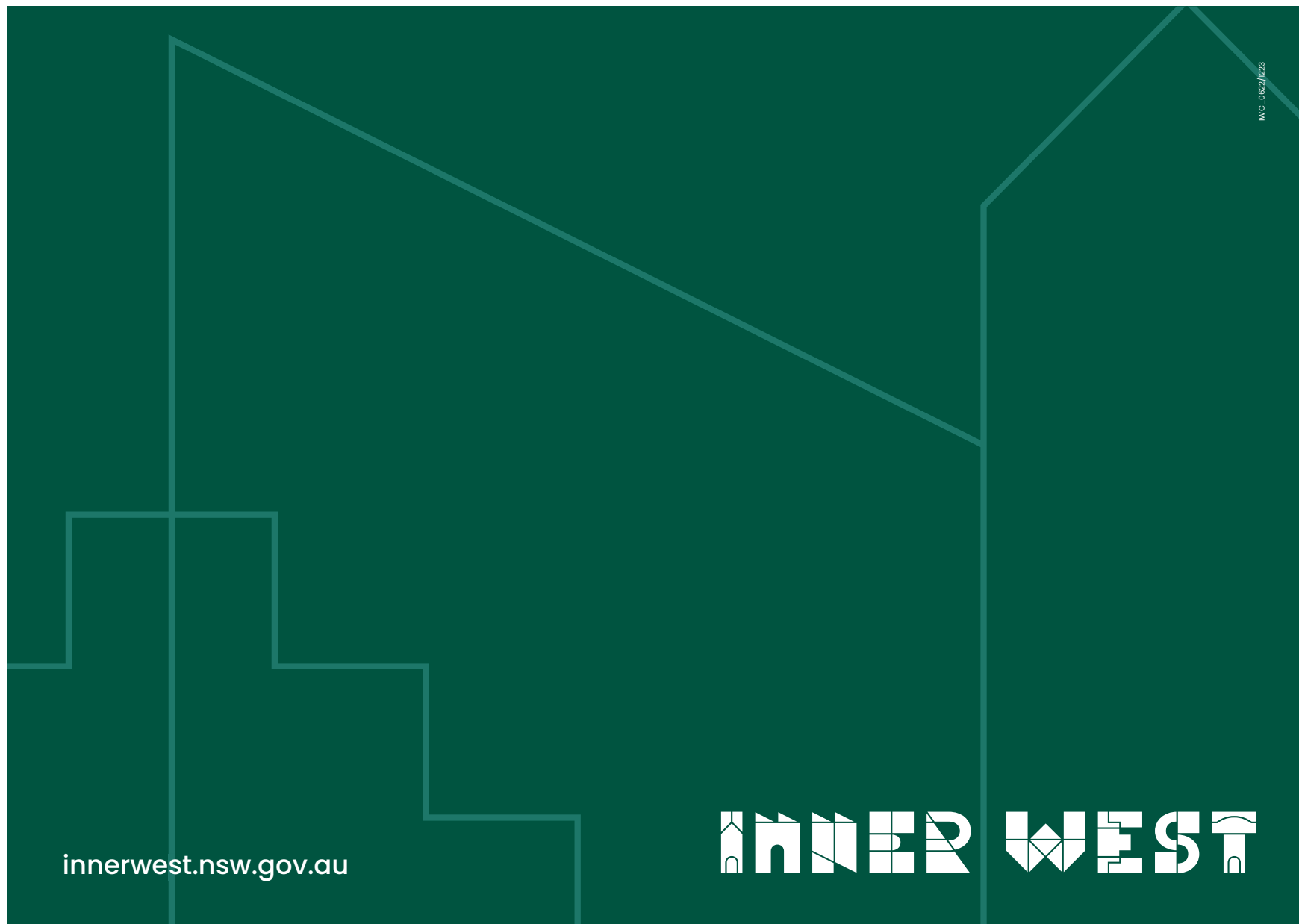
Strategy 5.4.3 Work with suppliers to deliver positive outcomes for the community, economy and environment

ID	Action	Responsible	Comment	Status
5.4.3.1	Review the procurement rules and weighting criteria to promote social and environment vs economic factors	Procurement	The draft procurement Policy has considered the promotion of social and environmental factors through the procurement process. Council has also resolved to further review the setting of specific targets for the organisation.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.4.3a	Percentage of purchased expenditure on local suppliers	5%	> 5%	Procurement	7.27%	12.57%			9.92% 
5.4.3b	Percentage of purchased expenditure on Aboriginal suppliers	0.50%	> 1%	Procurement	0.56%	0.26%			0.41% 

Legend

	On Track		Completed		Behind Schedule		On Hold		Rescheduled
	On Target		Within Tolerance		Below Target				



QUARTERLY BUDGET REVIEW STATEMENT

INNER WEST COUNCIL

December 2023 Quarter



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1) Executive Summary

Council adopted on 21 November 2023 the September 2023 Budgeted net operating position of \$2.3m deficit excluding capital revenue or \$36.2m surplus including capital revenue.

After the completion of the December 2023 Quarterly Budget Review, Council amended the net operating result position excluding capital revenue to \$2.2m deficit or \$30.1m surplus including capital revenue.

Key movements include the following:

- Increase of User Charges & Fees of \$2.2m predominantly from restorations income to be received, offset by increases in the Materials and Services budget to complete restoration works.
- Increase in Interest Income of \$1.7m due to investments maturing being reinvested at higher rates of return as well as RBA increasing interest rates resulting in higher returns on investments.
- Increase in Other Income \$0.9m to reflect year to date actuals received for fire compliance infringements and parking infringements.
- Increase in Operating Grants and Contributions of \$0.3m predominantly due to new Start-Strong grant released by NSW Department of Education under revised program.
- Decrease in Capital Grants and Contributions of \$6.3m due to mainly due to the timing of recognising grants received for capital projects for when the project is to be completed which is in the 2024/25 Financial Year.
- Increase in Profit or Loss on Disposal of \$0.5m due to the net proceeds from sale of asset.
- Increase in Employee Costs of \$0.3m due to funding additional casual staff required for Early Learning Centres to meet regulatory requirements as a result of higher utilisation and additional casual parking rangers offset by additional income received.
- Increase in Materials and Services of \$3.9m due to:
 - Increase in maintenance costs for street trees and park assets in response to outstanding CRM's.
 - Legal costs increase to match expected spend for legal matters for the financial year.
 - Increase in motor vehicle excess due to the number of incidents with operational vehicles.
- Increase in Depreciation & Amortisation of \$0.1m to align borrowing costs with assets and align depreciation actuals.
- Increase in Other Expenses of \$1.2m due to increase in SEINS costs and doubtful debt for increase in infringement income and transfer of budget from Materials and Services.

Council adopted on 21 November 2023 the September 2023 Capital Works Program of \$140.2m. After the completion of the December 2023 Quarterly Budget Review, Council has decreased the Capital Works Program by \$23.6m to \$116.6m. Details of project movements are included under section four in the report.

2) Primary Financial Statement

Description	Original Budget \$'000	September Budget \$'000	Proposed Adjustments \$'000	Forecast Budget \$'000	Actual YTD \$'000
Income					
Rates & General Revenue	131,984	131,984	-	131,984	66,329
User Charges & Fees	55,344	57,492	2,223	59,715	32,903
Domestic Waste Charge	41,004	41,004	-	41,004	20,721
Interest Income	5,500	10,325	1,700	12,025	6,759
Other Income	27,316	28,188	936	29,124	14,291
Operating Grants & Contributions	9,844	9,947	260	10,207	1,952
Capital Grants & Contributions	37,822	38,521	(6,318)	32,202	6,082
Profit or Loss on Disposal	(920)	(920)	495	(425)	337
Total Income	307,894	316,540	(704)	315,836	149,374
Expense					
Employee costs	138,351	140,517	306	140,823	70,216
Materials & Services	84,045	89,492	3,909	93,401	49,580
Borrowing Costs	792	792	4	796	403
Depreciation & Amortisation	33,839	33,839	67	33,906	17,529
Other Expenses	15,236	15,680	1,178	16,858	8,237
Total Expense	272,263	280,320	5,464	285,784	145,964
Operating Surplus/(Deficit)	35,631	36,221	(6,169)	30,052	3,410
Operating Surplus/(Deficit) before Capital	(2,191)	(2,300)	150	(2,150)	(2,672)
Capital Expenditure					
Capital Works Program	111,162	140,183	(23,556)	116,627	41,052
Loan Principal	2,447	2,447	-	2,447	1,214
Total Capital Expenditure	113,609	142,630	(23,556)	119,074	42,267
Funding					
Net Working Capital Drawdown	43,010	71,441	(17,455)	53,987	12,898
Net Overheads Reallocation	(0)	0	(0)	(0)	(0)
Depreciation Contra	34,968	34,968	67	35,035	17,805
Total Funding	77,978	106,409	(17,387)	89,022	30,703
Net Budget Position	-	-	-	-	(8,154)

Item 1

Attachment 2

3) December 2023 QBRs Movements

Item	Description	\$'000 Movement
	Income	
	User Charges & Fees	
4	Increased Revenue - Civil Maintenance	995
11	Increased Revenue - Early Learning	253
13	Increased Revenue - Engineering Services	565
24	Increased Revenue - Parking & Ranger Services	50
32	Increased Revenue - Traffic & Transport Planning	360
		2,223
	Other Income	
2	Decreased Revenue - Aquatic Services	(10)
3	Increased Revenue - Capital and Major Projects	41
13	Increased Revenue - Engineering Services	32
14	Increased Revenue - Environmental Health & Building Regulation	528
24	Increased Revenue - Parking & Ranger Services	220
26	Increased Revenue - People & Culture	13
27	Increased Revenue - Properties & Strategic Investments	112
		936
	Capital Grants & Contributions	
3	Decreased Revenue - Capital and Major Projects	(6,318)
		(6,318)
	Operating Grants & Contributions	
11	Increased Revenue - Early Learning	204
32	Increased Revenue - Traffic & Transport Planning	6
34	Increased Revenue - Urban Forest	50
		260
	Interest Income	
8	Increased Revenue - Corporate Support Services	1,700
		1,700
	Profit or Loss on Disposal	
8	Increased Revenue - Corporate Support Services	45
27	Increased Revenue - Properties & Strategic Investments	450
		495
	Total Income	(704)

Item 1

Attachment 2

Item	Description	\$'000 Movement
	Operating Expenditure	
	Employee costs	
5	Increased Expenditure - Community Venues	1
6	Increased Expenditure - Community Wellbeing	5
7	Increased Expenditure - Corporate Strategy & Engagement	6
8	Increased Expenditure - Corporate Support Services	265
9	Increased Expenditure - Customer Service	22
10	Decreased Expenditure - Development Assessment	(10)
11	Increased Expenditure - Early Learning	543
13	Increased Expenditure - Engineering Services	15
15	Increased Expenditure - Events	10
17	Increased Expenditure - Finance	17
18	Increased Expenditure - Fleet Services	220
19	Increased Expenditure - Governance & Risk	4
20	Increased Expenditure - ICT	12
22	Increased Expenditure - Libraries and History	45
23	Increased Expenditure - Living Arts	7
24	Increased Expenditure - Parking & Ranger Services	250
25	Decreased Expenditure - Parks and Streetscapes Operations	(246)
27	Increased Expenditure - Properties & Strategic Investments	8
28	Increased Expenditure - Service Transformation	7
29	Increased Expenditure - Social and Cultural Planning	5
31	Decreased Expenditure - Strategic Planning	(4)
32	Decreased Expenditure - Traffic & Transport Planning	(78)
33	Decreased Expenditure - Urban Ecology	(349)
34	Decreased Expenditure - Urban Forest	(449)
		306

Item 1

Attachment 2

Item	Description	\$'000 Movement
	Materials & Services	
2	Increased Expenditure - Aquatic Services	130
4	Increased Expenditure - Civil Maintenance	995
8	Increased Expenditure - Corporate Support Services	71
11	Increased Expenditure - Early Learning	181
12	Increased Expenditure - Economic Development	33
13	Increased Expenditure - Engineering Services	610
16	Increased Expenditure - Facilities Management	100
18	Increased Expenditure - Fleet Services	200
21	Increased Expenditure - Legal Services	1,200
23	Decreased Expenditure - Living Arts	(80)
24	Increased Expenditure - Parking & Ranger Services	35
27	Decreased Expenditure - Properties & Strategic Investments	(689)
30	Increased Expenditure - Strategic & Corporate Communications	19
31	Decreased Expenditure - Strategic Planning	(205)
34	Increased Expenditure - Urban Forest	1,338
35	Decreased Expenditure - Urban Sustainability	(29)
		3,909
	Other Expenses	
14	Increased Expenditure - Environmental Health & Building Regulation	13
24	Increased Expenditure - Parking & Ranger Services	454
27	Increased Expenditure - Properties & Strategic Investments	711
		1,178
	Borrowing Costs	
8	Increased Expenditure - Corporate Support Services	1
30	Increased Expenditure - Strategic & Corporate Communications	3
		4
	Depreciation & Amortisation	
8	Increased Expenditure - Corporate Support Services	44
30	Increased Expenditure - Strategic & Corporate Communications	23
		67
	Total Operating Expenditure	5,464
	Capital Expenditure (Item 1)	
	Materials & Services	
3	Decreased Expenditure - Capital and Major Projects	(23,693)
22	Increased Expenditure - Libraries and History	37
27	Increased Expenditure - Properties & Strategic Investments	100
		(23,556)
	Total Capital Expenditure	(23,556)

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Attachment 2

Item	Description	\$'000 Movement
	Net Working Capital Drawdown	
2	Increase - Aquatic Services	140
3	Decrease - Capital and Major Projects	(17,416)
4	Decrease - Civil Maintenance	-
5	Increase - Community Venues	1
6	Increase - Community Wellbeing	5
7	Increase - Corporate Strategy & Engagement	6
8	Decrease - Corporate Support Services	(1,364)
9	Increase - Customer Service	22
10	Decrease - Development Assessment	(10)
11	Increase - Early Learning	267
12	Increase - Economic Development	33
13	Increase - Engineering Services	28
14	Decrease - Environmental Health & Building Regulation	(515)
15	Increase - Events	10
16	Increase - Facilities Management	100
17	Increase - Finance	17
18	Increase - Fleet Services	420
19	Increase - Governance & Risk	4
20	Increase - ICT	12
21	Increase - Legal Services	1,200
22	Increase - Libraries and History	82
23	Decrease - Living Arts	(73)
24	Increase - Parking & Ranger Services	469
25	Decrease - Parks and Streetscapes Operations	(246)
26	Decrease - People & Culture	(13)
27	Decrease - Properties & Strategic Investments	(432)
28	Increase - Service Transformation	7
29	Increase - Social and Cultural Planning	5
30	Increase - Strategic & Corporate Communications	45
31	Decrease - Strategic Planning	(209)
32	Decrease - Traffic & Transport Planning	(444)
33	Decrease - Urban Ecology	(349)
34	Increase - Urban Forest	839
35	Decrease - Urban Sustainability	(29)
	Total Net Working Capital Drawdown	(17,387)

Item 1

Attachment 2

4) ITEM 1 – Capital Projects Movement from September Budget

Item	Description	2023-24 Movement \$'000	Commentary
1		(23,556)	
	Furniture & Fittings	10	
	St Peters Library - Outdoor Furniture	10	Additional budget aligned to actual
	Land Improvement (Depreciable)	(4,819)	
	Lambert Park Synthetic Pitch	2,200	Council resolution (C0923(1) Item 51) noted capital funding to be allocated to synthetic field renewal at Lambert Park.
	Mackey Park Canoe Ramp	520	Expanded scope to meet inclusivity and accessibility outcome. Funded from HJ Mahoney savings.
	Henson Park Pathway and Picket Fence	440	Expanded scope from community consultation to include lighting and revised cost estimates for various project components.
	Aboriginal Memorials	378	Increase in budget to match costs for Yeo park memorial which will be completed by the 2023/24 Financial Year.
	John Paton, North St, Lion St Playground	284	Redistribution of budget from program to individual projects.
	War Memorial Park Playground	280	Redistribution of budget from program to individual projects.
	Maundrell Park Playground	265	Redistribution of budget from program to individual projects.
	Lambert Park Playground	240	Redistribution of budget from program to individual projects.
	Illoura Reserve Survival Memorial	200	Updated construction budget to complete Aboriginal Memorial.
	Wangal Nura Park Playground	190	Redistribution of budget from program to individual projects.
	Kensington Road Playground	160	Redistribution of budget from program to individual projects.
	Hoskins Park Upgrade	(500)	Design in 2023/24 Financial Year and construction to be coordinated with GreenWay works.
	HJ Mahoney Reserve Sporting Ground Upgrade	(520)	Surplus funds to be redirected to Mackey Park Canoe Ramp Shortfall.
	King George Park Inclusive Playgrounds	(600)	Budget rephasing to appreciate practical completion in 2024/25 Financial Year Quarter One.
	Camdenville Park Upgrade	(780)	Budget rephasing to appreciate practical completion in 2024/25 Financial Year Quarter One.
	Play Equipment Renewal & Playground Strategy Works	(1,109)	Redistribution of program budget to individual projects.
	GreenWay	(6,500)	Construction progress relative to status of design approvals for major elements including Parramatta Road underpass. \$140k surplus funds transferred from project Bay Run Widening and Upgrade.
	Other Parks Assets Program	33	Budget updated after full scope completed.

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Attachment 2

Item	Description	2023-24 Movement \$'000	Commentary
1	Buildings	(7,714)	
	Balmain Town Hall Site Renewal	609	Shortfall to complete Stage 1 scope of works as resolved by Council in December 2023.
	Marrickville & St Peters Town Hall External Works	255	Project completed. Budget updated after full scope completed.
	Petersham Town Hall Upgrade	145	Roof repair and remedial building works in current Financial Year. Commencement of scoping of internal upgrade works in 2024/25 Financial Year.
	Hoskins Park Bush Care Storage Renewal (Toilet Building)	(100)	Business case to be prepared based on recently approved Plan of Management with new scope for kiosk.
	Ashfield Early Learning Centre Refurbishment	(100)	Leased property, completed internal works and Softfall. Fence works outstanding to be completed.
	Arlington Amenities & Grandstand Refurbishment	(100)	Plan & design commenced in current Financial Year, construction in 2024/25 Financial Year.
	Leichhardt Depot Amenities Block	(118)	New demountable office and amenities refurbishment in current Financial Year, remaining realigned to 2024/25 Financial Year for scoping.
	Liverpool - Building Renewal	(143)	Budget for HVAC realigned to be completed by December 2024.
	Leichhardt Oval No. 1 Turnstiles and Other Refurbishment	(50)	Realigned budget as Leichhardt Oval masterplan works is being finalised.
	Public Toilet Strategy and Sports Amenities Renewals	(200)	Realigned for 2 years to allow for TPS priority list Council April 2023.
	Leichardt Oval #2 Amenities Upgrade	(400)	Realigned to be completed by August 2024.
	Petersham Kindergarten (KU Petersham) Refurbishment	(439)	Design in current Financial Year, remaining budget realigned to 2024/25 Financial Year.
	Aboriginal Community Hub - Tempe	(200)	Budget rephased. Commencement of building remedial works in May 2024 subject to planning approvals.
	Henson Park Grandstand Upgrade	(500)	Realigned to 2024/25 Financial Year to meet expectations of AFL.
	Herb Greedy Hall Renewal	(501)	Amended scope. Roof works to be completed in current Financial Year.
	Stone Villa Renewal	(543)	Roof repairs in current Financial Year. Remaining realigned to 2024/25 Financial Year for scoping and construction.
	Paringa Reserve Elliot Street New Kiosk	(559)	Stage 1 complete. Stage 2 detailed design in current Financial Year, construction in 2024/25 Financial Year.
	Ashfield Civic Centre Upgrade	(573)	Design and procurement of chiller/boiler being completed in current Financial Year and remaining rephased to 2024/25 Financial Year for completion.
	Henson Street Kindergarten Refurbishment	(583)	Roof repairs to be completed in current Financial Year, remaining realigned to 2024/25 Financial Year for scoping and delivery.
	Annandale Town Hall Community Centre Refurbishment	(599)	Prioritised remedial building works, no change to future use for site.
	Energy Efficiency and Solar Projects	(695)	Solar and Energy Efficiency charging at Sustainability Hub, Ashfield HVAC to be completed in this financial year and remaining realigned to 2024/25 Financial Year for AKAC Upgrade Works.
	Tempe Reserve Amenities Building	(2,250)	Canal side modular amenities to be completed by September 2024, blue amenities during the summer months October 2024 - March 2025.
	Other Building Works	(70)	Realignment of various projects to 2024/25 Financial Year.
	Aquatic Facilities	(7,239)	
	Callan Park Swim Spot	(100)	Realigned design costs for 2024/25 Financial Year.
	Fanny Durack Aquatic Centre Refurbishment	(1,024)	Scoping in current Financial Year. Design in 2024/25 Financial Year and construction in 2025/26 Financial Year.
	Annette Kellerman Aquatic Centre Upgrade Works	(1,450)	Deferred main energy upgrade works to 2024/25 Financial Year winter to minimise disruptions to centre (given Recladding works are in the progress in 2024 which would result in multiple contractors working at the same time and considerable disruptions if energy upgrade works occur in 2024) and to offset works to LPAC upgrades.
	Dawn Fraser Bath Northern Pavilion Renewal	(1,850)	Works deferred until 2025 shut down. Retain \$150k budget for architect/design and investigations, realign remaining for construction between 2024/25 Financial Year and 2025/26 Financial Year.
	Leichhardt Park Aquatic Centre Major Project	(2,815)	The requirement to extend the community engagement duration for LPAC Concept Stage 1 until 31/01/24, and additional time necessary for the Architect's design reviews will result in the commencement of the stage 1 construction works at the end of June 2024.

Item	Description	2023-24 Movement \$'000	Commentary
1	Wharves	(320)	
	Leichhardt Park Jetty- Replace timber piles/structure	(320)	Construction funding allocated to 2024/25 Financial Year to allow for investigations required to determine scope of works.
	Local Roads	107	
	Hutchinson Street - Annandale Street To Pritchard Street, Annandale	240	Additional local road to completed in program.
	Piggott St - New Canterbury Rd Railway Line, Dulwich Hill	(80)	Requires design due to multiple driveways. Realigned to 2024/25 Financial Year.
	Other road works	(53)	Realigned due to the timing of delivering works.
	Bridges	(700)	
	Blackmore Oval Eastern Pedestrian Bridge	115	Bridge rehabilitation program split to individual projects, design to be completed in 2023/24 Financial Year.
	Other Bridges Projects	123	Bridge rehabilitation program split to individual projects, design to be completed in 2023/24 Financial Year.
	Bridge Rehabilitation	(938)	Bridge rehabilitation program split to individual projects, design to be completed in 2023/24 Financial Year.
	Footpaths	(3)	
	Gow Street & Fitzroy Avenue Birchgrove New Footpath	67	Additional funds required to deliver scope of works.
	Condition 4 and 5 Footpath program	(60)	Budget rephased to meet construction timeline.
	Footpaths other	(10)	Budget rephased to meet construction timeline.
	Traffic Devices	(439)	
	Henson (Area 9) LATM Scheme IMPLEMENTATION	(295)	Construction realigned to allow for design and LATM review in 2023/24 Financial Year.
	Shill - Victoria St, Seaview St to Harland Ave - Traf	(50)	Construction realigned to allow for design in 2023/24 Financial Year.
	Newt (Area 6) LATM Scheme	(50)	Realignment as shared zone awaiting approval from TfNSW and adjacent development.
	Others	(44)	Realignment of projects that are not completely scoped.
	Storm Water Drainage	(559)	
	Flood Mitigation Design Grant	150	Grant funded project to commence in quarter three.
	Grafton Street	(40)	Construction deferred due to developer works.
	Lewellyn Street at Edgeware Drainage Upgrade	(50)	Site complexities require additional investigations and design. Realigned to future year.
	Lennox Street Pit Upgrade	(115)	Further scoping and investigation is required.
	Lord St Trunk Drainage Newtown	(450)	Complex design in progress. Construction timeline rescheduled allow for redesign around service clashes.
	Other Storm Water Drainage Projects	(54)	Design deferred to 2024/25 Financial Year.
	Bicycle facilities	(1,600)	
	Lilyfield Road Cycleway	(200)	Rephased to align cycleway to Rozelle Parklands Masterplan and achieve holistic outcome.
	Marrickville Road (EAST) Design and Implementation	(400)	Design delayed due to TfNSW approvals and Sydney Water.
	St Peters, Mary Street to Sydenham Cycleway WestConnex	(1,000)	Delayed due to traffic light signal approvals and complexities around Metro Works.
	Town Centres	(80)	
	Summer Hill Town Centre Renewal	(30)	Savings in overall budget spend.
	Urban Amenity Improvement Program (Various Projects)	(50)	Realignment of budget to 2024/25 Financial Year.
	Roadside Furniture	(200)	
	Roadside Furniture - Capital	(200)	Work being completed in the operational budget, capital works budget removed.

ITEM 2 – Aquatic Services

Decrease Other Income	\$10k
Increase Materials and Services	\$130k
Increase Transfer from Net Working Funds	\$140k

- Other Income decrease relating to vacant period and revised lease amount for the Fanny Durack Cafe.
- Materials & Services increase relates to gas costs for Leichhardt Park and Annette Kellerman Aquatic Centre due to revised usage projections for 2023-24 Financial Year.

ITEM 3 – Capital and Major Projects

Decrease Capital Grants & Contributions	\$6,318k
Increase Other Income	\$41k
Decrease Capital Expenditure	\$23,693k
Decrease Transfer from Net Working Funds	\$17,416k

- Capital Grants and Contributions decrease due to the timing of receiving grants for capital projects including the Sydenham Cycleway WestConnex and GreenWay.
- Other Income increase to recognise rebates received for street lighting usage.
- Capital works budget decrease predominately driven by realigning projects to the 2024/25 Financial Year to allow for the design in the current Financial Year.

ITEM 4 – Civil Maintenance

Increase User Charges & Fees	\$995k
Increase Materials & Services	\$995k
Net Transfer from Net Working Funds	\$0k

- User Charges & Fees increase relating to restorations income from utilities and developers, offset by increase in expenditure to complete restorations in the road reserve which have been damaged as a result of Utility Restoration or Road Opening Permit Restorations.

ITEM 5 - Community Venues

Increase Employee Costs	\$1k
Increase Transfer from Net Working Funds	\$1k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 6 - Community Wellbeing

Increase Employee Costs	\$5k
Increase Transfer from Net Working Funds	\$5k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 7 - Corporate Strategy & Engagement

Increase Employee Costs	\$6k
Increase Transfer from Net Working Funds	\$6k

- Employee Costs increase due to salary alignment to actuals for December year to date

ITEM 8 - Corporate Support Services

Increase Interest Income	\$1,700k
Increase Sale of Assets	\$ 45k
Increase Employee Costs	\$ 265k
Increase Materials & Services	\$ 71k
Increase Borrowing Cost	\$ 1k
Increase Depreciation & Amortisation	\$ 44k
Decrease Transfer from Net Working Funds	\$1,364k

- Interest Income increase due to investments maturing being reinvested at higher rates of return as well as RBA increasing interest rates resulting in higher returns on investments.
- Sale of Assets increase as a result of disposal of desktop and laptops at the end of the lease term.
- Employee Cost increase is a result of transferring Fringe Benefit Tax (FBT) budget to Fleet service unit offset by alignment of Council year to date savings in employee costs.

ITEM 9 - Customer Service

Increase Employee Costs	\$ 22k
Increase Transfer from Net Working Funds	\$ 22k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 10 - Development Assessment

Decrease Employee Costs	\$10k
Decrease Transfer from Net Working Funds	\$10k

- Employee Costs decrease due to salary alignment to actuals for December year to date.

ITEM 11 – Early Learning

Increase User Charges & Fees	\$253k
Increase Operating Grants & Contributions	\$204k
Increase Employee Costs	\$543k
Increase Materials & Services	\$181k
Increase Transfer from Net Working Funds	\$267k

- User Charges & Fees increase due to childcare fees alignment to actuals for December year to date.
- Operating Grants & Contributions increase due to new Start-Strong grant released by NSW Department of Education under revised program.
- Employee Costs increase due to salary alignment to actuals for December year to date in relation to additional casual staff required to meet regulatory requirements as a result of higher utilisation of early learning centres.
- Materials and Services increase is attributed to the increased demands from the revised Start Strong program, funded by the NSW Department of Education.

ITEM 12 – Economic Development

Increase Materials & Services	\$33k
Increase Transfer from Net Working Funds	\$33k

- Materials & Services increase due to transfer of budget from Strategic Planning.

ITEM 13 - Engineering Services

Increase User Charges & Fees	\$565k
Increase Other Income	\$32k
Increase Employee Costs	\$15k
Increase Materials & Services	\$610k
Increase Transfer from Net Working Funds	\$28k

- User & Charges increase related to road access income being higher than anticipated due to construction activity.
- Other Income increase due to bus shelter relocation.
- Employee Costs increase due to salary alignment to actuals for December year to date.
- Materials & Services increase related to increase of cost related to park asset maintenance.

ITEM 14 - Environmental Health & Building Regulation

Increase Other Income	\$528k
Increase Other Expenses	\$13k
Decrease Transfer from Net Working Funds	\$515k

- Other Income increase relating to fire-related infringements to reflect year to date actuals.
- Other Expenses increase relating to doubtful debts expenses.

ITEM 15 - Events

Increase Employee Costs	\$10k
Increase Transfer from Net Working funds	\$10k

- Employee Costs increase due to salary alignment to actuals for December year to date

ITEM 16 – Facilities Management

Increase Materials & Services	\$100k
Increase Transfer from Net Working Funds	\$100k

- Materials & Services increase due to increase amount of graffiti maintenance in the LGA.

ITEM 17 - Finance

Increase Employee Costs	\$17k
Increase Transfer from Net Working Funds	\$17k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 18 - Fleet

Increase Employee Costs	\$220k
Increase Materials & Services	\$200k
Increase Transfer from Net Working Funds	\$420k

- Employee Costs increase related to transfer of budge from Corporate Support for Fringe Benefit Tax (FBT).
- Materials & Services increase related motor vehicle excess due to the number of incidents with operational vehicles.

ITEM 19 - Governance & Risk

Increase Employee Costs	\$4k
Increase Transfer from Net Working Funds	\$4k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 20 - ICT

Increase Employee Costs	\$12k
Increase Transfer from Net Working Funds	\$12k

- Employee Costs increase due to salary alignment to actuals for December year to date.

ITEM 21 – Legal Services

Increase Materials & Services	\$1,200k
Increase Transfer from Net Working Funds	\$1,200k

- Materials & Services increase due to higher than projected number of class 1 legal matters from the last quarter.

ITEM 22 – Libraries & History

Increase Employee Costs	\$45k
Increase Capital Expenditure	\$37k
Increase Transfer from Net Working Funds	\$82k

- Employee Costs increase due to salary alignment to actuals for December year to date.
- Capital Expenditure increase due to purchase of furniture and screen for library and Hannaford Centre.

ITEM 23 – Living Arts

Increase Employee Costs	\$7k
Decrease Materials & Services	\$80k
Decrease Transfer from Net Working Funds	\$73k

- Employee Costs increase due to salary alignment to actuals for December year to date.
- Material and Services decrease due to reallocation of budget to corporate support services

ITEM 24– Parking & Ranger Services

Increase User Charges & Fees	\$50k
Increase Other Income	\$220k
Increase Employee Costs	\$250k
Increase Materials & Services	\$35k
Increase Other Expenses	\$454k
Increase Transfer from Net Working Funds	\$469k

- User Chargers & Fees increase relating to sale of abandoned vehicles. This is offset by variable auction expenses of \$35k.
- Other Income increase to align to year-to-date actuals relating to ranger infringements offset by the higher number of casual staff required to deliver the service.
- Other Expenses increase due to increase of SEINS budget to match expected costs for 2023/24 Financial Year and fine-related doubtful debts.

ITEM 25 – Parks and Streetscapes

Decrease Employee Costs	\$246k
Decrease Transfer from Net Working Funds	\$246k

- Employee cost decrease due to salary alignment to actuals for December year to date.

ITEM 26 – People & Culture

Increase Other Income	\$13k
Decrease Transfer from Net Working Funds	\$13k

- Other Income increase to align to actuals received relating to State cover Mutual Safety and Wellbeing Incentive Payment.

ITEM 27 - Properties & Strategic Investments

Increase Other Income	\$112k
Increase Sale of assets	\$450k
Increase Employee Costs	\$8k
Decrease Materials & Services	\$689k
Increase Other Expenses	\$711k
Increase Capital Expenditure	\$100k
Decrease Transfer from Net Working Funds	\$432k

- Other Income increase related to properties leases align to year-to-date actuals.
- Sale of Asset increase relates to the disposal of Council assets.
- Employee Cost increase due to salary alignment to actuals for December year to date.
- Materials and Services decrease due to budget transfer to Other Expenses.
- Capital Expenditure increase related to the finalisation of the purchased of Warrawong investment property.

ITEM 28 - Service Transformation

Increase Employee Costs	\$7k
Increase Transfer from Net Working Funds	\$7k

- Employee cost increase due to salary alignment to actuals for December year to date.

ITEM 29 - Social & Cultural Planning

Increase Employee Costs	\$5k
Increase Transfer from Net Working Funds	\$5k

- Employee cost increase due to salary alignment to actuals for December year to date.

ITEM 30 – Strategic & Corporate Communications

Increase Materials & Services	\$19k
Increase Borrowing Cost	\$ 3k
Increase Depreciation and amortisation	\$23k
Increase Transfer from Net Working Funds	\$45k

- Materials & Services increase relating to:
 - Increase in Inner West Council Newsletter distribution quantity from 80,000 to 81,000 and a one-off additional 4 page insert for the July issue.
 - Increase to reflect year to date video production costs.
- Reallocation of budget from Materials & Services to Depreciation and Borrowing cost due to change in accounting treatment of the printer lease from a low value lease to a right of use asset.

ITEM 31 - Strategic Planning

Decrease Employee Cost	\$4k
Decrease Materials & Services	\$205k
Decrease Transfer from Net Working Funds	\$209k

- Employee cost decrease due to salary alignment to actuals for December year to date.
- Decrease in Materials and Services due to:
 - \$150k savings for Flood Mitigation Study as works were funded from Parramatta Road Technical Studies Grant.
 - \$20k savings to align Design Review Panel actuals for December year to date
 - \$35k reallocation of Mainstreets Tree wrapping budget to the Economic Development Team.

ITEM 32 - Traffic & Transport

Increase User Charges and Fees	\$360k
Increase Operating Grants & Contributions	\$6k
Decrease Employee Cost	\$78k
Decrease Transfer from Net Working Funds	\$444k

- User Charges & Fees increase from parking meter revenue increase based on trend and future projections.
- Employee Cost increase as a result of salary capitalisation for traffic and parking capital forward planning.

ITEM 33 – Urban Ecology

Decrease Employee Costs	\$349k
Decrease Transfer from Net Working Funds	\$349k

- Employee cost decrease due to salary alignment to actuals for December year to date.

ITEM 34 – Urban Forest

Increase Operating Grants & Contributions	\$50k
Decrease Employee Costs	\$449k
Increase Materials and Services	\$1,338k
Increase Transfer from Net Working Funds	\$839k

- Operating Grants & Contributions increase due to funding offered to deliver the Tree Masterplan.
- Employee Cost decrease due to reallocation of employee costs to Materials & Services.
- Materials and Services increase due to increase in tree maintenance and tree asset data collection offset by savings in the Infrastructure Directorate.

ITEM 35 – Urban Sustainability

Decrease Materials and Services	\$29k
Decrease Transfer from Net Working Funds	\$29k

- Materials and Services decrease as Climate Risk Assessment cost was lower than expected.

5) Summary Profit & Loss Statement

Description	Original Budget \$'000	September Budget \$'000	Proposed Adjustments \$'000	Forecast Budget \$'000	Actual YTD \$'000
Income					
Rates & General Revenue	131,984	131,984	-	131,984	66,329
User Charges & Fees	55,344	57,492	2,223	59,715	32,903
Domestic Waste Charge	41,004	41,004	-	41,004	20,721
Interest Income	5,500	10,325	1,700	12,025	6,759
Other Income	27,316	28,188	936	29,124	14,291
Operating Grants & Contributions	9,844	9,947	260	10,207	1,952
Capital Grants & Contributions	37,822	38,521	(6,318)	32,202	6,082
Profit or Loss on Disposal	(920)	(920)	495	(425)	337
Total Income	307,894	316,540	(704)	315,836	149,374
Expense					
Employee costs	138,351	140,517	306	140,823	70,216
Materials & Services	84,045	89,492	3,909	93,401	49,580
Borrowing Costs	792	792	4	796	403
Depreciation & Amortisation	33,839	33,839	67	33,906	17,529
Other Expenses	15,236	15,680	1,178	16,858	8,237
Total Expense	272,263	280,320	5,464	285,784	145,964
Operating Surplus/(Deficit)	35,631	36,221	(6,169)	30,052	3,410
Operating Surplus/(Deficit) before Capital	(2,191)	(2,300)	150	(2,150)	(2,672)

6) Service Unit P&L Summary

Description	Original Budget \$'000	September Budget \$'000	Proposed Adjustments \$'000	Forecast Budget \$'000	Actual YTD \$'000
Income					
Aquatic Services	19,615	19,615	(10)	19,605	9,815
Building Certification	721	721	-	721	366
Capital and Major Projects	37,073	29,429	(6,277)	23,152	3,534
Civil Maintenance	4,125	5,975	995	6,970	4,883
Community Centres	146	162	-	162	73
Community Venues	432	432	-	432	331
Community Wellbeing	299	166	-	166	91
Corporate Support Services	155,849	160,210	2,321	162,531	80,360
Development Assessment	3,750	3,750	-	3,750	1,842
Early Learning	19,014	19,560	458	20,018	10,489
Engineering Services	4,501	4,501	597	5,098	2,698
Environmental Health & Building Regulation	1,522	1,614	528	2,142	1,226
Events	81	81	-	81	37
Libraries and History	706	634	-	634	658
Living Arts	5	5	-	5	2
Parking & Ranger Services	14,983	14,983	270	15,253	7,889
Resource Recovery	39,017	38,976	-	38,976	19,607
Resource Recovery Planning	401	421	-	421	-
Social and Cultural Planning	-	-	-	-	8
Strategic Planning	1,218	10,813	-	10,813	3,102
Traffic & Transport Planning	3,342	3,397	366	3,763	1,896
Urban Ecology	963	963	-	963	423
Urban Forest	129	129	50	179	45
Total Income	307,894	316,540	(704)	315,836	149,374
Expense					
Aquatic Services	21,922	21,906	130	22,035	11,568
Building Certification	977	934	-	934	440
Capital and Major Projects	3,030	3,269	-	3,269	3,716
Civil Maintenance	20,269	21,357	995	22,352	14,656
Community Centres	792	799	-	799	313
Community Venues	2,881	2,801	1	2,803	1,256
Community Wellbeing	2,583	2,443	5	2,448	676
Corporate Support Services	63,570	66,985	2,144	69,130	32,456
Development Assessment	7,227	7,306	(10)	7,296	3,330
Early Learning	20,089	20,468	724	21,192	11,615
Economic Development	1,059	1,043	33	1,076	597
Engineering Services	5,459	5,604	625	6,229	3,652
Environmental Health & Building Regulation	4,467	4,372	14	4,385	2,135
Events	1,874	2,007	10	2,016	1,019
Facilities Management	10,144	10,220	100	10,320	4,842
Libraries and History	12,161	12,200	45	12,245	5,711
Living Arts	1,793	1,994	(73)	1,921	825
Parking & Ranger Services	9,673	9,902	739	10,641	5,181
Parks and Streetscapes Operations	22,398	22,398	(246)	22,152	10,024
Resource Recovery	34,473	36,085	-	36,085	19,125
Resource Recovery Planning	2,255	3,050	-	3,050	2,093
Social and Cultural Planning	1,691	1,764	5	1,768	877
Strategic Planning	6,372	6,294	(209)	6,086	2,747
Traffic & Transport Planning	3,695	3,749	(78)	3,671	1,730
Urban Ecology	4,209	4,141	(349)	3,792	1,488
Urban Forest	5,135	5,161	888	6,050	2,932
Urban Sustainability	2,066	2,067	(29)	2,039	957
Total Expense	272,263	280,320	5,464	285,784	145,964
Operating Surplus/(Deficit) before Capital	35,631	36,221	(6,169)	30,052	3,410
Operating Surplus/(Deficit) after Capital	(2,191)	(2,300)	150	(2,150)	(2,672)

Item 1

Attachment 2

7) Capital Expenditure Statement

Description	Original Budget \$'000	September Budget \$'000	Proposed Adjustments \$'000	Forecast Budget \$'000	Actual YTD \$'000
Capital Expenditure					
Plant & Equipment	4,615	4,615	-	4,615	2,721
Office Equipment	629	383	-	383	144
Furniture & Fittings	-	-	10	10	10
Land Improvement (Depreciable)	40,135	42,393	(4,819)	37,574	7,073
Buildings	22,006	42,010	(7,714)	34,295	23,089
Aquatic Facilities	11,025	11,059	(7,239)	3,820	800
Wharves	400	400	(320)	80	30
Local Roads	8,300	13,410	107	13,517	1,756
Regional Roads	1,110	1,715	-	1,715	7
Bridges	1,579	1,446	(700)	746	165
Footpaths	3,950	4,150	(3)	4,147	2,295
Kerb & Gutter	1,829	1,900	-	1,900	278
Traffic Devices	4,385	4,862	(439)	4,423	1,247
Car Parks	0	0	-	0	9
Storm Water Drainage	2,594	3,175	(559)	2,616	459
Bicycle facilities	2,546	2,571	(1,600)	971	45
Town Centres	5,860	5,895	(80)	5,815	925
Roadside Furniture	200	200	(200)	-	-
Principal Repayments	2,447	2,447	-	2,447	1,214
Total Capital Expenditure	113,609	142,630	(23,556)	119,074	42,267
Rates and Annual Charges	(1,669)	(839)	319	(520)	3,583
Operating Grants & Contributions	1,557	(128)	-	(128)	335
Capital Grants & Contributions	27,928	28,627	(6,318)	22,309	354
Sale of Assets	1,820	1,820	-	1,820	825
Transfer from External Reserves	31,971	38,040	(9,988)	28,052	6,353
Transfer from Internal Reserves	7,531	28,384	(985)	27,399	22,372
Trf fr Depreciation Contra Reserve	44,471	46,726	(6,583)	40,143	8,445
Total Funding Source	113,609	142,630	(23,556)	119,074	42,267
Net Budget Result	-	-	-	-	-

8) Cash & Investments – Restricted Held

\$'000	Opening Balance - 1 July 2023	Original Budget - Net Movements	Proposed Adjustments	Forecast Budget - Net Movements	Forecast Closing Balance	YTD Balance
Externally Restricted						
Developer Contributions	63,886	(13,757)	7,076	(6,680)	57,206	67,969
Specific Purpose Unexpended Grants	9,553	(635)	(5,130)	(5,765)	3,788	7,209
Domestic Waste Management	23,559	(2,567)	(2,067)	(4,634)	18,925	21,244
Stormwater Management	3,336	409	585	994	4,330	8,632
Special Rate Variation Income	13,331	(511)	992	480	13,811	16,499
Mainstreet Levy	240	-	-	-	240	240
3.5% Levy	1,121	-	-	-	1,121	1,121
Total Externally Restricted	115,026	(17,061)	1,457	(15,605)	99,421	122,915
Internally Restricted						
Employment Leave Entitlements	14,315	-	-	-	14,315	15,636
Deposits Retentions & Bonds	28,306	(1,064)	1,064	-	28,306	30,156
Investment Property Reserve	24,928	-	(19,039)	(19,039)	5,889	5,989
Infrastructure Renewal Reserve	19,446	(740)	-	(740)	18,706	19,446
Depreciation Contra Reserve	76,081	(12,957)	4,299	(8,658)	67,423	83,224
Total Internally Restricted	163,076	(14,761)	(13,676)	(28,437)	134,639	154,450
Unrestricted	22,317	(9,466)	1,775	(7,691)	14,626	10,071
Total Funds	300,419	(41,288)	(10,444)	(51,733)	248,686	287,436
Total Cash & Investment Portfolio as at 31 December 2023						287,436

Council's cash position sees an unrestricted balance of \$10.1 million as at 31 December 2023. The unrestricted balance will reduce as Council expends it on operational expenses and capital projects during the financial year. The funds have been invested in accordance with Council's investment policy. As at the end of December 2023 Council's investment portfolio was made up of 100% non-fossil fuel investments.

9) Contracts

Contractor	Contract Detail & Purpose	Contract Value (EXC GST) \$'000	Commencement Date of Contract	Duration Contract	Budgeted (Y/N)
CANOPY CONSTRUCTIONS PTY LTD	RFT 41-23 Balmain Library & Town Hall - Stage 1 Maintenance Work	3,335	21-Dec-23	8 months	Y
ENVIRO - LCS PTY LTD	RFT 06-23 Sanitary & Hygiene Product Services	2,395	16-Oct-23	5 years	Y
TECORP PTY LIMITED	RFT 16-23 Annette Kellerman Aquatic Centre Re-Cladding Works	1,814	25-Sep-23	8 months	Y
ROMBA PTY LTD	RFT 37-23 Henson Park Oval Fencing	575	15-Dec-23	1 year + 6 months	Y
KNOW-LEDGE ASSET MANAGEMENT PTY LTD	RFQ 378-23 Parks, Seawalls & Marine Structures Asset Condition Survey & Valuation	315	22-Dec-23	6 months	Y
TREES IMPACT	RFT 08-23 Advanced Tree Stock Program 2023	270	16-Oct-23	8 months	Y
MEINHARDT (NSW) PTY LTD	RFQ 204-23 Mechanical design and ancillary services associated with the Ashfield HVAC Upgrade project.	225	11-Dec-23	1 year + 6 months	Y
ARCHITECTS OF ARCADIA PTY LTD	RFQ 164-23 King George Park Inclusive Playgrounds Design	201	01-Aug-23	1 year + 5 months	Y
Sydney Dogs & Cats Home Inc	EX 246-23 Animal Impounding Services within the Council's LGA	127	01-Jul-23	1 year	Y
Acor Consultants Pty Ltd	RFQ 141-23 Building Condition Inspections - including BCA and accessibility assessments	124	16-Oct-23	1 year + 2 months	Y
LAHZ NIMMO ARCHITECTS PTY LTD	RFQ 384-23 King George Park Storage and Amenities Upgrade	123	22-Dec-23	10 months	Y
BG&E PTY LTD	RFQ 280-23 Level 3 Inspection of Four Bridges within IWC	123	27-Oct-23	1 year	Y
SYDNEY PRESSED METAL PTY LTD	EX 256-23 Newtown Town Hall Pressed Metal Ceilings	121	25-Oct-23	8 months	Y
HIP V. HYPE SUSTAINABILITY PTY LTD	RFQ 27-23 Climate Change Risk Assessment for Adaptation Planning	70	01-Oct-23	1 year	Y
EASY LIVING PLATFORM LIFTS PTY LIMITED	EX 257-23 Pride Centre Newtown Town Hall Flexistep	58	24-Oct-23	6 months	Y

Above is a listing of contracts Council entered into during the period 1 October to 31 December 2023.

10) Consultancy & Legal Expenses

Expense	Expenditure YTD \$'000	Budgeted (Y/N)
External Legal Fees	1,242	Y
Consultancy Fees	2,557	Y

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Where any expenses for Consultancy or Legal Fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

Item No: C0224(1) Item 2

Subject: STATE GOVERNMENT HOUSING REFORMS - IMPLICATIONS FOR THE INNER WEST AND DRAFT SUBMISSION

Prepared By: Daniel East - Acting Senior Manager Planning

Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

1. That Council endorse the Inner West Council submission to the proposed NSW Government Housing Reforms: Transit Oriented Development Program and Diverse and Well-Located Housing.
2. That Council forward the endorsed submission to the Department of Planning, Housing and Infrastructure for consideration.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

EXECUTIVE SUMMARY

The purpose of this report is to update Council on two major housing reforms proposed by NSW Government in December 2023, including:

1. Transit Oriented Development (TOD) Program, and
2. Diverse and Well-Located Housing (DWLH).

Due to the overlapping nature of these reforms, Council officers have prepared a draft submission (*Attachment 1*) to respond to both the reforms collectively. The proposals and key points which are raised in the draft submission are summarised in this report.

BACKGROUND

On 18 December 2023, the NSW Government Department of Planning, Housing and Infrastructure (DPHI) released two documents outlining housing reforms intended to expediate the delivery of housing in well serviced locations. These included:

- TOD Program – a summary document was provided by the State for information only. This is not on public exhibition, although councils were invited to provide feedback by 31 January 2024. Note that due to Council recess period in January, the submission on TOD cannot be made in time.
- DWLH – Explanation of Intended Effect: Changes to create low- and mid-rise housing. This is on public exhibition until 23 February and all stakeholders, including Council, can provide feedback.

How the housing reforms apply to the Inner West Local Government Area

The purpose of the housing reforms is to implement these proposals through two State Environmental Planning Policies (SEPPs) that will override Council's local planning provisions such as LEP/DCPs. These will alter existing permissibility and apply non-refusal development standards across a range of residential housing types and across expansive areas of the Inner West LGA. *Attachment 2* provides summary of the proposed reforms.

Council analysis estimates approximately 75-80% of the LGA is affected by these proposals. The reforms apply to the Inner West as outlined below:

TOD Program – to be finalised between April and November 2024

Part 1 – TOD 8 Accelerated Precincts (to be finalised between September-November 2024)

NSW Government-led precinct planning of certain metro station precincts. For the Inner West this includes **Bays West Metro Station**. Council officers were verbally advised this proposal will only focus on Government-owned land being the remainder of the Bays West Precinct rather than be applied as a 1.2km radius around the Metro Station. Clarification is to be sought from DPHI in Council's submission.

Part 2 – TOD 31 Precincts (to come into effect on 1 April 2024)

Blanket changes to planning controls for 31 train and metro station precincts in greater Sydney. For the Inner West this includes 400m around four station precincts – **Croydon** (shared with Burwood Council), **Ashfield**, **Dulwich Hill** and **Marrickville stations**.

DWLH – to be finalised by end of June 2024

The EIE outlines this reform will apply within Station and Town Centre Precincts, defined as land within 800m walking distance of:

- any heavy rail, metro or light rail station. In the Inner West context, this includes:

Light Rail stops

- **Dulwich Hill**
- **Dulwich Grove**
- **Arlington**
- **Waratah Mills**
- **Lewisham West**
- **Taverners Hill**
- **Marion Street**
- **Hawthorne**
- **Leichhardt North**
- **Lilyfield**
- **Rozelle Bay**
- **Jubilee Park (on the border)**

Heavy Rail stations

- Croydon (on the border)
- Ashfield
- Summer Hill
- Lewisham
- Petersham
- Stanmore
- Newtown (on the border)
- St Peters
- Sydenham
- Tempe
- Wolli Creek (on the border)
- Marrickville
- Dulwich Hill
- Hurlstone Park (on the border)

- land zoned E2 Commercial Centre, being Ashfield Town Centre; and

- land zoned E1 Local Centre or MUI Mixed Use but only where the location has a full line supermarket, shops and restaurants. In the Inner West context, this includes a variety of centres such as Norton Street, King Street, Darling Street etc.

Application of the housing reforms in the Inner West

For both housing reforms, it is unclear how to apply the identified measurements, including whether to use a simple radius measurement or to define catchments based on walkability. Further, in the instance of the DWLH, councils are being invited to identify “which E1 and MU1 centres are appropriate to be included”. There is, therefore, considerable ambiguity in which precincts these are intended to apply, as well as how these are to be measured (for example, at the edge of the centre zones, or taking a central focal point).

It is evident that the impact of these proposals is significant due to Inner West’s:

- compact urban form,
- transport infrastructure (heavy and light rail), and
- network of village-style town centres.

The reforms do not appear to consider the above factors, nor do they consider the overall character, heritage, or constraints; rather these are applied uniformly across Greater Sydney, the Illawarra and Hunter Regions – all of which have different local character, constraints and values. In the Inner West context, the area of applicability is a flaw of the reforms.

DISCUSSION

What the housing reforms mean for the Inner West and Council officers’ response:

The reforms intend to apply consistent permissibility and a range of non-refusal development standards depending on distance or zone across Greater Sydney. A summary of these proposals is contained in *Attachment 2*.

For the Inner West, these proposals represent a major shift in current policy position. Some implications are considered critical, others are unknown due to a lack of information, while others shift the burden of responsibility to Council, such as provision of infrastructure and services. Below is a summary of some of the key matters for (which are covered in further detail in the *Attachment 1*).

OVERARCHING RESPONSE TO THE HOUSING REFORMS

Council acknowledges the current housing crisis in NSW, and that the delivery of housing, and specifically affordable housing, is urgent. However, Council officers raise significant concerns with the proposals, as these:

- bypass place-based strategic planning framework processes and are not accompanied by robust evidence,
- remove Council from the decision-making process,
- are not accompanied by new housing targets and do not incorporate a sequenced delivery approach,
- apply standardised, un-tested controls regardless of location that will significantly impact areas of the LGA,
- offer development windfalls without incentivising good design, sustainability, active transport, and other benefits that are achievable through good planning,
- raise expectations without demonstrating if the reforms or subsequent approvals will result in housing delivery,
- vary/ reduce the Apartment Design Guide Standards which would result in an adverse amenity and liveability outcomes,
- impose a significant cost burden on Council for additional infrastructure,

- do not allow time to prepare for implementation of the proposals,
- do not sufficiently contribute towards affordable housing, and
- ultimately will result in a significant degradation of the character of the Inner West.

There are elements of the proposals that are worthy and supported:

- a centres-based approach to development,
- industrial and employment lands not being affected,
- identification of maximum car parking rates (although it is not clear why these are only included in the TOD and not in the DWLH areas close to transit), and
- the need for active street frontages in Inner West's town centres.

However, these principles are already embedded in Council's policy framework and, while worthy, are best delivered in an appropriate Council-led, place-based way rather than via the blanket reforms.

Consequently, Council strongly opposes the application of these reforms in the Inner West LGA and has provided a detailed response to the various aspects of the reforms in the below section and attached submission.

Council is fully committed to unlocking housing opportunities and Inner West's current strategic program offers a better approach. Council urges DPHI to work with Council to realise housing opportunities in a way that benefits the existing and future communities and achieves the best possible outcomes for the Inner West.

1. Lack of consistency with the strategic planning framework

Council-led or proponent-led changes to Inner West's statutory instruments are held to high standards by the DPHI, Council and the community, specifically the demonstration of alignment with the strategic planning framework. This is what takes time and resources and gives assurances Council can achieve the best possible outcomes.

The proposed housing reforms do not demonstrate compliance with the existing strategic planning frameworks such as the Region Plan, District Plans, Ministerial Directions, SEPPs and Statutory Authority support, among others. These do not satisfactorily consider local planning such as flooding, contamination, aircraft noise, Airport Obstacle Limitation Surface (OLS), biodiversity, traffic impacts, heritage etc. Further, no updated new strategic planning documents or evidence base is available to view against these proposals.

In the absence of this evidence, Council cannot fully understand the level of consistency against other State endorsed policies. It is disconcerting that the NSW State Government can override local planning provisions without demonstrating compliance with the legislated planning framework including other existing State endorsed policies. It is recommended that the proposals demonstrate compliance with the current strategic framework, while also urging the DPHI to provide new housing targets.

2. Housing numbers and future housing targets

The reforms provide no detail on how many new dwellings will be facilitated by the proposals, other than:

- noting the National Housing Accord and the NSW State Government's commitment of a reach target of 377,000 dwelling across NSW in the next 5 years is outlined, and
- for the TOD Program, anticipating 138,000 new homes in the next five years that, if shared equally across the 31 stations, would result in an expectation that 4,450 new homes will be provided in each location including Croydon, Ashfield, Dulwich Hill and Marrickville in the next 15 years.

Council's strategic program for housing investigation area is based on an estimate of 1,000 dwellings per year. Council's early analysis of the proposals anticipates this is likely to triple. This has major implications not only for the character and functionality of the Inner West but also on infrastructure needed for these new communities.

Council requires:

- urgent provision of new housing targets for Inner West LGA, in line with the National Housing Accord, so that Council is given an opportunity to present Council-led Transport Oriented Development and Diverse and Well-Located Housing delivery plan, and
- alignment of data collection for success in the provision of dwelling numbers to consider non-market housing such as seniors, co-living, secondary dwellings and others in DPHI data and count these towards Council's dwelling targets.

3. Delivering high quality outcomes

Good strategic planning is grounded in place-based testing and analysis to inform appropriate standards in a manner to realise high quality built-form outcomes. This process also offers the opportunity to achieve other policy ambitions such as sustainability, overcoming urban heat, encouraging active transport and delivering vibrant streetscapes.

As drafted, the proposals represent significant uplift, which while intended to provide much needed new homes, will also bring significant windfalls to landowners and developers, at the expense of high-quality design outcomes for the local areas and residents.

Rather than the development standards being a given, using them as an incentive will deliver higher quality and sustainable outcomes.

Council's Parramatta Road Corridor Stage 1 Planning Proposal is an incentives-based proposition, and a similar approach could be applied to the TOD and DWLH proposals. This could include:

- achieving an appropriate development pattern and high-quality built form in terms of bulk, massing, height, separation, setbacks, amenity and modulation – the proposals lack this finesse,
- provides an active street frontage – this is proposed in the TOD area and should apply in all E1, E2 and MU1 zoned areas,
- achieving higher building performance targets – to ensure more sustainable buildings,
- incorporating mechanisms to reduce urban heat – tree canopy and deep soil targets are proposed for DWLH but could go further, and
- supporting sustainable transport modes, minimises traffic congestion and reduces private car dependency – such as the maximum car parking rates proposed in the TOD area. This should apply in the DWLH Inner 400m area.

In addition, the proposed standards are minimalist and other factors are not well-considered. Height of buildings are standardised and do not demonstrate, specifically in town centres, these can achieve intended employment uses. Likewise, no consideration is given to street walls that are an important element of defining the street, a positive pedestrian experience and contribute to achieving vibrant streets.

Further, the proposed reforms refer to incorporating new design criteria that will vary the Apartment Design Guide standards such as minimum building separation distances, setbacks, landscaping, tree canopy etc. This approach to lowering the design provisions for these new mid-rise apartment buildings is not supported in the Inner West context as it will result in reduced amenity outcomes and adversely affect the liveability of residents and community.

It is recommended that DPHI review the reforms with the aim of applying the opportunities as incentives and give more consideration to other aspects of built form design that will significantly influence the ability to achieve high quality outcomes.

4. Heritage properties

The proposals assert that heritage will continue to be a factor of merit-based assessment to the extent it is not inconsistent with the new standards. Given heritage protections affect 40% of the LGA, this will be an area of challenge, while noting Inner West's strategic and statutory framework is sufficiently robust to identify unsympathetic and out of character development.

There are ongoing reviews to Inner West's statutory framework to implement place-based provisions which balance new development with existing heritage in appropriate locations such as in the Parramatta Road Planning Proposal and draft Development Control Plans (DCPs). This is a detailed piece of work supported with heritage studies and development controls to provide sympathetic development – this place-based approach is preferred to blanket application of the housing reforms.

5. Affordable housing

Council supports all opportunities to deliver affordable housing owned or managed by Community Housing Providers and retained in perpetuity. However, the proposals are unevidenced and do not go far enough given the opportunities available. It is recommended that DPHI:

- regard Council's previous position in relation to Bays West being 30% affordable housing on government owned land, delivered on-site rather than within a set radius,
- incorporate Council's policy position of 15% affordable housing while recognising the influence of feasibility, specifically in the inner Sydney context,
- clarify as to why there are no specific affordable housing targets in the DWLH in a way similar to the TOD which includes specific affordable housing targets, and
- work with Council to prepare Affordable Housing Contributions Scheme for the relevant areas.

6. Infrastructure and contributions

The proposals are premature in the assumptions that these new residents only require public transport and disregard community's needs for essential infrastructure, such as open space, trees, schools, hospitals, servicing and libraries, which are critical to the quality of Australian lifestyle and for which Sydney and Inner West are known for.

It is Council's responsibility to provide the supporting local infrastructure. Council already has a significant level of shortfall in providing local infrastructure and associated funding particularly with regard to the provision of open space.

The need for State support to deliver equitable outcomes should the proposals proceed is highlighted. No evidence has been provided that there is sufficient state-infrastructure available (such as schools, hospitals, open space) and services such as water to meet the needs of the future population. In addition, consideration of removing the cap on local contributions will become urgent.

7. Implications in the R1 General Residential zone

Current planning proposals underway within the Inner West offer nuanced floor space ratio standards to ensure development is compatible with the relevant location. The housing reforms override this approach and mean residential flat building buildings of 21m (6-storey) with a floor space ratio of 3:1 will apply in the DWLH Inner Area (up to 400m), while 16m and 2:1 will apply in the Outer Area (400-800m).

The *Inner West Local Environmental Plan 2022* brought together the three former LEPs (Marrickville, Ashfield and Leichhardt), however retained the former Leichhardt LGA's zoning approach where R1 applies across the former Leichhardt LGA as the predominant residential zone. The R1 zone across former Leichhardt is largely characterised by small lots with dwellings that are usually single storey in nature with limited private open space, narrow streets, constrained pedestrian and traffic movement. Currently the majority of this R1 area will be affected by the proposed DWLH or TOD and this is an unsuitable outcome in such a constrained area.

Deferring the proposals in the R1 zone until such time as Council completes a review of harmonising land use zones across the Inner West LGA is required.

8. Implications for Parramatta Road Corridor Stage 1 Planning Proposal

Council's planning proposal for Parramatta Road Corridor Stage 1 is well progressed, it has achieved Gateway Determination, undergone statutory consultation and is being reviewed ahead of final reporting to Council. The State Reforms would mean that the extensive work to date and the objectives being sought through the proposal will be over-ridden. It is sought that that this area be excluded from the reforms for Council to finalise the current planning proposal. This is also subject of a separate Council Report and detailed as a case study in the Appendix – 1 to Attachment 1.

9. TOD station precincts at Bays West, Croydon, Ashfield, Dulwich Hill and Marrickville

Council officers support the principle of transport-oriented development, examples being Council-led work which is progressed in Parramatta Road Corridor, Marrickville, Dulwich Hill and Ashfield precincts.

These areas are identified in the State-endorsed *Inner West Local Housing Strategy* and work is underway for these areas. The application of blunt, standardised permissibility and development standards does not represent place-based planning and is not expected to result in good design outcomes.

Rather than applying the reforms on 1 April, it is requested that the DPHI work with Council to allow progression of Council-led housing proposals for transit-oriented development and diverse and well located housing.

Further, Council seeks clarification regarding the application of TOD for the Bay West Metro Station TOD precinct. Given the ambiguity of application of the TOD to Bays West and uncertainty regarding its impacts on the community, Council does not support the proposed TOD in Bays West unless its application is limited to the SEPP (Precincts – Eastern Harbour City) Government owned lands. Council seeks further discussion with the Department to discuss the level of impact and to identify a better course of action.

10. Changes to the R2 Residential zone

The DWLH proposal will make a range of low-rise multiple-dwelling housing types automatically permitted with consent. They are limited to 2 storeys, but all are currently prohibited in Inner West's R2 Low Density Residential zone. While there is merit if only considering the 2-storey scale of the development, this is untested with Inner West's community and, for some uses, Council's statutory framework is unprepared. By way of example, Council does not currently have development controls to apply specifically to dual occupancies or manor houses.

Further, once permissible, it raises opportunities for complying development pathways. These opportunities will be tempered by lot size requirements and the full implications are difficult to determine. Likewise, it is unclear if the DPHI understand dwelling numbers resulting from any, or all of, the proposals which is a further concern and discussed below.

11. Inconsistencies with Council's planning strategies, instruments and processes

The proposals include SEPPs that would "take effect" on the dates mentioned (1 April for TOD Part 2 and end of June for the DWLH). This timeline provides no time for Council to update its systems (such as planning systems) and to begin preparations for any amendments needed to its planning strategies, *Inner West Local Environmental Plan 2022* or DCPs where the proposals are inconsistent with existing controls.

DPHI has stated that Council can undertake its own strategic planning that meets or exceeds the proposed controls. However, once finalised, the DPHI's proposals will remain in effect while this planning is undertaken and undermine Council's local planning controls.

Further, there is no sequencing proposed for these changes to planning controls. This is at odds with the adopted *Inner West Local Housing Strategy*, which assigns medium and longer-term timeframes to different precincts identified for investigation.

12. Existing diversity, density and constraints in the Inner West

While appreciating State-wide policy makes addressing local character difficult, it is clear this policy proposition is overly simplistic in its approach.

Not all LGAs across Greater Sydney are the same. The function of Council-led strategic planning is to appropriately plan for the needs of local areas and in a manner that respects existing character, values, environments and constraints.

Some important facts about the Inner West that demonstrate the reforms are not appropriate:

- 60% of lots in the LGA are less than 300m².
- the Inner West is diverse and has a good mix of dwelling diversity and density with only 27% being separate houses, 41% medium density and 30% high density.
- the predominant built form across low and medium density areas are single storey attached and semi-detached houses, terrace housing and two storey walk-ups.
- land values are high and are likely to impact feasibility.
- constraints include statutory such as aircraft noise, environmental such as flooding, and the Inner West's compact and fine grain urban pattern means many streets are narrow and need to consider the ability of increased development on waste management and other servicing.

The generic application of permissibility and un-tested non-refusal development standards, insofar as they relate to the Inner West, require reconsideration in recognition of existing local character and context.

13. Impacts on development assessment

The proposals represent a marked change in allowable built form across Inner West LGA, while also containing many ambiguous elements in practice. This will have considerable implications for resources, costs and administration relating to Council, Local Planning Panel, Architectural Excellence and Design Review Panel and Land and Environment Court.

It is recommended that DPHI recognise the implications of the proposals on local government resources and support councils in the delivery of housing reforms.

14. Consultation process

While Council appreciates the opportunity to provide comments on the housing reforms, given the far-reaching implications, the level of consultation is critically inadequate. Council has significant concerns regarding the lack of consultation with Council and its community given the far-reaching implications of these proposals.

The TOD program is not formally on consultation, the documents released are limited in their information, ambiguous and unsubstantiated by evidence and the timeframe for comments is short.

Community engagement is a basic tenant of the planning process as also stipulated in the *Environmental Planning and Assessment Act* and Inner West Council believes community input is essential to good outcomes.

CONCLUSION

Council acknowledges the housing challenge in NSW and is fully committed to unlocking housing opportunities and delivering new housing and affordable housing in the Inner West supported with adequate provision of infrastructure. However, given the lack of evidence base of the proposed reforms and concerns that these would override the local planning controls, Council opposes the proposed reforms, and these should not apply in the Inner West.

Attachment 1 Draft submission notes that Council does not support:

- the generic application of permissibility and un-tested non-refusal development standards over its housing investigation areas, without accompanying place-based evidence demonstrating that these controls will result in appropriate design outcomes;
- the variation of Apartment Design Guide for mid-rise housing which would reduce setbacks, building separation distances, landscaping, tree canopy resulting in adverse effects on liveability and amenity;
- the blanket application of the proposals to heritage affected properties including heritage conservation areas;
- the application of the proposals across the vast majority of R1 General Residential being the main residential zone in the former Leichhardt LGA; and
- the application of these proposals in the Parramatta Road Corridor area which overrides Council's well-progressed Stage 1 Implementation Planning Proposal;
- the alteration of permissibility in the R2 Low Density Residential Zones; and
- the minimum affordable housing contributions in the TOD which are too low and the absence of any minimum affordable housing contributions in DWLH.

These proposals will bypass place-based strategic planning framework processes, are not accompanied by robust evidence and remove Council from the decision-making process. These are inconsistent or have not demonstrated strategic merit against NSW Government's own statutory planning framework and policies.

Further, given the ambiguity of application of the TOD to Bays West and uncertainty regarding its impacts on the community, it is recommended that Council does not support the proposed TOD in Bays West and seeks further discussion with the Department to discuss the level of impact and to identify a better course of action.

Instead, a collaborative approach between DPHI and Council is sought, in order to realise housing opportunities in a way that benefits the existing and future communities and achieves the best possible outcomes for the Inner West by:

- providing **new housing targets** for Inner West LGA in line with the National Housing Accord Requirements so that Council is given an opportunity to presents **Council-led Transport Oriented Development and Diverse and Well-Located Housing delivery plans**;
- assisting Council in progressing **place-based proposals for Parramatta Road Corridor, Marrickville, Dulwich Hill and Ashfield** which are in line with the principles of Transport Oriented Development; and
- **removing the cap on local infrastructure contributions** to allow Councils to collect adequate contributions which reflect the real cost of providing infrastructure in the Inner Sydney context.

These matters are detailed in the draft submission in *Attachment 1*. It is recommended that Council endorse this submission and forward it to DPHI for consideration.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [Inner West Council Draft Submission - NSW Government Housing Reforms](#)
2. [Summary of proposed controls under NSW Government Housing Reforms](#)



Inner West Council Submission on the Housing Reforms

Transit Orientated Development and Diverse and Well- Located Housing

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Inner West Council submission on the Housing Reforms

Transit Oriented Development and Diverse and Well-Located Housing

Council's Draft Position Statement (to be refined following Council resolution):

Council acknowledges the housing challenge in NSW and is fully committed to unlocking housing opportunities and delivering new housing, in particular affordable housing in the Inner West, supported with adequate infrastructure. Given the lack of evidence base of the proposed reforms and concerns that these would override the local planning controls, Council opposes the proposed reforms, and these should not apply in the Inner West.

Council does not support:

- the generic application of permissibility and un-tested non-refusal development standards over its housing investigation areas, without accompanying place-based evidence demonstrating that these controls will result in appropriate design outcomes,
- the variation of Apartment Design Guide for mid-rise housing which would reduce setbacks, building separation distances, landscaping, tree canopy resulting in adverse effects on liveability and amenity,
- the blanket application of the proposals to heritage affected properties including heritage conservation areas,
- the application of the proposals across the vast majority of R1 General Residential being the main residential zone in the former Leichhardt LGA,
- the application of these proposals in the Parramatta Road Corridor area which over-rides Council's well-progressed Stage 1 Implementation Planning Proposal,
- the alteration of permissibility in the R2 Low Density Residential Zones, and
- the minimum affordable housing contributions in the TOD which are too low and the absence of any minimum affordable housing contributions in DWLH.

These proposals will bypass place-based strategic planning framework processes and are not accompanied by robust evidence and remove Council from the decision-making process. These are inconsistent or have not demonstrated strategic merit against NSW Government's own statutory planning framework and policies.

Further, given the ambiguity of application of the TOD to Bays West and uncertainty regarding its impacts on the community, Council does not support the proposed TOD in Bays West unless it is limited to the SEPP (Precincts – Eastern Harbour City) government owned lands, Council seeks further discussion with DPHI to discuss the level of impact and to identify a better course of action.

Instead, it is recommended that DPHI work with Council to realise housing opportunities in a way that benefits the existing and future communities and achieves the best possible outcomes for the Inner West by:

- providing **new housing targets** for Inner West LGA in line with the National Housing Accord Requirements so that Council is given an opportunity to present Council's **own Transport Oriented Development and Diverse and Well-Located Housing delivery plans**,
- assisting Council in progressing **place-based proposals for Parramatta Road Corridor, Marrickville, Dulwich Hill and Ashfield** which are in line with the principles of Transport Oriented Development, and
- **removing the cap on local infrastructure contributions** to allow Councils to collect adequate contributions which reflect the real cost of providing infrastructure in the Inner Sydney context.



Overarching response to the Reforms

Council acknowledges the current housing crisis in NSW, and that the delivery of housing, and specifically affordable housing, is urgent. However, Council officers raise significant concerns with the proposals, as these:

- bypass place-based strategic planning framework processes and are not accompanied by robust evidence,
- remove Council from the decision-making process,
- are not accompanied by new housing targets and do not incorporate a sequenced delivery approach,
- apply standardised, un-tested controls regardless of location that will significantly impact areas of the LGA,
- offer development windfalls without incentivising good design, sustainability, active transport, and other benefits that are achievable through good planning,
- raise expectations without demonstrating if the reforms or subsequent approvals will result in housing delivery,
- vary/ reduce the Apartment Design Guide Standards which would result in a adverse amenity and liveability outcomes,
- impose a significant cost burden on Council for additional infrastructure,
- do not allow time to prepare for implementation of the proposals,
- do not sufficiently contribute towards affordable housing, and
- ultimately will result in a significant degradation of the character of the Inner West.

There are elements of the proposals that are worthy and supported:

- a centres-based approach to development,
- industrial and employment lands not being affected,
- identification of maximum car parking rates (although it is not clear why these are only included in the TOD and not in the DWLH areas close to transit), and
- the need for active street frontages in Inner West's town centres.

However, these principles are already embedded in Council's policy framework and, while worthy, are best delivered in an appropriate **Council-led, place-based way rather than via the blanket reforms.**

The below submission outlines Council's detailed concerns with the proposed reforms.



1. Lack of consistency with the strategic planning framework

Council:

- opposes the reforms as these are arguably inconsistent with the existing strategic planning framework and are not underpinned by an adopted or publicly available new framework
- requests the State Government review the proposals, recognise the implications and demonstrate these comply with the Strategic Planning Framework.

Inner West's statutory instruments are held to high standards by the DPHI, Council and the community, specifically when making any amendments as these require the demonstration of alignment with the strategic planning framework. This is what takes time and resources and gives assurances Council can achieve the best possible outcomes.

The proposed housing reforms do not demonstrate compliance with the existing strategic planning frameworks such as the Region Plan, District Plans, Ministerial Directions, SEPPs and Statutory Authority support, among others. These do not satisfactorily consider local planning such as flooding, contamination, aircraft noise, Airport Obstacle Limitation Surface (OLS), biodiversity, traffic impacts, heritage etc. Further, no updated new strategic planning documents or evidence base is available to view against these proposals.

In the absence of this evidence, Council cannot fully understand the level of consistency against Council or other State endorsed policies. It is disconcerting that the NSW State Government can override local planning provisions without demonstrating compliance with the legislated planning framework including other existing State endorsed policies.

The magnitude of change proposed alludes to a significant structural shift away from the existing framework, including housing elements (e.g. dwelling targets) and non-housing elements (e.g. employment, centres hierarchy).

2. Housing numbers and future housing targets

Council:

- is of the view that these State-led proposals are too much too fast, lack evidence and testing, and will result in a significant degradation of the character of the Inner West
- seeks clarity on housing numbers anticipated through the proposals for the Inner West. Information is limited and Council's analysis infers that our housing targets are likely to be more than triple. This is unacceptable in the Inner West context.
- urges DPHI to provide new housing targets for Inner West LGA in line with the National Housing Accord Requirements so that Council is given an opportunity to presents its own Transport Oriented Development and Diverse and Well-Located Housing delivery plans
- strongly advocates for housing such as seniors, co-living, secondary dwellings, and boarding houses, as now defined in the Housing SEPP, be considered in DPHI data and counted towards Council's dwelling targets.



The reforms provide no detail on how many new dwellings will be facilitated by the proposals, other than:

- noting the National Housing Accord and the NSW State Government's commitment of a reach target of 377,000 dwelling across NSW in the next 5 years is outlined, and
- for the TOD Program, anticipating 138,000 new homes in the next five years that, if shared equally across the 31 stations, would result in an expectation that 4,450 new homes will be provided in each location including Croydon, Ashfield, Dulwich Hill and Marrickville in the next 15 years.

By comparison, the Eastern Harbour City District Plan identified a target for the Inner West of 5,900 dwellings between 2016–2021, reducing to 5,000 for 2021 – 2026 and 10,000 in the following 10 years to 2036 which has informed Council's strategic program for housing investigation areas of 1,000 dwellings per year. Council's early analysis of the proposals anticipates this is likely to triple. This has major implications not only for the character and functionality of the Inner West but also on infrastructure needed for these new communities.

Inter-related to the imposition of these proposals Council has consistently advocated that DPHI housing data should include all forms of homes, rather than what is just considered 'market' housing.

3. Delivering high quality outcomes

Council:

- does not support the generic application of permissibility and un-tested non-refusal development standards over its housing investigation areas, without accompanying place-based evidence demonstrating that these controls will result in appropriate design outcomes.
- does not support the reduced design standards which will vary the Apartment Design Guide Requirements and have adverse impacts on liveability and amenity; specifically in relation to landscaping, tree canopy, setbacks and building separation distances.
- advocates that the following matters are considered to maximise quality outcomes:
 - development standards that are incentive-based rather than the generic application of un-tested non-refusal standards
 - a review of height of building controls to ensure they reflect intended uses
 - inclusion of street wall (podiums) provisions relevant to the situation.

Good strategic planning is grounded in place-based testing and analysis to inform appropriate standards in a manner to realise high quality built-form outcomes. This process also offers the opportunity to achieve other policy ambitions such as sustainability, overcoming urban heat, encouraging active transport and delivering vibrant streetscapes.

As drafted, the proposals represent significant uplift, which will bring significant windfalls to landowners and developers, at the expense of high-quality design outcomes for the local areas and residents.

Rather than the development standards being a given, using them as an incentive could deliver higher quality and sustainable outcomes. Council's Parramatta Road Corridor Stage 1 Planning Proposal is an incentives-based proposition, and a similar approach could be applied to the TOD and DWLH proposals. This could include:

- achieving an appropriate development pattern and high-quality built form – the proposals lack this finesse,
- provides an active street frontage – this is proposed in the TOD area and should apply in all E1, E2 and MU1 zoned areas,
- achieving higher building performance targets – to ensure more sustainable buildings,



- incorporating mechanisms to reduce urban heat – tree canopy and deep soil targets are proposed for DWLH but could go further, and
- supporting sustainable transport modes, minimises traffic congestion and reduces private car dependency.

In addition, the proposed standards are minimalist and other factors are not well-considered. Height of buildings are standardised and do not demonstrate, specifically in town centres, they can achieve intended employment uses. Likewise, no consideration is given to street walls that are an important element of defining the street, a positive pedestrian experience and contribute to achieving vibrant streets.

Further, the proposed reforms refer to incorporating new design criteria that will vary/ reduce the Apartment Design Guide standards such as minimum building separation distances, setbacks, landscaping, tree canopy etc. This approach to lowering the design provisions for these new mid-rise apartment buildings is not supported in the Inner West context as it will result in reduced amenity outcomes and adversely affect the liveability of existing and future residents.

4. Heritage impacts

Council:

- opposes the blanket application of the proposals to heritage protected properties
- objects to any changes to development pathways that lessen the consideration of heritage, particularly altering the Codes SEPP to remove heritage protected properties from assessment via the development application pathway.

The proposals assert that heritage will continue to be a factor of merit-based assessment to the extent it is not inconsistent with the new standards. Given heritage protections affect 40% of the LGA, this will be an area of challenge, while noting Inner West's strategic and statutory framework is sufficiently robust to identify unsympathetic and out of character development.

It is highlighted that there are ongoing reviews to Inner West's statutory framework to implement place-based provisions in appropriate locations which increase density while sympathetically responding to local character and heritage such as in the Parramatta Road Planning Proposal. This requires detailed urban design and heritage work which is implemented through LEP and DCP controls as opposed to blanket application of the housing reforms.

Council has, and will continue to, assess redevelopment, and adaptive reuse of buildings with heritage protections in a positive and considered way. Likewise, it is recognised that this is a challenging area and Council is continuously exploring opportunities to ensure productive use of these areas. It is recognised a heritage 'no go' stance is not realistic. However, the proposed reforms neglect the importance of heritage. The approach to address this at site level at the development application stage is not supported as it will erode the heritage fabric of Inner West. The planning controls must be well considered and recognise the importance of heritage and character before allowing the uplift.

5. Affordable Housing

Council:

- supports the intent to seek contributions for Affordable Housing although is concerned with the minimum affordable housing contributions proposed in the TOD which are too low and the absence of any minimum affordable housing contributions in DWLH

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- maintains its previous position in regard to Bays West being 30% affordable housing on government owned land
- aims to retain its policy position of 15% affordable housing while recognising the influence of feasibility, specifically in the inner Sydney context
- would welcome working with the Department to prepare Affordable Housing Contributions Scheme for the uplift areas.

Council supports all opportunities to deliver affordable housing owned or managed by Community Housing Providers and retained in perpetuity. However, the proposals are not supported by evidence and do not go far enough given the opportunities available. It is requested that DPHI clarify as to why there are no specific affordable housing targets in the DWLH in a way similar to the TOD which includes specific affordable housing targets for train station catchments for similar density controls.

Regarding the Bays West TOD, Council continues to advocate, as per its submissions to the Bays West Place Strategy and Stage 1 Rezoning, 'Council's requirement for affordable rental housing be delivered at the rate of 30% on government owned land, owned in perpetuity and managed by a Community Housing Provider, in accordance with the Inner West Affordable Housing Policy.' We reconfirm this position regardless that the Bays West Stage 1 Rezoning only applied 7.5%, largely due to the limited quantity of housing within this stage. Further Council required the delivery of affordable housing to be provided on-site rather than within a 5km radius.

For the four stations in the Inner West, Council requires a 15% contribution, in line with our Affordable Housing Policy, rather than 2% and acknowledges the resulting rate is likely to be based on feasibility. It is noted that initial place-based analysis undertaken by Council for Marrickville Station Precinct demonstrated that a rate of 9% was feasible and the evidence base for the proposed planning controls has not been forthcoming.

It is also noted that the Housing SEPP bonus for affordable housing which allows additional 30% FSR and height bonus for temporary affordable housing up to 15 years (not in perpetuity) would apply on top of these SEPP standards. This can result in buildings with FSRs of up to 3.9:1 and 8 storeys. These controls have not been tested and are not compatible with a number of areas in the Inner West context. This additional bonus for affordable housing which is temporary and not in perpetuity is also not supported.

6. Infrastructure and development contributions

Council:

- does not support the proposals as these have not adequately considered the impacts on infrastructure to support the growing population.
- requests support to provide the additional funding necessary to service the anticipated need generated through these proposals
- strongly recommends the removal of the local infrastructure contributions cap to ensure the real cost of providing required infrastructure in the inner Sydney context is captured.

The proposals are premature in the assumptions that these new residents only require public transport and disregard community's needs for essential infrastructure, such as open space, trees, schools, hospitals, servicing and libraries, which are critical to the quality of Australian lifestyle and for which Sydney and Inner West are known for.



It is Council's responsibility to provide the supporting local infrastructure. Council already has a significant level of shortfall in providing local infrastructure and associated funding particularly with regard to the provision of open space.

Increasing population projections simultaneously increases infrastructure costs for new and augmented infrastructure to meet the demands of the new population. The Inner West Local Infrastructure Contribution Plan 2023 outlines \$597million in capital costs associated with almost 17,000 new dwellings and 14,500 new workers in the LGA to 2036. New dwellings already substantially exceed the \$20,000 cap imposed by a 2012 Ministerial Direction for new dwellings. If the projected population doubles or triples, this will trigger thresholds for works to occur much sooner than currently envisioned, and likely increasing the overall cost of infrastructure considerably. This has a significant impact on Council's financial resources and long-term financial sustainability.

Consideration of removing the cap on local contributions to cater to the demands of future population is becoming more urgent. Implementation of the NSW Productivity Commissioners recommendations by increasing the s7.12 higher maximum rate for residential development, and simplifying s7.11 pathways to exceed the \$20,000 maximum cap on new dwellings is needed. This should be accompanied by expansion of the list of infrastructure stated on IPART's Essential Works List to better accommodate more diverse forms of social infrastructure, including community, cultural and library facilities. Council also raises concerns that these development contribution rates have not been indexed since 2012 and do not take into account inflation rates, increase in construction costs etc.

7. Implications in the R1 General Residential Zone

Council:

- does not support the application of the proposals across the vast majority of R1 General Residential zone being the main residential zone in the former Leichhardt LGA
- requests the proposals are deferred until such time as the harmonising of zoning across the LGA is finalised, or as an alternative, requests the Department works closely with Inner West Council to refine the application of the DWLH proposals to parts of the former Leichhardt LGA suitable for 4-6 storey residential typologies.

The IWLEP 2022 brought together the three former LEPs (Marrickville, Ashfield and Leichhardt), however retained the former Leichhardt LGA's zoning approach where R1 applies across the former Leichhardt LGA as the predominant residential zone. The R1 zone across former Leichhardt is largely characterised by small lots with dwellings that are usually single storey in nature with limited private open space, narrow streets, constrained pedestrian and traffic movement. Currently the majority of this R1 area will be affected by the proposed DWLH or TOD and this is an unsuitable outcome in such a constrained section of the LGA.

Council's work program includes a future amendment to the IWLEP 2022 to harmonise the zoning across the Inner West LGA and reconcile the R1 zone in former Leichhardt LGA; however this work has not been completed yet. Council requires additional time to undertake this work.

It is recommended that the proposals be deferred in the R1 zone until such time as Council completes a review of harmonising land use zones across the Inner West LGA.



8. Implications for Parramatta Road Corridor Stage 1 Planning Proposal

Council opposes the application of the proposals as these apply to the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) area.

Council's planning proposal for Parramatta Road Corridor Stage 1 is well progressed, it has achieved Gateway Determination, undergone statutory consultation and is being reviewed ahead of final reporting to Council.

The planning proposal aims to deliver approximately 1500 dwellings and 1900 jobs, in addition to greater community benefits, including affordable housing.

The planning proposal is premised on an incentives proposition whereby development uplift also achieves broader policy outcomes. For example:

- appropriate development pattern and high-quality built form in terms of bulk, massing, height, separation, setbacks, amenity and modulation
- provides an active street frontage
- higher building performance targets
- mechanisms to reduce urban heat
- maximum parking rates to support sustainable transport modes, minimise traffic congestion and reduce private car dependency.

The Housing Reforms are untested, not substantiated through a strategic planning evidence base nor do they comply with the current strategic planning framework including Local Planning Directions. Conversely, the Parramatta Road Corridor Stage 1 planning proposal has been the subject of detailed place-based studies and is directly implementing a State endorsed land use strategy and Local Planning Direction relating to PRCUTS.

It is considered that development in accordance with the DWLH proposal (as outlined in the EIE) will fail to deliver the vision and objectives of PRCUTS. It also fails to justify how it will deliver better outcomes than those envisaged in PRCUTS as required by the Section 9.1 Local Planning Direction and as such, it should not apply to the Parramatta Road Corridor. As a minimum, consideration should be given to the incentive criteria in Council's Planning Proposal (outlined in Appendix 1) and how the TODP and DWLH proposal could adopt a similar approach.

9. Applicable areas (TOD and DWLH) and implications on Council's housing investigation areas

Council:

- raises concerns regarding the ambiguity of application of the proposals as these are premature and unclear
- does not support the Bays Bay West Metro Station TOD precinct unless it can be confirmed that this is limited to the SEPP (Precincts – Eastern Harbour City) Government owned lands
- does not support the generic application of permissibility and un-tested non-refusal development standards and requests for TOD to be deferred in the Inner West Station precincts to allow Council to progress its place-based planning process.

The proposals use various language to describe applicability. The TOD references 1,200m from the 8 Metro Stations and 400m from 31 Stations, inferring a radius. The DWLH references the term 'walking distance'. It is



also unclear if the DWLH is measured from the outermost boundaries of the E1, E2 or MUI zone or some other location.

Further, Council was verbally advised that the Bays West Metro Station TOD would be limited to the area within the SEPP (Precincts – Eastern Harbour City) 2021, being the government-owned land. Clarification is sought. Given the ambiguity of application of the TOD to Bays West and uncertainty regarding its impacts on the community, Council does not support the proposed TOD in Bays West and seeks further discussion with the Department to discuss the level of impact and to identify a better course of action.

While feasibility analysis may need to remain confidential, it is unclear why the evidence used to identify the 31 preferred TOD stations has not been provided to Council and community to inform its feedback.

It is evident that the influence of the proposals is significant due to the Inner West's:

- compact urban form
- being well serviced by rail-based transport infrastructure
- together with our village style town centres.

Council officers support the principle of transport-oriented development, examples being Council-led work which is progressed in Parramatta Road Corridor, Marrickville, Dulwich Hill and Ashfield precincts.

These areas are identified in the State-endorsed *Inner West Local Housing Strategy* and work is underway for three of the four areas. The application of blunt, standardised permissibility and development standards do not represent place-based planning and is not expected to result in good design outcomes.

Rather than blanketly applying the reforms, it is requested that the DPHI work with Council to allow progression of Council-led housing proposals for Marrickville, Dulwich Hill and Ashfield.

Council urges the Department to defer finalisation of controls applying to Inner West Council's housing investigation areas to allow Council to complete its place-based planning process. This would comprise the following stages:

- Stage 1: Work with the Department to prepare a streamlined Planning Proposal to complete precinct planning commenced under the *Marrickville Town Centre Urban Design Study* and focusing on opportunity sites identified in this study, and
- Stage 2: Carry out further place-based planning for the remainder of the precinct affected by the TODP and DWLH proposals (predominantly lower-density sections of the precinct), to establish a suitable level of uplift that takes into the account precinct design considerations used in Council's Study.

Dulwich Hill and North Ashfield are medium-term investigation areas that are similarly subject of detailed design work that Council wishes to progress. As Croydon station precinct (identified as a longer-term investigation area in the *Local Housing Strategy – 2026-2036*) is shared between Burwood and Inner West LGAs, it is appropriate that this precinct be subject of a standalone place-based exercise undertaken jointly by both councils.

Council requests that the station precincts located within Inner West LGA are deferred to enable a Council-led approach to transit-oriented development and diverse and well-located housing.

10. Implications in the R2 Low Density Residential Zone

Council does not support the alteration of permissibility in the R2 Low Density Residential Zone.

The DWLH proposal will make a range of low-rise multiple-dwelling housing types automatically permitted with consent. They are limited to 2 storeys, but all are currently prohibited in Inner West's R2 Low Density Residential zone. While there is merit if only considering the 2-storey scale of the development, this is untested with Inner West's community and, for some uses, Council's statutory framework is unprepared. By



way of example, Council does not currently have development controls to apply specifically to dual occupancies or manor houses.

Further, once permissible, it raises opportunities for complying development pathways. These opportunities will be tempered by lot size requirements and the full implications are difficult to determine. Likewise, it is unclear if the DPHI understand dwelling numbers resulting from any, or all of, the proposals which is a further concern and discussed below.

11. Inconsistencies with Council's planning strategies, instruments and processes

Council does not support the proposals, as:

- these affect a significant portion of land to which the IWLEP 2022 and Development Control Plans (DCPs) apply
- there is little to no sequencing proposed in the rollout of these proposals in 2024
- these are inconsistent with other State/Local strategic and statutory planning frameworks and undermine the importance of local planning.

Council urges the Department to provide deferred commencements to the SEPPs, if Inner West's position to be excluded from the reforms is not supported, to allow opportunity to carry out the necessary work in an orderly manner.

It is understood that the proposals include SEPPs that would "take effect" on the dates mentioned (1 April for TOD Part 2 and end of June for the DWLH). This timeline provides no time for Council to update its systems (such as planning systems) and to begin preparations for any amendments needed to its planning strategies, *Inner West Local Environmental Plan 2022* or DCPs where the proposals are inconsistent with existing controls.

DPHI has stated that Council can undertake its own strategic planning that meets or exceeds the proposed controls. However, if these proposals are allowed in the Inner West, the DPHI's proposals will remain in effect while this planning is undertaken and undermine Council's local planning controls.

Further, there is no sequencing proposed for these changes to planning controls. This is at odds with the adopted *Inner West Local Housing Strategy*, which assigns medium and longer-term timeframes to different precincts identified for investigation to ensure that growth occurs in line with the provision of infrastructure.

12. Existing diversity, density and constraints in the Inner West

Council:

- is of the view that the proposed reforms are overly simplistic in the approach
- strongly recommends the generic application of permissibility and un-tested non-refusal development standards as they relate to the Inner West are reconsidered in recognition of the areas exiting local character and context.

While appreciating State-wide policy makes addressing local character difficult, it is clear this policy proposition is overly simplistic in its approach.

Not all LGAs across Greater Sydney are the same. The function of Council-led strategic planning is to appropriately plan for the needs of local areas and in a manner that respects existing character, values, environments and constraints.

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Some important facts about the Inner West that demonstrate the reforms are not appropriate:

- 60% of lots in the LGA are less than 300m²
- the Inner West is diverse and has a good mix of dwelling diversity and density with only 27% being separate houses, 41% medium density and 30% high density
- the predominant built form across low and medium density areas are single storey attached and semi-detached houses, terrace housing and two storey walk-ups
- land values are high and are likely to impact feasibility
- constraints include statutory such as aircraft noise, environmental such as flooding, and the Inner West's compact and fine grain urban pattern means many streets are narrow and need to consider the ability of increased development on waste management and other servicing.

It is recommended that the generic application of permissibility and un-tested non-refusal development standards, insofar as they relate to the Inner West, be reconsidered in recognition of the areas existing local character and context.

13. Impacts on development assessment

Council requests the NSW Government recognise the implications of the proposals on local government resources and to support councils in the delivery of housing reforms.

The proposals represent a marked change in allowable built form across Inner West LGA, while also containing many ambiguous elements in practice. This will have considerable implications for resources, costs and administration relating to Council, Local Planning Panel, Architectural Excellence and Design Review Panel and Land and Environment Court.

It is recommended that DPHI recognise the implications of the proposals on local government resources and support councils in the delivery of housing reforms.

14. Consultation process

Council has significant concerns regarding the lack of consultation with Council and its community given the far-reaching implications of these proposals.

While Council appreciates the opportunity to provide comments on the housing reforms, given the far-reaching implications, the level of consultation is critically inadequate.

The TOD program is not formally on consultation, the documents released are limited in their information, ambiguous and unsubstantiated by evidence and the timeframe for comments is short.

Community engagement is a basic tenant of the planning process and Inner West Council believes community input is essential to good outcomes.

Likewise, Council notes an objective of the *Environmental Planning and Assessment Act* 'is to provide increased opportunity for community participation in environmental planning and assessment.'

Given the far-reaching implications of the TODP and DWLH proposals, Council opposes:

- The lack of formal consultation on the TOD Proposal. This should have been available for formal comment, as per the DWLH proposal. This would allow for Council and community input. A typical exhibition for a policy of this scale is a minimum 6-weeks, excluding the Christmas period.
- The intent to implement the TOD proposal Part 2 by 1 April 2024 which will automatically alter permissibility and development standards around 31 stations across Greater Sydney and specifically the four within the Inner West – Croydon, Ashfield, Dulwich Hill, and Marrickville Stations by 1 April 2024.

INNER WEST

This is not on public exhibition; rather only councils have been offered the opportunity to provide feedback.

- The intent to implement the DWLH proposals by end June 2024 this only allows three months to review submissions, modify proposals accordingly then share outcomes with councils and the community ahead of implementation.

DRAFT



Appendix 1- Implications of proposals on Parramatta Road Corridor Stage 1 Planning Proposal

It is considered that development in accordance with the DWLH proposal (as outlined in the EIE) fails to justify how it will deliver better outcomes than those envisaged in PRCUTS as required by the Section 9.1 Local Planning Direction 1.5 Parramatta Road Corridor Urban Transformation Strategy and consequently will fail to deliver the vision and objectives of the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) 2016.

Council strongly opposes the application of the proposed DWLH SEPP to the Parramatta Road Corridor Stage 1 planning proposal land.

Should this not be supported, as a minimum, consideration should be given to the incentive criteria in Council's Planning Proposal and how the Housing Reforms could adopt a similar approach.

Background

The Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) 2016 was prepared by the former NSW Government as a 30-year plan for the renewal of the Parramatta Road Corridor.

The PRCUTS comprises a suite of documents that make up the PRCUTS Implementation Tool Kit:

- Implementation Plan Update 2021
- Implementation Plan 2016-2023
- Planning and Design Guidelines
- Infrastructure Schedule
- Urban Amenity Improvement Program.

Reference reports prepared for PRCUTS:

- Sustainability Implementation Plan
- Precinct Transport report
- Fine Grain Study

The Strategy has been further reinforced by more recent policy work including GCC's Greater Sydney Region Plan 2018, Eastern City District Plan 2018, Council's March 2020 GCC-endorsed Local Strategic Planning Statement, March 2020 Local Housing Strategy, March 2020 Integrated Transport Strategy and August 2020 Employment and Retail Lands Strategy.

These State Government and Council strategic planning policies demonstrate the extensive, collaborative, complementary work that has been undertaken since the adoption of PRCUTS to facilitate its implementation and deliver its goal of revitalising the Corridor.

Inner West Council commenced preparation of a planning proposal in 2020 to start the staged implementation of PRCUTS through changes to the IWLEP 2022 and supporting development control plans.

The section 9.1 Local Planning Direction 1.5 Parramatta Road Corridor Urban Transformation Strategy requires the planning proposal to be consistent with PRCUTS and address the Department of Planning, Housing and Infrastructure's (DPHI) Local Environmental Plan Making Guidelines to justify strategic merit.

Accordingly, Council undertook the following strategic investigations to inform our proposal:

- Urban Design Studies
- Heritage Study
- Economic Assessment
- Contamination Assessment
- Aircraft Noise Assessment

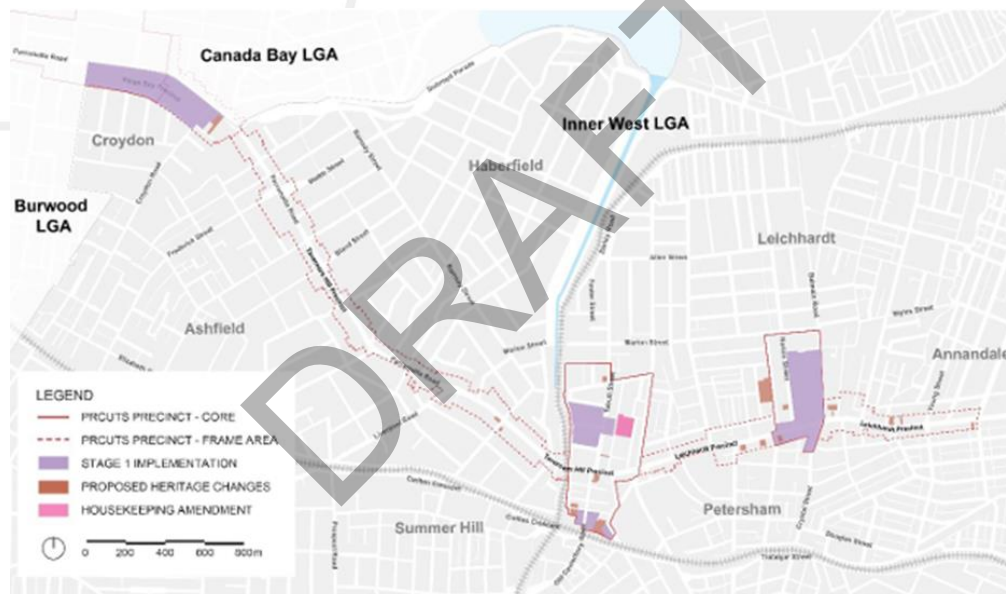
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- Draft Affordable Housing Contributions Scheme
- Sustainability Study
- Parramatta Road Corridor Precinct-wide Traffic and Transport Study (a requirement of PRCUTS and took over 3 years to complete jointly with DPHI)
- A draft DCP was also prepared to support the proposed LEP controls.

In May 2022 Council submitted the Planning Proposal and draft DCP amendments to DPHI for a Gateway Determination. The determination was issued October 2022 and required further work to be undertaken to justify the proposal, including the following:

- Flood Impact Assessment to address recommendations of the NSW Government's 2022 Flood Inquiry Report for each precinct – which resulted in properties being excluded from the planning proposal as a consequence of this further work.
- Updated Urban Design Study to address consistency with the 9.1 Local Planning Direction 1.5 Parramatta Road Transformation Strategy
- An assessment of the proposed sustainability provisions against SEPP (Sustainable Buildings) 2022.

Figure 1. Map showing the land within Stage 1 of PRCUTS Implementation



This extensive evidence base has resulted in the Parramatta Road Corridor Stage 1 Planning Proposal ([Proposed changes to Planning Controls for Parramatta Road Corridor | Your Say Inner West \(nsw.gov.au\)](#)) which aims to facilitate development within the Parramatta Road Corridor that is either consistent with PRCUTS or achieves a better outcome, based on Council's evidence based strategic planning work.

The Planning Proposal takes an incentive-based approach through the inclusion of local provisions that allow proposed development to access the incentive FSRs and HOB only where certain criteria is satisfied. These criteria are:

- achieves an appropriate development pattern and high-quality built form in terms of bulk, massing, height, separation, setbacks, amenity and modulation
- provides an active street frontage as mapped

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- achieves higher building performance targets
- incorporates mechanisms to reduce urban heat
- supports sustainable transport modes, minimises traffic congestion and reduces private car dependency
- if in the Leichhardt precinct, makes affordable housing contributions
- makes satisfactory State/ Regional Infrastructure Contributions
- amalgamation and through-site link/open space requirements for specific sites

Community engagement was undertaken from 6 November to 17 December 2023, and approximately 300 submissions were received.

18 December 2023 the Explanation of Intended Effect for the Diverse and Well-located Housing (DWLH) SEPP was released. It affects all areas included in Council's Parramatta Road Corridor Stage 1 Planning Proposal.

Comparative Analysis

A comparative analysis has been undertaken of the Parramatta Road Corridor Planning Proposal and the controls proposed in the EIE for the DWLH SEPP.

Height of Buildings (HOB) and Floor Space Ratios (FSR)

Table 1 below shows that, with the exception of heights in parts of the Leichhardt Precinct, the proposed incentive HOB and FSRs are less than that of the DWLH SEPP.

