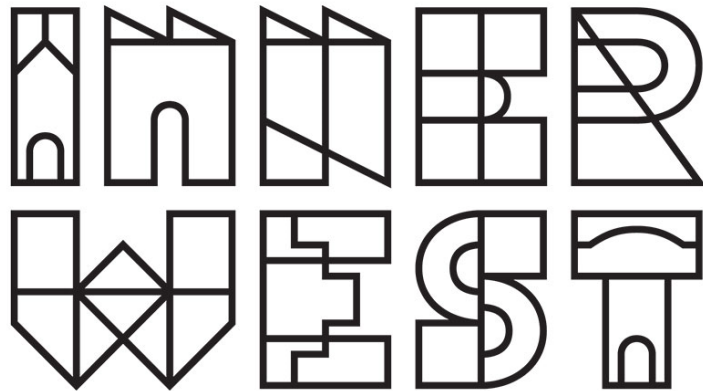


# AGENDA

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**COUNCIL MEETING**

**TUESDAY 21 MAY 2024**

**6:30 PM**

## Live Streaming of Council Meeting

In the spirit of open, accessible and transparent government, this meeting of the Inner West Council is being streamed live on Council's website. By speaking at a Council meeting, members of the public agree to being recorded and must ensure their speech to the Council is respectful and use appropriate language. A person who uses defamatory, discriminatory or offensive language may be exposed to liability for which Council takes no responsibility. Any part of this meeting that is held in closed session will not be recorded.

Council meetings are streamed live on [Council's website](#). This allows our community greater access to Council proceedings, decisions and debate.

### Pre-Registration to Speak at Council Meetings

Members of the public must register by 2pm of the day of the Meeting to speak at Council Meetings. If you wish to register to speak please fill in a [Register to Speak Form](#), available from the Inner West Council website, including:

- your name;
- contact details;
- item on the Agenda you wish to speak to; and
- whether you are for or against the recommendation in the agenda.
- whether you are speaking in person or online

### Are there any rules for speaking at a Council Meeting?

The following rules apply when addressing a Council meeting:

- keep your address to the point, the time allowed for each speaker is limited to three minutes. This time limit applies, no matter how many items are addressed by the speaker;
- when addressing the Meeting you must speak to the Chairperson;
- the Chairperson may curtail public participation where the information being presented is considered repetitive or irrelevant; and
- only 3 speakers for and against an Agenda Item are allowed.

### What happens after I submit the form?

You will be contacted by Governance Staff to confirm your registration. If you indicated that you will speak online, you will be provided with a link to the online meeting. Your request will then be added to a list that is shown to the Chairperson on the night of the meeting.

Where Items are deferred, Council reserves the right to defer speakers until that Item is heard on the next occasion.

### Accessibility

Inner West Council is committed to ensuring people with a disability have equal opportunity to take part in Council and Committee Meetings. At the Council Chambers at Ashfield, there is a hearing loop service available to assist persons with a hearing impairment. If you have any other access or disability related participation needs and wish to know more, call 9392 5536.

**Persons in the public gallery are advised that under the Local Government Act 1993, a person may NOT record a Council meeting without the permission of Council.**

**Any persons found recording without authority will be expelled from the meeting.**

**“Record” includes the use of any form of audio, video and still camera equipment or mobile phone capable of recording speech.**

**An audio recording of this meeting will be taken for the purpose of verifying the accuracy of the minutes.**

### **Statement of Ethical Obligations**

The Mayor and Councillors are bound by the Oath/ Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Inner West Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

## AGENDA

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<b>1</b>	<b>Acknowledgement of Country</b>	
<b>2</b>	<b>Apologies and Request for Remote Attendance</b>	
<b>3</b>	<b>Notice of Webcasting</b>	
<b>4</b>	<b>Statement of Ethical Obligations</b>	
<b>5</b>	<b>Disclosures of Interest (Part 4 (Pecuniary Interests) and Part 5 (non-pecuniary conflicts of interest) of Council's Code of Conduct)</b>	
<b>6</b>	<b>Moment of Quiet Contemplation</b>	
<b>7</b>	<b>Confirmation of Minutes</b>	<b>Page</b>
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<b>8</b>	<b>Public Forum – Hearing from All Registered Speakers</b>	
	Note: items not considered and deferred from the 9 April 2024 Ordinary Council meeting will not form part of the Public Forum session.	
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<b>10</b>	<b>Mayoral Minutes</b>	
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<b>11</b>	<b>Reports for Council Decision</b>	
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#### **15 Reports with Confidential Information**

Reports appearing in this section of the Business Paper contain confidential information in attachments.

The confidential information has been circulated separately.

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**Minutes of Ordinary Council Meeting held on 9 April 2024 at  
Ashfield Service Centre**

**Meeting commenced at 6.32pm**

**Present:**

Darcy Byrne	Mayor
Chloe Smith	Deputy Mayor
Liz Atkins	Councillor
Marghanita Da Cruz	Councillor
Jessica D'Arienzo	Councillor
Mark Drury	Councillor
Dylan Griffiths	Councillor (6.42pm)
Mathew Howard	Councillor
Justine Langford	Councillor (attended via audio-visual link)
Pauline Lockie	Councillor
Philippa Scott	Councillor
Kobi Shetty	Councillor (attended via audio-visual link)
John Stamolis	Councillor
Zoi Tsardoulis	Councillor
Peter Gainsford	General Manager
Simone Plummer	Director Planning
Ryann Midei	Director Infrastructure
Ruth Callaghan	Director Community
Kelly Loveridge	Director Corporate
Beau-Jane De Costa	Senior Manager Governance and Risk
Matthew Pearce	General Counsel
Chris Sleiman	Acting Chief Financial Officer
Daniel East	Acting Senior Manager Strategic Planning
Manod Wickramasinghe	Traffic and Transport Planning Manager
Scott Mullen	Strategic Investments and Property Manager
Helen Bradley	Resource Recover Planning Manager
Jonny Browne	Strategic and Corporate Communication Manager
Katherine Paixao	Business Paper Coordinator
Darcie Huisman	Business Paper Officer

**APOLOGIES AND REQUEST FOR REMOTE PARTICIPATION:**

**Motion: (Howard/Atkins)**

1. That apologies from Councillor Stephens be accepted and leave of absence be granted.
2. That Council accept Councillor Langford's request to attend tonight's Council meeting via audio-visual link due to personal reasons.
3. That Council accept Councillor Shetty's request to attend tonight's Council meeting via audio-visual link due to personal reasons.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**DISCLOSURES OF INTERESTS:**

Councillor Lockie declared a non-significant, non-pecuniary interest in Item 15 - Local Traffic Committee Meeting - 18 March 2024 as Item 1 within this report is the Newtown South LATM Study and she lives within the area that is covered by this Study. She will remain in the meeting during discussion and voting.

Councillor Howard declared a non-significant, non-pecuniary interest in Item 10 - E-Scooter Trial - T3 Rail Line Closure as he works in the Office of the Minister for Transport, and in that capacity has been directly engaged in work around the Temporary Transport Plan. Out of an abundance of caution, he will leave the meeting during discussion and voting on the matter.

Councillor Howard declared a non-significant, non-pecuniary interest in Item 15 - Local Traffic Committee Meeting - 18 March 2024 as he works in the Ministerial Office of the Minister for Transport, who in her capacity as the Member for Summer Hill has a representative on the Local Traffic Committee. He will remain in the meeting during discussion and voting as the vote of the State Member is exercised through a representative.

Councillor Shetty declared a non-significant, non-pecuniary interest in Item 6 - Post Exhibition - Establishing an Alcohol Free Zone - Loyalty Square Balmain as the report background mentions her in her capacity as the State Member for Balmain. She will remain in the meeting during discussion and voting.

Councillor Shetty declared a non-significant, non-pecuniary interest in Item 15 - Local Traffic Committee Meeting - 18 March 2024 as she is the State Member for Balmain and has a representative on the Local Traffic Committee. She will remain in the meeting during discussion and voting as the vote of the State Member is exercised through a representative.

**Motion: (Smith/Da Cruz)**

**That Council note the disclosures of interest.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**CONFIRMATION OF MINUTES**

**Motion: (Stamolis/Scott)**

**That the Minutes of the Ordinary Council meeting held on Tuesday, 5 March 2024 be confirmed as a correct record.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**PUBLIC FORUM**

The registered speakers were asked to address the meeting. The list of speakers is available on the last page of these minutes.

Councillor Griffiths entered the meeting at 6:42pm.

The Mayor, Councillor Byrne left the meeting at 6:53pm and vacated the Chair. The Deputy Mayor, Councillor Smith, assumed the Chair.



The Mayor, Councillor Byrne returned to the meeting at 7:33pm. The Deputy Mayor, Councillor Smith, vacated the Chair and the Mayor, Councillor Byrne, assumed the Chair.

Councillor Griffiths left the meeting at 7:35pm.

Councillor Griffiths returned to the meeting at 7:41pm.

**C0424(1) Item 1      Condolence Motion: Christopher Hugh Pratten OAM (1934-2024)**

**Motion: (Drury/Byrne)**

**That the Inner West Council acknowledges the life and passing of Christopher Hugh Pratten OAM (1934-2024). Chris made a significant contribution to our understanding of the Ashfield district. We are indebted to the fruits of his passion for the conservation of natural and built heritage. We will convey this and our condolences to his family and work with the Ashfield & District Historical Society to determine a suitable way of memorialising him.**

**Motion Carried**

**For Motion:**                      Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:**                Nil

**C0424(1) Item 57      Mayoral Minute: Condolence Motion: Vale Keith Barnes**

**Motion: (Byrne)**

- 1. That Council write to the family of Keith Barnes to express our gratitude for the contribution he made throughout his life to our local community, the Balmain Tigers, Wests Tigers, and rugby league in Australia.**
- 2. That Council offer to the Barnes family and Wests Tigers the use of Leichhardt Oval for a service to commemorate and celebrate Mr Barnes' incredible lifelong contribution to Australian sport and the Balmain Tigers.**

**Motion Carried**

**For Motion:**                      Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:**                Nil

**C0424(1) Item 58      Mayoral Minute: Tree Safety in the Inner West**

**Motion: (Byrne)**

- 1. That Council receive a report to the May 2024 Ordinary Council Meeting identifying the schedule of inspections and assessments made on all trees on public land that have recently dropped large branches, been uprooted, or collapsed.**
- 2. That Council procure an external review of Council's safety procedures for the maintenance of large trees on public land. This is to be undertaken at arm's length from Council officers to ensure an independent assessment of Council's processes and whether they need to be strengthened or improved. The funding for this review is to be identified in the Quarterly Budget Review.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 59 Mayoral Minute: Rozelle Parklands Update**

**Motion: (Byrne)**

1. That Council delegate the General Manager to enter into a Temporary Licence Agreement with Transport for NSW to manage the sporting fields in Rozelle Parklands until a permanent arrangement is in place and that any temporary arrangement be reviewed after 12 months. The temporary arrangement will manage bookings, undertake field maintenance, line marking, mowing and installation of goal posts.
2. That Council receive a report to the May 2024 Ordinary Council Meeting on the progress of the Rozelle Parklands Masterplan.
3. That Council reserve the \$20 million funding envelope received from the Minister of Transport until the Rozelle Parklands Masterplan has been finalised.
4. That Council consult with local sporting clubs to understand their future needs and possible requests for access to the fields.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 60 Mayoral Minute: Ship to Shore Power at White Bay Cruise Passenger Terminal**

**Motion: (Byrne)**

That Council write to Transport for NSW seeking an urgent meeting to discuss the implementation of shore to ship power at White Bay Cruise Passenger Terminal and propose the following:

- a) the provision of shore to ship power at all berths that host cruise ships, including berths 4 and 5; and
- b) the mandating of the use of shore to ship power by all cruise ships docked at White Bay.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**Procedural Motion (Byrne/Griffiths)**

That the meeting be adjourned for 7 minutes.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

The meeting was adjourned at 8.23pm

The meeting recommenced at 8:31pm

**Procedural Motion (Scott/Howard)**

**That Council Suspend Standing Orders to bring forward the following items to be dealt with at this time:**

1. **Item 8 Post Exhibition - Land and Property Policy**
2. **Item 11 Leichhardt Oval public access post-trial and consultation outcomes**
3. **Item 16 Minutes of the Flood Advisory Committee held on 29 February 2024, and the Exhibition of the Alexandra Canal Flood Risk Management Study and Plan and the Whites Creek and Johnstons Creek Flood Risk Management Study and Plan**
4. **Item 17 Minutes of Audit Risk and Improvement Committee Meeting - 20 March 2024**
5. **Item 25 Council assistance to First Nations families accessing Early Learning**
6. **Item 29 Notice of Motion: Vilification Laws (Motion for National General Assembly)**
7. **Item 30 Notice of Motion: Electrify homes (Motion for National General Assembly)**
8. **Item 36 Notice of Motion: Naturalising the Cooks River**
9. **Item 40 Notice of Motion: Leichhardt Oval food and beverage service**
10. **Item 41 Notice of Motion: Leichhardt Oval Women's Amenities**
11. **Item 43 Notice of Motion: Action on Illegal Dumping**
12. **Item 45 Notice of Motion: Pedestrian Safety at Cardinal Freeman Village**
13. **Item 53 Insurance obligations**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Procedural Motion (Scott/Howard)**

**That the following items be moved in globo and the recommendations contained within the report be adopted:**

1. **Item 8 Post Exhibition - Land and Property Policy**
2. **Item 11 Leichhardt Oval public access post-trial and consultation outcomes**
3. **Item 16 Minutes of the Flood Advisory Committee held on 29 February 2024, and the Exhibition of the Alexandra Canal Flood Risk Management Study and Plan and the Whites Creek and Johnstons Creek Flood Risk Management Study and Plan**
4. **Item 17 Minutes of Audit Risk and Improvement Committee Meeting - 20 March 2024**
5. **Item 25 Council assistance to First Nations families accessing Early Learning**
6. **Item 29 Notice of Motion: Vilification Laws (Motion for National General Assembly)**
7. **Item 30 Notice of Motion: Electrify homes (Motion for National General Assembly)**
8. **Item 36 Notice of Motion: Naturalising the Cooks River**

- 9. Item 40 Notice of Motion: Leichhardt Oval food and beverage service
- 10. Item 41 Notice of Motion: Leichhardt Oval Women's Amenities
- 11. Item 43 Notice of Motion: Action on Illegal Dumping
- 12. Item 45 Notice of Motion: Pedestrian Safety at Cardinal Freeman Village
- 13. Item 53 Insurance obligations

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 8 Post Exhibition - Land And Property Policy**

**Motion: (Scott/Howard)**

1. That Council adopt the Land and Property Policy.
2. The Council update the Policy Register and publish, as applicable, internally, and externally the adopted Land and Property Policy.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 11 Leichhardt Oval public access post-trial and consultation outcomes**

**Motion: (Scott/Howard)**

1. That Council endorse to continue public access to the Wayne Pearce Hill for passive recreation providing weekday access, from dawn to dusk.
2. That a review be undertaken in six months' time on the utilisation of the Wayne Pearce Hill and a report brought back to Council.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 16 Minutes of the Flood Advisory Committee held on 29 February 2024, and the Exhibition of the Alexandra Canal Flood Risk Management Study and Plan and the Whites Creek and Johnstons Creek Flood Risk Management Study and Plan**

**Motion: (Scott/Howard)**

1. That Council receive the minutes and adopt the recommendations of the Flood Management Advisory Committee meeting held on 29 February 2024.
2. That Council adopt the updated Flood Management Advisory Committee Terms of Reference dated 20 March 2024.
3. That Council publicly exhibit the draft Alexandra Canal Flood Risk Management Study and Plan for a period of 28 days and seek community feedback on it.

4. That Council publicly exhibit the draft Whites Creek and Johnstons Creek Flood Risk Management Study and Plan for a period of 28 days and seek community feedback on it.
5. That following the conclusion of the exhibition period, the draft Alexandra Canal Flood Risk Management Study and Plan and the Whites Creek and Johnstons Creek Flood Risk Management Study and Plan be brought back to Council for consideration for adoption.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 17 Minutes of Audit Risk and Improvement Committee Meeting - 20 March 2024**

**Motion: (Scott/Howard)**

1. That Council receive the minutes and adopt the recommendations of the Audit, Risk and Improvement Committee (ARIC) meeting held on 20 March 2024.
2. That Council adopt the draft Internal Audit Charter as endorsed by the ARIC at its meeting on 20 March 2024.
3. That Council adopt the draft ARIC Terms of Reference, as endorsed by the ARIC at its meeting on 20 March 2024, to take effect from 1 July 2024.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 25 Council assistance to First Nations families accessing Early Learning**

**Motion: (Scott/Howard)**

**That Council receive and note the report.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 29 Notice of Motion: Vilification Laws (Motion for National General Assembly)**

**Motion: (Scott/Howard)**

**That Council endorse the following motion for submission to the 2024 National General Assembly for Local Government:**

**'This National General Assembly calls on the Australian Government to introduce**

anti-vilification laws to protect the community from hate and ensure that every individual in Australia feels safe and protected under law irrespective of their age, disability, gender identity, intersex status, race, religion, sex, or sexual orientation.'

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 30 Notice of Motion: Electrify homes (Motion for National General Assembly)**

**Motion: (Scott/Howard)**

That Council endorse the following motion for submission to the 2024 National General Assembly for Local Government:

'This National General Assembly calls on the Australian Government to:

1. note the multiple reports by energy analysts demonstrating that all-electric homes are cheaper to run than those connected to gas;
2. provide cost-living-relief to households by requiring newly built homes to be fully electric by updating the National Construction Code; and
3. coordinate and assist states and territories to implement these changes via their respective planning and building regulations.'

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 36 Notice of Motion: Naturalising the Cooks River**

**Motion: (Scott/Howard)**

1. That Council writes to the NSW Minister for the Environment Penny Sharpe, as well as State Members of Parliament for Heffron, Rockdale, Summer Hill, Canterbury and Strathfield, to urge the NSW Government to commit resources to naturalise the Cooks River and mitigate ongoing stormwater issues.
2. That Council writes to the NSW Department of Climate Change, Energy the Environment and Water seek advice as to the release of funding for Council's Camdensville Wetlands project which is within the Cooks River catchment and will improve biodiversity, urban runoff and stormwater in the catchment.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 40 Notice of Motion: Leichhardt Oval food and beverage service**

**Motion: (Scott/Howard)**

1. That Council officers provide a report to the May 2024 Council meeting on:
  - a) the current contractual arrangements for food and beverage services at Leichhardt Oval;
  - b) advice on the procurement process including the timing and next opportunity to enter into a new contract; and
  - c) recommendations to improve the service delivered in the short term under the current and future contracts, before any long term changes are made under the Leichhardt Oval Masterplan.
  
2. That the report explore all possible opportunities to improve the Leichhardt Oval experience including specific food and beverage staffing and infrastructure recommendations; and advice on the possibility of supporting the local brewery and hospitality industry by inviting them to have pop-up outlets at Leichhardt Oval under future contracts.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 41 Notice of Motion: Leichhardt Oval Women's Amenities**

**Motion: (Scott/Howard)**

That Council submit an application under the Federal Government's Play Our Way grant scheme to build new women's amenities at Leichhardt Oval and secure its future as a women's sports hub.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 43 Notice of Motion: Action on Illegal Dumping**

**Motion: (Scott/Howard)**

That Council receive a report no later than June 2024:

- a) acknowledging the ongoing social, environmental and health impacts of illegal dumping;
- b) detailing Council's actions to respond to illegal dumping across the Inner West, with particular reference to the actions taken after the resolution on illegal dumping passed in May 2022;
- c) reporting relevant statistics on illegal dumping in the local government area; and
- d) noting the passing of the *Environment Protection Legislation Amendment (Stronger Regulation and Penalties) Bill 2024* in the State Parliament in March 2024 and clarifying the powers of councils in respect to illegal dumping.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 45 Notice of Motion: Pedestrian Safety at Cardinal Freeman Village**

**Motion: (Scott/Howard)**

1. That Council host a community workshop by July 2024 with Better Streets to identify user needs and workshop design solutions of the new, approved crossings surrounding Cardinal Freeman Village to explore 'Walkability' and suit all users.
2. That Council invite to the workshop: IWC traffic engineers, Guide Dogs NSW/ACT, Vision Australia, Wheelchair Users' association and other disability groups, health professionals, local schools, Access Committee, and other stakeholders with an interest in inclusive design for walkability.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 53 Insurance obligations**

**Motion: (Scott/Howard)**

That Council undertake a request for tender, in relation to Council's general insurance (excluding workers compensation) cover.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**Procedural Motion (Howard/Byrne)**

That Council allow Cllr Drury to speak for 2 additional minutes on Item 2.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 2 Delivery Program 2022-26 (year 3), Operational Plan and Budget 2024-25, and Long Term Financial Plan 2024-34 - Drafts for Public Exhibition**

**Motion: (Drury/Da Cruz)**

1. That Council endorse for public exhibition the:
  - a) Draft Delivery Program 2022-26 (year 3), Operational Plan and Budget



**2024-2025 (including fees and charges 2024-25); and  
b) Draft Long-Term Financial Plan 2024-2034**

2. That Council receive a report of the public exhibition outcomes and the final draft plans for adoption at the June 2024 Council meeting.
3. That Council exhibit with the documents referred to in 1, a list of fees and charges that vary by more than 5% and an explanation of the reasons for the increase.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 3 Post Exhibition - Haberfield Development Control Plan**

**Motion: (Griffiths/Atkins)**

1. That Council defer consideration of the amendments to the *Comprehensive Inner West Control Plan 2016 for Ashbury, Ashfield, Croydon, Croydon Park, Haberfield, Hurlstone Park, and Summer Hill*.
2. That Council advocate against the privatisation of Haberfield Army land by writing to the Minister of Defence, Minister for Finance, and the Federal member for Grayndler calling on them to make the land available for public housing.
3. That Council engage National Shelter to assist with our advocacy in making this land available for public housing.
4. That Council undertake public consultation on points 2 and 3.

**Motion Lost**

**For Motion:** Crs Atkins, Griffiths, Langford, Lockie, Shetty and Stamolis

**Against Motion:** Crs Byrne, Da Cruz, D'Arienzo, Drury, Howard, Scott, Smith and Tsardoulis

**Foreshadowed Motion (Scott/Da Cruz)**

1. That Council endorse the amendments to the *Comprehensive Inner West Control Plan 2016 for Ashbury, Ashfield, Croydon, Croydon Park, Haberfield, Hurlstone Park, and Summer Hill* as outlined in *Attachment 2* for Haberfield to commence 30 April 2024.
2. That Council officers be authorised to make any minor correction amendments, including any minor errors, omissions, or inconsistencies prior to finalisation of the (Development Control Plan) DCP amendment.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Procedural Motion (Scott/Howard)**

**That Council allow Cllr Byrne to speak for 2 additional minutes on Item 4.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 4 Post Exhibition - Good Neighbour Policy**

**Motion: (Scott/Byrne)**

**That Council adopt the Good Neighbour Policy, subject to the following amendments:**

**a) 1. Purpose**

The purpose of this policy is to support the community's live music venues, licensed premises, creative spaces, sporting clubs and commercial businesses by providing them with assurance that the Council takes a balanced approach to the coexistence of residents and businesses and will seek to keep premises operating wherever possible.

The policy specifically excludes construction businesses and the Development Assessment process as these have their own legal mechanisms and requirements that sit outside this policy.

The policy identifies the role of all stakeholders, such as residents, businesses, Council, and the Police in managing sound and activity in an urban environment as well as outline Council's approach to amicably resolving these matters prior to taking any formal regulatory action.

**b) 5. Objectives**

**Objective 3 – Compliance**

Implement a consistent and adaptable regulatory response to ~~complaints~~ to manage amenity expectations

**c) 6.1 Steps to take before lodging a formal complaint**

2. Resolutions may involve minor changes to the premises operation such as closing certain windows and doors, lowering volume or advising a resident of when the entertainment is due to cease.

**d) 6.2, as paragraph 3 add**

If in the course of resolving a sound and activity management matter, Council officers become aware of other compliance issues the premises should be supported to keep operating as normal with a view to a coordinated approach in resolving all matters.

**e) Replace all references to “noise disturbance”, “complaints” and “complaint handling” with language that references “sound and activity management” and note that the Director, Planning has delegated authority under clause 8 to make administrative changes to the policy that would make this language grammatically consistent and readable.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Lockie, Scott, Shetty, Smith and Tsardoulis

**Against Motion:** Crs Langford and Stamolis

**C0424(1) Item 5                      Post Exhibition - Iron Cove Creek Masterplan**

**Motion: (Scott/D'Arienzo)**

1. That Council endorse the Iron Cove Creek Masterplan.
2. That Council endorse the preparation of grant funding submissions to upcoming external grant funding opportunities from State and Federal Government agencies for the Iron Cove Creek Masterplan.
3. That Council determine to spend \$500k on designing aspects of the Iron Cove Creek way in the 2024-2025 budget.

**Motion Carried**

**For Motion:**                      Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:**              Nil

Councillor Griffiths left the meeting at 9:27pm.

**C0424(1) Item 6                      Post Exhibition - Establishing an Alcohol Free Zone - Loyalty Square Balmain**

**Motion: (Byrne/Drury)**

1. That Council approve the establishment of an alcohol-free zone at Loyalty Square, Balmain for 1 year pursuant to Sections 642-648 of the *Local Government Act 1993*.
2. That Council receive a report back within 6 months on the alcohol-free zone established at Loyalty Square, Balmain.
3. That Council, in consultation with Woolworths, investigate options for redesign and placemaking interventions for the public space surrounding the memorial at Loyalty Square that could promote community pride in the area and discourage antisocial behaviour.

**Motion Carried**

**For Motion:**                      Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:**              Nil

**Absent:**                              Cr Griffiths

The Mayor, Councillor Byrne left the meeting at 9:29pm and vacated the chair. The Deputy Mayor, Councillor Smith assumed the chair.

Councillor Griffiths returned to the meeting at 9:31pm.

**C0424(1) Item 7                      Post Exhibition - Community Venue Hire Grants and Fee Scale Policy**

**Motion: (Smith/Scott)**

1. That Council adopt the Community Venue Hire Grants and Fee Scale Policy.
2. That Council update the Policy Register and publish, as applicable, internally and externally the adopted Community Venue Hire Grants and Fee Scale Policy.

3. That Council investigate the option to provide lockboxes for key collection and return at each venue for hire, and at a minimum ensure that keys for venue hire are available for collection and return at the nearest Council facility.
4. That a report be provided to Council on a 6-monthly basis detailing the utilisation of Council venues.

**Motion Carried**

**For Motion:** Crs Atkins, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Absent:** Cr Byrne

**C0424(1) Item 9                    A Great Inner West Walk**

**Motion: (Howard/D'Arienzo)**

1. That Council endorse 'A Great Inner West Walk' in principle.
2. That Council convene a stakeholder meeting of external community active transport, pedestrian and environmental groups and Council's Transport Advisory Committee, Arts and Culture Advisory Committee and Environment Advisory Committee for their input to 'A Great Inner West Walk'.
3. That Council convene an internal Project Control Group combining key staff from the traffic, transport, environment and communities directorates to manage the design and implementation of the walk.
4. That Council allocate the recommended funding in the 2024/25 budgeting planning process to studies and design work for the walk.

**Motion Carried**

**For Motion:** Crs Atkins, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Absent:** Cr Byrne

Councillor Howard left the meeting at 9:42pm as he declared a non-significant, non-pecuniary interest in Item 10 - E-Scooter Trial - T3 Rail Line Closure as he works in the Office of the Minister for Transport, and in that capacity has been directly engaged in work around the Temporary Transport Plan.

The Mayor, Councillor Byrne, returned to the meeting at 9:42pm. The Deputy Mayor, Councillor Smith, vacated the Chair and the Mayor, Councillor Byrne, assumed the Chair.

**Procedural Motion (Atkins/Byrne)**

**That Council allow Cllr Griffiths to speak for 1 additional minute on Item 10.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Absent:** Cr Howard

**C0424(1) Item 10 E-Scooter Trial - T3 Rail Line Closure**

**Procedural Motion (Scott/Byrne)**

**That the Motion be put.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Langford, Lockie, Scott, Smith and Tsardoulis  
**Against Motion:** Crs Shetty and Stamolis  
**Absent:** Cr Howard

**Motion: (D'Arienzo/Lockie)**

**That Council defer consideration of the e-scooter trial pending a comprehensive temporary transport plan from Transport for NSW to support the final conversion phase, to be provided to the Council at the May 2024 meeting with Councillors to be briefed ahead of that meeting.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis  
**Against Motion:** Nil  
**Absent:** Cr Howard

**Amendment (Griffiths/Atkins)**

- 1. That in preparation for the rail closure, call on TfNSW to fund active transport and pedestrian safety measures including pop-up cycle ways.**
- 2. That any future consideration of a e-scooter trial should have a catchment area that links the closed Dulwich Hill and Marrickville stations to both the T2 and T4 lines**

**Motion Lost**

**For Motion:** Crs Atkins, Da Cruz, Griffiths, Langford and Shetty  
**Against Motion:** Crs Byrne, D'Arienzo, Drury, Lockie, Scott, Smith, Stamolis and Tsardoulis  
**Absent:** Cr Howard

Councillor Howard returned to the meeting at 9:51pm.

Councillor Smith left the meeting at 9:51pm.

Councillor Smith returned to the meeting at 9:57pm.

**C0424(1) Item 12 Update - Main street Revitalisation Fund**

**Motion: (Scott/Byrne)**

- 1. That Council endorse the following projects as recommended by the independent expert panel for the Main Street Revitalisation Fund for further refinement and engagement with the submitters of the projects:**
  - a) All weather outdoor dining coverage in Marrickville and Leichhardt wards**
  - b) Footpath Plaques in Marrickville and Balmain wards**
  - c) Parklet Destinations across the LGA**
  - d) Shopfront awnings in Balmain ward**
  - e) Verge Greening across the LGA**
  - f) Lighting Design Strategy across the LGA**

**g) May Street Upgrades, St Peters Triangle in Marrickville ward.**

2. That work on all projects begin immediately commencing with an immediate activation workshop with the submitters.
3. That a detailed timeline for completion be provided to the May 2024 meeting.
4. That a public communication strategy about the projects be immediately developed and implemented, that promotes the projects with submitters and community business groups, and which includes a public announcement on final design approval and a public launch of each project.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Amendment (Griffiths)**

To replace point 1a with the following wording:

That 'all weather outdoor dining coverage', which is designed for private use by specific businesses, is not pursued at this stage and can be revisited alongside contribution arrangements to apply to relevant businesses. Alternatively, the earmarked funding can be contributed to other aspects of the Main Streets Revitalisation Fund.

The amendment lapsed for want of a seconder.

**Amendment (Da Cruz/Atkins)**

That Council ensure parklets have shade, shelter from rain and the installation incorporate bicycle racks.

**Motion Lost**

**For Motion:** Crs Atkins, Da Cruz, Griffiths, Langford, Shetty and Stamolis

**Against Motion:** Crs Byrne, D'Arienzo, Drury, Howard, Lockie, Scott, Smith and Tsardoulis

**Amendment (Shetty/Stamolis)**

That all Councillors be invited.

**Motion Tied**

**For Motion:** Crs Atkins, Da Cruz, Griffiths, Langford, Lockie, Shetty and Stamolis

**Against Motion:** Crs Byrne, D'Arienzo, Drury, Howard, Scott, Smith and Tsardoulis

The Chairperson used his Casting Vote against the **MOTION** and the **MOTION** was lost.

**C0424(1) Item 13 FOGO Service - Monthly Update**

**Motion: (Howard/Byrne)**

1. That Council receive and note the report.
2. That Council allocate \$30,000 from the domestic waste reserve to continue the

sanitary items rebate in the 2024/25 budget.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis  
**Against Motion:** Nil

**C0424(1) Item 14 Options to Promote use of Town Halls**

**Motion: (Smith/Byrne)**

1. That Council promote the use of Town Halls as creative spaces via social media, Council newsletter and banners on town halls.
2. That Council also directly write to the groups, organisations or individuals outlined below to promote the use of town halls as creative spaces and advise them of the new Venue Hire Grants and Fee Scale Policy:
  - a) creative, cultural and artistic groups, organisations, and networks based in the Inner West and neighbouring LGAs, including the Inner West Creative Network and the Media, Entertainment and Arts Alliance;
  - b) groups and individuals who have previously hired a town hall for creative uses, participated in the pilot program, or attended the Arts and Live Music Recovery Summit; and
  - c) other creative, cultural and artistic groups and individuals who have performed at Council festivals and other events.
3. That the proposed total cost of \$7,900 be allocated to this project through the third quarter budget review process.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis  
**Against Motion:** Nil

**Procedural Motion: (Scott/Howard)**

**That Council allow Cllr Smith to speak for 1 additional minute on Item 15.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis  
**Against Motion:** Nil

**C0424(1) Item 15 Local Traffic Committee Meeting - 18 March 2024**

**Motion: (Smith/Atkins)**

**That Council receive the minutes and adopt the recommendations of the Local Traffic Committee meeting held on 18 March 2024, subject to the following amendments:**

- a) London Street and Simmons Street, Enmore – Proposed Temporary Road Closure and Partial Road Closure to be deferred until the approval of a Traffic Management Plan by TfNSW, that this Plan address the potential increase to traffic in neighbouring residential streets and associated safety concerns, and that communication regarding the trial period and a contact for residents to provide feedback directly to council be letterboxed and displayed on the

- council website;
- b) Amendment to signposted Car Share Vehicles spaces in the Inner West to be deferred pending further review of the signage especially the use of abbreviations; and
  - c) That Council defer the item 2 on Jaggars Lane, pending the outcome of the Land and Environment Court matter.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Procedural Motion (Drury/Byrne)**

**That Council allow Clr Scott to speak for 2 additional minutes on Item 18.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Procedural Motion: (Drury/Howard)**

**That Council allow Clr Byrne to speak for 2 additional minutes on Item 18.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 18 Outcome of Inner West Council's De-Amalgamation Business Case**

**Motion: (Scott/D'Arienzo)**

**That Council receive and note the report, and note:**

1. On 9 December 2021 an optional, non-binding poll of inner west residents was conducted in conjunction with the 2021 local government elections, with a majority of respondents voting to agree that Inner West Council should be "de-amalgamated".
2. On 8 May 2022 the newly elected Inner West Council committed to prepare a business case proposal for de-amalgamation.
3. A business case was prepared by an independent consultant, Morrison Low, and considered in draft and final form at the 13 September and 6 December 2022 Council Meetings.
4. The business case was approved by Council at the 6 December 2022 meeting and submitted to the Minister for Local Government with an additional independent risk report prepared by Ernst and Young, requested by Council's Audit, Risk and Improvement Committee, on 12 December 2022.
5. The covering letter to the business case clearly stated that if approved, the independently estimated costs of between \$178m and \$190m must be paid in full by the NSW Government.



6. The business case was referred by the Minister to the Boundaries Commission for review and recommendation on 16 January 2023.
7. The Boundaries Commission’s review included an independent analysis of the estimated costs, and the underlying data sources informing those costs, which was conducted by Deloitte Touche Tohmatsu and found that the costs would likely be even higher than the initial estimate at up to \$200m, and would be borne by ratepayers through rate increases of between \$224 and \$471 per household per annum, or service cuts.
8. The Boundaries Commission recommended that the Minister not approve the business case.
9. The Minister wrote to the Mayor on 15 March 2024 advising that he has exercised his decision making powers under section 218CC(5) of the *Local Government Act 1993* and determined to not approve the proposal put forward by Inner West Council for de-amalgamation on the basis that:
  - a) He is “not satisfied the Proposal creates three financially sustainable councils.”
  - b) “There is a community benefit in the existing Council continuing to provide local government services”.
  - c) The proposal “would likely reduce services, and would result in a significant financial burden on ratepayers”.
10. The Minister’s determination is final.
11. The Mayor released a public statement on 19 March 2024 accepting the Boundaries Commission’s recommendation and the Minister’s decision and inviting “all Inner West councillors to come together and commit to working to make the Inner West Council even more effective and progressive”.

**Motion Carried**

**For Motion:** Crs Byrne, D'Arienzo, Drury, Griffiths, Howard, Lockie, Scott, Smith and Tsardoulis

**Against Motion:** Crs Atkins, Da Cruz, Langford, Shetty and Stamolis

**Confidential session**

**Procedural Motion: (Scott/Drury)**

**That Council Suspend Standing Orders and bring forward items 52, 54, 55 and 56 to be dealt with at this time and enter into Confidential Session.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Confidential Session**

That in accordance with Section 10A(1) of the *Local Government Act 1993*, the following matters be considered in Closed Session of Council for the reasons provided:

**C0424(1) Item 52 RFT 22-23 - IWC Plumbing Contractors Panel** Section 10A(2)(c) of the *Local Government Act 1993*) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and (Section 10A(2)(d)(i) of the *Local Government Act 1993*) that would, if disclosed prejudice the commercial position of the person who supplied it.

**C0424(1) Item 54 Appointment of Independent Audit, Risk and Improvement Committee (ARIC) Member** (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**C0424(1) Item 55 Licence to Wests Tigers for use of Leichhardt Oval** (Section 10A(2)(d)(ii) of the Local Government Act 1993) that would, if disclosed confer a commercial advantage on a competitor of the council.

**C0424(1) Item 56 Update on the development of Affordable Housing on Council land** (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**Procedural Motion (Byrne/Lockie)**

**That Council move back into the Open Session of the Council Meeting.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**RESOLUTIONS PASSED DURING CLOSED SESSION**

**C0424(1) Item 52 RFT 22-23 - IWC Plumbing Contractors Panel**

**Motion: (Drury/Scott)**

**1. That Council accepts the preferred contractors/suppliers listed below as the successful tender respondents for the Plumbing Contractors Panel in the Inner West Council area, for a period of 3 years with an option for 1 + 1 extensions:**

**Tenderer**

- a) Flash Plumbing Services
- b) Chips Property Trade Services
- c) Aquest Plumbing Pty Ltd
- d) Burn Plumbing Pty Ltd

**2. That Council inform the unsuccessful tenderers of the resolution to decline to accept those tenders.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 54 Appointment of Independent Audit, Risk and Improvement Committee (ARIC) Member**

**Motion: (Scott/Atkins)**

**That Council defer this matter to receive a Councillor briefing on the recruitment and appointment of members to the Audit, Risk and Improvement Committee.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**Procedural Motion (Byrne/Smith)**

**That Council Suspend Standing Orders and bring forward Item 56 to be dealt with at this time.**

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 56 Update on the development of Affordable Housing on Council land**

**Motion: (Smith/Griffiths)**

1. That Council approves the preparation and launch to the open market of an Expression of Interest (EOI) process to review, and potentially select and enter into contracts with suitably qualified, experienced and capable Community Housing Providers (CHPs) to finance, develop, operate and manage affordable housing on up to three shortlisted Council-owned car park sites.
2. That the EOI for the development of affordable housing on shortlisted Council-owned car park sites include an obligation to maintain public car parking on site, to reflect current utilisation, in accordance with car park studies that have been undertaken.
3. That following the evaluation of the EOI for development of affordable housing on Council-owned car park sites, a report be brought back to Council detailing the outcomes of the process.
4. That Council notes the update on the development of affordable housing at Hay Street.
5. That Council approve the additional recommendations contained within *Confidential Attachment 1*.
6. That Council's executive staff update the Council in confidential session every month on the progress of negotiations with Community Housing Providers and adjustment of any or all of the below development levers.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulis

**Against Motion:** Nil

**C0424(1) Item 55 Licence to Wests Tigers for use of Leichhardt Oval**

**Motion: (Byrne/Drury)**

1. That Council as the Crown land manager of Leichhardt Park (D500207):
  - a) resolves to grant a licence of Leichhardt Park Oval No.1 to Wests Tigers

Rugby League Football Pty Ltd (the Wests Tigers) for rugby league matches and training; and

b) authorises the General Manager or delegate to execute the licence.

2. That Council note the licence fee for the hiring of Leichhardt Oval on game day for the men's NRL team has been determined to cover the cleaning costs and other match day costs incurred by Inner West Council.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**Procedural Motion (Scott/Howard)**

That Council Suspend Standing Orders and bring forward Item 23 to be dealt with at this time.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 23 Mandatory Reporting to Council of Reports Received from FRNSW**

**Motion: (Griffiths/Scott)**

That Council receive and note the report.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**C0424(1) Item 19 Investment Report at 29 February 2024**

**Motion: Scott/Stamolis)**

That Council receive and note the report.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

**Procedural Motion (Byrne/Smith)**

That Council defer Items 20, 21, 22, 24, 26, 27, 28, 31, 32, 33, 34, 35, 37, 38, 39, 42 and 44 to the next Ordinary Council meeting on 21 May 2024.

**Motion Carried**

**For Motion:** Crs Atkins, Byrne, Da Cruz, D'Arienzo, Drury, Griffiths, Howard, Langford, Lockie, Scott, Shetty, Smith, Stamolis and Tsardoulias

**Against Motion:** Nil

Meeting closed 11:00pm

**PUBLIC SPEAKERS:**

<b>Item #</b>	<b>Speaker</b>	<b>Suburb</b>
<b>Item 1:</b>	Alex Lofts	Summer Hill
<b>Item 2:</b>	Yashmin Lance	Marrickville
<b>Item 3:</b>	Emily Lockwood Brett Burton	Summer Hill Haberfield
<b>Item 5:</b>	Sarah Low Mareike Riedel Dr David K Wood	Croydon Croydon Ashfield
<b>Item 15:</b>	Edward Walsh Doug Rosser Martin Ellis Stephen Cheshire Huw Davies John Cox Rory Steinle-Davies Despina Langella	Balmain Enmore Enmore Balmain Balmain Enmore Birchgrove Enmore
<b>Item 18:</b>	Pip Hinman	Newtown
<b>Item 29:</b>	Sean Mulcahy Alastair Lawrie	St Kilda West Wollongong
<b>Item 32:</b>	Cynthia Nadai	Lilyfield
<b>Item 37:</b>	Brian Halstead Daniel Lahood Michele Hacking	Spit Junction Ashfield Rozelle
<b>Item 39:</b>	Brian Halstead Michele Hacking Pip Hinman	Spit Junction Rozelle Newtown
<b>Item 45:</b>	Gisele Mesnage	Ashfield
<b>Item 51:</b>	Cynthia Nadai	Lilyfield
<b>Item 56:</b>	John Engeler	Darlinghurst

Unconfirmed Minutes of the Ordinary Meeting of Council held on 9 April 2024.

**Item No:** C0524(1) Item 1  
**Subject:** CONDOLENCE MOTION: FORMER MAYOR OF LEICHHARDT COUNCIL, EVAN JONES  
**From:** Councillor Philippa Scott

**MOTION**

**That Council express its sadness at the death of Evan Jones, former Labor Mayor of Leichhardt Council, and sends condolences to the Jones family.**

**Background**

Evan Lyall Jones, late of Warners Bay, formerly of Leichhardt, passed peacefully on 9 April 2024 aged 99 years.

He was the dearly loved husband of the late June Jones, much loved father and father-in-law of Paul and Mareta, and Christian.

Born and raised in the inner west, Evan Jones was a foreman with the public works department, a Leichhardt Labor branch president, and served Leichhardt Council as councillor for 16 years and one term as mayor 1980-1984. Mr Jones was ‘working class hero’ and a local legend among residents. He was a socialist in the best Labor Party tradition.

In recognition of his service to the community, the playground on Styles St, near his home of more than 35 years on Waratah St, was named the Evan Jones Playground.

In an interview with the [Sydney Morning Herald in 2017](#), on the occasion of him selling his Leichhardt home and sadly leaving the inner west for good, Mr Jones told the paper that as a veteran of World War II, the location of the Waratah St home bore great significance to him, as it backs onto 36th Battalion Park, though his family has indicated that he would have preferred that it was called Peace Park.

Mr Jones’ Waratah St home was one of the first painted with a mural under an early anti-graffiti program of Leichhardt Council that was a precursor of the Perfect Match program.

The Evan Jones era Leichhardt Council of the 1970s and 1980s governed the suburbs of Annandale, Balmain, Glebe, Forest Lodge, Lilyfield, Rozelle and Leichhardt. It created, among other things, Bicentennial Park at Glebe and Annandale, and Blackwattle Bay Park through the Council’s work with the Glebe Society, and brought us the Glebe Markets, previously banned under Sunday trading restrictions.

On the opening of Blackwattle Bay, then in the municipality of Leichhardt, an article in the [Glebe Society Bulletin in July 1983](#) read “He was cheered and applauded by the large appreciative crowd, many of whom stayed on for a barbecue or picnic lunch. The weather was perfect and the park looked very beautiful planted as it is with many native trees and shrubs.” As it remains today, a tribute to his vision.

He is remembered by his friends in the Labor Party as committed to peace and social justice, with a sharp mind and with a passion for his community.

Vale Evan Jones.



Evan Jones outside the Sydney GPO, on return home from war service in New Guinea. Original photo credit unknown, source [Sydney Morning Herald](#).

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 2

**Subject:** **QUARTER THREE - PROGRESS REPORT ON THE DELIVERY PROGRAM 2022-26 AND OPERATIONAL PLAN 2023/24 AND QUARTERLY BUDGET REVIEW STATEMENT**

**Prepared By:** Prue Foreman - Corporate Strategy and Engagement Manager and Chris Sleiman - Chief Financial Officer

**Authorised By:** Kelly Loveridge - Director Corporate

## RECOMMENDATION

1. That Council endorse the Quarter three Progress Report on the Delivery Program 2022-26 and Operational Plan 2023/24.
2. That Council adopt the Quarter three Budget Review 2023/24.

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

## EXECUTIVE SUMMARY

This report contains the Quarterly Budget Review Statement and quarterly progress report outlining achievements against the Delivery Program 2022-26 and Operational Plan 2023/24.

As at 31 March 2024, 95% of Operational Plan actions are completed or on track, while 81% of measures are on target or within tolerance of the target. Both results are an improvement on the previous quarter. Measures below target are monitored, and reasons include temporary staffing shortages, poor weather and areas where improvement activities are in place.

The Quarterly Budget Review Statement provides a comprehensive high-level overview of Council's financial position as at 31 March 2024 which includes the following:

1. Council's operating deficit forecasted to be \$2.1m, an improvement of \$0.1m from the December Adopted Budget deficit of \$2.2m.
2. Council's capital expenditure forecasted to be \$100.7m, a decrease of \$15.9m from the December Adopted Budget capital expenditure of \$116.6m.

## BACKGROUND

Council's Operational Plan 2023/24 details the actions that will be undertaken in the year to achieve the commitments made in the Delivery Program 2022-26 in accordance with the *Local Government Act 1993* (s404 and 405). Council receives quarterly progress reports to monitor performance and progress in achieving Council's commitments to the community as outlined in the plan.

The Quarterly Budget Review Statement is a regular progress report prepared in accordance with the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government Regulation 2004* (Cl203(2)), namely that the Responsible Accounting Officer report quarterly on a budget review statement to adequately disclose the Council's overall financial position



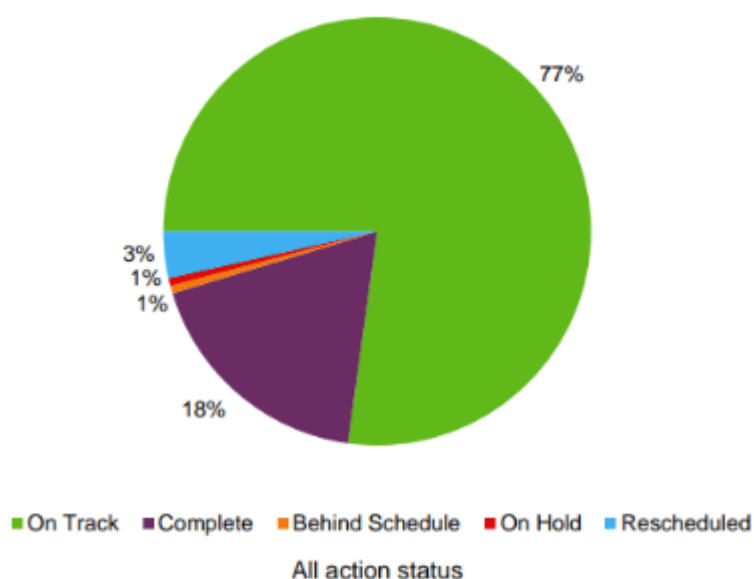
## DISCUSSION

### Operational Plan 2023/24 progress

The quarterly progress report outlines progress against the 171 actions in the 2023/24 Operational Plan, and tracks measures (KPIs) achieved against annual targets. Council is tracking well against the Operational Plan 2023/24.

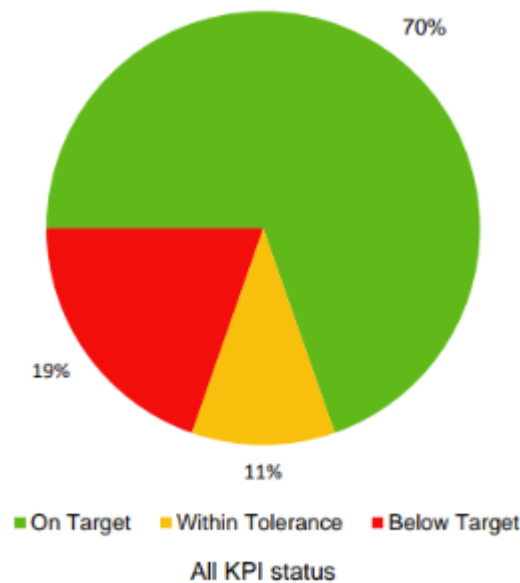
**Actions** – as of 31 March 2024:

- 95% (163) of actions are 'Completed' or 'On Track'
- 5% (8) of actions are 'Behind Schedule', 'On Hold' or 'Rescheduled'



**Measures** - as of 31 March 2024:

- 81% (45) of measures are 'On Target' or 'Within Tolerance'
- 19% (11) of measures are 'Below Target'



Highlights for the quarter included:

- On 21 February 2024, Council celebrated winning the AR Bluett Memorial Award for 2022/23 with staff, Councillors and the judges, Genia McCaffery (Trustee), Paul Bray Brooks OAM (Trustee) and Les McMahon (Chairman) at a presentation ceremony at Leichhardt Oval.
- The first Aboriginal Survival Memorial, *Breathe*, was officially opened at Yeo Park, Ashfield on 23 March 2024. By artists Nicole Monks and Maddison Gibbs, *Breathe* is the first of three memorials. The opening event is depicted on the cover of the Q3 report.
- The Food Organics and Garden Organics (FOGO) service commenced in October 2023 with a few adjustments made to assist residents become familiar with the service including an opt in weekly collection. It has resulted in over 7,086 tonnes of organic waste material being converted to compost in the first 20 weeks of service across the Inner West.
- The Inner West Sustainability Hub is making a positive impact on the environment. This quarter, 185 people attended sustainability and education sessions (with over 1,500 attendees so far this year) and 13,335 people are subscribed to environment and sustainability social media and What's On e-news.
- Construction commenced for the inclusive playground at King George Park. Community input was invited for 17 new projects on Your Say Inner West, with over 41,000 visits to the website demonstrating the community's keen interest in helping to shape the area.
- Other engagement events assisted Council to plan improvements worth \$996,000 to upgrade playgrounds including: Kensington Road Playground, Summer Hill, Maundrell Park Playground, Petersham, Lambert Park Playground, Leichhardt, War Memorial Park, Leichhardt, and Wangal Nura Park, Leichhardt.

- Events this quarter included a Mardi Gras screening, Summer Hill Social, Jazz in the Park, Bairro Português, and Inner West Kids Fest. Through these vibrant events, over 500 stakeholders (organisations and businesses) were engaged, 453 creative participants delivered work, and thousands of community members came together to enjoy the Inner West's offerings and support the local economy, including approximately 20,000 at Bairro Português and 4,000 at the Summer Hill Social.
- Finally, the Companion Animals team undertook 342 park patrols and held a series of information stands to educate the community about responsible pet ownership.

## Quarterly Budget Review Statement

This report provides a comprehensive high-level overview of Council's financial position as at 31 March 2024. Any forecast results are projections as at 30 June 2024. Council has updated its projected budget result to \$31.9 million, this is an increase of \$1.8 million from the December Adopted Budget. Excluding capital revenue, a deficit of \$2.1 million has been projected against the December Adopted Budget Deficit of \$2.2 million.

During the quarter, a detailed review of both operating and capital budgets was undertaken, reconfirming the budget projections for the current financial year.

The change in the Full Year Operating Budgeted Result Before Capital Grants and Contributions is primarily due to:

- User Charges and Fees increase of \$3.6m predominantly from restorations income to be received, which is offset by increases in the Materials and Services budget to complete restoration works.
- Interest Income increase of \$0.9m due to investments maturing being reinvested at higher rates of return.
- Capital Grants and Contributions increase of \$1.8m to reflect year to date developer contributions received offset by a reduction in grants due to the timing of recognising grants received for capital projects for when the project is to be completed (which is in the 2024/25 Financial Year).
- Other Income increase of \$2.9m due to legal compensation from a Class 3 matter and to reflect year to date actuals received for parking infringements.
- Employee Costs net decrease following realignment of budget to agency costs in Materials and Services for temporary backfilling of permanent roles.
- Material & Services net increase due to:
  - Increase in maintenance costs for aquatic facilities, street trees and park assets in response to community requests.
  - Increase in agency costs for domestic waste management due to service changes and other agency staff utilised across Council.
  - Increase in costs associated with implementation of FOGO relating to supply and deliver of bin liners, advertising, and FOGO Community Champions.

## Summary of Budget Movements

### Operational Budget

The graph in Figure 1 summarises the key operating budget movements, with a brief explanation and the impact on Council's budget provided below.

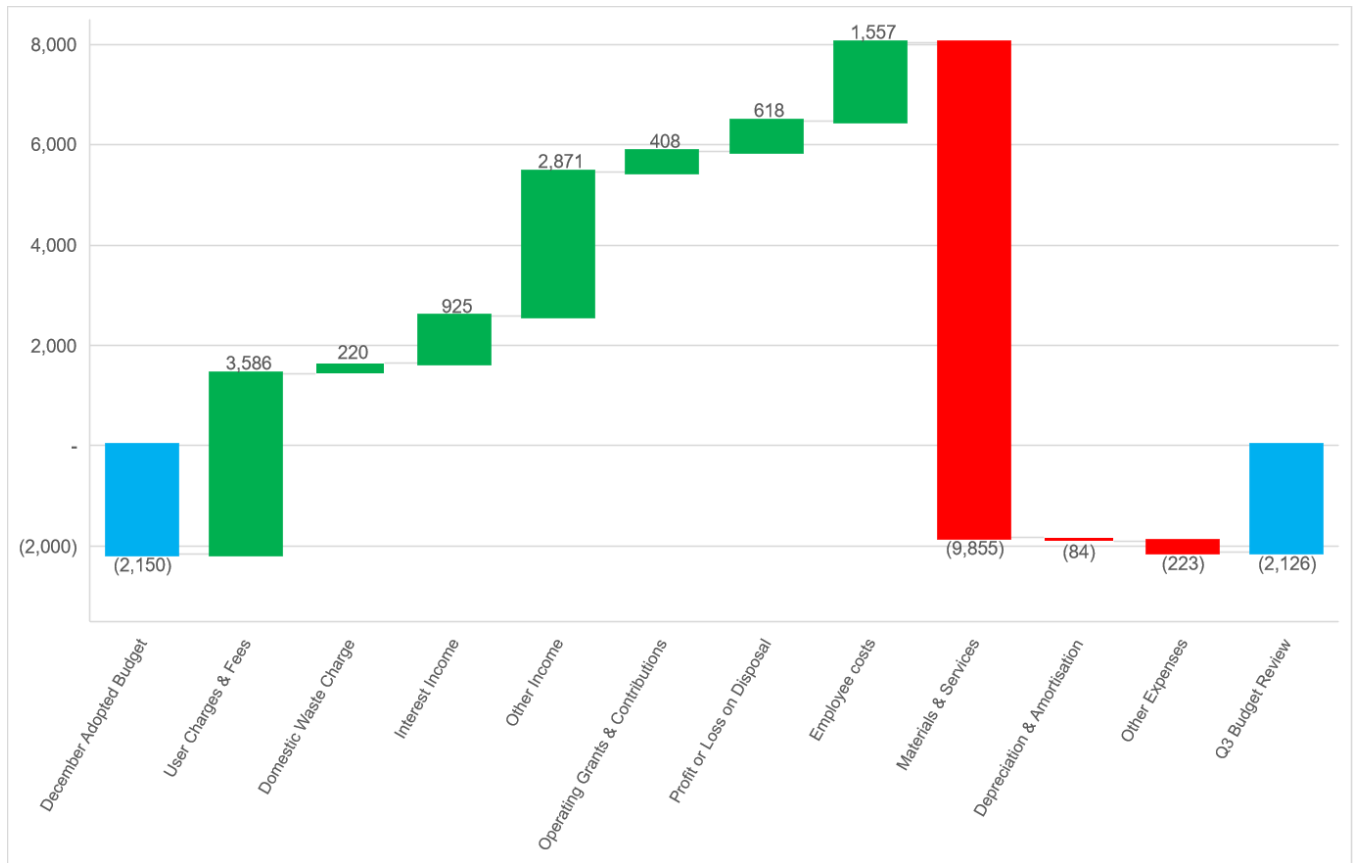


Figure 1. Changes in the Full Year Operating Budgeted Result Before Capital Grants and Contributions

- Forecast increase in revenue relating to User Charges & Fees:
  - Civil Maintenance – \$2.4m increase to reflect restorations income expected for 2023/24 financial year offset by increase in expenditure to deliver restorations works.
  - Aquatics - \$0.8m increase to reflect year-to-date actuals for utilisation across all aquatic facilities.
  - Strategic Planning - \$0.2m increase to reflect year-to-date actuals for Planning/Pre-Planning proposal fees and section 10.7 certificates.
  - Early Learning - \$0.1m increase to reflect year-to-date actuals, offset by increase in casual staff required to meet minimum standards.
  - Traffic & Transport Planning - \$0.1m increase in parking meter income to reflect year to date actuals.
- Forecast increase in Other Income:
  - Legal Service - \$2.0m through legal compensation from Class 3 matter.
  - Parking & Ranger Services - \$0.9m to reflect year-to-date revenue for parking infringements.
- Forecast increase in Interest Income \$0.9m – investments maturing being reinvested at higher rates of return.
- Forecast increase in Employment Costs:
  - Employee Costs net decrease following realignment of budget to agency costs in Materials and Services for temporary backfilling of permanent roles.
- Forecast increase in Materials and Services costs:
  - Increase in maintenance costs for aquatic facilities, street trees and park assets in response to community requests.
  - Increase in agency costs for domestic waste management due to service changes and other agency staff utilised across Council.

- Increase in costs associated with implementation of FOGO relating to supply and deliver of bin liners, advertising, and FOGO Community Champions.

Capital Budget

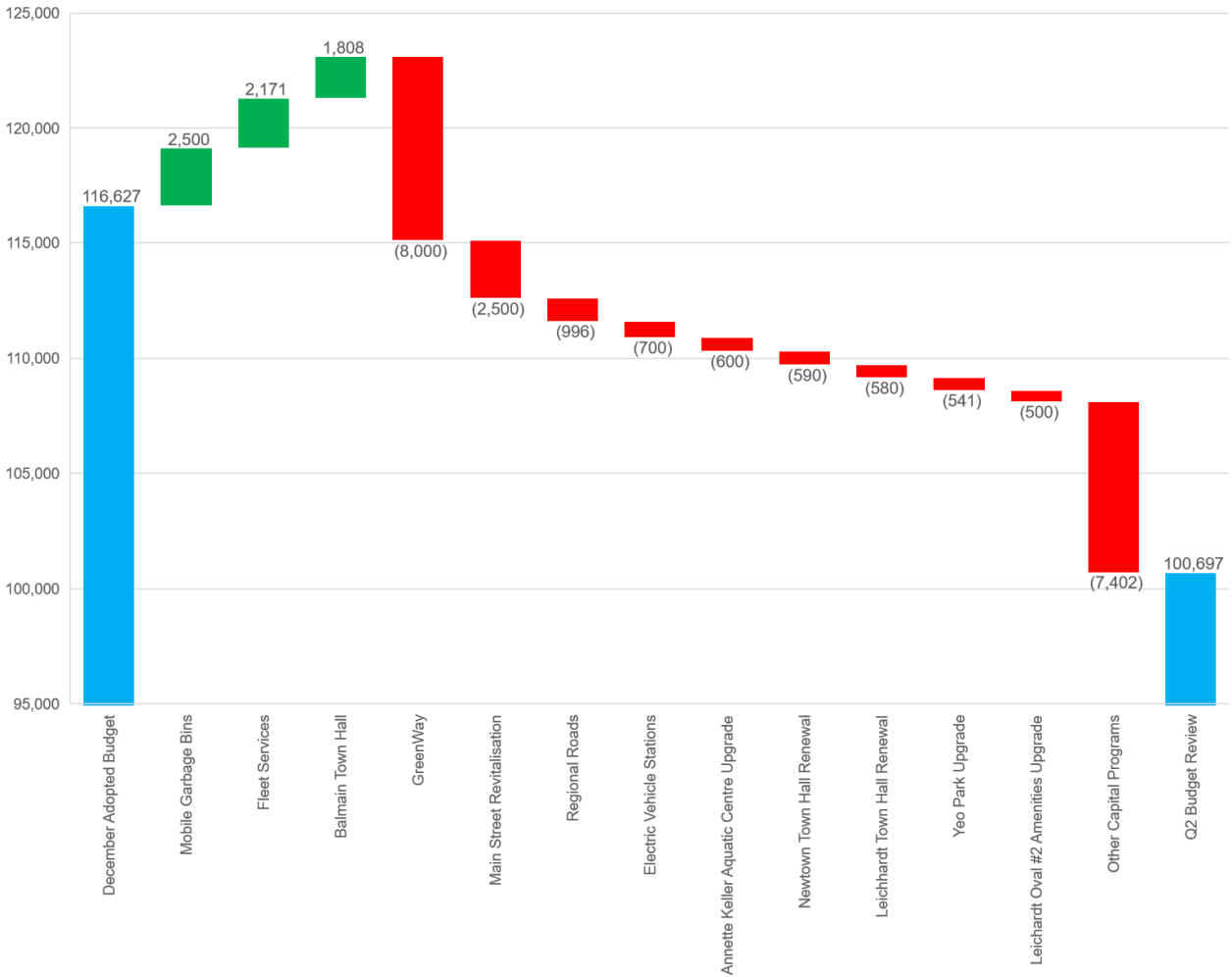
The graph in Figure 2 over the page reflects changes in the timing of projects, with a brief explanation provided below. Details can be found within the March 2024 QBRS Movement (attached).

The decreased Capital Expenditure of \$15.9m is primarily due to the reallocation of project budgets to reflect the planned spend. For example, the GreenWay project is underway and on track however the budget has now been better aligned to the expected expenditure over the life of the project. Most of the budget decrease is reflected in the draft 2024/25 budget and Long Term Financial Plan currently on exhibition. Projects that have had re-phasing of budget to next financial year include:

- GreenWay
- Main Street Revitalisation
- Electric Vehicle Stations
- Annette Keller Aquatic Centre Upgrade
- Newtown Town Hall Renewal
- Leichhardt Town Hall Renewal
- Yeo Park Upgrade
- Leichhardt Oval #2 Amenities Upgrade

Cash Flow forecasts of major projects will be monitored ensuring the expenditure remains in line with the budget. March 2024 year to date capital expenditure totals approximately \$57.3m.

The Capital Budget will continue to be reviewed to financial year end on an ongoing basis with the capital works managers.



**Responsible Accounting Officer Budget Review Statement**

Section 203(2) of the Local Government (General) Regulation 2021 requires a report by Council’s responsible accounting officer regarding the Council’s financial position at the end of each quarter. The following statement is made in accordance with this clause.

“It is in my opinion that the Budget Review Statement for Inner West Council for the period ending 31 March 2024 indicates that Council’s projected financial position at 30 June will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.”

Chris Sleiman, Chief Financial Officer (Responsible Accounting Officer)  
- Inner West Council

**FINANCIAL IMPLICATIONS**

Financial implications for the quarter are listed above and detailed in the attached Quarterly Budget Review Statement.

**ATTACHMENTS**

- 1. [Quarter 3 progress report on Operational Plan 2023/24](#)
- 2. [March Quarterly Budget Review Statement](#)

## Introduction

This report provides a progress update on Council's Operational Plan 2023/24.

It has three sections:

**Message from the General Manager** – This section contains highlights from the quarter.

**Executive Summary** – This section contains an overview of progress against the actions and measures in the Operational Plan 2023/24.

**Strategic Directions in detail** – This section details progress against each of the actions and achievement against annual performance targets, ordered by the five strategic directions of the Inner West Community Strategic Plan – Our Inner West.

- Strategic Direction 1 – An ecologically sustainable Inner West
- Strategic Direction 2 – Liveable, connected neighbourhoods and transport
- Strategic Direction 3 – Creative communities and a strong economy
- Strategic Direction 4 – Healthy, resilient and caring communities
- Strategic Direction 5 – Progressive, responsive and effective civic leadership

## Message from the General Manager



In our third quarter of the financial year, 95% of Operational Plan actions are completed or on track. Most measures (81%) are on target or within tolerance of the target.

On 21 February 2024, Council celebrated winning the AR Bluett Memorial Award for 2022/23 with staff, Councillors and the judges, Genia McCaffery (Trustee), Paul Bray Brooks OAM (Trustee) and Les McMahon (Chairman) at a presentation ceremony at Leichhardt Oval.

The **Inner West Sustainability Hub** is making a positive impact on the environment. This quarter, 185 people attended sustainability and education sessions (with over 1,500 attendees so far this year) and 13,335 people are subscribed to environment and sustainability social media and What's On e-news.

The **Food Organics and Garden Organics (FOGO) service** commenced in October 2023 with a few adjustments made to assist residents become familiar with the service including an opt in weekly collection. It has resulted in over 7,086 tonnes of organic waste material being converted to compost in the first 20 weeks of service.

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We commenced **construction of the inclusive playground at King George Park**. And we invited community input to 17 new projects on Your Say Inner West, with over 41,000 visits to the website demonstrating the community's keen interest in helping to shape the area.

Other engagement events assisted Council to plan improvements worth \$996,000 to upgrade playgrounds including: Kensington Road Playground, Summer Hill, Maundrell Park Playground, Petersham, Lambert Park Playground, Leichhardt, War Memorial Park, Leichhardt, and Wangal Nura Park, Leichhardt.

**Events this quarter** included a Mardi Gras screening, Summer Hill Social, Jazz in the Park, Bairro Português, and Inner West Kids Fest. Through these vibrant events, over 500 stakeholders (organisations and businesses) were engaged, 453 creative participants delivered work, and thousands of community members came together to enjoy the Inner West's offerings and support the local economy, including approximately 20,000 at Bairro Português and 4,000 at the Summer Hill Social.

Finally, our Companion Animals team undertook 342 park patrols and held a series of information stands to educate the community about responsible pet ownership.

**Peter Gainsford - General Manager**

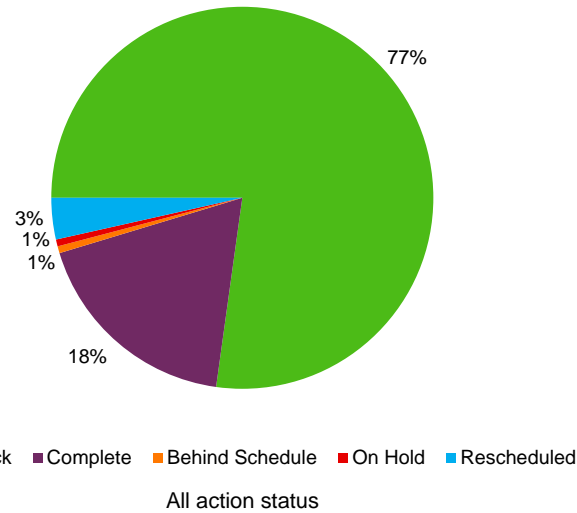


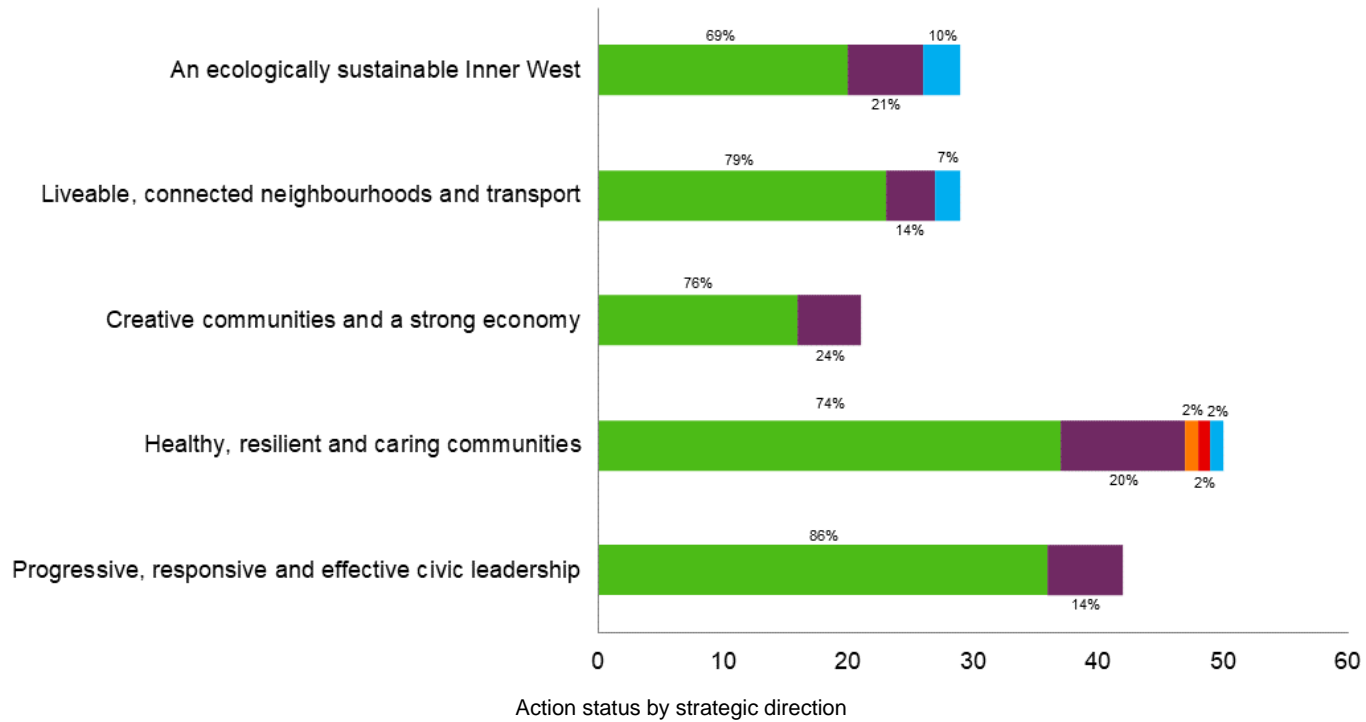
## Executive Summary

The quarterly progress report outlines progress against the 171 actions in the 2023/24 Operational Plan.

As of 31 March 2024:

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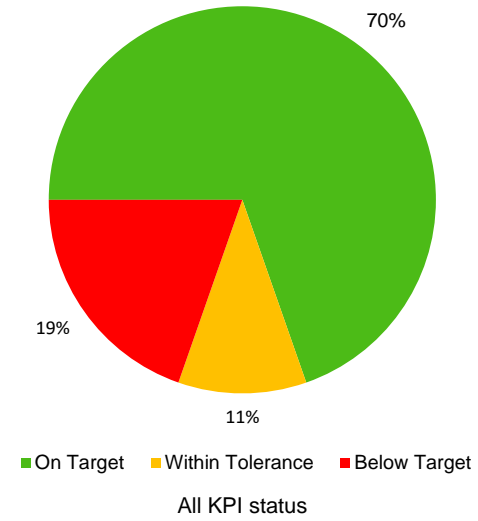




### Measures

As of 31 March 2024:

- 81% (45) of measures are 'On Target' or 'Within Tolerance'
- 19% (11) of measures are 'Below Target'






- Legend**
- On Track
  - ★ Completed
  - Behind Schedule
  - ▲ On Hold
  - ◆ Rescheduled
  - ⊙ On Target
  - ⊙ Within Tolerance
  - ⊗ Below Target



## Strategic Direction 1 - An ecologically sustainable Inner West

**Outcome 1.1 The Inner West community is recognised for its leadership in sustainability and tackling climate change**

**Strategy 1.1.1 Provide the community with information, knowledge, and tools for a sustainable Inner West**

ID	Action	Responsible	Comment	Status
1.1.1.1	Establish and promote a sustainability program at the Inner West Sustainability Hub	Urban Sustainability	Community partners and Inner West Green Living Centre have been established at the Sustainability Hub. A program of resident engagements has been developed and implementation is underway. Markets have been launched. Tomra and EV charging to be installed this quarter.	
1.1.1.2	Deliver Community Environment Grants	Urban Sustainability	Environment grants program opens on 15 April 2024. Promotion of the program has commenced on Council's networks and social media.	
1.1.1.3	Inform residents about threatened and unique species of flora and fauna in our local parks and wild places	Parks Planning and Ecology	Work on Council's new biodiversity strategy including revised threatened species mapping has commenced. Work with Parramatta River Catchment Group and Cooks River Alliance to highlight and protect local threatened species continues.	




**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
1.1.1a	Number of people attending sustainability engagements and education sessions	700	> 700	Urban Sustainability	1,271	242	185		1,698 
1.1.1b	Total subscriptions for environment and sustainability social media and What's On e-news	990	> 6,000	Urban Sustainability	0	13,083	13,335		13,335 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 1.2 An increasing and resilient network of green corridors provide habitat for plants and animals

### Strategy 1.2.1 Maintain and increase Inner West's urban tree canopy

ID	Action	Responsible	Comment	Status
1.2.1.1	Review the tree maintenance resourcing and service levels	Parks and Streetscapes Operations	Resourcing and Service Level Review will commence in the first quarter of the 2024/25 Financial Year.	
1.2.1.2	Prepare the Urban Forest Policy and Strategy 2023/24	Environmental Health and Building Regulation	The development of the Urban Forest Policy and Strategy will integrate with other tree related strategic directions of Council. The framework for the strategy is in development.	
1.2.1.3	Prepare operational plans for public tree management	Parks and Streetscapes Operations	Operational plans will be undertaken in the 2024/25 year.	


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target





ID	Measure Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
1.2.1a	Number of trees planted	1,057	> 1,000	Parks and Streetscapes Operations	189	470	355		1,014
1.2.1b	Tree permit applications completed for tree pruning or removal on private land assessed within 28 days	59%	> 80%	Parks and Streetscapes Operations	63.77%	92%	76%		77.26%
1.2.1c	Input to development applications involving tree works provided within 21 days	70%	> 70%	Parks and Streetscapes Operations	53.47%	27%	14%		31.49%

### Strategy 1.2.2 Manage and improve Inner West's mid and understorey vegetation

ID	Action	Responsible	Comment	Status
1.2.2.1	Supply local plants for Council's natural areas including priority sites along the GreenWay	Parks Planning and Ecology	Council's community nurseries continue to collect seed, propagate and supply local provenance plants for Council's natural areas including the Greenway.	
1.2.2.2	Supply local plants to Inner West residents	Parks Planning and Ecology	Council's community nurseries continue to supply plants for residents including through giveaways on National Tree Day and at our local schools; as well as in small quantities for retail sale of tube stock at the nursery door.	
1.2.2.3	Develop and implement the LGA-wide verge gardening policy	Parks Planning and Ecology	The verge gardening policy has been adopted and staff continue to work with registered residents to bring new "sustainable streets" projects online.	

**Legend** On Track Completed Behind Schedule On Hold Rescheduled  
 On Target Within Tolerance Below Target


ID	Action	Responsible	Comment	Status
1.2.2.4	Evaluate micro forest trial	Parks Planning and Ecology	Two microforest sites have been installed by the Urban Forest team and an evaluation report will be undertaken by the Urban Ecology team when the sites are established.	


ID	Measure Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
1.2.2a	Number of bushcare volunteer hours	1,600 Hours	> 1,600 Hours	Parks Planning and Ecology	548.50 Hours	380.50 Hours	326.50 Hours		1,255.50 Hours 
1.2.2b	Number of bushcare volunteers	1,400	> 1,400	Parks Planning and Ecology	254	150	117		521 
1.2.2c	Number of nursery volunteer hours	1,200 Hours	> 1,200 Hours	Parks Planning and Ecology	456.50 Hours	432.95 Hours	235.50 Hours		1,124.95 Hours 
1.2.2d	Number of plants supplied from Council's nurseries	2,000	> 2,000	Parks Planning and Ecology	3,773	2,066	674		6,513 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target



**Strategy 1.2.3 Protect, connect and enhance natural areas, biodiversity corridors and sensitive habitat**



ID	Action	Responsible	Comment	Status
1.2.3.1	Develop a Biodiversity Strategy	Parks Planning and Ecology	Work on Council's new biodiversity strategy including revised threatened species mapping has commenced. Work with Parramatta River Catchment Group and Cooks River Alliance continues to highlight and protect local threatened species.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
1.2.3b	Number of citizen science survey events facilitated by Council	6	> 6	Parks Planning and Ecology	4	10	6		20 


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 1.3 Waterways are healthy and the community is water-sensitive, treating water as a precious resource

### Strategy 1.3.1 Implement water-sensitive policies and projects to improve the health of our waterways




ID	Action	Responsible	Comment	Status
1.3.1.1	Undertake community consultation and continue sub catchment planning	Parks Planning and Ecology	Works identified in sub catchment plans continue to be delivered by the Urban Ecology team in collaboration with Council's stormwater infrastructure teams; as well as Council's ongoing partnerships with the Cooks River Alliance and the Parramatta River Catchment Group.	
1.3.1.2	Deliver 'WSUD' and rainwater conservation programs	Parks Planning and Ecology	WSUD projects and rainwater conservation programs continue to be delivered by Council's Parks Planning and Ecology team in public areas and promoted by Council's Urban Sustainability team through the Sustainability Hub at Summer Hill.	

### Strategy 1.3.2 Capture and use water from Inner West catchments

ID	Action	Responsible	Comment	Status
1.3.2.1	Deliver rainwater tank workshop and rebate program	Parks Planning and Ecology	The rainwater tank workshop and rebate program continued with a revised delivery following a review and report to Council in March 2024. The program will largely be delivered from Council's Sustainability Hub at Summer Hill, with components available online. Staff are also working to reduce red tape and barriers to participation in the scheme for our residents.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target


### Strategy 1.3.3 Identify and plan for river swimming sites

ID	Action	Responsible	Comment	Status
1.3.3.1	Progress Callan Point swim site project	Parks Planning and Ecology	Community consultation on a draft design will commence in this quarter. The Greater Sydney Parklands Authority which controls Callan Park is a delivery partner and Council is working with this agency to progress the swim site.	
1.3.3.2	Translate Cooks River and Parramatta River litter prevention strategies into local strategies	Resource Recovery Planning	Council's strategic working group has progressed an EPA litter grant to ensure that regional litter goals can be translated into locally viable actions.	
1.3.3.3	Align recycling service across LGA and support with education campaign	Resource Recovery Planning	Recycling services were aligned in the first quarter of July-September 2023 across IWC. All households now have comingled mixed recycling services with yellow lid bin, and separate paper bins have been removed. Education material has been provided to support this service improvement.	


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 1.4 Air quality is good and air pollution is managed effectively

### Strategy 1.4.1 Improve air quality through effective regulation and education


ID	Action	Responsible	Comment	Status
1.4.1.1	Conduct investigations on actual or potential pollution incidents to protect the environment and public health	Environmental Health and Building Regulation	Requests are triaged and pollution incidents investigated as reported.	

### Strategy 1.4.2 Facilitate alternatives to private motor vehicle use to reduce exhaust emissions

ID	Action	Responsible	Comment	Status
1.4.2.1	Implement an Electric Vehicle Encouragement Plan	Traffic and Transport Planning	Council adopted the "Powering Ahead" - Electric Vehicle Encouragement Strategy (2023) at the Council meeting held on 9 May 2023. The subsequent planning for the implementation of actions is ongoing including the provision of public electric vehicle charging. Kerbside EV charging grants have been submitted with the outcome to be announced by June 2024. Procurement of Council Carpark EV Charging is in progress.	

### Strategy 1.4.3 Minimise air pollution through policy and regulation


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
1.4.3.1	Enforce air pollution controls to regulate development	Environmental Health and Building Regulation	Get the Site Right campaign is being undertaken and air pollution controls enforced.	


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 1.5 Inner West is zero emissions, climate adapted and resilient to the changing climate

### Strategy 1.5.1 Respond to the Climate Emergency and implement the Inner West Climate and Renewables Strategy to mitigate greenhouse gas emissions

ID	Action	Responsible	Comment	Status
1.5.1.1	Implement the Sustainable Fleet Transition Plan	Urban Sustainability	The fleet transition plan has been reported to and adopted by Council in late 2023. Council's passenger fleet continues to transition to EV and hybrid and medium-term planning for operational and heavy vehicles is in place.	