Table 1 - Comparison between the incentive HOBs and FSRs of Council's PP and the proposed DWLH SEPP

	Planning Proposal		DWLH Proposal	
	HOB	FSR	HOB	FSR
Leichhardt Precinct				
Norton St - E1 zone	20.5m, 23.5m, 27m, 32m	1.9, 2.7, 3.0	21m	3.0
Balmmain Road - R3 zone	15.5m, 21.5m, 25m	1.4, 1.5, 1.9, 2.1, 2.3	21m	3.0
Parramatta Road - E1	23.5m	3.0	21m	3.0
Crystal Street - R3	18.5m	2.2	21m	3.0
Taverners Hill				
West Leichhardt - R3	12m, 15.5m, 21.5m	0.9, 1.2, 1.4	21m	3.0
Lewisham South - R3	12m, 15.5m, 18.5m	1.0, 1.2	21m	3.0
Kings Bay/Croydon				
Dalmar Street - R3	12m	1.0	21m	3.0
Croydon Road - R3	15.5m	1.3	16m	2.0

Incentive provisions

Table 2 below outlines the proposed incentive criteria of the Parramatta Road Corridor Planning Proposal (required to be met in order to access the incentive HOBs and FSRs) and the DWLH. This analysis demonstrates that the environmental, public domain and affordable housing outcomes to be secured by Council's provisions would not be achieved by development under the proposed DWLH SEPP.

Table 2 - Comparison between Council's PRCUTS Planning Proposal incentive criteria and the proposed DWLH SEPP

	PRCUTS Planning Proposal	DWLH SEPP
Tree canopy targets R3	< 650m ² - 15% 650-1500m ² - 20% 1500-3000m ² - 25%	< 650m ² - 15% 650-1500m ² - 15% 1500-3000m ² - 20%



	PRCUTS Planning Proposal	DWLH SEPP												
(depending on site area)	> 3,000m ² – 35% Note: the PRCUTS canopy targets are based on PRCUTS Planning and Design Guidelines and Sustainability Implementation Plan and DPHI's Greener Neighbourhoods Guide.	> 3,000m ² – 20%												
Active street frontages	Active Street Frontage map This seeks to deliver the following PRCUTS Strategic Action: <ul style="list-style-type: none">Implement planning provisions to deliver active frontages in and around appropriate locations as illustrated on the precinct Plans within the Parramatta Road Corridor Planning and Design Guidelines.	Not addressed												
Residential high-performance buildings	2-3 storey – BASIX Energy 75 4-5 storey – BASIX Energy 66 6-20 storey – BASIX Energy 65	BASIX Energy 67 BASIX Energy 61 BASIX Energy 60												
Car parking – residential	Land use and Transport Integration Maps – maximum car parking rates <table border="1"><thead><tr><th>Taverners Hill and Leichhardt</th><th>Kings Bay/Croydon</th></tr></thead><tbody><tr><td>Studio – 0</td><td>Studio – 0.3</td></tr><tr><td>1 bed – 0.3</td><td>1 bed – 0.5</td></tr><tr><td>2 bed – 0.7</td><td>2 bed – 0.9</td></tr><tr><td>3 bed – 1</td><td>3 bed – 1.2</td></tr><tr><td>Visitor – 0</td><td>Visitor – 0.1</td></tr></tbody></table> <p>The above rates are consistent with those of the Parramatta Road Corridor Planning and Design Guidelines and are also supported by findings of the Parramatta Road Precinct wide Traffic and Transport Study commissioned by Council and DPHI.</p> <p>The intent of the maximum rates is to reduce car dependency, minimise traffic congestion and support sustainable transport modes.</p> <p>Responding to the PRCUTS recommendation to allocate parking spaces to buildings, rather than dwellings, Council's Planning Proposal encourages unbundled parking. PRCUTS notes that 'this is not only more equitable but can also reduce the total amount of parking required for a building'.</p>	Taverners Hill and Leichhardt	Kings Bay/Croydon	Studio – 0	Studio – 0.3	1 bed – 0.3	1 bed – 0.5	2 bed – 0.7	2 bed – 0.9	3 bed – 1	3 bed – 1.2	Visitor – 0	Visitor – 0.1	Minimum car parking rates proposed – but no rates provided
Taverners Hill and Leichhardt	Kings Bay/Croydon													
Studio – 0	Studio – 0.3													
1 bed – 0.3	1 bed – 0.5													
2 bed – 0.7	2 bed – 0.9													
3 bed – 1	3 bed – 1.2													
Visitor – 0	Visitor – 0.1													
Affordable housing	<ul style="list-style-type: none">Leichhardt precinct – 2% of residential strata areaPRCUTS requires a minimum of 5% of new housing as Affordable Housing, or in-line with Government policy of the day.Council's proposal of 2% in the Leichhardt Precinct is informed by DPHI's Viability Assessment tool.	No requirement for affordable housing, but the existing Infill Affordable Housing bonus of the Housing SEPP will continue to apply.												
Site specific provisions Land at 29-67 Norton Street and 40-50 Balmain Road Leichhardt	<ul style="list-style-type: none">requires amalgamation of sitesprovision of 18m wide through site link between Norton Street and Balmain Road25m wide public plazaactive street frontage on through site link <p>The purpose of these site-specific provisions is to ensure suitable redevelopment and amalgamation of lots, and to achieve built form outcomes which are proportional to the site's area and consistent with the objectives. These sites provide unique opportunities for on-site public domain improvements which will enhance connectivity and accessibility.</p> <p>This seeks to achieve the following PRCUTS Key Actions for the Leichhardt Precinct:</p> <ul style="list-style-type: none">Leverage new development to provide new open space and high quality and active public domainsProvide new links and a network of pedestrian and cycling connections to increase circulation and permeability in the Precinct	No mechanism to achieve amalgamation of sites and through-site links and public plaza.												



DCP provisions

Council's draft DCP amendments provide further guidance on matters such as:

- Public domain treatment
- Lot amalgamation
- Sustainability and resilience
- Active frontages
- Heritage
- Access and parking (including bicycle parking)
- Built form, including wall heights and setbacks
- Building materials and finishes
- Landscaping
- Vehicle and service access
- Open space and through-site links

Many of the included DCP provisions address specific actions and guidelines of PRCUTS, with the aim of ensuring that development in the Corridor is consistent with the Strategy's vision. Development under the DWLH proposal would not have regard to these detailed considerations, and thus achievement of the vision and objectives would be jeopardised.

Section 9.1 Local Planning Direction 1.5 Parramatta Road Corridor Urban Transformation Strategy

To further highlight the requirements of Local Planning Direction 1.5 PRCUTS, an extract is shown below.

Direction 1.5

1.5 (1) A planning proposal that applies to land in the nominated local government areas within the Parramatta Road Corridor must:

- (a) give effect to the objectives of this direction,*
- (b) be consistent with the Strategic Actions within the Parramatta Road Corridor Urban Transformation Strategy (November 2016),*
- (c) be consistent with the Parramatta Road Corridor Planning and Design Guidelines (November 2016) and particularly the requirements set out in Section 3 Corridor-wide Guidelines and the relevant Precinct Guidelines,*
- (d) be consistent with the staging and other identified thresholds for land use change identified in the Parramatta Road Corridor Implementation Plan 2016 – 2023 (November 2016), and the Parramatta Road Corridor Urban Transformation Implementation Update 2021, as applicable,*
- (e) contain a requirement that development is not permitted until land is adequately serviced (or arrangements satisfactory to the relevant planning authority, or other appropriate authority, have been made to service it) consistent with the Parramatta Road Corridor Implementation Plan 2016 – 2023 (November 2016),*
- (f) be consistent with the relevant District Plan.*

The proposed DWLH SEPP, as discussed previously in this submission, does not comply with the current strategic planning framework, including this Local Planning Direction. It is untested, nor substantiated through a strategic planning evidence base.

Conversely, the Parramatta Road Corridor Stage 1 planning proposal has been the subject of detailed place-based studies and is directly implementing a State endorsed land use strategy and Local Planning Directions. These studies have identified land that requires to be excluded (e.g., adverse flood impacts), what is an appropriate development pattern, identifies the desired built form such as bulk,

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massing, height, setbacks, amenity and how development can respond to heritage. It also achieves sustainability outcomes such as higher building performance targets, reduced urban heat and supports sustainable transport modes, by requiring maximum parking rates to minimise private car dependency and traffic congestion.

The DWLH proposal (as outlined in the EIE) by comparison will fail to deliver the vision and objectives of PRCUTS. It also fails to justify how it will deliver better outcomes than those envisaged in PRCUTS as required by the Section 9.1 Local Planning Direction 1.5.

Council is strongly of the position that the proposed DWLH SEPP should not apply to the Parramatta Road Corridor. If this is not supported, then as a minimum, consideration should be given to the incentive criteria in Council's Planning Proposal and how the DWLH proposal could adopt a similar approach.

Should this approach not be supported, then Council questions the continuing application of Local Planning Direction 1.5 to future planning proposals along Parramatta Road within the Inner West and the future of the PRCUTS itself.

DRAFT

Summary of Housing Reform zoning, permissibility and development standards

TOD – Part 1

The following will apply around Croydon, Ashfield, Marrickville and Dulwich Hill stations:

- Residential flat buildings (RFBs) will become permitted with consent in all residential zones (R1, R2, R3, and R4).
- RFBs and shop-top housing will be permitted in Zones E1 Local Centre and E2 Commercial Centre. This is consistent with the current Inner West Local Environmental Plan 2022 (IWLEP2022) as detailed in Clause 6.13.

Development standards including, among others:

- maximum building height – 21m (six storeys)
- floor space ratio – 3:1
- no minimum lot size.

Diverse and Well-Located Housing (DWLH)

The reforms propose changes to permissibility and development standards across two categories.

Mid-rise housing - being development up to 6 storeys:

- RFBs are to be permitted with consent on land zoned R3 Medium Density Residential,
- 'non-refusal standards' for RFBs in the R3 Zone or in any zone where they are currently permissible (for Inner West, being Zones R1, E1, E2 and MU1):
 - Inner Area of precincts (up to 400m walking distance):
 - maximum building height – 21m (six storeys)
 - floor space ratio – 3:1
 - no minimum lot size and lot width
 - these also apply to shop-top housing in the E1, E2 and MU1 zones.
 - Outer Area of precincts (400-800m walking distance):
 - maximum building height – 16m (four storeys)
 - floor space ratio – 2:1
 - no minimum lot size and lot width

Low-rise housing - being multi-dwelling housing and multiple dwelling house (terraces), manor houses (not limited to 3-4 dwellings) and dual occupancies, a variety of changes will apply, including:

- for multi-dwelling housing and manor houses:
 - permitted with consent on R2 zoned land within the 800m walkable distance
 - 'non-refusal standards' including:
 - maximum floor space ratio ranging from 0.7:1-0.8:1
 - lot sizes ranging from 500m-600m² and frontages of 12m or 18m for multiple dwelling (terraces)
 - a standardised building height of 9.5m
- for dual occupancies:
 - permitted with consent in all R2 zoned land in Inner West
 - lots size – 450m² and 12m frontage
 - maximum floor space ratio of 0.65:1

Item No: C0224(1) Item 3
Subject: PARRAMATTA ROAD CORRIDOR STAGE 1 PROPOSAL (PRCUTS) - PRELIMINARY ENGAGEMENT OUTCOMES
Authored by: Daniel East – Acting Senior Manager Strategic Planning
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

1. That Council write to Transport for NSW regarding their submission on the Parramatta Road Planning Proposal to:
 - a) request that TfNSW withdraw their submission as Council does not support the proposed road widenings in the Parramatta Road Corridor which will have significant impacts on the community, environment, heritage and built form and for which no community consultation has been undertaken; and
 - b) seek support for the delivery of TfNSW owned 2 Hay Street, Leichhardt as new open space in Leichhardt precinct in line with the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS).
2. That an urgent meeting with the Secretary of the Department of Planning be convened regarding:
 - a) delays associated with finalising this Planning Proposal given the need to resolve the State Agency submissions;
 - b) seeking certainty that the proposed NSW Government's Housing Reforms will not apply to the Parramatta Road Corridor; and
 - c) seeking support for Council's position on the TfNSW road widenings and delivery of the Hay Street car park as new open space.
3. That following the resolution of issues outlined in (1) and (2) above, a detailed engagement outcomes report be brought back to Council for finalisation of the Planning Proposal.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

EXECUTIVE SUMMARY

The Planning Proposal for Parramatta Road Corridor – Stage 1 for parts of Leichhardt, Taverners Hill and Kings Bay/Croydon Precincts was placed on exhibition from 6 November to 17 December 2023. This report provides a preliminary update on the engagement outcomes and highlights the State agency objections received from Transport for NSW, Sydney Water and Department of Planning & Environment – Environment and Heritage Group (now called Department of Climate Change, Energy, the Environment and Water). Resolution of the issues raised by State Agencies is required in order to advocate for balanced community outcomes in the Inner West.

Of particular concern is the Transport for NSW (TfNSW) submission which sets out their requirement for road widening along the Corridor to provide an on-street rapid transit route

from Burwood to the Sydney CBD. This raises major concerns regarding the proposed impacts on the community and environment, especially as there has been no prior consultation with Council or the community.

Further, the recently released Housing Reforms in December 2023 have major implications for the proposed planning controls in the Parramatta Road Corridor Stage 1, as the proposed State Environmental Planning Policy (SEPP) for Diverse and Well-Located Housing (DWLH) will supersede the Planning Proposal controls and allow equivalent or greater development in all precincts.

The Department of Planning's letter to Council dated August 2023 required that Council finalise this Planning Proposal no later than March 2024. Council has been working towards this timeline and was on track with respect to the engagement activities completed in December 2023. However, due to the concerns raised by various State Agencies and community and release of the NSW Government's State Housing Reforms, this timeline has been jeopardised.

Urgent resolution is required that relies on the intervention of the Department of Planning, Housing and Infrastructure (DPHI) to resolve the matters raised by the State agencies specifically with respect to road widenings of Parramatta Road in the Inner West and supporting the delivery of housing through finalisation of this Planning Proposal.

BACKGROUND

Planning Proposal for Parramatta Road Corridor – Stage 1 begins the incremental realisation of the *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS) through amendments to the *Inner West Local Environmental Plan 2022* (IWLEP 2022) and associated draft amendments to Development Control Plans (DCPs) in certain parts of Leichhardt, Taverners Hill and Kings Bay/Croydon Precincts by facilitating 1516 new dwellings and 1944 jobs. This Planning Proposal delivers on a key state government priority relating to boosting housing supply and providing affordable housing to meet the 5-year dwelling targets set by the State Government.

The map at Figure 1 shows the extent of NSW Government's PRCUTS (in red) and parts of precincts included in this Planning Proposal (in purple and pink).

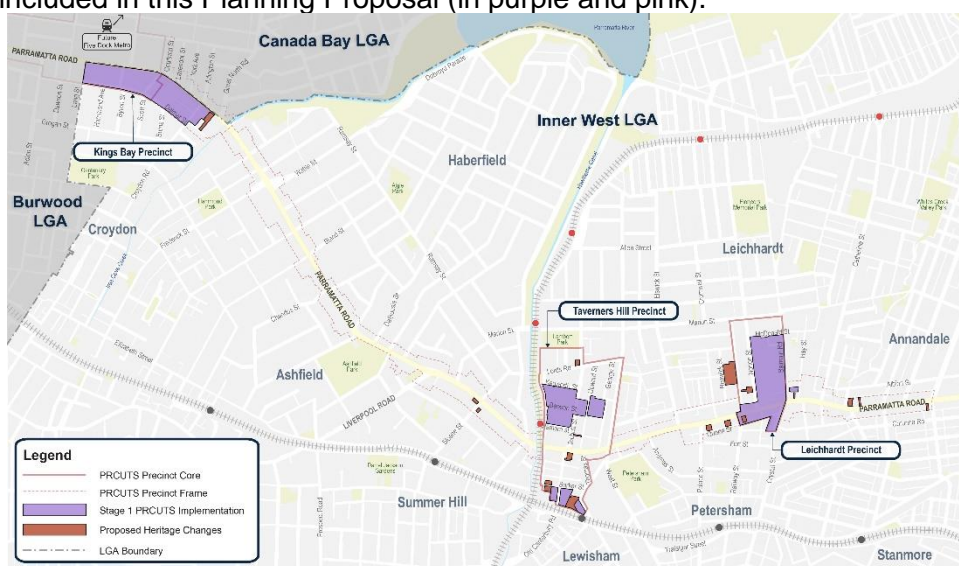


Figure 1 Map of PRCUTS and Planning Proposal extent

At the Council meeting held on 10 October 2023, Council resolved the following in part:

1. That Council endorses a six week community consultation for the Planning Proposal for Parramatta Road Corridor - Stage 1, associated draft amendments to Development Control Plans (DCPs) (Leichhardt, Marrickville and Comprehensive Inner West Development Control Plan 2016 (former Ashfield) and supporting studies with:
 - a) A 'meet the planner' drop-in weekend sessions in each precinct (Leichhardt, Taverners Hill, Kings Bay/ Croydon); and
 - b) A community meeting in each precinct (Leichhardt, Taverners Hill, Kings Bay/ Croydon).
5. That Council receive a final Planning Proposal for endorsement no later than its March 2024 Ordinary meeting.

DISCUSSION

1.0 ENGAGEMENT

Description of Engagement activities

The Planning Proposal, draft DCPs and supporting technical documents were exhibited for 42 days between 6 November – 17 December 2023 in accordance with Council's Community Engagement Framework, the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979) and *Environmental Planning and Assessment Regulation 2021* (EP&A Regulation 2021).

The exhibition material was made available online at Your Say Inner West (YSIW) and 3,693 letters posted to affected properties and those within 75m of the Stage 1 areas. Both landowners and occupiers were notified. The YSIW project page had 7080 views and 3457 visitors.

Community Meetings (8 in total) and 3 Drop-in sessions were carried out as detailed in Table 1. Officers were also available at the Kegworth Public School Christmas Fair on 2 December 2023 to respond to any queries. Community Meetings were organised on weekdays with afternoon and evening sessions. The format consisted of a presentation from officers and a question-and-answer section. Drop-in sessions were held in a conversational format where community members could have a more in-depth discussion with a planner.

Table 1 Community meetings and drop-in sessions - schedule and attendance

Community Meetings

Precinct	Date	Session Time	Attendees
Leichhardt	29 November	3-5pm	17
		6.30-8.30pm	24
	6 December	4.30-6pm	4
Taverners Hill	27 November	3-5pm	18
	30 November	6.30-8.30pm	26
	6 December	7-8:30pm	9
Kings Bay	23 November	3-5pm	8
		6.30-8.30pm	17
Total			123

Drop-Ins

Precinct	Date	Session Time	Attendees
Leichhardt	9 December	10am -12pm	7
Taverners Hill	2 December	10am-12pm 10am-2.00pm ¹	13 4
Kings Bay	25 November	10am-12pm	5
Total			29

¹ Stall at Kegworth Public School Christmas Fair

2.0 PRELIMINARY ENGAGEMENT OUTCOMES AND KEY ISSUES

2.1 High-level Community Feedback

Around 300 submissions were received during the exhibition period - 134 through YSIW, 133 by direct email, 38 letters, and 2 submissions via the DPHI Planning Portal. The submissions included the petition from Lungs of Leichhardt with 1879 signatures opposing the proposed changes in Taverners Hill precinct.

Submissions in favour generally supported the approach to revitalisation of the Parramatta Road Corridor and the proposed changes to planning controls to facilitate the delivery of much needed housing in the Inner West.

Submissions opposing the Proposal raised concerns about potential environmental and social impacts, traffic impacts, car parking, loss of character, inadequate response to market and affordable housing supply, lack of supporting infrastructure and various issues relating to the proposed heritage changes.

An overview of the comments in the submissions is discussed below. Note that this is a high-level summary of the submissions and that a detailed analysis of the submissions is currently underway which will inform an Engagement Outcomes Report to be reported to Council in 2024.

- a) **Stage 1 Implementation Area** – Submissions raised concerns regarding the selection of the Planning Proposal Stage 1 Area and were more in support of future development in areas directly along Parramatta Road including on employment and underutilised land.
- b) **Proposed changes to planning controls** – Respondents were generally in favour of the proposed incentives approach and the potential to deliver better built form, sustainability, and amenity outcomes for the area. Concerns were raised about the shift towards medium density residential zoning and increased density in the planning controls. Comments also discussed the potential loss of character to existing streetscape and heritage.
- c) **Proposed heritage controls** – Submissions presented mixed views towards the proposed heritage controls. Some supported the proposed heritage conservation areas as these ensure the protection of character and quality areas. Whereas some submissions questioned the proposed heritage changes as these are perceived to hinder development, contrary to the aim of delivery of housing. There were objections to a few proposed heritage items as these were perceived to have no architectural or social value.

- d) **Built form impacts** – Issues relating to built form impacts were primarily concerned with overshadowing or privacy impacts on existing properties.
- e) **Housing** – Overall, respondents agreed that there is an immediate need to deliver more housing supply. Mixed views were provided as to whether Council’s proposal would be able to facilitate enough private and affordable housing given the current housing crisis context. Comments also raised the need to cater for more affordable and family-sized homes.
- f) **Traffic and transport** – Submissions strongly supported improvements to sustainable transport options and the shift towards reduced private vehicle use to minimise traffic along Parramatta Road and surrounding streets. However, there were concerns that there has been no commitment or action from State Government to improve public transport infrastructure and services along Parramatta Road. Mixed views were received regarding the approach to maximum car parking rates with some respondents supporting the concept of maximum car parking rates whereas others opposed it, questioning whether the proposed provisions would alleviate existing and future car parking issues.
- g) **Community infrastructure** – Submissions raised support for the proposed local provision to ensure developers make satisfactory state/regional infrastructure contributions to deliver more social infrastructure and community facilities such as schools and hospitals. Some submissions questioned whether the proposed community infrastructure was adequate given the forecast growth in the area.
- h) **Open space and public domain** – Submissions were generally in support of improved public amenity and new open space proposed within the Corridor. However, some respondents raised concerns regarding lack of existing open space and suggested that a greater provision of public open space should be provided.
- i) **Environmental impacts** – A number of submissions were received regarding concerns around adverse biodiversity impacts on native wildlife and habitat in areas adjacent to the GreenWay in the Taverners Hill precinct. Loss of mature trees and tree canopy cover was also raised as a related issue that would worsen climate change impacts and the urban heat island effect. Submissions also raised concerns regarding exacerbation of flood impacts in the Taverners Hill precinct.
- j) **Sustainability controls** – Submissions generally support the proposed higher energy and water targets, sustainable transport modal shift and mechanisms to increase tree canopy and greening. Concerns were raised as to whether the proposed sustainability targets could be expanded beyond energy and water consumption.
- k) **Impacts on existing community** – Submissions supported various positive social impacts arising from the proposed changes, including improvements to urban amenity, liveability, public spaces, and walkability. Issues were raised in relation to perceived loss of housing and potential short to long-term disruption impacts to the existing community. Submissions also raised concerns regarding land acquisitions and impacts on existing residents who may be forced to sell their homes by developers.

- l) **Property values and rates** – Submissions discussed the impacts on property valuation, raised concerns regarding increase in property rates and other associated costs, and impacts on existing residents.
- m) **Economic impacts** – Respondents generally supported moves to revitalise the economic areas along the Parramatta Road Corridor, including the potential to create new jobs in the area. However, some views expressed concern that new jobs were not considered for all precincts in the Proposal. Submissions also commented on the economic feasibility of the proposal, suggesting that the proposed FSRs were too low to deliver housing, in particular affordable housing outcomes.

A detailed analysis of the submissions is underway and where necessary, changes will be recommended to the Planning Proposal and draft DCPs. However, this work hasn't been completed yet as major issues were raised in several State agency submissions (refer to section 2.2) and the proposed Housing Reforms currently on exhibition (refer to section 3) all of which require resolution. It is also likely that some of the proposed changes required by State agencies, unless amended, will require the proposal to be re-exhibited as discussed in the below section.

2.2 State agency submissions

The Planning Proposal was referred to several State Government agencies as per the Gateway determination conditions. Council has received responses from 13 agencies so far and is still awaiting responses from the following state agencies:

- Commonwealth Department of Infrastructure, Transport, Regional Development and Communications
- Environment Protection Agency
- Ausgrid

A copy of TfNSW submission is provided in Attachments 1 & 2. All other state agency submissions are provided in Attachment 3.

The following key issues have been raised by State Government agencies:

- a) **Proposed road widening** – TfNSW's submission identifies road widening along the entire Parramatta Road Corridor in the Inner West LGA from Crystal Street, Petersham to Lang Street, Croydon. TfNSW have nominated setbacks of 0.5-10m (including 6m offset – refer Attachment 2) with the land to be dedicated to TfNSW through identifying relevant parts of the sites as '**land reserved for acquisition**' and rezoning this land to SP2 Infrastructure. A total of 196 properties have been identified for road widening which will have a significant impact on the community. Council officers do not support road widening for the following reasons:

- *Land acquisition* - the TfNSW submission states "the draft plans are indicative and will be subject to further investigations and the necessary assessments, approvals and funding". Unless TfNSW were to propose compulsory land acquisition along the corridor, road widening/land dedication would only occur in a piecemeal manner at the Development Application stage and could take decades to achieve, as at this stage there is no business case for a planned public transit route or funding identified to deliver such a route.

It can be anticipated that, based on international travel patterns and transport technologies trends, the widening would prove irrelevant within 2 decades as the mode shift to sustainable transport continues and guided vehicle technologies become the norm.

- *Contrary to vision for revitalisation of the Corridor* - Widening of Parramatta Road runs counter to many of the State Government's existing policies which focus on the Corridor's revitalisation. This revitalisation requires improvements to public and active transport and dissuasion of private vehicle dependency.

While the widening may be for the "purpose of public transport enhancement", unless this is done within the existing carriageway, traffic flows will also increase significantly and result in similar issues to those currently being experienced on Victoria Road, Rozelle, where induced demand has resulted in increased traffic congestion and major community backlash.

Council strongly supports improvements to public transport and provision of on-street rapid transit along Parramatta Road, but this must be within the existing road carriageway, without impacting the adjacent properties and must be delivered within a reasonable timeframe to support the development growth in the corridor.

- *New and emerging technologies* - TfNSW does not take into account new and emerging public transport technologies which would be suited to the Corridor. It can be anticipated that, over the long time frame that it would take for such a widening to be completed, public transport would be either guided or fully autonomous. Such transport would readily operate in narrower lanes than existing buses.

Additionally, private cars and shared cars for that timeline would also be guided or autonomous and require narrower lanes.

Consequently, it is considered that any proposal to widen Parramatta Road for transport or traffic purposes is an antiquated approach aimed at reinforcing existing travel patterns and technologies rather than planning for the future.

- *Physical and psychological barrier* - The widening of Parramatta Road would reinforce the physical and psychological barrier that already exists, deterring pedestrian friendly access across it and visually altering any human scale that could be achieved. This is contrary to the vision of PRCUTS which seeks an improved urban environment.
- *Impacts on Heritage* - TfNSW maps ignore the existing Heritage Conservation Areas (HCAs) along the corridor. The proposed road widening in the HCAs would require the buildings to be demolished resulting in the loss of heritage facades and awnings of buildings along the southern side of Parramatta Road. The map shown in Figure 2 is an example of proposed road widening along the Parramatta Road HCA in Leichhardt near Crystal Street (up to 4.4m). In addition, TfNSW's submission has opposed the proposed heritage items (such as the one in yellow below) and ignored the heritage significance of these sites as noted in the Heritage Study accompanying the Planning Proposal stating that these would hinder the provision of proposed road widenings.

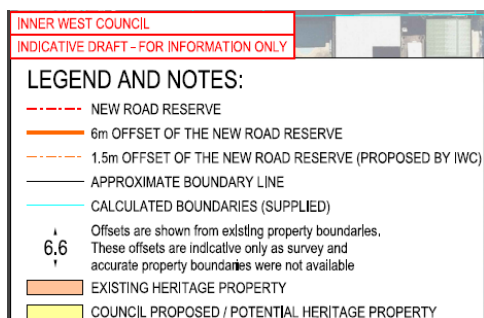


Figure 1 Indicative Draft Road Widening Plans for Parramatta Road and Crystal Street, Leichhardt from TfNSW Submission

- Further loss of amenity* - widening of Parramatta Road and increased traffic will worsen the amenity along Parramatta Road, exacerbate the air pollution, noise and health impacts and will not support housing opportunities, a key objective of PRCUTS.
- No prior consultation* - the proposed road widenings by TfNSW are substantial and inconsistent with the Council's messaging to the community throughout the public exhibition that no properties will be acquired through this Planning Proposal.

If TfNSW's proposed road widenings were to be considered, new studies will be required to address any impacts to built form, heritage and traffic. The Planning Proposal will also have to be re-exhibited as these are substantial changes and community input will be required.

- b) Proposed new open space in Leichhardt** – The Planning Proposal rezones the TfNSW owned car park at 2 Hay Street, Leichhardt from E1 Local Centre to RE1 Public Recreation, consistent with PRCUTS. However, TfNSW have raised concerns regarding the proposed rezoning and associated removal of the Floor Space Ratio (FSR) control. TfNSW have stated they require Council to purchase this property at market value based on the current zone and FSR.

Given that Council is implementing the Section 9.1 Local Planning Direction for the NSW Government's PRCUTS, it is unreasonable for TfNSW to impose this requirement on

Council to purchase this existing government asset that is identified as open space in PRCUTS (see below map in Figure 3).

Figure 11.10: Leichhardt Open Space and Active Transport

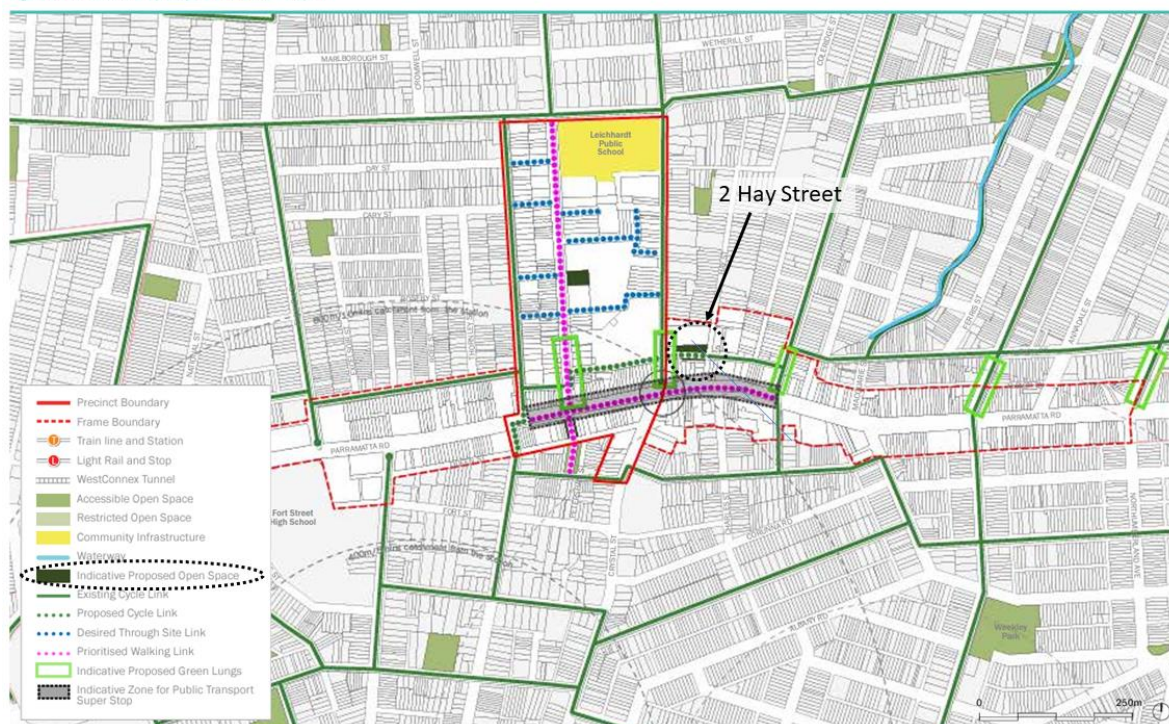


Figure 3 Leichhardt Open Space and Active Transport Map indicating the proposed open space at 2 Hay Street, Leichhardt (PRCUTS Planning and Design Guidelines 2016)

Council's support is sought to advocate that the TfNSW owned Hay Street carpark site be provided as public open space at no cost to Council given that:

- It is consistent with the State Government's Parramatta Road Corridor Urban Transformation Strategy
- The level of shortfall of open space infrastructure in Leichhardt precinct as noted in [Inner West Recreation Needs Study Update 2021](#)
- There is substantial uplift proposed through PRCUTS and the State Government's Housing Reforms in Leichhardt that will create demand for additional open space.
- It would facilitate the only recreational area along an important future cycleway corridor that runs East-West to the Sydney CBD (see Figure 3).

A potential solution to delivering this as open space would be for funding by DPHI through the State/ Housing Productivity Contributions which will be collected through future State Planning Agreements. Note: that this is not identified for acquisition by Council as an item in the Infrastructure Contributions Plan and there is already an existing shortfall in funding to provide local infrastructure.

The site could be identified as "**RE1 Public Recreation - Regional Open Space**" which in accordance with the provisions under clause 5.1(2) of the *Inner West Local Environmental Plan 2022* will require "the corporate constituted under Section 2.5 of the Act" i.e. NSW Government agency to retain the ownership of the site and ultimately deliver the open space.

- c) **Biodiversity** – Environment and Heritage Group of DPHI have requested additional information to assess and address any adverse impacts of the proposal for the Taverners Hill precinct on the Large Bent-wing Bat (*Miniopterus orianae oceanensis*), a threatened species under the Biodiversity Conservation Act 2016.

d) **Water supply** – Sydney Water have requested an updated timeline and annual dwelling and job forecast for the Planning Proposal, noting capacity issues to service water in the Taverners Hill precinct. Growth data for number of dwellings in each Financial Year will be taken into consideration by Sydney Water when reviewing the potential network staging upgrades. Council officers are liaising with DPHI to provide this information to Sydney Water.

The above State agency submissions raise significant concerns, and the proposal cannot be finalised until the above concerns are resolved.

3.0 IMPLICATIONS OF HOUSING REFORMS

The recently released Housing Reforms have significant implications on Parramatta Road Planning Proposal as also discussed in Council's submission on the proposed Diverse and Well-Located Housing (DWLH) State Environmental Planning Policy (SEPP).

A comparative analysis has been undertaken of the Parramatta Road Corridor Planning Proposal and the controls proposed in the DWLH SEPP as per Table 2. The entire Planning Proposal area is affected by the proposed Housing Reforms.

Table 2 below shows that, with the exception of heights in parts of the Leichhardt Precinct, the height of building (HOBs) and Floor Space Ratios (FSRs) under the proposed DWLH SEPP are greater than Council's Planning Proposal.

Table 2 Comparison between the incentive HOBs and FSRs of Council's PP and the proposed DWLH SEPP

	Planning Proposal		DWLH Proposal	
	HOB	FSR	HOB	FSR
Leichhardt Precinct				
Norton St - E1 zone	20.5m, 23.5m, 27m, 32m	1.9, 2.7, 3.0	21m	3.0
Balmain Road – R3 zone	15.5m, 21.5m, 25m	1.4, 1.5, 1.9, 2.1, 2.3	21m	3.0
Parramatta Road - E1	23.5m	3.0	21m	3.0
Crystal Street – R3	18.5m	2.2	21m	3.0
Taverners Hill				
West Leichhardt – R3	12m, 15.5m, 21.5m	0.9, 1.2, 1.4	21m	3.0
Lewisham South -R3	12m, 15.5m, 18.5m	1.0, 1.2	21m	3.0
Kings Bay/Croydon				
Dalmar Street – R3	12m	1.0	21m	3.0
Croydon Road – R3	15.5m	1.3	16m	2.0

Further, this Planning Proposal is premised on an incentives proposition whereby development uplift also achieves broader policy positions and supports the implementation of PRCUTS. For example:

- appropriate development pattern and high-quality built form in terms of bulk, massing, height, separation, setbacks, amenity and modulation
- provide an active street frontage
- higher building performance targets

- mechanisms to reduce urban heat
- maximum parking rates to support sustainable transport modes, minimise traffic congestion and reduce private car dependency

The DWLH proposal, if implemented in the Parramatta Road Corridor, will result in larger buildings with less amenity as it proposes higher FSRs and HOBs than the Planning Proposal controls without any incentives criteria.

For example, the Planning Proposal seeks to facilitate 3-4 storeys residential development along Beeson, Hathern and Kegworth Street in the north of Taverners Hill precinct. However, the proposed SEPP (which will supersede the proposed LEP controls) will result in 6 storey developments in this area. It is worth noting that the proposed SEPP would allow 6 storeys development in Taverners Hill precinct (even without this planning proposal) as it is zoned R1 General Residential which allows residential flat buildings. For further information, Refer to Council's detailed submission.

Another example where the proposed SEPP changes will result in reduced amenity outcomes is where the proposed DWLH tree canopy targets and affordable housing contributions are lower than those in the Parramatta Road Planning Proposal as per Table 3.

Table 3 Canopy cover and affordable housing comparison

	PRCUTS Planning Proposal	DWLH SEPP
Tree canopy targets R3 (depending on site area)	<ul style="list-style-type: none"> • < 650m² – 15% • 650-1500m² – 20% • 1500-3000m² – 25% • >3,000m² – 35% <p>Note: the PRCUTS canopy targets are based on PRCUTS Planning and Design Guidelines and Sustainability Implementation Plan and DPHI's Greener Neighborhoods Guide.</p>	<ul style="list-style-type: none"> • less than 650m² – 15% • 650-1500m² – 15% • 1500-3000m² – 20% • >3,000m² – 20%
Affordable Housing	2% Affordable Housing contributions	No targets proposed in the DWLH

DWLH proposal will fail to deliver the vision and objectives of PRCUTS. It also fails to justify how it will deliver better outcomes than those envisaged in PRCUTS as required by the Section 9.1 Local Planning Direction 1.5.

Council's submission on the State Reforms requests that the Parramatta Road Corridor be excluded from the application of the proposed SEPP. However, if this recommendation is not accepted by the DPHI, the finalisation of Council's Planning Proposal will be redundant as it will be superseded by the proposed SEPP which proposes larger developments than those in the Planning Proposal.

Further, there are also concerns that if the Planning Proposal proceeds with changes such as rezoning R2 Low Density Residential to R3 High Density Residential in Dalmar Street, there could be indirect consequences of the proposed SEPP which would implicitly allow 4-6 storeys in this area as opposed to the proposed 3 storeys in the exhibited Planning Proposal.

The proposed built form outcomes in DWLH are larger and contrary to Council's response to individuals directly and at community meetings during the consultation process. Consequently,

if this Planning Proposal proceeds without certainty regarding the application of DWLH, there may be indirect consequences associated with the State Housing reforms and a perception that Council has misled the community on development potential.

It is recommended that DPHI provide assurance to Council that the proposed State Reforms will not apply to the Parramatta Road Corridor.

CONCLUSION

Given the above issues raised in community and State Government submissions and considering the implications of the proposed State Government Reforms in the Parramatta Road Corridor, there are significant issues that require resolution in order to progress the Planning Proposal.

Escalation of these concerns with DPHI to resolve the State agency submissions and seek assurance regarding the exclusion of Parramatta Road Corridor from the proposed Housing Reforms is underway.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [↓](#) TfNSW Submission Letters
2. [↓](#) TfNSW Road Widening Plans
3. [↓](#) State agency submissions combined

Transport for NSW



Mr Gainsford
General Manager
Inner West Council
PO Box 14
Petersham NSW 2049

Sent by email: council@innerwest.nsw.gov.au

Objection to rezoning of 2 Hay Street Leichhardt (PP-2022-1921)

27 November 2023

Dear Mr Gainsford,

This letter is in response to Inner West Council's Planning Proposal (PP) titled 'Parramatta Road Corridor Implementation Stage 1' (PP-2022-1921) which is currently on exhibition.

The PP aims to facilitate the vision and strategic objectives of *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS) through a range of amendments to the *Inner West Local Environmental Plan 2022*.

Transport for New South Wales (Transport) owns surplus land located at 2 Hay Street, Leichhardt also known as Lot A DP348040 (Subject Lot). The PP proposes to rezone the Subject Lot from E1 Local Centre to RE1 Public Recreation and remove the floor space ratio (FSR) standard applicable to the Subject Lot.

Transport objects to the proposed rezoning and the FSR amendments for the Subject Lot as they are inconsistent with Direction 5.2 of s9.1 Ministerial Directions under the *NSW Environmental Planning and Assessment Act 1979*.

Under Direction 5.2, a proposal must not create, alter or reduce existing zonings or reservations of land for public purposes without the approval of the relevant public authority and the Planning Secretary or delegate. The proposed amendments are inconsistent with this Direction as the agency has not approved the proposed rezoning of the Subject Lot.

The Gateway Assessment Report issued by the Department of Planning and Environment in October 2022 also stated that the proposal to rezone the Subject Lot is inconsistent with Direction 5.2 and recommended a Gateway condition requiring Council to consult with Transport during exhibition regarding this proposed rezoning.

The PP states that the Subject Lot "is not required to be reserved for public purposes as it is already in NSW Government's possession". As Transport has previously advised Council, the Subject Lot is surplus to Transport's infrastructure needs and is to be divested on the open market. This is also consistent with the NSW Government's priority to increase housing supply, noting the current zoning permits shop top housing.

The PP also states that the Subject Lot "could be transferred or leased to Council for the use of open space". As per NSW Treasurer's Directions, sale, transfer or lease of government assets must occur at market value.

For the reasons outlined above, Transport seeks amendments to the PP prior to its finalisation to either:

1. Remove the proposed RE1 Public Recreation zoning and reinstate the existing zoning (E1 Local Centre) and associated development standards, or
2. Retain the proposed RE1 Public Recreation zoning and identify the acquisition authority; which must be on the basis of market value, also confirming the acquiring authority has the intent and means to acquire the land from Transport within a reasonable timeframe.

Transport would appreciate the opportunity to meet with Council without delay to discuss this matter and resolve a way forward.

Please contact Kylie Clarke at Kylie.Clarke@transport.nsw.gov.au at your earliest convenience to arrange a meeting to discuss further.

Yours sincerely,



Mark Slater
Executive Director Property Group
Infrastructure & Place
Transport for NSW

Transport for NSW

13 December 2023

TfNSW Reference: SYD23/01252/01
DPE Reference: PP-2022-1921

Peter Gainsford
General Manager
Inner West Council
PO Box 14,
Petersham NSW 2049



Item 3

RE: PARRAMATTA ROAD CORRIDOR STAGE 1 IMPLEMENTATION – PLANNING PROPOSAL - PUBLIC EXHIBITION

Dear Mr Gainsford

Thank you for referring the Planning Proposal to Transport for NSW (**TfNSW**) on 7 November 2023. TfNSW notes the proposal seeks to amend the Inner West Local Environmental Plan 2022 (**IWLEP**) to implement Stage 1 of the Parramatta Road Corridor Urban Transformation Strategy 2016 (**PRCUTS**) in parts of the PRCUTS Precincts of Leichhardt, Taverners Hill and Kings Bay. We note consultation is being undertaken with TfNSW under Condition 2 of the Gateway Determination dated 20 October 2022.

Detailed comments on the planning proposal are provided in **Attachments A and B** for Council's consideration prior to finalising the amendments to the IWLEP.

TfNSW notes that the planning proposal area has been identified to address the Department of Planning and Environment's (**DPE**) requirement that a short to medium term shortfall of up to 1,600 dwellings in the Inner West be met. The planning proposal brings forward development of up to 1,516 dwellings in only certain parts of the Inner West's PRCUTS precincts to initiate the incremental transformation of the Parramatta Road Corridor (**Corridor**). It is understood that opportunities for additional growth beyond this planning proposal area will be delivered through future Council-led LEP amendments.

TfNSW highlights that it is investigating potential transport options for the Corridor in line with the broader future transport network, which includes this geographical study area. TfNSW is currently working on a plan for potential short, medium and long term options to enhance public transport and support the corridor's urban transformation. Council has previously been consulted and will continue to be consulted on these options in due course.

Thank you for the opportunity to provide comments on the planning proposal. Should you have any questions or further enquiries in relation to this matter, please contact, Dipen Nathwani – Senior Land Use Planner via email: development.sydney@transport.nsw.gov.au

Yours sincerely,

Carina Gregory
**Senior Manager Strategic Land Use (Eastern)
Land Use, Network & Place Planning**

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Attachment 1

Appendix A - Future Transport Improvements on Parramatta Road Corridor

Direction 1.5 - PRCUTS issued by the Minister for Planning on 9 December 2016 (**Direction**) includes that a planning proposal must:

- a. give effect to the objectives of this Direction,
- b. be consistent with the Strategic Actions within the *Parramatta Road Corridor Urban Transformation Strategy* (November 2016),
- c. be consistent with the *Parramatta Road Corridor Planning and Design Guidelines* (November 2016) and particularly the requirements set out in Section 3 Corridor-wide Guidelines and the relevant Precinct Guidelines,
- d. be consistent with the staging and other identified thresholds for land use change identified in the *Parramatta Road Corridor Implementation Plan 2016 – 2023* (November 2016),
- e. contain a requirement that development is not permitted until land is adequately serviced (or arrangements satisfactory to the relevant planning authority, or other appropriate authority, have been made to service it) consistent with the *Parramatta Road Corridor Implementation Plan 2016 – 2023* (November 2016),
- f. be consistent with the relevant District Plan.

The PRCUTS states:

‘Transport for NSW is committed to delivering an on-street rapid transit system to support the shared vision for the growth of the Parramatta Road Corridor.

The Parramatta Road Corridor on-street rapid transit route, from Burwood train station to the Sydney CBD, will service five of the Precincts along the Parramatta Road Corridor (Burwood- Concord, Kings Bay, Taverners Hill, Leichhardt and Camperdown).’

The Parramatta Road Corridor Urban Transformation - Planning and Design Guidelines dated November 2016 provide traffic and transport requirements at Section 3.6, and key considerations when planning for public transport at Figure 3.3 and Figure 3.5.

The traffic and transport requirements at Section 3.6 of the guidelines provide:

- ‘c. Improve public and active transport quality, access, and connectivity to and within Precincts and Frame Areas.*
- d. Support an improved urban environment with areas designated for greater levels of street activity.*
- e. Facilitate local access needs for new development to support the needs of residents and businesses.*
- f. Encourage travel behaviour change to discourage car use and support more sustainable travel choices such as public and active transport.*
- g. Within the Rapid Transit Indicative Zone, work with Transport for NSW to integrate bus stops and rapid transit stops into the streetscape, including:*
 - i. ensuring the safety and amenity of transport users and pedestrian passers-by*
 - ii. ensuring safe, efficient, and reliable public transport operations*
 - iii. providing convenient street crossings, canopy /awning structures, seating, public lighting, real-time travel information, bins, and other required facilities.*

TfNSW notes the planning proposal proposes 1.5m landscaped setback on Parramatta Road in the Kings Bay precinct in lieu of the 6m Green Edge setback envisaged in the PRCUTS. The planning proposal makes no such setback allowance in the Leichhardt and Taverners Hill precincts.

Council has justified this inconsistency in the width of green edge setback in Kings Bay precinct by stating that:

- *“The 6m setback is envisaged to provide walking and cycling links along Parramatta Road. Council’s Transport Team has advised that these links should be accommodated within the existing carriageway. Relying on all developments to be developed in a coordinated manner and provide 6m width for walking and cycling is unrealistic.*
- *Instead of the 6m front setback, rear setback of 9m is proposed to protect the amenity of residents along Dalmar Street.*
- *Reduced 1.5m setbacks would soften the built form and provide opportunities for deep soil and landscaping.”*

The ability to deliver the Parramatta Road Corridor on-street rapid transit route, from Burwood to the Sydney CBD, and any other future public transport and/or active transport enhancements will require road widening to meet current safety standards.

Some of this widening could potentially be accommodated within the proposed 1.5m landscaped setback on Parramatta Road in the Kings Bay precinct of the planning proposal. The draft indicative road widening plans (**Attachment C**) show the extent of variable road widening ranging between 0.1m to 5.0m from the existing property boundaries. We note these draft plans are only indicative, and this will be subject to further investigations and the necessary assessments, approvals, and funding.

TfNSW has tried to avoid widening at the properties that are currently heritage-listed or are proposed to be heritage-listed on the Corridor as part of the Proposal. However, there are certain locations where the proposed widening would invariably affect the heritage listed properties (existing or proposed). We request Council not pursue proposed heritage listing of those affected properties on the Corridor.

TfNSW is of the view that the request for road widening to deliver the future public transport and/or active transport enhancements is consistent with the Planning Direction issued by the Minister for Planning. TfNSW therefore requests that the land identified for road widening is reserved for a public purpose and rezoned as SP2 Infrastructure zone in the Planning Proposal. This request is made in accordance with *Local Planning Direction 5.2 - Reserving Land for Public Purposes*.

It is recommended that Council undertakes consultation with TfNSW and DPE on the way forward on this matter prior to finalising the planning proposal.

Attachment B – General Comments on the Planning Proposal

No.	Section/Page ref	Comment/suggestion
1	Planning Proposal Report, dated November 2023 Figure 1, page 4 and Figure 3, page 9	TfNSW land at 2 Hay Street, Leichhardt in Figure 1 and Figure 3 appears to be shown in brown colour which has been used to indicate proposed heritage changes. However, it is understood that the land is proposed to be zoned RE1 Public Recreation. The figures should be updated accordingly.
2	Planning Proposal Report, dated November 2023 Part 2 – Explanation of provisions, page 18	<p>The planning proposal seeks to rezone TfNSW-owned surplus land located at 2 Hay Street, Leichhardt (Lot A DP348040) from E1 Local Centre to RE1 Public Recreation and remove the Floor Space Ratio (FSR) standard applicable to the site to create a new public open space.</p> <p>TfNSW objects to the proposed rezoning and the FSR amendments for the subject land as they are inconsistent with Direction 5.2 of s9.1 Ministerial Directions under the <i>NSW Environmental Planning and Assessment Act 1979</i>.</p> <p>TfNSW's Property Group (Infrastructure & Place) has issued a separate submission to Council on 28 November 2023 objecting to the proposed rezoning. Copy of the submission is attached in Attachment D.</p>
3	Planning Proposal Report, dated November 2023 Table 17, page 69	<p>The report states that “<i>Council looks forward to working with the State Government to address funding requirements for local infrastructure and services in the Corridor. Especially, the commitment that any Housing & Productivity funds collected from this Planning Proposal area will be reinvested in this area to address funding gap of local and state infrastructure and services.</i>”</p> <p>TfNSW is not aware of any such commitment being made and defers to DPE to provide appropriate consideration to this request.</p>
4	Planning Proposal Report, dated November 2023 Table 18, page 78	<p>The report states that “<i>This Planning Proposal fully supports and implements PRCUTS vision of a revitalised Parramatta Road Corridor, which is dependent on the provision of improved public transport (on-street rapid transit system) and reduced reliance on private cars.</i>”</p> <p>TfNSW acknowledges the PRCUTS vision of on-street rapid transit system, and by requesting road widening for the future active and public transport improvements on Parramatta Road as part of this submission, seeks to ensure that adequate width is provided for development of any future options for a compliant on-street rapid transit route, active travel and amenity improvements along the Corridor.</p>

No.	Section/Page ref	Comment/suggestion
5	Appendix 1: Proposed LEP Maps	<p>The existing land zoning maps for Leichhardt and Kings Bay precincts indicate that Parramatta Road is currently zoned SP2 Infrastructure. However, the proposed land zoning maps do not indicate retention of the SP2 Infrastructure zone. Similarly, existing land zoning map for Taverners Hill precinct indicates that Tebbutt Street is currently zoned SP2 Infrastructure. However, the proposed land zoning map does not indicate retention of the SP2 Infrastructure zone.</p> <p>Transport requests clarification of this matter prior to the finalisation of the Planning Proposal.</p>
6	Appendix 2B: Inner West Council's Draft Structure Plan 2020 (November 2023)	<p>The proposed Land Reservation Acquisition map for Leichhardt precinct indicates that 2 Hay Street, Leichhardt, currently owned by TfNSW, is identified for acquisition. However, it is unclear which agency has been nominated as an acquisition authority. Furthermore, the proposed Land Reservation Acquisition map appears to be inconsistent with the planning proposal report (page 119) which states that <i>"This land is not required to be reserved for public purposes as it is already in NSW Government's possession. This could be transferred or leased to Council for the use of open space."</i></p> <p>Transport requests clarification of this matter prior to the finalisation of the Planning Proposal</p>
7	Appendix 2B: Inner West Council's Draft Structure Plan 2020 (November 2023)	<p>4 Liverpool Road, Summer Hill (Lot 10 DP702101) is TfNSW owned land that was resumed and declared a Public Reserve. The Public Reserve is placed under the care and control of Council by Government Gazette No. 73 of 26 April 1985.</p> <p>The proposed Land Reservation Acquisition map for Taverners Hill precinct indicates that this land is identified for acquisition. However, it is unclear which agency has been nominated as an acquisition authority or the purpose of the proposed reservation.</p> <p>Transport requests clarification of this matter prior to the finalisation of the Planning Proposal.</p>

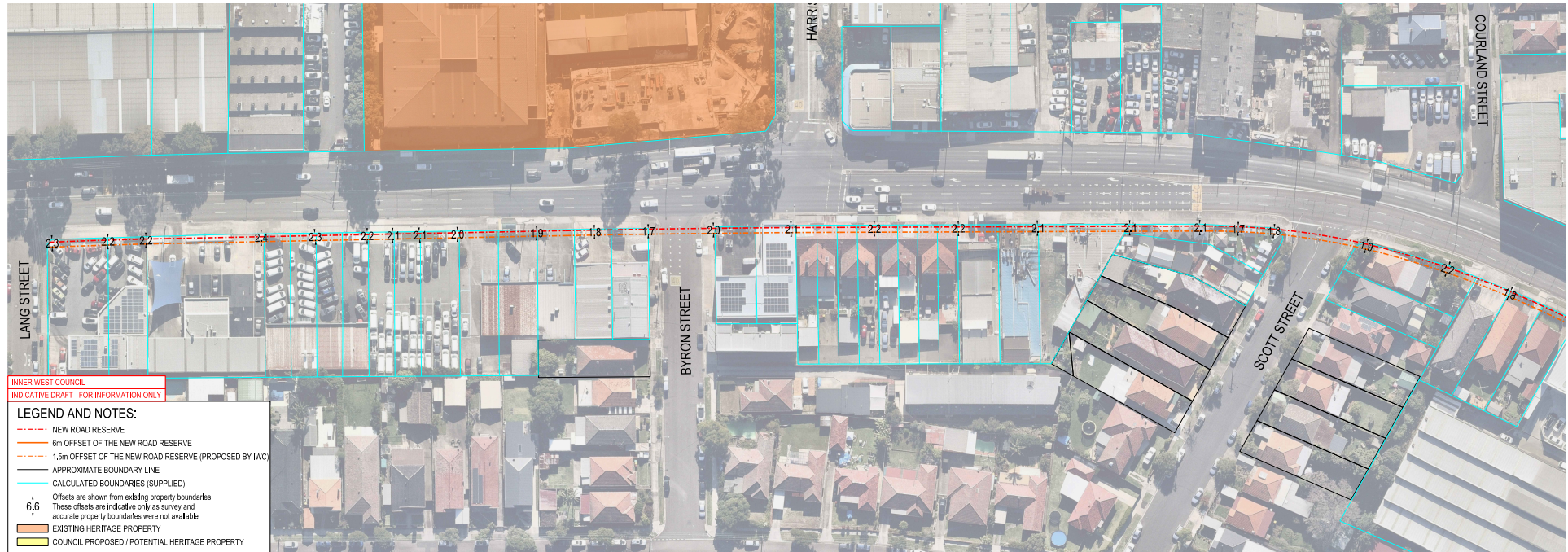
No.	Section/Page ref	Comment/suggestion
8	Appendix 11: Parramatta Road Corridor Stage 1 – Justification Study Section 6.9 of Appendix 11	<p>TfNSW notes that the planning proposal is supported by a precinct-wide traffic and transport study that involved the development of a hybrid (microscopic/mesoscopic) traffic simulation model using AIMSUN. The justification study states that <i>“This traffic report also identifies numerous road network capacity increases / road widenings as part of the modelling scenarios. These road widenings are not supported by Council officers if related to increasing road capacity to accommodate additional car movements, as it directly conflicts with Council’s numerous objectives relating to increasing liveability and sustainability.”</i></p> <p>TfNSW reiterates previous advice provided to Council that the above microscopic/mesoscopic model that encompasses a large geographical boundary is not required for the agency’s transport assessment for the Kings Bay, Taverners Hill and Leichhardt planned precincts within PRCUTS that consists of an uplift of 1,516 potential additional dwellings across these three precincts over the short to medium term.</p> <p>TfNSW’s submission to the planning proposal is therefore based on the review of the planning proposal report, and other supporting studies, including but not limited to the PRCUTS Phase 2 Rapid Intersection Assessment of corridor performance (prepared by Turnbull Engineering for DPE), with a copy provided to Council in April 2022.</p>
9	Appendix 14 – Draft Leichhardt Infrastructure Schedule (March 2022)	<p>The draft infrastructure schedule identifies upgrading Balmain Road/Parramatta Road intersection to improve pedestrian crossing opportunities. Given that marked pedestrian crossings already exist on three (3) approaches of the intersection, it is understood that this upgrade envisages providing pedestrian crossing on the remaining approach i.e. Parramatta Road (east of Crystal Street and Balmain Road).</p> <p>It should be noted that a two-stage pedestrian crossing on this approach has been considered by TfNSW under previous separate investigations and is considered not achievable due to a number of site constraints. A single pedestrian crossing on this approach based on existing geometry would likely be angled at 60/70 degrees and is unlikely to be supported on road safety grounds.</p>
10	Hathern Street / Tebbutt Street Intersection (Taverners Hill area)	It is considered that operational efficiencies and amenity improvements for pedestrians can be achieved at and near the signalised intersection. Council is encouraged to initiate consultation and collaboration with TfNSW in this regard.

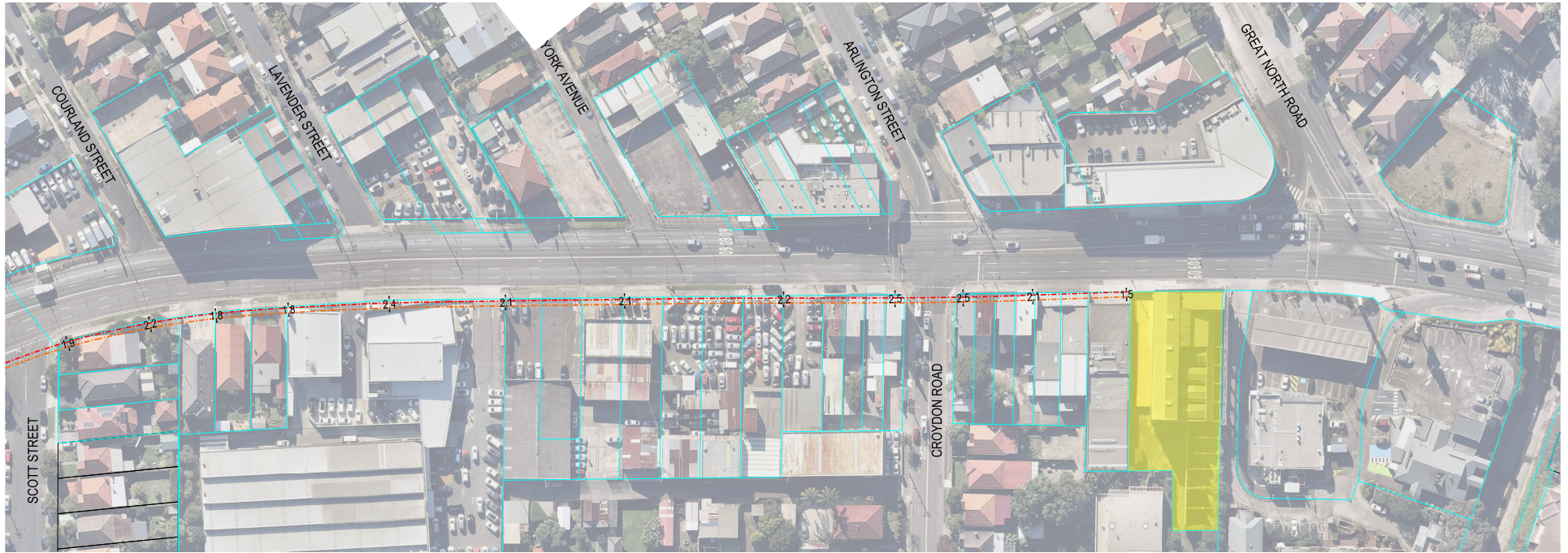
No.	Section/Page ref	Comment/suggestion
11	Cook Street / Old Canterbury Road Intersection (Southern side of Parramatta Road)	<p>The existing intersection arrangement is heavily constrained, currently operating as a priority-controlled intersection. Key conflicting movements from Cook St and Old Canterbury Rd result in extensive queuing onto Parramatta Rd. The congestion and resulting queuing contribute to increased road safety risk, relevant to vehicular and pedestrian transport modes. Under the proposal, there is an expected increase in the pedestrian and vehicles accessing the residential areas in the area.</p> <p>Council is encouraged to initiate consultation and collaboration with TfNSW to identify measures to mitigate the increased risk.</p>
12	General	<p>Sydney Metro supports increased density identified in three precincts and acknowledges that place-making actions align with those identified in the adopted PRCUTS.</p> <p>Sydney Metro welcomes the opportunity to collaborate further with Council to ensure land use outcomes are optimised and capitalises on government's investment in Sydney Metro infrastructure prior to finalising the planning controls.</p>

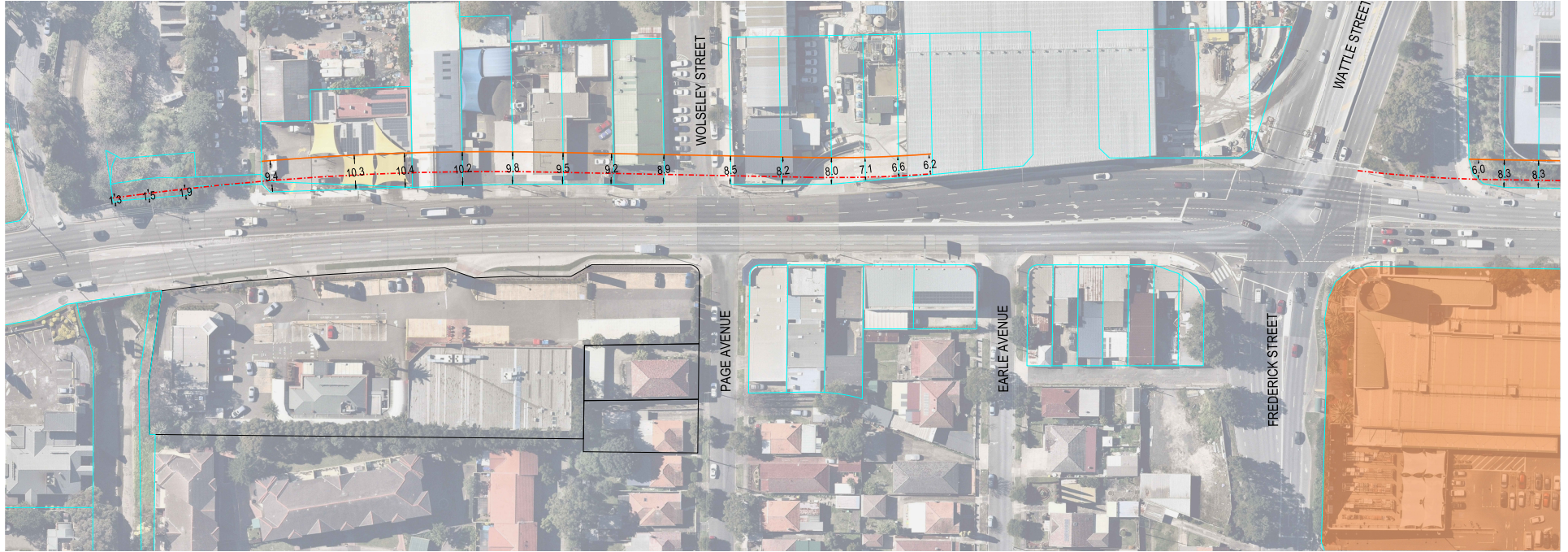
Attachment C – Inner West Council Indicative Draft Road Widening Plans

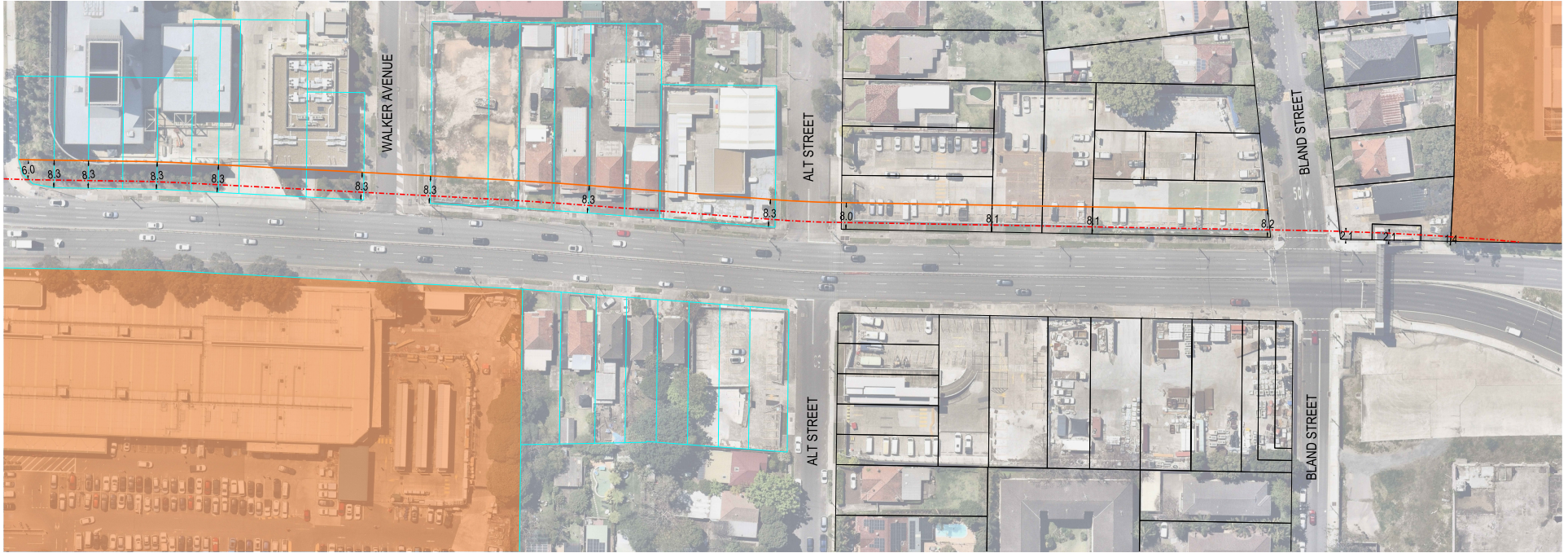
Item 3

Attachment 2





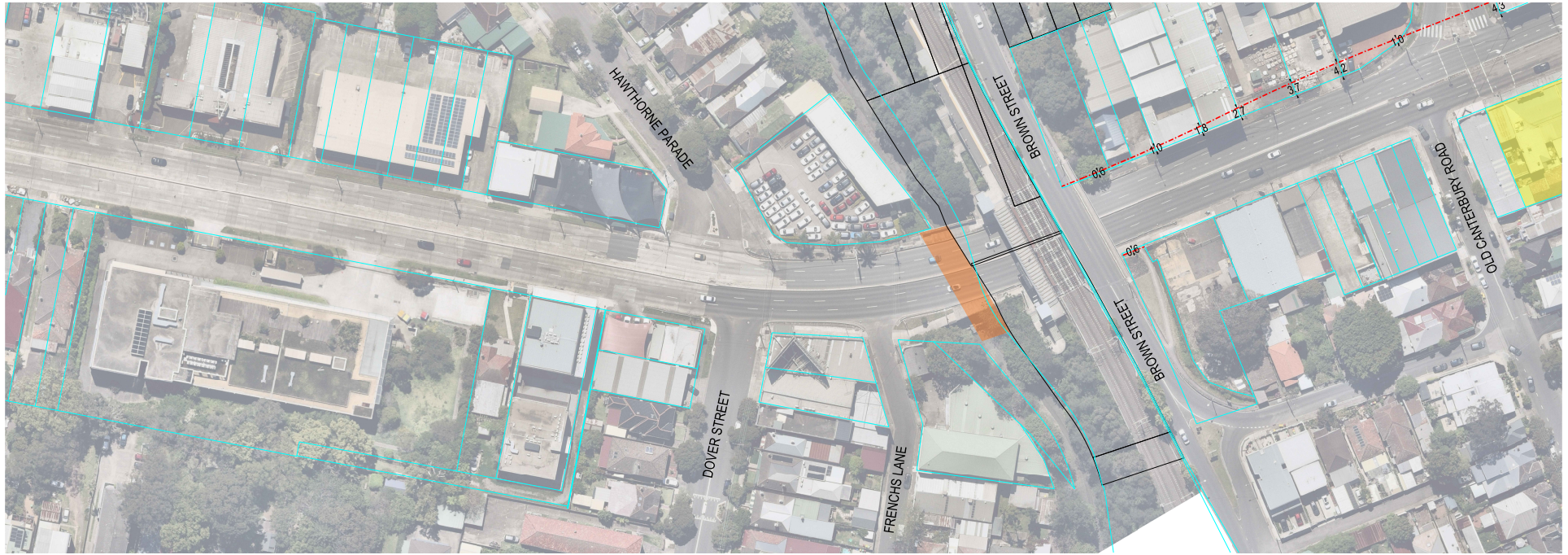




















Our Ref: ID 2184
Your Ref: PP-2022-1921 Ref-2518

11 December 2023

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email: olive.diaz@innerwest.nsw.gov.au
CC: shelly.stingmore@one.ses.nsw.gov.au

Dear Olive,

**Planning Proposal for Parramatta Road Corridor Stage 1 Planning Proposal - Inner West
LEP Phase 2A**

Thank you for the opportunity to provide comment on the Planning Proposal for Parramatta Road Corridor Stage 1 Planning Proposal - Inner West LEP Phase 2A. It is understood that the planning proposal seeks to implement parts of the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) for Leichhardt, Taverners Hill and Kings Bay/ Croydon precincts, which is the first step in the staged implementation of PRCUTS.

We understand that the proposal seeks amendments to various planning controls such as rezoning several sites across the three precincts to R3 Medium Density Residential with residential flat buildings being an additional permitted use.¹ We note that amendments to various planning controls include zoning, floor space ratios, maximum building heights etc., with amendments generally resulting in larger building footprints.² It is understood that these changes are intended to increase residential density and housing diversity, and would include lot amalgamation including allowing for basement carparking.³

It is understood that the planning proposal is expected result in an increase of an additional 1516 dwellings, 2919 population and 1944 jobs (and associated vehicles)⁴. These people and vehicles will be exposed to the flood risk in the precincts.

The NSW State Emergency Service (NSW SES) is the agency responsible for dealing with floods, storms and tsunami in NSW. This role includes, planning for, responding to and coordinating the initial recovery from floods. As such, the NSW SES has an interest in the public safety

¹ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 1.2.1, page 6

² Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 1.2.2, page 6

³ Planning Proposal: Parramatta Road Corridor Stage 1 Implementation – November 2023, Table 24, page 100; Draft Development Control Plans, Section 14.8.4 Lot amalgamation, page 46

⁴ Planning Proposal: Parramatta Road Corridor Stage 1 Implementation – November 2023, Table 1, page 12



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aspects of the development of flood prone land, particularly the potential for changes to land use to either exacerbate existing flood risk or create new flood risk for communities in NSW.

The consent authority will need to ensure that the planning proposal is considered against the relevant Ministerial Section 9.1 Directions, including 4.1 – Flooding and is consistent with the NSW Flood Prone Land Policy as set out in the Flood Risk Management Manual 2023 (the Manual) and supporting guidelines, including the Support for Emergency Management Planning. Key considerations relating to emergency management are outlined in Attachment A.

In summary, we:

- **Note** that the Taverners Hill precinct currently becomes isolated by flood waters as frequently as a 50% Annual Exceedance Probability (AEP) event⁵ and impacted by depths in excess of 4 metres during a Probable Maximum Flood (PMF) event⁶. These depths are not safe for people or vehicles and all buildings are considered vulnerable to failure.
- **Note** that the Leichhardt precinct currently becomes impacted by flash flooding⁷ as frequently as a 20% AEP event⁸, particularly at the intersection of Parramatta Road and Balmain Road, and becomes impacted by depths just over 1.5m during a PMF.⁹
- **Note** that part of the Kings Bay precinct near Iron Cove Creek is at risk of high hazard flooding (H5 and H6) from events as frequent as the 10% AEP event¹⁰, and that several areas in the Kings Bay precinct become inundated by flood depths of up to and greater than 2 metres in a PMF.¹¹
- **Note** that the Masterplan Design for Petersham Street incorporates temporary water storage and an area to accommodate an overland flow path.¹² However, **we also note** that the adjacent footpath is shown to be at a lower height than the overland flow path, which may put pedestrians at risk depending on the severity of the flood event.
- **Recommend** carefully considering the locations of proposed increase in density of development and its associated increased risk to life and property.
- **Recommend** that any basement carparking proposed for this precinct ensures that all openings (ramps, vents) are located above the PMF, to prevent water ingress and flooding, and reduce the risk to life.
- **Recommend** that careful consideration is given to design of the precinct to ensure that on-street flooding is not increased in areas where basement car park entries may already exist.

⁵ Hawthorne Canal Flood Study 2015

⁶ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.3, page 16

⁷ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 2.4, Table 2-3, page 14

⁸ Leichhardt Flood Study 2010

⁹ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.1, page 15

¹⁰ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.2, page 16

¹¹ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.2, page 16

¹² Parramatta Road UAIP Masterplan, page 20



- **Recommend** investigating ways to increase emergency access and egress during a flood.

You may also find the following Guidelines, originally developed for the Hawkesbury Nepean Valley and available on the NSW SES website useful:

- [Reducing Vulnerability of Buildings to Flood Damage](#)
- [Designing Safer Subdivisions](#)
- [Managing Flood Risk Through Planning Opportunities](#)

Please feel free to contact Claire Flashman via email at rra@ses.nsw.gov.au should you wish to discuss any of the matters raised in this correspondence. The NSW SES would also be interested in receiving future correspondence regarding the outcome of this referral via this email address.

Yours sincerely

Elspeth O'Shannessy
Manager Risk Assessment Emergency Risk Management
NSW State Emergency Service



ATTACHMENT A: Principles Outlined in the Support for Emergency Management Planning Guideline¹³

Principle 1 Any proposed Emergency Management strategy should be compatible with any existing community Emergency Management strategy.

Any proposed Emergency Management strategy for an area should be compatible with the evacuation strategies identified in the Inner West Council Local Flood Plan¹⁴, where evacuation is the primary Emergency Management Strategy.

In the context of future development, self-evacuation of the community should be achievable in a manner which is consistent with the NSW SES's principles for evacuation. Evacuation must not require people to drive or walk through flood water.

Principle 2 Decisions should be informed by understanding the full range of risks to the community.

Decisions relating to future development should be risk-based and ensure Emergency Management risks to the community of the full range of floods are effectively understood and managed.

Taverners Hill – Flood risks, including isolation and high hazard flooding

Several nearby intersections become impacted by flooding during a 50% Annual Exceedance Probability (AEP) flood event, including the intersections at:

- Parramatta Road, West Street and Flood Street (southwest of the site)¹⁵
- Foster Street and Foster Lane (north of the site)¹⁶
- Slightly west of Sloan Street and Parramatta Road (east of the site)

Accordingly, the site becomes isolated in events as frequent as the 50% AEP event. We note SES have previously conducted flood rescues on the flood affected points along Parramatta Road mentioned above.

Beeson Street and the corners of the study area become subject to high hazard (H5) flooding as frequently as a 10% AEP event. In the case of Beeson Street this is due to the high velocity of the floodwater,¹⁷ while in the corners of the study area this is due to flood depths reaching up to 2.3m. Further areas become exposed to H5 hazard in 1% AEP flood events, with the

¹³ NSW Government. 2023. Principles Outlined in the Support for Emergency Management Planning Guideline

¹⁴ Inner West Council Flood Emergency Sub Plan, endorsed December 2021, Volume 1, page 16

¹⁵ Hawthorne Canal Flood Study 2015

¹⁶ Hawthorne Canal Flood Study 2015

¹⁷ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.3, pages 16-17



majority of the site classified as H5 in a PMF event with some areas of H6 also noted near the railway embankment, due to flood depths exceeding 4 metres.¹⁸

Leichhardt – Flood risks

The intersection of Parramatta Road and Balmain Road, and several surrounding streets, become flooded in a 20% AEP event.¹⁹ Flood depths at this intersection range from 0.9m in a 10% AEP event to 1.57m in a PMF event.²⁰ During a PMF event, approximately 60% of the site is classified as being impacted by H5 flood hazard,²¹ which is unsafe for people and vehicles, and all buildings exposed to this hazard are vulnerable to structural damage. Some less robust building types exposed to this hazard are vulnerable to failure.

Kings Bay – Flood risks

Part of the Kings Bay precinct near Iron Cove Creek is at risk of high hazard flooding (H5 and H6) in all flood events modelled in the Flood Impact Risk Assessment provided, including during events as frequent as the 10% AEP event.²² We also note that several areas in the Kings Bay precinct become inundated by flood depths of up to and greater than 2 metres in a PMF, including this same area near Iron Cove Creek, as well as West Street, Sunbeam Avenue and Parramatta Road.²³ We also note that flood velocities the Iron Cove Creek area are modelled to be greater than 2m/s in a PMF event, however, that the remainder of the site experiences flood velocities typically below 1.0m/s even in a PMF event.

Principle 3 Development of the floodplain does not impact on the ability of the existing community to safely and effectively respond to a flood.

The ability of the existing community to effectively respond (including self-evacuating) within the available timeframe on available infrastructure is to be maintained. It is not to be impacted on by the cumulative impact of new development.

The increase in density will increase the number of people in the floodplain. It is also noted that onsite carparking for the proposed development is limited,²⁴ and may therefore increase nearby street parking. We recommend taking this into consideration regarding access for emergency vehicles, such as NSW Ambulance vehicles and SES vehicles.

Principle 4 Decisions on redevelopment within the floodplain does not increase risk to life from flooding.

Managing flood risks at the site requires careful consideration of development type, likely users, and their ability respond to minimise their risks. This includes consideration of:

¹⁸ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.3, page 16

¹⁹ Leichhardt Flood Study 2010

²⁰ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.1, page 15

²¹ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.1, page 15

²² Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.2, page 16

²³ Appendix 5 – Flood Impact Risk Assessment, Nov 2023, Section 3.2, page 16

²⁴ Draft Development Control Plans, Section 14.3.9 Access and parking, pages 11-13



- Isolation – There is no known safe period of isolation in a flood, the longer the period of isolation the greater the risk to occupants who are isolated.
- Secondary risks – This includes fire and medical emergencies that can impact on the safety of people isolated by floodwater. The potential risk to occupants needs to be considered and managed in decision-making.
- Consideration of human behaviour – The behaviour of individuals such as choosing not to remain isolated from their family or social network in a building on a floor above the PMF for an extended flood duration or attempting to return to a building during a flood, needs to be considered.

Principle 5 Risks faced by the itinerant population need to be managed.

The risks to the people visiting the area or using the area need to be considered and managed to reduce the risk to life.

Principle 6 Recognise the need for effective flood warning and associated limitations.

The area is subject to flash flooding, with little to no warning time. Therefore, any site occupants have little time to prepare and take protective actions.

Principle 7 Ongoing community awareness of flooding is critical to assist effective emergency response.

In terms of the current proposal, the flood risk at the site and actions that should be undertaken to reduce the potential risk to life should be clearly communicated to all site users.



Department of Planning and Environment

Our ref: DOC23/1002358
Your ref: PP-2022-1921

Nicola Viselli
Senior Strategic Planner
Inner West Council
PO Box 14, Petersham NSW 2049

14 December 2023

Subject: Revitalising the Parramatta Road Corridor - Stage 1 Planning proposal (PP-2022-1921) - Inner West

Dear Nicola,

Thank you for referring the planning proposal to amend the *Inner West Local Environmental Plan (LEP) 2022* to implement Stage 1 of the Parramatta Road Corridor Urban Transformation Strategy 2016 (PRCUTS – or the ‘Strategy’) in parts of the Precincts of Leichhardt, Taverners Hill and Kings Bay in the Inner West LGA (PP-2022-1921) to the Environment and Heritage Group (EHG) for review and advice.

EHG has reviewed the planning proposal and the following documents:

- Appendix 2A -(A3) Urban Design Review
([https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2A -\(A3\) Urban Design Review](https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2A -(A3) Urban Design Review))
- Attachment 2 - Planning Proposal - Post Gateway
(<https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Attachment 2 - Planning Proposal - Post Gateway>)
- Appendix 5 - Flood Impact Study Updated 29.11.23
(<https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 5 - Flood Impact Study Updated 29.11.23>)
- Appendix 2B - (A3) Inner West Draft Structure Plan 2020
([https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2B - \(A3\) Inner West Draft Structure Plan 2020](https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2B - (A3) Inner West Draft Structure Plan 2020))
- Appendix 2C - (A3) Leichhardt Council's Urban Design Study 2016
([https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2C - \(A3\) Leichhardt Council's Urban Design Study 2016](https://www.innerwest.nsw.gov.au/ArticleDocuments/33263/Appendix 2C - (A3) Leichhardt Council's Urban Design Study 2016))

provides advice on flood assessment and risk management and biodiversity.



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Flooding

The submitted report (Appendix 5) includes the modelling works for the assessment of flooding characteristics under baseline conditions and post-development scenarios. The modelling results show that the changes in flooding characteristics from baseline conditions to the projected development scenarios of the Stage 1 precincts would be small and, in some cases, would be insignificant. This is due to the assumptions of the modelling processes, which consider that the topography, drainage patterns and imperviousness of these development precincts would be unchanged from baseline conditions to the post-development scenarios.

The Stage 1 precincts are in the flood planning area (FPA) and subject to flood related development controls. The modelling results show that some of these Stage 1 precincts would be subject to high flood risks under baseline conditions and the post-development scenario. The anticipated flooding hazards would be H3 to H6 (such as Taverners Hill), which would pose considerable risks to people and vehicles. Some development sites in these precincts would be isolated and surrounded by floodwater under major and extreme events, such as the PMF Event. This would pose considerable risks to these development sites, which would accommodate additional dwellings and population because of the intensification of development.

Movement of people (residents and workers) under major and extreme events such as the PMF Event may pose significant risks including the risks to life since the floodwater depth would be in the order of 1-2m and even higher at these development sites. This would require the development and implementation of an appropriate risk management and emergency response strategy (or plans) to address and manage flooding impacts to residents and businesses of these development sites.

The level of anticipated risks under major and extreme flooding events have not been considered by in the submitted documents but need to be considered in consultation with the NSW State Emergency Service for the high-risk development sites in the Stage 1 precincts. The flooding duration under major and extreme events at these high-risk development sites would be 30 to 120 minutes. The nature of flooding indicates that it may not be possible to implement risk management strategy (or plans) for the high-risk development sites using active controls such as flood warning products, and retreat and evacuation from the flood impacted sites facilitated by the emergency management agency. The planning proposal should outline risk management and emergency response plans for these high-risk growth pockets using passive controls, which are site-specific and sustainable and would not rely on interventions from the emergency management agency.

The future developments of the Stage 1 precincts would likely have multi-level car parks. Although the planning proposal indicates that the sustainable and active transport strategy would be implemented for these precincts to minimise the use of private cars, the FSR and HOB for some



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development sites indicate that the proposed buildings would have multi-level underground car parks. The entry levels of basement (or underground) car parks should be determined appropriately to mitigate the potential submergence risks of these car parks. These may include the selection of a defined flood event (DFE) for the entry level of these basement car parks. The flood modelling works should include the design runs for the 0.5% AEP and 0.2% AEP events to determine the DFE(s) for the entry levels of basement car parks.

The modelling works suggest that the assumptions for blocking off the building footprints (i.e., no flow through buildings) were adopted for design runs under baseline conditions and the post-development scenario. The development patterns under baseline conditions indicate that the adopted assumptions may not be accurate and flows under flooding conditions would be possible through single density developments. In addition, the modelling works should be refined by using the preferred development typologies of Stage 1 precincts.

Section 5 and Table 5-1 of Appendix 5 provided an overall assessment of Stage 1 precincts and indicated that these precincts would comply with Ministerial Direction 4.1 – Flooding. The flooding characteristics and flood maps of the submitted report indicate that the risks would vary across the development sites in Stage 1 precincts. Some sites would be subject to significant flooding risks and would require the implementation of appropriate risk management measures by considering the full range of flooding events including the PMF Event. The flooding risk assessment should be granular for the Stage 1 precincts. This should be in alignment with the urban design review reports.

The current gaps of flooding risk assessment for the Stage 1 precincts needs to be addressed in alignment with the urban design reports and the assessment and relevant documents updated.

Biodiversity

EHG notes that Hawthorne Canal is in the subject area. The Canal provides connectivity for biodiversity, which is very significant at a local scale given the urbanised nature of the area. The planning proposal has the potential to indirectly impact this vegetation through overshadowing, increased public access and changes to hydrology. Habitats along the canal are utilised occasionally by threatened fauna species. Therefore, the proposal may adversely affect threatened species through indirect impacts on this vegetation.

There is a roost site of the Large Bent-wing Bat (*Miniopterus orianae oceanensis*) within 50m of the Taverners Hill precinct. The proposal may potentially impact on the flight paths of this threatened species. The planning proposal should assess and address any adverse impacts that may occur as a result of this planning proposal to this threatened species.

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If you have any queries please contact Liz Peterson via elizabeth.peterson@environment.nsw.gov.au.

Yours sincerely,

S. Harrison

Senior Team Leader
Greater Sydney Branch
Biodiversity and Conservation

Item 3

Attachment 3

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Item 3

GCC Planning Proposal Comments

Proposal:	PLANNING PROPOSAL – Parramatta Road Corridor Stage 1 Implementation (Leichhardt, Taverners Hill, Kings Bay / Croydon)
Recommendation:	GCC generally supports the Inner West Council's Planning Proposal to rezone certain lands in Leichhardt, Taverners Hill and Kings Bay / Croydon within the Parramatta Road Corridor Stage 1, to provide additional 1,516 homes and 1,944 jobs.
Purpose:	Public authority response to the Council-led Planning Proposal exhibition.
Key issues:	<p>Consideration of relevant plans:</p> <p>Greater Sydney Region Plan</p> <p><i>A Metropolis of Three Cities – the Greater Sydney Region Plan</i> is the NSW Government's overarching strategic plan for growth and change in Sydney. The plan sets out four goals: securing 'a city supported by infrastructure' and 'a collaborative city'; achieving 'a city for people' - housing the city and a city of green places; creating 'a well-connected city' - jobs and skills for the city; delivering 'a city in its landscape' - an efficient and resilient city.</p> <p>The Region Plan identifies several objectives that aim to deliver the vision for Greater Sydney and the Eastern City District. The following objectives are relevant to this PP:</p> <ul style="list-style-type: none"> • Objectives 4 – Infrastructure use is optimised • Objectives 7 – Communities are healthy, resilient and socially connected • Objectives 9 – Greater Sydney celebrates the arts and supports creative industries and innovation • Objectives 10 – Greater housing supply • Objectives 11 – Housing is more diverse and affordable • Objectives 12 – Great places that bring that bring people together • Objective 13 – Environmental heritage is identified, conserved and enhanced • Objective 14 – A Metropolis of Three Cities – integrated land use and transport creates walkable and 30-minute cities • Objective 24 – Economic sectors are targeted for success • Objective 25 – The coast and waterways are protected and healthier • Objective 30 – Urban tree canopy cover is increased • Objective 31 – Public open space is accessible, protected and enhanced

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- Objective 32 – The Green Grid links park, open spaces, bushland and walking and cycling paths
- Objective 33 – A low-carbon city contributes to net-zero emissions by 2050 and mitigates climate change
- Objective 34 – Energy and water flows are captured, used and re-used
- Objective 37 – Exposure to natural and urban hazards is reduced

The Planning Proposal is broadly consistent with the Region Plan.

Eastern City District Plan

Relevant priorities and actions include:

Planning Priority E2: Working through collaboration.

This Council-led planning proposal seeks to implement stage 1 of the Parramatta Road Corridor Urban Transformation Strategy within the Inner West local government area. This strategy was initially developed by Urban Growth NSW in 2016 and reflects a collaboration between councils and state agencies, supported by the Commission. The proposal is consistent with this priority.

Planning Priority E5: Providing housing supply, choice and affordability, with access to jobs, services and public transport.

The Parramatta Road Corridor Urban Transformation Strategy is identified as the current initiatives and opportunities for additional housing capacity and supply in the District. In addition, Leichardt, designated as a local centre and areas along the light rail (including Taverners Hill) are mapped for more housing in the right location, considering the capacity of existing infrastructure and services.

Secondly, the District plan specifies a 5-10% affordable rental housing targets subject to viability test. The proposal is supported by the viability test and the draft affordable rental housing scheme recommends a 2% of residential floorspace or in-kind monetary contributions in the Leichardt precinct. The viability tool developed by the Department of Planning and Environment concludes that affordable housing contributions in Taverners Hill and Kings Bay/Corydon precincts are not viable due to land values in the area and costs of potential amalgamations.

The proposal is therefore consistent with these provisions.

Planning Priority E6 Creating and renewing great places and local centres and respecting the District's heritage.

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The rezoning proposal is supported by *Leichhardt Urban Design Study (2016)*, *Inner West Structure Plan (2020)* and *Parramatta Road Corridor Urban Design Peer Review by Architectus (2023)* that take into consideration of local character, spatial context that informs the finer grain design guidelines that apply to individual precincts.

A number of the opportunity sites have been assessed to provide incentive planning controls that enable better public domain outcomes, such as provision of open space, landscaped plaza, through site links for pedestrian and cyclists. The proposal includes a proposed local heritage item at Lewisham Hotel that is informed by the heritage study. The proposal is consistent with this priority.

Planning Priority E8: Growing and investing in health and education precincts and the Innovation Corridor.

Whilst the proposal does not yield employment floorspace within the Tech Central Innovation District boundary directly, it boosts the supply of affordable and social housing for key workers and workers in creative industries and start-ups in the area. Therefore, this will address the critical housing need to support the ongoing productivity of the innovation district. The proposal is consistent with this priority.

Planning Priority E10 Delivering integrated land use and transport planning and a 30-minute city.

Parramatta Road corridor is identified for improved city-serving and centre-serving transport links under the District Plan. Public transport improvements, including provision of frequent, reliable and efficient mass transit transport solution, along this corridor will leverage off the land use and place opportunities above ground of the WestConnex tunnel project.

The proposed Five Dock Metro station is also located approximately 800m from the Kings Bay / Croydon precinct. Taverns Hill precinct is well serviced by existing Taverners Hill light rail station and Lewisham heavy rail station

This proposal will yield additional homes and jobs opportunities that are integrated with and optimise the existing and planned infrastructure. It will further drive the demand and future Government investment of the public transport improvement along Parramatta Road. The proposal is consistent with this priority.

Planning Priority E12 Retaining and managing industrial and urban services land.

Although the District Plan suggests that the retain and management of industrial and urban services land approach does not apply to the Parramatta

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Road Corridor area. This planning proposal currently excludes existing industrial lands in the Parramatta Road Corridor. The proposal includes retention of E3 Productivity Support zone with supporting DCP amendments to ensure that the urban services zoned land continues to generate employment uses on ground floor, such as showroom, light urban services uses. The proposal is consistent with this priority.

Planning Priority E17 Increasing urban tree canopy cover and delivering Green Grid connections.

The Taverners Hill precinct is located in close proximity to the priority green grid corridor the Iron Cove Greenway and the Hawthorne Canal. The proposal includes provision of new open space, new through-site links that allows for new and improvement of walking and cycling infrastructure, enhancing the quality and connectivity to this priority corridor.

The proposal adopts the tree canopy and deep soil targets from NSW Government Architect's Green Neighbourhoods Guide for R3 Medium Density Residential and E3 Productivity Support zones. The draft DCP controls also seek to maximise retention of existing mature trees.

Planning Priority E19 Reducing carbon emissions and managing energy, water and waste efficiently.

This planning proposal introduces higher environmental and sustainability standards, above the minimum energy and water requirements under the Sustainable Buildings SEPP, applicable for opportunity sites to access FSR and HOB planning incentives. The proposed more stringent standards include separate requirements for residential and non-residential components in a development proposal. These controls are informed by a precinct-wide sustainability study and the review of best practice by neighbouring councils.

Planning Priority E20 Adapting to the impacts of urban and natural hazards and climate change.

The planning proposal is informed by the flood risk impact assessment, to address the gateway determination condition. As a result, the proposal has removed a number of sites in the affected Kings Bay / Croydon precinct, with a corresponding reduction of 99 dwellings in this precinct as compared to the original proposal. Setback controls are also adjusted for the site 45-53 Old Canterbury Road, Lewisham in the Taverners Hill precinct.

Conclusion:

GCC supports the council-led Planning Proposal to rezone the Parramatta Road Corridor stage 1 implementation area within the Inner West Council LGA.

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The Planning Proposal will deliver 1,516 homes and 1,944 jobs and is broadly consistent with the Region Plan, District Plan and Parramatta Road Corridor Urban Transformation Strategy.

Attachments: 1. Nil

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Attachment 3



Department of Planning and Environment

Our ref: DOC23/970182

Olive Diaz
Strategic Planner
Inner West Council
PO Box 14,
Petersham NSW 2049

Attention: Olive Diaz, Council@innerwest.nsw.gov.au

Planning proposal (Department Ref: PP-2022-1921): to amend the Inner West Local Environmental Plan 2022 to implement Stage 1 of the Parramatta Road Corridor Urban Transformation Strategy 2016 (PRCUTS) in parts of the PRCUTS Precincts of Leichhardt, Taverners Hill and Kings Bay

Dear Ms Diaz

Thank you for the opportunity to comment on the abovementioned proposal.

HNSW has reviewed the documentation and confirmed that there are no items of State Heritage Significance within the PRCUTS Precincts of Leichhardt, Taverners Hill and Kings Bay.

HNSW encourage amendments to environmental planning instruments in response to the changing needs to an area, provided that greater heritage protection is a desired future outcome and all necessary due diligence, assessments and notifications have been undertaken. Prior to finalisation of the planning proposal, Council should be satisfied that this is the case.

If you have any questions please contact Louise Doherty, Senior Assessment Officer, at Heritage NSW on (02) 9873 8500 or heritagemailbox@environment.nsw.gov.au.

Yours sincerely

Rajeev Maini
Manager – Assessments
As delegate of the Heritage Council of NSW

5 December 2023

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Locked Bag 5020, Parramatta 2124

(02) 9873 8500

www.environment.nsw.gov.au/topics/heritage



Land and Housing Corporation Submission | December 2023

Our ref: D23/3100299

Strategic Planning Team

Inner West Council

Via Planning Portal

Attention: Strategic Planning

14 December 2023

Subject: Draft Parramatta Road Planning Proposal and supporting Development Control Plans (DCPs)

Dear Ms. Olive Diaz,

Thank you for the opportunity to provide feedback on the *Draft Parramatta Road Planning Proposal* (draft Planning Proposal) and supporting DCPs. Land and Housing Corporation (LAHC) welcomes the opportunity to review and provide suggestions. The draft Planning Proposal covers specific locations in Leichhardt, Taverners Hill and Kings Bay/Croydon precincts. As LAHC does not own properties in the Kings Bay/Croydon and Leichhardt Precincts, this submission will focus on the delivery of social and affordable housing in the Taverners Hill Precinct.

LAHC generally supports the draft Planning Proposal as it meets Council and LAHC's aspirations to increase the supply of social and affordable housing in precincts with existing transport infrastructure and amenities. The following sections discuss potential issues and suggested amendments in relation to proposed land use, floor space ratio (FSR), height of building (HOB) controls and draft affordable housing contribution scheme.

Proposed land use

Land use: Amend land use zones for specific locations in Taverners Hill precinct as from R1 General Residential, R2 Low Density Residential and R4 High Density Residential to R3 Medium Density Residential.

Additional Permitted uses: Introduce a new local provision to permit residential flat buildings as an Additional Permitted Use in all land proposed to be zoned R3 Medium Density Residential in Leichhardt, Taverners Hill and Kings Bay/ Croydon precincts.

Comments: LAHC owns approximately 24 dwellings within the existing R1 General Residential Zone in the Taverners Hill Precinct (north of Parramatta Road). LAHC does not support the proposed rezoning to R3 Medium Density Residential for the following reasons:

- Rezoning to R3 Medium Density Residential limits residential land uses instead of expanding them. Residential flat buildings is a permissible use under the existing R1 General Residential zone; however, it is not permitted under the proposed R3 Medium Density Residential zone.
- Permitting residential flat buildings through a Schedule 1 additional permitted use mechanism is not consistent with the instruction provided in *LEP Practice Note – PN 11-001*. The Practice Note states that 'Wherever possible, land uses should be governed by the Land

Land and Housing Corporation Submission | October 2023 | Attachment A

Use Table and Schedule 1 should only be used where council has demonstrated why this cannot be achieved'. As both R1 General Residential and R4 High Density Residential zones permit residential flat buildings with consent under the Inner West LEP 2022, it can not be demonstrated that there is a need to use the additional permitted uses mechanism.

- NSW Department of Planning and Environment's *Gateway Determination Report* recommended that the Planning Proposal be updated to contemplate the suitability of an R1 and/or R4 zone (as appropriate) to avoid the need to rely upon an additional permitted use approach. LAHC agrees with this recommendation and asks Council to reconsider the proposed rezoning. Council's additional justification of proposed amendments states that 'the R3 zoning will allow for the delivery of a diversity of housing types consistent with the objectives of the zone...'. This justification needs further consideration as the existing R1 zoning already allows for the delivery of a diversity of housing types. If the intention is to deliver additional dwellings close to public transport, then R4 High Density Residential zone should be considered.

Suggested amendments:

- Consider rezoning the identified area to R4 High Density Residential or add residential flat buildings to R3 Medium Density Residential as a permitted with consent use.

Proposed FSR and HOB incentives

Proposed incentives: Retain existing FSR and HOB controls and introduce additional HOB and FSR controls where uplift is proposed (incentive FSR and incentive HOB). Summary of existing and proposed controls relevant to the LAHC owned properties is provided in the below table.

Table 1: Taverners Hill Precinct existing and proposed controls

Area	Current zone	Proposed zone	Current FSR	Proposed incentive FSR	Current HOB	Proposed incentive HOB
Block bounded by Kegworth, Tebbutt and Beeson Streets (North of Parramatta Road)	R1	R3 (+RFB)	0.5	0.9	Not defined	12m

Comments: LAHC supports the FSR and HOB incentives in principle; however would suggest Council consider making them more consistent across different locations. The block adjacent to where LAHC properties are located (bounded by Beeson, Tebbutt and Hethern Streets) has a proposed incentive FSR of 1.2:1 and proposed incentive HOB of 15.5m. As these two blocks are both within 400m to Taverners Hill Light Rail Station and separated by only one street (Beeson Street), they should enjoy the same incentive FSR and incentive height. In addition, the draft DCP proposed different maximum storeys for these two blocks (3-storey for block bounded by Kegworth, Tebbutt and Beeson Streets and 4-storey for block bounded by Beeson, Tebbutt and Hathern Street).

Suggested amendments:

Land and Housing Corporation Submission | October 2023 | Attachment A

- Consider amending the incentive FSR for the area bounded by Kegworth, Tebbutt and Beeson Streets to 1.2:1 and incentive HOB to 15.5m.
- Consider removing the maximum storeys controls from the draft DCP as the LEP already imposes a HOB control and ADG stipulate minimum ceiling heights.

Draft Affordable Housing Contribution Scheme

Leichhardt Precinct: The Affordable Housing Contribution Scheme (the Scheme) to be applied to the Leichhardt Precinct only, as viability testing concluded that a Scheme for the Kings Bay/Croydon and Taverners Hill precincts would not be viable at this point in time.

Comments: LAHC supports the proposed Scheme (2% of the residential strata area of the development be provided as an affordable housing contribution), as it aligns with LAHC's aspirations. LAHC would welcome the opportunity to work with Council on any future social and affordable projects, particularly in developing and implementing an affordable housing contribution scheme.

We welcome your consideration of our submission. Should you require any further information or wish to discuss, please contact Ambrose Marquart on 0410 711 904 or by email at Ambrose.Marquart@fac.s.nsw.gov.au.

Yours sincerely,

Ambrose Marquart

18.12.2023

Ambrose Marquart

Manager Strategic Portfolio Planning

Portfolio Services

NSW Land and Housing Corporation



BR23/8719

Nicola Viselli
Senior Strategic Planner
Inner West Council
nicola.viselli@innerwest.nsw.gov.au

SLHD Response to the Inner West Council proposed changes to planning controls in the Parramatta Road Corridor.

Dear Ms Viselli,

I write in response to a call for submissions relating to the proposed changes to planning controls in the Parramatta Road Corridor. The three sites located within Leichardt, Taverners Hill and Kings Bay Croydon are situated within Sydney Local Health District and are an important part of our local community.

The District is generally supportive of the proposed changes to the planning controls across the three sites, however the planning for transport along Parramatta Road is integral to development plans along the Parramatta Road corridor. Upgrades to transport along Parramatta Road are required to be able to facilitate the increased density and population along an already constricted arterial road.

The draft proposal is comprehensive and supports many aspects of the NSW Healthy Built Environment framework including, open spaces, access to sunlight, urban canopies, gas free units, use of solar and cross ventilation.

As the largest employer within the area, the District is supportive of an increase in the provision of affordable housing. It is suggested increasing the proportion of affordable housing within the tenure mix to 30% of the total proposed housing, to be provided in perpetuity. The inclusion of a 5% social housing target is also recommended. This would ensure the provision of housing for vulnerable communities and support long term affordable housing for our key workers.

The rezoning proposals within the Inner West Council area also require review in the context of the rezoning and development plans of neighbouring councils along Parramatta Road. These developments will also contribute to an increase in the population living within the Sydney Local Health District catchment who will require access to health care services. Sydney Local Health District will need to consider spaces for health care services as the total District population grows along the corridor of Parramatta Road including consideration of a healthcare/wellness hub within the developments.

Further commentary related to the rezoning proposal is provided in Appendix One, attached.

PO Box M30
Missenden Road, NSW, 2050
Email slhd-esu@health.nsw.gov.au
www.slhd.nsw.gov.au

Sydney Local Health District
ABN 17 520 269 052
Level 11 North, King George V Building
83 Missenden Rd
CAMPERDOWN, NSW, 2050
Tel 612 9515 9600 Fax 612 9515 9610



Health
Sydney
Local Health District

Thank you for the opportunity to comment on the Inner West Parramatta Road rezoning proposal, and we welcome future opportunities to be included in the review of rezoning development proposals.

Should you require any further information, please contact Dr Pamela Garrett, Director of Planning on 9515 9517.

Yours sincerely

Dr Teresa Anderson AM

Chief Executive

Date 20.12.23

PO Box M30
Missenden Road, NSW, 2050
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www.slhd.nsw.gov.au

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Health
Sydney
Local Health District

Item 3

Appendix One

Tenure Mix

- The District suggests an increase to the affordable housing targets from 2% proposed only for the Leichardt precinct to 30% across all of the proposed precincts and should remain affordable in perpetuity. As the major employer within the area, across a spectrum of jobs, the District values its key workers being able to access affordable housing, supporting staff to live closer to their places of work for an extended period of time.
- A lack of social housing for vulnerable communities is a major issue within Sydney Local Health District. The District suggests the addition of a 5% social housing target within the proposal to support highly vulnerable communities and priority populations for whom housing is difficult. It will also support the easing of long waiting lists for social housing in the area.
- The District also suggests an increase in larger style units (3 bedroom or more) to support the need for families and multigenerational living within units across Sydney. [Families fear they'll be left out of Sydney's high-density future unless there's a shift toward building bigger apartments - ABC News](#)

Health Care Access

- The rezoning proposal will support an increased number of people living within Sydney Local Health District, who will require access to health care. It is suggested that development proposals should plan for health and primary care facilities within shared community and health spaces.
- With the total number of proposals based upon the PRCUTS precincts along the Parramatta Road corridor impacting access to local Health Care. By 2036 the increase in population will require a small healthcare/wellness Hub that includes primary health care services. It is important that health services are planned for within areas that support public transport and ease of access for clients and health care providers.

Traffic and transport

- The District is concerned about the impact of increased traffic along Parramatta Road. The plan for Parramatta road is integral to the Districts support for this proposal. As Parramatta Road is the main arterial road to access RPA, increased traffic impacts staff accessing their place of work and the public accessing health care services.
- The District strongly supports a Metro stop to be placed at Lansdowne Street to provide increased transport options along Parramatta Road to the City and Parramatta City Centre.
- The District is supportive of the lower parking targets within the proposal and the unbundling of parking from residential lots, as this improves affordability and flexibility for residents. The net increase of parking spaces is unclear across the three proposed sites. Further information is required to determine the implications that increased parking and vehicle usage will have on traffic congestion, traffic noise pollution, road trauma, air toxins and emissions. In many other global city centres, a new residential development within close proximity to rail stations would have little or no off-street parking, except for car share, disabled parking, service vehicles etc.

Implications for Healthy Living

- The District is supportive of the level of detail provided within the Design Guide. The design of gas free units and cross ventilation to improve thermal comfort and support better indoor air quality is supported.
- The planning for green spaces, building heights, density and setbacks are also supported.
- However the following amendments to further support healthy living are suggested:
 - Reverse cycle air conditioning be placed in all units to lower space heating/cooling costs.

PO Box M30
Missenden Road, NSW, 2050
Email slhd-esu@health.nsw.gov.au
www.slhd.nsw.gov.au

Sydney Local Health District
ABN 17 520 269 052
Level 11 North, King George V Building
83 Missenden Rd
CAMPERDOWN, NSW, 2050
Tel 612 9515 9600 Fax 612 9515 9610

Attachment 3



Health
Sydney
Local Health District

- Mitigation strategies be used in building design to remove the implications of increasing density along large roads that expose residents to noise and air pollution. The District suggests that the sides of the buildings facing Paramatta Road be designated as non-residential to reduce exposure to noise and air pollution.
- Consider access to outdoor spaces by providing balcony/deck areas. These spaces reduce the risk of airborne disease transmission and foster a sense of community.
- The greening of roof spaces is strongly supported, however requires careful planning. Green roofs, may allow pooling of water, attracting mosquitoes and subsequent disease if not carefully designed.

Implications for the Biotech Hub

The development proposal within the local precinct lies close to Tech Central. The establishment of the Biotech Hub on the West Connex Dive site will support employment in education, health and innovation along the Parramatta Road Corridor.

PO Box M30
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Email slhd-esu@health.nsw.gov.au
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SYD

Item 3

To:
Olive Diaz
Strategic Planner
INNER WEST COUNCIL

Tuesday, 7 November 2023

Request for advice on SEARs –

**PP-2022-1921 - PARRAMATTA ROAD CORRIDOR STAGE 1 PLANNING PROPOSAL
- INNER WEST LEP PHASE 2A**

Sydney Airport has received a request to comment on PP-2022-1921 - PARRAMATTA ROAD CORRIDOR STAGE 1 PLANNING PROPOSAL - INNER WEST LEP PHASE 2A.

Sydney Airport wishes to make the following comments:

Sydney Airport's Obstacle Limitation Surface(OLS) over the areas in question ranges in height from 80m – 156m above Australian Height Datum (AHD).

Accordingly, any proposed buildings that would penetrate the OLS would constitute a controlled activity under section 182 of the Airports Act 1996. Section 183 of the Act requires that controlled activities cannot be carried out without approval of the Secretary of The Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

Construction cranes may be required to operate at a height significantly higher than that of the proposed development and consequently, may not be approved under the Airports (Protection of Airspace) Regulations.

Sydney Airport advises that approval to operate construction equipment (ie cranes) should be obtained prior to any commitment to construct.

Sincerely,



Peter Bleasdale
Manager, Airfield Spatial & Technical Planning

Sydney Airport

Sydney Airport Corporation Limited ACN 082 578 809 — The Nigel Love Building, 10 Arrivals Court, Locked Bag 5000
Sydney International Airport NSW 2020 Australia — Telephone +61 2 9667 9111 — sydneyairport.com.au

SYD Classification: Confidential

Attachment 3

Transport for NSW



Olive Diaz
Inner West Council
olive.diaz@innerwest.nsw.gov.au

14 December 2023

**Planning Proposal – Parramatta Road Corridor Stage 1 Implementation
PP-2022-1921**

Dear Sir/Madam,

Reference is made to Council's referral via the NSW Planning Portal on 6 November 2023 seeking comments from TfNSW (Sydney Trains) for the above-mentioned Planning Proposal.

TfNSW (Sydney Trains) has reviewed the submitted documentation and notes the following:

- The Planning Proposal seeks to amend the *Inner West Local Environmental Plan 2022 (IWLEP)* to implement Stage 1 of the Parramatta Road Corridor Urban Transformation Strategy 2016 (PRCUTS) in the Precincts of Leichhardt, Taverners Hill and Kings Bay.
- The Planning Proposal will also introduce supporting site-specific Development Control Plan (DCP) amendments.

TfNSW (Sydney Trains) is particularly interested in the Taverners Hill Precinct due to the presence of the heavy rail corridor, rail assets and Lewisham Railway Station.

TfNSW (Sydney Trains) has reviewed the submitted documentation in relation to this planning proposal and provides comments for consideration under **Attachment A**.

Transport for NSW (Sydney Trains) appreciates the opportunity to comment on the subject Planning Proposal. Should you have any queries relating to this matter please contact TfNSW (Sydney Trains) Town Planning Management via email to DA_sydneytrains@transport.nsw.gov.au.

Sincerely,

Maddison Pooley
A/Town Planning Manager
Transport for NSW

Transport for NSW



ATTACHMENT A

Sydney Trains Comments - Taverners Hill Precinct

- The proposed zoning, FSR and height amendments are located in close proximity to Sydney Trains' heavy rail corridor, Lewisham Railway Station and land owned by Transport Asset Holding Entity (TAHE). Whilst supported in principle, the amendments will require future Applicants/Developers to approach Sydney Trains early in the design process (as part of pre-DA discussions) to ensure that all relevant Sydney Trains matters of consideration are taken into account and are incorporated into the future design of developments. These considerations include relevant requirements and standards within *State Environment Planning Policy (Transport and Infrastructure) 2021*, the *Department of Planning and Environment's 'Development Near Rail Corridors and Busy Roads – Interim Guidelines'*, TfNSW Asset Management Branch standards, etc.
- Any changes in the LEP to accommodate the density changes or rezoning should take into account setbacks from Transport Asset Holding Entity (TAHE) land and the operational rail corridor.
- Sydney Trains has High Voltage Aerial Transmission Lines in the area which should be accounted for. These assets may, upon further investigation, impact on the overall desired building envelope and development potential of key sites identified within the precinct – as certain setback distances will need to be adhered to, in order to maintain safety and manage risks during construction and once development is completed. Council should also consider the collection of developer contributions where risk mitigation is required to enable the undergrounding of the overhead powerlines, and possibly have this work done prior to future development applications being lodged.
- The desired outcomes of the Planning Proposal will result in a significant increase in dwelling numbers, population growth, and added economic, social and employment activities in and around Lewisham Railway Station. This is expected to add significant pressure on existing Sydney Trains operations and add risks associated with the maintenance and protection of rail infrastructure facilities, due to increased development in close proximity to the heavy rail corridor.
- Sydney Trains advises that early planning decisions must be made in relation to significant developments located near rail corridors and railway stations.
- Taverners Hill Precinct is located in close proximity to Lewisham Railway Station. In this regard, Sydney Trains is to be consulted in regard to any future proposed works in the public domain that connect to or have an interface with the railway station.
- This review does not constitute an assessment of the existing station capacity and train services. Council is required to engage with the relevant section of TfNSW to ascertain any station upgrade and/or increased rail service requirements brought about by the subject Planning Proposal.
- It is requested that Council liaise with TfNSW Land and Maritime Planning (LaMP) in the future stages of the strategic planning process of this proposal. TfNSW LaMP has the delegation to act on behalf of TAHE, the land owner of rail land.

General comments:

Finally, Council is advised that at this stage our comments are based on the high-level nature of the information provided, and should not be taken as approval for any specific initiative or option proposed. We reserve the right to amend and/or provide further responses as additional information and details become available.

22 December 2023

Our Ref: 211046

Inner West Council
PO Box 14, Petersham NSW 2049
council@innerwest.nsw.gov.au

RE: Planning Proposal - Parramatta Road Corridor Stage 1 – PP-2022-1921

Thank you for notifying Sydney Water of the planning proposal PP-2022-1921 which proposes 1,519 and 1,944 additional dwellings and jobs respectively, over 3 precincts. We have reviewed the application based on the information supplied and provide the following comments for your information to assist in planning the servicing needs of the proposed development.

Growth Data

For Sydney Water to continue planning for prudent water and wastewater related infrastructure in this area, we require an update of ultimate and annual dwelling and job forecast from this proposal to ensure our staging of services occurs concomitantly. Sydney Water acknowledges that timescales and final growth numbers may alter however, to provide robust servicing advice and to investigate the potential for staged servicing to meet timescales, we require a realistic indication of demand and timescales. Failure to provide this may result in Sydney Water being unable to formulate proper planning requirements.

We understand that this Planning Proposal is Council-led and will go to the DPE as the consent authority. The Department of Planning and Environment will be requested to provide Sydney Water with an updated ultimate and annual dwelling and job forecast for this Planning Proposal. Council should liaise with the EPULF team to coordinate via the council workbook.

Sydney Water provides Inner West Council with information below to assist with the Parramatta Road Corridor Stage 1.

	<u>Leichardt</u>	<u>Taverners Hill</u>	<u>Kings Bay/Croydon</u>
Job numbers	1378	Nil	566
Dwelling numbers	707	393	416
Servicing			
Water	Should have sufficient capacity Staging intel required to assess timescales fully.	Does not have capacity. Growth Data is required to understand how many dwellings will be delivered in which FY. Sydney Water will take this information into consideration when reviewing the potential network staging upgrades.	Should have sufficient capacity Staging intel required to assess timescales fully.
Wastewater	Should have sufficient capacity Staging intel required to assess timescales fully.	Should have sufficient capacity Staging intel required to assess timescales fully.	Should have sufficient capacity Staging intel required to assess timescales fully.
Stormwater	Taverners Hill precinct - Sydney Water's major stormwater channel known as Petersham Park Branch of Hawthorne Canal is located within the Taverners Hill precinct.		

	Any development that occurs within this precinct must comply with the Building over or adjacent to our stormwater assets .
Recycled water	<ul style="list-style-type: none"> While there is no existing Sydney Water recycled water supply to these precincts, Sydney Water is open to working in partnership with developers to consider recycled water servicing solutions that may offset potable water demands. Consideration should be given for rainwater capture and stormwater runoff reduction. The proponent is advised to contact their Sydney Water Account Manager to investigate the potential for a commercial arrangement to supply recycled water to the development.
General comments	The Leichardt, Taverners Hill, Kings Bay and Croydon precincts are located in established areas. Many assets located within these areas are 100+ years old and will require protection, possible relocation or amplification, especially the critical assets located within Parramatta Road. As such early collaboration between Council, Sydney Water and any proponents will be critical.
	For any future developments referred to Sydney Water within these locations, the developer will be required to provide development's staging, along with forecasted demands including average day and maximum day. As there may be complex amplifications or re-location of assets it is recommended that discussions start early. The water and wastewater servicing for each specific development will be confirmed at the Section 73 application process.
Statutory referrals	All future stages of development in these areas should be lodged via the NSW Concurrence and Referral portal to ensure adequate review and collaboration.

Sydney Water strongly recommends that larger developers reach out to Sydney Water as soon as possible and lodge a feasibility via a Water Servicing Coordinator. Especially for those developments that fall within the Taverners Hill precinct.

Collaboration

Sydney Water advises that the Inner West Council liaises with Sydney Waters Council account manager, Noor Altahir via noor.altahir@sydneywater.com.au. Reaching out to Noor at the early stages will provide an opportunity to coordinate potential infrastructure upgrades between Sydney Water and other utilities. In addition to minimising any disruption of potential road closures due to upgrading Sydney Waters infrastructure.

The development servicing advice provided is not formal approval of our servicing requirements and is based on the best available information at the time of referral (e.g. planning proposal). It is important to note that this information can evolve over time in tandem with the progression of other development projects in the catchment, changes within the local systems and receiving works. This is particularly important in systems with limited capacity. Furthermore, Sydney Water does not reserve or hold capacity for proposed developments, regardless of whether the area has been rezoned or not. To ensure accuracy and alignment with current conditions, it is best to approach Sydney Water for an updated capacity assessment particularly if an approval letter is more than 12 months old.

If you require any further information, please contact the Growth Planning Team via urbangrowth@sydneywater.com.au

Yours sincerely,



Kristine Leitch

Commercial Growth Manager City Growth and Development, Business Development Group
Sydney Water, 1 Smith Street, Parramatta NSW 2150

PP Online (PP-2022-1921)
Referral for Jemena
Reference number: Ref-2525
Decision provided

✓ Assessment

✓ Decision

Proposal case details
Referral case details
Documents
Action summary

Following a preliminary review, is the detail provided complete and is the case ready for a decision?

Yes, the application is ready for decision

What is the outcome of your review?

Decision not required

Comments

Jemena has no objection to this planning proposal-it is noted that the nature of the works will not impact Jemena's assets.

Documents

PP Online (PP-2022-1921)
Referral for Sydney Metro
Reference number: Ref-2520
Decision provided

✓ Assessment

✓ Decision

Proposal case details
Referral case details
Documents
Action summary

Following a preliminary review, is the detail provided complete and is the case ready for a decision?

Yes, the application is ready for decision

What is the outcome of your review?

Advice

Comments

- The Kings Bay Precinct is within 800 metres of the planned Five Dock metro station.
- Sydney Metro supports increased density identified in this precinct and acknowledges that place-making actions align with those identified in the adopted Parramatta Road Corridor Urban Transformation Strategy.
- Sydney Metro would welcome further collaboration prior to finalising the planning controls to ensure that land use outcomes are optimised and capitalises on government's investment in Sydney Metro infrastructure.

Documents



Education

25 January 2024

General Manager
Inner West Council
PO Box 14
Petersham NSW 2049

Attn: Gunika Singh, Gunika.Singh@innerwest.nsw.gov.au

Dear Ms Singh,

RE: SINSW ADVICE - INNER WEST LEP PHASE 2A – PP-2022-1921

School Infrastructure New South Wales (SINSW), as part of the Department of Education (DoE), welcome Inner West Council's (Council's) invitation to provide comment on the Parramatta Road Corridor Stage 1 Implementation Planning Proposal (the draft Proposal).

SINSW understand that the proposal seeks to implement parts of the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS or "the Strategy") for Leichardt, Taverners Hill and Kings Bay/Croydon and will result in approximately 1,700 new dwellings. SINSW has provided detailed commentary in the attachment below.

SINSW welcome the opportunity to engage further on the planning proposal and the content contained in the submission. Should you require further information about this submission, please contact the SINSW Strategic Planning Team at StrategicPlanning@det.nsw.edu.au

Yours Sincerely,

Sezen Furmage

Sezen Furmage
Acting Executive Director, Infrastructure Planning
School Infrastructure New South Wales



School Infrastructure NSW
Level 8, 259 George Street Name Suburb NSW 2000

GPO Box 33, Sydney, NSW 2001



Education

ATTACHMENT – INNER WEST LEP PHASE 2A – PP-2022-1921

Demand for Educational Facilities

DoE have several existing schools within the three (3) nominated Precincts, these being: Leichardt Public School, Sydney Secondary Leichardt Campus, Taverners Hill Infants, Croydon Park Public and Croydon Park and more within surrounding areas. SINSW note that there is long term primary and secondary school demand distributed widely across the schools noted above.

A key consideration for SINSW relates to the proposed changes in dwelling yield from the Parramatta Road Corridor Urban Transformation Planning and Design Guidelines document:

Precinct	PRCUTS Dwellings	PP Dwellings	Difference
Leichardt	880	707	173
Taverners Hill	451	393	-58
Kings Bay/Croydon	100	416	316

While it is likely that the enrolment demand stemming from the draft proposal can be accommodated within surrounding schools, the draft proposal must be considered in the context of the growth proposed for the wider LGA under the PRCUT's project, which will likely need to be supported by additional educational infrastructure. SINSW is in the process of reviewing this growth in order to identify appropriate solutions to accommodate future projected enrolment demand. This will ensure that existing schools are fully utilised before new schools are considered.

SINSW is committed to working with Council to ensure schools are supporting community needs and continue to be appropriately resourced to respond to student population changes. As a result, SINSW request ongoing engagement with Council regarding any future growth and change identified for the locality.

Planning for PRCUTS and other Growth Initiatives

SINSW uses population and dwelling projection data provided by the Department of Planning, Housing and Infrastructure (DPHI) as the basis for school planning. This data allows SINSW to assess schools within an area or region to identify the best way to distribute student numbers and deliver new and upgraded facilities.

Recent policy changes such as the Affordable Housing Bonus, Build to Rent Program and the Transport Orientated Development Program have potential to deviate from the above data sets and impact a range of site-specific and strategic matters for NSW government schools. This, combined with incremental creep from planning proposals seeking population projections above these assumptions is aiding in educational establishments being at or above capacity upon build completion. The need to then source new land for additional educational establishments is problematic and costly when this situation arises. As a result, SINSW request clarification regarding how Council aims to track and manage the combined growth stemming from the above programs and how this can be accommodated by key social infrastructure within the local government area.



Education

Active Transport and Access

SINSW request that transport planning for the proposal be guided by the NSW Government Movement and Place Framework (MAPF) and its Built Environment Performance indicators. These indicators are based on qualities that contribute to a well-designed built environment and should be used by proponents in the formulation of transport concepts.

The MAPF's core 'Amenity and Use' and 'Primary Schools' indicators are of particular importance to SINSW, as these encourage urban designers to consider the impact on adjacent places/users, as well as emphasising movement that supports place. The 'Primary Schools' indicator provides two specific metrics to judge the effect of infrastructure on the accessibility of public schools in an area, these being walkability and public transport access. These metrics require designers to assess whether proposed infrastructure facilitates access to primary school facilities (or public transport connections to schools) or whether it exacerbates gaps in the network.

The primary school-focused MAPF amenity indicator can be accessed via the link below:

<https://www.movementandplace.nsw.gov.au/place-and-network/built-environment-indicators/primary-schools>

Item No: C0224(1) Item 4
Subject: MORT BAY PARK - TREE MANAGEMENT AND VIEW CORRIDORS
Prepared By: Aaron Callaghan - Parks Planning and Ecology Manager
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

That Council proceed with a three-year intervention tree management plan as highlighted in Table 1.0 to manage identified biodiversity and ecological values in conjunction with improving residential view lines into the parkland. This management regime includes the staged removal of Coastal Banksia (*Banksia integrifolia*) and its replacement with low growing Heath Banksia. Other tree removals will include the removal of self-sown Acacia, Tuckeroo and Casuarina trees.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

1: An ecologically sustainable Inner West

EXECUTIVE SUMMARY

This report addresses Council resolutions concerning view corridor management around Mort Bay Park which were formally resolved at the December 2023 Ordinary Council meeting.

The report recommends the adoption of a phased tree management plan to replace trees on the periphery of Mort Bay Park which do not comply with the original planting scheme for the parkland. The report highlights ongoing concerns with significant tree vandalism within Mort Bay Park as well as a proposed policy framework for the protection of park trees within Inner West foreshore parks. Management opportunities for addressing criminal damage to landscape features within the park are also highlighted.

BACKGROUND

At the Council meeting held on 5 December 2023, Council resolved the following:

1. *That Council receive a report to the February 2024 meeting on how the requirement to maintain and protect view corridors around Mort Bay Park will be upheld. This should include consideration of pruning and replacement of trees and the requirement for additional planting of trees within the Park.*
2. *That Council undertake immediately any pruning that is required by the Plan of Management in order to maintain view corridors.*

DISCUSSION

Mort Bay Park covers an area of approximately 5.2 hectares and is an important foreshore park within the Balmain Peninsula. The park is highly valued for its landscape and recreation values and offers a wide range of recreational users for the community from community gardens, dog walking, fishing, multiuse ball court play, structured children's play, unstructured recreational opportunities, watercraft storage and access to the harbour, ecological and

biodiversity values and formalised childcare services. Council has also recently resolved to commence investigations into swimming from the foreshore at Mort Bay.

Council adopted a revised Plan of Management for Mort Bay Park in 2006 following the dedication of the last remaining land parcels to the park which make up Site C (former housing NSW land) to Council.

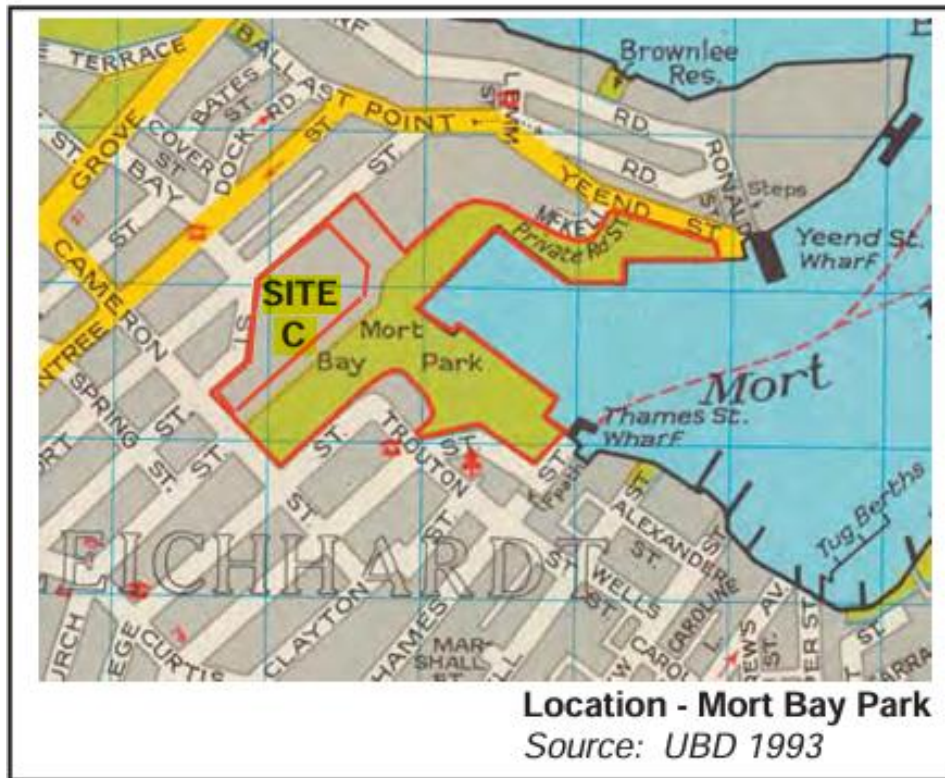


Fig 1.0 Site C Mort Bay Park

Landscaping of the last areas of the park to be developed as parkland was undertaken as part of the 2006 Plan of Management. Site C landscaping (refer to image 1.0) was completed in conjunction with the construction of the John McMahon Childcare facility.

Landscaping works within Site C were undertaken to reflect the typical Sydney sandstone open forest community and include species such as Smooth Barked Apple (*Angophora costata*), and Sydney Peppermint (*Eucalyptus piperita*) along with low growing understory plantings such as Heath Banksia (*Banksia ericifolia*). Since the completion of the site C landscape works it has become evident that Coastal Banksia (*Banksia integrifolia*) had been planted instead of Heath Banksia. Coastal banksia can grow to a mature height of 15m whereas Heath Banksia is a low growing shrub that can grow to a mature height of 4m.

2017 Pruning and Selective Tree Removal Works

In April 2017, selective tree removal and pruning works along the edges of the park was undertaken to create view corridors from the streetscape and the pocket park. Staged pruning works on Coastal Banksias was undertaken to reduce the height of the trees to 4m above the stone retaining wall.

Residential View lines and Tree Vandalism

The landscape scheme enacted on the periphery of the parkland after 2004 does not accord with the adopted policy of maintaining view corridors. In part this is due to an error in Banksia planting but is due also to self seeding of other tree species. As a result, view corridors have been gradually marginalised and, in some areas, lost. This has resulted in an increase in tree vandalism within the park since 2013.

Tree vandalism in 2017 contributed to significant damage and the widespread death of the majority of Coastal Banksias, Smooth Barked Apple, Sydney Peppermint and understory grasses and plantings. The method of vandalism has been varied from cutting trees at the base to poisoning with unknown substances/ chemicals. In total approximately 50 trees have been vandalised during this period.

There has recently been widespread media attention given to the unauthorized removal of trees in public spaces in order to maximise view opportunities from private property. Nevertheless a stated objective within the Mort Bay Park POM is the retention and maintenance of views from residential property. A reviewed schedule of planting and maintenance is required.

Council's ecology team have worked in conjunction with Bushcare volunteers to establish native vegetation and habitat areas. The volunteers devote many hours every week in the park and have created a section of native bushland habitat where Ring Tail Possums have returned to the area as several possum dreys (*nests of bundled leaves*) have been seen within the canopies of the trees. The volunteers have expressed how disheartened they are with the continuing vandalism.

Trees within our parks provide a significant number of community benefits including:

- **Aesthetics** Trees are one of the most important natural landscape elements in parks and open space areas. Trees provide shade in the heat of summer and can significantly cool an area.
- **Sense of continuity** Trees provide natural links between the past, present and future.
- **Improving health** Tree canopies trap dust, absorb pollutants, provide shade and reduce noise.
- **Benefitting the environment** By absorbing carbon dioxide, trees help to slow the rate of global warming. They reduce wind speeds, lower urban air temperatures and prevent flooding by absorbing storm water.
- **Boosting wildlife** A habitat for birds, bats, insects, possums, fungi and lichen
- **Strengthening communities** Trees contribute to the distinctive character of a place and encourage local pride. They are useful teaching resources, places to play and reflect.

Fig 1.1 Tree Vandalism Mort Bay Park



Council has previously letterboxed surrounding residents notifying of the vandalism and a brochure has been distributed along with door knocking by Council Rangers. Large signs were also erected on the fence of the park alerting the community and residents that tree vandalism is an offence. Despite these measures being undertaken tree vandalism is an ongoing problem within the park and negating the efforts of both Council and community members with respect to biodiversity improvements.

Current Investment in Biodiversity

Over the last three years Council has held a total of 35 bush care and biodiversity planting and improvement events at Mort Bay Park. A total of 189 local bush care volunteers have been involved in these events. This represents over 450 volunteering hours. In addition to the above, Council also employs bush care contractors to manage key biodiversity sites within the park. Contractors spend on average 36 hours per month managing the biodiversity sites. Over the last three years a total of \$169,338.40 has been invested in bush care management and biodiversity enhancements to the park.

Mort Bay Park- Landscape Evolution

Native gums and other trees within the central part of the parkland have been successfully grown and matured in size since the park was first developed in the late 1990's. Trees are critical to the success of a parkland, not only for human recreation and amenity but also as important habitat and ecological support.

As highlighted in Fig 1.2, the park now has a number of mature Eucalyptus specimens present including *maculata*, *citriodora* and *angophora*. Eucalyptus varieties within the central parkland are now at a height and growth phase where view corridors from street frontages are

somewhat restricted and filtered views of Sydney harbour are provided. The main view corridors to the harbour are maintained from the parkland and from the foreshore edge. This is reflective of the natural development and evolution of the parkland.

As highlighted in Fig 1.2 below, there is significant concern from bushcare volunteers that the next level of tree vandalism within the park will be focused in the central areas of the parkland. A parkland which is devoid of trees would be a landscape which is devoid of life.



*Fig 1.2 Photo of Trees within the Central Area of Mort Bay Park.
Note: Filtered views of the Harbour foreshore and Sydney Harbour Bridge.*

Mort Bay Park Tree Management Regime

In order to strike an appropriate balance between public and private amenity, address the Council resolution and also deter continuing vandalism within the park, Council's Urban Forest team in collaboration with the Parks Planning and Ecology team recommend that the following long-term measures are enacted:

Tree Management Works Commencing April 2024

1. Council will undertake the removal of existing Coastal Banksia (*Banksia integrifolia*) which was mistakenly planted in 2006 and replace this with Heath Banksia and understory planting. Other tree removals will include the removal of self-sown Acacia, Tuckeroo and Casuarina trees. To minimise ecological and biodiversity impacts tree removals and planting replacements will be undertaken over three years (*Refer to Table 1.0*).
2. Council will enact an education and informational flyer for community distribution in relation to the deliberate vandalism of trees within the park and proposed future works..

3. In relation the positive contribution that the volunteers provide to the park the Mayor and interested Councillors will be invited to a morning tea at Mort Bay Park to recognise the efforts of bush care volunteers.

SITE C	CURRENT STATUS	2024-25	2025-26	2026-27	NET OUTCOME
Site Condition	GOOD mature vegetation, midstory intact and established; standing stags; evidence of recent dieback of native vegetation shrubs, vines, ground covers	POOR disturbed; heat affected; significant reduction in vegetation density; increased annual weed load	POOR new plantings establishing; further disturbance due to continued tree removal	GOOD new plantings established; weed load reduced; mid & ground cover density Mod-High	EXCELLENT Site stable; Habitat reinstated; 3m MAX. canopy height; mid & ground cover density High
Intervention and Site Management Regime	Selective removal of trees growing in retaining wall; topping of shrubs over 3m; lifting canopy species. Loss of mid-storey habitat; increased light; increased heat stress to remaining ground cover.	Staged tree removal of self-seeding emergent juvenile Acacias removed in the first 12 months	Banksia integrifolia 50% stand thinning - stags to be retained on site (below Bay Street viewing platform)	3 large Acacia removed; remaining Banksia integrifolia removed	No further removal or pruning of vegetation required
Weed Control	INTENSIVE Increased contractor hours	INTENSIVE Increased contractor hours	SECONDARY moderate contractor hours	SECONDARY moderate contractor hours	MAINTENANCE Reduced contractor hours
Revegetation	Stage 1 Planting	Stage 2 Planting	Stage 3 Planting	Infill plantings	Established mid-storey and groundcover layers;
Habitat Features	Existing vegetation provides small bird habitat; possum and dreys (<i>nests of bundled leaves</i>) identified	Habitat features reduced or removed; loss of structural complexity	Habitat features improve as plantings establish; standing stags retained on-site	Habitat features improve as plantings establish	Established dense ground & mid-storey providing suitable habitat and increased structural complexity

Table 1.0 Site C Mort Bay Park- Proposed Three Year Intervention Management Plan

FINANCIAL IMPLICATIONS

The cost impacts for tree removals and new plantings will be met through the Parks Operational budget and phased over three years as per the recommendations in Table 1.0.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 5
Subject: **MACKEY PARK PLAN OF MANAGEMENT AND MASTERPLAN - KEY PRIORITY ACTIONS**
Prepared By: Aaron Callaghan - Parks Planning and Ecology Manager
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

That Council endorse the priority action plan as highlighted in Table 1.0 for future key deliverables in the adopted Plan of Management for Mackey Park.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities
- 5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

At the Council meeting held on 5 December 2023, Council resolved the following in part:

4. *That Council, concurrently, considers a further report in relation to a priority action plan for future key deliverables outlined in the draft Plan of Management.*

This report highlights the key priorities arising from the adopted Park Plan of Management for Mackey Park and current Council work in relation to planning, design and funding support works.

BACKGROUND

At the Council meeting held on 5 December 2023, Council resolved the following in part:

1. *That Council as Crown land manager of Mackey Park adopt the Plan of Management (Lot 70, Lot 71 DP 1066013 and Lot 7307 DP 1145332).*
2. *That the Concordia Club is recognised as a standalone entity with its own agreement with Crown Lands and as such the Master Plan be amended to reflect this, and that the aspects of the POM relating to the Concordia Club be further considered as part of a standalone plan of management process in early 2024.*
3. *That Council undertake further community engagement with the Concordia Club in early 2024.*
4. *That Council, concurrently, considers a further report in relation to a priority action plan for future key deliverables outlined in the draft Plan of Management.*

As part of the development of the Plan of Management, extensive community engagement was held with local sporting clubs and park users with regards to the development of a ten-year masterplan for the parkland.

DISCUSSION

The adopted Mackey Park Masterplan (*Attachment 1*) highlights key priority actions pertaining to ten-year improvement plan for the parklands. Table 1.0 provides further discussion on these masterplan action items.

Table 1.0

Project	Officer Comment	Funding
Accessible Canoe Ramp Design and Construction	Planning has nearly been completed in terms of conceptual development and design. Additional grant funding has also been applied for to address any potential shortfalls in funding the project.	Cost estimates for the project are \$905K with \$300K funding secured and Council funding also budgeted in 2023/24. A further grant application has also been applied for.
Lighting of the pathway along the northern edge of Mackey Park	Lighting project still needs to be scoped and designed. There is no funding currently for any lighting design works of this nature.	Costings for design and construct will be considered by Council as part of the budget considerations for the 2024/25 financial year.
Provision of new Amenities	Scoping of the project has commenced and detailed design and costing works will be completed in 2024/25	Project is estimated at \$1.9 million.
Provision of new Cricket Nets in Mackey Park	Subject to a future grant application.	The provision of the new Crickets nets has been estimated at a cost \$160K
Replacement of the existing park amenities with new facility oriented to invite entry to the park from Carrington Road;	Detailed design work has yet to be commissioned but will be undertaken in 2024/25.	\$1.9 million is estimated.
Rationalised car parking. Resurface and remark car park area. Include lighting upgrades, turning circle, and improved access point to River Canoe Club.	Detailed design and costing will be undertaken in 2024 to inform Council's budget considerations for the 2025/26 financial year.	A total of \$5,000 is set aside currently for detailed design and further council reporting will be undertaken once a design is finalised and costed.
Upgrading of the Sporting Ground (including provision of an artificial wicket)	Design works will be completed in 2023/24 with capital works commencing in in September 2024.	The sporting ground upgrade works have been costed at a total of \$2,150,000

**Community notification and specialised stakeholder engagement will occur on key project design and delivery.*

Concordia Club

Council has formally resolved to recognise that the Concordia Club is a standalone entity with its own agreement with Crown Lands. As such no improvements are proposed for this area of the parkland which is managed and controlled by the Concordia Club. The Concordia Club however continues to be consulted as an identified stakeholder on lighting and car parking

improvements as they progress in design, development and delivery. The final master plan for the parklands is being updated to reflect this change.

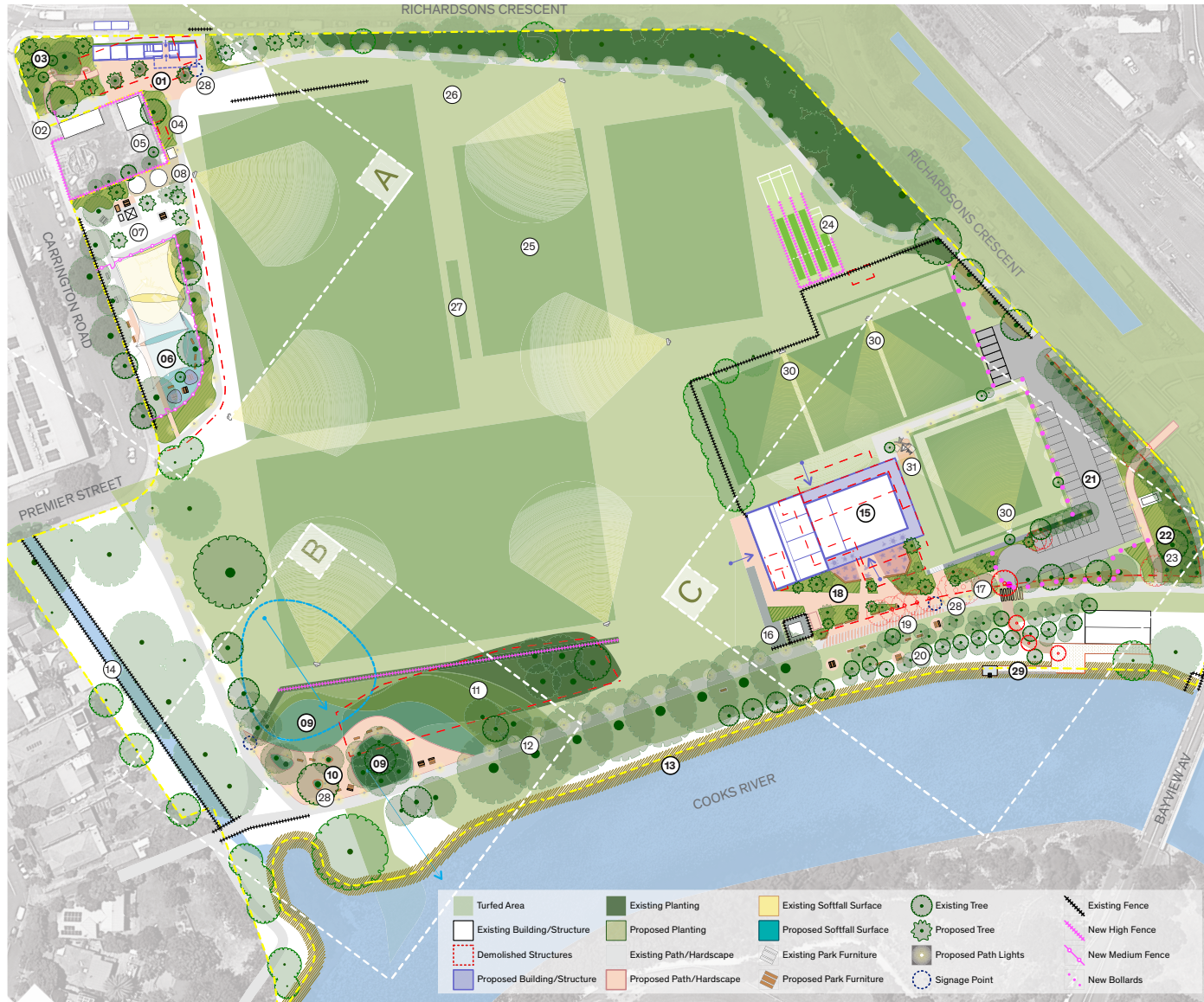
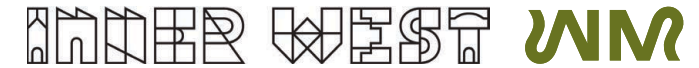
FINANCIAL IMPLICATIONS

As highlighted in Table 1.0 of this report.

ATTACHMENTS

1. [↓](#) Mackey Park Plan Masterplan

Master Plan Mackey Park, Marrickville



- 01 New amenities block + plaza**
Replace existing amenities with new facility oriented to invite entry to the park from Carrington Road; include planted screen to Richardsons Crescent for aesthetic and acoustic benefits and create plaza in front of amenities.
- 02** Amenities serviced via dropped kerb on Carrington Road.
- 03 Pocket parkland**
Native planting and benches tucked around existing trees
- 04** Remove shipping container, relocate storage to new amenities block
- 05** Replace untidy fence around Sydney Water plot with a neater and more permanent barrier
- 06 Expanded play park**
Increase the footprint of the play park, add shade structures, benches, extend footpath through play park, relocate the fence locally around the play area
- 07** Additional barbecue and table, new trees for shading
- 08** Existing water tanks and service shed retained in place
- 09 Retain existing Bush Care site/ Enhanced storm water solution**
Protect and preserve the existing Bush Care Site; assess the storm water solution in this area; consider whether a naturalised Bio-retention basin would provide a more successful outcome;
- 10 Wetland platform**
Cantilevered deck over the wetland with bench seats and picnic benches
- 11** Remove fixed fencing (shown red) around existing planted storm water zone, replace with continuous ball fence to edge of sports ground
- 12** Introduce low level consistent path lighting along footpaths across Mackey Park
- 13 Cooks River naturalisation**
Naturalise the riparian zone of Cooks River, as and when the banks are in need of repair
- 14** Consult with Sydney Water to assess whether adjacent storm water drain can be naturalised
- 15 Concordia Club building upgraded or replaced**
Upgrade or replace existing Concordia Club building to consolidate all services, new amenities and sports club office spaces within building footprint and create connections between sports ground and Cooks River
- 16** Service access retained to gas service enclosure. Check how much service required around etc.
- 17** Remove fence which separates Concordia Club from Cooks River path and sports ground
- 18 Pedestrian plaza**
Accessible public plaza with benches, landscaped pockets, shared hard surface provides service access.
- 19** Increase width of Cooks River Path in front of plaza
- 20** Add benches and public picnic spots in front of plaza
- 21 Rationalised car parking**
Resurface and remark car park area. Include lighting upgrades, turning circle, and improved access point to River Canoe Club.
- 22 Redirected cycle path**
At park entry point, separate cycle path from pedestrian path to alleviate pressure on existing 'blind' corner
- 23** Introduce native understorey planting
- 24** New cricket practice nets
- 25** Existing sports grounds monitored + maintained, upgraded as required
- 26** Existing floodlights maintained and upgraded if and when required
- 27** Permanent synthetic cricket pitch
- 28** Consolidated signage point at key park entry points, to include park map, instructional and statutory signage
- 29 Accessible canoe/ kayak launching ramp to Cooks River**
- 30** New lighting to Croquet Lawns
- 31** New Play Equipment adjacent to Concordia Club

Item No: C0224(1) Item 6
Subject: PUBLIC EXHIBITION - COMMUNITY GARDENS POLICY
Prepared By: Kate Jackson - Acting Urban Sustainability Manager
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

1. That Council publicly exhibit the draft Community Gardens Policy for a period of 28 days and seek community feedback on the proposed Policy.
2. That following the conclusion of the exhibition period, the draft Community Gardens Policy be brought back to Council for consideration for adoption.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 1: An ecologically sustainable Inner West
- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities

EXECUTIVE SUMMARY

Council adopted the Community Gardens Policy in December 2020 and scheduled it for review every three years. The policy has been reviewed and there are no significant changes recommended. Updates to the text and structure have been made for clarity and alignment with Council's current Community Strategic Plan, policies and delegations and operation.

BACKGROUND

The Community Gardens Policy provides a framework for Council to support community gardens.

Community gardens are community-managed spaces for non-commercial food growing and other gardening activities to benefit the local community. Council enables local groups to establish and maintain community gardens on public land through deeds and licences.

There are 15 community gardens in the Inner West, eight of which are run by independent groups on Council land at Ashfield Park, Denison Road Playground, Francis Street Playground, Mort Bay Park, Punch Park, Smith Street Summer Hill, Whites Creek Valley Park (two sites - Community Garden and Food Forest). Group and garden sizes range from more than 100 members at Mort Bay Community Garden in Balmain to six at Francis Street Community Garden in Enmore. Whites Creek Community Garden has more than 45 garden beds while Francis Street and Punch Park have fewer than 10.

The program is a significant point of engagement with, and within, the community and a popular way for residents to socialise and put practical sustainable living principles into action.

DISCUSSION

No substantive amendments to the current policy are recommended. Recommended revisions have been made to the text and structure of the policy to make the meaning clearer, use terms consistently and align it with Council's current Community Strategic Plan, policies and delegations. A copy of the draft revised policy is attached at *Attachment 1*.

Clause	Change	Reason
Various	Minor edits to text and structure	To clarify meaning, use terms consistently and align with <ul style="list-style-type: none"> - Community Strategic Plan - Other Council policies - Council delegations and responsibilities
7.4 Access and inclusion	New text	Content restructured and expanded to be clearer
7.5 Ongoing responsibilities		Added responsibilities for identification and maintenance of assets
7.7 Risk and Insurance	New text	Requirement of groups to register with NSW Fair Trading as incorporated associations at minimum made clearer Alignment with Council's insurer's requirements
9 Responsibilities		Added responsibilities for identification and maintenance of assets

The Community Gardens Guidelines that support the Policy have been revised and updated to reflect the changes above. A text-only version is attached at *Attachment 2*, which will be graphically designed and illustrated with photos for public exhibition.

Council's support to publicly exhibit the revised policy is now sought so that the administrative updates can be made and the successful Community Gardening program can continue.

FINANCIAL IMPLICATIONS

The Community Gardens program is fully costed in the current Urban Sustainability budget. There are no additional financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [Community Gardens Policy](#)
2. [Community Gardens Guidelines \(Text-only version\)](#)

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Community Gardens Policy

VI

W/2024/002

Item 6

Attachment 1



Title	Community Gardens Policy
Summary	The purpose of this policy is to provide a framework for Council to support community gardens.
Document Type	Policy
Relevant Strategic Plan Objectives	<ul style="list-style-type: none"> • Strategic Direction 1: An ecologically sustainable Inner West • Strategic Direction 2: Liveable, connected neighbourhoods and transport. • Strategic Direction 4: Healthy, resilient, and caring communities
Legislative Reference	<i>Local Government Act 1993</i>
Related Council Documents	<ul style="list-style-type: none"> • Community Gardens Guidelines Grants and Fee Scale Policy • Inclusion Action Plan • Land and Property Policy • Living Streets Verge Garden and Adopt-a-Spot Policy and Guidelines • Parks Plans of Management • Community Engagement Framework
Version Control	See last page

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1 Purpose

The purpose of this policy is to provide a framework for Council to support community gardens.

2 Background

Council is responsible for managing the competing demands on Council land in the densely populated Inner West. It supports the establishment of community gardens to encourage urban food growing where appropriate. The benefits that flow from the establishment of community gardens include:

- Access to local, organically grown food
- Enjoyable, creative spaces
- Improved wellbeing, social inclusion and community connection, reduced loneliness, and social isolation
- Public examples of sustainable design and alternative ways to use public space
- Enhanced, unique character in neighbourhoods through local cultural enrichment
- Active and healthy communities, through increased passive recreation and healthy eating
- Building a more resilient community who are producers, not just consumers, of food
- Improved opportunities for community resource sharing and reuse, learning and participation in community life
- Reduced emissions through lower intensity food production and composting
- Ecosystem health through green infrastructure, permeable surfaces, and rainwater reuse
- Improved biodiversity through habitat creation

3 Objectives

The objectives of this policy are:

- To enable community groups to successfully establish and run community gardens

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- To ensure community gardens on Council land are appropriately governed, designed, and managed
- To establish a clear and transparent approvals framework for community garden groups on Council land
- To develop a local network of community gardens that is accessible, open, and inclusive and benefits the Inner West community
- To confirm support available through Council

4 Scope

In scope

This policy applies to all community gardens on Council land in the Inner West local government area.

Out of scope

This policy does not apply to:

- Verges, laneways, and other areas of the road reserve
- Properties that are not owned or managed by Council for example privately owned land, and some Crown Land

5 Definitions

In the Community Gardens Policy, the following terms have the following meanings:

Community Garden Community-managed space for non-commercial food growing and other gardening activities, accessible to and for the benefit of the local community

Community garden group ("group") Group managing, or seeking to establish, a community garden. For Council to form agreement with it, the group must as a minimum be incorporated and registered with NSW Fair Trading as an association.

Council land Land owned or under the care, control, and management of Inner West Council, that is both zoned as RE1 Public Recreation and allows for community gardening in its park Plan of Management



6 Statement

Council aims to enable and encourage community gardens that contribute to an ecologically sustainable Inner West, liveable, connected neighbourhoods, and healthy resilient and caring communities. Community gardens are led by and managed by community members. Community guardianship strengthens the longevity, sustainability, and success of community gardens.

The establishment and development of community gardens on Council land have historically been facilitated through licences although a deed can be used. Community garden groups can apply for Council grant funding to develop appropriately designed and managed community gardens, including groups operating on land not owned or managed by Council.

7 Policy

Council enables community gardens that operate on land it manages through licences or deeds.

Other community gardens in the Inner West, on land that is not managed by Council (including church and school land), must obtain permission from the relevant land manager, and any relevant planning approvals from Council.

Council may support the establishment or continuation of community gardening on Council land where it can be demonstrated that:

- The park's Plan of Management authorises community gardening
- The proposed community garden is in keeping with the Plan of Management, the open space values of the park are not adversely affected, and potential for conflict with existing users and neighbours is minimised
- The proposed site is not within an area identified by Council as important for wildlife protection and the potential for conflict with native animals is avoided
- The design and function of the proposed community garden is one which will have long term benefits for the community, is inclusive and not for private benefit
- There is wide support for a community garden in a particular neighbourhood and that such needs are not currently met locally
- There has been comprehensive community engagement on the development of the proposed community garden

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- The community garden group has an agreed framework for governance and self-management and resourcing of the proposed community garden for example the group is incorporated, with a risk management framework, Code of Conduct, and resourcing plan
- The group has sufficient resources to establish and manage the proposed community garden in the long term

7.1 Eligibility

To enter a licence or deed of agreement with Council, groups must be non-commercial, not-for-profit, and registered as an incorporated association with NSW Fair Trading (or established as another insurable entity type as agreed with Council). The group's members and committee should be predominantly Inner West community members. New licences or deeds are developed through an application process, outlined in Section 11. Community gardens must be open to the public at all times and be operated so that they benefit the Inner West community.

7.2 Application process

Establishing a community garden can be a complex and lengthy process that requires consultation with multiple stakeholders. The establishment and management of community gardens requires substantial effort and involvement from community volunteers in planning, decision-making and day-to-day garden activities. Being community-led, community gardens involve minimal Council management, support, or intervention.

The application process is designed to ensure that community garden groups have a solid foundation before a licence or deed is signed, particularly in terms of group governance, project planning and community support.

During the application period, relationships and shared expectations are established between the group, Council, and wider community. Council provides guidance to groups during this time. The goal is that groups are empowered to enjoy relative independence, community goodwill and long-term success.

The flowchart in Section 10 outlines the steps to establish a new community garden.

7.3 Community garden activities

Activities typically agreed to by Council include the installation of raised bed gardens, composting and worm farming, mulching, organic garden management,

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growing and harvesting of food plants, establishment and maintenance of rainwater harvesting systems, and non-commercial community events like working bees, open days, workshops, and tours.

Due to widespread soil contamination in the Inner West, all new garden beds are required to be raised.

When making decisions about which activities it agrees to, Council will consider the context of each site and each group's needs and capacity. Some activities may require development approval.

7.4 Access and inclusion

Council has an obligation to ensure that everyone can access and enjoy parks.

Site access

Community gardens must be open at all times for the public to visit.

Gardens in public spaces can be subject to theft or damage including those that have high fences and locked gates. Fostering an inclusive, regularly used space that is valued by the community can be a positive way to reduce this risk.

Accessibility

Community gardens should be designed and operated to be as accessible as possible so that people with diverse experience, abilities and needs are able to participate.

To make the garden accessible groups should consider physical garden layout and structures, garden and task design, training, and communication. Groups are expected to make any reasonable adjustment sought to enable any person to participate in the community garden.

Social inclusion

Community gardens should be welcoming and inclusive places. Inclusive practices should be encouraged and demonstrated by groups. Actions can include

- Foster positive relationships with park visitors and the broader community
- Create an accepting and welcoming group culture
- Offer a range of ways to be involved
- Communicate clearly and simply about community garden group activities and a range of ways to get involved

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- Share culturally diverse gardening practices and grow culturally relevant foods.
- Recognise and celebrate everyone's contributions

7.5 Ongoing requirements

Ongoing requirements will be included as conditions of the deed or licence with Council. Generally, community garden groups are expected to:

- Resource, install and operate the community garden and maintain any community garden assets they install
- Comply with the law, this policy and their deed or licence
- Work safely and manage risks
- Protect the environment
- Ensure the public can visit the community garden at all times
- Maintain a pleasant, safe, and welcoming environment
- Establish and follow a code of conduct and conflict resolution process
- Liaise with Council, provide information and participate in activities as required in their licence or deed
- Support use of the community garden for education and demonstration purposes

7.6 Council fees and charges

Council does not charge groups to use Council land for community gardening. Council reserves the right to charge groups for the cost of utilities, such as water.

7.7 Risk management and insurance

All community garden groups working on Council land must satisfactorily complete a risk management process before a licence or deed to undertake community garden work is developed. It is essential that community garden groups identify and manage risks associated with undertaking a publicly accessible community garden project which must be safe for the public to visit. Groups must maintain a register of members and volunteers, and a record of activities. Council and groups have a duty of care to maintain a safe environment for the community who access community gardens.

Council requires that community garden groups working on Council land hold appropriate insurances. Council provides personal accident insurance cover for

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individual group members and registered volunteers undertaking approved community garden activities. However, community garden groups must ensure they take out public liability insurance cover to the value of \$20,000,000 for any third-party claims.

Any claim made against Council's insurance policy for an individual will be subject to an assessment by Council's insurer to determine whether the claim meets the requirements of the policy, whether there is a record of activities undertaken and by whom and whether appropriate risk management and safety practices have been adhered to by the individual.

8 General support for community gardens

Many community gardens are on land that is not managed by Council, including gardens on church and school land.

Council support is available to all groups running community gardens in the Inner West for example:

- Access to contestable grant funding for the establishment or development of community garden projects, in line with Council's Grants and Fee Scale Policy and Grant Program Guidelines
- Promotion on Council's website and communications channels such as event listings and publications
- In-kind support where resources are available (e.g., native seedlings and mulch)
- Free participation in the local community garden network to support peer-to-peer learning and development
- Free or reduced cost access to community venues, in line with the Grants and Fee Scale Policy

Support does not include:

- Administration (e.g., chairing meetings, minute taking, photocopying)
- Operational funding for costs like incorporation fees, wages, and on-going provision of materials
- Financial administration, including holding money on behalf of community garden groups

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- Promotional services for individual groups (e.g. maintenance of groups' social media accounts, online platforms, design, and production of materials)
- Consumables, food, or beverages

9 Responsibilities

Director Planning is responsible for:

- Executing licences or deeds

Urban Sustainability Manager is responsible for:

- Ensuring that staff have adequate resources to comply with the requirements of this policy
- Reviewing and recommending updates to this policy as and when needed
- Approving community garden applications and recommending Council enters a licence or deed

Urban Sustainability officers are responsible for:

- Reviewing applications in accordance with this policy
- Liaising with groups regarding applications and licences or deeds

Parks Planning officers are responsible for:

- Providing advice on parks plans of management in relation to community garden applications

Parks and Streetscapes Operations, Properties and Urban Forest officers are responsible for:

- Identifying, advising on, and maintaining Council assets at sites (which may include taps, water infrastructure, landscaping, existing garden beds, mown turf, mature trees, buildings, contaminated land)

Lawyer is responsible for:

- Drafting licence or deed

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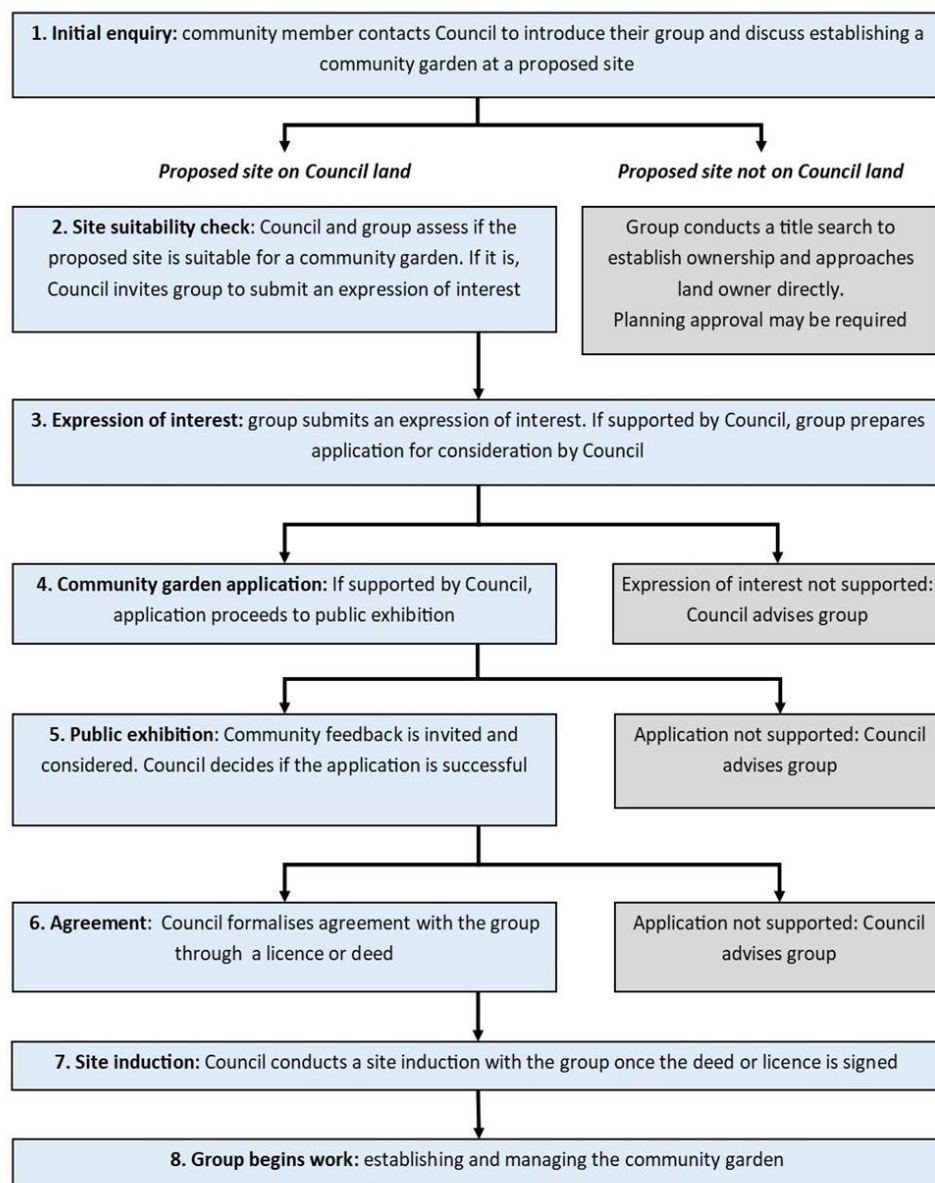
Community garden groups that have a deed or licence with Council are responsible for:

- Developing and maintaining community gardens in accordance with their licence or deed, this policy, and the Community Gardens Guidelines

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10 Associated Procedure

Starting a community garden on council land – refer to the Community Gardens Guidelines for further details





11 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct. Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency

12 Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where a change does not materially alter this document or is considered minor in nature, such as changes to branding, Council Officer titles, department changes or legislative name or title changes, such changes are not required to be formally endorsed.

13 Version Control – Policy History

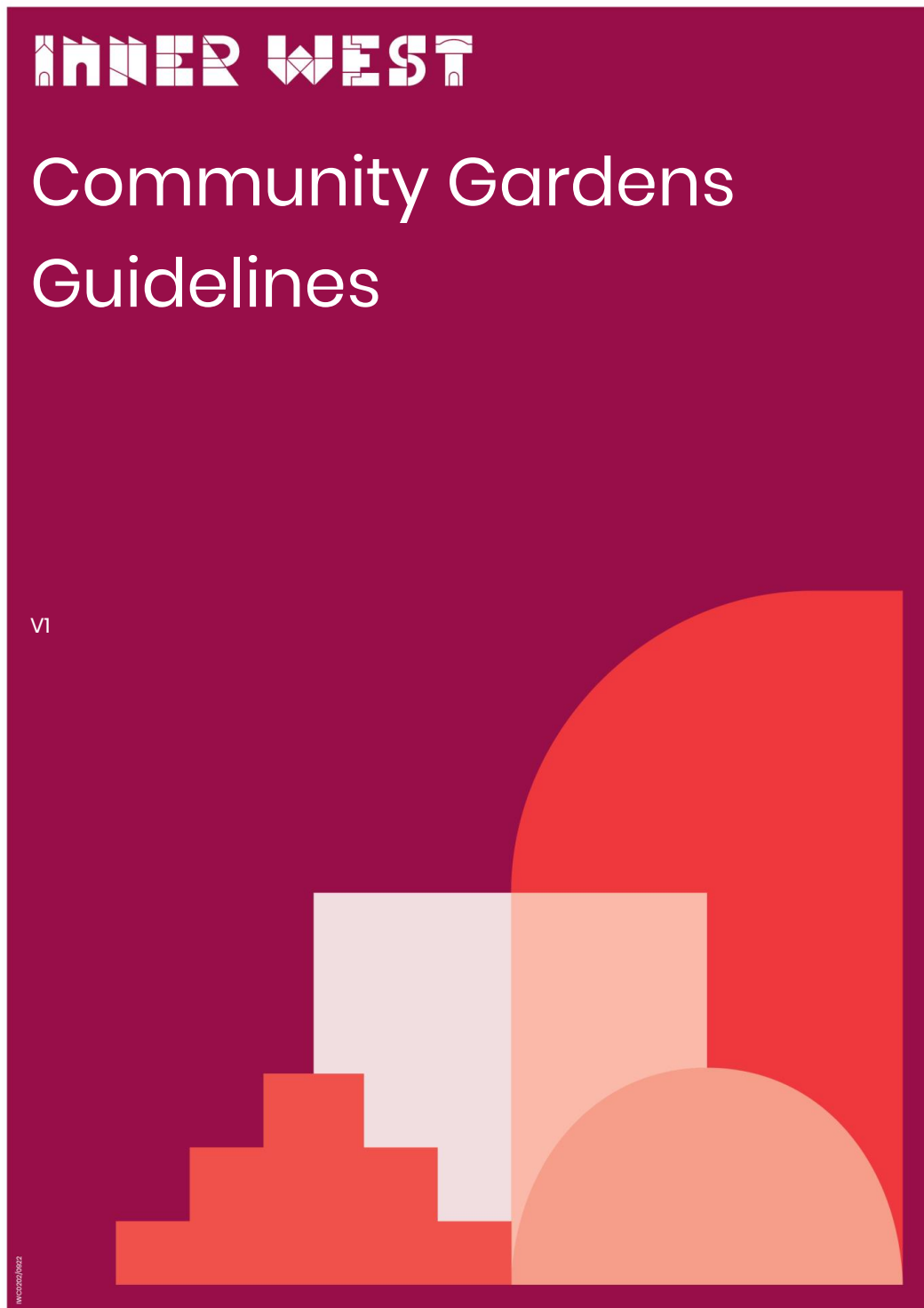
This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Community Gardens Policy	Uncontrolled Copy When Printed	
Custodian	Urban Sustainability Manager	Version #	Version 1
Adopted By	Council	ECM Document #	34179890
Next Review Date	February 2027		
Amended by	Changes made	Date Adopted	
Environment and Sustainability	Throughout Minor text and structural changes to clarify meaning, and align with <ul style="list-style-type: none"> - Current Community Strategic Plan - Current Council policies - Current Council delegations and responsibilities 		
Environment and Sustainability with Community	Section 7.4 Access and inclusion <ul style="list-style-type: none"> - Content expanded and restructured to distinguish between site access, accessibility, and social inclusion 		
Governance	Throughout - corrections on format Section 7.7 Risk management and insurance <ul style="list-style-type: none"> - Requirement of groups to register with NSW Fair Trading as incorporated associations at minimum 		

INNER WEST

	- Edits to align with Council's insurer's requirements	
Environment and Sustainability with Parks and Streetscapes	Section 7.5 Ongoing responsibilities Section 9 Responsibilities - Clarified responsibility for assets	



Title	Community Gardens Guidelines
Summary	These guidelines are to assist community members operating or seeking to establish community gardens on Inner West Council land, and council officers.
Document Type	Guideline These guidelines should be read in conjunction with the Community Gardens Policy.
Relevant Strategic Plan Objectives	<ul style="list-style-type: none"> • Strategic Direction 1: An ecologically sustainable Inner West • Strategic Direction 2: Liveable, connected neighbourhoods and transport. • Strategic Direction 4: Healthy, resilient and caring communities
Legislative Reference	<ul style="list-style-type: none"> • Local Government Act 1993
Related Council Documents	<ul style="list-style-type: none"> • Grants and Fee Scale Policy • Inclusion Action Plan • Land and Property Policy • Living Streets Verge Garden and Adopt-a-Spot Policy and Guidelines • Parks Plans of Management
Version Control	See last page

Community Gardens Guidelines

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Community Gardens Guidelines

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Community Gardens Guidelines

1. Acknowledgement of Country

Inner West Council acknowledges the Gadigal and Wangal peoples of the Eora nation, who are the traditional custodians of this land, and pays respect to Aboriginal Elders, past and present.

2. Purpose

These Guidelines are to support community gardening through the framework set out in Council's Community Gardens Policy. They are to assist community members seeking to establish or manage a community garden on Council land, and council officers.

3. Scope

In scope

This policy applies to all community gardens on Council land in the Inner West local government area.

Out of scope

This policy does not apply to:

- Verges, laneways, and other areas of the road reserve
- Properties that are not owned or managed by Council for example privately owned land, and some Crown Land

4. Definitions

In these guidelines, terms used have these meanings:

Community Garden

Community-managed space for non-commercial food growing and other gardening activities, accessible to and for the benefit of the local community

Community garden group ("group")

Group managing, or seeking to establish, a community garden. For Council to form agreement with it, the group must as a minimum be incorporated and registered with NSW Fair Trading as an association

Council land

Land owned or under the care, control, and management of Inner West Council, which is both zoned as RE1 Public Recreation and allows for community gardening in its park Plan of Management

5. Introduction

Council aims to enable and encourage community gardens that contribute to an ecologically sustainable Inner West, liveable, connected neighbourhoods, and healthy resilient and caring communities.

In the Inner West, community gardens are designed, built and maintained by community members. Community guardianship strengthens the longevity, sustainability, and success of community gardens.

6. Where to start

Establishing a community garden is a significant, long-term project that requires ongoing effort and involvement from community members– even before the garden exists.

Being aware of what's involved and setting realistic expectations of timeframes means your group is more likely to see the project through.

So before you get started, it's helpful to ask:

- Is there an existing community garden to join?
- Have you visited other community gardens to see how they work and understand what's involved with starting and maintaining a garden?
- Is there enough community interest – both in numbers, level of commitment and enthusiasm?
- Is there wider community support for the proposed community garden?

7. Forming a group

A key component of successful community gardens is a committed group of people who work together. Groups must be non-commercial and not-for-profit.

If you plan to establish a community garden on Council land, your group will need to demonstrate to Council that you have broad community support for the project and that you are capable of managing the garden long-term. Look for opportunities to form relationships and build community with local people.

Many skills will be useful as you develop and maintain the community garden. People skills are invaluable including ability to work with diverse people, relationship building and volunteer management. Understanding of gardening, horticulture, land management, design and construction are helpful. You will also need people who can

Community Gardens Guidelines

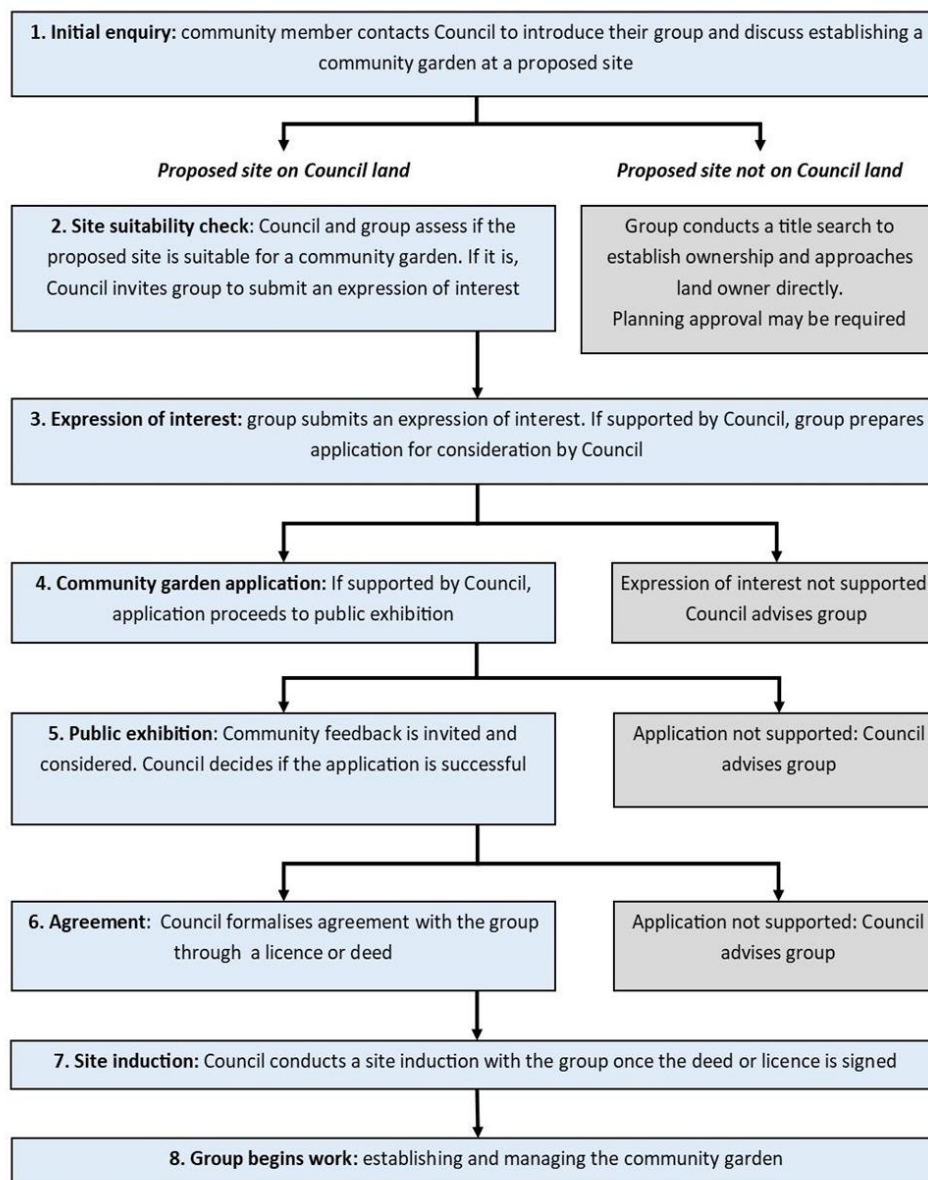
organize meetings, complete administration tasks, raise funds, engage people and communicate well.

It is essential you take time to build relationships so that group members can identify and make the most of everyone's skills and interests. Successful groups use their strengths and share the load.

8. Council agreement

The process for starting a community garden on Council land is stepped out below. It relates to gardens on Council land but may be of assistance for community gardens on non-Council land. The process is designed to support the establishment of an independent and successful group, and a well-planned and well-resourced garden. If you are interested in setting up a community garden on land that is not owned or managed by Council (such as school or church land), your group must have permission from the relevant landowner or manager. Note that planning approval may be required from Council

9. Procedure: Starting a community garden on council land



Step 1: Contact Council staff

Contact Council staff to introduce yourself and others involved, your project idea and identify the proposed site. You can find current staff contact details at www.innerwest.nsw.gov.au/communitygardens

Staff will investigate:

- The land tenure (whether the proposed garden location is on Council land)
- The land use category and what it allows or restricts
- Whether the relevant park Plan of Management authorises community gardening
- The site's capacity to accommodate a community garden - there are many competing demands on public open space in the Inner West
- Whether there is demonstrated interest from the community (eg number in your group and their commitment/interest)
- Potential benefits to the community

Step 2: Attend a site suitability check

Council staff will visit the site with your group. When considering if the site is suitable for a community garden they will take into account:

- **Location and community context:** Is the proposed community garden in keeping with Council's Plan of Management for the site; how will the proposed garden affect the open space values of the park; has the site been identified for wildlife protection; what is the potential for connection or conflict with park users and neighbours; is there benefit in having a garden here?
- **Safety:** Are there safety or health concerns; can these be addressed; is there good passive surveillance (eg can the proposed garden be seen from the road, nearby houses or retail areas); what is the potential for community activation?
- **Access:** Can people get there and access the site eg does it have accessible footpaths and facilities, is it close to public transport, accessible parking, and is there access for deliveries?
- **Solar aspect:** Is the site suitable for growing food, ie does it receive full sunlight for at least five to six hours per day?
- **Terrain:** Is the site appropriate for the activities that your group wants to undertake eg is it relatively flat, protected from wind, sheltered?
- **Size:** Is the site appropriate for the project and likely size of your group?
- **Water:** Is there access to a water supply or possibility of harvesting rainwater from buildings?

Step 3: Express your interest in writing

If the site is suitable, Council will invite your group to submit a simple expression of interest that outlines:

- The exact location and size of the proposed garden.
- Your group's shared vision for the proposed garden and its benefits to the community.
- Contact details for your group. Your group may not have a formal structure at this stage but includes several community members committed to developing the project. This organising group will eventually prepare the application.
- The size of the organising group and longer term proposed size of your group's membership.
- Interest from the broader community and any wider support for a community garden at the

Community Gardens Guidelines

proposed location.

If your expression of interest is supported by Council, staff will meet with you explain what is required for the full application, and what Council needs in order to agree to your group's use of the land as a community garden.

Step 4: Apply to Council

Once your group is functioning well, has good community support and has planned out resources (volunteer time, skills and expertise, materials, funding) and processes required to establish and maintain the garden, you are ready to prepare your application.

Groups that take the time to plan and design their project together are more likely to be successful.

Council will provide advice and support to your group and step you through the application process. You will submit the application online, including key documents like the site plan and your group's operational plan.

Some design elements and activities may require planning approval, which is a separate process to the community garden application.

➤ Site plan

The site plan forms part of your agreement with Council. It is an aerial photo or diagram that shows physical boundaries and the layout of the proposed garden within the park. It shows existing and planned layout and any planned structures (e.g. garden beds, compost systems, water tank, tool storage). It should identify existing group and Council assets.

➤ Community garden operational plan

Your group's **operational plan** defines the overall vision and objectives for the garden, describes the roles and responsibilities of the group members, and how the group will work together. It forms part of your agreement with Council and covers:

- **Governance:** eg code of conduct, decision-making and conflict resolution processes, membership and management structure
- **Garden and group management:** eg induction process, planned activities, use of space, risk management plan, gardening approach, resourcing plan, and communication
- **Access and inclusion:** eg how your group will invite and include members, visitors and the wider community to participate in activities and benefit from the garden

It should show that your group will

Comply with the law and Council's Community Gardens Policy

- Work safely and manage risks
- Protect the environment
- Ensure the public can visit the community garden at all times

Community Gardens Guidelines

- Maintain a pleasant, safe and welcoming environment
- Establish and follow a clear code of conduct and conflict resolution process
- Maintain a register of members and volunteers, and a record of activities, and share information proactively with Council staff
- Comply with conditions of your deed or licence
- Establish and maintain a contact person for the group, and advise council as soon as practical if the contact person changes
- Support use of the community garden for education and demonstration purposes

➤ Access and Inclusion: site access

Community gardens must be open at all times for the public to visit.

Gardens in public spaces can be subject to theft or damage including those that have high fences and locked gates. Fostering an inclusive, regularly used space that is valued by the community can be a positive way to reduce this risk.

➤ Access and Inclusion: accessibility

Community gardens should be designed and operated to be as accessible as possible so that people with diverse experiences, abilities and needs are able to participate.

To make the garden accessible groups should consider physical garden layout and structures, garden and task design, training, and communication. Groups are expected to make any reasonable adjustment sought to enable any person to participate in the community garden.

➤ Access and Inclusion: social inclusion

Community gardens should be welcoming and inclusive places. Inclusive practices should be encouraged and demonstrated by groups. Consider how to create resources and opportunities that mean others in the community can learn, connect, work and have a voice, For example:

- Foster positive relationships with park visitors and the broader community
- Create an accepting and welcoming group culture
- Offer a range of ways to be involved
- Communicate clearly and simply in plain English or community languages about community garden group activities and a range of ways to get involved

- Enable sharing of culturally diverse gardening practices
- Grow culturally relevant foods
- Recognise and celebrate everyone's contributions

For many cultures, food is the central focus in connecting with land, culture, language and sharing with family, friends and communities. Community gardens can be an important example of connecting culturally diverse groups and growing culturally diverse foods, by allowing participants to share culture and create socially cohesive communities. Examples are cross-cultural exchanges of gardening, foods grown and nutrition, and knowledge sharing by members around cultural traditions, food and recipes.

➤ Managing risks and working safely

All community garden groups working on Council land must satisfactorily complete a risk management process as part of the application. It is essential for groups to identify and manage risks associated with undertaking a publicly accessible community garden project, which must be safe for the public to visit. Groups must maintain a register of members and volunteers, and a record of activities. Council and groups have a duty of care to maintain a safe environment for the community who access community gardens.

➤ Soil contamination

There is widespread soil contamination in the Inner West. New garden beds must be raised with a barrier to the soil, such as geotech fabric.

They should be at least 450mm tall, or tall enough to accommodate plants' root systems.

Any soil or compost brought onsite must meet relevant Australian Standards.

This precautionary approach has been adopted because of the high likelihood that soil testing will confirm contamination. The certified, comprehensive soil testing required is expensive, complex, and could create a burden for groups.

➤ Resourcing plan

Community garden groups are expected to achieve long-term financial sustainability and self-sufficiency.

Your resourcing plan will cover how you will fund or resource development and maintenance of the garden which usually includes:

- Public liability insurance and incorporated association fees
- Volunteers

Community Gardens Guidelines

- Communications (eg promotional material, mail-outs)
- Installation and maintenance of any new assets eg garden beds, compost systems, rainwater irrigation, tool storage
- Sourcing and maintaining materials like tools, mulch, soil and plants
- Tradespeople or professionals, if needed
- Administration and reporting

Many groups raise funds through annual membership fees, which can be a consistent income stream as well as applying for grants from other bodies, and sourcing donations from community members and businesses.

Your application is an opportunity to demonstrate to Council that your group will establish and manage a successful community garden that will benefit the Inner West community. Once this is clear, Council will invite feedback from the wider community.

Step 5: Public exhibition

Your group's application, site plan, and community garden operational plan will be put on public exhibition for 28 days so the wider community can give feedback on the proposal. All feedback will be considered by Council in making a decision.

Step 6 Formalise agreement through a deed or licence

By this stage, your group must have a clear and identified legal structure so it can enter a deed or licence with Council to use the land.

If your group does not have a formal structure, you can register as an Incorporated Association with NSW Fair Trading (fairtrading.nsw.gov.au). Becoming an Incorporated Association provides groups with flexibility in the management of funds and enables them to open a bank account, obtain public liability insurance cover and apply for government grants.

Incorporated associations must have a minimum number of members and establish a management committee with annually elected office bearers. Having an elected committee helps support transparency, decision making and sharing responsibility and workload

You must supply your group's certificate of registration as an Incorporated Association to Council before the licence or deed is developed.

Council determines specific conditions for each agreement by considering the context of the community garden including the physical site and nature of the group.

Community Gardens Guidelines

Some activities that are allowed may require development approval which is a separate process.

➤ Length of agreements, revocations and renewals

The initial licence or deed will be for two years with an option for an additional three-year agreement after this period.

Council reserves the right to revoke or not renew a licence or deed if:

- the group disbands or ceases to function
- the site becomes unsafe
- the group has breached the conditions of its licence or deed
- requirements of the Community Gardens Policy are not met
- appropriate insurance cover is not maintained

Step 7 Site induction

Council will conduct a site induction with your group when the licence or deed is executed. Groups must be covered by public liability insurance before any work or activities begin on the site.

➤ Insurance

Council requires community garden groups working on Council land to hold appropriate insurances. Council provides personal accident insurance cover for individual group members and registered volunteers undertaking approved community garden activities. However, community garden groups must ensure they take out public liability insurance cover to the value of \$20,000,000 for any third-party claims.

Any claim made against Council's insurance policy for an individual will be subject to an assessment by Council's insurer to determine whether the claim meets the requirements of the policy, whether there is a record of activities undertaken and by whom and whether appropriate risk management and safety practices have been adhered to by the individual.

Step 8 Group begins work, establishing and managing the garden

Once the deed or licence is signed, you can get on with creating and maintaining a successful community garden, to be enjoyed by garden members and the broader community.

Council will liaise with your group and support your success through:

- Advice and support
- Site visits
- Inner West Community Garden Network meetings and updates
- Information sharing
- Listing for your garden and group on Council's community gardens webpage
- Promotion of community gardens through Council channels

➤ Breaches of Community Gardens Policy or Guidelines

Breaches of the Community Gardens Policy or Guidelines may result in an investigation of the alleged breach in line with other relevant Council policies including the Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

10. Assistance available to all community garden groups

Many community gardens are on land that is not managed by Council, including gardens on church and school land.

Council support is available to all groups running community gardens in the Inner West eg:

- Access to contestable grant funding for the establishment or development of community garden projects, in line with Council's Grants and Fee Scale Policy and Grant Program Guidelines
- Promotion on Council's website and communications channels such as event listings and publications
- In-kind support where resources are available (e.g., native seedlings and mulch)
- Free participation in the local community garden network to support peer-to-peer learning and development
- Free or reduced cost access to community venues, in line with the Grants and Fee Scale Policy

Council looks forward to working with you and seeing your group and garden grow.

To find out more about community gardens and urban food growing, visit:

- Local community gardens, see www.innerwest.nsw.gov.au/CommunityGardens
- Community Gardens Australia <https://communitygarden.org.au/>
- Sustain Australia <https://sustain.org.au>

Community Gardens Guidelines

11. Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes are considered minor in nature and not required to be formally endorsed.

12. Version Control – Guidelines History

These Guidelines will be formally reviewed every three years, from the date of approval or as required, in conjunction with the overarching Policy or Operational Management Standard.

Governance use only:

Document	Community Gardens Guidelines	Uncontrolled Copy When Printed	
Custodian	Urban Sustainability Manager	Version #	Version
Approved By	Director Planning	ECM Document #	xxxxxxx
Next Review Date	2027		

The below history of the document must be updated and must be accurate, all owners of Policies are to ensure that all previously approved versions of the Guidelines are included in the below table and that all previous versions have been appropriately removed from circulation to ensure staff are utilising the right document.

Amended by	Changes made	Date Adopted
Environment and Sustainability	Minor edits and structural changes for clarity and to align with <ul style="list-style-type: none"> - Community Strategic Plan - Other Council policies - Council delegations and responsibilities 	
Environment and Sustainability, Community	Access and inclusion content expanded and restructured	
Environment and Sustainability, Governance	Risk and Insurance <ul style="list-style-type: none"> - Requirement for groups to register with NSW Fair Trading as incorporated associations at minimum made clearer - Edits to align with Council's insurer's requirements 	
Environment and Sustainability, Infrastructure	Updates to reflect responsibilities for assets	

Community Gardens Guidelines

Item No: C0224(1) Item 7
Subject: PUBLIC EXHIBITION - LAND AND PROPERTY POLICY
Prepared By: Scott Mullen - Strategic Investments and Property Manager
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council publicly exhibit the draft Land and Property Policy for a period of 28 days and seek community feedback on the proposed Policy.
2. That following the conclusion of the exhibition period, the draft Land and Property Policy be brought back to Council for consideration for adoption.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

Council regularly reviews policies to ensure they are up to date and reflect current structures, practices, strategic direction, legislative changes, and guidance.

The current Land and Property Policy was adopted by Council on 13 August 2019 with a review scheduled after a year in 2020.

Council's Land and Property Policy has been reviewed and amended to ensure it conforms with the NSW Local Government Act and the Crown Lands Management Act (among others) and reflects better practice in managing Council's land and property as well as meeting community expectations and needs.

This draft incorporates amendments to ensure Council's Land and Property Policy works consistently with Council's operations and meets contemporary best practice expectations.

Council approval is sought for the revised Land and Property Policy to proceed to public exhibition, with a further report to be tabled to Council in April 2024 to consider the policy for adoption.

BACKGROUND

Council's Land and Property Policy establishes a consistent, proactive, and measurable approach to effective land and property management for Inner West Council and applies to all staff, elected Councillors, our community and service partners.

The changes made in this draft align the Land and Property Policy with Council's Land and Property Strategy.

The redrafts improve the tenant and community experience by using plain English and clarifies key issues involving processes for lease and license applications and renewals, Council (as landlord) and tenant responsibility along with clarification of key criteria for eligibility for accommodation grants.

DISCUSSION

Relevant Council documents which have changed since the policy was last adopted and which are now reflected in this draft include Council's Policy Harmonisation Policy.

The draft policy employs plain English and adds workflow tables to help readers understand the leasing and licensing processes.

The draft policy highlights Council's commitment to fair, effective, transparent, and efficient property and land management practices, by:

- Clarifying the position between the grant of a lease giving exclusive use of a premises and the grant of a license for the non-exclusive use of premises in the Policy
- Updating legislative and policy references
- Unifying the use of defined terms
- Streamlining certain sections within the Policy
- Amending the criteria for 'Air Space' agreements in considering the date by which heritage significance is measured from 1900 to 1939, prior to the start of the Second World War.

Changes have been made to present information more clearly and logically in a way that is consistent with Council's policy standards.

Key structural changes made in the draft policy from the current policy and the reasons why they were made are detailed in the table below.

Clause	New / Amendment	Change	Reason
3	Amendment	Additional definitions added for terms used in the document	Clarification
4	New	Statement	Align the policy with current standards
9	New	Lease and Licence Categories	Clarification of eight categories of Lessees / Licensees that Council may Lease or Licence a community facility or commercial building to.
10	Amendment	Objectives and types of Lease and Licenses	Clarification
11	New	Commercial Leases	Clarification
12	New	Duration of Leases and Licenses	Clarification
13	New	Lease and Licence responsibilities	Summary of key responsibilities of Council and tenant
15	New	Criteria and Processes	Clarification of processes for new leases and licenses as well as renewals
16	New	Reporting and Review	Requirements for tenants to report on how they use council owned facilities

Clause	New / Amendment	Change	Reason
23	Amended	Lease of Airspace over roads	Criteria and date of heritage significance in assessing rent for lease of airspace agreements
24	Amended	Compliance, Default and Early Termination	Align the policy with current standards
25	New	Breaches of this Policy	Align the policy with current standards
26	New	Administrative Changes	Allows for minor amendments without requirement for formal endorsement

Next Steps

It is proposed to place the draft Land and Property Policy on public exhibition for 28 days. The Policy will be finalised following consideration of any feedback, prior to tabling it to Council in April 2024 for review and adoption.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

- [1. Land and Property Policy V2 - Council Report 13 February 2024](#)

INNER WEST

Land and Property Policy

V2

WV2020/0922

Item 7

Attachment 1

Title	Land and Property Policy
Summary	<p>The Inner West Council is committed to optimising community benefits to meet the needs of our community now and in the future through consistent management of councilCouncil owned or controlled land or buildings. The objective of this policy is to demonstrate a sustainable, equitable, transparent, risk</p> <p>management approach to property and land management.This policy sets out the way community facilities, commercial buildings and residential properties may be leased and licenced by individuals, organisations and businesses. It provides direction on lease and licence terms, responsibilities and rental charges, as well as the process for offering new leases and licences.</p>
DocumentPolicy Type	<u>Policy</u>
Relevant Strategic Plan Objective	<ul style="list-style-type: none"> • Strategic Direction 1: An ecologically sustainable Inner West • Strategic Direction 2: Liveable, connected neighbourhoods and transport • Strategic Direction 3: Creative communities and a strong economy • Strategic Direction 4: Healthy, resilient and caring communities • Strategic Direction 5: Progressive responsive and effective civic leadership
<u>Legislative Reference</u>	<ul style="list-style-type: none"> • Anti-discrimination legislation (various) • Conveyancing Act 1919 • Crown Lands Management Act 2016 • Dividing Fences Act 1991 • Environmental Planning and Assessment Act 1979 • Independent Commission Against Corruption Act 1988 • Land Acquisition (Just Terms Compensation) Act 1991

	<ul style="list-style-type: none"> • Land Tax Management Act 1956 • Local Government Act 1993 • Local Government (General) Regulation 2021 • NSW Government Procurement Policy Framework 2022 • Real Property Act 1900 • Residential Tenancies Act 2010 • Retail Leases Act 1994 • Roads Act 1993 • Telecommunications Act 2018 • Valuation of Land 1916 Act No 2
<p>Relevant Council References</p> <p>Related Council Documents</p>	<ul style="list-style-type: none"> • Affordable Housing Policy • Statement of Business Ethics • Child Safe FrameworkComplaints Handling PolicyDebt Recovery PolicyEmployment and Retail Land StrategyHazardous Material PolicyInclusion Action Plan for people with a Disability 2017-21Inner West Community Strategic PlanLocal Housing Study and Strategy • Integrated Transport StrategyLocal Strategic Planning Statement Model Code of Conduct • Plans of Management • Procurement Policy • Procurement Procedure • Recreation Needs Strategy • Statement of Visions and PrioritiesVoluntary Planning Agreements Policy Zero Waste Strategy
Version Control	See last page

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1 Purpose

The purpose of this policy ~~provides councils to provide Council~~ with the decision-making framework to operate a consistent approach to land and property management.

2 Scope

This policy ~~relates to~~ applies to all Council Officials.

This policy applies to the following:

- Council owned or controlled land or buildings;
- Leases; of land including residential ~~Leases~~leases and ~~Leases~~leases under the Roads Act; 1993.
 - a) ~~Licenses of land which give the Licensee exclusive or sole possession of the premises for a specified period (even if the Lessor reserves rights of access and use);~~
- Licenses to operate ventures on Council land for a specified period whether on a full time or part time basis (for example a ~~License~~license to park and operate a mobile coffee van in a park or road);
- Agreements analogous to the above including memorandums of understanding and service agreements for community and commercial uses;
- Air ~~Space Leases~~space leases and ~~Licenses; and~~licenses.
- Accommodation grants; and,
- Land classifications.

This policy does not ~~deal with~~ apply to:

- Casual or periodic bookings of community spaces or sporting fields as set out in the Fees ~~and~~ Charges.
- Footpath dining under ~~s~~section 125 of the Roads Act 1993.

13 Definitions

In the Land and Property Policy, the following terms have the following meanings:

<u>Act</u>	<u>Local Government Act 1993.</u>
<u>Councillor</u>	<u>Inner West Council elected representative.</u>
<u>Council committee member</u>	<u>A person other than a Councillor or Council Officer who is a member of a Council committee other than a wholly advisory committee, and a person other than a Councillor who is a member of Council's audit, risk and improvement committee.</u>

<u>Council Official</u>	<u>Councillors, Council Officers, Council committee members and delegates of Council.</u>
<u>Council Officer</u>	<u>Inner West Council members of staff (including full-time, part-time, casual and contracted staff).</u>
<u>Crown Land</u>	<u>Has the same meaning as in the <i>Crown Land Management Act 2016</i>.</u>
<u>CSP</u>	<u>Inner West Community Strategic Plan (otherwise known as Our Inner West 2036).</u>
<u>Facility Maintenance</u>	<u>Regular day-to-day work necessary to keep an asset safe and operational and to achieve its optimum life expectancy. Examples of facility maintenance include painting, glazing, replacing light globes and fittings, air conditioning repairs, tap seal repairs and cleaning gutters.</u>
<u>Facility Renewal</u>	<u>Capital works which return an asset to its 'as new' condition and / or restore it to its original life expectancy. This includes renewal of related infrastructure such as pathways, retaining walls and drainage.</u>
<u>Facility Upgrade</u>	<u>Capital works carried out to provide a higher level of service of an asset.</u>
<u>Fees & Charges</u>	<u>Includes all costs relating to the transaction and charged as per the cost incurred or as details in Council's published Fees and Charges.</u>
<u>General Manager</u>	<u>General Manager of Inner West Council.</u>
<u>Rates</u>	<u>All Council rates, levies and other charges imposed in relation to the leased premises and / or the Lessee's / Licensee's use of the land. Land rates exclude charges for the removal of waste.</u>
<u>Land Tax</u>	<u>The land tax that the Lessee will be liable for in respect of the premises during the term of the Lease if land tax is payable on the land under the <i>Land Tax Management Act 1956</i>.</u>
<u>Lease</u>	<u>A lease will provide a right of exclusive possession of an area for a specified term. A Lease includes all property related SLAs and</u>

	MOUs that detail the terms for a party's exclusive use of Council-owned Property.
Lessee	The recipient of a Lease that gains the exclusive use of the property.
Licence	A licence will provide part of a building or land at specific times.
Licence Fee	The licence fee payable under a Licence.
Licensee	The recipient of a Licence that gains a non-exclusive right to use of the property.
Market Rent	The Rent paid for leasing and/or licensing a premises on the private market as determined by an independent valuer.
Market Valuation	A valuation of Market Rent provided by an appropriately qualified and experience professional independent to Council.
MOU	Memorandum of Understanding.
Neighbourhood Centre	Refer to section 1.1.
Outgoings	The outgoings payable under a Lease or Licence.
Property	Land and / or buildings owned or leased by Council, and access to public land under Council management.
Rent	The rent payable under a Lease.
Residential Building	A Council owned building leased under the <i>Residential Tenancies Act 2010</i>.
SLA	Service Level Agreement.
Sports Ground Buildings and Facilities	A clubroom, grandstand, change room, kiosk or sports field.
Structural Repairs	Repairs that Council considers are essential to maintain the basic functions of stability and weather resistance in the floors, walls and roofs of an asset. This includes repairs and replacements to the footings and foundations, columns, beams, joints, bearing walls, perimeter walls and flood slab and roof structure of the building.

**Utility Service
Account**

Includes electricity, gas, telephone and internet services, as well as water usage.

4 Statement

Council is committed to optimising community benefits to meet the needs of our community now and in the future through consistent management of Council owned or controlled land, improvements or buildings.

The objective of this policy is to demonstrate a sustainable, equitable, transparent, risk management approach to property and land management.

All leasing and licencing of Council controlled land assets, including Crown Land, will:

- Be consistent with Council's economic, social and environmental objectives.
- Be undertaken in compliance with legislative and other obligations.
- Occur only after consultation with all affected stakeholders and relevant sections of the community.
- Be undertaken with the intention of securing an optimum mix of financial and other benefits for the community.
- Be through a fair and open process and include regular market testing in accordance with the NSW Independent Commission Against Corruption Direct Negotiations: Guidelines for Managing Risks.
- Be open to public scrutiny while maintaining appropriate levels of commercial confidentiality.
- Be conducted in accordance with Council's procedures covering Business Ethics and the Model Code of Conduct.

This policy sets out the way community facilities, commercial buildings and residential properties may be leased and licenced by individuals, organisations and businesses. It provides direction on Lease and Licence terms, responsibilities and rental charges, as well as the process for offering new Leases and Licences.

5 Land Classifications

Under the Act, land under Council's control, other than roads and Crown Land must be classified as either 'operational land' or 'community land'. Land owned and land leased by Council is either:

- Operational Land or Community Land (as described in Division 1 of Part 2 of Chapter 6 of the Act).
- Crown Land.

- [Road reserve.](#)

Council must manage all land under its control as detailed in the following [Table 1 – Land and Permitted Use](#).

Table 1 – Land and Permitted Use

Operational Land	Used for Council's administrative and works functions, affordable housing, commercial and investment opportunities. Do not require a Plan of Management.	Subject to the Act, <i>Real Property Act 1900</i>, <i>Conveyancing Act 1919</i> and <i>Retail Leases Act 1994</i>.
Community Land	Leasing of Community Land is restricted for use by the public. Leases / Licenses must be consistent with the core objectives of Community Land, for a use prescribed by the Act or the <i>Local Government (General) Regulation 2021</i> (if expressly authorised under a Plan of Management for that land). A Lease / License for a term exceeding 5 years may be granted only after a tender process, unless it is granted to a non-profit organisation.	Subject to sections 45 – 47AA and 55 of the Act
Crown Land	Land which is owned by the State of NSW, reserved or dedicated for public recreation or similar purpose. Councils may be appointed as the Reserve Trustees on behalf of the Minister for Lands and Property to manage and care for the Crown Land to facilitate and encourage community use and enjoyment. A Lease / License of Crown Land will be generally carried out under the same conditions as apply to Community Land, but these Lease	Subject to the <i>Crown Lands Management Act 2016</i>.

[/ Licenses are also subject to Ministerial consent.](#)

Road Reserve [Leasing and licensing of parts of public roads including road closures \(not covered by this policy\).](#) [Subject to the Roads Act 1993](#)

[6 Required Registers – Land Register, Others](#)

- [6.1 The Land Register details the Lot and Deposited Plan descriptions, addresses and classifications of all Council controlled land.](#)
- [6.2 The Crown Land Register details all land owned by the Crown that Council is the trustee and Manager of.](#)
- [6.3 The Compulsory Acquisitions Register details all land that may or may not be transferred to Council by dedication, voluntary planning agreement, State Government transfers and other transfers of ownership to Council.](#)
- [6.4 The Register of Easements, Rights of Way and Other Burdens details all Council-owned land that is burdened by encumbrances and other land that Council has the benefit of registered encumbrances over.](#)
- [6.5 The Hazardous Materials Register contains the details required to be listed pursuant to Council's Hazardous Material Policy.](#)

[7 Links to CSP](#)

[The CSP identifies Council's vision for the future, long-term goals of the Council, and the strategies to get there and measure the progress towards that vision.](#)

[28 Land Management](#)

A Council resolution following a public exhibition period is required to classify land as Operational Land.

[39 Lease and Licence Categories](#)

- [9.1 There are eight categories of Lessees / Licensees that Council may Lease or Licence a community facility or commercial building to. These are set out in the following Table 2 – Categories of Lessees / Licensees.](#)
- [9.2 The most appropriate Lessee / Licensee category will be determined by Council, based on information provided by the prospective Lessee / Licensee and other information Council considers relevant.](#)

Table 2 – Categories of Lessees /Licensees

**Local
Community
Group**

This type of Lessee / Licence is likely to:

- Be leasing or licensing Community Land (or a facility on it).
- Be an incorporated association.
- Have no paid staff.
- Have low or no membership fees.
- Receive no recurrent funding from government.
- May receive project / program funding.

**Local
Community
Sporting
Group**

This type of Lessee / Licence is likely to:

- Be leasing or licensing Community Land (or a facility on it).
- Be an incorporated association.
- Focus on one sport or interest.
- Have five or fewer paid staff who deliver coaching, administration and associated services, typically on a part-time basis.
- Receive limited income from local sources.
- Not have a liquor licence other than a limited licence.
- Not have a gaming licence.

**Non-Profit
Provider of
Community
Services**

This type of Lessee / Licence is likely to:

- Be leasing or licensing Community Land (or a facility on it).
- Be operating on a non-profit basis.
- Be a registered charity.
- Provide wider community services beyond its members.
- Have paid staff, as well as volunteers.
- Be classified by the Australian Charities and Not-for-profits Commission as having an annual income under \$1,000,000 (averaged over the previous 5 years).

**Recreation
Club**

This type of Lessee / Licence is likely to:

- Be leasing or licensing Community Land (or a facility on it).
- Be an incorporated association, registered club or registered charity.
- Have more than 5 paid staff members.
- Receive recurrent commercial income.
- Hold liquor and / or gaming licence/s.

**Government
Entity
Providing**

This type of Lessee / Licence is likely to:

- Be leasing or licensing a community or commercial facility or land.

- Community Services**
- Be a government agency or government organisation.
 - Provide multiple community programs and / or services.

- Commercial Business**
- This type of Lessee / Licence is:
- Leasing / licensing a Council facility or land for the purpose of generating a profit.
 - A sole trader, company, partnership, joint venture or trust.

- Residential Lessee**
- This type of Lessee is leasing a residential property.

10 Objectives and Types of Leases / Licences

~~3-10.1~~ Leasing / licencing objectives are used to assess the Lease / Licence value and include:

- Optimising the use of public assets;
- Providing premises for local community groups and Not for Profit providers.
- The facilitation of an endorsed strategy or plan;
- The generation of revenue to contribute to ~~council's~~ Council's sustainability;

~~3-210.2~~ Lease / Licence types include commercial, retail, community, ~~air~~ airspace, substratum and residential; Leases / Licences.

a) ~~Lease term is generally 5 to 10 years including lease options to renew.~~

10.3 The general position regarding the term of the Lease / Licence is set out in Table 3 – Length of Lease / Licence by Lessee / Licensee.