### Strategy 1.5.2 Develop and implement a whole of Council climate adaptation strategy to build resilience to the changing climate

ID	Action	Responsible	Comment	Status
1.5.2.1	Develop the draft Climate Adaptation Plan	Urban Sustainability	A climate risk assessment has been completed and a report detailing the recommended phase 1 of Council's climate adaptation approach is due to be reported to Council in June 2024.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 1.6 Inner West is a zero waste community with an active share economy


**Strategy 1.6.1 Move towards a circular economy to avoid waste, reuse, share and recycle through education, information, projects and initiatives.**

ID	Action	Responsible	Comment	Status
1.6.1.1	Commence waste audits for Council operations	Urban Sustainability	Waste audit data from Council sites has been collected and is being analysed for use in corporate sustainability programs.	★
1.6.1.2	Commence the grant-funded litter reduction initiative in collaboration with other areas of Council and community groups	Resource Recovery Planning	The Resource Recovery Planning team has commenced the implementation phase of Council's Stream-3 EPA-funded litter prevention program 'Inner West, Litter Less' in a collaborative cross council project. The implementation roadmap sets out a strategy based on developing existing partnerships with community groups such as schools, sporting and social clubs.	●




## Strategy 1.6.2 Publicise and broaden access to local reuse and recycling infrastructure

ID	Action	Responsible	Comment	Status
1.6.2.1	Establish operations at the Inner West Sustainability Hub	Resource Recovery Planning	The Sustainability Hub was officially opened on 1 July 2023 and Council's Green Living Centre, the Bower, Dress for Success and Re: Place ("the Village Project") have commenced operations.	★

**Legend** ● On Track ★ Completed ■ Behind Schedule ▲ On Hold ◆ Rescheduled  
 ✓ On Target ⊙ Within Tolerance ⊗ Below Target




ID	Action	Responsible	Comment	Status
1.6.2.2	Identify and implement two new reverse vending machines for return and earn (10c refund on eligible containers)	Resource Recovery Planning	Negotiations are being finalised with Tomra to install two reverse vending machines at Council's Sustainability Hub at Summer Hill; although some minor civil works will be required to the site of the installation.	

**Strategy 1.6.3 Increase recovery of organic material and provide a food organics recycling service to all households**

ID	Action	Responsible	Comment	Status
1.6.3.1	Plan and introduce the Food Organics and Gardens organics (FOGO) service	Resource Recovery Planning	The FOGO service was planned in 2022-23 and commenced in October 2023. Several adjustments have been made in the initial period to assist residents to become familiar with the service, including an opt-in weekly collection.	
1.6.3.2	Commence the Food Organics and Gardens organics (FOGO) service	Resource Recovery Operations	The FOGO service started on the 9 October 2023.	
1.6.3.3	Align the fortnightly commingled recycling collection service	Resource Recovery Operations	There has been the successful completion of the 240 litre bin rollout, and the introduction of a fortnightly recycling collection service in the northern area. As a result, there is now a standardised fortnightly collection service throughout the Inner West.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target



ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
1.6.2b	Number of booked clean ups through the Optimo booking system (21/22 Baseline =65,863)	65,863	> 72,449	Resource Recovery Operations	16,657	18,771	19,137		54,565 
1.6.2d	Material received at the Community Recycling Centres and Household Chemical Collection Events (21/22 Baseline= 176.06 tonnes)	176	> 185	Resource Recovery Operations	30*	79.60*	32		141.60 
1.6.2d	Number of missed bins per year (21/22 Baseline = 15,849)	15,849	< 15,065	Resource Recovery Operations	5,689	13,937	7,168		26,794 




\*Quarter 1 and 2 figures restated due to a correction.

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target




## Strategic Direction 2 - Liveable, connected neighbourhoods and transport

### OUTCOME 2.1 Development is designed for sustainability, net zero and improves health and wellbeing of the community


#### Strategy 2.1.1 Pursue integrated planning and urban design across public and private spaces to benefit community and local environment needs

ID	Action	Responsible	Comment	Status
2.1.1.1	Review Council's LEPs and harmonise the provisions for encouraging a sustainable environment	Strategic Planning	Council officers have incorporated environmentally sustainable provisions into the Parramatta Road Corridor planning proposal to be presented to Council post-exhibition in 2024.	
2.1.1.2	Review the Voluntary Planning Agreement Policy	Properties and Strategic Investments	The VPA Policy was adopted by Council at the 21 November meeting.	
2.1.1.3	Adopt a Blue Green Grid for the Inner West	Strategic Planning	The Blue Green Grid Strategy was adopted on 5 December 2023.	



**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
2.1.1.4	Create a staged approach to implement the Parramatta Road Corridor Urban Transformation Strategy	Strategic Planning	The Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) proposal was placed on public exhibition in December 2023 and will be reported to Council once state agency referrals have been resolved by the Department of Planning, Housing and Infrastructure.	
2.1.1.5	Implement the Local Strategic Planning Statement actions 6.1 and 6.2 related to housing and heritage, as well as actions 13.2 and 13.5 related to the Camperdown area	Strategic Planning	The heritage pubs planning proposal will be placed on public exhibition in April 24 following gateway determination from DPHI. Residential heritage planning proposal was placed on exhibition in November 2023, and is undergoing a peer review prior to finalisation. The Camperdown structure plan was placed on public exhibition in October 2023, and will be reported to Council in mid-2024, prior to preparation of a planning proposal.	
2.1.1.6	Progress the Tech Central Precinct in Camperdown and strategic partnership with Greater Sydney Commission and key stakeholders	Strategic Planning	Regular meetings have been undertaken with Investment NSW and other stakeholders to progress the NSW Government's framework for the governance of Tech Central. Further details are under investigation by Council officers to guide the future development in the precinct.	

### Strategy 2.1.2 Monitor local development and ensure it meets legislative requirements for safety and amenity

ID	Action	Responsible	Comment	Status
2.1.2.1	Investigate complaints in relation to breaches of the Environmental Planning and Assessment Act.	Environmental Health and Building Regulation	Complaints pertaining to breaches of the Environmental Planning and Assessment Act are investigated. The focus remains on ensuring strict compliance with environmental regulations and addressing customer concerns.	


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
2.1.2.2	Investigate class 1b-9c premises in relation to fire safety and act as required to safeguard lives and property	Environmental Health and Building Regulation	Fire safety investigations is an ongoing service. For the third quarter, an additional 100 buildings were added making the total number of buildings 3942 on the Annual Fire Safety Register; up from 3841 in the second quarter.	
2.1.2.3	Proactively inspect and regulate places of shared accommodation such as boarding houses for breaches of legislation and act as required to safeguard the health and amenity of residents	Environmental Health and Building Regulation	The Boarding House Project Team have a prioritised inspection program based upon the highest to lowest risk for shared accommodation, specifically boarding houses. The focus remains on ensuring compliance with legislation and taking necessary actions to safeguard the health and amenity of residents.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 2.2 The unique character and heritage of neighbourhoods is retained and enhanced






### Strategy 2.2.1 Provide clear and consistent planning and management that respects heritage, accessibility and the distinct characters of urban centres

ID	Action	Responsible	Comment	Status
2.2.1.1	Review heritage controls and listings through the review of the LEP. Implement allocated heritage actions within the LSPS in priority 6.2	Strategic Planning	Targeted heritage studies are under early consultation. Listing Haberfield on the State Heritage Register has been placed on hold by the state government, while the Heritage Act is being updated.	







**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## OUTCOME 2.3 Public spaces are welcoming, accessible, clean and safe

### Strategy 2.3.1 Plan, deliver and maintain public spaces that fulfil and support diverse community needs and life

ID	Action	Responsible	Comment	Status
2.3.1.1	Commence developing public domain master plans as per agreed program	Strategic Planning	Early consultation has concluded (Stage 1). Stage 2 co-design consultation took place in late 2023 and the draft masterplan is being placed on consultation in 2024.	
2.3.1.2	Develop a graffiti management policy	Facilities Management	A graffiti management policy is in progress.	
2.3.1.3	Undertake regular inspections of town centres and respond to maintenance needs	Civil Maintenance	Ongoing throughout the year	
2.3.1.4	Develop and deliver the Main Streets Strategy	Strategic Planning	The Main Streets Strategy is continuing with some leverage and synergy with Public Domain Masterplans. A range of projects are in development for delivery by the end of the financial year.	
2.3.1.5	Deliver the Public Toilet Strategy	Capital Works	The strategy is being delivered to the following timelines: - Pioneers Park toilets was completed in December 2023. - HJ Mahoney Reserve was completed in February 2024. - Planning and design are underway for King George Park and Camdenville Park for 2023/24, with construction planned for 2024/25. - Planning and design for Richard Murden Reserve are scheduled for 2023/24, with construction set for 2024/25, coordinated with an inclusive playground.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
Key Performance Indicator									
2.3.1b	Average number of days to complete a 40-day Street sweeping cycle	40	< 40	Civil Maintenance	30	40	40		36.67 
2.3.1c	Average number of days to complete verge maintenance (mowing) Target: 20-working day from October to March and 40-working day cycle from April and September	30 Days	< 30 Days	Civil Maintenance	30 Days	20 Days	23 Days		24.33 Days 
2.3.1d	Average number of days to complete high-pressure cleaning of each shopping centre every three months	2.75	< 60	Civil Maintenance	60	60	60		60 
2.3.1e	Gross pollutant trap/nets cleaned	37	> 37	Civil Maintenance	37	37	37		37 
2.3.1f	Pits cleaned	194	> 194	Civil Maintenance	290	290	303		294.33 
2.3.1g	Percentage of potholes repaired within 48 hours (Note - weather dependent)	100%	100%	Civil Maintenance	80%	95%	90%		88.33% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 2.3.2 Ensure private spaces and developments contribute positively to their surrounding public spaces**

ID	Action	Responsible	Comment	Status
2.3.2.1	Review and implement NSW planning portal	Development Assessment	The API with the NSW Planning Portal was implemented in April 2024 for Development Applications.	★


ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
2.3.2a	Median determination timeframes for development applications (days)	97 Days	< 85 Days	Development Assessment	<b>83 Days</b>	<b>87 Days</b>	<b>83 Days</b>		83 Days
2.3.2b	Average completion time of applications for pre-lodgement advice (days)	35 Days	< 35 Days	Development Assessment	<b>47.30 Days</b>	<b>50 Days</b>	<b>63.20 Days</b>		53.50 Days
2.3.2c	Percentage of site visits undertaken within 21 days of the application being accepted	75%	> 75%	Development Assessment	<b>24%</b>	<b>21%</b>	<b>29%</b>		24.67%

**Legend** On Track Completed Behind Schedule On Hold Rescheduled  
 On Target Within Tolerance Below Target




## Outcome 2.4 People have a roof over their head and a safe, secure place to call home

### Strategy 2.4.1 Increase social, community and affordable, liveable housing with good amenity, across the Inner West


ID	Action	Responsible	Comment	Status
2.4.1.1	Progress delivery of affordable housing in the Hay Street car park	Properties and Strategic Investments	Link Wentworth are progressing with design concepts and feasibility checks for the development, with consideration of the new National funding opportunities, and potential planning reforms.	


### Strategy 2.4.2 Encourage diversity of housing type, tenure and price in new developments

ID	Action	Responsible	Comment	Status
2.4.2.1	Review Council's LEPs and harmonise for a diversity of housing types	Strategic Planning	Harmonisation of the diversity of housing types as part of the 2024 update to the Inner West Local Environmental Plan and Development Control Plan (LEP/DCP) has commenced including a workshop attended by a range of stakeholders.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 2.4.3 Assist people who are homeless or sleeping rough**

ID	Action	Responsible	Comment	Status
2.4.3.1	Implement the Inner West Homelessness Policy	Community Wellbeing, Centres and Venues	100% of reports to Council regarding homelessness are managed via referral to Homelessness Outreach partners. Larger scale responses to tents gathering in parks managed in collaboration with Council departments.	

ID	Measure Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
2.4.3a	Percentage of people sleeping rough reported to Council that are referred to homeless service providers	100%	100%	Community Wellbeing, Centres and Venues	100%	100%	100%		100% 


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target


## Outcome 2.5 Public transport is reliable, accessible, connected and interconnected

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### Strategy 2.5.1 Improve public transport services

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ID	Action	Responsible	Comment	Status
2.5.1.1	Prepare a Public Transport Position Paper	Traffic and Transport Planning	The "How We Move Why We Move" study has been completed, which will contribute to the further development of the Public Transport Position Statement, currently in draft form.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target




## Outcome 2.6 People are walking, cycling and moving around Inner West with ease



### Strategy 2.6.1 Deliver safe, connected and well-maintained networks of transport infrastructure

ID	Action	Responsible	Comment	Status
2.6.1.1	Prepare Council's Bicycle Strategy and Action Plan	Traffic and Transport Planning	Council adopted the Inner West Cycling Strategy and Cycling Action Plan at the Council meeting held on 20 June 2023.	★
2.6.1.2	Support safe walking around local schools	Traffic and Transport Planning	Council staff continue to support safe walking around schools through the development and implementation of strategies including the completed Pedestrian Access and Mobility Plan (PAMP) and ongoing series of Local Area Traffic Management (LATM) studies. Council is also undertaking the Active Travel to Schools study and the RFQ for this is currently in progress.	●
2.6.1.3	Implement the GreenWay project (stages)	Capital Works	Current work sites are Constitution Road, Cadigal Reserve, Lewisham West and Hercules parklands. Davis Street tunnel will commence early April 2024.	●
2.6.1.4	Deliver Urban Amenity Improvement Plan (Pyrmont Bridge Road Cycleway)	Capital Works	Negotiations are underway between TfNSW, DPE and Council on delivery model for the project located on a State Road.	●
2.6.1.5	Deliver Pedestrian Access and Mobility Plan (PAMP)	Capital Works	The delivery of the PAMP program remains on target. The construction for crossings around school zones was completed in January 2024.	●

### Strategy 2.6.2 Manage the road network to increase safety and prioritise active and public transport over private motor vehicles

**Legend** ● On Track ★ Completed ■ Behind Schedule ▲ On Hold ◆ Rescheduled  
 ✓ On Target ○ Within Tolerance ⊗ Below Target



ID	Action	Responsible	Comment	Status
2.6.2.1	Upgrade Council's parking permit management system	Traffic and Transport Planning	The upgrade of Council's parking meters to digital meters is completed, along with the provision of a pay parking app. The upgrade of the parking permit management system is under preliminary investigation and trial.	
2.6.2.2	Prepare Council's Parking Strategy	Traffic and Transport Planning	An initial draft of Council's parking strategy is under development. The scope for the parking permit scheme review RFQ has been completed and is live.	
2.6.2.3	Deliver Local Area Traffic Management (LATM) program	Capital Works	Newington LATM construction has been successfully completed. The design work for Lewisham LATM is in progress, while the design for Newtown LATM is completed.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
Key Performance Indicator									
2.3.1a	Percentage of expenditure of town centre upgrade budget	18%	100%	Capital Works	11.60%	11.60%	20.77%		43.97% 
2.6.2c	Percentage of LATM program budget delivered	48.25%	100%	Capital Works	13.13%	13.13%	46%		72.26% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 2.6.3 Collaborate on innovative, accessible transport options**




ID	Action	Responsible	Comment	Status
2.6.3.1	Prepare a Freight and Services Delivery Plan	Traffic and Transport Planning	The final Freight and Services Delivery Study has been completed and will be used to inform the development of Council's Freight and Services Delivery Strategy. A draft case study of Norton Street, Leichhardt is currently underway.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target





## Strategic Direction 3 - Creative communities and a strong economy

### Outcome 3.1 Creativity and culture are valued and celebrated

#### Strategy 3.1.2 Celebrate and promote awareness of the community's history and heritage

ID	Action	Responsible	Comment	Status
3.1.1.1	Distribute cultural information through multiple sources	Creative Communities (Living Arts)	Cultural information continues to be distributed via the Living Arts newsletter; social media updates; the Council newsletter; Council's What's On newsletter and various other means such as poster and postcard runs.	
3.1.1.2	Support implementation of identified programs from the Arts and Music Recovery Plan	Creative Communities (Living Arts)	All initiatives in the Arts and Music Recovery plan are on track for delivery as planned. In the last quarter, the Creative Spaces pilot program was completed, and the outcomes will be used in the development of the Creative Spaces Framework in 2024. Cultural Connections, community funding for diverse communities is being implemented and the Boomali partnership is underway, and opportunities for Aboriginal artists investigated via: EDGE Biennale; Chrissie Cotter Gallery; Newtown Art Seat. Major commissions have been made for the public art on the Greenway.	
3.1.1.3	Expand Council's annual Young Creative Awards program	Libraries and History	The YCA 2023, closed in July 2023 in its new expanded format - film, writing and art. Council received 408 entries - 174 in art, 165 in writing and 69 film entries. The winners were announced in November 2023. Award programs were held at Chrissie Cotter Gallery (art + writing awards) and Marrickville Pavilion (film awards). A review of this year's competition was completed in December 2023.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target






ID	Action	Responsible	Comment	Status
3.1.1.4	Support development of Aboriginal creatives through living arts programs	Creative Communities (Living Arts)	Council continues to work with Boomali to upskill Aboriginal artists to enable them to deliver works of scale. A number of Aboriginal creatives have been commissioned to deliver Perfect Match artworks and public artworks and programs during EDGE Inner West.	
3.1.1.5	Lead the implementation of the Creative Spaces Audit recommendations	Creative Communities (Living Arts)	The Creative Spaces Framework is currently being developed and will include responses to the audit on how Council will enable access to space for creatives in a more equitable manner.	
3.1.1.6	Lead the implementation of the Cultural Strategy	Creative Communities (Living Arts)	Council is currently in year two of implementing the Cultural Strategy. Highlights from the last quarter included a refreshed delivery model for EDGE delivered at White Bay in collaboration with Sydney Biennale.	
3.1.1.7	Support cultural diversity in arts and culture	Creative Communities (Living Arts)	Under the Cultural Strategy, Council is committed to increasing equity, diversity and representation in local cultural funding and programming. Council's creative EO's and commissions include Aboriginal and culturally diverse artists. A new funding stream was introduced in 2023, Cultural Connections, specifically aimed at increasing cross-cultural understanding and opportunities for artists from diverse backgrounds.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target








## Outcome 3.2 Inner West remains the engine room of creative industries and services

### Strategy 3.2.1 Promote the Inner West as a leading destination for creativity including street art, live music and performance

ID	Action	Responsible	Comment	Status
3.2.1.1	Deliver the program of Council produced events	Creative Communities (Events)	During the quarter, IWC delivered and partnered on Mardi Gras screening, Summer Hill Social, Jazz in the Park, Bairro Portugues, Inner West Kids Fest, Lunar New Year lighting activations and Ashfield LNY.	
3.2.1.2	Partner with community and creative groups to deliver events, providing support and advice	Creative Communities (Events)	Partnered with community and creative groups to deliver Inner West Kids Fest, LNY lights, Mardi Gras screening, Summer Hill Social, Jazz in the Park, and Bairro Portugues.	
3.2.1.3	Prioritise engagement of local creatives in events delivered by Council to support the creative economy and community wellbeing	Creative Communities (Events)	Local creatives were prioritised at Inner West Kids Fest, LNY lights, Mardi Gras Screening, Summer Hill Social, Jazz in the Park, and Bairro Portugues.	
3.2.1.4	Roll out culture counts evaluation for the events program	Creative Communities (Events)	Culture counts evaluation was rolled out for Inner West Kids Fest, Mardi Gras screening, Summer Hill Social, Jazz in the Park, and Bairro Portugues.	
3.2.1.5	Deliver EDGE art camp on the GreenWay and EDGE Sydenham including an annual program of new art commissions and activations	Creative Communities (Living Arts)	Both EDGE Greenway and EDGE Sydenham were successfully delivered in 2023, and 2024 will see the introduction of a new EDGE project in partnership with the Biennale of Sydney - EDGE Inner West.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
3.2.1.6	Finalise Enmore Road Special Entertainment Precinct and review additional areas for implementation	Strategic Planning	The Enmore Road Special Entertainment Precinct was gazetted in December 2023. Additional areas are being explored in Marrickville, Dulwich Hill, Leichhardt and Balmain/Rozelle. Consultation has closed and consideration of submissions is underway and for Council consideration in mid-2024.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
Key Performance Indicator									
3.2.1a	Percentage of major events program completed	100%	100%	Creative Communities (Events)	0%	50%	25%		75% 
3.2.1b	Number of stakeholders (organisations including community and business) engaged through events program	423	> 100	Creative Communities (Events)	148	316	107		571 
3.2.1c	Number of stakeholders (creative participants) delivering work through events program	351	> 100	Creative Communities (Events)	80	209	164		453 
3.2.1d	Percentage of local stakeholder participation in events program	83%	> 80%	Creative Communities (Events)	80%	79%	66%		75% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 3.2.3 Build new content, audiences and professional opportunities through local programs, including for young and emerging creatives**




ID	Action	Responsible	Comment	Status
3.2.3.1	Develop and deliver an annual program of creative trails, tours and activations	Creative Communities (Living Arts)	Creative Trails was successfully delivered in August 2023 and featured many studios and artist run initiatives. Council staff are reviewing the model to ensure an effective, successful program continues for 2024.	★
3.2.3.2	Support the creative economy and lead community creativity by increasing funding for the Perfect Match program	Creative Communities (Living Arts)	Funding was increased for the 2023/2024 financial year and the recent round of street artworks is currently being rolled out.	★
3.2.3.3	Develop a pilot program to engage young people (12-18 year old) in co-design and delivery of a Perfect Match Street Art project	Creative Communities (Living Arts)	Council officers are currently working with Studio Artes and artist Jeff McCann to deliver a co-designed Perfect Match artwork. The program centres young people in the co-design and delivery of an artwork.	●

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
Key Performance Indicator									
3.2.3a	Number of Perfect Match projects per year	44	> 40	Creative Communities (Living Arts)	9	16	16		41

**Legend** ● On Track ★ Completed ■ Behind Schedule ▲ On Hold ◆ Rescheduled  
 On Target Within Tolerance Below Target

## Outcome 3.3 The local economy is thriving



### Strategy 3.3.1 Assist businesses growth, innovation and improvement

ID	Action	Responsible	Comment	Status
3.3.1.1	Prepare an Economic Development Strategic Plan	Economic Development	A draft Economic Development Plan has been developed for Council's consideration in mid-2024.	
3.3.1.2	Facilitate business engagement in place making	Economic Development	A range of beautification improvements for Inner West main streets have been implemented. The Main Streets Revitalisation Fund is a multi-year project which is based on business and community partnerships. It has identified 7 LGA-wide strategies with more than 30 projects to support local businesses, revitalise and beautify Inner West main streets.	
3.3.1.3	Provide business support for local small businesses in community languages	Economic Development	The team facilitates skills development, networking and business forums to support local businesses. The economic development team also works closely with local business chambers and associations to better understand the needs and issues of local business. A summit for multi-cultural businesses was delivered in April 2024 and this will assist in the development of future strategies for the support of CALD businesses.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 3.4 Employment is diverse and accessible

### Strategy 3.4.2 Collaborate with business and industry on social and environmental initiatives




ID	Action	Responsible	Comment	Status
3.4.2.1	Conduct an annual education program targeting a specific business sector to improve environmental outcomes and best practice	Environmental Health and Building Regulation	This annual program focussed on dry cleaners and their use of the solvent perchloroethylene (PERC) which is a suspected cancer causing agent. Its disposal is controlled via the POEO Act 1997. 50 dry cleaners and laundromats were identified in the LGA and an administrative audit identified 32 of these for onsite physical audits. Of these 17 were confirmed as users of PERC and all demonstrated compliance with no concerns identified.	
3.4.2.2	Conduct investigations relating to water pollution incidents from building sites to protect the environment and public health	Parking and Ranger Services	Investigations are conducted into reports of water pollution incidents coming from building sites. Council will be participating in the "2024 Get the Site Right (GTSR) campaign" on 16 May 2024.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target




## Strategic Direction 4 - Healthy, resilient and caring communities

### Outcome 4.1 The Inner West community is welcoming and connected


#### Strategy 4.1.1 Celebrate, value and respect the diversity of the Inner West community

ID	Action	Responsible	Comment	Status
4.1.1.1	Lead the implementation of the Gender Equity Strategy	Community Wellbeing, Centres and Venues	Council's Economic Development Team delivered three Women in Business workshops between February and March 2024. On March 7th Council hosted a public event in recognition of International Women's Day. The event included a panel discussion themed 'Women Designing Cities' in recognition of the role women have in designing inclusive safe communities.	
4.1.1.2	Lead the establishment of a Pride Centre in Newtown Town Hall	Community Wellbeing, Centres and Venues	Twenty10 announced as operator in December 2023. Council project staff attended fortnightly Pride Centre Project Control Group meetings to ensure the building upgrade of Newtown Town Hall and other interdependencies are on track for opening and operation of Pride Centre later in 2024.	
4.1.1.3	Develop an Anti-Racism Strategy	Social and Cultural Planning	Development of the Strategy has been guided closely by the Reference Group appointed by Council which has met four times, three in 2023 and once in 2024. It has also benefitted from input from Council's Multicultural Advisory Committee, the Aboriginal and Torres Strait Islander Advisory Committee and the Inner West Multicultural Network. Feedback, requests and discussions with community and sector representatives have closely informed the design of the desk research, community engagement and focus groups with a diverse range of residents and organisations. This information and data is now being analysed, and reported to Council in April 2024.	



**Legend**    On Track    Completed    Behind Schedule    On Hold    Rescheduled  
 On Target    Within Tolerance    Below Target

ID	Action	Responsible	Comment	Status
4.1.1.4	Deliver Community Wellbeing projects and programs to meet the identified needs of the Inner West community	Community Wellbeing, Centres and Venues	<p>Feel the Love family event for Mardi Gras was held on 10th February in partnership with Newtown Neighbourhood Centre and FAMBO. The event concept was borne from the LGBTQI+ Advisory Group to meet needs of the community celebrating Pride with families.</p> <p>There were three community groups funded to acknowledge International Day for Elimination of Racism Day.</p> <p>A street count was undertaken to help identify trends in homelessness across Inner West Council and inform Council and local homelessness support services on how to support those sleeping rough.</p> <p>The Seniors Festival was delivered to engage local senior population in inclusive and accessible community events.</p>	
4.1.1.5	Celebrate culturally significant days with and on behalf of the community (e.g days of remembrance, volunteers, etc)	Community Wellbeing, Centres and Venues	The EOI process for the community to acknowledge International Day for Elimination of Racism was completed and three grants were provided. A celebration commemorating International Women's Day was held on 7th March, with a large event including music and a panel discussion.	
4.1.1.6	Activate and support the Community Refugee Welcome Centre	Community Wellbeing, Centres and Venues	The Program Agreement between Settlement Services International and Inner West Council regarding funding contributions towards the operation of the Community Refugee Welcome Centre and delivery of the 2024 Refugee Week event has been finalised and signed by both parties.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target




ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
4.1.1a	Percentage of Gender Equity Strategy year two actions implemented	100%	> 85%	Community Wellbeing, Centres and Venues	25%	50%	75%		75% 

**Strategy 4.1.2 Foster inclusive communities where everyone can participate in community life**


ID	Action	Responsible	Comment	Status
4.1.2.1	Lead the implementation of the Healthy Ageing Strategy	Community Wellbeing, Centres and Venues	The Seniors Festival 2024 was launched and delivered. An online Healthy Ageing community hub map was being finalised in March/April 2024. A digital literacy resource has been developed and circulated across Inner West Council customer service teams and local service providers. Two 7-week Local Health District falls prevention programs were delivered at community centres in Annandale and Dulwich Hill in February/March 2024. A Healthy Ageing Positive Health Opportunities talk was held with Health providers in February 2024. Regular meetings with local community centres to discuss gaps, opportunities and upcoming initiatives were held e.g., Together2 launching new seniors' wellness program.	
4.1.2.2	Develop a Community Safety Action Plan	Community Wellbeing, Centres and Venues	Community Safety plan initial research is completed. Community engagement plan is being finalised to be launched by mid-April.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target



ID	Action	Responsible	Comment	Status
4.1.2.3	Develop a Children and Youth Strategy	Social and Cultural Planning	Engagement is on schedule to conclude at end April 2024 and the Strategy will continue to be developed through the coming months.	
4.1.2.4	Lead Child Safe policy and practice across Council	Social and Cultural Planning	Bespoke Child Safe training developed with the Association of Children's Welfare Agencies (the peak body for children's welfare and safety) has been implemented to frontline staff across Council, with the initial priority being Aquatics and Libraries.	
4.1.2.5	Support and celebrate Inner West Volunteers	Community Wellbeing, Centres and Venues	Community Celebration including Amy Large Volunteer Award and Citizen of the Year award was scheduled for 22 May 2024. This will recognise IWC volunteers categories including Seniors, Groups, Sports, Youth and Adult. Nominations closed on 25 March 2024.	




### Strategy 4.1.3 Address social inequity, obstacles to participation and social exclusion

ID	Action	Responsible	Comment	Status
4.1.3.1	Lead development of Council's Community Wellbeing Strategy	Social and Cultural Planning	Council staff are considering the appropriate approach, including potential intersections with other strategy documents such as the Anti-Racism Strategy, the Community Safety Strategy and the Child and Youth Strategy.	
4.1.3.2	Develop and lead implementation of the second Disability Inclusion Action Plan	Social and Cultural Planning	Council adopted the Disability Inclusion Action Plan in October 2023.	
4.1.3.3	Investigate continuing Council rebate on the purchase of reusable sanitary products and reusable nappies	Resource Recovery Planning	The rebate for reusable nappies, sanitary and incontinence pads was opened on 9 October 2023 allocating \$30,000 in rebates for the financial year.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target


## Outcome 4.2 Aboriginal and Torres Strait Islander Peoples and culture flourish and enrich the Inner West


### Strategy 4.2.1 Centre Aboriginal and Torres Strait Islander needs and voices at the heart of initiatives, policies and strategies

ID	Action	Responsible	Comment	Status
4.2.1.1	Provide access to and promote Aboriginal and Torres Strait Islander needs and voices through cultural awareness programs and appropriate training	People and Culture	Aboriginal and Torres Strait Islander (ATSI) awareness available to all computer-based staff through e-learning. Provider to train outdoor workers face to face is yet to be determined.	
4.2.1.2	Prepare a new Council naming policy which is informed by Aboriginal culture and an understanding of Country	Social and Cultural Planning	A new Council naming policy is being proposed to Council for exhibition in May 2024.	
4.2.1.3	Lead establishment of the Aboriginal Community Hub, and deliver the first Aboriginal Survival Memorial	Social and Cultural Planning	The first Aboriginal Survival Memorial at Yeo Park was successfully launched on 23 March 2024 with a major community event co-designed with the Aboriginal artists and Aboriginal community.  Building assessment and survey reports have been conducted for the Aboriginal Community Hub.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target






**Strategy 4.2.2 Celebrate Aboriginal and Torres Strait Islander cultures and history**

ID	Action	Responsible	Comment	Status
4.2.2.1	Lead implementation of Aboriginal Reconciliation Action Plan year one actions	Social and Cultural Planning	All initiatives are being implemented and a report is provided quarterly to Council.	




**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 4.3 People have opportunities to participate, and develop their health and wellbeing



### Strategy 4.3.1 Provide facilities, spaces and programs that support community health and wellbeing

ID	Action	Responsible	Comment	Status
4.3.1.1	Implement NDIS registered programs and services	Aquatic Services	Various recreational programs currently cater for NDIS providers and include health, fitness and aquatic access. Additional low-cost entry programs are planned for launch at the AAC and LPAC in line with Aqua therapy class provided at the AKAC.	
4.3.1.2	Implement Active Inner West (events, services, health and wellness activities in the Inner West, and enhanced website functions)	Aquatic Services	All Active Inner West Branding, services and web functionality are complete and in place. Active inner west newsletter an ongoing quarterly feature for the Inner West Council.	
4.3.1.3	Undertake Annette Kellerman Aquatic Centre (AKAC) capital works (2-3 year program, heating system upgrade)	Capital Works	External cladding replacement works underway to be completed in FY23/24, with the remainder of plant upgrade and other related building works to be deferred and subject to a council report in the future.	
4.3.1.4	Undertake Leichhardt Park Masterplan upgrade as per schedule (4 year program of capital works)	Capital Works	LPAC works - Stage 1 design completed and tender documents are being prepared to be released to market. Stage 2 to be delivered separately, timing of works to be revisited relative to peak swimming season disruptions. LPAC works to be subject to a council report in the future.	
4.3.1.5	Implement new Learn to Swim process for online enrolments	Aquatic Services	All online enrolment processes for learn to swim are now live and in operation. Members can now enrol online and change classes as required. The system is working well.	






**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
4.3.1.6	Prepare Companion Animal Action (CAA) Plan 24-28	Parking and Ranger Services	The CAA Plan is in its final draft and will be reported to Council in 2024.	
4.3.1.7	Deliver education activities to promote responsible pet ownership, including information stands, programs or campaigns including off leash areas	Parking and Ranger Services	There were 342 patrols undertaken. Information stands run at Petersham Park, Enmore Park fenced area, Vanardi Green, Sydenham Green and Bede Spillane Reserve. A-frames in Birchgrove Oval, Whites Creek, Pioneers, Hendon, Balmain Shores, Pratten, Darrell Jackson and Evan Jones Parks. Paw prints stencilling has been successfully trialed. Free puppy classes are being trialed in June 2024.	
4.3.1.8	Undertake Dawn Fraser Baths northern pavilion works	Capital Works	Northern Pavillion upgrade works to be undertaken in the 2025 off-season. Planning and design work is underway.	



### Strategy 4.3.2 Build connected communities and provide opportunities for social participation

ID	Action	Responsible	Comment	Status
4.3.2.1	Complete the development of Council's ten-year Recreation Strategy	Aquatic Services	The Inner West Council 10-year Recreation Strategy is completed and endorsed at the Council Meeting of October 2023. Actions and planning, and delivery requirements listed in the strategy have commenced.	
4.3.2.2	Prepare Park Plans of Management for community and Crown Lands for Jarvie Park, Camperdown Memorial Rest Park, Wicks Park, Birchgrove Park, Richard Murden Reserve	Parks Planning and Ecology	Work has commenced, including the development of an engagement plan.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
4.3.2.3	Complete a draft generic plan of management for Council's Pocket and Neighbourhood Parks	Parks Planning and Ecology	A draft Plan of Management for Neighbourhood and Pocket Parks has been prepared and endorsed for public consultation by Council. The consultation period closed in November 2023 and the Plan of Management will be reported back to Council.	
4.3.2.4	Review the structure and delivery of recreation programs and service including Debbie and Abbey Borgia Centre and Robyn Webster Centre	Aquatic Services	The Robyne Webster Recreation facility now operates as an Inner West Recreation facility with a 'hirer' model in place for programs and users. New programs are under development by the Recreation Coordinator for various hirers as well as school sport bookings currently being sought and confirmed. The Debbie and Abbie Borgia centre operating model remains under review.	
4.3.2.5	Complete a Commercial Dog Walking Policy for Council's open space areas	Parks Planning and Ecology	Alternative management solutions are employed.	
4.3.2.6	Implement the safety audit of Marrickville Golf Course	Parks Planning and Ecology	A Safety Audit and report was completed in August 2022. From this, an implementation plan was developed and actions arising from the basis for consideration concerning the Golf Course Plan of Management.	
4.3.2.7	Construct at least one inclusive playground in every ward, and public sensory gardens in pocket parks	Capital Works	King George Park playground commenced works on-site, to be completed prior to September 2024.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
4.3.2b	Number of parks bookings including: Schools, Commercial Fitness Trainers, Weddings, picnics and other events; does not include sporting ground bookings	6,000	> 6,000	Parks Planning and Ecology	1,368	1,733	1,600		4,701 
4.3.2c	Percentage utilisation of sporting grounds	100%	> 90%	Parks Planning and Ecology	90%	95%	100%		95% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Outcome 4.4 People have access to the services and facilities they need at all stages of life and all abilities**






**Strategy 4.4.1 Plan and deliver infrastructure and services for the changing and aging population and those with disability**

ID	Action	Responsible	Comment	Status
4.4.1.1	Review customer experience for community venue hire	Properties and Strategic Investments	A simplified application process for regular hirers was developed and implemented and Council Officers received positive feedback regarding the new process. A customer survey has been prepared for release in the next quarter.	
4.4.1.2	Implement updated community venue hire fees following review of Grants and Fee Scale Policy	Properties and Strategic Investments	The information and processes have been updated to reflect the new Grants and Fee Scale Policy.	
4.4.1.3	Design new process for booking town halls to support creative spaces activation	Creative Communities (Living Arts)	A new creative spaces framework is under design with an anticipated rollout by mid-2024. The new framework will recommend new booking processes for creatives.	
4.4.1.4	Support and action recommendations of independent review of Council owned premises and spaces for creative use, particularly affordable rental agreements to enhance access for creative practitioners in the community	Properties and Strategic Investments	Findings from the current Creative Spaces pilot program will form a new Creative Spaces Framework, which will be delivered in the next quarter. Agreements will form part of the framework.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target








**Strategy 4.4.2 Provide quality children’s education and care services to ensure a strong foundation for lifelong learning**


ID	Action	Responsible	Comment	Status
4.4.2.1	Complete the review of Council’s Occasional Care service	Children’s Services	The review has been completed and consideration is being given to future planning for the service in the context of the renovations and placemaking for the adjacent Balmain Town Hall precinct and local needs.	
4.4.2.2	Achieve ‘meeting or exceeding’ national quality standards for all early learning services	Children’s Services	All services meet the National Quality Standard and over 50% have achieved an exceeding outcome.	
4.4.2.3	Improve utilisation of under-utilised early learning services	Children’s Services	The two under-utilised services have improvement plans in place which are overseen by Operational Managers to increase enrolments.	
4.4.2.4	Ensure all early learning services are financially sustainable	Children’s Services	Regular meetings with Finance are in place to identify concerns and opportunities across each service’s budget. Staffing costs and rostering are being monitored and actioned for those services where expenditure is outside budget.	
4.4.2.5	Complete implementation of service review recommendations	Children’s Services	More than 90% of review recommendations have been implemented.	



**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 4.4.3 Provide facilities, resources and activities for lifelong learning**



ID	Action	Responsible	Comment	Status
4.4.3.1	Participate and collaborate with neighbouring councils in the development of an Aboriginal collection cataloguing standards	Libraries and History	Writer Tui Raven, in collaboration with CAVAL and the Australian Library and Information Association Ltd (ALIA), has produced the 'Guidelines for First Nations Collection Description' document, to assist libraries in description guidelines for Aboriginal and Torres Strait Islander collection materials. Discussions have commenced at the Zone Collection meetings, with neighbouring councils and Council's library suppliers, on updating cataloguing standards.	
4.4.3.2	Develop an evaluation framework for library services and programs	Libraries and History	The Library team have been working with Culture Counts to develop a survey for the evaluation of the Library programs. The Library has joined the Public Library Evaluation Network (PLEN) which provides a universal survey for public libraries that measures impact. It is planned the survey will take place in May.	
4.4.3.3	Review Library Information and Communications Technology (ICT) services	Libraries and History	The Library is participating in a Council customer service project evaluating the phone systems. Evaluation of technology requirements for the refurbishment of Balmain Library has taken place.	
4.4.3.4	Implement findings from the review of the languages other than English (LOTE) collection	Libraries and History	The review is complete and recommendations are being implemented. Utilisation of the LOTE collection will be monitored over the next 12 months to ensure appropriate services are provided to borrowers, including sourcing underutilised collections.	
4.4.3.5	Develop consistent customer satisfaction measure for all libraries	Libraries and History	The Public Library Evaluation Network reporting has been adopted and this will benchmark our library service against similar metropolitan libraries of a similar size. The measures include connection, safe and trusted, learning, digital connection, enterprise, skills, literacy, creativity, role, relevance and the net promoter score and customer satisfaction score.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
4.4.3.6	Investigate options for service level agreements / consortia for adjacent Councils for borrowing for residents and economies of scale for collections	Libraries and History	This action was completed for the subscription of eResource products in the third quarter.	

ID	Measure Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
4.4.3a	Number of library members	84,304	> 80,000	Libraries and History	87,767	88,126	90,344		88,745.67 
4.4.3b	Ratio of library members compared to population	46%	> 46%	Libraries and History	47.18%	42.90%	47.05%		45.71% 

### Strategy 4.4.4 Improve the quality and use of existing community assets

ID	Action	Responsible	Comment	Status
4.4.4.1	Trial free period and sanitary products in selected facilities	Facilities Management	Trial is completed, and discussion paper is scheduled for the June Council meeting.	
4.4.4.2	Undertake regular building condition audits	Facilities Management	Building condition audits are occurring on a weekly basis across Council's building stock.	





**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 5.1 Council is responsive and service-focused

### Strategy 5.1.1 Deliver responsive and innovative customer service






ID	Action	Responsible	Comment	Status
5.1.1.1	Adopt Customer Experience Strategy	Service Transformation	The Customer Experience Strategy was presented and adopted at the December Council meeting.	★
5.1.1.2	Adopt new technologies to improve transparency around maintenance schedules	Engineering Services	Adjustments are being made to improve alignment between the new website's verge mowing schedules and the daily operations. Scheduling for street sweeping and cleaning crews is progressing.	●
5.1.1.3	Prepare a business case to examine the feasibility of customer service points in libraries	Service Transformation	A business case in relation to the feasibility of customer service points in libraries will be developed as a part of the Customer Experience Strategy adopted by Council in December 2023.  In the interim, customer service points will be provided as part of the mobile customer service offering.	●
5.1.1.4	Improve the process for reporting and accountability of tier one customer complaints	Service Transformation	The process for reporting and accountability has been reviewed in line with the review of the Complaints Handling policy. The draft Complaints Handling Policy was adopted by Council in February 2024.	●
5.1.1.5	Conduct fortnightly customer service stalls in key areas across the Inner West	Customer Service	Fortnightly customer service stalls have been replaced by weekly stalls as resolved by Council. These have been successfully held in locations across the Local Government Area.	★

**Legend** ● On Track ★ Completed ■ Behind Schedule ▲ On Hold ◆ Rescheduled  
 ✓ On Target ⊙ Within Tolerance ⊗ Below Target


ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
5.1.1a	Customer Satisfaction (Voice of Customer – post call survey - out of 5)	4.30	> 4.30	Service Transformation	4.30	4.10	4.20		4.20 
5.1.1b	Customer calls answered within 60 seconds	80%	> 80%	Service Transformation	90.28%	42%	73.38%		68.55% 
5.1.1c	Percentage of back office processing time (emails, applications, payments and forms) within 5 business days	90%	> 95%	Service Transformation	100%	100%	100%		100% 
5.1.1d	Percentage of customer requests and applications via the online service portal	55%	> 55%	Service Transformation	54.30%	52%	48%		51.43% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Strategy 5.1.2 Monitor performance and implement continuous improvement to meet the changing needs of the community**

ID	Action	Responsible	Comment	Status
5.1.2.1	Budget, design and plan the rollout of the annual training and development calendar	People and Culture	Implementation of the TechOne Learning Management System has begun. Further improvements are being introduced as the system is configured. New e-learning courses include 'Building a Culture of Accessibility and Inclusion' procured through the Human Rights Commission, 'Foundations of LGBTQ Inclusion' by Pride in Diversity and TechOne Electronic Content Management (ECM). Childsafe training has commenced for Library Services, with Aquatics team already completed. Face to face training includes Plain English, Mental Health First Aid, Workplace investigations for People and Culture and Transgender and Gender Diversity Awareness training. The 2024-25 training and development plan has been drafted.	
5.1.2.2	Deliver business improvement staff training program	Service Transformation	The Business Improvement training program was developed and the delivery was launched on 19 March 2024.	
5.1.2.3	Implement the service review program and reporting framework	Service Transformation	The Service Review program and reporting framework was approved in September and has since been rolled out across all service units. The first planned service review has commenced.	
5.1.2.4	Implement project management system	Service Transformation	A project management system was procured through a tender process and configuration work has commenced to align with Council's Project Management Framework and project practices.	
5.1.2.5	Prepare and publish the Annual Report	Corporate Strategy and Engagement	The Annual Report was endorsed by Council at its meeting in November 2023, published on Council's website and notified to the NSW Office of Local Government.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target





ID	Action	Responsible	Comment	Status
5.1.2.6	Implement the Work Health and Safety Strategy year two actions	Governance and Risk	Work Health and Safety (WHS) Strategy year two (2023/2024) actions are being progressed and analysis is being conducted to prioritise an integrated risk and WHS strategy.	

ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
5.1.2c	Percentage of Work Health and Safety Strategy year two actions implemented	90%	> 90%	Governance and Risk	100%	100%	100%		100% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target





**Outcome 5.2 Council makes responsible decisions to manage finite resources in the best interest of current and future communities**

**Strategy 5.2.1 Undertake visionary, integrated, long term planning and decision making, reflective of community needs and aspirations**


ID	Action	Responsible	Comment	Status
5.2.1.1	Commence review of the Community Strategic Plan and preparation of the State of the Inner West report	Corporate Strategy and Engagement	Planning is underway for key activities of the review program for 2024 which include a collaborative event of Local Democracy Group members, a deliberative forum of citizens, the externally commissioned community satisfaction survey and broad community engagement, which will be delivered in the next quarter.	
5.2.1.2	Identify and apply for grants and other funding sources across Council	Corporate Strategy and Engagement	Two grant applications for a total of \$872,939 were lodged and outcomes are pending. The first was for the Blackmore Oval Wetland upgrade under the Urban Rivers and Catchments program. The second was under the Open Streets Program for activation of May Street, St Peters. Transport for NSW advised that outcomes for the December 2023 GreenWay application will be announced in June 2024, two months later than previously advised.	
5.2.1.3	Enter awards to showcase and recognise Council's successes	Corporate Strategy and Engagement	14 Award nominations were lodged in this quarter. All categories of the Local Government Professional Awards were entered (12 in total), a nomination was submitted for the Australian Financial Review - Environmental Sustainability Award and the Resource Recovery rap video was entered into the National Awards for Local Government. All are pending outcomes.	
5.2.1.4	Review the Information and Communications Technology Strategy	Information and Communication Technology	A revised draft ICT Strategy is under development.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target








ID	Action	Responsible	Comment	Status
5.2.1.5	Review Asset Management Plans	Engineering Services	The review is scheduled within Quarter 4.	
5.2.1.6	Implement the agreed program for condition audits and valuations	Engineering Services	Parks, Reserves and Marine Structures Audit is underway - data collection is 95% complete. Bridges Audit is nearing completion, and draft reports provided. A contractor is engaged for revaluation of Parks, Bridges and Stormwater Drainage is currently preparing for handover of audit data.	
5.2.1.7	Implement the Asset Improvement Plan	Engineering Services	Work Order dashboards have been set up for the Facilities and Civil Works teams to assist with managing service delivery. Dashboards for Public Trees are in progress. Parks and Bridge audits are nearing completion, significantly improving asset management maturity. Additional mobile devices have been deployed to improve operational performance by field staff.	
5.2.1.8	Review and implement the Workforce Management Strategy year two actions	People and Culture	Council continues to implement ongoing Workforce Management Strategy actions. Of the four items commencing in 23/24, Council's updated Human Resource Information System (HRIS) now incorporates the development of two of these actions. The remaining two items have had further modelling progress and are under preparation to be inputted into the Human Resource Information System (HRIS) for testing.	



### Strategy 5.2.2 Ensure probity and responsible, sustainable, ethical and open local government

ID	Action	Responsible	Comment	Status
5.2.2.1	Implement the recommendations of the Governance Framework Review Report	Governance and Risk	75% of the Governance review recommendations have been implemented and all remaining will be finalised by the end of the Financial Year.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Action	Responsible	Comment	Status
5.2.2.2	Implement the recommendations of the Enterprise Risk Management Framework Review Report	Governance and Risk	Following Council's endorsement of the Risk Management Policy, Action Plans have been developed to progress outstanding recommendations. Strategic risks have been approved by the Executive and quarterly updates are also approved by the Executive and ARIC. A process to extend the analysis to all service areas has commenced.	
5.2.2.3	Implement the new Office of Local Government (OLG) Risk Management and Internal Audit Framework for Local Government	Governance and Risk	The final Guidelines and associated regulations were enacted in December 2023 and need to be implemented by 1 July 2024. Council has redeveloped the Terms of Reference and Internal Audit Charter to align with the new Guidelines and Models and is continuing to conduct the required steps, including annual reviews, to operate in accordance with the Guidelines.	
5.2.2.4	Develop a new Council insurance framework	Governance and Risk	An updated claims page including an online submission form has been published on the Council website and the new claims management dashboards have been developed. These key steps form part of the development of a fit-for-purpose framework to help guide internal and external stakeholders with the Insurance process and to ensure Council's insurance function has fully effective internal claims management monitoring and reporting processes.	
5.2.2.5	Develop and maintain Council's compliance registers	Governance and Risk	A draft legislative compliance register is prepared. This is to be further refined and built into the Governance, Risk and Compliance system to be procured and implemented by the end of 2024.	
5.2.2.6	Implement actions identified through external review and benchmarking of the procurement framework	Procurement	Actions have been completed with an independent Health check planned for May, as well as the Procurement Policy and overarching Procurement Strategy being tabled to Council for adoption to finalise the framework.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target






ID	Action	Responsible	Comment	Status
5.2.2.7	Develop and implement an ethics and compliance e-learning training platform incorporating code of conduct, fraud and corruption, procurement and delegations	Procurement	Planned online training has been developed and finalised for roll-out in the fourth quarter and face-to-face procurement workshops have been implemented and continue to be delivered to all staff including new starters.	
5.2.2.8	Provide training to staff on legal matters	Legal Services	The Planning and Compliance Teams undertook training by Legal Services.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

ID	Measure  Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
5.2.2a	Percentage of access to Information Formal Requests responded to	100%	100%	Governance and Risk	100%	100%	100%		100%
5.2.2b	Percentage of Privacy Complaints responded to within 5 business days of receipt	100%	100%	Governance and Risk	100%	100%	100%		100%
5.2.2c	Percentage of staff involved in procurement that have received training	89%	100%	Procurement	0%	65%	16%		81%
5.2.2d	Percentage of procurement events above \$10k through vendor panel	97%	100%	Procurement	85%	90%	97%		90.67%
5.2.2e	Number of briefings to Council on the status of legal matters (February, May, August, November) Quarterly	4	> 4	Legal Services	1	2	1		4
5.2.2f	Percentage of ARIC recommendations implemented within agreed timeframes	100%	100%	Governance and Risk	100%	100%	100%		100%

**Legend** On Track Completed Behind Schedule On Hold Rescheduled  
 On Target Within Tolerance Below Target




**Strategy 5.2.3 Manage public resources to achieve financial sustainability**

ID	Action	Responsible	Comment	Status
5.2.3.1	Revise the Land and Property Strategy	Properties and Strategic Investments	The Land and Property Strategy has been reviewed, with a new Property Strategy under development.	
5.2.3.2	Review the financial reporting process to improve transparency following the release of new Office of Local Government guidelines	Finance	The report template for Quarterly Budget Reviews and Investment reporting have continued to be updated to improve the readability and transparency of key financial data.	
5.2.3.3	Update Land register published on Council's website (Annual)	Properties and Strategic Investments	Updating of the Land and Property Register is planned to be undertaken in the fourth quarter.	
5.2.3.4	Implement the long-term accommodation strategy (Annual)	Properties and Strategic Investments	A working group was formed between Facilities, Property and ICT in collaboration with the GM's office and staffing analysis has been undertaken. A strategic plan for the St Peters depot site is underway, which, in addition to seating analysis at other sites, will support the development of a Long-Term Accommodation Strategy.	
5.2.3.5	Manage Council's property portfolio	Properties and Strategic Investments	<p>Actions this reporting period include:</p> <ul style="list-style-type: none"> <li>- Implementation of the Leasing and Licencing module within TechnologyOne to capture all leasing details as well as the electronic management and issuance of invoices.</li> <li>- Progressing the development of a draft Property Strategy to guide future planning and management of the property portfolio.</li> <li>- Audit and investigation of council car parks and sites to consider the feasibility of the development of affordable housing.</li> </ul>	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

**Outcome 5.3 People are well informed and actively engaged in local decision making and problem solving**

**Strategy 5.3.1 Inform communities through multi-channel communications**

ID	Action	Responsible	Comment	Status
5.3.1.1	Implement Internal and External Communications Strategy	Strategic and Corporate Communications	The Internal Communications Strategy has been presented internally and is awaiting feedback.  The External communications strategy is in development.	
5.3.1.2	Scope the purchase and implementation of a digital asset management system	Strategic and Corporate Communications	We continue to consolidate our photo and video library and are in the process of investigating the most suitable Digital Asset Management system for IWC.	
5.3.1.3	Review communications policies and procedures	Strategic and Corporate Communications	A new Media Policy for Staff and Councillors has been completed.	


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target






ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
	Key Performance Indicator				Q1	Q2	Q3	Q4	
5.3.1a	Number of Inner West Council social media followers (Facebook, Instagram, Twitter)	59,245	> 60,726	Strategic and Corporate Communications	61,339	63,167	65,793		190,299
5.3.1b	Number of Inner West Council website page views	6,986,412	> 7,161,072	Strategic and Corporate Communications	1,657,212	1,863,546	1,795,713		5,316,471

**Strategy 5.3.2 Support local democracy through inclusive participatory community engagement**

ID	Action	Responsible	Comment	Status
5.3.2.1	Enhance Your Say Inner West engagement website to maximise system capabilities and provide improved data, analysis and reporting	Corporate Strategy and Engagement	Feedback received through the Your Say Inner West evaluation form has been reviewed and themed. Staff are using this evaluation data to identify opportunities to optimise the community's experience of the Your Say Inner West site. Also in this quarter, staff were trained in using the site's AI data analysis tool; and system generated correspondence was aligned with Council's customer correspondence requirements.	
5.3.2.2	Hold a Citizen's Jury	Corporate Strategy and Engagement	A deliberative forum based on the principles of a citizens' jury has been scheduled as part of the review of the Community Strategic Plan. The Request for Quotation for consultants is in preparation.	

**Legend** On Track Completed Behind Schedule On Hold Rescheduled  
 On Target Within Tolerance Below Target


ID	Action	Responsible	Comment	Status
5.3.2.3	Hold ten Local Matters Forums including two in each ward	Corporate Strategy and Engagement	Two Local Matters Forums were held during the quarter: Ashfield/Djarrawunang ward at Ashfield Service Centre on 27 February 2024; and Stanmore/Damun ward at Petersham Service Centre on 26 March 2024.	

ID	Measure	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
Key Performance Indicator									
5.3.2a	Number of visits to Your Say Inner West	104,392	> 107,001	Corporate Strategy and Engagement	30,464	46,684	41,426		118,574 
5.3.2b	Number of projects on Your Say Inner West on which the community has the opportunity to engage	40	> 50	Corporate Strategy and Engagement	23	28	17		68 
5.3.2c	Percentage of average satisfaction with local matters forums (survey per forum)	75%	> 75%	Corporate Strategy and Engagement	85%	83.60%	94%		87.53% 
5.3.2d	Percentage of community engagements that include face to face activities	75%	> 75%	Corporate Strategy and Engagement	39%	48%	18%		35% 
5.3.2e	Percentage of average satisfaction with Your Say Inner West engagements (ease of finding information and providing feedback)	75%	> 75%	Corporate Strategy and Engagement	88%	89%	91%		89.33% 

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target



**Strategy 5.3.3 Support evidence-based Council decision-making**


ID	Action	Responsible	Comment	Status
5.3.3.1	Continue to review and refine the current Council resolution register processes	Governance and Risk	Council has continued to refine the Council resolution register. For user readability, previous and current Council terms have been separated, and Council officers are working through the completion of all outstanding resolutions. Council aims to publish the outstanding Council resolutions register monthly.	

ID	Measure Key Performance Indicator	Baseline	Target	Responsible	RESULTS				YTD
					Q1	Q2	Q3	Q4	
5.3.3a	Percentage of Council resolutions that are implemented as per the agreed timeframes	95%	> 95%	Governance and Risk	94%	94%	95%		94.33% 


**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

## Outcome 5.4 Partnerships and collaboration are valued and recognised as vital for community leadership and making positive changes

### Strategy 5.4.1 Advocate for emerging community issues

ID	Action	Responsible	Comment	Status
5.4.1.1	Advocate to minimise impacts of state government infrastructure including WestConnex, Western Harbour Tunnel, Sydney Gateway	Traffic and Transport Planning	Council has been working with the NSW Government and advocating to minimise the impacts of state government infrastructure projects, including M4 East, M8, Western Harbour Tunnel, Sydney Park junction and the Sydenham to Bankstown (T3) upgrade.	

### Strategy 5.4.2 Build resilience and capacity of local leaders, groups and communities

ID	Action	Responsible	Comment	Status
5.4.2.1	Manage Council's annual community grants program	Social and Cultural Planning	The 2024 Grant Round will open on 15 April 2024.	

**Legend**  On Track  Completed  Behind Schedule  On Hold  Rescheduled  
 On Target  Within Tolerance  Below Target

# QUARTERLY BUDGET REVIEW STATEMENT

## INNER WEST COUNCIL

March 2024 Quarter



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### 1) Executive Summary

Council adopted on 13 February 2024 the December 2023 Budgeted net operating position of \$2.2m deficit excluding capital revenue or \$30.1m surplus including capital revenue.

After the completion of the March 2024 Quarterly Budget Review, Council amended the net operating result position excluding capital revenue to \$2.1m deficit or \$31.9m surplus including capital revenue.

Key movements include the following:

- User Charges and Fees increase of \$3.6m predominantly from restorations income to be received, offset by increases in the Materials and Services budget to complete restoration works.
- Domestic waste charge increased by \$0.2m due to additional services.
- Interest Income increase of \$0.9m due to investments maturing being reinvested at higher rates of return.
- Other Income increase of \$2.9m due to legal compensation and legal cost recovery from Class 3 matter and to reflect year to date actuals received for parking infringements.
- Increase in Operating Grants and Contributions of \$0.4m predominantly from Library grant to be recognised to fund furniture and fixtures for Balmain Library
- Capital Grants and Contributions increase of \$1.8m to reflect year to date developer contributions received offset by a reduction in grants due to the timing of recognising grants received for capital projects for when the project is to be completed which is in the 2024/25 Financial Year.
- Increase in Profit or Loss on Disposal of \$0.6m due to the net proceeds from sale of asset.
- Employee Costs net decrease following realignment of budget to agency costs in Materials and Services for backfilling permanent roles.
- Material & Services net increase due to:
  - Increase in maintenance costs for aquatic facilities, street trees and park assets in response to community requests.
  - Increase in agency costs for domestic waste management due to service changes and other agency staff utilised across Council.
  - Increase in costs associated with implementation of FOGO relating to supply and deliver of bin liners, advertising, and FOGO Community Champions.
- Other Expenses increase due to increase of SEINS budget to match expected costs for 2023/24 Financial Year and fine-related doubtful debts.
- Increase in Depreciation driven by \$2.5m capitalisation of mobile garbage bins

Council adopted on 13 February 2024 the December 2023 Capital Works Program of \$116.7m. After the completion of the March 2024 Quarterly Budget Review, Council has decreased the Capital Works Program by \$15.9m to \$100.7m. Details of project movements are included under section four in the report.

## 2) Primary Financial Statement

Description	Original Budget	Current		Proposed Adjustments	Forecast Budget	Actual YTD	
		QBRS - Sept	QBRS - Dec				
<b>Income</b>							
Rates & General Revenue	131,984	-	-	131,984	(0)	131,983	99,170
User Charges & Fees	55,344	2,148	2,223	59,715	3,586	63,301	48,731
Domestic Waste Charge	41,004	-	-	41,004	220	41,224	30,994
Interest Income	5,500	4,825	1,700	12,025	925	12,950	10,624
Other Income	27,316	872	936	29,123	2,872	31,995	23,396
Operating Grants & Contributions	9,844	102	260	10,207	408	10,615	3,029
Capital Grants & Contributions	37,822	699	(6,318)	32,202	1,806	34,008	13,960
Profit or Loss on Disposal	(920)	-	495	(425)	618	194	(520)
<b>Total Income</b>	<b>307,894</b>	<b>8,646</b>	<b>(704)</b>	<b>315,835</b>	<b>10,435</b>	<b>326,270</b>	<b>229,384</b>
<b>Expense</b>							
Employee costs	138,351	2,166	305	140,822	(1,556)	139,266	106,040
Materials & Contracts	84,045	5,447	3,909	93,401	9,855	103,255	76,429
Borrowing Costs	792	-	4	796	-	796	595
Depreciation & Amortisation	33,839	(1)	67	33,906	84	33,990	26,257
Other Expenses	15,236	444	1,178	16,859	223	17,082	12,648
<b>Total Expense</b>	<b>272,263</b>	<b>8,056</b>	<b>5,464</b>	<b>285,783</b>	<b>8,605</b>	<b>294,388</b>	<b>221,969</b>
<b>Operating Surplus/(Deficit )</b>	<b>35,631</b>	<b>590</b>	<b>(6,168)</b>	<b>30,052</b>	<b>1,830</b>	<b>31,882</b>	<b>7,415</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>(2,191)</b>	<b>(109)</b>	<b>150</b>	<b>(2,150)</b>	<b>24</b>	<b>(2,126)</b>	<b>(6,545)</b>
<b>Capital Expenditure</b>							
Capital Works Program	111,162	29,021	(23,556)	116,627	(15,930)	100,697	57,340
Loan Principal	2,447	-	-	2,447	-	2,447	2,266
<b>Total Capital Expenditure</b>	<b>113,609</b>	<b>29,021</b>	<b>(23,556)</b>	<b>119,074</b>	<b>(15,930)</b>	<b>103,144</b>	<b>59,607</b>
<b>Funding</b>							
Net Working Capital Drawdown	43,010	28,432	(17,455)	53,987	(17,464)	36,523	21,128
Net Overheads Reallocation	(0)	0	(0)	(0)	0	-	(0)
Depreciation Contra	34,968	(1)	67	35,035	(296)	34,739	26,753
<b>Total Funding</b>	<b>77,978</b>	<b>28,431</b>	<b>(17,387)</b>	<b>89,022</b>	<b>(17,760)</b>	<b>71,262</b>	<b>47,881</b>
<b>Net Budget Position</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(4,310)</b>

3) March 2024 QBRs Movements

Item	Description	\$'000 Movement
	<b>Income</b>	
34	Increased Revenue - Resource Recovery Services	220
		220
	<b>User Charges &amp; Fees</b>	
10	Decreased Revenue - Customer Service	(10)
6	Increased Revenue - Community Venues	95
32	Increased Revenue - Properties & Strategic Investments	115
21	Decreased Revenue - Governance & Risk	(5)
12	Increased Revenue - Early Learning	135
2	Increased Revenue - Aquatic Services	795
38	Increased Revenue - Strategic Planning	243
11	Decreased Revenue - Development Assessment	(156)
5	Increased Revenue - Civil Maintenance	2,400
34	Increased Revenue - Resource Recovery Services	50
14	Decreased Revenue - Engineering Services	(165)
39	Increased Revenue - Traffic & Transport Planning	93
16	Increased Revenue - Environmental Health & Building Regulation	24
3	Decreased Revenue - Building Certification	(58)
26	Increased Revenue - Parking & Ranger Services	30
		3,586
	<b>Other Income</b>	
23	Increased Revenue - Legal Services	2,000
6	Decreased Revenue - Community Venues	(9)
32	Decreased Revenue - Properties & Strategic Investments	(83)
2	Increased Revenue - Aquatic Services	2
11	Decreased Revenue - Development Assessment	(17)
38	Increased Revenue - Strategic Planning	45
20	Increased Revenue - Fleet Services	20
14	Decreased Revenue - Engineering Services	(100)
31	Decreased Revenue - Procurement	(1)
16	Increased Revenue - Environmental Health & Building Regulation	66
3	Increased Revenue - Building Certification	20
26	Increased Revenue - Parking & Ranger Services	929
		2,872
	<b>Capital Grants &amp; Contributions</b>	
38	Increased Revenue - Strategic Planning	10,028
4	Decreased Revenue - Capital and Major Projects	(8,222)
		1,806
	<b>Operating Grants &amp; Contributions</b>	
24	Increased Revenue - Library & Historical Services	300
5	Increased Revenue - Civil Maintenance	38
14	Increased Revenue - Engineering Services	125
39	Decreased Revenue - Traffic & Transport Planning	(55)
		408
	<b>Interest Income</b>	
9	Increased Revenue - Corporate Support Services	925
		925

Item	Description	\$'000 Movement
	<b>Income</b>	
	<b>Profit or Loss on Disposal</b>	
20	Increased Revenue - Fleet Services	632
32	Decreased Revenue - Properties & Strategic Investments	(14)
		618
	<b>Total Income</b>	<b>10,435</b>
	<b>Operating Expenditure</b>	
	<b>Employee costs</b>	
9	Increased Expenditure - Corporate Support Services	94
29	Decreased Expenditure - People & Culture	(25)
35	Decreased Expenditure - Service Transformation	(21)
10	Decreased Expenditure - Customer Service	(456)
23	Increased Expenditure - Legal Services	57
37	Increased Expenditure - Strategic & Corporate Communications	31
19	Increased Expenditure - Finance	78
22	Decreased Expenditure - ICT	(3)
6	Decreased Expenditure - Community Venues	(37)
32	Decreased Expenditure - Properties & Strategic Investments	(134)
21	Increased Expenditure - Governance & Risk	109
12	Increased Expenditure - Early Learning	558
24	Increased Expenditure - Libraries and History	62
7	Decreased Expenditure - Community Wellbeing	(175)
36	Increased Expenditure - Social and Cultural Planning	14
2	Decreased Expenditure - Aquatic Services	(32)
38	Decreased Expenditure - Strategic Planning	(101)
13	Increased Expenditure - Economic Development	2
11	Increased Expenditure - Development Assessment	3
8	Increased Expenditure - Corporate Strategy & Engagement	14
25	Decreased Expenditure - Living Arts	(85)
17	Increased Expenditure - Events	209
4	Increased Expenditure - Capital and Major Projects	62
27	Decreased Expenditure - Parks and Streetscapes Operations	(959)
5	Decreased Expenditure - Civil Maintenance	(534)
20	Decreased Expenditure - Fleet Services	(137)
34	Increased Expenditure - Resource Recovery Services	173
15	Increased Expenditure - Environment and Sustainability Management	1
42	Decreased Expenditure - Urban Sustainability	(88)
33	Increased Expenditure - Resource Recovery Planning	143
40	Increased Expenditure - Urban Ecology	13
28	Increased Expenditure - Parks Planning and Recreation	7
14	Decreased Expenditure - Engineering Services	(349)
31	Decreased Expenditure - Procurement	(82)
18	Increased Expenditure - Facilities Management	28
39	Decreased Expenditure - Traffic & Transport Planning	(54)
41	Increased Expenditure - Urban Forest	16
16	Increased Expenditure - Environmental Health & Building Regulation	30
3	Decreased Expenditure - Building Certification	(51)
30	Increased Expenditure - Private Trees	6
26	Increased Expenditure - Parking & Ranger Services	57
		(1,556)



Item	Description	\$'000 Movement
<b>Materials &amp; Services</b>		
29	Decreased Expenditure - People & Culture	(321)
35	Increased Expenditure - Service Transformation	63
10	Increased Expenditure - Customer Service	574
23	Increased Expenditure - Legal Services	135
37	Increased Expenditure - Strategic & Corporate Communications	23
19	Increased Expenditure - Finance	87
22	Increased Expenditure - ICT	197
32	Increased Expenditure - Properties & Strategic Investments	354
21	Increased Expenditure - Governance & Risk	158
9	Decreased Expenditure - Corporate Support Services	(778)
24	Increased Expenditure - Libraries and History	0
7	Decreased Expenditure - Community Wellbeing	(70)
36	Decreased Expenditure - Social and Cultural Planning	(20)
2	Increased Expenditure - Aquatic Services	1,181
38	Decreased Expenditure - Strategic Planning	(132)
11	Decreased Expenditure - Development Assessment	(86)
13	Increased Expenditure - Economic Development	121
17	Increased Expenditure - Events	10
4	Increased Expenditure - Capital and Major Projects	140
27	Increased Expenditure - Parks and Streetscapes Operations	1,427
5	Increased Expenditure - Civil Maintenance	2,102
20	Increased Expenditure - Fleet Services	572
34	Increased Expenditure - Resource Recovery Services	1,535
40	Decreased Expenditure - Urban Ecology	(8)
42	Increased Expenditure - Urban Sustainability	36
33	Increased Expenditure - Resource Recovery Planning	1,519
28	Increased Expenditure - Parks Planning and Recreation	35
14	Increased Expenditure - Engineering Services	421
31	Increased Expenditure - Procurement	76
39	Increased Expenditure - Traffic & Transport Planning	78
41	Increased Expenditure - Urban Forest	400
26	Increased Expenditure - Parking & Ranger Services	25
		9,854
<b>Other Expenses</b>		
32	Decreased Expenditure - Properties & Strategic Investments	(14)
36	Increased Expenditure - Social and Cultural Planning	90
34	Decreased Expenditure - Resource Recovery Services	(488)
40	Decreased Expenditure - Urban Ecology	(10)
42	Decreased Expenditure - Urban Sustainability	(2)
16	Increased Expenditure - Environmental Health & Building Regulation	375
26	Increased Expenditure - Parking & Ranger Services	272
		223
<b>Depreciation &amp; Amortisation</b>		
2	Decreased Expenditure - Aquatic Services	(104)
34	Increased Expenditure - Resource Recovery Services	188
		84
	<b>Total Operating Expenditure</b>	<b>8,605</b>

Item	Description	\$'000 Movement
	<b>Capital Expenditure (Item 1)</b>	
	<b>Materials &amp; Services</b>	
22	Decreased Expenditure - ICT	(5)
39	Increased Expenditure - Traffic & Transport Planning	66
32	Increased Expenditure - Properties & Strategic Investments	294
24	Increased Expenditure - Library & Historical Services	300
4	Decreased Expenditure - Capital and Major Projects	(21,256)
20	Increased Expenditure - Fleet Services	2,171
34	Increased Expenditure - Resource Recovery Services	2,500
		(15,930)
	<b>Total Capital Expenditure</b>	<b>(15,930)</b>
	<b>Net Working Capital Drawdown</b>	
2	Increase - Aquatic Services	248
3	Decrease - Building Certification	(13)
4	Decrease - Capital and Major Projects	(12,832)
5	Decrease - Civil Maintenance	(870)
6	Decrease - Community Venues	(123)
7	Decrease - Community Wellbeing	(245)
8	Increase - Corporate Strategy & Engagement	14
9	Decrease - Corporate Support Services	(1,609)
10	Increase - Customer Service	128
11	Increase - Development Assessment	90
12	Increase - Early Learning	423
13	Increase - Economic Development	123
14	Increase - Engineering Services	212
15	Increase - Environment and Sustainability Management	1
16	Increase - Environmental Health & Building Regulation	315
17	Increase - Events	219
18	Increase - Facilities Management	28
19	Increase - Finance	165
20	Increase - Fleet Services	1,954
21	Increase - Governance & Risk	272
22	Increase - ICT	189
23	Decrease - Legal Services	(1,808)
24	Increase - Libraries and History	62
25	Decrease - Living Arts	(85)
26	Decrease - Parking & Ranger Services	(605)
27	Increase - Parks and Streetscapes Operations	468
28	Increase - Parks Planning and Recreation	42
29	Decrease - People & Culture	(346)
32	Increase - Properties & Strategic Investments	482
30	Increase - Private Trees	6
31	Decrease - Procurement	(5)
34	Increase - Resource Recovery Services	3,638
33	Increase - Resource Recovery Planning	1,662
35	Increase - Service Transformation	42
36	Increase - Social and Cultural Planning	84
37	Increase - Strategic & Corporate Communications	54
38	Decrease - Strategic Planning	(10,549)
39	Increase - Traffic & Transport Planning	52
40	Decrease - Urban Ecology	(5)
41	Increase - Urban Forest	416
42	Decrease - Urban Sustainability	(54)
	<b>Total Net Working Capital Drawdown</b>	<b>(17,760)</b>

4) ITEM 1 – Capital Projects Movement from December Budget

Item	Description	2023-24 Movement \$'000	Commentary
1		(15,930)	
	<b>Domestic Waste Management Assets</b>	<b>2,500</b>	
	Mobile Garbage Bins	2,500	Purchase of Mobile Garbage Bins
	<b>Furniture &amp; Fittings</b>	<b>300</b>	
	Balmain Library - Furniture and Fixtures	300	Purchase of Furniture and fittings for Balmain Library.
	<b>Office Equipment</b>	<b>(5)</b>	
	Minor Movements	(5)	Realignment of Various projects
	<b>Plant &amp; Equipment</b>	<b>2,171</b>	
	Fleet Services	2,171	The Fleet Replacement program during the pandemic was affected by supply chain issues. This has progressively eased with backorders being fulfilled in 2023/24 leading to an increase in the program.
	<b>Land Improvement (Depreciable)</b>	<b>(10,307)</b>	
	GreenWay	(8,500)	Construction progress relative to status of design approvals for major elements including Parramatta Road underpass.
	Yeo Park Upgrade	(541)	Yeo Park lighting to be coordinated with Inclusive Playground upgrade.
	Mackey Park Canoe Ramp	(430)	Construction to commence Q4.
	Lambert Park Playground	(240)	Delayed due to playground equipment lead times. Expected completion Aug
	Henson Park Pathway	(205)	Scope decrease which allowed for cost savings to be returned to reserve.
	HJ Mahoney Reserve Sporting Ground Upgrade	(170)	Project savings returned to reserve.
	Illoura Reserve Survival Memorial	(155)	Balance of design funds for construction.
	Camdenville Park Upgrade	(150)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works.
	Skate Park in Leichhardt Park - Construction	(60)	Project savings returned to reserve.
	Parks Assets Program	100	Additional funds to replace softfall at Tom Kenny Reserve and Tillman Park.
	Other Land Improvement Works	44	Realignment of Various projects
	<b>Buildings</b>	<b>(2,638)</b>	
	Newtown Town Hall Renewal	(590)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works.
	Leichhardt Town Hall Renewal	(580)	Extra lighting working not required, funds returned to reserve.
	Leichardt Oval #2 Amenities Upgrade	(500)	Realigned budget from 2024/25 Financial year due to project timing.
	Warrawong - Building Renewal	(487)	Realigned budget to 2024/25 Financial Year to allow time for additional planning.
	Tempe Reserve Amenities Building	(450)	Realigned budget from 2024/25 Financial year due to project timing.
	Aboriginal Community Hub - Tempe	(350)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works.
	Ashfield Civic Centre Upgrade	(325)	Realigned budget to 2024/25 Financial Year to allow additional time for procurement of equipment.
	HJ Mahoney Amenities Refurbishment	(324)	Project completed and savings returned to reserve.
	Henson Park Grandstand Upgrade	(200)	Realigned budget from 2024/25 Financial year due to AFL construction commencement delayed.
	St Peters Depot Power Compliance	(195)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works
	St Peters Depot Masterplan	(145)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works
	Pioneers Memorial Park Renewal	(135)	Realigned budget to 2024/25 Financial Year due to project timing.
	Petersham Kindergarten (KU Petersham) Refurbishment	(105)	Realigned budget to 2024/25 Financial Year to allow time for consultation and feedback.
	Prospect Street Kindergarten Kiosk Store	(100)	Realigned budget to 2024/25 Financial Year to allow time for completion of planning and design in the fourth quarter.
	Leichhardt Depot Amenities Block and Other Refurbishment	(90)	Realigned budget to 2024/25 Financial Year to allow time for quote evaluations.
	Paringa Reserve Elliot St New Kiosk	(80)	Realigned budget to 2024/25 Financial Year due to timing of works.
	Annandale Town Hall Community Centre Refurbishment	(80)	Realigned budget to 2024/25 Financial Year due to timing of works.

Item	Description	2023-24 Movement \$'000	Commentary
1	<b>Buildings (Continued)</b>	<b>774</b>	
	Gladstone Park New Public Toilet	(73)	Realigned budget to 2024/25 Financial Year to allow time for completion of design.
	Balmain Town Hall Site Renewal	1,808	Budget brought forward from 2024/25 Financial year due to the timing of delivering project works.
	Creative Use of Town Halls	280	New project for fit out for Town halls for Artistic Purpose
	Petersham Town Hall Upgrade	70	Budget brought forward from 2024/25 Financial Year to prioritise works.
	Other Building Works	12	Realignment of Various projects
	<b>Aquatic Facilities</b>	<b>(815)</b>	
	Fanny Durack Aquatic Centre Refurbishment	(30)	Realigned budget to 2024/25 Financial Year to allow time for additional planning.
	Dawn Fraser Bath Northern Pavilion Renewal	(15)	Realigned budget to 2024/25 Financial Year due to project timing.
	Callan Park Swim Spot	(20)	Realigned budget to 2024/25 Financial Year to allow time for completion of design.
	Anette Kellerman Aquatic Centre Upgrade	(750)	Realigned budget to 2024/25 Financial Year to allow time for completion of design.
	<b>Seawalls</b>	<b>50</b>	
	East Balmain Seawall	50	Geotechnical investigations of collapsing seawall near the Balmain East ferry wharf.
	<b>Wharves</b>	<b>54</b>	
	Leichhardt Park Jetty	(66)	Balance of design funds for construction in 2024/25 Financial Year.
	Fitzroy Reserve Pontoon - Periodic repairs	35	Grant funding received to complete renewal works
	Cove Street Wharf Renewals	85	Grant funding received to complete renewal works
	<b>Local Roads</b>	<b>(996)</b>	
	Local Roads Repair Program (RLRRP Grant)	500	Allocation of budget from Regional Roads Program to Local Roads Program
	Perry Lane - Steward Street To Mary Street Lilyfield	(270)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Henry Street Laneways, Sydenham	(250)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Clissold Street - Prospect Road to Queen Street, Ashfield	(182)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Abergeldie Street - Old Canterbury Road to Arlington Street, Dulwich Hill	(140)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Thornley Street - Roseby Street to Cary Street, Leichhardt	(135)	Budget returned to reserves due to the current surface being in good condition
	Albion Lane - Macquarie Street to Annandale Street, Annandale	(135)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Mansfield Street (Evans Street to Mullen Street), Rozelle	(120)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Kintore Street - New Canterbury Road To Hercules Street, Dulwich Hill	(110)	Budget returned to reserves due to the current surface being in good condition
	Park Street - Parramatta Road To Station Street, Petersham	(101)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Other Local Road Works	(53)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	<b>Regional Roads</b>	<b>(780)</b>	
	Regional Roads Repair Program (RLRRP Grant)	(500)	Allocation of budget from Regional Roads Program to Local Roads Program
	Elizabeth St -Orpington St to Bland St	(200)	Realigned budget to 2024/25 Financial Year due to timing of delivery of works.
	Minor Movements	(80)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	<b>Bridges</b>	<b>(297)</b>	
	Bridge Rehabilitation	(215)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	Piper Street Bridge - Remediation Works	(82)	Project savings returned to reserve.
	<b>Footpaths</b>	<b>(63)</b>	
	Bay Street Old Street to Princes Highway, Tempe	(100)	Expanded scope requiring design, realigned remaining budget to 2024/25 Financial year.
	Mort Bay Park Retaining Wall, Phillip, Bay	91	Project complete. Additional budget required for the use of non-shrink grout material between the wall and column.
	Gow Street & Fitzroy Avenue Birchgrove New Footpath	(44)	Project complete and savings returned to reserve.
	Other Footpath Works	(10)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.

Item	Description	2023-24 Movement \$'000	Commentary
1	<b>Kerb and Gutter</b>	<b>(90)</b>	
	O'Neill Street Between Justin Street & Cecily Street	(130)	Project complete and savings returned to reserve.
	Marion Street - Renwick Street to Eiswick Street, Leichhardt	(75)	Budget returned to reserves due to asset being in good condition
	Durham Street - Beach Road to Marrickville Road, Dulwich Hill	(40)	Design required due to tree roots in gutter and footpath, realigned construction budget to 2024/25 Financial year.
	Miller Avenue - Liverpool Road	15	Additional funds required for construction.
	Dudley Street - Learmonth Street to Waratah Street	140	Updated cost estimate following detailed design.
	<b>Traffic Devices</b>	<b>(592)</b>	
	Electric Vehicle Charging Stations	(700)	Realigned budget to 2024/25 Financial Year due to project timing.
	Edgware Road & Alice Street Enmore Traffic Signals Upgrade	140	Cost updated following tender submissions.
	Fairfowl Street at Pile Street, Marrickville Intersection	115	Cost updated following tender submissions.
	Other Traffic Devices Works	(147)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial Year.
	<b>Storm Water Drainage</b>	<b>(370)</b>	
	Wortley Street - Pipeline Replacement, Rozelle	(240)	Project realigned to 2024/25 Financial Year allow for additional design and investigations.
	England Avenue Rain Garden	(140)	Coordinate with drainage works currently in design for the street.
	Other Storm Water Drainage Works	10	Realignment of Various projects
	<b>Bicycle facilities</b>	<b>(693)</b>	
	St Peters, Mary Street to Sydenham Cycleway WestConnex	(320)	Design delayed due to Transport for NSW approvals, budget aligned to 2024/25 Financial Year.
	Lilyfield Road Cycleway	(180)	Coordinate with Rozelle Parklands Masterplan, budget realigned to 2024/25 Financial Year.
	SW Metro - Sydenham to Dulwich Hill Station EWPCl	(150)	Project in procurement, realigned to 2024/25 Financial Year.
	Marrickville Rd (EAST) Design and Implementation	(50)	Design delayed due to Transport for NSW and Sydney Water approvals.
	Other Bicycle Facility Works	8	Realignment of Various projects
	<b>Town Centres</b>	<b>(3,359)</b>	
	Main Street Revitalisation	(2,500)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Peace Park	(255)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Hancock Lane	(180)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Ashfield Plaza	(150)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Birchgrove Rd & King St Intersection	(100)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Caves Lane	(90)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.
	Other Town Centre Movements	(84)	Realigned to 2024/25 Financial Year to allow for completion of design in current Financial year and construction in early next financial year.