~~3-310.4~~ A ~~lease~~ Lease / Licence term of ~~longer than~~ 5+ years requires an ~~Expression~~ expression of ~~interest~~ interest or ~~Tender~~ tender process prior to the grant of the Lease / Licence.

~~3-410.5~~ A ~~lease~~ Lease / Licence term of no longer than ~~2021~~ years is permissible for ~~community land~~ Community Land.

~~3-510.6~~ Service Level Agreements (SLA) SLAs will be set dependent on the type of service being provided from the property leased / licensed premises.

~~3-610.7~~ Market rent will be set for all leases and documented on ~~Unless the contract and Lessee / Licensee is entitled to an Accommodation Grant as outlined in section 0, the Market Rent will be~~ determined by an independent ~~Valuer~~ valuer or by reference to similar rates ~~in precedence~~ currently in place for all Leases / Licences and documented in the Lease / Licence.

10.8 The Licence Fee must at least cover the costs of utilities, consumables and other expenses incurred by Council as a direct result of the Licensee's non-exclusive use of the land.

3-710.9 The Rent / Licence Fee is to be reviewed annually. Leases / Licences will provide for annual rent reviews in accordance with the changes in the Consumer Price Index (all groups) – Sydney or a percentage amount detailed, set in the Lease / Licence (whichever is the greater. Upon expiry of the Lease or). The rent is to be subject to a Market Review upon the exercise of any Option Period the rent is reviewed to Market Rent an option to renew or the renewal of a Lease / Licence on its expiry or the year immediately before the exercise of option.

3-910.10 All tenants/Lesseees / Licensees are to pay its percentage share of the attributable costs including Land Tax and outgoings for the premises (including but not limited to rates, land tax, utilities and maintenance costs).

3-910.11 Maintenance and repair—The Lessee / Licensee will be required to maintain the premises and keep them in good order and repair having regard to their condition at the start of the Lease. / Licence. The Lessee / Licensee will be required to complete an entry condition report at the beginning of the Lease / Licence. If Council finds that the premises are not being kept in good order and repair, Council may carry out the any repairs and invoicee recover the costs of those works from the Lessee for the costs / Licensee (including without limitation any project management fees).

10.12 Structural Repairs—A Lessee / Licensee is not usually responsible for structural repairs unless needed the structural repairs are required because of the:

- The Lessee's / Licensee's failure by the Lessee to maintain the premises as required including pest inspections and control or unless the works are required because of the specific use of the Lessee or unless they related to capital works the Lessee was required to do to comply with their obligations to keep the premises in good order and repair.
- The partiesThe Lessee's / Licensee's permitted use of the premises.
- Council has granted the Lessee / Licensee approval to carry out structural works to the premises.

10.13 It is preferred that Council carries out any structural works to a premises. However, Council and the Lessee / Licensee may negotiate for the Lessee / Licensee to be responsible for structural repairs to structure repairs to Council's buildings a premises as part of an agreement for the Lessee / Licensee to pay less than market rent. Market Rent at the commencement of the Lease / License. If the Lessee / Licensee erects any structures on Council owned land, it will be required to undertake any structural repairs needed. It is preferred required to that structure at its expense.

~~3.10~~10.14 If Council ~~will carry out~~undertakes structural ~~repairs~~works that are required because of the Lessee's / Licensee's failure to keep the premises in good order and ~~renew~~repair, or the Lessee's / Licensee's permitted use, Council may recover the costs of those works from the Lessee / Licensee (including without limitation any project management fees ~~applicable~~).

10.15 Council's standard lease to include the requirement for Lessee's to take All Lessees / Licensees must do the following:

- Take actions to increase inclusion ~~aligned~~within their operations in accordance with the Council's Inclusion Action Plan for People with a Disability 2017-2021.
- ~~Council's standard lease to include the requirement for Lessee's to align~~its Align their practices and operations with Council's Draft Climate and Renewables Strategy – May– Responding to the Climate Emergency – Climate Change Mitigation – December 2019.

10.16 Each Lease / Licence will recognise the need for Council to respond to changing community needs over time, as well as the Lessee's / Licensee's need for security of tenure if they are seeking to invest in capital works for their premises.

10.17 Each Lease / Licence will also recognise that Council needs to minimise the risk associated with leasing / licensing Council owned land and buildings to third parties, and that each Lessee / Licensee should be occupying or using the premises at their own risk.

10.18 Proposed large-scale investments into or on Council owned premises may be subject to a separate agreement between Council and the Lessee / Licensee.

10.2 Retail and other Commercial Leases

11 Other Commercial Leases

~~3.11~~11.1 Commercial Leases / Licences are Leases / Licences where the Lessee / Licensee operates a business in, undertakes commercial activities on, obtains income from and/or ~~there is~~has a private gain from the use of, the premises. Leases / Licences of kiosks, restaurants, shops, offices and other premises used for the operation of a business are commercial Leases / Licences. Leases of Childcare Centres to a person or company which operates a for-profit service are ~~Commercial~~commercial Leases. A Lease / Licences to a Lessee / Licensee which sub-~~Leases~~ / sub-Licences or hires the premises for profit is a ~~Commercial~~commercial Lease / Licence.

~~3.12~~11.2 A Lessee / Licensee may be a ~~not-for-profit~~not-for-profit organisation but it may sub-Lease / sub-Licence or hire part of the premises for a fee or operate, or permit a sub-Lessee- / sub-Licensee, contractor or other person to operate on the

- Leased / Licensed premises a for-profit business, a commercial activity which provides private gain, profit or income for the sub-Licensee, contractor or other business operator and/or which competes with other private businesses. This is also a commercial Lease / Licence.
- ~~3.13~~11.3 Market ~~rent~~Rent will be payable for ~~commercial~~Commercial Leases / Licenses.
- ~~3.14~~11.4 If there is direct negotiation with one potential Lessee / Licensee only, the ~~market rent~~Market Rent may be determined by an external ~~valuer~~Valuer having regard to the terms of the proposed Lease / Licence.
- ~~3.15~~11.5 An assessment of ~~market rent~~Market Rent by a registered valuer is an opinion by an expert. It is noted that it will not give as true a measure of ~~market rent~~Market Rent as a competitive process (~~such as an~~ auction, tender or ~~expression~~expression of interest campaign) between two or more interested parties.
- ~~3.16~~11.6 With a competitive process the ~~current market rent~~Market Rent is the higher of the Market Rent as determined by a registered valuer and the highest rent offered in a complying proposal. offer a potential Lessee/Licensee is prepared to offer during the competitive process. However, ~~this~~the benefit of receiving the highest Market Rent may be outweighed / offset by other factors so long as the public receives value for money from the commercial use of public land.

12 Duration of Lease and Licence

12.1 [The length of a Lease / Licence which Council may offer to each category of Lessee / Licensee is set out in Table 3 – Length of Lease / Licence by Lessee / Licensee.](#)

12.2 [New Leases / Licences will not include as-of-right renewal options or entitlements to further terms.](#)

12.3 [The term of Leases / Licences on Crown Land may be subject to transitional restrictions under the Crown Lands Management Act 2016.](#)

Table 3 – Length of Lease / Licence by Lessee / Licensee

Local Community Group	Not greater than 5 years unless the Lessee / Licensee has documented evidence it plans to spend \$50,000 or more on the renewal or upgrade of the premises, in which case the term is 10 years.
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Local Community Sporting Group	Not greater than 5 years unless the Lessee / Licensee has documented evidence it plans to spend \$50,000 or more on the renewal or upgrade of the premises, in which case the term is 10 years (with a further option to renew to be agreed if further capital works are undertaken).
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Non-Profit Provider of Community Services	Not greater than 5 years unless the Lessee / Licensee has documented evidence it plans to spend \$50,000 or more on the renewal or upgrade of the premises, in which case the term is 10 years (with a further option to renew to be agreed if further capital works are undertaken).
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Recreation Club	Not greater than 5 years unless the Lessee / Licensee has documented evidence it plans to spend \$50,000 or more on the renewal or upgrade of the premises, in which case the term is 10 years (with a further option to renew to be agreed if further capital works are undertaken).
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Government Entity Providing Community Services	Not greater than 5 years, unless the grant of the Lease has been the subject of a tender process, in which case the term is 10 years (with a further option to renew to be agreed if further capital works are undertaken).
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Commercial Business	Not greater than 5 years, unless the grant of the Lease has been the subject of a tender process, in which case the term is 10 years.
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Residential Lessee 6 to 12 months.

13 Lease and Licence Responsibilities

- 13.1 A high-level summary of the key responsibilities of Council and the Lessees / Licensees of Council owned premises are (subject to the *Residential Tenancies Act 2010* and the *Retail Leases Act 1994*) set out in Table 4 – Summary of Key Responsibilities for Leases / Licences. Further details on the responsibilities of Council and the Lessees / Licensees of Council owned premises will be contained within each Lease / Licence.
- 13.2 The provisions of the *Residential Tenancies Act 2010* will, in the event of any inconsistency between the responsibilities in this section 13 and the *Residential Tenancies Act 2010*, prevail in respect of any Leases that are residential Leases for the purposes of the *Residential Tenancies Act 2010*.
- 13.3 The provisions of the *Retail Leases Act 1994* will in the event of any inconsistency between the responsibilities in this section 13 and the *Retail Leases Act 1994* prevail in respect of any Leases / Licences that are retail Leases for the purposes of the *Retail Leases Act 1994*.
- 13.4 Council will plan for and undertake structural repairs, Facility Upgrades and Facility Renewals in accordance with its adopted management plans, budgets and capital works programs unless specified in the Lease / Licence.
- 13.6 Council Officers will provide an induction to the Lessee's / Licensee's responsibilities at the commencement of a Lease / Licence.

Table 4 – Summary of Key Responsibilities for Leases / Licences

Council Responsibilities

Council will be responsible for:

- Maintaining a building insurance policy.
- Maintaining fire safety compliance.
- Undertaking termite control and major tree removal.
- Undertaking facility inspections.

Lessee / Licensee Responsibilities

The Lessee / Licensee will be responsible for:

- Maintain a building contents insurance policy.
- Maintaining a public liability insurance policy for at least \$20,000,000.
- Organising and paying for utility services.
- Paying any Land Tax levied by the NSW State Government.
- Paying land rates.
- Organising and paying for waste collection services.

- [Paying water accounts and charges.](#)
- [Undertaking cleaning of the premises, graffiti removal and grounds maintenance.](#)
- [Repairing damage caused to the premises by the Lessee / Licensee and other users of the premises \(including without limitation the Lessee's / Licensee's employees, agents, contractors and invitees\).](#)
- [Undertaking maintenance of the premises as required in the Lease / Licence.](#)
- [Undertaking pest control \(other than for termites\).](#)
- [Enabling the inspection of the premises by Council and its authorised agents and contractors.](#)
- [Undertaking annual use surveys and end of Lease / Licence reporting.](#)

414 Accommodation Grants

14.1 [Council will from time-to-time Lease / Licence a premises for a reduced Rent / License Fee \(below the Market Rent\).](#)

4.114.2 [Accommodation Grants \(GrantGrants\)](#) equivalent to all or part of the [market rentMarket Rent](#) may be granted to Non-Government [Organizations \(NGO'sOrganisations \(NGOs\)](#), incorporated [not-for-non-profit](#) organisations, charity service providers, [or](#) sporting and community [organizationsorganisations](#) for non-commercial purposes provided that such uses align with the community's demonstrated needs or aspirations; and further the objectives in Council's [Statement of VisionVisions and Priorities](#) and [/ or the Local Strategic Planning Statement or other adopted Plans](#). Refer to Table 5 – Grant Eligibility Criteria.

[Community or other adopted Plans. Refer to Table 1.0 Accommodation Grant Eligibility Criteria](#)

4.214.3 [Priority areas of support for not-for-non-profit businesses will be determined by Council.](#)

4.314.4 [The percentage of the Accommodation Grant will reflect the community-benefit to the Communitycommunity from the Lease / Licence and service provided, the extent to which it aligns with Council's Statement of VisionVisions and Priorities and any-adopted/ or the Local Strategic PlansPlanning Statement or other adopted Plans, and the Lease-applicant's capacity to pay: the Market Rent. Refer to Table 1.0 Accommodation5 – Grant Eligibility Criteria.](#)

- a) ~~Council will from time to time provide a reduced rate (below market valuation).~~
- 4.414.5 The Grant will be detailed in the Lease / Licence and the ~~Services annexed as a condition to the Grant~~ Grant will specify the services to be provided to the community to ensure ~~thethat the~~ the Lessee's / Licensee's occupation / use of the premises continues to be in the interests of the public: ~~interest during the term of the Lease / Licence.~~ These ~~may include these factors that were important in deciding to award the Lease and particulars~~ may include, but ~~are~~ are not limited to the following:
- ~~Requirements~~ The requirements for the services to be offered ~~and the~~ clientele to whom the service ~~is~~ services are to be provided; to.
 - ~~That~~ membership ~~open~~ must be opened to all of the community.
 - ~~The~~ shared use ~~or of /~~ access to the premises by third parties.
 - ~~The~~ prices to be charged; ~~for the services provided.~~
 - ~~The~~ hours of operation; ~~and.~~
 - ~~The~~ preference ~~for Inner West Council area~~ in the provision of services to Council's residents.
 - ~~Key Performance Indicators and annual~~ Key performance indicators.
 - ~~Annual~~ reporting requirements.
- 4.514.6 The ~~Accommodation~~ Grant cannot be considered in perpetuity.
- 14.7 ~~The Accommodation~~ The Grant will only be for the Market Rent or part thereof.
- b) ~~The~~ Grant does not include ~~building the~~ outgoings; ~~for the premises (including without limitation Council's repair and maintenance costs, utility charges, rates, insurance charges, management fees and other expenses) or the costs of non-structural maintenance and repairs, the Lessee's / Licensee's utilities to cover Council's costs and the costs of the premises having regard to the costs of acquisition, construction, repairs and maintenance, depreciation, sinking fund, utilities, rates, staff time and other expenses.~~
- 4.614.8 The ~~Accommodation~~ Grant is only for all or part of the market rent foregone and no / or the other ~~expenses~~ costs incurred or to be incurred by ~~Council; the~~ Lessee / Licensee. These costs must be ~~met~~ paid by the ~~occupant~~ Lessee / Licensee unless an exemption is approved.
- 4.714.9 The ~~Accommodation~~ Grant is a financial contribution from Council to the Lessee / Licensee and to the service the Lessee / Licensee is providing; ~~and.~~ This financial contribution must be acknowledged in the Lease, ~~by /~~ Licence (as outlined in section 14.5), on signage ~~or in~~ the premises, in annual reports and in other communications by the Lessee / Licensee to its clients and others.

Table 2.0 ~~Accommodation 5~~ Grant Eligibility Criteria

Grant	Comments and Examples
100%	Council provides a grant for 100% of the market rent Market Rent excluding the cost of the outgoings; arising as a direct result of the Lessee's / Licensee's use of the premises and the rent for Crown Land (if applicable).

90%	<p>Despite this indication, the rent must at least cover outgoings arising as a direct result of the occupation and if Crown Land must be at least the specified annual minimum. This category will usually be for <u>This will usually apply to</u> small volunteer groups with little funding or capacity to raise income and who meet Council's strategic objectives and <u>//</u> or priorities to a very high degree and who are occupying 1-2 small rooms with shared facilities <u>or/using a</u> co-location.</p> <p><u>The Rent / License Fee must at least cover the outgoings arising as a direct result of the Lessee's / Licensee's use of the premises and the rent for Crown Land (if applicable).</u></p>
75%	<p>This will usually <u>be organizations meeting</u> <u>apply to organisations which meet</u> Council's objectives or priorities to a high degree, <u>with and have</u> some funding, but <u>are</u> unable to pay close to <u>market rent</u> <u>Market Rent</u>.</p>
50%	<p>This will usually <u>be organizations</u> <u>apply to organisations</u> which align with Council's priorities, <u>and</u> have some funding <u>or/</u> capacity to obtain income <u>or funding</u> but <u>are</u> unable to pay <u>market rent</u> <u>full Market Rent</u>.</p>
25%	<p><u>This will usually apply to organisations which align with Council's priorities and have some funding / capacity to obtain income or funding but are unable to pay full Market Rent.</u></p>
10%	<p><u>This will usually apply to organisations with the capacity to pay Market Rent, due to the charging of fees for their services and / or other commercial avenues or funding sources. However, a small Council subsidy is justified due to the need and uniqueness of the services provided or other factors.</u></p>
0%	<p><u>This will usually apply to organisations with the capacity to pay Market Rent, due to their size, the charging of fees for their services and / or other commercial avenues or funding sources.</u></p>

INNER WEST

15 Criteria and Processes

- 15.1 The criteria which Council will consider when making decisions about whether to offer a Lease / Licence of a new or vacant premises, or to offer a new Lease / Licence on expiry of an existing Lease / Licence is:
- Alignment with the CSP.
 - Alignment with the principles set out in Table 6 – Process for a Lease / Licence for a new or vacant premise and Table 7 – Process for a new Lease or Licence on expiry of an existing Lease or Licence.
 - Understanding of the community needs in the area in which the premises is situated.
 - Strategic planning undertaken by Council.
 - Compliance with the terms of any previous Lease / Licence.
 - Ability to manage the premises.
 - Ability to meet any increase in the Rent / Licence Fee.
 - The timeliness of any previous Rent / Licence Fee payments.
 - Compliance with any capital works expenditure commitments.
 - Compliance with legislative requirements.
- 15.2 The process Council will follow for the grant of a new Lease / Licence is outlined in Table 6– Process for a Lease / Licence for a new or vacant premises.
- 15.3 The process Council will follow for the grant of a new Lease / Licence on the expiry of an existing Lease / Licence is outlined in Table 7– Process for a new Lease or Licence on expiry of an existing Lease or Licence.
- 15.4 If Council is transferring the management of a community facility from a Section 355 Committee to a Lessee / Licensee, it will follow Path A in Table 7 – Process for a new Lease or Licence on expiry of an existing Lease or Licence.
- 15.5 If a Lessee / Licensee or a potential Lessee / Licensee believes that any aspect of a Lease / License process under this policy has not been undertaken fairly, they should lodge a complaint with Council. The complaint will be managed in accordance with Council's Complaints Handling Policy.

Table 6 – Process for a Lease / Licence for a new or vacant premises

- Step 1** Council Officers will identify if there is a new or vacant community facility, commercial building or Council owned land available for Lease / Licence. Council Officers will also determine which category of Lessee / Licensee will be suitable for the premises.

Document Name here 21

Step 2	<p>If the Lessee / Licensee is a Local Community Group or Local Community Sporting Group, Council Officers will prepare a Market Rent appraisal.</p> <p>If the Lessee / Licensee is Small to Medium Non-Profit Provider of Community Services, Large Non-Profits Provider of Community Services, Recreation Club, Government Entities Providing Community Service, Commercial Business or Residential Lessee, Council Officers will obtain a Market Valuation.</p>
Step 3	Council Officers will prepare a draft Lease / Licence using Council's standard template and any required special conditions.
Step 4	Council will publicly advertise the premises via an expression of interest process or (if required) undertake a tender process in accordance with the Procurement Policy and Procedure.
Step 5	Council Officers will evaluate the expressions of interest or tender bids against the criteria set out in section 15.1 and recommend the preferred Lessee / Licensee and its category.
Step 6	Council will publicly notify its intent to Lease / License the premises in accordance with the Act.
Step 7	Council Officers will consider any submissions received during the notification period. If the proposed Lease / Licence terms is for over 5 years and Council receives an objection to the proposal during the notification period, it must forward the proposal to the Minister for Local Government for Consent as required in the Act.
Step 8	Council will liaise with the Lessee / Licensee to complete the Lease / Licence.

Table 7 – Process for a new Lease or Licence on expiry of an existing Lease or Licence

Step 1	Council Officers will contact the Lessee / Licensee 12 months prior to the expiry of the Lease / License requiring a report to be provided within 3 months on the following:
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- [The use of the premises and / or land and any community benefit provided.](#)
- [The legal status of the organisation and its funding sources.](#)
- [Any business, management and / or development plans.](#)
- [Recent annual reports.](#)
- [Any improvements made to the premises and / or the land including capital expenditure.](#)
- [Plans for future improvements and capital expenditure, including identifying the funding sources.](#)

Step 2 [Council Officers will have 3 months to review the report, the Lease / Licence history and the criteria set out in section 15.1 and discuss any issues raised with the Lessee / Licensee.](#)

Step 3 [At least 6 months before the Lease / Licence expires, Council will notify the Lessee / Licensee of their intent to follow:](#)

- [Path A – give public notice of their intent to offer a new Lease / Licence to the existing Lessee / Licensee, or](#)
- [Part B – seek expressions of interest or a tender for the premises.](#)

Step 4 [Council Officers will obtain a Market Valuation.](#)

Step 5 [Part A](#)

[Council Officers will prepare a draft Lease / Licence \(including the annual rental charge and any special conditions\).](#)

[Part B](#)

[Council Officers will prepare a draft Lease / Licence \(including any special conditions\).](#)

Step 6 [Part A](#)

[Council gives public notice of its intent to Lease / Licence the premises in accordance with the Act.](#)

[Part B](#)

[Council publicly advertises for expressions of interest for the premises or, if required, undertakes a tender process in accordance with the Act.](#)

Step 7 [Part A](#)

[Council Officers will consider submissions received during the notification period. If the proposed Lease / Licence term is over 4 years and Council receives an objection to the proposal during the notification period, it must forward the proposal to the](#)

[Part B](#)

[Council Officers will assess the expressions of interest against the criteria set out in section 15.1 and recommend the preferred Lessee / Licensee.](#)

[Minister for Local Government for consent as required in the Act.](#)

Step 8

Part A

[Council Officers will liaise with the Lessee / Licensee to complete the Lease / Licence.](#)

Part B

[Council will give public notice of its intent to Lease / Licence the premises in accordance with the Act.](#)

Step 9 (Part B only)

Part B

[Council Officers will consider any submissions received during the notification period. If the proposed Lease / Licence term is over 5 years and Council receives an objection to the proposal during the notification period, it must forward the proposal to the Minister for Local Government for consent as required in the Act.](#)

Step 10 (Part B only)

Part B

[Council Officers will liaise with the Lessee / Licensee to complete the Lease / Licence.](#)

16 Reporting and Review

[16.1 Lessees / Licensees will complete a short annual report on their use and management of the premises.](#)

[16.2 If the Lessee / Licensee is a Small to Medium Non-Profit Provider of Community Services, Large Non-Profits Provider of Community Services, Recreation Club, Government Entities Providing Community Service, Commercial Business or Residential Lessee, Council will request from the Lessee / Licensee a report containing information about:](#)

- [• The use of the premises and / or land and any community benefit provided.](#)
- [• The legal status of the organisation and its funding sources.](#)
- [• Any business, management and development plans, as well as recent annual reports.](#)
- [• Any improvements made to the premises and / or the land, including capital expenditure.](#)

- [Plans for future improvements and capital expenditure, including potential funding.](#)
- [If a Lessee / Licensee is required to provide a report pursuant to section 16.2, Council will:](#)
- [Review the report, the Lessee's / Licensee's history and the criteria set out in section 15.1, and](#)
- [At least 6 months prior to the expiry of the Lease / Licence, inform the Lessee / Licensee of its intention to either offer a new lease / licence or seek expressions of interest for the premises.](#)

5.17 Neighbourhood Centres

- 5.1 A Neighbourhood Centre is ~~defined as~~ an organisation that provides generalist neighbourhood services and advice, accessed by a wide cross-section of the community ~~and have. It has~~ an existing, longstanding tenancy in a Council premises.
- 5.2 ~~The~~ This Land and Property Policy recognises the Newtown Neighbourhood Centre and Summer Hill Community Centre as the two organisations ~~allocated to this category. The~~ classified as 'Neighbourhood Centres'. These organisations must maintain legal registration or incorporation as a ~~net-~~ ~~for non-~~ profit organisation to continue to be eligible for ~~a~~ Council accommodation ~~grant~~ grants.
- 5.3 Prior to occupying a Council owned building, Neighbourhood Centres are required to enter into a binding Lease with Council. Existing Neighbourhood Centres with no current Lease in place ~~will be~~ required to enter into a binding Lease in order to continue their occupation ~~in the of~~ Council owned ~~asset~~ buildings.
- 5.4 ~~17.1~~ Neighbourhood Centres are eligible for a 100% Accommodation Grant which will cover all rental costs for the occupation of the ~~property premises.~~ In order to receive the 100% Accommodation Grant, Neighbourhood Centres will be required to comply with ~~all of the~~ requirements ~~as per 10.4 Accommodation Grants (as above)~~ set out in Table 5 - Grant Eligibility Criteria.
- 5.5 ~~17.2~~ It is a requirement that Neighbourhood Centres ~~are to~~ pay the costs of ~~statutory~~ outgoings for the ~~property premises~~ they occupy. Council ~~officers~~ Officers will carry out a review to determine if existing grants cover the costs of ~~these~~ outgoings. Where it ~~has been~~ is established that the existing grant is insufficient to cover the cost of the outgoings, Council ~~officers will~~ Officers may recommend an increase in the grant.
- 5.6 ~~17.3~~ The Lease will include a ~~Service Level Agreement (SLA)~~ with the Neighbourhood Centre ~~and which~~ will detail the specific requirements and services being offered. This will ensure the ~~Neighbourhood Centre's~~

occupation of the ~~property~~premises continues to be in the interests of the public. The SLA will ~~become~~be an 'essential term' of the Lease. Any repetitive persistent breach and / or non-compliance with the SLA will result in a breach of an essential term of the Lease and will be managed as ~~per 10.14 Compliance, Default & Early Termination~~outlined in section 24.

~~5.7~~17.4 Council will negotiate service outcomes with Neighbourhood Centres and these will be detailed in the SLA. This enables Neighbourhood Centres to articulate the nature of their impact in the ~~Inner West Community~~community and ~~hence to~~ demonstrate the return on the use of public assets.

6.18 Capital Works

~~6.1~~18.1 ~~Following negotiation, the A~~ Lease / Licence may require ~~the~~a Lessee / Licensee to do capital works. The value of the capital works may be ~~amortized~~amortised over the term of the Lease ~~represent a form of rent payment noted in the Grant Deed~~/Licence.

~~6.2~~18.2 ~~At Council's option, the Lease~~Council may require that ~~any~~capital ~~work~~works undertaken by ~~the~~a Lessee ~~is to~~/ Licensee be project-managed by Council.

18.3 If ~~the~~a Lease / Licence requires the Lessee / Licensee to undertake capital works or ~~other~~improvements to the premises, the Lease / Licence will state that ~~the~~those works ~~or improvements~~are ~~or to~~ become the property of ~~the~~ the lessor ~~not the Council if it so elects~~.

~~e) The undertaking of capital works or other improvements to a premises by a~~ Lessee:

18.4 ~~Capital works undertaken by the Lessee do not~~ / Licensee does not give the Lessee / Licensee any interest in or claim ~~in the to~~:

- ~~The~~ works ~~or~~ improvements ~~and~~ / or the premises beyond ~~what is in the~~ interest granted under the Lease ~~nor give the Lessee any claim to the~~ / Licence.
- ~~The~~ premises after the expiry ~~date~~ of the Lease. ~~Undertaking capital works during the Lease term does not entitle the Lessee to demand a~~ / Licence, and / or
- ~~A~~ new Lease ~~following~~ / Licence of the premises after the expiry of the ~~initial~~ Lease ~~term~~ / Licence.

~~6.3~~18.5 Before undertaking any ~~work~~works in a premises, the Lessee ~~to~~/ Licensee must ensure ~~that~~ they have all relevant approvals for the proposed ~~use & any~~ used of the premises and the works in accordance with ~~the Environmental~~all relevant legislative requirements, including without limitation the ~~Environment~~ Planning ~~&and~~ Assessment Act 1979.

~~6.4~~18.6 If not contrary to other Council ~~Policy~~policies, project management and other fees may be waived or discounted in line with Table ~~10~~

~~Accommodation 5~~ – Grant Eligibility Criteria by written approval of the Group Manager, Property, Major Building Projects and Facilities.

10.3 Licenses

- a) ~~As for Lease Management.~~
- b) ~~The License fee must at least cover utilities, consumables and other expenses incurred by Council as a direct result of the occupation of the premises.~~

10.4 Service Agreement Management

- a) ~~As for Lease Management~~

~~18.7 Council may require the Lessee/Licensee to make good any capital works if it requests the Licensee/Lessee to do so, at the cost of the Licensee/Lessee.~~

7.19 Leases to Sporting Clubs and Community Groups

~~19.1 Council recognizes~~recognises that many existing Lessees ~~or/~~ Licensees of ~~community land~~Community Land and Crown Land, notably sporting bodies and community groups, have strong historical ~~and/or/~~ social ~~and/or/~~ recreational ties to the facilities they use. ~~In some cases, they have contributed financially to the development of these facilities. In Council will take these factors into account when~~ considering new or continued Leases ~~or Licences/~~ Licences of such facilities. ~~Council will take these factors into account~~ and may, ~~at~~in its discretion and subject to a report to Council, not require ~~Expression~~expressions of ~~Interest~~interest or ~~Tender~~tenders to be called ~~(subject unless required by any applicable legislation).~~

~~7.19.2 Council's decision as to the legislative requirements then current) whether it grants a Lease and if so, of what premises, will be determined by needs studies and research, the Recreation Needs Strategy, the Plans of Management and community needs assessments.~~ If Council decides to grant a Lease of a storage room to an incorporated sporting ~~organization~~organisation or ~~Community Group~~community group for a set term ~~to the exclusion of other users compared to a License of a storage room and and the Lessee~~ seeks to pay less than ~~market rent~~Market Rent, the proposal will be assessed under the Grant Eligibility Criteria in Table 5.

- b) ~~Whether or not Council grants a Lease and of what premises, will be determined by Needs Studies and research, Recreation Policy and/or Strategy, Park Plans of Management, and community need assessments.~~

19.4 There is no automatic right ~~to re-new. of renewal. It should not be assumed that a new Lease / Licence will be automatically granted to the same non-profit Lessee / Licensee at the end of a Lease / License term.~~

~~e)a) It should not be assumed that a new Lease/License will be automatically granted to the same not-for-profit Lessee at the end of a Lease/License term.~~

~~Council / Licence will consider the issue of a community benefit to the community on each occasion a new Lease/License is to be entered.~~

~~7.319.5 Similarly, it should not be assumed that a new Lease/License will be automatically be granted within the same terms and conditions.~~

~~7.419.6 Lessee/Licensee Requirements: A not-forA non-profit, sporting or community organizationorganisation requesting a new Lease/License / Licence or renewal of a Lease/License / Licence of Council premises at less than market rentMarket Rent is expected to provide Council with all the information soughtCouncil requires / requests to enable Council to assess the proposed benefit to the community based on the organization's meritorganisation's merits. This information may include some or all of the following requirements:~~

- Confirmation of ~~the~~ legal entity and ~~its~~ ABN.
- The last 3 years of the organisation's audited financial statements.
- The organisation's constitution.
- Details and copies of any agreements or arrangements with or to any third parties.
- A ~~Business Planbusiness plan~~ for the period of the proposed Lease/~~License / Licence~~ (including any option periods). ~~The Business Planbusiness plan~~ should demonstrate the proposed Lessee's /~~Licensee's~~ capabilities to carry out ~~any items specific to the terms and conditions of~~ the proposed Lease/~~License / Licence~~ during the tenure and provide details and ~~time line~~timelines of any maintenance, improvements or enhancements proposed to be carried out and completed and paid for by the Lessee /~~Licensee~~ during the tenure.
- ~~Detail of community use and active member numbers.~~

820 Council Land or Property Sales or Acquisition

~~8.120.1~~ All requests to buy or sell ~~councilCouncil~~ land or property are ~~to be~~ directed to Group Manager Property, Major Projects & Facilities for review and feasibility.

~~8.220.2~~ A Council ~~Resolutionresolution~~ is required to sell any ~~councilCouncil~~ land or property.

~~8.320.3~~ An independent valuation will be commissioned by Council ~~staff~~Officers and paid for by the proposed purchaser as a 'cost of sale'.

~~20.4~~ Community ~~land~~Land cannot be sold. ~~If it is intended~~Council intends to sell ~~community land~~Community Land it must be first reclassified ~~to operational land through as~~Operational Land by:

- ~~Local Environmental Plan and~~ a public ~~exhibition process and LEP process approved by hearing under section 68 of the~~ Minister Environmental Planning and Assessment Act 1979, or
- Council resolution (if certain conditions are met).

~~8.420.5~~ Operational ~~land~~Land including roads can be sold.

~~8.520.6~~ A road will need to be closed prior to ~~the~~ sale. The Roads Act 1993 sets out ~~a procedure~~the process for a ~~Road Closure~~road closure including public exhibition and gazettal.

~~8.620.7~~ The objectives of ~~sales~~sale of land or property must align with ~~the Council's~~ Land ~~&and~~ Property Strategy ~~and~~ these include to obtain revenue and improve land use.

~~8.720.8~~ A sale can be undertaken through a:

- Tender Process – this could include a public tender for the sale of land or property plus added community benefits ~~e.g.~~ additional carparking, activation of space or provision of community or commercial rooms ~~/~~ space.
- ~~direct negotiation~~Direct Negotiation – this could include where an adjacent owner wishes to buy a drainage space or ~~an~~ adjacent, unused ~~piece~~parcel of land. ~~If if~~ there is only one buyer ~~than then~~ a direct negotiation can be undertaken. ~~or~~
- Representative or Agent – this could be an auctioneer, real estate agent or property consultant who has a network of buyers and a marketing platform to increase revenue prospects.

9.21 Dividing Fences

~~9.121.1~~ The Dividing Fences Act 1991 applies to all ~~land owners~~landowners.

~~9.221.2~~ Council will not contribute to any costs or liability for any dividing fences adjacent to land that is owned ~~Community by Council~~ or the Crown.

~~9.3~~ Council ~~staff~~Officers will review and may ~~contribute~~agree to Council contributing 50% of the operational costs for ~~50% of the~~ repairs, replacement and maintenance ~~for fenced of fences~~ on land that is classified ~~operational land as~~ Operational Land.

10.22 Unsolicited Offers

~~10.122.1~~ Unsolicited offers include requests to occupy ~~council~~Council property or land through a ~~lease~~Lease or ~~license arrangement~~Licence, an approach to

sell or develop ~~council~~Council land, ~~approached~~and / or an approach by a sporting / community ~~groups~~group to apply for a grant to construct on ~~council~~Council owned land.

~~10.222.2~~ The NSW ~~Guideline for~~Unsolicited ~~proposals~~Proposals: Guide for Submission and Assessment will guide Council's review and decision making ~~https://static.nsw.gov.au/nsw-gov-au/1505101800/Unsolicited-Proposals-Guide-2017.pdf~~.
~~Unsolicited~~See https://www.nsw.gov.au/sites/default/files/2020-05/Unsolicited_Proposals_Guide.pdf.

~~10.322.3~~ The ~~unsolicited~~ proposals process will look to ~~optimize~~optimise outcomes; however, it is not ~~be~~a substitute for routine competitive procurement. The Assessment Criteria will include:

- Uniqueness.
- Value for money.
- Multiple benefits.
- Return on investment.
- Capability and capacity.
- Affordability.
- Risk ~~Allocation~~allocation.

~~10.422.4~~ Requests to occupy space by any organisation will be reviewed for any available and suitable space. If there is no space available that can be provided the ~~Requester~~applicant will be registered for the next ~~RFT/EOI~~invitation to tender / expression of interest or opportunity to share services. Applicants wanting to share and ~~allocate~~co-locate with other ~~tenants~~Lessees / Licensees or services will be given priority to enable increased utilisation of ~~council~~Council assets.

23 Leases of Airspace Over Roads

Any approval for the construction of a ~~veranda~~veranda or balcony in the air space over a public road will be subject to:

the following:

- a) The owner ~~of the veranda or balcony~~ entering into a 99~~---~~-year Lease with Council in accordance with section 149 of the ~~Roads Act, 1993~~.
- b) ~~the~~The consent of the Director ~~of the~~General, Department of ~~Infrastructure Planning & Natural Resources~~as required under ~~s-section~~ 149(2) of the ~~Roads Act, 1993~~.
- c) The owner / Lessee ~~is to pay~~paying all costs in connection with the Lease including legal, survey, valuation and registration fees and stamp duty.

- d) The rent for the total 99 years of the Lease ~~is to be being~~ paid prior to release of the ~~Construction Certificate~~ construction certificate for construction of the structure.
- e) Except as set out ~~in point (d)~~ below, the rent ~~is to be being~~ at market value, determined having regard _ to the increase in value of the subject property.
- f) ~~Where No rent being payable where~~ the structure is a restoration (returning a place to a known earlier state by removing accretions or by reassembling existing elements without the introduction of new material) or reconstruction (returning a place to a known earlier state by the introduction of new material) of a balcony or veranda that existed prior to ~~1900~~ 1939 (or where a veranda or balcony exists on a building built after ~~1900~~ 1939 which is of heritage significance) and where the restoration or reconstruction is in strict accordance with a conservation plan endorsed by Council, no rent is payable detailed architectural drawings and methodology for the restoration or reinstatement of the balcony or veranda, to be approved by council's heritage officer.
- ~~g)~~ Where any existing development consent approved the erection of a balcony or veranda over a footpath subject to the execution of a 5-year commercial or 10-year residential air space License, the relevant property owner ~~be being~~ given the option of entering into a 99-year Lease in accordance with the above provisions.

1224 Compliance, Default ~~&and~~ Early Termination

~~12.124.1~~ Lessees and Licensees of Council land and ~~buildings are building areas~~ expected to comply with the terms of their Lease/~~License~~ / Licence. The obligations are specifically set out in the Development Application ~~Applicant~~ Consent, Lease/~~License~~ / Licence agreement and / or any other legislative ~~requirement~~ requirements pertaining to the use of the property and are not reduced (and should not be reduced) because the Lessor is ~~a the~~ Council rather than a private ~~landlord~~ lessor.

~~d) If a Lessee breaches a Lease/License, the General Manager or delegate may serve a Notice of Breach of Lease/License requiring rectification of the breach or payment of compensation for the breach. If a Lessee does not comply with a Notice to remedy a breach of Lease/License or to pay compensation, or if the Lessee continues to commit breaches of the Lease/License, Council may terminate the Lease/License.~~

24.2 Lessees of Council are expected to comply with Council's Statement of Business Ethics and Model Code of Conduct policies and any other Council policy.

~~12.2~~24.3 A default procedure will commence when a ~~tenant~~Lessee / Licensee falls in breach of the requirements of the Lease/~~License~~ / Licence. Relevant and appropriate measures will be undertaken ~~accordingly~~according to the Lease/~~License~~ / Licence to remedy ~~an~~the issue. Full compliance is expected by the ~~tenant~~Lessee / Licensee to ensure the matter is resolved quickly and amicably to mitigate further risks and avoid legal action being undertaken. Council's Debt Recovery Policy may also apply. ~~Council reserves the right to terminate the agreement by re-entry in the event of non-payment of rent.~~

e) ~~Lessees of Council are expected to comply with Council's Business Ethics and Model Code of Conduct policies and any other Council policy.~~

24.4 Without limiting section 24.3, if a Lessee or Licensee breaches a Lease / Licence, the General Manager or delegate may issue a notice of breach of a Lease / Licence requiring rectification of the breach or payment of compensation for the breach. If a Lessee / Licensee does not comply with the notice to remedy a breach of a Lease / Licence by remedying the breach or paying compensation or continues to commit breach of the Lease / Licence, Council may terminate the Lease / Licence.

24.5 Council reserves the right to terminate the Lease / Licence by re-entry in the event of non-payment of the Rent / Licence Fee.

13—Naming Conventions

Where practical, the ~~naming~~name of ~~buildings~~a building will indicate the location and use of the property ~~and~~ not its occupants.

25 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

~~Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.~~

26 Administrative Changes

~~From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.~~

27 Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Land and Property Policy	Uncontrolled Copy When Printed	
Custodian	Scott Mullen, Strategic Investment and Property Manager	Version #	Version 2
Adopted By	Council	ECM Document #	tbc
Next Review Date	April 2027		
Amended by	Changes made	Date Adopted	
[Council Department]	[Describe reason for major changes]	Day Month, Year	
Governance & Risk	This was the first Land & Property Strategy for the new Inner West Council. The former Marrickville, Leichhardt and Ashfield Councils each had various policies for informing property and land management.	13 August 2019	
Strategic Investment and Property	Clarifies key issues involving processes for lease and license applications and renewals, Council (as landlord) and tenant responsibility and clarification of key criteria for eligibility for accommodation grants.	tbc	

Item No: C0224(1) Item 8
Subject: POST EXHIBITION - COMPLAINTS HANDLING POLICY
Prepared By: Michael Spikmans - Manager Customer Experience and Innovation
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council adopt the Complaints Handling Policy.
2. That Council update the Policy Register and publish, as applicable, internally, and externally the adopted Complaints Handling Policy.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

BACKGROUND

At the Council meeting held on 10 October 2023, Council resolved the following:

1. *That Council place the draft Complaints Handling Policy on public exhibition for 28 days prior to adoption.*
2. *That Council consider the results of the public exhibition process when adopting the final Complaints Handling Policy.*

The draft Complaints Handling Policy was subsequently placed on public exhibition.

DISCUSSION

The draft Complaints Handling Policy was placed on public exhibition for a period of 28 days from 12 October to 8 November 2023. There were 24 visits to the Your Say Inner West project page during public exhibition. There were no responses by mail or phone.

There were no submissions received during the public exhibition period regarding the draft Complaints Handling Policy.

It is proposed to adopt the publicly exhibited Policy, as exhibited, with no changes.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [Draft Complaints Handling Policy V3](#)



Draft Complaints Handling Policy

V3

W/03/2024/0022

Item 8

Attachment 1

INNER WEST

Title	Complaints Handling Policy
Summary	This policy establishes a consistent, proactive, and measurable approach to effective complaint management for Inner West Council (Council).
Document Type	Policy
Relevant Strategic Plan Objective	Strategic Direction 5: Progressive responsive and effective civic leadership.
Legislative Reference	<ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Effective Complaints Handling Guidelines, NSW Ombudsman (2017)</i> • <i>Complaints Management Framework, Ombudsman New South Wales (June 2015)</i> • <i>Managing Unreasonable Conduct by a Complainant Manual – NSW Ombudsman (2021)</i> • <i>Managing Unreasonable Conduct by Complainants, NSW Ombudsman Model Policy (July 2022)</i> • <i>Complaint Management Framework and Model Policy (June 2015)</i>
Related Council Documents	<ul style="list-style-type: none"> • Model Code of Conduct • Customer Service Charter • Statement of Business Ethics • Internal Ombudsman Shared Service Governance Charter • Public Interest Disclosures Policy
Version Control	See last page

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1 Purpose

The purpose of this policy is to:

- Provide a clear and transparent process on how to lodge a complaint, the available avenues for review and how complaints are to be managed
- Assist staff to handle complaints fairly, effectively and in a timely manner
- Increase the community's confidence in Council's administrative and complaint handling processes
- Outline Council's management of unreasonable complainant conduct
- Outline the relevant external agencies for referral of serious breaches/complaints
- Enhance quality improvement in Council's services, staff conduct and the handling of complaints.

2 Scope

This policy applies to all Council staff, elected councillors, our community and service partners.

Complaints involving staff grievances, code of conduct and public interest disclosures are dealt with through separate complaint handling processes – please see relevant policies for further information as listed in 'Related Council Documents' on page two.

3 Definitions

In the Complaints Handling Policy, the following terms are defined below:

Councillor	Inner West Council elected representative
Council Officer	Inner West Council members of staff (including full-time, part-time, casual, and contracted staff)
Act	Local Government Act 1993
Complaint	<p>A complaint is any expression of dissatisfaction with the level or quality of the service provided by Council, including:</p> <ul style="list-style-type: none"> • Failure to achieve specified standards of service • Delays in response • Behaviour or attitude of employees • A Council decision or policy • Withdrawal or reduction of service.

INNER WEST

Complainant	The Complainant is the customer or parties making a complaint.
What is not a Complaint	<p>Interaction with Council in line with its normal business operations is not a complaint. This includes:</p> <ul style="list-style-type: none"> • Requests for service or investigation • Requests for information or explanation of policies, procedures, or decisions • Dissatisfaction with Council's policies and procedures which are required by law • Lodgement of objection in accordance with a standard procedure or policy: <ul style="list-style-type: none"> ◦ Objection to a Development Application ◦ Comments on a Policy on exhibition.
Service Request	<p>A service request includes asking Council for services such as:</p> <ul style="list-style-type: none"> • Requests for provision of services or assistance, such as collection of waste, mowing of a park, or trimming of tree branches • Addressing hazards such as a fallen tree or pothole repairs • Seeking approvals such as development approvals or tree permits • Access to information about Council business • Requests for explanation of policies, procedures, or decisions • Reports concerning neighbours or their properties.
Feedback	Feedback can be positive or negative and includes reactions or opinions. This may take the form of a compliment to praise services received, a suggestion on improving services provided or complaining about the quality of service delivered by Council.
Internal Ombudsman Shared Service	<p>An independent service providing an alternative avenue to review complaints about Council's:</p> <ul style="list-style-type: none"> • Administrative conduct • Unethical behaviour • Misconduct or corrupt conduct • Maladministration.



4 Statement

Inner West Council is committed to providing excellent service to the community. Council recognises an effective complaint handling policy is a vital part of capturing and responding to feedback while continuously making improvements to achieve service excellence.

5 Organisational Commitment

Council expects staff to comply with this policy and be committed to fair, effective, transparent, and efficient complaint handling practices.

All Council Staff	<p>Be responsive to complaints in line with Council's Service Charter, this includes:</p> <ul style="list-style-type: none"> • Applying good record keeping practices • Providing feedback on issues arising from complaints and suggesting ways to improve Council's processes and services to the community • Learning from complaints and continuously improving.
General Manager	<p>Promote a culture that values complaints and their effective resolution, by providing support and direction to staff to be responsive to complaints.</p> <p>Regularly review complaint trends and incorporate feedback data in quality management practices and actively encourage staff to make recommendations for service improvements.</p>
Councillors	<p>When receiving complaints directly from residents Councillors will raise the complaint with the relevant Manager or the General Manager as required.</p>
Internal Ombudsman (IOSS)	<p>Review and investigate complaints in accordance with the Internal Ombudsman Shared Service Governance Charter.</p> <p>The IOSS also:</p> <ul style="list-style-type: none"> • Contribute to the development of an efficient, fair, consistent and transparent complaints handling framework • Provide regular reports on issues arising from complaint handling including identifying any systemic organisational matters • Educate and support staff involved in managing complaints and on the role of the Internal Ombudsman Shared Service.

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Customer Complaints Specialist	<p>Coordinate, monitor and assist with complaint resolution ensuring optimum outcomes are reached and customer concerns are addressed.</p> <p>Encourage feedback and provide support to the delivery of continuous improvement of Council services and the complaints handling process.</p> <p>Manage complaints across multiple areas of Council or from multiple parties.</p>
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6 Guiding Principles

Council is committed to achieving best practice in delivering services to the community. To succeed, Council needs to ensure complaints received are dealt with courteously, investigated thoroughly through transparent processes and resolved efficiently and appropriately in line with Council's Customer Service Charter.

Council has followed the NSW Ombudsman's Guiding Principles and model approach when developing and implementing complaint handling practices.





Enable Complaints

People Focus	<p>Council is committed to seeking feedback about our services, systems, practices, procedures, and the way we handle complaints.</p> <p>Complainants will be:</p> <ul style="list-style-type: none"> • listened to and be treated with respect • provided with information about our complaint handling process and the multiple and accessible ways to make complaints • advised of timeframes for resolution • updated throughout the complaint process • provided with reasons for decisions • advised of options for review if they are dissatisfied.
No Detriment to People Making Complaints	<p>Council will take all reasonable steps to ensure that complainants are not adversely affected because a complaint has been made by them or on their behalf.</p>
Anonymous Complaints	<p>Council will accept and investigate anonymous complaints.</p> <p>While Council acknowledges reasons why a complainant may wish to remain anonymous it will not allow for updates in the form of follow ups, information sharing or resolution.</p> <p>Council prefers complete contact details to allow for the sharing of information and communication of outcomes.</p>
Accessibility	<p>Council will ensure information about how to make a complaint is well publicised, easily understood, and accessible to everyone.</p> <p>Council welcomes complaints made through:</p> <ul style="list-style-type: none"> • A third party assisting or representing the complainant • The National Relay Service (NRS) • Translating and Interpreting services (TIS International).



Manage Complaints

Early Resolution and Responsiveness	Where possible, complaints will be resolved at first point of contact with Council or within timeframes as defined in section 9.
Objectivity And Fairness	<p>Council will address each complaint with procedural fairness, natural justice and without bias. Complaints will be responded to in the order received, however some matters may be escalated dependant on sensitivities and/or health and safety concerns.</p> <p>Council will ensure complaints about a staff member's attitude, behaviour or service are investigated by a different staff member. Following investigation constructive feedback will be provided to the staff member regarding their conduct or service.</p> <p>Internal reviews of how a complaint was managed will be conducted by a person other than the original decision maker and may be referred to Council's Internal Ombudsman.</p>
Confidentiality And Privacy	Council will protect the identity of complainants where this is practical and appropriate. Information collected will only be used for the purpose of investigating the complaint.
National Disability Insurance Scheme (NDIS)	<p>Council will take reasonable steps to report complaints received involving people with disability to the NDIS Commissioner. This includes:</p> <ul style="list-style-type: none"> • Death or severe injury • Abuse or neglect • Use of an unauthorised restrictive practice • Unlawful sexual or physical contact, or assault • Sexual misconduct committed against or in their presence including grooming for sexual activity.
Public Interest Disclosure	<p>A Public Interest Disclosure is a report about wrongdoing made by a public official in New South Wales, which meets the requirements of the Public Interest Disclosures Act 2022. Please refer to Council's Public Interest Disclosures Policy available through the policy register Policies register - Inner West Council (nsw.gov.au) or contact Council's Public Interest Disclosure Coordinator – The Internal Ombudsman.</p>
Child Protection Complaints	Child safety is everybody's business.

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	<p>Council is committed to creating a child safe community for children (under the age of 16), and young people (between the ages of 16 to 18). This involves both meeting the requirements of child protection legislation and the child safe standards:</p> <ul style="list-style-type: none"> • Allegations against staff – Children’s Guardian Act 2019 • Mandatory reporting of risk of significant harm – Children and Young Persons (Care and Protection) Act 1998 • Selection and recruitment – Child Protection (Working with Children) Act 2012 • Child-safe organisation – principles for child-safe organisations and the Royal Commission recommendations report (2017). <p>If concerns arise about the safety and welfare of children or young people, the Child Protection Protocol and Procedures should be followed.</p> <p>Any children or young people that Council suspect are at risk of significant harm will be reported to the Child Protection Helpline Phone 13 21 11.</p>
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Managing Complaints Involving Multiple Organisations and Multiple Parties

Council will work with multiple organisations, where possible, to ensure communication with the complainant is clear and coordinated.

The Customer Complaints Specialist will be responsible for coordinating a complaint with multiple areas within Council.

When similar complaints are made by more than one party, Council will arrange communication with a single representative of the group to ensure complaints are managed effectively.

Unreasonable Complainant Conduct

Council will deal fairly, objectively, and empathetically with all complainants. In some cases, the complainant’s behaviour may affect services provided, be a threat to the safety of staff or themselves or have an unreasonable impact on time and/or resources.



Five categories of unreasonable behaviours are:

Unreasonable Persistence	Complainant is refusing to accept that a complaint has been closed and is contacting council repeatedly about the same issue.
Unreasonable Demands	Complainant is raising issues beyond Council's responsibility, asking for a solution that is not practical or will negatively impact services.
Unreasonable lack of Cooperation	Complainant is <ul style="list-style-type: none"> • Not providing further information as requested, or • Dishonestly presenting the facts, or • Not clear on the details of the complaint, or • Details of the complaint change with each contact.
Unreasonable Arguments	Where the complainant is raising issues that are: <ul style="list-style-type: none"> • Exaggerated • Not based in reason or logic • Incomprehensible, false, inflammatory, or trivial • Delirious or focusing on conspiracy theories.
Unreasonable Behaviours	Complainant is being rude or aggressive, threatening violence or being abusive towards staff.

Managing Unreasonable Complainant Conduct

The General Manager will consider instances of unreasonable complainant conduct and may authorise limitations or adjustments for their future interactions with Council.

Council may decide to deal with unreasonable customer conduct in one or more of the following ways:

- Restricting access to a single staff member by indicating who the customer can contact within Council
- Limiting how the customer can contact Council. This can be either a phone call or an email
- Establishing alternative contact arrangements such as communication via a representative of the complainant
- Applying restrictions on a subject matter the customer can raise with Council, where the issues have been comprehensively considered and/or reviewed by Council
- Refusing to serve or requiring customers to leave the premises
- Calling the Police
- Temporary or permanent bans on attending Council facilities.



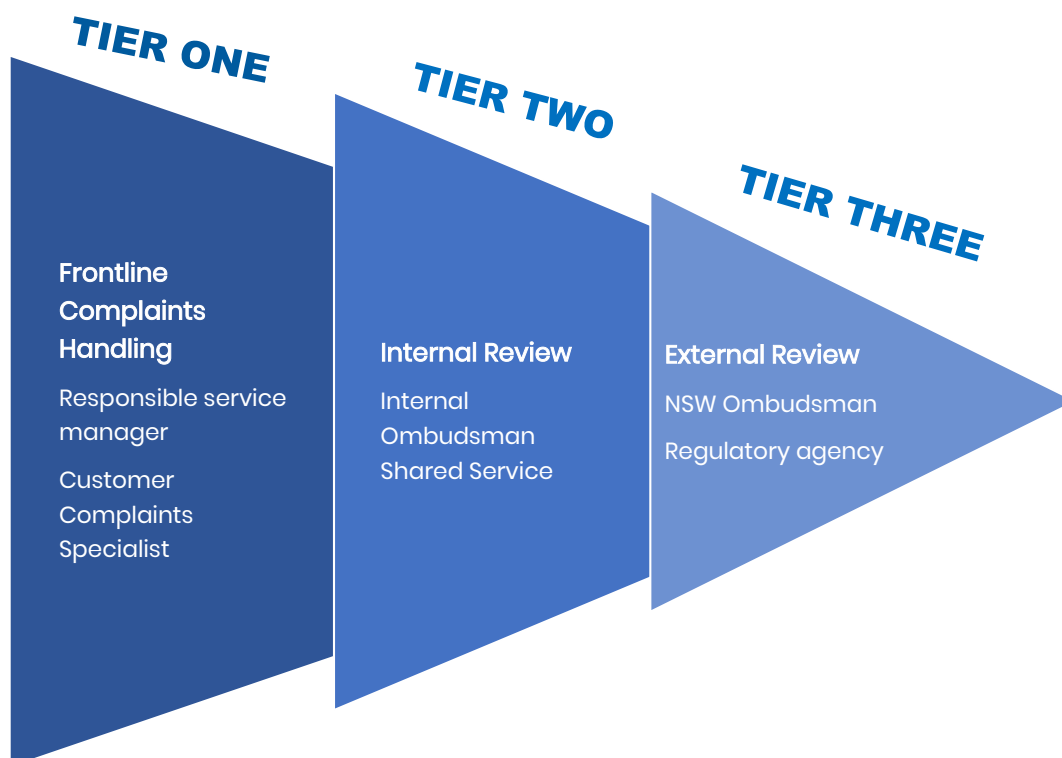
Council must notify the complainant in writing of their contact being changed or restricted. In cases where the unreasonable conduct does not pose health and safety risks for staff, Council will issue a warning letter asking for the behaviour to stop. Complainants are entitled to one appeal, to have their restrictions or changes to service to be reconsidered. This will be undertaken by a senior staff member who was not involved in the original decision.

To determine if restrictions are to be maintained, amended, or withdrawn, a review must be conducted every three or six months, depending on the nature of service effected, and not more than 12 months from the date they were imposed,

When issuing a warning or notification letter, considering rights of appeal and conducting periodic reviews Council will follow the 'NSW Ombudsman's Managing Unreasonable Conduct by Complainants Model Policy 2022'.

7 Three Levels of Complaint Handling

Council's three-tier approach to complaints handling aims to have complaints responded to and resolved promptly, efficiently, and effectively, subject to their seriousness and stage in the process. This approach is based on the NSW Ombudsman's Effective Complaint Handling Guidelines.



Complaints Handling Policy




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Tier One Frontline Complaints Handling	<p>Council aims to resolve complaints at the first level, through investigation, action, and response by the relevant service areas.</p> <p>Tier One resolution may take place at any of the following levels:</p> <ul style="list-style-type: none"> • Frontline Customer Service Officer • Person responsible for providing the service • Immediate supervisor of person providing the service • Responsible service manager • Customer Complaints Specialist • Responsible Director • General Manager. <p>A Staff member may decide to escalate the complaint to an officer within their hierarchy for review or assessment. The outcome of this review will be provided to the complainant.</p>
Tier Two Internal Review Internal Ombudsman Shared Service (IOSS)	<p>Any complainant is open to approach the IOSS independently.</p> <p>Where Tier One frontline resolution is not possible or the complainant is not satisfied with Council's response, Council can refer the complaint to the IOSS.</p> <p>The IOSS provide an independent complaint avenue regarding Council's</p> <ul style="list-style-type: none"> • Administrative conduct • Unethical behaviour • Misconduct and • Maladministration.
Tier 3 External Review	<p>If a complainant is not satisfied with Council's response to their complaint and the outcome of an IOSS review, they may seek a further review from a relevant Government body or regulatory agency.</p>



















8 How to Lodge a Complaint

TIER ONE - Frontline Complaints Handling by Council Staff			
	Let us know how we are doing.		
	council@innerwest.nsw.gov.au		
	(02) 9392 5000		
	Mobile Customer Service		
	<p>Customer Service Centres – Monday to Friday 8:30am to 5pm</p> <p>Ashfield Customer Service Centre 260 Liverpool Road, Ashfield NSW 2131</p> <p>Leichhardt Customer Service Centre 7-15 Wetherill Street, Leichhardt NSW 2040</p> <p>Petersham Customer Service Centre 2-14 Fisher Street Petersham NSW 2040</p>		
	PO Box 14, Petersham NSW 2049		
	<p>National Relay Service (NRS)</p> <p>Assistance for people with hearing or speech difficulties. Contact the organisation you need through the NRS.</p>		
	www.accesshub.gov.au/about-the-nrs		
	1800 555 660		
	<p>Telephone Interpreter Service</p> <p>We can arrange an interpreter through TIS, or you can contact TIS yourself before speaking to us.</p>		
	www.tisinternational.gov.au		131 4500

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TIER TWO - Internal Review	
Internal Ombudsman Shared Service	
	Internal Ombudsman
	(02) 8757 9099
	internalombudsman@innerwest.nsw.gov.au
	11 Northumberland Road Auburn NSW 2144

TIER THREE External Review			
NSW Ombudsman		NSW Office of Local Government	
	www.ombo.nsw.gov.au		www.olg.nsw.gov.au
	(02) 9286 1000 or 1800 451 524		(02) 4428 4100
	nswombo@ombo.nsw.gov.au		olg@olg.nsw.gov.au
	Level 24,580 George Street SYDNEY NSW 2000		Locked Bag 3015 NOWRA NSW 2541
The Independent Commission Against Corruption		Information and Privacy Commission NSW	
	www.icac.nsw.gov.au		www.ipc.nsw.gov.au
	02 8281 5999		1800 472 679
	Complete an online form		ipinfo@ipc.nsw.gov.au
	Level 7, 255 Elizabeth Street SYDNEY NSW 2000		GPO BOX 7011 SYDNEY NSW 2001



9 The Complaint Management Framework

When responding to complaints, staff must act in accordance with this policy, any relevant legislation/regulations and any other internal documents providing guidance on the handling of complaints.

Good record keeping practices must be followed for all complaints. Council will record complaints in a systematic way so that information can be:

- Easily retrieved for analysis, reporting and monitoring of trends
- Applied to measure the quality of Customer Service and the resulting customer experience
- Used to make improvements to services and the customer's experience.

The Service Standards for the management of complaints are:



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Within 1 Business Day	
Record	<p>As soon as the complaint is received it will be recorded with the following information:</p> <ul style="list-style-type: none"> • A unique identifier and the date the complaint is received • Contact details of the complainant • Complete information about the complaint, as reported • Correspondence generated to acknowledge the receipt of the complaint.
Allocation	<p>Complaints must be allocated to the most appropriate Council officer to take responsibility for the complaint.</p> <p>Complaints from IOSS, external agencies, complex complaints, and complaints regarding multiple services may be allocated to the Customer Complaints Specialist to case manage the response.</p>
Acknowledgement	<p>The Council officer or Customer Complaints Specialist will acknowledge the complaint advising the complainant/agency of the process the complaint will take.</p>

Within 10 Business Days	
Initial Assessment	<p>Council will consider:</p> <ul style="list-style-type: none"> • Whether concerns raised regard the health and safety of the community • Whether urgent action is needed to prevent harm and impact on the community • Whether concerns raised and the expected outcomes are within Council's control • How the complainant is being affected by the claims made • Previous related requests and complaints • Whether the complaint falls under other frameworks such as the Code of Conduct or the Public Interest Disclosures Act.

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Investigation	<p>To manage a complaint, Council will:</p> <ul style="list-style-type: none"> Investigate the claims made Gather information from the service area or staff member the complaint is about Contact the customer to gather more information or provide information, an update, or an explanation.
Communication	<p>The service manager/Customer Complaints Specialist will keep the complainant/agency updated of:</p> <ul style="list-style-type: none"> Progress or reasons for delays if any Expected timeframes of any actions or resolutions.
Resolution	<p>Following consideration and investigation, the service manager/Customer Complaints Specialist will advise the complainant of:</p> <ul style="list-style-type: none"> The outcome or resolution of the complaint Reason/s for the decision Any action Council will take or proposed resolution/s that will be implemented Any options for review should the complainant be dissatisfied with Council's response. <p>All complaints will receive a response in writing.</p>
Record Keeping and Review	<p>Council will keep records at all stages of the process, including:</p> <ul style="list-style-type: none"> How Council managed the complaint Outcomes or resolution Outstanding actions to be followed up. <p>Council will ensure that outcomes are properly implemented.</p> <p>A thorough review of the process followed to resolve the complaint along with feedback from the complainant, will assist in improving and enhancing the experience for both the complainant and staff.</p>

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Beyond 10 Business Days	
Delays in Reaching a Resolution	<p>The complaint may go beyond the 10-business day timeframe in certain circumstances. This may include waiting for more information from the complainant.</p> <p>The complainant will receive an update of revised timelines as changes occur.</p>

Council will be clear when it considers a matter closed and will inform the complainant of the details of any relevant external agencies the complainant may contact if they do not agree with the resolution.

10 Accountability and Learning

The complaints management policy will be continuously monitored and reviewed to ensure its effectiveness in responding to, resolving complaints and achieving service excellence.

Complaints will be put through a regular formal review process to understand trends and performance.

11 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Council will refer any alleged criminal offence or allegation of corrupt conduct to the relevant external agency.

12 Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.



13 Version Control – Policy History

This policy will be formally reviewed every two years from the date of adoption or as required.

Governance use only:

Document	Complaints Handling Policy	Uncontrolled Copy When Printed	
Custodian	Customer Complaints Specialist	Version #	Version 3
Adopted By	Council	ECM Document #	TBC
Next Review Date	October 2025		

Amended by	Changes made	Date Adopted
Director Corporate	Simplify Language and Refine Process	26 October 2021
Customer Complaints Specialist	Updated in line with current practice	

Item No: C0224(1) Item 9
Subject: POST EXHIBITION - CODE OF MEETING PRACTICE
Prepared By: Beau-Jane De Costa - Senior Manager Governance and Risk
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council adopt the Code of Meeting Practice.
2. The Council update the Policy Register and publish, as applicable, internally, and externally the adopted Code of Meeting Practice.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

The Code of Meeting Practice was amended in Section 8 to include a Statement of Ethical Obligations to reflect the 21 November 2023 Council resolution and subsequently placed on public exhibition. One submission was received during the exhibition period which is addressed in the report and the report recommends the adoption of the publicly exhibited Policy, as exhibited, with no changes.

BACKGROUND

At the Council meeting held on 21 November 2023, Council resolved the following:

1. *That Council amend the Code of Meeting Practice Section 8 'Order of Business' to include a Statement of Ethical Obligations under the Local Government Act 1993 being a reading by the Mayor of the Statement of Ethical Obligations found on page 3 of the Council Agenda.*
2. *That Council place the Statement of Ethical Obligations in between Item 3 Notice of Webcasting and Item 4 Disclosures of Interest.*
3. *That Council publicly exhibit the draft Code of Meeting Practice for a period of 28 days and seek community feedback on the proposed Code of Meeting Practice.*
4. *That following the conclusion of the exhibition period, the draft Code of Meeting Practice be brought back to Council for adoption.*
5. *That Council include the livestream link in future Business Papers.*

The draft Code of Meeting Practice was subsequently placed on public exhibition.

Point 5 above has already been actioned.

DISCUSSION

The Code of Meeting Practice was placed on public exhibition from 1 December 2023 to 14 January 2024. The Your Say Inner West project page was viewed 141 times and the Code was downloaded 21 times.

There was one submission received during the public exhibition period regarding the draft Code of Meeting Practice, as outlined below:

Support (Yes or No)	Public Exhibition Comment/Explanation	IWC Comment
Comment is unrelated to the proposed amendment.	I would like to see the Webcast of Council meetings improved. The Webcasts must have improved audio and subtitles and the video needs to be improved as well, especially being able to use the full screen option. Viewer should also be able to read the Agenda on the screen as well.	The comment is unrelated to the proposed amendment to the Code of Meeting Practice. The full screen feature can be selected by clicking the YouTube link on the Council meeting webcasts webpage, then selecting the full screen option. The live minutes are displayed on the screen with motions displayed as they are being moved. The Agenda can be viewed as well if the user has a second screen, and has the Agenda open on one screen. The audio is being looked at to have this improved.

After reviewing the feedback provided during the public exhibition period it is proposed to adopt the publicly exhibited Policy, as exhibited, with no changes. Noting the comments provided have been addressed as outlined in the table above.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

- [1. Code of Meeting Practice](#)

INNER WEST

Code of Meeting Practice

V7

WIC2024/0022

Item 9

Attachment 1



Title	Code of Meeting Practice
Summary	The Code outlines the procedures for the conduct of Council and Committee Meetings.
Document Type	Code
Relevant Strategic Plan Objective	Strategic Direction 5: Progressive responsive and effective civic leadership.
Legislative Reference	<ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Local Government General Regulation 2021</i>
Related Council Documents	Code of Conduct
Version Control	See last page



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Code of Meeting Practice



1 INTRODUCTION

- 1.1 This Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is prescribed under section 360 of the Local Government Act 1993 (the Act) and the Local Government (General) Regulation 2021 (the Regulation).
- 1.2 The Code applies to all meetings of Councils and committees of Councils of which all the members are Councillors (committees of Council). Council committees whose members include persons other than Councillors may adopt their own rules for meetings unless the Council determines otherwise.
- 1.3 A Council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of the Model Meeting Code.
- 1.4 A Council and a committee of the Council of which all the members are Councillors must conduct its meetings in accordance with the code of meeting practice adopted by the Council.

2 MEETING PRINCIPLES

- 2.1 Council and committee meetings should be:

Transparent:	Decisions are made in a way that is open and accountable.
Informed:	Decisions are made based on relevant, quality information.
Inclusive:	Decisions respect the diverse needs and interests of the local community.
Principled:	Decisions are informed by the principles prescribed under Chapter 3 of the Act.

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Trusted:	The community has confidence that Councillors and staff act ethically and make decisions in the interests of the whole community.
Respectful:	Councillors, staff and meeting attendees treat each other with respect.
Effective:	Meetings are well organised, effectively run and skillfully chaired.
Orderly:	Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

Revision of the Code

- 2.2 The Council authorises the General Manager to reissue the Code without public exhibition to incorporate any amendments to relevant Acts, Regulations or formal advice from the NSW Office of Local Government.

Note: Clause 2.2 is a Supplementary Provision.

3 BEFORE THE MEETING

Timing of ordinary Council meetings

- 3.1 The Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, Councils are required to meet at least ten (10) times each year.

Extraordinary meetings

- 3.2 If the Mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an extraordinary meeting of the Council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The Mayor can be one of the two Councillors requesting the meeting.



Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of Council meetings

- 3.3 The Council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the Council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the Council and of a committee of Council is to be published before the meeting takes place. The notice must be published on the Council's website, and in such other manner that the Council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.
- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to Councillors of ordinary Council meetings

- 3.6 The General Manager must send to each Councillor, at least three (3) days before each meeting of the Council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.6 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to Councillors in electronic form, but only if all Councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to Councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to Councillors of an extraordinary meeting of the Council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at Council meetings

- 3.9 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the

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notice of motion must be in writing and must be submitted by 10am on the Monday, the week prior to the ordinary meeting. If a public holiday falls on this Monday, then the deadline is extended to 10am on the Tuesday in the week prior to the next ordinary Meeting.

- 3.10 A Councillor may, in writing to the General Manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.11 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may:
 - a. provide advice that the motion be deferred pending a report from officers
 - b. provide an officer's comment with the Notice of Motion on the business paper; or
 - c. if time permits, prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.
- 3.12 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager will refer the Notice of Motion back to the Councillor to identify the source of funding before it is placed on the agenda for the next Ordinary Council Meeting.

Questions with notice

- 3.13 A Councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the General Manager about the performance or operations of the Council.
- 3.14 A Councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the General Manager

Code of Meeting Practice



or a member of staff of the Council, or a question that implies wrongdoing by the General Manager or a member of staff of the Council.

- 3.15 The General Manager or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the Council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.16 The General Manager must cause the agenda for a meeting of the Council or a committee of the Council to be prepared as soon as practicable before the meeting.
- 3.17 The General Manager must ensure that the agenda for an ordinary meeting of the Council states:
- a. all matters to be dealt with arising out of the proceedings of previous meetings of the Council, and
 - b. if the Mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - c. all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - d. any business of which due notice has been given under clause 3.9.
- 3.18 Nothing in clause 3.17 limits the powers of the Mayor to put a Mayoral minute to a meeting under clause 9.6.
- 3.19 The General Manager must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the General Manager, the business is, or the implementation of the business would be, unlawful. The General Manager must report, without giving details of the item of business, any such exclusion to the next meeting of the Council.
- 3.20 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public, the General

Code of Meeting Practice



Manager must ensure that the agenda of the meeting:

- a. identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
- b. states the grounds under section 10A (2) of the Act relevant to the item of business.

Note: Clause 3.20 reflects section 9(2A) (a) of the Act.

- 3.21 The General Manager must ensure that the details of any item of business which, in the opinion of the General Manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to Councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a Councillor or by any other person to another person who is not authorised to have that information.

Statement of ethical obligations

- 3.22 Business papers for all ordinary and extraordinary meetings of the Council and committees of the Council must contain a statement reminding Councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.23 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the Council and committees of Council, are to be published on the Council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the Council, at the relevant meeting and at such other venues determined by the Council.

Note: Clause 3.23 reflects section 9(2) and (4) of the Act.

- 3.24 Clause 3.23 does not apply to the business papers for items of business that the General Manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the

Code of Meeting Practice



public.

Note: Clause 3.24 reflects section 9(2A)(b) of the Act.

- 3.25 For the purposes of clause 3.23, copies of agendas and business papers must be published on the Council's website and made available to the public at a time that is as close as possible to the time they are available to Councillors.

Note: Clause 3.25 reflects section 9(3) of the Act.

- 3.26 A copy of an agenda, or of an associated business paper made available under clause 3.23, may in addition be given or made available in electronic form.

Note: Clause 3.26 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.27 The General Manager must ensure that the agenda for an extraordinary meeting of the Council deals only with the matters stated in the notice of the meeting.
- 3.28 Despite clause 3.27, business may be considered at an extraordinary meeting of the Council, even though due notice of the business has not been given, if:
- a motion is passed to have the business considered at the meeting, and
 - the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 3.29 A motion moved under clause 3.28(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.30 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.28(a) can speak to the motion before it is put.
- 3.31 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.28(b) on whether a matter is of great urgency.

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Pre-meeting briefing sessions

- 3.32 Prior to each ordinary meeting of the Council, the General Manager may arrange a pre-meeting briefing session to brief Councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the Council and meetings of committees of the Council.
- 3.33 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.34 Pre-meeting briefing sessions may be held by audio-visual link.
- 3.35 The General Manager or a member of staff nominated by the General Manager is to preside at pre-meeting briefing sessions.
- 3.36 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal Council or committee meeting at which the item of business is to be considered.
- 3.37 Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a Council or committee meeting. The Council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the Councillor who made the declaration.
- 3.38 The rules set out in clauses 15.11-15.17 for keeping order at a meeting apply to briefings.

4 PUBLIC FORUM

- 4.1 The Council may hold a public forum prior to the consideration of Condolence Motions and Mayoral Minutes for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting.
- 4.2 Public forums may be held by audio-visual link.
- 4.3 Public forums are to be chaired in accordance with clauses 6.1 and Code of Meeting Practice



- 6.2.
- 4.4 To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by 2pm on the day of the Council meeting and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
 - 4.5 A person may apply to speak on no more than 3 items of business on the agenda of the Council meeting.
 - 4.6 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
 - 4.7 The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
 - 4.8 No more than 3 speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
 - 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate is to determine who will address the Council at the public forum.
 - 4.10 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the Mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.
 - 4.11 Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council at the public forum, and to identify any equipment needs no later than 2.00pm on the day of the

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- public forum. The General Manager or their delegate may refuse to allow such material to be presented.
- 4.12 The General Manager or their delegate is to determine the order of speakers at the public forum.
 - 4.13 Each speaker will be allowed 3 minutes to address the Council. This time is to be strictly enforced by the chairperson.
 - 4.14 Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
 - 4.15 A Councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
 - 4.16 Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to 2 minutes.
 - 4.17 Speakers at public forums cannot ask questions of the Council, Councillors, or Council staff.
 - 4.18 The General Manager or their nominee may, with the concurrence of the chairperson, address the Council for up to 2 minutes in response to an address to the Council at a public forum after the address and any subsequent questions and answers have been finalised.
 - 4.19 Where an address made at a public forum raises matters that require further consideration by Council staff, the General Manager may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
 - 4.20 When addressing the Council, speakers at public forums must comply with this code and all other relevant Council codes, policies, and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's code of conduct or making other potentially defamatory statements.

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- 4.21 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.20, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.22 Clause 4.2 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.23 Where a speaker engages in conduct of the type referred to in clause 4.20, the General Manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the General Manager or their delegate considers appropriate.
- 4.24 Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or committee meeting. The Council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.
- 4.25 Where an item has been listed on a Council Meeting agenda, including Extraordinary Meetings and formed part of the public forum for that meeting, should those items be held over to a future meeting of Council, those items will not form part of another public forum at a future meeting.

Note: Public forums should not be held as part of a Council or committee meeting. Council or committee meetings should be reserved for decision-making by the Council or committee of Council. Where a public forum is held as part of a Council or committee meeting, it must be conducted in



accordance with the other requirements of this code relating to the conduct of Council and committee meetings.

5 COMING TOGETHER

Attendance by Councillors at meetings

- 5.1 All Councillors must make reasonable efforts to attend meetings of the Council and of committees of the Council of which they are members.

Note: A Councillor may not attend a meeting as a Councillor (other than the first meeting of the Council after the Councillor is elected or a meeting at which the Councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A Councillor cannot participate in a meeting of the Council or of a committee of the Council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.
- 5.3 Where a Councillor is unable to attend one or more ordinary meetings of the Council, the Councillor should request that the Council grant them a leave of absence from those meetings. This clause does not prevent a Councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A Councillor's request for leave of absence from Council meetings should, if practicable, identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The Council must act reasonably when considering whether to grant a Councillor's request for a leave of absence.
- 5.6 A Councillor's civic office will become vacant if the Councillor is absent from three (3) consecutive ordinary meetings of the Council without prior leave of the Council or leave granted by the Council at any of the meetings concerned, unless the holder is absent because

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they have been suspended from office under the Act, or because the Council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.6 reflects section 234(1)(d) of the Act.

- 5.7 A Councillor who intends to attend a meeting of the Council despite having been granted a leave of absence should, if practicable, give the General Manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office at that time and are not suspended from office.

Note: Clause 5.9 reflects section 368(1) of the Act.

- 5.9 Clause 5.7 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the Council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.10 A meeting of the Council must be adjourned if a quorum is not present:
- a. at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - b. within half an hour after the time designated for the holding of the meeting, or
 - c. at any time during the meeting.
 - d. In either case, the meeting must be adjourned to a time, date, and place fixed:
 - e. by the chairperson, or
 - f. in the chairperson's absence, by the majority of the Councillors present, or
 - g. failing that, by the General Manager.

- 5.11 The General Manager must record in the Council's minutes the Code of Meeting Practice



circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the Council together with the names of the Councillors present.

- 5.12 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of Councillors, Council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the Mayor may, in consultation with the General Manager and, as far as is practicable, with each Councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the Council's website and in such other manner that the Council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.13 Where a meeting is cancelled under clause 5.12, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the Council or at an extraordinary meeting called under clause 3.2.
- 5.14 Where an item has been listed on a Council Meeting agenda, including Extraordinary Meetings and formed part of the public forum for that meeting, should those items be held over to a future meeting of Council, those items will not form part of another public forum at a future meeting.

Meetings held by audio-visual link

- 5.15 A meeting of the Council or a committee of the Council may be held by audio-visual link where the Mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The Mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of Councillors and staff at risk. The Mayor must make a determination under this clause in consultation with the General Manager and, as far as is practicable, with each Councillor.
- 5.16 Where the Mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the General Manager must:

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- a. give written notice to all Councillors that the meeting is to be held by audio-visual link, and
- b. take all reasonable steps to ensure that all Councillors can participate in the meeting by audio-visual link, and
- c. cause a notice to be published on the Council's website and in such other manner the General Manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

5.17 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

Note: Where a Council holds a meeting by audio-visual link under clause 5.16, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by Councillors at meetings by audio-visual link

- 5.18 Councillors may attend and participate in meetings of the Council and committees of the Council by audio-visual link with the approval of the Council or the relevant committee.
- 5.19 A request by a Councillor for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and must provide reasons why the Councillor will be prevented from attending the meeting in person.
- 5.20 Councillors may request approval to attend more than one meeting by audio-visual link. Where a Councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.19.
- 5.21 The Council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a Councillor to attend a meeting by audio-visual link.
- 5.22 A Councillor who has requested approval to attend a meeting of the

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Councillor or a committee of the Council by audio-visual link may participate in the meeting by audio-visual link until the Council or committee determines whether to approve their request and is to be taken as present at the meeting. The Councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.

- 5.23 A decision whether to approve a request by a Councillor to attend a meeting of the Council or a committee of the Council by audio-visual link must be made by a resolution of the Council or the committee concerned. The resolution must state:
 - a. the meetings the resolution applies to, and
 - b. the reason why the Councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.
- 5.24 If the Council or committee refuses a Councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.
- 5.25 A decision whether to approve a Councillor's request to attend a meeting by audio-visual link is at the Council's or the relevant committee's discretion. The Council and committees of the Council must act reasonably when considering requests by Councillors to attend meetings by audio-visual link. However, the Council and committees of the Council are under no obligation to approve a Councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the Councillor to attend the meeting by these means.
- 5.26 The Council and committees of the Council may refuse a Councillor's request to attend a meeting by audio-visual link where the Council or committee is satisfied that the Councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the Council or a committee of the Council by audio-visual link.
- 5.27 This code applies to a Councillor attending a meeting by audio-visual link in the same way it would if the Councillor was attending the

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- meeting in person. Where a Councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.28 A Councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The Councillor's camera must be on at all times during the meeting except, except where it is impracticable to do so or, as may be otherwise provided for under this code.
- 5.29 A Councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the Council or the committee into disrepute.

Entitlement of the public to attend Council meetings

- 5.30 Everyone is entitled to attend a meeting of the Council and committees of the Council. The Council must ensure that all meetings of the Council and committees of the Council are open to the public.

Note: Clause 5.31 reflects section 10(1) of the Act.

- 5.31 Clause 5.29 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.32 A person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or a committee of the Council if expelled from the meeting:
- by a resolution of the meeting, or
 - by the person presiding at the meeting if the Council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.33 reflects section 10(2) of the Act.

Note: If adopted, clauses 15.14 and 15.15 confer a standing authorisation on all chairpersons of meetings of the Council and committees of the Council to expel persons from meetings. If adopted, clause 15.14 authorises

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chairpersons to expel any person, including a Councillor, from a Council or committee meeting. Alternatively, if adopted, clause 15.15 authorises chairpersons to expel persons other than Councillors from a Council or committee meeting.

Webcasting of meetings

- 5.33 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.34 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
 - a. the meeting is being recorded and made publicly available on the council's website, and
 - b. persons attending the meeting should refrain from making any defamatory statements.
- 5.35 The recording of a meeting is to be made publicly available on the council's website:
 - a. at the same time as the meeting is taking place, or
 - b. as soon as practicable after the meeting.
- 5.36 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- 5.37 Clauses 5.35 and 5.36 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

Note: Clauses 5.32 – 5.36 reflect section 236 of the Regulation.

- 5.38 Recordings of meetings may be disposed of in accordance with the State Roads Act 1998.

Attendance of the General Manager and other staff at meetings

- 5.39 The General Manager is entitled to attend, but not to vote at, a meeting of the Council or a meeting of a committee of the Council of which all of the members are Councillors.

Note: Clause 5.39 reflects section 376(1) of the Act.

- 5.40 The General Manager is entitled to attend a meeting of any other committee of the Council and may, if a member of the committee,

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exercise a vote.

Note: Clause 5.40 reflects section 376(2) of the Act.

- 5.41 The General Manager may be excluded from a meeting of the Council or a committee while the Council or committee deals with a matter relating to the standard of performance of the General Manager or the terms of employment of the General Manager.

Note: Clause 5.41 reflects section 376(3) of the Act.

- 5.42 The attendance of other Council staff at a meeting, (other than as members of the public) shall be with the approval of the General Manager.
- 5.43 The General Manager and other Council staff may attend meetings of the Council and committees of the Council by audio-visual link. Attendance by Council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the General Manager.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The Mayor, or at the request of or in the absence of the Mayor, the deputy Mayor (if any) presides at meetings of the Council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the Mayor and the deputy Mayor (if any) are absent, a Councillor elected to chair the meeting by the Councillors present presides at a meeting of the Council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the Mayor and deputy Mayor

- 6.3 If no chairperson is present at a meeting of the Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:

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- a. by the General Manager or, in their absence, an employee of the Council designated by the General Manager to conduct the election, or
 - b. by the person who called the meeting or a person acting on their behalf if neither the General Manager nor a designated employee is present at the meeting, or if there is no General Manager or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- a. arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - b. then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the Council:
- a. any Councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - b. every Councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 If the chairperson is the Mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.

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- 7.2 Where the chairperson is not the Mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A Councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A Council officer is to be addressed by their official designation or as Mr/Ms [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 8.1 The general order of business for an ordinary meeting of the Council shall be:
 - 1. Opening Meeting
 - 2. Acknowledgment of Country
 - 3. Apologies and requests for leave of absence or attendance by audio-visuallink by Councillors
 - 4. Statement of Ethical Obligations (see Clause 8.4 below)
 - 5. Disclosures of Interests
 - 6. Confirmation of Minutes of Previous Meetings
 - 7. Moment of Quiet Contemplation
 - 8. Public Forum (hearing from registered speakers only)
 - 9. Condolence Motions
 - 10. Mayoral Minute(s)
 - 11. Reports to Council
 - 12. Notice of Motions/Questions with Notice
 - 13. Confidential Matters
 - 14. Urgency Motions (If required)
 - 15. Conclusion of the meeting
- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the Council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

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Note: Part 13 allows Council to deal with items of business by exception.

8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

8.4 The Statement of Ethical Obligations to be read by the Mayor (or Chair of the Ordinary Council Meetings) is:

The Mayor and Councillors are bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Inner West Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a Council meeting

9.1 The Council must not consider business at a meeting of the Council:

- a. unless a Councillor has given notice of the business, as required by clause 3.9, and
- b. unless notice of the business has been sent to the Councillors in accordance with clause 3.6 in the case of an ordinary meeting or clause 3.8 in the case of an extraordinary meeting called in an emergency.

9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:

- a. is already before, or directly relates to, a matter that is already before the Council, or
- b. is the election of a chairperson to preside at the meeting, or
- c. subject to clause 9.9, is a matter or topic put to the meeting by way of a Mayoral minute, or

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- d. is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the Council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the Council even though due notice of the business has not been given to the Councillors if:
 - a. a motion is passed to have the business considered at the meeting, and
 - b. the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the Mayor is the chairperson at a meeting of the Council, the Mayor may, by minute signed by the Mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the Council, or of which the Council has official knowledge.
- 9.7 A Mayoral minute, when put to a meeting, takes precedence over all business on the Council's agenda for the meeting. The chairperson (but only if the chairperson is the Mayor) may move the adoption of a Mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a Mayoral minute put by the Mayor is, so far as it is adopted by the Council, a resolution of the Council.
- 9.9 A Mayoral minute must not be used to put without notice matters that are routine and not urgent or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

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- 9.10 Where a Mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the Council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the Council, a resolution of the Council.

Reports of committees of Council

- 9.12 The recommendations of a committee of the Council are, so far as they are adopted by the Council, resolutions of the Council.
- 9.13 If in a report of a committee of the Council distinct recommendations are made, the Council may make separate decisions on each recommendation.

Questions

- 9.14 Question must not be asked at a meeting of the Council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.
- 9.15 A Councillor may, through the chairperson, put a question to another Councillor about a matter on the agenda.
- 9.16 A Councillor may, through the General Manager, put a question to a Council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the General Manager at the direction of the General Manager.
- 9.17 A Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a Councillor or Council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the Council.
- 9.18 Councillors must put questions directly, succinctly, respectfully and

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without argument.

- 9.19 A Councillor may ask up to 3 questions per item on the agenda.
- 9.20 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a Councillor or Council employee.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A Councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a Councillor who has submitted a notice of motion under clause 3.9 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to Councillors, the Councillor may request the withdrawal of the motion when it is before the Council.
- 10.4 In the absence of a Councillor who has placed a notice of motion on the agenda for a meeting of the Council:
 - a. any other Councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - b. the chairperson may defer consideration of the motion until the next meeting of the Council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the Council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion

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under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.

- 10.8 Any motion, amendment, or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the Council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the Council must defer consideration of the matter, pending the identification of the funding source.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the Council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before Council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original

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motion.

- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the Councillor who moved the original motion.

Foreshadowed motions

- 10.17 A Councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the Council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a Councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the Council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A Councillor who, during a debate at a meeting of the Council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A Councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A Councillor must not, without the consent of the Council, speak more than once on a motion or an amendment, or for longer than 2

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minutes at any onetime.

- 10.23 Despite clause 10.22, the chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than 3 minutes on that motion or amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the Council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a Councillor may move that a motion or an amendment be now put:
 - a. if the mover of the motion or amendment has spoken in favour of it and no Councillor expresses an intention to speak against it,
 - b. if at least two (2) Councillors have spoken in favour of the motion or amendment and at least two (2) Councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All Councillors must be heard without interruption and all other Councillors must, unless otherwise permitted under this code, remain silent while another Councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

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Item 9

Attachment 1



Examples of procedural motions are shown in the following table:

Motion	Moved without Notice	Requires Second	Speakers/ Debate Permitted	Right of Reply
Change the order of Business	Yes	Yes	Mover of motion only	No
Business without Notice (matter of urgency)	Yes	Yes	Mover of motion only	No
Dissent from Chairpersons' ruling (on point of order)	Yes	Yes	Mover and Chairperson only may speak	No
Adjournment of meeting	Yes	Yes	No debate permitted	No
Limitation to number of speakers (questions be now put)	Yes <i>but only after at least 2 have spoken in favour and 2 have spoken against the motion or there are no Councillors who wish to speak against</i>	No	No debate permitted. Question must be put immediately.	No
Deferment of a matter	Yes	Yes	Yes	Yes
Vote on points of a resolution separately	Yes	Yes	Mover of motion only	No

11 VOTING

Voting entitlements of Councillors

11.1 Each Councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

11.2 The person presiding at a meeting of the Council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

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- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at Council meetings

- 11.4 or amendment, (including the use of the casting vote), being recorded A Councillor who is present at a meeting of the Council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the Council may resolve that the voting in any election by Councillors for Mayor or deputy Mayor is to be by secret ballot.
- 11.6 All voting at Council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of Councillors who voted for and against each motion.

Voting on planning decisions

- 11.7 The General Manager must keep a register containing, for each planning decision made at a meeting of the Council or a Council committee (including, but not limited to a committee of the Council), the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.
- 11.8 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.9 Clauses 11.7 and 11.8 also apply to meetings that are closed to the public.

Note: Clauses 11.7 – 11.9 reflect section 375A of the Act.

Note: The requirements of clause 11.8 may be satisfied by maintaining a register of the minutes of each planning decision.



12 COMMITTEE OF THE WHOLE

- 12.1 The Council may resolve itself into a committee to consider any matter before the Council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the Council, so far as they are applicable, extend to and govern the proceedings of the Council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

- 12.3 The General Manager or, in the absence of the General Manager, an employee of the Council designated by the General Manager, is responsible for reporting to the Council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.
- 12.4 The Council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The Council or a committee of Council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the Council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The Council or committee must not resolve to adopt any item of business under clause 13.1 that a Councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

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- 13.4 Where the consideration of multiple items of business together under clause involves a variation to the order of business for the meeting, the Council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the Council's code of conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 14.1 The Council or a committee of the Council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
 - a. personnel matters concerning particular individuals (other than Councillors),
 - b. the personal hardship of any resident or ratepayer,
 - c. information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
 - d. commercial information of a confidential nature that would, if disclosed:
 - i. prejudice the commercial position of the person who supplied it or
 - ii. confer a commercial advantage on a competitor of the Council, or
 - iii. reveal a trade secret,

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- e. information that would, if disclosed, prejudice the maintenance of law,
- f. matters affecting the security of the Council, Councillors, Council staff or Council property,
- g. advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- h. information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- i. alleged contraventions of the Council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The Council or a committee of the Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- a. except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - b. if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:
- a. are substantial issues relating to a matter in which the Council or committee is involved, and



- b. are clearly identified in the advice, and
- c. are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
- a. a person may misinterpret or misunderstand the discussion, or
 - b. the discussion of the matter may:
 - i. cause embarrassment to the Council or committee concerned, or to Councillors or to employees of the Council, or
 - ii. cause a loss of confidence in the Council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the Council or committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the Council, or of a committee of the Council, may be closed to the public while the Council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed, but only if:
- a. it becomes apparent during the discussion of a particular matter



that the matter is a matter referred to in clause 14.1, and

- b. the Council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - i. should not be deferred (because of the urgency of the matter), and
 - ii. should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The Council, or a committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the Council in the approved form. Applications must be received by 2pm on the day of the meeting at which the matter is to be considered.
- 14.12 The General Manager (or their delegate) may refuse an application made under clause 14.11. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than 3 speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the Council. If the speakers are not able to agree on whom to nominate to

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make representations under clause 14.9, the General Manager or their delegate is to determine who will make representations to the Council.

- 14.15 The General Manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the Council or a committee of the Council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than 3 speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed 3 minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-Councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the Council or a committee of the Council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a Councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.



Obligations of Councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- the relevant provision of section 10A (2) of the Act,
 - the matter that is to be discussed during the closed part of the meeting,
 - the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.21 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.22 If the Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.22 during a part of the meeting that is webcast.



15 KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A Councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the Councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other Councillor, may call any Councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A Councillor who claims that another Councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the Council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A Councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the

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motion or business to the agenda and proceed with it in due course.

- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mmover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A Councillor commits an act of disorder if the Councillor, at a meeting of the Council or a committee of the Council:
- a. contravenes the Act, the Regulation or this code, or
 - b. assaults or threatens to assault another Councillor or person present at the meeting, or
 - c. moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or the committee, or addresses or attempts to address the Council or the committee on such a motion, amendment or matter, or
 - d. insults, or makes unfavourable personal remarks about, or imputes improper motives to any other Council official, or alleges a breach of the Council's code of conduct, or
 - e. says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the Council or the committee into disrepute.

Note: Clause 15.11 reflects section 182 of the Regulation.

- 15.12 The chairperson may require a Councillor:
- a. to apologise without reservation for an act of disorder referred to in clauses 15.11(a), (b), or (e), or
 - b. to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - c. to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.11(d) and (e).

Note: Clause 15.12 reflects section 233 of the Regulation.

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How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the Council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The Council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the Council and committees of the Council are authorised under this code to expel any person other than a Councillor, from a Council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the Council or the committee of the Council.
- 15.15 Clause 15.14, does not limit the ability of the Council or a committee of the Council to resolve to expel a person, including a Councillor, from a Council or committee meeting, under section 10(2)(a) of the Act.
- 15.16 A Councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for having failed to comply with a requirement under clause 15.12. The expulsion of a Councillor from the meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned.

Note: Clause 15.16 reflects section 233(2) of the Regulation.

- 15.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.18 Where a Councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.19 If a Councillor or a member of the public fails to leave the place where a meeting of the Council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member of the public

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from that place and, if necessary, restrain the Councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by Councillors attending meetings by audio-visual link may be dealt with

- 15.20 Where a Councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the Councillor's audio link to the meeting for the purposes of enforcing compliance with this code.
- 15.21 If a Councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the Councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.22 Councillors, Council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the Council and committees of the Council.
- 15.23 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the Council or a committee of the Council without the prior authorisation of the Council or the committee.
- 15.24 Without limiting clause 15.17, a contravention of clause 15.23 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.17. Any person who contravenes or attempts to contravene clause 15.23, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.25 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

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16 CONFLICTS OF INTEREST

- 16.1 All Councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the Council and committees of the Council in accordance with the Council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the Council's code of conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting must be suspended or terminated and the Councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the Council or committee, or at any time during which the Council or committee is voting on the matter.

Disclosures made at the meeting should be stated as follows:

Disclosure	What to say	Action to take
Pecuniary Interest	I declare a pecuniary interest in item XX, due to <i>(detail reason of the conflict)</i>	<i>Councillor must leave the meeting, be out of sight of the meeting and not participate in discussions or voting on the matter.</i>
Significant, non-pecuniary interest	I declare a significant, non-pecuniary interest in item XX, due to <i>(detail reason of the conflict)</i>	<i>Councillor must leave the meeting, be out of sight of the meeting and not participate in discussions or voting on the matter.</i>
Less than significant, non-pecuniary	I declare a less than significant non-pecuniary interest in item XX due to <i>(detail reason of the conflict)</i>	<i>No action needed, Councillor can remain at the meeting, partake in the discussions</i>

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interest	conflict and explanation of why the conflict requires no further action)	and vote on the matter.
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17 DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the Council at which a quorum is present is a decision of the Council.

Note: Clause 17.1 reflects section 371 of the Act.

- 17.2 17.2 Decisions made by the Council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering Council decisions

- 17.3 A resolution passed by the Council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.9.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.9.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) Councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no

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similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.10 with the consent of all signatories to the notice of motion.
- 17.10 A motion to alter or rescind a resolution of the Council may be moved on the report of a committee of the Council and any such report must be recorded in the minutes of the meeting of the Council.

Note: Clause 17.10 reflects section 372(6) of the Act.

- 17.11 Subject to clause 17.6, in cases of urgency, a motion to alter or rescind a resolution of the Council may be moved at the same meeting at which the resolution was adopted, where:
- a. a notice of motion signed by three Councillors is submitted to the chairperson, and
 - b. a motion to have the motion considered at the meeting is passed, and
 - c. the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 17.12 A motion moved under clause 17.11(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.11(b) can speak to the motion before it is put.
- 17.13 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.11(c).

Recommitting resolutions to correct an error

- 17.14 Despite the provisions of this Part, a Councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same

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meeting:

- a. to correct any error, ambiguity or imprecision in the Council's resolution, or
- b. to confirm the voting on the resolution.

- 17.15 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.14(a), the Councillor is to propose alternative wording for the resolution.
- 17.16 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.14(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.17 A motion moved under clause 17.14 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.14 can speak to the motion before it is put.
- 17.18 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.14.
- 17.19 A motion moved under clause 17.14 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the Council and committees of the Council are to conclude no later than 11pm.
- 18.2 If the business of the meeting is unfinished at 11pm, the Council or the committee may, by resolution, extend the time of the meeting.
- 18.3 If the business of the meeting is unfinished at 11pm, and the Council does not resolve to extend the meeting, the chairperson must either:
 - a. defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the Council, or
 - b. adjourn the meeting to a time, date and place fixed by the chairperson.
- 18.4 Clause 18.3 does not limit the ability of the Council or a committee of the Council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place

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that the meeting is to be adjourned to.

- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the General Manager must:
- a. individually notify each Councillor of the time, date and place at which the meeting will reconvene, and
 - b. publish the time, date and place at which the meeting will reconvene on the Council's website and in such other manner that the General Manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 AFTER THE MEETING

Minutes of meetings

- 19.1 The Council is to keep full and accurate minutes of the proceedings of meetings of the Council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the General Manager must ensure that the following matters are recorded in the Council's minutes:
- a. the names of the mover and seconder of the motion or amendment,
 - b. details of each motion moved at a council meeting and of any amendments moved to it,
 - c. the names of the mover and seconder of the motion or amendment,
 - d. whether the motion or amendment was passed or lost, and
 - e. such other matters specifically required under this code.

- 19.3 The minutes of a Council meeting must be confirmed at a subsequent meeting of the Council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

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- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 19.7 The confirmed minutes of a Council meeting must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The Council and committees of the Council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the Council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the Council

- 19.12 The General Manager is to implement, without undue delay, lawful

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decisions of the Council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 COUNCIL COMMITTEES

Application of this Part

- 20.1 This Part only applies to committees of the Council whose members are all Councillors.

Council committees whose members are all Councillors

- 20.2 The Council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the Council is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council.
- 20.4 The quorum for a meeting of a committee of the Council is to be:
- a. such number of members as the Council decides, or
 - b. if the Council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The Council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

- 20.6 The General Manager must send to each Councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- a. the time, date and place of the meeting, and
 - b. the business proposed to be considered at the meeting.
- 20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.



Attendance at committee meetings

- 20.8 A committee member (other than the Mayor) ceases to be a member of a committee if the committee member:
- has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
 - has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 20.9 Clause 20.8 does not apply if all of the members of the Council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A Councillor who is not a member of a committee of the Council is entitled to attend, and to speak at a meeting of the committee. However, the Councillor is not entitled:
- to give notice of business for inclusion in the agenda for the meeting, or
 - to move or second a motion at the meeting, or
 - to vote at the meeting.

Chairperson and Deputy Chairperson of Council committees

- 20.11 The chairperson of each committee of the Council must be:
- the Mayor, or
 - if the Mayor does not wish to be the chairperson of a committee, a member of the committee elected by the Council, or
 - if the Council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The Council may elect a member of a committee of the Council as deputy chairperson of the committee. If the Council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee

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of the Council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.

- 20.14 The chairperson is to preside at a meeting of a committee of the Council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the Council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the Council unless the Council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the Council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a Council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the Council to the public in the same way they apply to the closure of meetings of the Council to the public.
- 20.19 If a committee of the Council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended and report the resolution or recommendation to the next meeting of the Council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is

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closed to the public must be made public by the chairperson under clause 20.20 during a part of the meeting that is webcast.

Disorder in committee meetings

20.21 The provisions of the Act and this code relating to the maintenance of order in Council meetings apply to meetings of committees of the Council in the same way as they apply to meetings of the Council.

Minutes of Council committee meetings

20.22 Each committee of the Council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:

- a. The names of Councillors attending a Council meeting and whether they attended the meeting in person or by audio-visual link,
- b. details of each motion moved at a council meeting and of any amendments moved to it,
- c. the names of the mover and seconder of the motion or amendment,
- d. whether the motion or amendment was passed or lost, and
- e. such other matters specifically required under this code.

20.23 All voting at meetings of committees of the Council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of Councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

20.24 The minutes of meetings of each committee of the Council must be confirmed at a subsequent meeting of the committee.

20.25 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

20.26 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.

20.27 The confirmed minutes of a meeting may be amended to correct

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typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

20.28 The confirmed minutes of a meeting of a committee of the Council must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of meetings of committees of the Council on its website prior to their confirmation.

21 IRREGULARITIES

21.1 Proceedings at a meeting of a Council or a Council committee are not invalidated because of:

- a. a vacancy in a civic office, or
- b. a failure to give notice of the meeting to any Councillor or committee member, or
- c. any defect in the election or appointment of a Councillor or committee member, or
- d. a failure of a Councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a Council or committee meeting in accordance with the Council's code of conduct, or
- e. a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech

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audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the Council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the Council's adopted code of meeting practice
committee of the Council	means a committee established by the Council in accordance with clause 20.2 of this code (being a committee consisting only of Councillors) or the Council when it has resolved itself into committee of the whole under clause 12.1
Council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two Councillors under clause 11.7 of this code requiring the recording of the names of the Councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a Councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a Councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a Council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not

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including the making of an order under Division 9.3 of Part 9 of that Act

performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of Councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June



23 BREACHES OF THIS POLICY

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

24 ADMINISTRATIVE CHANGES

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes are considered minor in nature, so can be made by the Risk and Audit Manager.

25 VERSION CONTROL– Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Code of Meeting Practice	Uncontrolled Copy When Printed	
Custodian	Senior Manager Governance & Risk	Version #	Version 7
Approved By	Council	ECM Document #	34765531
Next Review Date	February 2026		

Amended By	Changes Made	Date
Governance and Risk	New policy	21 November 2017
Governance and Risk	Updated policy	26 March 2019
Governance and Risk	Updated policy	25 August 2020
Governance and Risk	Amended Clause 4.24	9 February 2021
Governance and Risk	Updated Policy	10 May 2022
Council	Amended public forum section	14 February 2023
Council	Amended Order of Business to include a Statement of Ethical Obligations	

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Item No: C0224(1) Item 10
Subject: POST EXHIBITION - HENSON PARK LIGHTING TRIAL
Prepared By: Aaron Callaghan - Parks Planning and Ecology Manager
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

1. That Council endorse the funding of lighting and inclusive/ accessible pathway improvements along the Holmesdale Street Boundary of Henson Park as part of future budget considerations for the 2024/25 financial year.
2. That Council notifies adjacent residents and park users of Council's determination on this matter and the future works which are planned within the parkland to address inclusive access and safe dog walking within Henson Park after dark.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

This report highlights community engagement outcomes associated with a lighting trial to support non-sporting use of Henson Park after dark, which was undertaken between July and October 2023. The lighting trial supported unstructured recreation activities after dark, principally for dog walking on the hill areas which lie outside of main fenced sporting oval.

This report highlights the cost implications associated with the lighting trial and options moving forward to provide a permanent solution to lighting up areas outside of the fenced playing surface.

BACKGROUND

At the Council meeting held on 20 June 2023, Council resolved the following:

1. *That Council trial extended hours at Henson Park in winter months, allowing lights to remain on until 8:00pm between July 1 and October 1, 2023.*
2. *That Council erect signage at Henson Park and write to residents in streets surrounding Henson Park informing them of the trial and providing an avenue to provide feedback.*
3. *That Council provide a report to the December meeting evaluating the trial, including patronage, feedback from park users and nearby neighbours, and costs of implementing a permanent extension in future winters.*

The trial ran from 1 July 2023 through to 1 October 2023.

The purpose of the extended lighting trial was principally to allow dog walkers safe access and use of the hill areas of the parkland for exercise and socialisation after dark.

Operational costs associated with the lighting trial were unbudgeted. Operational costs associated with flood lighting use on Council's 27 Sporting grounds is normally charged back to sporting clubs as part of normal sporting ground training allocations. The unbudgeted costs associated with running the sports lighting for dog walking activities over the three-month trial period was approximately \$3,500.

Following the conclusion of the trial period, Council undertook site specific community engagement with residents encouraging them to provide feedback on the trial period. The Community Engagement outcomes report associated with community feedback on the trial period can be accessed via Council's website via the following link: [What we heard - Henson Park lighting trial | Henson Park lighting trial | Your Say Inner West \(nsw.gov.au\)](#)

DISCUSSION

Summary of Key Community Engagement Findings

- During the engagement period 441 people visited the Your Say project page, 81 participants completed the online survey and eight people provided feedback via email.
- 94% of the online respondents supported making the lighting trial conditions permanent.
- 94% of the online respondents supported installing permanent lighting poles on the hill area with the majority (54%) preferring these to be turned off at 10pm. Key comments included statements that the lighting trial conditions made the park safer at night and that participants were in favor of being able to walk dogs and exercise at night.

A full copy of the Engagement Outcomes Report is provided at *Attachment 1*.

New Pathway and Lighting Design

Based on planned and approved works which have recently been commissioned for new pathway and lighting works along the Woodland Street entrance of Henson Park through to the Mary Street playground, additional design and costing works have also been commissioned for the development of a permanent lighting and pathway provision along the Holmesdale Street (generally eastern) Boundary of the park. These proposed secondly works are currently unfunded. An illustrated impression of these works is provided in Fig 1.0, below.

This secondary design work has been commissioned in response to the expressed need for a permanent lighting solution for off-leash exercise and also to ensure that all future users of the park have equal access and safer passage.

The cost of the new pathway and lighting improvements has been estimated and costed at approx. \$200,000 (Lighting \$120k + Pathway \$80,000). The proposed intervention will not only improve lighting for dog walkers, importantly it will address access issues within this area of the parkland as well as compliment the work which has already been commissioned and funded along the northern section of the park.

While the capital costs have not been budgeted for in this financial year, future ongoing operational cost savings in undertaking these capital improvements is substantial. The costs to run the new pathway lights, once operational, has been costed by independent design engineers as \$123.00 per year compared to the operational costs of the existing sporting ground floodlights which at 100 lux operation is estimated at an additional cost of \$10k per year to run. Council's operational budget for Henson Park would need to be increased if the

status quo is maintained, however it is noted this would not address longer term equal access improvements to the park nor address lighting use in a sustainable long-term manner.



Fig 1.0 Illustrated Image of Proposed pathway and Lighting Treatments - Holmesdale Street (east) Boundary of Henson Park

FINANCIAL IMPLICATIONS

It is recommended that Council consider the funding of lighting and inclusive/ accessible pathway provision on the hill section of the Holmesdale Street Boundary of Henson Park, as part of its future capital budget considerations.

ATTACHMENTS

1. [Engagement Outcomes Report and Evaluation Appendix](#)



Evaluation of Henson Park lighting trial

Engagement Outcomes Report

6 October – 6 November 2023



Contents

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Project background	3
Promotion and engagement methods	4
Who did we hear from?	5
Summary of feedback	5
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Summary

From 6 October to 6 November, the community was invited to provide feedback on the recent lighting trial at Henson Park.

During the engagement period 441 people visited the Your Say project page, 81 participants completed the online survey and eight people provided feedback via email.

94% of the online respondents and everyone who provided an email submission supported making the lighting trial conditions permanent.

94% of the online respondents supported installing permanent lighting polls on the hill area with the majority (54%) preferring these to be turned off at 10pm.

Key comments included that the trial conditions made the park safer and that participants were in favour of being able to walk dogs and exercise at night.

Project background

At its Ordinary Council meeting on 4 July 2023, Council resolved to undertake a lighting trial at Henson Park. The sporting ground flood lights turned on at 5pm and remained on until 8pm every night and 9pm during any sports training. The lighting trial ran up until the commencement of summertime day light savings.

At the conclusion of the trial the community was invited to provide feedback on support or non-support for making the lighting conditions permanent.



Promotion and engagement methods

Promotion method	Stakeholders engaged
Project page on Your Say Inner West	441 people viewed the project page
Emails to key stakeholders	412 registered members on the Your Say Inner West platform
Council's social media	<p>2 Instagram posts</p> <ul style="list-style-type: none"> - 6,893 people reached - 26 likes - 1 share <p>2 Facebook posts</p> <ul style="list-style-type: none"> - 4,660 people reached - 186 likes - 11 shares
Posters	5 posters at Henson Park
Letters	1400 letters to properties surrounding Henson Park

Engagement method	Stakeholders engaged
Online survey	81 surveys completed
Direct contact from residents	8 emails from individuals



Who did we hear from?

Council gathers basic demographic information as part of the participant registration process online at Your Say Inner West. We use this information to understand who has responded and whether we need to engage further on the proposal.

26% of respondents were in the 30-34 age bracket, 16% aged 50-54 and 15% aged 45-49.

Majority of respondents (78%) lived in Marrickville.

Summary of feedback

Engagement method: online survey and emails

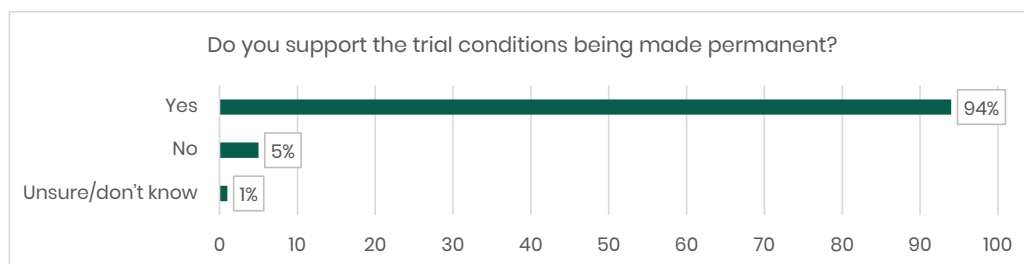
The online survey asked three questions that required a response and one optional question allowing for any comments.

Staff have reviewed and themed all comments received online and via emails.

Responses to the comments have been provided where appropriate.

The verbatim comments can be found in the appendix.

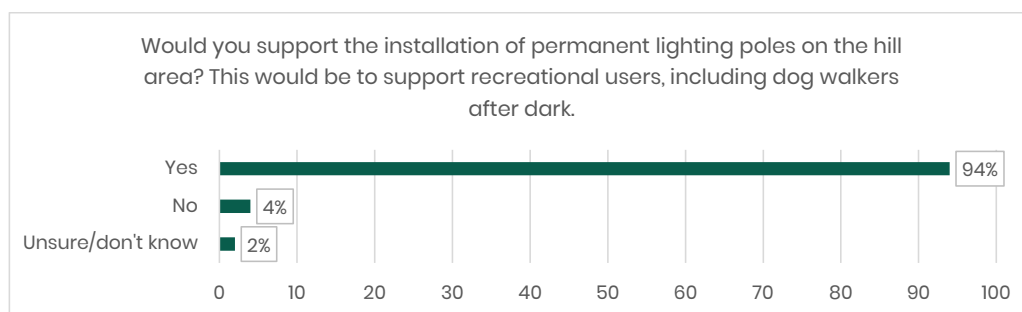
We asked	You said
Do you support the trial conditions being made permanent? <i>81 responses</i>	94% supported making the trial conditions permanent.



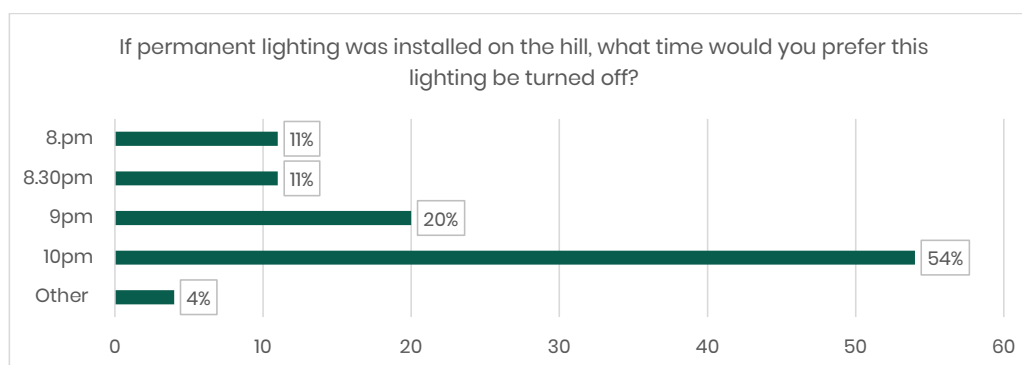
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We asked	You said
<p>Would you support the installation of permanent lighting poles on the hill area? This would be to support recreational users, including dog walkers after dark.</p> <p><i>81 responses</i></p>	<p>94% supported installation of permanent lighting poles on the hill area.</p>



We asked	You said
<p>If permanent lighting was installed on the hill, what time would you prefer this lighting be turned off?</p> <p><i>81 responses</i></p>	<p>54% preferred the lights to be turned off at 10pm, 20% preferred 9pm and 11% preferred 8pm or 8.30pm.</p>



Attachment 1



A total of 55 participants of the online survey provided additional comments and six people provided feedback via an email.

You said	Council response
Improved the safety of the park <i>25 responses</i>	Council officers have noted that park users feel safe in the evening hours when the park is well lit and activated with other park users.
In favour of lights on for safe dog walking <i>20 responses</i>	Council officers have noted the support for dog walking activities after dark and the need for longer term lighting solutions to support use of the park after dark.
In favour of lights on for safe exercising <i>19 responses</i>	Council officers have noted the support for lighting and the benefits this also brings for socialisation and active outdoor exercise.
Improved socialisation and community connection <i>15 responses</i>	Council officers have noted the support for lighting and the benefits this brings for socialisation and community connection.
Concerns of electricity consumption <i>5 responses</i>	Concerns around the operational costs for running the existing sports ground lighting have been noted. The cost of running the lighting towers is normally covered by sporting clubs however the trial costs of the lighting have been met out of the normal operations budget. It is not financially sustainable to run the lighting towers on a permanent basis without increasing Council's operating budget for the park. Council officers are investigating options for a more permanent and economically responsible approach to a lighting solution for the hill areas should permanent lighting be approved by Council.



Next steps

The Engagement Outcomes Report is scheduled to be reported to Council along with officer's recommendations at the February 2024 Council meeting.



Evaluation of Henson Park Lighting trial Appendix

Online survey: If permanent lighting was installed on the hill, what time would you prefer this lighting be turned off? Other responses
Depends on how big these lights are. If it's similar to normal streetlights then I don't mind. I don't like the big floodlights being on at night as they are invasive and shine directly into my house/garden
Depends if floodlights or normal lights
with relevance and indicative to SOLAR PANELS & event timers
Online survey: please provide any comments
Lighting after dark in winter was greatly appreciated. A particular benefit for women, allowing us to exercise and walk our dogs safely.
Please make the lighting permanent! It was completely transformative and so so useful!
This is a great initiative, there is a lack of public spaces people can use at night. This gives people a place to be active, walk this dog or just be social. Well done Inner West for championing this.
We love playing soccer at henson park and after work hours are the best time for everyone to meet. The cost of running the lights are surely worth all the hours of enjoyment and exercise people can have there! thx
Before daylight saving kicks in, the lights on at Henson oval provide an opportunity for a safe place to run after work. As a woman this is incredibly important as I wouldn't feel safe without the lights. This has such a positive impact on me and many others in the community who can enjoy the beautiful space at Henson for longer
It is unsafe without lights on at the park
Keeping the lights on are an amazing idea and would be greatly appreciated. Thank you
If this is successful - would you consider extending this to other sporting grounds? The lights on during Covid lockdown was very much appreciated

I love this local Park, and living so close has been a joy, keep the lights on as long as possible, we need more evening/18h economy initiatives!
The flood lights are significant in terms of light pollution to surrounding neighbors and I imagine electricity consumption.
I loved being able to go for a walk with my daughter in winter.
The lighting was wonderful in giving me time to exercise myself and my dog while also creating an opportunity to meet and establish good relationships with other community members. Prior to this I had been forced to do a good part of my walks in the dark which was also added an increased risk of injury!
With the State Govt's promise to be bring back Sydney's nightlife, the Inner West must be in step with this and have our public areas open later for our nighttime enjoyment
The lights on the oval are great to help people in the area stay healthy and active, provide a valuable space for kids to play safely, and ensure an expensive resource is used to its full potential.
We used the lit park regularly to walk our dog. Previously the park was far too dark to use, even quite early. It made it much more feasible and safe to walk after finishing work.
I feel a lot safer with the lights on.
<p>LOVE this plan!</p> <p>Preference is for lighting on the field til as late as possible for rec users (will be enough reflected light in the surrounding hills for dog walkers etc) until 10pm. Also maybe some 'ground rules' for community users e.g. no paid people (e.g. personal trainers, big groups taking up the whole field) etc ? But also it's always been a really nice vibe so maybe you don't need to run in with rules just yet!</p> <p>And a water fountain down by the grandstand perhaps?</p> <p>Also fix up the bins they are sooooo stinky; the ones up as you exit towards The Henson (pub) and the other ones as you exit via the playground.</p> <p>Love your work!</p>
I train here in a queer soccer league and in summer it's so important to run as late as possible to avoid the heat. It's been great to have the lights on later!
Love having the lights on in winter! Means I can kick a ball around with friends after dark!
Please do it to Sydney Park & the dog park at Hawthorne Park as well where cafe bones is!!!
<p>We've really enjoyed the lighting trial - we've been able to go to the park and exercise later than we usually would in winter. Plus we've been able to catch up with more dogs and people as a result. My 10 year old and I go down regularly and it is so much safer to do so later when the lights are on later.</p> <p>We saw the park being used a lot more as a result of the lights - plus it allowed diff people to exercise at different times.</p>

So great to have a safe place to walk at night, especially in the darker winter months. Great idea to do this. Strongly support keeping this.
The more safe people feel in the environment the more likely they are to make use of the local facilities, seems like a great initiative
Love the longer hours of lighting for walking in winter.
Henson Park is an important meeting place for a vibrant community of dog owners and others. The lighting trial provided vital access to a safe public space to walk our dogs and socialise in an environment that is free to access, and importantly is not centred around alcohol or gambling like many other public meeting spaces.
Really happy that the lighting trial happened over winter. I work until 5pm everyday and having the option of walking my dog when I get home and not in the dark was amazing. Very supportive of it becoming a permanent fixture at henson park.
Having the lights on at night has been amazing and the community has been using the park so much more. I am so grateful that this was given a chance and I hope that it becomes permanent. I am keen to see more energy efficient lights used around the park as I am aware that the flood lights use a lot of power. So I'd like to think the council can light the park using the same type of lights that we have on the street.
<p>I am local resident aswell as a regular petsitter for those around Henson, frequenting the park often.</p> <p>This is lighting trial has made a substantial difference to the safety of myself and the dogs I walk.</p> <p>I used to often find my self there in the dark with only a tiny light attached to the dogs.</p> <p>Having Lights on the evening is beneficial to safety for a number of reasons. Firstly I am a women in my mid twenties and therefore carry the constant knowledge that when I am alone I am never fully safe, and without park lights, that is amplified. I know a Young mother that not finishing work untill late, had to walk her 1yroid and dog around the park in the dark, pre trials. Another Park friend was so worried he'd go at 6:30 too as backup.</p> <p>You could question, why not just walk dogs in daylight but all dog owners alike know that most dogs need evening exercise in order to burn out energy and do their business before bed. That brings up safety benefit of evening lights, number 2 (no pun intended).</p> <p>I was dissapointed when the trial stopped just as we were facing days ranging from 27 to 37 degrees. Along with the longer days with daylight savings, comes hotter days. These temperatures can be very dangerous to dogs - burnt feet to heat stroke- and with global warming we are in for an even worse summer. To avoid this, on days it is common to have to wait for the sun to go down, keeping everyone safe from heat, but at the cost of visibility</p>

<p>With the daylight savings and scorching days. I sometimes have to come even later Eg:8pm where it is still 30 degrees, but at least the sun's not putting the dogs at risk. However it is pitch black without lights.</p> <p>Lastly Henson park is slopey and very slippery when wet. A couple elderly locals that have injured themselves slipping, when they can't see the -albeit inadequate- pathway on the way out.</p>
<p>Please do the right thing, If the lights can be on untill 9 for training, then rate paying locals deserve suitable facilities too.</p>
<p>The lights have increased the safety and thus the use of the park.</p>
<p>While I support the lights for safe access to the park in the dark, I am also aware of the impact on local residents, so think the lighting poles must take this into consideration. No one should have lights blazing into their windows.</p>
<p>Cost of electricity for the towers is unreasonable</p>
<p>Great trial</p>
<p>I use the Henson oval for fitness and having the light on in the evening provides a safe place for me to work out.</p>
<p>Thank you for the light!</p>
<p>A great initiative as this area does not adequate off lead dog walking areas. Marrickville park is not safe</p>
<p>In winter, we would also like lighting in the early mornings from 6am. Many people use the park in the early morning too.</p>
<p>Lighting has provided increased safety and functionality of the park. We have used the lights everyday and found them excellent. Highly recommend lighting for the hill.</p>
<p>I am very supportive of the use of the Henson and sport within the community. However the big floodlights are so tall and shine very bright lights directly into our home in the evening. This makes it difficult to relax and enjoy the evenings in our home. We currently don't have blinds or curtains on our back door which we did not want so that we could enjoy the view of our garden however these lights are forcing us to reconsider. Thank you so much for listening to the communities feedback on this matter.</p>
<p>The current lights shine right into our kitchen/living/dining area at night. Whilst I am supportive of sport within the community and use of the Henson at night, the lighting has been a huge inconvenience for us and greatly impacted our life at home in the evenings.</p>
<p>The extended lighting trail has been wonderful for me to be able to walk my 9 month old puppy. A combination of working long hours, having young children and also not wanting to take her there when it's too crowded, it gives me the flexibility to walk her safely and at a time that works with my life. I have found my daily steps have increased significantly over the last couple of months as a</p>

<p>result of this and as I am soon to be training for a marathon, it also gives me a safe space to do my running drills of an evening.</p> <p>I am not sure now lighting on the hill would work. I like the field lighting because it lights both the field and the hill. I am not against installing new lighting on the hill. I would just need more information.</p>
<p>In the interest of a mutual community project and with relevance of an eco- self efficiency project. The solutions focused implementation of installing , SOLAR PANELS along & on top of each of the poles. With panels to collaboratively installed above the stadium roof. Upon observing the location and in discussion of ""the hill"" , there is a very unique opportunity of , perhaps , consideration of a pioneering Hydro- Windmills . Whereby self sufficient energy generating win-win community facilities concept and solutions focused sustainable projects. In brief , a feasibility accountable measure would determine the cost effective and sustainable energy and lighting project to be of great value an become a mutually beneficial community asset. The determining factors of implementing SOLAR PANELS would be justified and effectively installed. In view of the geographical position and the relevant solar exposure during the day. With a very minimal minis cure cost effective investment. The SOLAR PANELS would be justified and an immediate implementation, in view of the existing infrastructure. With relevance</p> <p>to the implementation of the Hydro-windmills on the hill concept, is perhaps a discussion to be developed with the constituents and members of council.</p>
<p>Fantastic initiative, fully support a safer Henson park</p>
<p>It was great to be able to walk the dogs at the park if I was late home from work.</p>
<p>The community that is built from meeting other dog owners at the park has made my move to the Inner West such a great experience. Without it I would have felt quite isolated and found it hard to move here on my own.</p> <p>Unfortunately, due to work, commute and other commitments, it's difficult to get to the park during daylight hours, so having the lights allowed my dog Albert and I to interact and meet people outside of these daylight hours</p>
<p>The extra time to use the park has been fantastic for my family.</p>
<p>The lights enhance the use of the park, allowing local residents to make more use of the facilities in a safe manner after dark. It is a really positive initiative to maximise the use of these facilities.</p>
<p>The extended lighting at Henson Park has been brilliant during the winter months- I live on Woodland St and made use of the park with my dog much more than previous winters. I support lighting being used in this way but would ask that lights be down by 8pm.</p>
<p>Having the light on made walking and exercising so much safer. Please make this permanent so we can use these facilities in winter.</p>

The trial worked really well for us and we used the park a lot during the extended hours especially my teenage daughter who felt much safer with the lighting. We live in the adjacent street and the lighting did not affect us at home.
The trail was fantastic for us who are only available to walk our dogs and exercise after hours. Before the trial, walking in pitch black meant that it was impossible to find and pick up dog poo. It was also dangerous to walk on the grass in the dark due to all the holes in the ground. I took advantage of the lights almost every night of the trial and found it extremely beneficial. Not just for walking my dog but also connecting with the local community. I strongly believe that the lights after dark should continue throughout the year until the park closes.
Our dogs keep us happy and not depressed. They are valued members of our community and having the option to walk them after the sun goes down, whether its Summer or Winter is important. Lots of people have long day jobs so its not fair to put the onus on the dog walkers only, owners like to walk their dogs too and with many females walking alone at night with their dogs (this is me) so i would feel safer with light. I am sure you could arrange solar lighting surely? A much cheaper option!!!
glad to see upgrades
Fully support initiative
Lights, especially on the hill, will improve safety for all by illuminating trip hazards and make Henson Park a more welcoming place for dog walkers and for picnics on nice summer evenings. Great idea council!
Thanks for allowing us greater time to walk our dogs at night. Happy for this to continue.
Emails
<p>Just giving my feedback re the lighting at Henson Park.</p> <p>My family found it fantastic – it was so nice to know we could use the park after work to walk our dog (and ourselves) in winter and felt much safer.</p> <p>It is scarily dark there at night without lights – we won’t use it at all without the lights on.</p> <p>Just knowing when there were regular times really helps to plan our day too.</p> <p>It was certainly great for my mental and physical health and for my dogs wellbeing as well – especially during winter when it’s cold!</p> <p>Henson Park is more than just a dog park too – it is a community – I’ve made so many friends there!</p> <p>I’d love if it was a permanent thing.</p> <p>Thanks for the council for implementing this!</p>
<p>I wanted to express my support for the the lighting trial at Henson Park.</p> <p>As a local resident, I found the extended hours of use for dog walking and recreation very beneficial.</p>

<p>The park can often get very crowded with dogs and I noted the benefits of extended hours spreading the load a bit, which is great for over excited dogs who appreciate a bit more space.</p> <p>On several occasions I also found the lights useful for a bit of late night exercise. The path around the oval provides a safe space for running and walking free of cars and poorly lit footpaths.</p> <p>I hope to see this trial extended into a permanent feature of the park.</p>
<p>I would like to reiterate my support for the extended hours of lighting for Henson Park during the winter months.</p> <p>As a dog owner, it was of great benefit to have extra hours of outdoor time with the dogs at the end of the day. The trial was particularly useful for people who have office jobs, and little other time to exercise their animals.</p>
<p>I just want to give feedback for having the lights on at night at Henson Park. We have absolutely loved it!</p> <p>We have a dog and by the time we get home from work, it's dark. Having the lights on has meant that we can walk around the park safely, knowing that there will be other dog walkers around as well.</p> <p>It has been great to have the local community use this to socialise and stay active during the cooler months.</p> <p>Even my 11yo daughter and her friends were comfortable walking the dog when it was dark as they knew there would be people that she recognises there.</p> <p>It would be great if it could get extended through the first half of spring when it still gets dark quite early.</p> <p>Thank you to you and the wonderful team that have facilitated this and we look forward to having this annually.</p>
<p>I'm writing in regards to the lighting trial in the Henson Park that finished on Monday. My girlfriend and I live with our dog. We appreciate the use of the flood lights until 9pm, we're able to get our dog out on the park in the evening which works well for our schedules and considering our dog is going blind, it's a great open space that's lit up for him.</p> <p>Thank you</p>
<p>I am an Inner West rate payer.</p> <p>I would like to thank Inner West Council for providing lighting during the winter months at Henson Park.</p> <p>I am an older single female with a dog, and having the lights on made me feel much safer and welcomed to the park. It gave me a greater range of hours to walk my dog so I didn't have to rush home from work.</p> <p>It was easier to pick up after my dog as I could see all areas of the park from further away.</p> <p>I feel the trial has been a huge success for a great number of people. I hope this becomes a permanent and lights are on every winter. Thank you.</p>
<p>We live on Addison Road.</p>

We'd like to provide positive feedback for the lighting trial. We're very happy with the extended hours of operation and would like to see this made permanent.

Thanks

Thank you for running the Henson Park Lighting Trial.

Please continue with it.

Our family is getting out more together, we are all happier and healthier, as are our doggies. By the time we get home from work, cook, then eat dinner, it is too late to get to the park. The extra hour of light makes a massive difference to our family health and happiness.

Extending to 9pm during daylight savings would be even better.

End.

Item No: C0224(1) Item 11

Subject: INTRODUCING DRAGON BOATING INTO THE INNER WEST AND IRON COVE

Prepared By: Aaron Callaghan - Parks Planning and Ecology Manager

Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

1. That Council enters into a license agreement with the Different Strokes Dragon Boat Club and Sloths Dragon Boating to enable both clubs to formally establish a presence on Iron Cove, noting that both clubs have made a request to establish and store storage containers on road reserve opposite the Leichhardt Boat Ramp at the end of Canal Road (using Hawthorne Canal to enter Iron Cove).
2. That Council advise both the Different Strokes and the Sloths Dragon boat clubs that they are required to consult NSW Rowing on an ongoing basis, to ensure that boating activities do not clash with future NSW Rowing regatta activities on Iron Cove.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan.

- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities
- 5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

Different Strokes Dragon Boating Club initiated discussions with Inner West Council mid 2023 with a view to exploring options for the club to establish a base within the Inner West LGA. (*refer to Attachment 1*). Shortly thereafter Sloths Dragon Boat Club also approached council staff with a similar request. The Clubs have been brought together by way of staff negotiation and they are collaborating with each other.

DISCUSSION

Currently there are no dragon boating clubs within the Inner West LGA although the sport is popular in Sydney. The opportunity for dragon boating to establish a presence In the Inner West LGA which showcases and promotes active water-based recreation is an exciting one for our community and one which is supported strategically in Council's Recreation and Needs Study and Council's Draft Recreation Strategy.

Different Strokes Dragon Boat Club

Originally formed in 2008 the Different Strokes Dragon Boat Club is the only LGBTQI+ Dragon Boat Club in Australia. The club is culturally and age diverse (*22 years -70 years*) with strong connections to the Inner West (*the majority of its members reside in the Inner West*). The club is currently based in Pyrmont and is set to be displaced with the redevelopment of the Sydney fish markets.

Council officers met with the club and held site visits at three different locations:

- Mort Bay Park
- Canal Road Leichhardt (*Road Reserve-not subject to the Plan of Management*)
- Tempe Recreation Reserve.

The club has a preference for establishing two shipping containers at the end of Canal Road Leichhardt, adjacent to the existing boat ramp. The club has inspected the existing boat ramp at low tide and confirmed that they can work with the tidal and access conditions. The club has also offered to work with Council on painting any approved container storage units to make them visually attractive (*indigenous artwork has been suggested*). Currently the site is occupied by boat trailers and has no parking restrictions. Liaison with Property Services has indicated the land is road reserve and a license agreement for storage and use of the site could be entered into subject to Council approval.

Sloths Dragon Boat Club

Council has also been approached by the Sloths Dragon Boat Club which operates out of Bank Street Pyrmont, the club is also looking for a new home to base its activities. Both the Sloths Dragon Boat Club and Different Strokes Dragon Boat Club have been liaising over shared facilities at the Canal Road location. Both clubs have indicated that they will work together with Council to minimise their footprint on the road reserve. In addition, both clubs have also been requested to liaise with NSW Rowing to ensure that future activities on Iron Cove by the Dragon boating clubs do not clash or interfere with any planned rowing regattas on Iron Cove.

Funding

Both dragon boat clubs have confirmed that they are committed to meeting the costs associated with the proposed storage facilities and will also seek grant funding support where available. Council staff have also discussed with the respective clubs the opportunities around any grant funding support which may arise through local or NSW State Government Grants and the availability of Council officers to assist with the development and lodgement of Grant applications as they arise.

Fig 1.0 Indicative Photos: Storage Unit, Racks and Club Members on the Water





Council staff are supportive of proposals to establish Dragon Boating within the Inner West LGA (refer fig 1.1) and supporting local clubs moving forward. Enabling and supporting the establishment of Dragon Boating Clubs within the Inner West LGA will further add to the vibrancy of our community, improve community connectivity, and importantly promote new and exciting opportunities for Inner West residents to participate in a new sport. Fig 1.2 highlights the proposed locations for the club base on road reserve which is owned by Council.



Fig 1.1 Site Plan -Proposed Dragon Boat Storage Container Locations

FINANCIAL IMPLICATIONS

Currently there are no funds set aside for the establishment of the two Dragon Boating clubs in the Inner West LGA. The clubs would need to seek grant funding to enable establishment costs to be met. Council's Parks Planning Unit would work closely with the clubs to identify and facilitate grant opportunities as they arise.

ATTACHMENTS

1. [Different Strokes Dragon Club Establishment Proposal](#)



Different Strokes
DRAGON BOAT CLUB

Proposal for Water Access & Storage Canal Rd, Leichhardt



Different Strokes Dragon Boat Club

Who are we?



We are a Sydney-based dragon boat club formed in 2008, with the aim of providing a social and fitness-focused sporting outlet for the LGBTQI+ community, as well as their friends, family and supporters.

Different Strokes prides itself on being an inclusive sports club. We recognise that not all people identify as male or female. ***We train and compete in a way that positively welcomes everyone regardless of gender, gender identity, sexual orientation, age, race, and ability. We allow you to bring your full self, participate in dragon boating, and contribute to the sport.***

Our club's strongest asset is our team spirit. We paddle with a collective determination to challenge stereotypes with our successes, showcase diversity by increasing our visibility, and spark positive change through our actions.

We regularly compete in local, State and National regattas, with members who range in age from 19 through to 75. We pride ourselves in being highly competitive across multiple race categories.



Different Strokes Dragon Boat Club

Club Info

Incorporated in 2008 -
celebrating 15 years!

Only LGBT+ focused Dragon
Boat club in Australia

Youngest member: 19
Oldest member: 72

2 of our Coaches are Australian
Divisional coaches

Members identify as
LGBT+ and Allies

Annual membership ranges between 90-120pax
2022/23 Membership: 121 people
Gender identity - Male: 57, Female: 60, Non-Binary: 4

2023 Australian Aurora reps: 7

WorldPride partner -
Sydney 2023

Members from Australia, NZ,
Europe, UK, Asia, Nth America, Sth
America

2023 NSW State Team reps: 13

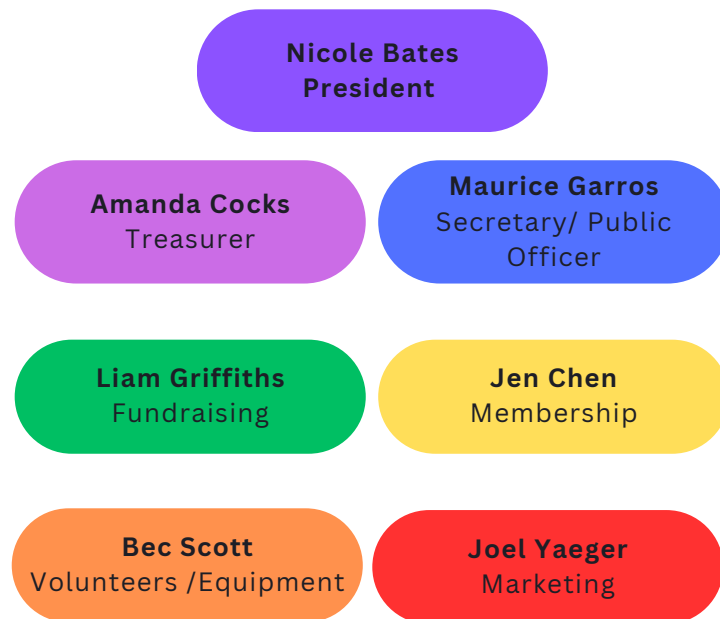
Proud participant in the annual
Mardi Gras Parade, Sydney

**One of our members had the honour of
being the Indigenous Flag bearer at
the IDBF World Championships 2019**

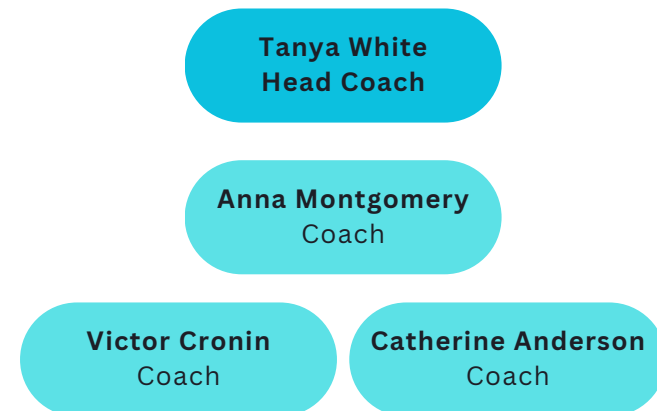
Different Strokes Dragon Boat Club

Management Structure

2023/24 Board



Coaching team*



*this coaching team has worked together for 10+ years, and as such has been an integral part of our club's successes

Sub-committees



Different Strokes Dragon Boat Club

Our Crews

Our club regularly competes in local, State and National regattas. We enter crews across Opens (men), Mixed gender and Womens categories, both in the Premier division (open age) and Senior A division (40+yrs).



Spotlight on our Womens' crews...

- Top 3 in NSW 2015 - present
- Top 3 in Australia 2015 - present
- **Senior Women (age 40+) #1 position in Australia 2015 - present**
- Currently ranked #1 in the country in Premier (open age) & 40+ division.

Our Women qualified and participated in Club Crew World Championships 2016 (Adelaide, Australia) and in 2018 (Szeged, Hungary)

In 2024, the club will compete in the Club Crew World Championships 2024 (Ravenna, Italy) having qualified across open, womens, and mixed racing divisions.



Different Strokes Dragon Boat Club

Our Focus for 2023/24

Road to Ravenna campaign: Jun 2023 - Aug 2024

We have 15 months to prepare Opens, Mixed & Womens crews to compete at Ravenna, Italy

Our training will consist of water and land based activities:

- Dragon boat sessions
- Single craft sessions
- Land based Row erg sessions
- Gym sessions and key bench marks
- Cycling
- Running



14th Club Crew World Championships
Ravenna, Italy
5-8 September 2024

Gay Games: Nov 5-7, 2023

We have 35 members training to compete at the Gay Games Hong Kong in November this year.

It is the first Gay Games is to be held in Asia, and the first time Dragon Boating will be included as a Sport!



Different Strokes Dragon Boat Club

Club training resources

Our Head coach is a
qualified Cert IV PT, L2
Sports Coach, L2 Run
Coach

Our club owns
1 x Paddle Erg
machine



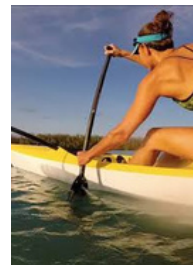
Racing & training paddles



Our club owns 3 x TK1 craft



Our club owns 3 x OC1 craft



Different Strokes Dragon Boat Club

Our Vision for new Club training facilities

Find and provide an accessible space in which to safely educate experienced and new members, to become strong, healthy and skilled paddlers who enjoy the energy and team camaraderie of the sport of Dragon Boat.

Partner with us!

We are seeking support for a location where Dragon Boats & single craft could be stored, with a view to providing the local community with access to an established water sport Club, that will provide health and wellness opportunities for people of all ages within the community.

Our club encourages clean use of local waterways, a low-impact footprint to the environment and a focus on sustainability for future generations.



Different Strokes Dragon Boat Club

Proposed site @ Canal road

- Secure a suitable site alongside the waterways of the Inner West, that has direct water access via a ramp (required for use with dragon boats)
- Ideally the site would be a central location for club members, and in a close proximity to a calm, protected waterway on which to train
- Purchase a 2nd hand 40' shipping container and re-purpose into a secure storage space for club paddling equipment (such as single craft, paddles, sweep oars, land base paddling aids etc)
- Install purpose built racking inside the container (need a 40' length) to hold OC1 and TK1 craft single craft
- Install solar panels on the roof to provide lighting inside
- Purchase a 2nd-hand dragon boat, and store on a purpose-built rack next to the container
- Pressure wash boat ramp
- Engage a local artist to design artwork for the outside of the container, to become a positive and blended part of the green space surrounding the Bay area.
- Ensure safety is a high priority by mandatory use of PFDs on single craft and for boat sweeps, and by purchasing a portable AED machine and first aid kit.



Different Strokes Dragon Boat Club

Proposed site @ Canal road



Existing boat ramp



Option 2 location for storage container



Option 1 location for storage container



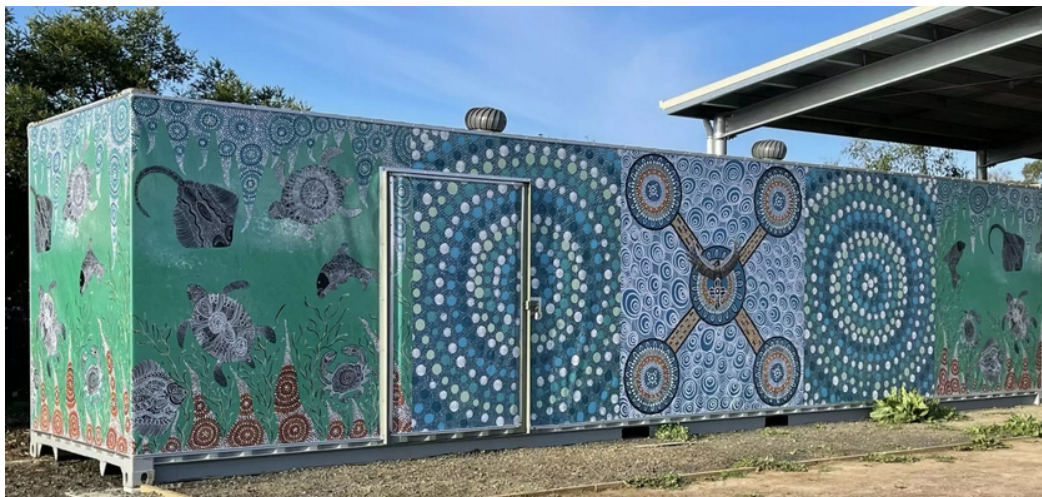
Different Strokes Dragon Boat Club

Equipment to purchase

Purchase & re-purpose a 40' shipping container



Install racking to securely store craft and equipment



Create a secure storage facility that celebrates local indigenous history and supports the Inner West green space

Different Strokes Dragon Boat Club

Thank you!

**We are keen to support our local communities,
and to welcome new people to the sport of
Dragon Boating.**

**We hope to have an opportunity to meet &
discuss our proposal.**



Item No: C0224(1) Item 12
Subject: WOMEN'S WORLD CUP - WALL OF SUPPORT ARTWORK
Prepared By: Vikki Woods - Living Arts Manager
Authorised By: Ruth Callaghan - Director Community

RECOMMENDATION

That Council approve the location for the Women's World Cup wall of support artwork on the wall of a residential property on Unwins Bridge Road Tempe.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

3: Creative communities and a strong economy

EXECUTIVE SUMMARY

Following a resolution of Council to celebrate the FIFA Women's World Cup with a public art work, Council officers engaged artists Muralisto to design and produce the Wall of Support. During the World Cup, Muralisto designed and created a mobile participatory art station that roved around to all the Council hosted live sites. The community was invited to write words of support, affirmation and admiration to our beloved Matildas, and these are a focal point in the final design.

Initially, Council officers were unable to source a suitable Council owned wall for the art work. Following Council's resolution on 5 December 2023, staff worked with local residents who had applied for Perfect Match and have now identified a resident at Unwins Bridge Road Tempe who will host the artwork on the wall of their home. The site is close to both Tempe High and Tempe Primary schools and has a high volume of pedestrian traffic and passing cars.

BACKGROUND

At the Council Meeting held on 5 December 2023, Council resolved the following:

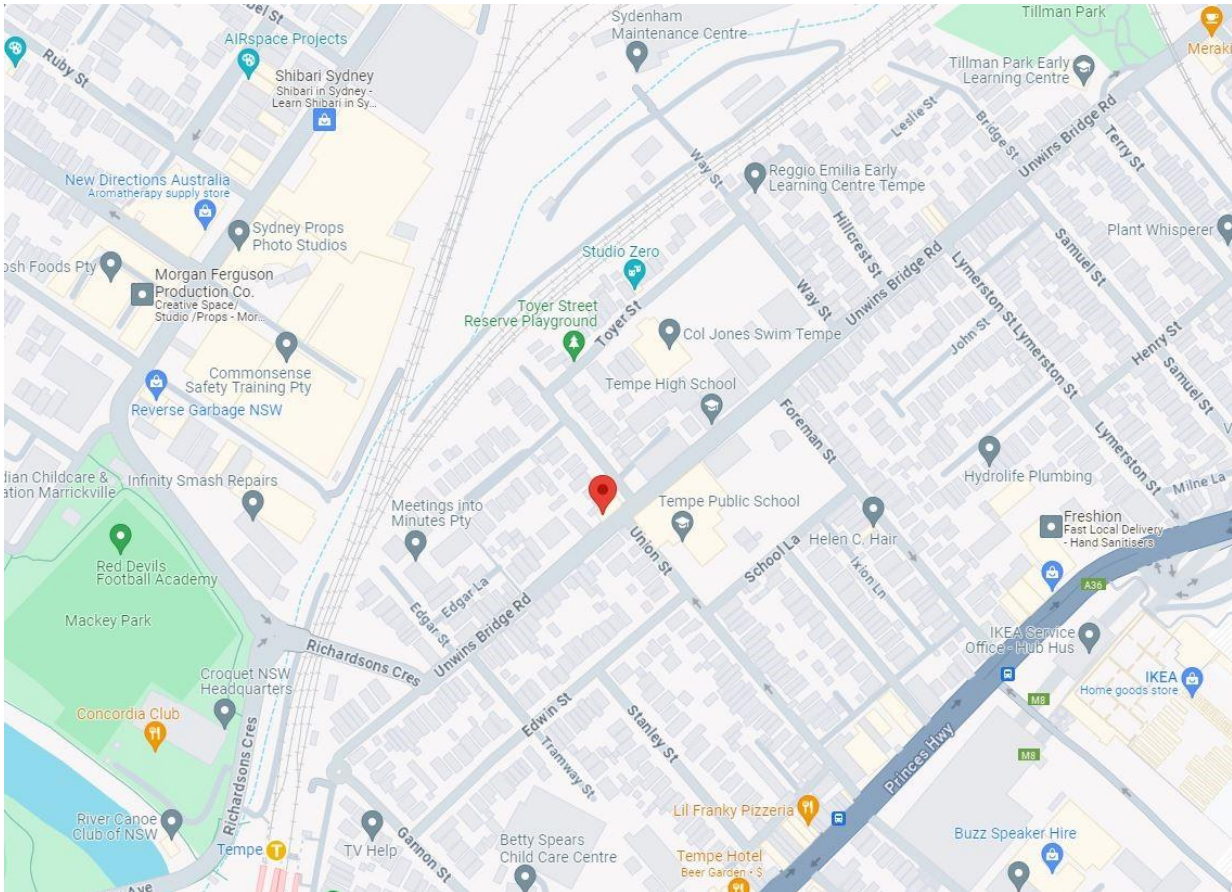
That Council notes the importance of a prominent location for the Women's World Cup Wall of Support and explores a suitable council owned wall within the LGA or a suitable wall from applications to the Perfect Match program and is brought to the February 2024 meeting for approval.

DISCUSSION

Officers have identified the following Perfect Match application on Unwins Bridge Rd, Tempe as the most suitable location. The property owner missed out on the current round and is keen to host the Matildas art work. The site has high exposure and passing foot traffic with two schools nearby and is located close to Mackey Park, the home of Marrickville Football Club. Production of the artwork will commence in March. Muralisto have submitted a concept design that integrates the communities' messages and the overwhelming theme of inspiration and joy the community felt celebrating women's sport.



Unwins Bridge Rd, Tempe



FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report. As per the Council resolution, the project cost of \$12,000 was allocated from the existing 2023/24 Perfect Match budget.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 13

Subject: UPDATE ON THE DEVELOPMENT OF THE INNER WEST MUSEUM OF RUGBY LEAGUE AT LEICHHARDT OVAL

Prepared By: Scott Mullen - Strategic Investments and Property Manager

Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

That Council endorse the proposal to proceed with short term initiatives for the museum whilst building works are undertaken.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

4: Healthy, resilient and caring communities

EXECUTIVE SUMMARY

In late 2023 Council adopted the Leichhardt Oval Masterplan which provides an overarching vision for the Leichhardt Park precinct.

Leichhardt Park (Reserve number - R500207) includes the park's caretaker cottage known as 66 Mary Street Lilyfield adjacent to Leichhardt Oval.

The Masterplan proposes the cottage could be utilised to celebrate the history of rugby league in the inner west and developed as the Inner West Museum of Rugby League, as part of the entry way into the precinct.

This report is an update on the development of the Inner West Museum of Rugby League.

BACKGROUND

At the Council meeting held on 23 October 2023, Council resolved the following:

That Council continue with planning of the Inner West Museum of Rugby League and incorporate into the 2024 Budget funds to establish the museum. A further report is to be tabled at the February 2024 Ordinary Council meeting identifying models on which the museum could operate and entities that Council could partner with on the project.

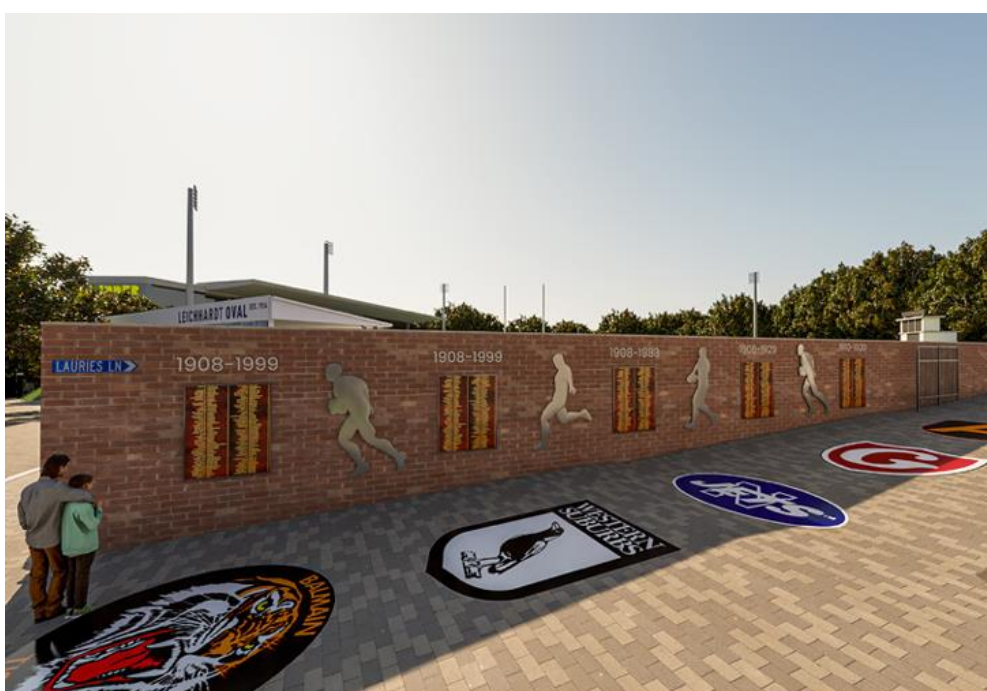
DISCUSSION

From the Masterplan, the Inner West Museum of Rugby League (Image 1) is to be located adjacent to Mary Street Park at the entrance of the Oval. It is proposed the gate house / caretaker's cottage located at the entrance of the Oval will be adapted and reused to include the Museum. The concept also includes several landscaping and paving interventions including honour boards, public art and club logos / shields as floor treatment along the Players Walk (Image 2), as part of the moderate and major options within the Masterplan.



Artist's Impression of the adaptive reuse of the caretakers cottage for the Museum of Inner West Rugby League

Image 1- Proposed Inner West Museum of Rugby League



Artist's Impression of the Players Walk along Lauries Lane

Image 2 – Proposed Players Walk (virtual and real life)

Consultation

Council staff have met with representatives from Balmain Tigers, including their archivist and Board Representatives. There is extensive knowledge of both the Balmain Tigers history as well as the broader history of rugby league in the inner west. The meeting with the archivist included inspecting the memorabilia currently stored in shipping containers at the oval.

Balmain Tigers would consider providing access to the memorabilia that could form part of a display within the museum, as well as establishing a network of volunteers to assist with the management of the museum on game days. Enquiries are also underway with several other journalists and local historians who have written about the history of rugby league in the inner

west and who have also assisted with the development of the NSW Rugby League Museum, housed at Rugby League Central in Moore Park, Sydney.

Further, there is potential to formally contact NSWRL to seek assistance in the form of either funding or expertise in establishing a museum of rugby league.

Council has also met with a representative of the Wests Ashfield Club, who have a significant collection of memorabilia, some of which is currently on display at the club. The club are in the process of digitising their collection and would also consider making this material available to Council.

Building Condition Assessment

The building is a two-bedroom cottage, with both the internal and external walls constructed of rendered masonry. The internal floors are mostly a suspended timber floor. The modified verandah at the rear which houses the kitchen has a suspended concrete slab. The roof is a traditionally framed tiled roof.

A Hazardous Building Materials assessment and a Structural Condition Report have been complete for the site with both reports highlighting defects and providing recommendations to address the defects.

As part of the Asset revaluation process for FY22/23 visual inspections were undertaken of all council buildings and a Building Defects Report was also prepared for this site. The Building Defects Report similarly highlighted defects requiring rectification within the cottage.

The defects identified include cracking to the interior walls, floor coverings and timber work generally to the roof that are beyond their useful life, windows and doors that will require replacement and/or repairs along with repainting to prevent further deterioration. The report also recommended the roof be replaced as it is causing problems to the internal ceilings.

Short term vs long term operation of the museum

Whilst remediation works are being undertaken, several options have been considered to provide interpretative and archival materials for the community in the short term. These include:

- Establishing a (standalone) Leichhardt Oval website, that would provide current information and also contain the interpretive, archival and other material including the 2017 [Leichhardt Oval Documentary](#) commissioned by Inner West Council.
- Develop an interpretive trail across the oval, using QR codes located at multiple locations and linking to information embedded in the proposed new website outlined above.
- Development of a virtual Players Walk, accessed via the website. This would tie in and be an extension of the interpretive trail outlined above. The virtual Players Walk could subsequently be interpreted in real life as proposed in the Masterplan as more significant upgrades proceed in the future, as funding is sourced.

Following completion of the building works, the cottage could house a series of temporary exhibitions that would be presented on game days to test the level of patronage, pedestrian flow and accessibility of the building. This information would be used to further develop the design and operation of the museum.

Museum development

An Architect has been engaged to plan the building works, which are intended to commence after the cottage becomes available in March 2024.

A museum working group has been established which includes internal staff from Council's Library and Property teams, as well as external stakeholders representing the Rugby League clubs that form part of the history of rugby league in the inner west.

A specialist Museum Consultant will be engaged to assist with the development of the concept, and planning and design of the building with a view to establishing some temporary exhibitions on game days, in the first instance.

FINANCIAL IMPLICATIONS

The current adopted budget includes \$200,000 in this financial year and \$400,000 in FY24/25 for Leichhardt Oval to support the delivery of the museum. Through the second Quarter Budget review process tabled separately, it is proposed to retain \$150,000 for planning and early works and re-phase \$50,000 to FY24/25, totaling \$450,000 for works to the cottage to support commencement of museum operations.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 14
Subject: LOCAL TRAFFIC COMMITTEE MEETING - 11 DECEMBER 2023.
Prepared By: Manod Wickramasinghe - Traffic and Transport Planning Manager
Authorised By: Ryann Midei - Director Infrastructure

RECOMMENDATION

That Council receive the minutes and adopt the recommendations of the Local Traffic Committee meeting held on 11 December 2023.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

DISCUSSION

The December 2023 meeting of the Local Traffic Committee was at Ashfield Service Centre. The minutes of the meeting are shown at *Attachment 1*.

ITEMS BY WARD

Ward	Item
Baludarri (Balmain)	Hancock Lane, Rozelle - Permanent Road Closure
	Biennale of Sydney 2024 Traffic Management Plan - Robert Street, Rozelle
Gulgadya (Leichhardt)	Nil.
Midjuburi (Marrickville)	Arthur Street, Marrickville - Proposed continuous footpath treatment
	Thornley Street carpark, Marrickville - Formalise 'P15 7.00am-9.00am and 3.00pm-6.00pm Monday to Friday' restrictions outside Yirran Gumal Early Learning Centre along with other parking restrictions within the carpark
Djarrawunang (Ashfield)	Riverside Crescent, Dulwich Hill - Proposed Traffic Calming and Pedestrian Devices
	Victoria Street, Queen Street, Clissold Street, Seaview Street and surrounding streets, Ashfield/Summer Hill - Proposed pedestrian (zebra) crossings and traffic calming around and near the Cardinal Freeman Village, Ashfield
	Unnamed Lane, Summer Hill (adjacent Henson and Herbert Streets) - Proposed 'No Stopping' restrictions
Damun (Stanmore)	Lands Lane, Newtown - Proposed extension to road closure
All Wards	Pedestrian Crossing Warrant Policy
	Traffic Committee Schedule 2024
	Local Traffic Committee Terms of Reference

FINANCIAL IMPLICATIONS

Projects proposed for implementation are funded within existing budget allocations.

ATTACHMENTS

1. [↓](#) Local Traffic Committee minutes - 11 December 2023.

Minutes of Meeting

Meeting commenced at 11.00am

ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON

I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today, and their elders past and present.

COMMITTEE REPRESENTATIVES PRESENT

Mayor Darcy Byrne	Councillor – Baludarri-Balmain Ward (Chair)
Bill Holliday	Representative for Kobi Shetty MP, Member for Balmain
Graeme McKay	Representative for Jo Haylen MP, Member for Summer Hill
Kate Wheatley	Representative for Jenny Leong MP, Member for Newtown
Nina Fard	Transport for NSW (TfNSW)

NON VOTING MEMBERS IN ATTENDANCE

Colin Jones	Inner West Bicycle Coalition (IWBC)
Michael Takla	Representative for Transit Systems
Sunny Jo	IWC's Acting Traffic and Transport Planning Manager
George Tsaprounis	IWC's Coordinator Traffic Engineering Services (South)
Jason Scoufis	IWC's Coordinator Traffic Studies and Road Safety
Amir Falamarzi	IWC's Traffic Engineer
James Nguyen	IWC's Traffic Engineer
Jennifer Adams	IWC's Traffic Engineer
Zara Helal	IWC's Traffic Engineer
Boris Muha	IWC's Traffic Engineer
Christy Li	IWC's Business Administration Officer

VISITORS

Sally Hamilton	Placemaking NSW, Director Planning, Environment and Sustainability (Item 2)
Tim Barker	Representative of Biennale of Sydney (Item 2)
Ian West	Resident (Item 8)
Gisele Mesnage	Resident (Item 8)
Alexandra Baudinet	Resident (General Business- Item 12)

APOLOGIES:

Jason Yat-sen Li	Member for Strathfield
Ben Walters	NSW Police – Inner West Police Area Command
Germaine Grant	NSW Police – Burwood Police Area Command
Shannon Burns	NSW Police – Leichhardt Police Area Command
Manod Wickramasinghe	IWC's Traffic and Transport Planning Manager

DISCLOSURES OF INTERESTS:

Nil.



CONFIRMATION OF MINUTES

That the Minutes of the Local Traffic Committee held on Monday, 20 November 2023 be confirmed.

MATTERS ARISING FROM COUNCIL'S RESOLUTION OF MINUTES

The Minutes of the Local Traffic Committee meeting held on 16 October 2023 were adopted at Council's meeting held on 5 December 2023.

The Minutes of the Local Traffic Committee meeting held on 20 November 2023 were adopted at Council's meeting held on 5 December 2023, with the exception of:

- Item 11 (Collins Street, Tempe - Proposed 'No Parking' restrictions at dead-end), which is to be deferred for further consideration by the traffic committee.
- That the Item 21 regarding Smith Street be deferred for further consultation with Inner Sydney Montessori School (ISMS).

LTC1223(1) Item 1 Hancock Lane, Rozelle - Permanent Road Closure (Baludarri-Balmain Ward/Balmain Electorate/Leichhardt PAC)

SUMMARY

Hancock Lane is one of the projects in Council's Main Streets Program, aiming to improve the vibrancy and safety of public spaces and local streets. The proposal was previously considered by the Traffic Committee on 18 September 2023, with Council providing in-principle support of the closure, subject to community engagement.

Community engagement was undertaken between 23 October to 20 November 2023 on a concept plan closing off Hancock Lane at Darling Street, Rozelle, and rationalizing the space as a public plaza for people to visit and stay.

Key comments received showed support for the creation of the plaza space, acknowledging the new space as a good addition to the footpath, which will make it more friendly and safer for pedestrians and outdoor dining. About 90% of respondents expressed support for the proposal, with a range of feedback received which is outlined in this report and provided in *Attachment 2*.

Officers Recommendation:

1. That the proposed permanent road closure of Hancock Lane, Rozelle at Darling Street be approved, subject to the Transport for NSW approval of the Traffic Management Plan (TMP).
2. That the two (2) existing speed cushions and associated signs in Hancock Lane be removed, and a 'No Through Road' sign be installed as part of the Hancock Lane closure.

DISCUSSION:

The Representative for the Inner West Bicycle Coalition questioned if there was the necessary 1.8 meters space between the shops and the proposed outdoor dining space.

Council Officers advised that this will be considered in the development of the detailed design plans which will be reported back to the Traffic Committee at a later stage.



Local Traffic Committee Meeting
Minutes 11 December 2023

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

1. That the proposed permanent road closure of Hancock Lane, Rozelle at Darling Street be approved, subject to the Transport for NSW approval of the Traffic Management Plan (TMP).
2. That the two (2) existing speed cushions and associated signs in Hancock Lane be removed, and a 'No Through Road' sign be installed as part of the Hancock Lane closure.

For Motion: Unanimous

LTC1223(1) Item 2 Biennale of Sydney 2024 Traffic Management Plan - Robert Street, Rozelle (Baludarri-Balmain Ward/Balmain Electorate/Leichhardt PAC)

SUMMARY

The Biennale of Sydney 2024 is being proposed to be undertaken at the NSW State Heritage-listed White Bay Power Station (WBPS) located at 28 Robert Street Rozelle. Placemaking NSW has undertaken extensive remediation and conservation work to repurpose the site as an arts, cultural and community hub. This 24th Biennale of Sydney will take place between the dates 9 March to 10 June 2024.

The Traffic Management Plan (TMP) was prepared on behalf of Placemaking NSW and aims to provide safe pedestrian access routes to the site through a proposed signalised pedestrian crossing point in Robert Street, onsite pick-up and drop-off zone for private vehicles, taxis, and shuttle bus services, including to and from bus nearby bus stops to the WBPS. A Transport Access Guide (TAG) has also been prepared for the event.

Officers Recommendation:

That the Traffic Management Plan (TMP) for the Biennale of Sydney 2024 at the White Bay Power Station proposed during 9 March to 10 June 2024 be approved subject to the following conditions:

- a) the existing '1P 6am-4pm Mon-Fri' spaces and 'Motorbike Parking' space on the south side of Robert Street be temporarily relocated further east during the proposed event dates, and undertaken by the event organisers;
- b) the event organisers notify the community including residents and businesses of the proposed event, changes to traffic and parking in the area;
- c) the event organiser shall close the roads in accordance with the approved Traffic Management Plan (TMP) unless otherwise directed by Police/authorised Council Rangers;
- d) all barricades and necessary signposting shall be provided by the event organisers and maintained during the period of the event by TfNSW-accredited marshals, or Police engaged by the applicant;
- e) all traffic control facilities are to be installed in accordance with Australian Standard 1742.3;
- f) the event organiser shall indemnify Inner West Council against all claims for damage or injury that may result from the activity or occupation of part of the public way during the activity. The event organiser must provide documentary evidence of public risk insurance cover of at least \$20,000,000 indemnifying Council; and
- g) the event organiser shall be responsible for the reimbursement for the cost of repair

of any damage caused to the public way, or as a result of the activities.

DISCUSSION:

Public Speakers Sally Hamilton and Tim Barker entered the meeting at 11:03AM

Ms Hamilton and Mr Barker both supported the recommendation for the Traffic Management Plan to be approved for the Biennale of Sydney. Mr Barker outlined their approach to deal with the traffic impacts and how they plan on getting pedestrians to and from the WBPS. He also explained that the Biennale is looking into getting a dedicated shuttle bus service to get patrons to and from Town Hall station to the front of WBPS, where a one way internal road will enable buses and rideshare services to drop off patrons and exit out left onto Robert Street. Mr Barker also explained that they have looked into the impacts on the existing bus and light rail services and have placed some provisions into place to assist during the busier periods to allow patrons to safely get to and from the transport services.

In addition to the proposed changes, the possibility of a temporary ferry service was being considered with plans to stop at the cruise ship terminal further down Robert Street. Ms Hamilton explained that as the ferry service is still currently under discussion and consideration, they will come back to the Local Traffic Committee with an additional Traffic Management Plan for a pedestrian route connecting the temporary ferry wharf to the WBPS if that becomes a viable option. Ms Hamilton explained that it was anticipated for the first night of the Biennale to be the busiest night during the duration of the event. Ms Hamilton explained it was predicted that with a more steady flow of attendees during the 3 months with busiest days being Sundays using data from previous events on other sites. Ms Hamilton also explained that there will not be parking available onsite except for some accessible parking to encourage patrons to use public or active transport options.

Ms Hamilton also noted that they have been monitoring the traffic near the Rozelle Interchange for the past few weeks and will continue to monitor up until and during the event. Ms Hamilton also noted that the operation times of the Biennale is outside of the peak hour traffic in Victoria Road noting that the Biennale opens at 11:00AM each day.

Council Officers asked if there were other location options considered for shuttle buses pickups/drop-offs than from Town Hall station. Mr Barker explained that they had looked into various train station locations and Town Hall was by far the closest location.

The Representative for the Inner West Bike Coalition asked if the Biennale were able to move their fence back further to allow more area for the patrons to wait for the bus at the Robert Street bus stop. Ms Hamilton responded that they propose to have a marshal to assist during peak periods.

Council Officers raised a number of issues regarding the implications of a walking path arising from the potential ferry option. One of the issues was the impact to on-street parking spaces and Council Officers advised that this needs to be articulated to nearby business owners.

The Mayor suggested that Mr Barker and Ms Hamilton be invited back to the February meeting for an update on the progression of the Biennale TMP. Mr Barker and Ms Hamilton agreed to come back in February to discuss.

Public Speakers Sally Hamilton and Tim Barker left the meeting at 11:17AM

The Representative for the Member of Summer Hill asked if there had been any consideration to reopen the old Glebe Island bridge for pedestrian access. The Mayor advised that there would be issues relating to the bridge condition, and understand there are financial and time limitations to rebuild in time for the Biennale event.

The Representative for Transit Systems questioned if the TMP had been presented to Bus Approvals and the Transport Management Centre. The Representative for Transport for NSW advised that the TMP had been provided to representatives for Bus Approval and the Transport Management Centre.

The Representative for Transit Systems questioned if this will affect existing bus services. Council Officers responded stating that there bus will be off-loading patrons on-site so there will be no changes to existing bus services on Robert Street.

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the Traffic Management Plan (TMP) for the Biennale of Sydney 2024 at the White Bay Power Station proposed during 9 March to 10 June 2024 be approved subject to the following conditions:

- a) the existing '1P 6am-4pm Mon-Fri' spaces and 'Motorbike Parking' space on the south side of Robert Street be temporarily relocated further east during the proposed event dates, and undertaken by the event organisers;
- b) the event organisers notify the community including residents and businesses of the proposed event, changes to traffic and parking in the area;
- c) the event organiser shall close the roads in accordance with the approved Traffic Management Plan (TMP) unless otherwise directed by Police/authorised Council Rangers;
- d) all barricades and necessary signposting shall be provided by the event organisers and maintained during the period of the event by TfNSW-accredited marshals, or Police engaged by the applicant;
- e) all traffic control facilities are to be installed in accordance with Australian Standard 1742.3;
- f) the event organiser shall indemnify Inner West Council against all claims for damage or injury that may result from the activity or occupation of part of the public way during the activity. The event organiser must provide documentary evidence of public risk insurance cover of at least \$20,000,000 indemnifying Council; and
- g) the event organiser shall be responsible for the reimbursement for the cost of repair of any damage caused to the public way, or as a result of the activities.

For Motion: Unanimous

LTC1223(1) Item 3 Pedestrian Crossing Warrant Policy

SUMMARY

This is a report recommending endorsement of the Pedestrian Crossing Warrant Policy.

Council has prepared a Pedestrian Crossing Warrant Policy as detailed in *Attachment 1* to be used when assessing the suitability of locations on local and regional roads for pedestrian (zebra) crossings. This Policy sets out a warrant for the installation of a pedestrian (zebra) crossing on local and regional roads.

Council undertook public exhibition of the draft Pedestrian Crossing Warrant Policy. After considering the comments, a review of the draft policy was undertaken with adjustments made to finalise the Pedestrian Crossing Warrant Policy.

Officers Recommendation:



That the Pedestrian Crossing Warrant Policy be supported and adopted.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the Pedestrian Crossing Warrant Policy be supported and adopted.

For Motion: Unanimous

LTC1223(1) Item 4 Riverside Crescent, Dulwich Hill - Proposed Traffic Calming and Pedestrian Devices (Djarrawunang-Ashfield Ward/Summer Hill Electorate/ Inner West PAC)

SUMMARY

The concept designs as per *Attachments 1, 2 and 3* have been developed as recommended in part at the Local Traffic Committee meeting held on 21 November 2022 and subsequently resolved at the Council meeting held on 6 December 2022. The proposed traffic calming and pedestrian devices aim to improve pedestrian accessibility at Riverside Crescent, Dulwich Hill, at its intersections with Tennyson Street, Balfour Street and Ewart Street, and also provide a traffic calming function.

Officers Recommendation:

That the following concept designs be approved and listed for consideration in Council's Traffic Facilities Program:

- a) Proposed traffic calming in the form of kerb extensions at the Tennyson Street/Riverside Crescent intersection as per *Attachment 1*.
- b) Proposed traffic calming in the form of kerb extensions at the Riverside Crescent/Balfour Street intersection as per *Attachment 2*.
- c) Proposed upgraded pedestrian refuge in Riverside Crescent at Ewart Street as per *Attachment 3*.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the following concept designs be approved and listed for consideration in Council's Traffic Facilities Program:

- a) Proposed traffic calming in the form of kerb extensions at the Tennyson Street/Riverside Crescent intersection as per *Attachment 1*.
- b) Proposed traffic calming in the form of kerb extensions at the Riverside Crescent/Balfour Street intersection as per *Attachment 2*.
- c) Proposed upgraded pedestrian refuge in Riverside Crescent at Ewart Street as per *Attachment 3*.

For Motion: Unanimous

LTC1223(1) Item 5 Lands Lane, Newtown - Proposed extension to road closure (Damun-Newtown Ward/Newtown Electorate/Inner West)

SUMMARY

Lands Lane, Newtown is a narrow laneway that connects to Oxford Street at a dead-end. The footpaths on either side of the laneway are narrow, and subsequently, people are walking along the road to and from Oxford Street. A pram ramp is proposed at this dead-end to improve pedestrian accessibility to the footpath on Oxford Street which will require a 1.5m extension to the physical road closure.

Officers Recommendation:

That the proposed 1.5m extension to the road closure at the dead-end of Lands Lane, Newtown be approved.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the proposed 1.5m extension to the road closure at the dead-end of Lands Lane, Newtown be approved.

For Motion: Unanimous

LTC1223(1) Item 6 Arthur Street, Marrickville - Proposed continuous footpath treatment (Midjubiri-Marrickville Ward/Newtown Electorate/Inner West PAC)

SUMMARY

Council's Pedestrian Access and Mobility Plan (PAMP) identified a 'high' priority opportunity to install a raised continuous footpath treatment across Arthur Street, Marrickville, at the intersection of Illawarra Road. The intersection of Arthur Street, at Illawarra Road is located along a key pedestrian link connecting pedestrians to the Marrickville Train Station and Marrickville Town Centre.

Council has subsequently completed a concept plan to improve pedestrian safety and connectivity. This proposal consists of installing a continuous footpath treatment, kerb extensions and adjusting the existing parking spaces on Arthur Street. Accordingly, it is recommended that the concept design plan for the proposed changes be approved in principle and that the proposal progress to a detailed design phase.

Officers Recommendation:

That the following be approved in principle and subject to the detailed design:

- a) installation of a raised continuous footpath treatment across Arthur Street at Illawarra Road;
- b) widening of the kerb extension on the southern side of Arthur Street from 2 metres to 5 metres;
- c) reduction of the kerb extension width on the northern side of Arthur Street from 5 metres to 2 metres;
- d) conversion of the 90-degree angle parking on the northern side of Arthur Street,

- between Illawarra Road and Ann Street to parallel parking; and
e) conversion of the parallel parking on the southern side of Arthur Street, between Illawarra Road and Ann Street to 90-degree rear to kerb angle parking.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the following be approved in principle and subject to the detailed design:

- a) installation of a raised continuous footpath treatment across Arthur Street at Illawarra Road;
- b) widening of the kerb extension on the southern side of Arthur Street from 2 metres to 5 metres;
- c) reduction of the kerb extension width on the northern side of Arthur Street from 5 metres to 2 metres;
- d) conversion of the 90-degree angle parking on the northern side of Arthur Street, between Illawarra Road and Ann Street to parallel parking; and
- e) conversion of the parallel parking on the southern side of Arthur Street, between Illawarra Road and Ann Street to 90-degree rear to kerb angle parking.

For Motion: Unanimous

LTC1223(1) Item 7 Thornley Street carpark, Marrickville - Formalise 'P15 7.00am-9.00am and 3.00pm-6.00pm Monday to Friday' restrictions outside Yirran Gumal Early Learning Centre along with other parking restrictions within the carpark (MIDJUBURI - MARRICKVILLE WARD/ SUMMER HILL ELECTORATE / INNER WEST PAC)

SUMMARY

Parents and carers have noticed an increase in the number of people using the Council car park adjacent Yirran Gumal Early Learning Centre and are experiencing difficulties picking-up and dropping- off their children. In order to alleviate this, it is proposed to formalise the current drop-off zone in Thornley Street carpark, Marrickville.

Officers Recommendation:

1. That the existing signage 'Drop off / Pick up Childcare Centre Parking Only 7am – 9am 3pm – 6pm Mon – Fri Except Public Holidays' signage on the western side of Thornley Street carpark adjacent to Yirran Gumal Early Learning Centre, Marrickville be amended to '15-minute Parking 7.00am-9.00am and 3.00pm-6.00pm Monday to Friday' restrictions (eight car parking spaces), to assist parents/carers with the drop-off and pick-up of children and address development conditions.
2. That the ten parking spaces on the eastern side of the car park and two spaces at the south-eastern side be sign posted with '2P 8am – 6pm Mon – Sun' restrictions be approved, to provide short stay parking for the public.
3. That Council's Parking Rangers be informed of the decision.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.



COMMITTEE RECOMMENDATION:

1. That the existing signage 'Drop off / Pick up Childcare Centre Parking Only 7am – 9am 3pm – 6pm Mon – Fri Except Public Holidays' signage on the western side of Thornley Street carpark adjacent to Yirran Gumal Early Learning Centre, Marrickville be amended to '15-minute Parking 7.00am-9.00am and 3.00pm-6.00pm Monday to Friday' restrictions (eight car parking spaces), to assist parents/carers with the drop-off and pick-up of children and address development conditions.
2. That the ten parking spaces on the eastern side of the car park and two spaces at the south-eastern side be sign posted with '2P 8am – 6pm Mon – Sun' restrictions be approved, to provide short stay parking for the public.
3. That Council's Parking Rangers be informed of the decision.

For Motion: Unanimous

LTC1223(1) Item 8 Victoria Street, Queen Street, Clissold Street, Seaview Street and surrounding streets, Ashfield/Summer Hill - Proposed pedestrian (zebra) crossings and traffic calming around and near the Cardinal Freeman Village, Ashfield.
(Djarrawunang-Ashfield Ward/Summer Hill Electorate/Burwood PAC)

SUMMARY

Council at its meetings on the 14 March 2023 and 8 August 2023 raised pedestrian safety issues via a Notice of Motion and resolved that Council officers investigate improved pedestrian safety around the Cardinal Freeman (Retirement) Village, Ashfield.

The primary issues raised under Notice of Motion would be that Council engage with the residents of Cardinal Freeman Village to identify and implement pedestrian safety improvements and support a reduced warrant approach in line with Inner West Council policy for pedestrian crossings at or near Cardinal Freeman Retirement Village.

Council has since developed a scheme to address key concerns raised regarding pedestrian and road safety issues in the streets surrounding and near vicinity to the Cardinal Freeman Retirement Village.

The scheme has been developed using information from:

- [initial community consultation in August 2023](#)- Refer to report in *Attachment 1*
- ongoing correspondence from the community about issues in the area
- a review of traffic volumes, vehicle speeds and crash statistics in the area

The scheme proposes recommended treatments at locations shown in the attached locality map Diagram 1 on page 4, which includes raised pedestrian crossings, kerb extension pedestrian facilities and raised threshold traffic calming devices. The various proposed treatments (under concept design) are further shown in *Attachment 2*. The treatments are also developed for the benefit and safety of the general community.

Officers Recommendation:

1. That the following proposed pedestrian (zebra) crossings, kerb extensions, and traffic calming treatments around and near the Cardinal Freeman Village with associated removal or installation of parking (as shown under concept design in Attachment 2) be approved in principle, subject to final detailed design and funding:
 - (a) Plan 1- Victoria Street, mid-block between Clissold Street and Seaview Street.
Install new raised pedestrian (zebra) crossing in line with existing kerb extensions

outside premises No.126 and relocate and construct a new in lane Bus Stop platform (full-bus length) outside premises No. 128. This will result on the loss of approximately 4 parking spaces.

(b) Plan 2- Victoria Street and Seaview Street.

Install a new raised pedestrian (zebra) crossing in Seaview Street, west of Victoria Street, provide kerb extensions to all corners of Victoria Street and bring out the 'STOP' lines from both ends of Seaview Street.

(c) Plan 3- Seaview Street at Yeo Avenue.

Install new raised platform (threshold) in Seaview Street, west of Yeo Avenue with pedestrian fencing.

(d) Plan 4- Queen Street at Seaview Street & Hillcrest Avenue

Install new raised pedestrian (zebra) crossing (in lieu of existing refuge) in Queen Street, north of Seaview Street and relocate Bus Stop forward on the western side of Queen Street. This will result in the loss of one parking space

Install new raised threshold (platform) with garden beds (back of kerb) in Queen Street, north of Hillcrest Avenue and remove parking for improved sight view of traffic out of gate 8 and 9 of the village. This will result in loss of 1 parking space to each approach sides to Gate 8 and 9 of the Cardinal Freeman Village. Gain if and where possible, approximately 3 parking spaces to the eastern side of Queen Street near Seaview Street.

(e) Plan 5- Queen Street at Clissold Street.

Install new raised threshold (platform) with garden beds (back of kerb) in Queen Street, north of Clissold Street. Install new raised pedestrian (zebra) crossing in Queen Street, south of Clissold Street and relocate Bus stop on the western side south of its original location. Remove chicane islands outside premises No.77. Remove narrow central median islands in Clissold Street and replace with BB centre line marking or painted median. This will result in the loss of approximately 3-4 parking spaces and gain of up to 8 parking spaces.

(f) Plan 6- Clissold Street and Victoria Street.

Remove existing (at road level) zebra crossing in Clissold Street east of Gate 12 of the Cardinal Freeman Village and install new raised pedestrian (zebra) crossing east of Gate 11 to the Cardinal Freeman Village. Install physical and painted kerb extensions to all corners of Victoria Street and bring out the 'STOP' lines on both sides of Clissold Street.

(g) Plan 7- Clissold Street crossing- Clissold Street at Holden Street.

Install new raised pedestrian (zebra) crossing in Clissold Street, east of Holden Street (outside premises No. 28 Clissold Street).

(h) Plan 8- Robert Street at Holden Street.

Install new raised pedestrian (zebra) crossing in Robert Street, east of Holden Street.

(i) Plan 9- Victoria Street at Robert Street.

Install new raised pedestrian (zebra) crossing in Robert Street, south of Victoria. This will result in the loss of approximately 2 parking spaces.

(j) Plan 10- Drynan Street at Prospect Road.

Install new raised pedestrian (zebra) crossing in Drynan Street, east of Prospect Road. This will result in loss of approximately 1-2 parking spaces to the north side of Drynan Street, and loss of 1-2 spaces to relocate part of the 'No Parking' (school times) drop-off and pick up zone towards the east

(k) Plan 11- Henson Street at Smith Street.

Install new pedestrian (zebra) crossing in Henson Street, south of Smith Street. This will result in the loss of approximately 1-2 resident parking spaces for relocation of the 'No Parking Wedding and Funeral Vehicles Excepted' reserve further south of its original location on the eastern side of Henson Street.

2. That the new raised pedestrian (zebra) crossing in Holden Street, south of Clissold Street be approved in principle, subject to obtaining concurrence from Canterbury Bankstown Council prior to final design.

DISCUSSION:

Public Speakers Ian West and Gisele Mesnage entered the meeting at 11:20AM

Ms Mesnage supported the proposed recommendation for the traffic calming treatments around Cardinal Freeman Village. Ms Mesnage wanted to clarify the proposed recommendation; which states "Install new raised pedestrian (zebra) crossing in Robert Street, south of Victoria Street. This will result in the loss of approximately 2 parking spaces." Ms Mesnage wanted to clarify if this pedestrian crossing will be built on Robert Street, south of Victoria Street or if it will be built on Victoria Street, south of Robert Street. Council Officers acknowledged there was an error in the recommendation and that the plans shown are for the pedestrian crossing to be built on Victoria Street, south of Robert Street. Council Officers agreed to update the recommendation to reflect the plan.

Ms Mesnage also stated she would like Council to investigate the possibility of a pedestrian crossing in Smith Street, Summer Hill as well as Moonbie Street, Summer Hill as this will assist her in navigating around the area more safely. Ms Mesnage indicated her support for raised crossings however she expressed concerns that these crossings needed to be built with pram ramps rather than a continuous footpath. Ms Mesnage is concerned about the safety issues that may arise from this plan especially for pedestrians who may be vision impaired like herself as she stated that guide dogs are not trained to stop at the start of continuous pathways and wide cane users cannot detect a road crossing when it is continuous with the footpath and with kerb ramp removed. Ms Mesnage requested Council to review the submissions made by Guide Dogs Australia, Dr Ben an Ophthalmologist and Susan Thompson, an Urban Planner at University of New South Wales and for Council to consult with those organisations and individuals regarding the plans for the proposed crossings.

Ms Mesnage also raised concerns regarding the time frame for the construction of the pedestrian crossings as she noted that the all the crossings except for the Victoria Street crossing, are planned to be constructed in the 2025/2026 financial year. She stated that construction is to occur too far into the future and also stated that she currently spends money from her NDIS funding to get to destinations when she would be able to get to with her guide dog if the pedestrian crossing were provided earlier and urged Council to consider bringing the timeframe forward.

Mr West supported the proposed recommendation for the traffic calming treatments around Cardinal Freeman Village and expressed the importance of getting these pedestrian crossing built to assist residents around the area. He noted that his wife uses a walker and has difficulties with crossing Victoria Road, Queen Street, Seaview Street and Clissold Street and expressed it was imperative these crossings be built. Mr West also requested to have in place a system to update residents on the progress of the implementation of the proposed crossings. Mr West stated that this would allow residents to keep track and monitor the progress as well as ensure that the proposed crossings will be implemented accordingly.

Public Speakers Ian West and Gisele Mesnage left the meeting at 11:28AM

Council Officers tabled written correspondence from a resident opposing the proposal at Holden Street, south of Clissold Street.. The resident raised concerns regarding loss of parking, the exacerbation of existing parking and traffic issues in the area should the proposed pedestrian crossing be approved, impacts to business surrounding the area and the impact on the elderly residents whose driveways are adjacent to the proposed crossing (and who already struggle to safely reverse into the street). The resident suggested that Council put a hold on the Holden Street pedestrian proposal in order to undertake targeted consultation regarding the proposed crossing with all residents and businesses in the wider area and develop a proposal to respond to the concerns raised as well as investigate the option to convert the existing pedestrian island to the north on Holden Street (between Palace and Park) into a pedestrian crossing.

Council Officers noted that the proposed pedestrian crossing on Holden Street is on the boundary line with the Canterbury Bankstown Council and would require approval from Canterbury Bankstown Council before commencement of any works. Council Officers advised that the Holden Street pedestrian crossing be treated as a separate matter for investigation but still recommended that the proposal be approved in principle subject to obtaining concurrence from Canterbury Bankstown Council prior to final design.

Council Officers noted Ms Mesnage's concerns regarding level footpath crossings the inability for her guide dog to navigate footpaths and pedestrian crossings safely. Council Officers will contact Guide Dogs Australia to discuss alternatives measures that can be implemented into the plan to address concerns for those who are visually impaired.

Council Officers noted in the report that it was suggested that an additional raised pedestrian crossing on be installed on Smith Street, east of Henson Street to provide better linkage for pedestrians to go to various places and services in the area and recommended that this be amended to reflect in the recommendation. A full Engagement Outcome Report was tabled at the meeting and similarly provided through the Council website under 'Your Say Inner West'. Having only one additional crossing in Smith Street is further explained under the Engagement Outcome report within the Council (tabled) response.

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

1. That the following proposed pedestrian (zebra) crossings, kerb extensions. and traffic calming treatments around and near the Cardinal Freeman Village with associated removal or installation of parking (as shown under concept design in Attachment 2) be approved in principle, subject to final detailed design and funding:
 - (a) Plan 1- Victoria Street, mid-block between Clissold Street and Seaview Street. Install new raised pedestrian (zebra) crossing in line with existing kerb extensions outside premises No.126 and relocate and construct a new in lane Bus Stop platform (full-bus length) outside premises No. 128. This will result on the loss of approximately 4 parking spaces.
 - (b) Plan 2- Victoria Street and Seaview Street. Install a new raised pedestrian (zebra) crossing in Seaview Street, west of Victoria Street, provide kerb extensions to all corners of Victoria Street and bring out the 'STOP' lines from both ends of Seaview Street.
 - (c) Plan 3- Seaview Street at Yeo Avenue. Install new raised platform (threshold) in Seaview Street, west of Yeo Avenue with pedestrian fencing.
 - (d) Plan 4- Queen Street at Seaview Street & Hillcrest Avenue

Install new raised pedestrian (zebra) crossing (in lieu of existing refuge) in Queen Street, north of Seaview Street and relocate Bus Stop forward on the western side of Queen Street. This will result in the loss of one parking space.

Install new raised threshold (platform) with garden beds (back of kerb) in Queen Street, north of Hillcrest Avenue and remove parking for improved sight view of traffic out of gate 8 and 9 of the village. This will result in loss of 1 parking space to each approach sides to Gate 8 and 9 of the Cardinal Freeman Village. Gain if and where possible, approximately 3 parking spaces to the eastern side of Queen Street near Seaview Street.

(e) Plan 5- Queen Street at Clissold Street.

Install new raised threshold (platform) with garden beds (back of kerb) in Queen Street, north of Clissold Street. Install new raised pedestrian (zebra) crossing in Queen Street, south of Clissold Street and relocate Bus stop on the western side south of its original location. Remove chicane islands outside premises No.77. Remove narrow central median islands in Clissold Street and replace with BB centre line marking or painted median. This will result in the loss of approximately 3-4 parking spaces and gain of up to 8 parking spaces.

(f) Plan 6- Clissold Street and Victoria Street.

Remove existing (at road level) zebra crossing in Clissold Street east of Gate 12 of the Cardinal Freeman Village and install new raised pedestrian (zebra) crossing east of Gate 11 to the Cardinal Freeman Village. Install physical and painted kerb extensions to all corners of Victoria Street and bring out the 'STOP' lines on both sides of Clissold Street.

(g) Plan 7- Clissold Street crossing- Clissold Street at Holden Street.

Install new raised pedestrian (zebra) crossing in Clissold Street, east of Holden Street (outside premises No. 28 Clissold Street).

(h) Plan 8- Robert Street at Holden Street.

Install new raised pedestrian (zebra) crossing in Robert Street, east of Holden Street.

(i) Plan 9- Victoria Street at Robert Street.

Install new raised pedestrian (zebra) crossing in Victoria Street, south of Robert. This will result in the loss of approximately 2 parking spaces.

(j) Plan 10- Drynan Street at Prospect Road.

Install new raised pedestrian (zebra) crossing in Drynan Street, east of Prospect Road. This will result in loss of approximately 1-2 parking spaces to the north side of Drynan Street, and loss of 1-2 spaces to relocate part of the 'No Parking' (school times) drop-off and pick up zone towards the east

(k) Plan 11- Henson Street at Smith Street.

Install new pedestrian (zebra) crossing in Henson Street, south of Smith Street. This will result in the loss of approximately 1-2 resident parking spaces for relocation of the 'No Parking Wedding and Funeral Vehicles Excepted' reserve further south of its original location on the eastern side of Henson Street.

(l) Additional crossing- Smith Street, east of Henson Street.

Install new pedestrian (zebra) crossing in Smith Street, east of Henson Street (between the roundabout and the driveway of 139A Smith Street). This will result in the loss of 2-3 parking spaces, 1 parking space to the north side

and 1-2 parking spaces to the south side of Smith Street.

2. That the new raised pedestrian (zebra) crossing in Holden Street, south of Clissold Street be approved in principle, subject to obtaining concurrence from Canterbury Bankstown Council prior to final design.
3. That Council seek opportunities to fund the proposals sooner.

For Motion: Unanimous

LTC1223(1) Item 9 Unnamed Lane, Summer Hill (adjacent Henson and Herbert Streets) - Proposed 'No Stopping' restrictions (Djarrawaunang-Summer Hill Ward/Summer Hill Electorate/Burwood PAC)

SUMMARY

The unnamed laneway running perpendicular to Henson and Herbert Streets, Summer Hill is utilised by Council's waste vehicles to collect household waste of the properties on Henson Street. Currently, there are no existing 'No Stopping' restrictions at the entrance to the laneway at the intersections of Herbert and Henson Streets, and parked vehicles are subsequently, restricting access for Council's waste vehicles, impacting weekly household waste collection. 'No Stopping' restrictions are proposed at the entrance to this laneway to ensure compliance with the NSW Road Rules and ensure vehicles do not park too close to the intersection. This will improve the turning movements into and out of the laneway for Council's waste vehicles as well as any emergency vehicles that require access. In addition, it will also improve sight lines for pedestrians crossing the laneway, particularly school children from the nearby Summer Hill Public School.

Officers Recommendation:

1. That the installation of 'No Stopping' on the north side of Unnamed lane, Summer Hill extending 10m from its intersections of Herbert Street be approved.
2. That the installation of 'No Stopping' on the west side of Unnamed lane, Summer Hill extending 6m from its intersections of Henson Street be approved.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

1. That the installation of 'No Stopping' on the north side of Unnamed lane, Summer Hill extending 10m from its intersections of Herbert Street be approved.
2. That the installation of 'No Stopping' on the west side of Unnamed lane, Summer Hill extending 6m from its intersections of Henson Street be approved.

For Motion: Unanimous

LTC1223(1) Item 10 Traffic Committee Schedule 2024

SUMMARY

To assist Committee members with forward planning, the schedule of meetings of the Local Traffic Committee for 2024 is detailed below.

Officers Recommendation:

That the proposed schedule of meetings of the Local Traffic Committee for the 2024 calendar year be received and noted.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That the proposed schedule of meetings of the Local Traffic Committee for the 2024 calendar year be received and noted.

For Motion: Unanimous

LTC1223(1) Item 11 Local Traffic Committee Terms of Reference

SUMMARY

The Local Traffic Committee is run in accordance with "*A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees)*" which was produced by the then Roads and Traffic Authority in 2009.

Governance and Risk is redeveloping Council's Terms of Reference for Local Democracy Groups which includes advisory committees and working groups, to encompass additional governance mechanisms.

The Terms of Reference includes clauses on Conflicts of Interest and Model Code of Conduct requirements. Also included are acts of disorder and mutual respect clauses to align with Council's Code of Meeting Practice and Council's values and stance on mutual respect.

A review of the "*Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees)*" has been undertaken and it is recommended that it encompasses specific clauses on the above areas to ensure appropriate governance is upheld in the Local Traffic Committee.

It is recommended that the Local Traffic Committee Terms of Reference attached to the report be endorsed for Council to adopt.

Officers Recommendation:

That the Local Traffic Committee Terms of Reference attached to the report be endorsed for Council to adopt.

DISCUSSION:

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:



That the Local Traffic Committee Terms of Reference attached to the report be endorsed for Council to adopt.

For Motion: Unanimous

General Business:

Item 12 – Request for Pedestrian Crossing in Curtis Road, Balmain

The Mayor received correspondence from a resident regarding a request for a Pedestrian Crossing in Curtis Road, Balmain.

Public Speaker Alexandra Baudinet entered the meeting at 11:30AM

Ms Baudinet proposed for Council to investigate the possibility of a Pedestrian Crossing in Curtis Road, Balmain. Ms Baudinet noted that there is significant vehicular traffic on Curtis Road and feature a four way intersection. Ms Baudinet also advised that there is a lot of foot traffic as well as there are schools, parks, ferry wharves and childcares nearby. Ms Baudinet stated that at there is an existing pedestrian island at the intersection that slightly assists with slowing down traffic but does very little in regard to pedestrian safety when crossing the road. She also raised that there is low visibility for pedestrians of the road when standing in the pedestrian refuge area. Ms Baudinet noted in regards to alternative places to cross; there is a Pedestrian Crossing 300 meters away on Curtis Road outside the Royal Oak Hotel, or another 330 meters away on Darling Street near the Balmain Watch House. She stated that these are both too far, as a loop back on oneself requires a detour of at least 600 meters to access these crossings. Ms Baudinet noted that she had seen the Before and After school care carers are crossing the children 40–50m east of this location and advised this may be a good place to access for a potential Pedestrian Crossing as there is better visibility for pedestrians crossing compared to where the current pedestrian island is located.

Public Speaker Alexandra Baudinet left the meeting at 11:35AM

The Mayor proposed for Council to receive a report to the February Traffic Committee meeting regarding the request for a new Pedestrian Crossing in Curtis Road, Balmain with an onsite meeting with residents to be held prior to the report being prepared.

Council Officers advised that there will be a traffic study conducted around the Balmain and Birchgrove area, and that a speed radar sign has been installed near St Andrews Congregational Church which was where Ms Baudinet proposed the crossing to be installed. Council Officers noted they will collect data during school term for review in the report.

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION:

That a report be prepared for the Traffic Committee meeting addressing the request for a new Pedestrian Crossing in Curtis Road, Balmain with an onsite meeting with residents held prior to the report being prepared.

For Motion: Unanimous

Item 13 – Vehicles queuing across Victoria Road and Darling Street, Rozelle

Council Officers table in correspondence from the Leichhardt Police Area Command regarding concerns of vehicles blocking the intersection or crossing over the painted white lines where pedestrians and children walk whilst waiting to cross the intersection causing safety concerns for pedestrians. The Police recommended the possibility of signage stating 'Do Not Queue Across Intersection' as a visual measure to deter motorists from queuing across the intersections. The Transport for NSW Representative noted they will take into consideration the potential of erecting 'Do Not Queue Across Intersection' signage.

Item 14 – Report provided to Council regarding the Robert Street, Rozelle Bus Stop

The Representative for the member of Balmain raised that the report provided in the previous Traffic Committee meeting did not mention his three suggestions to improve the Bus Stop and would like to request an amended report be issued.

Item 15 – Update on Traffic Signal upgrade at the intersection of Fredrick Street and John Street, Ashfield.

The Representative for the Member of Summer Hill requested an updated regarding the intersection of Fredrick Street and John Street, Ashfield.

The Representative for TfNSW advised that there are no new updates from the previous meeting and that they are currently still in the tender process.

Meeting closed at 12:05pm.

CHAIRPERSON

Item No: C0224(1) Item 15
Subject: NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2024
Prepared By: Beau-Jane De Costa - Senior Manager Governance and Risk
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council determine the Councillors attending the National General Assembly of Local Government 2024.
2. That Council determine the one (1) Councillor that will be the voting delegate.
3. That Council require any proposed motions, that meet the National General Assembly's criteria, to be sent by Councillors (following the proposed motions template in *Attachment 3*) by 10.00am 26 February 2024 for consideration by Council at the 5 March 2024 Council meeting.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

Convened annually by the Australian Local Government Association (ALGA), the National General Assembly (NGA) of Local Government is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year. The report seeks a resolution from Council as to the Councillors to attend, including the one voting delegate, and outlines the timeframe for any proposed motions to be considered.

BACKGROUND

This event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of councils and communities. The NGA will be held in Canberra from 2 - 4 July 2024.

DISCUSSION

The purpose of the NGA is to bring together councils from around Australia to discuss, debate and adopt motions of national significance with a focus on how partnerships, particularly between the Australian Government and Local Governments, can tackle immediate challenges facing communities.

In 2023, Council determined that eight (8) Councillors would attend the NGA.

In previous years, (2022, 2021 and 2019) Council determined that five (5) Councillors would attend the NGA.

Each Council is entitled to one (1) voting delegate.

The theme for the 2024 NGA is "Building Community Trust".

Submitting Motions

The National General Assembly calls for Councils to consider submitting motions for debate. This is an important opportunity for councils to influence the national policy agenda and promote new ways of strengthening the local government sector and communities we serve.

When submitting motions Council should focus on how partnerships can address national issues at the local level, and new ways the Australian Government could partner to strengthen the local government sector to advance community well-being, local economic development, create jobs, address environmental challenges, climate change and complex social issues such as housing affordability.

If Council chooses to submit a motion/s there is an expectation that a council representative will be present at the NGA to move and speak to that motion, if required.

Any proposed motions will need to be adopted at the 5 March 2024 Council meeting at the latest, to ensure we are able to submit the motions for consideration at the Conference by the deadline of 29 March 2024.

Criteria for motions

To be eligible for inclusion in the Business Papers, and subsequent debate on the floor, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs.

To further assist Councillors with the development of potential motions, Councillors have been provided with the ALGA discussion paper, the previous 4 years of Inner West motions and the format and information required for each motion, as detailed in *Attachments 1, 2 and 3*.

Councillors are requested to send any motions they would like submitted for consideration by Council (following the proposed motions template in *Attachment 3*) by 10.00am 26 February 2024.

Any proposed motions will then be tabled at the 5 March 2024 Council Meeting for Council's consideration, in advance of the deadline for motions of 29 March 2024.

FINANCIAL IMPLICATIONS

The cost for registration, travel and accommodation for the General Assembly will be approximately \$2000 per Councillor. Funds will be sourced from the Councillors Conference and Training Budget, in accordance with the Councillor Expenses and Facilities Policy.

ATTACHMENTS

1. [Download](#) National General Assembly Discussion Paper 2024
2. [Download](#) Previous Inner West National General Assembly Motions
3. [Download](#) National General Assembly Proposed Motions - Template

2024 NGA

Building Community Trust

National Convention Centre
Canberra





AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION



2 - 4 JULY 2024

DISCUSSION PAPER



Item 15

Attachment 1

KEY DATES

29 March 2024 | Acceptance of Motions

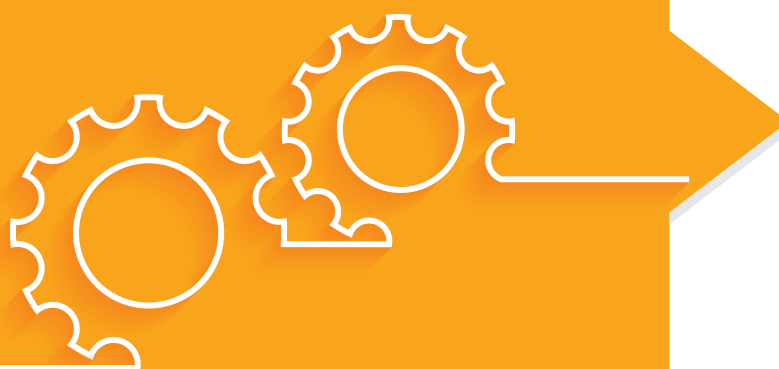
2 July 2024 | Regional Cooperation & Development Forum

3 - 4 July 2024 | National General Assembly

5 July 2024 | Australian Council of Local Government

TO SUBMIT YOUR MOTION

VISIT: **ALGA.COM.AU**





The Australian Local Government Association (ALGA) is pleased to convene the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2024 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2024 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

BACKGROUND TO ALGA AND THE NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated - particularly to the Australian Government - the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2024 NGA.

SUBMITTING MOTIONS

Item 15

Australia is one of the world's great democracies. It is held in high regard across the world but should never be taken for granted.

The theme of the 2024 NGA is – Building Community Trust.

This theme aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation's democracy.

While relatively low key, over the past decade there has been increasing public debate by scholars and policy makers about the level of trust in government, its institutions and indeed the operation of our democracy more broadly.

Mark Evans et al (2019) published research in 'The Conversation' indicating that Australians' trust in politicians (our political representatives) and democracy has hit an all-time low. This report indicates 'fewer than 41% of Australian citizens are satisfied with the way democracy works in Australia, down from 86% in 2007.

Public satisfaction has fallen particularly sharply since 2013, when 72% of Australian citizens were satisfied. Generation X is least satisfied (31%) and Baby Boomers most satisfied (50%). Some political authors suggest that these trends in part explain the rise in popularity and the relative success of independents and micro or single-issue parties.

These statistics should be of concern to every level of government and those interested in the future of our communities and Australia's democratic system.

It is said that 'trust is hard-earned, easily lost, and difficult to re-establish – and a key to absolutely everything.' While media and public attention frequently focuses on levels of trust in the national and state governments, local governments have an equally important role in building, maintaining and indeed, often repairing government-community relationships.

At its most fundamental level, the 2024 NGA focusses on the role of local government and how all levels of government can help each other build, maintain and strengthen government-community relationships.

This discussion paper is a call for councils to submit motions for debate at the 2024 NGA to be held in Canberra from 2-4 July 2024.

Attachment 1



Motions for this year's NGA should consider:

- how all levels of government in Australia can build trust in each other and earn greater trust from the community;
- practical opportunities for the Australian Government to leverage the trust that local communities have in their local council;
- focus on practical programs that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and
- new program ideas that that would help the local government sector to deliver the Australian Government's objectives.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available on the NGA website at: www.alga.com.au and received no later than 11:59pm AEST on Friday 29 March 2024.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2024 NGA.



CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...

Please note that resolutions of the NGA do not automatically become ALGA's national policy positions.

OTHER THINGS TO CONSIDER

Item 15

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council.

**Motions should be lodged electronically using the online form available at www.alga.asn.au.
Motions should be received no later than 11:59pm AEST on Friday 29 March 2024.**

Attachment 1

SETTING THE SCENE

The theme for NGA24 'Building Community Trust' aims to focus on the role of local government in the Australian system of government and explore the critical importance of trust in governments, between governments, its institutions, and our citizens.

In a recent essay on Capitalism after the Crisis (2023) the Treasurer the Hon Dr Jim Chalmers MP wrote:

'Our mission is to redefine and reform our economy and institutions in ways that make our people and communities more resilient, and our society and democracy stronger as well.'

The need to strengthen our democracy was also emphasised the Prime Minister the Hon Anthony Albanese MP in a speech at Queensland's Woodford Folk Festival toward the end of 2022:

'I urge anyone who thinks our democracy is unassailable to have a look around the world. Even some of the oldest, most stable democracies have come under attack from a whole range of corrosive, insidious forces. No one is immune. Our democracy is precious, something we have carefully grown and nurtured from one generation to the next. One of our core responsibilities is to make it stronger, and the key to that strength is transparency and accountability.'