**ITEM 2 – Aquatic Services**

Increase User Charges & Fees	\$795k
Increase Other Income	\$2k
Decrease Employee Costs	\$32k
Increase Materials and Services	\$1,181k
Decrease Depreciation & Amortisation	\$104k
Increase Transfer from Net Working Funds	\$248k

- Increase in User Charges & Fees is mainly driven by higher utilisation in Learn to Swim Program, Health & Fitness and Casual Visitation for Ashfield Aquatic Centre
- Employee Costs decrease due to salary alignment to actuals for March year to date
- Increase in Materials and Services driven by:
  - \$1,000k increase in reactive maintenance costs across all aquatic facilities mainly driven by pool-related maintenance, Heating, Ventilation, Air Conditioning (HVAC) services and general building maintenance.
  - \$70k increase in utilities mainly driven by 40% increase in water usage.
  - \$35k increase due to Software fee re-alignment.
  - \$76k increase in general materials and other variable costs to income.

**ITEM 3 – Building Certification**

Decrease User Charges & Fees	\$58k
Increase Other Income	\$20k
Decrease Employee Costs	\$51k
Decrease Transfer from Net Working Funds	\$13k

- User Charges & Fees reduction due to revised revenue expectation for Quarter 4 for building certificates, construction certificates and inspection fees
- Employee Costs decrease due to salary alignment to actuals for March year to date

**ITEM 4 – Capital and Major Projects**

Decrease Capital Grants & Contributions	\$8,222k
Increase Employee Costs	\$62k
Increase Materials & Services	\$140k
Decrease Capital Expenditure	\$21,256k
Decrease Transfer from Net Working Funds	\$12,832

- Capital grants & contributions decrease predominately due to recognition of GreenWay grant Council has received the grant in advance and to be recognised as works are completed.
- Employee Costs increase due to salary alignment to actuals for March year to date.
- Materials & Services increase due to additional roadworks for Edgeware Road & Alice Street Traffic Signal Upgrade.
- Capital expenditure – refer to Item 1.

**ITEM 5 – Civil Maintenance**

Increase User Charges & Fees	\$2,400k
Increase Operating Grants & Contributions	\$38k
Decrease Employee Costs	\$534k
Increase Materials & Services	\$2,102k
Decrease Transfer from Net Working Funds	\$870k

- User Charges and Fees increase due to higher volume of utility restorations matched by increase in restorations expenditure
- Operating Grant & Contribution increase due to indexation on annual block grant.
- Employee Costs realignment to materials and services due to vacancies filled by agency staff and/or contractors.
- Materials & Services increase due to increase in restorations maintenance arising from utility works.

**ITEM 6 - Community Venues**

Increase User Charges & Fees	\$95k
Decrease Other Income	\$9k
Decrease Employee Costs	\$37k
Decrease Transfer from Net Working Funds	\$123k

- User Charges & Fees increase to align to year-to-date actuals mainly driven by Leichhardt Town Hall facility.
- Employee Costs decrease due to salary alignment to actuals for March year to date.

**ITEM 7 - Community Wellbeing**

Decrease Employee Costs	\$175k
Decrease Materials & Services	\$70k
Decrease Transfer from Net Working Funds	\$245k

- Employee Costs decrease due to salary alignment to actuals for March year to date.
- Reallocation of Materials & Services budget to Social and Cultural Planning Team.

**ITEM 8 - Corporate Strategy & Engagement**

Increase Employee Costs	\$14k
Increase Transfer from Net Working Funds	\$14k

- Employee Costs increase due to salary alignment to actuals for March year to date.

**ITEM 9 - Corporate Support Services**

Increase Interest Income	\$925k
Increase Employee Costs	\$94k
Decrease Materials & Services	\$778k
Decrease Transfer from Net Working Funds	\$1,609k

- Interest Income increase due to investments maturing being reinvested at higher rates of return.
- Employee Cost increase is a result of transferring Workers Compensation budget to service units offset by alignment of Council year to date savings in employee costs.
- Materials and Services decrease is a result of realigning ICT projects across Council to the 2024/25 Financial Year.

**ITEM 10 - Customer Service**

Decrease User Charges & Fees	\$10k
Decrease Employee Costs	\$456k
Increase Materials & Services	\$574k
Increase Transfer from Net Working Funds	\$128k

- Employee Costs decrease due to salary alignment to actuals for March year to date.
- Materials and Service increase related to agency back filled staff vacancies.

**ITEM 11 - Development Assessment**

Decrease User Charges & Fees	\$156k
Decrease Other Income	\$17k
Increase Employee Costs	\$3k
Decrease Materials & Services	\$86k
Increase Transfer from Net Working Funds	\$90k

- Decrease in User Charges & Fees relating to lower than expected Pre-Lodgement Development Assessment Fees.
- Employee Costs increase due to salary alignment to actuals for March year to date.
- Decrease in Materials & Services mainly due to alignment to year to date March actuals for the Local Planning Panel and Design Review Panel.

**ITEM 12 – Early Learning**

Increase User Charges & Fees	\$135k
Increase Employee Costs	\$558k
Increase Transfer from Net Working Funds	\$423k

- User Charges & Fees increase due to higher than expected child care fees.
- Employee Costs increase due to workers compensation re-alignment.

**ITEM 13 – Economic Development**

Increase Employee Costs	\$2k
Increase Materials & Services	\$121k
Increase Transfer from Net Working Funds	\$123k

- Employee Costs increase due to salary alignment to actuals for March year to date.
- Materials & Services increase due to higher than expected spend on fairy lights, Christmas decorations and other events, partially offset by reallocation of \$23k budget from main streets beautification project under Strategic Planning team.



**ITEM 14 - Engineering Services**

Decrease User Charges & Fees	\$165k
Decrease Other Income	\$100k
Increase Operating Grants & Contributions	\$125k
Decrease Employee Costs	\$349k
Increase Materials & Services	\$421k
Increase Transfer from Net Working Funds	\$212k

- User Charges and Fees decrease due to lower number of hoarding permits than projected.
- Other Income projected lower due to lower street furniture income utilisations.
- Recognition of prior year grant due to the finalisation of the agreement between Council and Sydney Metro.
- Employee Costs realignment to materials and services due to vacancies filled by agency staff. Partially offset by an increase in workers compensation realignment across Council.
- Materials & Services realignment from employee costs due to vacancies filled by agency staff.

**ITEM 15 – Environment and Sustainability Management**

Increase Employee Costs	\$1k
Increase Transfer from Net Working Funds	\$1k

- Employee Costs increase due to salary alignment to actuals for March year to date.

**ITEM 16 - Environmental Health & Building Regulation**

Increase User Charges & Fees	\$24k
Increase Other Income	\$66k
Increase Employee Costs	\$30k
Increase Other Expenses	\$375k
Increase Transfer from Net Working Funds	\$315k

- Other Income increase relating to fire-related infringements to reflect year to date actuals.
- Employee Costs increase due to salary alignment to actuals for March year to date.
- Other Expenses driven by increase in written-off amounts from 9% to 40%.

**ITEM 17 - Events**

Increase Employee Costs	\$209k
Increase Materials & Services	\$10k
Increase Transfer from Net Working funds	\$219k

- Employee cost increase relating to transfer of FTE from Social Planning to Events team.

**ITEM 18 – Facilities Management**

Increase Employee Costs	\$28k
Increase Transfer from Net Working Funds	\$28k

- Employee Costs increase due to salary alignment to actuals for March year to date.

**ITEM 19 - Finance**

Increase Employee Costs	\$78k
Increase Materials & Services	\$87k
Increase Transfer from Net Working Funds	\$165k

- Employee costs realignment to materials and services due to vacancies filled by agency staff.

**ITEM 20 - Fleet**

Increase Other Income	\$20k
Increase Profit or Loss on Disposal	\$632k
Decrease Employee Costs	\$137k
Increase Materials & Services	\$572k
Increase Capital Expenditure	\$2,171k
Increase Transfer from Net Working Funds	\$1,954k

- Other Income increase related leaseback vehicles align to actual.
- Increase profit and loss on disposal due to additional plant/vehicles to be sold.
- Employee costs realignment to materials and services due to vacancies filled by agency staff
- Other Material and Services increases relates to \$272k increase in fuel price.
- Capital Expenditure increase related to Fleet Replacement program, supply chain issues was affected during the pandemic. This has progressively eased with backorders being fulfilled in 2023/24 leading to an increase in the program.

**ITEM 21 - Governance & Risk**

Decrease User Charges & Fees	\$5k
Increase Employee Costs	\$109k
Increase Materials & Services	\$158k
Increase Transfer from Net Working Funds	\$272k

- Employee Costs increase due reallocation of FTE positions from People and Culture.
- Materials & Services increase related to higher costs for internal audit, and transfer of budget from People and Culture.

**ITEM 22 - ICT**

Decrease Employee Costs	\$3k
Increase Materials & Services	\$197k
Decrease Capital Expenditure	\$5k
Increase Transfer from Net Working Funds	\$189k

- Materials & Services increase related to consultants to complete ongoing upgrades and programs.

**ITEM 23 – Legal Services**

Increase Other Income	\$2,000k
Increase Employee Costs	\$57k
Increase Materials & Services	\$135k
Decrease Transfer from Net Working Funds	\$1,808k

- Increase in Other Income mainly driven by \$1,650k Legal Compensation, including interest relating to Class 3 matter.
- Employee Costs increase due to salary alignment to actuals for March year to date.
- Increase in Materials & Services driven by higher than expected consultant spend on Class 3 matters. Offset by Legal Cost Recovery Income of \$350k.

**ITEM 24 – Libraries & History**

Increase Operating Grants & Contributions	\$300k
Increase Employee Costs	\$62k
Increase Capital Expenditure	\$300k
Increase Transfer from Net Working Funds	\$62k

- Increase in Capital Expenditure relating to purchase of furniture and fixtures at Balmain Library. Works funded from Library grant to be received in 2023/24 Financial Year.
- Employee Costs increase due to workers compensation realignment.

**ITEM 25 – Living Arts**

Decrease Employee Costs	\$85k
Decrease Transfer from Net Working Funds	\$85k

- Employee Costs decrease due to salary alignment to actuals for March year to date.

**ITEM 26– Parking & Ranger Services**

Increase User Charges & Fees	\$30k
Increase Other Income	\$929k
Increase Employee Costs	\$57k
Increase Materials & Services	\$25k
Increase Other Expenses	\$272k
Decrease Transfer from Net Working Funds	\$605k

- Other Income increase to align to year-to-date actuals relating to car-parking infringements and ranger infringements, offset by the higher number of casual / temporary staff required to deliver the service
- User Chargers & Fees increase relating to sale of abandoned vehicles. This is offset by variable auction expenses of \$25k.
- Other Expenses increase due to increase of SEINS budget to match expected costs for 2023/24 Financial Year and fine-related doubtful debts.

**ITEM 27 – Parks and Streetscapes**

Decrease Employee Costs	\$959k
Increase Materials & Services	\$1,427k
Increase Transfer from Net Working Funds	\$468k

- Employee costs realignment to materials and services due to vacancies filled by agency staff. Partially offset by an increase in workers compensation realignment across Council.
- Materials & Services realignment from employee costs due to vacancies filled by agency staff. Additional materials in topdressing materials to allow for site preparation for seasonal games.

**ITEM 28 – Parks Planning and Recreation**

Increase Employee Costs	\$7k
Increase Materials & Services	\$35k
Increase Transfer from Net Working Funds	\$42k

- Employee Costs increase due to salary alignment to actuals for March year to date.
- Materials & Services increase relating to QS work required for Parks Plans of Management.

**ITEM 29 – People & Culture**

Decrease Employee Costs	\$25k
Decrease Materials & Services	\$321k
Decrease Transfer from Net Working Funds	\$346k

- Employee Costs decrease due to salary alignment to actuals for March year to date.
- Materials & Services driven by reallocation of budget to Governance and matching year to date spend on traineeships.

**ITEM 30 – Private Trees**

Increase Employee Costs	\$6k
Increase Transfer from Net Working Funds	\$6k

- Employee Costs increase due to salary alignment to actuals for March year to date.

**ITEM 31 - Procurement**

Decrease Other Income	\$1k
Decrease Employee Costs	\$82k
Increase Materials & Services	\$76k
Decrease Transfer from Net Working Funds	\$5k

- Reallocation of budget from Employee Costs to Agency Staff under Materials & Services.

**ITEM 32 – Properties & Strategic Investments**

Increase User Charges & Fees	\$115k
Decrease Other Income	\$83k
Decrease Profit or Loss on Disposal	\$14k
Decrease Employee Costs	\$134k
Increase Materials & Services	\$354k
Decrease Other Expenses	\$14k
Increase Capital Expenditure	\$294k
Increase Transfer from Net Working Funds	\$482k

- User Charges & Fees is higher than expected due to Leichhardt Oval FIFA World Cup Training.
- Other Income decrease to align various property lease income to actual.
- Employee Costs decrease due to salary alignment to actuals for March year to date.
- Materials & Services increase relates to additional works completed for valuations and consultants for affordable housing reviews.
- Capital Expenditure increase relates to \$280k Town Halls fit out for artistic purpose.

**ITEM 33 – Resource Recovery Planning**

Increase Employee Costs	\$143k
Increase Materials & Services	\$1,519k
Increase Transfer from Net Working Funds	\$1,662k

- Employee costs increase predominately driven by additional resources for Food & Organics Service (FOGO) compostable liner delivery.
- Materials & services increase predominately driven by FOGO implementation costs including liner supply and delivery, community champions and various advertising costs. .

**ITEM 34 – Resource Recovery Services**

Increase Domestic Waste Charges	\$220k
Increase User Charges & Fees	\$50k
Increase Employee Costs	\$173k
Increase Materials & Services	\$1,535k
Decrease Other Expenses	\$488k
Increase Depreciation & Amortisation	\$188k
Increase Capital Expenditure	\$2,500k
Increase Transfer from Net Working Funds	\$3,638k

- Domestic Waste Charge increase due to additional services provided during the year.
- User Charges & Fees increase due to additional business waste services.
- Employee Costs increase due to additional resources for recycling and food & organics (FOGO) service change. Partially offset by an increase in workers compensation realignment across Council.
- Materials & Services increase predominately driven by back filling staff on workers compensation and recycling day labour transferred to garbage/FOGO runs and service contracted out.
- Depreciation increase for bins purchased during the financial year.
- Capital Expenditure increase for purchase of mobile garbage bins.

**ITEM 35 - Service Transformation**

Decrease Employee Costs	\$21k
Increase Materials & Services	\$63k
Increase Transfer from Net Working Funds	\$42k

- Employee Costs decrease due to salary alignment to actuals for March year to date.
- Materials and Services increase related to Change Management license and improvement Customer Request Management system.

**ITEM 36 - Social & Cultural Planning**

Increase Employee Costs	\$14k
Decrease Materials & Services	\$20k
Increase Other Expenses	\$90k
Increase Transfer from Net Working Funds	\$84k

- Employee Costs increase due to salary alignment to actuals for March year to date.
- Materials & Services decrease due to transfer of budget to Rabun Festival under Community Wellbeing and Culture Team.
- Other Expense increase in Annual Grant Program, funded by budget transfer from Community Wellbeing Team.

**ITEM 37 – Strategic & Corporate Communications**

Increase Employee Costs	\$31k
Increase Materials & Services	\$23k
Increase Transfer from Net Working Funds	\$54k

- Employee Costs increase due to salary alignment to actuals for March year to date.
- Increase in Materials & Services is mainly driven by higher than expected social media spend.

**ITEM 38 - Strategic Planning**

Increase User Charges & Fees	\$243k
Increase Other Income	\$45k
Increase Capital Grants & Contributions	\$10,028k
Decrease Employee Costs	\$101k
Decrease Materials & Services	\$132k
Decrease Transfer from Net Working Funds	\$10,549k

- Increase in User Charges & Fees mainly driven by higher than expected Planning / Pre-planning proposal fees and section 10.7 certificates.
- Capital Grants & Contributions Increase to align to year to date actuals for Developer Contributions.
- Decrease in Materials & Services mainly due savings Special Entertainment Precinct Project due to lower than expected cost to complete work, reduction in Public Domain Masterplan Projects due to Rozelle Masterplan work is on hold, waiting on information from State Government and other project adjustments.

**ITEM 39 - Traffic & Transport**

Increase User Charges and Fees	\$93k
Decrease Operating Grants & Contributions	\$55k
Decrease Employee Cost	\$54k
Increase Materials & Services	\$78k
Increase Capital Expenditure	\$66k
Increase Transfer from Net Working Funds	\$52k

- User Charges and Fees increase due to parking meter increase higher than anticipated
- Operating Grants & Contributions decrease due to reallocation of Carrington Road Intersection Grant from Operational to Capital.
- Employee Costs realignment to materials and services due to vacancies filled by agency staff. Partially offset by an increase in workers compensation realignment across Council.
- Materials & Services realignment from employee costs due to vacancies filled by agency staff. Partially offset by reallocation of Carrington Road Intersection expenditure from Operational to Capital.
- Capital Expenditure increase due to reallocation of Carrington Road Intersection expenditure from Operational to Capital.

**ITEM 40 – Urban Ecology**

Increase Employee Costs	\$13k
Decrease Materials & Services	\$8k
Decrease Other Expenses	\$10k
Decrease Transfer from Net Working Funds	\$5k

- Employee Costs increase due to salary alignment to actuals for March year to date.

**ITEM 41 – Urban Forest**

Increase Employee Costs	\$16k
Increase Materials and Services	\$400k
Increase Transfer from Net Working Funds	\$416k

- Employee Costs increase due to salary alignment to actuals for March year to date.
- Materials & Services increase due to higher volume of emergency works due to adverse weather conditions and increasing costs due to the requirements of any tree works within the No Go Zone has to be undertaken by an Ausgrid approved/authorised tree contractor.

**ITEM 42 – Urban Sustainability**

Decrease Employee Costs	\$88k
Increase Materials and Services	\$36k
Decrease Other Expenses	\$2k
Decrease Transfer from Net Working Funds	\$54k

- Reallocation of budget from Employee Costs to Agency Staff under Materials & Services.
- Increase in Materials & Services partially offset by \$50k savings in Solar Programs.

## 5) Summary Profit & Loss Statement

Description	Original Budget	Current Budget		Proposed Adjustments	Forecast Budget	Actual YTD	
		QBRS - Sept	QBRS - Dec				
<b>Income</b>							
Rates & General Revenue	131,984	-	-	131,984	(0)	131,983	99,170
User Charges & Fees	55,344	2,148	2,223	59,715	3,586	63,301	48,731
Domestic Waste Charge	41,004	-	-	41,004	220	41,224	30,994
Interest Income	5,500	4,825	1,700	12,025	925	12,950	10,624
Other Income	27,316	872	936	29,123	2,872	31,995	23,396
Operating Grants & Contributions	9,844	102	260	10,207	408	10,615	3,029
Capital Grants & Contributions	37,822	699	(6,318)	32,202	1,806	34,008	13,960
Profit or Loss on Disposal	(920)	-	495	(425)	618	194	(520)
<b>Total Income</b>	<b>307,894</b>	<b>8,646</b>	<b>(704)</b>	<b>315,835</b>	<b>10,435</b>	<b>326,270</b>	<b>229,384</b>
<b>Expense</b>							
Employee costs	138,351	2,166	305	140,822	(1,556)	139,266	106,040
Materials & Contracts	84,045	5,447	3,909	93,401	9,855	103,255	76,429
Borrowing Costs	792	-	4	796	-	796	595
Depreciation & Amortisation	33,839	(1)	67	33,906	84	33,990	26,257
Other Expenses	15,236	444	1,178	16,859	223	17,082	12,648
<b>Total Expense</b>	<b>272,263</b>	<b>8,056</b>	<b>5,464</b>	<b>285,783</b>	<b>8,605</b>	<b>294,388</b>	<b>221,969</b>
<b>Operating Surplus/(Deficit)</b>	<b>35,631</b>	<b>590</b>	<b>(6,168)</b>	<b>30,052</b>	<b>1,830</b>	<b>31,882</b>	<b>7,415</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>(2,191)</b>	<b>(109)</b>	<b>150</b>	<b>(2,150)</b>	<b>24</b>	<b>(2,126)</b>	<b>(6,545)</b>



6) Service Unit P&L Summary

Description	Original Budget	Approved Changes		Current Budget	Proposed Adjustments	Forecast Budget	Actual YTD
		QBRS - Sept	QBRS - Dec				
<b>Income</b>							
Aquatic Services	19,615	-	(10)	19,605	797	20,402	15,744
Building Certification	721	-	-	721	(38)	684	550
Capital and Major Projects	37,073	(7,644)	(6,277)	23,152	(7,922)	15,230	3,832
Children's Services	19,014	546	458	20,018	135	20,153	14,833
Civil Maintenance	4,125	1,850	995	6,970	2,438	9,408	8,361
Community Centres	154	16	-	170	-	170	119
Community Venues	424	-	-	424	86	510	489
Community Wellbeing	299	(133)	-	166	-	166	140
Corporate Support Services	155,849	4,361	2,321	162,531	3,579	166,110	120,692
Development Assessment	3,750	-	-	3,750	(173)	3,577	2,472
Engineering Services	4,501	-	597	5,098	(140)	4,958	3,507
Environmental Health & Building Regulation	1,522	92	528	2,142	90	2,232	1,758
Events	81	-	-	81	-	81	110
Facilities Management	-	-	-	-	-	-	(22)
Libraries and History	706	(72)	-	634	-	634	663
Living Arts	5	-	-	5	-	5	8
Parking & Ranger Services	15,086	0	270	15,356	959	16,315	12,275
Parks and Streetscapes Operations	-	-	-	-	-	-	9
Parks Planning and Recreation	901	-	-	901	-	901	404
Resource Recovery	39,017	(41)	-	38,976	270	39,246	29,535
Resource Recovery Planning	401	20	-	421	-	421	-
Social and Cultural Planning	-	-	-	-	-	-	8
Strategic Planning	1,218	9,595	-	10,813	10,315	21,128	10,930
Traffic & Transport Planning	3,342	55	366	3,763	38	3,801	2,901
Urban Ecology	62	-	-	62	-	62	48
Urban Forest	26	-	50	76	-	76	19
<b>Total Income</b>	<b>307,894</b>	<b>8,646</b>	<b>(704)</b>	<b>315,835</b>	<b>10,435</b>	<b>326,270</b>	<b>229,384</b>
<b>Expense</b>							
Aquatic Services	21,922	(16)	130	22,035	1,045	23,080	17,452
Building Certification	977	(43)	-	934	(51)	883	656
Capital and Major Projects	3,005	240	-	3,245	202	3,446	5,671
Children's Services	20,089	379	724	21,192	558	21,751	17,526
Civil Maintenance	20,293	1,088	995	22,376	1,568	23,944	22,027
Community Centres	889	6	-	895	(94)	800	549
Community Venues	2,785	(80)	1	2,706	(15)	2,691	1,862
Community Wellbeing	2,583	(140)	5	2,448	(245)	2,203	1,200
Corporate Support Services	63,570	3,415	2,144	69,130	653	69,783	49,908
Development Assessment	7,227	79	(10)	7,296	(83)	7,212	5,010
Economic Development	1,059	(16)	33	1,076	123	1,199	889
Engineering Services	5,459	144	625	6,229	72	6,301	5,229
Environmental Health & Building Regulation	4,467	(95)	14	4,385	405	4,790	3,561
Events	1,874	132	10	2,016	219	2,236	1,543
Facilities Management	10,144	77	100	10,320	28	10,349	7,271
Libraries and History	12,161	39	45	12,245	135	12,380	8,381
Living Arts	1,793	201	(73)	1,921	(85)	1,836	1,193
Major Projects	0	-	-	0	-	0	21
Parking & Ranger Services	10,145	239	683	11,068	360	11,428	8,310
Parks and Streetscapes Operations	22,398	-	(246)	22,152	468	22,620	15,806
Parks Planning and Recreation	1,955	(68)	(22)	1,865	42	1,907	1,220
Resource Recovery	34,473	1,612	-	36,085	1,408	37,493	29,593
Resource Recovery Planning	2,255	795	-	3,050	1,662	4,711	3,043
Social and Cultural Planning	1,691	73	5	1,768	84	1,853	1,160
Strategic Planning	6,372	(77)	(209)	6,086	(236)	5,849	3,963
Traffic & Transport Planning	3,695	54	(78)	3,671	24	3,694	2,678
Urban Ecology	2,254	-	(327)	1,927	(5)	1,923	1,172
Urban Forest	4,663	16	944	5,623	416	6,039	3,660
Urban Sustainability	2,066	2	(29)	2,039	(52)	1,986	1,415
<b>Total Expense</b>	<b>272,263</b>	<b>8,056</b>	<b>5,464</b>	<b>285,783</b>	<b>8,605</b>	<b>294,388</b>	<b>221,969</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>35,631</b>	<b>590</b>	<b>(6,168)</b>	<b>30,052</b>	<b>1,830</b>	<b>31,882</b>	<b>7,415</b>
<b>Capital Income</b>							
<b>Operating Surplus/(Deficit) after Capital</b>	<b>(2,191)</b>	<b>(109)</b>	<b>150</b>	<b>(2,150)</b>	<b>24</b>	<b>(2,126)</b>	<b>(6,545)</b>

### 7) Capital Expenditure Statement

Description	Original Budget	Approved Changes		Current Budget	Proposed Adjustments	Forecast Budget	Actual YTD
		QBRs - Sept	QBRs - Dec				
<b>Capital Expenditure</b>							
Plant & Equipment	4,615	-	-	4,615	2,171	6,785	4,439
Office Equipment	629	(246)	-	383	(5)	378	289
Furniture & Fittings	-	-	10	10	300	310	10
Land Improvement (Depreciable)	40,135	2,258	(4,819)	37,574	(10,307)	27,267	13,790
Buildings	22,006	20,004	(7,714)	34,295	(2,638)	31,657	25,001
Aquatic Facilities	11,025	34	(7,239)	3,820	(815)	3,005	1,893
Seawalls	-	-	-	-	50	50	-
Wharves	430	(30)	(320)	80	54	134	137
Local Roads	8,300	5,110	107	13,517	(996)	12,521	3,843
Regional Roads	1,110	605	-	1,715	(780)	935	7
Bridges	1,579	(133)	(700)	746	(297)	449	208
Footpaths	3,950	200	(3)	4,147	(63)	4,084	3,112
Kerb & Gutter	1,829	71	-	1,900	(90)	1,810	457
Traffic Devices	4,385	477	(439)	4,423	(592)	3,831	2,035
Car Parks	0	-	-	0	-	0	9
Storm Water Drainage	2,594	581	(559)	2,616	(370)	2,247	632
Bicycle facilities	2,546	25	(1,600)	971	(693)	279	54
Town Centres	5,860	35	(80)	5,815	(3,359)	2,456	1,423
Roadside Furniture	200	-	(200)	-	-	-	-
Domestic Waste Management Assets	-	-	-	-	2,500	2,500	-
Principal Repayments	2,447	-	-	2,447	-	2,447	2,266
<b>Total Capital Expenditure</b>	<b>113,639</b>	<b>28,991</b>	<b>(23,556)</b>	<b>119,074</b>	<b>(15,930)</b>	<b>103,144</b>	<b>59,607</b>
Rates and Annual Charges	(1,639)	800	319	(520)	361	(160)	7,251
Operating Grants & Contributions	1,557	(1,685)	-	(128)	300	172	107
Capital Grants & Contributions	27,928	699	(6,318)	22,309	(8,222)	14,087	974
Sale of Assets	1,820	-	-	1,820	197	2,017	1,478
Transfer from External Reserves	31,971	6,069	(9,988)	28,052	(3,519)	24,533	11,114
Transfer from Internal Reserves	7,531	20,853	(985)	27,399	716	28,115	23,906
Trf fr Depreciation Contra Reserve	44,471	2,254	(6,583)	40,143	(5,763)	34,379	14,775
<b>Total Funding Source</b>	<b>113,639</b>	<b>28,991</b>	<b>(23,556)</b>	<b>119,074</b>	<b>(15,930)</b>	<b>103,144</b>	<b>59,607</b>
<b>Net Budget Result</b>	-	-	-	-	-	-	-

**8) Cash & Investments – Restricted Held**

	Opening Balance - 1 July 2023	Original Budget - Net Movements	Proposed Adjustments	Forecast Budget - Net Movements	Forecast Closing Balance	YTD Balance
<b>Externally Restricted</b>						
Developer Contributions	63,886	(13,757)	22,624	8,868	72,754	73,922
Specific Purpose Unexpended Grants	9,553	(635)	(6,170)	(6,805)	2,748	4,999
Domestic Waste Management	23,559	(2,567)	(8,024)	(10,591)	12,968	17,759
Stormwater Management	3,336	409	826	1,235	4,571	4,504
Special Rate Variation Income	13,331	(511)	2,357	1,846	15,177	16,993
Mainstreet Levy	240	-	-	-	88	88
3.5% Levy	1,121	-	-	-	1,121	1,121
<b>Total Externally Restricted</b>	<b>115,026</b>	<b>(17,061)</b>	<b>11,614</b>	<b>(5,447)</b>	<b>109,427</b>	<b>119,386</b>
<b>Internally Restricted</b>						
Employment Leave Entitlements	14,315	-	-	-	14,315	15,582
Deposits Retentions & Bonds	28,306	(1,064)	1,064	-	28,306	30,861
Financial Assistance Grant Reserve	-	-	-	-	-	(0)
Investment Property Reserve	24,928	-	(19,065)	(19,065)	5,863	5,889
Infrastructure Renewal Reserve	19,446	(740)	700	(40)	19,406	19,446
Depreciation Contra Reserve	76,081	(12,957)	10,062	(2,894)	73,187	84,356
<b>Total Internally Restricted</b>	<b>163,076</b>	<b>(14,761)</b>	<b>(7,239)</b>	<b>(21,999)</b>	<b>141,077</b>	<b>156,134</b>
<b>Unrestricted</b>	<b>22,317</b>	<b>(9,466)</b>	<b>2,486</b>	<b>(6,980)</b>	<b>15,489</b>	<b>3,686</b>
<b>Total Funds</b>	<b>300,419</b>	<b>(41,288)</b>	<b>6,861</b>	<b>(34,427)</b>	<b>265,992</b>	<b>279,206</b>
<b>Total Investment Portfolio As at 31 March 2024</b>						<b>279,206</b>

Council's cash position sees an unrestricted balance of \$3.7 million as at 31 March 2024. The unrestricted balance will reduce as Council expends it on operational expenses and capital projects during the financial year. The funds have been invested in accordance with Council's investment policy. As at the end of March 2024 Council's investment portfolio was made up of 100% non-fossil fuel investments.

**9) Contracts**

Contractor	Contract Detail & Purpose	Contract Value (EXC GST) \$'000	Commencement Date of Contract	Duration Contract	Budgeted (Y/N)
POLYTAN ASIA PACIFIC PTY LTD	RFT 30-23 Lambert Park Synthetic Turf	1,932	11-Jan-24	3 months + 23 days	Y
ASPLUNDH TREE EXPERT (AUSTRALIA) PTY LTD	RFT 02-23 Tree Planting and Establishment Program	1,273	01-Mar-24	4 years	Y
CA Technology Pty Ltd	RFT 35-23 Project Management System Software, Implementation & Support	640	22-Mar-24	5 years	Y
TAYLOR BRAMMER LANDSCAPE ARCHITECTS PTY LTD	RFT 42-23 Development of Plans of Management and Master Plans	259	30-Jan-24	1 year + 5 months	Y
TAMBLA LIMITED	EX 14-23 TAMBLA LIMITED	212	01-Feb-24	2 years	Y
HINSIGHTS PTY LTD	EX 287-23 Asset Revaluations 2023/2024	118	10-Jan-24	5 months	Y
ASKYOURTEAM PTY LTD	EX 151-22 AskYourTeam - Involvement System Contract Renewal	95	19-Jan-24	3 years	Y
FLEETWOOD URBAN PTY LTD	EX 26-24 Beaman Park Bridge Retrofitting of Stairs	75	15-Mar-24	1 year + 3 months	Y
LOGICALIS AUSTRALIA PTY LTD	EX 311-24 Service Transformation	82	15-Jan-24	5 months	Y
Renzo Tonin & Associates (NSW) Pty Ltd	RFQ 253-23 Special Entertainment Precincts	74	14-Feb-24	4 months	Y
KAUNITZ YEUNG ARCHITECTURE PTY. LTD.	RFQ 288-23 Aboriginal & Torres Straight Islander Community Hub	62	09-Feb-24	3 years	Y

Above is a listing of contracts Council entered into during the period 1 January to 31 March 2024.

**10) Consultancy & Legal Expenses**

Expense	Expenditure YTD \$'000	Budgeted (Y/N)
External Legal Fees	1,774	Y
Consultancy Fees	4,244	Y

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Where any expenses for Consultancy or Legal Fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

**Item No:** C0524(1) Item 3  
**Subject:** PUBLIC EXHIBITION - DRAFT ANTI-RACISM STRATEGY 2024-2026  
**Prepared By:** Simon Watts - Social and Cultural Planning Manager  
**Authorised By:** Ruth Callaghan - Director Community

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## RECOMMENDATION

1. That Council publicly exhibit the Draft Anti-Racism Strategy for a period of 28 days and seek community feedback on the proposed Strategy.
  2. That following the conclusion of the exhibition period, the draft Strategy be brought back to Council for consideration for adoption.
- 

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

4: Healthy, resilient and caring communities

## EXECUTIVE SUMMARY

Development of the Strategy has been guided closely by the Reference Group appointed by Council which has met five times, three in 2023 and twice in 2024. It has also benefitted from input from Council's Multicultural Advisory Committee, the Aboriginal and Torres Strait Islander Advisory Committee and the Inner West Multicultural Network. Feedback, requests and discussions with community and sector representatives have closely informed the design of the desk research, community engagement, survey and focus groups with a diverse range of residents and organisations: the key objective was to explore the lived experience of racism.

Secondly, Council undertook extensive research on the literature on reducing racism and addressing discrimination. It also consulted with experts at the Victorian Government and Victorian councils that had previous experience with developing such strategies, with the University of Western Sydney and the Australian Human Rights Commission, and with the Canadian experience in developing a national approach. The Australian Human Rights Commission engaged very supportively with Council's development process, noting that Inner West is the only Council in Australia working on such a strategy.

The engagement on the lived experience of racism and research both support Council's approach in the proposed draft strategy.

The draft strategy has been prepared with the input of more than 270 people through focus groups, and a survey completed by 120 people. The respondents are recommending initiatives and actions in four areas for inclusion in the Strategy:

1. *Building social inclusion and contact:* intergroup contact is an anti-racism approach that has been widely implemented and can occur directly in an individual's social network, typically within a school, college, or university, and in workplaces and organisations.
2. *Training and education:* anti-racism training that aims to challenge racist behaviours and provides people with practical strategies and tools to identify and address bias, and structural inequality.

3. *Communication and media campaigns*: aimed at highlighting and addressing racist behaviour, promoted through media and online platforms, have been widespread. However, anti-racism campaigns demonstrate mixed results. Research and lived experience indicate that campaigns are effective when they highlight beliefs that underlie expressions of racism, challenge racism and promote anti-racism measures. Their effectiveness is usually over the long term.
4. *Organisational development*: Promoting practices that address discrimination and promote diversity include reviewing existing policies, plans, frameworks and recruitment processes, and creating a shared organisational vision, clear goals, measurable outcomes, and organisational accountability.

The Draft Anti-Racism Strategy attached is proposed for exhibition and is focused around the four themes outlined above. It has over 30 specific actions, including:

- Development of a customised training program to be delivered and evaluated over two years in collaboration with the University of Western Sydney based on the findings of the University’s *Challenging Racism* project
- Allocation of grant funding of \$15,000 each year to local community organisations to commemorate the annual International Day for the Elimination of Racial Discrimination through self-determined activities and projects that support the objectives of the Anti-Racism Strategy.
- Establish *Cultural Connections* as an annual grants program for creatives from diverse backgrounds. This follows the successful pilot program during 2023/2024.

**BACKGROUND**

At the Council meeting held on 8 March 2022, Council resolved the following:

*That Council:*

1. *Acknowledges racism exists in all communities and that councils have a role and responsibility to confront and eliminate it;*
2. *Develop a local Inner West Council Anti-Racism Strategy; and*
3. *Continues to host and/or support events on the International Day for the Elimination of Racial Discrimination.*

At the Council meeting held on 6 December 202, Council resolved the following:

*That Council:*

1. *Work with the Inner West Council Aboriginal and Torres Strait Islander Advisory Committee, Multicultural Advisory Committee, Inner West Multicultural Network and other Aboriginal and multicultural organisations within the LGA to develop the local Inner West Anti-Racism Strategy;*
2. *Convene a reference group to support development of the Strategy and ensure that lived experience of the people of the Inner West is reflected in its development. The Reference Group should include representatives from the following:*
  - *Aboriginal and Torres Strait Islander Advisory Committee*
  - *Multicultural Advisory Committee*
  - *Inner West Multicultural Network*
  - *Greek Welfare Centre Community Services*
  - *Vietnamese Seniors Association*
  - *Metropolitan Local Aboriginal Land Council*

- Chinese Australian Services Society (CASS)
- Italian Association of Assistance (Co.As.It)

3. Report back to Council in April 2023 on establishment of the Reference Group, its membership and progress on developing the Anti-Racism Strategy.

The development of the Anti-Racism Strategy aims to raise awareness of racism; to identify, support and foster programs to help reduce racism and promote inclusion; and to further empower our community to address and eliminate racism.

As requested by key stakeholders and resolved by Council, staff have engaged directly with people throughout the LGA to understand their lived experience of racism. Focus groups were held drawn from organisations represented on the Reference Group including people from Greek, Chinese, Vietnamese and Italian backgrounds, along with Aboriginal and Torres Strait Islander peoples. The focus groups involved up to thirty people each and where required several interpreters per group were utilised. These groups involved wide ranging discussions about the experience of racism for focus group members over the long period of their residence in Australia. This rich resource contributed particularly to the initial drafting of the online survey.

This initial engagement and Council's online survey responses have demonstrated that the most common lived experience of racism in the Inner West is hate speech and verbal abuse. People report experiencing themselves or witnessing hate speech and verbal abuse very frequently and in some cases every day. People also experience discrimination based on their perceived race, threats or intimidation, bullying, negative attitudes and stereotyping, institutional racism, and property damage and vandalism. These experiences are all consistent with the lived experience reported by anti-discrimination agencies in their complaints data.

## DISCUSSION

### Who experiences racism?

Aboriginal and Torres Strait Islander peoples have a unique experience of racism, based on colonisation, dispossession, frontier violence and genocide. The Jumbunna Institute for Indigenous Education and Research at University of Technology Sydney is leading the *Call it Out* register that enables Aboriginal and Torres Strait Islander peoples and their friends to document their experience of racism. The picture that emerges is one of racism that is pervasive in every part of the lives of Aboriginal and Torres Strait Islander peoples.

People from diverse backgrounds also experience racism at high levels. The Australian Human Rights Commission 2022 National Anti-Racism Framework Scoping Report reported that 34% of people from diverse backgrounds had experienced racism based on complexion, ethnic origin, or religious belief within the last 12 months.

In summary, Inner West residents are experiencing racism on a regular basis, and these numbers suggest that strategies that approach the issue with greater care and focus are necessary to begin to address this insidious social issue in new or improved ways.

### How the Anti-Racism Strategy was developed

Council appointed an Anti-Racism Strategy Reference Group to guide the development of this Strategy. The Reference Group has met four times and adopted an engagement plan that endorsed interviews and focus groups with individuals and representative residents, and of large-scale digital engagement and an online survey.

In its February 2024 meeting the Reference Group recommended that Council expand the focus groups and interviews with younger people, and this engagement has occurred with local high schools and at the Marrickville Youth Resource Centre.

In addition, Council engaged with expert respondents through its own Multicultural Advisory Committee and the Inner West Multicultural Network. Through the Multicultural Advisory Committee, the issue of caste related racism was raised, and included in the online survey.

Council also conducted focus groups with its own staff on their experience of racism in front line service delivery in its call centres, service centres and libraries.

More than 270 individuals participated in focus groups. Focus groups were held with more than 125 people from Chinese, Greek, Italian, and Vietnamese backgrounds, along with 45 Aboriginal and Torres Strait Islander peoples. Focus groups for an additional 100 people younger people were held in two local high schools and among those attending Marrickville Police Citizens Youth Club.

These focus groups enabled staff to identify the themes that were included for the online survey. The survey was then piloted in written Cantonese and Mandarin and final changes made to ensure the clearest and most accessible questions. The survey was launched in late 2023 and closed on 29 March 2024. More than 120 people have responded. Overwhelmingly, respondents highlighted the importance of building and maintaining respect and equality as antidotes to racism.

In addition to targeted consultation via focus groups and survey, the social media engagement reached over 22,300 hit/views. More than 13,000 people viewed Council Facebook posts about development of the Anti-Racism Strategy and more than 2,000 people engaged with comments on these posts. 500 people clicked through to the online survey. More than 6,500 people viewed Council Instagram posts and 386 people engaged, including 160 people who were not following Council on the application.

Council also conducted focus groups with 27 of its own staff, from libraries, service centres and call centre. The most common experience of racism among these staff was observing racist exchanges between members of the public, followed by racism directed at Council's own staff.

**What Council has heard about the lived experience of racism?**

A sample of the lived experience of racism being reported through this engagement includes:

- “After thirty years of not talking and being abusive our neighbors have recently become more friendly. This happened after I repeatedly invited them to my house and offered meals and a share in moments of celebration”.
- “I was walking my son to school. At the traffic lights he pressed the pedestrian crossing button. Some Caucasian ladies came up next to us and said we were dirty and shouldn't have touched the button. I didn't understand, but my young son did, and he translated for me.”
- “Several times on the footpath I have seen people change their path when walking towards me to avoid walking past me”.
- “I was in the lift with some staff, and we were talking in Vietnamese. I was yelled at by a woman who said "speak in English" which I did and surprised her”.



In terms of the impact of racism in the lives of these respondents, they reported the following feelings:

- I have feelings of anger and anxiety
- I avoid crowds or places where I have had a bad experience
- I feel sad and hurt
- I feel it is best not to learn English, so I don't understand the insults.

Other respondents were confident in their rights and the protections offered in Australia. There was a recognition among respondents of the established legal framework for ensuring equality in Australia, including national and State anti-discrimination law and other legal protections against hate speech and vilification. There was also a confidence in the fact that Australia is an open multicultural society in which institutions, organisations, and schools play an important role in enacting equality and respect.

Council also continues to work closely with the Australian Human Rights Commission on its development of an Anti-Racism Framework for Australia.

**FINANCIAL IMPLICATIONS**

There may be some financial implications of up to \$120,000 associated with the implementation of some new actions proposed in the Strategy. Should the Strategy be adopted, these will be costed and considered during the 2024/25 budget process.

**ATTACHMENTS**

1. [Download](#) Draft Anti Racism Strategy 2024-2026
2. [Download](#) Engagement Outcomes Report

Inner West Council  
Anti-Racism Strategy  
2024-2026

**Aboriginal and Torres Strait Islander statement**

Inner West Council acknowledges the Gadigal and Wangal peoples, who are the Traditional Custodians of the lands in which the Inner West is situated. Council pays its respects to Aboriginal and Torres Strait Islander Elders past, present, and emerging.

**1. Background**

On 6 December 2022, Inner West Council resolved to create an Anti-Racism Strategy that ensured the lived experience of the people of the Inner West is reflected in its development. The Strategy was to be developed in consultation with Council's Aboriginal and Torres Strait Islander Advisory Committee, its Multicultural Advisory Committee, the Inner West Multicultural Network, and local Aboriginal and Torres Strait Islander and multicultural organisations.

In addition, Council appointed a reference group to assist in the Strategy development including the co-chairs of the Aboriginal and Torres Strait Islander Advisory Committee, and a representative from the Multicultural Advisory Committee, Inner West Multicultural Network, Vietnamese Seniors Association, Metropolitan Local Aboriginal Land Council, Chinese Australian Services Society, and Italian Association of Assistance (Co.As.It).

Council also engaged directly on several occasions with its Youth Leaders Working Group, which has a very diverse membership.

**1.1. What is racism?**

The Australian Human Rights Commission defines racism as:

*the process by which systems and policies, actions and attitudes create inequitable opportunities and outcomes for people based on race. Racism is more than just prejudice in thought or action. It occurs when this prejudice – whether individual or institutional – is accompanied by the power to discriminate against, oppress or limit the rights of others. Racism includes all the laws, policies, ideologies and barriers that prevent people from experiencing justice, dignity, and equity because of their racial identity. It can come in the form of harassment, abuse or humiliation, violence, or intimidating behaviour. However, racism also exists in systems and institutions that operate in ways that lead to inequity and injustice<sup>1</sup>.*

### 1.2. Legal protections

The Australian Government ratified the International Convention on the Elimination of Racial Discrimination in 1975. It is also a party to other human rights conventions, which are given effect through Australian human rights legislation including the:

- *Racial Discrimination Act 1975*
- *Sex Discrimination Act 1984*
- *Australian Human Rights Commission Act 1986*
- *Age Discrimination Act 2004*
- *Disability Discrimination Act 1992.*

In NSW, the *Anti-Discrimination Act 1977* makes discrimination illegal, and provides remedies for people who have experienced discrimination. In addition, it provides protections for those who have experienced vilification, which is defined as “a public act that could incite hatred, serious contempt or severe ridicule towards a person or group”. Vilification because of race and other characteristics is also illegal.

### 1.3. Racism exists in the Inner West

Inner West Council recognises that racism exists in all communities and that local government has a role and responsibility in combatting race discrimination in all its forms. Council commenced development of this Anti-Racism Strategy in March 2023. This development work follows the continued success of the *#RacismNotWelcome* campaign.

The Strategy aims to raise awareness of racism; and to identify, support and foster programs to help reduce racism and promote inclusion; and to further empower our community to confront and eliminate racism.

Understanding the indifference constituting racist neglect and how this systematically reproduces and reinforces racism is crucial to tackling racism. Australian research by Amanuel Elias has highlighted the importance of addressing neglect and denial in reducing racism and promoting inclusion: “Neglect, the failure to provide care and attention to something, and denial, the refusal to admit the truth of something unpleasant, are concepts associated with racism<sup>ii</sup>”. They represent an “evasion and/or deflection of moral responsibility and accountability, where prejudice, discrimination, and inequality based on race are dismissed or disregarded as non-existent or not worthy of attention<sup>iii</sup>”. In this strategy Council seeks to bring this recognition of the lived experience of racism to the fore, and to support measures for addressing it, led by community experience and response.

## 2. Guiding principles

Local government in Australia does administer anti-racism legislation that provides protections for people from racism. This strategy focuses on the local lived experience of racism and proposes support that is informed by that experience and develops from it. Council understands that many people working together in this way can have a significant effect in addressing and reducing racism.

Council's draft Anti-Racism Strategy is based in a vision of the Inner West where all our residents benefit from access to and participation in our shared cultural, community, economic, and social life. The Strategy proposes initiatives that build a foundation for long term action through three supporting principles:

### 2.1 Demonstrating local leadership

Council will support local community organisations, businesses, service providers, and schools to take leadership in addressing systemic racism and discrimination, and to build economic, social and community connections and participation.

### 2.2 Empowering communities

Council will provide funding and subsidised support for projects, programs and capacity building at the community level that recognises and enhances community-based expertise in addressing racism. This will allow people to draw on their lived experience of racism to tailor initiatives to their local circumstances.

### 2.3 Building awareness and changing attitudes

Council will build on our shared understanding and knowledge of the historical causes and roots of racism and grassroots knowledge to identify what works, to evaluate the measures we take to reduce racism, and to refocus our efforts to ensure the best possible outcomes for our community.

## 3. Who experiences racism?

Aboriginal and Torres Strait Islander peoples have a unique experience of racism, based on colonisation, dispossession, frontier violence and genocide. The multi-generational experience of the impact of colonisation intensifies the contemporary experience of racism by local Gadigal and Wangal people in the Inner West. The 2021 Census demonstrates that more than 2,200 Aboriginal and Torres Strait Islander people (1.17% of the population) live in the Inner West.

The Jumbunna Institute for Indigenous Education and Research at University of Technology Sydney is leading the national *Call it Out* register that enables Aboriginal and Torres Strait Islander peoples and their friends to document their experience of racism. 40% of the respondents are in NSW. Two annual reports have

now been published on this extensive data. The picture that emerges is one of racism that is pervasive in every part of the lives of Aboriginal and Torres Strait Islander peoples. The 2023 report, entitled *In Every Corner of Every Suburb*<sup>iv</sup>, reported that the most frequently reported racism experienced or witnessed included negative attitudes or stereotyping, discrimination, bullying, institutional racism, and hate speech. One respondent reported: “that when getting her car serviced ‘a conversation developed between myself and the owner’ about his previous experiences where ‘the abos get all the jobs’ and ‘whites are second class’”<sup>v</sup>.

People from diverse backgrounds also experience racism at high levels. The Australian Human Rights Commission 2022 National Anti-Racism Framework Scoping Report reported that 34% of people from diverse backgrounds experienced racism based on complexion, ethnic origin, or religious belief within the last 12 months. In 2021, 47,000 people in the Inner West spoke a language other than English at home and more than 61,000 (33% of the population) of Inner West residents were born overseas and living in the Inner West in 2021<sup>vi</sup>.

In summary, many Inner West residents are experiencing racism on a regular basis, and these numbers suggest that strategies that approach the issue with greater care and focus at the local level are necessary to begin to address this insidious social issue in new or improved ways.

#### **4. How the Anti-Racism Strategy was developed**

Beginning from the Council motion that placed the lived experience of racism front and centre in the strategy development process, Council firstly discussed the engagement process with local residents and community organisations with its reference group and agreed an approach.

Secondly, Council undertook extensive research on the literature on reducing racism and addressing discrimination. It also consulted with experts at the Victorian government and Victorian councils that had previous experience with developing such strategies, with the University of Western Sydney, the Australian Human Rights Commission, and with the Canadian experience in developing a national approach.

Council appointed a reference group to assist in the Strategy development including the co-chairs of the Aboriginal and Torres Strait Islander Advisory Committee, and a representative each from the Multicultural Advisory Committee, Inner West Multicultural Network, Vietnamese Seniors Association, Metropolitan Local Aboriginal Land Council, Chinese Australian Services Society, and Italian Association of Assistance (Co.As.It). The Reference Group adopted an

engagement approach involving interviews and focus groups with individuals and representative residents, of large-scale digital engagement and of an online survey. Council also conducted focus groups with its own staff on their experience of racism in front line service delivery. Council also engaged directly on several occasions with its Youth Advisory Committee, which has a diverse membership.

In addition, Council engaged with expert respondents through its own Multicultural Advisory Committee and the Inner West Multicultural Network throughout the development process.

Focus groups were held with more than 270 people: with more than 125 people from Chinese, Greek, Italian, and Vietnamese backgrounds, along with 45 Aboriginal and Torres Strait Islander peoples. Focus groups and short surveys were used to engage 100 younger people in local high schools, and among those attending Marrickville Police Citizens Youth Club. Council also conducted focus groups with its own staff on their experience of racism in front line service delivery.

More than 13,000 people viewed Council Facebook posts about development of the Anti-Racism Strategy and more than 2,000 people engaged with comments on these posts. 500 people clicked through to the online survey. More than 6,500 people viewed Council Instagram posts and 386 people engaged, including 160 people who were not following Council on the application. Unfortunately, this engagement also led to significant negative and in some cases racist commentary that also challenged the existence of racism in local communities.

**4.1 Online survey**

The online survey was completed by 112 people. 50 women, 51 men, 4 who identified as non-binary, and seven who preferred not to say (Table1).

**Table 1: Age of survey respondents'**

Five-year age groups (years) of respondents	Number
20-24	7
25-29	7
30-34	12
35-39	6
40-44	19
45-49	15
50-54	20
55-59	8
60-64	8
65-69	4
70-74	3
75-79	1

\*One respondent preferred not to answer

Overwhelmingly, respondents highlighted the importance of building and maintaining respect and equality as antidotes to racism. Respondents were invited to identify their main issues and concerns with racism. The experience of hate speech was the most frequently reported issue, with 40 people identifying that as their main issue and concern. The data is presented at Table 2.

**Table 2: Survey respondents views on racism**

Question: When you think about racism, what do you think are the main issues or concerns?	Number
Hate speech	40
Discrimination	39
Verbal abuse	34
Threats or intimidation	31
Bullying	30
Negative attitudes or stereotyping	27
Institutional racism	27
Shunning you or excluding you	26
Property damage or vandalism	26
Shunning you or excluding you	26
Physical abuse/ attack	24
Denial of cultural rights	17
Caste discrimination	11
Ostracism/ social exclusion	9

There was a recognition among respondents of the established legal framework for ensuring equality in Australia, including national Anti-Racism law and state Anti-Discrimination law and other legal protections against hate speech and vilification. There was also a confidence in the fact that Australia is an open multicultural society in which institutions, organisations, and schools play an important role in prompting equality and respect.

**4.2 Focus groups with adults**

The focus groups with adults from diverse backgrounds explored the lived experience of racism. People who had lived in Australia for up to 30 years spoke confidently about their place in an egalitarian Australian society and explained that they knew their rights, were confident in the rule of law, and had zero tolerance for racism, should they experience it. Participants described choosing to migrate to Australia because of its social, political and economic stability and the fact that equality and justice were guaranteed in the legal framework of the country. They said that as property and business owners they had no tolerance of racism and little experience of it.

Other participants were finely attuned to racism and were well able to identify it when they experienced it, often in public places like buses, in schools, randomly in the street, and in businesses. Others described long term experiences of racism from their neighbours, racism they overcame by patiently building a warm and positive relationship with them. The nature of people's responses to racism was discussed at length in these focus groups.

#### **4.3 Focus groups with Aboriginal and Torres Strait Islander peoples**

Participants in these focus groups describe pervasive racism, in every part of their lives. They said that in comparison to others in their communities, they experienced less opportunity in education and employment, less equality in employment and service provision, including in health. Respondents described being followed by store detectives every time they visited a store, with prominent local outlets of national retailers being nominated. Respondents described difficulty in securing rental tenancies. Respondents described a frequent incredulity among people when they described their employment, that people often did not want to believe that Aboriginal and Torres Strait Islander people were employed. The nature of people's responses to racism was discussed at length in these focus groups.

#### **4.4 Focus group and survey with younger people**

Council focused specifically on engaging with younger people directly and through a customised survey, suitable for use in classes and other school contexts. In this context younger people reported a more digital and social media driven experience of racism, often from peers, and often involving in-group/out-group perspectives among and between young people from varying diverse backgrounds. They reported that in certain locations particular diverse groups might be dominant and dismissive. Consistent with the experience of adults, younger Aboriginal and Torres Strait Islander people described experiencing racism from many people including other students, teachers, and others they encountered in the community.

#### **4.5 Focus groups with Council staff**

Council staff reported both experiencing and observing racism, in Council libraries, in customer service centres, and in phone calls to the call centre. In other cases, staff reported that some customers refused to be served by staff from diverse backgrounds, including if the customers themselves were from diverse backgrounds. Staff also observed significant racism between library users, both



among and between people from diverse backgrounds, and library users of all backgrounds. The question of when and how best to intervene was discussed at length in these focus groups.

**5. The key themes from the engagement**

The key themes that emerged as ways of addressing and reducing racism included:

**Table 3: Key engagement themes**

Key themes	
<b>Community Engagement</b>	“Regular community engagement and open dialogue about social issues, encouraging a culture of learning and understanding different perspectives”
<b>Celebration</b>	Valuing celebration of multiculturalism through the Inner West in various cultural events, festivals: “events that bring people from different backgrounds together to discuss race-related issues and foster mutual understanding”. Importance of events: “A society that acknowledges and celebrates cultural richness through events and festivals”
<b>Clear public statement that racism is not acceptable</b>	#Racism not welcome signage in both a positive and negative context, but with a significant degree of awareness around this campaign: One respondent said “I don’t know whether they work but it is good to see the reminders”.
<b>Develop cultural competency</b>	Cultural Competency education in schools. Anti-Racism Training Workshops were mentioned. These are educational programs that teach students about different cultures and perspectives, fostering understanding and respect from a young age
<b>Diversity and inclusion programs</b>	Diversity and inclusion programs in workplaces: “the aim of the workshops and programs is to educate participants about racism, its impact, and how to combat it. They often focus on understanding implicit bias and developing anti-racist practices.” Another respondent said, “we are able to support victims of racism through providing support and counselling for individuals who have experienced racial discrimination or trauma.”
<b>Education is key</b>	The need to educate people on differences, to build inclusion and as a contributing factor toward societal change: “a well-educated society where people continue to be respectful regardless of the circumstances even through any sort of global unrest” and “Education systems that teach the value of diversity and inclusivity from an early age, preparing future generations to uphold these principles”
<b>Equality</b>	Equality includes recognition that all Australians are equal before the law, and that legal protections are available: “we are all treated equally regardless of skin colour, your size, your race or religion. Everyone is equal and should all be treated the same”
<b>Legal protections</b>	“All individuals, irrespective of their race, ethnicity, gender, sexual orientation, religion, or socio-economic status, are treated with equal respect and dignity and having representation on all levels”

<b>Local businesses and community organisations have a role</b>	Companies and organisations offering programs to promote diversity, equity, and inclusion, including diverse hiring practices, inclusive workplace policies, and ongoing education/workplace training: "many companies and organisations implement programs to promote diversity, equity, and inclusion, including diverse hiring practices, inclusive workplace policies, and ongoing education".
<b>Raising awareness</b>	Public awareness campaigns aimed at raising awareness about racism and its effects, often run by governments or NGOs: "there are numerous state and federal government bodies along with NGOs doing good work in this area".
<b>Respect</b>	Respect is seen as a fundamental basis of inclusion and as an antidote to racism: "a society accepting of everyone".
<b>Safety</b>	Cultural safety, safe places, safe relationships: "Safety is freedom from fear"
<b>Sport</b>	Examples included NSW Waratahs and National Rugby, the National Rugby League, and Australian Football League promoting racial equality & denouncing racism in recent years

## The Anti-Racism Strategy Action Plan

Drawing on the guiding principles, survey responses and broader engagement outcomes Council has created an action plan with four broad initiatives and multiple actions for each initiative:

- Building social inclusion and contact
- Training, education and resourcing
- Communication and media campaigns
- Organisation development.

### 1. Building social inclusion and contact

As one survey respondent said: "Regular community engagement and open dialogue about social issues, encouraging a culture of learning and understanding different perspectives is fundamentally important to preventing and addressing racism".

This approach is backed up by the research. Social inclusion is critical for reducing racism and building positive relationships. Intergroup contact is an anti-racism approach that has been widely implemented and studied. It says that the greater the interaction between different social groups, the less prejudice exhibited by larger or more dominant groups<sup>vii</sup>. Improving intergroup relations comes from extended interactions over time as well as the quality/favourability of the contact. This can either be achieved directly or indirectly <sup>viii</sup>.

Direct interactions within an individual's social networks are most effective, typically within a school, TAFE or university, and in workplaces and organisations <sup>ix</sup>. In contrast, indirect contact consists of an observation of an interaction between people from different social groups. For example, watching a video depicting a positive intergroup interaction.

Actions	Lead team	Timeline	Resources	Outcome/Measure
1.1 Engage with the Australian Human Rights Commission on the development of the National Anti-Racism Strategy and ensure Council's initiatives are consistent with the National Strategy	Social and cultural planning	2024/25	Existing	Advocate and participate in policy development to include local experience in anti-racism initiatives
1.2 Establish <i>Cultural Connections</i> as an annual grants program for artists and community leaders including Aboriginal and Torres Strait Islander peoples and people from diverse backgrounds	Creative communities	2024/25 and 2025/26	\$50,000 per annum	Local creatives from diverse backgrounds showcase and develop their cultures Satisfaction with art and culture projects, measured during the exhibition, showcase or performance
1.3 Develop resources and educate the Inner West residents on the effects of racism	Community wellbeing Strategic and corporate communications	2024/25 and 2025/26	Existing	Population level community development prevents and educates on racism through sharing real life experiences
1.4 Deliver an annual program of celebration and recognition for both Reconciliation Week and NAIDOC Week	Community wellbeing	2024/25 and 2025/26	Existing	Community satisfaction with the range and quality of events

1.5 Provide facilities, spaces and programs that support community health and wellbeing, address social inequity, obstacles to participation and social exclusion	Libraries and community facilities Community wellbeing	2024/25 and 2025/26	Existing	Population level community development improves equity, access and participation opportunities for diverse communities
1.6 Create three Aboriginal Survival Memorials, as culturally safe spaces, and sites for education, understanding, and Reconciliation	Social and cultural planning	2024/25 and 2025/26	Existing	Launched first Memorial in March 2024, launch second Memorial at Illoura Reserve in March 2025, and launch third Memorial at Kendrick Park in March 2026.
1.7 Work with Reconciliation Australia to promote the opportunity of creating Reconciliation Action Plans to local organisations and businesses	Social and cultural planning	2024/25 and 2025/26	Existing	The annual Pauline McLeod Award celebrates community and business partners and their commitment to Reconciliation
1.8 Utilising Council's program of regular events, explicitly include celebration of local cultures for community development, belonging, and connection to place	Creative communities	2024/25 and 2025/26	Existing	Resident participation and satisfaction with cultural celebration in local events, measured during the event

## 2. Training, education, and resourcing

Anti-Racism training aims to challenge racist behaviours and provides the necessary strategies and tools to identify and address bias, and structural inequality. Single-issue training on racism has been found to have more positive effects on attendees' cognitive outcomes compared with generic, multicultural training. Training that develops the skills to purposefully address racism is critical. Education across the life course is critical for independent participation and for economic independence and wellbeing. The provision of physical venues and facilities for community life is a critical support for nurturing local social connection and inclusion.

Actions	Lead team	Timeline	Resources	Outcome/Measure
2.1 Develop a customised two-year pilot training program in collaboration with the University of Western Sydney using their <i>Challenging Racism Project Bystander Anti-Racism Training</i> approach	Social and cultural planning and People and culture	2024/25 and 2025/26	\$60,000 per annum	Evidence based bespoke anti-racism training for 100 volunteers and 30 Council staff in 2024/25 Train a further 100 volunteers and 30 Council staff in 2025/26
2.2 Collaborate with Jumbunna Institute and Koori Radio to promote the <i>Call it Out</i> register, and organise biannual presentations on each successive report to the Aboriginal and Torres Strait Islander Advisory Committee	Social and cultural planning	2024/25 and 2025/26	Existing resources	Promote the <i>Call it Out</i> register to Aboriginal and Torres Strait Islander peoples and further build the data set about racism
2.3 Continue mandatory cultural awareness training for all Council staff	People and culture	2024/25 and 2025/26	Existing resources	Every new staff member receives cultural awareness training

2.4 Provide facilities, resources and activities for lifelong learning that reflects the cultural diversity of residents, and are accessible to all	Libraries and Community Facilities	2024/25 and 2025/26	Existing resources	Lifelong learning provides the opportunities to build wellbeing, increase education, and increase civic participation for diverse communities
2.5 Provide high quality education and care for children from birth to twelve years of age that highlights the values of inclusion and diversity	Early Learning	2024/25 and 2025/26	Existing resources	Achieve <i>meeting or exceeding</i> assessment rating results on the National Quality Standards for all Council early learning services
2.6 Work with schools, school systems, and parent’s organisations to promote evidence based anti-racism initiatives	Social and cultural planning Community wellbeing	2024/25 and 2025/26	Existing resources	Lifelong learning provides the opportunities to build wellbeing, increase education, and increase civic participation for diverse communities
2.7 Support local cultural organisations who are addressing caste discrimination by providing access to venues	Community wellbeing	2024/25 and 2025/26	Existing resources	Increased visibility directly challenges the notion that racism is tolerated in local communities

### 3. Communication and media campaigns

Campaigns aimed at highlighting and addressing racist behaviour, promoted through media and online platforms, have been widespread. However, anti-racism campaigns demonstrate mixed results. Campaigns have a stronger effect if they address specific negative beliefs and behaviours rather than focussing on generating positive feelings. Campaigns should identify beliefs that underlie expressions of racism, challenge racism and promote anti-racism.

Actions	Lead team	Timeline	Resources	Outcome/Measure
3.1 Amplify the <i>Racism. It Stops with Me</i> campaign of the Australian Human Rights Commission on social media	Strategic and corporate communications	Ongoing	Existing resources	Increased visibility directly challenges the notion that racism is tolerated in local communities
3.2 Commemorate International Day for the Elimination of Racial Discrimination, in collaboration with community partners, with annual grant program funding	Community wellbeing	2024/25 and 2025/26	\$15,000 per annum	Increased visibility directly challenges the notion that racism is tolerated in local communities and building capacity of local community organisations
3.3 Stocktake existing signage and install a further 30 <i>#RacismNotWelcome</i> signs in the Inner West	Community wellbeing	2024/25	New resources	Increased visibility directly challenges the notion that racism is tolerated in local communities
3.4 Celebrate, value and respect the diversity of the Inner West community through annual grants for multicultural communities	Community wellbeing	2024/25 and 2025/26	Existing resources	Build community capacity to deliver grass roots initiatives to celebrate and respect cultural diversity



3.5 Amplify the <i>Racism. It Stops with Me</i> campaign of the Australian Human Rights Commission on social media	Strategic and corporate communications	Ongoing	Existing resources	Increased visibility directly challenges the notion that racism is tolerated in local communities
3.6 Develop a suite of culturally appropriate images to promote, document and recognise Aboriginal and Torres Strait Islander cultural heritage and the cultural heritage of people from diverse communities for use in Council communications and publications	Strategic and corporate communications	2024/25 and 2025/26	Existing resources	One third of Council's communications include images from this library

#### 4. Organisational development

Organisational development practices to address discrimination and promote diversity include reviewing existing policies, plans, frameworks and recruitment processes. A deliberate anti-racism approach that actively aims at dismantling, reversing or remedying the root causes of racial inequality in organisations is required, and such development can have positive impacts in workplaces. Effective organisational development around anti-racism includes a shared organisational vision, clear goals, measurable outcomes, and organisational accountability. Customer service measures ensure people from all backgrounds can more easily get their customer service needs met. Employment measures support greater economic participation for people from diverse backgrounds or Aboriginal and Torres Strait Islander peoples. Names that reflect local experiences and identities are critical for building and maintaining connection and inclusion.

Actions	Lead team	Timeline	Resources	Outcome/Measure
4.1 Improve Council’s website accessibility including the use of community languages	Customer experience & service transformation	2024/25 and 2025/26	Existing	Satisfaction with accessibility of Council communications improves and reaches a more diverse audience
4.2 Evaluate and renew the accessibility of Council written communication	Customer experience & service transformation	2024/25 and 2025/26	Existing	Corporate communications reflect leading practice in access and inclusion and satisfaction improves
4.3 Implement Council’s <i>Good sports policy</i> and the <i>Sporting grounds allocation policy</i> to ensure support for diverse sporting groups	Parks planning & ecology	2024/25 and 2025/26	Existing	Council support for community team sports and allocation of facilities reflects local diversity

4.4 Create more Council employment opportunities for people from diverse backgrounds and for Aboriginal and Torres Strait Islander people, including apprenticeships and traineeships	People and Culture	2024/25 and 2025/26	Existing	Increased workplace diversity, employment and economic inclusion
4.5 Engaging with Aboriginal and Torres Strait Islander staff and staff from diverse backgrounds to evaluate and improve People and Culture policies and procedures to strengthen anti-discrimination outcomes	People and culture	2024/25	Existing	Workplace equity is improved
4.6 Engage with Aboriginal and Torres Strait Islander staff and staff from diverse backgrounds to create and adopt a social justice statement for Council	People and culture	2024/25	Existing	Workplace equity is improved
4.7 Develop and implement a staff engagement strategy to raise awareness of Reconciliation across our workforce	People and culture	2024/25	Existing	Council's commitment to Reconciliation is communicated clearly

4.8 Council's place and infrastructure Naming Policy includes a priority for recognition of local people from diverse backgrounds or Aboriginal and Torres Strait Islander peoples	Social and cultural planning	2024/25	Existing	Increased visibility and celebration of significant community figures from diverse backgrounds and among Aboriginal and Torres Strait Islander peoples
4.9 Develop a long-term strategy to preserve Aboriginal sites of significance in collaboration with Aboriginal and Torres Strait Islander community stakeholders and key experts.	Social and cultural planning	2024/25	Existing	Aboriginal cultural heritage is protected, and cultural knowledge nurtured
4.10 Build the diversity among Council suppliers and positive outcomes for the community, economy, and environment	Procurement Services Economic development	2024/25 and 2025/26	Existing	The Aboriginal and Torres Strait Islander Procurement Strategy contains targets for increased purchasing from Indigenous owned businesses
4.11 Support the principles of Community Wealth Building	Procurement Services Economic development People and culture	2024/25 and 2025/26	Existing resources	More resilient, economically inclusive and sustainable local communities that promote diversity.

4.11 Provide business education workshops for Aboriginal and Torres Strait Islander peoples and those from diverse backgrounds	Economic development	2024/25 and 2025/26	Existing resources	Increase local business opportunities for sustainability and growth for diverse communities.
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### Select references

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**Engagement Outcomes Report:**

**Development of the Draft Anti-Racism Strategy 2024-2026**

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**Summary**

On 6 December 2022, Inner West Council resolved to create an Anti-Racism Strategy that ensured the lived experience of racism among the people of the Inner West was reflected in its development. The Strategy was to be developed in consultation with Council’s Aboriginal and Torres Strait Islander Advisory Committee, its Multicultural Advisory Committee, the Inner West Multicultural Network, and local Aboriginal and Torres Strait Islander and multicultural organisations. Council’s appointed Anti-Racism Strategy Reference Group also guided the development of this Strategy.

The Reference Group adopted an engagement approach involving interviews and focus groups with individuals and representative residents, of large-scale digital engagement and of an online survey. Council also undertook extensive research on the literature on reducing racism and addressing discrimination. It also consulted with experts at the University of Western Sydney and at the Australian Human Rights Commission.

Focus groups were held with more than 270 people: with more than 125 people Chinese, Greek, Italian, and Vietnamese backgrounds, along with 45 Aboriginal and Torres Strait Islander peoples. Focus groups and short surveys were used to engage 100 younger people in local high schools, and among those attending Marrickville Police Citizens Youth Club. Council also conducted focus groups with its own staff on their experience of racism in front line service delivery.



More than 13,000 people viewed Council Facebook posts about development of the Anti-Racism Strategy and more than 2,000 people engaged with comments on these posts.

After careful synthesis of all the data, Council has summarised what the survey respondents and focus group participants have said, and these initiatives are what is being recommended:

1. *Building social inclusion and contact*: intergroup contact is an anti-racism approach that has been widely implemented and can occur directly in an individual’s social network, typically within a school, college, or university, and in workplaces and organisations.
2. *Training and education*: anti-racism training that aims to challenge racist behaviours and provides people with practical strategies and tools to identify and address bias, and structural inequality.
3. *Communication and media campaigns*: aimed at highlighting and addressing racist behaviour, promoted through media and online platforms, have been widespread. However, anti-racism campaigns demonstrate mixed results. Research and lived experience indicate that campaigns have a stronger effect if they address specific negative beliefs rather than focusing on generating positive feelings. Campaigns are effective when they highlight beliefs that underlie expressions of racism, challenge racism and promote anti-racism measures. Their effectiveness is usually over the long term.
4. *Organisational development*: Promoting practices that address discrimination and promote diversity include reviewing existing policies, plans, frameworks and recruitment processes, and creating a shared organisational vision, clear goals, measurable outcomes, and organisational accountability.

**1. Project background**

On 6 December 2022, Inner West Council resolved to create an Anti-Racism Strategy that ensured the lived experience of the people of the Inner West is reflected in its development. The Strategy was to be developed in consultation with Council’s Aboriginal and Torres Strait Islander Advisory Committee, its Multicultural Advisory Committee, the Inner West Multicultural Network, and local Aboriginal and Torres Strait Islander and multicultural organisations.

In addition, Council appointed a reference group to assist in the Strategy development including the co-chairs of the Aboriginal and Torres Strait Islander Advisory Committee, and a representative each from the Multicultural Advisory Committee, Inner West





Multicultural Network, Vietnamese Seniors Association, Metropolitan Local Aboriginal Land Council, Chinese Australian Services Society, and Italian Association of Assistance.

Council also engaged directly on several occasions with its Youth Advisory Committee, which has a diverse membership.

## 2. Promotion and engagement methods

Promotion method	Stakeholders engaged
<b>Project page on <i>Your Say Inner West</i></b>	1,115 people viewed the project page 112 people took part in the survey.
<b>Emails to key stakeholders</b>	74 emails were sent out to key stakeholders.
<b>Council's social media</b>	More than 13,000 people viewed Council Facebook posts about development of the Anti-Racism Strategy and more than 2,000 people engaged with comments on these posts. 500 people clicked through to the online survey. More than 6,500 people viewed Council Instagram posts and 386 people engaged, including 160 people who were not following Council on the application.

Engagement method	Stakeholders engaged
<b>Online survey</b>	112 surveys completed (including the pilot participants). In addition to the summary responses and demographic data in section 3, tables reporting other data are in Appendix 1 at the end of the report.
<b>Piloting of the online survey prior to launch</b>	To ensure the survey was accessible and to ensure the translation functions of the <i>Your Say</i> website functioned as expected, a pilot was undertaken prior to public launch with 12 Chinese speaking individuals. As a result small design improvements were made to the survey. This data was the only use of the translate function by survey respondents.
<b>Direct contact from residents</b>	Council had one email from a resident opposing the development of the survey.



### 3. Who did we hear from?

Survey respondent's demographic data is reported below.

#### 3.1 Age of survey respondents'

Five-year age groups (years) of respondents	Number
20-24	7
25-29	7
30-34	12
35-39	6
40-44	19
45-49	15
50-54	20
55-59	8
60-64	8
65-69	4
70-74	3
75-79	1

\*One respondent preferred not to answer

#### 3.2 Gender

Respondents were asked which gender they most identified with. 50 identified as female, 51 as male, four identified as non-binary, and seven preferred not to answer.

#### 3.3 The top 10 postcodes of respondents

What is your postcode? (110 responses)	
2204 (Marrickville)	21
2040 (Leichhardt, Lilyfield)	12
2134 (Burwood)	8
2041 (Balmain, Balmain East, Birchgrove)	7
2049 (Lewisham, Petersham)	7
2048 (Stanmore)	5
2131 (Ashfield)	5
2042 (Enmore, Newtown)	4
2050 (Camperdown)	4
2130 (Summer Hill)	4



3.4 Country of birth

Which Country were you born in? (108 responses)

Australia	52
China	12
India	12
England	4
New Zealand	4
Israel	3
Vietnam	3
South Africa	2
Czech Republic	1
Egypt	1
Greece	1
Hong Kong	1
Indonesia	1
Ireland	1
Italy	1
Lebanon	1
Malaysia	1
Netherlands	1
Philippines	1
Russia	1
Serbia	1
Turkey	1
Europe	1
Earth	1

3.5 Top 10 languages in which respondents have a conversation about a lot of everyday things

Apart from English, in which language(s) could you have a conversation about a lot of everyday things? (90 responses)?

Mandarin	15
Tamil	11
Greek	6
Hebrew	6
Spanish	5
Italian	4



Cantonese	4
Japanese	4
Arabic	3
Vietnamese	3

### 3.6 How would you describe your cultural background? (107 responses)

Respondents described their cultural backgrounds as Chinese, Australian, Jewish, European, Indian, Indigenous, Tamil and Vietnamese. The full responses are reported below

How would you describe your cultural background?	Apart from English, in which language(s) could you have a conversation about a lot of everyday things?	What country were you born in?
White fella. Always was, always will be MY land	Australian mate	Australia mate
Pakistani-Australian	Urdu	Australia
Chinese	Cantonese	Australia
White Australian	Spanish	New Zealand
Lebanese	Arabic	Lebanon
		Australian
Chinese	Cantonese	China
Chinese	Cantonese	China
Latin	Spanish	Australia
Chinese	Mandarin	China
Chinese	Mandarin	China
Arab	Arabic	Australia
Mainland Chinese	Mandarin	China
Chinese	Mandarin	Australia
Tamil, Indian	Tamil	India
Australian		Australia
Chinese	Mandarin	Hong Kong
Kiwi		New Zealand
Irish		Australia
Indian	Tamil	India
Australian	Japanese	Australia
Italian, Australian, Aboriginal		Australia
Chinese	Mandarin	China
Jewish		Australia
European		Czech Republic
Indian	Hindi	India
Indian	Tamil	India
Italian	Italian	Australia



How would you describe your cultural background?	Apart from English, in which language(s) could you have a conversation about a lot of everyday things?	What country were you born in?
Chinese	Mandarin	China
South Indian	Tamil	India
Jewish	Hebrew	Israel
Anglo	Japanese	Australia
Australian of European descent	None	Australia
Israeli	Hebrew	Israel
Human	Sign	Earth
Indian from a state called Tamil Nadu	Tamil	India
Tamil	Tamil	India
Jewish	None	Australia
Tamil	Tamil	India
European	Greek	Australia
That's racist	That's racist	Australia
First generation, more of a migrant	Greek	Australia
Tamil Heritage	Tamil	India
Asian background	Vietnamese	Vietnam
Chinese Malaysian	Bahasa Malaysia	Malaysia
Australian	Indonesian, German	Australia
Hardworking	Māori	New Zealand
European	Italian	Australia
European Australian	none	Australia
NZ birth, 1/8th Samoan, Australian family, 40 years in USA	None	New Zealand
Greek-speaking Egyptian born.	Greek	Egypt
Chinese	Mandarin	China
Australian	English	Australia
Indigenous		Australia
Naturalised Australian Citizen	Spanish	Italy
Indigenous	none	Eora Nation
UK White	Spanish. Portuguese. French	UK
Indian	Tamil	India
Rich	Arabic, Turkish, Aramaic	Turkey
Indian	Tamil	India
Indigenous Australian	Dharug	Australia
Chinese	Mandarin	Australia
Chinese	Cantonese	China
Lebanese & Australian	Just English	Australia
Vietnamese		



How would you describe your cultural background?	Apart from English, in which language(s) could you have a conversation about a lot of everyday things?	What country were you born in?
Indigenous		Australia
Chinese	Cantonese	China
Australian		Australia
Chinese	Chinese	China
European	Italian	Australia
Chinese	Mandarin	China
Ethnically Chinese	Mandarin	Australia
Greek	Greek	Australia
Vietnamese Australian	Vietnamese	Vietnam
Mixed European and Asian	Spanish	Australia
British		England
Half Sri Lankan half Anglo	Indonesian	Australia
Australian	None	Australia
Irish-Australian		Australia
Jewish	Hungarian, Hebrew, Yiddish, German,	Australia
Filipino	Tagalog	Philippines
Indian Tamil	Tamil	India
Aboriginal		Australia
Immigrant	None	South Africa
European	Prefer not to say	Europe
Jewish	Hebrew	Australia
Chinese Indonesian Australian	Indonesian and Chinese mandarin	Indonesia
Ashkenazi Jew	Russian	Russia
European	Dutch	Netherlands
Arab and European		Australia
European and African		Australia
Jewish	Hebrew	South Africa
Caucasian Serbian	Serbian	Serbia
Jewish Israeli Australian	Hebrew	Israel
Southern European	Greek	Greece
Diverse	Depends on who I am talking too	Australia
		Australia
Jewish	None :(	England
Indian born in UK. 3 times migrant	Punjabi and French	UK
Aussie as mate	Bullshit	Australia
Anglo	None	Australia
Vietnamese	Vietnamese	Vietnam
Australian born of Greek heritage	Greek	Australia
Australian		Australia



How would you describe your cultural background?	Apart from English, in which language(s) could you have a conversation about a lot of everyday things?	What country were you born in?
5th generation Australian		Australia
White Anglo	Nil	Australia
Australian born of British and Polynesian heritage.	Italian	Australia
Hard working	None	Ireland
Scottish/Anglo	Japanese, French	Australia

#### 4. Summary of survey responses

There was a recognition amongst respondents of the established legal framework for ensuring equality in Australia, including national anti-racism law and state anti-discrimination law and other legal protections against hate speech and vilification. There was also a confidence in the fact that Australia is an open multicultural society in which institutions, organisations, and schools play an important role in prompting equality and respect.

Question: When you think about racism, what do you think are the main issues or concerns?	Number
Hate speech	40
Discrimination	39
Verbal abuse	34
Threats or intimidation	31
Bullying	30
Negative attitudes or stereotyping	27
Institutional racism	27
Shunning you or excluding you	26
Property damage or vandalism	26
Shunning you or excluding you	26
Physical abuse/ attack	24
Denial of cultural rights	17
Caste discrimination	11
Ostracism/ social exclusion	9

The following table reports on further survey questions and responses.