In early 2023 the Australian Government established a taskforce to advise government on 'what can be done – practically – to strengthen Australian democracy'.

The 2024 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and
- Circular economy.



1. INTERGOVERNMENTAL RELATIONS

Item 15

'Australia's federal structure, built upon reciprocal financial, legislative and policy responsibilities, requires intelligent cooperation on issues of strategic national significance.'

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively. National Cabinet was established on 13 March 2020 and is chaired by the Prime Minister. The National Cabinet is a key mechanism in Australia's current intergovernmental architecture.

A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year. The President of ALGA also attends one meeting per year of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

A substantial body of research, from Australia and internationally, has highlighted that governments that work together are generally more successful in achieving shared national objectives, including economic recovery from events like the COVID-19 pandemic as well as in service and infrastructure delivery.

This research reinforces the need for local government to be included in relevant ministerial forums that support national priorities – from housing affordability to reaching net-zero emissions. ALGA currently participates in National Cabinet (1/year), Council on Federal Financial Relations (1/year), Infrastructure Transport Ministers Meeting, National Emergency Managers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Meeting of Environment Ministers, Energy and Climate Change Ministers and the Road Safety Ministers Meeting, to represent local government views.

Local government input can provide a community voice, enabling our intergovernmental forums to make decisions with greater legitimacy and authority.

Given the importance of trust in governments, between governments and its citizens, how can intergovernmental arrangements be further improved in Australia?

Are there ways of maintaining and enhancing the community's trust in local government?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?

Attachment 1

2. FINANCIAL SUSTAINABILITY

Trust in governments is highly correlated with their ability to fulfill the implicit social contract between government and its citizens by keeping promises.

Local government is the third sphere of government in Australia's system of government. Councils are comprised of locally elected representatives who understand local needs and engage locally on strategies to meet those needs.

Councils are responsible for providing a wide range of critical local area services including planning, libraries, waste management systems, transport and infrastructure (eg roads and footpaths, parks, sporting grounds and swimming pools) and social services.

These services are critical to the wellbeing, liveability and productivity of all local communities, and therefore the nation. Equally important is the sustaining of democratic processes at the local and regional level.

Local government's total annual expenditure in 2021 -22 was approximately \$43.6 billion. Non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage (in some states) including land, are valued at \$539 billion [ABS Government Finance Statistics, Australia, 2021-22].

In 2021-22, the Australian Government provided \$2.6 billion in Financial Assistance Grants funding to councils. This included \$1.3b which was brought forward from the 2021-22 estimate and paid through state and territory governments in 2020-21.

Nationally, local government derives nearly 90% of its revenue from its own sources (including rates and services charges), compared to around 50% for state governments. Grants from other levels of government make up just over 10% of local government's total revenue, however these grants are particularly important in areas with a low-rate base, and/or high growth rates, and rapidly expanding service and infrastructure needs.

In 2021-22 Financial Assistance Grants to local governments was less than 0.6% of Commonwealth taxation revenue (CTR), a significant drop from 1996 when these grants were at 1% of CTR. In 2023-24 Financial Assistance Grants have fallen to 0.5% of Commonwealth taxation.

What improvements are needed to the intergovernmental financial transfer system, particularly the Commonwealth transfers to local government, to enhance the community's trust in local government and by extension all governments?

Noting that Commonwealth tied funding is provided with detailed requirements how can this system be improved to provide flexibility and maximize the benefit to local communities?

3. ROADS AND INFRASTRUCTURE

ALGA's 2021 National State of the Assets Report (NSoA) is currently being updated and expected to be launched in 2024. The most recent NSoA shows that while most local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater, and airports and aerodromes are generally in good to very good condition, around 10% are not fit for purpose, and around 20–25% are only fair and over time will need attention.

The last NSoA found that in 2019–20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

Local government assets make up a significant proportion of the physical structure of local communities and often provide critical access to and support for citizens to engage in state and national assets and opportunities.

For example, local roads provide important “first and last-mile access” for communities and industry to road networks, integral to economic development and community connection. Local sporting grounds can provide access for community groups to build community participation that has social, health and economic benefits.

Are there programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there programs or initiatives that the Australian Government could develop to maintain, strengthen and enhance the reputation of Australia's infrastructure providers, including local government?

4. EMERGENCY MANAGEMENT

Item 15

In 2022 alone, 46 disasters were declared across Australia, covering more than 300 different council areas. In recent years, almost every Australian council has been impacted in some way by fires, floods, or cyclones.

Last year's flooding caused a damage bill of approximately \$3.8 billion to local roads across Queensland, New South Wales, Victoria and South Australia. This was just a fraction of the total disaster costs incurred by governments across the country.

There have been numerous NGA motions in recent years regarding natural disasters and this has been a significant priority in ALGA's advocacy program.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, with the first round of funding allocated in June 2023. This fund will support councils and communities to mitigate against the risk of future disasters and help address the significant imbalance between mitigation and recovery spending.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

Attachment 1

5. HOUSING AND HOMELESSNESS

Item 15

Almost every Australian council and community is facing challenges around a lack of affordable housing.

Alarming research by the UNSW City Futures Research Centre shows 640,000 Australian households – or one in 15 households – are under housing stress.

All levels of government, including councils, have a fundamental role to play in addressing this crisis, which is being compounded by high interest rates, rising construction costs and skills shortages.

At a national level, ALGA is a signatory to the National Housing Accord, and in 2023 successfully advocated for a new \$500 million Housing Support Program for state and local governments to deliver supporting infrastructure for new housing developments.

While the provision of affordable housing is not a local government responsibility, councils have a role to play in ensuring there is enough suitably located land available for housing and that a diversity of housing stock is supported. Councils also want to ensure that new housing developments are supported with the necessary services and infrastructure to create liveable and sustainable communities.

Many councils are also addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Councils also want to ensure that they engaged with planning decisions that affect local communities. Taking planning powers away from councils does not always support the best local outcomes.

Councils also play an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?

Attachment 1

6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations.

However, councils are facing significant jobs and skills shortages that are constraining their capacity to deliver services and build and maintain local infrastructure.

ALGA's 2022 National Local Government Workforce Skills and Capability Survey indicated that more than 90 percent of Australia's 537 councils were experiencing skills shortages.

The survey also showed that for approximately two-thirds of these councils, these shortages were impacting on project delivery.

In particular, councils are facing a shortage of planners, engineers, building surveyors, environmental officers and human resources professionals.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. COMMUNITY SERVICES

Item 15

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community. Indeed, it is this level of responsiveness and accountability to the local community that is an essential feature of democratic local governments worldwide.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2021-22 was \$43.6 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities; and
- library services.

Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?

Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?

Attachment 1

8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

Item 15

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

The Indigenous Voice Co-design Final Report to the Australian Government was released in December 2021. The Local & Regional Voice will contribute to achieving the Closing the Gap outcomes by providing avenues for Indigenous voices to be heard, including to provide feedback to government on Closing the Gap.

As the level of government closest to the people, councils have an essential role supporting and helping to steer the development of policies and programs in partnership with local Indigenous peoples that address closing the gap priorities at the local and regional level.

Local government plays a positive role in reconciliation and celebrating Indigenous culture and identity, and sustainably funded could work effectively to reduce Indigenous disadvantage in all its forms.

On 14 October 2023, Australians voted in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing a body called the Aboriginal and Torres Strait Islander Voice. The referendum did not pass.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?

Attachment 1

9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security. At a national level, there is limited understanding of local governments' vulnerability to cyber-attacks, preparedness and adequacy of risk management strategies or business continuity planning.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?

10. CLIMATE CHANGE AND RENEWABLE ENERGY

Item 15

Australia's changing climate presents a significant challenge to governments, individuals, communities, businesses, industry, and the environment.

The Australian Government has committed to address climate change and in June 2022 submitted its revised National Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change. The revised NDC included reaffirming a target of net zero emissions by 2050 and committing to reduce greenhouse gas emissions by 43% from 2005 levels.

Local governments have played an important leadership role in addressing climate change, and councils have supported a wide range of community-based programs and initiatives to lower the carbon footprint of their own business operations and of their local communities.

As a sector, local government has been an advocate and active participant in the debate for lowering carbon emissions, is sourcing renewable energy, has responded creatively to reduce greenhouse gas emissions from landfills, and facilitated the construction of green buildings and water sensitive design of cities and towns.

Local government has been at the forefront in addressing the impacts of climate change and adaptation to climate change. In particular, councils have a practical understanding of the risk and impact of climate change on Australia's infrastructure and physical assets, natural ecosystems, local economies and their community.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

Are there initiatives that could assist local governments to build trust in the community for implementation of key climate change and emissions reduction initiatives?

Attachment 1

11. ENVIRONMENT

Australia's 537 local councils play an essential role in providing, regulating and managing Australia's environmental services and infrastructure.

Whether it's biodiversity, biosecurity, natural resource management (NRM), contaminated lands, waste management, water resources, sustainability or roadside environments, councils are responsible for educating households and businesses on environment policy, as well as driving environmental programs and initiatives in their local communities.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?



12. CIRCULAR ECONOMY

Item 15

Local government is responsible for the management of household and domestic waste and has a critical role to play in further developing the circular economy.

Australia's 537 councils manage approximately 26 percent of Australian waste, either directly or through contractual arrangements. Each year, local governments collect around 9.7 million tonnes of waste from kerbside bin services, sort it at material recovery facilities (MRFs), and dispatch what can be recycled to reprocessing facilities in Australia and overseas.

Where waste cannot be recovered it is landfilled, and local governments in most jurisdictions must pay a significant levy per tonne for landfilled waste, as well as incur the operational costs of maintaining and managing a landfill.

Collecting, treating, and disposing of Australian domestic waste costs local government an estimated \$3.5 billion annually. Local government also dedicates resources to administering community waste-education programs, collecting litter, addressing illegal rubbish dumping, and ensuring compliance with waste bylaws.

In November 2023, Australia's Environment Ministers agreed that the Federal Government would establish new regulations for packaging as well as mandate how packaging is designed, develop minimum recycled content requirements and prohibit harmful chemicals being used. These changes are expected to have a positive impact on the amount of waste sent to landfill, and the costs borne by councils and their communities.

How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?

How could the Australian Government partner with local government to advance the circular economy?

Attachment 1

CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2024 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 29 March 2024.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued.
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2024 National General Assembly to move and speak to that motion if required.
- » Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2024 National General Assembly in Canberra.





 **AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION**

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PREVIOUS GENERAL ASSEMBLY MOTIONS

2023

Motion

This National General Assembly of Local Government calls on the Australian Government to:

1. Actively encourage local government super funds to divest from companies engaging in the extraction of fossil fuels, native forest logging, gambling, weapons manufacturers, and tobacco;
2. Take immediate action to ensure the integrity and accountability of carbon offset programs, while supporting and funding councils to directly reduce operational and community emissions through the roll out of local renewable energy infrastructure and other greenhouse gas reducing initiatives; and
3. Ban the practice of 'greenwashing' in local government super funds, ensuring that local government super funds that invest in companies engaging in the extraction of fossil fuels, native forest logging, gambling, weapons manufacturers, and tobacco are not able to promote their funds as being environmentally friendly or ethical investors

Motion

This National General Assembly calls on the Australian Government to work with ALGA and the Australian Banker's Association to convince all banks to offer investment products to Local Government that will not contribute to further climate change. Reasons for this include:

1. Local governments across Australia often hold significant funds that have been allocated for future use, but may struggle to identify sustainable and ethical investment options that align with community values and meet permitted forms of investment set by state and territory governments.
2. Many councils are particularly interested in identifying investment opportunities that will not contribute to climate change.
3. In NSW, LGNSW has raised this matter with the NSW Minister for Local Government, who encouraged councils to prioritise sustainable investments that are in accordance with the NSW Ministerial Investment Order.
4. LGNSW has also written to the Australian Banking Association (ABA) seeking to encourage banks to offer more investment products to councils to meet this objective.
5. The ABA has now sought a meeting with LGNSW which is expected to take place shortly.
6. Given this is a common issue for councils in all states and territories and that banks operate nationally, ALGA may consider adding their voice to this advocacy.

INNER WEST

2022

Motion

That ALGA advocate to the Australian government to:

1. Establish a program to fund and support councils to transition their communities to a Zero Waste Circular Economy, in which there is no place for incinerators. Eligible pilot projects include:
 - a) Smarter electric garbage trucks and bins for specialised kerbside collection;
 - b) Promoting the implementation of FOGO collection programs;
 - c) Establishing micro factories for local processing and streaming of recovered materials;
 - d) Consumer Awareness Programs through innovation at council parks, main streets, facilities and events;
 - e) Inclusion of at least 50% recycled materials and products in procurement;
 - f) Aligning labelling with drop offs and collections;
 - g) Promoting Circular Economy in schools including a STEM prize;
 - h) Enabling Councils to undertake Circular Economy pilots in partnership with universities; and
 - i) Establishing Circular Economy incubators with links to small business.
2. Remove incinerators from the Australian Renewable Energy Target (RET) and remove native forest biomass as a renewable component of bioenergy/fuel and its eligibility for subsidy.

Motion

That this National Assembly:

1. Supports the Uluru Statement from the Heart's call for Indigenous constitutional recognition through a Voice and that a referendum is held in the new term of federal parliament to achieve it.
2. Requests the Australian Local Government Association work with the From the Heart campaign to develop a resource kit for councils seeking to host public forums to inform their communities about the proposed referendum.

Motion

That the NGALA:

1. Notes that in many cases throughout our society, the tax system specifically rewards activities and purchases that are worse for public health, are more expensive for households, result in worse domestic energy security, and worsen climate change;
2. Call on the Federal Government to change the taxation code to address this, including:
 - a) Support residential and commercial landlords to improve the health, comfort, and energy security of their tenants by changing the status of energy efficient, water efficient, and renewable appliances and structures so that they qualify for accelerated depreciation or extension of the Temporary Full Expensing Measures for Landlords for a period through to 2030;
 - b) Amend the taxation system such that when a landlord replaces an appliance that has poor air quality outcomes with a cleaner system (e.g. gas cooktop with induction cooktop, or a gas heater versus reverse cycle air conditioner), this is also captured through the Temporary Full Expensing Measures for Landlords rather than a capital expense that is to be depreciated over its effective useful life;

INNER WEST

- c) Increase the effective useful lives for those appliances that actively contribute to poor indoor air quality and worsened health outcomes such that the depreciation claim will be smaller in each year;
 - d) Factoring in the weight and energy source of a vehicle when deciding the allowable depreciation, in recognition that the damage done to roads is proportional to the fourth power of the weight, and thus increases rapidly for heavier vehicles (using a different scale for electric vehicles); and
 - e) In order to improve public health due to air pollution and lack of physical activity, phase in changes to the way that motor vehicle expenses can be deducted to encourage the uptake of bicycles, e-bikes, and electric cargo bikes for commuting and business purposes, and in those cases where cars or other motor vehicles are required, make changes to ensure that electric vehicles are favoured over petrol and diesel vehicles.
3. Call on the Federal Government to make these amendments to the relevant tax legislation to give effect to these measures as soon as possible.

2021

Motion

THAT:

1. The Federal Government's revised rate of the jobseeker payment, of \$44.00 per day is inadequate and will result in millions of Australian citizens being unnecessarily trapped in poverty. After 25 years with no increase to the incomes of unemployed Australians an increase of just \$3.57 per day above the previous rate of the Newstart payment is insufficient; and
2. Council write to all Mayors and Councillors throughout Australia requesting that their Councils adopt this resolution and request that it be tabled at the National Assembly of Local Government.

Motion

THAT this National General Assembly:

1. Notes that the #RacismNotWelcome campaign was created by the Inner West Multicultural Network (IWMN) as a grassroots anti-racism campaign for local Councils and communities to create safe places;
2. Encourages all Councils to endorse the #RacismNotWelcome campaign; and
3. Writes to the Prime Minister and relevant Minister/s to:
 - a) Express grave concern at the rise of racism in Australia; and
 - b) Request funding be made available to Councils to support the rollout of the #RacismNotWelcome campaign.

INNER WEST

2020

Motion

1. That the National General Assembly of Local Government:
 - a) Recognises the vital role of the media in informing communities about the actions of local government and keeping local government open to account;
 - b) Notes the important role that community can and does play at times of emergency, including during the bushfire crisis this summer;
 - c) Expresses serious concerns at the closure and diminution of regional and suburban news outlets including television, radio and newspapers; and
 - d) Calls on the Federal Government to increase funding to the Australian Community Radio Network around Australia to support local news programs that focus on local government and local issues.
2. Submits a motion to the upcoming Australian Local Government Association's National General Assembly in June 2020 calling for the Australian Federal Government to sign and ratify the Treaty on the Prohibition of Nuclear Weapons.

2019

Motion

1. That ALGA calls on the Federal Government to review the national limit for PM 2.5 in light of the fact that recent scientific evidence finds there is no safe level of PM 2.5.
2. That ALGA calls on the Federal Government to take immediate steps to protect vulnerable people, for example school children from exposure to PM 2.5 air pollution.
3. That ALGA call on the Federal Government to release all reports, submissions and analysis including health studies on all major infrastructure projects in the future and to all current projects under construction.

INNER WEST

2024 NATIONAL GENERAL ASSEMBLY PROPOSED MOTION

MOTION DETAILS

Example: This National General Assembly calls on the Australian Government to restore Local Government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

This National General Assembly calls on the Australian Government to (insert details)

NATIONAL OBJECTIVE

Why is this a national issue and why should this be debated at the National General Assembly (Maximum 200 words).

(Insert details)

SUMMARY OF KEY ARGUMENTS

Background information and supporting arguments (Maximum 500 words).

(Insert details)

Item No: C0224(1) Item 16
Subject: FOGO (FOOD RECYCLING) UPDATE - FEBRUARY 2024
Prepared By: Helen Bradley - Manager Resource Recovery Planning
Authorised By: Peter Gainsford - General Manager

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

1: An ecologically sustainable Inner West

DISCUSSION

Council commenced the FOGO food recycling service on the 9th October 2023 and as of the 5 February had collected over 6,106 Tonnes of FOGO in the first 17 weeks of the service. This equates to 12,822 tonnes CO₂, equivalent emissions of taking 7,994 cars off the road.

The tonnages collected for the Month of December was 1,527 and January 1,862 which is greater than our modelling suggested of approximately 1,122 tonnes per month if we recovered half of the available food from the garbage bin.

Inner West Council picks up approximately 178,000 bins per week across all waste streams and dwelling types. The implementation has required a realignment of our waste calendar to better align the new service, including the accommodation of the multi-unit dwellings being serviced weekly with garbage and FOO (food only) through the entire area. This requires adjustment for not only our waste collection staff and contractors but also residents.

Industry standard for missed bins is 0.5% of total services which would equate to approximately 890 missed for the Inner West each week. For the weekend ending 2 February Council has 419 missed services reported. Service data indicates that about 50% of these are not actual missed services, but residents reporting a missed service in the off week for garbage.

The number of weekly waste phone calls and customer requests are gradually reducing, and we are averaging about 269 calls per day in the week ending 2nd February from a peak of 800 per day in October 2023 to under 300 per day prior to Christmas (all waste enquiries and requests, not limited to FOGO). 126 of these calls were FOGO related, averaging 25 per day.

Council has been promoting access to the online waste calendar as the single source of truth for residents confirming their bin collection details, with the waste calendar pages receiving more than 320,936 views. This is now reflected in the number of residents presenting their red or yellow bin on the wrong week for collection which was reduced to less than 10% of households. This is being addressed through education to households via the collection crews and waste busters.

Frequently Asked Questions

Other than missed bins which were discussed above, most requests are about;

1. Upsizing Red Lid Garbage bins
2. Booked Overflow Red Lid Garbage Bin collection
3. Supply of starter kits and liners
4. Community Education via waste busters

1. Upsizing Red Lid Garbage Bins.

To help assist residents who are struggling with a fortnightly collection of the 120-litre red lidded bin, Council is offered a 240-litre bin. Council has delivered 3,774 upsized 240-litre red lidded Garbage bins since FOGO commenced.

2. Booked Overflow Red Lid Garbage Bin Collection

Optimo, Council's current booking system for clean-up bookings, has been active since 9 October 2023 to support residents that would like to book the alternate week collection. [Council clean-up and extra red-lid bin collection - Inner West Council \(nsw.gov.au\)](https://www.nsw.gov.au/council/clean-up-and-extra-red-lid-bin-collection)

The booked system gives residents opportunity to adapt waste sorting behaviour before committing to an upsizing of bin. 1,200 bookings are available on each collection day and bookings are steady at around 85 per day (lowest 34 and highest 137 bookings on any day), equating to approximately 850 households using the service per fortnight.

3. Waste Busters [Waste Busters - Inner West Council \(nsw.gov.au\)](https://www.nsw.gov.au/council/waste-busters)

The Waste Busters have started to contact households with contaminated/ rejected FOGO bins or presenting in the off week without a booking and lodging a missed service.

Updates

Rebate for Reusable Nappies

\$30,000 was allocated by council resolution for the nappy and sanitary rebate which opened on 9 October to enable households to try subsidised reusable nappies or sanitary products and reduce the amount of garbage in their red lid bin. Residents buy the items of their choice and submit their simple application and their receipt to qualify for the rebate (up to \$150 for reusable nappies and \$100 for sanitary products).

[Inner West Council's Rebately | Reusable Cloth Nappies](https://www.nsw.gov.au/council/inner-west-councils-rebately-reusable-cloth-nappies)

On 29 January 2024, three hundred rebates had been claimed (\$17,771 of \$30,000 available);

- Reusable cloth nappies – 73 claims to the value of \$5,922.39
- Reusable sanitary products – 227 claims to the value of \$11,848

FOGO Community Champions *Cornersmith*

Workshops and social media commenced mid-October and was completed in mid-December 2023. Cornersmith workshops:

- Inner West Sustainability Hub, Summer Hill on Thursday 26 October - 35 attendees
- Balmain Town Hall – Saturday 26 November (rescheduled from 4 Nov) -16 attendees
- Marrickville Pavillion – Saturday 2 December - 20 attendees

Facebook and Instagram – Socials reels were posted by Cornersmith using *FOGO Fridge Check* and featuring the kitchen benchtop bin and compostable liners.

Cornersmith noted that the FOGO Fridge check Friday series performed better on Instagram than Facebook.

Date posted	Post description	Performance
22 October 2023	Sneak peak	24,982 impressions
26 October 2023	Series introduction	22,834 plays
3 November 2023	Dairy	19,361 plays
10 November 2023	Stock and tomato rice	21,076 plays
17 November 2023	Fruit whip	12,498 plays
24 November 2023	Jaffles	22,000 plays
1 December 2023	Old vegetable egg slice	18,984 plays
9 December 2023	Bread	12,045 plays
16 December 2023	Series outro/review	15,525 plays

Adventure Kids Entertainment have undertaken FOGO performances across the Inner West Primary schools and have booked in schools, inner West Early learning centres and libraries through to March 2024. Feedback has been positive with children loving the interactive approach and FOGO songs. Upcoming events are detailed below if Councillors wish to attend, please notify Helen Bradley who will inform the school and Adventure Kid's Entertainment on your behalf.

Primary Schools

- St Peters Public School - Wednesday 14 February from 2:10pm to 3pm
- Globe Pre-School – Thursday 15 February 2024 from 10am to 11am
- Yeo Park Public School – Tuesday 12 March 2024 from 2:30pm to 3:20pm

Inner West Early Learning Centres

- John McMahon Children's Centre, Birchgrove - Wednesday 7 February 2024 from 10am to 11am
- May Murray Early Learning Centre, Marrickville - Thursday 8 February 2024 from 10am to 11am
- Tillman Park Early Learning Centre, Tempe - Friday 9 February 2024 from 10am to 11am

Inner West Libraries

- Leichhardt Library -10 January 10:30-11:30
- St Peters Library – 11 January 13:00 – 14:00
- Ashfield Library – 15 January 10:30-11:30
- Emanuel Tsardoulis Community Library Dulwich Hill – 13 February 10:30-11:30
- Balmain Library – 14 February 10:30-11:30

Compostable liner supply and delivery

Council currently offers collection of compostable liners (bags) at Inner West Customer Service Centres and libraries.

An initial pack of 40 compostable liners was provided to FOGO households as part of the starter kit. Based on usage of 3 liners per week this is a 13 week/3-month supply to end December 2023.

All single dwellings (approximately 50,000 houses) were delivered a roll of 75 compostable bags in December 2023. Based on usage of 3 liners per week this is a 25 week/6-month supply to May 2024.

Council officers are preparing options for Council's consideration for future supply of compostable bags noting below the current policy of Randwick and Penrith.

1. Randwick Council currently offers 6 monthly delivery of bags and encourages residents to buy their own, use paper or go bag free in the interim [Order new FOGO caddy liners - Randwick City Council \(nsw.gov.au\)](#)
2. Penrith offers quarterly delivery (opt-in) and promotes pick up from council offices and libraries. [FOGO FAQ - Penrith City Council \(nsw.gov.au\)](#)

FINANCIAL IMPLICATIONS

Fully funded via Domestic Waste Budget for ongoing operational costs and implementation funded via the NSW EPA (Environment Protection Authority) Grant and any additional costs to the above budget will be funded from the Domestic Waste Reserve.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 17
Subject: INCLUSIVE PLAYGROUNDS PROGRESS UPDATE
Prepared By: Michael Craven - Capital Projects Manager
Authorised By: Ryann Midei - Director Infrastructure

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

4: Healthy, resilient and caring communities

EXECUTIVE SUMMARY

Council, in partnership with the Touched by Olivia Foundation, identified 5 locations for inclusive playgrounds, one in each council ward within Inner West Council as follows:

Balmain / Baludarri Ward - King George Park.
 Leichhardt / Gulgadya Ward - Richard Murden Reserve.
 Stanmore / Damun Ward - Camperdown Park.
 Marrickville / Midjuburi Ward - Steel Park.
 Ashfield / Djrrawunang Ward - Centenary Park.

The planned delivery schedule for the Inclusive Playground Program extends over 5 years, commencing from 2022/23.

The King George Park inclusive playground design has now been completed and the tender process is currently underway with a schedule to complete by Spring 2024.

To reduce the overall duration to deliver the program, the program currently seeks to undertake the construction of the first location, while designing the second location and so on rather than finishing one location over two years and then moving to the next location over two years and so on. The latter approach doubling the required time to deliver the program.

The planned approach also takes into account sustainable resource delivery of the program and considers the overall funding constraints to the capital works program.

As such, there is no opportunity to accelerate the program.

BACKGROUND

At the Council Meeting held on 10 May 2022, Council resolved the following in part:

3. *Commit to establishing an inclusive playground in each ward by:*
 - a) *Identifying a planned playground upgrade in each ward that could be appropriately developed as an inclusive play space, including King Georges Park, Rozelle;*

- b) *Working with a reputable third party to better engage children with disability and their families in the codesign of these play spaces, incorporating the co-design principles developed by the Social Strategy Advisory Committee;*
- c) *Allocating \$50,000 in the 2022-2023 Budget for consultation, planning and design and \$2 million for construction in 2023-2024 Budget;*
- d) *Directing staff to investigate further grant and funding opportunities; and*
- e) *Incorporating this approach into either or both of council's draft Recreation Study and upcoming draft Playground Strategy, as appropriate.*

Following the May resolution, Council partnered with Touched by Olivia who are a charity that drives community connections to create inclusive communities. They assisted in identifying suitable locations for an inclusive playground in each council ward. At the completion of the investigation, Touched by Olivia provided feedback on the potential locations for inclusive playgrounds.

The resulting locations and its brief scope are as follows:

Balmain / Baludarri - King George Park – A full redesign of the playground including a new amenities building nearby. It should be noted that the carpark was upgraded last year with 3 new accessible carparking spaces, and accessible pathways to the playground entry delivered to future proof it for the delivery of the playground.

Leichhardt / Gulgadya - Richard Murden Reserve – This location was viewed as a highly suitable site, with existing on site parking, flat terrain and an existing playground and amenities building that can be redesigned to provide an inclusive space.

Ashfield / Djrrawunang - Centenary Park – The works are planned to involve the redesign of existing playground, path connections, parking and possible additional amenities.

Marrickville / Midjuburi - Steel Park – This location has an existing high quality inclusive playground which was completed in 2019 and incorporates a water play park. The park could be enhanced with an amenities upgrade with adult change facilities and improved path connections.

Stanmore / Damun - Camperdown Park – The works are planned to involve the playground, parking, path connection and amenities improvements. The park was last upgraded in 2018, and the proposed works would enhance on those work for inclusiveness.

The planned delivery schedule to realise the vision for these locations and to form the Inclusive Playground Program (and its budgeted amount in the delivery plan) is as follows:

Year	Location	Activity	Budget
22-23	All King George Park	Location review Design procurement	\$20,000
23-24	King George Park Richard Murden Reserve	Design & construction Design & engagement	\$2,000,000
24-25	Richard Murden Reserve Centenary Park	Construction Design	\$2,000,000
26-27	Centenary Park Camperdown & Steel Park	Construction Design &	\$2,000,000

		engagement	
27-28	Camperdown & Steel Park	Construction	\$2,000,000
Total			\$8,020,000

At the Council Meeting held on 21 Nov 2023, Council resolved the following in part:

That with reference to 4.3.2.7 (inclusive playgrounds), in February 2024, Council staff report on the progress of the construction of an inclusive playground in every ward and detail options to accelerate the program of works.

DISCUSSION

Inclusive Playground Progress Update

In line with the planned delivery schedule for the Inclusive Playground Program, Council commenced the Balmain / Baludarri ward - King George Park Inclusive Playground project in 2023.

The first stage of works, Council engaged a suitably qualified design consultant to develop the concept and detailed design for the King George Park Inclusive Playground. The design staged involved the consultant providing a concept design, stakeholder and community engagement and a detailed design for construction.

Council continued to partner with Touched by Olivia foundation throughout design development.

A robust Community Consultation and Engagement Plan was developed to ensure the community and stakeholders were aware of the upgrade and empowered to have their say in its development. Several communication channels and engagement tactics were selected to ensure effective engagement, particularly with:

- Nearby residents.
- Local schools.
- Council committees and advisors.
- Community organisations (NGOs).
- People with disabilities.
- An Aboriginal cultural advisor.
- The general community; and,
- Other relevant community organisations.

Over a 2 month period, 18 Consultations were undertaken online, on-site, at schools, and phone mediums, reaching over 132 people. These consultations resulted in Design Briefs to guide the type of play experiences and supportive features which should be included in the Concept Plan for King George Park Inclusive Playground.

The most requested play experiences across the various consultation groups included a double flying fox, slides, swings, age/ability inclusive equipment, spinners, cubbies, water play, imagination play, trampolines, an obstacle course, and music play.

The most requested supportive features and inclusive playground elements across the various consultation groups include shade provision, a nearby toilet, seating and picnic tables, accessible surfaces and paths, fencing, signage, nature and planting, parking, colour, and attractive scenery.

The extensive community consultation and engagement implemented during the design stage for the King George Park Inclusive Playground, has greatly assisted to address best practice outcomes for the playground.

A Community Engagement Outcomes Report was prepared following the completion of the stakeholder and community engagement. The purpose of this report is to summarise the consultations and provide strategic direction on how King George Park Inclusive Playground can be developed to provide equitable and inclusive play opportunities to meet the overall community's needs.

The Concept Plan and detailed design were developed respecting community feedback, wherever possible, taking scope, budget, and environmental constraints into account.

The detailed design which was finalised in January 2024 aimed to address best practice outcomes for inclusive playgrounds including alignment with NSW Everyone Can Play guidelines, the NSW Public Spaces Charter, Safety in design considerations, Relevant compliance and certification requirements, Design quality assurance, Changing Places guidelines and specialist input from Touched by Olivia Foundation. During each stage of the design process, Council officers reviewed the relevant guidelines for inclusive playgrounds with the design consultant and Touched by Olivia Foundation, to ensure the design aligned with the requirements where achievable.

The King George Park inclusive playground design has now been completed and the tender process is currently underway with a schedule to complete by Spring 2024.

It should be noted that the planning and early design considerations of the Richard Murden Reserve inclusive playground has commenced, and a procurement event is currently underway for external design services. The Richard Murden Reserve inclusive playground is currently on track to the planned program.

The remainder of the program is not scheduled to commence at this time.

Review of the Inclusive Playground Program timeline

The 21 November 2023 Council resolution called for consideration to the inclusive playground program and whether it could be accelerated.

The planned delivery schedule for the Inclusive Playground Program extends over 5 years, commencing from 2022/23.

This program includes implementing the robust Community Consultation and Engagement Plan for each location to ensure the community and stakeholders are aware of the upgrade and empowered to have their say in its development.

It should be noted that consultation is undertaken online, on-site, at schools, and phone mediums, reaching a diverse and broad selection of playground users. The engagement/consultation results in Design Briefs to guide the type of play experiences and supportive features which should be included in the Concept Plan for each playground. This takes a greater duration than a standard playground project to undertake.

There are many project phases at each location to realise the inclusive playground vision though at high level these phases include: planning, concept design, engagement, detailed design, procurement and construction. This is a two year exercise at each location to ensure the correct outcome is achieved.

To reduce the overall duration to deliver the program, the program currently seeks to undertake the construction of the first location, while designing the second location and so on rather than finishing one location over two years and then moving to the next location over two years and so on. The latter approach doubling the required time to deliver the program.

The planned approach also takes into account sustainable resource delivery of the program and considers the overall funding constraints to the capital works program.

As such, there is no opportunity to accelerate the program.

FINANCIAL IMPLICATIONS

Council allocated \$2M on this project within the 2023/24 Operational Plan, with \$1.6M now available for construction following the planning, engagement and design phases.

King George Park Playground is a complicated site due to its varying site levels which has resulted in a greater number of ramps, footpaths, stairs and retaining walls compared to a standard playground. As such this has resulted in a budget shortfall of \$300,000 to realise the full vision of the project and meet community expectations. As such, an additional \$300,000 will be allocated within the 2024/25 budget planning process to fully fund the project.

There are no further budget changes proposed to the planned program.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 18
Subject: LOCAL DEMOCRACY GROUP PROGRESS REPORT
Prepared By: Prue Foreman - Corporate Strategy and Engagement Manager
Authorised By: Ruth Callaghan - Director Community

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

This report provides a summary of the discussions and work undertaken by Council's 13 Local Democracy Groups (LDG) from 1 October 2023 - 31 December 2023. The report attachment includes a summary of all meetings held by LDGs during the quarter.

In December 2023, Council hosted a well-attended end of year reception. Members appreciated the opportunity to share their achievements and network with Councillors, staff and each other. Each group nominated a member to present their overview and all groups noted that cross LDG work would be welcome in 2024.

In November, all LDG members were invited to participate in a survey on their induction, policy challenges, experiences and opinions on collaboration with other LDGs. Thirty per cent of members responded. Overall, the responses were very positive with 86% of participants moderately, very or extremely satisfied with their experience as a member of a LDG. Members provided valuable suggestions in the free text questions, and staff will use this for quality improvement going forward. For example, some members suggested that it would be useful if staff could update the LDG's more regularly on the outcomes/impact of their deliberations on Council's activities.

In response to the members' feedback, it is proposed to increase opportunities for the LDG members to collaborate, commencing with an LDG collaborative event in early 2024, bringing all LDG members together for a group engagement to inform the Community Strategic Plan review. It is also proposed to strengthen the induction program, provide training for new members, and clarify roles through an update to the Terms of Reference for all LDG's.

BACKGROUND

In August 2022, Council recruited a new cohort of community members to serve on its 13 Local Democracy Groups (LDGs). The groups commenced meetings in October 2022 and their terms will conclude in September 2024.

At the Council Meeting held on 10 May 2022, Council resolved the following in part:

6. *In Consultation with staff, determine 1-2 appropriate policy challenges to allocate to the newly constituted Local Democracy Groups for deliberation. Quarterly progress reports on deliberations to be submitted to Council.*

At the Council meeting held on 20 June 2023, Council resolved the following in part:

1. *That the Terms of Reference for all Council internal Committees and Local Democracy Groups as listed below be amended to allow for online/hybrid attendance:*

Internal Committees:

- *General Manager's Performance Assessment Panel;*
- *Customer Service Review Sub-Committee;*
- *Flood Management Advisory Committee;*
- *Local Traffic Committee; and*
- *Major Capital Projects Committee.*

Local Democracy Groups:

- *Aboriginal and Torres Strait Islander Advisory Committee;*
- *Access Advisory Committee;*
- *Arts and Culture Advisory Committee;*
- *Bicycle Working Group;*
- *Environment Advisory Group;*
- *Housing and Affordability Advisory Committee;*
- *LGBTQ Working Group;*
- *Multicultural Advisory Committee;*
- *Planning and Heritage Advisory Committee;*
- *Seniors Working Group;*
- *Social Strategy Advisory Committee;*
- *Transport Advisory Committee; and*
- *Young Leaders Working Group.*

4. *That Local Democracy Groups be provided with a short survey to provide feedback about their first year of operation.*

At the Council meeting held on 10 October 2023, Council resolved the following:

1. *That Council note the update on the Local Democracy Groups and approve the composition of the Planning and Heritage Advisory Committee.*
2. *That Council host an end of year reception to thank the local democracy group members for their contributions.*
3. *That the local democracy groups are invited to share a brief update at the end of year reception.*
4. *That Council invites the Local Democracy Groups to provide formalised feedback to Council on how it is performing in the relevant area and how it could do better.*

DISCUSSION

End of year reception

Council held an end of year reception at Ashfield Town Hall on 11 December 2023 to thank group members for their contributions. The event was well attended with over 60 members participating. Members appreciated the opportunity to share their achievements and network with Councillors, staff and each other. Each group nominated a member to present their overview and all groups noted that cross LDG work would be welcome in 2024.

Local Democracy Group Member Survey results

Between 30 October and 26 November 2023, members of all LDGs were invited to take part in a survey through Your Say Inner West (YSIW), phone, post or mail. A total of 46 members responded out of 155 current members, achieving a good response rate of 30%. Members responded through YSIW (44) and by email (2).

Participants were asked to provide feedback on their induction, policy challenges, experiences and opinions on collaboration with other LDGs.

Members were asked a question about their overall satisfaction. Overall, 86% of participants were moderately, very or extremely satisfied with their experience as a member of a LDG.

Members were asked a question about their induction process. A total of 86% were moderately, very or extremely satisfied with the induction process for new members. There was no difference in satisfaction with induction between members who joined at the beginning of the term to those who joined later. Key themes in member suggestions were that further explanation of the groups' roles, historic achievements and activities should be provided during induction.

Members were provided an opportunity to comment on their policy challenges through an open question. Key themes of the responses were positive support for the challenges, member satisfaction with their achievements to date and that the work required was ongoing. Some participants found the challenges overly complex.

Members were asked a question about collaboration with other groups. The majority of participants (80%) would like an opportunity for collaboration with other LDGs. A key theme was that members would like to collaborate with specific groups or on specific projects as some groups have similar objectives and could benefit from working together.

Members were asked whether they had any further comments or suggestions. Additional comments thanked convenors for their work, noted that LDGs were an important part of democracy and that presentations from staff were beneficial. Other themes included suggestions for improving communication to groups about outcomes of their work and clarifying the groups' role in providing advice to Council.

In response to the members' feedback, it is proposed to increase opportunities for the LDG members to collaborate, commencing with a LDG collaborative event in early 2024, bringing all LDG members together for a group engagement to inform the Community Strategic Plan review. It is also proposed to strengthen the induction program, provide training for new members, and clarify roles through an update to the Terms of Reference.

The attached survey outcome report provides further detail of the feedback received.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [↓](#) LDG progress report Oct-Dec 2023
2. [↓](#) LDG survey 2023 - Results Summary
3. [↓](#) LDG survey 2023 – Copy of Questions



Local Democracy Groups Progress Report 1 October–31 December 2023

End of year reception

During the reporting period, Council resolved to host an end of year reception to thank the group members for their contributions and share a brief update:

*At the Council meeting held on 10 October 2023, Council resolved in part:
That Council host an end of year reception to thank the local democracy group members for their contributions.
That the local democracy groups are invited to share a brief update at the end of year reception.*

The event was held on 11 December at Ashfield Town Hall and marked just over one year since the establishment of the current groups. Chairs or representatives presented short informal updates, and the evening concluded with time for cross-group conversations. The event was well attended with over 60 members attending the event. Members appreciated the opportunity to share their achievements and network with Councillors, staff and each other. Each group nominated a member to present their overview and all groups noted that cross LDG work would be welcome in 2024.



1

LDG member survey

In November, all LDG members were invited to participate in a survey on their induction, policy challenges, experiences and opinions on collaboration with other LDGs. Thirty per cent of members responded. Overall, the responses were very positive with 86% of participants moderately, very or extremely satisfied with their experience as a member of a LDG.

Members provided valuable suggestions in the free text questions. In response to the members' feedback, it is proposed to increase opportunities for the LDG members to collaborate, commencing with a LDG collaborative event in early 2024, bringing all LDG members together for a group engagement to inform the Community Strategic Plan review. It is also proposed to strengthen the induction program, provide training for new members, and clarify roles through an update to the Terms of Reference.

Detail about the member survey responses is provided separately as an attachment to the February 2024 Council report.

Terms of reference review

Council's Governance officers are reviewing the LDG Terms of Reference, which will be reported to a future Council meeting.

Advisory Committee and Working Group reports for 1 October–31 December 2023

Aboriginal and Torres Strait Islander Advisory Committee

Meetings held this reporting period:

- 17 October 2023

Work continued on the policy challenges:

1. *How does the current Advisory Committee change to a 'Voice' to Council, based on the principles of the Uluru Statement from the Heart – Voice, Treaty, Truth?*
2. *Provide input and assistance in the development of Council's Anti-Racism Strategy, including identifying effective existing and potential strategies.*

The Committee received presentations and provided strategic input into the development of:

- Procurement Strategy – feedback to Manager Procurement
- Artist brief for the second Aboriginal Survival Memorial – Illoura Reserve East Balmain. Artist has been awarded the commission and an agreement has been entered into with Council for completion by end 2024
- Aboriginal & Torres Strait Islander Community Hub – Tempe Reserve. The Committee discussed holding community engagement at the former Tempe Bowling Club about input into the layout, and design of the site, so community could have full use of the area to meet the needs of the Aboriginal & Torres Strait Islander peoples
- The Committee discussed the Reconciliation Action Plan which was released and the internal RAP Working Group which invited Advisory Committee members to meet the staff who are responsible for actions and deliverables in the RAP. The meeting was held Wednesday 25 October 2023 10:45– 1:00pm on the Petersham Service Centre balcony.

Access Advisory Committee

Meeting held this reporting period:

- 29 November 2023

Work continued on the policy challenges:

1. *What strategies can be considered by local businesses and by Council*

- to better support employment for people with disability?*
2. *How do we give life to the Disability Inclusion Action Plan?*

The Committee focused on accessibility of Council communications and the capital works program as key elements in the Disability Inclusion Action Plan.

Council's Customer Experience Manager presented the Customer Experience Strategy and related projects that will improve accessibility through clearer and easier communication across the website, publications and other platforms. Access and inclusion were identified as priority issues through engagement when developing the strategy. A website upgrade supported by Plain English and Easy Read format training will build clear language in accessible formats into the foundation to address these issues. The Committee was invited to complete a survey and attend a workshop on 6 December 2023 to explore ideas to further improve the website and customer experience.

Council's Director Infrastructure, Capital Works Senior Manager, and Coordinator Properties Projects briefed the Committee on projects that are under construction, in design or currently being considered. This included new and refurbishment projects listed in the Disability Inclusion Action Plan. Members were invited to provide feedback on potential accessibility improvements. The Committee reinforced the importance of connectivity to the project sites and accessibility of supporting pedestrian infrastructure, public transport, and mobility parking provisions as part of the scoping exercise.

Initiatives to celebrate the upcoming International Day of People with Disability on 3 December 2023 were outlined including the Disability Pride flag raisings at Ashfield, Marrickville and Petersham Town Halls. The program for Council's Inclusion Festival 2023 at Petersham Town Hall on 8 December was also outlined.

Arts and Culture Advisory Committee

Meetings held this reporting period:

- 18 October 2023
- 6 December 2023

Work continued on the policy challenges:

1. *How do we cut red tape from the arts sector to better enable creativity in the Inner West including Town Halls activities and creative spaces?*
2. *What elements of the plan resulting from the Arts Summit should be progressed by Council and how?*

This Committee progressed initiatives from Council's Arts and Music Recovery Plan, including further developing the "speed dating" pilot with businesses and creatives.

The Committee also heard a presentation from Council's Strategic Planning Creative Industries Specialist on planning reforms for the creative sector. The Committee also noted their interest in being involved in the future of the White Bay Power Station and will contact Placemaking NSW about providing input into the future of the site.

Bicycle Working Group

Meeting held this reporting period:

- 15 November 2023

Work continued on the policy challenges:

1. *How do we achieve an equitable balance between kerbside parking and separated cycleways/bike parking?*
2. *How do we make the Inner West the best LGA in NSW for people who want to ride and walk?*
3. *How can IWC integrate its commitment to enhancing active transport in relevant infrastructure decisions?*

Council's Strategic Planning team presented on the proposed planning controls for Parramatta Rd which were on exhibition at the time. The proposed changes to the planning controls are part of the NSW Government's Parramatta Road Corridor Urban Transformation Strategy, released in 2016, which aims to provide more homes and jobs along Parramatta Rd. Staff provided information about the planning controls for the following precincts and members of the Bicycle Working Group provided feedback.

- Leichhardt precinct – parts of Annandale, Leichhardt, Stanmore, Petersham
- Taverners Hill precinct – parts of Leichhardt, Lewisham, Summer Hill
- Kings Bay/Croydon precinct – parts of Croydon

Bicycle Working Group members were encouraged to make submissions during the public exhibition period.

Environment Advisory Committee

Meeting held this reporting period:

- 20 November 2023

Work continued on the policy challenges:

1. *How do we support a network of green habitat for plants, micro forests, trees and animals when we have limited open space?*
2. *How do we implement actions arising from the Electric Vehicle Encouragement Strategy?*

The Environment Advisory Committee welcomed members from the Access Advisory Committee and the Social Strategy Advisory Committee to its 20 November meeting to provide input to Council's climate risk assessment project. Council's Senior Environment Officer, and Gavin Ashley and Sabrina Lucas of consultancy Hip v Hype Sustainability presented on climate impacts on community and facilitated a discussion.

The meeting included consideration of issues like urban forest and tree canopy that are relevant to the first policy challenge.

Committee members provided guidance on which sectors of the Inner West community would be most vulnerable to the main climate impacts, potential actions to minimise the impacts and which stakeholders Council could work with to implement these actions.

Housing and Affordability Advisory Committee

Meeting held this reporting period:

- 22 November 2023

Work continued on the policy challenges:

1. *How can we increase social, community and affordable housing with good amenity, across the Inner West?*
2. *How do we deliver housing for key workers in the Inner West?*

Discussions centred around changes Council could advocate for and investigate that could have the greatest impact on increasing affordable housing within the Inner West including:

- Continued advocacy for a minimum percentage of affordable housing within new developments (15% on private land and 30% on government land)
- Renters' rights and affordable housing stakeholder forum
- Briefing on Council's land audit for affordable housing and Hay Street development to be undertaken to see what assistance HAAC could give

Presentations to inform a response to the policy challenge included:

- Council's Manager Assessments delivered a presentation about co-housing in the Inner West, including the development in Illawarra Road, Marrickville.
- Council's Senior Manager Strategic Planning gave a presentation on the Planning Proposal for Parramatta Road including the proposed Affordable Housing Contributions Scheme in Leichhardt

Both presentations prompted positive discussions by the group on possible ways Council could continue to advocate for and look to deliver more affordable housing within the Inner West.

LGBTQ+ Working Group

Meeting held this reporting period:

- 20 November 2023

Work continued on the policy challenge:

1. *How do we ensure the diverse community have spaces to connect and celebrate, including the Inner West Pride Centre?*

- A Pride Centre update was provided including that external works were completed and internal works were starting.
- The Committee advised that Pride Centre EOIs have been assessed and the recommendation will be reported to the December Council meeting.
- An update was provided on the 2024 Feel the Love event planned for 10 February at Newtown Neighbourhood Centre
- The Trans and Gender Diverse Swim event was very successful, attracting 300 attendees with positive feedback from stakeholders.

Other matters included:

- Safety concerns in Newtown: Presentations were provided by Inner West Police Area Command and Hate Crime Unit. Working Group members provided feedback to Police regarding safety issues and barriers to reporting. Police and Working Group agreed that a specific LGBTQ+ Safety Precinct meeting would be valuable which is being progressed.

Multicultural Advisory Committee

Meetings held this reporting period:

- 22 November 2023

Work continued on the policy challenges:

1. *Provide input and assistance in the development of Council's Anti-Racism Strategy, including identifying effective existing and potential strategies.*
2. *How do we encourage more members from our multicultural community to volunteer for our local education program to build awareness about the Uluru Statement from the Heart and the upcoming Referendum on the Voice to Parliament?*

Input to draft Council plans or proposals:

- Inner West Council key strategic documents, Parramatta Road Corridor, Public Domain Master Plans for Dulwich Hill, Marrickville, Newtown & Enmore: discussed and individual members encouraged to provide feedback via Your Say portal.

Other matters:

- Council made a submission to the Federal Government's Multicultural Framework Review as requested by the Committee
- The Committee recommended Council provide a response to the trauma within the community because of conflict overseas and Voice referendum result.
- At its meeting on 22 November 2023 all present members resigned from their membership of the committee. Members stated that this was in response to Council's position on the Israel/Palestine conflict.

Planning and Heritage Advisory Committee

Meetings held this reporting period:

- 23 October 2023
- 27 November 2023

Work continued on the policy challenge:

1. *How do we provide for more housing and jobs that are supported by appropriate infrastructure in a way that achieves environmental outcomes and design excellence while protecting our heritage and employment lands?*

At the Committee's 23 October 2023 meeting, in response to the policy challenge question, a discussion was scheduled to be held to consider "what are the housing needs of residents and how can the local planning framework better address these?" Given the scale of issues relevant to this discussion, and other agenda items, the Committee deferred discussion to the 26 February 2024 meeting. Further statistics and supporting information will be prepared by staff ahead of the meeting to inform this discussion.

The Committee heard a staff presentation on the draft Blue Green Grid Strategy (now adopted by Council) and provided feedback on the Strategy and on urban tree canopy actions and initiatives.

The Committee's 27 November meeting was dedicated to a staff presentation and discussion on Council's Planning Proposal for Parramatta Road Corridor, on public exhibition at the time of the meeting. Committee members decided to use the discussion from the meeting and any other considerations to prepare a submission by the Committee for Council's consideration. The exhibition closed on 17 December 2023 and Council officers are currently reviewing submissions received. No submission was received from the Committee, although individual Committee members may have provided their own feedback.

At both meetings, convenors also provided updates on relevant strategic planning projects currently being undertaken by Council.

Seniors Working Group

Meetings held this reporting period:

- 19 October 2023

Work continued on the policy challenge:

1. *How can we improve communication with older people to enhance their participation in the Inner West community, including the initiatives outlined in the Healthy Ageing Strategy?*

Members welcomed the consultation scheduled for December inviting feedback on Council's website to improve access, ease, and navigation for users. Members had registered to attend the consultation

Other Matters:

- Discussed isolation and loneliness and the impact on older people.

- Proposed co-designing age friendly accessible picnics in Inner West, welcoming of all ages, as a step towards improving connection and reducing isolation. Proposed working with Community Wellbeing staff to host four community picnics per year
- Discussed the website mapping of the community hubs in the Inner West.
- Discussed the upcoming Seniors Festival on 11– 24 March 2024

Social Strategy Advisory Committee

Meetings held this reporting period:

- 25 October 2023

Work continued on the policy challenges:

1. *How do we improve Council communication and community engagement with residents*
2. *How do we improve Council engagement to build preparedness and social resilience in the face of emergencies and extreme weather events?*

As part of the consideration of social resilience, Kate Read and Yvette Andrews from Resilient Sydney were invited to present the current work of Resilient Sydney in working with 33 councils, and the refresh of the Resilience Strategy. They addressed how these impacted council communication and community engagement. The presentation was subsequently circulated to Council staff.

Council has engaged a contractor to conduct a climate risk assessment for the whole of Council and extending into the community in response to building preparedness in the face of an emergency. The contractor, Hip v Hype, commenced stakeholder engagement. This first stage of the climate adaptation plan will address the climate risks for service areas including pools, parks, and early learning.

Discussion on social resilience was postponed to a future meeting. The scheduled November meeting was postponed to February and will be included in the next progress report.

Transport Advisory Committee

Meetings held this reporting period:

- 6 November 2023

Work continued on the Policy Challenges:

1. *How do we help to improve air quality and reduce road noise in the LGA by facilitating the uptake of electric vehicles and by other measures, including providing electric vehicle charging for residents who do not have off-street parking?*
2. *Should IWC adopt targets for the percentage of trips by active and public transport, and if so, what should these be?*

The group requested that electric vehicle (EV) information be published more prominently on Council's website along with other strategic transport planning policies. It also asked that consideration be given to providing EV updates for residents through Council's regular newsletter.

Other Matters:

An officer from Council's Strategic Planning team presented a briefing on the public exhibition of planning controls for the Parramatta Road Corridor and members were invited to make a submission. A briefing was presented on current strategic transport planning projects and those anticipated for the first half of 2024. Members were encouraged to view the Iron Cove Creek Master Plan on public exhibition and provide feedback.

Young Leaders Working Group

Meetings held this reporting period:

- 30 October 2023

Work continued on the Policy Challenges:

1. *How can we better support the mental health and wellbeing of young people in the inner west?*
2. *How can Council engage with young people to develop initiatives for the Children and Youth Strategy?*

Members were provided with information and/or presentations from staff and were asked to provide feedback on the following projects:

- Update on the Inner West Council Youth and Children's Strategy. Council's Policy Program Officer attended the meeting. Committee members were invited to work with Council's Communications team to develop youth centred promotional material designed to engage young people in the development of Council's Child and Youth Strategy. Four of the members agreed to assist.
- Members of the Committee participated in the Mental Health Month Halloween party and associated workshops on 31 October in the Ashfield Service Centre forecourt and cafe space. Five members assisted with running activities in collaboration with Headspace Camperdown and Headspace Ashfield Youth Reference groups.
- After a successful collaborative event, all members reported back at the meeting an interest in participating in further educational workshops and collaborating at future events such as Youth Week 2024



Local Democracy Group Member Survey 2023 Outcomes report

Background:

As resolved by Council on 20 June 2023: *That Local Democracy Groups be provided with a short survey to provide feedback about their first year of operation*, LDG members were surveyed.

Between 30 October and 26 November 2023, all 155 current members of Council's Local Democracy Groups (LDGs) were invited to take part in a survey through Your Say Inner West (YSIW), phone, post or mail. Participants were asked to provide feedback on their induction, policy challenges, experiences and opinions on collaboration with other LDGs.

A total of 46 members (30% of all members) took part in the survey (44 through Your Say Inner West and two by email). This is a good result as a survey response rate of 30% is generally considered robust.

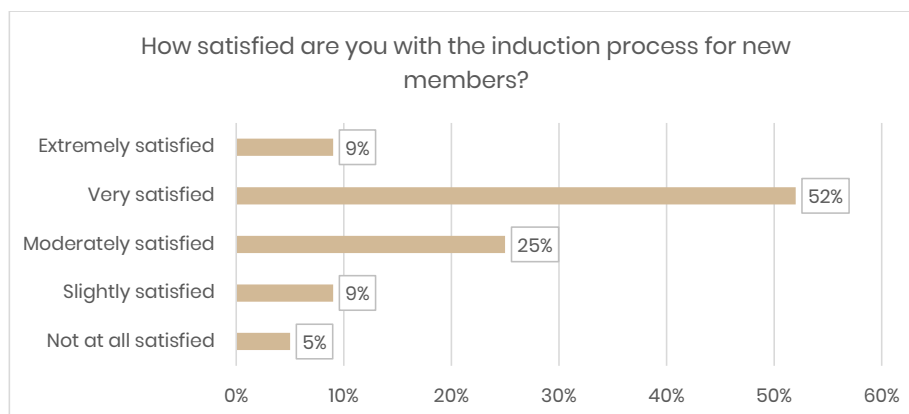
Group	Number of responses
Aboriginal and Torres Strait Islander Advisory Committee	0
Arts and Culture Advisory Committee	8
Bicycle Working Group	1
Environment Advisory Committee	1
Housing and Affordability Advisory Committee	2
LGBTQ+ Working Group	1
Multicultural Advisory Committee	2
Planning and Heritage Advisory Committee	8
Seniors Working Group	8

Social Strategy Advisory Committee	1
Transport Advisory Committee	8
Young Leaders Working Group	4
	Total number of responses: 46

Results summary

How satisfied are you with the induction process for new members?

A total of 86% of all survey respondents were moderately, very or extremely satisfied with the induction process for new members. The majority of survey respondents (80%) had joined at the beginning of the term in September 2022. There was no difference in satisfaction with induction between members who joined at the beginning of the term to those who joined throughout.



Do you have feedback about how Council might improve the induction process?

Suggestions included that further explanation of the groups' roles, historic achievements and activities should be provided during induction.

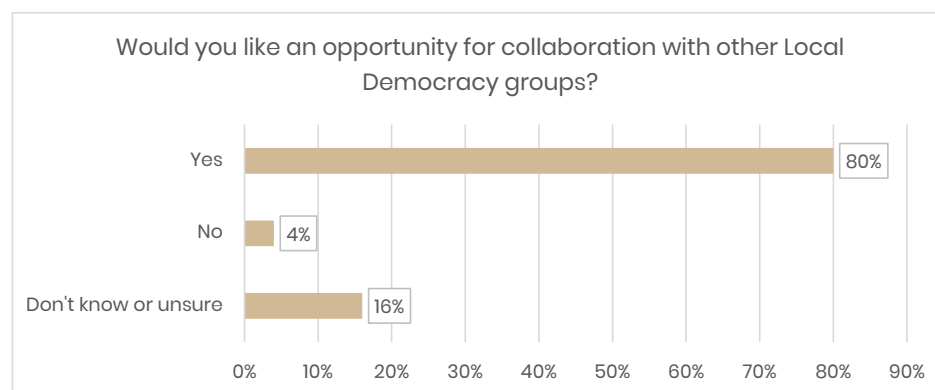
Each group has one or more policy challenges assigned by Council. Would you like to comment on your group's policy challenge/s?

Key themes of the responses were positive support for the policy challenges, member satisfaction with their achievements to date and that the work required was on-going.

Some participants found the policy challenges overly complex and hard to resolve due to many inter-related variables and the challenges Council faces in serving the community.

Would you like an opportunity for collaboration with other Local Democracy groups?

The majority of all survey respondents (80%) would like an opportunity for collaboration with other LDGs.

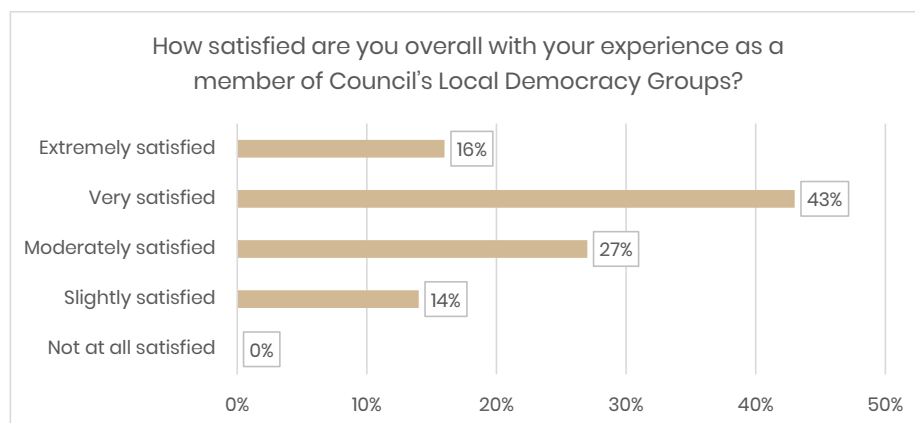


What are your suggestions for collaboration?

Suggestions for collaboration came from 73% (22 survey participants) of those who wanted an opportunity to collaborate. They stated that they would like to work with specific groups or on specific projects. Members explained that some specific groups have similar objectives and would benefit from collaborative conversations. Another theme was that members could attend other LDG meetings to experience the group and their function.

How satisfied are you overall with your experience as a member of Council's Local Democracy Groups?

Overall, 86% of survey respondents were moderately, very or extremely satisfied with their experience as a member of an LDG.



Do you have any other comments or suggestions you would like to share with us?

Comments included wanting to thank convenors for all their work, that it was an important part of democracy to have LDGs and presentations from staff were beneficial.

Other themes included suggestions for improving communication to groups about outcomes of their work and clarifying the groups' role in providing advice to Council.



Local Democracy Groups member survey - first year of operation

01. Which Local Democracy Group are you a member of? **Required**

Select one answer only
<input type="radio"/> Aboriginal and Torres Strait Islander Advisory Committee
<input type="radio"/> Access Advisory Committee
<input type="radio"/> Arts and Culture Advisory Committee
<input type="radio"/> Bicycle Working Group
<input type="radio"/> Environment Advisory Committee
<input type="radio"/> Housing and Affordability Advisory Committee
<input type="radio"/> LGBTQ+ Working Group
<input type="radio"/> Multicultural Advisory Committee
<input type="radio"/> Planning and Heritage Advisory Committee
<input type="radio"/> Seniors Working Group
<input type="radio"/> Social Strategy Advisory Committee
<input type="radio"/> Transport Advisory Committee
<input type="radio"/> Young Leaders Working Group

Induction for new members

02. When did you join your group? **Required**

Select one answer only
<input type="radio"/> At the beginning of the term in September 2022
<input type="radio"/> Between October 2022 and March 2023
<input type="radio"/> Between April 2023 and October 2023

03. How satisfied are you with the induction process for new members?
Required

Select one answer only
<input type="radio"/> Not at all satisfied



<input type="radio"/> Slightly satisfied
<input type="radio"/> Moderately satisfied
<input type="radio"/> Very satisfied
<input type="radio"/> Extremely satisfied

04. Do you have feedback about how Council might improve the induction process?

Policy challenges

05. Each group has one or more policy challenges assigned by Council. Would you like to comment on your group's policy challenge/s?

Collaboration with other Local Democracy groups

06. Would you like an opportunity for collaboration with other Local Democracy groups? **Required**

Select one answer only
<input type="radio"/> Yes
<input type="radio"/> No
<input type="radio"/> Don't know or unsure

07. If yes, what are your suggestions for collaboration?



Overall satisfaction

08. How satisfied are you overall with your experience as a member of Council's Local Democracy Groups? **Required**

Select one answer only
<input type="radio"/> Not at all satisfied
<input type="radio"/> Slightly satisfied
<input type="radio"/> Moderately satisfied
<input type="radio"/> Very satisfied
<input type="radio"/> Extremely satisfied

09. Do you have any other comments or suggestions you would like to share with us?

Thank you for your participation.

Item No: C0224(1) Item 19
Subject: COUNCIL STREETSCAPE SERVICES WEBSITE IMPROVEMENTS
Prepared By: Lachlan Broadbent - Senior Manager Operations
Authorised By: Ryann Midei - Director Infrastructure

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

Council called on staff to report on ways that the current streetscape service data can be made more accurate and accessible to the public, and on ways Council can expand their streetscape services listed on the website.

In October 2023, the updated Streetscape verge mowing webpage went live to the public with a new display and user-friendly interface tool. The existing service date spreadsheet hyperlink that was downloaded by the user via the website and then manually filtered to find the data for each street has been replaced by a user-friendly display tool. The upgrade enables users to search a particular street to which they are provided with a clear display of the last service date and the next two forecasted service dates as per the current Streetscape service levels.

The supporting data spreadsheets capture relevant service times, public holidays and operational staff rostering of a nine day fortnight to accurately forecast the service dates of the verge mowing program to improve the accuracy of the information.

The street cleaning (including high pressure cleaning) web page will follow in the same manner to provide service date information and forecasting for all streets without grass verge. The proposed completion date for this work is June 2024.

Councils' website can be further developed to include service information pertaining to: Weed spraying, park mowing, park cleaning schedules and the Civil Works maintenance work schedules. These further improvements are planned for implementation in the 2024-2025 financial year.

BACKGROUND

At the Council meeting held on 12 September 2023, Council resolved the following:

That Staff report in September with the Customer Experience Strategy in the adoption of new technologies to improve transparency around maintenance schedules so residents can know when and where maintenance is due to occur in their neighbourhood, beginning with an immediate update to the way that mowing and street sweeping schedules are made public.

At the Council meeting held on 25 October 2023, Council resolved the following:

1. That Council ensure verge mowing and street cleaning public data spreadsheets are accurately and frequently updated, with data cleaned and summarised so as to be more easy to read and interpret by the community.
2. That Council investigate ways to improve the accuracy and accessibility of these records for the public and report back on planned and possible improvements on or before February 2024.
3. That Council explore what other data on regularly delivered council services (including weeding, tree and garden bed plantings, number of public bins, street beautification, etc) can be made public on the website in a similar way to verge mowing and street cleaning and report back to Council on or before February 2024.

In response to the resolution, various internal stakeholders were engaged to collaborate on the development of a strategy for improving access to verge mowing and street cleaning schedules on Council's website and to provide easy, understandable and accurate data to the public for these services.

In October 2023, the updated Streetscape verge mowing webpage went live to the public with a new display and user-friendly interface tool. The existing service date spreadsheet hyperlink that was downloaded by the user via the website and then manually filtered to find the data for each street has been replaced by a user-friendly display tool. The upgrade enables users to search a particular street to which they are provided with a clear display of the last service date and the next two forecasted service dates as per the current Streetscape service levels.

The supporting data spreadsheets capture relevant service times, public holidays and operational staff rostering of a nine day fortnight to accurately forecast the service dates of the verge mowing program to improve the accuracy of the information.

Users can search any street in the Inner West that has grass verges, and they will receive clear data on the service dates for these sites. See example below:

Verge mowing service dates

Verge mowing dates may be subject to change due to weather and other factors impacting service delivery. Council field crews will make every effort to action the service as close as possible to the date specified for your street.

Search your street name

Address:	Ramsay Street - HABERFIELD	
Additional info:	Do not mow number 71	
Service Dates		
4/01/2024	2/02/2024	1/03/2024

With the successful launch of the verge mowing web page upgrade, the street cleaning (including high pressure cleaning) web page will follow in the same manner to provide service date information and forecasting for all streets without grass verge. The proposed completion date for this work is June 2024.

Council's website can be further developed to include service information pertaining to: Weed spraying, park mowing, park cleaning schedules and the Civil Works maintenance work schedules. These further improvements are planned for implementation in the 2024-2025 financial year.

These records are an important way to improve transparency around the frequency and quality of Council services offered to inform residents, and provide greater accountability on the equal distribution of resources and services across the local government area.

FINANCIAL IMPLICATIONS

The cost to develop the verge mowing website upgrades was \$7,540 exc .GST.

It is forecasted that the additional services (street cleaning, weed spraying, park mowing, park cleaning schedules and the Civil Works maintenance work schedules) would cost in the order of \$25,000 which is planned to be funded from existing operational budgets.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 20
Subject: INVESTMENT REPORT AT 30 NOVEMBER 2023
Prepared By: Chris Sleiman - Acting Chief Financial Officer
Authorised By: Melanie Gurney - Acting Director Corporate

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value. During the month of November 2023:

- Council reinvested the proceeds of \$10.0m which matured in October 2023 in a six-month green term deposit at an average rate of 5.21% pa.
- Council is preparing for the maturity of further investments in December 2023 and it appears the rates are continuing to trend positively.
- Council's entire investment portfolio remains invested, with 51% of portfolio in non-fossil fuel lending Authorised deposit-taking institutions (ADIs) and 49% of portfolio in socially responsible investments.

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

BACKGROUND

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

The intention of investing Council's funds is to seek the most favourable returns available, whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being maintained; with consideration given to the preservation of capital, liquidity, and the return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are placed in a manner that seeks to ensure security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

Council determined to proactively invest in a non-fossil fuel investment portfolio.

Legislative Requirements

All investments are to comply with the following:

- *Local Government Act 1993;*
- *Local Government (General) Regulation 2021;*
- *Ministerial Investment Order dated 17 February 2011;*
- *Local Government Code of Accounting Practice and Financial Reporting;*
- *Australian Accounting Standards; and*
- *Division of Local Government Investment Policy Guidelines May 2010*

Council's Socially Responsible Investments consist of Green Term Deposits from fossil fuel lending banks, such as CBA and Westpac and also long dated bond issues from a range of institutions and government agencies. These investments provide targeted funding to a wide range of green and socially responsible projects and initiatives. Council also utilises these investments to remain within the credit rating policy guidelines imposed by the NSW TCorp loan covenant requirements.

Certification

The Acting Chief Financial Officer Chris Sleiman as the Responsible Accounting Officer has certified the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, Section 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

DISCUSSION

Council's investments are held in various investment categories which are listed in the table below. Council's investment portfolio size is \$225.5m. This is higher than the prior month as Council reinvested a term deposit which matured late in October 2023. All Socially Responsible Investments (SRI's) are investments that comply with the Non-Fossil Fuel standards. Council's portfolio during the month had a return of 6.44% pa, against the 'AusBond Bank Bill Index' Benchmark (4.34% pa) on a marked-to-market basis. For the past 12 months, the portfolio has returned 4.44% pa on a marked-to-market basis.

Without marked-to-market influences, Council's investment portfolio yielded 4.83% pa for the month, up from 4.79% pa in October 2023. This is based on the actual interest rates being received on existing investments and excludes market value changes of the securities/deposits.

Long dated market rates dropped in November in reaction to sentiment that most major countries' central banks may be at the end of their rate hike cycles. Domestically, a lower-than-expected monthly inflation release also helped give a boost to Australian bond valuations resulting in strong performance for Council's bond portfolio and overall mark to market performance. As interest rates rise/fall the dollar valuations of existing bonds rise/fall in the market. While a bond's or Floating Rate Notes (FRNs) market value may drop below its face value (or par value) during the life of a security, providing Council does not sell the security and the issuer is sound (which all of Council's holdings are) then the bond's market value will come back to the face value by the time it matures.

Change in the value of our portfolio

As noted above, during October Council had a \$10.0m CBA Green deposit mature which had been yielding 4.25%pa. During November, Council reinvested the proceeds in a new six-month green term deposit at an average rate of 5.21% pa, providing a boost to the portfolio's overall yield.

Council's entire investment portfolio remains invested, with 51% of portfolio in non-fossil fuel lending ADIs and 49% of portfolio in socially responsible investments.

With the assistance of our investment advisor, we are constantly requesting the Commonwealth Bank of Australia to open their 'Green' investments again. This is due to Council reaching its investment policy limits with Suncorp Bank and Bendigo & Adelaide Bank, leaving Westpac Group the only institution available to invest with.

Institution	% of portfolio	Investment Policy Limit	
Suncorp Bank (A+)	30%	30%	✓
Bendigo and Adelaide Bank (BBB+)	10%	10%	✓
Westpac Group (AA-)	36%	50%	✓
Newcastle Greater Mutual Group (BBB)	7%	10%	✓
Commonwealth Bank of Australia (AA-)	10%	50%	✓
Great Southern Bank (BBB)	1%	10%	✓
Bank Australia (BBB)	1%	10%	✓
Suncorp Bank Covered (AAA)	2%	50%	✓
NSW T-Corp [Green] (AA+)	2%	50%	✓
National Housing Fin Inv Corp [Social] (AAA)	2%	50%	✓

The attachments to this report summarise all investments held by Council and interest returns for periods ending 30 November 2023.

The Current Market value is required to be accounted for. The Current Market Value is a likely outcome if Council were to consider recalling the investment prior to its due date.

All investments held in the month of July were in accordance with the *Local Government Act*, *Local Government Regulations* and the Inner West Council Investment Policy.

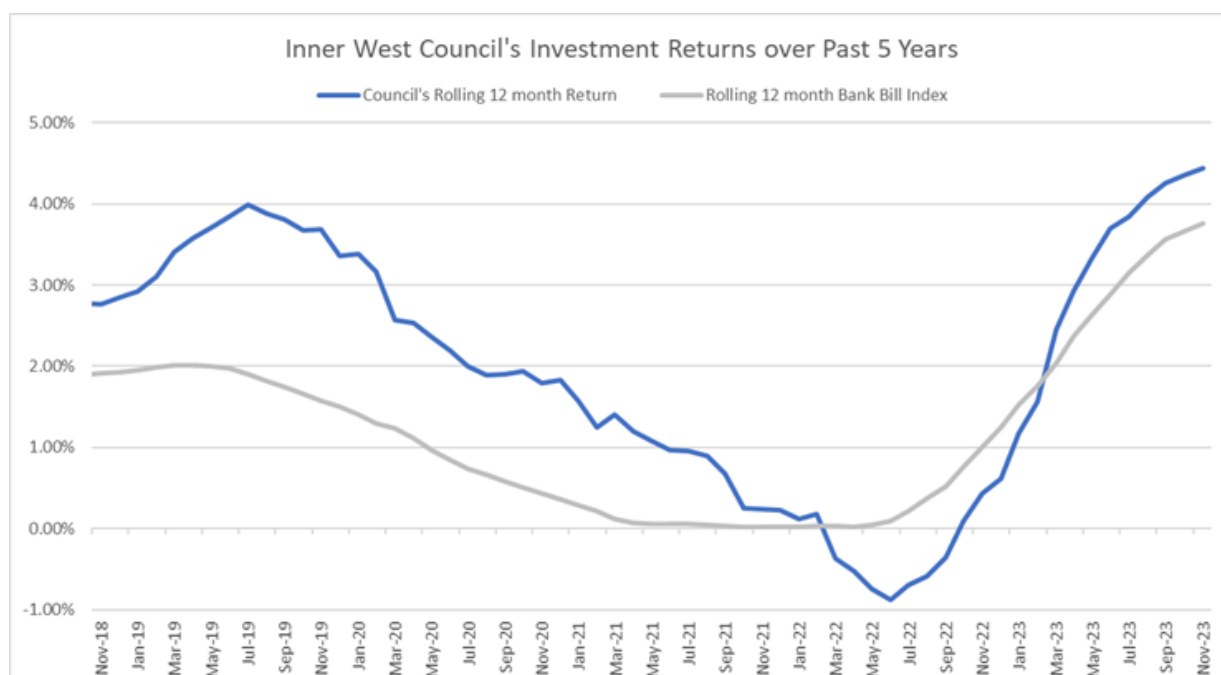
Current Breakdown			
ADI Lending Status *	Current Month (\$)	Previous Month (\$)	
Non Fossil Fuel Lending ADIs			
Bank Australia	1,650,000	1,650,000	
Bendigo and Adelaide Bank	22,100,000	22,100,000	
Emerald Reverse Mortgage	1,376,024	1,407,654	
Great Southern Bank	2,000,000	2,000,000	
Newcastle Greater Mutual Group	14,750,000	14,750,000	
Suncorp Bank	66,650,000	66,650,000	
Suncorp Bank Covered	5,500,000	5,500,000	
	114,026,024 51%	114,057,654	53%
Socially Responsible Investment			
CBA (Green)	21,500,000	21,500,000	
National Housing Finance Investment Corp (Social)	4,500,000	4,500,000	
NSW T-Corp (Green)	5,000,000	5,000,000	
Westpac Group (Green TD)	80,500,000	70,500,000	
	111,500,000 49%	101,500,000	47%
	225,526,024	215,557,654	
* source: Marketforces			
Percentages may not add up to 100% due to rounding			

The External, Internal and Working Funds table below reflects the amount of total cash, bank and investments as at 31 November 2023.

External / Internal Restrictions & Working Funds	
Reserves	November 2023
External Restrictions	121,993,362
Internal restrictions	152,962,346
Working Funds	23,959,166
	298,914,874

Reconciliation	November 2023
Bank & Cash	73,388,850
Investments	225,526,024
TOTAL	298,914,874

The performance chart below shows Council's rolling 12 monthly return versus benchmark over the past 5 years. Each data point is the 12 months return for the stated month end.



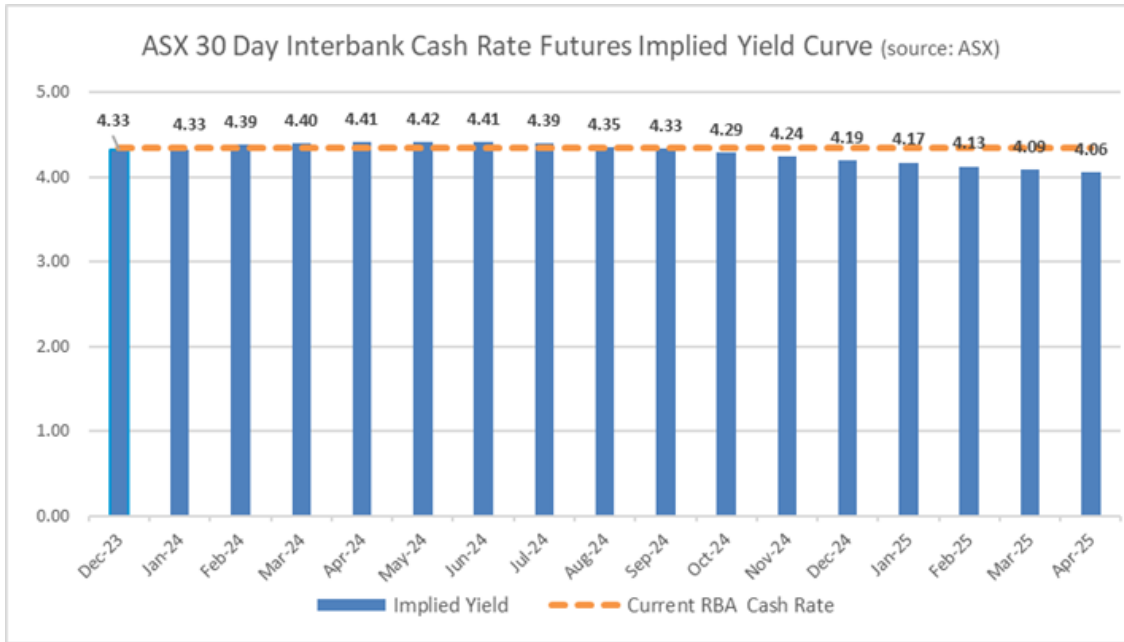
Council's investment performance had reflected the downward trend in interest rate markets over recent years accelerated by pandemic related interest rate cuts. With inflation pressures building, interest rates increased sharply over much of 2022, causing negative marked-to-market returns on existing bonds and FRNs over that period. By early 2023, the higher rates being received on new investments and FRN rate resets have been flowing through to the rolling 12-month figure which is again exceeding the benchmark's performance.

Domestic issues:

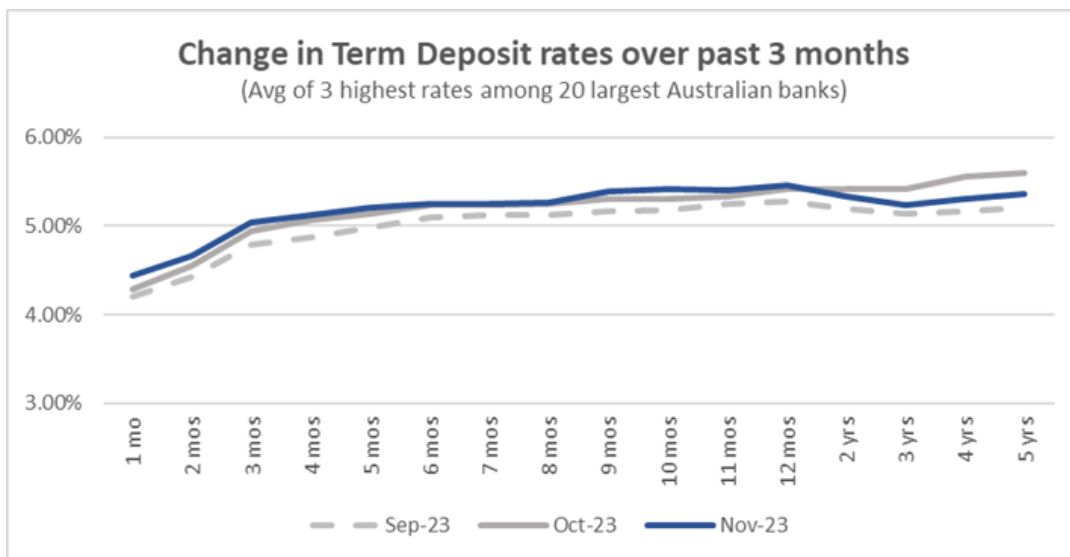
- The jobs market is still tight, but it is gradually easing with unemployment (at 3.7%) and underemployment (at 6.3%) both up from their lows in October 2022. Various leading indicators point to softer jobs growth ahead including a rising trend in applicants.
- The monthly inflation release showed annual inflation fell to 4.90% in October from 5.60% in September, as price pressures for consumer goods moderated due to falling demand.
- The monthly consumer price indicator was lower than economists' expectations of a 5.20% outcome and cements the market's view that the RBA board will likely keep the cash rate on hold at 4.35% at its final meeting of the year.

Interest rates

- At its November meeting, the RBA raised the official cash rate by 25 basis points to 4.35%. Despite the recent run of good news on the international front, with inflation continuing to ease in North America and Europe, the RBA remains very cautious when it comes to domestic inflation, emphasising that 'the remaining inflation challenge...is increasingly homegrown and demand driven.'
- The central bank's projection is for inflation to only reach the upper area of its 2-3% inflation target by late 2025. It was reiterated the RBA has a "low tolerance" for a slower fall in inflation than expected and if it is higher than expected then it would respond with another rate hike.
- The market is giving more credence to the latest inflation data than to the RBA's comments, pricing in no further interest rate hikes and a rate cut by March 2025:



- In November, term deposit rates across the 1-to-12-month range were little changed from last month as the market had largely priced in the early November rate hike by the end of October. The benign inflation figures released at the end of November indicated a possible reprieve from another rate hike in this cycle, causing a drop in two year to five year term deposit rates by an average of 20 basis points.



FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [Inner West Council Investment Report - November 2023](#)
2. [Inner West Council Economic and Investment Portfolio Commentary - November 2023](#)

INNER WEST

Investment Summary Report November 2023

Inner West Council Executive Summary - November 2023

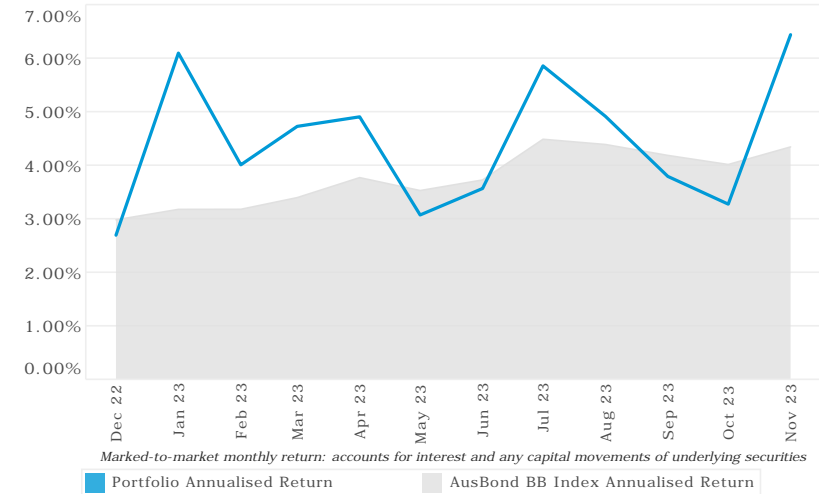


Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Bonds	11,300,000	10,138,597	2.5088
Floating Rate Note	103,850,000	103,554,956	4.8723
Floating Rate Term Deposits	7,000,000	7,054,232	4.4886
Mortgage Backed Security	1,376,024	978,963	5.0509
Term Deposit	102,000,000	103,323,066	5.1332
	225,526,024	225,049,814	4.8610

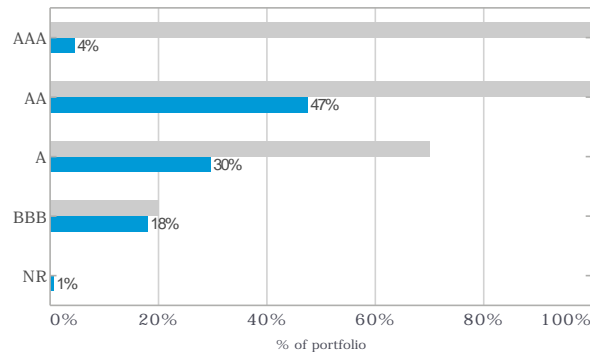
Face Value = capital value to be repaid upon maturity
Current Value = current market value + accrued interest
Current Yield = weighted average interest rate

Investment Performance



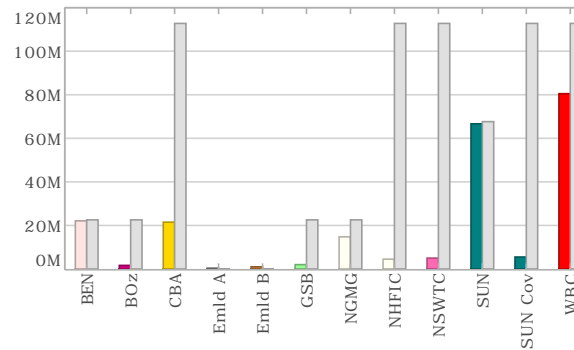
Investment Policy Compliance

Total Credit Exposure



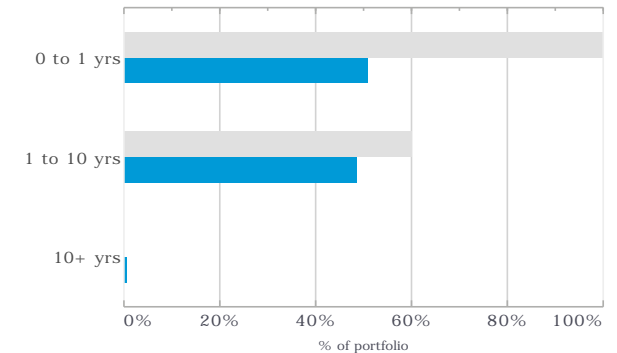
Holdings in each credit rating category vs policy limits

Individual Institutional Exposures



Holdings per bank / product provider vs policy limits

Term to Maturities

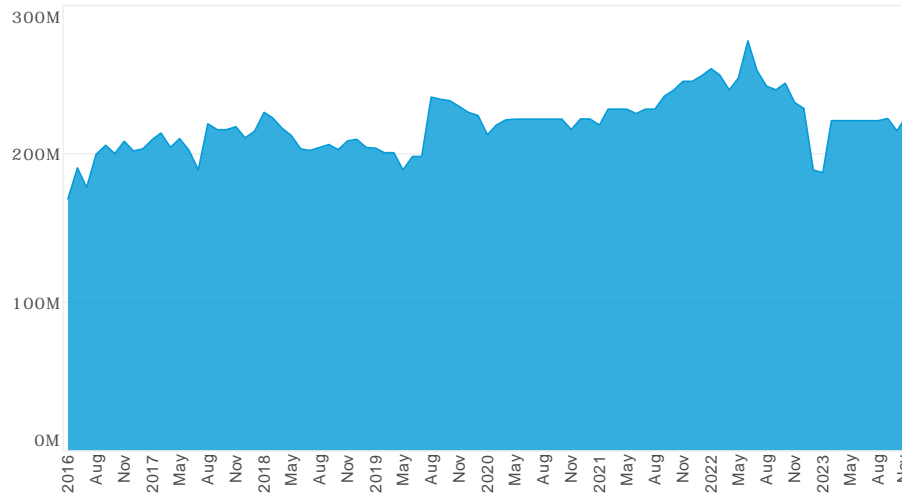


Current maturity profile of all holdings vs policy limits

Inner West Council Executive Summary - November 2023



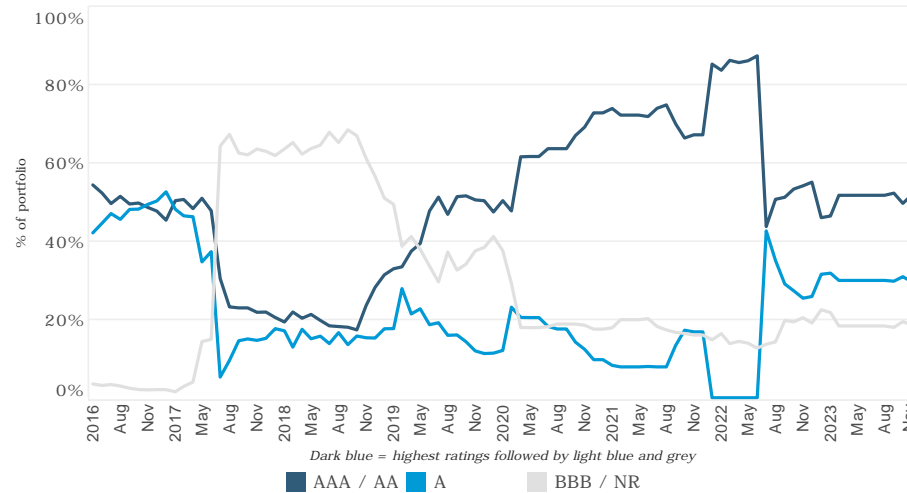
Month end investment balances since amalgamation



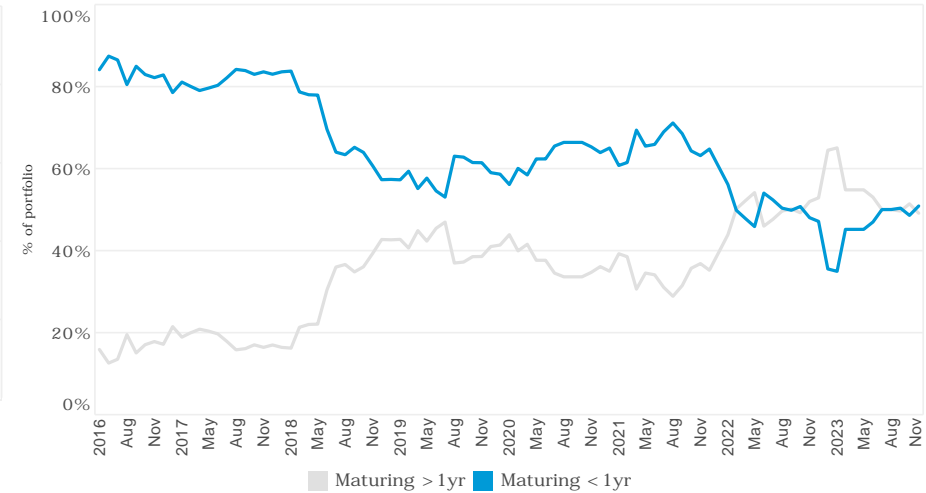
Composition of portfolio by asset type



Composition of portfolio by credit rating categories



Composition of portfolio by short (< 1 yr) and long term (> 1 yr) holdings



Inner West Council Investment Holdings Report - November 2023



Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
6-Dec-23	9,000,000.00	5.0200%	Suncorp Bank	A+	9,000,000.00	1-Jun-23	9,226,518.90	544141	226,518.90	At Maturity	
12-Mar-24	18,000,000.00	4.8900%	Westpac Group	AA-	18,000,000.00	12-Sep-23	18,192,920.55	544503	192,920.55	At Maturity	Green
20-Mar-24	2,000,000.00	4.9300%	Westpac Group	AA-	2,000,000.00	20-Sep-23	2,019,449.86	544515	19,449.86	At Maturity	Green
8-May-24	10,000,000.00	5.2100%	Westpac Group	AA-	10,000,000.00	9-Nov-23	10,031,402.74	544629	31,402.74	At Maturity	Green
21-May-24	7,000,000.00	5.1600%	Suncorp Bank	A+	7,000,000.00	19-Sep-23	7,072,240.00	544513	72,240.00	At Maturity	
26-Jun-24	5,000,000.00	5.3800%	Westpac Group	AA-	5,000,000.00	30-Jun-23	5,048,641.10	544279	48,641.10	Quarterly	Green
26-Jun-24	18,500,000.00	5.3300%	Westpac Group	AA-	18,500,000.00	28-Jun-23	18,921,435.07	544245	421,435.07	At Maturity	Green
18-Sep-24	12,500,000.00	5.0000%	Bendigo and Adelaide Bank	BBB+	12,500,000.00	20-Sep-23	12,623,287.67	544516	123,287.67	At Maturity	
26-Sep-24	10,000,000.00	5.2100%	Westpac Group	AA-	10,000,000.00	27-Sep-23	10,092,780.82	544540	92,780.82	At Maturity	Green
26-Sep-24	10,000,000.00	5.2200%	Westpac Group	AA-	10,000,000.00	26-Sep-23	10,094,389.04	544525	94,389.04	At Maturity	Green
102,000,000.00		5.1332%			102,000,000.00		103,323,065.75		1,323,065.75		

Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
28-Jun-24	4,000,000.00	4.4500%	Westpac Group 3moBBSW+0.31%	AA-	4,000,000.00	30-Jun-21	4,030,723.29	541605	30,723.29	29-Dec-23	Green
30-Jun-26	3,000,000.00	4.5400%	Westpac Group 3moBBSW+0.40%	AA-	3,000,000.00	30-Jun-21	3,023,508.49	541606	23,508.49	29-Dec-23	Green
7,000,000.00		4.4886%			7,000,000.00		7,054,231.78		54,231.78		

Floating Rate Notes											
Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
30-Jul-24	750,000.00	5.1218%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	749,182.50	1-Oct-19	754,087.76	538563	3,367.76	30-Jan-24	
30-Jul-24	6,000,000.00	5.1218%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	6,000,000.00	30-Jul-19	6,032,702.07	538330	26,942.07	30-Jan-24	
24-Oct-24	2,000,000.00	5.3473%	GSB Snr FRN (Oct24) BBSW+1.12%	BBB	2,000,000.00	24-Oct-19	2,011,894.10	538603	11,134.10	24-Jan-24	
17-Mar-25	4,000,000.00	5.0994%	BEN Snr FRN (Mar25) BBSW+0.98%	BBB+	4,000,000.00	11-Mar-22	4,046,234.04	542439	41,354.04	18-Dec-23	
24-Apr-25	3,700,000.00	5.3473%	SUN Cov FRN (Apr25) BBSW+1.12%	AAA	3,700,000.00	27-Apr-20	3,740,393.09	539640	20,598.09	24-Jan-24	

Inner West Council Investment Holdings Report - November 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
2-Dec-25	5,600,000.00	4.6450%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+	5,600,000.00	2-Dec-20	5,609,793.86	540602	62,713.86	4-Dec-23	
24-Feb-26	6,400,000.00	4.8286%	SUN Snr FRN (Feb26) BBSW+0.45%	A+	6,400,000.00	24-Feb-21	6,344,038.61	540964	5,926.61	26-Feb-24	
24-Feb-26	10,000,000.00	4.8286%	SUN Snr FRN (Feb26) BBSW+0.45%	A+	9,927,200.00	16-Feb-22	9,912,560.33	542349	9,260.33	26-Feb-24	
24-Feb-26	10,000,000.00	4.8286%	SUN Snr FRN (Feb26) BBSW+0.45%	A+	9,962,700.00	27-Oct-21	9,912,560.33	542015	9,260.33	26-Feb-24	
4-Mar-26	10,000,000.00	4.7550%	NPBS Snr FRN (Mar26) BBSW+0.63%	BBB	10,000,000.00	4-Mar-21	9,936,741.10	540984	114,641.10	4-Dec-23	
15-Sep-26	3,750,000.00	4.6073%	SUN Snr FRN (Sep26) BBSW+0.48%	A+	3,750,000.00	9-Sep-21	3,736,648.16	541878	36,448.16	15-Dec-23	
30-Oct-26	1,650,000.00	5.8418%	BOz Snr FRN (Oct26) BBSW+1.50%	BBB	1,650,000.00	24-Oct-23	1,657,963.85	544590	8,450.60	30-Jan-24	
23-Dec-26	1,500,000.00	4.5488%	CBA Green Snr FRN (Dec26) BBSW+0.41%	AA-	1,492,560.00	27-Oct-21	1,496,894.78	542014	12,524.78	27-Dec-23	
23-Dec-26	5,000,000.00	4.5488%	CBA Green Snr FRN (Dec26) BBSW+0.41%	AA-	4,968,400.00	1-Nov-21	4,989,649.26	542019	41,749.26	27-Dec-23	
23-Dec-26	5,000,000.00	4.5488%	CBA Green Snr FRN (Dec26) BBSW+0.41%	AA-	5,000,000.00	21-Sep-21	4,989,649.26	541917	41,749.26	27-Dec-23	
23-Dec-26	10,000,000.00	4.5488%	CBA Green Snr FRN (Dec26) BBSW+0.41%	AA-	9,858,500.00	8-Mar-22	9,979,298.52	542413	83,498.52	27-Dec-23	
25-Jan-27	13,750,000.00	5.0229%	SUN Snr FRN (Jan27) BBSW+0.78%	A+	13,750,000.00	18-Jan-22	13,720,323.47	542249	70,010.97	25-Jan-24	
10-Feb-27	4,750,000.00	5.4142%	NPBS Snr FRN (Feb27) BBSW+1.00%	BBB	4,750,000.00	7-Feb-22	4,683,523.84	542315	14,796.34	12-Feb-24	
	103,850,000.00	4.8723%			103,558,542.50		103,554,956.43		614,426.18		

Fixed Rate Bonds

Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
24-Aug-26	500,000.00	3.2500%	SUN Cov Bond (Aug26) 3.25%	AAA	549,310.00	5-May-20	480,854.60	539728	4,324.60	1.70000%	
24-Aug-26	1,300,000.00	3.2500%	SUN Cov Bond (Aug26) 3.25%	AAA	1,427,881.00	30-Apr-20	1,250,221.95	539692	11,243.95	1.70000%	
15-Nov-28	5,000,000.00	3.0000%	NSWTC 'Green' Snr Bond (Nov28) 3.00%	AA+	5,000,000.00	15-Nov-18	4,696,243.41	537310	6,593.41	3.23500%	
27-May-30	1,500,000.00	1.5200%	NHFIC 'Social' Snr Bond (May30) 1.52%	AAA	1,540,140.00	10-Feb-21	1,247,620.55	540932	250.55	1.25000%	
1-Jul-31	3,000,000.00	1.7400%	NHFIC 'Social' Snr Bond (Jul31) 1.74%	AAA	3,000,000.00	1-Jul-21	2,463,656.07	541524	21,536.07	1.74000%	
	11,300,000.00	2.5088%			11,517,331.00		10,138,596.58		43,948.58	2.3301%	

Mortgage Backed Securities

Inner West Council Investment Holdings Report - November 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Reference
21-Aug-51	376,024.44	4.8329%	Emerald Reverse Mortgage (2006A)	NR	1,000,000.00	17-Jul-06	297,557.20	310321	497.89	
21-Aug-56	1,000,000.00	5.1329%	Emerald Reverse Mortgage (2006B)	NR	1,000,000.00	17-Jul-06	681,406.27	310334	1,406.27	
	1,376,024.44	5.0509%			2,000,000.00		978,963.47		1,904.16	