We asked	You said
Since the start of 2023 how often have you personally experienced racism?	60% reported they never personally experienced racism 29% reported 1-5 times 5% reported 6-10 times 7% reported 11 or more times



<b>In your lifetime around how often have you personally experienced racism in the Inner West?</b>	3% reported daily 5% reported weekly 16% reported monthly 28% reported once per year 48% reported they had never experienced racism or discrimination
<b>Since the start of 2023, have you seen somebody else experience racism in the Inner West?</b>	48% said I have not seen anybody else experience racism or discrimination 38% stated 1-5 times 5% said 6-10 times 9% said 11 or more times
<b>In your lifetime, have you seen somebody else experience racism in the Inner West?</b>	38% said I have not seen anybody else experience racism or discrimination 24% said 1-5 times 13% said 6-10 times 25% said 11 or more times
<b>Would you know what to do if you have seen somebody else experience racism</b>	69% answered Yes 31% answered No
<b>Have you ever reported an incident of racism?</b>	13% answered Yes 87% answered No
<b>Do you think that there are laws, policies, or systems which are unfair or harmful to people from diverse ethnicities, cultures or faith or religious groups?</b>	39% answered Yes 38% answered No 23% answered Don't know/ Unsure

## 5. Summary of engagement data from focus groups

### 5.1 Onsite/face to face engagement activities

Focus groups were held with more than 270 community members:

- Chinese speaking people at Ashfield (two groups, 35 + 13)
- Greek speaking people at Haberfield (22)
- Italian speaking people at Leichhardt (21)
- Vietnamese speaking people at Marrickville (34)
- along with 45 Aboriginal and Torres Strait Islander peoples in a variety of locations.

In most cases participants in the focus groups were over 40 years of age.

Focus groups and short surveys were used to engage 100 younger people in local high schools, and among those attending Marrickville Police Citizens Youth Club. Council also





conducted focus groups with its own staff on their experience of racism in front line service delivery.

**5.2 Focus groups with adults**

The focus groups with adults from diverse backgrounds explored the lived experience of racism. People who had lived in Australia for up to 30 years spoke confidently about their place in an egalitarian Australian society and explained that they knew their rights, were confident in the rule of law, and had zero tolerance for racism, should they experience it. Participants described choosing to migrate to Australia because of its stability and the fact that equality and justice were guaranteed in the legal framework of the country. The said that as property and business owners they had no tolerance of racism and little experience of it.

Other participants were finely attuned to racism and were well able to identify it when they experienced it, often in public places like buses, in schools, randomly in the street, and in businesses. Others described ongoing experiences of targeted racism from their neighbours, racism they overcame by patiently building a warm and positive relationship with their neighbours. The nature of people’s responses to racism was discussed at length in all these focus groups.

A sample of the lived experience of racism being reported through the focus group engagement includes:

- “After thirty years of not talking and being abusive our neighbours have recently become more friendly. This happened after I repeatedly invited them to my house and offered meals and a share in moments of celebration”.
- “I was walking my son to school. At the traffic lights he pressed the pedestrian crossing button. Some Caucasian ladies came up next to us and said we were dirty and shouldn’t have touched the button. I didn’t understand, but my young son did, and he translated for me”.
- “Several times on the footpath I have seen people change their path when walking towards me to avoid walking past me”.
- I live in a semi-detached house. My neighbour came from England. In the beginning it was okay, they were nice to us. Later though after they had completed their renovations, they started complaining about noise and deliberately sprayed our washing on the balcony when they were watering their plants. When I asked why, they said “they didn’t care, and that Asians take everything and don’t care”.



- “I accidentally touched someone, and they reacted by yelling at me in English which I don’t understand”
- “The driver deliberately drove in a way that hurt me because I hadn’t had a chance to sit down. They don’t do that to older white ladies”.
- “I was at the bus stop with a group of friends and the driver didn’t stop. This was during Covid, and people thought we were Chinese”.
- “I was parking in the school, and I knew the rules. Someone said, ‘you can’t park here’ even though I knew I could”.
- “I look different, so I am treated differently”
- “At the traffic light a driver said to me ‘go back to where you came from”
- “I have a 2 year old and we went to the playground but other children wouldn’t play with her so now we don’t go there”
- “My young child wanted to hug other children in the playground, their parents didn’t say anything, but they didn’t use eye contact either”
- “I was moving into a community housing block. The moving truck broke a small branch of an overhanging tree. A resident was watching and said out loud ‘don’t have anything to do with the Vietnamese they break everything”.
- “I was on the bus going to a shop to buy some shoes. A man sat behind me. When I got off the bus and went into the shop, he followed me. He accused me of not having money and said I was there to steal. He also threatened me with violence when I stood up to him. This occurred last year”.
- “I was in the lift with some staff, and we were talking in Vietnamese. I was yelled at by a woman who said, ‘speak in English which I did and surprised her”

In terms of the impact of racism in the lives of respondents, several reported the following feelings:

- I have feelings of anger and anxiety
- I avoid crowds or places where I have had a bad experience
- I feel sad and hurt
- I feel it is best not to learn English, so I don’t understand the insults.

Council conducted focus groups with 27 of its own staff, from libraries and from customer service staff from our service centres and from our telephone call centre. The most common experience of racism among these staff was observing racist exchanges between members of the public, followed by racism directed at Council’s own staff.



**5.3 Focus groups with Aboriginal and Torres Strait Islander peoples**

Aboriginal and Torres Strait Islander peoples have a unique experience of racism. With multi-generational experience of the impact of colonisation intensifies the contemporary experience of racism by local Aboriginal and Torres Strait Islander peoples in the Inner West. The 2021 Census demonstrates that more than 2,200 Aboriginal and Torres Strait Islander people live in the Inner West.

Participants in these focus groups describe pervasive racism, in every part of their lives. They said that in comparison to others in their communities, they experienced less opportunity in education and employment, less equality in employment and service provision, including in health. Respondents described being followed by store detectives every time they visited a store, with prominent local outlets of national retailers being nominated. Respondents described difficulty in securing rental tenancies. Respondents described a frequent incredulity among people when they described their employment, that people often did not want to believe that Aboriginal and Torres Strait Islander people were employed. The nature of people’s responses to racism was discussed at length in these focus groups.

Respondents spoke of the pervasive effect of the Stolen Generation experience that permeates the life of families of those affected. They spoke of their concern for their children and young people growing up and knowing of the severity of the impacts the events their family members had experienced resulting in deep trauma and a multigenerational effect.

**5.4 Focus group and survey with younger people**

Council focussed specifically on engaging with younger people directly and through a cut down survey, suitable for use in classes and other school contexts. In this context younger people reported a more digital and social media driven experience of racism, often from peers, and often involving in-group/out-group perspectives among and between young people from varying diverse backgrounds. They reported that in certain locations, particular diverse groups might be dominant and dismissive or worse of other groups.

Consistent with the experience of adults, younger Aboriginal and Torres Strait Islander people described experiencing racism from many people including other students, teachers, and others they encountered in the community.



Representative experiences of racism include:

- “There are many times I have witnessed racism. Most times it is just excused as a joke which I think is worse than a flat-out insult because if other students laugh at the “joke” then whoever said the racist comment will think it is ok and funny when it really isn’t”.
- “A time where I’ve witnessed racism is at school, in classes and on the playground, but it isn’t taken too seriously as racism is part of their daily jokes”
- “I witness casual racism often at school. People are cruel toward specific people because of their race in a ‘joking’ manner. There are also people who call other’s racists terms because they think it is cool or funny. This happens a lot at my school and often these students think its ok because no one says anything”.

Representative views on how to build inclusion and understanding:

- “Something I have observed that works really well and effectively is the encouragement of open dialogue and honest communication. If we engage in open and honest conversation it allows us to share thoughts. Feelings and experiences leading to greater empathy among people”.
- “Last year on Harmony Day my school held a cultural fair which was extremely educational and seemed to work a lot better than past Harmony Day celebrations. The fair was immersive and beautiful and afterwards we completed a worksheet to demonstrate our understanding”.
- “Having a conversation with someone new/you haven’t met before. You then have a chance to learn something new about them and not assume and be quick to judge”.

The key themes from the engagement for addressing and reducing racism included:

Key themes	
<b>Community Engagement</b>	“Regular community engagement and open dialogue about social issues, encouraging a culture of learning and understanding different perspectives”
<b>Celebration</b>	Valuing celebration of multiculturalism through the Inner West in various cultural events, festivals: “events that bring people from different backgrounds together to discuss race-related issues and foster mutual understanding”. Importance of events: “A society that acknowledges and celebrates cultural richness through events and festivals”
<b>Clear public statement that</b>	#Racism not welcome signage in both a positive and negative context, but with a significant degree of awareness around this campaign: One respondent said, “I don’t know whether they work



<b>racism is not acceptable</b>	but it is good to see the reminders". Another respondent said that an inclusive, welcoming and safe society would suggest that "we would not need streets signs telling you how to think"
<b>Develop cultural competency</b>	Cultural Competency education in schools. Anti-Racism Training Workshops were mentioned. These are educational programs that teach students about different cultures and perspectives, fostering understanding and respect from a young age
<b>Diversity and inclusion programs</b>	Diversity and inclusion programs in workplaces: "the aim of the workshops and programs is to educate participants about racism, its impact, and how to combat it. They often focus on understanding implicit bias and developing anti-racist practices." Another respondent said, "we are able to support victims of racism through, providing support and counselling for individuals who have experienced racial discrimination or trauma."
<b>Education is key</b>	The need to educate people on differences, to build inclusion and as a contributing factor toward societal change: "a well-educated society where people continue to be respectful regardless of the circumstances even through any sort of global unrest" and "Education systems that teach the value of diversity and inclusivity from an early age, preparing future generations to uphold these principles"
<b>Equality</b>	Equality includes recognition that all Australians are equal before the law, and that legal protections are available: "we are all treated equally regardless of skin colour, your size, your race or religion. Everyone is equal and should all be treated the same". including the recognition that all Australians are equal before the law, and that certain legal protections are available: "we are all treated equally regardless of skin colour, your size, your race or religion. Everyone is equal and should all be treated the same".
<b>Legal protections</b>	"All individuals, irrespective of their race, ethnicity, gender, sexual orientation, religion, or socio-economic status, are treated with equal respect and dignity and having representation on all levels"
<b>Local businesses and community organisations have a role</b>	Companies and organisations offering programs to promote diversity, equity, and inclusion, including diverse hiring practices, inclusive workplace policies, and ongoing education/workplace training: "many companies and organisations implement programs to promote diversity, equity, and inclusion, including diverse hiring practices, inclusive workplace policies, and ongoing education".
<b>Raising awareness</b>	Public awareness campaigns aimed at raising awareness about racism and its effects, often run by governments or NGOs: "there are numerous state and federal government bodies along with NGOs doing good work in this area".



<b>Respect</b>	Respect is seen as a fundamental basis of inclusion and as an antidote to racism: “a society accepting of everyone”.
<b>Safety</b>	Safety including the need to ensure safe places, relationships and workplaces: “Safe is freedom from fear”
<b>Sport</b>	Examples included NSW Waratahs and National Rugby, the National Rugby League, and Australian Football League promoting racial equality & denouncing racism in recent years

**Item No:** C0524(1) Item 4  
**Subject:** POST EXHIBITION - INNER WEST COMMUNITY GARDENS POLICY AND ASHFIELD PARK COMMUNITY GARDEN  
**Prepared By:** Jon Stiebel - Urban Sustainability Manager  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

1. That Council adopt the Community Gardens Policy.
2. That Council update the Policy Register and publish, as applicable, internally, and externally the adopted Community Gardens Policy.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

- 1: An ecologically sustainable Inner West
- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities

**EXECUTIVE SUMMARY**

**Inner West Community Gardens Policy**

The revised Community Gardens Policy provides a framework for Council to support Community Gardens. The Policy was placed on public exhibition from 5 March 2024 to 2 April 2024. It is recommended that the Policy is adopted as exhibited without any further changes.

**Ashfield Park Community Garden Licence**

This report also addresses the application by Ashfield Park Community Garden Incorporated to continue community gardening in Ashfield Park. Ashfield Park Community Garden is a well-established and productive community garden. It is recommended that Council enters a licence with Ashfield Park Community Garden Incorporated for a period of three years with a further two-year option at Council’s discretion.

**BACKGROUND**

**Inner West Council Community Gardens Policy**

Community gardens are places for people to grow food, create habitat and connect with nature and their local community. The Inner West Council Community Gardens Policy provides a framework for Council to support community gardens and was originally adopted by Council in December 2020.

At the Council meeting held on 13 February 2023, Council resolved the following:

1. That Council place the draft Community Gardens Policy on public exhibition for 28 days prior to adoption.
2. That Council consider the results of the public exhibition process when adopting the final Community Gardens Policy

**Ashfield Park Community Garden**

Council may enable the continuation of community gardening on land it manages under Section 7 of the Community Gardens Policy. Ashfield Park Community Garden meets the criteria set out in the policy. It has been operated by Ashfield Park Community Garden Incorporated, a volunteer group, since 2015 under an agreed framework for governance, self-management, and resourcing. The community garden offers long-term benefits to the community and operates in an inclusive way.

**DISCUSSION**

**Community Gardens Policy**

The Inner West Council Community Gardens Policy was promoted and exhibited from 5 March 2024 to 2 April 2024 on Your Say Inner West. The exhibition was also promoted through:

- Council social media
- Hard copy signs displayed at the 8 community gardens on council land
- Email notification to Inner West Community Garden Network
- At an Inner West Sustainable Schools Network in person meeting

During the Policy’s public exhibition period, 5 March 2024 to 2 April 2024, there were 289 visits to the Your Say Inner West project page. There were no responses by mail or phone. There was one (1) submission received during the public exhibition period as outlined below:

Support (Yes or No)	Public Exhibition Comment/Explanation	IWC Comment
Unsure	General complaint about the style in which the policy document is written	Feedback noted and considered. No changes are recommended to the Community Gardens Policy

This report recommends that the Community Gardens Policy is adopted as exhibited, with no changes.

**Ashfield Park Community Garden Licence**

Ashfield Park Community Garden Incorporated has applied to Council to continue the Ashfield Park Community Garden, in accordance with the Community Gardens Policy.

It is recommended that Council authorises the Director of Planning to negotiate the terms of the licence with Ashfield Park Community Garden Inc. for 3 years with a further 2-year option at Council’s discretion and sign the licence on its behalf as Crown land manager of Ashfield Park.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

1. Inner West Council Community Gardens Policy
2. Inner West Council Community Gardens Guidelines



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# Community Gardens Policy

VI

W/2024/022



Item 4

Attachment 1



<b>Title</b>	<b>Community Gardens Policy</b>
<b>Summary</b>	The purpose of this policy is to provide a framework for Council to support community gardens.
<b>Document Type</b>	Policy
<b>Relevant Strategic Plan Objectives</b>	<ul style="list-style-type: none"> <li>• Strategic Direction 1: An ecologically sustainable Inner West</li> <li>• Strategic Direction 2: Liveable, connected neighbourhoods and transport.</li> <li>• Strategic Direction 4: Healthy, resilient, and caring communities</li> </ul>
<b>Legislative Reference</b>	<i>Local Government Act 1993</i>
<b>Related Council Documents</b>	<ul style="list-style-type: none"> <li>• Community Gardens Guidelines Grants and Fee Scale Policy</li> <li>• Inclusion Action Plan</li> <li>• Land and Property Policy</li> <li>• Living Streets Verge Garden and Adopt-a-Spot Policy and Guidelines</li> <li>• Parks Plans of Management</li> <li>• Community Engagement Framework</li> </ul>
<b>Version Control</b>	See last page



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Community Gardens Policy 3

## 1 Purpose

The purpose of this policy is to provide a framework for Council to support community gardens.

## 2 Background

Council is responsible for managing the competing demands on Council land in the densely populated Inner West. It supports the establishment of community gardens to encourage urban food growing where appropriate. The benefits that flow from the establishment of community gardens include:

- Access to local, organically grown food
- Enjoyable, creative spaces
- Improved wellbeing, social inclusion and community connection, reduced loneliness, and social isolation
- Public examples of sustainable design and alternative ways to use public space
- Enhanced, unique character in neighbourhoods through local cultural enrichment
- Active and healthy communities, through increased passive recreation and healthy eating
- Building a more resilient community who are producers, not just consumers, of food
- Improved opportunities for community resource sharing and reuse, learning and participation in community life
- Reduced emissions through lower intensity food production and composting
- Ecosystem health through green infrastructure, permeable surfaces, and rainwater reuse
- Improved biodiversity through habitat creation

## 3 Objectives

The objectives of this policy are:

- To enable community groups to successfully establish and run community gardens



- To ensure community gardens on Council land are appropriately governed, designed, and managed
- To establish a clear and transparent approvals framework for community garden groups on Council land
- To develop a local network of community gardens that is accessible, open, and inclusive and benefits the Inner West community
- To confirm support available through Council

## 4 Scope

### In scope

This policy applies to all community gardens on Council land in the Inner West local government area.

### Out of scope

This policy does not apply to:

- Verges, laneways, and other areas of the road reserve
- Properties that are not owned or managed by Council for example privately owned land, and some Crown Land

## 5 Definitions

In the Community Gardens Policy, the following terms have the following meanings:

<b>Community Garden</b>	Community-managed space for non-commercial food growing and other gardening activities, accessible to and for the benefit of the local community
<b>Community garden group ("group")</b>	Group managing, or seeking to establish, a community garden. For Council to form agreement with it, the group must as a minimum be incorporated and registered with NSW Fair Trading as an association.
<b>Council land</b>	Land owned or under the care, control, and management of Inner West Council, that is both zoned as RE1 Public Recreation and allows for community gardening in its park Plan of Management



## 6 Statement

Council aims to enable and encourage community gardens that contribute to an ecologically sustainable Inner West, liveable, connected neighbourhoods, and healthy resilient and caring communities. Community gardens are led by and managed by community members. Community guardianship strengthens the longevity, sustainability, and success of community gardens.

The establishment and development of community gardens on Council land have historically been facilitated through licences although a deed can be used. Community garden groups can apply for Council grant funding to develop appropriately designed and managed community gardens, including groups operating on land not owned or managed by Council.

## 7 Policy

Council enables community gardens that operate on land it manages through licences or deeds.

Other community gardens in the Inner West, on land that is not managed by Council (including church and school land), must obtain permission from the relevant land manager, and any relevant planning approvals from Council.

Council may support the establishment or continuation of community gardening on Council land where it can be demonstrated that:

- The park's Plan of Management authorises community gardening
- The proposed community garden is in keeping with the Plan of Management, the open space values of the park are not adversely affected, and potential for conflict with existing users and neighbours is minimised
- The proposed site is not within an area identified by Council as important for wildlife protection and the potential for conflict with native animals is avoided
- The design and function of the proposed community garden is one which will have long term benefits for the community, is inclusive and not for private benefit
- There is wide support for a community garden in a particular neighbourhood and that such needs are not currently met locally
- There has been comprehensive community engagement on the development of the proposed community garden



- The community garden group has an agreed framework for governance and self-management and resourcing of the proposed community garden for example the group is incorporated, with a risk management framework, Code of Conduct, and resourcing plan
- The group has sufficient resources to establish and manage the proposed community garden in the long term

### 7.1 Eligibility

To enter a licence or deed of agreement with Council, groups must be non-commercial, not-for-profit, and registered as an incorporated association with NSW Fair Trading (or established as another insurable entity type as agreed with Council). The group’s members and committee should be predominantly Inner West community members. New licences or deeds are developed through an application process, outlined in Section 11. Community gardens must be open to the public at all times and be operated so that they benefit the Inner West community.

### 7.2 Application process

Establishing a community garden can be a complex and lengthy process that requires consultation with multiple stakeholders. The establishment and management of community gardens requires substantial effort and involvement from community volunteers in planning, decision-making and day-to-day garden activities. Being community-led, community gardens involve minimal Council management, support, or intervention.

The application process is designed to ensure that community garden groups have a solid foundation before a licence or deed is signed, particularly in terms of group governance, project planning and community support.

During the application period, relationships and shared expectations are established between the group, Council, and wider community. Council provides guidance to groups during this time. The goal is that groups are empowered to enjoy relative independence, community goodwill and long-term success.

The flowchart in Section 10 outlines the steps to establish a new community garden.

### 7.3 Community garden activities

Activities typically agreed to by Council include the installation of raised bed gardens, composting and worm farming, mulching, organic garden management,

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growing and harvesting of food plants, establishment and maintenance of rainwater harvesting systems, and non-commercial community events like working bees, open days, workshops, and tours.

Due to widespread soil contamination in the Inner West, all new garden beds are required to be raised.

When making decisions about which activities it agrees to, Council will consider the context of each site and each group’s needs and capacity. Some activities may require development approval.

**7.4 Access and inclusion**

Council has an obligation to ensure that everyone can access and enjoy parks.

Site access

Community gardens must be open at all times for the public to visit.

Gardens in public spaces can be subject to theft or damage including those that have high fences and locked gates. Fostering an inclusive, regularly used space that is valued by the community can be a positive way to reduce this risk.

Accessibility

Community gardens should be designed and operated to be as accessible as possible so that people with diverse experience, abilities and needs are able to participate.

To make the garden accessible groups should consider physical garden layout and structures, garden and task design, training, and communication. Groups are expected to make any reasonable adjustment sought to enable any person to participate in the community garden.

Social inclusion

Community gardens should be welcoming and inclusive places. Inclusive practices should be encouraged and demonstrated by groups. Actions can include

- Foster positive relationships with park visitors and the broader community
- Create an accepting and welcoming group culture
- Offer a range of ways to be involved
- Communicate clearly and simply about community garden group activities and a range of ways to get involved





- Share culturally diverse gardening practices and grow culturally relevant foods.
- Recognise and celebrate everyone’s contributions

**7.5 Ongoing requirements**

Ongoing requirements will be included as conditions of the deed or licence with Council. Generally, community garden groups are expected to:

- Resource, install and operate the community garden and maintain any community garden assets they install
- Comply with the law, this policy and their deed or licence
- Work safely and manage risks
- Protect the environment
- Ensure the public can visit the community garden at all times
- Maintain a pleasant, safe, and welcoming environment
- Establish and follow a code of conduct and conflict resolution process
- Liaise with Council, provide information and participate in activities as required in their licence or deed
- Support use of the community garden for education and demonstration purposes

**7.6 Council fees and charges**

Council does not charge groups to use Council land for community gardening. Council reserves the right to charge groups for the cost of utilities, such as water.

**7.7 Risk management and insurance**

All community garden groups working on Council land must satisfactorily complete a risk management process before a licence or deed to undertake community garden work is developed. It is essential that community garden groups identify and manage risks associated with undertaking a publicly accessible community garden project which must be safe for the public to visit. Groups must maintain a register of members and volunteers, and a record of activities. Council and groups have a duty of care to maintain a safe environment for the community who access community gardens.

Council requires that community garden groups working on Council land hold appropriate insurances. Council provides personal accident insurance cover for



individual group members and registered volunteers undertaking approved community garden activities. However, community garden groups must ensure they take out public liability insurance cover to the value of \$20,000,000 for any third-party claims.

Any claim made against Council’s insurance policy for an individual will be subject to an assessment by Council’s insurer to determine whether the claim meets the requirements of the policy, whether there is a record of activities undertaken and by whom and whether appropriate risk management and safety practices have been adhered to by the individual.

## 8 General support for community gardens

Many community gardens are on land that is not managed by Council, including gardens on church and school land.

Council support is available to all groups running community gardens in the Inner West for example:

- Access to contestable grant funding for the establishment or development of community garden projects, in line with Council’s Grants and Fee Scale Policy and Grant Program Guidelines
- Promotion on Council’s website and communications channels such as event listings and publications
- In-kind support where resources are available (e.g., native seedlings and mulch)
- Free participation in the local community garden network to support peer-to-peer learning and development
- Free or reduced cost access to community venues, in line with the Grants and Fee Scale Policy

Support does not include:

- Administration (e.g., chairing meetings, minute taking, photocopying)
- Operational funding for costs like incorporation fees, wages, and on-going provision of materials
- Financial administration, including holding money on behalf of community garden groups



- Promotional services for individual groups (e.g. maintenance of groups' social media accounts, online platforms, design, and production of materials)
- Consumables, food, or beverages

## 9 Responsibilities

Director Planning is responsible for:

- Executing licences or deeds

Urban Sustainability Manager is responsible for:

- Ensuring that staff have adequate resources to comply with the requirements of this policy
- Reviewing and recommending updates to this policy as and when needed
- Approving community garden applications and recommending Council enters a licence or deed

Urban Sustainability officers are responsible for:

- Reviewing applications in accordance with this policy
- Liaising with groups regarding applications and licences or deeds

Parks Planning officers are responsible for:

- Providing advice on parks plans of management in relation to community garden applications

Parks and Streetscapes Operations, Properties and Urban Forest officers are responsible for:

- Identifying, advising on, and maintaining Council assets at sites (which may include taps, water infrastructure, landscaping, existing garden beds, mown turf, mature trees, buildings, contaminated land)

Lawyer is responsible for:

- Drafting licence or deed

INNER WEST

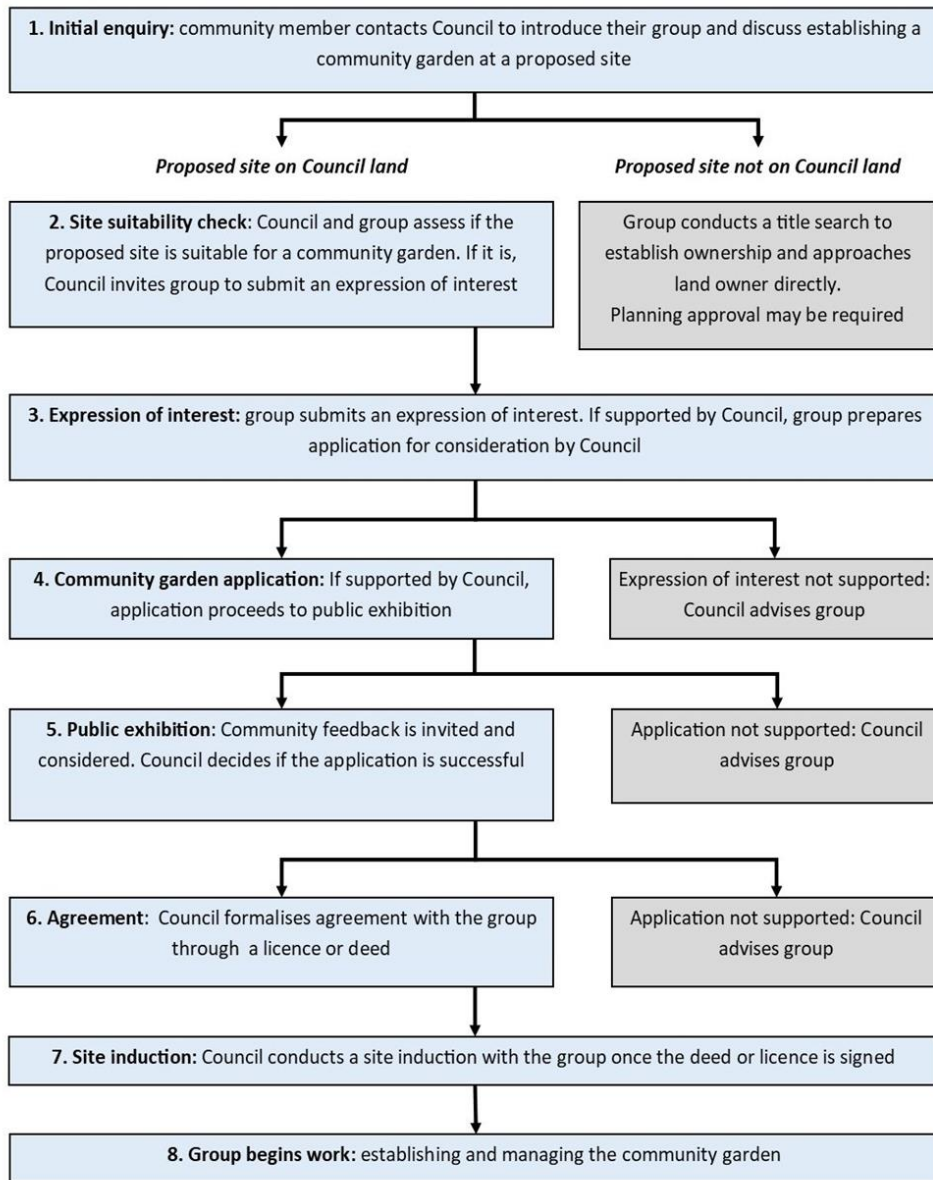
Community garden groups that have a deed or licence with Council are responsible for:

- Developing and maintaining community gardens in accordance with their licence or deed, this policy, and the Community Gardens Guidelines



10 Associated Procedure

Starting a community garden on council land – refer to the Community Gardens Guidelines for further details





## 11 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct. Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency

## 12 Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where a change does not materially alter this document or is considered minor in nature, such as changes to branding, Council Officer titles, department changes or legislative name or title changes, such changes are not required to be formally endorsed.

## 13 Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Community Gardens Policy	Uncontrolled Copy When Printed	
Custodian	Urban Sustainability Manager	Version #	Version 1
Adopted By	Council	ECM Document #	34179890
Next Review Date	February 2027		
Amended by	Changes made	Date Adopted	
Environment and Sustainability	<b>Throughout</b> Minor text and structural changes to clarify meaning, and align with <ul style="list-style-type: none"> <li>- Current Community Strategic Plan</li> <li>- Current Council policies</li> <li>- Current Council delegations and responsibilities</li> </ul>		
Environment and Sustainability with Community	<b>Section 7.4 Access and inclusion</b> <ul style="list-style-type: none"> <li>- Content expanded and restructured to distinguish between site access, accessibility, and social inclusion</li> </ul>		
Governance	<b>Throughout</b> - corrections on format <b>Section 7.7 Risk management and insurance</b> <ul style="list-style-type: none"> <li>- Requirement of groups to register with NSW Fair Trading as incorporated associations at minimum</li> </ul>		

INNER WEST

	- Edits to align with Council's insurer's requirements	
Environment and Sustainability with Parks and Streetscapes	<b>Section 7.5 Ongoing responsibilities</b> <b>Section 9 Responsibilities</b> - Clarified responsibility for assets	

# INNER WEST

## Community Gardens Guidelines

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Item 4

Attachment 2





Community Gardens Guidelines 2024

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Title	Community Gardens Guidelines
Summary	These guidelines are to assist community members operating or seeking to establish community gardens on Inner West Council land, and council officers.
Document Type	Guideline These guidelines should be read in conjunction with the Community Gardens Policy.
Relevant Strategic Plan Objectives	<ul style="list-style-type: none"> <li>Strategic Direction 1: An ecologically sustainable Inner West</li> <li>Strategic Direction 2: Liveable, connected neighbourhoods and transport.</li> <li>Strategic Direction 4: Healthy, resilient and caring communities</li> </ul>
Legislative Reference	Local Government Act 1993
Related Council Documents	<ul style="list-style-type: none"> <li>Grants and Fee Scale Policy</li> <li>Inclusion Action Plan</li> <li>Land and Property Policy</li> <li>Living Streets Verge Garden and Adopt-a-Spot Policy and Guidelines</li> <li>Parks Plans of Management</li> </ul>
Version Control	See last page

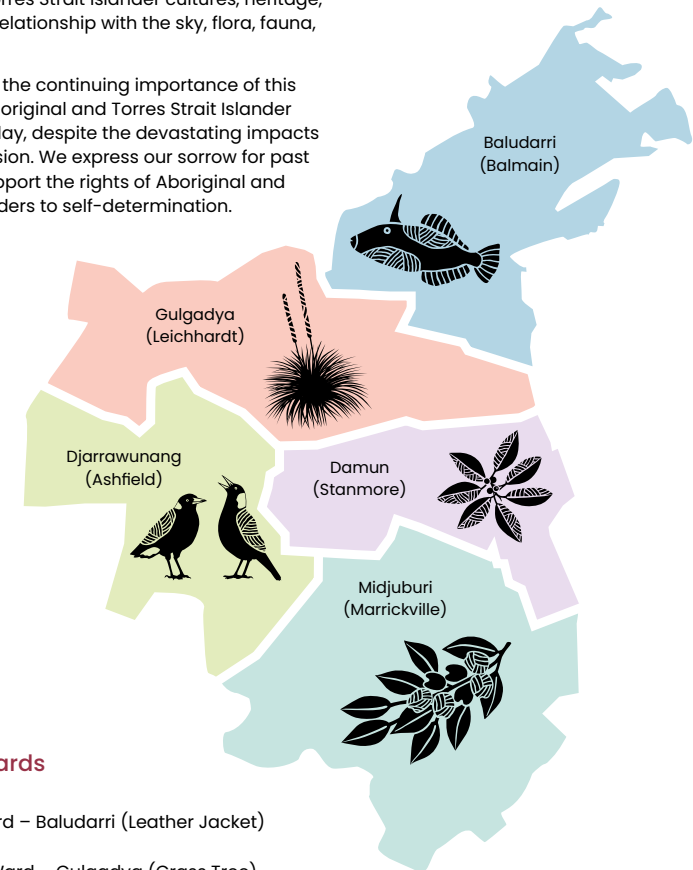


Community Gardens Guidelines 2024

**Acknowledgement of Country**

Council acknowledges the Gadigal and Wangal peoples of the Sydney Basin, who are the Traditional Custodians of these lands. We celebrate the survival of Aboriginal and Torres Strait Islander cultures, heritage, beliefs and their relationship with the sky, flora, fauna, land and water.

We acknowledge the continuing importance of this relationship to Aboriginal and Torres Strait Islander peoples living today, despite the devastating impacts of European invasion. We express our sorrow for past injustices and support the rights of Aboriginal and Torres Strait Islanders to self-determination.



**Inner West Wards**

- Balmain Ward – Baludarri (Leather Jacket)
- Leichhardt Ward – Gulgadya (Grass Tree)
- Ashfield Ward – Djarrawunang (Magpie)
- Stanmore Ward – Damun (Port Jackson Fig)
- Marrickville Ward – Midjuburi (Lillypilly)

Left: Fish Traps by Edwards Clarke, Bay Run  
Above: Council Ward Artwork by Mumbulla Creative



Community Gardens Guidelines 2024

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Published: March 2024

These guidelines are correct at the time of publishing and Inner West Council shall not be liable for technical or other errors or omissions contained herein. The guidelines support the Inner West Community Gardens Policy.

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## Community Gardens Guidelines 2024

### Purpose

These Guidelines are to support community gardening through the framework set out in Council's Community Gardens Policy. They are to assist community members seeking to establish or manage a community garden on Council land, and Council officers.

### Scope

#### In scope

This policy applies to all community gardens on Council land in the Inner West local government area.

#### Out of scope

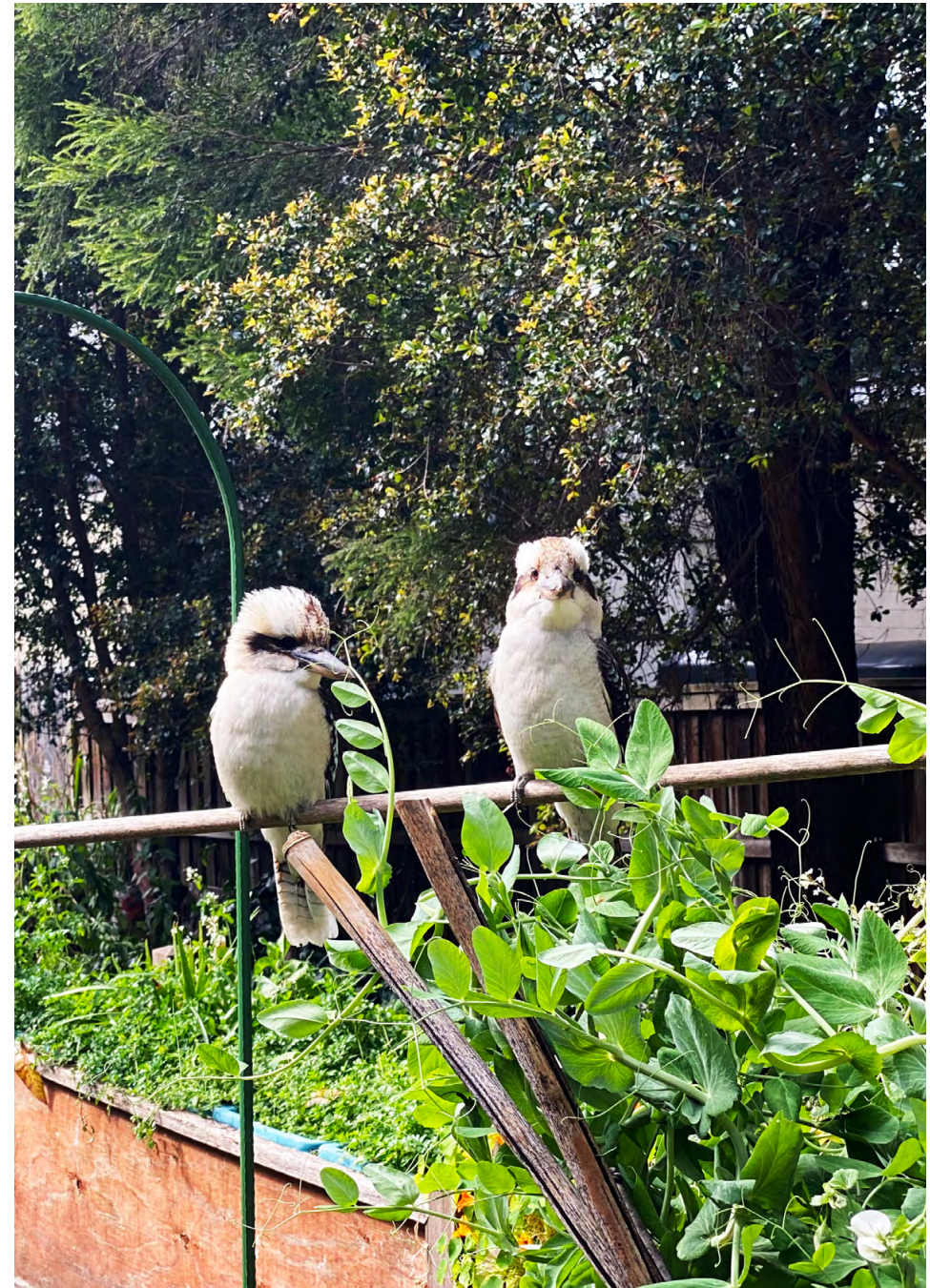
This policy does not apply to:

- Verges, laneways, and other areas of the road reserve
- Properties that are not owned or managed by Council for example privately owned land, and some Crown Land

### Definitions

<b>Community garden</b>	Community-managed space for non-commercial food growing and other gardening activities, accessible to and for the benefit of the local community
<b>Community garden group ("group")</b>	Group managing, or seeking to establish, a community garden. For Council to form agreement with it, the group must as a minimum be incorporated and registered with NSW Fair Trading as an association
<b>Council land</b>	Land owned or under the care, control, and management of Inner West Council, which is both zoned as RE1 Public Recreation and allows for community gardening in its park Plan of Management

Right: Summer Hill Community Garden



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Community Gardens Guidelines 2024

**Introduction**

Council aims to enable and encourage community gardens that contribute to an ecologically sustainable Inner West, liveable, connected neighbourhoods, and healthy resilient and caring communities.

In the Inner West, community gardens are designed, built and maintained by community members. Community guardianship strengthens the longevity, sustainability, and success of community gardens.

**Where to start**

Establishing a community garden is a significant, long-term project that requires ongoing effort and involvement from community members – even before the garden exists.

Being aware of what’s involved and setting realistic expectations of timeframes means your group is more likely to see the project through.

So before you get started, it’s helpful to ask:

- Is there an existing community garden to join?
- Have you visited other community gardens to see how they work and understand what’s involved with starting and maintaining a garden?
- Is there enough community interest – both in numbers, level of commitment and enthusiasm?
- Is there wider community support for the proposed community garden?

**Forming a group**

A key component of successful community gardens is a committed group of people who work together. Groups must be non-commercial and not-for-profit.

If you plan to establish a community garden on Council land, your group will need to demonstrate to Council that you have broad community support for the project and that you are capable of managing the garden long-term. Look for opportunities to form relationships and build community with local people.

Many skills will be useful as you develop and maintain the community garden. People skills are invaluable including ability to work with diverse people, relationship building and volunteer management. Understanding of gardening, horticulture, land management, design and construction are helpful. You will also need people who can organise meetings, complete administration tasks, raise funds, engage people and communicate well.

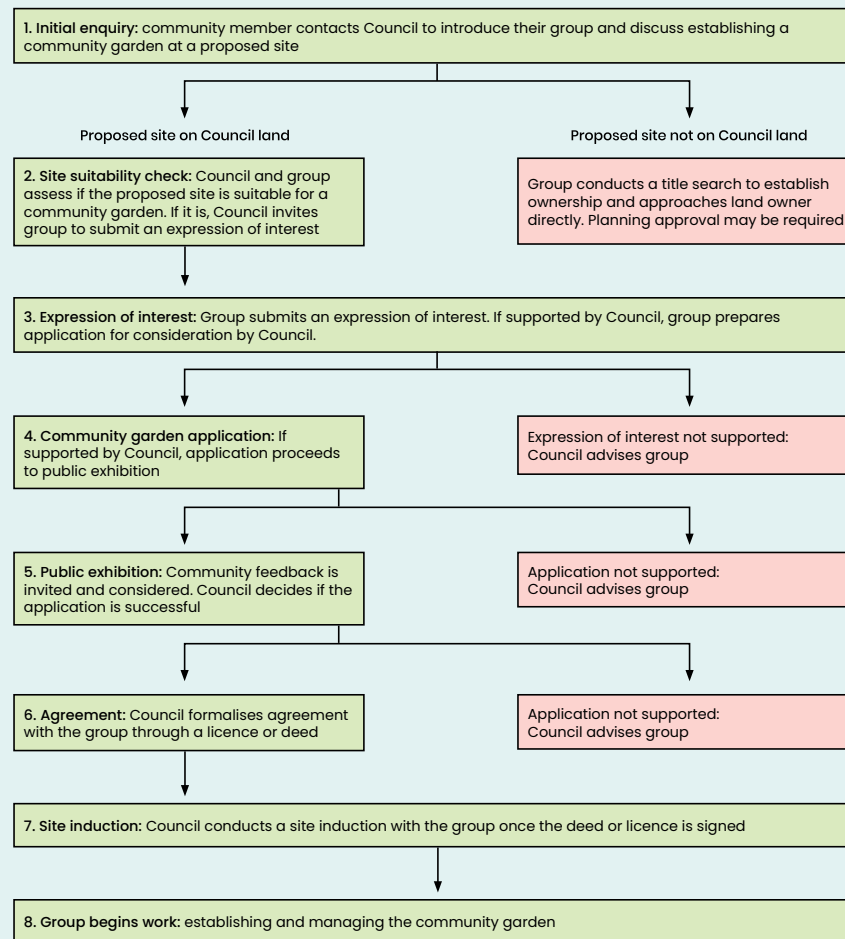
It is essential you take time to build relationships so that group members can identify and make the most of everyone’s skills and interests. Successful groups use their strengths and share the load.

**Council agreement**

The process for starting a community garden on Council land is stepped out in the flow chart. It relates to gardens on Council land but may be of assistance for community gardens on non-Council land. The process is designed to support the establishment of an independent and successful group, and a well-planned and well-resourced garden. If you are interested in setting up a community garden on land that is not owned or managed by Council (such as school or church land), your group must have permission from the relevant landowner or manager. Note that planning approval may be required from Council.

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**Procedure: Starting a community garden on Council land**



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## Community Gardens Guidelines 2024

### Step 1: Contact Council staff

Contact Council staff to introduce yourself and others involved, your project idea and identify the proposed site. You can find current staff contact details at [innerwest.nsw.gov.au/communitygardens](http://innerwest.nsw.gov.au/communitygardens)

Staff will investigate:

- The land tenure (whether the proposed garden location is on Council land)
- The land use category and what it allows or restricts
- Whether the relevant park Plan of Management authorises community gardening
- The site's capacity to accommodate a community garden - there are many competing demands on public open space in the Inner West
- Whether there is demonstrated interest from the community (eg number in your group and their commitment/interest)
- Potential benefits to the community.



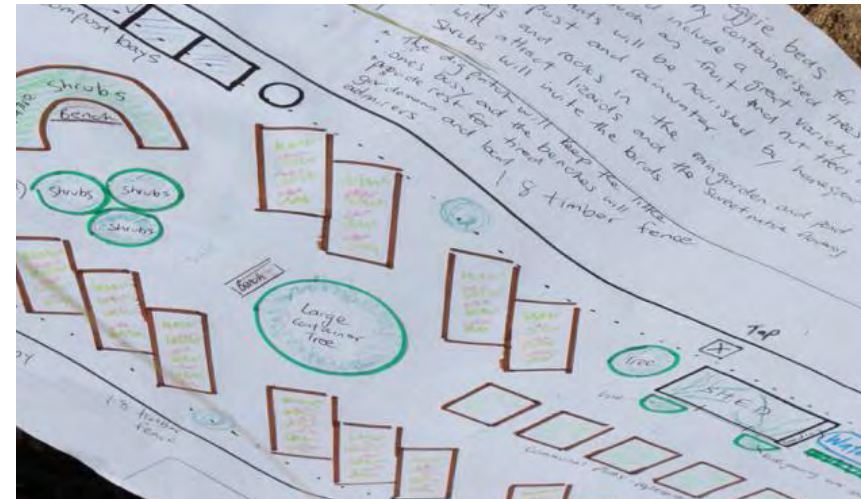
### Step 2: Attend a site suitability check

Council staff will visit the site with your group. When considering if the site is suitable for a community garden they will take into account:

- **Location and community context:** Is the proposed community garden in keeping with Council's Plan of Management for the site; how will the proposed garden affect the open space values of the park; has the site been identified for wildlife protection; what is the potential for connection or conflict with park users and neighbours; is there benefit in having a garden here?
- **Safety:** Are there safety or health concerns; can these be addressed; is there good passive surveillance (eg can the proposed garden be seen from the road, nearby houses or retail areas); what is the potential for community activation?
- **Access:** Can people get there and access the site eg does it have accessible footpaths and facilities, is it close to public transport, accessible parking, and is there access for deliveries?
- **Solar aspect:** Is the site suitable for growing food, ie does it receive full sunlight for at least five to six hours per day?
- **Terrain:** Is the site appropriate for the activities that your group wants to undertake eg is it relatively flat, protected from wind, sheltered?
- **Size:** Is the site appropriate for the project and likely size of your group?
- **Water:** Is there access to a water supply or possibility of harvesting rainwater from buildings?

Left: Ashfield Park Community Garden

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### Step 3: Express your interest in writing

If the site is suitable, Council will invite your group to submit a simple expression of interest that outlines:

- The exact location and size of the proposed garden.
- Your group's shared vision for the proposed garden and its benefits to the community.
- Contact details for your group. Your group may not have a formal structure at this stage but includes several community members committed to developing the project. This organising group will eventually prepare the application.
- The size of the organising group and longer term proposed size of your group's membership.
- Interest from the broader community and any wider support for a community garden at the proposed location.

If your expression of interest is supported by Council, staff will meet with you explain what is required for the full application, and what Council needs in order to agree to your group's use of the land as a community garden.

### Step 4: Apply to Council

Once your group is functioning well, has good community support and has planned out resources (volunteer time, skills and expertise, materials, funding) and processes required to establish and maintain the garden, you are ready to prepare your application.

Groups that take the time to plan and design their project together are more likely to be successful.

Council will provide advice and support to your group and step you through the application process. You will submit the application online, including key documents like the site plan and your group's operational plan.

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## Community Gardens Guidelines 2024

Some design elements and activities may require planning approval, which is a separate process to the community garden application.

### Site plan

The site plan forms part of your agreement with Council. It is an aerial photo or diagram that shows physical boundaries and the layout of the proposed garden within the park. It shows existing and planned layout and any planned structures (e.g. garden beds, compost systems, water tank, tool storage). It should identify group and Council assets.

### Community garden operational plan

Your group's operational plan defines the overall vision and objectives for the garden, describes the roles and responsibilities of the group members, and how the group will work together. It forms part of your agreement with Council and covers:

- **Governance:** eg code of conduct, decision-making and conflict resolution processes, membership and management structure
- **Garden and group management:** eg induction process, planned activities, use of space, risk management plan, gardening approach, resourcing plan, and communication
- **Access and inclusion:** eg how your group will invite and include members, visitors and the wider community to participate in activities and benefit from the garden

It should show that your group will comply with the law and Council's Community Gardens Policy by describing how the group will:

- Work safely and manage risks
- Protect the environment
- Ensure the public can visit the community garden at all times
- Maintain a pleasant, safe and welcoming environment
- Establish and follow a clear code of conduct and conflict resolution process
- Maintain a register of members and volunteers, and a record of activities, and share information proactively with Council staff
- Comply with conditions of your deed or licence
- Establish and maintain a contact person for the group, and advise council as soon as practical if the contact person changes
- Support use of the community garden for education and demonstration purposes



Harvesting Madagascar beans



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## Community Gardens Guidelines 2024

### Access and Inclusion: site access

Community gardens must be open at all times for the public to visit.

Gardens in public spaces can be subject to theft or damage including those that have high fences and locked gates. Fostering an inclusive, regularly used space that is valued by the community can be a positive way to reduce this risk.

### Access and Inclusion: accessibility

Community gardens should be designed and operated to be as accessible as possible so that people with diverse experiences, abilities and needs are able to participate.

To make the garden accessible groups should consider physical garden layout and structures, garden and task design, training, and communication. Groups are expected to make any reasonable adjustment sought to enable any person to participate in the community garden.



### Access and Inclusion: social inclusion

Community gardens should be welcoming and inclusive places. Inclusive practices should be encouraged and demonstrated by groups. Consider how to create resources and opportunities that mean others in the community can learn, connect, work and have a voice, for example:

- Foster positive relationships with park visitors and the broader community
- Create an accepting and welcoming group culture
- Offer a range of ways to be involved
- Communicate clearly and simply in plain English or community languages about community garden group activities and a range of ways to get involved
- Enable sharing of culturally diverse gardening practices
- Grow culturally relevant foods
- Recognise and celebrate everyone's contributions

For many cultures, food is the central focus in connecting with land, culture, language and sharing with family, friends and communities. Community gardens can be an important example of connecting culturally diverse groups and growing culturally diverse foods, by allowing participants to share culture and create socially cohesive communities. Examples are cross-cultural exchanges of gardening, foods grown and nutrition, and knowledge sharing by members around cultural traditions, food and recipes.

### Resourcing

Community garden groups are expected to achieve long-term financial sustainability and self-sufficiency.

Your operational plan will cover how you will fund or resource development and maintenance of the garden which usually includes:

- Public liability insurance and incorporated association fees
- Volunteers
- Communications (eg promotional material, mail-outs)
- Installation and maintenance of any new assets eg garden beds, compost systems, rainwater irrigation, tool storage
- Sourcing and maintaining materials like tools, mulch, soil and plants
- Tradespeople or professionals, if needed
- Administration and reporting

Many groups raise funds through annual membership fees, which can be a consistent income stream as well as applying for grants from other bodies, and sourcing donations from community members and businesses.

Your application is an opportunity to demonstrate to Council that your group will establish and manage a successful community garden that will benefit the Inner West community. Once this is clear, Council will invite feedback from the wider community.

### Managing risks and working safely

All community garden groups working on Council land must satisfactorily complete a risk management process as part of the application. It is essential for groups to identify and manage risks associated with undertaking a publicly accessible community garden project, which must be safe for the public to visit. Groups must maintain a register of members and volunteers, and a record of activities. Council and groups have a duty of care to maintain a safe environment for the community who access community gardens.

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Denison Road Community Garden at Dulwich Hill Fair

### Why raised garden beds?

There is widespread soil contamination in the Inner West. New garden beds must be raised with a barrier to the soil, such as geotech fabric.

They should be at least 450mm tall, or tall enough to accommodate plants' root systems.

Any soil or compost brought onsite must meet relevant Australian Standards.

This precautionary approach has been adopted because of the high likelihood that soil testing will confirm contamination. The certified, comprehensive soil testing required is expensive, complex, and could create a burden for groups.



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## Community Gardens Guidelines 2024

### Step 5: Public exhibition

Your group's application, site plan, and community garden operational plan will be put on public exhibition for 28 days so the wider community can give feedback on the proposal. All feedback will be considered by Council in making a decision.

### Step 6: Formalise agreement with Council

By this stage, your group must have a clear and identified legal structure so it can enter a deed or licence with Council to use the land.

If your group does not have a formal structure, you must register as an incorporated association with NSW Fair Trading ([fairtrading.nsw.gov.au](http://fairtrading.nsw.gov.au)).

Becoming an Incorporated Association provides groups with flexibility in the management of funds and enables them to open a bank account, obtain public liability insurance cover and apply for government grants.

Incorporated associations must have a minimum number of members and establish a management committee with annually elected office bearers. Having an elected committee helps support transparency, decision making and sharing responsibility and workload.

You must supply your group's certificate of registration as an Incorporated Association to Council before the licence or deed is developed.

Council determines specific conditions for each agreement by considering the context of the community garden including the physical site and nature of the group. Some activities that are allowed may require development approval which is a separate process.

### Length of agreements, revocations and renewals

The initial licence or deed will be for two years with an option for an additional three-year agreement after this period.

Council reserves the right to revoke or not renew a licence or deed if:

- the group disbands or ceases to function
- the site becomes unsafe
- the group has breached the conditions of its licence or deed
- requirements of the Community Gardens Policy are not met
- appropriate insurance cover is not maintained

### Step 7: Site induction

Council will conduct a site induction with your group when the licence or deed is executed. Groups must be covered by public liability insurance before any work or activities begin on the site.

### Insurance

Council requires community garden groups working on Council land to hold appropriate insurances. Council provides personal accident insurance cover for individual group members and registered volunteers undertaking approved community garden activities. However, community garden groups must ensure they take out public liability insurance cover to the value of \$20,000,000 for any third-party claims.

Any claim made against Council's insurance policy for an individual will be subject to an assessment by Council's insurer to determine whether the claim meets the requirements of the policy, whether there is a record of activities undertaken and by whom and whether appropriate risk management and safety practices have been adhered to by the individual.

Right: Mort Bay community garden



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## Community Gardens Guidelines 2024

### Step 8: Group begins work, establishing and managing the garden

Once the deed or licence is signed, you can get on with creating and maintaining a successful community garden, to be enjoyed by garden members and the broader community.

Council will liaise with your group and support your success through:

- Advice and support
- Site visits
- Inner West Community Garden Network meetings and updates
- Information sharing
- Listing for your garden and group on Council's community gardens webpage
- Promotion of community gardens through Council channels

### Breaches of Community Gardens Policy or Guidelines

Breaches of the Community Gardens Policy or Guidelines may result in an investigation of the alleged breach in line with other relevant Council policies including the Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.



Watering at Denison Road Community Garden

### Assistance available to all community garden groups

Many community gardens are on land that is not managed by Council, including gardens on church and school land.

Council support is available to all groups running community gardens in the Inner West eg:

- Access to contestable grant funding for the establishment or development of community garden projects, in line with Council's Grants and Fee Scale Policy and Grant Program Guidelines
- Promotion on Council's website and communications channels such as event listings and publications
- In-kind support where resources are available (e.g., native seedlings and mulch)
- Free participation in the local community garden network to support peer-to-peer learning and development
- Free or reduced cost access to community venues, in line with the Grants and Fee Scale Policy

Council looks forward to working with you and seeing your group and garden grow.

To find out more about community gardens and urban food growing, visit:

- Local community gardens, see [innerwest.nsw.gov.au/communitygardens](http://innerwest.nsw.gov.au/communitygardens)
- Community Gardens Australia [communitygarden.org.au](http://communitygarden.org.au)
- Sustain Australia [sustain.org.au](http://sustain.org.au)

Right: Ashfield harvest



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Community Gardens Guidelines 2024

**Administrative Changes**

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes are considered minor in nature and not required to be formally endorsed.

**Version Control – Guidelines History**

These Guidelines will be formally reviewed every three years, from the date of approval or as required, in conjunction with the overarching Policy.

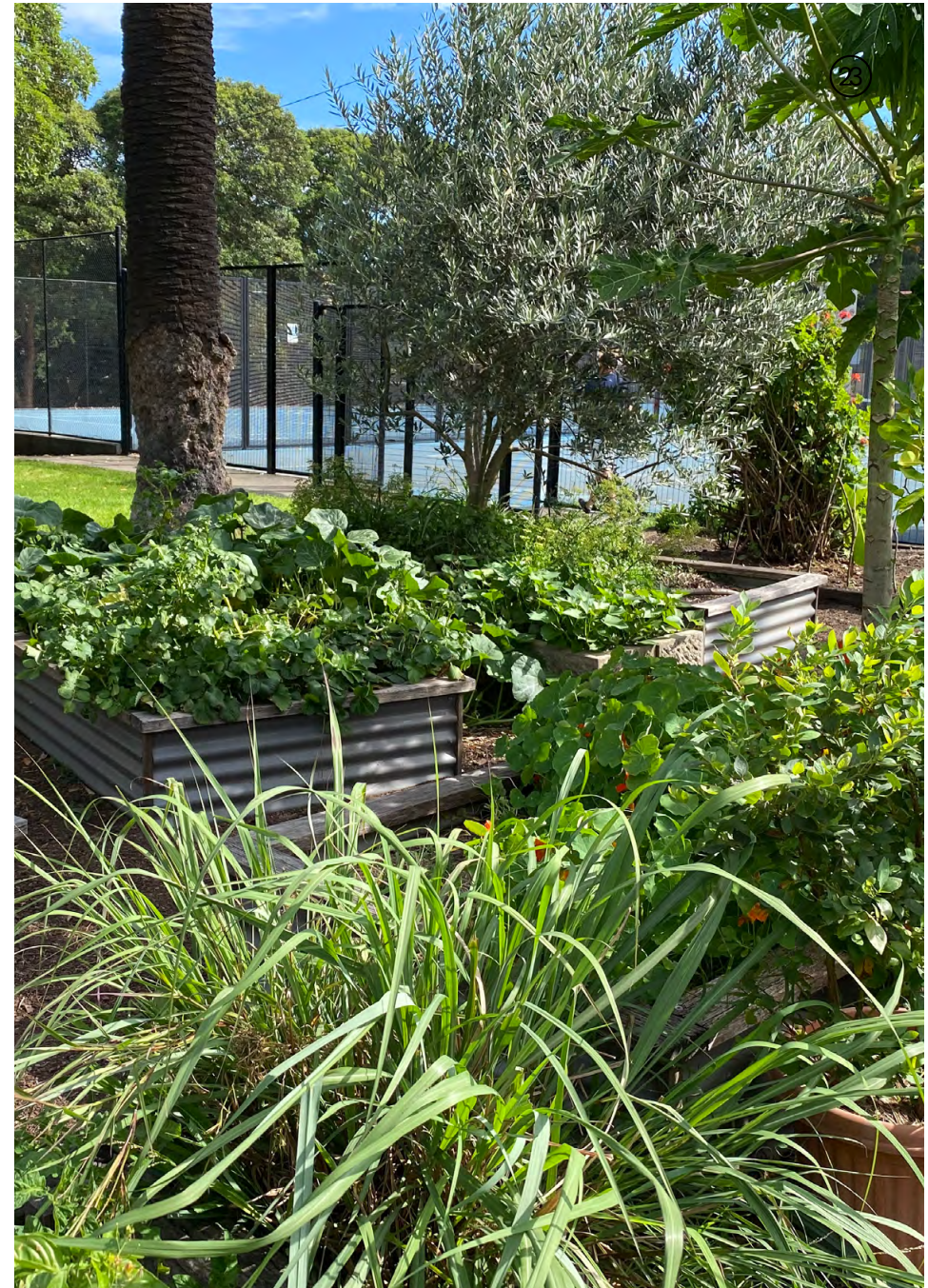
Governance use only:

Document	Community Gardens Guidelines	<i>Uncontrolled Copy When Printed</i>	
Custodian	Urban Sustainability Manager	Version #	Version
Approved By	Director Planning	ECM Document #	xxxxxxxx
Next Review Date	2027		

The below history of the document must be updated and must be accurate, all owners of Policies are to ensure that all previously approved versions of the Guidelines are included in the below table and that all previous versions have been appropriately removed from circulation to ensure staff are utilising the right document.

Amended by	Changes made	Date Adopted
Environment and Sustainability	Minor edits and structural changes for clarity and to align with <ul style="list-style-type: none"> <li>• Community Strategic Plan</li> <li>• Other Council policies</li> <li>• Council delegations and responsibilities</li> </ul>	
Environment and Sustainability, Community	Access and inclusion content expanded and restructured	
Environment and Sustainability, Governance	Risk and Insurance <ul style="list-style-type: none"> <li>• Requirement for groups to register with NSW Fair Trading as incorporated associations at minimum made clearer</li> <li>• Edits to align with Council's insurer's requirements</li> </ul>	
Environment and Sustainability, Infrastructure	Updates to reflect responsibilities for assets	

Right: Punch Park Community Garden



For further information about  
community gardens in the Inner West,  
visit [innerwest.nsw.gov.au/communitygardens](https://innerwest.nsw.gov.au/communitygardens)

INNER WEST

**Item No:** C0524(1) Item 5  
**Subject:** POST EXHIBITION - PROCUREMENT POLICY & DRAFT  
 PROCUREMENT STRATEGY  
**Prepared By:** Marea Getsios - Procurement Manager  
**Authorised By:** Kelly Loveridge - Director Corporate

Item 5

**RECOMMENDATION**

1. That Council adopt the Procurement Policy and the Procurement Strategy.
2. The Council update the Policy Register and publish, as applicable, internally, and externally the adopted Procurement Policy and the Procurement Strategy.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

- 5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

Amendments to Council’s Procurement Policy and the development of a Procurement Strategy have been undertaken recognising the criticality of the framework that underpins procurement activities across the organisation. By undertaking a review and developing these documents together all elements seamlessly integrate with one another providing a best practice, ethically sound landscape for Council.

The amended Procurement Policy sets out the essential aspects of procurement and clearly communicates Council’s position on probity, conflicts of interest, gifts, benefits and hospitality and fraud and corruption. The policy also sets out the minimum market engagement thresholds as required by legislation and refers to the procurement procedure which sets out the specific steps to be followed by Council Officials when procuring goods and services. The policy and the procedure together form a fit-for-purpose framework for Council Officials to follow.

The draft Procurement Strategy is the overarching vision for Council and has considered the Council’s interest and focus on setting targets around Ethical, Sustainable, Local, Social and Indigenous procurement. This strategy can be reviewed and updated as appropriate to continue to set further stretch targets as goals are reached.

The amended Procurement Policy and new Procurement Strategy are provided to Council for consideration for adoption.

**BACKGROUND**

At the Council meeting held on 21 November 2023, Council resolved the following in part:

2. *That with regard to the Procurement Policy, in addition to the amendments as detailed in the report, add the following words after In-House Bids but before 5. Breaches of this Policy on page 10*

*Outsourcing*

*Any proposal to purchase by outsourcing any service or function currently performed predominantly by an employee, or group of employees, must first undergo an assessment and pass a net public interest test that considers the following elements:*

- *Economic costs/benefits;*
- *Social costs/benefits;*
- *Environmental costs/benefits; and*
- *Inner West Council’s Strategic Plans.*

3. *That Council defer the adoption of the Procurement Policy to receive a Councillor briefing on ethical, local, social and Indigenous procurement and further changes that could be made to this Policy and any others that could support our targets in those areas.*

**DISCUSSION**

**Draft Procurement Policy**

The Procurement Policy was originally placed on public exhibition from 12 October 2023 to 8 November 2023. There were 20 downloads from the Your Say Inner West project page during public exhibition.

As previously reported to the November council meeting, there were three submissions received during the public exhibition period regarding the draft Procurement Policy. Details of the submissions and staff comments are outlined again below:

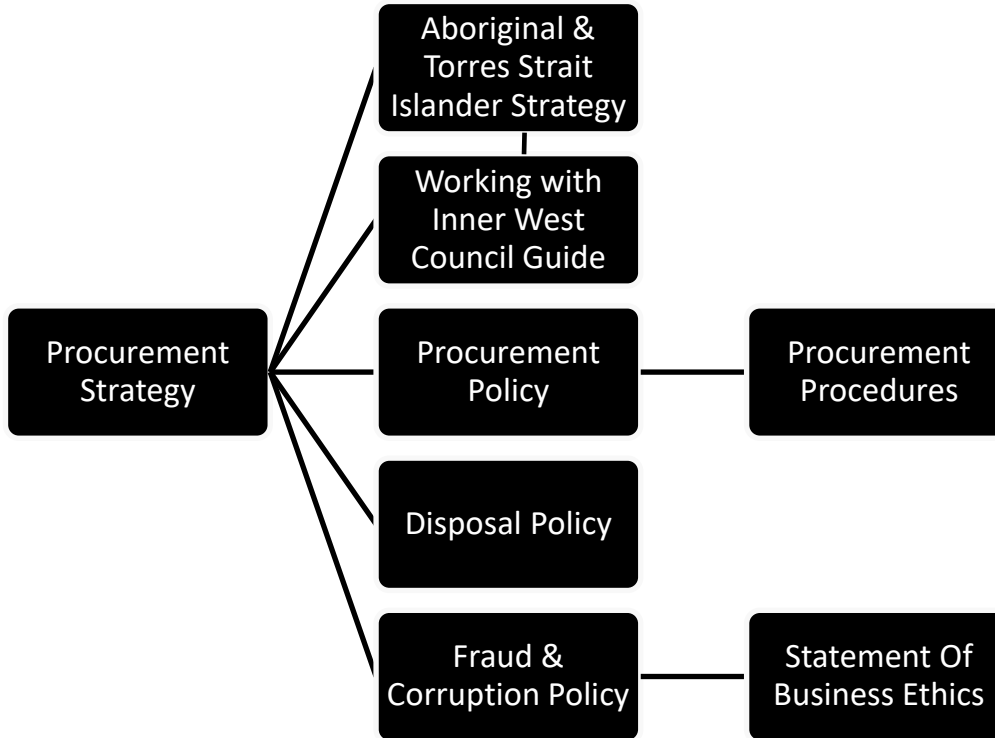
<b>Support (Yes or No)</b>	<b>Public Exhibition Comment/Explanation</b>	<b>IWC Comment</b>
Yes, with amendment proposed	<p><i>Given the council’s resolution committing to becoming Australia’s leading Community Wealth Building (CWB) council at its September 2022 meeting &amp; progressive procurement being a key pillar of CWB, the procurement policy and statement of business ethics should reflect those aims.</i></p> <p><i>The social procurement sections should be amended to explicitly refer to community wealth building and reflect its principles.</i></p> <p><i>Elements are consistent with it but it needs to be more specific.</i></p> <p><i>Furthermore, while the procurement</i></p>	<p>The following inclusions are proposed to the Procurement Policy to address the feedback:</p> <p>Add on Page 4 under Purpose: Progressive procurement of goods and services in accordance with the framework of community wealth building.</p> <p>Add on page 6 under Definition: Progressive Procurement: Progressive procurement of goods and services: procurement processes and decision making to deepen local supply chains and socially virtuous business</p>

	<p><i>policy talks about in-house bids, it does not provide any framework for making assessments. A paragraph about the assessment criteria as to whether a decision to do an in-house bid or outsource should be added. It should outline that an assessment must occur before any decision to outsource &amp; the social, economic, industrial relations and environment criteria that is used to make a judgement so there is confidence that decisions are not arbitrary but are in the public interest.</i></p>	<p>development, spending and investment.</p> <p>Add under on page 9 under Social Procurement: Progressive procurement is spending that reflects progressive principles, rather than a strict focus on purchasing within the local area. The shift now is to move the procurement focus from “value for money” to “public value”. The integration of ESG principles into spending decisions – for example, only purchasing from suppliers who demonstrate adherence to just, inclusive labour practices, environmental sustainability, indigenous ownership, or broader community concerns.</p> <p>Add under In-house Bids on page 9 to be included as last paragraph:</p> <p>The Procurement Procedure outlines the correct processes to ensure a high level of probity and record management are followed.</p> <p>Statement to be included in the Procurement Policy under Summary as the last sentence.</p> <p>Council is committed to socially responsible progressive procurement and the mitigation of fraud and corruption.</p>
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In addition to the above proposed amendments to the policy to reflect the feedback received, Council has further updated the policy in accordance with the November resolution to incorporate a section on Outsourcing.

In relation to the resolution to defer the adoption of the policy to receive a councillor briefing on ethical, local, social and Indigenous procurement as well as opportunities for changes to further support targets in these areas, a presentation was provided to Councillors on 2 April 2024.

This included clarification on the overall procurement framework and how the policy fits within that suite of documents, information on the draft procurement strategy under development at that time and how a weighting was proposed to be included within the strategy to address key focus areas.



**Draft Procurement Strategy**

The Procurement Strategy is the overarching document of the Procurement framework, setting the vision, objectives and targets for procurement throughout Council. It identifies how all the moving parts relate and work to cover Council’s key objectives of compliance and probity and also how Council is working towards delivering value for the community and is committed to ESG (Environmental, Social and Governance) principles. This document supports the broader goals and objectives of Council such as supporting the community, risk management and sustainability. There are specific measurable objectives that can be reported to highlight supplier diversity, ethical sourcing initiatives and environmental impact reduction efforts.

The development of a Procurement Strategy promotes Council’s commitment to good procurement governance, social responsibility and support for local economic development.

The strategy has been drafted in consideration of the Council’s interest and focus on setting targets around Ethical, Sustainable, Local, Social and Indigenous procurement, and can be reviewed and updated as appropriate to continue to set further stretch targets into the future.

**Conclusion**

It is recommended that Council now proceed to adopt both the Procurement Policy and also the Procurement Strategy as key components of the Procurement framework.

It is noted that the recent release of the Operation Hector ICAC report provided seven recommendations, as discussed in the separately tabled report, for which Council has already, or will be, undertaking specific actions to address.

The Procurement procedure that sits within the procurement framework and is referenced in the ICAC report is currently under review as the document where specific operations and requirements will be addressed. This has no impact on the draft Procurement Policy or draft Procurement Strategy as proposed for adoption.

Council has zero tolerance for fraud or corruption and the procurement framework including these policy and strategy documents supports this position.



### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### **ATTACHMENTS**

1. [↓](#) Procurement Policy
2. [↓](#) Procurement Strategy

INNER WEST

# Procurement Policy

V2

IWC00001/0022



<b>Title</b>	<b>Procurement Policy</b>
<b>Summary</b>	<p>This policy provides the principles that underpin the framework for the procurement of goods and services to ensure Council obtains best value for money whilst achieving legislative compliance, transparency, and probity objectives.</p> <p>Council is committed to socially responsible progressive procurement and the mitigation of fraud and corruption.</p>
<b>Document Type</b>	Policy
<b>Relevant Strategic Plan Objective</b>	<ul style="list-style-type: none"> <li>• Strategic Direction 1: An ecologically sustainable Inner West</li> <li>• Strategic Direction 2: Liveable, connected neighbourhoods and transport.</li> <li>• Strategic Direction 3: Creative communities and a strong economy</li> <li>• Strategic Direction 4: Healthy, resilient and caring communities</li> <li>• Strategic Direction 5: Progressive, responsive and effective civic leadership.</li> </ul>
<b>Legislative Reference</b>	<ul style="list-style-type: none"> <li>• <i>Fair Work Act 2009</i> (Cth)</li> <li>• <i>Industrial Relations Act 1996</i></li> <li>• <i>Local Government Act 1993</i></li> <li>• Local Government (General) Regulation 2021</li> <li>• <i>Modern Slavery Act 2018</i> (Cth)</li> <li>• <i>State Records Act 1998</i> <i>Government Information (Public Access) Act 2009</i></li> </ul>
<b>Related Council Documents</b>	<ul style="list-style-type: none"> <li>• Model Code of Conduct</li> <li>• Procurement Procedure</li> <li>• Conflict of Interest Policy</li> <li>• Fraud and Corruption Control Policy</li> <li>• Fraud and Corruption Control Procedure</li> <li>• Public Access to Information Policy</li> <li>• Gifts, Benefits and Hospitality Guideline</li> <li>• Governance, Delegations and Compliance Framework</li> <li>• Disposals Policy</li> <li>• Statement of Business Ethics</li> <li>• Land and Property Policy</li> </ul>
<b>Version Control</b>	See last page

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1. Purpose

The purpose of this Procurement policy is to uphold the principles for procurement and to provide clear guidelines for the procurement of goods and services ensuring:

- Integrity, transparency and probity
- Best value for money and cost effectiveness
- Meeting the needs of the community
- Advocating economic, social and environmental sustainability Compliance with legislative requirements.
- Minimise and manage risks in procurement.
- Prioritise, where practical, social procurement.
- Best practice
- Progressive procurement of goods and services in accordance with the framework of community wealth building

This policy also describes the legislative framework within which Inner West Council operates; the practices within Council; staff responsibilities and expected behaviours of both Council staff and suppliers and contractors of Council.

2. Scope

This Procurement Policy applies to all procurement activities undertaken by Council and is binding upon all Council Officials.

3. Definitions

In this Procurement Policy, the following terms have the following meanings:

<b>Act</b>	<i>Local Government Act 1993.</i>
<b>Conflict of Interest</b>	Includes either a: <ul style="list-style-type: none"> <li>• pecuniary conflict of interest;</li> <li>• significant non-pecuniary conflict of interest; or</li> <li>• non-significant non-pecuniary conflict of interest,</li> </ul> as defined in the Model Code of Conduct and described in section 7 of the Conflict of Interest Policy.
<b>Corruption or corrupt conduct</b>	Dishonest activity in which a Council Officer, Councillor, volunteer, or service provider/services partner acts contrary to the interests of Council and abuses their position of trust in order to achieve some personal advantage or advantage for

## INNER WEST

another person or organisation. This can also involve corrupt conduct by Council, or a person purporting to act on behalf of and in the interests of Council, in order to secure some form of improper advantage for Council either directly or indirectly. Fraud is an example of corrupt conduct. Corrupt conduct is defined in the *Independent Commission Against Corruption Act 1998*.

<b>Councillor</b>	Inner West Council elected representative.
<b>Council committee member</b>	A person other than a Councillor or Council Officer who is a member of a Council committee other than a wholly advisory committee, and a person other than a Councillor who is a member of Council's audit, risk and improvement committee.
<b>Council Official</b>	Councillors, Council Officers, Council committee members and delegates of Council.
<b>Council Officer</b>	Inner West Council members of staff (including full-time, part-time, casual and contracted staff).
<b>Fraud or fraudulent conduct</b>	Dishonest activity causing actual or potential financial loss to Council including theft of monies or other property by Councillors, Council Officers, delegates of Council, Council committee members, volunteers, or service providers/services partners, and/or where deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction, or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit. Fraud is further defined in the <i>Crimes Act 1900 (NSW)</i> .
<b>GST</b>	Goods and services tax.
<b>In-House Bid</b>	A tender, quote or other requested submission to Council from an In-House Bidder for consideration as part of a procurement process.
<b>Modern Slavery</b>	<p>The term Modern Slavery refers to a number of offences, as set out succinctly by the Local Government Procurement organisation:</p> <ul style="list-style-type: none"> <li>• Slavery &amp; slavery like practices – this can include workers having to work long hours with very little pay and sometimes</li> </ul>

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in very poor conditions, not being paid or not being paid a 'living wage'.

- Forced labour – this includes any type of work people have been forced to do against their will or under threat of some form of punishment. This has occurred in Australia in the construction industry and usually affects migrants or people on working or bridging visas.
- Child labour and child slavery – Child labour is terribly harmful for children and hinders their education and development. Child slavery occurs when a child is exploited for someone else's gain. Examples are child trafficking, child soldiers and child marriage.
- Human trafficking – this can involve transporting and recruiting people for the purpose of exploitation, using violence, threats or coercion. This again has occurred in the construction industry in Australia.
- Debt bondage – this is the world's most widespread form of slavery. It happens when people borrow money that they cannot repay and are forced to work to pay off the debt, losing control over the conditions of both their employment and the debt.

Servitude – the victim is significantly deprived of their personal freedom.

**Progressive procurement**

Progressive procurement of goods and services: procurement processes and decision making to deepen local supply chains and socially virtuous business development, spending and investment.

**Supply Nation**

Council is a Supply Nation member. Supply Nation certify Indigenously owned businesses in Australia. To be certified with Supply Nation a business must be at least 51% Indigenous owned and based in Australia. To be registered with Supply Nation businesses must be at least 50% Indigenous Owned.

**4. Statement**

Council is committed to the effective procurement of goods, services and works through adopting key principles and policies. The adoption of these key principles and policies

## INNER WEST

will support the achievement of Council objectives in relation to the mitigation of fraudulent or corrupt conduct, socially responsible procurement, and obtaining value for money. Achievement of these objectives will instill public confidence and lead to better outcomes in the provision of services for the community.

The *Local Government Act 1993 (Act)* and the *Local Government (General) Regulation 2005 (Regulation)* provide the legislative framework for the Inner West Council to procure goods and services. The Act requires Council to invite tenders for a contract with expenditure equal to or in excess of the tender threshold while the accompanying Regulation sets out the procedural requirements for the tender, including choice of tendering methods.

Council's Model Code of Conduct requires that Council Officials not conduct themselves in a manner that:

- Is likely to bring Council or other Council Officials into disrepute.
- Is contrary to statutory requirements or Council's administrative requirements or policies.
- Is improper or unethical.
- Is an abuse of power.
- Involves the misuse of a position to obtain a private benefit.

In undertaking any procurement activity, Council Officials will conduct themselves with the utmost integrity and behave with strong moral principles.

### Minimum market engagement thresholds

Inner West Council is required to procure goods, services and/or works in accordance with the procurement methods and financial thresholds outlined below:

	Estimated Value (GST inclusive)	Minimum market engagement
1	\$1 to \$10,000	One (1) written quote or a published catalogue or web price.
2	\$10,001 to \$249,999*	Three (3) or more written quotes obtained through a Request for Quotation process. Refer to section <b>Error! Reference source not found.</b> of the Procurement Procedure for more information regarding the Request for Quotation process.



INNER WEST

3	Equal to or greater than \$250,000*	<ul style="list-style-type: none"> <li>• A public request for tender; or</li> <li>• A public request for expression of interest, to be followed by a confined invitation to tender issued to a shortlist resulting from the expression of interest process (selective tendering); or</li> <li>• Confined invitation to tender issued to at least 3 contractors on a pre-established list of recognised contractors** (selective tendering).</li> </ul> <p>Refer to section 9 of the Procurement Procedure for procedures.</p>
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**Approval to procure**

Council Officials will always seek approval from the relevant financial delegate having regard to the Governance, Delegations and Compliance Framework prior to undertaking a procurement activity. Approvals must be sought in accordance with the Procurement Procedure.

**Record keeping**

Appropriate records in relation to contracts must be kept and maintained in accordance with the *State Records Act 1998, Government Information (Public Access) Act 2009* and relevant Council policies, procedures and guidelines.

Council Officials conducting procurement activities will also keep process records in accordance with the Procurement Procedure.

**Probity requirements**

Council Officials will not disclose any information that could jeopardise a procurement process by creating an unfair advantage for one or more potential suppliers. Where Council conducts a request for tender process and the procurement is particularly high risk, Council must engage an independent probity advisor to oversee the process.

**Conflicts of interest**

Council’s Model Code of Conduct provides that where a Council Official has a Conflict of Interest, the Council Official must not participate in consideration of, or decision making in relation to, the matter in which the Council Official has the Conflict of Interest. The matter must be allocated to another person for consideration or determination.

Council Officials will disclose any Conflicts of Interest which arise during a procurement activity in accordance with the Conflict of Interest Policy. Breaches of the Conflict of Interest Policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct. Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant agency.



**Gifts and hospitality**

Council Officials will avoid situations that would give rise to the appearance that a person or body is attempting to secure favourable treatment from the Council Official or from Council through the provision of gifts, benefits or hospitality of any kind to the Council Official or someone with whom they are closely associated. Council Officials will comply with the Gifts, Benefits and Hospitality Guideline.

**Fraudulent and corrupt conduct**

Council will not tolerate fraudulent or corrupt conduct of any kind and will take any complaints of such conduct seriously. Any complaints received will be investigated in line with the Fraud and Corruption Control Policy and Procedure, and disciplinary actions will be taken against anyone who engages in fraudulent or corrupt conduct.

**Statement of Business Ethics**

Council is proud to be a professional, friendly and ethical organisation.

All Council Officials will understand, apply and support the ethical framework in which Council operates.

**Risk management**

Council is committed to identifying risks associated with undertaking procurement activities, particularly the risk of fraudulent and corrupt conduct. Council Officials will undertake the risk management process in accordance with the Risk Management Framework to identify relevant risks and assign appropriate risk treatments.

**Social procurement**

- Council is committed to creating positive outcomes in the community and supports contractors from a diverse range of backgrounds. To encourage social procurement, Council will do the following: Take reasonable steps to ensure that goods and services procured are not the product of Modern Slavery, in accordance with the Procurement Procedure.
- Encourage the use of aboriginal contractors by ensuring that all procurement activities with a value of over \$150,000 will be advertised on the Supply Nation Member Opportunity Board.
- Only engage with contractors who display a commitment to sound employee and industrial relations policies.
- Preference local contractors and organisations that employ people with disabilities, indigenous contractors or people that come from disadvantaged communities, where possible, where other factors are equal and reasonable comparative market rates are offered.

- Have regard to sustainability and environment practices when engaging and contracting with contractors.
- Progressive procurement is spending that reflects progressive principles, rather than a strict focus on purchasing within the local area. The shift now is to move the procurement focus from “value for money” to “public value”. The integration of ESG principles into spending decisions – for example, only purchasing from suppliers who demonstrate adherence to just, inclusive labour practices, environmental sustainability, indigenous ownership, or broader community concerns.

**Value for money**

Council places value for money at the centre of all its procurement activities. In planning a procurement activity, Council Officials will consider the following factors which underpin value for money:

- Experience.
- Quality.
- Reliability.
- Timeliness.
- Service.
- Risk profile.
- Initial and ongoing costs.

**In-House Bids**

Council is committed to the effective procurement of goods, services and works, including the management of Council-owned and Council-managed assets, through adopting best practice principles, policies and procedures.

Council will ensure the procurement process is fair and consistent to all and will use its best endeavours to demonstrate its transparency to contractors, including In-House Bidders. Council must uphold the highest standards of probity and integrity to safeguard the procurement activities and ensure that all procurement processes are robust and can withstand scrutiny.

The Procurement Procedures outlines the correct processes to ensure a high level of probity and record management are followed.

**Outsourcing**

Any proposal to purchase by outsourcing any service or function currently performed predominantly by an employee, or group of employees, must first undergo an assessment and pass a net public interest test that considers the following elements:

- Economic costs/benefits;

- Social costs/benefits;
- Environmental costs/benefits; and
- Inner West Council's Strategic Plans.

### 5. Breaches of this policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

### 6. Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes. These are considered minor in nature and not required to be formally endorsed.

### 7. Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Procurement Policy	Uncontrolled Copy When Printed	
<b>Custodian</b>	Procurement and Contract Manager	<b>Version #</b>	Version 2
<b>Approved By</b>	Council	<b>ECM Document #</b>	TBD
<b>Next Review Date</b>	TBD		

Amended by	Changes made	Date Adopted
Procurement	Policy Created	10 December 2019
<i>Governance &amp; Risk</i>	Policy redeveloped to strengthen the overall procurement framework, based on Audits undertaken and to align with ICAC best practice.	TBD

INNER WEST

Procurement Strategy  
May 2024



Item 5

Attachment 2

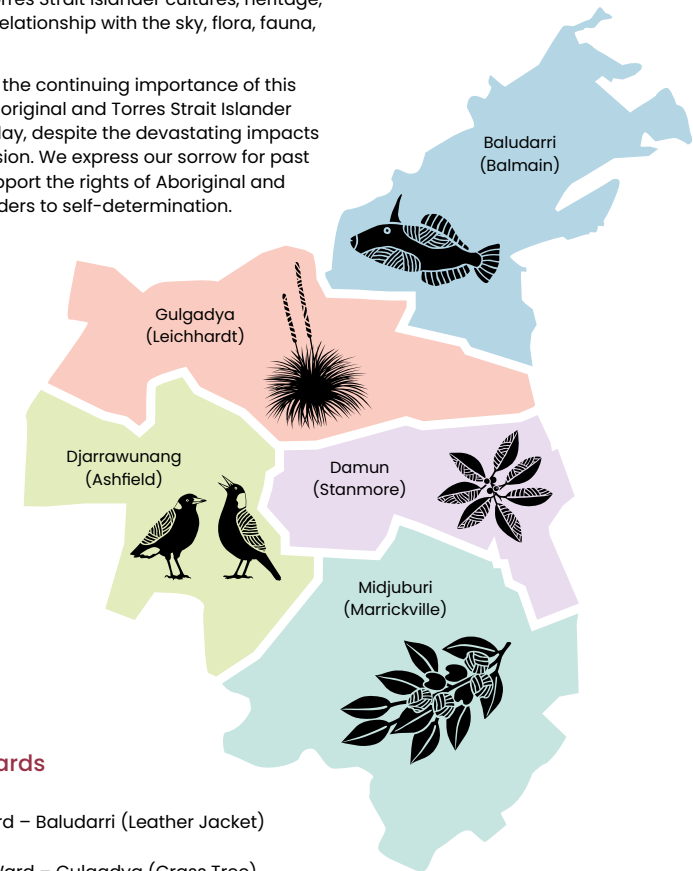


Procurement Strategy 2024

**Acknowledgement of Country**

Council acknowledges the Gadigal and Wangal peoples of the Sydney Basin, who are the Traditional Custodians of these lands. We celebrate the survival of Aboriginal and Torres Strait Islander cultures, heritage, beliefs and their relationship with the sky, flora, fauna, land and water.

We acknowledge the continuing importance of this relationship to Aboriginal and Torres Strait Islander peoples living today, despite the devastating impacts of European invasion. We express our sorrow for past injustices and support the rights of Aboriginal and Torres Strait Islanders to self-determination.



**Inner West Wards**

- Balmain Ward – Baludarri (Leather Jacket)
- Leichhardt Ward – Gulgadya (Grass Tree)
- Ashfield Ward – Djarrawunang (Magpie)
- Stanmore Ward – Damun (Port Jackson Fig)
- Marrickville Ward – Midjuburi (Lillypilly)

Left: Fish Traps by Edwards Clarke, Bay Run  
Above: Council Ward Artwork by Mumbulla Creative

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Procurement Strategy 2024

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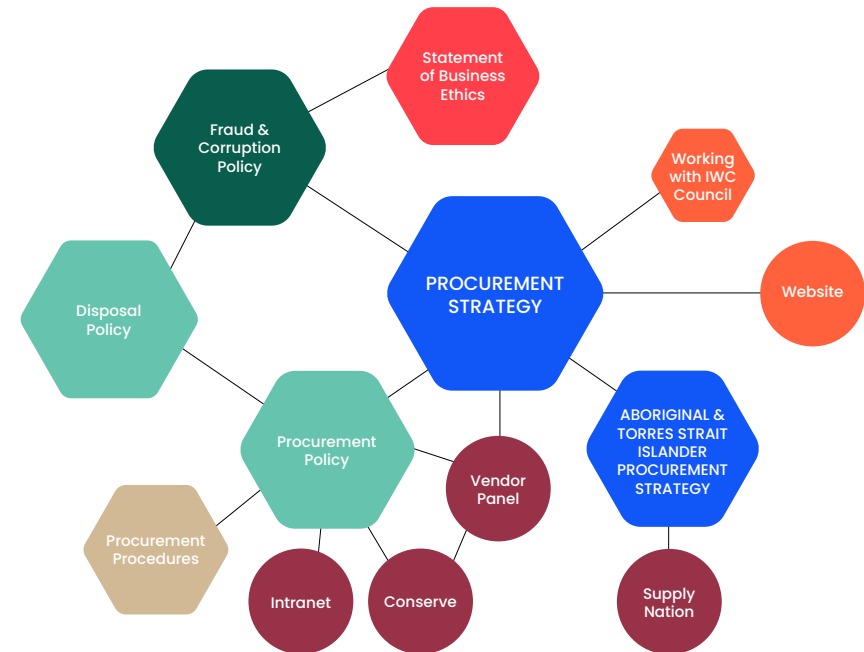
- Introduction
- Framework
- Vision
- Alignment with Council Values
- Procurement Strategy Priorities
- Procurement Outcomes
- Measuring Procurement Objectives
- Summary
- Version Control – Strategy History:

5

**Introduction**

5 The procurement strategy for Inner West Council (IWC) aims to establish a robust  
6 and transparent procurement framework  
6 that aligns with the council's values of  
7 integrity, respect, innovation, compassion,  
8 and collaboration. It is the overarching  
9 strategy that defines how the policies,  
10 procedures, and associated strategies work  
11 together to achieve better procurement for  
11 our community and for our planet.

Procurement at IWC is Centre Led although  
some controls are centralised. This allows  
us to seize opportunities and proactively  
mitigate risks to improve outcomes for  
Council, our stakeholders and the community.  
Council has previously been independently  
reviewed and benchmarked as an emerging  
leader within the Local Government sector,  
and this overarching strategy supporting  
a robust framework will serve as the  
Blueprint for Innerwest to achieve  
procurement excellence.



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Procurement Strategy 2024

**Framework**

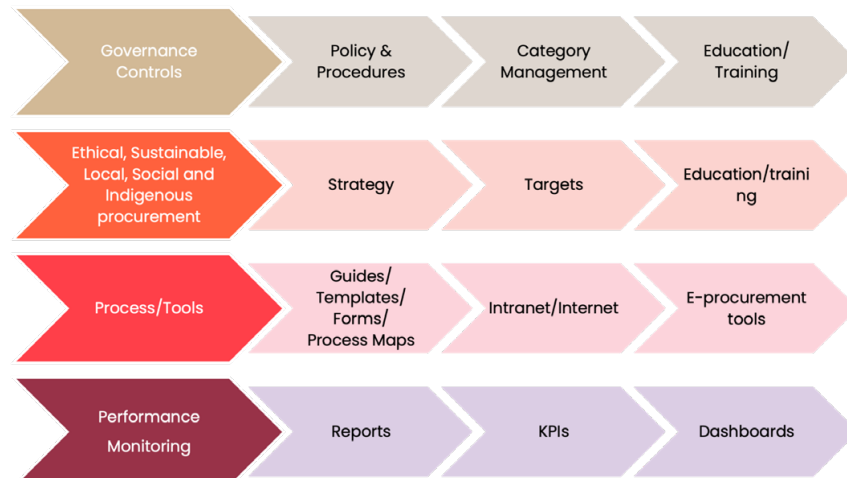
Procurement refines and administers a framework that inspires confidence and trust in the procurement strategy. It also concentrates on increasing internal stakeholder capability. By encouraging and supporting our internal stakeholders IWC can achieve sustainable, governance and ethical outcomes.

There are four distinct pillars in the IWC procurement framework:

1. Governance Controls, Ethical, Sustainable
2. Ethical, Sustainable, Local, Social and Indigenous procurement
3. Process/Tools
4. Performance Monitoring

The procurement function will operate within an environment comprising a defined set of business values (accountability, efficiency, sustainability and environmental responsibility, community engagement and social inclusion) to ensure the continuation of ethical business practices; consistent, defensible, repeatable outcomes; and credible and sought-after expert advice on procurement matters.

The Centre Lead Procurement approach will deliver procurement excellence, support innovation, efficiency, transparency and accountability, whilst realising value for money and real cost savings that can be invested into the community. Staff across Council are supported through strategic and innovative supply solutions and policy guidance that brings ongoing value, efficiencies, and compliance to Council's procurement operations.



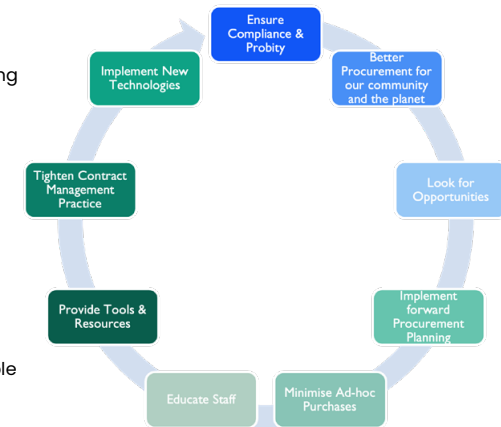
7

**Vision**

Our vision of achieving procurement excellence will be supported by focusing on the following priorities:

As a result, we aim to:

- Refine and administer frameworks that inspire confidence and trust in the Procurement Strategy
- Increase internal stakeholder capability
- Encourage and support internal & external stakeholders
- Increase Savings, Social & Sustainable outcomes



**Alignment with Council Values**

Our operations will align with our values:

Integrity	<ul style="list-style-type: none"> <li>• Managing the integrity of the process according to government policy</li> <li>• Acting impartially and fairly</li> <li>• Accountability for all our decisions and actions</li> </ul>
Respect	<ul style="list-style-type: none"> <li>• Dealing with customers, suppliers and other stakeholders respectfully, courteously, honestly, punctually and responsibly</li> </ul>
Innovation	<ul style="list-style-type: none"> <li>• Daring to think differently to seek new and better ways of doing things</li> <li>• Overcoming obstacles creatively to achieve our stakeholder's objectives and optimise value</li> </ul>
Compassion	<ul style="list-style-type: none"> <li>• Increase our social and sustainable footprint</li> </ul>
Collaboration	<ul style="list-style-type: none"> <li>• Providing equal benefit and service across the Council regardless of size or budget of project</li> <li>• Ensuring the supply market has equal access to the Council's business</li> </ul>



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## Procurement Strategy 2024

### Procurement Strategy Priorities

Council will operate under a defined set of strategic priorities:

1. **Transparency and Accountability:** We will continue to foster a culture of transparency, openness, and accountability in all procurement processes. We will uphold the council's value of integrity by implementing clear guidelines and procedures that promote fair competition, ethical conduct, and effective governance throughout the procurement lifecycle.
2. **Value for the Community:** We will maximise value for money and optimise outcomes for the community by ensuring cost-effective procurement practices. We will align with the council's commitment to responsible financial management by conducting thorough market research, employing robust evaluation methodologies, and considering the long-term value and benefits of supplier proposals.
3. **Local Economic Development:** We will support the local economy and community by engaging local suppliers and businesses in council procurement. We will embrace the council's value of sustainability by implementing measures that stimulate economic growth, create employment opportunities, and enhance the sustainability and resilience of the Inner West area through supplier development programs, and subcontracting opportunities.
4. **Sustainability and Environmental Responsibility:** We will integrate sustainability principles into the procurement process to align with the council's commitment to environmental stewardship. We will promote the use of environmentally friendly products,

services, and works to minimise ecological impacts and contribute to a sustainable future. We will encourage suppliers to adhere to social and environmental responsibility standards in line with the council's values. We will continuously train and educate our procurement stakeholders on circular economy principles and their importance. We will also collaborate with suppliers and stakeholders to identify new opportunities for sustainability.

5. **Community Engagement and Social Inclusion:** We will foster community engagement and promote social inclusion in procurement practices. We will embody the council's value of community by actively engaging with diverse stakeholders, including small and medium-sized enterprises (SMEs), women-owned businesses, Aboriginal and Torres Strait Islander -owned businesses, and other underrepresented groups. We encourage their participation and provide fair and equitable opportunities to contribute to council procurement processes.
6. **Efficient and Streamlined Processes:** We will enhance efficiency and create a more agile procurement process, reflecting the council's value of innovation and effectiveness. We will embrace digital solutions, automation, and streamlined procedures to simplify information sharing, improve communication with suppliers, and reduce administrative burden, enabling council staff and suppliers to focus on value-added activities.

7. **Risk Management and Compliance:** We will implement robust risk management practices and ensure compliance with relevant legislation, regulations, and ethical guidelines. We will uphold the council's value of accountability by proactively identifying, assessing, and mitigating procurement-related risks. We will monitor supplier performance and enforce contractual obligations to safeguard the council's interests and maintain high standards of governance.
8. **Technology and data Integrity:** We will continue to monitor compliance and enforce contractual obligations to safeguard council's interests and maintain high standards of governance through our various technology systems including our finance platform - TechnologyOne, our quoting and tendering platform - VendorPanel, our insurance and WHS platform - Conserve, and a new Modern Slavery Tool to monitor ethical procurement practice - iPro. The utilisation of these systems to manage and extract data will inform and drive strategic procurement decisions.

We will monitor view and analyse data enabling the improvement in organisational performance. The systems will also exist to automate and improve the efficiency of "procure to pay" and contract management processes. Integrations will link procurement data across our systems, to drive efficient work practices and ensure compliance with record management requirements.

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### Procurement Outcomes

We aim to seize opportunities and proactively mitigate risks to improve outcomes for Council, our stakeholders, and the community by:

- Building and sustaining productive relationships with stakeholders through sound consultation and engagement practices
- Developing sound policies, programs and services that reflect current priorities with clear agreements and outcome measures in place
- Effectively and efficiently using systems and resources
- Encouraging innovation
- Maintaining strong governance frameworks and a zero tolerance of fraud and corruption
- Achieving savings



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Procurement Strategy 2024

**Measuring Procurement Objectives**

The Procurement Objectives are specific, measurable objectives for us to achieve.

Objective	Measure	Target
Increase and support Aboriginal & Torres Strait Islander spend	Adopted targets identified in our Aboriginal and Torres Strait Islander Procurement Strategy	1% of addressable spend
All procurement considers and supports Ethical, Environmental, Local, Social and Indigenous (Aboriginal & Torres Strait Islander) outcomes as relevant.	Implementation of a compulsory weighting in all procurement evaluations	15% weighting in all evaluations
Support local, social, indigenous and multicultural suppliers and businesses to understand council procurement processes and encourage their participation.	Delivery of educational workshops for the community. Data analysis of supplier and business participation in quotes and tender responses.	Bi-annual workshops Increase annually in diversity of supplier and business participation in quotes and tender responses
All staff involved with procurement activities are highly capable, compliant and skilled in council procurement systems	Identification of procurement technology and compliance skills gaps for all staff involved with procurement activities and completion of an upskilling program, including increasing capability in VendorPanel, Conserve and TechnologyOne, with a centralised training record.	Quarterly review of training records demonstrates 100% of staff involved in procurement activities have completed training
Awareness of and usage of social enterprises is increased across the organisation	Identification of usage and spend value with social enterprises and re-measurement at regular intervals	Increase spend and usage of social entities annually against baseline, with a minimum of 2 organisations added annually to our creditors listing

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**Summary**

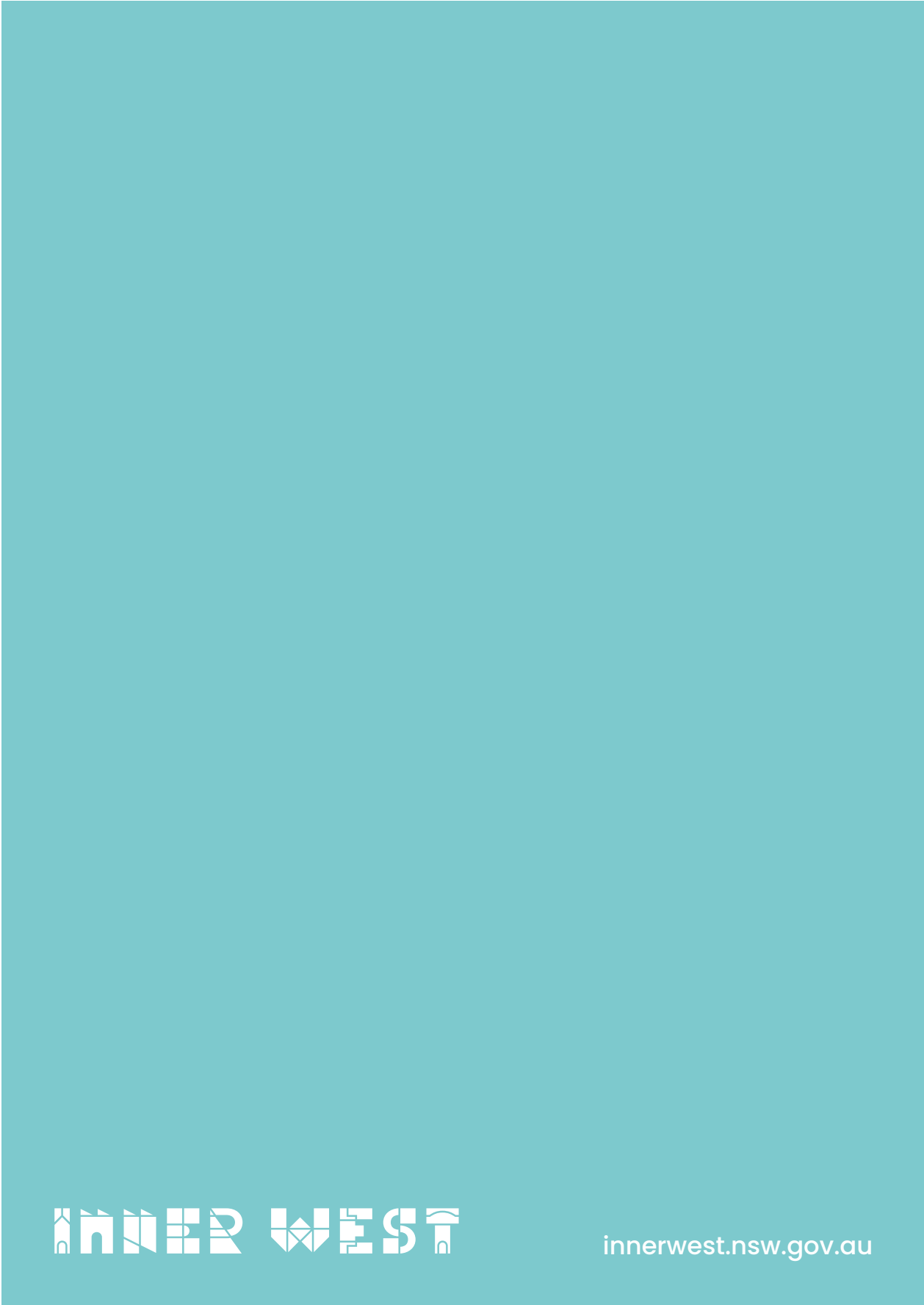
The procurement strategy for Inner West Council aligns with the council's core values. By adhering to these values, Council can promote transparency, support local economic development, drive sustainability, foster diversity and inclusion, and ensure effective and accountable procurement practices.

This strategy reflects Council's commitment to our community and our dedication to responsible and ethical procurement.

**Version Control – Strategy History:**

Version	Amended By	Changes Made	Date	ECM Document #
1	Marea Getsios Manager Procurement & Contracts	New Strategy	26 April 2024	
	Endorsed by:	Notes:	Date	ECM Document #
1			May 2024	





**Item No:** C0524(1) Item 6  
**Subject:** POLICY HARMONISATION AND LOCAL DEMOCRACY GROUP TERMS OF REFERENCE REVIEW  
**Prepared By:** Beau-Jane De Costa - Senior Manager Governance and Risk  
**Authorised By:** Kelly Loveridge - Director Corporate

**RECOMMENDATION**

1. That Council adopt the draft Terms of Reference for Local Democracy Groups in *Attachment 1*.
2. That Council rescind the Community Engagement Policy and the Impounding Policy (Shopping Trolleys) in *Attachments 3 and 4*.
3. That Council endorse the review of the:
  - a) Busking Policy, with no required changes; and
  - b) Assessment of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy, with minor administrative changes, in *Attachment 6*.
4. That Council publicly exhibit the draft Naming Policy and the draft Sponsorship Policy for a period of 28 days and seek community feedback on the proposed Policies.
5. That following the conclusion of the exhibition period, the draft Naming Policy and the draft Sponsorship Policy be brought back to Council for consideration for adoption.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

As part of the Policy Harmonisation Project, various Governance mechanisms/frameworks have also been reviewed, one being the Terms of Reference (ToR) for Local Democracy Groups (LDGs). Based on feedback from current external advisory groups of Council and consultation with internal stakeholders the ToR have been redrafted to encompass the current operating landscape of LDG’s and also include additional governance controls. It is recommended that the draft LDGs Terms of Reference be adopted.

The report also submits six policies to Council as part of Council’s Policy Harmonisation Project for consideration.

The following two Policies are recommended to be rescinded due to new legislation, being the:

- Community Engagement Policy; and
- Impounding Policy (Shopping Trolleys),

The following two policies are recommended for endorsement to remain the same with only minor administrative changes, being the:

- Assessment of proposals for outdoor advertising and signage in transport corridors Policy (minor administrative change); and
- Busking Policy (no changes).

Lastly the following two Policies have also been reviewed and redeveloped and are recommended to be placed on public exhibition being the:

- Naming Policy; and
- Sponsorship Policy.

**BACKGROUND**

**Local Democracy Groups**

The Inner West community has a strong desire for participation in Council’s decision-making. Council recognises that local knowledge, ideas and input from the community are essential to ensure Council’s decisions and actions improve community wellbeing and long-term sustainability. Council’s Community Engagement Strategy guides how Council engages with the community.

LDGs are part of Council’s Community Engagement Strategy. They consist of community members with subject matter expertise or lived experience, who are selected through an Expression of Interest process to provide input to support Council’s decision-making and actions. LDGs do not have delegation or decision-making powers, and membership is on a voluntary basis.

**Policies**

To date the policy Harmonisation Project has required an analysis of the last 6 years of Council Meeting records to find the formal adoptions and subsequent versions of policies; the sourcing of the correct versions of said documents and the development of new Council templates that provide appropriate Governance requirements moving forward. These incorporate, for example, version control history tables, standard and consistent administration and breaches clauses and consistent formatting/styles.

During 2023 and 2024, Policies have been and are being submitted to Council for review, exhibition or adoption. As a result of that review, the following Policies have been identified as either requiring no or minor administrative changes or are no longer relevant due to new legislation or being captured elsewhere.

**DISCUSSION**

**Local Democracy Groups**

LDGs provide advice and input to support Council’s decision-making and actions. Members, who are part of the Inner West community, volunteer their time to provide subject matter expertise and lived experience. These groups are facilitated by staff convenors, and Councillors and staff often attend meetings.

All LDGs support the development and implementation of Council’s key plans. Their role is to provide advice and input to support Council’s decision-making and actions. Their purpose is to support Council to implement the Community Strategic Plan through actions outlined in Council’s Delivery Program and annual Operational Plan.

The Terms of Reference for LDGs have been redrafted to encompass additional governance mechanisms, with a template that can be used moving forward for all our groups across Council.

The Terms of Reference now has headings around maintaining the integrity of the committees, channels of communication, available training, Conflicts of Interest and Model Code of Conduct requirements. Also included are acts of disorder and mutual respect clauses to align with Council’s Code of Meeting Practice and with Council’s values and mutual respect stance.

Lastly, some structure has been created regarding the appointment of members and filling vacancies, and also the appointment of Convenors and Chairs and the requirement that all Committees will have an identified Director (who may not be in attendance all of the time but takes ownership for the group). This is to provide Convenors with the appropriate support, in addition to Delegated Officers (General Manager and Senior Manager Governance and Risk) to manage any complaints, concerns and feedback providing all stakeholders with various channels to go to if assistance is required.

The below table outlines the key proposed changes in LDGs ToRs.

**\*Due to the changes made throughout the entire document, both documents (draft and original) have been provided with the specific changes identified in the table as opposed to via track changes due to readability.**

Key proposed changes in LDG ToR	
Current ToR	New draft ToR
Advisory Committees and Working Groups	All groups are called LDGs (no committees or working groups) removing confusion
No avenue for complaints or concerns escalation	Added delegated officers – Senior Manager Governance & Risk and General Manager
Term aligns with Integrated Planning & Reporting cycle	Term aligns with Council term
Purpose unclear about how recommendations go to Council  Terms include input, advice and recommendations	Clarifies that input directly to a Council meeting is when Council resolves to receive such input  The word ‘input’ replaces recommendations and advice
Model code of conduct applies to members	Model code of conduct strengthened for breaches
Timing of meetings <ul style="list-style-type: none"> <li>- Usually meet 4-6 times</li> <li>- Held face to face or online as determined by each group</li> <li>- Meetings are not to be held on Tuesday nights to avoid clash with Clr briefings/meetings</li> </ul>	Timing of meetings clarified <ul style="list-style-type: none"> <li>- Minimum four annually and others as determined by members or Council</li> <li>- Clarifies hybrid attendance is also required</li> <li>- Tuesday night condition removed but will be managed internally with convenors</li> </ul>
Selection process specifies selection by panel including three councillors and relevant Directors following EOI process; vacancies recruited ad hoc as required and approved by relevant Director	Selection process clarified and includes creation of an eligibility list to replace vacancies when a member resigns, and an annual recruitment drive for all LDGs with original panel reconvened (ensuring Councillor involvement is always included)
Number of members 8-15	Number of members – up to 10 and aiming for minimum one from each ward, where

	possible and appropriate to try to have whole of LGA representation
Roles – included Chairperson, Convenor, Member and Councillor	<p>Role of Chairperson strengthened. No rotating chairs allowed. Process for documenting resignations and replacements clarified.</p> <p>Councillors – added that they should rsvp to Outlook invitation if they are attending,</p> <p>Convenor – amended to remove reference to recommendations</p> <p>Added roles for Council staff, External Participants and Delegated Officers</p>
<p>Meeting principles</p> <ul style="list-style-type: none"> <li>- Included general provisions</li> </ul>	<p>Meeting principles</p> <ul style="list-style-type: none"> <li>- Strengthened, particularly role of chair and clearly sets out LDG members and Council officers roles</li> <li>- New section on acts of disorder</li> </ul>
<p>Conflicts of interest</p> <ul style="list-style-type: none"> <li>- Required to declare</li> </ul>	<p>Conflicts of interest</p> <ul style="list-style-type: none"> <li>- New whole section on this and template for declaration</li> </ul>
<p>Voting process</p> <ul style="list-style-type: none"> <li>- Quorum was 50% + 1 or a set number of members</li> </ul>	<p>Voting process</p> <ul style="list-style-type: none"> <li>- By consensus of members or Chairperson has casting vote if needed</li> <li>- Quorum removed</li> </ul>
<p>Minutes</p> <ul style="list-style-type: none"> <li>- Published on Council’s website within 7 days of meeting</li> </ul>	<p>Minutes</p> <ul style="list-style-type: none"> <li>- Clarifies they must use minutes template provided, use contemporary minute-taking practice and be published on website 10 days after the minutes are confirmed through an out-of-session email circulated by the convenor and approved unanimously by all LDG members in attendance</li> </ul>
<p>Reporting</p> <ul style="list-style-type: none"> <li>- Quarterly to Council (in practice this has not occurred and been less frequent)</li> </ul>	<p>Reporting</p> <ul style="list-style-type: none"> <li>- Six monthly to Council</li> </ul>
	<p>New sections</p> <ul style="list-style-type: none"> <li>- Training</li> <li>- Communication</li> <li>- Complaints or Concerns</li> <li>- Breaches</li> </ul>

**Policies reviewed and recommended to be rescinded**

Community Engagement Policy

It is recommended that the Community Engagement Policy be rescinded as Council's commitment and approach to community engagement is set out in Council's Community Engagement Strategy as required in Section 402A of the *Local Government Act 1993*. The current strategy was adopted in December 2022 and in accordance with the legislated timeframe is required to be reviewed by December 2024 following the local government election.

It is recommended that the Community Engagement Policy be rescinded as it is superseded by the aforementioned strategy.

Impounding Policy (Shopping Trolleys)

Inner West Council's Impounding Policy (Shopping Trolleys) was developed in line with the legislative requirements of the *Impounding Act 1993*.

On November 1 2022, the *Public Spaces (Unattended Property) Act 2021 (Act)* came into effect replacing the *Impounding Act 1993*, which was repealed on the same date.

Following the repeal of the *Impounding Act 1993*, the Policy was not aligned to the new legislation and it is recommended that the Policy be rescinded.

The reasons for recommending that the Policy be rescinded is that the scope of this Policy is limited to shopping trolleys. The areas of operation and complaints from the community within the Inner West is more weighted towards dealing with unattended motor vehicles. Therefore, it is believed that the Policy should be rescinded as the current legislation has the broader aspects itemised and with appropriate timeframes outlined.

The stated aims of the new Act are:

- stronger regulatory and enforcement powers to deal with property left unattended in public
- higher penalties for offences
- greater ability to recover regulatory costs from those responsible
- greater flexibility to temporarily store or care for unattended items and animals
- reduced costs for compliance and storage
- easier way to work with other authorities across jurisdictional boundaries

*Summary of Public Spaces (Unattended Property) Act 2021*

The Act classifies items that may be possessed by a person into three classes. Specific rules apply to each when determining whether they are 'unattended' under the Act.

**Class 1 items** – small to medium sized capable of ownership that can be ordinarily collected by one or two persons without the need for machinery to lift, tow or move them (e.g. baggage, personal equipment such as surfboards or kayaks that are not available for hire).

**Class 2 items** – items available for use by the public at large, whether or not on payment of a fee or other benefit, including as part of a sharing service (e.g. share-bikes and shopping trolleys).

**Class 3 items** – motor vehicles, including hire cars, caravans, trailers and boat trailers.

The NSW Government prepared infographics for each class of 'Item' which provide a comprehensive high-level overview of the powers and operation of the new Act, including penalties.



To assist Council in keeping the public domain free from obstruction the State Government has also established a Code of Practice for operators of shared services (Class 2 items) requiring that items be branded with Name and contact details and be in good working condition.

**Policies reviewed with no significant changes required**

Busking Policy

The Busking Policy has been reviewed by the Community Directorate who have determined that no changes are required, other than the transition into Councils new Policy template that provides the appropriate governance controls including version control history table, standard and consistent administration and breaches clauses, and consistent formatting styles. There has been no changes to the content of the Busking Policy outside of the template.

The Busking Policy has been reviewed and remains fit for purpose and in everyday use for issuing permits.

The Policy is attached, and it is recommended that Council endorse that it remains current with no changes required.

Assessment of proposals for outdoor advertising and signage in transport corridors Policy

The above Policy has been reviewed by the Planning Directorate and two minor administrative changes have been made.

The first is updated references from SEPP 64 to SEPP (Industry and Employment), and the second change is to combine maps in Appendix 2 to reflect Inner West as a whole (rather than a map for each of the legacy Councils). These changes are administrative in nature.

The Policy is attached and it is recommended that Council endorse that it remains current with the minor administrative changes implemented

**Policies reviewed and recommended to be publicly exhibited**

Draft Naming Policy

The purpose of this draft policy is to provide guidance and direction for the unambiguous, unique, and official naming of the following:

- buildings, facilities, and rooms
- parks and reserves
- public open spaces
- streets, roads, and laneways under its ownership or care and control of Inner West Council.

Names are important for navigation and wayfinding and are critical reference tools for the community. Names serve to identify historical and local significance and to reflect the Inner West’s aspirations, history, and values and to mark the important relationships between people and place. Names are most effective when they are unique. The draft policy serves to bring flexibility, pragmatism, and common sense to what can be a complex or challenging process. The draft policy seeks to strike the balance between being responsive to local need, while avoiding confusion and ambiguity.

This draft policy (*Attachment 7*) is intended to create policy harmonisation and to supersede the following policy documents (*Attachments 8-12*):

- Ashfield Council: Naming of Public Reserves 1998
- Leichhardt Council: Naming of Roads, Parks, Reserves and Public Spaces 2014 and Naming of Public Places Aboriginal Names 1996
- Marrickville Council: Aboriginal Naming Policy 2016 and Naming of Roads and Lanes Policy 2016.

The draft Naming Policy outlines Council’s approach to naming, renaming or dual naming Council owned or controlled:

- buildings, facilities and rooms
- parks and reserves
- public open spaces
- streets, roads, and laneways.

The draft policy describes principles for proposing, agreeing, and approving a new name; for changing a name; for naming previously unnamed locations; for joining up separated streets; for correcting anomalies; or where dual naming of places and buildings is considered.

The draft policy confirms Council’s commitment to recognising the Traditional Custodians of the Inner West and celebrating the contribution of Aboriginal and Torres Strait Islander peoples to the area. This includes the potential use of Aboriginal language names and the recognition of significant Aboriginal events and culture in the public domain. The draft policy also introduces greater gender equity in naming, along with new recognition of the diverse nature of local communities.

This draft policy is brought forward as part of Council’s Policy Harmonisation Project which is driving the revision of out of date policies, in accordance with Council’s obligations to the NSW Audit Office and Council’s Audit Risk and Improvement Committee. The legal authority the draft policy arises from both the *Geographic Names Act 1966* and *Local Government Act 1993*. The previous policies and their intent have largely been included in the proposed draft.

Key amendments are outlined below:

<b>Clause</b>	<b>Change</b>	<b>Reason</b>
The Ashfield Naming of Public Reserves policy affirms the use of Guideline 5 of the Geographic Names Board of NSW <i>Policy on the Determination of Place Names</i> .	Included in the draft Naming Policy	The <i>Geographic Names Act 1966</i> and regulations
The Leichhardt Naming of Roads, Parks, Reserves and Public Spaces Policy establishes a process for Aboriginal and other (dual)naming of streets and locations, including commemorating deceased person (particularly acknowledging the outstanding achievements of women)	Included in the draft Naming Policy	Resolution of Inner West Council and the Geographic Names Act 1966
The Leichhardt Naming of Public Places Aboriginal Names Policy establishes a policy preference for Aboriginal names to be considered first	The process for including Aboriginal names is included in the draft Naming Policy, however the Aboriginal and Torres Strait Islander Committee do not support the pervasive use of Aboriginal names. Their preference is for careful selection to ensure dignity	Resolution of Inner West Council and the Geographic Names Act 1966

	and gravitas.	
The Marrickville Aboriginal Naming Policy outlines a method of (dual)naming of streets and locations with Aboriginal names	Included in the draft Naming Policy	Resolution of Inner West Council
The Marrickville Naming of Roads and Lanes Policy establishes a process for Aboriginal and other naming of streets and locations	Included in the draft Naming Policy	Resolution of Inner West Council and the <i>Geographic Names Act 1966</i>

Draft Sponsorship Policy

The current Sponsorship Policy was adopted by Council in 2018 and is overdue for a review.

The revised Sponsorship Policy outlines the steps to be followed by Council when seeking to obtain or provide sponsorship and provides Council staff and Councillors with clear guidelines on how best to manage sponsorship arrangements.

The purpose of this policy is to provide a consistent approach to managing sponsorship across all sections of Council. The proposed updated Sponsorship Policy intends to provide a clearer and more streamlined document for reference when undertaking sponsorship arrangements on behalf of Council. The operational review of this policy has removed wording that was repeated or duplicated in the document and simplified the language, so it is easier to apply to operational decision making.

The policy addresses both Council's sponsorship support of community or business activities as well as the circumstance where Council receives sponsorship for support of Council delivered activities. It covers both cash and in-kind support and provides an agreement template that all staff must use when attaining or providing sponsorship. It also outlines who has authority to approve sponsorship under financial delegation and what the processes are for seeking or providing sponsorship. Additionally, it addresses what are acceptable types of sponsorships providing clear direction to Council staff.

An operational review was undertaken to update the Sponsorship Policy, with several sections within Council provided with the opportunity to input into the review.

This Sponsorship Policy has been significantly edited to produce a more coherent and easier to read document. Ensuring that Council staff have policy details that are straight forward and clear to understand when negotiating sponsorship arrangements.

Given the significant editing of this document to ensure ease of understanding and reading, both the previous policy document from 2018 (*Attachment 14*) and the proposed version (*Attachment 13*) have been provided as part of this report in the Attachments. Duplication of detail has been removed within the updated document.

It is proposed to place the updated draft Policy (*Attachment 13*) on public exhibition for 28 days and report back to Council for adoption, including any submissions received during the public exhibition period.

Key amendments are outlined below:

<b>Clause</b>	<b>Change</b>	<b>Reason</b>
6	<i>Added</i>	Excludes companies whose main business is the extraction or sale of coal, oil or gas, or sale of other socially harmful products – based on Council resolution 9 Sept 22
7	<i>Amended Approvals Schedule</i>	To reflect Staff financial delegations
8	<i>Removal of need to advertise sponsorship opportunities</i>	Opportunities of sponsorship are promoted through Council website
<i>Attachments</i>	<i>Removal of documents referenced in Policy</i>	No longer relevant to policy

### FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### ATTACHMENTS

1. [↓](#) Draft Terms of Reference Local Democracy Groups
2. [↓](#) Current Local Democracy Group ToR Template
3. [↓](#) Community Engagement Policy
4. [↓](#) Impounding Policy - Shopping Trolleys
5. [↓](#) Draft Busking Policy
6. [↓](#) Draft Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy
7. [↓](#) Draft Naming Policy
8. [↓](#) Aboriginal naming policy 2016 - Marrickville
9. [↓](#) Naming of roads and lanes policy 2016 - Marrickville
10. [↓](#) Naming of public reserves 1998 - Ashfield
11. [↓](#) Naming of public places aboriginal names 1996 - Leichhardt
12. [↓](#) Naming of roads parks reserves and public spaces policy 2014 - Leichhardt
13. [↓](#) Draft Sponsorship Policy
14. [↓](#) Current Sponsorship Policy

INNER WEST

[Insert name of Local  
Democracy Group]  
Terms of Reference

V2

WDC/2024/0022

Item 6

Attachment 1



## 1 Scope

The Inner West community has a strong desire for participation in Council’s decision-making. Council recognises that local knowledge, ideas and input from the community are essential to ensure Council’s decisions and actions improve community wellbeing and long-term sustainability. Council’s Community Engagement Strategy guides how Council engages with the community.

Local Democracy Groups (LDG) are part of Council’s Community Engagement Strategy. They consist of community members with subject matter expertise or lived experience, who are selected by an Expression of Interest process to provide input to support Council’s decision-making and actions. LDGs do not have delegation or decision-making powers, and membership is on a voluntary basis.

## 2 Definitions

In these terms of reference, the following terms have the following meanings:

<b>Councillor</b>	Inner West Council elected representative.
<b>Council officer</b>	Inner West Council members of staff (including full-time, part-time, casual and contracted staff).
<b>Council official</b>	Councillors, Council officers and delegates of Council.
<b>Delegated officer</b>	<p>A Delegated Officer is an officer delegated by the Council to undertake and/or manage specific functions on behalf of Council in relation to certain activities.</p> <p>The Delegated Officers in relation to Council’s LDG activities are delegated authority to manage any complaints or concerns regarding the conduct of any Chairperson, LDG member, Convenor or Council Official or an alleged breach of the LDG Terms of Reference.</p> <p>The General Manager and Senior Manager Governance and Risk are delegated officers in relation to all Local Democracy Groups.</p>
<b>LDG member</b>	A person other than a Councillor or Council officer who is a member of a Council Local Democracy Group.
<b>LDG</b>	Local Democracy Group
<b>LGA</b>	The Inner West local government area.

Terms of Reference [Insert name of the Local Democracy Group]

2



### 3 Establishment and duration

Council convenes LDGs to provide input about specific areas relating to Council business or to enhance community wellbeing. LDGs are established by a resolution of Council. LDGs provide ongoing input throughout the term of Council unless otherwise resolved.

Type of input	Term	Conclusion
i. Ongoing	Aligned to the term of the current Council*	At the end of the current Council's term*
ii. Time-limited	As specified by the Council resolution	As specified by the Council resolution

\*unless otherwise resolved by Council

Following a Local Government election, at its second meeting the new Council receives a report and:

- resolves to establish LDGs for its term; and
- determines the councillor representatives on the selection panel.

A recruitment and selection process commences after the Council resolution to establish the LDGs (see Selection section for detail).

Council resolved on [insert date] to establish the [insert group name] LDG for [insert period of time (or) for the duration of xxx Project (or) the current term of Council being xx/xx/xx until xx/xx/xx.]

“[insert resolution details]”

### 4 Purpose Statement

The purpose of the [insert name of] LDG is to: *(This will also be included on Council's LDG website page).*

Terms of Reference [insert name of] Local Democracy Group]

3

INNER WEST

- Contribute to achieving community outcomes as set out in the Inner West Community Strategic Plan and implementation of Council’s four-year Delivery Program
- Provide input into development and implementation of Inner West policies, strategic plans and/or programs as related to [insert areas of expertise for advisory committee] as requested.
- Serve as a resource for Council in relation to matters which Council resolves to bring before the LDG for input.
- [Add more as required to appropriately reflect Council’s intent]

The [insert name LDG] may also:

- Be asked to provide input to inform Council’s response to regional, State or Federal policies, strategic plans and/or programs as related to [insert areas of expertise for advisory committee].
- Be invited to participate in specific Council consultations.

## 5 Access and inclusion statement

Council is committed to an inclusive approach in its LDGs. Diversity, equity and accessibility is at the core of our approach to community engagement. A variety of perspectives helps generate better ideas and outcomes for the whole community.

Council specifically encourages people from Aboriginal and Torres Strait Islander communities to apply to join its LDGs.

## 6 Model Code of Conduct

Council’s [Model Code of Conduct](#) applies to all Council officials and Council LDG members.

Failure by a Council official or Council LDG member to comply with the standards of conduct prescribed under the Model Code of Conduct may constitute misconduct and could result in suspension or removal from the LDG.

Failure by a member of staff to comply with Council’s Model Code of Conduct may also give rise to disciplinary action.

Council has zero tolerance for aggressive, humiliating, bullying, intimidatory or violent behaviour towards Council officials or Council LDG members.

Terms of Reference [insert name of Local Democracy Group]

4





Respect is one of our core values and Council officials and LDG members are required to:

- Treat everyone equitably and fairly
- Embrace diversity
- Acknowledge and value the needs of community members
- Actively listen, and seek to understand each other's point of view
- Value feedback and respond constructively

## 7 Timing of meetings

The [Insert name of LDG] will:

- Meet a minimum of four times annually, with dates determined at the start of each calendar year and provided to Council's Governance team via support.councillors@innerwest.nsw.gov.au for inclusion in the councillor events calendar
- Additional meetings can be scheduled if determined by a majority of LDG members or if required by Council.

LDG meeting dates, times and venues are posted on Council's website.

Meetings that are in-person must also allow for hybrid attendance (in-person and online) to provide flexibility and convenience for membersmembers..



## 8 Selection

Following the Council resolution to establish an LDG, Council staff undertake an Expression of Interest (EOI) process to recruit members. The EOI process is promoted in Council’s digital and print channels and applications are open for 28 days.

LDG applications are assessed by staff, and members are selected by a recruitment panel comprising a Council official (the relevant Director or their delegate) and up to three Councillors (determined by Council resolution when the LDG is created).

LDGs comprise up to 10 members (ideally at least one from each ward) and the selection process aims to achieve membership that is broadly representative across wards, age range and gender.

Should applications exceed places, an eligibility list will be established. Should vacancies arise throughout the term, such as by resignation of a member, new members will be recruited in the first instance from the eligibility list, with the approval of the relevant Director. In the second instance, if required, an annual recruitment drive and selection process will be undertaken concurrently for all LDGs requiring new members, as outlined above.

## 9 Membership

The [insert name of LDG] consists of:

### LDG members

- [insert list of community representatives (EOI selected) and date of appointment].

### Council officers

- [insert relevant Director (mandatory)]
- [insert Convenor/s (mandatory)]

### Delegated officers

- Peter Gainsford – General Manager
- Beau-Jane Da Costa – Senior Manager Governance and Risk

## 10 Roles

### Convenor

One or more Council officers will be appointed as Convenors of the LDG, by the relevant Council Director. The Convenor will develop meeting agendas in consultation

Terms of Reference [insert name of Local Democracy Group]

6



with LDG members, attend meetings, take minutes, advise LDG members about Council policy where relevant, prepare updates for six-monthly progress reports to Council, and communicate outcomes of decisions back to members.

**Chairperson**

LDG members appoint a Chairperson at their first meeting via a vote. If two or more candidates receive the same number of votes, the Chairperson is to be the candidate who is chosen by a lot. The Convenor arranges for the names of the candidates who have equal numbers of votes to be written on similar slips. The slips must then be folded and mixed, with one then drawn. The candidate whose name is on the drawn slip is the candidate who is to be the Chairperson. If the elected Chairperson is absent, members will elect a Chairperson for that meeting. If a Chairperson resigns the Committee will need to appoint a new Chairperson in the same manner.

**LDG members**

LDG members contribute through subject matter expertise or lived experience. Members are required to attend meetings and actively participate in discussion.

If an LDG member is absent from three consecutive meetings without reasonable grounds and agreed prior notification to the Chairperson or Convenor, their membership will lapse and they will be notified by email or letter.

Any member may, by giving notice in writing addressed to the Chairperson or Convenor, resign their LDG membership.

Membership lapses or resignations are recorded in the minutes of the relevant meeting and the Membership section of the Terms of Reference updated accordingly.

**Councillors**

Councillors are encouraged to attend LDG meetings. If attending, Councillors should accept the invitation in the Outlook Councillor Events calendar.

However, Councillors must not propose new business or vote at a LDG meeting as these forums are for community representation and as elected officials, Councillors may be required to make formal decisions at a meeting of Council on matters on which input has been received from an LDG.



**Council staff**

Staff from across Council may attend from time to time to present and/or consult the LDG on relevant matters.

**External Participants**

External participants such as subject matter experts may be invited to a LDG meeting if prior approval from the applicable Director is obtained.

**Delegated Officers**

A Delegated Officer is an officer delegated by the Council to undertake and/or manage specific functions on behalf of Council in relation to certain activities.

The Delegated Officers in relation to Council’s LDG activities have delegated authority to manage any complaints or concerns regarding the conduct of any Chairperson, LDG member, Convenor or Council Official or an alleged breach of the LDG Terms of Reference.

**11 Meeting principles**

**Meeting Conduct**

Council Officials and LDG members shall respect the views and opinions of each other, allowing for one person to speak at a time and participate in the meeting with decorum. The Chairperson will facilitate the meeting to ensure the meeting keeps to the agenda allowing for all agenda items to be considered.

When the Chairperson rises or speaks during a meeting:

- Any member then speaking or seeking to speak must cease speaking.
- Every member present must be silent to enable the Chairperson to be heard without interruption.

Council officials and LDG members may not be asked to leave a LDG meeting unless an Act of Disorder has been committed and the Chairperson or Convenor has expelled the Council official or LDG member from the meeting.

Council officials do not have authority to direct an LDG member unless the direction relates to upholding the requirements of the LDG Terms of Reference (ToR). LDG members do not have authority to direct Council officials unless they are the Chairperson of the LDG and the direction is in accordance with the LDG ToR.



**Acts of Disorder**

A Council official or LDG member commits an Act of Disorder if they:

- a. contravene the Local Government Act, the Regulation or LDG Terms of Reference
- b. assault or threaten to assault a Council Official or LDG member
- c. provide input that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the LDG
- d. insults, or makes unfavourable personal remarks about, or imputes improper motives to any other Council official or LDG member
- e. or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the Council or the LDG into disrepute.

Where a Council official or LDG member commits an act of disorder, the Chairperson in conjunction with the Convenor, reserves the right to expel any person from the meeting. Acts of Disorder (which result in a Council official or LDG member being expelled from a meeting) will be recorded in the minutes of the relevant meeting.

**Conflicts of interest**

All LDG members are required to disclose conflicts of interest in accordance with the [Conflict of Interest Policy](#). All LDG Members are required to undertake an initial Disclosure of Interests upon commencement as a LDG Member and annually thereafter. Any new Conflict of Interest that arises must be disclosed as soon as practicable and no more than one month after becoming aware of the new interest. Refer to Schedule 3 Disclosure of Interest form.

**Voting Process**

Input will be determined by general consensus of LDG members in attendance. If consensus cannot be reached, a vote will be called by the Chairperson and the outcome will be determined by a majority of members present at that meeting.

LDG members cannot vote on behalf of other members.

If the situation occurs where there is a tied vote the Chairperson will have the casting vote.



## 12 Agendas

Convenors prepare and circulate agendas to all members of the LDG one week prior to the meeting. The agenda must be prepared using the template contained in Schedule 1. The Convenor also uploads the agenda to the Council website and provides a copy to Council’s Governance staff for distribution to councillors via the Outlook invitation, one week prior to the meeting.

If a LDG is deliberating on a significant matter, documents may be provided to members with additional notice.

Council may resolve to refer items to the LDG for input as required.

## 13 Meeting minutes

LDGs are to keep accurate minutes of their meetings, in accordance with the template contained in Schedule 2.

Each agenda item will have a brief discussion summary recorded against it and item outcome/action as required. Minutes will not include verbatim or detailed discussion, reflecting contemporary minute-taking practise.

The minutes of a LDG meeting will be confirmed out-of-session via email circulated by the Convenor and approved unanimously by all LDG members in attendance for that meeting at which time they will be published on Council’s website by the LDG Convenor within 10 business days of approval.

## 14 Media

The Mayor and the General Manager are the designated media spokespeople for Council in accordance with Council’s Media Policy. LDG members may speak to the media about their own views but must not purport to represent Council.

## 15 Reporting and transparency

Council receives a six-monthly progress report on all LDGs based on meeting minutes.

Should Council resolve to request input from LDGs required outside the six-monthly progress report timeline, Convenors will prepare a separate report, in conjunction with the relevant Director, to be presented at a Council meeting.

Convenors will monitor the progress of input to Council and report the outcomes back to the LDG.



## 16 Maintaining the Integrity of the [Insert name of LDG]

### Training

In order to ensure Council Officials, Convenor, Chairpersons and LDG Members can participate in LDGs in the most effective way, training is available on the following:

1. Understanding the Terms of Reference for the [Insert name of LDG]
2. Model Code of Conduct
3. Conflicts of Interest
4. Effective Chairing
5. Effective Participation

Training for the above is not mandatory, however can be organised upon request to the Convenor of the [Insert name LDG]. All Council Officials, Chairpersons and LDG members are still required to uphold the requirements of the Terms of Reference, Model Code of Conduct and Conflicts of Interest Policy, as provided as part of the Induction pack, regardless of undertaking the above mentioned available training.

### Communication

The Chairperson will liaise directly with the appointed Convenor of the LDG regarding LDG matters, in the first instance.

LDG members should liaise directly with the Chairperson regarding LDG matters, which as required can be escalated by the Chairperson to the Convenor.

If a Council Official, Chairperson or LDG member has concerns regarding the conduct of the Chairperson, LDG member, Convenor or Council Official then they must contact a Delegated Officer to discuss the matter.

### Complaints or Concerns

Complaints alleging a breach of the [Insert name of LDG] Terms of Reference by the Chairperson, Council Official or LDG member must be made to a Delegated Officer.

Concerns in relation to the conduct of the Chairperson, Council Official or LDG member must be made to a Delegated Officer.



### 17 Breaches of this Terms of Reference

Breaches of this Terms of Reference may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

### 18 Administrative Changes

From time-to-time circumstances may change, leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.

### 19 Version Control – LDG Terms of Reference History

This LDG Terms of Reference will be formally reviewed each Council term or as required.

Governance use only:

Document	Local Democracy Group Terms of Reference	Uncontrolled Copy When Printed	
Custodian	Senior Manager Governance and Risk and Corporate Strategy and Engagement Manager	Version #	Version 2
Approved By	TBC	ECM Document #	TBC
Next Review Date	TBC		

Amended by	Changes made	Date Adopted
Corporate Strategy and Engagement	Development of Terms of Reference	18 September 2022
Governance & Risk	Redeveloped to bolster Governance mechanisms	TBC





## Schedule 1 – Template Meeting Agenda

Event: [Insert name of LDG] meeting

Date:

Time:

Location:

Running Order:	Time	Items for Discussion
	[Insert]	Acknowledgement of Country
	[Insert]	Introductions, apologies and membership changes
	[Insert]	Confirmation of previous minutes and actions
	[Insert]	[Insert rows for agenda items as required]
	[Insert]	General Business
	[Insert]	Meeting close
Next Meeting	[Insert]	

### Distribution of agenda:

Agendas are to be distributed seven days prior to meeting by:

- Emailing members.
- Uploading to the Inner West Council website.
- Emailing [engagement@innerwest.nsw.gov.au](mailto:engagement@innerwest.nsw.gov.au) and [support.councillors@innerwest.nsw.gov.au](mailto:support.councillors@innerwest.nsw.gov.au)

Terms of Reference [Insert name of the Local Democracy Group]

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## Schedule 2 – Template Meeting Minutes

[Insert name of LDG]

[Insert date of meeting]

[Insert address of meeting]

Meeting commenced at [Insert time] and concluded at [Insert time].

### Attendees

Community members	Council officers	Councillors

### Chairperson

### Acknowledgement of Country

### Apologies and membership changes

### Disclosures of conflicts of interest

### Endorse previous meeting minutes

INNER WEST

Discussion Items

Agenda Item	Discussion summary	Agenda item outcome/action (as required)
[Redacted]		
[Redacted]		
[Redacted]		

Next meeting



Schedule 3 – Disclosure of Interest Form

**CONFLICT OF INTEREST DISCLOSURE**  
**COUNCIL, COMMITTEE MEETINGS, ADVISORY AND THE LIKE**  
**(Meetings of Council)**

**What is a Conflict of Interest?**

A conflict of interest exists if a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty. When considering whether or not you have a conflict of interest, it is always important to think about how others would view your situation. You must disclose an interest promptly, fully and in writing.

***Pecuniary Interest***

This is an interest that you have in a matter because of a reasonable likelihood of financial gain or loss to you, or to another person with whom you are associated. This would include your spouse, de facto partner, relative or another significant person or body with whom you share interests such as another employer or company you or someone close to you are a shareholder of. (Section 442(1) Local Government Act).

***Non-Pecuniary***

A Non-pecuniary conflict of interest is a conflict between a Councillor's private interest in a matter being considered by the Council and his or her interest as a council official. If a Councillor has a non-pecuniary conflict of interest that conflicts with their public duty, they must fully disclose their interest. Should a Councillor be in doubt about a possible non-pecuniary conflict of interest they should seek legal advice. The political views of a Councillor do not constitute a private interest.

***Significant Non-Pecuniary***

As a general rule, non-pecuniary conflicts of interest will be significant where a matter does not raise a pecuniary interest, but it involves (for example: a friendship, family relationship, business relationships, membership of an association or affiliation with a sporting body, club, corporation or association, society or trade union that is particularly strong). Councillors who have a significant non-pecuniary interest in any matter that is considered at a meeting of Council must declare the interest and not participate in the discussion of or voting on the matter.

INNER WEST

Declared By:  Date of Meeting:

Name of Meeting:

Please note the report/subject title:

Signature: \_\_\_\_\_

SIGNIFICANT: I declare a significant pecuniary conflict of interest in this item because (nature of interest)

SIGNIFICANT: I declare a significant non-pecuniary conflict of interest in this item because (nature of interest).

Terms of Reference [insert name of Local Democracy Group]

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INNER WEST

**NON-SIGNIFICANT:** I declare non-significant non-pecuniary conflict of interest in this item because (nature of interest).

I will exit the chamber for this item, OR

I will remain in the chamber for this item as the conflict is such that it will not influence me in carrying out my public duty (Non-Significant, Non-Pecuniary ONLY)



**TERMS OF REFERENCE**

[INSERT NAME] ADVISORY COMMITTEE/WORKING GROUP

(Adopted on .....)

**1. Scope**

The Inner West community has a strong desire for participation in Council’s decision-making. Council recognises that local knowledge, ideas and feedback from the community are essential to ensure Council’s decision-making improves community wellbeing and long-term sustainability.

Advisory committees and working groups are part of Council’s Community Engagement Framework, providing advice and input to support Council’s decision-making and actions. Consisting of community volunteers, advisory committees and working groups do not have delegation or decision-making powers.

**2. Purpose Statement**

Advisory committees and working groups contribute to achieving community expectations as set out in the the [Inner West Community Strategic Plan – Our Inner West 2036](#):

*Strategic Direction 5, Outcome 5.3 – people are well informed and actively engaged in local decision making and problem solving*

The key purpose of all advisory committees and working groups is to support Council to review and implement the Community Strategic Plan through Council’s [four-year Delivery Program and annual Operational Plan](#).

Advisory committees and working groups provide a purposeful forum to deliberate and problem solve.

All Local Democracy Groups will be allocated one to two appropriate policy challenges for deliberation. Quarterly progress reports on deliberations will be submitted to Council (see point 12).

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Council may invite committee nominees to participate in Council activities such as annual grant application evaluations.

The purpose of the [insert name] advisory committee/working group is to [insert group’s purpose from Council’s LDG website page]

The policy challenge/s for this Local Democracy Group as resolved by Council at its meeting in October 2022 (C1022(1) Item 11) are:  
[insert policy challenges]

The [insert name] advisory committee/working group will also:

(Amend, delete or add more as required in collaboration with members)

- Input into implementation of objectives and strategies relating to [insert areas of expertise for advisory committee]
- Input to policies which impact on .....
- Input into development and review of Council’s strategic plans
- Input into development and review of regional plans
- Serve as a resource for Council in relation to .....
- Assist in the development of programs .....

**3. Access and Inclusion Statement**

Council is committed to an inclusive approach in its local democracy groups. Diversity, equity and accessibility is at the core of our approach to community engagement. A variety of perspectives helps generate better ideas and outcomes for the whole community.

Council specifically encourages people from Aboriginal and Torres Strait Islander communities to apply to join its local democracy groups.

**4. Community Engagement Framework**

All of Council’s Local Democracy Groups including advisory committees, working groups and other forums are part of Council’s Community Engagement Framework, helping to strengthen local participatory democracy. The Community Engagement Framework guides how Council will engage so that a broad range of perspectives are sought and the community has a strong voice in Council’s decision-making. Council engages the community in a range of ways including on

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specific projects. Members of local democracy groups may also contribute input to specific engagements as individuals.

Effective engagement will:

- ensure community needs and expectations are understood and reflected in the decisions and actions of Council
- result in better, more sustainable decisions
- build trust and improve accountability through transparency of decision-making
- value local knowledge and foster local problem-solving
- improve understanding of Council’s planning, prioritising and resourcing
- identify critical issues and opportunities early
- optimise use of limited resources and maximise efficient resource allocation.

Local Democracy Groups include nine advisory committees and four working groups:

**Advisory Committees**

1. Aboriginal and Torres Strait Islander Advisory Committee
2. Access Advisory Committee
3. Arts and Culture Advisory Committee
4. Environment Advisory Committee
5. Housing and Affordability Advisory Committee
6. Multicultural Advisory Committee
7. Planning and Heritage Advisory Committee
8. Social Strategy Advisory Committee
9. Transport Advisory Committee

**Working Groups**

1. Bicycle Working Group
2. LGBTIQ Working Group
3. Seniors Working Group
4. Young Leaders Working Group

Both advisory committees and working groups are valued parts of Council’s local democracy. They comprise interested or expert citizens who meet regularly to deliberate on information and provide ongoing advice to Council.

Working groups are less formal and more action-oriented than advisory committees, for instance they may assist to deliver activities and events while

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advisory committees are more focused on the provision of strategic advice to inform Council's long-term planning.

#### 5. Code of Conduct

[Council's Code of Conduct applies to members](#)

#### 6. Timing of Meetings

The [insert name] advisory committee/working group will meet ..... times annually, on:

[Insert day, date, time, location]

In general, advisory committees and working groups meet four to six times per year as required, in agreement with members. Meetings are held either face-to-face or online as determined by each group.

Meetings should not be held on Tuesday nights to avoid clashes with Councillor briefings or meetings.

#### 7. Membership and roles

Advisory committee and working group members are selected by a recruitment panel comprising relevant Council Directors (or their delegates) and three Councillors (determined by Council resolution) following an Expression of Interest process. Groups comprise between 8-15 members. Casual vacancies will be recruited on an ad hoc basis by the Convenor.

Members appoint a Chairperson at their first meeting. Council encourages community members to chair meetings. If the elected Chairperson is absent, members elect a Chairperson for that meeting. If a member resigns, a replacement will be recruited.

Members contribute through subject matter expertise or lived experience. Members are required to attend meetings and provide input on matters of discussion. If members are absent from three consecutive meetings without agreed prior notification to the Chairperson, their membership will lapse and a new member for the group will be recruited.

Councillors are encouraged to attend meetings of advisory committees and working groups. However, Councillors are not eligible to propose motions or vote on

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recommendations at advisory committees or working group meetings as these forums are for community representation. As elected officials, councillors may be required to make final decision on recommendations at a meeting of Council.

One or more Council staff members will be appointed as convenors of the advisory committee. The convenor will develop the agenda in consultation with members, attend meetings, advise members about Council policy where relevant and take notes of recommendations resulting from agenda items.

### 8. Quorum

Local Democracy Groups have unique access to Council and ability to influence its decision making. They can play an important role in positively influencing outcomes affecting the whole community. Although advisory committees are not a decision-making body, a quorum is required for recommendations. The quorum for meetings is [insert quorum eg 50% + 1 or a minimum number].

### 9. Meeting principles

Members are expected to:

- participate in discussions and offer opinions and knowledge
- treat others with respect and have due regard to the opinions, rights and responsibilities of others
- act with integrity
- attend each meeting where practical
- declare conflicts of interest
- maintain the confidentiality of information where relevant

### 10. Agendas

Convenors circulate agendas to members one week prior to the meeting.

If an advisory committee or working group is deliberating on a significant matter, documents may be provided to members with additional notice.

Council may refer items to advisory committees or working groups for advice/recommendation by resolution.

### 11. Media

The Mayor and the General Manager are the designated media spokespeople for Council in accordance with Council's Media Policy. Advisory committee and

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working group members may speak to the media about their own views but must not purport to represent Council.

**12. Reporting and transparency**

Minutes will be published on Council’s website within seven days of each meeting.

Manager Corporate Strategy and Engagement prepares a quarterly progress report on all Local Democracy Groups, based on summaries provided by Convenors. The reports will be submitted to Council.

Should recommendations require referral to Council outside the quarterly progress report timeline, Convenors will prepare a separate report.

Convenors will monitor the progress of any recommendation to Council and report the outcome back to the group.

**13. Term**

The term of the advisory committees and working groups will end in September 2024 in line with the Council resolution of May 2022.

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## Community Engagement Policy 2017

### Purpose

The purpose of the Policy is to outline Council's commitment to Community Engagement, to articulate principles that underpin all engagement practice within Council and to outline the high-level process by which engagement is planned and implemented.

Community engagement is the process by which the community participates in and influences Council's decision-making. Good community engagement is the basis for understanding decisions, sharing perspectives, improving outcomes and building trust between Council, the community, and other partners.

### Context

Inner West Council, formed on 12 May 2016 through the amalgamation of Ashfield, Leichhardt and Marrickville Councils, is committed to delivering effective, efficient services that meet the expectations and needs of the community. Council recognises that local knowledge, ideas and feedback from the community are essential to ensuring Council's decision-making improves community wellbeing and long-term sustainability.

Engaging with the community is one of the guiding principles for councils under the Local Government Act 1993 (section 8A) and is an important part of local democracy. Some engagement processes are prescribed by legislation and Council's practice will always meet these requirements.

### Policy Principles

- Council's engagement practice aligns with the International Association for Public Participation (IAP2) Framework considered best practice nationally and internationally.
- Five core principles drive Council's approach to engaging the community. A principles-based approach recognises that one size does not fit all and each engagement has a distinct purpose, with a unique set of stakeholders and specific circumstances. The principles are:

#### Authentic

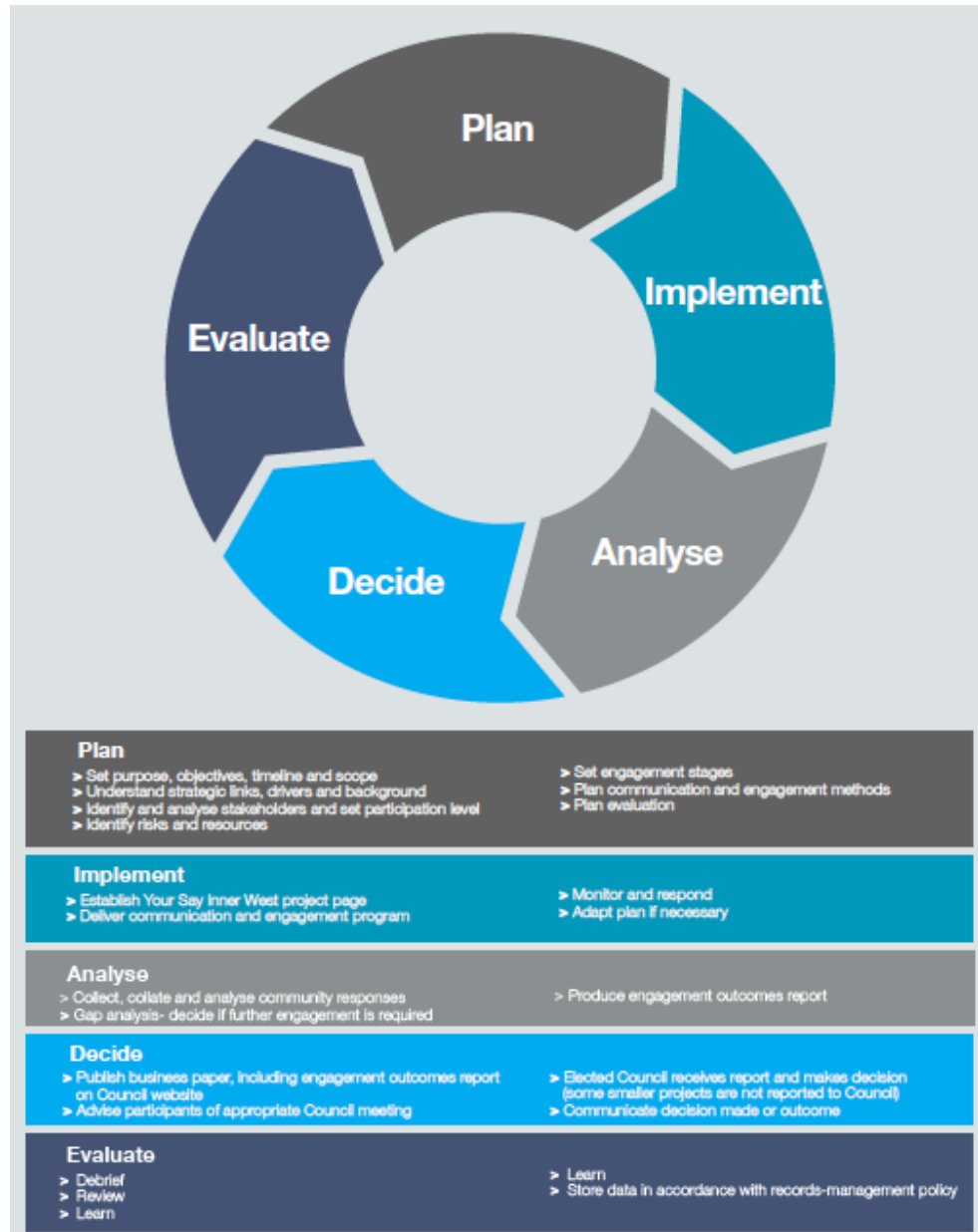
- The purpose of the engagement and the scope of what's being decided including which aspects the community can influence or have input into is honestly and clearly communicated
- The decision-making process is clear including how input will

1

- be used
  - Community input will not be sought if a decision has already been made
  - The community's input is considered in the final decision or outcome
  - Authentic engagement allows for adequate notice and time for community response, and usually excludes public and school holiday periods
- Planned**
- Engagement is a well-planned process with a clearly defined purpose and stages for community input
  - Planning improves outcomes by engaging the community as early as possible in the process
  - Planning improves outcomes by identifying critical issues and opportunities early in the process
  - Planning delivers a coordinated approach to community engagement
  - Coordination guards against 'engagement fatigue' where people within the community feel over-consulted and unheard
  - Planning ensures Council has considered how individual projects fit into the 'big picture'
- Tailored**
- Engagement will be tailored to particular circumstance as identified in the planning, particularly when there is complexity, risk, significance, sensitivity, timing or opportunity.
  - A range of tools and techniques will be used to maximise efficiency and participation, balancing technology with traditional methods
- Inclusive**
- As many relevant people as possible, who have an interest in or will be affected by a decision, are identified and invited to participate. This is to avoid interest group capture or single issue hijack
  - Community diversity is valued and consideration will be made of diverse needs
  - Barriers to participation are identified and removed or mitigated
- Transparent**
- Information is clear, relevant and timely without jargon
  - A summary of community feedback and how it will be used is provided
  - Engagement outcomes reports are provided to the elected Council
  - The decision or outcome is communicated to people involved in the process and to the broader community with an explanation of how community input influenced the decision
  - A permanent record of engagements is available on the *Your Say Inner West* online engagement hub

**Engagement Process**

Council's engagement is undertaken according to the process shown in the diagram.



3

**Framework elements**

Four elements ensure successful implementation of the Framework.

## Community Engagement Framework Elements

### Commitment

There is a whole-of-Council commitment to effective community engagement.

- Core business for Council staff
- Championed by the Leadership
- Trusted by Councillors in their role as final decision-makers
- Governed by policy
- Based on IAP2 best practice and aligned with IAP2 core values
- Drives strategy development and service delivery



### Core Principles

A principles-based approach is embedded across the organisation and guides Council's practice.

The five principles are:

- Authentic
- Planned
- Tailored
- Inclusive
- Transparent



### Capacity

There is strong capacity for participation in Council and the community.

- In-house training builds staff skills and internal capacity
- Community participation in local democracy is meaningful
- Partnerships and Advocacy are robust
- Online engagement hub *Your Say Inner West* provides a permanent record of engagement outcomes and measures participation
- Engagement toolkit supports staff
- Dedicated Engagement Team coordinate organisational practice and provide strategic advice
- Engagement undertaken by consultants accords with Framework



### Continuous Improvement

The practice is an ongoing cycle of review, measurement and actions to improve performance.

- Aligned with Business Excellence Framework
- Incorporates innovation in methodology and technology
- New citizen participation models are trialed
- Practice is monitored, reviewed and measured across the organisation
- Process and outcomes are evaluated
- Community satisfaction with the practice is measured





The Community Engagement Framework guides how Council will engage so that the community has a strong voice in Council's decision-making.





### **Application**

The Policy applies to all staff, Councillors and contractors commissioned by Council to undertake engagement work.

### **Implementation**

The Policy will be implemented through the Community Engagement Framework which guides how Council will engage so that a broad range of perspectives are sought and the community has a strong voice in Council's decision-making.

### **Review**

The Policy will be reviewed by June 2018.



## Impounding Policy (Shopping Trolleys)

### DOCUMENT PROFILE

<b>Title</b>	Impounding Policy (Shopping Trolleys)
<b>Summary</b>	To provide Council's approach to the management (education and enforcement) of abandoned and/or carelessly placed shopping trolleys in public places around the Inner West Local Government Area and to assist the community in understanding the role of Council in relation to this activity.
<b>Background</b>	Throughout the Inner West Local Government Area, the abandonment and/or careless placement of shopping trolleys in the public place has become an epidemic. Carelessly placed shopping trolleys significantly reduce the amenity of Inner West neighbourhoods. They create hazards and obstructions to pedestrians and motorists, cause visual pollution, public nuisance and may have environmental impacts.
<b>Policy Type</b>	Council Policy
<b>Relevant Strategic Plan Objective</b>	Strategic Direction 1: An ecologically sustainable Inner West Strategic Direction 2: Unique, liveable, networked neighbourhoods
<b>Relevant Council References</b>	Inner West Council Compliance and Enforcement Policy Inner West Council Impounding Protocol (Shopping Trolleys)
<b>Main Legislative Or Regulatory Reference</b>	Impounding Act 1993
<b>Applicable Delegation Of Authority</b>	As per delegations' register
<b>Other External References</b>	Nil
<b>Attachments</b>	Nil
<b>Record Notes</b>	External available document
<b>Version Control</b>	1

**1. PURPOSE**

This Policy provides a guide to Council Officers to effectively address the ongoing amenity and safety issues related to shopping trolleys being continually abandoned or otherwise left unattended in public places and provides the community with an understanding of Councils role and expectations in relation to this matter.

**2. OBJECTIVE**

To mitigate the safety risks associated with the abandonment and/or careless placement of shopping trolleys in public places and to preserve the visual amenity of the Inner West Local Government Area.

**3. SCOPE**

**3.1. In scope**

Public places and places owned or under the control of certain public authorities within the Inner West Local Government Area.

**3.2. Out of scope**

Private property, strata unit blocks, commercial premises within the Local Government Area.

**4. DEFINITIONS**

**Abandoned** means having been deserted or left.

**Unattended** means not noticed or dealt with.

**Public Place** means places owned or under the control of certain public authorities.

**Public Safety Concern** means a situation that requires an action to mitigate the risk of injury to the general public.

**Safer Position** means that in the opinion of the Officer, a position that poses less of a risk of injury to the general public than its previous position.

**5. POLICY STATEMENT**

This Policy covers all elected members of Council, all personnel employed by Council, any person or organisation contracted to or acting on behalf of Council, any person or organisation employed to work on Council premises or facilities and all activities of the Council.

This policy does **not** confer any delegated authority upon any person. All delegations to staff are issued by the Chief Executive Officer.

**6. POLICY**

**6.1 EDUCATION**

**6.1.1** Council will engage with businesses that utilise shopping trolleys, will notify them of their responsibilities and provide education in relation to best practise shopping trolley management.

**6.1.2** Council will actively liaise with businesses to explore best practise options that result in shopping trolleys being confined to their respective stores or centres.

- 6.1.3 Council will provide a copy of this Policy to the major retailers for their reference in relation to Council's approach to this matter.
- 6.1.4 Council will actively educate the community in the appropriate use of shopping trolleys through various communication channels such as social media and website content.

**6.2 ENFORCEMENT**

- 6.2.1 All reports of abandoned and/or unattended shopping trolleys will be assessed and actioned by Council's Ranger Services.
- 6.2.2 Where Council's Ranger Services identify a public safety concern, priority will be given to mitigating the safety concern, e.g. placing the trolley in a safer position, therefore allowing the subsequent follow up procedure to be implemented within a reasonable timeframe or impounding the shopping trolley if mitigation is not possible.
- 6.2.3 Council may undertake reactive or proactive enforcement as per the Impounding Protocol (Shopping Trolleys).

**6.3 DEVELOPMENT APPLICATIONS**

- 6.3.1 Council require all new Development Applications/major modification of Development Applications for shopping centres, supermarkets and major retail outlets (bottle shops, hardware etc) which use trolleys to provide a Shopping Trolley Management Plan which includes (among other things) the on-site containment of trolleys, or a similar method of trolley control approved by Council. This would be imposed by a condition on the Development Application.

**7. RESPONSIBILITIES**

Council staff delegations for taking action under this policy are included in Council's Delegation Register.

**8. ASSOCIATED PROCEDURES**

Inner West Council Impounding Protocol (Shopping Trolleys)

**Version Control - POLICY HISTORY:**

The history of modifications and approval to the Policy must be detailed in the table below post adoption

*Governance Use only:*

Version	Amended By	Changes Made	Date	TRIM #
2	Manager Policy and Risk	Post Adoption Governance edits	May 2019	19/12402

<b>Document:</b>	Council Policy	<i>Uncontrolled Copy When Printed</i>	
<b>Custodian:</b>	Group Manager Dev Ass & Reg Services	<b>Version #</b>	Version 1
<b>Approved By:</b>	Group Manager Dev Ass & Reg Services	<b>TRIM Ref #</b>	19/12402
<b>Adopted By:</b>	Council	<b>Publish Location</b>	Internet
<b>Adopted Date and Minute #:</b>	28 May 2019 C0519(2) Item 4	<b>Next Review Date</b>	May 2020

INNER WEST

# Busking Policy

V2

WFO2024/0022



Item 6

Attachment 5

## INNER WEST

<b>Title</b>	<b>Busking Policy</b>
<b>Summary</b>	This policy supports the Inner West Council's Community Strategic Plan and provides information for buskers wanting to undertake busking performances. Buskers intending to perform are to do so under the conditions expressed in this policy
<b>Document Type</b>	Policy
<b>Relevant Strategic Plan Objective</b>	Strategic Direction 3: Creative communities and a strong economy
<b>Legislative Reference</b>	<ul style="list-style-type: none"> <li>Local Government Act 1993</li> </ul>
<b>Related Council Documents</b>	<ul style="list-style-type: none"> <li>Model Code of Conduct</li> <li>Local Government Proclamation (2016)</li> </ul>
<b>Version Control</b>	See last page



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**Purpose**

The purpose of this Policy is to provide a framework that supports artists/performers and monitors and mitigates any risks which could arise from busking.

The policy provides the conditions under which busking is permitted in the Inner West Local Government Area on community land controlled by Inner West Council.

**Scope**

This policy applies to members of the public who wish to perform in public in the Inner West Council local government area.

**Definitions**

In the Busking Policy, the following terms have the following meanings:

Terms	Definitions
<b>Councillor</b>	Inner West Council elected representative
<b>Council Officer</b>	Inner West Council members of staff (including full-time, part-time, casual and contracted staff)
<b>Act</b>	<i>Local Government Act 1993</i>
<b>Busker</b>	Someone who performs in public for the entertainment of passers-by/pedestrians.  A busker can perform musically, dance, act, circus skills, comedy, magic, creating a temporary / handheld artwork.
<b>LGA</b>	Inner West Local Government Area  The Inner West Local Government Area  Includes the suburbs of Annandale, Ashfield, Balmain, Balmain East, Birchgrove, Dobroyd Point, Dulwich Hill, Enmore, Haberfield, Leichhardt, Lewisham, Lilyfield, Marrickville, Newtown, Petersham, Rozelle, Stanmore, St Peters, Summer Hill, Sydenham, and Tempe. As well as parts of Ashbury, Camperdown, Croydon, Croydon Park, Hurlstone Park, and Newtown.





## Statement

The objectives of this policy are to ensure that council satisfies legislative requirements and achieves best practice in managing the public domain of artists/performers. This policy has two objectives. The policy:

- Encourage performances that enhance the vibrancy, vitality, and cultural expression of urban areas of the Inner West Local Government Area (LGA)
- Provide a framework to ensure busking activities are supported and managed whilst maintaining the well-being and safety of buskers, and the broader community

This policy supports the Inner West Council's Community Strategic Plan (Strategic Direction 3 - Creative Communities and a Strong Economy) to provide information for artists/performers wanting to undertake busking performances in the Inner West Local Government Area on land which Inner West Council is the landowner.

Buskers intending to perform are to do so under the conditions expressed in this policy.

## Policy

### Approval process

Busking and other public performance activities within the Inner West LGA, on land which Inner West Council is the landowner, requires approval and a busking permit from Inner West Council.