Inner West Council Accrued Interest Report - November 2023



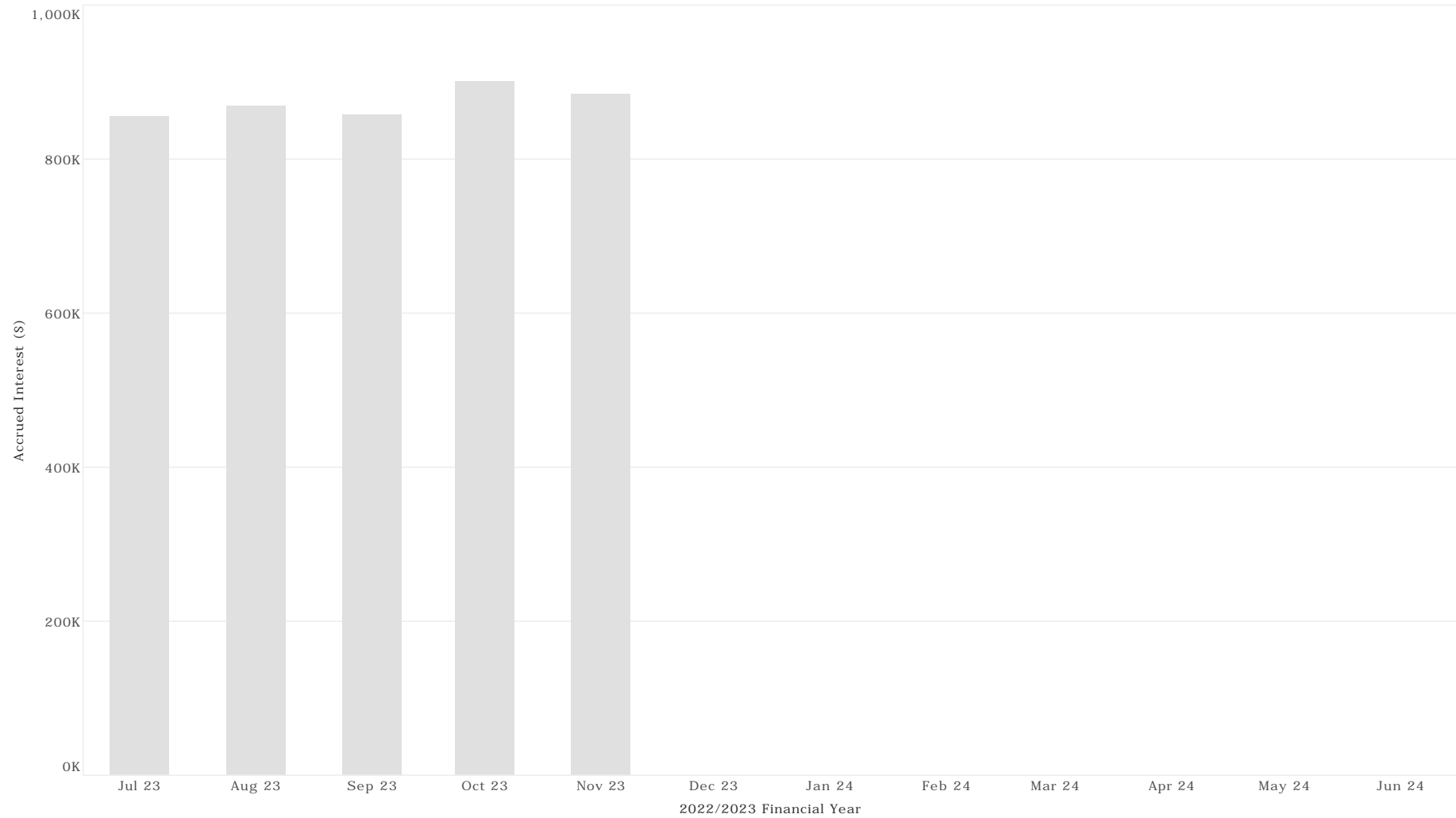
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Bonds									
SUN Cov Bond (Aug26) 3.25%	539692		1,300,000.00	30-Apr-20	24-Aug-26	0.00	30	3,407.26	3.19%
SUN Cov Bond (Aug26) 3.25%	539728		500,000.00	5-May-20	24-Aug-26	0.00	30	1,310.49	3.19%
NSWTC 'Green' Snr Bond (Nov28) 3.00%	537310		5,000,000.00	15-Nov-18	15-Nov-28	75,000.00	30	12,299.93	2.99%
NHFIC 'Social' Snr Bond (May30) 1.52%	540932		1,500,000.00	10-Feb-21	27-May-30	11,400.00	30	1,879.12	1.52%
NHFIC 'Social' Snr Bond (Jul31) 1.74%	541524		3,000,000.00	1-Jul-21	1-Jul-31	0.00	30	4,278.69	1.74%
						86,400.00		23,175.49	2.50%
Floating Rate Note									
SUN Snr FRN (Jul24) BBSW+0.78%	538330		6,000,000.00	30-Jul-19	30-Jul-24	0.00	30	25,258.19	5.12%
SUN Snr FRN (Jul24) BBSW+0.78%	538563		750,000.00	1-Oct-19	30-Jul-24	0.00	30	3,157.28	5.12%
GSB Snr FRN (Oct24) BBSW+1.12%	538603		2,000,000.00	24-Oct-19	24-Oct-24	0.00	30	8,790.08	5.35%
BEN Snr FRN (Mar25) BBSW+0.98%	542439		4,000,000.00	17-Mar-22	17-Mar-25	0.00	30	16,765.15	5.10%
SUN Cov FRN (Apr25) BBSW+1.12%	539640		3,700,000.00	27-Apr-20	24-Apr-25	0.00	30	16,261.65	5.35%
BEN Snr FRN (Dec25) BBSW+0.52%	540602		5,600,000.00	2-Dec-20	2-Dec-25	0.00	30	21,379.72	4.64%
SUN Snr FRN (Feb26) BBSW+0.45%	540964		6,400,000.00	24-Feb-21	24-Feb-26	73,998.45	30	24,426.22	4.64%
SUN Snr FRN (Feb26) BBSW+0.45%	542015		10,000,000.00	29-Oct-21	24-Feb-26	115,622.58	30	38,165.98	4.64%
SUN Snr FRN (Feb26) BBSW+0.45%	542349		10,000,000.00	18-Feb-22	24-Feb-26	115,622.58	30	38,165.98	4.64%
NPBS Snr FRN (Mar26) BBSW+0.63%	540984		10,000,000.00	4-Mar-21	4-Mar-26	0.00	30	39,082.20	4.76%
SUN Snr FRN (Sep26) BBSW+0.48%	541878		3,750,000.00	15-Sep-21	15-Sep-26	0.00	30	14,200.58	4.61%
BOz Snr FRN (Oct26) BBSW+1.50%	544590		1,650,000.00	30-Oct-23	30-Oct-26	0.00	30	7,922.44	5.84%
CBA Green Snr FRN (Dec26) BBSW+0.41%	541917		5,000,000.00	23-Sep-21	23-Dec-26	0.00	30	18,693.70	4.55%
CBA Green Snr FRN (Dec26) BBSW+0.41%	542014		1,500,000.00	29-Oct-21	23-Dec-26	0.00	30	5,608.11	4.55%
CBA Green Snr FRN (Dec26) BBSW+0.41%	542019		5,000,000.00	2-Nov-21	23-Dec-26	0.00	30	18,693.70	4.55%
CBA Green Snr FRN (Dec26) BBSW+0.41%	542413		10,000,000.00	10-Mar-22	23-Dec-26	0.00	30	37,387.40	4.55%
SUN Snr FRN (Jan27) BBSW+0.78%	542249		13,750,000.00	25-Jan-22	25-Jan-27	0.00	30	56,765.65	5.02%
NPBS Snr FRN (Feb27) BBSW+1.00%	542315		4,750,000.00	10-Feb-22	10-Feb-27	61,854.06	30	20,847.28	5.34%
						367,097.67		411,571.31	4.82%

Inner West Council Accrued Interest Report - November 2023

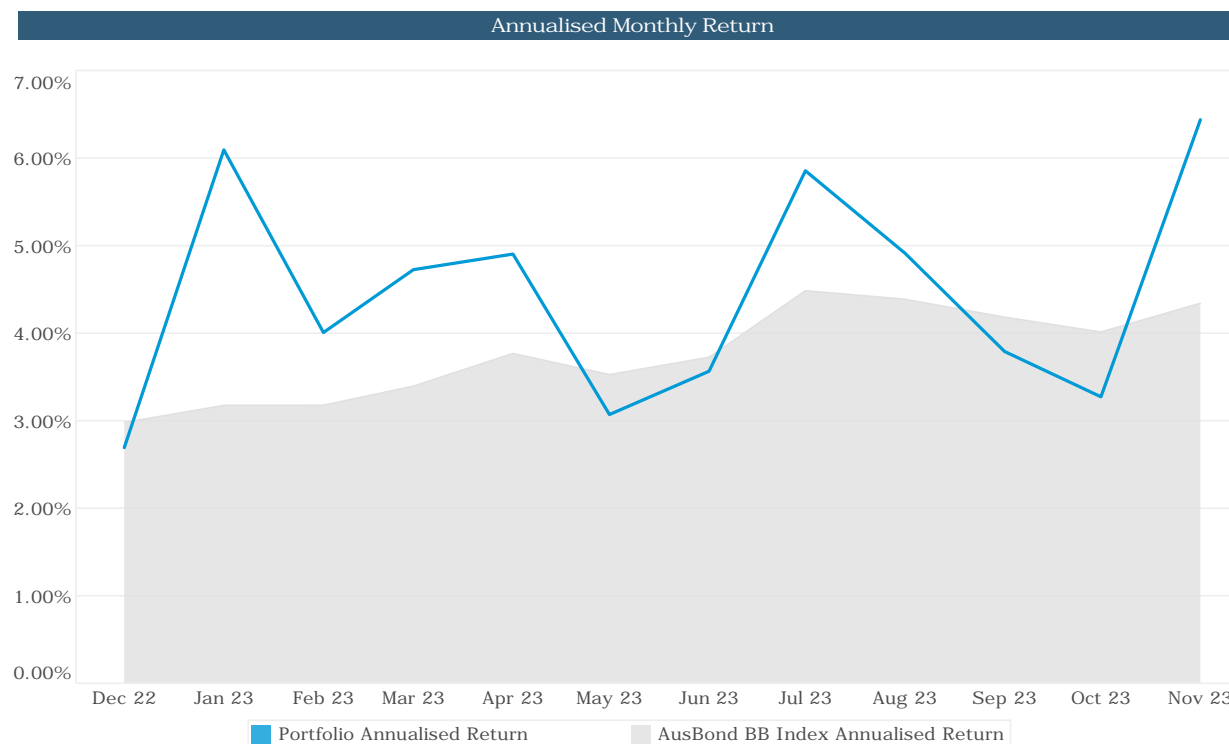


Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Floating Rate Term Deposits</u>									
Westpac Group 3moBBSW+0.31%	541605		4,000,000.00	30-Jun-21	28-Jun-24	0.00	30	14,630.14	4.45%
Westpac Group 3moBBSW+0.40%	541606		3,000,000.00	30-Jun-21	30-Jun-26	0.00	30	11,194.52	4.54%
						0.00		25,824.66	4.49%
<u>Mortgage Backed Securities</u>									
Emerald Reverse Mortgage Series 2006-1 Class A (BBSW+0.45%)	310321		376,024.44	17-Jul-06	21-Aug-51	4,720.00	30	1,524.13	4.93%
Emerald Reverse Mortgage Series 2006-1 Class B (BBSW+0.75%)	310334		1,000,000.00	17-Jul-06	21-Aug-56	12,336.00	30	4,088.08	4.97%
						17,056.00		5,612.21	4.96%
<u>Term Deposits</u>									
Suncorp Bank	544141		9,000,000.00	1-Jun-23	6-Dec-23	0.00	30	37,134.24	5.02%
Westpac Group	544503		18,000,000.00	12-Sep-23	12-Mar-24	0.00	30	72,345.21	4.89%
Westpac Group	544515		2,000,000.00	20-Sep-23	20-Mar-24	0.00	30	8,104.11	4.93%
Suncorp Bank	544513		7,000,000.00	19-Sep-23	21-May-24	0.00	30	29,687.67	5.16%
Westpac Group	544629		10,000,000.00	9-Nov-23	8-May-24	0.00	22	31,402.74	5.21%
Westpac Group	544245		18,500,000.00	28-Jun-23	26-Jun-24	0.00	30	81,045.21	5.33%
Westpac Group	544279		5,000,000.00	30-Jun-23	26-Jun-24	0.00	30	22,109.59	5.38%
Bendigo and Adelaide Bank	544516		12,500,000.00	20-Sep-23	18-Sep-24	0.00	30	51,369.86	5.00%
Westpac Group	544525		10,000,000.00	26-Sep-23	26-Sep-24	0.00	30	42,904.11	5.22%
Westpac Group	544540		10,000,000.00	27-Sep-23	26-Sep-24	0.00	30	42,821.92	5.21%
						0.00		418,924.66	5.13%
<u>Grand Totals</u>						<u>470,553.67</u>		<u>885,108.33</u>	<u>4.83%</u>

Inner West Council Accrued Interest Report - November 2023



Inner West Council Investment Performance Report - November 2023



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Nov 2023	6.44%	4.34%	2.10%
Last 3 months	4.48%	4.18%	0.30%
Last 6 months	4.63%	4.19%	0.44%
Financial Year to Date	4.84%	4.28%	0.56%
Last 12 months	4.44%	3.76%	0.68%

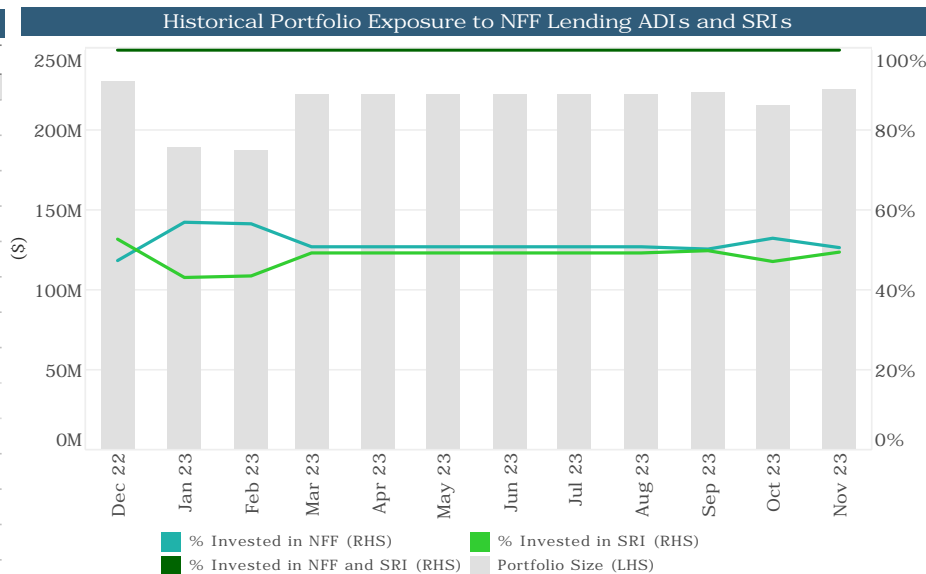
Inner West Council Environmental Commitments Report - November 2023



Current Breakdown				
ADI Lending Status *	Current Month (\$)		Previous Month (\$)	
Non Fossil Fuel Lending ADIs				
Bank Australia	1,650,000		1,650,000	
Bendigo and Adelaide Bank	22,100,000		22,100,000	
Emerald Reverse Mortgage	1,376,024		1,407,654	
Great Southern Bank	2,000,000		2,000,000	
Newcastle Greater Mutual Group	14,750,000		14,750,000	
Suncorp Bank	66,650,000		66,650,000	
Suncorp Bank Covered	5,500,000		5,500,000	
	114,026,024	51%	114,057,654	53%
Socially Responsible Investment				
CBA (Green)	21,500,000		21,500,000	
National Housing Finance Investment Corp (Social)	4,500,000		4,500,000	
NSW T-Corp (Green)	5,000,000		5,000,000	
Westpac Group (Green TD)	80,500,000		70,500,000	
	111,500,000	49%	101,500,000	47%
	225,526,024		215,557,654	

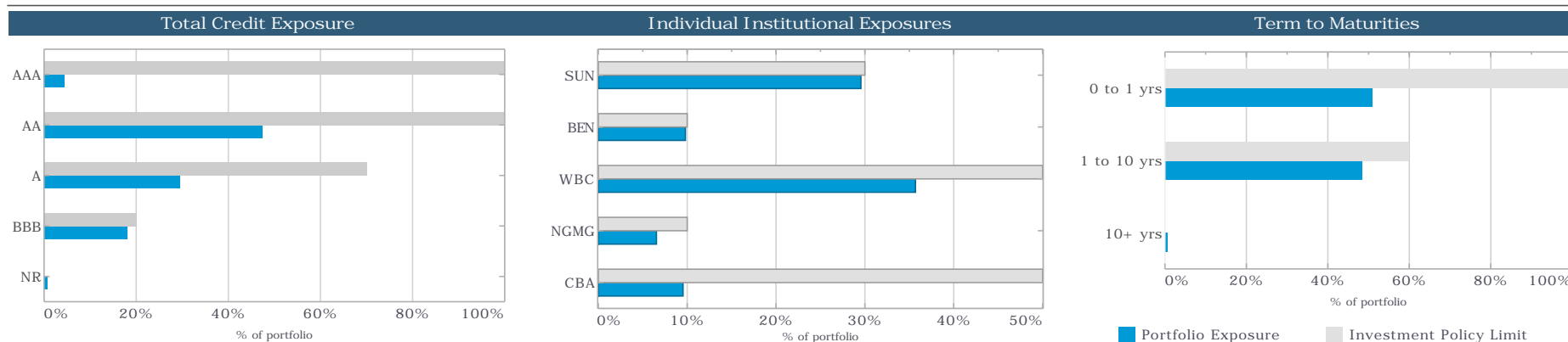
* source: Marketforces

Percentages may not add up to 100% due to rounding



Socially Responsible Investments Glossary	
Investment	Use of Funds
Bank Australia (Sustainability)	Reduced Inequalities, sustainable cities and communities, life on land **
CBA (Green)	Wind farms, low carbon transport, low carbon commercial buildings ***
National Housing Finance Investment Corp (Social)	No poverty, sustainable cities and communities **
NSW T-Corp (Green)	Low carbon transport, water infrastructure ***
Westpac Group (Green TD)	Wind farms, low carbon commercial buildings ***
** United Nations Sustainable Development Goals	
*** Climate Bonds Standard	

Inner West Council Investment Policy Compliance Report - November 2023



Credit Rating Group	Face Value (\$)	Policy Max
AAA	10,000,000	4% 100% a
AA	107,000,000	47% 100% a
A	66,650,000	30% 70% a
BBB	40,500,000	18% 20% a
NR	1,376,024	1% 0% r
	225,526,024	

Institution	% of portfolio	Investment Policy Limit
Suncorp Bank (A+)	30%	30% a
Bendigo and Adelaide Bank (BBB+)	10%	10% a
Westpac Group (AA-)	36%	50% a
Newcastle Greater Mutual Group (BBB)	7%	10% a
Commonwealth Bank of Australia (AA-)	10%	50% a
Great Southern Bank (BBB)	1%	10% a
Bank Australia (BBB)	1%	10% a
Suncorp Bank Covered (AAA)	2%	50% a
NSW T-Corp [Green] (AA+)	2%	50% a
National Housing Fin Inv Corp [Social] (AAA)	2%	50% a

	Face Value (\$)	Policy Max
Between 0 and 1 years	114,750,000	51% 100% a
Between 1 and 10 years	109,400,000	49% 60% a
Greater than 10 years	1,376,024	1% 0% r
	225,526,024	

Specific Sub Limits			
Between 3 and 10 years	49,500,000	22%	30% a
Between 5 and 10 years	4,500,000	2%	15% a

a = compliant
r = non-compliant

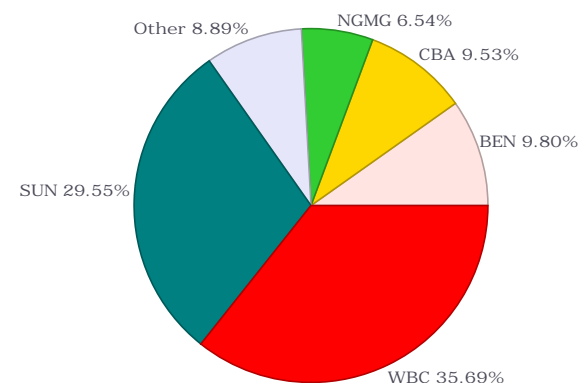
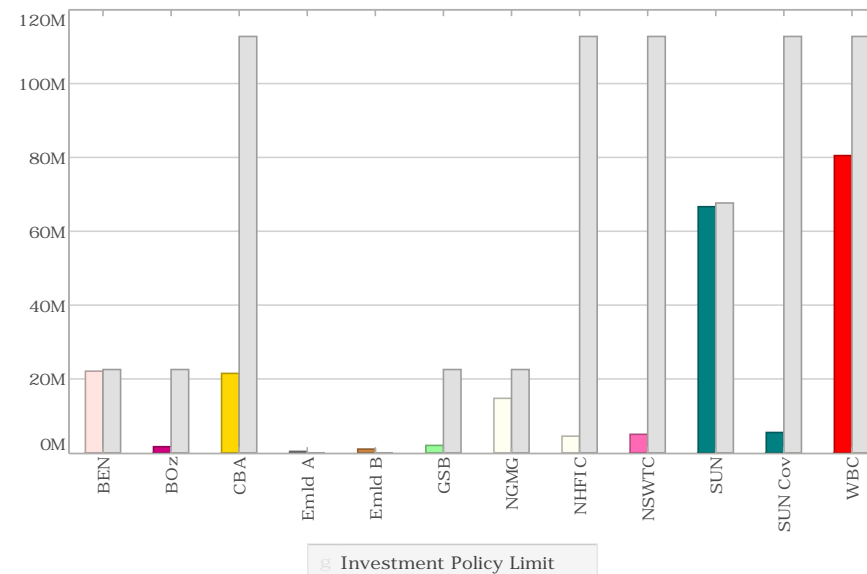
Inner West Council Individual Institutional Exposures Report - November 2023



Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
Bank Australia (BBB)	1,650,000	1%	22,552,602	10%	20,902,602
Bendigo and Adelaide Bank (BBB+)	22,100,000	10%	22,552,602	10%	452,602
Commonwealth Bank of Australia (AA-)	21,500,000	10%	112,763,012	50%	91,263,012
Emerald Reverse Mortgage (NR)	1,376,024	1%	0	0%	-1,376,024
Great Southern Bank (BBB)	2,000,000	1%	22,552,602	10%	20,552,602
National Housing Fin Inv Corp [Social] (AAA)	4,500,000	2%	112,763,012	50%	108,263,012
Newcastle Greater Mutual Group (BBB)	14,750,000	7%	22,552,602	10%	7,802,602
NSW T-Corp [Green] (AA+)	5,000,000	2%	112,763,012	50%	107,763,012
Suncorp Bank (A+)	66,650,000	30%	67,657,807	30%	1,007,807
Suncorp Bank Covered (AAA)	5,500,000	2%	112,763,012	50%	107,263,012
Westpac Group (AA-)	80,500,000	36%	112,763,012	50%	32,263,012
	225,526,024				

Individual Institutional Exposure Charts



Inner West Council Cashflows Report - November 2023



Actual Cashflows for November 2023					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
9-Nov-23	544629	Westpac Group	Term Deposit	Settlement: Face Value	-10,000,000.00
				<u>Deal Total</u>	<u>-10,000,000.00</u>
				Day Total	-10,000,000.00
10-Nov-23	542315	NPBS Snr FRN (Feb27) BBSW+ 1.00%	Floating Rate Note	Coupon Date	61,854.06
				<u>Deal Total</u>	<u>61,854.06</u>
				Day Total	61,854.06
15-Nov-23	537310	NSWTC 'Green' Snr Bond (Nov28) 3.00%	Bonds	Coupon Date	75,000.00
				<u>Deal Total</u>	<u>75,000.00</u>
				Day Total	75,000.00
21-Nov-23	310321	Emerald Reverse Mortgage (2006A)	Mortgage Backed Securities	Amortisation	31,630.05
		Emerald Reverse Mortgage (2006A)	Mortgage Backed Securities	Coupon Date	4,720.70
				<u>Deal Total</u>	<u>36,350.75</u>
21-Nov-23	310334	Emerald Reverse Mortgage (2006B)	Mortgage Backed Securities	Coupon Date	12,336.32
				<u>Deal Total</u>	<u>12,336.32</u>
				Day Total	48,687.07
24-Nov-23	540964	SUN Snr FRN (Feb26) BBSW+0.45%	Floating Rate Note	Coupon Date	73,998.45
				<u>Deal Total</u>	<u>73,998.45</u>
24-Nov-23	542015	SUN Snr FRN (Feb26) BBSW+0.45%	Floating Rate Note	Coupon Date	115,622.58
				<u>Deal Total</u>	<u>115,622.58</u>
24-Nov-23	542349	SUN Snr FRN (Feb26) BBSW+0.45%	Floating Rate Note	Coupon Date	115,622.58
				<u>Deal Total</u>	<u>115,622.58</u>
				Day Total	305,243.60
27-Nov-23	540932	NHFIC 'Social' Snr Bond (May30) 1.52%	Bonds	Coupon Date	11,400.00
				<u>Deal Total</u>	<u>11,400.00</u>
				Day Total	11,400.00
				<u>Total for Month</u>	<u>-9,497,815.27</u>

Inner West Council Cashflows Report - November 2023



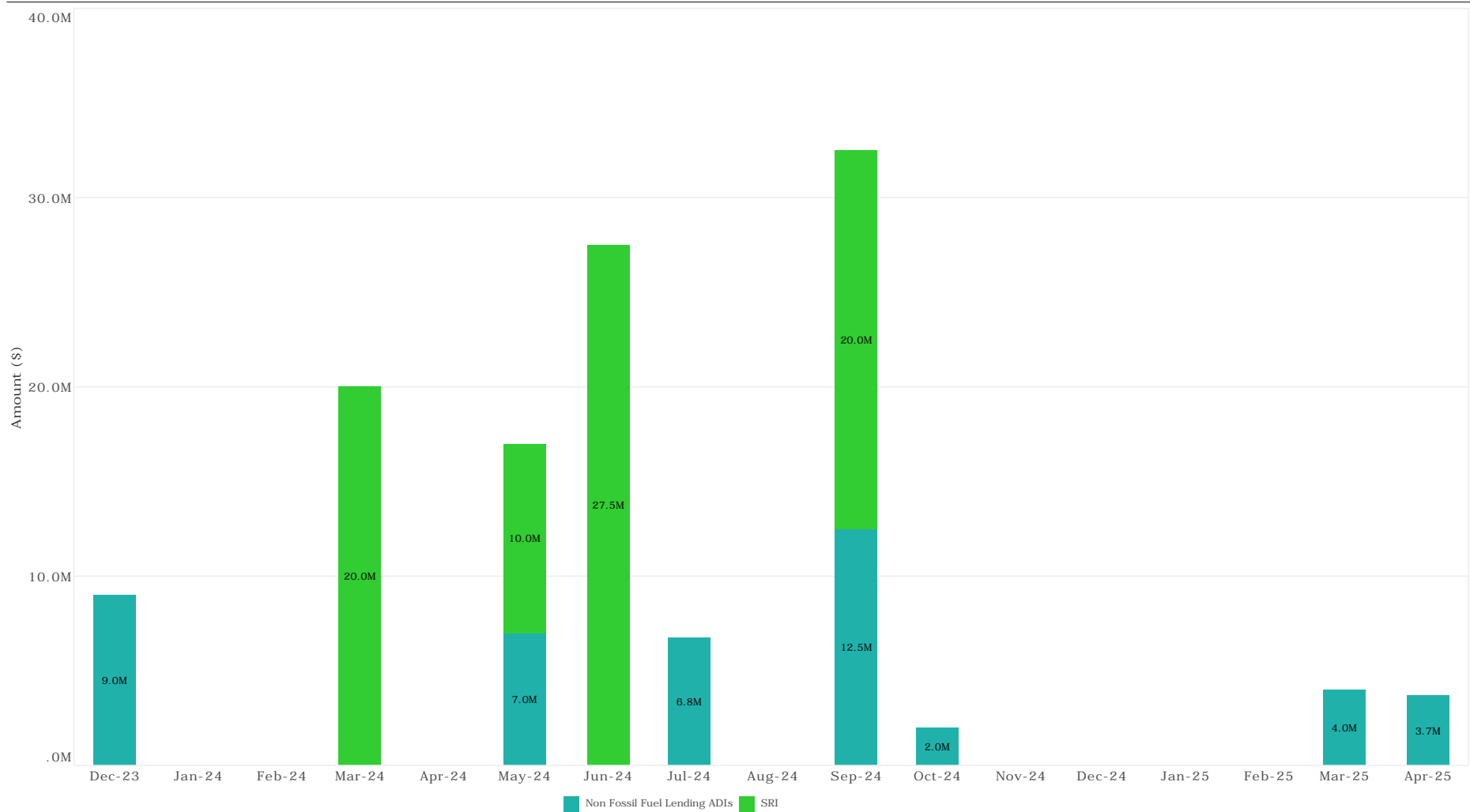
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
Forecast Cashflows for December 2023					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
4-Dec-23	540602	BEN Snr FRN (Dec25) BBSW+ 0.52%	Floating Rate Note	Coupon Date	64,851.84
				<u>Deal Total</u>	<u>64,851.84</u>
4-Dec-23	540984	NPBS Snr FRN (Mar26) BBSW+ 0.63%	Floating Rate Note	Coupon Date	118,549.31
				<u>Deal Total</u>	<u>118,549.31</u>
				Day Total	183,401.15
6-Dec-23	544141	Suncorp Bank	Term Deposit	Maturity: Face Value	9,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	232,707.94
				<u>Deal Total</u>	<u>9,232,707.94</u>
				Day Total	9,232,707.94
15-Dec-23	541878	SUN Snr FRN (Sep26) BBSW+ 0.48%	Floating Rate Note	Coupon Date	43,075.10
				<u>Deal Total</u>	<u>43,075.10</u>
				Day Total	43,075.10
18-Dec-23	542439	BEN Snr FRN (Mar25) BBSW+ 0.98%	Floating Rate Note	Coupon Date	50,854.29
				<u>Deal Total</u>	<u>50,854.29</u>
				Day Total	50,854.29
27-Dec-23	541917	CBA Green Snr FRN (Dec26) BBSW+ 0.41%	Floating Rate Note	Coupon Date	57,950.46
				<u>Deal Total</u>	<u>57,950.46</u>
27-Dec-23	542014	CBA Green Snr FRN (Dec26) BBSW+ 0.41%	Floating Rate Note	Coupon Date	17,385.14
				<u>Deal Total</u>	<u>17,385.14</u>
27-Dec-23	542019	CBA Green Snr FRN (Dec26) BBSW+ 0.41%	Floating Rate Note	Coupon Date	57,950.46
				<u>Deal Total</u>	<u>57,950.46</u>
27-Dec-23	542413	CBA Green Snr FRN (Dec26) BBSW+ 0.41%	Floating Rate Note	Coupon Date	115,900.93
				<u>Deal Total</u>	<u>115,900.93</u>
27-Dec-23	544279	Westpac Group	Term Deposit	During: Interest Received/Paid Dates	67,802.74

Inner West Council Cashflows Report - November 2023



Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
<u>Deal Total</u>					<u>67,802.74</u>
<u>Day Total</u>					<u>316,989.74</u>
29-Dec-23	541605	Westpac Group	Floating Rate Term Deposits	During: Interest Received/Paid Dates	44,378.08
<u>Deal Total</u>					<u>44,378.08</u>
29-Dec-23	541606	Westpac Group	Floating Rate Term Deposits	During: Interest Received/Paid Dates	33,956.71
<u>Deal Total</u>					<u>33,956.71</u>
<u>Day Total</u>					<u>78,334.79</u>
<u>Total for Month</u>					<u>9,905,363.01</u>

Inner West Council Cashflows Report - November 2023





Inner West Council Economic and Investment Portfolio Commentary November 2023

Investment Portfolio Commentary

Council's investment portfolio posted a marked-to-market return of 6.44%pa for the month versus the bank bill index benchmark return of 4.34%pa. For the past 12 months, the portfolio has returned 4.44% on a marked-to-market basis versus the benchmark's 3.76%.

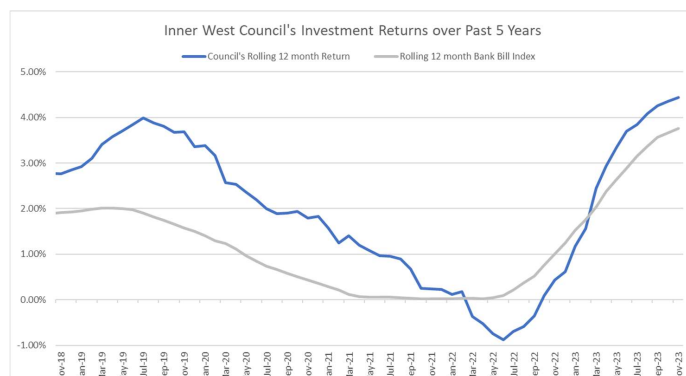
Without marked-to-market influences, Council's investment portfolio yielded 4.83%pa for the month. This is based on the actual interest being received on existing investments and excludes market value changes of the securities.

Long dated market rates dropped in November in reaction to sentiment that most major countries' central banks may be at the end of their rate hike cycles. Domestically, a lower than expected monthly inflation release also helped give a boost to Australian bond valuations resulting in strong performance for Council's bond portfolio and overall mark to market performance. As interest rates rise/fall the dollar valuations of existing bonds fall/rise in the market. While a bond's (or FRN's) market value may drop below its face value (or par value) during the life a security, providing Council does not sell the security and the issuer is sound (which all of Council's holdings are) then the bond's market value will come back to the face value by the time it matures.

During November, Council invested \$10m in a 6 month Westpac Green TD paying 5.21%pa.

Council's entire investment portfolio remains invested in non-fossil fuel lending ADIs (51% of portfolio) and socially responsible investments (49% of portfolio). Council's Socially Responsible Investments consist of Green Term Deposits from otherwise fossil fuel lending banks, such as CBA and Westpac and also long dated bond issues from a range of institutions and government agencies. These investments provide targeted funding to a wide range of green and socially responsible projects and initiatives. Council also utilises these investments to remain within the credit rating policy guidelines imposed by the NSW TCorp loan covenant requirements.

The following performance chart shows Council's rolling 12mo marked to market return versus benchmark over the past 5 years. Each data point is the 12mo return for the stated month end:



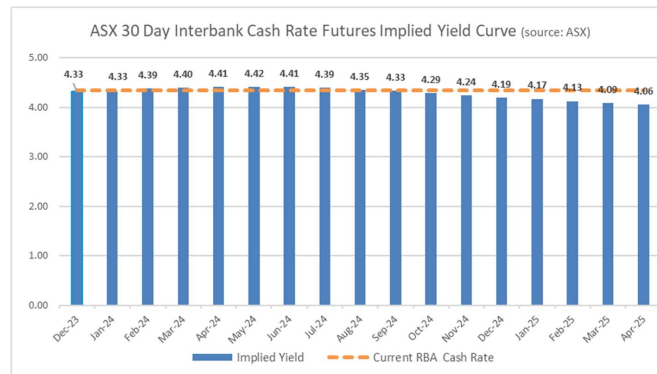
Council's investment performance had reflected the downward trend in interest rate markets over recent years accelerated by pandemic related interest rate cuts. With inflation pressures building, interest rates increased sharply over much of 2022, causing negative marked-to-market returns on existing bonds and FRNs over that period. By early 2023, the higher rates being received on new investments and FRN rate resets have been flowing through to the rolling 12mo figure which is again exceeding the benchmark's performance.

Domestic issues:

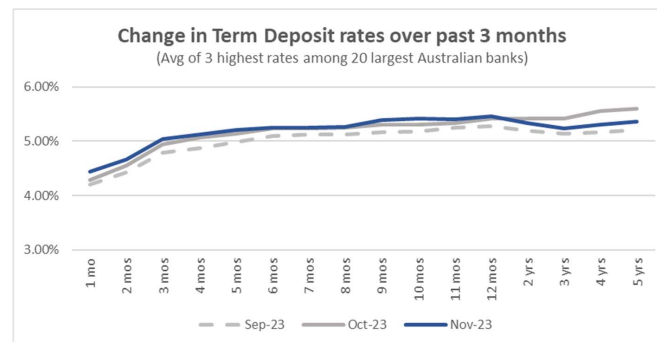
- The jobs market is still tight, but it is gradually easing with unemployment (at 3.7%) and underemployment (at 6.3%) both up from their lows in October 2022. Various leading indicators point to softer jobs growth ahead including a rising trend in applicants.
- The monthly inflation release showed annual inflation fell to 4.90% in October from 5.60% in September, as price pressures for consumer goods moderated due to falling demand.
- The monthly consumer price indicator was lower than economists' expectations of a 5.20% outcome and cements the market's view that the RBA board will likely keep the cash rate on hold at 4.35% at its final meeting of the year.

Interest rates

- At its November meeting, the RBA raised the official cash rate by 25 basis points to 4.35%. Despite the recent run of good news on the international front, with inflation continuing to ease in North America and Europe, the RBA remains very cautious when it comes to the domestic inflation, emphasising that *'the remaining inflation challenge...is increasingly homegrown and demand driven'*.
- The central bank's projection is for inflation to only reach the upper area of its 2-3% inflation target by late 2025. It was reiterated that the RBA has a "low tolerance" for a slower fall in inflation than expected and if it is higher than expected then it would respond with another rate hike.
- The market is giving more credence to the latest inflation data than to the RBA's comments, pricing in no further interest rate hikes and a rate cut by March 2025:



- In November, term deposit rates across the 1 to 12 month range were little changed from last month as the market had largely priced in the early November rate hike by the end of October. The benign inflation figures released at the end of November indicated a possible reprieve from another rate hike in this cycle, causing a drop in 2yr to 5yr term deposit rates by an average of 20 basis points.



Global issues:

- Inflation data is trending lower across the US, Canada, UK and Europe leading economists to predict that central banks there have reached the end of their tightening cycle. Further rate hikes in Australia and Japan remain possibilities with both countries having reached peak inflation later than most.
- In the US, data is indicating that the Federal Reserve's interest rate management may avoid a sharp decrease in economic growth. US profit results continue to surprise on the upside making it the best reporting season in two years; policy uncertainty diminished a bit with the US and China looking to ease tensions and the US Congress averted a shutdown with temporary funding.
- The temporary truce between Israel and Hamas, which could see an eventual resolution to the conflict, along with the fact that the war has not widened to include major oil producers, has boosted sentiment in financial markets. Oil prices



are well below their level prior to the conflict helping to ease inflationary fears that were building.

- In China, the economic outlook remains uncertain. The economy is recovering modestly, driven by activity in the services sector, but the level of growth remains below forecasters' expected trend. The property sector remains very weak, which may result in a pronounced adverse effect on the Chinese economy as a whole.
- Global (and domestic) shares and bonds had a good rally in November. In the short-term, financial markets could lift further on positive seasonality into the end of the year; the temporary truce between Israel and Hamas, which may result in a resolution to the conflict; signs that interest rates are not headed higher across most major economies; and falling bond yields.

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted, or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 468145.

Item No: C0224(1) Item 21
Subject: INVESTMENT REPORT AT 31 DECEMBER 2023
Prepared By: Chris Sleiman - Acting Chief Financial Officer
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value. During the month of December 2023:

- Council had a \$9.0m six-month term deposit mature at a rate of 5.02% pa.
- Council reinvested the proceeds across six and 12 month green and non-fossil fuel term deposits at an average rate of 5.22% pa.
- Council is preparing for the maturity of further investment in January 2024 and it appears the rates are trending down from the prior month.
- Council's entire investment portfolio remains invested, with 48% of the portfolio in non-fossil fuel lending Authorised deposit-taking institutions (ADIs), 4% of the portfolio in socially responsible investments and 48% of the portfolio in green investments.

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

BACKGROUND

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

The intention of investing Council's funds is to seek the most favourable return available, whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being maintained; with consideration given to the preservation of capital, liquidity, and the return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

Council determined to proactively invest in a non-fossil fuel investment portfolio.

Legislative Requirements

All investments are to comply with the following:

- *Local Government Act 1993;*
- *Local Government (General) Regulation 2021;*
- *Ministerial Investment Order dated 17 February 2011;*
- *Local Government Code of Accounting Practice and Financial Reporting;*
- *Australian Accounting Standards; and*
- *Division of Local Government Investment Policy Guidelines May 2010*

Council's Socially Responsible Investments consist of Green Term Deposits from otherwise fossil fuel lending banks, such as CBA and Westpac and also long dated bond issues from a range of institutions and government agencies. These investments provide targeted funding to a wide range of green and socially responsible projects and initiatives. Council also utilises these investments to remain within the credit rating policy guidelines imposed by the NSW TCorp loan covenant requirements.

Certification

The Acting Chief Financial Officer Chris Sleiman as the Responsible Accounting Officer has certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, Section 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

DISCUSSION

Council's investments are held in various investment categories which are listed in the table below. Council's market value investment portfolio size is \$223.4m, lower than the prior month market value of \$225.1m. November 2023 investment report by Council was reported at face value. Moving forward Council will report investment portfolio as market value. All Socially Responsible Investments (SRI's) are investments that comply with the Non-Fossil Fuel standards. Council's portfolio during the month had a return of 5.09% pa, against the 'AusBond Bank Bill Index' Benchmark (4.43% pa) on a marked-to-market basis. For the past 12 months, the portfolio has returned 4.57% pa on a marked-to-market basis.

Financial markets continued their strong rally in December as inflation continues to ease and growing hopes that central banks will move towards an easing cycle (cut official interest rates) in 2024. As interest rates rise/fall the dollar valuations of existing bonds rise/fall in the market. While a bond's (or Floating Rates Notes) market value may drop below its face value (or par value) during the life of a security, providing Council does not sell the security and the issuer is sound (which all of Council's holdings are) then the bond's market value will come back to the face value by the time it matures.

Change in the value of our portfolio

As noted above, during December, Council had a \$9.0m deposit mature yielding 5.02%pa. During December, Council reinvested the proceeds as follows:

1. Six month non fossil fuel lending term deposit with Suncorp at a rate of 5.19% pa;
2. 12-month 'Green' term deposit with Westpac at a rate of 5.26% pa.

Council's entire investment portfolio remains invested, with 48% of the portfolio in non-fossil fuel lending Authorised deposit-taking institutions (ADIs), 4% of the portfolio in socially responsible investments and 48% of the portfolio in green investments.

Category	Amount	%
Green	\$106,779,926	47.79%
Socially Responsible	\$8,606,536	3.85%
Non Fossil Fuel Lending	\$108,045,539	48.36%
Total	\$223,432,001	100.00%

With the assistance of our investment advisor, we are constantly requesting Commonwealth Bank of Australia to open their 'Green' investments again. This is due to Council reaching its investment policy limits with Suncorp Bank and Bendigo & Adelaide Bank, leaving Westpac Group the only institution available to invest with.

Compliant	Issuer	Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Available (\$)
✓	CBA	AA-	\$21,279,926	9.52%	50%	\$90,436,074
✓	Westpac	AA-	\$85,500,000	38.27%	50%	\$26,216,000
✓	National Housing	AAA	\$3,814,286	1.71%	50%	\$107,901,715
✓	NSW TCorp	AA+	\$4,792,250	2.14%	50%	\$106,923,750
✓	Suncorp Covered^^	AAA	\$5,454,438	2.44%	2.58%	\$319,695
✓	Suncorp^^	A+	\$61,255,467	27.42%	30%	\$5,774,133
✓	Bendigo-Adelaide	BBB+	\$22,051,947	9.87%	10%	\$291,253
✓	Bank Australia	BBB	\$1,650,305	0.74%	10%	\$20,692,895
✓	Grt. Southern	BBB	\$2,000,244	0.90%	10%	\$20,342,956
✓	Newcastle Permanent	BBB	\$14,507,138	6.49%	10%	\$7,836,062
X	Emerald 2006-1A	Unrated	\$343,591	0.15%	0%	-\$343,591
X	Emerald 2006-1B	Unrated	\$782,408	0.35%	0%	-\$782,408
			\$223,432,001	100.00%		

^Note valuations of Council's securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.

^^Combined Suncorp assets (Covered & Term Deposits/Senior Securities): max limit is 30%

The attachments to this report summarise all investments held by Council and interest returns for periods ending 31 December 2023.

The Current Market value is required to be accounted for. The Current Market Value is a likely outcome if Council were to consider recalling the investment prior to its due date.

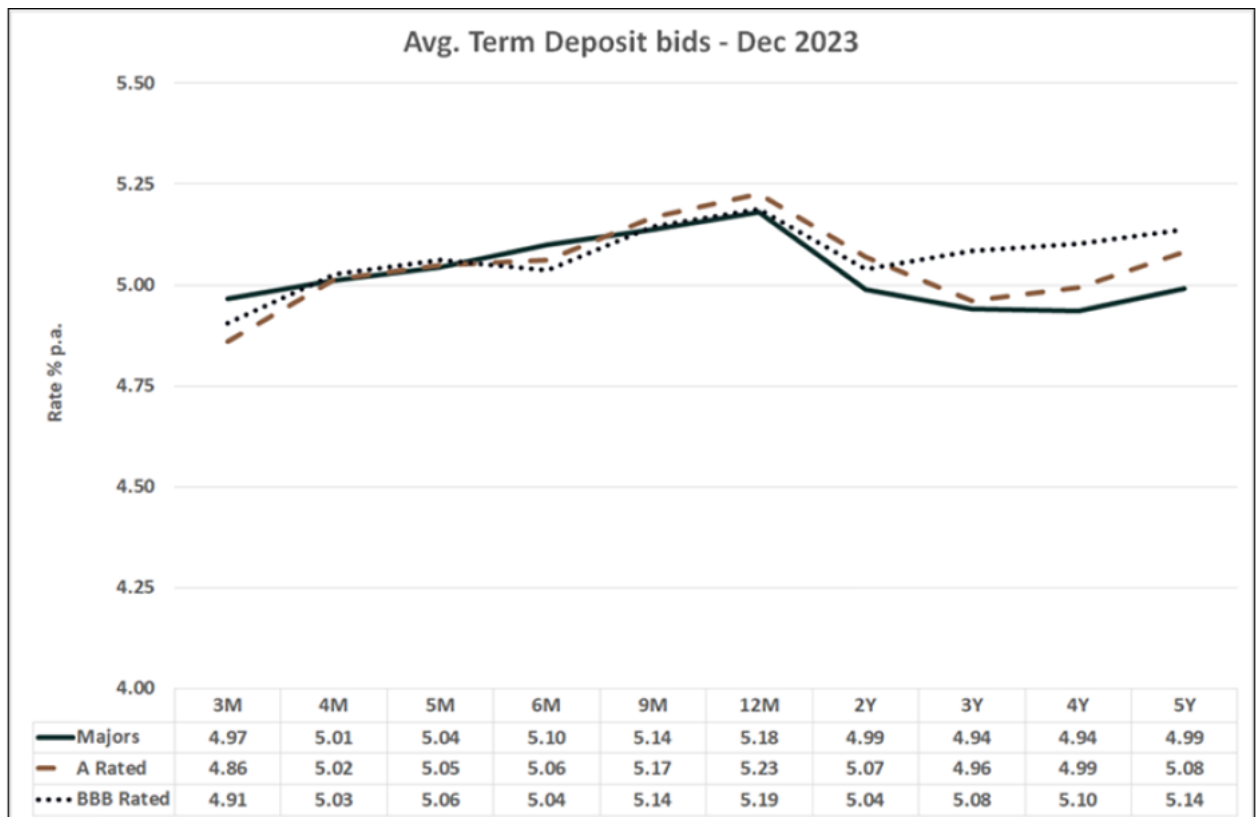
All investments held in the month of July were in accordance with the *Local Government Act*, *Local Government Regulations* and the Inner West Council Investment Policy.

The External, Internal and Working Funds table below reflects the amount of total cash, bank and investments as at 31 December 2023.

External / Internal Restrictions & Working Funds



The chart below shows the average Term Deposit bids available for Council over the next five years.



Source: Imperium Markets

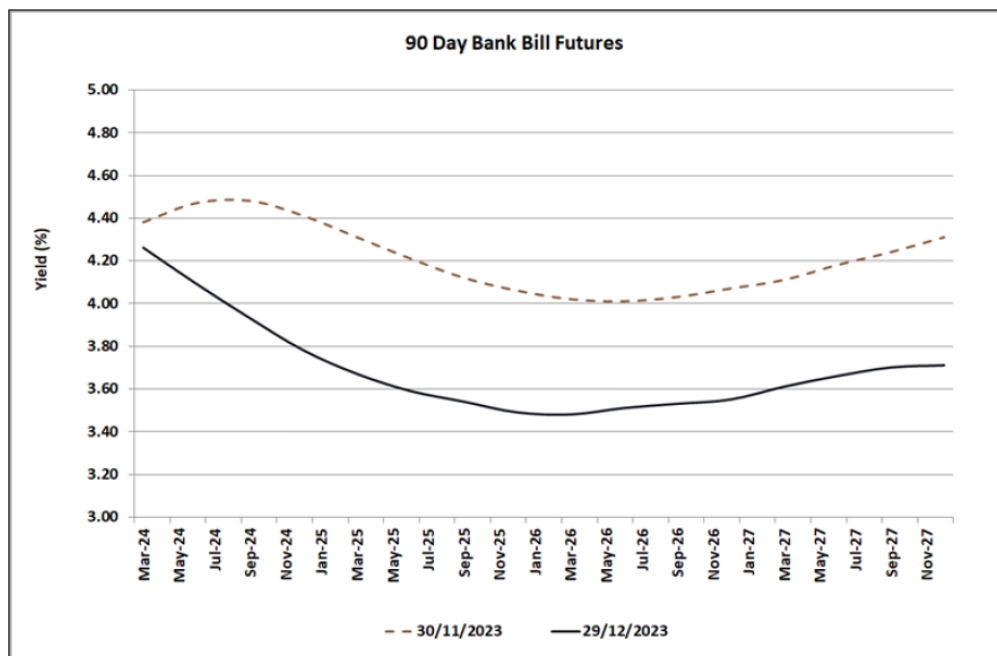
Over December, major bank deposit rates fell 5-10 basis points (bp) for 6 -12-month tenors, as the market turns its attention to potential rate cuts in 2024. At the longer-end (2-5 years), deposit rates offered by the major banks fell between 25-30bp with the banks clearly pricing in rate cuts in 2024 and into 2025. Rates are now inverse again across the longer-tenors (one-to-five-year rates), with the peak rate offered in the 12-month tenor.

Domestic issues:

- The RBA at its December meeting kept rates on hold at 4.35% as expected. The RBA Minutes continued in their recent tradition as reading more hawkish than the post-Meeting Statement. This was particularly the case this time around given it was not clear whether the case of a rate hike was genuinely discussed in December. Adding to the hawkish tone in the December Statement was the RBA's concerns over domestic driven inflation and the need to target the mid-point of the 2-3% inflation band, rather than just the top of the band.
- Australia's unemployment rate increased to 3.9% in November (3.8% in October) despite the creation of more than 60,000 new jobs over the month. This was due to the rise in the participation rate which increased to a record high of 67.2% in November (67.0% in October) largely driven by high net migration which boosted domestic labour supply.
- Gross Domestic Product (GDP) rose by a weaker-than-expected +0.2% q/q (+2.1% y/y), signifying a clear further slowing in both domestic final demand and GDP growth, with the 'highlight' being flat Household Consumption in the quarter.
- The October goods trade surplus rose to \$7.1bn (consensus \$7.5bn). Goods exports rose (+0.4% m/m or \$0.2bn) driven by 'metal ores and minerals' (+2.3% m/m or \$0.4bn) and 'metals' (+21.6% m/m or \$0.3bn).

90 Day Bill Futures

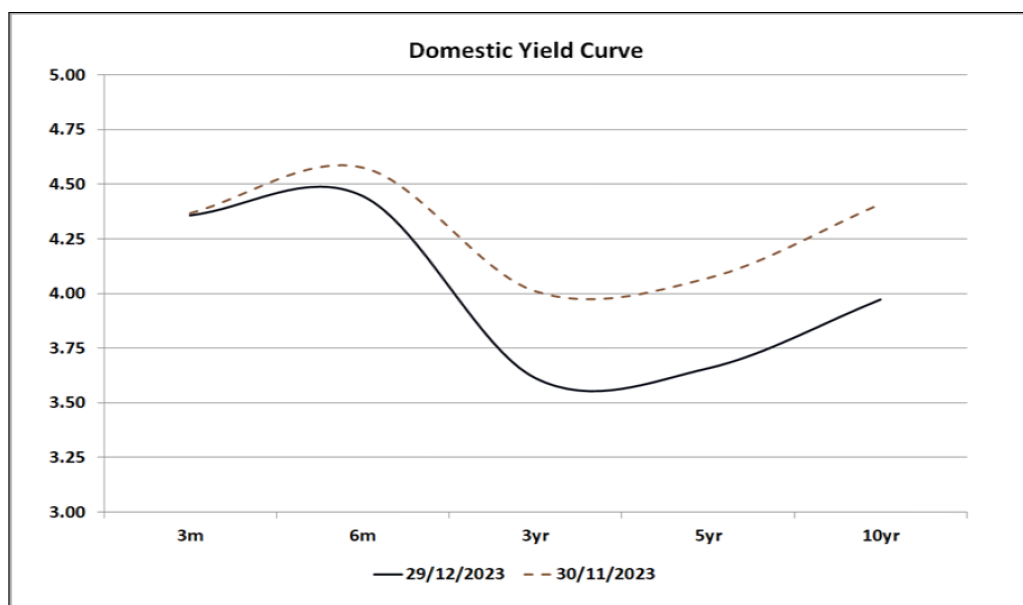
- Bill futures fell across the board this month, following the movement in the global bond market. The market has quickly turned and now focusing more on when the first rate cuts will be delivered in 2024:



Source: ASX

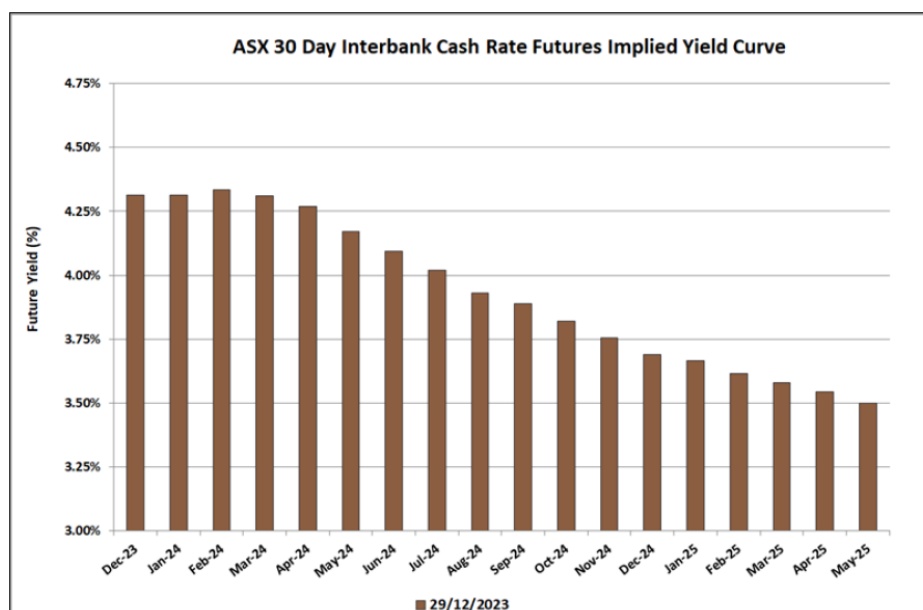
Fixed Interest Outlook

- The RBA remains on a mild tightening bias, with the Board commenting that whilst the trend in global inflation has been favourable, it was heavily caveated.
- The RBA are waiting for the Quarter four CPI to determine whether further tightening is required rather than taking a significant signal from recent offshore developments.
- Key data to influence the RBA ahead of its next policy meeting in February will be Quarter four CPI on 31 January 2024.
- Over the month, yields fell by 44bp at the long end of the curve:



Source: ASX, RBA

- The consensus from the broader market is that we have reached the peak of the interest rate cycle, though there are still a handful that believe the RBA will deliver one more rate hike (likely in Feb 2024).



Source: ASX

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [↓](#) Inner West Council Economic and Investment Portfolio Commentary - December 2023
2. [↓](#) Inner West Council Investment Report - December 2023



Monthly Investment Review



December 2023

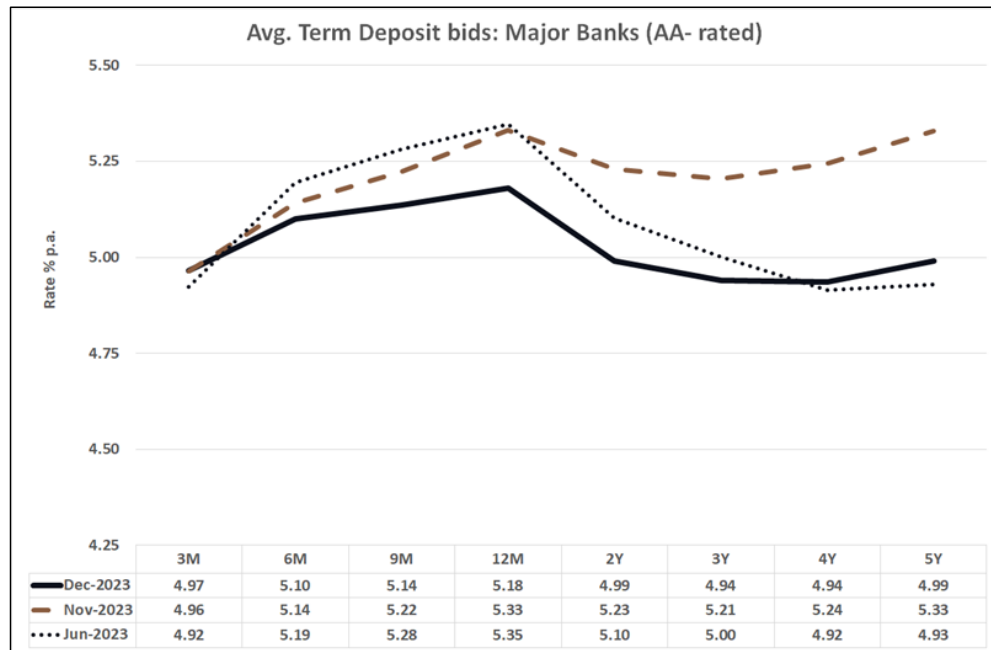
Arlo Advisory Pty Ltd
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Authorised Representative of InterPrac Financial Planning Pty Ltd
AFSL 246 638
Phone: +61 2 9053 2987
Email: michael.chandra@arloadvisory.com.au / melissa.villamin@arloadvisory.com.au
125 Middle Harbour Road, East Lindfield NSW 2070



Market Update Summary

Financial markets continued their strong rally in December as inflation continues to ease and growing hopes that central banks will move towards an easing cycle (cut official interest rates) in 2024.

Over December, major bank deposit rates fell ~5-10bp for 6-12 month tenors, as the market turns its attention to potential rate cuts in 2024. Interestingly, at the longer-end (2-5 years), deposit rates offered by the majors banks fell between ~25-30bp with the banks clearly pricing in rate cuts in 2024 and into 2025. Rates are now inverse again across the longer-tenors (1-5 year rates), with the peak rate offered in the 12 month tenor.



Source: Imperium Markets

With a global economic downturn and multiple interest rate cuts being priced in coming years, investors may take an 'insurance policy' against a potentially lower rate environment by investing across 2-5 year fixed deposits, targeting rates above or close to 5% p.a. (small allocation only).



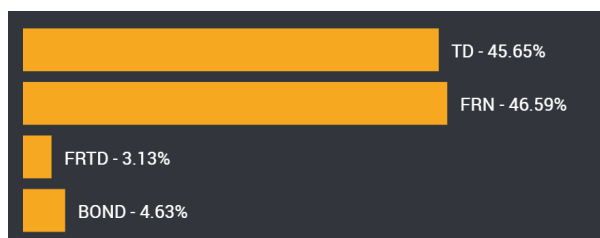
Inner West Council's Portfolio & Compliance

Asset Allocation

The majority of the portfolio is directed to FRNs (~46.6%), which includes a residual exposure to the grandfathered mortgage backed securities. The remainder of the portfolio is held in fixed and floating rate term deposits (~48.8%) and fixed bonds (~4.6%).

Senior FRNs remain relatively attractive as spreads have generally widened over the past 2 years. New issuances may be considered again on a case by case scenario. In the interim, staggering a mix of fixed deposits between 9-12 months to 3 years remains a more optimal strategy to maximise returns over a longer-term cycle.

With multiple rate cuts and a global economic downturn being priced in coming years, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against any potential future rate cuts by investing across 2-5 year fixed deposits, locking in and targeting yields close to or above 5% p.a.



Term to Maturity

The portfolio remains highly liquid with around 51% of assets maturing within 12 months, which exceeds the minimum 40% required level. This is suitable given the high capital outflows expected in the short-term.

There is significant capacity to invest in short-medium (1-3 years), which is where we see the current value to optimise returns in the longer-run once the immediate capital projects are delivered. Where there is (counterparty) capacity to invest in attractive medium-longer term investments, we recommend this be allocated to medium-term fixed term deposits or newly issued FRNs (refer to respective sections below).

The non-compliance in the +10 year category reflects the grandfathered Mortgage Backed Securities which have a final maturity date of +2050.



Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 12 months	\$114,752,451	51.36%	40%	100%	\$108,679,550
✓	1 – 3 years	\$80,620,754	36.08%	0%	60%	\$53,438,446
✓	3 – 5 years	\$23,118,511	10.35%	0%	30%	\$43,911,089
✓	5 – 10 years	\$3,814,286	1.71%	0%	15%	\$29,700,515
X	+10 years	\$1,125,999	0.50%	0%	0%	-\$1,125,999
		\$223,432,001	100.00%			

Counterparty

Capacity limits are often dependent on the overall movement in the portfolio's balances (inflows or capital expenditures). Overall, the portfolio is lightly diversified across the investment grade spectrum, with no exposure to the unrated ADIs.

The exposure to "Unrated" assets reflects the grandfathered Mortgage Backed Securities.

Compliant	Issuer	Rating	Invested (\$)^	Invested (%)	Max. Limit (%)	Available (\$)
✓	CBA	AA-	\$21,279,926	9.52%	50%	\$90,436,074
✓	Westpac	AA-	\$85,500,000	38.27%	50%	\$26,216,000
✓	National Housing	AAA	\$3,814,286	1.71%	50%	\$107,901,715
✓	NSW TCorp	AA+	\$4,792,250	2.14%	50%	\$106,923,750
✓	Suncorp Covered^^	AAA	\$5,454,438	2.44%	2.58%	\$319,695
✓	Suncorp^^	A+	\$61,255,467	27.42%	30%	\$5,774,133
✓	Bendigo-Adelaide	BBB+	\$22,051,947	9.87%	10%	\$291,253
✓	Bank Australia	BBB	\$1,650,305	0.74%	10%	\$20,692,895
✓	Grt. Southern	BBB	\$2,000,244	0.90%	10%	\$20,342,956
✓	Newcastle Permanent	BBB	\$14,507,138	6.49%	10%	\$7,836,062
X	Emerald 2006-1A	Unrated	\$343,591	0.15%	0%	-\$343,591
X	Emerald 2006-1B	Unrated	\$782,408	0.35%	0%	-\$782,408
			\$223,432,001	100.00%		

^Note valuations of Council's securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.

^^Combined Suncorp assets (Covered & Term Deposits/Senior Securities): max limit is 30%

ANZ's takeover of Suncorp was blocked by the Australian Competition and Consumer Commission (ACCC) in early August 2023, with the watchdog saying it was unconvinced the deal would deliver the public benefits claims put forward by ANZ (although ANZ has since appealed the decision).



Ethical (Environmentally, Socially Responsible or Fossil Fuel Free) Investments

Council has made the active decision to divest from the current portfolio of investments which have exposure to fossil fuels. Council will continue to favour newly issued fossil fuel-free investment products and/or ethical investments, providing it does not significantly compromise the risk and return profile of the overall investment portfolio.

The overall summary of Council’s investments can be categorised as follows:

Category	Amount	%
Green	\$106,779,926	47.79%
Socially Responsible	\$8,606,536	3.85%
Non Fossil Fuel Lending	\$108,045,539	48.36%
Total	\$223,432,001	100.00%



Credit Quality

The portfolio remains diversified from a credit ratings perspective. The portfolio is mainly directed amongst the investment grade spectrum.

All aggregate ratings categories are within the adopted Policy limits. The exposures to "Unrated" investments comprise of the grandfathered MBS investments.

Compliant	Credit Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Available (\$)
✓	AAA Category	\$9,268,723	4.15%	100%	\$214,163,277
✓	AA Category	\$111,572,176	49.94%	100%	\$111,859,825
✓	A Category	\$61,255,467	27.42%	70%	\$95,146,933
✓	BBB Category	\$40,209,635	18.00%	20%	\$4,476,765
✓	Unrated Category	\$1,125,999	0.50%	10%	\$21,217,201
		\$223,432,001	100.00%		

[^]Note valuations of Council's securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.



Performance

Council's performance (excluding cash holdings) for the month ending December 2023 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.36%	1.06%	2.09%	2.09%	3.89%
AusBond Bank Bill Index	0.37%	1.06%	2.15%	2.15%	3.89%
Council's T/D Portfolio	0.44%	1.28%	2.45%	2.45%	4.34%
Council's FRTD Portfolio	0.40%	1.18%	2.36%	2.36%	4.71%
Council's FRN Portfolio	0.43%	1.24%	2.49%	2.49%	4.96%
Council's Bond Portfolio	0.22%	0.64%	1.28%	1.28%	2.55%
Council's Total Portfolio[^]	0.42%	1.23%	2.41%	2.41%	4.57%
Relative (to Bank Bills)	0.05%	0.17%	0.26%	0.26%	0.68%

[^]Total portfolio performance excludes Council's cash account holdings.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	4.35%	4.27%	4.18%	0.59%	3.89%
AusBond Bank Bill Index	4.43%	4.26%	4.31%	0.61%	3.89%
Council's T/D Portfolio	5.32%	5.17%	4.92%	0.69%	4.34%
Council's FRTD Portfolio	4.86%	4.76%	4.73%	0.67%	4.71%
Council's FRN Portfolio	5.14%	5.02%	4.99%	0.70%	4.96%
Council's Bond Portfolio	2.63%	2.58%	2.56%	0.36%	2.55%
Council's Total Portfolio[^]	5.09%	4.97%	4.83%	0.68%	4.57%
Relative (to Bank Bills)	0.66%	0.70%	0.53%	0.07%	0.68%

[^]Total portfolio performance excludes Council's cash account holdings.

For the month of December, the portfolio (excluding cash) provided a solid return of +0.42% (actual) or +5.09% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.37% (actual) or +4.43% p.a. (annualised). The outperformance continues to be driven by a handful of deposits that were originally invested for 6-12 months, as well as the higher yielding FRNs locked in at attractive margins.



Recommendations for Council

Term Deposits

Going forward, over the long-run, Council's interest income can be increased by undertaking a slightly longer duration position (spread across 1-3 years), with rates on offer along this part of the curve likely to be offered up to ¼-½% p.a. higher compared to shorter tenors in a normal market environment. There is growing belief that multiple rate cuts and a global economic downturn is forthcoming and so locking in rates close to or above 5% p.a. across 2-5 year tenors (staggered approach) may provide some income protection against a potentially lower rate environment.

As at the end of December 2023, Council's **deposit** portfolio was yielding 5.12% p.a. (up 3bp from the previous month) with a weighted average duration of around 205 days (~6½ months). **We recommend Council extends this average duration closer to 9-12 months once the immediate capital projects are delivered.**

Please refer to the section below for further details on the Term Deposit market.

Securities

Primary (new) **FRNs** (with maturities between 3-5 years) continue to be appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario.

Council FRNs – Recommendations for Sale/Switches

We now recommend Council sells/switches out of the following FRNs immediately, in order of preference (lowest trading margin to highest trading margin):

Issuer	Rating	Maturity Date	ISIN	Face Value	Trading Margin	Capital Price (\$)	Unrealised Gain (\$)
Suncorp	A+	30/07/2024	AU3FN0049144	\$6,000,000	+61.3bp	\$100.033	\$1,962
Suncorp	A+	30/07/2024	AU3FN0049144	\$750,000	+61.3bp	\$100.033	\$245
Suncorp	AAA	24/04/2025	AU3FN0053880	\$3,700,000	+69.8bp	\$100.464	\$17,164

The above sales would result in capital gains totalling ~\$19.4k and could easily be switched into higher yielding complying assets. We will inform Council when the opportunity arises. **This will also reduce the overall exposure to Suncorp immediately.**

Council's Fixed Bonds

All of Councils' fixed bonds are now at a discount to par given the rise in bond yields. *Council is likely to hold to maturity to receive its original face value back.*



Grandfathered Investments

Council holds the following 'grandfathered' Mortgage Backed Securities (MBS). The valuation as at the end of December 2023 is shown as follows:

Asset	Maturity Date	ISIN	Face Value	Current Value	Coupon Margin	~Current Trading Margin	Monthly Actual Return (%)
2006-1A	21/08/2051	AU300EMER013	\$376,024	\$343,591	+45bp	+155bp	-0.17%
2006-1B	21/08/2056	AU300EMER021	\$1,000,000	\$782,408	+75bp	+310bp	-0.81%

The MBS2006-1A security should pay its capital well before the final maturity date.

We note the liquidity of assets such as the above in the secondary market is considered very poor with large bid-ask spreads (we would indicatively suggest a bid-ask spread of around \$5-\$10 either side of the current 'fair' value). In most circumstances, bids are well below the indicated "mid" or "fair" values. As such, Council is expected to hold this asset for the long-term, potentially until it makes its final payment.

Third Party Valuer ("Arms-Length")

Imperium Markets uses an external third party provider (IBS Capital¹) who has started valuing (effective 31st March 2022) Council's holding of this asset on a daily basis (end-of-business day valuations).

IBS Capital prices all investor's securities (FRNs, bonds, mortgage backed securities) on a daily basis. We believe this is important for auditing purposes, especially when investors revalue their assets at the end of every financial year. The revaluations of all securities on the Imperium Markets platform is NOT biased i.e. they are not provided by the bank or financial intermediary that sold the security to the client.

IBS Capital's methodology is based on extensive experience in financial markets, and it has been developed by an AFMA accredited principal. In designing the valuation methodology the following AASB directives were used - market approach valuation technique as per paragraphs 61-66 of the AASB13 Standard as well as Appendix B, Application guidance, Valuation techniques paragraph of the same document.

Where applicable, end-of-day closing prices (trading margins and yields) are crossed checked and compared with other external data providers including YieldBroker, Refinitiv and/or Bloomberg's. To make sure that adverse liquidity conditions do not influence closing prices, changes to each day's closing prices from the previous trading date are analysed. If the changes are considerably different to changes in benchmark rates, the use of interpolation, based on securities with similar characteristics such as credit rating, maturity and capital structure (level of seniority), are applied.

¹ <http://ibscapital.com.au/>



Term Deposit Market Review

Current Term Deposits Rates

As at the end of December, we see value in:

Index	LT Credit Rating	Term	Rate % p.a.
ING	A	2 years	5.14%
ING	A	5 years	5.08%
ING	A	3-4 years	5.03%
Suncorp	A+	1½ years	4.95%
BoQ	BBB+	2 years	4.90%
Suncorp	A+	2 years	4.85%
Westpac	AA-	2 years	4.74%
NAB	AA-	2 years	4.70%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.

For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (*we stress that rates are indicative, dependent on daily funding requirements and different for industry segments*):



Index	LT Credit Rating	Term	Rate % p.a.
ING	A	12 months	5.32%
ING	A	9 months	5.22%
Suncorp	A+	9 months	5.17%
Suncorp	A+	12 months	5.15%
NAB	AA-	12 months	5.13%
NAB	AA-	6-11 months	5.10%
BoQ	BBB+	9 months	5.10%
Bendigo	BBB+	9 months	5.05%
BoQ	BBB+	12 months	5.05%
NAB	AA-	3-5 months	5.05%
Westpac	AA-	12 months	5.01%
BoQ	BBB+	3 months	5.00%

If Council does not require high levels of liquidity and can stagger a proportion of its investments across the longer term horizons (1-5 years), it will be rewarded over a longer-term cycle. Investing a spread of 12 months to 3 year horizons is likely to yield, on average, up to ¼-½% p.a. higher compared to those investors that entirely invest in short-dated deposits (under 6-9 months).

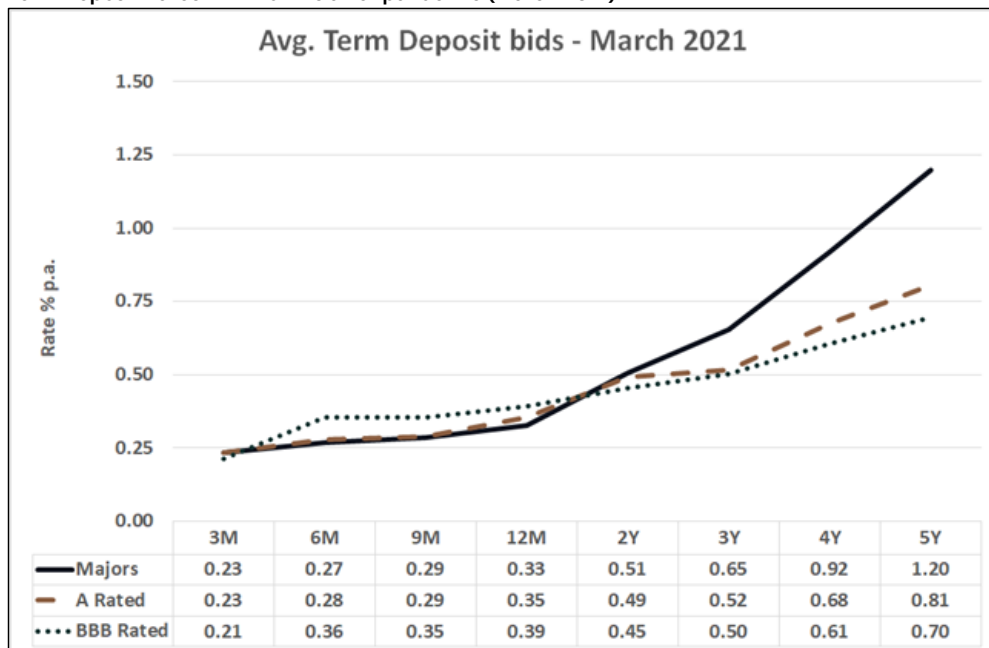
With a global economic slowdown and rate cuts being priced in coming years, investors should consider allocating some longer term surplus funds and undertake an insurance policy by investing across 2-5 year fixed deposits and locking in rates close to or above 5% p.a. This will provide some income protection if central banks decide to cut rates in future years, assuming inflation has well and truly stabilised.



Term Deposits Analysis

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

Term Deposit Rates – 12 months after pandemic (March 2021)



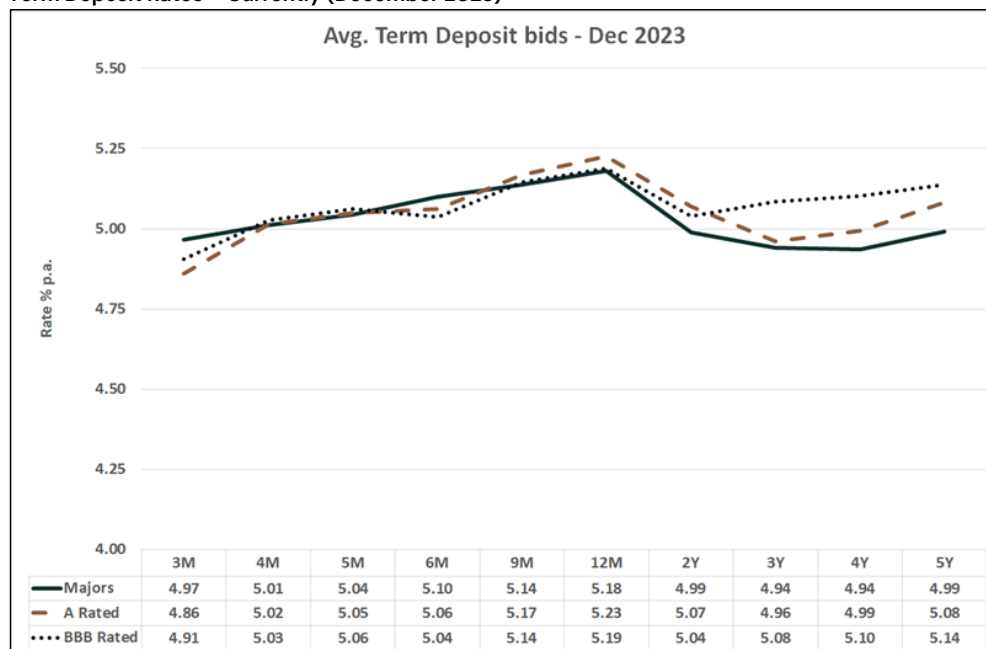
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases. In recent months, we have started to periodically see some of the lower rated ADIs ("A" and "BBB" rated) offering slightly higher rates compared to the domestic major banks ("AA" rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, Council should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry. We are slowly seeing this trend emerge, although the past few months have been an exception, with the major banks repricing more rapidly to the movement in the bond market than their lower rated counterparts. This reversed somewhat over December with the lower rated institutions lagging the major banks in dropping their rates:

Term Deposit Rates – Currently (December 2023)



Source: Imperium Markets

Regional & Unrated ADI Sector

Ratings agency S&P has commented that *"mergers remain compelling for mutual lenders"* in providing smaller lenders greater economies of scale and assisting them in being able to price competitively and will see *"the banking landscape will settle with a small number of larger mutual players"*. S&P expects that consolidation to continue over the next two years.

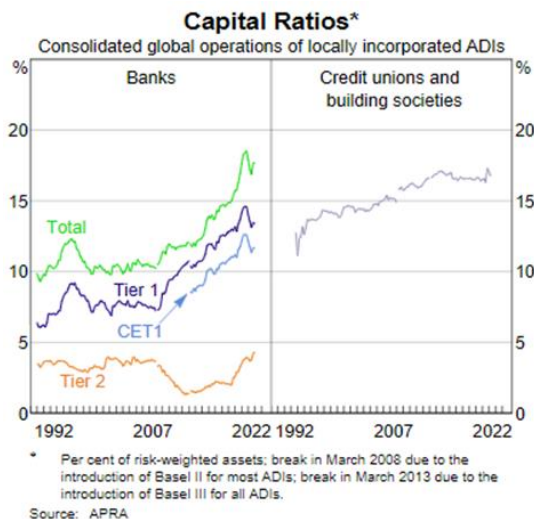
We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25–40% more capital than the domestic major banks, and well above the Basel III requirements.



Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). The financial regulator, APRA has noted that the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has increased by \$110 billion, or more than 70%, over the past nine years. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

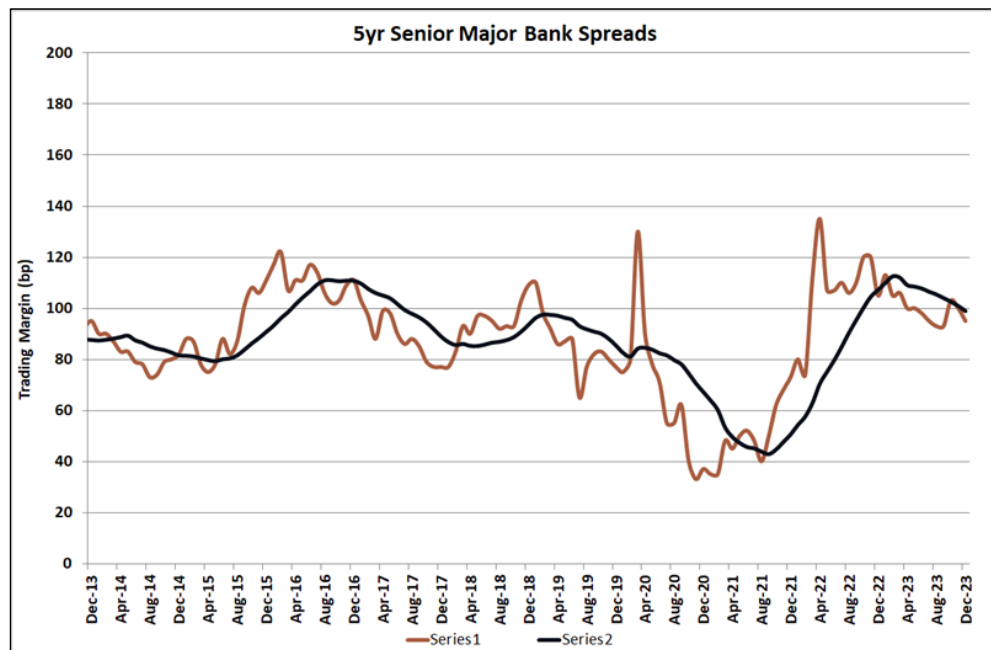
In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. APRA's mandate is to "protect depositors" and provide "financial stability".





Senior FRNs Market Review

Over December, amongst the senior major bank FRNs, physical credit securities tightened by around 5-10bp at the long-end of the curve. Major bank senior securities remain at fair value on a historical basis (5yr margins around +95bp level).



Source: IBS Capital

During December, there was a lack of new issuances from the ADIs heading into the holiday period. The only two notable issuances were as follows:

- QBank (BBB-) 3yr senior FRN at +165bp
- BoQ (BBB+) 1yr senior FRN at +87bp



Amongst the “A” rated sector, the securities tightened by around 10bp at the longer-end of the curve. The “BBB” rated sector remained relatively flat, particularly given there is noticeably less secondary market trading. Credit securities are looking much more attractive given the widening of spreads over the past ~2 years. FRNs will continue to play a role in investor’s portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over future years (in a relatively stable credit environment).

Senior FRNs (ADIs)	31/12/2023	30/11/2023
“AA” rated – 5yrs	+95bp	+100bp
“AA” rated – 3yrs	+71bp	+81bp
“A” rated – 5yrs	+125bp	+135bp
“A” rated – 3yrs	+97bp	+110bp
“BBB” rated – 3yrs	+148bp	+150bp

Source: IBS Capital

We now generally recommend switches (‘benchmark’ issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before 2025 for the “AA” rated ADIs (domestic major banks);
- On or before 2024 for the “A” rated ADIs; and
- Within 6–9 months for the “BBB” rated ADIs (consider case by case).

Investors holding onto the above senior FRNs (‘benchmark’ issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.



Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation still high by historical standards, this has seen a significant lift in longer-term bond yields over the past 2 years (valuations have fallen) as markets have reacted sharply.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0273407	UBS	A+	Senior	30/07/2025	1.60	1.20%	5.02%
AU3CB0280030	BoQ	BBB+	Senior	06/05/2026	2.36	1.40%	5.22%
AU3CB0299337	Bendigo	BBB+	Senior	15/05/2026	2.39	4.70%	5.05%
AU3CB0296168	BoQ	BBB+	Senior	27/01/2027	3.09	4.70%	5.10%



Economic Commentary

International Market

Risk markets continued their rally in December on the back of easing inflation and central banks turning their focus on the timing of future interest rate cuts in 2024.

Across equity markets, the S&P 500 Index gained +4.42%, whilst the NASDAQ added +5.52%. Europe's main indices also experienced further gains, led by UK's FTSE (+3.75%), Germany's DAX (+3.31%) and France's CAC (+3.18%).

As widely expected, the US Federal Reserve held its policy rate unchanged at 5.25–5.50% for the third consecutive meeting. The Fed acknowledged US economic growth *"has slowed from its strong pace in the third quarter"* plus a recognition that *"inflation has eased over the past year"*. The US central bank also released its latest economic projections, and its latest 'dot plot' which shows each Fed official's projection for the central bank's key short-term interest rates. The new 'dot plot' effectively eliminated any further hints of rate hikes and showed an average of 75bp of interest rate cuts over 2024, and a further 100bp of cuts in 2025.

The latest US inflation data, which was released just prior to the US central bank policy meeting in mid-December, was in line with expectations, with headline consumer price index (CPI) rising +3.1% y/y and +0.1% m/m.

UK CPI surprised sharply lower in November, the headline falling –0.2% m/m and +3.9% y/y (+4.3% expected) and the core sliding to +5.1% y/y from +5.7% (consensus +5.6%).

The European Central Bank (ECB) and Bank of England (BoE) kept their respective interest rates steady. However unlike the Fed, both the ECB and BoE maintained higher interest rates had to continue. The BoE stated monetary policy was *"likely to need to be restrictive for an extended period of time"* and *"further tightening would be required if there were evidence of more persistent inflationary pressure"*.

The Bank of Canada held its policy rate at 5.00%, its third consecutive pause, whilst maintaining a tightening bias, noting *"the Governing Council is still concerned about risks to the outlook for inflation and remains prepared to raise the policy rate further if needed"*. Canada's employment rose a little ahead of expectation at +25k vs +14k expected. The unemployment ticked up to 5.8% from 5.7% as expected.

The MSCI World ex-Aus Index rose +4.70% for the month of December:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+4.42%	+11.24%	+24.23%	+8.29%	+13.73%	+9.94%
MSCI World ex-AUS	+4.70%	+11.00%	+22.04%	+5.70%	+11.09%	+6.83%
S&P ASX 200 Accum. Index	+7.26%	+8.40%	+12.42%	+9.24%	+10.28%	+7.93%

Source: S&P, MSCI



Domestic Market

The RBA kept rates on hold at 4.35% as expected in its December meeting. The RBA Minutes continued in their recent tradition as reading more hawkish than the post-Meeting Statement. This was particularly the case this time around given it was not clear whether the case of a rate hike was genuinely discussed in December. Adding to the hawkish tone in the December Statement was the RBA's concerns over domestic driven inflation and the need to target the mid-point of the 2-3% inflation band, rather than just the top of the band.

The updated agreement between the RBA Board and the Government on key aspects of Australia's monetary and central banking framework revealed two significant changes. Firstly, the RBA will look to target the mid-point of the 2-3% inflation target. Secondly, the RBA has a dual mandate of sustained full employment and inflation ("*current maximum level of employment that is consistent with low and stable inflation*").

Australia's unemployment rate increased to 3.9% in November (3.8% in October) despite the creation of more than 60,000 new jobs over the month. This was due to the rise in the participation rate which increased to a record high of 67.2% in November (67.0% in October) largely driven by high net migration which boosted domestic labour supply.

GDP rose by a weaker-than-expected +0.2% q/q (+2.1% y/y), signifying a clear further slowing in both domestic final demand and GDP growth, with the 'highlight' being flat Household Consumption in the quarter.

The October goods trade surplus rose to \$7.1bn (consensus \$7.5bn). Goods exports rose (+0.4% m/m or \$0.2bn) driven by 'metal ores and minerals' (+2.3% m/m or \$0.4bn) and 'metals' (+21.6% m/m or \$0.3bn).

The Australian dollar rose +2.89%, finishing the month at US68.40 cents (from US66.48 cents the previous month).

Credit Market

The global credit indices tightened again over December as risk markets continued their rally. They are now back to their levels in early 2022 (prior to the rate hike cycle from most central banks):

Index	December 2023	November 2023
CDX North American 5yr CDS	56bp	63bp
iTraxx Europe 5yr CDS	60bp	68bp
iTraxx Australia 5yr CDS	72bp	75bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	December 2023	November 2023
Bloomberg AusBond Bank Bill Index (0+YR)	+0.37%	+0.35%
Bloomberg AusBond Composite Bond Index (0+YR)	+2.69%	+2.97%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.51%	+0.45%
Bloomberg AusBond Credit Index (0+YR)	+2.10%	+1.84%
Bloomberg AusBond Treasury Index (0+YR)	+2.77%	+3.08%
Bloomberg AusBond Inflation Gov't Index (0+YR)	+4.65%	+2.47%

Source: Bloomberg

Other Key Rates

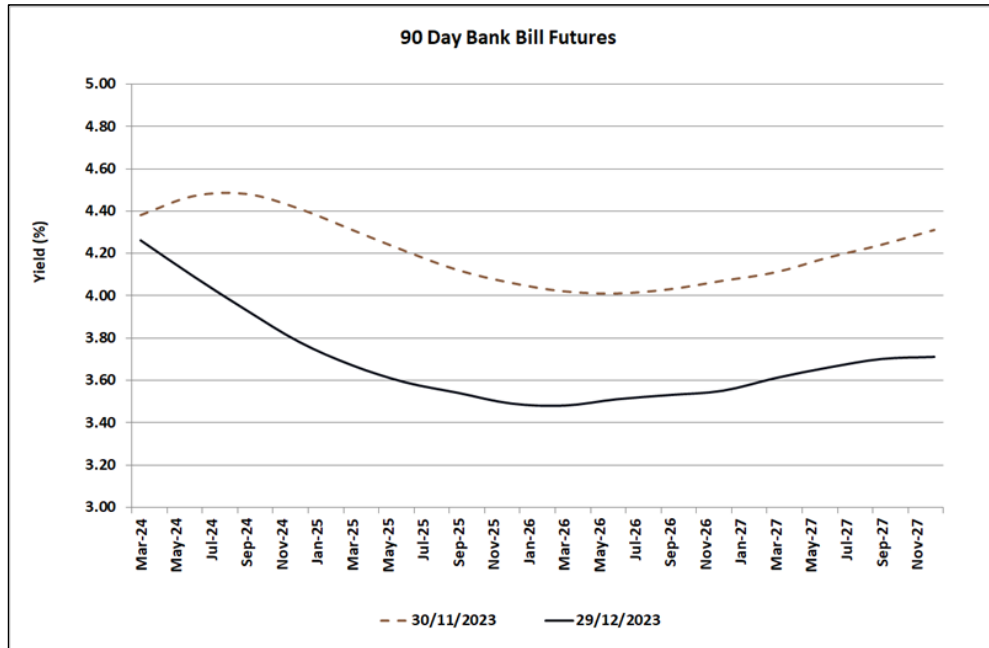
Index	December 2023	November 2023
RBA Official Cash Rate	4.35%	4.35%
90 Day (3 month) BBSW Rate	4.36%	4.37%
3yr Australian Government Bonds	3.61%	4.01%
10yr Australian Government Bonds	3.97%	4.41%
US Fed Funds Rate	5.25%-5.50%	5.25%-5.50%
2yr US Treasury Bonds	4.23%	4.73%
10yr US Treasury Bonds	3.88%	4.37%

Source: RBA, ASX, US Department of Treasury



90 Day Bill Futures

Bill futures fell across the board this month, following the movement in the global bond market. The market has quickly turned and now focusing more on when the first rate cuts will be delivered in 2024:



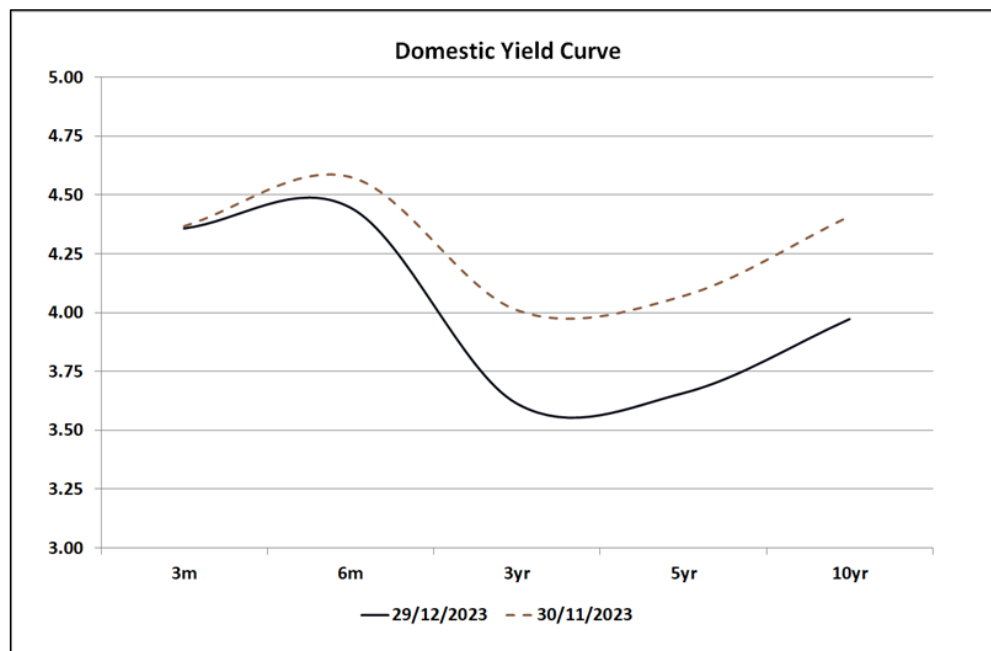
Source: ASX

Fixed Interest Outlook

Despite signs of easing, global inflation has remained somewhat sticky across advanced economies, with elevated energy prices remaining a risk to headline inflation. There is some uncertainty when central banks will start to cut official rates in 2024. Importantly, there was a change in stance by the US Federal Reserve as their latest '*dot plot*' released in mid-December had no policymakers projecting further interest rate hikes for the first time since early 2021, with 17 of 19 Fed officials predicted lower rates by December 2024. Financial markets are now pricing in around 75-100bp of Fed rate cuts in 2024, with the first cut projected as early as March 2024.

The Fed's pivot in monetary policy stance has reduced the risk of the RBA needing to raise rates its first meeting in 2024 (February). However, we note the RBA remains on a mild tightening bias, with the Board commenting that whilst the trend in global inflation has been favourable, it was heavily caveated, consistent with the RBA waiting for the Q4 CPI to determine whether further tightening is required rather than taking significant signal from recent offshore developments. Key data to influence the RBA ahead of its next policy meeting in February will be Q4 CPI on 31 January 2024 and before then the November Monthly Inflation Indicator on 10 January 2024 which has better coverage of key services sectors.

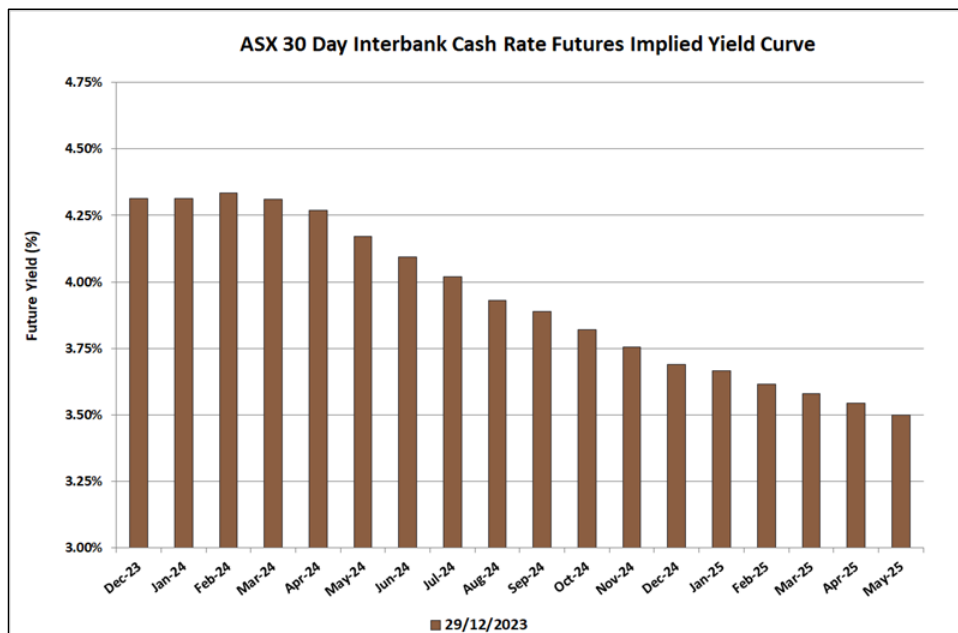
Over the month, yields fell by 44bp at the long end of the curve:



Source: ASX, RBA



The consensus from the broader market is that we have reached the peak of the interest rate cycle, though there are still a handful that believe the RBA will deliver one more rate hike (likely in Feb 2024). Interestingly, financial markets have pushed forward their rate cut expectations, with the first rate cut fully priced in by June 2024:



Source: ASX

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Investment Report

01/12/2023 to 31/12/2023

Financial Report

Portfolio Valuation as at 31/12/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Westpac	AA-	TD	GREEN	At Maturity	12/09/2023	12/03/2024	4.8900	18,000,000.00	18,000,000.00	267,677.26	74,756.71
Westpac	AA-	TD	GREEN	At Maturity	20/09/2023	20/03/2024	4.9300	2,000,000.00	2,000,000.00	27,824.11	8,374.25
Westpac	AA-	TD	GREEN	At Maturity	09/11/2023	08/05/2024	5.2100	10,000,000.00	10,000,000.00	75,652.05	44,249.32
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	19/09/2023	21/05/2024	5.1600	7,000,000.00	7,000,000.00	102,917.26	30,677.26
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	06/12/2023	06/06/2024	5.1900	4,000,000.00	4,000,000.00	14,787.95	14,787.95
Westpac	AA-	TD	GREEN	Quarterly	30/06/2023	26/06/2024	5.3800	5,000,000.00	5,000,000.00	3,684.93	3,684.93
Westpac	AA-	TD	GREEN	At Maturity	28/06/2023	26/06/2024	5.3300	18,500,000.00	18,500,000.00	505,181.78	83,746.71
Westpac	AA-	FRTD	GREEN	Quarterly	30/06/2021	28/06/2024	4.6675	4,000,000.00	4,000,000.00	1,534.52	1,534.52
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	01/10/2019	30/07/2024	5.1218	750,245.25	750,000.00	6,630.28	3,262.52
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	30/07/2019	30/07/2024	5.1218	6,001,962.00	6,000,000.00	53,042.20	26,100.13
Bendigo and Adelaide	BBB+	TD	NON-FOSSIL FUEL LENDING	At Maturity	20/09/2023	18/09/2024	5.0000	12,500,000.00	12,500,000.00	176,369.86	53,082.19
Westpac	AA-	TD	GREEN	At Maturity	26/09/2023	26/09/2024	5.2200	10,000,000.00	10,000,000.00	138,723.29	44,334.25
Westpac	AA-	TD	GREEN	At Maturity	27/09/2023	26/09/2024	5.2100	10,000,000.00	10,000,000.00	137,030.14	44,249.32
Great Southern Bank	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	24/10/2019	24/10/2024	5.3473	2,000,244.00	2,000,000.00	20,217.19	9,083.08

Inner West Council

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Westpac	AA-	TD	GREEN	At Maturity	06/12/2023	06/12/2024	5.2600	5,000,000.00	5,000,000.00	18,734.25	18,734.25
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	17/03/2022	17/03/2025	5.3425	4,003,568.00	4,000,000.00	8,196.71	8,196.71
Suncorp	AAA	FRN	NON-FOSSIL FUEL LENDING	Quarterly	27/04/2020	24/04/2025	5.3473	3,717,164.30	3,700,000.00	37,401.80	16,803.71
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	02/12/2020	02/12/2025	4.8868	5,548,379.20	5,600,000.00	20,993.16	20,993.16
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	29/10/2021	24/02/2026	4.8286	9,903,430.00	10,000,000.00	50,270.36	41,010.03
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	18/02/2022	24/02/2026	4.8286	9,903,430.00	10,000,000.00	50,270.36	41,010.03
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	24/02/2021	24/02/2026	4.8286	6,338,195.20	6,400,000.00	32,173.03	26,246.42
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	04/03/2021	04/03/2026	4.9968	9,837,570.00	10,000,000.00	38,331.62	38,331.62
Westpac	AA-	FRTD	GREEN	Quarterly	30/06/2021	30/06/2026	4.7575	3,000,000.00	3,000,000.00	1,173.08	1,173.08
Suncorp	AAA	BOND	NON-FOSSIL FUEL LENDING	Semi-Annual	05/05/2020	24/08/2026	3.2500	482,576.00	500,000.00	5,787.67	1,380.14
Suncorp	AAA	BOND	NON-FOSSIL FUEL LENDING	Semi-Annual	30/04/2020	24/08/2026	3.2500	1,254,697.60	1,300,000.00	15,047.95	3,588.36
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	15/09/2021	15/09/2026	4.8300	3,701,512.50	3,750,000.00	8,435.96	8,435.96
Bank Australia	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	30/10/2023	30/10/2026	5.8418	1,650,305.25	1,650,000.00	16,637.13	8,186.52
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	10/03/2022	23/12/2026	4.7751	9,897,640.00	10,000,000.00	6,541.23	6,541.23
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	02/11/2021	23/12/2026	4.7751	4,948,820.00	5,000,000.00	3,270.62	3,270.62

Inner West

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	29/10/2021	23/12/2026	4.7751	1,484,646.00	1,500,000.00	981.18	981.18
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	23/09/2021	23/12/2026	4.7751	4,948,820.00	5,000,000.00	3,270.62	3,270.62
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	25/01/2022	25/01/2027	5.0229	13,656,692.50	13,750,000.00	128,668.81	58,657.84
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	10/02/2022	10/02/2027	5.4142	4,669,568.25	4,750,000.00	36,638.56	21,842.22
NSW Treasury Corp	AA+	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	15/11/2018	15/11/2028	3.0000	4,792,250.00	5,000,000.00	19,315.07	12,739.73
NHFIC	AAA	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	10/02/2021	27/05/2030	1.5200	1,287,139.50	1,500,000.00	2,186.30	1,936.44
NHFIC	AAA	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	01/07/2021	01/07/2031	1.7400	2,527,146.00	3,000,000.00	26,028.49	4,433.42
EmeraldMBS2006-1A	Unrated	FRN	MBS	Quarterly	17/07/2006	21/08/2051	4.8329	343,591.20	376,024.44	2,041.34	1,543.45
EmeraldMBS2006-1B	Unrated	FRN	MBS	Quarterly	17/07/2006	21/08/2056	5.1329	782,408.00	1,000,000.00	5,765.72	4,359.45
TOTALS								223,432,000.75	225,526,024.44	2,069,433.82	795,589.30

INNER WEST

Trades in Period

From: 01/12/2023 To: 31/12/2023

New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
Westpac	AA-	TD	GREEN	At Maturity	06/12/2023	06/12/2024	5.2600	5,000,000.00	544703
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	06/12/2023	06/06/2024	5.1900	4,000,000.00	
TOTALS								9,000,000.00	



Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item

INNER WEST

Matured Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	01/06/2023	06/12/2023	5.0200	9,000,000.00	544141
TOTALS								9,000,000.00	

Financial Statement

Unrealised Gains / Losses as at 31/12/2023

Issuer	Rating	Type	Purchase	Maturity	Allocation	Cost	Value	Purchase	Current	Unrealised
Suncorp	A+	FRN	01/10/2019	30/07/2024	NON-FOSSIL FUEL LENDING	750,000.00	750,245.25	100.0000	100.0327	245.25
Suncorp	A+	FRN	30/07/2019	30/07/2024	NON-FOSSIL FUEL LENDING	6,000,000.00	6,001,962.00	100.0000	100.0327	1,962.00
Great Southern Bank	BBB	FRN	24/10/2019	24/10/2024	NON-FOSSIL FUEL LENDING	2,000,000.00	2,000,244.00	100.0000	100.0122	244.00
Bendigo and Adelaide	BBB+	FRN	17/03/2022	17/03/2025	NON-FOSSIL FUEL LENDING	4,000,000.00	4,003,568.00	100.0000	100.0892	3,568.00
Suncorp	A+	FRN	27/04/2020	24/04/2025	NON-FOSSIL FUEL LENDING	3,700,000.00	3,717,164.30	100.0000	100.4639	17,164.30
Bendigo and Adelaide	BBB+	FRN	02/12/2020	02/12/2025	NON-FOSSIL FUEL LENDING	5,600,000.00	5,548,379.20	100.0000	99.0782	-51,620.80
Suncorp	A+	FRN	29/10/2021	24/02/2026	NON-FOSSIL FUEL LENDING	10,000,000.00	9,903,430.00	100.0000	99.0343	-96,570.00
Suncorp	A+	FRN	18/02/2022	24/02/2026	NON-FOSSIL FUEL LENDING	9,928,010.00	9,903,430.00	99.2801	99.0343	-24,580.00
Suncorp	A+	FRN	24/02/2021	24/02/2026	NON-FOSSIL FUEL LENDING	6,400,000.00	6,338,195.20	100.0000	99.0343	-61,804.80
Newcastle Greater Mutual Group Ltd	BBB	FRN	04/03/2021	04/03/2026	NON-FOSSIL FUEL LENDING	10,000,000.00	9,837,570.00	100.0000	98.3757	-162,430.00
Suncorp	A+	BOND	05/05/2020	24/08/2026	NON-FOSSIL FUEL LENDING	500,000.00	482,576.00	100.0000	96.5152	-17,424.00
Suncorp	A+	BOND	30/04/2020	24/08/2026	NON-FOSSIL FUEL LENDING	1,300,000.00	1,254,697.60	100.0000	96.5152	-45,302.40
Suncorp	A+	FRN	15/09/2021	15/09/2026	NON-FOSSIL FUEL LENDING	3,750,000.00	3,701,512.50	100.0000	98.7070	-48,487.50
Bank Australia	BBB	FRN	30/10/2023	30/10/2026	NON-FOSSIL FUEL LENDING	1,650,000.00	1,650,305.25	100.0000	100.0185	305.25
Commonwealth Bank	AA-	FRN	10/03/2022	23/12/2026	GREEN	10,000,000.00	9,897,640.00	100.0000	98.9764	-102,360.00
Commonwealth Bank	AA-	FRN	02/11/2021	23/12/2026	GREEN	5,000,000.00	4,948,820.00	100.0000	98.9764	-51,180.00
Commonwealth Bank	AA-	FRN	29/10/2021	23/12/2026	GREEN	1,500,000.00	1,484,646.00	100.0000	98.9764	-15,354.00
Commonwealth Bank	AA-	FRN	23/09/2021	23/12/2026	GREEN	5,000,000.00	4,948,820.00	100.0000	98.9764	-51,180.00

Inner West Council

Issuer	Rating	Type	Purchase	Maturity	Allocation	Cost	Value	Purchase	Current	Unrealised
Suncorp	A+	FRN	25/01/2022	25/01/2027	NON-FOSSIL FUEL LENDING	13,750,000.00	13,656,692.50	100.0000	99.3214	-93,307.50
Newcastle Greater Mutual Group Ltd	BBB	FRN	10/02/2022	10/02/2027	NON-FOSSIL FUEL LENDING	4,750,000.00	4,669,568.25	100.0000	98.3067	-80,431.75
NSW Treasury Corp	AA+	BOND	15/11/2018	15/11/2028	SOCIALLY RESPONSIBLE INVESTMENT	5,000,000.00	4,792,250.00	100.0000	95.8450	-207,750.00
NHFIC	AAA	BOND	10/02/2021	27/05/2030	SOCIALLY RESPONSIBLE INVESTMENT	1,535,415.00	1,287,139.50	102.3610	85.8093	-248,275.50
NHFIC	AAA	BOND	01/07/2021	01/07/2031	SOCIALLY RESPONSIBLE INVESTMENT	3,000,000.00	2,527,146.00	100.0000	84.2382	-472,854.00
EmeraldMBS2006-1A	Z	FRN	17/07/2006	21/08/2051	MBS	376,024.44	343,591.20	100.0000	91.3747	-32,433.24
EmeraldMBS2006-1B	Z	FRN	17/07/2006	21/08/2056	MBS	1,000,000.00	782,408.00	100.0000	78.2408	-217,592.00
TOTALS						116,489,449.44	114,432,000.75			-2,057,448.69

Inner West Council

Interest Received in Period

From: 01/12/2023 To: 31/12/2023

Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	9,000,000.00	01/06/2023	06/12/2023	06/12/2023	Maturity	5.0200	232,707.95
Westpac	AA-	TD	GREEN	Quarterly	5,000,000.00	30/06/2023	26/06/2024	27/12/2023	Periodic	5.3800	67,802.74
Westpac	AA-	FRTD	GREEN	Quarterly	4,000,000.00	30/06/2021	28/06/2024	29/12/2023	Periodic	4.4500	44,378.08
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	4,000,000.00	17/03/2022	17/03/2025	18/12/2023	Periodic	5.0994	50,854.29
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	5,600,000.00	02/12/2020	02/12/2025	04/12/2023	Periodic	4.6450	64,851.84
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	10,000,000.00	04/03/2021	04/03/2026	04/12/2023	Periodic	4.7550	118,549.32
Westpac	AA-	FRTD	GREEN	Quarterly	3,000,000.00	30/06/2021	30/06/2026	29/12/2023	Periodic	4.5400	33,956.71
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	3,750,000.00	15/09/2021	15/09/2026	15/12/2023	Periodic	4.6073	43,075.10
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	10,000,000.00	10/03/2022	23/12/2026	27/12/2023	Periodic	4.5488	115,900.93
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	5,000,000.00	23/09/2021	23/12/2026	27/12/2023	Periodic	4.5488	57,950.47
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	1,500,000.00	29/10/2021	23/12/2026	27/12/2023	Periodic	4.5488	17,385.14
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	5,000,000.00	02/11/2021	23/12/2026	27/12/2023	Periodic	4.5488	57,950.47
TOTALS					65,850,000.00						905,363.02

Item No: C0224(1) Item 22
Subject: COUNCILLOR EXPENSES FOR 1 JULY 2023 TO 31 DECEMBER 2023
Prepared By: Beau-Jane De Costa - Senior Manager Governance and Risk
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

This purpose of this report is to publicly table the provision of expenses and facilities to Councillors for the 1 July 2023 to 31 December 2023 period, in accordance with the adopted Councillor Expenses and Facilities Policy.