To obtain approval and a busking permit, buskers must secure approval apply from the Inner West Council, by completing a Busking Permit Application Form and Agreement. Application forms are available on Council's website at <https://www.innerwest.nsw.gov.au/council/forms>

Pursuant to Sections 113(1) and 113(5) of the Local Government Act 1993 requires the Inner West Council to keep a record or register of any person or persons approved to busk in the Inner West LGA. The information contained in this record/register is to be made available for public inspection at the office of the Council upon request.

The accessible information includes, but is not limited to, the name and home address of the busker, and a description of what has been approved.

Busking permits are valid for 12 months and incur no fee. Buskers under 18 years of age require consent from a parent/guardian.



### Performance conditions

Buskers are encouraged to:

- Advise nearby cafés/stores/businesses of their plans before setting up
- Comply with directions issued by an authorised person (Council staff) who may request the busker to cease performing
- Be aware of their location and ensure that pedestrian and vehicular thoroughfares are left clear
- Keep their performance area clean
- Keep their area safe and free of hazards
- Share the public space with other buskers in a courteous manner
- Respect the rights and diversity of our business owners and community members.
- The sale of goods and services (i.e., CDs) are permitted under the condition it complements the busking performance. Advertising/promotion is permitted, only if it is displayed in a manner that does not impinge passers-by/ pedestrians', is only displayed during the performance period, and complements the busking performance.

A busker may accept voluntary donations (money or goods) in appreciation of their performance; however, donations are to be offered voluntarily and at the discretion of the audience. Buskers are not to request donations from the audience.

Buskers are asked not to:

- Perform excessively loud and disrupt business trading including retail or dining establishments, affect workplace performance or detract from residential or public amenity. Busking in the vicinity of the Marrickville Metro along Victoria Road, buskers are not to use electrical amplification. However, in remaining areas buskers are permitted to use amplification under the condition Council reserves the right to impose a decibel limit at its discretion.
- Use obscene language or inappropriate acts (acts must be appropriate for all ages)
- Set up any temporary structure such as a stall, table, or stage
- Engage in any hazardous type activities including acts with fire, knives, and other dangerous goods
- Perform acts with live animals or reptiles
- Perform acts which is offensive but not limited to, racial, sexual, gender or disability
- Request donations from the audience



**Areas Where Busking is Permitted (Permitted Busking Areas).**

Busking is permitted in the main streets/urban centers in the Inner West Local Government Area. The most appropriate busking areas are locations which are open, have room to cater for buskers and are not used for a specific purpose (such as a bus stop). Examples of appropriate busking areas include a public bench, plaza, wide footpaths, and outdoor dining areas that are not in-use. Locations which neighbour residential areas, buskers are advised to perform at a reasonable level of noise for the location and to be respectful of residents.

Conditions where buskers are not permitted to busk:

- Areas that already have approved public events taking place
- Without express approval of Council
- Along Liverpool Road, Ashfield (except in front of the Ashfield Civic Centre)

Busking is permitted between 9am and 9:00pm, 7 days a week. Buskers are permitted to perform for a maximum of 2 (continuous) hours at any one site. Buskers are encouraged to then move to a different location upon completion of their performance.

**Breaches of this Policy**

Suspected Breaches of this Policy are to be reported to the general manager.

Alleged breaches of this Policy shall be addressed in accordance with the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

**Administrative Changes**

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.

**Version Control – Policy History**

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

<b>Document</b>	<b>Busking Policy</b>	<b>Uncontrolled Copy When Printed</b>	
<b>Custodian</b>	Social and Cultural Planning Manager	<b>Version #</b>	Version 2
<b>Approved By</b>	TBC	<b>ECM Document #</b>	34322752
<b>Next Review Date</b>	TBC		

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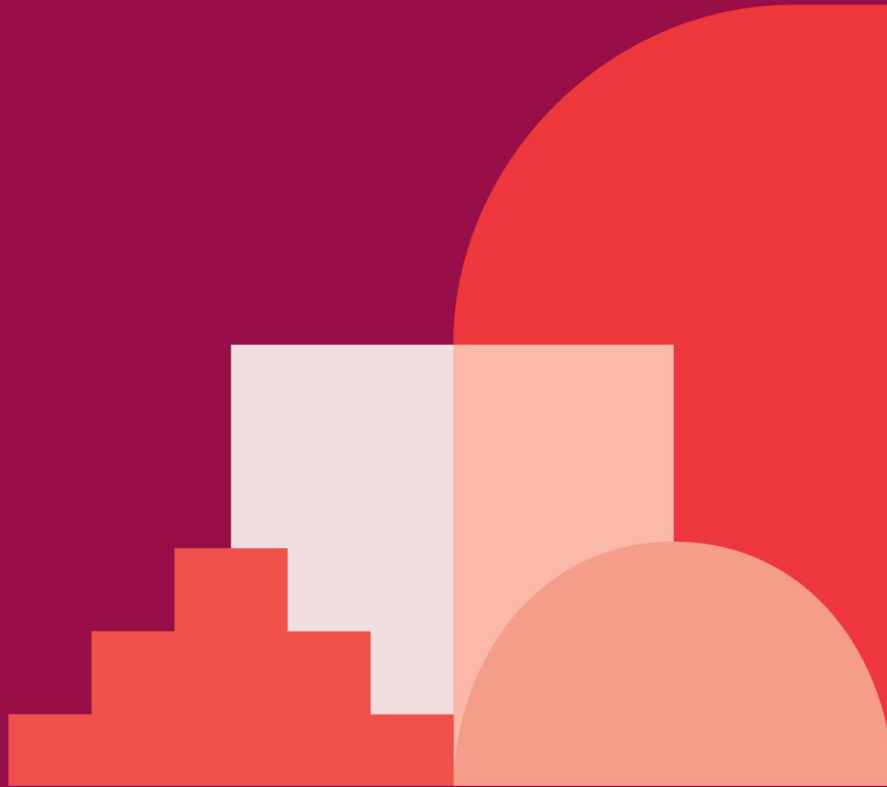
Amended by	Changes made	Date
Social and Cultural Planning	IWC Created Policy	30 April 2019
Social and Cultural Planning	Policy transferred into new IWC policy template.	TBC

INNER WEST

# Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy

V2

W/2024/0022





<b>Title</b>	Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy
<b>Summary</b>	To guide decision-making under Part 4 of the <i>Environmental Planning and Assessment Act 1979</i> as it relates to matters relating to <i>State Environmental Planning Policy (Industry and Employment) 2021</i> and associated Guidelines (2017).
<b>Document Type</b>	Policy
<b>Relevant Strategic Plan Objective</b>	Strategic Direction 2: Liveable, connected neighbourhoods and transport.
<b>Legislative Reference</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Environmental Planning and Assessment Regulations 2000</i></li> <li>• <i>State Environmental Planning Policy (Industry and Employment) 2021</i></li> </ul>
<b>Related Council Documents</b>	<ul style="list-style-type: none"> <li>• Model Code of Conduct</li> </ul>
<b>Version Control</b>	See last page



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## 1 Purpose

This Policy Position explains Council’s position regarding Public Benefits which may be sought in relation to Outdoor Advertising and Structures along Transport Corridors in accordance with the matters outlined in *State Environmental Planning Policy (Industry and Employment) 2021* and the Department of Planning and Environment’s ‘Transport Corridor Outdoor Advertising and Signage Guidelines’ (November 2017). It also outlines merit assessment considerations which Council will take into account in assessing any development application for outdoor advertising and structures.

## 2 Objective

The objective of this policy is to guide the assessment of development applications for advertisements and structures along transport corridors under *State Environmental Planning Policy (Industry and Employment) 2021* to better enable Council to obtain and advocate for public benefits associated with:

- Improved traffic safety (road, rail, bicycle and pedestrian)
- Improved public transport services
- Improved public amenity within, or adjacent to, the transport corridor
- Support school safety infrastructure and programs
- Other appropriate community benefits such as free advertising time to promote a service, tourism in the locality, community information, or emergency message.

## 3 Scope

This policy applies to any relevant development application under *State Environmental Planning Policy (Industry and Employment) 2021* applicable to the Inner West Local Government Area.

## 4 Definitions

In the Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy, the following terms have the following meanings:

Councillor	<b>Inner West Council elected representative</b>
Council Officer	Inner West Council members of staff (including full-time, part-time, casual and contracted staff)
Act	<i>Local Government Act 1993</i>





## 5 Statement

This policy states that Council will preference monetary contributions as public benefits but will consider in-kind contributions rather than a monetary fee for capital works concerning traffic safety, cyclist safety or pedestrian safety works already identified in Council's Long Term Financial Plans or where safety risks are sufficiently demonstrated. Council may also consider the use of the advertisement structure from time to time for the promotion of community programs, events, public safety programs or other appropriate public purposes, if there is an identified need to raise public awareness for such campaigns.

Council will prioritise revenue raised from advertising structures towards improvements to traffic safety for drivers, pedestrians, and cyclists. This may include such works as the installation of flashing lights or other safety infrastructure in school zones, provision of cycle ways, provision of pedestrian refuges or installation of pedestrian bridges to improve safety and traffic flow or any other relevant capital works matters identified in Council's Long Term Financial Plans.

### 5.1 Council as the Council Authority

In accordance with *State Environmental Planning Policy (Industry and Employment) 2021*, Council is the consent authority for outdoor advertising and signage on transport corridor land where the Minister for Planning (or his delegate) is not the consent authority.

Transport corridor land is defined by *State Environmental Planning Policy (Industry and Employment) 2021* as:

- a) Land comprising a railway corridor,
- b) Land comprising a road corridor,
- c) Land zoned industrial under an environmental planning instrument and owned, occupied, or managed by Transport for NSW (TfNSW) including former RMS, Sydney Metro or RailCorp.

Appendix 1 explains when a council can be the consent authority for development applications along transport corridors.

Appendix 2 identifies the location of all classified roads in the Inner West LGA to which *State Environmental Planning Policy (Industry and Employment) 2021* and the *Transport Corridor Outdoor Advertising and Signage Guidelines (2017)* apply. In most scenarios, the Minister for Planning (or his delegate) is likely to be the relevant consent authority for outdoor advertising and signage applications along these corridors.

If Council is the consent authority it may, in addition to any development application fees, require that an applicant pay public benefit contributions in the form of:

- An upfront fee;
- An annual fee payable for the period of consent; or
- 'In-kind' contributions.



In such circumstances, Council is responsible for the collection, distribution and expenditure of revenue from the fees. Council is required to identify any revenue raised in its annual financial reporting. Council will preference monetary contributions in most circumstances however Council may consider in-kind contributions if the proposed works are identified by existing capital projects in Council's Long Term Financial Plans. Such contributions may include on-ground works to improve local amenity such as pedestrian bridges, pedestrian refuges, landscaping, graffiti management, safety lighting or other works associated with the installation of the structure.

**5.2 Public Benefit Test for Advertising Proposals**

Under Clause 3.14 of *State Environmental Planning Policy (Industry and Employment) 2021*, the consent authority must take into consideration applicable provisions of the associated DPE Guidelines (2017) and be satisfied that the proposal is acceptable in terms of design, road safety and public benefits. A Public Benefit Test must be undertaken to assess how the local community will benefit as a result of the display of the advertisement.

The DPE Guidelines (2017) provide guidance on undertaking the public benefit test along with information on what is an appropriate public benefit (pages 48-50). They state that any monetary or in-kind contribution must be linked improvements in local community services such as:

- Improved traffic safety (road, rail, bicycle, and pedestrian)
- Improved public transport services
- Improved public amenity within, or adjacent to, the transport corridor
- Support school safety infrastructure and programs
- Other appropriate community benefits such as free advertising time to promote a service, tourism in the locality, community information, or emergency message.

The DPE Guidelines state that public authorities such as Roads and Maritime Services (RMS), Transport for NSW (TfNSW), Sydney Trains and NSW Trains, must consult with the relevant councils to identify and prioritise activities to be included in their relevant delivery of works program/s. Council's Roads & Stormwater Group are best placed to advocate for the delivery of Council identified works to State public authorities, and are best placed to advise other internal Council groups on related matters.

**5.3 Mechanics to Obtain Payment**

Under Clause 3.14 of *State Environmental Planning Policy (Industry and Employment) 2021*, the consent authority must not grant consent unless arrangements that are consistent with the Department of Planning and Environment's 'Transport Corridor Outdoor Advertising and Signage Guidelines' (November 2017) have been entered into for the provision of public benefits in connection with the display of advertisement.



The 2017 Guidelines state that:

*“RMS and TfNSW, Sydney Trains and NSW Trains must consult with the relevant councils to identify and prioritise the public benefit works to be delivered through the program on a regional or subregional basis.” (page 49)*

*“[re: advertising along Tollways] RMS must consult with the relevant council to identify and prioritise activities to be included in the public benefit works program to be delivered through the program” (page 49)*

*“[re: where Council is the consent authority] Council is responsible for the collection, distribution, and expenditure of the revenue from the fees. The monies are to fund a public benefit works program developed in partnership with RMS or TfNSW in relation to public transport matters.” (page 50)*

As per Transport Corridor Outdoor Advertising and Signage Guidelines’ (November 2017), Council is to obtain or advocate for monetary contributions as a public benefit for the delivery of relevant capital works identified in Council’s Long Term Financial Plans. Council’s Traffic and Transport Needs Study, Integrated Transport Strategy and Section 7.11/7.12 Local Infrastructure Contribution Plans, will also inform the distribution of any monetary or in-kind contributions and should be taken into consideration once these policies have been placed on community consultation or have been approved.

#### 5.4 Regulation of the Contents of Outdoor Advertisement

*State Environmental Planning Policy (Industry and Employment) 2021* does not regulate the content of outdoor advertising and signage. The associated *Guidelines to State Environmental Planning Policy (Industry and Employment) 2021* recommend that advertisers follow RMS advisory guidelines with respect to sign content of advertisements to be displayed along road corridors. It is noted that Commonwealth legislation establishes the regulatory framework for the content of advertising. All advertising in Australia whether it be outdoor, television or radio is requirement to comply with a range of self-regulatory Codes and Guidelines.

Council and other consent authorities do not have any role in the regulating the content of advertisement but do have a role in the assessment of the potential impacts on the environment, urban form, and amenity of advertising structures, including those in the public domain. Accordingly, an additional merits consideration above that of SEPP 64 has been included in this Policy as outlined below.

## 6 Policy

Council will undertake merit assessment of development applications:

- i. For a replacement or modification of existing advertising or signage; or
- ii. For the conversion of an existing approved advertising structure to a digital advertising structure; or

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- iii. When a proposed new advertising structure is being considered by another consent authority (other than council) (i.e. Planning Minister or delegate).

In addition to the matters contained in *State Environmental Planning Policy (Industry and Employment) 2021* and its Guidelines, Council will undertake a merits assessment of the following provisions, and will require proponents to address these criteria as part of their Statements of Environmental Effects (SEE) to be submitted as part of the relevant development application/s:

- i. The compatibility of the structure with the site context (zoning, surrounding land use, built form and existing and desired character of the area); and
- ii. Whether the structure reduces the amenity of the public domain, residential and recreation areas, including impacts arising from light emitted by the structure, and
- iii. Whether the structure maintains or enhances the significance of heritage conservation areas or heritage items, and
- iv. Whether the structure will result in an improved appearance of the advertising structure and its contribution to the streetscape including a reduction in visual clutter and its effect on the pedestrian experience in the public domain, and
- v. Whether the structure will result in reduced safety for motorists, cyclists and pedestrians, and
- vi. Whether the structure would reduce the quality of important views and the visual amenity of the skyline, streetscape and site, and
- vii. The extent of public benefit that will be provided in connection with the structure, and
- viii. The environmental performance and energy use of the structure, and
- ix. The suitability of the structures' operation and on-going maintenance, and
- x. In order to minimise visual impacts any replacement structure (including a conversion to a digital sign) is to have an advertising display area that is a minimum of 30% smaller than the advertising display area of the existing approved advertising structure it is replacing, and
- xi. The appropriateness of the proposed contents of the advertisements and its impacts on the environment, urban form, and amenity in the public domain.

When Council is the consent authority, or is being consulted by the minister on a needs basis, Council will preference monetary contributions as public benefits, Monetary contributions are in addition to the standard development application fees, and Council shall require the applicant to provide an upfront fee or annual fee (payable to Council) for the duration of the consent of the advertisement (generally 15 years) (see page 49 of Guidelines)\*. Public Benefit monetary or in-kind contributions will be sought by Council pursuant to the policy position that 1 in 6 advertisements or 15% of advertising time to be equally distributed throughout the hours of operation of the structure (or monetary/in-kind contribution equivalent).

\*It is noted that where this option is pursued that no other additional fees can be charged under the *Local Government Act 1993*. It is also noted that Council may not require the



proponent to pay a fee if it is satisfied that adequate public benefits will otherwise be provided (i.e. in-kind contributions).

When Council is the consent authority, or is being consulted by the minister on a needs basis, should the applicant wish to replace Council's mandatory public interest payment amount with an "in kind" public benefit, the below policy approach for Council to obtain public benefits will apply:

- i. Public benefit monetary or in-kind contributions will be sought by Council pursuant to the policy position that 1 in 6 advertisements or 15% of advertising time to be equally distributed throughout the hours of operation of the structure (or monetary/in-kind contribution equivalent).
- ii. If advertisement time is to be provided as a public benefit as part of in-kind contributions, the advertisement contents and period of time is to form part of either the imposed consent conditions or form part of associated agreements with Council;
- iii. Capital works identified in Council's long term financial plans or Council's future Traffic and Transport Needs Study, Integrated Transport Strategy and Section 7.11/7.12 Local Infrastructure Contribution Plans, should be taken into consideration once these policies have been placed on community consultation or have been approved, to inform the distribution of any monetary or in-kind contribution;
- iv. Council delegates authority to the CEO or his delegate to negotiate and collect monetary or 'in-kind' contributions for Outdoor Advertising and structures, in accordance with the provisions of SEPP 64 and the 'Transport Corridor Outdoor Advertising and Signage Guidelines (2017)';
- v. Where an "in kind" contribution is inappropriate or not beneficial, Council to negotiate a resale of advertising time back to the advertiser for full commercial rates, so that this amount is made to the "community contribution".

Council acknowledges that advertising on pedestrian bridges may not require any additional provision of public benefit (financial or in-kind), as public benefits associated with the bridge advertisement are usually linked to the cost of the bridge construction and its ongoing maintenance.

## 7 Responsibilities

Council's CEO (or delegate) will negotiate and collect monetary or 'in-kind' contributions for Outdoor Advertising and Structures, in accordance with this Policy, the provisions of *State Environmental Planning Policy (Industry and Employment) 2021* and Transport Corridor Outdoor Advertising and Signage Guidelines (2017) and any relevant capital works identified in Council's long term financial plans. Council's CEO (or delegate) will be also responsible for the annual financial reporting of revenue raised by this Policy, as required by the Department's Transport Corridor Outdoor Advertising and Signage Guidelines (2017) (page 50).



The Group Manager Development Assessment & Regulatory Services will be responsible for implementing merit assessment of any Development Applications for Outdoor Advertising and Signage within the local government area and will be responsible for merits assessment of any 'external' (outside the local government area) Development Application for Outdoor Advertising and Signage in accordance with this Policy.

The Strategic Planning Group Manager will be responsible for formalising this Policy within the comprehensive review of the Inner West Development Control Plan (2020+) and its ongoing review (as required by legislative changes).

The Group Manager Roads and Stormwater will be responsible for developing and monitoring Council's Annual Schedule of Capital Works Program and liaising with relevant public authorities regarding the development of their Public Benefit Works Programs. This group will also be responsible for providing internal advice to other groups within Council seeking to implement this policy (as requested).

## 8 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

## 9 Administrative Changes

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.

## 10 Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

Document	Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy	Uncontrolled Copy When Printed	
Custodian	Senior Manager Planning	Version #	Version 1
Adopted By	Council	ECM Document #	37521877

Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy 10

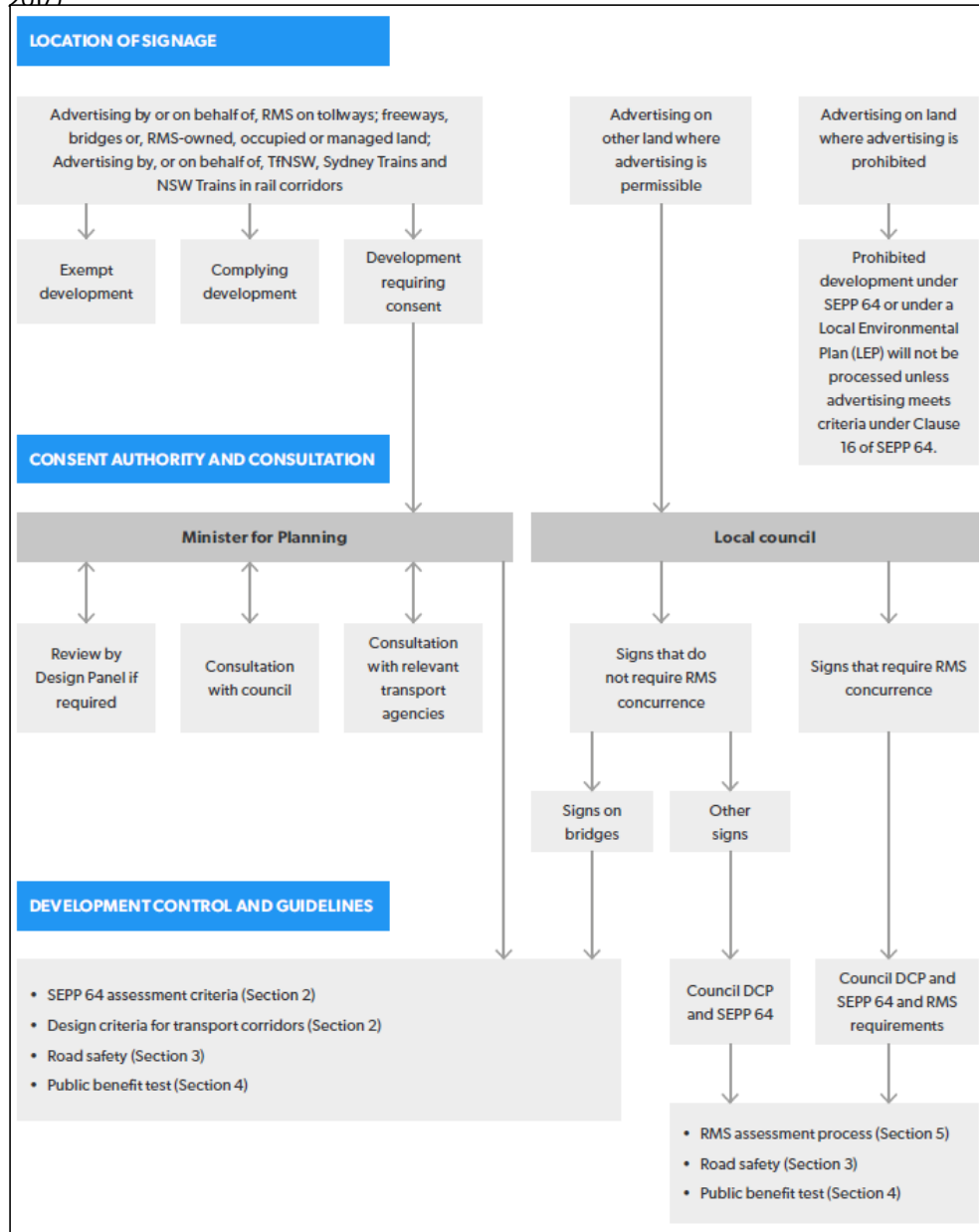


<b>Next Review Date</b>	April 2022
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Amended by	Changes made	Date Adopted
Planning	New Policy	30 April 2019
Planning	Transitioned into new template and administrative changes that reflect the legislation	TBC



APPENDIX 1 – Consent Authority Flow Chart (Extract from Page 9 of the SEPP 64 Guideline 2017)



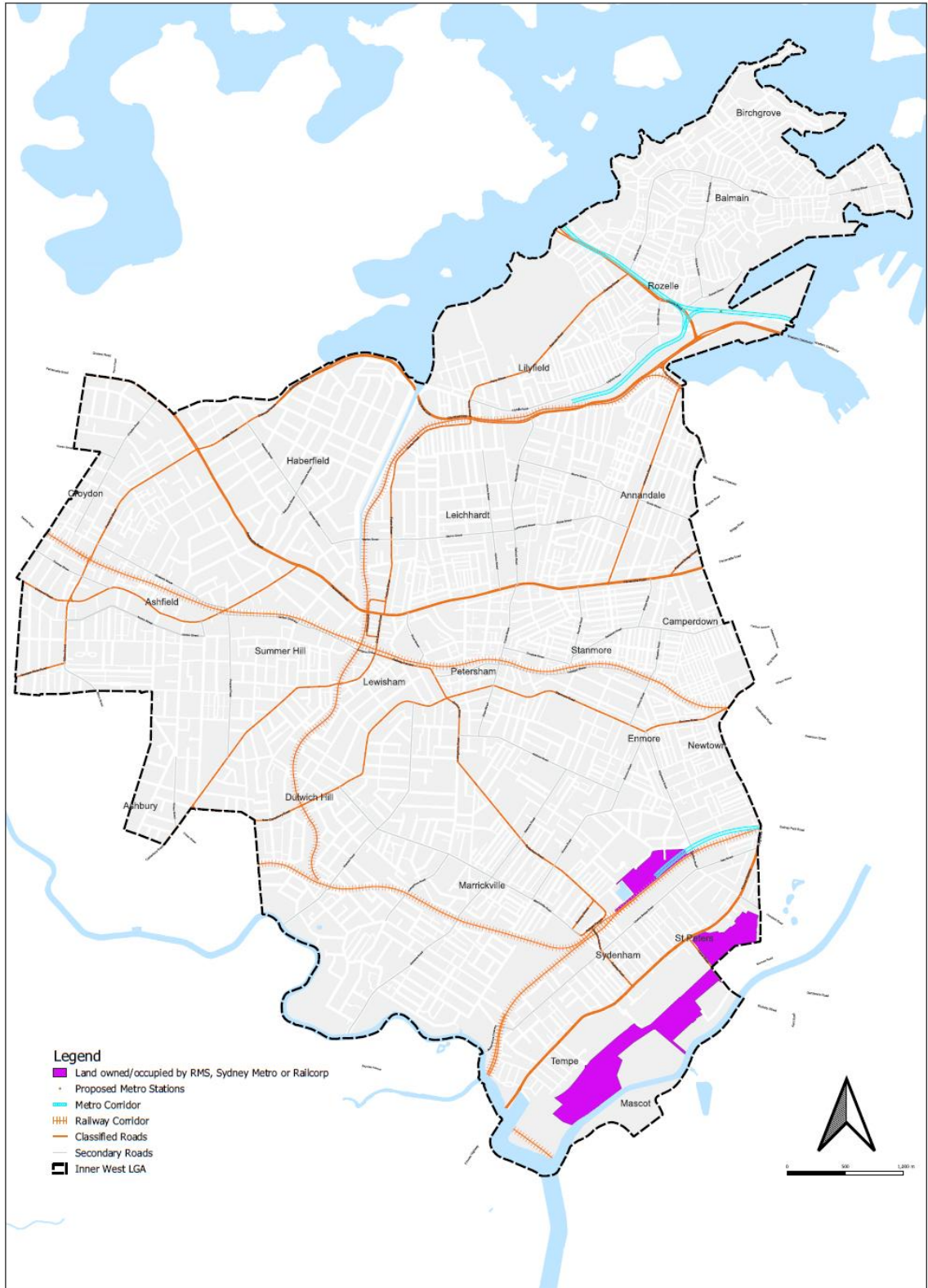


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11 APPENDIX 2 – Location of Transport Corridors including  
Classified Roads in the Inner West

<i>List of Classified Roads in the Inner West LGA</i>	
• Victoria Road	• City West Link
• Tebbutt Street	• Darley Road
• Balmain Road/Perry Street	• Johnston street
• The Crescent	• Bridge Road
• Parramatta Road	• Railway Terrace/Gordon Street
• Old Canterbury Road	• New Canterbury Road
• Stanmore Road	• Enmore Road
• Princes Highway	• Sydenham Road
• Railway Parade	• Buckley Street
• Georges River Road	• Frederick Street
• Wattle Street	• Dobroyd Parade
• City West Link	• Liverpool Road

## INNER WEST



Assessments of Proposals for Outdoor Advertising and Signage in Transport Corridors Policy

INNER WEST

# Naming Policy

VI

W/2024/0022



Item 6

Attachment 7



<b>Title</b>	<b>Naming Policy</b>
<b>Summary</b>	The Naming Policy provides guidance and direction for the unambiguous, unique, and official naming of parks, reserves, public open spaces, roads, buildings, facilities and rooms that are either owned or under the care and control of Inner West Council
<b>Document Type</b>	Council Policy
<b>Relevant Strategic Plan Objective</b>	Strategic Direction 5: Progressive, responsive, and effective civic leadership
<b>Legislative Reference</b>	<ul style="list-style-type: none"> <li>• <i>Geographic Names Act 1966</i></li> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Roads Act 1993</i> and Section 7 of the Roads Regulation 2008</li> </ul>
<b>Related Council Documents</b>	<p>This policy supersedes the following former policy documents:</p> <p><b>Ashfield Council</b></p> <ul style="list-style-type: none"> <li>• Naming of Municipal Reserves 1998</li> </ul> <p><b>Leichhardt Council</b></p> <ul style="list-style-type: none"> <li>• Naming of Public Places Aboriginal Names 1996</li> <li>• Naming of Roads, Parks, Reserves and Public Spaces 2014</li> </ul> <p><b>Marrickville Council</b></p> <ul style="list-style-type: none"> <li>• Aboriginal Naming Policy 2016</li> <li>• Naming of Roads and Lanes Policy 2016</li> </ul>
<b>Version Control</b>	See last page



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DRAFT

Draft Naming Policy 3



## 1 Purpose

The purpose of this policy is to provide guidance and direction for the unambiguous, unique, and official naming of the following:

- buildings, facilities, and rooms
- parks and reserves
- public open spaces
- streets, roads, and laneways

under its ownership or care and control of Inner West Council.

Names are important for navigation and wayfinding and are critical reference tools for the community. Names serve to identify historical and local significance and to reflect the Inner West’s aspirations, history, and values and to mark the important relationships between people and place. Names are most effective when they are unique. In some cases, changing street or road names will be recommended as a result of the location of suburb boundaries.

The policy serves to bring flexibility, pragmatism, and common sense to what can be a complex or challenging process. The policy seeks to strike the balance between being responsive to local need, while avoiding confusion and ambiguity.

This policy ensures that naming principles meet legislative requirements while providing consistency in approach and clarity about naming opportunities.

The *Geographical Names Act* 1966 and regulations form the statutory basis for naming places and the [policy of the NSW Geographical Names Board](#) provides operational guidance that gives effect to the statutory intent.

The *Local Government Act* 1993 provides the statutory authority for Inner West Council in naming roads and places under its ownership or care and control. Where necessary, endorsed naming proposals are submitted to the Geographical Names Board for approval and/or registration.

## 2 Scope

The Naming Policy outlines Council’s approach to naming, renaming or dual naming Council owned or controlled:

- buildings, facilities and rooms
- parks and reserves
- public open spaces
- streets, roads, and laneways.

The policy provides principles for proposing, agreeing, and approving a new name; for changing a name; for naming previously unnamed locations; for joining up separated



streets; for correcting anomalies; or where dual naming of places and buildings is considered.

The policy confirms Council's commitment to recognising the Traditional Custodians of the Inner West and celebrating the contribution of Aboriginal and Torres Strait Islander peoples to the area. This includes the potential use of Aboriginal language names and the recognition of significant Aboriginal events and culture in the public domain.

### 3 Definitions

In the Naming Policy, the following terms have the following meanings:

Terms	Definitions
<b>Acts</b>	<i>Geographic Names Act 1966</i> <i>Local Government Act 1993</i> <i>Roads Act 1993 and Roads Regulation 2008</i>
<b>Council Officer</b>	Inner West Council members of staff
<b>Councillor</b>	Inner West Council elected representative
<b>Inner West Local Government Area</b>	The Inner West Local Government Area includes the following suburbs (or some of these suburbs): Annandale, Ashfield, Balmain, Balmain East, Birchgrove, Dobroyd Point, Dulwich Hill, Enmore, Haberfield, Leichhardt, Lewisham, Lilyfield, Marrickville, Newtown, Petersham, Rozelle, Stanmore, St Peters, Summer Hill, Sydenham, and Tempe. As well as parts of Ashbury, Camperdown, Croydon, Croydon Park, Hurlstone Park, and Newtown.
<b>Public Road</b>	Any road that is opened, dedicated, or declared to be a public road under the <i>Roads Act 1993</i> . Some public roads are under the control and authority of Inner West Council. Other roads are under state control.
<b>Private Road</b>	A private road is any road that is not a public road. For the purposes of this policy, a private road is one on a private property that is not under Council control.



Statement

Uniqueness is essential in naming. All proposals for place naming must conform to the Geographical Names Board’s naming principles. Name duplications must be avoided, including homophones or other similarities in names. Duplicate road names in close proximity to those in other suburbs or council areas are to be avoided.

Opportunities to consider new names for roads, parks and open spaces, and buildings, include redevelopment and urban renewal where locations have been significantly changed, changes in ownership, and identification of Council spaces that have not been formally named. Changing demographics can also provide opportunities to consider naming proposals.

Naming of rooms in buildings needs to balance utility and wayfinding, with uniqueness and recognition of local identity. The key purpose must remain helping local people navigate to the room.

Changing an existing name is discouraged unless the change is in the public interest, for the sake of uniqueness or for safety reasons. It requires consideration regarding the views of members of the public, expenses incurred in updating maps and digital systems, and possible loss of the history of an area. Council’s preference for sources of names includes:

- Aboriginal language names as first preference where such a name is both dignified appropriate, particularly thematic names such as language for flora or fauna
- local history and heritage as second preference with references to Council’s diverse multicultural history including people who have made significant contributions to the life of the Inner West, eminent residents, commemorating outstanding women and commemorative names. Gender diversity is encouraged.

Connection to Country through language, cultural practice and long held relationships are intrinsically connected to identity for Aboriginal peoples. This policy encourages recognition of Aboriginal place names with the aim to promote frequent and official use of these names. Reinstatement of Aboriginal place names through the dual naming process reflects a Council commitment in the Reconciliation Action Plan to recognise Aboriginal cultural heritage.

For an Aboriginal name to be considered for use the Aboriginal and Torres Strait Islander Advisory Committee and peoples and the Metropolitan Local Aboriginal Land Council must be consulted ahead of formal referral of the proposed change to Council or the Geographical Names Board for approval. This includes any proposals to assign new names, alter spellings of existing names, or assign dual names.

A dual naming system may be used when a non-Aboriginal assigned geographical name already exists for places of physical and environmental significance to the local Aboriginal community or the Metropolitan Local Aboriginal Land Council. The use of Aboriginal naming for Council’s wards is such an example.



## INNER WEST

Dual naming may also occur where it is seen that an additional cultural reference is seen as warranted. Examples of this is the application of the little village names across numerous main streets in the Inner West including Little Italy, Little Portugal, Little Vietnam and Little Greece.

As a matter of principle, each use of the name of an Aboriginal person or an Aboriginal name should be unique and not repeated.

The following are a list of names approved for use by Aboriginal and Torres Strait Islander Advisory Committee and Metropolitan Local Aboriginal Lands Council:

- Bandicoot – Burraga
- Bark Canoe – Nawi
- Bat – Wirambi
- Black Duck – Yurungay
- Dingo/southern sky constellation – Dingu
- Oyster – Badangi
- Possum – Wali
- Sulphur crested Cockatoo – Garraway
- Tea Tree – Bunya
- Wattle – Wadanguli.

## 4 Policy

### Approval process

Submission of a naming proposal by Council should be supported by a Council resolution. Evidence of community engagement on the proposal must support the recommendations to Council.

The extent and nature of the community engagement will depend on the significance of the proposed change and might include:

- community engagement sessions and use of *Your Say Inner West*
- notice to residents directly through letter box drops or through the monthly Council newsletter
- engagement with the local associations and business chambers.

The formal approval process includes:

1. proposed name identified
2. public engagement for 28 days including notification of landowners and residents whose property boundary adjoins the area under consideration will be notified in writing of the proposal
3. results of the public exhibition period and recommendations will be considered by Council for decision

## INNER WEST

4. proposals approved by Council are referred to the Geographic Names Board for consideration and decision by the Minister
5. if approved by the Geographic Names Board, the new name is published in the NSW Government Gazette, and mapping databases and the Geographic Names Register are updated.
6. Council then communicated the change to affected local property owners, residents, and businesses.

### Performance conditions

Commercial and business names are not to be used for geographical names. Business names no longer in use and which promote the heritage of an area are acceptable. Use of a name associated with a club, society, association, or special interest groups is discouraged.

Dignity and propriety should be maintained. Some buildings and locations should not be named. Others, for example, public toilets, changing rooms, former night soil lanes, or very small spaces should not be named for people. Instead, consideration might be given to using book titles, cultural references, or names of flora and fauna or similar names.

Where a name commemorating an individual is being considered the following principles apply:

- given name and family name must be used, and any informal name or nickname might be included, but must in in parentheses. Biographical information may be included on signage, with approval from appropriate family/friends.
- commemorative names might arise from exceptional accomplishments or events that are reason to commemorate a person, event or place including particularly community service
- commemorative names should only be applied posthumously, at least two years after the death of the individual being acknowledged
- the Aboriginal Advisory Committee must be consulted before any commemoration of an Aboriginal person is considered
- names of living persons, persons currently holding public office, or people killed in tragic, or disaster scenarios should not be considered for use.

## 5 Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

## 6 Administrative Changes

Draft Naming Policy

8

INNER WEST

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.

DRAFT



7 Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

<b>Document</b>	<b>Naming Policy</b>	<b>Uncontrolled Copy When Printed</b>	
<b>Custodian</b>	Social and Cultural Planning Manager	<b>Version #</b>	Version 1
<b>Adopted By</b>	TBC	<b>ECM Document #</b>	TBC
<b>Next Review Date</b>	[Insert date no later than 3 years post adoption e.g., August 2025]		
<b>Amended by</b>	<b>Changes made</b>	<b>Date Adopted</b>	
Social and Cultural Planning	IWC policy created	TBC	

DRAFT



## ABORIGINAL NAMING / CO NAMING POLICY

Directorate:	Community Services	Date Adopted:	1 March 2016
Responsibility:	Community Development	Date Last Changed:	-
Trim Reference:	114421.15	Last Review Date:	8 October 2015
Classification:	Council	Next Review Date:	March 2019

### COMMUNITY STRATEGIC PLAN REFERENCE

<b>Our Place, Our Vision – Marrickville Community Strategic Plan 2023</b>
2.4 Increased awareness and appreciation of Aboriginal Art, Culture and History in Marrickville
2.4.1 Protect Aboriginal Culture and History in Marrickville
2.4.2 Increase public connection and respect for Aboriginal culture and history in Marrickville

### BACKGROUND AND OBJECTIVE

At the Services Committee on 21 October 2008 (Item NM 29), Council resolved:

*THAT relevant Council staff work in conjunction with the Marrickville Aboriginal Consultative Committee (MACC) to:*

1. *find appropriate Aboriginal names for the four wards of Marrickville;*
2. *undertake a process to give names of Aboriginal origin to unnamed streets, roads, and lanes;*

The Aboriginal Naming Project had two components: phase one included the co naming of Council wards and phase two includes the Aboriginal naming of unnamed streets, road and lanes in the LGA.

Phase one of the project (co naming of Council wards) was completed in 2012. Phase two included identification of unnamed streets, lanes or roads within LGA and a process for naming them.

At the Infrastructure, Planning and Environmental Services Committee Meeting (April, 2015) Council resolved to:

1. *reconfirm its commitment to naming, renaming or dual naming Council streets and roads to recognise the Traditional Aboriginal Owners of the Marrickville Local Government Area and the contribution of Aboriginal Australians to the Marrickville Local Government Area. This includes through the potential use of Aboriginal language names or the recognition of significant Aboriginal historical figures or events;*
2. *also confirms its ongoing commitment to recognise important historical figures who lived in or contributed to the Marrickville Local Government Area through the naming of local streets and roads, noting that this should not be limited to historical landowners but where possible include others who have made significant contributions to Marrickville's social and political history;*
3. *seeks the advice of the Marrickville Aboriginal Consultation Committee (the MACC) and the Metropolitan Local Aboriginal Council in relation to relevant Council naming policies, including but not limited to streets and roads; and*
4. *urgently review the '(draft) Naming of Unnamed Roads / Lanes and Renaming of Roads / Lanes' policy (c2007) in order to reflect these decisions, or develop a replacement policy, to be presented to Council for consideration as soon as possible.*

#### The objective of this policy is to:

1. provide Council with a process for the application of appropriate Aboriginal words or names for the Aboriginal co-naming of unnamed streets, roads, parks or the naming of Council facilities or rooms as identified;
2. detail the roles of Council, MACC and other stakeholders; and
3. establish an enduring framework that can be revised over time to assist Council to achieve its aims under Our Place, Our Vision – Marrickville Community Strategic Plan 2023.

## POLICY STATEMENT

Marrickville Council understands the important role that the Aboriginal naming or co naming of significant places such as parks, unnamed streets, roads or facilities can play towards preserving and promoting Aboriginal culture and heritage in the Marrickville local government area (LGA).

It is one way of acknowledging and respecting the long history and the ongoing connection, custodianship and contribution of Aboriginal people and the local landscape.

## SCOPE

This policy may be applicable to Council staff, Councillors, the MACC and other stakeholders working on matters related to Aboriginal naming and co naming.

## POLICY

### The Role of the Marrickville Aboriginal Consultative Committee (MACC)

The role of the committee is to:

1. *Promote an increased knowledge and understanding of Aboriginal culture and society in the wider community and develop the interests of Aboriginal people in the local area;*
2. *Advise Council on issues relating to Aboriginal people;*
3. *Act as a representative of Council on issues relating to the Aboriginal community; and*
4. *Advise on the development and implementation of Council's Aboriginal Services Strategy under the Belonging In Marrickville Social Plan and other relevant plans.*

As such, the MACC play a fundamental role in working with Council on all Aboriginal naming matters:

- The MACC will be consulted on all Aboriginal naming proposals, and may also put forward their own recommendations;
- The MACC will be given sufficient time to make comment, investigate and discuss all proposals. All applications for dual naming must be formally endorsed by the MACC and recorded in the Committee's minutes;
- All applications must meet the requirements of the associated overarching government Acts;
- The Strategic Community Projects Officer, Aboriginal Inclusion may work with the MACC to seek further support or advice on Aboriginal naming matters from other Aboriginal community members and/or the Metropolitan Local Aboriginal Lands Council (MLALC);
- The use of 'The Sydney Language' by Jakelin Troy as a source document. This provides Council officers, or the MACC, with the scope to propose a list of names that have been sourced from an approved document (MLALC have confirmed the document's appropriateness);
- In endorsing any proposal to name or co name a site within the local government area, MACC will consider whether the Aboriginal word is culturally appropriate and whether the MACC have any reservations about the proposal in terms of image and/or reputation of the Aboriginal and Torres Strait Islander residents of the Marrickville local government area and beyond. For instance, the MACC have agreed that "places should not be given Aboriginal names as quick fixes or easy solutions" (MACC AGM, 22 November 2010).

## RELATED LEGISLATION, POLICIES AND PROCEDURES

- Geographical Names Act, 1966
- Dual Naming – Supporting Cultural Recognition, Information kit 1 May 2004 (Geographical Names Board of NSW)
- Roads Act, 1993
- Local Government Act, 1993
- Marrickville Council's Our Place, Our Vision – Marrickville Community Strategic Plan 2023
- Marrickville Council's Naming of Unnamed Roads and Lanes Policy, 1997

**DEFINITIONS**

*According to the Geographical Names Board of NSW Dual Naming means “preferencing traditional Aboriginal place names or names with Aboriginal origin wherever it can and restoring traditional Aboriginal names to features with introduced names through its dual naming policy and recognising important traditional Aboriginal placenames alongside longstanding introduced names” (Geographical Names Board, 2004)*

Through an extensive and complex consultation process the Aboriginal Naming Project has been called at various stages, ‘dual naming’ and ‘renaming’ of Council Wards. Neither of these terms reflects the original intent of the project. The process of dual naming and renaming of Wards has legal and regulatory implications.

The Geographical Names Board indicates that Dual Naming is a particular term given to geographical features and cultural sites only. This includes rivers, creeks, waterfalls, beaches, harbours, islands, mountains, caves and those cultural and environmental features of significance to the local Indigenous community.

In response to this particular technical significance around Dual Naming, terminology was revised during the Aboriginal Naming Project to the use of ‘Aboriginal naming’ or ‘Co-naming’ to describe when an Aboriginal word ‘to sit side by side’ with existing names.

**APPROVALS**

The MACC formally approved of this policy at the Committee meeting held on 19 October 2015 and put forward a recommendation for Council to adopt this policy.

**REFERENCES**

Geographical Names Board: *Preserving the History, Culture and Identity of New South Wales* © 2004 NSW Department of Lands

Troy, J. (1994). *The Sydney Language*. Canberra, Australia: Panther Publishing. Available at: [http://spot/teams/commdev/SiteAssets/troy\\_sydney\\_language\\_publication.pdf](http://spot/teams/commdev/SiteAssets/troy_sydney_language_publication.pdf)

**POLICY HISTORY:**

Version	Summary of Changes Made	Date Changed	Document Reference #
1	Policy adopted by Council at CC0316 Item 5	1 March 2015	25354.16



## NAMING OF ROADS AND LANES POLICY

Directorate:	Infrastructure Services	Date Adopted:	8 April 1997
Responsibility:	Design and Investigation	Date Last Changed:	1 March 2016
Trim Reference:	120532.15	Last Review Date:	16 February 2016
Classification:	Council	Next Review Date:	March 2019

### COMMUNITY STRATEGIC PLAN REFERENCE

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
1.6	Marrickville is a diverse community that values and celebrates its many cultures
2.3	The community understands and has a strong sense of its history
2.4	Increased awareness and appreciation of aboriginal art, culture and history in Marrickville

### BACKGROUND AND OBJECTIVE

The policy objectives are:

1. To ensure Council compliance with relevant legislation and the *New South Wales Road Naming Policy*.
2. Through the naming of local roads and lanes recognise:
  - (a) The traditional Aboriginal custodians and their contribution to the Marrickville local government area by the use of Aboriginal language words or the recognition of significant Aboriginal historical figures and events, and
  - (b) Other important historical figures that lived in or contributed to the Marrickville local government area including historical landowners and others who have made significant contributions to Marrickville's social and political history.
3. Provide a consistent approach in the determination of road names to minimise incidents of duplication and ambiguous address information which may impact on emergency services, rating, postage and community transport and way finding.

### POLICY STATEMENT

At the Infrastructure, Planning and Environmental Services Committee in April 2015, Council resolved to review the road naming policy and confirmed its commitment to:

1. Naming roads to recognise the traditional Aboriginal custodians and the contribution of Aboriginal Australians to the Marrickville Local Government Area. This includes through the potential use of Aboriginal language names or the recognition of significant Aboriginal historical figures or events;
2. Recognise important historical figures who lived in or contributed to the Marrickville Local Government Area through the naming of local roads, noting that this should not be limited to historical landowners but where possible include others who have made significant contributions to Marrickville's social and political history.

### SCOPE

The Policy will apply to the naming or renaming of roads and lanes for which Council has jurisdiction within the Marrickville local government area.



**POLICY**

1. All road naming proposals shall conform to the ‘General Principles’ encompassed in the "NSW Road Naming Policy" as published by the Geographical Names Board of NSW.
2. Research will be undertaken to identify potential names appropriate to the physical, historical or cultural character of the area concerned, considering both written and oral history and traditions, and which comply with the Geographical Names Board requirements.
3. Aboriginal names will be in the local language chosen in consultation with the Marrickville Aboriginal Consultative Committee (MACC).
4. Options and recommendations for proposed name(s) will be presented to Council for selection of a preferred option(s).
5. Council will publicly exhibit its preferred option(s) for a period not less than 28 days and notify prescribed authorities in accordance with the provisions of the Roads Act & Regulation.
6. Landowners and residents whose property boundary adjoins the road or lane under consideration will be notified in writing of the proposal.
7. Results of the public exhibition period will be reported to Council to determine the name following consideration of submissions received.
8. The chosen name will be published in accordance with the provisions of the Roads Act and Regulations including the NSW Government Gazette and in a local newspaper.
9. Prescribed authorities, persons who made a submission on the proposal and landowners and residents whose property boundary adjoins the road or lane will be advised of the chosen name.

**RELATED LEGISLATION, POLICIES AND PROCEDURES**

- Roads Act, 1993
- Roads Regulation 2008
- Geographical Names Act, 1966
- *NSW Road Naming Policy*, Geographical Names Board of NSW, Oct 2013
- *NSW Road Naming Procedure and Process*, Geographical Names Board of NSW, Oct 2013
- Aboriginal Naming/Co Naming Policy, Marrickville Council
- *The Sydney Language*, Jakelin Troy, 1994

**APPROVALS**

Elected Council.

**POLICY HISTORY:**

Version	Summary of Changes Made	Date Changed	Document Reference #
1	Policy adopted by Council at CM 3/97 Item ES.14	8 April 1997	80994.14
2	Policy amended by Council at IP0316 Item 4	March 2016	25355.16

TITLE:	Naming of Public Reserves	FILE: F02/13
SECTION:	Works and Engineering Services	
DOCUMENT:	Policy	PAGE: 1 of 1
COUNCIL ADOPTION:		
DATES AMENDED:	CM 20/11/90 MN 86272	DATE: 09/11/98

**NAMING OF PUBLIC RESERVES**

Ashfield Council implements the policy of the Geographical Names Board. In particular, Guideline 5 of the "Policy on the Determination of Place Names" issued by the Geographical Names Board of New South Wales which states:

"Very rarely should names of living persons be assigned to places and such an honour should be reserved only for persons of great eminence who have contributed significantly to the area where the feature is located."



## NAMING OF PUBLIC PLACES – ABORIGINAL NAMES

<b>Date Adopted:</b>	18 June 1996
<b>Council or Corporate Policy</b>	Council Policy
<b>Responsible Division:</b>	Environment and Community Management
<b>Supporting documents, procedures &amp; forms of this policy:</b>	<p><a href="#">Naming of Roads, Parks, Reserves and Public Spaces Policy and Procedure</a></p> <p>For road naming – <a href="http://www.gnb.nsw.gov.au/roads_regulation_2008">http://www.gnb.nsw.gov.au/roads_regulation_2008</a></p> <p>For place naming – <a href="http://www.gnb.nsw.gov.au/_data/assets/pdf_file/0010/58843/Guidelines_Dec09.pdf">http://www.gnb.nsw.gov.au/_data/assets/pdf_file/0010/58843/Guidelines_Dec09.pdf</a></p>
<b>References &amp; Legislation:</b>	N/A

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**1 Purpose of Policy**

To ensure that in the naming of all parks and other sites appropriate Aboriginal names be given first preference following consultation with the Leichhardt Aboriginal and Torres Strait Islander Consultative Committee.

Council's process for considering naming of unnamed public places or changing the names also includes compliance with the Geographical Names Board guidelines

**2 Policy Implementation**

The process to be followed therefore when Council receives a request to name or rename a road is:

- make sure there is a reasonably broad level of support for the naming. If it is simply a letter from a local resident, the matter should first be considered by the local Precinct (at least) to gauge if there is any level of support.
- Having determined there is a level of community support, Council's policy requires it to first be submitted to the Leichhardt Aboriginal & Torres Strait Island Consultative Committee, including the reasons for the proposed change and the Geographical Names Board guidelines for road naming.
- If the Consultative Committee endorse the proposal and minutes are adopted by Council, then the proposed road naming needs to be advertised by Council and notice served on a number of State Government Departments (see Guidelines).
- If State Government Department objections are received, these are determined by the Geographical Names Board
- If the Leichhardt Aboriginal & Torres Strait Islander Consultative Committee have concerns about the proposal, the usual practice is that the applicant attends the next meeting to discuss together and it is then referred back to Council via the minutes. No advertising or notifications take place in this case until the Leichhardt Aboriginal & Torres Strait Island Consultative Committee and Council have approved the starting of this process.

**\* Please note this Policy is to be read in conjunction with the Naming of Roads, Parks, Reserves and Public Spaces Policy and Procedure.**

**2 Version Control and Change History**

Version Control	Date Effective	Approved By	Amendment
1	19 June 1996	Council	



## Naming of Roads, Parks, Reserves & Public Spaces

<b>Date Adopted:</b>	1 April 2014
<b>Council or Corporate Policy</b>	Council Policy
<b>Responsible Division:</b>	Corporate and Information Services
<b>Supporting documents, procedures &amp; forms of this policy:</b>	<a href="#">Flowchart of Application Process</a> <a href="#">Application Form</a>
<b>References &amp; Legislation:</b>	<a href="#">Geographical Names Act 1966</a> <a href="#">Roads Act 1993</a> <a href="#">Geographical Names Board relevant guidelines</a> <a href="#">Naming of Public Places - Aboriginal Names Policy</a>

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### 1 Purpose of Policy

Leichhardt Council's *Naming of Roads, Parks, Reserves, and Public Spaces Policy* provides direction for Council and the community on the principles and protocols guiding the naming of roads, parks, reserves and public spaces in the Local Government Area (LGA).<sup>1</sup> At the same time, the policy seeks to promote the ongoing recognition of Council's rich and diverse history through its naming procedures.

The policy also aims to ensure that the naming of roads, parks, reserves and public spaces within the LGA are uniform with relevant legislation and the guidelines of the Geographical Names Board (NSW) where applicable.

This policy does not apply to State-owned roads, such as the City West Link, The Crescent, Johnston Street, Pyrmont Bridge Road, Balmain Road (passing through Perry and James Streets, Darley Road, Foster, Tebutt, Hathern and Brown Streets)

### 2 Definitions

Word/Term	Definition (with examples if required)
Geographical Names Board (GNB) (NSW)	The Board is empowered by the Geographical Names Act 1966 which provides it the power to assign names to places; to investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name; and to determine the application of each name with regard to position, extent or other reference.
Local Government Area (LGA)	A reference to the LGA in this policy refers to the Leichhardt Local Government Area, consisting of Leichhardt, Lilyfield, Balmain, Birchgrove, Rozelle, Annandale, and a small part of Camperdown.
Public Road	A public road means any road that is opened, dedicated or declared to be a public road under the <i>Roads Act 1993</i> (NSW) or any overriding legislation. For the purposes of this policy, any reference to a public road is a road under the control and authority of Leichhardt Council. This does not include any roads under State Control.
Private Road	A private road is any road that is not a public road. For the purposes of this policy, a private road is one on a private property that is not under Council control.

### 3 Naming Criteria

All applications to name or re-name roads, streets, parks, reserves or other public spaces in the Leichhardt Local Government Area (LGA) will be considered on their individual merits. However, the following criteria represent the general principles to abide by:

- (a) where appropriate, Aboriginal names should be used;
- (b) second to (a), names embracing the LGA's heritage and community should be used, for example;
  - i. names commemorating a person (deceased) who has made a significant contribution to the community, or an event or occasion significant to the community
  - ii. Council will support names or places that particularly acknowledge the outstanding achievements of women.
- (c) the proposed name reflects the character, landscape, flora or fauna, or function of the site to be named;
- (d) community support for the proposed name is required;
- (e) Council will not name a road or site after a person who is not yet deceased; except for in exceptional circumstances (for example, when the person has made an outstanding contribution to the community that is unlikely to be contested):
  - i. where a name is to be used posthumously, consent will be gained from the surviving partner or immediate family members.
- (f) Council will not approve names that are unduly long, complex, difficult to spell or pronounce, derogatory or offensive, out of place, or of a commercial nature;
- (g) Council will not consider name changes for places and sites that have a widely recognised name (whether it be a formal or informal name), unless that name change is strongly supported by the community.

If the above criteria (and any additional criteria listed in subsequent sections) are met, Council will make an assessment and consider whether a new name is required. If so, Council will follow the procedures listed in [Council Procedure For (Re) Naming Roads] or [References & Legislation] as appropriate.

Where Council has assessed a new name is required, but there are conflicting opinions as to the new name (such as a request for an Aboriginal name and a request for a commemorative name), Council will make its decision after considering relevant factors (such as existing Council policies and plans, community support or complexity of name). Council may also consider the use of dual naming.

#### 4 Criteria and Guidelines for (Re)naming Roads

There is no legislation for the naming of private roads. However, Council strongly recommends individuals in the LGA naming private roads do so using the guidelines provided by the Geographical Names Board (see References and Resources [Geographical Names Act 1966 (NSW)]) and /or the criteria and guidelines listed below. In addition to the general principles listed in [Policy Guidelines], the following criteria and guidelines must also be taken into consideration when naming roads:

### Sources

Council's preference for sources of names includes:

- Aboriginal names (first preference where name is appropriate);
- local history and heritage (second preference):
  - this includes references to Leichhardt Council's diverse cultural history;
- early explorers, pioneers, settlers and other eminent women and men;
- war/casualty lists;
- names commemorating the contribution of outstanding women;
- thematic names such as flora, fauna or ships;
- names suited to the physical, historical or cultural character of the Council area concerned; and
- commemorative names.

### Uniqueness

Name duplications of roads within the LGA must be avoided. This includes homophones or other similarities in names. Eg. "White Street" and "Whyte Street". Similarly, duplicate road names in close proximity to other suburbs or Local Councils are to be avoided. However, roads crossing Council boundaries ought to have one consistent name. So long as it is practicable, roads will have a continuous unique name from the beginning to end of a road, regardless of Council boundaries, landforms and intersecting roads.

### Communication

Names should be reasonably easy to read, spell and pronounce. Unduly long names are to be avoided, as are names of three or more words including the road type. (An exception to this may be where multiple words are necessary due to their geographic relationship with the area, eg. "Old South Head Road"). Further, short streets ought to have short names to prevent unnecessary crowding on maps. The use of given names ought to be avoided, unless it is essential to identify an individual to avoid ambiguity. Roads with double destination names are to be avoided and progressively re-named.

### Spelling

Where it is intended that a road have the same name as a place or feature with an approved geographical name, particular care will be taken to ensure that the correct spelling is adopted. Where names have been changed or corrupted by long established local usage, Council will only alter or restore the previous name where community support for the change has been evidenced. Council will not adopt names with abbreviations (eg 'Creek' in 'Wallaby Creek Road' is not to be abbreviated), with the exceptions of "St" for "Saint" and "Mt" for "Mount".

### Form

Council will omit apostrophes from road names. Eg Smith's road becomes 'Smiths Road'. Further, where possible, Council will avoid the use of the possessive 's',



unless the euphony becomes harsh. Council will also avoid the use of hyphens, slashes and other diacritical marks. Council will write any numbers in a road name alpha rather than numeric form.

Road Type

The appropriate suffix for the road name (eg street, lane, crescent etc) must be used for the geographical location of the road to be named. An extensive list of various road types is available in the Geographical Names Board’s “Guidelines for the naming of roads”

Prefixes

The use of a compass points prefix/suffix such as “north” or “extension” will be avoided, particularly where new roads are to be named. An exception may be granted where it may be appropriate to delineate each half of a road by the addition of a compass point suffix for the purposes of assisting the community and emergency services to locate the appropriate part of the road.

**5 Criteria and Guidelines for (Re) Naming Parks, Reserves And Public Spaces**

Source

Council’s preference for sources of names includes:

- Aboriginal names (first preference);
- local history and heritage;
- this includes references to Leichhardt Council’s diverse cultural history;
- Names owing to the peculiarity of topographic features, such as shape, vegetation, animal life etc.(Eg. Wattle Park);
- Early explorers, pioneers, settlers and other eminent women and men;
- Names commemorating the contribution of outstanding women; and
- Commemorative names:

- o First names will only be included where it is necessary to appropriately recognise an individual;
- o Council will usually only use names posthumously, except where an individual has made an exceptional contribution to the Leichhardt Council Community and the attribution of that name is not controversial within the Community; and
- o Names of individuals currently holding public office will not be accepted.

Uniqueness

Name duplication within the LGA is to be avoided. Similarly, topographical features – such as a river or mountain- are to have one continuous name.

Communication

So far as possible, easily pronounced names should be used. The possessive form should be avoided whenever possible without destroying the sound of the name or changing its descriptive application e.g. Howes Valley should be written without the apostrophe. Council prefers not to alter long established placenames, except where necessary to avoid duplication, ambiguity, or due to strong community support for change.

Spelling

Council will avoid the use of hyphens in connecting parts of names, so far as possible. Council will not restore the original name or spelling of a placename where it has been changed or corrupted by long established local use.

Prefixes

The use of compass points prefix/suffix such as “north” will be avoided, unless a well-established placename carries such a prefix or suffix. The naming of forks, arms and branches of a river as North Branch and South Branch is not favoured. Generally, it is preferable to assign independent names to river branches.

**6 Dual Naming/Aboriginal Language**

A dual name may apply where an already named environmental geographical feature – such as rivers, creeks, beaches, harbours, islands, or mountains – holds significance to the local Indigenous community. Relying on community involvement, a dual name can be assigned where there is strong evidence, in the form of written or oral tradition, of a pre-existing Indigenous place name. Suburbs, towns or streets cannot be given a dual name.

A proposed dual name must be indigenous to the Leichhardt LGA. It will only be assigned where there is definite evidence (preferably historic in the form of written or oral tradition) that a feature has two names. The location and spelling of a name resides in that hands of the traditional owners of the land or the organisation that represents them. Council will therefore be guided by the findings of Leichhardt Aboriginal Torres Strait Island Consultative Committee (LATSICC). If LATSICC is unable to consult, Council will seek guidance from the Metropolitan Aboriginal Lands Council. Council will then follow the protocol for naming parks and reserves.

**7 Interpretive Signage/Historical Markers**

Where a new name for a park, reserve or public place may not be appropriate, Council may consider installing interpretive signage or historical markers. These forms of signage can be used to explain the significance of a site, as well as its history. Council will consider the value of adding interpretive signage or historical markers to a site. Where a decision is made to add signage, Council will ensure it is congruent with Council's Public Art Policy 2013 , Reconciliation Action Plan 2013, and the Parks Plans of Management.

## 8 Procedure for (Re)Naming Roads

Council will take the following steps in approving a new name for a road:

1. Council will only consider complete applications made in writing.
2. Applications will be lodged in Pathway and a reference number generated.
3. The Application will be acknowledged by the Receiving Officer.
4. Council's Receiving Officers will consider whether the suggested name meets the criteria and guidelines listed in this Policy
  - a. Council will check BOTH the "Leichhardt Local Environmental Plan 2013 Heritage Map" (Issued February 2014) and Schedule 5 - Environmental Heritage "Heritage Items" list in the Leichhardt Local Environmental Plan (2013) to ensure the new name is consistent with heritage in the area (if applicable).
5. Where the naming of a road will impact upon another Council area, Council will give notice to the impacted Council and will consider any submissions made by the impacted Council in response.
6. Council will also send a courtesy notification to the Geographical Names Board (NSW) of the potential upcoming name change.
7. Council will ensure that where an Aboriginal name is to be used, approval has been gained through the Leichhardt Aboriginal and Torres Strait Islander Consultative Committee and/or the Metropolitan Aboriginal Lands Council:
  - a. Council will consider whether an Aboriginal name may create recognition of a physical heritage site that may generate exposure to the site and an inherent risk of damage to the heritage property:
    - i. Where this is an issue, Council will liaise with the Metropolitan Aboriginal Land Council as to whether Aboriginal name is in the best interests of the community;
8. If, due to any of steps 2-5, the proposal is to be rejected, the receiving officer will write a letter providing reasons for the rejection to the applicant.
9. Council requires there is a reasonably broad level of community support for the new name, consistent with Council's *Community Engagement Framework*, for *Site Specific Matters*; and/or *Locality Improvements*.
10. Council will review and respond to Community comments and concerns. This stage *may* require Council to return to LATSICC or other relevant stakeholders to negotiate changes.
11. Once agreement upon a proposed name has been made, Council will ensure the origin of the name has been clearly stated and recorded in Council documents.
12. If Council wishes to proceed with the name change, notice of the proposed change will be given in the manner consistent with the *Roads Regulation 2008* (NSW).

\* To streamline the process, the GNB will allow Council to only inform one contact within the NSW Government. This fulfils the requirement for notifying the Registrar General, Surveyor General and the GNB. This also meets the requirement under s162 of the *Roads Act 1993* (NSW); for any new Road name to be valid, Council

must give the Geographical Names Board at least one month's notice of the proposed name change.

13. Council will review and respond to any submissions made. This stage *may* require Council to return to LATSICC or other relevant stakeholders to negotiate changes.

14. After considering any submissions made, a decision to proceed with the proposed name change will be made by resolution of Council.

15. New signage will be created and installed according to Council policy. Council will also ensure all relevant maps and locality guides are updated.

16. Council, as the roads authority, must publish notice of the new name in accordance with the *Roads Regulation 2008* (NSW).

### 9 Procedure For (Re) Naming Parks, Reserves, and Public Spaces

Council will take the following steps in approving a new name for a Park, Reserve or Public Space:

1. Council will only consider complete applications made in writing.

2. Council receiving officers will consider whether the suggested name meets the criteria and guidelines listed in [Policy Statement] and [Criteria And Guidelines For (Re) Naming Parks, Reserves And Public Spaces].

3. Out of courtesy, Council will notify the Geographical Names Board (NSW) of the potential upcoming name change to the Park/Reserve/Public space.

4. Council will check both the "Leichhardt Local Environmental Plan 2013 Heritage Map" (Issued February 2014) and Schedule 5 – Environmental Heritage "Heritage Items" list in the Leichhardt Local Environmental Plan (2013) to ensure the new name is consistent with heritage in the area (if applicable).

5. Council will ensure that where an Aboriginal name is to be used, approval has been gained through the Leichhardt Aboriginal and Torres Strait Islander Consultative Committee and/or the Metropolitan Aboriginal Lands Council:

a. Council will consider whether an Aboriginal name may create recognition of a physical heritage site that may generate exposure to the site and an inherent risk of damage to the heritage property:

i. Where this is an issue, Council will liaise with the Metropolitan Aboriginal Land Council as to whether Aboriginal name is in the best interests of the community.

6. If, due to any of steps 2-5, the proposal is to be rejected, the receiving officer will write a letter providing reasons for the rejection to the applicant.

7. Council will ensure there is a reasonably broad level of community support for the new name, consistent with Council's *Community Engagement Framework*.

8. Council will review and respond to Community Comments and concerns. This stage may require Council to return to LATSICC or other relevant stakeholders to negotiate changes.

9. A decision to proceed with the proposed name will be made by resolution by Council.

10. Council will then submit an application with the proposed name change to the Geographical Names Board. The appropriate application will depend on the origin of the name proposed:

- a. New Name → submit GNB “Placename Application Form”;
- b. Commemorative Name → Submit GNB “Commemorative Name” Form;
- c. Other names (eg topographical names) are to be submitted in a letter to the GNB containing:
  - i. Location of Park/Reserve/Public Place
  - ii. *Proposed name (and pronunciation if unclear)*
  - iii. Origin of name
  - iv. Passed by resolution of Council OR by a delegated authority

d. Recorded name: where a name has existed previously on Council maps and is in common usage, it may be considered a ‘recorded name’. Whilst still required to be submitted in a letter to the GNB, the GNB will not be required to advertise this form of name change.

11. If the proposal is rejected by the GNB, Council will provide a letter to the original applicant explaining the reasons for the rejection of the application.

12. Should the GNB require modification(s) to the proposal, Council will consult with relevant bodies where necessary (eg. LATSICC) and re-submit the application to the GNB.

13. Where the proposed name change is accepted by the GNB, Council will create and install new signage in accordance with Council signage policy. Council will also ensure all relevant maps and locality guides are updated.

**10 Policy Review**

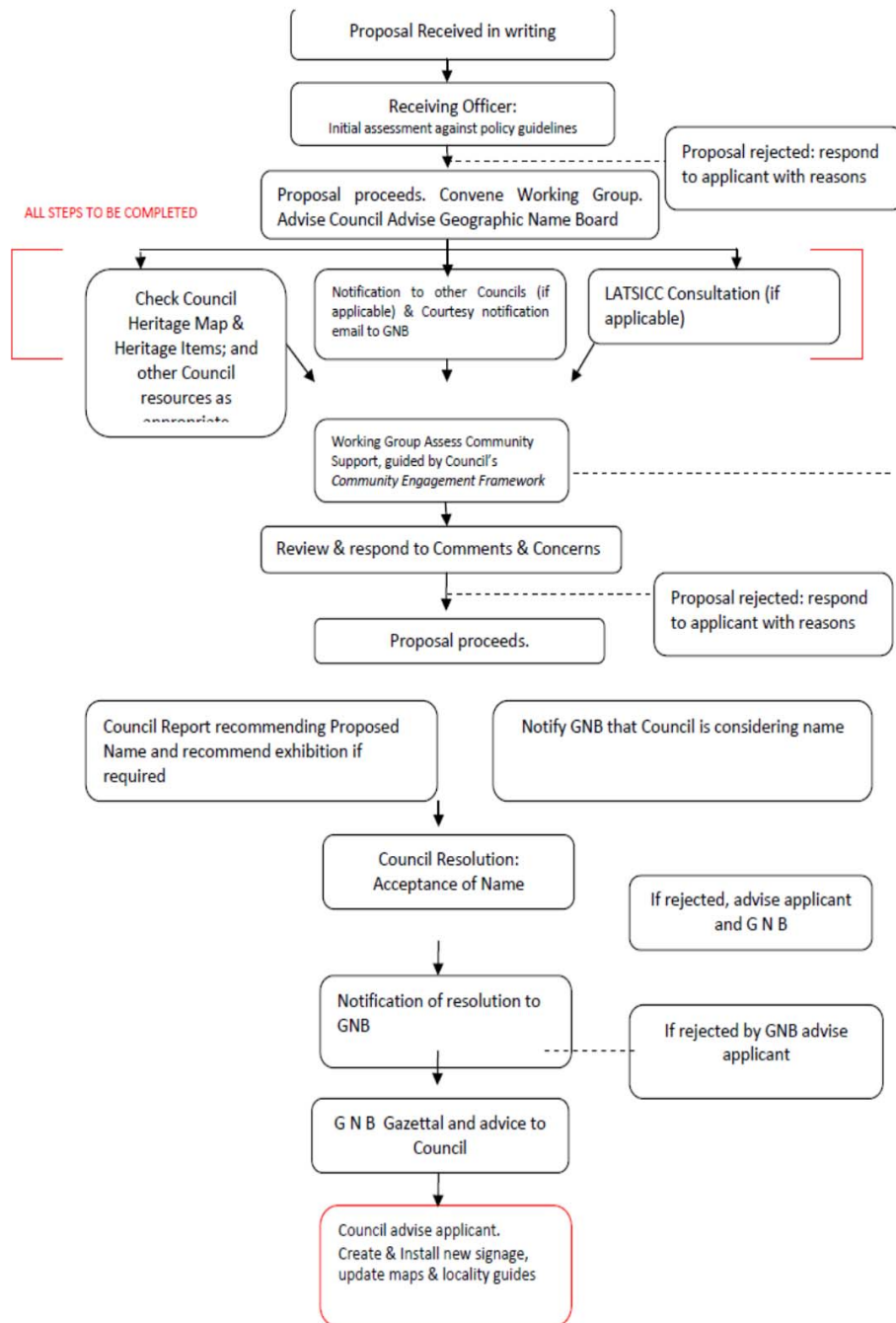
This policy must be reviewed by 1 July 2017.

**11 Version Control and Change History**

Version Control	Date Effective	Approved By	Amendment
1	10 December 2013	Council	
2	1 April 2014	Group Manager, Community and Cultural Services (Refer C568/13)	Version 1 Adopted incorporating minor amendments, updating references to LEP 2013

**12 Flowchart**

See below





## APPLICATION FOR NAME PROPOSAL

### Section 1 – APPLICANT DETAILS

Please print clearly and give all contact details. If the applicant is a company, proof the company is a legal entity must be given, either by company seal or company letterhead.

Family / Organisation Name			
Given Name		Contact person (if company)	
Street Address			
Mailing Address (if different from above)			
Phone No:		Mobile:	
Email:			
Signature:			

### Section 2 – NAMING PROPOSAL

#### Area and Name Details

Leichhardt Municipal Council policy is for names that reflect Aboriginal heritage or the local area heritage particularly those that acknowledge the outstanding achievements of women. Please identify the location of the area or object to be named and provide the proposed. Please attach a map of the area with the extent of the item identified clearly. Texts on a printed Google map is sufficient.

Has a map of the area been attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		Council Check
Type of naming proposal	Park/Reserve: <input type="checkbox"/>	Road: <input type="checkbox"/>	Other: <input type="checkbox"/>	
Council controlled land/road?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not sure <input type="checkbox"/>	
Does this proposal change the address of current residents?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not sure <input type="checkbox"/>	
Does the proposal affect a State or LEP 2013 heritage item/ Conservation area?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not sure <input type="checkbox"/>	
Location/Description of area to be named				
Aboriginal name				
Proposed name				
Previous/informal name (if applicable)				
Source of name	<input type="checkbox"/> Aboriginal (please provide LATSICC approval in community support section)	<input type="checkbox"/> Early explorer, pioneer, settler or other eminent persons		

PO Box 45, Leichhardt NSW 2040 | Ph: (02) 9367 9222 | Fax: (02) 9367 9111 | Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)

	<input type="checkbox"/> Local history or heritage	<input type="checkbox"/> War/casualty list	
	<input type="checkbox"/> Thematic name (flora, fauna, ships)	<input type="checkbox"/> Other	
Has any relevant supporting documentation been attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not applicable <input type="checkbox"/>

Please explain the significance and/or history of the proposed name in the following section.

Leichhardt Municipal Council considers the (re)renaming of places to be a serious responsibility. The section below will help Council determine whether the proposed name is suitable.

Council would prefer the following in digital format (such as a word document or an email) or typed, printed and attached to the application to improve legibility. It is recommended to attach any documentation (such as excerpts from history books) to support your claim. If you need any assistance please contact the receiving officer (Julie Leslie 9367 9297).



Name Guideline Check

This section helps the applicant choose an appropriate name.

			Council Check
Does the name ensure public safety and service delivery <ul style="list-style-type: none"> <li>As far as you are aware does the proposed name reduce risk for public and operational safety for emergency responses</li> <li>As far as you are aware does the proposed name reduce confusion for transport, communication and mail services</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Language <ul style="list-style-type: none"> <li>Has standard Australian English been used?</li> <li>Is the name easy to pronounce, spell and write (Aboriginal names excepted)?</li> <li>Is the name short and not complex?</li> <li>Have diacritical marks (symbols such as ´, ¸ or ¯) been removed?</li> <li>Have all punctuation marks been removed?</li> <li>Have possessive apostrophes been removed?</li> <li>Have prepositions been removed (e.g. <i>on, above, through, down, beside, of the</i>)?</li> <li>Has the definite article <i>the</i> been removed (e.g. <i>The Esplanade</i>)?</li> <li>Have abbreviations, initials or acronyms been removed?</li> <li>Have Arabic numerals or roman numerals been removed (e.g. 3 or 4<sup>th</sup> or IV or X)?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Uniqueness, Duplication <p>Has the name been used elsewhere in the local government area</p> <ul style="list-style-type: none"> <li>Used previously for another park/place?</li> <li>Used previously for another road/street/lane?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Acceptable Road Names <ul style="list-style-type: none"> <li>Does the name promote/celebrate Aboriginal heritage?</li> <li>Does the name promote/celebrate local heritage?</li> <li>Does the name promote/celebrate the outstanding achievements of (local) women?</li> <li>Is the name racist, derogatory or demeaning?</li> <li>Is the person who the name commemorates deceased?</li> <li>Is a commercial or business name been used?</li> <li>If the name proposal is for a road has a first name been used (e.g. Robert Askin Drive)?</li> <li>Have you checked the spelling of the proposed name is correct?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Suffixes, Prefixes and Directional Indicators <ul style="list-style-type: none"> <li>Has qualifying terminology, a cardinal indicator or a similar prefix been removed (e.g. Upper, Lower, Old, New)?</li> <li>Have directional or similar devices been removed (e.g. East, West)?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Amending Names <ul style="list-style-type: none"> <li>Does the proposal seek to change an existing road/place/park name?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

<b>Road Types</b> <ul style="list-style-type: none"> <li>For road naming proposals: has an appropriate road type been chosen?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	
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### Section 3 – COMMUNITY SUPPORT

Please document the extent of community support for the name proposal. Please note that this section must be filled out for the application to be lodged.

Please note that Council will not accept a proposal that changes existing addresses (that is, change a road name where existing properties are addressed to) unless there is existing significant community support for the proposal. In this case community support and historical documentation standards will be high.

<b>Road/Suburb naming proposal</b> <ul style="list-style-type: none"> <li>Does this proposal affect resident's current addresses?</li> <li>If yes, do you have support from all owners and residents directly affected? Please provide documentation that includes owners/resident's address and signature</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Council Check
<b>Community support</b> <ul style="list-style-type: none"> <li>Is the name proposal supported by the local community (people within the Leichhardt government area)? Please note the number of people supporting.</li> <li>Is the name proposal supported by the wider community (people outside the Leichhardt government area)? Please note the number of people supporting.</li> <li>Have you attached evidence of support?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	# ____	
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	# ____	
	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

### Methods of engagement used

Please identify the methods of community engagement used. Evidence of engagement will be requested e.g. an example flyer, a screenshot and URL of a website/social media, newspaper clipping. An indication of the size of the target audience would be advantageous.

Method	Details	This method used?	Evidence attached?	Council Check
Direct Letters/letter box drop		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Email		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Social Media		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Website		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Newsletter		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Press release, newspaper ad		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Community noticeboard		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Brochure/flyer		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Banner		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Fairs/events		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

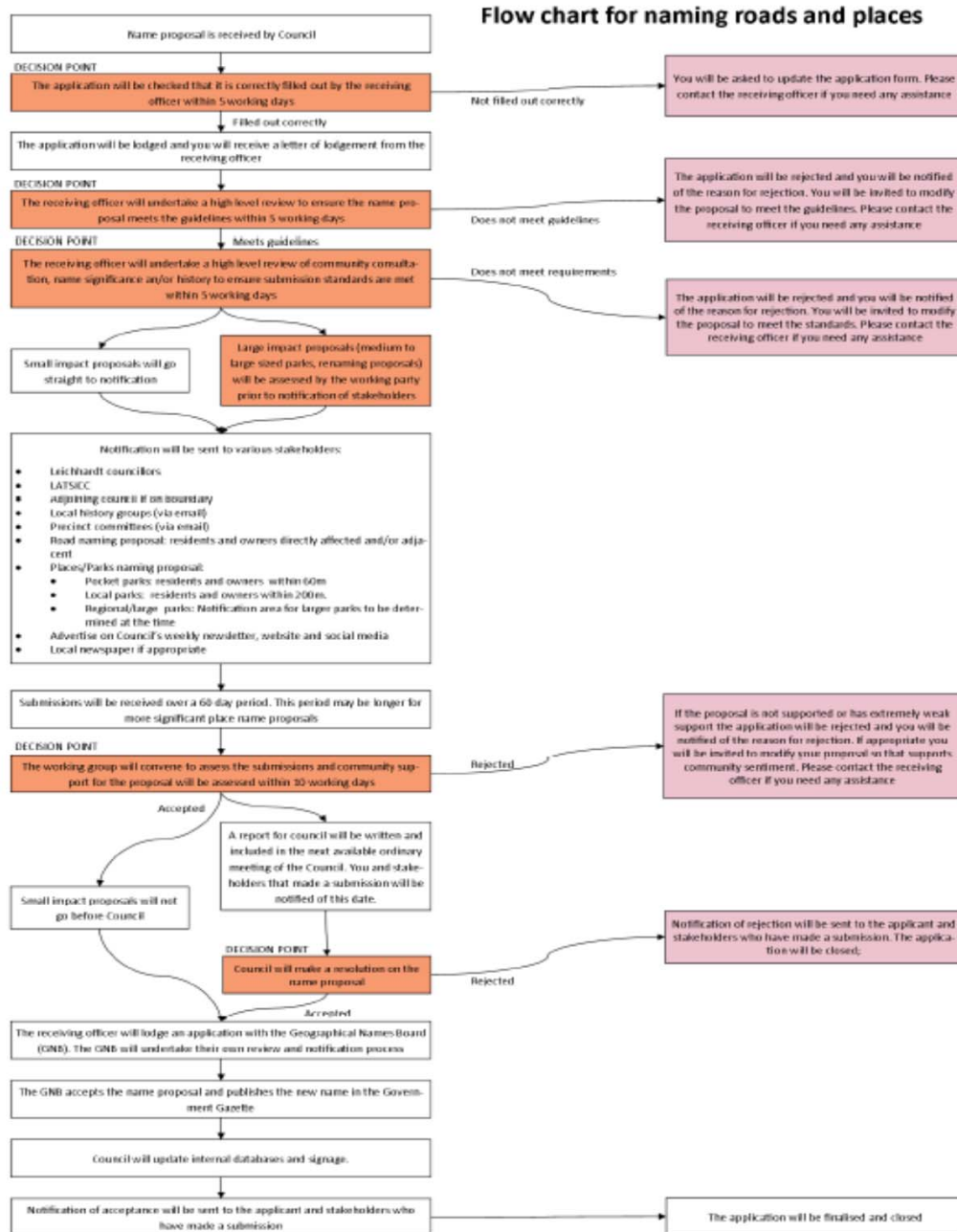
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Meetings/ focus groups		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Surveys (please provide survey design)		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Additional information

How will the proposed name benefit the community?

Are you aware of any community reservations about the proposed name or proposed name change?



INNER WEST

# Draft Sponsorship Policy

V2

W/2024/022



Item 6

Attachment 13



<b>Title</b>	<b>Sponsorship Policy</b>
<b>Summary</b>	This policy informs Council officials – including Councillors, staff, contractors, and volunteers – of principles, guidelines, processes, and issues relating to sponsorship.
<b>Document Type</b>	Policy
<b>Relevant Strategic Plan Objective</b>	<ul style="list-style-type: none"> <li>• Strategic Direction 2: Liveable, connected neighbourhoods and transport.</li> <li>• Strategic Direction 3: Creative communities and a strong economy</li> <li>• Strategic Direction 5: Progressive responsive and effective civic leadership.</li> </ul>
<b>Legislative Reference</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Government Information (Public Access) Act 2009 (GIPA ACT)</i></li> <li>• <i>Independent Commission Against Corruption Act</i></li> <li>• <i>Anti-Discrimination Act 1977 NSW</i></li> <li>• <i>State Records Act</i></li> </ul>
<b>Related Council Documents</b>	<ul style="list-style-type: none"> <li>• <i>Code of Conduct</i></li> <li>• <i>Public Access to Information Policy</i></li> <li>• <i>Public Interest Disclosure Policy</i></li> <li>• <i>Independent Commission Against Corruption’s (ICAC) guide to Sponsorship in the public sector 2006</i></li> <li>• <i>Risk Management Framework</i></li> </ul>
<b>Version Control</b>	See last page



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Sponsorship Policy 3



## 1 Purpose

This sponsorship policy provides the steps to be followed when seeking to obtain or provide sponsorship.

## 2 Scope

This policy applies to all Council staff and Councillors involved in the procurement or provision of sponsorship.

## 3 Definitions

In the Sponsorship Policy, the following terms have the following meanings:

Term	Meaning
Sponsorship	<p>Sponsorship is a commercial arrangement in which a sponsor provides a contribution of money or in-kind support in return for certain specified benefits to the sponsor.</p> <p>Sponsorship does not include grants or donations; the selling of advertising space; joint ventures; consultancies; or unconditional gifts, donations, bequests, or endowments.</p>

## 4 Statement

Sponsorship can relate to Council providing support to organisations upon request or it can also involve the procurement of sponsorship to support Council activities.

Sponsorship arrangements should benefit the community and assist Council in providing services and programs to the community. Council must ensure that all sponsorship arrangements are transparent, comply with Council's Code of Conduct and other policies, and do not limit Council's ability to carry out its functions fully or impartially.

Some potential risks around sponsorship, include:

- The perception that Council may expose itself to improper influence from private individuals, organisations, or companies; and
- Potential sponsors assuming that they have an entitlement to exercise influence over Council's operations for their own advantage. This policy is linked to Council's Risk Management Framework.





## 5 Sponsorship Principles

### Principles

Sponsorship arrangements should address the following guiding principles. These principles aim to ensure sponsorship is sought, received, and carried out ethically, lawfully and transparently to reduce the risk of corrupt conduct, or the appearance of corrupt conduct.

a) There must be no real or apparent conflict between the objectives and mission of the sponsorship recipient and Council.

a) A sponsorship agreement will not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions legally, fully, and impartially.

b) Council (as a regulatory authority) will not seek or accept sponsorship from people or organisations whose involvement in a sponsorship arrangement could compromise or be seen or perceived to compromise Council's ability to exercise its regulatory and planning functions.

c) Council will ensure that officials involved in the negotiation of the sponsorship have no involvement in the regulation or inspection of the relevant sponsor. All regulations and inspections will be conducted in an open, fair, accountable, and impartial manner.

d) Council will not seek or accept sponsorship from people or organisations who are, or are perceived to be, of a nature that is inconsistent with Council's values or policies, may adversely affect Council's public image or reputation, or otherwise present a conflict of interest.

e) In making a decision either to accept or not accept sponsorship, Council will weigh up the best interests of the public, public accountability, public perceptions and the potential risks against any potential benefits. Council's Risk Management Framework provides a mechanism by which risks may be assessed and managed, by capturing risk and rating in a risk register, and identifying controls.

f) Council officials are not permitted to derive a personal benefit from a sponsorship arrangement.

g) Sponsorship benefits for the sponsor must not outweigh the benefits to Council, and the level of recognition and benefits available to sponsors must be commensurate to the scale of the sponsorship.

h) Where sponsorship involves the provision of a sponsor's product, Council will evaluate the product for its fitness for the stated purpose against relevant and objective operational criteria through a risk assessment process. Council should not support exclusive use of the sponsors' product.

i) All sponsorship arrangements entered into by Council must be formalised in a written agreement. A template is provided in Attachment One of this policy.



j) All sponsorship arrangements must be approved by staff with the relevant financial delegation as set out in this policy.

k) Each sponsorship proposal will be assessed on an individual basis and no ongoing sponsorship beyond the terms set out in the arrangement should be implied or assumed.

l) Council officials must be made aware of all other sponsors involved in a project to ensure they align with Council's involvement and objectives. The relevant Council staff will seek a list of sponsors in writing from the potential recipient, prior to formalising any sponsorship agreement.

m) Council officials must monitor sponsorship arrangements to ensure the promised sponsor benefits are delivered. Sufficient and timely information must be provided by the sponsored organisation to enable Council to evaluate the sponsorship.

## 6 Acceptable Types of Sponsorship Activities

The following types of sponsorship are considered acceptable:

- Provision of funding
- Provision of goods, services, or vouchers (in kind support); and/or
- Provision of discounts.

Activities deemed acceptable for sponsorship include:

- Events and festivals
- Community development and cultural activities and programs of a limited time period
- Public conferences, seminars, and workshops
- Community or industry awards
- Environmental projects
- Community awareness campaigns; and
- Education or recreation programs.

The following types of activities are generally not suitable to receive sponsorship:

- Ongoing and regular services and activities of Council, whether undertaken by Council officers, volunteers, committees, or other groups
- Buildings, facilities, parks, or other assets; and
- Regular publications such as newsletters.

Council will not accept sponsorship from organisations or related parties that are:



- Involved in political fields (e.g., political parties)
- Involved in or associated with products or services related to tobacco, pornography, or firearms
- Involved in commercial alcohol products or services, unless the business is based in Council's Local Government Area and can demonstrate a considerable contribution to the community
- Involved in gambling products or services, unless the business is based in Council's Local Government Area and can demonstrate a considerable contribution to the community; and/or
- Otherwise perceived to be of a nature that is inconsistent with Council's values and policies or may adversely affect Council's public image or reputation.

## 7 Approvals for sponsorship

### Sponsorship requiring Manager approval

Sponsorships where the value of funding or in kind support to/from Council is up to \$10,000, may be approved by the relevant Manager. Managers should inform the relevant Director of any sponsorship arrangements being committed to.

### Sponsorship requiring Director approval

Sponsorships where the value of funding or in kind support to/from Council is between \$10,000 and \$250,000, may be approved by the relevant Director.

### Sponsorship requiring General Manager approval

Sponsorships where the value of funding or in-kind support to/from Council is more than \$250,000, may be approved by the General Manager. Approve of any sponsorship proposals involving overall naming rights.

## 8 Process for seeking sponsorship

Inner West Council may seek financial and/or in-kind sponsorship from organisations, companies, or individuals to support specific projects or events.

Individual sponsorship opportunities can be promoted through Council's website or potential organisations and businesses can be approached directly to determine their interest.

Any requests from organisations or individuals seeking sponsorship made directly to Councillors should be directed to the relevant Council official.

Sponsorship relationships should be reviewed annually by at least two people for transparency purposes.

Sponsorship proposals must be assessed against the below predetermined and publicly available criteria:

Sponsorship Policy 7



- The sponsoring organisation must be compatible with Council's values and strategic objectives
- The sponsoring organisation must agree to the sponsorship benefits offered
- The sponsoring organisation must not be involved in conflict or conflict of interest with Council
- The sponsoring organisation must be seen to have the capacity to fulfil its sponsorship obligations
- The sponsorship arrangement must benefit both parties

Council must ensure that sufficient resources are available to enable the promised sponsor benefits to be delivered. Sufficient and timely information must also be provided to the sponsor to enable them to evaluate the sponsorship.

## 9 Process for providing sponsorship

Council also has the option to sponsor other organisations and/or their associated activities either financially and/or in kind. In the first instance it might be best to direct unsolicited sponsorship requests to Council's grants program, where there are dedicated funds to support requests. Otherwise, support for unsolicited requests are mostly unbudgeted and require other projects to be impacted to secure funds.

Sponsorship proposals received by Council must be assessed against Council's strategic objectives and Council's policies and objectives as set out in the Community Strategic Plan and Delivery Program.

Sponsorship proposals must be assessed against the below predetermined and publicly available criteria:

- The organisation seeking sponsorship must be a charity or community based
- The organisation seeking sponsorship must be compatible with Council's values
- The project or activity being sponsored must have local impact in the Inner West local government area
- The organisation seeking sponsorship must offer identifiable benefits to Council in return for sponsorship
- The organisation seeking sponsorship must not be actively involved in conflict or conflict of interest with Council
- The organisation seeking sponsorship must be seen to have the capacity to fulfil its sponsorship obligations
- The sponsorship arrangement must benefit both parties

Where there are other sponsoring organisations alongside Inner West Council, these other organisations should not be inconsistent with Council's values and policies, adversely affect Council's public image or reputation, or otherwise present a conflict of interest.

Sponsorship Policy 8



## 10 Acknowledgement and benefits

The following benefits are considered acceptable, subject to a written agreement:

- Use of facilities, including the waiving of hire or site fees
- Opportunity for a spokesperson to speak at an event. Where Council is sponsoring an event this should be the Mayor as per the Council’s Event Invitation, Speaking and Public Meeting Policy.
- Complimentary tickets to an approved value
- Display or merchandising of goods or other material.
- Inclusion of sponsor’s branding/name/logo on collateral such as signage, banners, posters, brochures, advertisements, and website
- Defined, limited use of Council’s branding/name/logo by the sponsor, subject to approval by Council as part of the sponsorship agreement
- Media or promotional opportunities, such as acknowledgement in Council media releases relating to the event or project
- Verbal acknowledgement at an event or activity by master of ceremonies or other speakers
- Formal letter from Council acknowledging the sponsor’s valuable contribution; and
- Naming rights in exceptional circumstances and if approved

As with all signage and other communications and marketing material, approval must be sought from the Communications team where appropriate particularly around the use of the Inner West Council logo.

## 11 Reporting requirements: sponsorship proposals, agreements, and register

All sponsorship arrangements need to be appropriately documented, including sponsorship proposals, sponsorship agreements and a sponsorship register.

### Sponsorship proposal

The sponsorship proposal must outline:

- Type of event or project
- Target audience
- Promotion which will be undertaken
- Potential benefits to sponsors and alignment to Council’s strategic objectives through the Community Strategic Plan and/or Delivery Plan
- An outline of the general benefits of sponsorship, including scope of marketing



- Expected sponsorship contribution and the form in which this will take (cash or in-kind), including explanation of GST and its implication for sponsorship
- Conditions of sponsorship
- Period/timeframe of sponsorship

**Sponsorship agreement**

All sponsorship arrangements will be documented in a formal written agreement. With the agreement signed by both parties and confirming the benefits for both.

All sponsorships must be monitored by the relevant Council staff throughout the term of the sponsorship to ensure that the expectations of Council and the other party are met. If the conditions of the sponsorship agreement are not met, it may be terminated as outlined in the written agreement. Other parties should be given timely and appropriate information in writing on the results of the event or project in order to evaluate their association with Council.

**Sponsorship register**

Council will keep a register of all sponsorship agreements on the Reports and Registers page of its website, outlining sponsorship opportunities and agreements, the event or project which the sponsorship covers, the sponsor/organisation's details and contribution to or from Council.

**12 Breaches of this Policy**

Breaches of this policy may result in an investigation of the alleged breach in line with relevant Council policies including the Model Code of Conduct.

Any alleged criminal offence or allegation of corrupt conduct will be referred to the relevant external agency.

**13 Administrative Changes**

From time-to-time circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made including branding, Council Officer titles or department changes and legislative name or title changes which are considered minor in nature and not required to be formally endorsed.



14 Version Control – Policy History

This policy will be formally reviewed every three years from the date of adoption or as required.

Governance use only:

<b>Document</b>	<b>Sponsorship Policy</b>	<b>Uncontrolled Copy When Printed</b>	
<b>Custodian</b>	Director Community	<b>Version #</b>	Version 2
<b>Adopted By</b>	TBC	<b>ECM Document #</b>	33927713
<b>Next Review Date</b>	TBC		

Amended by	Changes made	Date Adopted
Community	New Policy	13 November 2018
Community	Policy Review – The Policy has been significantly edited to produce a more coherent and easier to read document. Ensuring that Council staff have policy details that are straight forward and clear to understand when negotiating sponsorship arrangements.	TBC



## Sponsorship policy

<b>Title</b>	Sponsorship Policy
<b>Summary</b>	This policy informs Council officials – including Councillors, staff, contractors and volunteers – of principles, guidelines, processes and issues relating to sponsorship.
<b>Background</b>	<p>Inner West Council provides a wide range of services, activities and events to the community, some of which may be suitable for sponsorship in order to enhance or reduce the cost of these activities.</p> <p>This policy sets out principles and guidelines for both seeking and providing sponsorship of Inner West Council activities by individuals, organisations and corporations external to Council, including clubs and community groups. It also covers the provision of sponsorship by Council to external parties.</p> <p>This policy is linked to Council's Risk Management Framework.</p> <p>Sponsorship can be mutually beneficial to both Council and the sponsor. Council's sponsorship arrangements should benefit the community, and assist Council in providing services and programs to its community.</p> <p>However, Council must ensure that all sponsorship arrangements are transparent, comply with Council's Code of Conduct and other policies, and do not limit Council's ability to carry out its functions fully or impartially.</p> <p>This policy recognises that sponsorship may be beneficial in some cases and not in others. The benefits of sponsorship should be balanced against potential risks, including:</p> <ul style="list-style-type: none"> <li>• The perception that Council may expose itself to improper influence from private individuals, organisations or companies; and</li> <li>• Potential sponsors assuming that they have an entitlement to exercise influence over Council's operations for their own advantage.</li> </ul> <p>This sponsorship policy applies to Inner West Council officials and provides the steps they must follow when seeking to obtain or provide sponsorship.</p>
<b>Policy Type</b>	Council
<b>Relevant Strategic Plan Objective</b>	<ul style="list-style-type: none"> <li>• Inform Council officials of probity issues relating to sponsorship;</li> </ul>



	<ul style="list-style-type: none"> <li>• Ensure sponsorship is sought, received and carried out ethically;</li> <li>• Reduce the risk of corrupt conduct, or the appearance of corrupt conduct, in relation to sponsorship;</li> <li>• Ensure a consistent and transparent approach is taken to sponsorship across the organisation; and</li> <li>• Protect and enhance the reputation of Council.</li> </ul>
<b>Relevant Council References</b>	<p>Related documents and policies:</p> <ul style="list-style-type: none"> <li>• Public Access to Information Policy;</li> <li>• Public Interest Disclosures Policy;</li> <li>• Independent Commission Against Corruption's (ICAC) guide to <i>Sponsorship in the public sector 2006</i>;</li> <li>• Risk Management Framework; and</li> <li>• Council's Code of Conduct.</li> </ul>
<b>Main Legislative Or Regulatory Reference</b>	<ul style="list-style-type: none"> <li>• <i>Government Information (Public Access) Act 2009 (GIPA Act)</i>;</li> <li>• <i>Local Government Act 1993</i>;</li> <li>• <i>Independent Commission Against Corruption Act</i>;</li> <li>• <i>Anti-Discrimination Act 1977 NSW</i>; and</li> <li>• <i>State Records Act 1998</i>.</li> </ul>
<b>Applicable Delegation Of Authority</b>	As per delegations' register
<b>Attachments</b>	<p><b>Sponsorship templates:</b></p> <ul style="list-style-type: none"> <li>a) <b>Sponsorship proposal</b></li> <li>b) <b>Sponsorship agreement</b></li> <li>c) <b>Approvals process checklist including conflict of interest declaration and statement of business ethics</b></li> <li>d) <b>Sponsorship register</b></li> </ul>
<b>Record Notes</b>	
<b>Version Control</b>	See last page

<b>Document:</b>	Policy	<i>Uncontrolled Copy When Printed</i>	
<b>Custodian:</b>	Sponsorship Policy	<b>Version #</b>	Version # 1
<b>Approved By:</b>	Director City Living	<b>ECM No.</b>	33927713
<b>Adopted By:</b>	Council	<b>Publish Location</b>	Intranet/ Internet
<b>Adopted Date and Minute #:</b>	21/08/2018 - C0818 (2)	<b>Next Review Date</b>	21/08/2020

## 1 Purpose

This sponsorship policy applies to Inner West Council officials and provides the steps they must follow when seeking to obtain or provide sponsorship.

## 2 Definition of sponsorship

Sponsorship is a commercial arrangement in which a sponsor provides a contribution of money or in kind support for an activity in return for certain specified benefits to the sponsor.

Sponsorship can be provided by the corporate sector, the public sector or private individuals.

For the purpose of this policy, sponsorship comprises:

- Sponsorship of Inner West Council activities by individuals, organisations and companies external to Council, including clubs and community groups; and
- Council sponsorship of organisations, activities and events external to Council.

Sponsorship does not include grants received by Council or donations made to Council; the selling of advertising space; joint ventures; consultancies; or unconditional gifts, donations, bequests or endowments.

## 2 Sponsorship principles

Consideration and assessment by Council of sponsorship proposals should have regard to the following principles, which have been informed by ICAC's guiding principles for sponsorship arrangements.

These principles aim to ensure sponsorship is sought, received and carried out ethically, lawfully and transparently to reduce the risk of corrupt conduct, or the appearance of corrupt conduct.

### *Principles for seeking sponsorship*

- a) A sponsorship agreement will not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions legally, fully and impartially.
- b) Council (as a regulatory authority) will not seek or accept sponsorship from people or organisations whose involvement in a sponsorship arrangement could compromise or be seen or perceived to compromise Council's ability to exercise its regulatory and planning functions.
- c) Council will ensure that officials involved in the negotiation of the sponsorship have no involvement in the regulation or inspection of the relevant party. All regulations and inspections will be conducted in an open, fair, accountable and impartial manner.
- d) Council will not seek or accept sponsorship from people or organisations who are, or are perceived to be, of a nature that is inconsistent with Council's values or policies, may adversely affect Council's public image or reputation, or otherwise present a conflict of interest.
- e) In making a decision either to accept or not accept sponsorship, Council will weigh up the best interests of the public, public accountability, public perceptions and the potential risks

against any potential benefits. Council's Risk Management Framework provides a mechanism by which risks may be assessed and managed, through being captured and rated in a risk register, and identifying controls.

f) It is preferable that there be compatibility between the sponsored activity and the sponsor, such as a sporting event being sponsored by an organisation related to sport.

g) Council officials are not permitted to derive a personal benefit from a sponsorship arrangement.

h) Council will advertise and promote sponsorship opportunities in a way that does not confer or imply an unfair advantage to some potential sponsors.

i) Sponsorships are only to be pursued if the time and resources used to obtain it do not exceed the value of the sponsorship.

j) Sponsorship benefits for the sponsor must not outweigh the benefits to Council, and the level of recognition and benefits available to sponsors must be commensurate to the scale of the sponsorship.

k) Where sponsorship involves the provision of a sponsor's product, Council will evaluate the product for its fitness for the stated purpose against relevant and objective operational criteria through a risk assessment process. Council should not support exclusive use of the sponsors' product.

l) All sponsorship arrangements entered into by Council must be formalised in a written agreement. A template is provided in *Attachment One* of this policy.

m) All sponsorship arrangements must be approved in writing by the relevant Group Manager, General Manager and/or Council, as set out in this policy. There is a two person approvals process to foster transparency. An outlined approvals process is provided as an attachment to this policy.

n) Each sponsorship proposal will be assessed on an individual basis and no ongoing sponsorship beyond the terms set out in the arrangement should be implied or assumed.

*Principles for the provision of sponsorship by Council*

a) There must be no real or apparent conflict between the objectives and mission of the sponsorship recipient and Council.

b) The opportunity for provision of sponsorship by Council should be made as widely known as possible, with any costs of advertising or promoting sponsorship to be balanced against the potential benefits.

c) Council officials are not permitted to derive a personal benefit from a sponsorship arrangement.

d) The level of recognition and benefits available to Council as a sponsor must be commensurate to the scale of the sponsorship.

e) Council officials must be made aware of all other sponsors involved in the project to ensure they align with Council's involvement and objectives. The relevant Council official will seek a list of sponsors prior to formalising any sponsorship agreement.

f) All sponsorship arrangements entered into by Council must be formalised in a written agreement. A template is provided in Attachment One of this policy.

g) Council officials must monitor sponsorship arrangements to ensure the promised sponsor benefits are delivered. Sufficient and timely information must be provided by the sponsored organisation to enable Council to evaluate the sponsorship.

h) Each sponsorship proposal will be assessed on an individual basis and no ongoing sponsorship beyond the terms set out in the arrangement should be implied or assumed.

### 3 Appropriate external sponsorship arrangements

Council will generally only accept sponsorship for short term activities or programs such as:

- Events and festivals;
- Community development and cultural activities and programs of a limited time period;
- Public conferences, seminars and workshops;
- Community or industry awards;
- Environmental projects;
- Community awareness campaigns; and
- Education or recreation programs.

The following types of activities are generally not suitable to receive sponsorship:

- Ongoing services and activities of Council, whether undertaken by Council officers, volunteers, committees or other groups;
- Buildings, facilities, parks or other assets; and
- Regular publications such as newsletters.

The following types of sponsorship are considered acceptable:

- Provision of funding;
- Provision of goods, services or vouchers (in kind support); and/or
- Provision of discounts.

### 4 Restrictions

Council will not accept sponsorship from organisations or related parties that are:

- Involved in any current planning, regulatory or legal matter involving Council, or if it is reasonably known that such matters are likely to arise in the foreseeable future (e.g. developers with a Development Application before Council);
- Involved in political fields (e.g. political parties);
- Involved in or associated with products or services related to tobacco, pornography or firearms;
- Involved in commercial alcohol products or services, unless the business is based in Council's Local Government Area and can demonstrate a considerable contribution to the community;
- Involved in gambling products or services, unless the business is based in Council's Local Government Area and can demonstrate a considerable contribution to the community; and/or
- Otherwise perceived to be of a nature that is inconsistent with Council's values and policies or may adversely affect Council's public image or reputation.

- Every sponsorship proposal will be assessed against the possibility of a conflict of interest and, in particular, may be refused or terminated in any case where, during the life of the sponsorship, the sponsor or related party:
- Has a current development application or planning matter before Council, or Council is aware of the possibility of an application or matter coming before the Council in the near future;
- Is, or is likely to be, subject to regulation or inspection by the Council which may impose conditions; or
- Where the sponsorship may limit Council's ability to carry out its functions fully and impartially or may be perceived to do so.
- Related parties may include, but are not limited to, management, board or committee members of organisations.

## 5 Approvals for sponsorship

The below approval amounts relate to the financial delegations Council has in place.

### *Sponsorship requiring Group Manager approval*

Sponsorships where the value of funding or in kind support to/from Council is up to \$150,000, and is for a sponsorship period of one month or less, may be approved by the relevant Group Manager.

### *Sponsorship requiring Deputy General Manager approval*

Sponsorships where the value of funding or in kind support to/from Council is between \$150,000 and \$250,000, and is for a sponsorship period of one month or less, may be approved by the relevant Deputy General Manager.

### *Sponsorship requiring General Manager approval*

Sponsorships where the value of funding or in kind support to/from Council is more than \$250,000, and is for a sponsorship period of one month or less, may be approved by the General Manager.

### *Sponsorship requiring Council approval*

Sponsorships for a period of one month or more must be approved by Council. Council must also approve any sponsorship proposals involving naming rights.

### *Sign off process*

A two person sign off process is required, whereby the relevant Council official will make a recommendation and the appropriate Group Manager, Deputy General Manager, General Manager or Council will approve. The responsible Council official/s should make the authoriser aware of any potential issues when seeking authorisation, referring to the principles outlined in Section 2 of this policy. A template is provided in *Attachment One* of this policy.

## 6 Process for seeking external sponsorship

Inner West Council may seek financial and/or in kind sponsorship from organisations, companies or individuals to support specific projects or events.

Sponsorship opportunities should be promoted widely and not limited to invited sponsors. However, it is recognised that it may not always be reasonable or practical to expect extensive processes to be undertaken for lower value sponsorships, or if the potential pool of sponsors is small or specialised. If wide promotion is not undertaken, the reasons for this should be clearly documented and approved by the relevant Group Manager prior to promotion.

Individual sponsorship opportunities shall be promoted in a way commensurate to the scope and value of the sponsorship.

For sponsorships where the value of funding or in kind support to Council is \$10,000 or less, it should be noted that advertising is preferable but Council may seek or accept sponsorship by dealing directly with potential sponsors should the alternative not be cost effective. Council's sponsorship register may be referred to in the process of identifying potential sponsors.

Sponsorships for amounts between \$10,000 and \$20,000 must be sought via advertising in the public domain.

Sponsorships for amounts greater than \$20,000 must be sought via an advertised or tender process.

Any requests from organisations or individuals seeking sponsorship made directly to Councillors should be directed to the relevant Council official.

## 7 Process for assessing external sponsorship

Existing sponsorship relationships or ongoing sponsorship support that was already in place prior to the development of this policy should be reviewed annually by at least two people for transparency purposes: the relevant Group Manager and Deputy General Manager. Sponsorship proposals must be assessed against the below predetermined and publicly available criteria:

- The sponsoring organisation must be compatible with Council's values and strategic objectives;
- The sponsoring organisation must agree to the sponsorship benefits offered;
- The sponsoring organisation must not be involved in conflict or conflict of interest with Council;
- The sponsoring organisation must be seen to have the capacity to fulfil its sponsorship obligations;
- The sponsorship arrangement must benefit both parties; and
- The sponsorship agreement must adhere to Council's sponsorship policy.

A sponsorship proposal template is included as an attachment to this policy.

Council must ensure that sufficient resources are available to enable the promised sponsor benefits to be delivered. Sufficient and timely information must also be provided to the sponsor to enable them to evaluate the sponsorship.

## 8 Process for providing sponsorship

Council also has the facility to sponsor other organisations and/or their associated activities either financially and/or in kind, including, but not limited to:

- Events;
- Environmental projects;
- Community development and cultural programs and activities;
- Publications; and
- Fundraisers (e.g. raffles and auctions).

Sponsorship proposals received by Council must be assessed against Council's strategic objectives and Council's policies. Council's sponsorship of the project must align with Council's objectives as set out in the Community Strategic Plan and Delivery Program.

Sponsorship proposals must be assessed against the below predetermined and publicly available criteria:

- The organisation seeking sponsorship must be a charity or community based;
- The organisation seeking sponsorship must be compatible with Council's values;
- The project or activity being sponsored must have local impact in the Inner West local government area;
- The organisation seeking sponsorship must offer tangible benefits to Council in return for sponsorship;
- The organisation seeking sponsorship must not be actively involved in conflict or conflict of interest with Council;
- The organisation seeking sponsorship must be seen to have the capacity to fulfil its sponsorship obligations;
- The sponsorship arrangement must benefit both parties; and
- The sponsorship agreement must adhere to Council's sponsorship policy.

Where there are other sponsoring organisations alongside Inner West Council, these other organisations should not be inconsistent with Council's values and policies, adversely affect Council's public image or reputation, or otherwise present a conflict of interest.

A sponsorship proposal template is provided in *Attachment One* of this policy.

## 9 Acknowledgement and benefits

Acknowledgement and sponsorship benefits should be commensurate with the sponsorship contribution made and the scope of the event, activity or project. For example, a sponsorship arrangement valued at \$500 may entitle the sponsorship organisation to recognition on a promotional flyer, whereas a sponsorship arrangement valued at \$5,000 may entitle the sponsorship organisation to have their logo included on all promotional material, advertising and signage.

The following benefits are considered acceptable, subject to a written agreement:

- Use of event facilities which may include hospitality, preferential seats, opportunity to speak or participate at an event; and
- Display or merchandising of goods or other material.

The following forms of recognition/acknowledgment are considered acceptable, subject to a written agreement:

- Inclusion of sponsor's branding/name/logo on collateral such as signage, banners, posters, brochures, advertisements and website;
- Defined, limited use of Council's branding/name/logo by the sponsor, subject to approval by a Council official as part of the sponsorship agreement;
- Media or promotional opportunities, such as acknowledgement in Council media releases relating to the event or project;
- Verbal acknowledgement at an event or activity by master of ceremonies or other speakers;
- Formal letter from Council acknowledging the sponsor's valuable contribution; and
- Naming rights in exceptional circumstances and if approved by Council.

As with all signage and other communications and marketing material, approval must be sought from the Communications team where appropriate.

### **10 Reporting requirements: sponsorship proposals, agreements and register**

All sponsorship arrangements need to be appropriately documented, through sponsorship proposals, sponsorship agreements and a sponsorship register.

#### *Sponsorship proposal*

The sponsorship proposal must outline:

- Type of event or project;
- Target audience;
- Promotion which will be undertaken;
- Potential benefits to sponsors and alignment to Council's strategic objectives through the Community Strategic Plan and/or Delivery Plan;
- An outline of the general benefits of sponsorship, including promotion;
- Expected sponsorship contribution and the form in which this will take (cash or in-kind), including explanation of GST and its implication for sponsorship;
- Conditions of sponsorship;
- Period/timeframe of sponsorship; and
- Payment strategy.

#### *Sponsorship agreement*

A sponsorship agreement must be documented in a signed written contract confirming the benefits for both parties. The form this takes will depend on the value of and complexity of the sponsorship arrangement. A template is provided is *Attachment One* of this policy.

For sponsorships with a value of more than \$5,000, arrangements will be documented in a formal written agreement.

For sponsorships with a value of \$5,000 or less, the agreement may be by an exchange of letters or written agreement.

All sponsorships must be monitored by the relevant Council official throughout the term of the sponsorship to ensure that the expectations of Council and the sponsor are met. If the conditions of the sponsorship agreement are not met, it may be terminated as per Section 4 of this policy. Sponsors should be given timely and appropriate information in writing on the results of the event or project in order to evaluate their association with Council.



*Sponsorship register*

Council will keep a register of all sponsorship agreements on the Reports and Registers page of its website, outlining sponsorship opportunities and agreements, the event or project which the sponsorship covers, the sponsor/organisation's details and contribution to or from Council. It is the responsibility of Council officials to keep this up to date as required.

Information about the full nature and extent of sponsorship agreements may be made available to the public upon request.

**11 Breaches of this policy**

Breaches of this policy may result in disciplinary action and/or revocation of the sponsorship. If a crime is alleged it will be referred to the police, and if corruption is alleged it will be referred to ICAC.

**12 Policy review**

This policy will be reviewed regularly as required and may change at any time, subject to a Council resolution.

**ATTACHMENT ONE**

**Sponsorship templates:**

- e) **Sponsorship proposal**
- f) **Sponsorship agreement**
- g) **Approvals process checklist including conflict of interest declaration and statement of business ethics**
- h) **Sponsorship register**

**A. Sponsorship proposal**



[recipient name and address]

[date]

Dear [name],

I write regarding any interest [business/organisation name] may have in supporting Inner West Council's [event/program/activity] on [date].

[Provide details of Inner West Council event/program/activity including target audience.]

*E.g.*

**Introduction to Inner West Council's Major Events Program**

*The Inner West local government area is distinctive. It is known for its colour, character and community, all of which are showcased in a comprehensive calendar of community events each year. Every year, Inner West Council presents a variety of community focused festivals and events that feature a wide variety of cultures, performers, artists and businesses from the area and surrounds.*

*Council's event program is recognised as one of the most comprehensive and effective cultural animation programs in Sydney, serving to foster and promote the Inner West's unique cultural identity while providing important opportunities for belonging and celebration.*

*Inner West Council is proud to present a series of major events each financial year for local business sponsorship consideration.*

**Sponsorship proposal**

This proposal for the [event/program/activity] contains:

- An outline of the benefits of sponsorship, including promotion
- Expected sponsorship contribution and the form in which this will take (cash or in-kind), including explanation of GST and its implication for sponsorship;
- Conditions of sponsorship;
- Period/timeframe of sponsorship; and
- Payment strategy.

**Benefits of sponsorship**

E.g.

Sponsoring a community event is not only a financial decision, but an opportunity to enhance your business reputation by:

- Raising your business profile at a lesser cost than own advertising
- Increasing awareness of your brand among a diverse range of event attendees
- Establishing goodwill within the community by being identified as a good corporate citizen
- Engage with existing customers and potential new customers through direct access to thousands of participants at every event
- Building trust in your brand beyond advertising and traditional marketing
- Differentiating your company from competitors
- Providing an opportunity to present or demonstrate your products and/ or services at the event

**Sponsorship features and value comparisons**

[Sponsorship values and associated benefits are listed here, with any required caveats]

E.g.

Event	Principal Sponsor	Major Sponsor	Sponsor	Supporter
<b>Dulwich Hill Village Fair</b>	\$5,000 ex GST	\$3,000 ex GST	\$2,000 ex GST	\$1,000 ex GST

Benefit	Sponsor	Supporter
Company logo on all promotional material – 10,000 flyers, 300 posters	✓	✓
Business name acknowledgement on any other promotional material (excluding above)	✓	✓
Acknowledgement in radio advertising (where possible)	✓	
Acknowledgement in all media releases	✓	✓
Logo on Council website with link	✓	✓
Business name acknowledgement/link on Council website	✓	
Logo acknowledgement on social network pages	✓	✓
Business name acknowledgement on social network pages		
Opportunity to work with the Events team on innovative ideas to maximise business exposure	✓	✓

Covered 6m x 3m marquee or equivalent space	✓	
Covered 2.4m x 2.4m fete stall or equivalent space		✓
Banner placement on Main Stage or Kids' Play Park*	✓	✓
Branded shade cover in the Kids' Play Park	✓	
Acknowledgement at the Official Welcome	✓	✓
Scripted acknowledgements on stage by MC	✓	✓
Mentions of support by MC		
Logo acknowledgement on program display boards	✓	✓
Name acknowledgement on program display boards		
Official Certificate of Appreciation	✓	
Thanks and acknowledgement on social network pages	✓	✓
Acknowledgement in Council newsletter **	✓	✓

\* Number of banners and positioning is dependent on number of stages and level of sponsorship

\*\* May occur either pre or post event dependant on newsletter deadlines

### Suggested support from your organisation

E.g.

*Understanding the [organisation] already supports other valuable projects within the community, we would suggest the following support:*

#### **Principal Sponsor – \$5000.00 excl. GST or Major Sponsor – \$3000.00 excl. GST**

*This sponsorship will assist us in covering the costs associated with providing a main stage entertainment program reflective of the cultural diversity of the area or the program in the Kids Play Park which includes an entertainment program, jumping castle, outdoor games and face painting within the Dulwich Hill Village Fair precinct.*

#### **Conditions of sponsorship**

[List relevant conditions here]

#### **Timeframe**

[List timeframe here]

#### **Payment details**

[List payment details here]

Please don't hesitate to contact me should you require any further information.

Yours sincerely,

[Council official name, title and contact details]

**B. Sponsorship agreement**



[document reference number]

[recipient name and address]

[date]

Dear [name],

**[event/program/activity name]**

Thank you for agreeing to be a Sponsor for the [event/program/activity]. Inner West Council values the ongoing relationship with local businesses and community organisations and we are delighted to have the support of [business/organisation name] for this [event/program/activity].

As the Sponsor, Inner West Council offers [business/organisation name] the following sponsorship benefits:

*E.g.*

- **Company logo** on all promotional material including
  - Flyers promoting [event/program/activity] (quantity of 10,000)
  - Posters promoting [event/program/activity] (quantity of 300)
- **Business name** on Inner West Council website (link to program);
- Acknowledgement on media releases
- **Company logo acknowledged** as sponsor on [event/program/activity] promotional material;
- One, 2.4m x 2.4m fete stall or equivalent space for your promotional use with the opportunity to distribute promotional material;
- Scripted acknowledgements by MCs on all entertainment stages throughout the event;
- Logo acknowledgment on the Festival's program display boards listing running orders on the day;
- Acknowledgment at the Official Welcome;
- Business name acknowledgement and thank you on Council's digital and social media,

- including Facebook and e-newsletters; and
- Opportunity to work with Council to develop innovative ideas to maximise business exposure.

In return for these benefits, [business/organisation name] agrees to provide cash sponsorship of \$[amount] + GST.

Please sign a copy of this letter signalling your agreement, and return at your convenience.

Once again, thank you for your support of the [event/program/activity].

Should you have any queries, please don't hesitate to contact me on [phone/email].

Yours sincerely,

.....

[Council official name and title]

Signed in agreement:

\_\_\_\_\_

[recipient name]

\_\_\_\_\_

Date

on behalf of [business/organisation name]

**C. Approvals process checklist including conflict of interest declaration and statement of business ethics**

- Compatible with Council's values and strategic objectives
- Sponsor agrees to benefits offered
- Sponsor or related parties not involved in conflict or conflict of interest with Council
- Sponsor or related parties do not have current or proposed planning, regulatory or legal matter (including development applications) before Council
- Sponsor not involved in political fields
- Sponsor not involved in or associated with products or services related to tobacco, pornography or firearms
- Sponsor not involved in commercial alcohol products or services, unless the business is based in Council's Local Government Area and makes a considerable contribution to the community
- Sponsor has capacity to fulfil its sponsorship obligations
- Sponsorship arrangement benefits both parties
- Sponsorship agreement adheres to Council's sponsorship policy
- List of other sponsors provided

**CONFLICT OF INTEREST DECLARATION**

(Insert name) and the company I represent (Company name) and the company's directors, shareholders, officers and employees:

1. Have not offered, or given and will not offer or give, any financial reward or other inducement of any kind to any Council officers and/or Councillors, with respect to any of my dealings in relation to this Sponsorship.
2. Are not in any way connected with and do not have any actual or potential conflict of interest with any Council staff member or Councillor (whether employed on a permanent, casual or contractual basis).
3. Have not fixed or adjusted the amount of the Sponsorship by or under or in accordance with any agreement or arrangement with any other person.
4. I have read and understand the concept of conflict of interest and collusive Sponsorship as set out on the following page of this form.

I understand and accept that the Council reserves the right to terminate any contract, transaction or agreement that Council may enter into with me or the above mentioned company as a result of this Sponsorship, should it subsequently be shown that I have failed to disclose herein any matter or contravene any statement relevant to this declaration. I also accept Inner West Council's right to reject any future Sponsorships from the above mentioned company, or me if I am shown to have made any false declaration herein or otherwise.



\_\_\_\_\_  
(name of person making  
declaration)

\_\_\_\_\_  
(name of witness)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature of witness)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(date)

**STATEMENT OF BUSINESS ETHICS**

Council's Statement of Business Ethics provides an outline of the ethical framework within which Council operates. It reinforces Council's values for conducting business as well as stating what Council expects from its business partners.

As a prospective business partner, it is a requirement that you have reviewed Council's statement of business ethics and understand the need to abide by it when conducting business with, or on behalf of, Council.

**DECLARATION**

I.....of.....

(name and position of person making declaration) (name of firm, company, partnership, corporation, association, or other organisation or entity)

have reviewed Council's Statement of Business Ethics and declare that

.....

(name of firm, company, partnership, corporation, association, or other organisation or entity)

and any parent, subsidiary or franchisee of

.....

(name of firm, company, partnership, corporation, association, or other organisation or entity)

agree to abide by the principles contained therein.

**D. Sponsorship register**

Sponsor organisation: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:

*Sponsorship opportunities*

Event/program/activity	Type of sponsorship	Value	Closing date	Contact
E.g. Marrickville Festival	E.g. Funding, in kind support	E.g. \$5,000	E.g. 30 June 2018	E.g. Relevant Council official email address/phone number

*Sponsorship agreements – external sponsorship*

Event/program/activity	Type of sponsorship	Value	Date of agreement
E.g. Marrickville Festival	E.g. Funding, in kind support	E.g. \$5,000	E.g. 1-21 October 2018

*Sponsorship agreements – provision of sponsorship*

Organisation	Type of sponsorship	Value	Date of agreement
E.g. Newtown Neighbourhood Centre	E.g. In kind support – aquatic centre membership for raffle	E.g. \$500	E.g. 30 June 2018

\* The above will be listed on the Reports and Registers page of Council's website

**Version Control - POLICY HISTORY:**

*Governance Use only:*

Version	Amended By	Changes Made	Date	ECM No.
1	Director City Living	New policy	November 2018	33927713
2				

**Item No:** C0524(1) Item 7  
**Subject:** SYDENHAM TO BANKSTOWN T3 LINE CLOSURE - TEMPORARY TRANSPORT PLAN  
**Prepared By:** Manod Wickramasinghe - Traffic and Transport Planning Manager  
**Authorised By:** Ryann Midei - Director Infrastructure

**RECOMMENDATION**

1. That Council write to the Minister for Transport expressing concern that the timeline for the Temporary Transport Plan associated with the Sydenham-Bankstown T3 line shutdown has been too short to permit genuine community consultation to be carried out and that the anticipated increased journey times are unacceptable. Further, the proposed Temporary Transport Plan should be revised to provide bus services which include cross-regional services, additional express services and additional bus priority measures in an effort to reduce journey times for the rail replacement buses.
  
2. That Council express concern regarding the following aspects of the proposed Temporary Transport Plan:
  - a) Inappropriately short timeline associated with its development and implementation;
  - b) Lack of comprehensive community consultation during the development of the Temporary Transport Plan;
  - c) Unsatisfactory additional journey times likely to be encountered on rail replacement buses and the lack of bus priority measures in the Temporary transport Plan;
  - d) Pedestrian safety issues around stations and stops associated with the rail replacement buses;
  - e) Lack of assurance of genuine accessibility for all rail replacement buses;
  - f) The absence of cross-regional bus services which could be trialled as a longer term means of providing improved north-south access across the Inner West;
  - g) Frequencies of services during evenings and on weekends to support recreational demand and the growing night-time economy;
  - h) Need to ensure that, wherever possible, interim active transport improvements are constructed in a manner which can be used as the basis for longer term improvements, aligned with council’s overall active transport network; and
  - i) Lack of detail associated with the safety and design of the proposed e-scooter trail.
  
3. That Council inform TfNSW that, while the proposed e-scooter trial should be designed in consultation with Council staff, its funding, construction, management design and enforcement should be the responsibility of TfNSW.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

## EXECUTIVE SUMMARY

As part of the Metro SouthWest Project the Sydenham-Bankstown T3 heavy rail line will be closed for up to 12 months, starting sometime between July and October 2024 (as publicly committed by Transport for NSW). This closure is to enable final conversion works before metro services commence from Sydenham to Bankstown in 2025.

In order to maintain public transport services during that time Transport for NSW (TfNSW) is delivering an integrated temporary transport plan (TTP) to help people get to where they need to get to during the T3 Bankstown line conversion works.

At the Council meeting held on 9 April 2024, Council resolved the following:

*That Council defer consideration of the e-scooter trial pending a comprehensive temporary transport plan from Transport for NSW to support the final conversion phase, to be provided to the Council at the May 2024 meeting with Councillors to be briefed ahead of that meeting.*

This report provides a summary of the proposed TTP including:

- current travel demand and projected supply;
- bus replacement services;
- active transport planning; and
- possible e-scooter trial.

TfNSW has subsequently briefed Council, on 7 May 2024, and this follow-up report is now presented for Council's consideration.

## BACKGROUND

It is currently anticipated that the T3 heavy rail line will be closed, between Sydenham and Bankstown, for approximately 12 months. The line closure will commence sometime between July and October of 2024.

This line closure is proposed to permit the final construction stages of Metro SouthWest, which is currently programmed to commence operation in late 2025.

The line closure will permit critical works including:

- Installation of platform screen doors and mechanical gap fillers
- Final track realignment;
- New overhead wiring;
- Final station upgrades;
- Train testing, and
- Service commissioning activities.

In order to minimise inconvenience for the travelling public TfNSW is delivering a Temporary Transport Plan (TTP) for the conversion period of the T3 Bankstown Line. At the Council meeting on 9 April 2024, the possibility of an e-scooter component of the TTP was reported to Council, and Council subsequently resolved to seek clarification on the details of the overall TTP.

**DISCUSSION**

**Overview**

In the past 5 years, over 60 train line possessions have taken place by Transport for NSW on the T3 Bankstown Line. The integrated TTP for the final conversion of the line has subsequently been informed and refined based on Transport for NSW’s experience and insights over the past 5 years. This TTP has been supplemented with detailed demand analysis carried out specifically related to travel patterns on the T3 line.

The TTP will include:

- Southwest Link – dedicated high-frequency rail replacement buses;
- An active transport plan to encourage increased walking and riding;
- A possible e-scooter trial; and
- A communication program.

**Rail replacement buses**

For clarity, the rail replacement buses will be branded as the *Southwest Link*, and will provide 1030 bus services, on 3 separate routes, each weekday. Weekend services are likely to be slightly reduced. The services will operate the same hours as the existing T3 trains and will be supported by the existing NightRide bus services.

The *Southwest Link* will provide high frequency bus services between Sydenham and Bankstown train stations which will provide a mix of “all stops” and “limited stop” services.

The three bus routes in the *Southwest Link* will be:

- SW1 – Sydenham to Bankstown (All Stops)
  - Sydenham, Marrickville, Dulwich Hill, Hurlstone Park, Canterbury, Campsie, Belmore, Lakemba, Wiley Park, Punchbowl, Bankstown, and return.
- SW2 – Sydenham to Bankstown (Limited Stops)
  - Sydenham, Belmore, Lakemba, Wiley Park, Punchbowl, Bankstown, and return.
- SW3 – Sydenham to Campsie (Limited Stops)
  - Sydenham, Canterbury and Campsie, and return.

Figure 1 shows the inter-relationship between the *Southwest Link* and the temporarily reconfigured heavy rail network. (*The proposed changes to the heavy rail network are outlined in the following section of this report*).

TfNSW have indicated that the majority of buses will be accessible, however should any non-accessible buses be included in the fleet, marshals will be at each stop to assist patrons.



Figure 1 – Proposed *Southwest Link* and heavy rail alterations

Figure 2 shows the frequency of services ranging from every two minutes during peak periods, to every 15 minutes late at night.

## Southwest Link bus services



## Southwest Link bus service frequency

-  **Every 2 to 4 minutes** during peak periods
-  **At least every 10 minutes** across most of the day
-  **At least every 15 minutes** late at night

Figure 2 – Operation of *Southwest Link* services

## Changes to the existing rail network

Additional changes are planned to take place on the train network in parallel with the delivery of the TTP. These changes are:

- Amended T3 Liverpool & Inner West Line – providing a direct rail service to the Sydney CBD from Liverpool via Lidcombe Station, including Berala, Regents Park, Sefton, Chester Hill, Leightonfield, Villawood and Carramar Stations;
- New T6 Lidcombe & Bankstown service – providing dedicated train services between Bankstown and Lidcombe, including Yagoona, Birrong, Regents Park and Berala, with connections T3 Liverpool and Inner West Line at Regents Park;
- Changes to rail services at Erskineville and St Peters Stations, where passengers will be served by the T8 Airport and South line.

These changes to heavy rail services are designed to provide alternative access for passengers in the T3 catchment, particularly those wishing to travel to western Sydney or willing to travel to the CBD via Lidcombe.

The final conversion of the T3 Bankstown Line will only commence once the Metro City passenger services start running to and from Sydenham and Chatswood via CBD stations.

## Active transport planning

TfNSW is currently consulting Council staff to develop and introduce a range of active transport initiatives to support passenger movements during the conversion period. This includes a series of temporary cycling routes and shared paths to encourage active transport use during the rail shutdown. These measures include:

- Active Transport behaviour change program;
- Precinct improvements;
- Infrastructure improvements – including short and longer term;
- Signage and maps;
- Station bike parking improvements.

It is proposed that these routes would run between key railway stations.

They would generally be constructed as temporary routes with an opportunity to move to a more permanent configuration at a later time, if demand warrants.

Potential routes are shown on Figure 3 and include:

- Route 1 – Marrickville Station to Redfern Station;
- Route 2 – Tempe Station to Hurlstone Park Station;
- Route 3 – Tempe Station to Canterbury Station (with a spur to Hurlstone Park Station);
- An interim version of the East- West Pedestrian and Cycle Link (EWPCCL) between Marrickville and Sydenham.

It should be noted that some of the potential routes align with the EWPCCL and Marrickville Road East routes that form part of Council's capital works program. Marrickville Road East provides a separated cycleway along Marrickville Road from Meeks Road to Railway Parade/Gleeson Avenue and is currently undergoing detailed design. The final treatments for Marrickville Road will differ from those included as part of the TTP which is expected to provide shared paths rather than a separated cycleway.



The EWPCL is a Sydney Metro project which seeks to improve east- west pedestrian and cyclist facilities between Sydenham and Bankstown along the T3 line. Components of the end-state EWPCL design are being led by Council and procurement for undertaking the detailed design is currently in progress. Sydney Metro will then undertake the delivery component. Sydney Metro will also be undertaking community engagement for the end-state EWPCL later this year.

It is proposed that these new routes, while catering for all riders, would also be supported by the establishment of e-bike hubs, for a designated share-bike provider. These hubs are proposed to be at Dulwich Hill, Marrickville, Sydenham and Tempe Stations.

While concern is expressed regarding the, yet to be released, details relating to crossing points and footpath space for pedestrians. Design plans for each of the routes will be presented to Council's Local Traffic Committee for approval prior to being finalised.

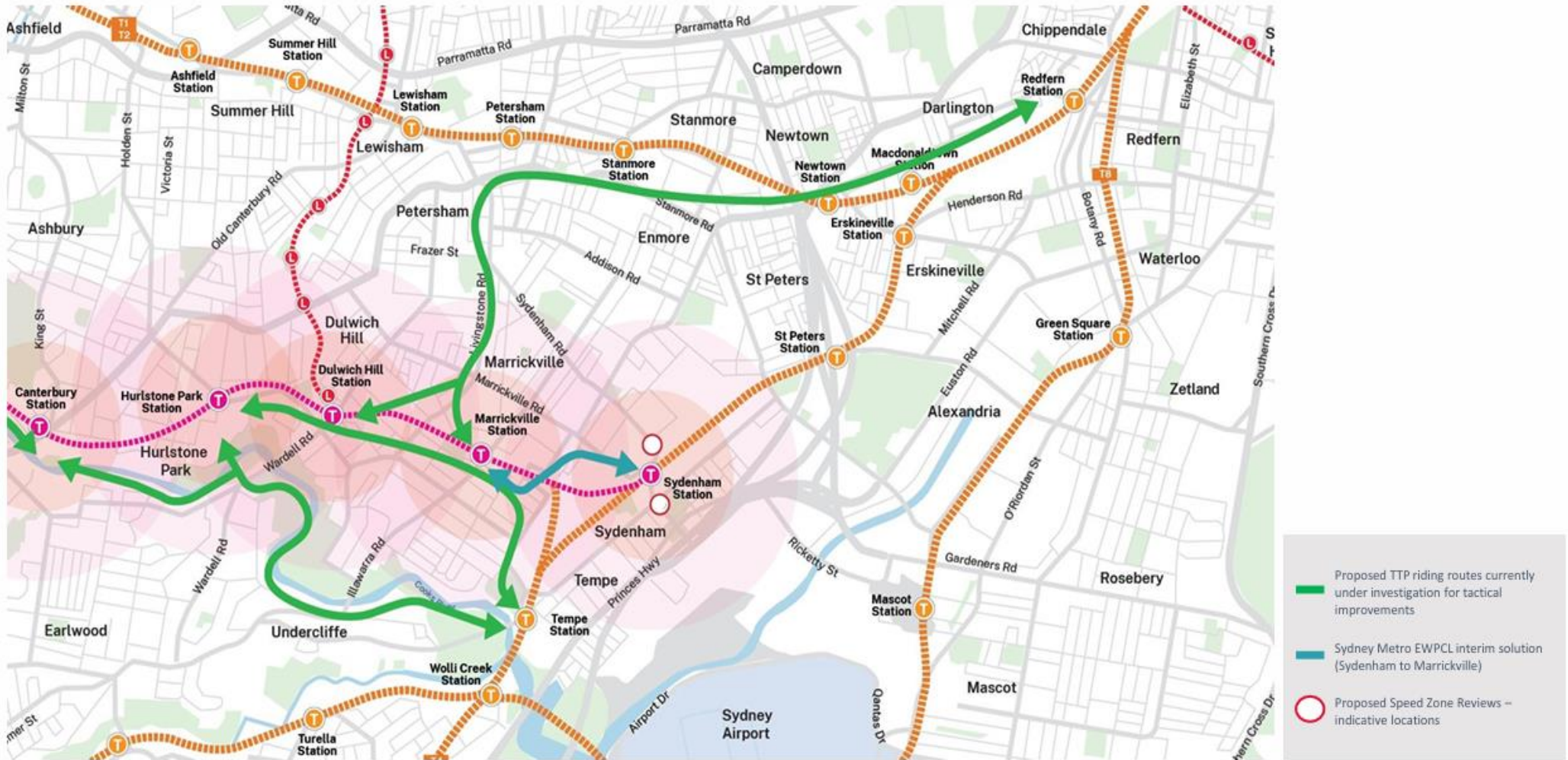


Figure 3 – Proposed new active transport links

Mode shift will also be encouraged through education, including learn-to-ride programs, confidence courses and guided rides.

### **Possible E scooter trial**

Further to the report presented to Council's meeting on 9 April 2024, discussions have continued with TfNSW regarding the State's request to include an e-scooter trial in the TTP.

It is anticipated that the trial would run for a minimum of 12 months in support of the TTP, with an additional 12 months in support of TfNSW's data gathering to determine the future of e-scooters in NSW.

The trial is currently proposed to permit use of share-scooters, to operate on paths and shared paths within a prescribed area that will be geofenced so that the scooters will not function outside the corridor. The scooters will be speed limited, to 5-10km/hr and enforcement would be by the NSW Police Service.

It is suggested that Council should request TfNSW to consult with Council on the design of the trial routes, but that TfNSW should be responsible for the detailed design, funding, construction, management and enforcement of the trial. With Council, and the Community, being consulted as part of the trial's monitor and review process.

Further, as part of the Cooks River Cycleway is within the City of Canterbury Bankstown, TfNSW must ensure that their approval is gained prior to implementation.

At this time there are currently two share-scooter providers to select from; Beam and Neuron, and it is understood that the company would be chosen through NSW State Procurement process with all maintenance, safety and liability being the chosen provider's responsibility.

While TfNSW's initial suggested trial area, which included a large part of the southern Inner West (Figure 4), continues to be the TfNSW's preference, Council staff express concern regarding safety, management and enforcement of such a large area and consequently propose the more confined corridor shown in Figure 5.



Figure 4 – E-scooter trial area proposed by TfNSW as part of TTP

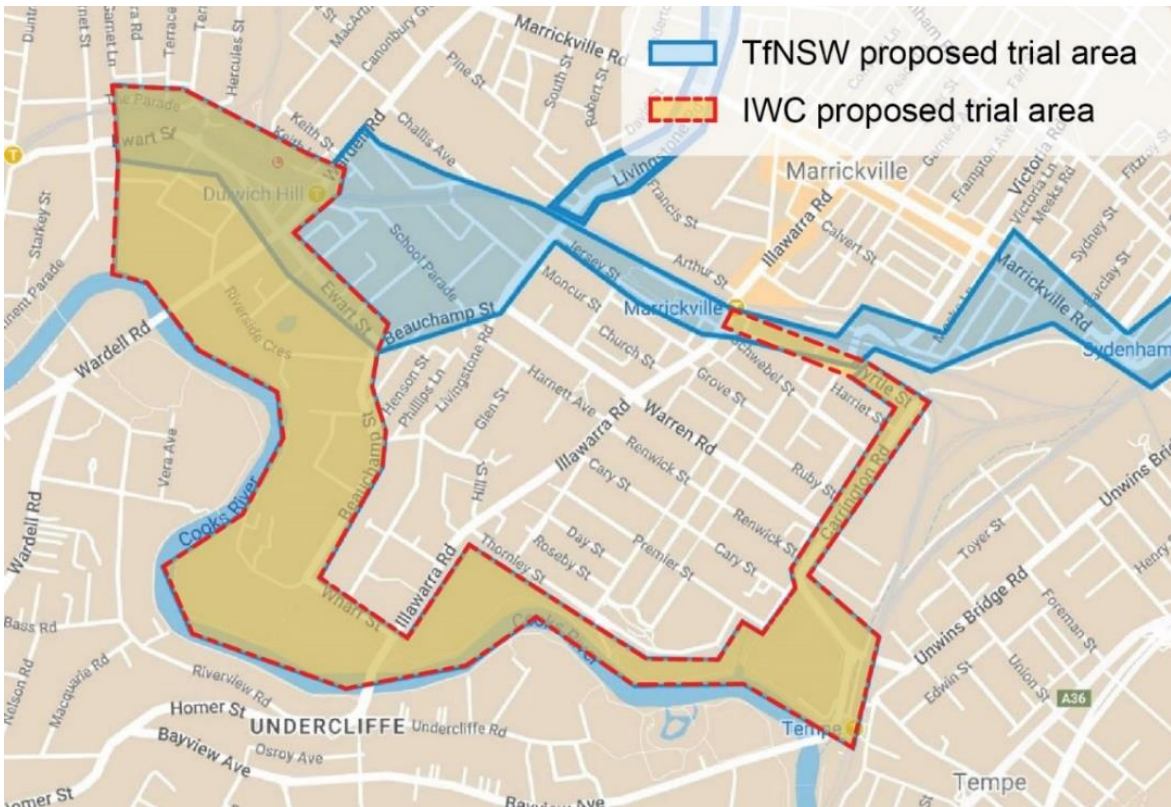


Figure 5 – Proposed e-scooter trial corridor proposed by Council

It is also considered that, as this is an initiative purely related to the T3 line closure it should be the responsibility of TfNSW to design (in consultation with Council), pay for, implement, manage and enforce.

Further, as soon as the T3 reopens as a metro line, a joint (Council and TfNSW) review of the success or otherwise of the e-scooter trail should be carried out to determine the future of e-scooters in the Inner West.

### **Additional aspects of the TTP**

To further assist in managing the overall demand the TTP also proposes an “Inform and Engage” campaign which will include:

- Provision and promotion of travel options from each station to existing passengers and the community
- A dedicated email contact for information and inquiries;
- Conducting 3 in-person drop-in sessions in the local area;
- Conducting 3 on-line business drop-in sessions
- Provision of a suite of active travel behavioural initiatives in the community to improve riding confidence and capability.

TfNSW have commenced an information campaign along the corridor, including the distribution of Southwest Link information flyers at stations and key centres, and the creation of online content on [transportnsw.info/southwestlink](https://transportnsw.info/southwestlink).

It is also proposed that some streets adjacent to the stations will have their speeds reduced, to either 40 km/hr or 50 km/hr, to improve safety in the areas.

### **Predicted demand and temporary supply**

Based on current OPAL data, TfNSW has calculated that the total weekday travel demand needing to be catered for, between Sydenham and Bankstown, is in the order of 56,000 passenger trips per day (based on data collected in March 2024). TfNSW have indicated that they have developed their Southwest Link bus service plan to cater for over 60,000 trips.

TfNSW anticipates that during the rail closure period demand is likely to remain the similar or may even reduce.

The primary mode proposed to cater for this demand will be rail replacement buses, in the form of the *Southwest Link*, however these will be complemented by improved active transport links, changes to heavy rail services and a possible e-scooter trial.

The *Southwest Link* service will use 100 buses and 200 drivers to provide 1030 services each weekday. Based on carrying capacities, for each bus (45 seated and 25 standing passengers) this gives the Southwest Link a theoretical base capacity of over 72,000 passenger trips per weekday.

In considering this capacity it should be noted that the seated capacity of the service would be over 46,000 passenger trips.

It is also important to note that not all of the 56,000 passengers currently carried on the T3 travel the whole distance between Sydney and Bankstown. Importantly, a proportion of passengers will use the service for point-to-point travel to, or between, intermediate stations TfNSW’s analysis, based on the 60 TTPs they have initiated during construction of the Epping to Chatswood Metro and previous T3 closures, it can be anticipated that overall travel demand on the Sydenham to Bankstown corridor will reduce as some passengers choose to:

- connect to alternative rail lines;

- walk, ride or drive to alternative locations;
- use the existing local bus network;
- work from home.

To assist in encouraging mode shift, the TTP also includes consideration of active transport modes, the potential limited use of e-scooters and mode shift encouragement messaging

This means that the theoretical capacity of 72,000 (46,350 seated/25,750 standing) should be in excess of the real demand.

However, the key issue for the travelling public will not be with service capacity, it will be the significant increases in journey time for virtually all rail replacement bus trips.

Rail replacement buses be running in mixed traffic conditions, and so, subject to normal traffic congestion and delays. The potential exists that the buses themselves could contribute to increased congestion.

Consequently, travel times will be longer for most trips, with TfNSW's estimates indicating that average travel times using the *Southwest Link* will be roughly twice as long as the current T3 journey times. It is currently anticipated that the bus journey times from Bankstown to Sydenham are likely to take between 40 and 50 minutes, in comparison to the existing 24 minutes by rail.

Adding to this is the need for passengers to then transfer from the rail replacement bus to a train at Sydenham Station.

Based on the above analysis, it is considered that the proposed *Southwest Link* has sufficient overall capacity to cater for the overall passenger numbers, however, concern is expressed regarding the increased journey times anticipated.

Additionally, it will be essential to monitor services and be able to respond by providing increased capacity during peak periods if required. It is also considered essential that the network provide appropriate frequencies of service during evening and on weekends to support recreational demand and the growing night-time economy.

### Conclusion

The closure of the T3 line between Sydenham and Bankstown is required in order to complete the T3 conversion to Metro, and that the provision of a metro service on this line will improve the frequency and capacity for rail patrons. There will, however, be inconvenience for the travelling public with significantly longer journey times and the need for many to transfer between modes.

Additionally, the TTP has not used a comprehensive community consultation program to inform its development and it appears that the community will now be informed rather than consulted.

Active transport improvements, and the potential e-scooter trial, have the potential to assist in catering for the demand, however it is not considered that they are likely to result in a substantial mode shift. The key advantage of supporting the active transport proposals in the TTP will be the potential long-term opportunity to integrate these new routes into Council's overall active transport network.

In the case of the e-scooter trial, current trials being run in councils such as Georges River have not encountered major problems, however the trials have not been completed at this time.

Consequently, it is considered that TfNSW should take sole responsibility for the implementation management and enforcement of this trial, in consultation with Council, and that at the end of the T3 line closure a joint review should be carried out to determine the future of e-scooters in the Inner West.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 8  
**Subject:** LOCAL TRAFFIC COMMITTEE MEETING - 15 APRIL 2024  
**Prepared By:** Manod Wickramasinghe - Traffic and Transport Planning Manager  
**Authorised By:** Ryann Midei - Director Infrastructure

**RECOMMENDATION**

**That Council receive the minutes and adopt the recommendations of the Local Traffic Committee meeting held on 15 April 2024.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

**DISCUSSION**

The April 2024 meeting of the Local Traffic Committee was at Ashfield Service Centre. The minutes of the meeting are shown at *Attachment 1*.

**ITEMS BY WARD**

Ward	Item
Baludari (Balmain)	Jane Street, Balmain - Proposed Adjustment to ‘No Stopping’ Restriction
	Alberto Street, Lilyfield - Proposed Kerb Extension
Gulgadya (Leichhardt)	Boomerang Street, Haberfield - Pedestrian Crossing Line Markings
Midjuburi (Marrickville)	Illawarra Road, Marrickville Near Thornley Street - Proposed Upgrade Of Existing Pedestrian Crossing
	Wells Avenue, Tempe - Proposed Relocation Of Existing Marked Parking Bay
Djarrawunang (Ashfield)	Lewisham Street, Dulwich Hill - Proposed one-way (westbound) restriction
	Hercules Street, Fox's Lane & Drakes Lane, Ashfield-Temporary Full Road closures (ENRC/2024/0016) 'Culture X Ashfield Music Festival' - Sunday 8 September 2024
Damun (Stanmore)	Nil.
All Wards	Nil.

**FINANCIAL IMPLICATIONS**

Projects proposed for implementation are funded within existing budget allocations.

**ATTACHMENTS**

1. [Local Traffic Committee minutes - 15 April 2024](#)



**Minutes of Meeting held on 15 April 2024**

**Meeting commenced at 11:03 AM**

**ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON**

*I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today, and their elders past and present.*

**COMMITTEE REPRESENTATIVES PRESENT**

Manod Wickramasinghe	IWC's Traffic and Transport Planning Manager (Chair)
Bill Holliday	Representative for Jamie Parker MP, Member for Balmain
Graeme McKay	Representative for Jo Haylen MP, Member for Summer Hill
Nina Fard	Transport for NSW (TfNSW)

**NON VOTING MEMBERS IN ATTENDANCE**

Roderick Primerano	Representative for U-Go Mobility
Michael Takla	Representative for Transit Systems
Felicia Lau	IWC's Acting Coordinator Traffic Engineering Services (North)
George Tsaprounis	IWC's Coordinator Traffic Engineering Services (South)
Christy Li	IWC's Business Administration Officer

**VISITORS**

Nathan English	Resident (Item 1)
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**APOLOGIES:**

Mayor Darcy Byrne	Councillor – Baludarri-Balmain Ward
Eleanor Nurse	Representative for Jenny Leong MP, Member for Newtown

**DISCLOSURES OF INTERESTS:**

Nil.

**CONFIRMATION OF MINUTES**

That the Minutes of the Local Traffic Committee held on Monday, 18 March 2024 be confirmed.

### MATTERS ARISING FROM COUNCIL'S RESOLUTION OF MINUTES

The Minutes of the Local Traffic Committee meeting held on 18 March 2024 were adopted at Council's meeting held on 05 March 2024 subject to the following adjustments:

1. London Street and Simmons Street, Enmore – Proposed Temporary Road Closure and Partial Road Closure to be deferred until the approval of a Traffic Management Plan by TfNSW, that this Plan address the potential increase to traffic in neighbouring residential streets and associated safety concerns, and that communication regarding the trial period and a contact for residents to provide feedback directly to council be letterboxed and displayed on the council website;
2. Amendment to signposted Car Share Vehicles spaces in the Inner West to be deferred pending further review of the signage especially the use of abbreviations; and
3. That Council defer the item 2 on Jaggars Lane, pending the outcome of the Land and Environment Court matter.

### **LTC0424(1) Item 1 Jane Street, Balmain - Proposed Adjustment to No Stopping Restriction (Baludarri-Balmain Ward/Balmain Electorate/Leichhardt PAC)**

#### **SUMMARY**

This report outlines the current traffic and parking issues at the 'Children Crossing' outside Father John Therry's Catholic Primary School on Jane Street, Balmain during school peak hours. Council proposes to extend the 'No Stopping' hours to address the issues raised.

#### **Officers Recommendation:**

That the existing 'No Stopping 8:30AM – 9:30AM & 3:00PM – 3:30PM School Days' restriction at the children crossing outside Fr John Therry's Catholic Primary School on Jane Street, Balmain be amended to 'No Stopping 8:15AM – 9:15AM & 2:30PM – 3:30PM School Days' as per the plan in *Attachment 1*.

#### **DISCUSSION:**

*Public Speaker Nathan English entered the meeting at 11:04AM*

Mr English supported the recommendation and advised that the times on the 'No Stopping' signs should be updated to reflect the hours the crossing supervisors are on shift to assist them with their duties. Mr English noted that due to the current inaccuracies of times on the signs, there have been issues with cars parking within the times the crossing supervisors are working causing delays, issues and distractions whilst they try to supervise children crossing the road. Mr English also raised concerns regarding the crossing on Eaton Street stating that the current infrastructure is inadequate as many people cannot tell where the crossing is and would like to request that Council investigate the option of getting the Eaton Street crossing upgraded.

The Representative for the Member of Balmain questioned if the proposed times in the recommendation were appropriate. Mr English advised that those timeframes would be the minimum to ensure that the crossing supervisors working times were covered.

Mr English questioned if the proposed time amendments would also be reflected in the Eaton Street crossing. Council Officers advised that this proposal is only seeking approval to update the Jane Street, Balmain signage however, Council Officers are currently reviewing the children crossing in Eaton Street.

The Representative for the Member of Balmain noted that as the Jane Street, Balmain

crossing is being used during the day, whether Council could upgrade the crossing to a pedestrian crossing.

Council Officers advised that they will have officers review and investigate the possibility of upgrading the Jane Street crossing to a pedestrian crossing.

The Representative for the Member of Balmain questioned whether the issues Mr English raised regarding Eaton Street should be submitted by the school in writing.

Council Officers confirmed that queries should be submitted in writing so Council can investigate their concerns.

The Representative for the Member of Balmain suggested the possibility of implementing a 30km/h school zone.

The Representative for Transport for NSW advised that TfNSW is currently reviewing the 40km/h blanket approval in the Inner West and that there are currently no plans to reduce the speed limit any further.

The Committee members agreed with the Officer's recommendation.

**COMMITTEE RECOMMENDATION:**

**That the existing 'No Stopping 8:30AM – 9:30AM & 3:00PM – 3:30PM School Days' restriction at the children crossing outside Fr John Therry's Catholic Primary School on Jane Street, Balmain be amended to 'No Stopping 8:15AM – 9:15AM & 2:30PM – 3:30PM School Days' as per the plan in *Attachment 1*.**

**For Motion:** Unanimous

**LTC0424(1) Item 2 Alberto Street, Lilyfield - Proposed Kerb Extension (Baludarri-Balmain Ward/Balmain Electorate/Leichhardt PAC)**

**SUMMARY**

Council is planning to improve safety for pedestrians and other road users in Alberto Street, Lilyfield at its intersection with Balmain Road by constructing two kerb blister islands and two kerb ramps. The works aim to improve pedestrian safety by better defining pedestrian crossing points and reducing the road crossing width in Alberto Street.

The proposed 'No Stopping' distance on the eastern side of Alberto Street is proposed to be reduced from the statutory 10m (from the intersection) to 5.2m which will create a new parking space. A risk assessment for the reduced 'No Stopping' has been submitted to Transport for NSW and has been approved.

**Officers Recommendation:**

That the attached detailed design plan (Design Plan No.10253) for the proposed kerb extensions on Alberto Street at the intersection with Balmain Road, Lilyfield be approved.

**DISCUSSION:**

The Committee members agreed with the Officer's recommendation.

**COMMITTEE RECOMMENDATION:**

That the attached detailed design plan (Design Plan No.10253) for the proposed kerb extensions on Alberto Street at the intersection with Balmain Road, Lilyfield be approved.

**For Motion:** Unanimous

**LTC0424(1) Item 3 Boomerang Street, Haberfield - Pedestrian Crossing Line Markings (Gulgadya-Leichhardt Ward/Summer Hill Electorate/Burwood PAC)**

**SUMMARY**

Council has received several concerns from residents regarding vehicles not slowing down as they approach the pedestrian crossing at Boomerang Street near the intersection with Loudon Avenue, Haberfield.

In response, council is proposing to install Zig Zag line markings on both approaches to the crossing to indicate to motorists that a pedestrian crossing is ahead.

**Officers Recommendation:**

That the installation of Zig Zag line markings on both approaches to the pedestrian crossing on Boomerang Street near the intersection with Loudon Avenue, Haberfield be approved.

**DISCUSSION:**

The Representative for the Member of Summer Hill questioned if the Zig Zag line markings make a difference in reducing vehicular speed.

The Representative for Transport for NSW advised these line markings are usually installed where sightlines are impaired to indicate that there is a pedestrian crossing ahead. It was also noted that the purpose of these line markings is to provide advanced warning to motorists to slow down in preparation of the upcoming pedestrian crossing.

The Committee members agreed with the Officer's recommendation.

**COMMITTEE RECOMMENDATION:**

That the installation of Zig Zag line markings on both approaches to the pedestrian crossing on Boomerang Street near the intersection with Loudon Avenue, Haberfield be approved.

**For Motion:** Unanimous

**LTC0424(1) Item 4 Lewisham Street, Dulwich Hill - Proposed one-way (westbound) restriction (Djarrawunang-Dulwich Hill Ward/Summer Hill Electorate/Inner West PAC)**

**SUMMARY**

This report discusses further investigations into the one-way (westbound) proposal on

Lewisham Street, between The Boulevard and New Canterbury Road, Dulwich Hill which was identified in the Dulwich Hill North Local Traffic Management Plan (LATM) 2016. It provides context on the origin of the proposal, and further assessment on the proposal with respect to current traffic conditions. An extensive consultation summary is provided with a final revised proposal.

**Officers Recommendation:**

That the proposed one-way (westbound) restriction on Lewisham Street, between The Boulevard and New Canterbury Road, Dulwich Hill be reassessed upon the completion of the Hoskins Park Precinct (Arlington Grove), to determine if the traffic conditions on Lewisham Street reflect the forecasted traffic volumes from the Dulwich Hill LATM 2016 Plan, and determine if the proposed one-way (westbound) restriction is warranted.

**DISCUSSION:**

The Representative for the Member of Balmain suggested that ‘Bicycles excepted’ be implemented into the recommendation.

Council Officers advised they would consider the suggestion once the reassessment has been undertaken.

The Committee members agreed with the Officer’s recommendation.

**COMMITTEE RECOMMENDATION:**

**That the proposed one-way (westbound) restriction on Lewisham Street, between The Boulevard and New Canterbury Road, Dulwich Hill be reassessed upon the completion of the Hoskins Park Precinct (Arlington Grove), to determine if the traffic conditions on Lewisham Street reflect the forecasted traffic volumes from the Dulwich Hill LATM 2016 Plan, and determine if the proposed one-way (westbound) restriction is warranted.**

**For Motion:** Unanimous

**LTC0424(1) Item 5 Hercules Street, Fox's Lane & Drakes Lane, Ashfield-Temporary Full Road closures (ENRC/2024/0016) 'Culture X Ashfield Music Festival' - Sunday 8 September 2024 (Djarrawunang-Ashfield Ward/Summer Hill Electorate/Burwood PAC)**

**SUMMARY**

Inner West Council is partnering with Sacred Currents to present the Culture X Ashfield festival on Sunday 8 September 2024. The event will feature cross-cultural music that celebrates the diversity of the Inner West community.

**Officers Recommendation:**

1. That the proposed temporary full road closures of Hercules Street, (between Liverpool Road and Brown Street), Fox’s Lane (between Liverpool Road and Brown Street) and Drakes Lane (off Hercules Street), Ashfield, be APPROVED for the purpose of holding a ‘Culture X Ashfield’ music Festival on Sunday 8 September 2024 between 3.00am to 11.59pm. The closures as per the submitted TGS and TMP are subject to the following specific conditions and all other standard Council conditions for the temporary full road closures.

2. That a Road Occupancy License application be obtained from the Transport Management Centre.
3. That notice of the proposed event be forwarded to the NSW Police Local Area Commander, Transit Systems, the NSW Fire Brigade and the NSW Ambulance Services.
4. That all residents and businesses in and around the affected area are to be notified of the temporary road closure in writing by the applicant in advance (at least 7 days prior to the event) with the applicant making reasonable provision for stakeholders.
5. That a minimum four (4) metre unencumbered passage be available, where required, for emergency vehicles through the closed sections.
6. That the occupation of the road carriageway must not occur until the road has been physically closed.

**DISCUSSION:**

The Representative for Transit Systems advised that the traffic control company who prepared the Traffic Management Plan had contacted him for diversions for the 464 bus service. The Representative for Transit Systems also advised that that particular stop on Brown Street, Ashfield is a terminus point as well as a starting point for the service so they will be diverting the service via Fredrick Street, Ashfield.

The Representative for Transit Systems further advised that they are ready to commence communications to nearby residents and businesses and asked which team in Council will be responsible for the customer facing side of the festival.

Council Officers advised they will get back to The Representative for Transit Systems regarding the best contact in Council for the customer facing and communication side of the event.

The Committee members agreed with the Officer's recommendation.

**COMMITTEE RECOMMENDATION:**

1. That the proposed temporary full road closures of Hercules Street, (between Liverpool Road and Brown Street), Fox's Lane (between Liverpool Road and Brown Street) and Drakes Lane (off Hercules Street), Ashfield, be APPROVED for the purpose of holding a 'Culture X Ashfield' music Festival on Sunday 8 September 2024 between 3.00am to 11.59pm. The closures as per the submitted TGS and TMP are subject to the following specific conditions and all other standard Council conditions for the temporary full road closures.
2. That a Road Occupancy License application be obtained from the Transport Management Centre.
3. That notice of the proposed event be forwarded to the NSW Police Local Area Commander, Transit Systems, the NSW Fire Brigade and the NSW Ambulance Services.
4. That all residents and businesses in and around the affected area are to be notified of the temporary road closure in writing by the applicant in advance (at least 7 days prior to the event) with the applicant making reasonable provision for stakeholders.
5. That a minimum four (4) metre unencumbered passage be available, where required, for emergency vehicles through the closed sections.
6. That the occupation of the road carriageway must not occur until the road has been physically closed.

**For Motion:** Unanimous

**LTC0424(1) Item 6 Illawarra Road, Marrickville Near Thornley Street - Proposed Upgrade Of Existing Pedestrian Crossing (Midjuburi-Marrickville Ward / Summer Hill Electorate / Inner West PAC)**

**SUMMARY**

Council at its meeting held in March 2024, resolved to investigate safety of the pedestrian crossing on Illawarra Road at Yirran Gumal Early Learning Centre.

Previously minor pedestrian improvements have been made to this crossing, however on this occasion Council Officers have examined the possibility of raising this crossing. An initial investigation revealed that raising this crossing is feasible, subject to detailed design and community engagement.

Therefore, it is recommended that a proposed raised pedestrian crossing be supported in principle and that a detailed design of the proposal be brought back to the Committee for consideration.

**Officers Recommendation:**

That the upgrade of the existing pedestrian (zebra) crossing on Illawarra Road near Thornley Street to a raised crossing facility be approved in principle and that the detail design be brought back to the Traffic Committee for consideration.

**DISCUSSION:**

The Committee members agreed with the Officer's recommendation.

**COMMITTEE RECOMMENDATION:**

**That the upgrade of the existing pedestrian (zebra) crossing on Illawarra Road near Thornley Street to a raised crossing facility be approved in principle and that the detail design be brought back to the Traffic Committee for consideration.**

**For Motion:** Unanimous

**LTC0424(1) Item 7 Wells Avenue, Tempe - Proposed Relocation Of Existing Marked Parking Bay (Midjuburi - Marrickville Ward/ Heffron Electorate / Inner West PAC)**

**SUMMARY**

Council has received a request from a resident to further review the current parking arrangements outside No.13 Wells Avenue, Tempe. It is recommended that the existing marked parking bay be relocated as outlined in this report.

**Officers Recommendation:**

That the existing linemarked parking bay at the dead-end in Wells Avenue, Tempe outside

No.13 be relocated as per the attached sign and linemarking plan.

**DISCUSSION:**

Council Officers tabled correspondence submitted by a resident of 15 Wells Avenue, Tempe. The resident was opposed to the recommendation and raised concerns that the reduction of the footpath access will make it more difficult for pedestrians to access the footpath causing potential safety hazards. The resident noted that this will also leave no space for residents to place their bins out for collection and raised concerns that this will hinder their weekly bin collection services. The resident noted that most properties on Wells Avenue with the exception of his property at 15 Wells Avenue, all have long driveways and that erecting a 'No Parking' sign will not inconvenience any residents on the street. The resident noted that there is precedence of a 'No Parking' sign erected in front of the property of 16 Wells Avenue at the upper end of the Wells Avenue cul-de-sac and advised that the upper end of the cul-de-sac has a larger space for vehicles to manoeuvre, including a 'No Parking' sign in comparison to the lower end of the cul-de-sac which does not have 'No Parking' signs and no space for vehicles to manoeuvre. The resident also noted that during the public consultation, no responses were received from No.13 Wells Avenue however there were 2 responses received from No.15 Wells Avenue.

The Representative for Transport for NSW advised they would not be able to support the proposed recommendation of footpath parking unless a formal shared zone is implemented. The Representative for Transport for NSW also raised concerns of emergency vehicles being able to access the property if required.

Given the concerns, Council Officers proposed that the recommendation be amended so that the existing marked parking bay at the dead end of Wells Avenue, Tempe outside of property No.13 be removed and replace with a 'No Parking' zone extending to the dead end.'

The Committee members agreed with the Officer's proposed amended recommendation.

**COMMITTEE RECOMMENDATION:**

**That the existing marked parking bay at the dead end of Wells Avenue, Tempe outside of property No.13 Wells Avenue be removed and replaced with a 'No Parking' zone extending to the dead end of the street.**

**For Motion:** Unanimous

**General Business:**

**Item 8: Request for 'One Way' streets in the Balmain ward to allow bidirectional movements from bicycles.**

The Representative for the Member of Balmain suggested that Council consider the possibility of permitting 'One Way' streets in the Balmain ward to allow bidirectional movements from bicycles through the implementation of signage.