BACKGROUND

Council's Councillor Expenses and Facilities Policy requires that Council report on the provision of expenses and facilities to Councillors publicly and that these reports include expenditure summarised by individual Councillor and as a total for all Councillors.

The first report on Councillors expenditure covering the financial year period 1 July 2022 to 30 June 2023 was submitted to the 8 August 2023 Council meeting. This report tables the provision of expenses and facilities to Councillors for the 1 July 2023 to 31 December 2023 period.

DISCUSSION

The provision of expenses being reported on are outlined below and align to the Councillor Expenses and Facilities Policy adopted expenditure:

- General Travel Expenses
- Interstate, overseas and long-distance intrastate travel expenses
- Professional development including conferences and seminars
- ICT Expenses
- Carer expenses
- Home office expenses
- Greeting cards

There has been no expenditure that has exceeded the Councillors Expenses and Facilities Policy or adopted budget.

Councillor	General travel	Interstate, overseas travel	Professional development conferences, seminars	ICT expenses	Carer expenses	Home office expenses	Greeting cards
Mayor Byrne	\$57		\$1,277	\$626			
Clr Shetty			\$57	\$201			
Clr Stamolis				\$185			
Clr Atkins			\$1,489	\$210			
Clr Lockie	\$784		\$35	\$877			
Deputy Mayor Smith			\$1,259	\$182			
Clr D'Arienzo	\$23		\$1,259	\$164			
Clr Drury	\$514		\$1,259	\$900			
Clr Griffiths				\$136			
Clr Da Cruz	\$38		\$2,142	\$86		\$382	
Clr Scott			\$1,339	\$196			
Clr Stephens	\$57			\$20			
Clr Howard			\$1,259	\$182			
Clr Langford	\$77		\$1,466	\$182			
Clr Tsardoulis	\$66			\$360			
Total combined Councillor actual expenses	\$1,616	Nil	\$12,841	\$4,507	Nil	\$382	Nil
Adopted budget per Councillor per year	\$3,075 per Councillor	\$15,375 Total for all Councillors	\$6,150 per Councillor	\$3,690 (Councillors) \$6,150 (Mayor)	\$9,000 per Councillor	\$615 per Councillor	\$100 (Councillors) \$500 (Mayor)

FINANCIAL IMPLICATIONS

There are no financial implications associated with the tabling of Councillor expenses.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 23
Subject: DESIGNATED PERSON DISCLOSURE (PECUNIARY INTEREST) RETURNS
Prepared By: Beau-Jane De Costa - Senior Manager Governance and Risk
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive and note the Disclosure of Interest Returns lodged by Illona Meyer and Mark Sercombe, independent members of the Audit, Risk and Improvement Committee (ARIC).

BACKGROUND

Consistent with the approach taken in the December 2022 draft Guidelines on Risk Management and Internal Audit issued by the Office of Local Government (and subsequently included in the final November 2023 Guidelines), on 17 October 2023, independent members of Council's ARIC were identified by Inner West Council as a Designated Person.

Designated Persons include staff, delegates of councils or members of committees who the council identify as exercising functions that could give rise to a conflict of interest.

A designated person must submit a return of interests within three months of becoming a designated person and submit a new return annually (within three months of the start of each financial year).

DISCUSSION

Council's Model Code of Conduct requires Councillors and Designated Persons to prepare and submit returns of interest to the General Manager:

1. Within three months of being elected or becoming a designated person; and
2. Annually (within three months of the start of each financial year); or
3. If, at any time you become aware of any new interests that need to be disclosed, you must submit a new return within three months of becoming aware of the interests.

In accordance with point 1 above, the independent members of Council's ARIC, Illona Meyer and Mark Sercombe have submitted a Disclosure of Interest Return which are now tabled to Council.

In addition to being publicly available on request, the returns are also published on Council's website. A general redaction of applicable private details which may include things like signatures, primary residing addresses, specific financial information or family member details has been applied to these forms, in accordance with the *Government Information (Public Access) Act 2009*.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to the tabling of the Disclosure of Interest Returns.

ATTACHMENTS

1. [Download](#) Disclosure of Pecuniary Interest Return - Designated Person, Illona Meyer
2. [Download](#) Disclosure of Pecuniary Interest Return - Designated Person, Mark Sercombe



DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS RETURN

Disclosure of pecuniary interests and other matters by

ILONA MEYER

as at 17/11/2023



Redacted in accordance with the Government
Information (Public Access) Act 2009, Table to s. 14 (3)
(a) reveal an individual's personal information.

[Councillor's or Designated Person's signature]

A. Real Property In the case of interests in real property, you must disclose all interests in real property you hold in Australia. You must disclose the: <ul style="list-style-type: none"> street address of each parcel of real property you had an interest in: on the return date, and since 30 June of the previous financial year, and nature of the interest (e.g., freehold, lease (renting), option to purchase etc). 		
Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.		Nature of interest
Unit 3, 16-18 King Cross Road, Potts Point 2011 (Held through Alsters Projects Pty Ltd ATF Alsters Family Super Fund)		Freehold
B. Sources of income You must disclose each source of income you: <ul style="list-style-type: none"> reasonably expect to receive from the first day after the return date to 30 June, and received in the period since 30 June of the previous financial year. In disclosing sources of income from your occupation, you must disclose: <ul style="list-style-type: none"> a description of your occupation, and if you are employed or the holder of an office, the name and address of your employer, or a description of the office, and if you have entered into a partnership with other persons, the name (if any) of the partnership. You do not need to disclose a source of income if: <ul style="list-style-type: none"> it did not exceed, or you do not reasonably expect it to exceed, \$500 you ceased to receive income from that source prior to becoming a councillor or designated person, or it is your fee as a councillor. 		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
General Counsel & Company Secretary	Nuix Limited Level 27, 1 Market St, SYDNEY 2000	

*NOTE

Highlighted yellow sections throughout this form provide information to assist Councillors and Designated Officers preparing their disclosures, this section will be removed when forms are returned and redacted by the Governance team. Information provided is sourced from the Office of Local Government (OLG) Guide to completing returns of interest, and/or advice provided directly from the OLG.

Internal Use Only

Non-Executive Director	Micro-X Limited A14 6 MAB Eastern Promenade, Tonsley, South Australia 5042					
<p>2 Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.</p> <p>Sources of income I received from a trust since 30 June</p> <p><i>In disclosing sources of income from a trust, you must disclose the name and address of the settlor and trustee.</i></p> <table border="1"> <tr> <th>Name and address of settlor</th> <th>Name and address of trustee</th> </tr> <tr> <td>N/A</td> <td></td> </tr> </table>			Name and address of settlor	Name and address of trustee	N/A	
Name and address of settlor	Name and address of trustee					
N/A						
<p>3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June</p> <p>Sources of other income I received at any time since 30 June</p> <p><i>In disclosing the sources of any other income, you must provide a description that identifies the person you received or reasonably expect to receive the income from, or the circumstances in which you received or reasonably expect to receive the income.</i></p> <p>N/A</p>						
<p>C. Gifts</p> <p><i>Gifts include any item, property, or money you have been given without consideration or with inadequate consideration, unless it was received under a will.</i></p> <p>You do not need to disclose gifts if:</p> <ul style="list-style-type: none"> • they did not exceed \$500 in value, unless it was among gifts totalling more than \$500 from the same person/organisation within the last 12 months • it was given to you by a relative (see provided OLG Guideline for definition of "relative") • it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018, or • it was received prior to you becoming a councillor or designated person (unless you have received a subsequent gift from the same person/organisation since becoming a councillor/designated person and within a 12-month period and the gifts total more than \$500). <table border="1"> <tr> <th>Description of each gift I received at any time since 30 June of the previous year</th> <th>Name and address of donor</th> </tr> <tr> <td>N/A</td> <td></td> </tr> </table>			Description of each gift I received at any time since 30 June of the previous year	Name and address of donor	N/A	
Description of each gift I received at any time since 30 June of the previous year	Name and address of donor					
N/A						
<p>D. Contributions to travel</p> <p><i>You must disclose the:</i></p> <ul style="list-style-type: none"> • name and address of any person who has made a financial or other contribution to the expenses of any travel you have undertaken since 30 June of the previous financial year • dates on which you undertook the travel, and • names of the states and territories and of the overseas countries where the travel was undertaken. <p><i>You do not need to disclose a contribution to travel if:</i></p> <ul style="list-style-type: none"> • it was made from public funds • it was made by a relative (see provided OLG Guideline for definition of "relative") • it was made in the ordinary course of your occupation that was not related to your functions as a councillor or designated person • it was under \$250, unless it was among gifts totalling more than \$250 from the same person/organisation within the last 12 months • it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018 • it was made by a political party you are a member of and you undertook the travel for the purpose of political activity of the party in NSW, or to represent the party within Australia, or 						

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<p>• you received the contribution prior to becoming a councillor or designated person (unless you have received a subsequent gift or contribution from the same person/organisation since becoming a councillor/designated person and within a 12 month period and the gifts/contributions total more than \$250).</p>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
N/A			
<p>E. Interests and positions in corporations</p> <p>You must disclose the:</p> <ul style="list-style-type: none"> the name and address of each corporation in which you held an interest or position (whether remunerated or not) on the return date and since 30 June of the previous financial year the nature of the interests or positions held in each corporation, and a description of the principal objects (if any) of each corporation, except if it is a listed company. <p>You do not need to disclose an interest or position in a corporation if the corporation:</p> <ul style="list-style-type: none"> is formed for the purpose of providing recreation or amusement, or for promoting commerce, industry, art, science, religion or charity, or for any other community purpose, and it is required to apply its profits or other income for the purpose of promoting its objects, and <p>You also do not need to disclose an interest in a corporation if it is a beneficial interest in shares in the corporation that does not exceed 10 per cent of the voting rights in the corporation or if you ceased to hold the interest or position prior to becoming a councillor or designated person.</p>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<ul style="list-style-type: none"> Nuix Limited 		General Counsel & Company Secretary	Listed Corporation
<ul style="list-style-type: none"> Micro-X Limited 		Non-Executive Director; Chair of Audit	Listed Corporation
<ul style="list-style-type: none"> Hoxton Industries Limited 		Chair and President	NFP - provides meaningful employment to more than 100 people who face barriers to mainstream employment, including people living with disabilities

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<ul style="list-style-type: none"> International Paralympic Committee 		Committee Member of the Nominations Committee	NFP – to lead the paralympic movement, oversee the delivery of the Paralympic Games and support members to enable para athletes to achieve sporting excellence.
<ul style="list-style-type: none"> Meyer Legal Pty Ltd 	100% shareholder	Managing Director	Provision of legal & other professional services

F. Were you a property developer or a close associate of a property developer on the return date? (Yes or No)
A person or a corporation is a 'property developer' if they carry out a business mainly concerned with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit.
You must disclose if you are a 'property developer' or a close associate of an individual (see attached OLG Guideline for definition of "close associate") or corporation that is a 'property developer' for the purposes of the Electoral Funding Act 2018.

NO

G. Positions in trade unions and professional or business associations
You must disclose:

- the name of each trade union and of each professional or business association in which you held any position (whether remunerated or not) on the return date and since 30 June of the previous financial year, and
- a description of the position.

You do not need to disclose a position in a trade union or a professional or business association if you ceased to hold that position prior to becoming a councillor or designated person.

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NSW LAW SOCIETY	MEMBER
WOMEN ON BOARDS	MEMBER
INSTITUTE OF INTERNAL AUDITORS OF AUSTRALIA	ASSOCIATE MEMBER
AICD	MEMBER
GOVERNANCE INSTITUTE OF AUSTRALIA	MEMBER

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Internal Use Only

<p>H. Debts</p> <p><i>You must disclose the name and address of each person you are/were liable to pay a debt to on the return date, and at any time since 30 June of the previous financial year (this includes Study Loans).</i></p> <p><i>You must disclose a liability to pay a debt whether or not the amount, or any part of the amount, to be paid was due and payable on the return date or at any time in the period since 30 June of the previous financial year.</i></p> <p><i>You do not need to disclose a liability to pay a debt if:</i></p> <ul style="list-style-type: none"> <i>the debt arose from a loan you have with a deposit taking institution (eg a bank) or other authorised deposit taking institution which lends money, and the loan was part of the institution's ordinary course of business</i> <i>the amount to be paid did not exceed \$500, unless the debt was one of two or more debts owed to the same person, and the combined value of the debts exceed \$500.</i> <i>the debt was owed to a relative (see provided OLG Guideline for definition of "relative")</i> <i>in the case of a debt for the supply of goods or services:</i> <ul style="list-style-type: none"> <i>the goods or services were supplied to you within the 12 months before the return date, or at any time since 30 June of the previous financial year, or</i> <i>the goods or services were supplied to you in the ordinary course your occupation that is not related to your duties as a councillor or designated person, or</i> <i>the debt was discharged prior to you becoming a councillor or designated person, unless the debt was one of two or more debts you owe to the same person, and the value of the combine debts exceeds \$500.</i> <p>Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June</p> <p>N/A</p>
<p>I. Dispositions of property</p> <p><i>You must disclose details of each disposition of real property by you (including the street address of the property) since 30 June of the previous financial year if you wholly or partly retained the use and benefit of the property, or the right to re-acquire it.</i></p> <p><i>You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.</i></p> <p><i>You do not need to disclose a disposition of real property if it was made prior to you becoming a councillor or designated person.</i></p> <p>1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June of the previous financial year, as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time</p> <p>N/A</p> <p>2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June of the previous financial year, as a result of which I obtained, either wholly or in part, the use and benefit of the property</p> <p><i>You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.</i></p> <p>N/A</p>
<p>J. Discretionary disclosures</p> <p><i>You may voluntarily disclose any other interests, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.</i></p>

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N/A

Item 23

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Internal Use Only

Attachment 1

Redaction Explanatory Guide

Council's Governance and Risk team will review each Return in conjunction with the Government Information (Public Access) Act 2009 (the "GIPA Act"), with reference to the "Public interest considerations against disclosure" which are listed in the Table to section 14.

For example, Council officers will redact signature and current principal place of residence in accordance with Part 3 (a) of the table as this is considered personal information and consequently "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... reveal an individual's personal information".

If a property listed on a Return, e.g. an investment property, is not the current principal place of residence of a Councillor or a Designated Person, Council officers will review the information in accordance with Part 3 (a) of the table if the property is the principal place of residence or business of an immediate family member, and will conduct a Public interest test in accordance with section 13 of the GIPA Act.

Council officers when conducting a Public interest test must also consider other public interest considerations against disclosure in the GIPA Act, such as:

Part 3 (e) "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... expose a person to a risk of harm or of serious harassment or serious intimidation";

Part 4 (d) "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... prejudice any person's legitimate business, commercial, professional or financial interests".

Additionally, the amount of any income, shareholding or debt disclosed will be redacted in accordance with Part 4 (d) and the names of a spouse/partner if that information is provided throughout the return will be redacted in accordance with Part 3 (a) of the table to section 14 of the GIPA Act, as above.

This list is not exhaustive: Council officers will review every Return on its merits in conjunction with the complete list of public interest considerations against disclosure in the GIPA Act;

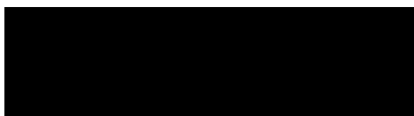


DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS RETURN

Disclosure of pecuniary interests and other matters by

Mark Sercombe

As at 16 November 2023



Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.

[Councillor's or Designated Person's signature]

A. Real Property In the case of interests in real property, you must disclose all interests in real property you hold in Australia. You must disclose the: <ul style="list-style-type: none"> • street address of each parcel of real property you had an interest in: on the return date, and since 30 June of the previous financial year, and • nature of the interest (e.g., freehold, lease (renting), option to purchase etc). 		
Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.		Nature of interest Partner's Property - Rent free & no board
B. Sources of income You must disclose each source of income you: <ul style="list-style-type: none"> • reasonably expect to receive from the first day after the return date to 30 June, and received in the period since 30 June of the previous financial year. In disclosing sources of income from your occupation, you must disclose: <ul style="list-style-type: none"> • a description of your occupation, and • if you are employed or the holder of an office, the name and address of your employer, or a description of the office, and • if you have entered into a partnership with other persons, the name (if any) of the partnership. You do not need to disclose a source of income if: <ul style="list-style-type: none"> • it did not exceed, or you do not reasonably expect it to exceed, \$500 • you ceased to receive income from that source prior to becoming a councillor or designated person, or • it is your fee as a councillor. 		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)

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Chartered Accountant	Proprietor of Sercombe Nominees Pty Ltd as trustee for Sercombe Family Trust trading as 'Technology Risk' & 'MS&A Chartered Accountants' - [REDACTED]	N/A	Redacted in accordance with the Government Information (Public Access) Act 2009,
Sessional Lecturer	Business School, University Of Sydney. Cnr Abercrombie & Codrington St., Darlingtown NSW 2006	N/A	Table to s. 14 (3) (a) reveal an individual's personal information.

2 Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of income I received from a trust since 30 June

In disclosing sources of income from a trust, you must disclose the name and address of the settlor and trustee.

Name and address of settlor	Name and address of trustee
Not available Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.	Sercombe Nominees Pty Ltd [REDACTED]

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June

Sources of other income I received at any time since 30 June

In disclosing the sources of any other income, you must provide a description that identifies the person you received or reasonably expect to receive the income from, or the circumstances in which you received or reasonably expect to receive the income.

National Australia Bank - Interest on deposits

C. Gifts

Gifts include any item, property, or money you have been given without consideration or with inadequate consideration, unless it was received under a will.

You do not need to disclose gifts if:

- they did not exceed \$500 in value, unless it was among gifts totalling more than \$500 from the same person/organisation within the last 12 months
- it was given to you by a relative (see provided OLG Guideline for definition of "relative")
- it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018, or
- it was received prior to you becoming a councillor or designated person (unless you have received a subsequent gift from the same person/organisation since becoming a councillor/designated person and within a 12-month period and the gifts total more than \$500).

Description of each gift I received at any time since 30 June of the previous year	Name and address of donor
Nil	N/A

D. Contributions to travel

You must disclose the:

- name and address of any person who has made a financial or other contribution to the expenses of any travel you have undertaken since 30 June of the previous financial year
- dates on which you undertook the travel, and
- names of the states and territories and of the overseas countries where the travel was undertaken.

*NOTE

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Item 23

Attachment 2

<p>You do not need to disclose a contribution to travel if:</p> <ul style="list-style-type: none"> it was made from public funds it was made by a relative (see provided OLG Guideline for definition of "relative") it was made in the ordinary course of your occupation that was not related to your functions as a councillor or designated person it was under \$250, unless it was among gifts totalling more than \$250 from the same person/organisation within the last 12 months it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018 it was made by a political party you are a member of and you undertook the travel for the purpose of political activity of the party in NSW, or to represent the party within Australia, or you received the contribution prior to becoming a councillor or designated person (unless you have received a subsequent gift or contribution from the same person/organisation since becoming a councillor/designated person and within a 12 month period and the gifts/contributions total more than \$250). 			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
Nil	Nil	Nil	
<p>E. Interests and positions in corporations</p> <p>You must disclose the:</p> <ul style="list-style-type: none"> the name and address of each corporation in which you held an interest or position (whether remunerated or not) on the return date and since 30 June of the previous financial year the nature of the interests or positions held in each corporation, and a description of the principal objects (if any) of each corporation, except if it is a listed company. <p>You do not need to disclose an interest or position in a corporation if the corporation:</p> <ul style="list-style-type: none"> is formed for the purpose of providing recreation or amusement, or for promoting commerce, industry, art, science, religion or charity, or for any other community purpose, and it is required to apply its profits or other income for the purpose of promoting its objects, and <p>You also do not need to disclose an interest in a corporation if it is a beneficial interest in shares in the corporation that does not exceed 10 per cent of the voting rights in the corporation or if you ceased to hold the interest or position prior to becoming a councillor or designated person.</p>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Sercombe Nominees Pty Ltd (ACN 101 012 597)	1% of the issued shares	Director	Trustee Company
Amsterdam Investments Pty Ltd (ACN 101 018 973)		Director	
<p>F. Were you a property developer or a close associate of a property developer on the return date? (Yes or No)</p> <p>A person or a corporation is a 'property developer' if they carry out a business mainly concerned with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit.</p> <p>You must disclose if you are a 'property developer' or a close associate of an individual (see attached OLG Guideline for definition of "close associate") or corporation that is a 'property developer' for the purposes of the Electoral Funding Act 2018.</p>			

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G. Positions in trade unions and professional or business associations	
<p><i>You must disclose:</i></p> <ul style="list-style-type: none"> the name of each trade union and of each professional or business association in which you held any position (whether remunerated or not) on the return date and since 30 June of the previous financial year, and a description of the position. <p><i>You do not need to disclose a position in a trade union or a professional or business association if you ceased to hold that position prior to becoming a councillor or designated person.</i></p>	
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
Chartered Accountants	Fellow
Institute of Internal Auditors	Professional Fellow
ISACA	Platinum Member
FAIR (Factor Analysis of Information Risk) Institute	Member
H. Debts	
<p><i>You must disclose the name and address of each person you are/were liable to pay a debt to on the return date, and at any time since 30 June of the previous financial year (this includes Study Loans).</i></p> <p><i>You must disclose a liability to pay a debt whether or not the amount, or any part of the amount, to be paid was due and payable on the return date or at any time in the period since 30 June of the previous financial year.</i></p> <p><i>You do not need to disclose a liability to pay a debt if:</i></p> <ul style="list-style-type: none"> the debt arose from a loan you have with a deposit taking institution (eg a bank) or other authorised deposit taking institution which lends money, and the loan was part of the institution's ordinary course of business the amount to be paid did not exceed \$500, unless the debt was one of two or more debts owed to the same person, and the combined value of the debts exceed \$500. the debt was owed to a relative (see provided OLG Guideline for definition of "relative") in the case of a debt for the supply of goods or services: <ul style="list-style-type: none"> the goods or services were supplied to you within the 12 months before the return date, or at any time since 30 June of the previous financial year, or the goods or services were supplied to you in the ordinary course your occupation that is not related to your duties as a councillor or designated person, or the debt was discharged prior to you becoming a councillor or designated person, unless the debt was one of two or more debts you owe to the same person, and the value of the combine debts exceeds \$500. 	
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June	
Nil	
I. Dispositions of property	
<p><i>You must disclose details of each disposition of real property by you (including the street address of the property) since 30 June of the previous financial year if you wholly or partly retained the use and benefit of the property, or the right to re-acquire it.</i></p> <p><i>You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.</i></p> <p><i>You do not need to disclose a disposition of real property if it was made prior to you becoming a councillor or designated person.</i></p>	

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<p>1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June of the previous financial year, as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time</p> <p>Nil</p>
<p>2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June of the previous financial year, as a result of which I obtained, either wholly or in part, the use and benefit of the property</p> <p><i>You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.</i></p> <p>Nil</p>
<p>J. Discretionary disclosures</p> <p><i>You may voluntarily disclose any other interests, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.</i></p> <p>My current list of other ARIC & ARC appointments provided as an attachment.</p>

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ATTACHMENT :

Tier of Government	Organisation	Role
NSW Government	<i>NSW Educational Standards Authority (NESA)</i>	Audit & Risk Committee (ARC) Member
NSW Government	<i>NSW Electoral Commission</i>	Audit & Risk Committee (ARC) Member
Commonwealth Government	<i>Australian Taxation Office and Aust. Business Registry Services which includes the Public Governance, Performance and Accountability Act's ARC responsibilities for the:</i> <i>-Aust. Non-profit & Charities Commission (ACNC)</i> <i>-Taxation Practitioners Board</i>	<ul style="list-style-type: none"> • ATO ARC Member & rotating Sub-Committee Chair • ACNC Performance ARC – rotating ATO ARC observer • TPB ARC – rotating ATO ARC observer
Commonwealth Government	<i>Dept of Agriculture, Forestry & Fisheries</i>	<ul style="list-style-type: none"> • ARC Member • ARC Internal Audit Program Sub-Committee Chair
NSW Local Government	<i>Bayside Council</i>	Audit, Risk & Improvement Committee (ARIC) Member
NSW Local Government	<i>Cumberland City Council</i>	ARIC, Chair

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Redaction Explanatory Guide

Council's Governance and Risk team will review each Return in conjunction with the Government Information (Public Access) Act 2009 (the "GIPA Act"), with reference to the "Public interest considerations against disclosure" which are listed in the Table to section 14.

For example, Council officers will redact signature and current principal place of residence in accordance with Part 3 (a) of the table as this is considered personal information and consequently "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... reveal an individual's personal information".

If a property listed on a Return, e.g. an investment property, is not the current principal place of residence of a Councillor or a Designated Person, Council officers will review the information in accordance with Part 3 (a) of the table if the property is the principal place of residence or business of an immediate family member, and will conduct a Public interest test in accordance with section 13 of the GIPA Act.

Council officers when conducting a Public interest test must also consider other public interest considerations against disclosure in the GIPA Act, such as:

Part 3 (e) "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... expose a person to a risk of harm or of serious harassment or serious intimidation";

Part 4 (d) "There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... prejudice any person's legitimate business, commercial, professional or financial interests".

Additionally, the amount of any income, shareholding or debt disclosed will be redacted in accordance with Part 4 (d) and the names of a spouse/partner if that information is provided throughout the return will be redacted in accordance with Part 3 (a) of the table to section 14 of the GIPA Act, as above.

This list is not exhaustive: Council officers will review every Return on its merits in conjunction with the complete list of public interest considerations against disclosure in the GIPA Act;

Item No: C0224(1) Item 24
Subject: NOTICE OF MOTION: REVIEW INNER WEST AQUATIC CENTRE FEES
From: Councillor Marghanita Da Cruz

MOTION

That Council receive a report on the review of 5 Aquatic Centre charges and fees in time for adoption of new fees on 1 July 2024. The Terms of Reference, for the review, to include:

- a) direct debit and credit card charges;
- b) costs and sources of Income for each of the 5 aquatic centres;
- c) training of lifeguards and other staff such as personal trainers and nutritionists;
- d) fees for school carnivals;
- e) fees for squad training;
- f) minimum and maximum adult and children annual costs to swim, use the gym and other facilities based on weekly use for six months -including actual use, income and days/hours open 1 July – 31 Dec 2023;
- g) aqua aerobics fees for adults and seniors at each pool;
- h) access to each pool – public transport, population living within 400m, cycling and parking including transport for staff;
- i) how a seasonal fee could work;
- j) extending the hours and days each centre is available to the public or available for private use (self provision of Life Guards etc.);
- k) upgrades required to move away from gas (co-gen), costs and grants;
- l) operation of Moveable Floor at Ashfield;
- m) comparative costs at Pools within our LGA and adjacent LGAs; and
- n) consultation with the community and centre users.

Background

Two writers, to all Councillors, have independently highlighted that the fees charged for Squad and Carnival use of our Aquatic Centres are stopping children from enjoying activities at our pools.

- *“Ashfield Aquatic Centre—pool hire = \$730.00
School carnival students' entry fees = \$1,344.00 (seeking a waiver on entry fees only).
This has been increased for 2024 to \$1,820 based on 350 students.”
In addition to these costs to our, and other local public schools, is that of the bus hire fees.”*
- *“The reasons given too for not being able to incl. swim lessons on a Friday from 1-2 pm in summer was that other people used the pool.
Needless to say, I've checked and there's rarely a person, and certainly not enough in numbers, to prevent school use of a few lanes.
It's ridiculous that local public schools must go to pools outside their LGA to have swim. lessons, which is currently the case.
Council can give free use of some facilities to applicants who may or may not be residents and pay for murals etc but cannot support free entry to a pool once a year!
And worse still, to price gouge. It's why some schools now only send swimmers to carnivals which is a shame as it breaks down the fun, the house support system and a sense of belonging—the latter to which IWC pays lip service!!”*
- Others have raised issues with direct debit transaction failure fees.

In the light of this correspondence, I have looked over the Charges and Fees Council adopted last June in more detail. It seems there are a myriad of fees and we may have lost the plot.

Fees are listed against each pool even though they may be the same across pools. Such repetition is prone to errors.

- Adult entry to Ashfield, Leichhardt an Annette Kellerman is \$9.80 (but is listed three times)
- Adult Entry to Fanny Durack is \$6.80 and
- Adult entry to Dawn Fraser \$6.60.

According to webpage for each pool and the Fees and Charges Document. There has not been a check or advice on fees actually charged and collected online and at the centres themselves.

If these fees reflect costs, they should be seasonal making the pools more accessible in summer.

Direct Debit Charges

Review of the Fees & Charges 2023/24 adopted June 2023 says a Direct Debit Transaction Fee will apply. This is not unusual except that the Australian Consumer and Competition Commission (ACCC) provides the following guidance on such fees.

ACCC: Card surcharges

- Businesses can charge a surcharge for paying by card, but the surcharge must not be more than what it costs the business to use that payment type.
- If a business charges a payment surcharge, it must be able to prove the costs it is based on.
- If there is no way for a consumer to pay without paying a surcharge, the business must include the surcharge in the displayed price.

<https://www.accc.gov.au/consumers/pricing/card-surcharges> viewed 31 Jan 2024

“Do you charge customers a surcharge on transactions? This is a quick guide to what you can and can’t include when working out your surcharge. From 1 September 2017, all businesses that impose payment surcharges on card transactions need to comply with the new law that bans excessive payment surcharge”..- A guide for business Payment surcharges – only charge what it costs you January 2018 www.accc.gov.au source:

https://www.accc.gov.au/system/files/1193_Payment%20surcharges_FA_web03.pdf
viewed 1 Feb 2024

Other Membership Fees

Direct Debit Transaction Fees

Direct debit transaction fee – fortnightly billing (note direct debit available for bank debit accounts and Visa and MasterCard credit cards only)	\$0.50	\$0.55	\$0.05	\$0.60	20.00%	Y	E
Direct Debit failed payment fee	\$6.80	\$6.64	\$0.66	\$7.30	7.35%	Y	E

The Direct Debit Transaction Fee is referred to in relation to various charges such as Membership on page 43.

Credit Card Charges are shown on page 101 of fees and charges at 0.75%.

However Fanny Durack webpage says “A Credit card transaction fee of 0.8% applies on all credit card payments” and “Adult (17 yrs and over)\$6.80” defining an adult at 17.

https://www.innerwest.nsw.gov.au/explore/aquatic-centres/fanny-durack_aquaticcentre/pricesand-memberships viewed 2 Feb 2023

CREDIT CARD CHARGES

Credit Card Use Charge – GST Applicable	(0.75% plus 10% GST based on the 0.75%) will be charged on all credit card transactions that have a taxable supply. The charge is based on the total amount of the transaction.	Y	E
Credit Card Use Charge – GST Free & GST Exempt	A fee of 0.75% will be charged on all credit card transactions that have no taxable supply. The charge is based on the total amount of the transaction.	N	E

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Membership

* Direct debit transaction fees will apply - see below

Adult - 1 month	\$156.20	\$106.00	\$10.60	\$116.60	-25.35%	Y	E
Adult - 6 months	\$629.40	\$611.27	\$61.13	\$672.40	6.83%	Y	E
Adult - 12 months	\$1,217.30	\$1,184.91	\$118.49	\$1,303.40	7.07%	Y	E
Seniors Card Holder/Tertiary Student – 1 month	\$87.00	\$79.64	\$7.96	\$87.60	0.69%	Y	E
Seniors Card Holder/Tertiary Student – 6 months	\$471.30	\$457.91	\$45.79	\$503.70	6.87%	Y	E

continued on next page ...

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Name	Year 22/23 Fee (incl. GST)	Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Increase %	GST	Pricing Policy
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Membership [continued]

Seniors Card Holder/Tertiary Student – 12 months	\$785.40	\$762.09	\$76.21	\$838.30	6.74%	Y	E
Pensioner - 1 month	\$59.20	\$53.27	\$5.33	\$58.60	-1.01%	Y	E
Pensioner - 6 months	\$316.20	\$307.09	\$30.71	\$337.80	6.83%	Y	E
Pensioner - 12 months	\$613.10	\$594.82	\$59.48	\$654.30	6.72%	Y	E
Family Gym Membership – 12 months	\$2,614.70	\$2,543.45	\$254.35	\$2,797.80	7.00%	Y	E
Inner West Fitness Pass - Family - Fortnightly Debit	\$100.50	\$97.78	\$9.78	\$107.55	7.01%	Y	E
Inner West Fitness Pass for Learn to Swim families - fortnightly debit	\$0.00	\$30.08	\$3.01	\$33.09	∞	Y	C
Inner West Fitness Pass - fortnightly debit	\$50.60	\$49.27	\$4.93	\$54.20	7.11%	Y	E

A few other anomalies jumped out of the fees and charges:

- There is a reference to the “Leichhardt Municipality” and surprisingly the “Olympic” pool and is shown as the same fee as the diving pool (Sporting Clubs/school swimming)
- There is a statement “A parent accompanying a non-paying child (under 5 years) is required to purchase an adult entry for safety reasons.” at <https://www.innerwest.nsw.gov.au/explore/aquatic-centres/ashfield-aquatic-centre/prices-and-membership>
- There is minimal incentive to buy 20 passes instead of 10 (so, why have 20pack) <https://www.innerwest.nsw.gov.au/explore/aquatic-centres/ashfield-aquatic-centre/prices-and-membership> Viewed 30 Jan 2024
- Annette Kellerman shows a Spectator 10 and 10 pack on page 37 of fees and charges.
- Does this allow grandparents to take join up for a family pass? **“Family 4 persons (max 2 adults)”..”Family entry terms and conditions:** Family pool entry or family swim passes. To be eligible for pool entry, adults must be parents or guardians of the children, or alternatively, they must be adults who live with the children in the same domestic dwelling.” <https://www.innerwest.nsw.gov.au/explore/aquatic-centres/ashfield-aquatic-centre/prices-and-membership>
- **“Family 4 persons (max 2 adults)”..”Family entry terms and conditions:** Family pool entry or family swim passes. To be eligible for pool entry, adults must be parents or guardians of the children, or alternatively, they must be adults who live with the children in the same domestic dwelling.” Does this allow grandparents? <https://www.innerwest.nsw.gov.au/explore/aquatic-centres/ashfield-aquatic-centre/prices-and-membership>

Fanny Durack Aquatic Centre accepts Fitness Passport for pool entry but does not have consistent ages with the other pool. “...A Credit card transaction fee of 0.8% applies on all credit card payments” -

Adult (17 yrs and over)	\$6.80
Child (5 - 16 yrs - children under 15 must be accompanied by an adult)	\$3.90
Child under 5yrs (with paying adult)	FREE
https://www.innerwest.nsw.gov.au/explore/aquatic-centres/fanny-durack-aquatic-centre/prices-and-memberships	

Charged as fortnightly direct debits

Mini squad - 1 visit per week*	\$41.28
Junior squad - 1 visit per week*	\$45.40

*Second child enrolled receives a 7% discount, third and subsequent children receive a 14% discount.

Note:

1. The upgrade of LPAC is being planned currently and such a review would inform this planning.
2. A T-Corp (NSW Gov) loan over 20 year was taken out to pay for Ashfield Aquatic Centre Upgrade. The 15/6 Ashfield LGA SRV included the upgrade of the Pool. “The increases would generate an additional \$11.9 million above the rate peg over the 4-year period which will be used to accelerate the redevelopment of its Aquatic Centre, renew other assets and improve its financial sustainability” <https://www.ipart.nsw.gov.au/Home/Industries/Local-Government/Reviews/Special-Variations-Minimum-Rates/Special-Variations-Minimum-Rates-2015-16>

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 25
Subject: NOTICE OF MOTION: REVIEW DOMESTIC WASTE CHARGE
From: Councillor Marghanita Da Cruz

MOTION

1. That Council notes the considerable dissatisfaction in the community about the rollout of FOGO.
2. That Council review the Domestic Waste Charge in time for adoption of new fees on 1 July 2024.

Background

The following domestic waste management charges are current [for the Inner West Council] from 1 July 2023 to 30 June 2024:

- Small garbage bin (less than 120 litres): \$377.00 p.a.
- Standard garbage bin (120 litres): \$502.00 p.a.
- Large garbage bin (240 litres): \$753.00 p.a.
- Vacant/availability: \$251.00 p.a.

However, due to the implementation of the new FOGO service on 9 October 2023, Council has delegated the General Manager the authority to write off all fees in relation to requests to increase the size of any existing red-lid garbage bin to 240 litre or 120 litre within the Domestic Waste Management service, associated with the implementation of the food recycling program until 1 July 2024.

<https://www.innerwest.nsw.gov.au/live/information-for-residents/rates/domestic-waste-management-charges> viewed 1 Feb 2024

IPART Review Domestic waste management annual charges: *"In line with OLG's planned regulatory approach for DWM annual charges, we have decided that no limit is to apply to the amount by which councils may vary their DWM annual charges for the period from 1 July 2024 to 30 June 2025."*

<https://www.ipart.nsw.gov.au/domestic-waste-management-annual-charges>

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 26
Subject: NOTICE OF MOTION: MORE SUPPORT FOR FOOD RECYCLING IN THE INNER WEST
From: The Mayor, Councillor Darcy Byrne and Councillor Mathew Howard

MOTION

1. That Council note that the new food recycling service has resulted in 5900 tonnes of organic material being converted to compost, instead of being dumped at landfill, which has resulted in a reduction of approximately 12,358 tonnes of carbon (Co2) emissions.
2. That Council Provide a new opt-in weekly red bin collection service for households that wish to access it. This service is to be provided on the following terms:
 - a) households are able to register for the service once and then receive the collection on an ongoing basis;
 - b) no fee is to be charged for the service for a period of 2 years with the necessity of the service to be reviewed in 2026; and
 - c) commencement of the new service is to be as soon as possible.
3. That Council authorise funding for the service to be drawn from Council's waste reserve, with authority delegated to the General Manager to enter into any necessary contract with an external provider, to ensure expedited commencement of the service.
4. That Council receive a report to the March 2024 Ordinary meeting on the commencement of the opt-in weekly red bin service and the outcome of any procurement process.

Background

Food recycling in the Inner West is proving to be huge success with large-scale uptake across the community leading to very high tonnages of organic waste being recycled and the carbon emissions of the Inner West community being massively reduced.

Since the start of the new service in October we have diverted 5900 tonnes of organic waste to compost, instead of rotting in landfill.

The methane and carbon emissions saved from this is the equivalent of having taken more than 7000 cars off the road for one year.

This represents the single biggest contribution the Inner West community has ever made to reducing emissions and combating climate change.

Together, Inner West citizens have made this effort, to change the way we deal with waste, and the vast majority of households have adapted to the new system. Many local people are reporting that they are proud to be making a difference for our environment through food recycling.

Assistance for residents has included offering a free, larger 240 litre red bin, which 3600 households have taken up, as well as a free, additional red bin collection which residents can book online.

We committed in October to assessing the support being provided to households after the initial roll-out and to taking a pragmatic approach to ensure the ongoing success of food recycling in the Inner West.

While most households have successfully made the transition to food recycling, the roll-out has demonstrated that some residents are still finding the change challenging.

In particular, families with small children who need to dispose of nappies, and larger households with larger volumes of waste, have reported difficulty with adjusting to the fortnightly red bin collection.

To ensure the ongoing success of Inner West food recycling and that all local residents are receiving the service and support they need, Council should now provide further support in the form of an opt-in weekly red bin collection for households that need it.

Council officers estimate that if 15 per cent of households take up this new, opt-in service, the cost would be approximately \$1 million per annum.

There are currently 2 appropriate Council vehicles available to provide the additional service as well as some staffing capacity.

Inquiries by Council officers also indicate that, if needed, there is capacity from private providers to commence this service within a short timeframe.

Council should assess the demand for the additional, opt-in service and, if required due to capacity constraints, contract additional external provision, in order to make this support available to all residents who need it.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 27
Subject: NOTICE OF MOTION: QUEER RIGHTS STREET RALLY 18 FEBRUARY 2024
From: Councillor Liz Atkins

MOTION

That Council endorse and publicise on social media the “Mardi Gras Street Rally” to be held on Sunday 18 February 2024 at 2pm at Pride Square.

Background

Pride in Protest, a collective of activists who campaign for social justice, including queer, refugee and indigenous rights, are holding a street rally for queer rights in Pride Square, Newtown at 2pm on 18 February 2024, the same day as Mardi Gras Fair Day. My understanding is that they plan to march from Pride Square to Fair Day.

The demands of the rally are as follows:

1. Pass the Equality bill: self-id, sex worker rights & gender affirmation leave now!

The Equality Bill is the bill introduced to the NSW Parliament by Alex Greenwich MP which will be debated in March. The call by the rally is to pass it in full. The Bill has broad support from the queer community.

2. No right to discriminate, no religious exceptions!

This refers to the NSW Anti-Discrimination Act which is subject to review by the NSW Law Reform Commission and the removal of religious exceptions to the prohibition on discrimination, including for schools.

3. No pinkwashing of genocide, free Palestine!

Pinkwashing, or rainbow-washing, is the strategy of attempting to benefit from purported support for LGBTQIA+ rights, often as a way to profit or to distract from a separate agenda or promoting protection of those rights as evidence of liberalism and democracy, especially to distract from or legitimize violence against other countries or communities. For example, images of the Israeli Defence Force portraying themselves with Pride flags in Gaza or pictures of Israeli soldiers with their same sex partner with the message that because Islamic Palestinians supposedly don't accept homosexuality they don't deserve our support in calling for an end to Israel's genocide.

4. Fund community, not cops, cops out of Pride & scrap the anti-protest laws!

This demand reflects the view that government spends too much money on police and punitive measures, and not enough on preventative measures like ensuring people are fed, housed and safe or more direct community safety programs.

The queer community is over-policed, both directly and through the application of drug laws and use of sniffer dogs to carry out stop-and-searches in queer spaces in particular, including at Pride marches, which results in under-reporting of violence and harassment. Historically the NSW Police Force's attitude to the LGBTQIA+ community leaves a lot to be desired, and this continues, causing a significant lack of trust in NSWPF by the queer community. This is

acknowledged in the report of the Special Commission of Inquiry into LGBTIQ hate crimes handed down in December 2023, particularly chapter 8 which refers not only to historical issues but contemporary attitudes to the LGBTIQ+ community
<https://www.nsw.gov.au/sites/default/files/2023-12/SCOI-LGBTIQ-Hate-Crimes-Volume-3-191223.pdf>

Mardi Gras members recently voted to scrap the Police Accord which permits public decency inspections before the Parade and there are calls for the NSW Police Force to be excluded from having a float in the Parade, which is in part what this demand is about.

The demand also calls for the NSW anti-protest laws, which are some of the most draconian in Australia, to be scrapped.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 28
Subject: NOTICE OF MOTION: 26 JANUARY
From: Councillor Liz Atkins

MOTION

1. That Council note the distress and trauma caused to First Nations people when we celebrate on 26 January.
2. That Council consult Council's Aboriginal and Torres Strait Islander Advisory Committee on their views about holding citizenship ceremonies on 26 January.
3. That Council receive a report on that consultation by the May 2024 meeting in order to make decision at that meeting whether citizenship ceremonies should be held on 26 January.

Background

Commemorating Australia Day has been questioned from at least 1938 when Aboriginal leaders declared it a Day of Mourning.

At its 12 November 2019 meeting, Inner West Council voted to move its celebratory events away from 26 January, except for the citizenship ceremony. Since then, Inner West Council has promoted Yabun.

Until December 2022 it was not possible to move the citizenship ceremony. In December 2022 the federal government changed the Australian Citizenship Ceremonies Code to allow councils to conduct citizenship ceremonies three days before or after 26 January. It has been reported that since that change more than 80 councils across the country have moved citizenship ceremonies from 26 January.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 29
Subject: NOTICE OF MOTION: INNER WEST SCHOOLS ACTIVE TRAVEL
From: Councillor Kobi Shetty

MOTION

1. That Council acknowledges the mental, physical and environmental benefits of having more school students walking, cycling and scootering to school.
2. That Council notes the NSW Government's recently announced Active Transport to School program offering an additional \$10 million to councils to fund active travel to school projects.
3. That Council undertakes a report into establishing an Inner West Primary Schools Active Travel pilot program identifying primary schools in the LGA with potential to be involved in a multi-disciplinary education and pedestrian infrastructure improvement program to encourage more walking, cycling and scootering to school.
4. That Council investigates potential funding sources for the program, including external sources such as TfNSW's Get NSW Active grant program.

Background

Currently only 25% of NSW school children walk or ride to and from school, down from 75% 40 years ago. This has had an impact on the mental wellbeing and physical health of children, increased the number of cars undertaking short trips to school, and has had a detrimental impact on the environment. The NSW Government has increased funding for an Active Transport to School program, that will be funded through councils, to make it easier and safer for children to walk, scoot or ride to school.

At the March 2022 meeting, Council unanimously resolved to work with local schools, P&Cs, and residents on measures to support safe walking and cycling to primary schools, and commence immediate planning work to identify and cost potential safety measures for implementation as part of the 2022-23 budget. Establishment of pilot program could make a positive step towards forward to progressing this work this work.

The new program can leverage schools active travel initiatives already undertaken by the GreenWay Place Management Program in 2017-2019 with the following public schools – Kegworth (Leichhardt), Summer Hill, Dulwich Hill, Petersham and Canterbury.

Feedback from Willoughby City Council which has undertaken a similar program to work with local schools to facilitate more active travel to school has reported overwhelmingly positive feedback from teachers, students, parents and council staff.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 30
Subject: NOTICE OF MOTION: A GREAT INNER WEST WALK
From: Councillor Timothy Stephens

MOTION

1. That Council investigate the development of a Great Inner West Walk, linking up key Inner West landmarks, communities, infrastructure and parks.
2. That Council request officers report back to Council in April 2024 on the feasibility of and opportunities to develop a Great Inner West Walk, including:
 - a) potential routes, including opportunities to work with adjacent councils and to link up with other existing and proposed walking infrastructure including the GreenWay, Bay Run, Tom Uren Trail and proposed Great Harbour Walk;
 - b) benefits for the Inner West community and economy;
 - c) opportunities to strengthen existing pedestrian and cycling links as part of a broader Great Walk project and to amplify existing Council programs including the Perfect Match program;
 - d) interaction with the Inner West Pedestrian Access and Mobility Plan; and
 - e) potential costs, funding sources and timeline for development.

Background

Great walks are major walking routes that encourage people to explore communities, showcase local landmarks, parks and natural features, and promote healthy and active living.

Notable Sydney examples include the Bondi to Manly Walk, the Great West Walk linking Parramatta and Penrith and the many great walks being developed by the National Parks and Wildlife Service.

Walks are signposted and incorporate new and existing infrastructure.

The development of a Great Inner West Walk could serve to improve local health, attract visitors and tourists and amplify existing council programs and initiatives.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 31
Subject: NOTICE OF MOTION: PARKING IN INDUSTRIAL AND RESIDENTIAL ZONES
From: Councillor Mathew Howard

MOTION

1. That Council note concerns from residents living in, or close to, industrial zones in the Inner West, about increasing parking pressures from local vehicular businesses including taxi and hire vehicle companies that park vehicles on residential streets.
2. That Council request officers report back to Council in May 2024 with options to mitigate and manage these concerns, including through the development application process, the Good Neighbour Policy, the unattended vehicle policy, and through compliance and enforcement.

Background

Industrial zones and employment lands are critical to the vitality, prosperity and liveability of our communities.

In streets and residential blocks adjoining industrial zones, there are increasing reports of vehicular companies including taxi and hire vehicle companies utilising parking on local streets, putting pressure on residential parking.

While registered vehicles are lawfully able to park on local streets, in some instances, businesses are reportedly parking a large number of vehicles, reducing the availability of parking for residents and intensifying the impact of operations on local communities.

The motion seeks to explore options to better balance the needs of residents and local vehicular businesses.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 32
Subject: NOTICE OF MOTION: UPDATE ON KEY TRAFFIC ISSUES IN MARRICKVILLE-MIDJUBURI WARD
From: Councillor Mathew Howard

MOTION

That Council request officers provide an update via report at the March 2024 Council meeting on key traffic issues in the Marrickville-Midjuburi Ward raised in this term of Council via councillor motion, including:

- a) The dangerous intersection of Marrickville Road and Buckley Street, Marrickville and the installation of further pedestrian protection measures;
- b) The intersection of Sydenham Road and Fitzroy Street, Marrickville, and the potential installation of traffic lights as requested by the Marrickville Bowling and Recreation Club; and
- c) Pedestrian and other measures on Edinburgh Road and the streets surrounding the Marrickville Metro Shopping Centre.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 33
Subject: NOTICE OF MOTION: THANK YOU FATHER PHILLIP ZADRO
From: Councillor Timothy Stephens

Item 33

MOTION

That Council thank Fr. Phil Zadro for his years of service to St Joan of Arc Catholic Church, Haberfield, and the broader Haberfield community, and recognises his work for social justice and Indigenous reconciliation.

Background

Father Phillip Zadro, who assumed the role of parish priest at St. Joan of Arc in Haberfield in 2016, has retired after seven years of dedicated service and leadership. Ordained in October 1973, he marked his 50th Anniversary Mass at St. Joan of Arc on Sunday, October 29, 2023. Throughout his tenure, Fr. Phil dedicated himself to the St. Joan of Arc Parish and the broader community, embodying a strong commitment to social justice and, notably, Indigenous reconciliation.

Active in the 2023 Yes campaign for the Voice to Parliament, Fr. Phil played a pivotal role in various social justice initiatives. Under his guidance, St. Joan of Arc established a Social Justice Group, acquired property in a nearby suburb to offer affordable housing, instituted a scholarship for an Indigenous student at John Berne School in Lewisham, fostered connections with the Aboriginal Catholic Ministry, Edmund Rice Centre, and the Wilcannia-Forbes Diocese and organised an annual collection for Jesuit Social Services which coincides with the World Day of the Poor.

The transformation of St. Joan of Arc Parish under Fr. Phil's spiritual leadership has been profound. As he embarks on a well-deserved retirement after half a century of dedicated service, the Council extends our heartfelt wishes for a long, joyful, and blessed retirement.

Officer's Comments:

No further comments were required for this Notice of Motion.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 34
Subject: QUESTION ON NOTICE: NEWTOWN GUARDIAN DOG REMOVED FROM PRIDE SQUARE
From: Councillor Dylan Griffiths

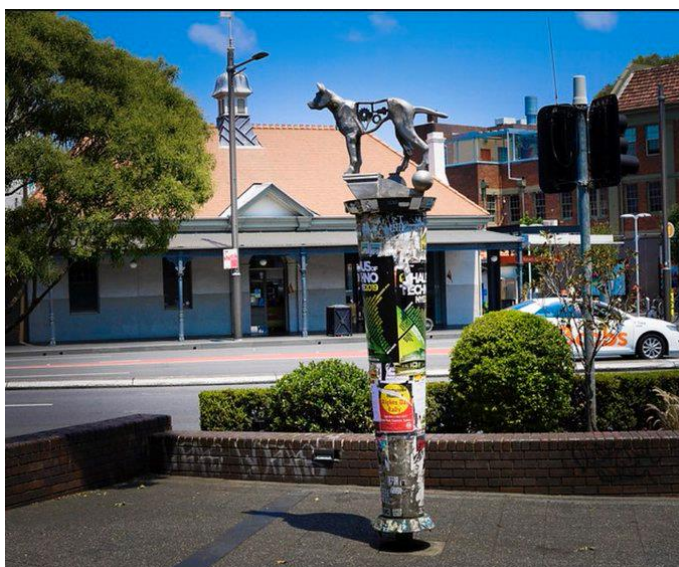
Background

The dog sculpture at Pride Square in Newtown was created by Richard Byrnes and commissioned by the former Marrickville Council.

It was one in a set of three canine statues, the two others residing at St Peters station and on the corner of Enmore Road – collectively known as the Guardian Dogs.

More than a year ago, the dog was removed by Council to facilitate works in the square. It's time to bring our dog home to Newtown.

An update received in February 2023 stated that the dog was being stored in the Newtown Town Hall and that the Council planned to consult with the artist about sites for a permanent reinstallation.



Question

Where is the guardian dog now?

Answer

The dog is secured safely in Council offices.

Question

Has the artist been consulted about reinstallation sites? If so, what was the outcome of this consultation?

Answer

Yes, Council staff met with the artist, Richard Byrnes, on site in mid-2023 and agreed on a new location for the reinstallation of the sculpture. The new location is to the right of the Pride Beacon (if looking towards the station) in the position where the rubbish bin is located. Council staff have continued to engage with Richard to update him on the timeline for the installation and last corresponded with him earlier this month.

Question

What is the timeline for re-installation of the sculpture?

Answer

A new column has to be fabricated. A contractor has been approved to fabricate the column, which will closely replicate the existing column in shape and materials. A contract has been awarded to one of Council's builders to install the statue once the column has been fabricated. We are awaiting dates from the column fabricator and once received, the builder will propose an install date.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 35
Subject: QUESTION ON NOTICE: CONDITION OF EASTON PARK
From: Councillor John Stamolis

In 2023, Council opened Easton Park after major improvement works. Several months later Easton Park was again in poor condition.

Question

It would be appreciated if Council would summarise the improvement works?

Answer

The improvement works included:

- Regrading and turfing of the entire field surface
- New sub-surface drainage and swales
- Irrigation upgrades
- New tree root barriers along Burt Street

Question

What was the cost of these improvements?

Answer

\$485,000.

Question

Who was the contractor?

Answer

Romba Pty Ltd.

Question

What were the problems that arose at Easton Park after the improvements were done?

Answer

The project experienced supply chain related issues pertaining to the sub surface drainage installation which ultimately delayed the project. As a consequence of this delay, there was limited time for the new turf to fully establish prior to it needing to be opened for the winter sports season.

There was also an army worm infestation which damaged a large portion of the new turf.

Question

Who rectified these 'new' problems?

Answer

The rectification work was based upon the contract.

Romba returned approx 3,000m² after the winter sports season was completed.

Council staff filled the drainage trenches with sand several times a week over the winter season to assist the situation.

Council staff top dressed the field late September 2023 and January 2024.

Question

How much did it cost to do these additional works?

Answer

In the order of \$45,000.

Question

What condition is the field in now?

Answer

The field is in good condition and continues to improve.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 36
Subject: QUESTION ON NOTICE: NSW PLANNING REFORMS - IMPACT ON THE INNER WEST
From: Councillor John Stamolis

In November 2023, the NSW Premier announced extensive Planning Reforms. The potential impact of these reforms across the Inner West remains uncertain.

Is the Inner West Council now in a better position to advise on this? If so:

Question

What current action is Inner West Council taking to represent the community?

Answer

The proposed reforms are being exhibited publicly by the NSW Government and feedback is requested from the community directly through the NSW Government's Your Say platform. Council officers have undertaken a thorough assessment of the implications of these reforms in the Inner West and its community, based on the publicly available information. This was presented to Councillors in the briefing on 6 February 2024 and a draft submission to the Department of Planning Housing and Infrastructure for Council's review is Item 2 on the February Ordinary Agenda.

Question

What do Council see as the main impacts of these reforms in regard to the Inner West?

Answer

See Item 2 on the February 2024 Ordinary Agenda.

Question

How might the reforms impact or override Councils longstanding heritage controls; and which areas in the Inner West might be affected by this?

Answer

See Item 2 on the February 2024 Ordinary Agenda.

Question

What town centres and transport hubs in the Inner West might be affected by the planning reforms and how might this occur?

Answer

See Item 2 on the February 2024 Ordinary Agenda.

Question

How might these reforms impact around the new White Bay Metro station, in particular, on the surrounding heritage conservation areas?

Answer

These will apply to a 1.2km radius from the Bays West Metro station. Council is seeking clarity from the NSW Department of Planning regarding the applicability of these reforms in this radius and whether it would be restricted to Government-owned land only. Notwithstanding Council officers have concerns regarding the blanket application of these reforms which are un-tested and not supported with any evidence base and will override local place-based provisions. This is covered off in detail in the draft submission which forms part of Item 2 on the February Ordinary Agenda.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 37
Subject: QUESTION ON NOTICE: MANAGEMENT OF CONTAMINANTS IN INNER WEST PARKS AND OPEN SPACES
From: Councillor John Stamolis

The former Leichhardt Council implemented a Management Plan to ensure that fill materials historically placed at parks and open spaces remained covered. These fill materials included hazardous materials such as glass, sharp metal objects or asbestos.

The recent problems at the Rozelle Parklands highlights the need for all levels of government to maintain active and strong controls over asbestos and other contaminants in the local environment.

It would be appreciated if the following questions could be answered.

Question 1

Is the Management Plan for Leichhardt Council Parks and Open Spaces still active?

Answer

Yes. The former Leichhardt Council - Long Term Environmental Management Plan for Parks and Playgrounds was amended in 2020 to form the IWC Long Term Environmental Management Plan for Parks and Playgrounds (IWC LTEMP). This was adopted by Council in 2020.

Question 2

What sports fields or parks were identified as having contaminants in the management plan for Leichhardt Council?

Answer

All Parks and Playgrounds, including sporting fields, across the LGA are assumed to have contaminants.

Question 3

What action or works currently occur in response to this plan?

Answer

The Long-term Environmental Management Plan (LTEMP) has been prepared to set out the requirements for the management of the potential risks to human health associated with the presence and potential presence of contamination in fill materials used to establish parts of Council's parks, playgrounds and other open space/recreational areas.

The LTEMP provides the control measures and procedures that are to be implemented by Council to ensure that the health of the users of the parks, playgrounds and other open space/recreational areas located within the Council area, including the public and maintenance or construction workers, are protected.

Under the current land use there is low to negligible risk of harm to the human health of users of Council's parks, playgrounds and other open space/recreational areas due to the presence

of materials beneath surface coverings that contain or may contain the above listed potential contaminants.

The surface coverings are required to be maintained for the lifetime of the LTEMP to ensure that this low to negligible risk of exposure is maintained.

The principal elements of this LTEMP are to:

- Describe appropriate surface coverings and detail the measures to be undertaken to ensure the integrity of these surface coverings;
- Assign responsibilities for implementation;
- Protect the health of users of these areas by ensuring maintenance of the surface coverings to prevent exposure to contaminants that may be present in the sub-surface environment; and
- Protect the health of maintenance workers if the surface coverings are disturbed by works.

Question 4

Did the Marrickville and Ashfield Councils have similar Management Plans?

Answer

Prior to amalgamation, no.

Question 5

Which fields or parks are were identified under these plans for Marrickville and Ashfield?

Answer

Refer question 2

Question 6

What works or actions currently occur in response to these plans (for the previous Ashfield and Marrickville councils)?

Answer

Refer Question 3.

Question 7

Does Inner West Council have a process that is implemented to ensure imported materials are not contaminated?

Answer

There is a quality control process which is governed by the LTEMP and any site specific plan developed for a project. Actions need to be consistent with safe work method statements.

Operational staff inspect materials upon receipt of delivery/ use. It should be noted that Council sources all materials from approved contractors on Local government procurement panels.

During capital projects, the process is determined by the type of material that may be imported. Clearance certificates may be required dependent upon the material.

Materials are checked as a part of regular ongoing inspections.

External environmental consultants are engaged as required.

Question 8

Does Inner West Council have a process that ensures material imported onto parks and open spaces under control of Council is not contaminated with asbestos?

Answer

Refer Question 7.

Question 9

How does Inner West Council manage quality control regarding the material that it purchases in order to mitigate the risk of these materials containing contaminants, including asbestos?

Answer

Refer Question 7.

ATTACHMENTS

Nil.

Item No: C0224(1) Item 38

Subject: MAJOR CAPITAL PROJECTS COMMITTEE AND PROJECT SUMMARY REPORT

Prepared By: Stuart Hull - Senior Manager Capital Works

Authorised By: Ryann Midei - Director Infrastructure

RECOMMENDATION

That Council receive and notes the minutes of the Major Capital Projects Committee meetings held on 27 November 2023.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 1: An ecologically sustainable Inner West
- 2: Livable, connected neighbourhoods and transport

EXECUTIVE SUMMARY

This report outlines the Major Capital Projects Quarterly update including the minutes of the Major Capital Projects Committee held in November 2023 and the project summary report.

Please note that there were no meetings in December 2023 or January 2024.

BACKGROUND

At the Council meeting held on 8 March 2022, Council resolved to establish a Major Capital Projects Committee to oversee the larger Capital Projects being delivered by Council.

As of the June 2023 Council meeting members of the Major Capital Projects Committee are as follows:

- Councillor Philippa Scott (chair);
- Councillor Mark Drury;
- Councillor Jess D'Arienzo;
- Councillor Pauline Lockie;
- Councillor Kobi Shetty.

The meetings are also attended by the Director of Infrastructure and the Senior Manager Capital Works, and representatives from NSW Public Works Advisory (GreenWay assurance) and Turner and Townsend (LPAC & AKAC assurance) with additional internal or external attendees as required e.g. General Counsel.

DISCUSSION

Detailed meeting minutes are produced however not made public due to the nature of the discussions at the meetings to protect both the commercial position and confidentiality of commercial information of Council along with that of the Consultants, Suppliers and

Contractors that are engaged to deliver these projects. As such a project summary report is provided to record each projects progression/position for public reference.

Minutes for the meeting held for November 2023 are attached. Please note that there were no meetings in December 2023 or January 2024. As a part of the governance structure for the committee, it is a requirement to table minutes of the meetings quarterly to Council.

No	Description	Budget	Performance Status	
			Budget	Schedule
1	Callan Park Swim site	\$200,000		
2	Newtown - Lord St Trunk drainage duplication	\$1,810,000		
3	Pedestrian Access and Mobility Plan - PAMP	\$8,000,000		
4	Elkington Park Cottage restoration works	\$1,216,170		
5	Not Used			
6	St Peters, Mary St to Sydenham Cycleway Westconnex	\$1,689,386		
7	Marrickville Rd (East) Design and Implementation	\$3,475,000		
8	Dulwich Hill Station Centre Upgrade	\$6,407,647		
9	King George Park Amenities	\$1,700,000		
10	Greenway capital budget	\$23,709,722		
11	Greenway Central Links Construction	\$19,569,020		
12	HJ Mahoney Reserve Sporting Ground Upgrade	\$2,158,452		
13	HJ Mahoney Amenities Refurbishment	\$1,180,000		
14	Lambert Park synthetic field replacement	\$2,000,000		
15	Not Used			
16	Main Street Local Placemaking	\$1,180,000		
17	Camdenville Park Upgrade	\$4,715,000		
18	Not used			
19	Petersham Town Hall upgrade works	\$2,012,000		
20	Newtown Town Hall renewal works	\$3,220,000		
21	Inclusive Playgrounds	\$8,050,000		
22	Marrickville Town hall internal refurbishment	\$2,600,000		
23	Annandale Town Hall Community Centre refurbishment	\$1,508,000		
24	AKAC Upgrade Works	\$8,364,515		

25	LPAC Major Project	\$40,545,000		
26	Birchgrove Park renewal works	\$1,590,000		
27	Mackey Park Sporting Ground Upgrade	\$2,150,000		
28	Tempe Reserve Amenities Building	\$2,750,000		
29	Balmain Town Hall Site renewal works	\$3,970,000		
30	Henson Park Grandstand Upgrade	\$1,000,000		
31	Dawn Fraser Bath Northern Pavilion Upgrade	\$2,000,000		
32	Herb Greedy Hall Renewal	\$1,170,000		
33	Pymont Bridge Road (PRUAIP)	\$5,625,924		
34	Main Street Revitalisation	\$7,500,000		

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. Major Capital Projects Committee Meeting - Minutes - 27 November 2023 - *Confidential*
This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature (Section 10A(2)(d)(ii) of the Local Government Act 1993) that would, if disclosed confer a commercial advantage on a competitor of the council.
2. [Major Capital Projects Committee Project Summary Report as at January 2023](#)

Project Title	Callan Park Swim Spot	1
Suburb Location	Balmain	
Ward	Balmain	

Scope of Works	Jetty to access swimmable water Suspended swim lanes Access ramp/ pontoon shark protection Repair of seawall and sea level rise RL uplift (similar to UTS rowers project) Landscaping and link path to Bay Run
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	n/a	Forecast completion date (as at date of report)	31/12/2025
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Project Title	Newtown Trunk Drainage Upgrade						2
Suburb Location	Newtown						
Ward	Stanmore						
<div>Scope of Works</div> <div>Major stormwater drainage upgrade. Original scope included Lord Street, Darley Street, John Street and Edgeware Road, Newtown. Scope of Work has been revised due to significant clashes with services</div>							
Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
			X				
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,810,000	\$ -	\$ -	\$ 1,810,000	\$ -	\$ -	\$ -
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)			Forecast completion date (as at date of report)	1/06/2025			

Project Title	Pedestrian Access & Mobility Plan (PAMP)	3
Suburb Location	Various	
Ward	All Wards	

Scope of Works	<p>This project involves implementation, over a four year period, of high priority works identified by the Pedestrian Access and Mobility Plan (PAMP) adopted by Council in November 2021.</p> <p>The PAMP study involve a comprehensive audit of pedestrian facilities, identification of key pedestrian routes and prioritised pedestrian safety improvements. The high priority works being delivered include:</p> <ul style="list-style-type: none"> • New and upgraded kerb ramps at intersections and other crossing points. Kerb ramp improvements are typically being undertaken in association with nearby footpath renewal projects and other traffic facilities or kerb and gutter works. • Raised pedestrian crossings and other crossing improvements. These projects typically require design and community engagement prior to construction. <p>A range of high priority PAMP raised crossings and kerb ramp works, to the value of \$1 million approx. were completed in 2021/22 after completion of the PAMP audit in early 2021. \$1.3m in works were completed in 2022-23.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	30/6/2024	Forecast completion date (as at date of report)	30/6/2024
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Project Title	Elkington Park Cottage Refurbishment						4
Suburb Location	Balmain						
Ward	Balmain						
<hr/>							
Scope of Works	<ul style="list-style-type: none"> Repairs to slate roof, barge boards, capping and flashing Internal renovations to suit new intended use of the building - to be advised by Strategic Property and investments team Scope upgraded to include the adaptive re-use of the building as a gallery, provision of a cafe and new amenity block for Elkington Pk. As per 5/12/23 Council meeting 						
<hr/>							
Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					
<hr/>							
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000
<hr/>							
Grant Funding provider(s)	A	\$	B	\$	C	\$	
<hr/>							
Approved completion date (as at date of report)	TBD		Forecast completion date (as at date of report)		TBD		

Project Title	Project Cycleway between Mary St/Princes Hwy to Sydenham Station						6
Suburb Location	St Peters						
Ward	Marrickville						
Scope of Works Construct an on road and off road cycleway between Mary Street/ Princess Highway and Sydenham Station via Bakers Ln, Grove St, Henry St, George St and Burrows Ave. The concept and detailed design is to be integrated with the Metro Project work at Sydenham Station.							
Current project phase	Start-Up <i>Business Case Planning</i>	Initiation <i>Scoping Governance</i>	Implementation <i>Investigations Design</i> <i>Procurement Contract Award</i> <i>Construction Delivery</i>			Closure <i>Hand over Post-Project</i> <i>Defects Liability</i>	
			X				
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,689,386	\$ 1,689,386	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)	TfNSW & Westconnex	\$ 1,689,386	B	\$	C	\$	
Approved completion date (as at date of report)	NA		Forecast completion date (as at date of report)		June 2024		

Project Title	Marrickville Road East – Sydenham Station to Victoria Rd						7
Suburb Location	Marrickville						
Ward	Marrickville						
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Scope of Works	<p>This project includes design of new cycleway along Marrickville Rd, from Victoria Rd to Sydenham Station. New cycleway is to be separated two way cycleway along southern side of Marrickville Rd. To accommodate the new cycleway and to retain existing street parking some changes to the existing road and footpaths are required. Therefore, construction work will include new footpaths on both sides of the road, some drainage upgrade, new kerb extensions at the affected intersections, possibly new raised shared intersection environments, new street trees, landscaping and signs and linemarking.</p> <p>Proposal is based on the adopted Marrickville Master Plan. The public domain improvements will provide a 'gateway' treatment and improved connectivity between Sydenham Station and the Marrickville Town Centre. The project will support Council's longer term vision for the Sydenham industrial precinct to become a creative hub for traditional industry as well as creative industries and businesses, supporting a night time economy.</p>						
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 3,475,000	\$ -	\$ 3,475,000	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)			Forecast completion date (as at date of report)	1/06/2026			

Project Title	Dulwich Hill Station Precinct Improvements						8
Suburb Location	Dulwich Hill						
Ward	Marrickville						
Scope of Works	<p>The significant aim of the master plan was to develop a pedestrian oriented village centre around Dulwich Hill Station. Improvements to the public domain help provide an environment that fosters spaces for the community to live their life including recreation, social activity and economic stimulus through encouraging pedestrians to linger and spend more money at local businesses as they pass through the village.</p> <p>The proposed improvements include the following tasks:</p> <ul style="list-style-type: none">- Streetscape upgrades including tree planting, multi-purpose lighting, new pavements and improved pedestrian and cycle crossings- Using energy-efficient, fauna-friendly LED lighting- Creation of a new plaza- Reducing stormwater runoff- Traffic calming measures and a 40Km/hr high pedestrian zone- New walking and cycling links to key transport nodes which connect to strategic regional and local networks						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
					x		
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 6,407,647	\$ 1,341,250	\$ 4,366,397	\$ -	\$ -	\$ -	\$ 700,000
Grant Funding provider(s)	NSW DP&E	1,000,000	TfNSW	341,250	C	\$	
Approved completion date (as at date of report)	30/3/2024		Forecast completion date (as at date of report)		30/3/24		

Project Title	King George Park Amenities	9
Suburb Location	Rozelle	
Ward	Balmain	

Scope of Works	<p>Upgrade of the existing amenities building at King George Park in line with the King George Park Plan of Management.</p> <p>The extension works include the provision of:</p> <ul style="list-style-type: none"> - 3x New storerooms for the sports clubs - 4x New gender-neutral public toilets <p>The existing internal arrangements of the Amenities building will be reconfigured to provide:</p> <ul style="list-style-type: none"> - 1x Home changing with toilet and shower facilities - 1x Away changing with toilet and shower facilities - 2x ambulant toilets - 1x Small storage for line marking and other park maintenance <p>Two of the six shipping containers currently in the park will be removed.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
			x				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,700,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000

Grant Funding provider(s)	NSW Football Legacy Fund	\$150,000.00	B	\$	C	\$
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Approved completion date (as at date of report)	24-Jul	Forecast completion date (as at date of report)	24-Aug
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Project Title	GreenWay Capital Budget						10
Suburb Location	Dulwich Hill to Lewisham						
Ward	Ashfield/Stanmore						
Scope of Works	Greenway Local Streets: upgraded/new pedestrian and cycle crossings at Hercules Street and Ewart Street, a new shared path linking Hercules Street to Ness Avenue, new retaining wall below the Banstown rail line, and upgrades on Weston Street, Ness Avenue and Balfour Street along the GreenWay corridor in Dulwich Hill, including traffic calming measures, landscaping and raingardens. The upgrades provide necessary links between the future in-corridor works to create a continuous walking and cycling corridor through Dulwich Hill.						
	High Voltage relocation: new high voltage cable feeder along the eastern side of the light rail tracks from Arlington to Dulwich Hill stations, including under track crossing north of Jack Shanahan Reserve, removal of the existing aerial feeder along the western side of the light rail tracks from Arlington to Dulwich Hill stations and relocation of existing electrical transformer at Waratah Mills Station						
	In-corridor southern links: a new tunnel under Davis Street and a new boardwalk from Davis Street to Johnson Park, Upgrade of Johnson Park including an upgraded path and playground, tunnel under Constitution Road and an elevated pathway through the light rail corridor from Constitution Road to New Canterbury Road, a new path and upgraded natural areas in the light rail corridor near Hercules Street, demolition of 43 Hercules Street, and associated path lighting and artworks						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
					X		
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 26,975,000	\$ 19,680,000	\$ 3,380,000	\$ -	\$ -	\$ -	\$ 3,915,000
Grant Funding provider(s)	DPE	\$ 19,680,000	B	\$	C	\$	
Approved completion date (as at date of report)	Apr-25		Forecast completion date (as at date of report)		Apr-25		

Project Title		GreenWay Central Links Construction						11
Suburb Location		Summer Hill, Lewisham, Leichhardt						
Ward		Ashfield, Stanmore & Leichhardt						
Scope of Works		Suspended walkway under Parramatta Road and along the Hawthorne Canal A new path and upgraded natural areas in Gadigal Reserve, A new path, parklands and natural areas in the light rail corridor near Lewisham West A tunnel under Longport Street Associated path lighting and artworks A new signalised crossing at Old Canterbury Road including the closure of Weston Street						
Current project phase		Start-Up	Initiation	Implementation			Closure	
		Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
				X		X		
Approved Budget (as at date of report)		Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
		\$ 20,680,000	\$ 19,680,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Grant Funding provider(s)		TfNSW	\$ 13,260,000	B		C	\$	
Approved completion date (as at date of report)		Apr-25		Forecast completion date (as at date of report)		1/04/2025		

Project Title	HJ Mahoney Reserve Sporting Ground upgrade	12
Suburb Location	Marrickville	
Ward	Marrickville	

Scope of Works	<ul style="list-style-type: none"> * Playing field reshaping * Sub surface field drainage * Re-turfing with Santa Anna or Legend couch * Stormwater drainage * New irrigation heads * New sports lighting
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,130,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	Mar-24	Forecast completion date (as at date of report)	Mar-24
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Project Title		HJ Mahoney Amenities Refurbishment - February 2024 Report						13
Suburb Location		Marrickville						
Ward		Midjuburi						
Scope of Works		Accessibility improvements - new accessible toilet, raising concrete entry slabs to remove steps into changerooms and public toilets.						
		New external storage units						
		Upgrade of existing changeroom facilities to make them female friendly						
		Upgrade of Official's Room and kiosk						
		Building condition and repair works and new LED lighting upgrades						
		New external shade canopy						
		External drainage improvements						
Current project phase		Start-Up	Initiation	Implementation			Closure	
		Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
						x		
Approved Budget (as at date of report)		Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
		\$ 1,180,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Grant Funding provider(s)		A	\$430,000	B	\$50,000	C	\$30,000	
Approved completion date (as at date of report)		Prior to March 2024		Forecast completion date (as at date of report)		Prior to March 2024		

Project Title	Lambert Park synthetic field replacement						14
Suburb Location	Marion Street Leichhardt						
Ward	Leichhardt						
<hr/>							
Scope of Works	Upgrade of existing synthetic turf sportsfield including new drainage pipes, new drainage cell, new shock pad and new synthetic grass						
<hr/>							
Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ -		\$ -	\$ -	\$ -	\$ -	
Grant Funding provider(s)	A		B		C		
Approved completion date (as at date of report)	Apr-24		Forecast completion date (as at date of report)		Apr-24		

Project Title	Main Street Local Placemaking	16
Suburb Location	Various	
Ward	Various	

Scope of Works	Install street furniture in pop-out areas in Marrickville, Stanmore and Petersham Public art various locations Bin wrapping Tree wrapping / fairy lights Install multi-function pole banner raising systems Upgrade Peace Reserve, Newtown Upgrade Caves Lane, Dulwich Hill Wayfinding Signage
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
			x	x			

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	30/6/24	Forecast completion date (as at date of report)	30/6/24
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Project Title	Camdenville Park Remediation and Staged Upgrade							17
Suburb Location	St Peters							
Ward	Marrickville							
Scope of Works	Implementation of priority actions from Camdenville Park Plan of Management and Masterplan 2014 including: <ul style="list-style-type: none">- upgrade of sporting ground including irrigation drainage and lighting upgrade- stormwater harvesting system and raingarden adjoining Council Street- new BMX pump track and circuit walking paths- new relocated playground- stormwater basin upgrade for Peter Bulger Wetlands- site remediation including earthworks, clean soil capping and water quality improvements.- works to be coordinated with sports amenities building renewal Transport for NSW (WestConnex) deed works: <ul style="list-style-type: none">- extended BMX track- pathway connections eastern works compound and basin area- shared path adjoining May Street residences Re-Naming Detention Basin to Peter Bulger Wetlands per September 2015 Council resolution							
Current project phase	Start-Up	Initiation	Implementation			Closure		
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability	
					X			
Approved Budget (as at date of report)	Total	Grant	\$94/VPA	Stormwater	SRV	VPA	DCR/Working Funds	
	\$ 4,715,000	\$ 500,000	\$ 4,215,000	\$ -	\$ -	\$ -	\$ -	
Grant Funding provider(s)	A	\$ 500,000		\$	C	\$		
Approved completion date (as at date of report)	Mar-25		Forecast completion date (as at date of report)		Mar-25			

Project Title	Petersham Town Hall Upgrade Works	19
Suburb Location	Petersham	
Ward	Damun	

Scope of Works	<p>Former Caretakers Residence (Artist in Residence)</p> <p>Compliance upgrades to enable use of the former caretakers residence for Artist in Residence. Fire order to be issued to capture works. Early detection and occupant warning systems to be upgraded.</p> <p>Town Hall</p> <p>Rectify short term compliance and safety issues:</p> <ul style="list-style-type: none"> - Removal of damaged fire curtain. - Roof inspection report to identify potential water ingress points. <p>Longer term scope planning in coordination with EOI for Community Office use and Town Halls strategy</p> <ul style="list-style-type: none"> - Longer term fire compliance works involving the Automatic Fire Sprinkler System, Fire Hydrant System, Fire Detection System, Fire doors and fire separation, Fire hose reels, Fire shutters and safety curtain, Smoke and heat vents and other Fire and Life Safety requirements - BCA and access requirements - Revision and finalisation of draft masterplan and scope of works in line with planned community uses and budget. <p>- RFQ for roofing remediation works issued 19/01/2024 - Closes 07/02/2024 - Planned completion by 30/03/2024</p> <p>- Peeling Paint RFQ to go out within next week - planned completion by 30/03/24 - need the roof completed first to mitigate chance of peeling to occur again, lead paint samples have been received of target areas.</p> <p>- Works need to be completed prior to PTH town hall take over - 13-14 April 24</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
		X	X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,120,000	\$ 257,572	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 262,428

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	June 26	Forecast completion date (as at date of report)	June 26
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Project Title	Refurbishment of Newtown Town Hall						20
Suburb Location	Newtown						
Ward	Stanmore						
Scope of Works	<p>Remedial Works/Pride Centre</p> <p><u>Building Upgrades for Pride Centre:</u></p> <p>- Stage 1 - External works - roof replacement and facade remediation complete</p> <p>- Stage 2 - [Pride Centre] - GF access upgrade, renew amenities, remediate HAZMAT areas, LED upgrade, new floor coverings, renew data, electrical & fire services and new colour scheme, within Heritage Exemption Certificate.</p> <p>DA for accessibility improvements lodged and under assessment for approval in March 2024.</p>						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 3,220,000	\$ -	\$ 3,220,000	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)	30/09/2024		Forecast completion date (as at date of report)		30/06/2024		

Project Title	Inclusive Playgrounds	21
Suburb Location	Various	
Ward	All	

Scope of Works	<ul style="list-style-type: none"> • Council resolution 10 May 2022 to identify inclusive playground upgrades in each ward including King George Park, Rozelle; work with reputable third party to assist community engagement and codesign; budget allocation included; seek further grant funding; incorporate approach into draft Recreation Study and Playground Strategy • Delivery in line with NSW Everyone Can Play Guidelines and Public Spaces Charter within the site and budget limits at each location. • Draft Recreation Study and Playground Strategy implemented by Planning directorate • Proposed ward locations for flagship inclusive playgrounds: <ul style="list-style-type: none"> Balmain - King George Park Leichardt - Richard Murden Reserve Ashfield - Centennial Park Stanmore - Camperdown Park Marrickville - Steel Park
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
				X			

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,050,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	Jun-27	Forecast completion date (as at date of report)	Jun-27
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Project Title	Marrickville Town Hall Internal Refurbishment	22
Suburb Location	Marrickville	
Ward	Marrickville	

Scope of Works	<p>Scope under development pending outcome of EOI, masterplan preparation, Town Halls Strategy and community working group.</p> <p>Possible works identified to date:</p> <ul style="list-style-type: none"> · Replacement of carpet to entry foyer - repair floorboards and skirting, treat timber, install carp runners · Replace AC units to level 1 offices - at end of usefull life · Replace lighting above stage area - not functioning, invetsigate LED lighting & digital control desk for future live music venue · Repair/replace AV system - faulty, investigate projector, screen, investigate requirements for live music venue - sound control desk. · Entertainment Venue BCA compliance upgrade works - lighting, egress, fire safety etc. · Refurbish kitchen - appliances, exhaust, flooring, waterproofing etc. · Provide 2 zone HVAC system to upstairs rooms to allow individual leasing · Reconfiguring of the partitioning on Level 1 to separate the Sydney Fringe leased area from the shared kitchenette · Indicative basement area fitout cost of \$341,103 prepared by Vicki Woods - per 5/12/23 Council report
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	TBD	Forecast completion date (as at date of report)	TBD
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Project Title	Annandale Town Hall Community Centre Refurbishment						23
Suburb Location	Annandale						
Ward	Gulgadya						
Scope of Works	<p>Town Hall and Community Centre - building condition and compliance works.</p> <p>Final scope to be determined in consultation with Community Services following identification and definition of future use and tenants for the community centre for any future upgrade works. Will include sustainability initiatives identified by Corporate Sustainability</p> <p>Water ingress issues in the Hall noted by Facilities Management</p>						
Current project phase	Start-Up <i>Business Case Planning</i>	Initiation <i>Scoping Governance</i>	Implementation <i>Investigations Design</i> <i>Procurement Contract Award</i> <i>Construction Delivery</i>			Closure <i>Hand over Post-Project</i> <i>Defects Liability</i>	
		X					
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,508,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,508,000
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)	June 25		Forecast completion date (as at date of report)	June 25			

Project Title	AKAC Upgrade	24
Suburb Location	Enmore	
Ward	Marrickville	

Scope of Works	<ul style="list-style-type: none"> * Demolish & remove existing Cogen * Install best value for money heat pumps * Optimise ventilation, heating & cooling system (HVAC) * Integrate thermal storage insulation * Best value for money wall & roof insulation * Major repairs eg retiling pool (not within the budget, to be completed in the future) * Extend solar power system * Replace non-compliant aluminium cladding (roof soffit ACP cladding replacement) * Investigate feasibility of extension of gym (structural feasibility and cost for the future development) * New LED lighting (additional funding will be provided from sustainability)
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
	x	x	x				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,364,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	Sep-25	Forecast completion date (as at date of report)	Sep-25
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Project Title		LPAC Masterplan Phase 1						25		
Suburb Location		Lilyfield								
Ward		Leichhardt								
Scope of Works										
		Stage 1								
		* Feasibility study and options development to improve energy efficiency at LPAC								
		* Separation of gym, hydra, mushroom & program pools to be considered								
		* Design and planning approval for new 50m & 25m and nature waterplay park								
		* Mushroom Pool modification works (reducing depth to 900 mm) and new water jet play zone adjacent to mushroom pool, BBQ area								
		Stage 2								
		* 50m external heated 8 lane Olympic size pool - including sustainable heating/energy plant								
		* 25m external heated flexible use pool with movable floor - inc. sustainable plant (depth confirmed by Council)								
		* Sun/weather shading & spectator seating								
		* New store room life guard and first aid room								
		* Reception area re-arrangement and refurbishment								
		* Replacement of Concourse Slab								
		* 50 m and 25 m pool plant upgrade, and new filtration plant								
		Stage 3								
		* Landscaping, tree planting								
		Current project phase		Start-Up	Initiation	Implementation			Closure	
				Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
				x	x	x				
		Approved Budget (as at date of report)		Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
\$ 40,545,000	\$ 1,000,000			\$ 6,321,758	\$ -	\$ -	\$ -	\$ 2,501,242		
Grant Funding provider(s)		Department of Infrastructure, Transport, Regional Development (IIOC0253)	\$ 1,000,000	B	\$	C	\$			
Approved completion date (as at date of report)		Dec-26		Forecast completion date (as at date of report)			Dec-26			

Project Title	Birchgrove Park Renewal Works (Buildings)						26
Suburb Location	Birchgrove						
Ward	Balmain						
<hr/>							
Scope of Works	<p>Amenities building upgrade. Final stage of building upgrades per concept designs completed 2014. Scope to be reviewed for current requirements with internal stakeholders and sporting clubs. To be coordinated with caretakers cottage renewal and Ladies Tennis Pavilion.</p>						
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					
<hr/>							
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,590,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<hr/>							
Grant Funding provider(s)	A	\$	B	\$	C	\$	
<hr/>							
Approved completion date (as at date of report)			Forecast completion date (as at date of report)	30/06/2025			
<hr/>							

Project Title	Mackey Sporting Ground upgrade						27
Suburb Location	Marrickville						
Ward	Marrickville						
Scope of Works	<ul style="list-style-type: none"> * Playing field reshaping * Sub surface field drainage * Re-turfing with Santa Anna or Legend couch * Stormwater drainage * New irrigation heads * New sports lighting 						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,150,000
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)	Mar-25		Forecast completion date (as at date of report)		Mar-25		

Project Title	Tempe Reserve Amenities Building	28
Suburb Location	Tempe	
Ward	Midjuburi	

Scope of Works	<p>Upgrade of two existing amenities buildings at Tempe Reserve in line with the Tempe Reserve Plan of Management, including provisio of canteen, storage, toilets and changerooms. Additional preliminary scope:</p> <p>Alexandra Canal Side (Eastern)</p> <ul style="list-style-type: none"> - building in very poor structural condition - demolition and replacement of existing building with modular type amenities building - investigation of modular buildings and like projects in neighbouring councils - review of Parks Operations storage/lunch room. <p>Blue Amenities near Tempe Jets building (Western)</p> <ul style="list-style-type: none"> - renewal and upgrade existing building - upgrade bathrooms and changerooms, reconfigure entrance to female toilets to improve on saftey - additional storage rooms for the sporting clubs - external canopy - relocation and connection of rainwater tanks
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	June 24	Forecast completion date (as at date of report)	June 24
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Project Title	Balmain Town Hall Renewal Works	29
Suburb Location	Balmain	
Ward	Baludarri	

Scope of Works	<p>Stage 1</p> <ul style="list-style-type: none"> New roof, upgrade parapet gutters, new rainwater goods Facade remediation – strip all paint coatings to raw substrate and paint in mineral silicate paint GF Renewals including main entrance access upgrade, connect Library to Old Town Hall, renew access upgrade, new library joinery and public PC workstations (funded through Library team), light renewal of front reading rooms. EF Interior repaint of Auditorium and connecting areas, timber floor renewal, remediate asbestos contaminated resilient finishes, light renewal of M/F amenities, renew kitchenette. <p>Construction contract approved under Council delegation to the General Manager. Council Resolution C1223(1) Item 45 resolved to finalise budget by as part of the 2023/24 Decmeber Quarter budget review.</p> <p>Stage 2 precinct Upgrade - Deferred</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 3,668,485		\$ -	\$ -	\$ -	\$ -	\$ 3,370,000

Grant Funding provider(s)	A	\$ 600,000	B	\$	C	\$
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Approved completion date (as at date of report)	1/10/2024	Forecast completion date (as at date of report)	1/10/2024
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Project Title	Henson Park Grandstand Redevelopment - AFL PPP						30
Suburb Location	Marrickville						
Ward	Marrickville						
Scope of Works	Redevelopment and upgrade of the King George V memorial grandstand, including: Upgrade of existing Grandstand and amenities to include female change facilities Construction of a new multi-purpose building including Media facilities						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
				X			
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Grant Funding provider(s)	N/A	\$	B	\$	C	\$	
Approved completion date (as at date of report)	Sep-24		Forecast completion date (as at date of report)		Dec-24		

Project Title		Dawn Fraser Baths - Northern Pavilion Upgrade Works						31
Suburb Location		Balmain						
Ward		Balmain						
Scope of Works		<ul style="list-style-type: none">• Northern Pavilion• Structural repairs to the timber structure of the Norther Pavilion including timber posts, beams, decking, connections/joints, balustrades and potentially the foundation piles.• Stage 1 - Short Term Temporary Repairs to be undertaken during the 2023 shut down period. Work includes replacement or installation of new supporting timber structure elements and fixings to allow continued use of the Northern Pavilion for the next 12-18 months allowing design and approvals for the Major repairs to progress.• Stage 2 - Major works to be completed by August 2025. Work includes full replacement of decayed timbers including decking floorboards, connection details, handrails, balustrade, bolted connections as well as works under the deck and to certain timber piles.• Improvements to the existing stainless steel ladders• Reinstatement of perimeter beam security• Repair of wave baffle boards brackets, bolts and anodes• Upgrade of accesible carpark located in lower portion of Fitzroy Ave Reserve.						
Current project phase		Start-Up	Initiation	Implementation			Closure	
		Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
				X				
Approved Budget (as at date of report)		Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)		A	\$	B	\$	C	\$	
Approved completion date (as at date of report)		October - 25		Forecast completion date (as at date of report)		October 25		

Project Title	Herb Greedy Hall - Renewal Works	32
Suburb Location	Marrickville	
Ward	Midjuburi	

Scope of Works	<ul style="list-style-type: none"> • Roof repairs and reconfiguration to prevent water leaks and strengthening to allow installation of PV • Reconfiguring of the building to include new accessible entry ramp from Fletcher St • Amenities upgrades to include new accessible toilet and ambulant toilet facilities • Fire safety upgrades • Refurbishment of kitchen to include new appliances, shelving, wall tiles and flooring • Sustainability upgrades including roof insulation/sarking, ceiling fans, LED lighting and window film • Re-surfacing of the timber flooring • Re-lining/painting of the internal walls • Creation of new storage lockers • Upgrade to 3-phase power to allow removal of gas appliances from the site and increase the PV potential of the site. • Possible inclusion of a grease trap to enhance use of the kitchen beyond just food warming. • Possible reduction of scope to urgent remedial repairs whilst awaiting strategic review of building upgrade scoping approach. • Scope reduced to essential roof repairs to prevent water entry into the building
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,117,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	TBC	Forecast completion date (as at date of report)	TBC
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Project Title	Pymont Bridge Road (PRUAIP)						33
Suburb Location	Annandale						
Ward	Leichhardt						
Scope of Works	<p>At present the streetscape of Pymont Bridge Road within the Camperdown Precinct lacks pedestrian amenity, shade and street furniture. This improvement aims to create a more amenable environment for pedestrians through planting of trees to create shade, mitigate winds and improve visual amenity. The tree canopy will soften the appearance of the road and together with verge planting will better define delineation between built form, public footpath and road carriageway.</p> <p>The footpath paving will be re-laid from its existing cracked and broken form to provide a unified and safer surface for walking and also engender a sense of pride in the appearance of the public domain.</p> <p>A new dedicated cycle path is proposed to improve cycle connections along Pymont Bridge Road, which will complement the Johnston’s Creek connection as a more direct route from Parramatta Road through Glebe and towards Pymont.</p> <p>New MFP LED street lighting. Undergrounding of Ausgrid Power, NBN & OPTUS</p>						
Current project phase	Start-Up	Initiation	Implementation			Closure	
	Business Case Planning	Scoping Governance	Investigations Design	Procurement Contract Award	Construction Delivery	Hand over Post-Project	Defects Liability
			X				
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 5,625,924	\$ 5,625,924	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)	NSW DP&E	\$ 4,507,174	TFNSW	\$ 1,118,750		\$	
Approved completion date (as at date of report)	n/a		Forecast completion date (as at date of report)		Nov 2025		

Project Title	Main Street Revitalisation						34
Suburb Location	Various						
Ward	Various						
Scope of Works	Scope to be determined following EOI managed by Planning						
Current project phase	Start-Up <i>Business Case Planning</i>	Initiation <i>Scoping Governance</i>	Implementation <i>Investigations Design Procurement Contract Award Construction Delivery</i>			Closure <i>Hand over Post-Project Defects Liability</i>	
	X						
Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 7,500,000	\$ -	\$ 7,500,000	\$ -	\$ -	\$ -	\$ -
Grant Funding provider(s)	A	\$	B	\$	C	\$	
Approved completion date (as at date of report)	30/06/2025		Forecast completion date (as at date of report)	30/06/2025			

Item No: C0224(1) Item 39
Subject: COMMUNITY BATTERIES
Prepared By: Jon Stiebel - Urban Sustainability Manager
Authorised By: Simone Plummer - Director Planning

RECOMMENDATION

That Council receive and note the report.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

1: An ecologically sustainable Inner West

DISCUSSION

Council will move into a closed session to deal with the Community Batteries, as the information is classified as confidential under section 10A(2)(di) and of the *Local Government Act 1993*. The matter is deemed confidential, as the matter is commercial information of a confidential nature, that would, if disclosed, and prejudice the commercial position of the person who supplied it.

Pursuant to section 10A(2), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public will be excluded from the meeting on the basis the business to be considered is classified as confidential under section 10A(2)(di) of the *Local Government Act 1993*.

ATTACHMENTS

1. Confidential Report - Community Batteries - *Confidential*

This attachment is confidential in accordance to commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it.

2. Media Release ARENA Community Battery EOLs - *Confidential*

This attachment is confidential in accordance to commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it.

Item No: C0224(1) Item 40
Subject: KING GEORGE PARK INCLUSIVE PLAYGROUND CONSTRUCTION TENDER
Prepared By: Michael Craven - Capital Projects Manager
Authorised By: Ryann Midei - Director Infrastructure

RECOMMENDATION

That Council adopt the recommendations contained in *Confidential Attachment 1*.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 4: Healthy, resilient and caring communities
- 5: Progressive, responsive and effective civic leadership

DISCUSSION

Council is undertaking an upgrade of the existing King George Park Playground to deliver an inclusive playground aimed to address best practice outcomes for inclusive playgrounds, including alignment with NSW Everyone Can Play guidelines that incorporates equitable and inclusive play opportunities to meet the overall community's needs.

Council will move into closed session to deal with the King George Park Inclusive Playground Construction Tender, for information which is classified as confidential under section 10A(2)(c) (of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Pursuant to section 10A(2), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public will be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2)(c) of the *Local Government Act 1993*.

ATTACHMENTS

1. King George Park Inclusive Playground Confidential Tender Report - *Confidential*
This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Item No: C0224(1) Item 41
Subject: SALE OF PART OF YEEND STREET, BIRCHGROVE
Prepared By: Scott Mullen - Strategic Investments and Property Manager
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

1. That Council approve closing the part of Yeend Street, Birchgrove noted in this report (subject to survey) by notice published in the NSW Government Gazette, in accordance with Section 38D of the *Roads Act 1993*.
2. That Council authorise the placing of a Notice of partial road closure in the Government Gazette.
3. That Council note the land formerly part of Yeend St will be classified as operational land for the purposes of the *Local Government Act 1993*.
4. That Council authorise the sale of the land to the adjoining landholder, as detailed in *Confidential Attachment 1*.
5. That Council delegate Authority to the General Manager to sign all associated documents for the survey, road closure and sale of this land.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 5: Progressive, responsive and effective civic leadership

DISCUSSION

A request was received from the owner of 18 Ballast Point Road, Birchgrove to purchase a portion of the road reserve of Yeend Street adjoining their property following their purchase of that property in 2021. A similar transaction occurred previously with the neighbour at 16 Ballast Point Road, Birchgrove who purchased from Council the section of Yeend Street adjoining their property.

At the Council meeting held on 25 October 2022 (*Attachment 1*), Council resolved the following:

That Council provides its 'in principle' support to consider the partial road closure of Yeend Street, Birchgrove and subsequent sale to the adjoining owner.

Council subsequently acted under Section 38A of the *Roads Act 1993* issuing all required notifications, with no objections received.

Council can now consider approving the closure of the subject part of Yeend Street, Birchgrove, and approving the sale of the land parcel to the adjoining owner.

Council will move into closed session to deal with the Sale of part of Yeend Street, Birchgrove, for information which is classified as confidential under Section 10A(2)(d)(c) of the *Local Government Act 1993*. The matter is deemed confidential, as the matter is commercial

information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Pursuant to section 10A(2), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public will be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2)(d)(c) of the *Local Government Act 1993*.

ATTACHMENTS

1. Confidential report - Sale of part of Yeend Street, Birchgrove - *Confidential*

This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

2. Council Report 25 October 2022 - *Confidential*

This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

3. Draft Sub Division Plan - *Confidential*

This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Item No: C0224(1) Item 42
Subject: QUARTERLY STRATEGIC INVESTMENT PROPERTY REPORT – JANUARY 2024
Prepared By: Scott Mullen - Strategic Investments and Property Manager
Authorised By: Kelly Loveridge - Director Corporate

RECOMMENDATION

That Council receive and note the report.

DISCUSSION

Council will move into closed session to deal with the Quarterly Strategic Investment Property Report – January 2024, for information which is classified as confidential under Section 10A(2)(d)(c) of the *Local Government Act 1993*. The matter is deemed confidential, as the matter is commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Pursuant to section 10A(2), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public will be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2)(d)(c) of the *Local Government Act 1993*.

ATTACHMENTS

- Quarterly Strategic Investment Property Report – January 2024 - *Confidential*
This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.