Council Officers advised that Council is currently looking into a LATM Study for the Balmain East and Birchgrove area and requested that the Representative for the Member of Balmain send through a list of streets he would like reviewed so that Council Officers can investigate.

Meeting closed at 11.44am.





**CHAIRPERSON**

Manod Wickramasinghe

**Item No:** C0524(1) Item 9  
**Subject:** PARKING IN INDUSTRIAL AND RESIDENTIAL ZONES  
**Prepared By:** Manod Wickramasinghe - Traffic and Transport Planning Manager  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

1. That Council proceed with a three month trial parking scheme which is to include the investigation of a Resident Parking Scheme in streets adjacent to the Carrington Road, Marrickville industrial precinct, supported by compliance activity and enforcement of the *Public Spaces Unattended Property Act 2021* within the framework of the Good Neighbour Policy.
2. That a report on the challenges and success of the scheme be provided to a future Council meeting.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

**EXECUTIVE SUMMARY**

Council has requested a report to provide options to mitigate and manage increasing parking concerns from residents living in, or close to, industrial zones in the Inner West.

Council has three primary options for the proactive management of on street parking demand that can be used in areas where industrial and residential land uses interface, all of which can be employed using the protocols of the Good Neighbour Policy and will all have some relevance depending on the specific circumstances, they are;

- Compliance and Enforcement of Conditions of Consent
- *Public Spaces Unattended Property Act 2021*
- Parking Controls

It is recommended that a targeted trial of these tools be employed in the streets adjacent to the Carrington Road industrial precinct and that a further report be brought back to Council outlining the challenges and success of the scheme.

**BACKGROUND**

At the Council meeting held on 13 February 2024, Council resolved the following:

1. *That Council note concerns from residents living in, or close to, industrial zones in the Inner West, about increasing parking pressures from local vehicular businesses including taxi and hire vehicle companies that park vehicles on residential streets.*
2. *That Council request officers report back to Council in May 2024 with options to mitigate and manage these concerns, including through the development application*

process, the Good Neighbour Policy, the unattended vehicle policy, and through compliance and enforcement.

**DISCUSSION**

Council’s controls, policies and actions broadly aim to discourage car ownership and use, while also promoting a thriving residential and business community across the Local Government Area.

For the most part, on-street parking demand within and around business areas does not raise serious issues. It can however become critical at the business / residential interface, and particularly where auto-oriented businesses such as car repairers, car hire and taxi depots generate higher levels of parking demand.

Most business areas in the Inner West are densely developed with little or no onsite parking, having been established prior to widespread car use and onsite parking requirements. This kind of development is integral to the character of the Inner West and has many positive attributes, but it requires careful proactive management of parking in both the private and public domains.

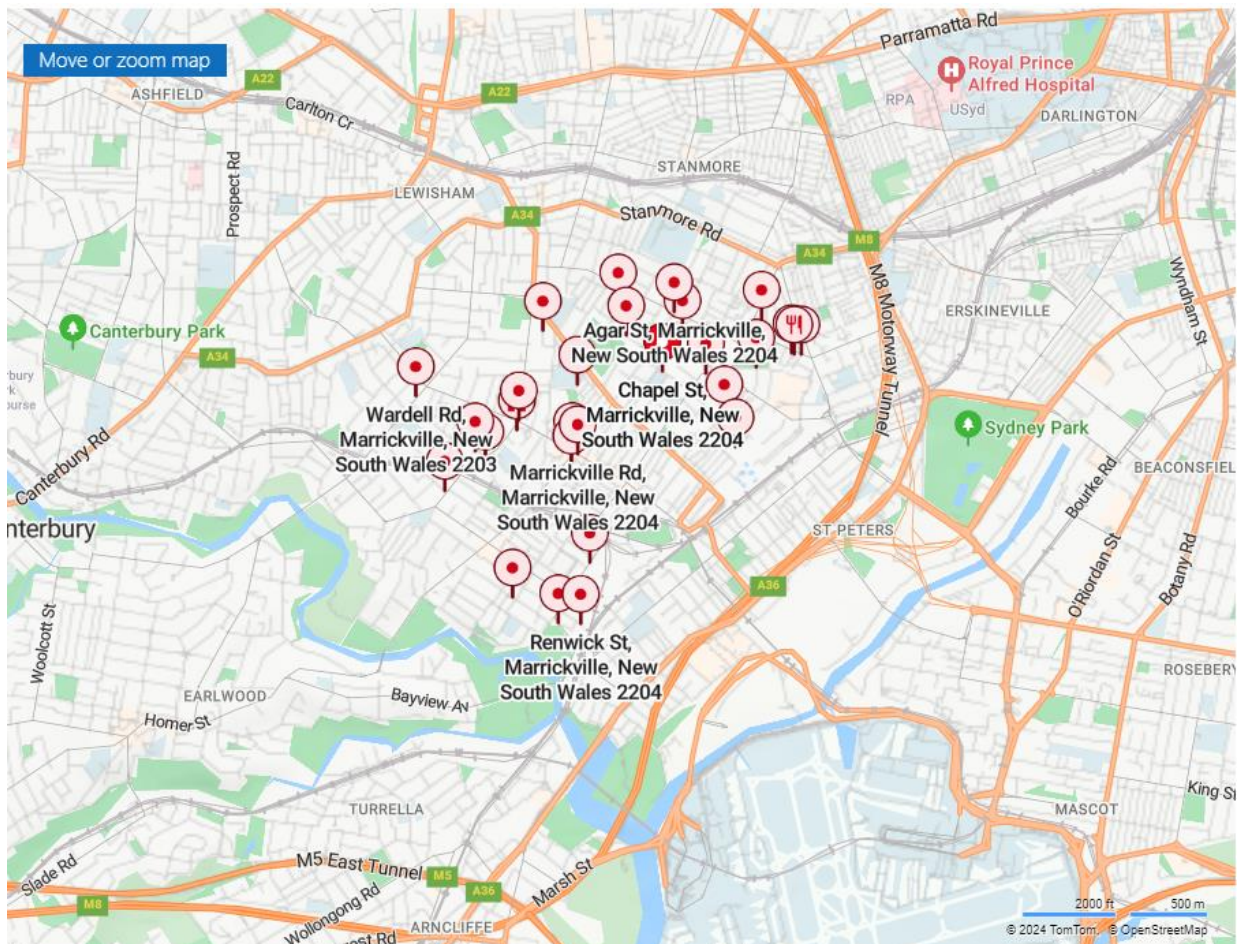


Figure 1 - Streets in and around industrial areas showing combined parking and unattended vehicle requests (greater than 10) since 1 July 2023

A review of customer requests identifying either overstaying vehicles or unattended vehicles shows 24 streets within Marrickville that have in excess of 10 requests this financial year (refer to Figure 1).

In broad terms there are three options for the proactive management of on street parking demand, all of which can be employed using the protocols of the Good Neighbour Policy and will all have some relevance depending on the specific circumstances, they are;

- Compliance and Enforcement of Conditions of Consent
- Public Spaces Unattended Property Act
- Parking Controls

**Conditions of Consent**

Where development consent is required for new or modified industrial development the proposal is assessed against Council’s environmental planning instruments. These incorporate parking controls which provide for sufficient parking so that there are minimal impacts to surrounding development and the road network. However, conditions restricting vehicles associated with the premises not parking on the local street network are not imposed as they are not enforceable.

There may also be instances where a previous development consent did not consider off street parking or vehicle “storage” as the use of the premises has changed under the State Environmental Planning Policy (Exempt and Complying Development Code). In such circumstances there is no opportunity to undertake compliance action under the *Environmental Planning and Assessment Act 1979*.

Nevertheless, if there are conditions on the original consent relating to car parking, vehicle movement, traffic generation, loading or waste management which apply to the premises then Council’s compliance team can take appropriate action.

**The Public Spaces (Unattended Property) Act 2021**

The *Public Spaces (Unattended Property) Act 2021* (PSUP) was introduced on 1 November 2022.

Registered vehicles safely parked which are unattended are permitted to remain in the same place for 28 days. Unregistered vehicles may remain in a location for 15 days if unattended. The count of days commences after Council Rangers have “stickered” the vehicle indicating PSUP is being activated.

Where items are not removed by the owner, Council may take possession of the item and hold for a minimum of twenty-eight (28) days after which they may be disposed of. Items of value are sold via public auction, or Council may dispose of motor vehicles if it is believed the value is under \$1500.

Moving the vehicle can be considered as complying with the legislation and/or directions and this has the effect of restarting the timeframes. This process is effective in creating short term turn-over but has limited use in mitigating the ongoing effects of local vehicular businesses including taxi and hire vehicle companies.

**Parking Controls**

The implementation of Resident Parking Schemes (RPS) also offers options for assisting residents in areas where there is conflicting demand. These restrictions are often signposted as ‘2P 8am-6pm Mon-Fri, permit holders excepted’ to deter commuter parking and long-stay parking associated with business. Restrictions may apply for longer periods of time depending on surrounding land uses.

Permits allowing vehicles to overstay the time restrictions are issued to residents up to the limits outlined in Council’s Public Domain Parking Policy.

It is important to the effectiveness of Resident Parking Schemes, that the number of permits issued is balanced against the number of available parking spaces and this must be considered in the development of a scheme.

Where permissive and restrictive parking controls are in place they can be enforced by Council’s Parking team. This will facilitate ongoing turnover of the spaces.

It is noted that Resident Parking Schemes can displace parking demand into surrounding streets and so may be implemented on one side of the street to minimise displacement and to provide a balance between resident, visitor and business parking in a street.

In the long term, as more Resident Parking Schemes are implemented, businesses that generate exceptionally high levels of parking demand will need to alter their operations to reduce their impact. Some may need to relocate to lower-density business areas further from the city core where more space is available for parking.

As per Council’s Public Domain Parking Policy, the development, review and implementation of parking schemes may be commenced through Council initiated precinct parking studies or through site specific investigations initiated as a result of a sufficient level of resident requests indicating a reasonable level of resident support for potential changes to parking regulation in the neighbourhood.

Following this, parking occupancy surveys are undertaken to confirm parking demand in the street and inform the development of a Resident Parking Scheme proposal for community engagement. Any supported proposal is reported through the Local Traffic Committee (LTC) and Council for approval.

**Conclusion**

Based on the map at *Figure 1* a trial for three months of parking controls is recommended for implementation in the street adjacent to the Carrington Road, Marrickville industrial precinct, in combination with a review of development consents for car industry businesses and utilisation of PSUP. Following this, a report be brought back to Council indicating both the challenges and success of the scheme with a view to implementing it more broadly in accordance with the mapped areas within this report.

**FINANCIAL IMPLICATIONS**

The costs of signposting and administering a Resident Parking Scheme can be funded from Council’s operational budgets.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 10  
**Subject:** STATE OF LOCAL MANUFACTURING  
**Prepared By:** Daniel East - Acting Senior Manager Planning  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

1. That Council undertake a high-level review of the Employment and Retail Lands Strategy (EaRLS) to consider impacts of COVID, employment zones reforms, and recent changes to the strategic framework and policy settings.
2. That Council undertake preliminary engagement, including a RoundTable, with the community and businesses to:
  - a) better understand the on-ground challenges and opportunities for these business sectors
  - b) inform the implementation of the below EaRLS employment lands actions to:
    - i. retain a diversity of industrial land, urban services land and employment generating uses
    - ii. develop a monitoring system for the ongoing review and effective management of industrial land supply
    - iii. develop planning controls ensuring floorspace is flexible and adaptable
3. That Council investigate cost effective funding opportunities to celebrate the industrial history of Inner West and support local manufacturing as outlined in this report.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

3: Creative communities and a strong economy

**EXECUTIVE SUMMARY**

In December 2023, Council resolved to receive an update on the state of local manufacturing in the Inner West no later than May 2024. Council officers have prepared a Council report for 21 May 2024 meeting which responds to this Council resolution.

The findings highlight that there is a critical need to ensure that employment lands in the Inner West are appropriately managed and further work is required in the strategic planning and economic development areas of Council to better support our employment lands.

**BACKGROUND**

At the Council meeting held on 5 December 2023, Council resolved the following:

1. *That Council request officers consider and report on the state of manufacturing in the Local Government Area (LGA), with a report coming back to Council no later than May 2024.*
2. *Council requests officers include the following information:*

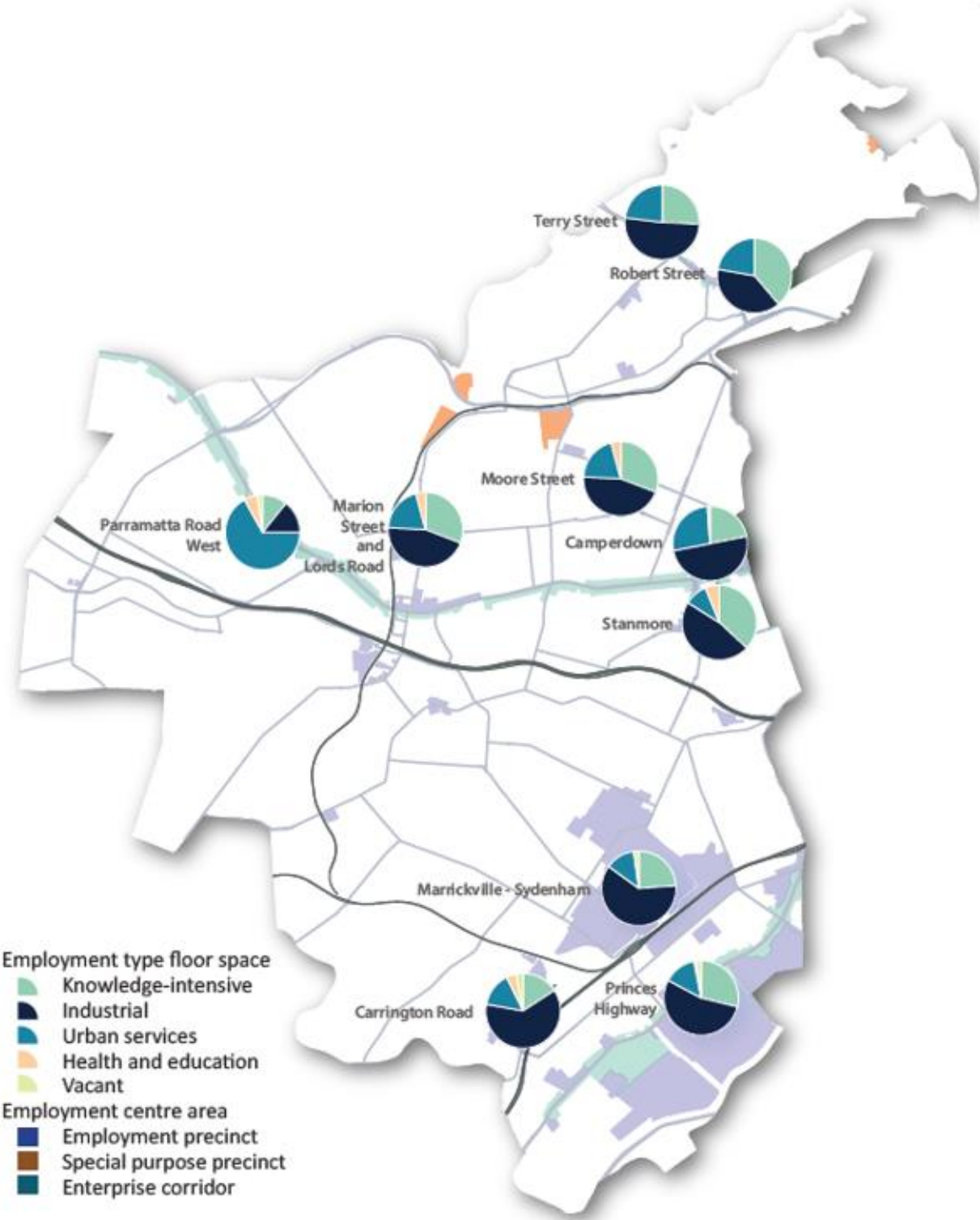
- a) *statistical data and trends on the number and diversity of registered manufacturers, manufacturing jobs and economic input to the local community from local manufacturers;*
- b) *prevalence of light industrial and industrial zoning in the Inner West LGA and pressures on employment lands;*
- c) *ways that Council supports local manufacturing and the protection of employment lands;*
- d) *opportunities to deepen support for local manufacturing; and*
- e) *opportunities to recognise and celebrate the industrial history of the Inner West.'*

**DISCUSSION**

Inner West has over 300 hectares of employment zoned land which is highly concentrated in Marrickville, Sydenham, and Tempe, with *Figure 1* below showing the distribution of key employment areas.

The employment lands in the Inner West are recognised in the State Government’s Eastern City District Plan as a key component for servicing the two ‘trade gateways’ of Sydney Airport and Port Botany. The larger employment precincts, such as Marrickville-Sydenham play a substantial role in supporting the cultural and creative production sector of the Inner West, serving both local and regional needs.

Industrial zoned land is required for more than manufacturing, with industrial and urban services playing an important role in providing relevant goods and services for the community. Industrial lands refer to areas zoned for uses like manufacturing, warehousing, logistics and other industrial purposes, while urban services refer to a range of industries that typically operate in employment precincts for the convenience of the local community. The different types of uses in industrial zoned land are discussed in the below Table 1.



Source: HillPDA

INNER WEST | Employment and Retail Lands Strategy

Figure 1: Diversity of floorspace in employment precincts Inner West Employment and Retail Lands Strategy (EaRLS)



### Statistical Data and Trends

The Inner West LGA supports 20,403 local businesses (ABS 2023) and provides 74,368 jobs (NIEIR 2022) of which 38,248 number of jobs are industrial and urban services. The most recent data demonstrates that the LGA has contributed to over \$12 billion (economic.id) in Gross Regional Production (GRP) in 2021/22, which represents 1.83% of the Gross State Product (GSP).

The following graphs and tables provide a snapshot of data and trends on the number and diversity of jobs and economic input to the local community from the different types of industrial and urban service businesses.

Industry	Inner West 2021-22	Inner West 2021-22 (%)	Greater Sydney 2021-22 (%)	Change 2016/17-2021/22
Manufacturing	5,044	6.8	6.2	-813
Electricity, Gas, Water and Waste Services	121	0.2	1.1	+13
Wholesale Trade	1,747	2.3	3.0	-955
Retail Trade	8,718	11.7	9.3	+512
Accommodation and Food Services	5,402	7.3	6.0	-740
Arts and Recreation Services	1,849	2.5	1.6	+62
Construction	6,776	9.1	8.9	-62
Rental, Hiring and Real Estate Services	1,364	1.8	1.8	-24
Transport, Postal and Warehousing	3,472	4.7	5.1	+299
Other Services	3,755	5.0	3.8	+103

Table 2: Employment numbers in industrial and urban services (economic.id, 2023)

Industry	Number of registered businesses
Manufacturing	759
Arts and Recreation Services	802
Construction	2,306
Retail Trade	1,408
Accommodation and Food Services	1,113
Rental, Hiring and Real Estate Services	2,410
Transport, Postal and Warehousing	962
Other Services	902

Table 3: Number of registered businesses in the Inner West (economic.id, 2023)



Figure 2: Inner West - Value Added by Employment lands (total) 2021-22



Figure 3: Inner West - Value added in Manufacturing (total) 2021-22

\*Value added by industry (Figure 2 and 3) indicates business productivity in the Inner West Council area.

## Target Industries

Inner West Council adopted the [Employment and Retail Lands Strategy \(EaRLS\)](#) in September 2020 which identifies the below specialist target industries for the Inner West employment lands:

### 1. Specialised Food Manufacturing

Specialised food manufacturing is identified as a target industry in the Inner West (Eastern City District Plan- Action 13: “Supporting growth of targeted industry sectors, including industries that support a circular economy”), especially in the Marrickville-Sydenham industrial area and Carrington Road Precinct.

### 2. Biotechnology: Camperdown Precinct

Camperdown is an industrial area that provides affordable employment options for industries, researchers and creatives. This area has been identified as the health and education precinct as part of Tech Central to support the adjacent Royal Prince Alfred Hospital and University of Sydney. It is identified as a potential location for med-tech and biotech start-up companies due to its proximity to the CBD, good arterial road access and large industrial floorplates.

### 3. The cultural and arts sector - Carrington Road Precinct

Clothing manufacturing is identified as the largest specialisation, with an employment rate of 3.6 times higher than the Sydney average in 2021/22 (economic.id). Visual arts and crafts professionals are the largest group in the creative and cultural sector with a share of employment 3.8 times higher than the Sydney average.

Over-represented** Industries	LQ*	Over-represented** Occupations	LQ
Clothing Manufacturing	3.6	Visual Arts and Crafts Professionals	3.8
Jewellery and Silverware Manufacturing	3.3	Music Professionals	3.2
Creative Artists, Musicians, Writers and Performers	3.3	Authors, and Book and Script Editors	3.1
Professional Photographic Services	2.1	Clothing Trades Workers	2.8
Watch and Jewellery Retailing	2	Fashion, Industrial and Jewellery Designers	2.3

*Table 4: Local employment comparison to benchmark average (economic.id)*

\*LQ (Location Quotient) refers to how many times more the share of employment in that industry or occupation is locally compared to the benchmark average.

\*\*Over-represented refers to industries or occupations with numbers that have exceeded expectations and infers a specialisation in the area

### 4. Urban Services

Most employment precincts in the Inner West provide urban services specifically for local residents. Larger employment precincts, such as Marrickville-Sydenham, Princes Highway Enterprise Corridor and the Parramatta Road Corridor, also have capacity to serve a broader regional economy.

**5. Microbreweries**

In recent years, microbreweries have gained steady attraction in the Inner West. Whilst they bring a vibrancy to the areas, particularly for the night-time economy, there is the potential that increased numbers of microbreweries can result in a shift from traditional industrial uses and manufacturing to retail and hospitality uses within certain precincts. This poses a challenge with regards to the management of employment lands.

**Pressures on Employment Lands**

There has been a loss of industrial and urban services land within the Inner West LGA in the past few decades. This is part of a wider trend occurring across Inner Sydney with industrial and urban services land being lost to commercial and residential development as well as major infrastructure projects such as WestConnex. This is likely to continue as a result of rezoning proposals which are at various stages in the approvals process.

The projected demand for industrial and urban floor space further compounds the supply constraints. The supply of floorspace in employment precincts is currently 1.77 million sqm with a projected demand of around 1.99 million sqm by 2036. This indicates a potential additional demand for 217,000 sqm to respond to population growth in the Inner West.

**Overall, the projections demonstrate that there is likely to be a shortfall in capacity in the Inner West LGA of around 432,540sqm by 2036.**

Below points outline the pressures on employment lands in the Inner West:

- Current housing crisis poses a significant pressure on employment lands with a push to rezone these lands to residential uses. Examples of recent residential and commercial conversions in industrial zoned lands are:
  - Flour Mills in Summer Hill transformed from industrial land to residential uses;
  - Kolotex and Labelcraft sites in Leichhardt along George and Upward Street rezoned from industrial to residential uses
  - Bays Area, previously industrial, transformed into Rozelle parklands
  - Balmain Road site where residential uses have been introduced on industrial zoned site by the Department of Planning through Rezoning Review pathway
- Approval of rezoning and redevelopment of industrial and urban services land for incompatible uses can create instability for businesses as a result of business displacement, reduced floor space supply, and speculative behaviour by property owners who expect a future rezoning decision
- Rising inner city land values generate speculative development pressure, shortened lease terms and affordability issues
- Businesses on short lease terms or in locations close to land being rezoned have less confidence to invest or expand, due to the potential for displacement in the future
- Major infrastructure projects, such as the Sydenham to Bankstown Metro, threaten to reduce available employment lands
- Industrial lands within the Parramatta Road Corridor are expected to be rezoned to residential uses such as in Taverners Hill precinct (e.g. Lords Road, Best & Less sites)
- Bays West Precinct urban renewal will result in loss of some industrial zoned land
- Challenges in balancing the growth of microbrewery and artisan food production establishments which compete with the traditional manufacturing and industrial uses.
- Fragmentation of land reduces the diversity of parcels available to the market and the long-term ability to adapt to changing requirements.

## EaRLS Actions to Support Industrial and Urban Services Land

Council's EaRLS, as adopted in September 2020, includes a series of strategies and actions to ensure a vibrant, thriving and productive local economy. Some of these actions have already been implemented, whilst there is further strategic work required to implement other actions. The below strategies and actions are listed in EaRLS to encourage the growth and management of employment lands:

### 1. Industrial and urban services lands are protected and managed

*Strategy 2.1:* Build on the existing and evolving roles and functions of employment precincts to strengthen the local economy

*Strategy 2.2:* Protect employment lands from being eroded by conflicting and incompatible uses

*Strategy 2.3:* Retain a diversity of industrial land, urban services land and employment generating uses

- *Sub-Action 2.3.1:* Establish a minimum subdivision lot size of 10,000sqm (including restricting strata subdivision) in IN1 General Industrial zone (now E4 General Industrial) to reduce further fragmentation. This zone currently has a good diversity of lot sizes that provide opportunities for various sizes of businesses. Protecting the larger lots from further fragmentation, secures a pipeline of diverse land parcels to cater to changing industry needs.
- *Sub-Action 2.3.2:* Implement a Council monitoring system for the ongoing review and effective management of its industrial land supply

*Strategy 2.4:* Floor space is flexible and adaptable

- *Action 2.4.1:* Review development standards for land zoned IN1 - General Industrial and IN2 - Light Industrial (now E4 General Industrial and E3 Productivity Support) and consider the potential for increases in or removal of height and/or floor space standards where feasibility studies demonstrate that this is required for redevelopment for industrial purposes – locations where this might be appropriate having regard to the predominant uses, existing scale of development, feasibility of development. Noting that there will be urban design considerations.

*Strategy 2.5:* Maximise employment outcomes when negotiating outcomes from urban renewal/infrastructure projects

*Strategy 2.6:* Manage the growth of artisan food and drink industries

### 2. Spaces for business are suitable and available

*Strategy 3.1:* Key corridors are prioritised for urban services and industry clusters

*Strategy 3.2:* Strengthen employment role in mixed use development

*Strategy 3.3:* Support the transition of Camperdown into a health, education and innovation precinct including a biomedical and biotechnology hub

*Strategy 3.4:* Support innovation, culture and creative industries

### 3. The planning framework is clear

*Strategy 4.1:* Provide certainty and clarity to businesses

*Strategy 4.2: Manage land use conflicts between employment and residential uses*

**Opportunities to Support Local Manufacturing, Employment Lands and Celebrating the Industrial History of Inner West**

Council provides support to industry and local manufacturing sectors to be socially and environmentally conscious through partnering with government and industry to advise and support businesses for improved sustainability performance. This includes information on issues such as rainwater tank rebates and renewable energy. Nevertheless, businesses when looking at expanding their manufacturing spaces have advised anecdotally that they struggle to find a suitable property within the Inner West employment and industrial lands.

The local economy is still facing great uncertainties in this rapidly changing environment. The impacts of COVID-19 pandemic still linger. There are signs of global economic slowdown with businesses and industries being impacted across the LGA.

There are opportunities for Council to support local manufacturing and industries in strategic planning and economic development areas. However, this requires Council to better understand the current challenges and opportunities for different business groups, including workers, entrepreneurs, investors, consumers, visitors and other participants in our economy, face in this new economic environment.

It is noted that Council’s statistical data as included in EaRLS is out-of-date as it uses the 2016 census data and will have to be updated to consider the impacts of COVID which have resulted in major supply chain disruptions and consequential impacts on businesses. Investigation of better ways to collect relevant data (examples used by other Councils such as City of Sydney include [floorspace and employment survey](#), [business needs survey](#) etc.) to build a strong ongoing evidence base which will help further support these sectors is underway.

The following summarises a project plan for the review of the Employment and Retail Lands Strategy;

- Undertake a high level review of EaRLS to consider COVID impacts, employment zones reforms, and recent changes to the strategic framework and policy settings
- Prepare a discussion paper regarding the status of employment lands in the LGA and the opportunities to support local manufacturing and industries
- The discussion paper to include Council’s intention to implement EaRLS actions 2.3.1, 2.3.2 and 2.4.1 regarding retaining diversity of employment land and providing flexible and adaptable employment floorspace. This work will require a planning proposal in the future to implement any associated LEP and DCP changes.
- Undertake preliminary consultation with the community and businesses on this discussion paper to collect data which will help better understand the challenges and opportunities for these business sectors
- Preliminary community engagement include a Roundtable with this sector to engage on what Council could work on to better support them

**Additional opportunities to recognise and celebrate industrial history of the Inner West:**

The following are being explored to create an opportunity to celebrate Inner West industrial history:

- Production of a short video that highlights icon manufacturers that have been operating in the LGA. This can be used on a range of social media platforms to celebrate the sector.
- Design of a certificate of recognition to be given to manufactures that have been operating in the LGA for over 25 years.

### **FINANCIAL IMPLICATIONS**

The strategic review of EaRLs can be accommodated within the existing resources of the Planning Directorate.

Additional opportunities to recognise and celebrate industrial history of the Inner West are being appropriately costed and will be put forward as part of the budget planning process as they are finalised.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 11

**Subject:** AFFORDABLE HOUSING AND RENTERS RIGHTS STAKEHOLDER FORUM

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**Prepared By:** Daniel East - Acting Senior Manager Planning

**Authorised By:** Simone Plummer - Director Planning

## RECOMMENDATION

**That Council receive and note the report.**

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

## EXECUTIVE SUMMARY

On 8 February 2024, Council held its inaugural 'Affordable Housing and Renters' Rights Stakeholder Forum' at Marrickville Pavilion.

Councillors and Council officers were able to discuss genuine policy changes and advocacy methods that could help address the housing crisis and forge meaningful relationships with other relevant stakeholders.

## BACKGROUND

At the Council meeting held on 9 May 2023, Council resolved the following:

*That Council convenes a Renters Rights town hall to engage and consult with advocates on Council's legislative and regulatory objectives in support of renters rights. The town hall should include representatives from tenant advocacy groups, social service and housing organisations, and invitations to be extended to the Minister for Better Regulation and Fair Trading, and the Minister for Housing. The town hall will be cofacilitated by Clr Smith and Clr Griffiths.*

The Affordable Housing and Renters' Rights Stakeholder Forum was held.

Invitations were to be sent to the Minister for Housing and Homelessness and the Minister for Better Regulation and Fair Trading however, both ministers were unable to attend as it was a sitting week for the State Parliament.

## DISCUSSION

The Affordable Housing and Renters' Rights Stakeholder Forum brought together a variety of key stakeholders to hear from a panel of affordable housing and rental reform experts:

- Trina Jones, NSW Rental Commissioner
- John Engeler, CEO Shelter NSW
- Estelle Grech, Committee for Sydney Policy Manager, Planning and Housing



- Professor Nicole Gurrán, University of Sydney

The panelists discussed the severity of the housing crisis in the Inner West and Sydney before outlining some policy changes that could help alleviate the crisis using historical and international examples. See *Attachment 1* for a copy of the presentation.

Attendees to the forum included academics, government officials, Councillors, and representatives from Council's Housing Affordability Advisory Committee, Community Housing Providers and NGOs, many of whom participated in the panel discussion. Attendees applauded Council's initiative in initiating this event and agreed with panelists that more advocacy toward the NSW State Government was needed to address the worsening housing crisis in Sydney.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### **ATTACHMENTS**

1. [↓](#) Presentation - Affordable Housing and Renters Rights Stakeholder Forum

# Inner West Council Affordable Housing and Renters Rights Stakeholder Forum

Co-facilitated by Deputy Mayor Chloe Smith and  
Councillor Dylan Griffiths





Trina Jones – NSW Rental  
Commissioner



John Engeler – CEO Shelter NSW



Estelle Grech – Committee for  
Sydney Policy Manager, Planning  
and Housing



Prof. Nicole Gurran - University  
of Sydney School of Architecture,  
Design and Planning

## Council's policy challenges

- How can we increase social, community and affordable housing with good amenity, across the Inner West?
- How do we deliver housing for key workers in the Inner West?
- The need for legislative and regulatory change to protect renters' rights

## Presentation topics

- 1 | The housing crisis in the Inner West
- 2 | The role of Council - assisting in the delivery of affordable, social and community housing
- 3 | Advocating for better renters' rights

# The housing crisis in the Inner West

## Snapshot

### Housing tenure

- Purchased or fully owned
- Renting privately
- Social housing
- Unoccupied dwellings

### Housing crisis

- Residential vacancy rates
- Escalating rents
- Housing stress
- Local affordable housing gap



# Affordable Housing Delivery in Inner West

Snapshot provides strong justification for Council to actively seek to increase the supply of affordable housing

## Planning mechanisms

- Planning agreements
- Affordable Housing Contribution Schemes

## Initiatives

- Leichhardt Precinct Affordable Housing Contributions Scheme – PRCUTS
- Investigating feasibility of AHCS in other housing focussed planning proposals
- Council's 'key worker' Affordable Rental Housing Program



Arlington Grove, Dulwich Hill

# Support for Affordable and Social Housing Delivery

## Non-planning mechanisms

- Partnerships with CHP to develop Council land
- Collaboration with Land & Housing Corporation (LAHC) and other State agencies to redevelop public land
- Collaboration with religious groups with land holdings

## Initiatives

- Hay Street car park in Leichhardt
- *Local Infrastructure Contributions Plan 2023*
- Audit of Council Land



Habilis 1 Summer Hill (Habilis)

# Renter's rights

While rental policy is a State Government responsibility, Council is committed to advocating for greater rental protections:

- No grounds evictions
- Pets in rentals
- local business repairs
- Long-term lease
- Regulating Airbnbs

Greater supply of affordable and social housing in appropriate locations will help alleviate rental stress



**Marrickville Library Complex: includes Council owned affordable housing**





# Trina Jones – NSW Rental Commissioner



# Improving Renting in NSW

- Trina Jones
- NSW Rental Commissioner
- 2023

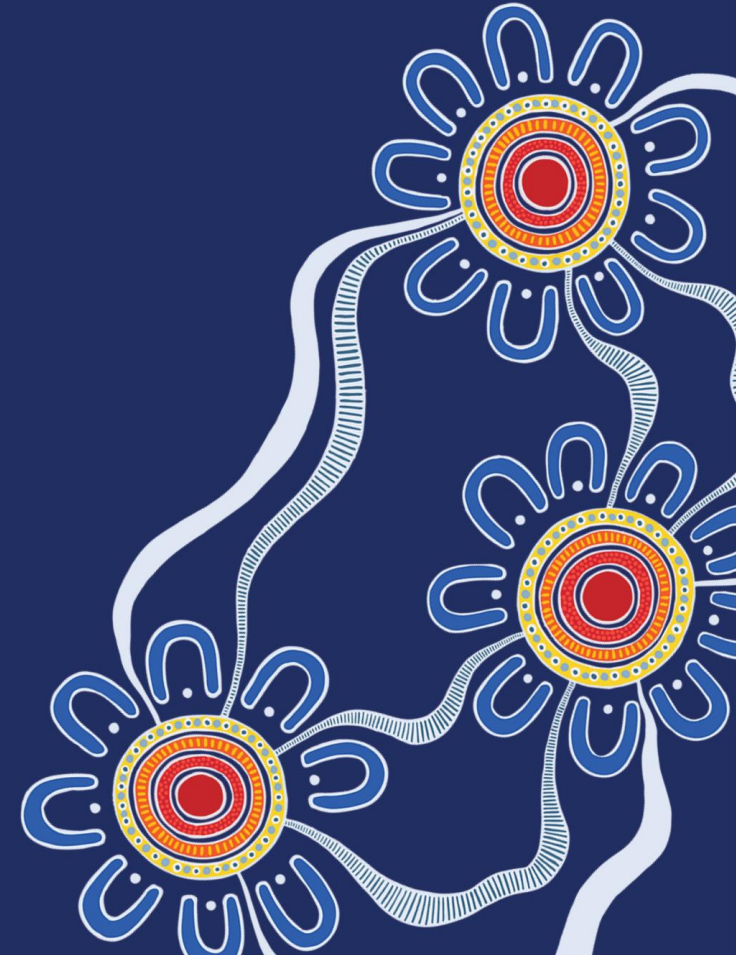
# Acknowledgement of Country

The Department of Customer Service acknowledges, respects and values Aboriginal peoples as the Traditional Custodians of the lands on which we live, walk and work. We pay our respects to Elders past and present. We recognise and remain committed to honouring Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships, and continuing connection to their lands, waters and seas. We acknowledge their history here on these lands and their rich contribution to our society.

We also acknowledge our Aboriginal employees who are an integral part of our diverse workforce, and recognise the knowledge embedded forever in Aboriginal and Torres Strait Islander custodianship of Country and cultures.

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The 'Connecting Communities' artwork used here is by Alison Williams, a proud Gumbaynggirr woman.



# Renting in NSW



Renting in your area snapshot

Challenges and impacts

Improving Renting

Priorities for change

# Rental Market in NSW

**944, 585** rental households  
(**32.6%** of all households) ABS  
2021

**2,016,755** renters (ABS, 2021)

**\$1.9 billion** of bonds held  
in trust

**90%** of leases are 12 months  
or less (ABS, 2023)

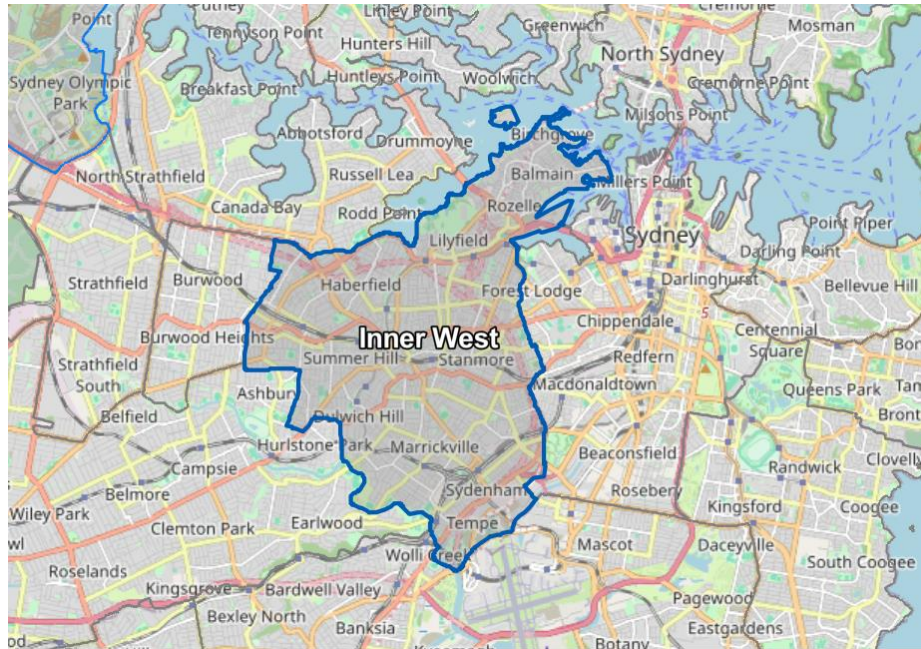
**50%** of strata properties  
are rentals

**620,000** Landlords (estimate –  
ATO 2023)

Greater Sydney is now  
the equal least  
affordable capital city  
(tied with Hobart)

NSW is leading the market in  
investor lending for new loans.

# Renting in the Inner West



**182, 818 people** (2.2% of the NSW population).



**Median age of 38** (NSW median age is 39)



**85, 118 households** (2.5% of all NSW households)

**43.8% of households rent** (NSW is 32.6%)



**\$821 median weekly rent** (up 10.5% since the same time last year)

Source: ABS and CoreLogic

1

Challenges in the NSW rental market

# Renters have limited choice and control with limited security of tenure which affects their ability to assert their rights under the law.

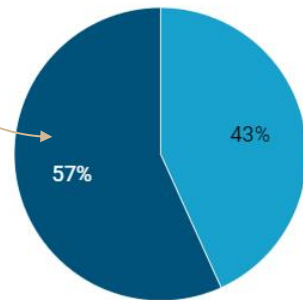


## No grounds evictions

The percentage of terminations which are no grounds evictions .

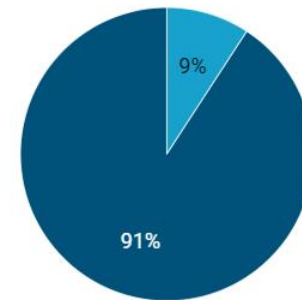
■ No grounds evictions ■ Other termination

Mainly sale of property



Landlord Terminations

Total:  
11,439



All Terminations

Total:  
53,700

**\*No grounds eviction every 18 minutes**



Chart: TUNSW • Source: Fair Trading • Created with Datawrapper

Source: End of Tenancy Survey. Chart credit: Tenants Union NSW.

\*Based on End of Tenancy survey sample





# Renters have limited choice and control over how they access and live in their homes



In 2022....

**72% of homeowners have a pet compared to just 36% of renters...**

**With the landlords restrictions being the 3<sup>rd</sup> highest barrier to ownership**

**Source:** Animal Medicines Australia National Survey of Pets in Australia (2022)

## Who are Australia's pet owners?

The portrait of Australia's pet owners has remained largely unchanged. However, new profiling questions asked for the first time this year have highlighted additional nuances in who is more likely to own pets.

Pet owners 69% nationally - are more likely to be... (n= 1,723)		Non-owners 31% nationally - are more likely to be... (n=730)	
<b>87%</b>	Those who identify as Aboriginal and/or Torres Strait Islander*	<b>32%</b>	Those who do not identify as Aboriginal or Torres Strait Islander
<b>86%</b>	Households with children aged under 18 years	<b>47%</b>	Solo-person households
		<b>36%</b>	Couple-only households
<b>85%</b>	Those who identify as part of the LGBTQI+ community*	<b>32%</b>	Those who do not identify as part of the LGBTQI+ community
<b>82%</b>	Households with incomes of \$100,000 or more per annum	<b>36%</b>	Households with incomes of less than \$100,000 per annum
<b>79%</b>	Gen Z (18-24 years)	<b>48%</b>	Boomers+ (60 years or older)
<b>80%</b>	Millennials (25-39 years)		
<b>77%</b>	Those who have experienced a recent natural disaster	<b>32%</b>	Those who have not experienced a recent natural disaster
<b>77%</b>	Those who are employed by others	<b>52%</b>	Retirees
	Those with home duties		
<b>75%</b>	Multi-person households	<b>49%</b>	Single-person households
<b>74%</b>	Regional or rural households	<b>33%</b>	Urban or inner-city households
<b>74%</b>	Those with tertiary-level or higher education	<b>34%</b>	Those without tertiary-level or higher education
<b>73%</b>	Those not from culturally and/or linguistically diverse backgrounds	<b>39%</b>	Those from culturally and/or linguistically diverse backgrounds
<b>73%</b>	Those living in houses	<b>50%</b>	Those living in apartments or units
<b>72%</b>	Homeowners	<b>36%</b>	Renters
<b>72%</b>	Those who do not receive any social security benefits	<b>36%</b>	Those who do receive social security benefits

**Renting rights and responsibilities** can be difficult to navigate, have long wait times and not widely understood by renters and property providers.



60,000 calls to Fair Trading with Tenancy queries or complaints

43,929 tenancy applications to NCAT in 2023 (up 8% on last year)

4-8 week wait time for NCAT matter from lodgement to finalisation

Source: NSW Fair Trading administrative data and NCAT annual reports FY23

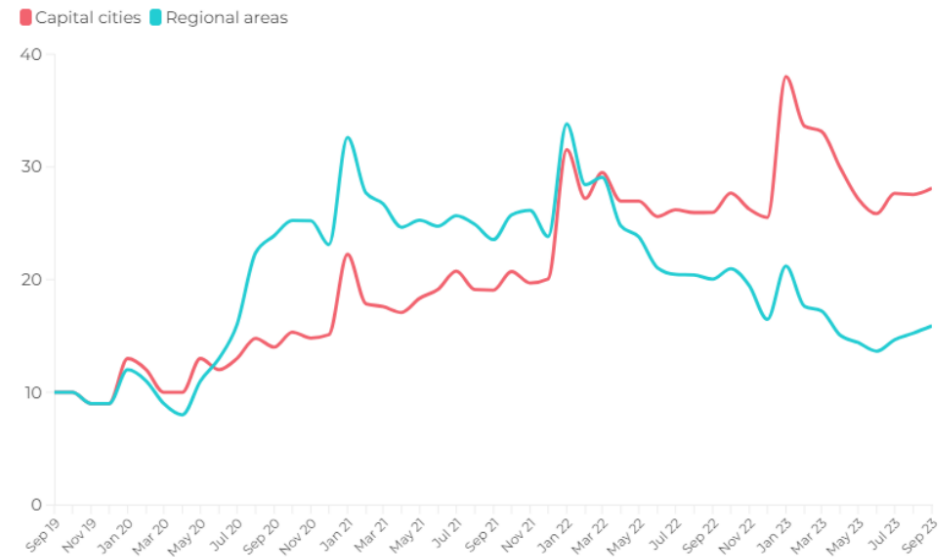
# The demand for rental housing in NSW exceeds the available supply, leading to increased competition among renters



Rental vacancy rates over time  
(capital city vs regional)



Average enquiry per listing  
(capital city vs regional markets)



Source: PropTrack September Housing Market Snapshot (2023)



# • 2

## Improving Renting in NSW

## A Mandate For Change

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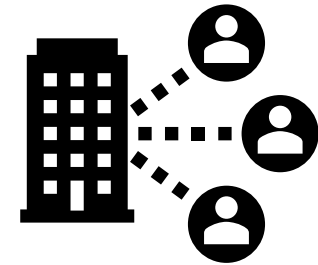
- Deliver the NSW Government's reform commitments



Improve renting laws and regulation to make renting fair



Safe, quality, energy efficient rental homes



Work with all levels of government to increase supply and affordability of rental homes



## Follow us

Stay up to date with what's happening with rental reforms

-  @FairTradingNSW
-  @NSWFT
-  @NSWFairTrading

Contact me: [Rentalcommissioner@customerservice.nsw.gov.au](mailto:Rentalcommissioner@customerservice.nsw.gov.au)



John Engeler –  
CEO Shelter NSW

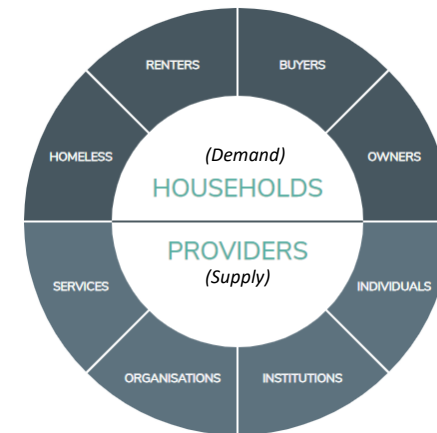
Inner West Council Renters' Rights and Affordable Housing Forum

## About Shelter NSW

Shelter NSW has been advocating for better housing outcomes for 50 years. We represent the broad interests of a diverse network of members, partners and aligned industry stakeholders who share our vision of a secure home for all NSW residents.

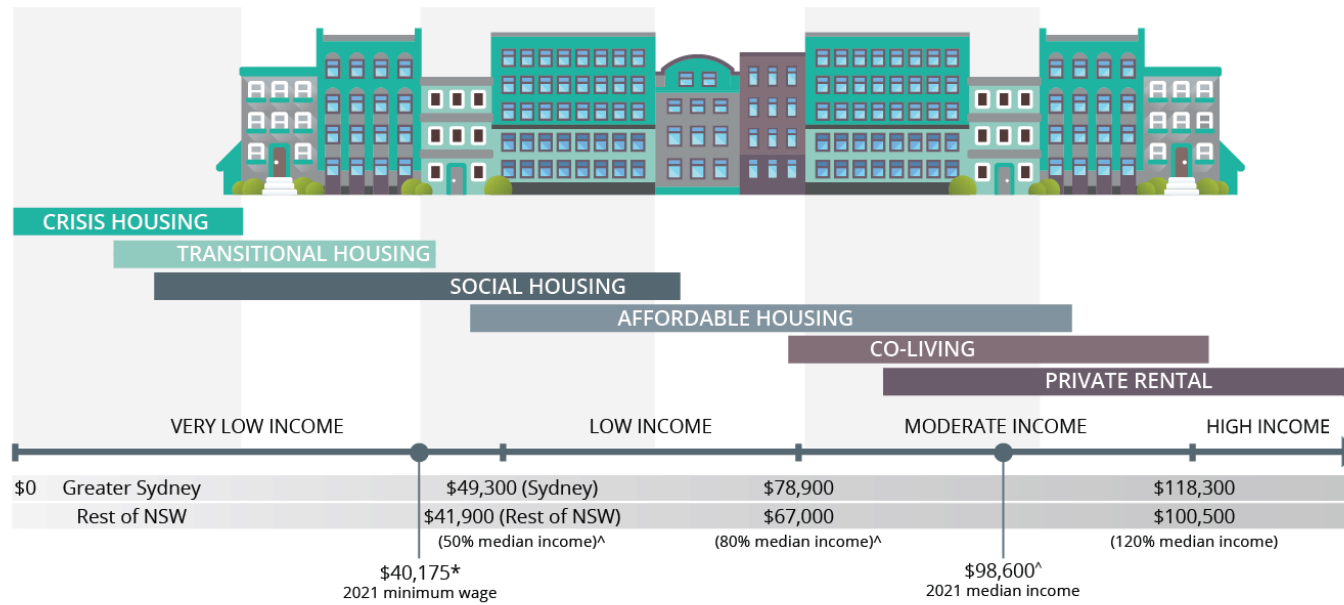
We are especially concerned with housing insecurity, increasingly experienced by people on low and very low incomes.

**Our Policy & Advocacy, Engagement & Membership and Organisational Structure reflects the full spectrum of the housing system.**





# The Housing Spectrum –or ‘Continuum’



\* Source: based on 2021 minimum salary wage of \$20.33 per hour, 38 hour week  
 ^ Source: Dept of Communities J and justice, Household median incomes, 2020-2021

# Shelter NSW

## 2023 - 2027 Priorities for NSW

*A secure home for all*

**1**

**Restore the social housing safety net to 5% by 2027, 10% by 2040. Build/acquire 5,000 dwellings per year**

Includes maintenance, upgrades + 3 youth foyers

**2**

**Increase Specialist Homelessness annual funding by 20%**

Move beyond crisis. Focus on women, aged and First Nations

**3**

**Make the planning system deliver Affordable Rental Housing for lower income people**

Rezoning targets: 10 – 30/45%

**4**

**Build more accessible & climate ready dwellings**

Minimum standards set & met for rental dwellings

**5**

**Support Renters and Renting**

Remove *No Grounds Evictions*

Create a *Home at Last* service

Create a standing hardship fund & protocol for times of crisis

Get the balance right between housing for tourists and housing for locals

Shelter  
NEW SOUTH WALES



# BECOME A MEMBER!

[www.shelternsw.org.au](http://www.shelternsw.org.au)

[admin@shelternsw.org.au](mailto:admin@shelternsw.org.au)



Our vision is to create a sustainable housing system that provides a secure home for all. We do so by advocating reforms to government policy that address housing insecurity in all its forms.

Scan the QR code to join Shelter NSW and help us work towards a fairer housing system in NSW.





Estelle Grech –  
Committee for Sydney  
Policy Manager, Planning  
and Housing









## Prof. Nicole Gurran – USYD School of Architecture, Design and Planning



## Q&A

Discussion, thoughts and feedback welcome on:

- Mechanisms for increasing social, community and affordable housing with good amenity across the Inner West
- Delivering housing for key workers in the Inner West
- Tenants' advocacy for renters in the Inner West

Discussion will be collated and reported to Council in its April meeting



Thank you

INNER WEST

**Item No:** C0524(1) Item 12

**Subject:** STOPPING THE SPREAD OF TOBACCONIST AND VAPE STORES

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**Prepared By:** Michael Ryan - Senior Manager, Health & Building

**Authorised By:** Simone Plummer - Director Planning

## RECOMMENDATION

**That Council receive and note the report.**

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

4: Healthy, resilient and caring communities

## EXECUTIVE SUMMARY

Currently e-cigarette (Vape) and Tobacco retail premises can be classified as Exempt Development under the 'Exempt and Complying' SEPP pathway, therefore planning approval is not required. However all businesses that sell tobacco, or e-cigarettes are required to notify the NSW Health and receive a Retailer Identification Number (RIN).

Following the Council resolution of 13 February 2024 Council has written to the NSW Department of Health proposing a limit on the number of Tobacco and Vape retail premises in the Inner West LGA. In return Council has received a list of Tobacco and Vape premises from the Ministry of Health (attached). Note an analysis is required as some suburbs span local government boundaries. There are 824 premises on the list.

Council has been advised by the Department of Health (the Regulatory Authority) that vapes containing Nicotine were banned from sale from 1 March 2024, and that an education and enforcement campaign is being undertaken targeting e- cigarettes and Tobacco products by Department of Health – who are the regulator in this space.

Council has also written to the NSW Government in line with the Mayoral minute.

In summary - premises that sell tobacco products or e-cigarettes are required to register with the NSW Government (Department of Health). There are currently no provisions that prohibit retailers from operating in a certain area or proximity. The Regulatory Authorities for the import and retail of Tobacco products and e-cigarettes are The Australian Border Force (ABF), the Therapeutic Goods Administration (TGA), NSW Health and The NSW Police.

## BACKGROUND

At the Council Meeting held on 13 February 2024, Council resolved the following:

1. *That Council seeks a change of regulations to mandate that tobacconist and vape stores require approval through a development application to open in the Inner West local government area.*

2. *That Council proposes to the NSW Government that there be a limit and a reduction in the number of tobacconist and vape stores authorised to operate in NSW as well as a cap on the number of these businesses in the Inner West.*
3. *That Council review and identify the number of tobacconist and vape stores currently located nearby to schools in the Inner West with a view to restricting and reducing the number of these businesses nearby to primary and secondary schools.*
4. *That Council writes to the NSW Government seeking their cooperation in enacting these changes and receive a report to the April Ordinary Council meeting identifying all local and state regulatory and planning powers that can be made use of to achieve the objectives stated above.*
5. *That Council advocate to the NSW government to review advertising regulations on vapes including controls on signage and plain packaging.*
6. *That Council call on the NSW government to undertake a health promotion campaign outlining the health effects of vaping, information about the production and content of vapes.*

## DISCUSSION

### The Planning Pathway for Tobacconists and ‘Vape Stores’

Tobacconists and Vape Stores are defined as *retail premises* and *shop*, under Inner West Local Environment Plan (LEP). Where a shop is permissible and an approval exists for its operation, the premise can change the use from one shop to another ie Tobacconist or Vape store without seeking consent. This can occur as exempt development under the provisions of the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008.

The resolution of Council seeks a change of regulations to require Tobacconist or Vape Stores to require development consent to open in the Inner West. It is envisaged that to change the regulations so that development consent is required, without resulting in all shops falling into this requirement, would require the Department of Planning, Housing and Infrastructure to amend the relevant Environmental Planning Instruments to specifically exclude these businesses from the provisions of Exempt or Complying development. There are a number of ways this could be incorporated into the SEPP either through definitions, exclusions or variations.

### Vapes

‘Vapes’ are e-cigarettes. E-cigarettes and e-liquids containing nicotine were banned on 1 March 2024, except for being a prescription only medicine with a doctor approved script. This means community pharmacies can supply e-liquids and e-cigarettes (containing nicotine) to their customers (18 years and over) if they have a valid prescription from a doctor. For retailers other than pharmacies it is illegal to sell e-liquids and e-cigarettes that contain nicotine. This includes online sales. Currently e-cigarettes that do not contain nicotine are legal in NSW. Adults aged 18 years and over can buy e-cigarettes that do not contain nicotine.

The Australian Government is implementing reforms to strengthen national vaping regulations in phases throughout 2024. The ban on the importation of disposable vapes, irrespective of nicotine content, commenced on 1 January 2024. A ban on the importation of all non-therapeutic vapes commenced on 1 March 2024. Retailers in NSW can continue to sell nicotine free e-cigarettes that were imported prior to these bans to run down existing stock. Further bans may be implemented in June 2024.

### The sale of Tobacco Products

The *Public Health (Tobacco) Act 2008* requires individuals to notify NSW Health via Service NSW of their intent to sell tobacco, non-tobacco smoking products or e-cigarettes. There are currently no provisions in the legislation that prohibit a tobacco or e-cigarette retailer from operating within a certain area or proximity to other retailers or schools. Retailers trading without notification are liable to a penalty of \$1,100 for an individual and \$5,500 for a corporation. NSW Health officers inspect businesses selling tobacco and e-cigarette products to ensure retailers have complied with these requirements.

Responsibility for the enforcement of the illegal sales of e-cigarettes sits across multiple national and state regulators.

1. The Australian Boarder Force (TGA) is responsible for enforcing the import control on e-cigarettes and other 'vaping goods'. The ABF is responsible for ensuring that e-cigarettes purchased from overseas entities are not illegally imported into Australia.
2. The Therapeutic Goods Administration (TGA) is responsible for regulating the supply, import, manufacturing and advertising of therapeutic goods. The TGA is responsible for ensuring that therapeutic goods available for supply in Australia are safe and fit for their intended purpose. The TGA is leading the implementation of the national vaping reforms, which include banning disposal e-cigarettes, the sale of non-therapeutic e-cigarettes and strengthening the product standards for therapeutic vapes, including to reduce permissible nicotine concentrations, require plain pharmaceutical packaging, and enhance the regulatory requirements for vaping devices. The TGA is responsible for enforcing the illegal importation and wholesale sale of e-cigarettes in NSW.
3. NSW Health has two main responsibilities:
  - a. Regulating NSW pharmacies, to ensure they are dispensing nicotine e-cigarettes with a valid medical prescription. Therapeutic vapes can be prescribed for smoking cessation or the management of nicotine dependence. NSW Health is also responsible for regulating the legal wholesale supply of nicotine in NSW.
  - b. Regulating tobacco and e-cigarette retailers. NSW Health inspectors proactively visit retailers to monitor compliance and enforce breaches related to selling tobacco and e-cigarette products to minors, selling tobacco or e-cigarette products without notifying NSW Health, and the sale of nicotine vaping products.
4. NSW Police are authorised under the *NSW Poisons and Therapeutic Goods Act 1966* to conduct inspections of retailers where there is a reasonable belief that a retailer is selling e-cigarettes containing nicotine. NSW Police can inspect the premises and seize e-cigarette products that are labelled as containing nicotine or are known to contain nicotine.

### Programs to address the Illegal sale of Vapes

NSW Health has advised Council that it applies a graduated and proportionate compliance and enforcement approach, which promotes and encourages compliance, while applying escalating enforcement action, targeting retailers who present the highest risk.

Across the state, NSW Health responds to complaints and reports made against retailers, targeting retailers who demonstrate more serious, repeat or sustained contraventions of the

law. NSW Health also undertakes proactive, planned compliance programs through conducting targeted inspection activities and taking enforcement action where required.

NSW Health undertakes compliance programs in Sydney metro local health districts (LHDs) and regional LHDs. These programs aim to disrupt the retail sale of nicotine vapes and illicit tobacco, in collaboration with other state and national regulators. In 2023, NSW Health conducted over 3,000 inspections, seizing over 430,000 nicotine vapes, 4.8 million cigarettes and over 1,700kg of other illegal tobacco products, all with an estimated street value of over \$19.5 million.

**Premises that are registered to sell Vapes in the Inner West**

Retail premises are permissible under the ‘Exempt and Complying’ SEPP or IWLEP 2022 as Exempt development. Premises are required to notify NSW Health if they intend to sell tobacco, non-tobacco smoking products or e-cigarettes. Council requested a list of premises identified by NSW Health as selling the Tobacco products and e-cigarettes. Eight hundred and twenty-four (824) premises were identified in suburbs that make up the Inner West. It should be noted that some of these suburbs span local government boundaries and further location analysis is required to validate this data.

**Letter to NSW Health and Department of Planning, Housing and Infrastructure**

In line with the Mayoral Minute the Council has written to NSW Health raising concerns about the registration process for Tobacco and e-cigarette premises, in particular the unfettered number that can be approved within a Local Government Area and that there is no consideration to the proximity to Schools in the registration process. The letter also commends the recent initiatives undertaken by the State Government in regulation enforcement and education.

A separate letter was sent to Department of Planning, Housing, and Infrastructure, requesting that the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008, be amended to exclude Tobacco and e-cigarette shops from the Exempt Development pathway.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

- 1. [Inner West Tobacco Retailers](#)

Licence Number	Licence Start Date	Business Name	Business Name Start Date	Business street address	Business suburb	Business postcode	ABN	Organisation name
TRN000232	1/07/2009	Spar Express Newtown	1/07/2009	Shop 2	NEWTOWN	2042	47104919271	MARCMIKE PTY LTD
TRN0000269	1/07/2009	Ashfield Bowling Club Ltd	1/07/2009	Ashfield Park	ASHFIELD	2131	25000260659	ASHFIELD BOWLING CLUB LTD
TRN0001117	6/07/2009	Allfoods Convenience Store	6/07/2009	4 Tangarra Street	CROYDON PARK	2133	23803653753	ALLFOODS CONVENIENCE STORE
TRN0001916	11/07/2009	Town Hall Hotel	11/07/2009	Darling Street	BALMAIN	2041	50101581695	TOWN HALL BALMAIN PTY LTD
TRN0002041	13/07/2009	Leichhardt IGA	13/07/2009	136 Norton Street	LEICHHARDT	2040	44084848359	NEW START INTERNATIONAL PTY LTD
TRN0002132	13/07/2009	Lilyfield Sandwich Bar	13/07/2009	103 Lilyfield Rd	LILYFIELD	2040	86643803024	S.S LAM & CHAN LAM
TRN0002212	14/07/2009	Cignall Ashfield	14/07/2009	Shop 37b Ashfield Shopping Center	ASHFIELD	2131	55059868112	SARKIS & SARA YACUBIAN
TRN0002216	14/07/2009	Franks Automotive	14/07/2009	73-81 Marrickville Road	MARRICKVILLE	2204	18075245617	FOTIS AUTO REPAIRS PTY LTD
TRN0002277	14/07/2009	Camperdown Newsagency	14/07/2009	150 Parramatta Road	CAMPERDOWN	2050	18973183219	ZHI QIANG ZHENG
TRN0002379	15/07/2009	KING TOBACCONIST & GIFTFWARES	15/07/2009	SHOP 551C KING STREET	NEWTOWN	2042	69223207455	KING TOBACONIST AND GIFTFWARES
TRN0002379	15/07/2009	KING TOBACCONIST AND GIFTFWARES	15/01/2018	190 Queen Street	ASHFIELD	2131	69223207455	KING TOBACONIST AND GIFTFWARES
TRN0002379	15/07/2009	KING TOBACCONIST AND GIFTFWARES	15/01/2018	P.O.BOX 813	NEWTOWN	2042	69223207455	KING TOBACONIST AND GIFTFWARES
TRN0002389	15/07/2009	Darling street Newsagency	15/07/2009	357 darling street	BALMAIN	2041	44130974533	A W INTEGRITY PTY LTD
TRN0002592	16/07/2009	Iga Croydon Park	16/07/2009	242-244 Georges River Road	CROYDON PARK	2133	81131594333	IGA CROYDON PARK GROUP PTY LTD
TRN0002642	16/07/2009	Supanews Ashfield	16/07/2009	Ashfield Mall	ASHFIELD	2131	72404746979	SUPA NEWS ASHFIELD
TRN0002642	16/07/2009	Supanews Ashfield	16/07/2009	Shop 8 260A Liverpool Rd	ASHFIELD	2131	72404746979	SUPA NEWS ASHFIELD
TRN0002947	18/07/2009	Petersham Liquor Mart	18/07/2009	41-43 New Canterbury Rd	PETERSHAM	2049	60017780944	The Trustee for THE SIGALE FAMILY TRUST
TRN0003088	20/07/2009	MFC Supermarket Newtown	20/07/2009	553 King Street	NEWTOWN	2042	50709692279	W.F TANG & H TIAN
TRN0003148	21/07/2009	news plus	21/07/2009	267 king st	NEWTOWN	2042	96102489912	J. WU & CO PTY LTD
TRN0003432	23/07/2009	Enmore Corner Shop	23/07/2009	293 Enmore Road	MARRICKVILLE	2204	36662239538	MICHAEL J SHAN & LI YING YU
TRN0003473	23/07/2009	ROYAL HOTEL LEICHHARDT	23/07/2009	156 NORTON STREET	LEICHHARDT	2040	74002240002	P. & M. HOWARD PTY. LIMITED
TRN0004024	28/07/2009	Sheree Maria Newsagency	28/07/2009	Darling St	ROZELLE	2039	55111948988	ST. CYREL & ST. MINA PTY LTD
TRN0004256	30/07/2009	XQF CONVENIENCE SHOP	30/07/2009	90 KEATS AVE	BALMAIN	2041	85943470506	XQF Convenience Shop
TRN0004535	3/08/2009	Clarence Hotel Petersham	3/08/2009	450 Parramatta Road	PETERSHAM	2049	45129425823	DIAB Management Pty Limited
TRN0004792	5/08/2009	croydon mixed business and fresh nuts	5/08/2009	8 the strand	CROYDON	2132	22569764206	KABALEN AND MARY FAKHR
TRN0004958	7/08/2009	Annandale Village Newsagency	7/11/2022	113 Johnson Street	ANNANDALE	2038	98107545668	SU & KING INVESTMENTS PTY LTD
TRN0005038	10/08/2009	Addison Road Newsagency	10/08/2009	126 addison rd	MARRICKVILLE	2204	21226321274	A.J BARNETT & P.J BARNETT
TRN0005133	11/08/2009	Rozelle Newsagency	11/08/2009	708 Darling Street	ROZELLE	2039	76952389262	Y CHEN & X ZHENG
TRN0005183	11/08/2009	west end hotel	11/08/2009	74 mullens	BALMAIN	2041	33935985624	INNS FAMILY INCOME TRUST FUND
TRN0005203	11/08/2009	SOPHIA'S CORNER STORE	11/08/2009	107 ALICE STREET	NEWTOWN	2042	80086182375	Sophia Corner Store
TRN0005313	13/08/2009	NAVADO PTY LTD	13/08/2009	CAMPERDOWN	CAMPERDOWN	2050	33003866411	NAVADO PTY. LIMITED
TRN0005313	13/08/2009	NAVADO PTY LTD	13/08/2009	HABERFIELD	HABERFIELD	2045	33003866411	NAVADO PTY. LIMITED
TRN0005403	13/08/2009	Aydin Investments Pty Ltd	13/08/2009	24 Enmore Road	NEWTOWN	2042	41138352815	Aydin Investments Pty Ltd
TRN0005403	13/08/2009	Aydin Investments Pty Ltd	9/06/2011	570 New Canterbury Road	HOLSTON PARK	2193	41138352815	Aydin Investments Pty Ltd
TRN0005679	18/08/2009	Lees Group T/A Zanizbar	18/08/2009	323 King Street	NEWTOWN	2042	51080436666	LEESGROUP PTY LTD
TRN0005773	18/08/2009	Marrickville Cutprce Cigarettes	18/08/2009	151 Marrickville Rd	MARRICKVILLE	2204	34093420507	KE SHENG CHEN
TRN0005773	18/08/2009	Marrickville Cutprce Cigarettes	24/04/2023	151 Marrickville Rd	MARRICKVILLE	2204	34093420507	KE SHENG CHEN
TRN0005808	19/08/2009	White Cockatoo Hotel	19/08/2009	30 Terminus Street	PETERSHAM	2049	23270520035	LAMPSPAC PTY LTD & THE TRUSTEE FOR THE 928 HOLDING TRUST & OTH
TRN0005819	19/08/2009	Tobacconist and Internet	19/08/2009	7 Norton Street	LEICHHARDT	2040	NULL	YELLOWSUB PTY LTD
TRN0006120	21/08/2009	Ralph's Delicatessen	15/07/2009	337 Darling Street	BALMAIN	2041	85488772362	F ALIPERTI & M ALPERTI & R ALPERTI
TRN0006120	21/08/2009	Ralph's Delicatessen	21/08/2009	337 Darling Street	BALMAIN	2041	85488772362	F ALIPERTI & M ALPERTI & R ALPERTI
TRN0006122	21/08/2009	Ashfield RSL Club Ltd	8/11/2023	306 Liverpool Rd	ASHFIELD	2131	82001064419	ASHFIELD R S L CLUB LTD
TRN0006122	21/08/2009	Ashfield RSL Club Ltd	8/11/2023	374 Liverpool Rd	ASHFIELD	2131	82001064419	ASHFIELD R S L CLUB LTD
TRN0006122	21/08/2009	Ashfield RSL Club Ltd	8/11/2023	Liverpool Road	ASHFIELD	2131	82001064419	ASHFIELD R S L CLUB LTD
TRN0006153	21/08/2009	Rozelle News and Gifts	21/08/2009	634 Darling St	ROZELLE	2039	11091963192	AUSCOT HOLDINGS PTY LTD
TRN0006383	25/08/2009	London Hotel	4/06/2019	234 Darling Street	BALMAIN	2041	11008409229	PELAN PTY. LIMITED
TRN0006607	28/08/2009	monal cafe	28/08/2009	163 enmore rd	ENMORE	2042	30615435319	VISHAL THAKUR
TRN0006843	31/08/2009	CTC Ashfield	31/08/2009	Shop 1/19 Hercules Street	ASHFIELD	2131	99095938748	GOLDENFIELD TRADING PTY LTD
TRN0007226	3/09/2009	MFC	3/09/2009	395 Marrickville Road	DULWICH HILL	2203	69894061061	JIANPING LIU
TRN0007262	4/09/2009	J J WILLIAM CONVENIENCE SHOP	4/09/2009	196 Denison rd	DULWICH HILL	2203	55214048797	J.P CHEN & J.Y ZHAO
TRN0007393	6/09/2009	Dulwich Hill Newsagency	6/09/2009	404 New Canterbury Road	DULWICH HILL	2203	88533553308	M.S NGUYEN & N.T NGUYEN
TRN0007463	7/09/2009	sir william wallace hotel	7/09/2009	31 cameron st	BALMAIN	2041	14057899546	EVENFLARE PTY. LIMITED
TRN0007757	8/09/2009	VAN LONG PTY LTD	8/09/2009	279 Marrickville Rd	MARRICKVILLE	2204	11002959647	VAN LONG PTY LTD
TRN0007757	8/09/2009	VAN LONG PTY LTD	8/09/2009	281 MARRICKVILLE ROAD	MARRICKVILLE	2204	11002959647	VAN LONG PTY LTD
TRN0007791	9/09/2009	T C & M SCARPELLINO	9/09/2009	37 crystal st	PETERSHAM	2049	49431718813	A.C.SCARPELLINO & M.SCARPELLINO
TRN0007837	9/09/2009	Lamonica IGA	9/09/2009	155 Ramsay St	HABERFIELD	2045	96190792278	ASHBURY TRUST
TRN0008033	10/09/2009	MARRICKVILLE METRO NEWSAGENCY	10/09/2009	SHOP 27 J 34 VICTORIA RD	MARRICKVILLE	2204	82350034036	The Trustee for GOLDEN METRO UNIT TRUST
TRN0008122	10/09/2009	croydon newsagency	10/09/2009	3 the strand	CROYDON	2132	21070251900	A TECH COMPUTER & PERIPHERAL PTY LTD
TRN0008153	11/09/2009	ceedra convenience store	11/09/2009	383 king street	NEWTOWN	2042	98688721531	O AL-MATHANI & M.AQEIL & M.A.ARBAYAT
TRN0008181	11/09/2009	angela convenience store	11/09/2009	785 new canterbury road	DULWICH HILL	2203	60786594588	Q.H FENG & W.Y YANG
TRN0008181	11/09/2009	angeneca convenience store	11/09/2009	68 mort st	BALMAIN	2041	60786594588	Q.H FENG & W.Y YANG
TRN0008186	11/09/2009	King of the Pack - Ashfield	11/09/2009	Kiosk 5 Ashfield Mall, 260A Liverpool Rd	ASHFIELD	2131	48066748927	INDEPENDENT INSURANCE COMPANY PTY LTD
TRN0008188	11/09/2009	STRAND CELLARS	11/09/2009	12 THE STRAND	CROYDON	2132	86087654313	MIKINOT PTY. LIMITED
TRN0008254	17/09/2009	Cathy Convenience Store	31/07/2009	Shop2 3-13 Erskineville Rd.	NEWTOWN	2042	17186389061	H SUN & W XU
TRN0008254	17/09/2009	Cathy Convenience Store	31/07/2009	Shop2 3-13 Erskineville Rd.	NEWTOWN	2042	17186389061	H SUN & W XU
TRN0008254	17/09/2009	Cathy Convenience Store	17/09/2009	2/ 3-13 Erskineville Rd.	NEWTOWN	2042	17186389061	H SUN & W XU
TRN0008316	13/09/2009	King Hot Bread Dulwich Hill	13/09/2009	554 Marrickville Rd	DULWICH HILL	2203	26894064188	P.H Chau & C.H TA
TRN0008320	13/09/2009	GEORGES MIXED BUSINESS	13/09/2009	220 LIVINGSTONE RD	MARRICKVILLE	2204	23438933561	GEORGE & KATSAROS
TRN0008330	13/09/2009	Ashbury ZF Food Market	13/09/2009	66 First St	ASHBURY	2193	59407906429	Ashbury ZF Food Market
TRN0008332	13/09/2009	Town Convenience Store	13/09/2009	132 livingstone road	MARRICKVILLE	2204	81932907029	C WANG & G WU
TRN0008336	13/09/2009	Jing G's Mixed Business	13/09/2009	15 Crieff Street	ASHBURY	2193	82352180865	G.L.WANG & Q.J.ZHANG
TRN0008388	14/09/2009	T & J Chakarovski	14/09/2009	16 excelsior parade	MARRICKVILLE	2204	35252284472	T & J CHAKAROVSKI
TRN0008715	15/09/2009	Warren View Hotel	15/09/2009	2 Stanmore rd	ENMORE	2042	53573295383	The Trustee for Theo and Tanya Damianakis Family Trust

TRN0008762	16/09/2009 Chung's Mixed Business	16/09/2009 176 Albany Rd	STANMORE	2048 66575094301 CHUNGS MIXED BUSINESS
TRN0008882	16/09/2009 Sydney Park Hotel	16/09/2009 631 King Street	NEWTOWN	2042 72740486143 FOTHERINGHAM E J & R A
TRN0008891	16/09/2009 Maheshvari Enterprises Pty Ltd	16/09/2009 227 Marrickville Road	MARRICKVILLE	2204 2811394838 Maheshvari Enterprises Pty Ltd
TRN0009003	16/09/2009 hazim foodworld	16/09/2009 6-10 dudley street dulwich hill	DULWICH HILL	2203 74098245252 ABDUL-KARIM HASSAN
TRN0009117	17/09/2009 BOTANY VIEW HOTEL	17/09/2009 597 KING STREET	NEWTOWN	2042 11056725314 PURPOSE PTY LIMITED
TRN0009147	17/09/2009 petersham newsagency	17/09/2009 109 new canterbury rd	PETERSHAM	2049 59201036597 JING YI MAI & HUI MIN YAN
TRN0009168	17/09/2009 Southern Cross Hotel	17/09/2009 340 Princess Hwy	ST PETERS	2044 NULL OSCARS HOTELS PTY LTD
TRN0009169	17/09/2009 NK Mixed Business	17/09/2009 99 Australia St	CAMPERDOWN	2050 39369912216 B CHEN & W LI
TRN0009195	17/09/2009 Qing's business	17/09/2009 196 corunna rd	PETERSHAM	2049 80322061519 YA QIN XU
TRN0009200	17/09/2009 DORA'S FOODSTOP	17/09/2009 206 edgeware rd	ENMORE	2042 35099005866 Z & Q MECHANICAL SERVICE PTY LTD
TRN0009379	18/09/2009 Petersham Food Store	18/09/2009 103 New Canterbury Road	PETERSHAM	2049 73611931242 G M LIN & N H SHAO
TRN0009504	21/09/2009 3 Weeds Rozelle	21/09/2009 197 Evans Street	PETERSHAM	2039 46003378087 RYLEY PTY LTD
TRN0009521	21/09/2009 mixed ashbury view	21/09/2009 60 hanks st	ROZELLE	2131 50904226572 MIXED ASHBURY VIEW
TRN0009672	21/09/2009 Global Corner Convenience Store	21/09/2009 Shop1,503 King Street	ASHFIELD	2042 33080084608 GLOBAL LINK (NSW) PTY LTD
TRN0009689	22/09/2009 City Convenience Store	22/09/2009 137 King Street	NEWTOWN	2042 97094887359 A & H OASEM PTY LTD
TRN0009732	22/09/2009 Taverners Hill Hotel	22/09/2009 463 Parramatta Rd	NEWTOWN	2040 50092425413 ARCHON GROUP PTY LTD
TRN0009815	22/09/2009 Kimson Tobacconist	27/10/2023 427 King Street	NEWTOWN	2042 72692929925 KIMSON TOBACCONIST
TRN0009903	22/09/2009 7 days convenience store	11/09/2009 195 king street	NEWTOWN	2042 72647732163 M.A ARABYAT & F AI Adwan
TRN0009903	22/09/2009 7 Days Convenience Store	22/09/2009 195 King St	NEWTOWN	2042 72647732163 M.A ARABYAT & F AI Adwan
TRN0009933	23/09/2009 Maria Fourfouris Mix Business	23/09/2009 72 Illawarra Road	MARRICKVILLE	2204 38025768784 MARIA FOURFOURIS
TRN0010010	23/09/2009 Courthouse Hotel	23/09/2009 202 Australia Street	NEWTOWN	2042 55688453794 The Milton Trust & The Trustee for The Courthouse Trust
TRN0010014	23/09/2009 Marlborough Hotel	13/02/2024 145 King Street	NEWTOWN	2042 11008386074 SOLOTRUST UNIT TRUST
TRN0010034	23/09/2009 allans mixed business	23/09/2009 135 mullens street	BALMAIN	2041 41042040898 WEIYI LI
TRN0010201	24/09/2009 Caltex Woolworth rozelle	24/09/2009 victoria road	ROZELLE	2039 NULL THE ALHA CO PTY LTD
TRN0010275	24/09/2009 J&J O'BRIEN PTY LTD	24/09/2009 145 King St	NEWTOWN	2042 11001872966 J & J O'BRIEN PTY LTD
TRN0010289	24/09/2009 Ceedra Convenience Store	24/09/2009 383 King st	NEWTOWN	2042 29321125481 F AL ADWAN & M AQUEIL & M.A ARABYAT
TRN0010293	22/06/2010 Smokemart & Giftbox Ashfield	2/11/2018 Shop 53 260a Liverpool Rd	ASHFIELD	2131 75492874033 The Trustee for SHAHIN FAMILY TRUST
TRN0010483	26/09/2009 IGA Stanmore	9/06/2022 18/2 Holt St	STANMORE	2048 43744534846 TAM MINH TRAN & DUC THANG CHU
TRN0010501	26/09/2009 united rozelle	26/09/2009 127 victoria road	ROZELLE	2039 90960172787 A CUMA & A DARDASHTIPOUR
TRN0010788	28/09/2009 four square haberfeld	28/09/2009 53-55 waratah street	HABERFIELD	2045 45522609511 FOUR SQUARE HABERFIELD
TRN0010930	28/09/2009 Easton Park groceries	28/09/2009 67 denison street/ P.O. box 2039	ROZELLE	2039 44193513640 TOUFIC & HALA DAGHER
TRN0011022	29/09/2009 dulwich hill bookstore	29/09/2009 cnr wardell and bedford crescent	DULWICH HILL	2203 13857756992 DULWICH HILL BOOK STORE
TRN0011046	29/09/2009 Forum supermarket	21/11/2023 shop 24/23 norton st	LEICHHARDT	2040 80115870914 ALANWAR PTY LTD
TRN0011046	29/09/2009 Forum supermarket	21/11/2023 shop 24/23 norton st	LEICHHARDT	2040 80115870914 ALANWAR PTY LTD
TRN0011135	29/09/2009 ashfield newsagency	29/09/2009 263 liverpool rd	ASHFIELD	2131 78003793668 TRAVIGATE PTY. LIMITED
TRN0011151	29/09/2009 cranes news	29/09/2009 290 marrickville road	MARRICKVILLE	2042 66106180947 ALEXAKON & SONS PTY LIMITED
TRN0011345	29/09/2009 EMPIRE OF ANNANDALE HOTEL	29/09/2009 103A PARRAMATTA ROAD	ANNANDALE	2038 27118252154 Empana Pty Limited
TRN0011398	11/11/2009 ORANGE'O	13/11/2009 394 NEW CANTERBURY RD	DULWICH HILL	2032 61629292857 The Trustee for THE ISLAM FAMILY TRUST
TRN0011460	30/09/2009 Irwan Newsagency	30/09/2009 46 Georges River Road	CROYDON PARK	2133 71612469602 E IRWAN & I IRWAN
TRN0011523	11/11/2009 CALTEX STAR SHOP HURLSTONE PARK	13/11/2009 570 NEW CANTERBURY RD	HURLSTONE PARK	2193 26096794553 MAY J PTY LTD
TRN0011592	30/09/2009 Tiger mixed Business	30/09/2009 Crn Balmain Rd & Helena St	LILYFIELD	2040 34144974695 ZHENG WAN & MIAO LING MA
TRN0011592	30/09/2009 Tiger mixed Business	30/09/2009 Shop 1 Orange Grove Plaza	LILYFIELD	2040 34144974695 ZHENG WAN & MIAO LING MA
TRN0011751	30/09/2009 Sackville Hotel	23/09/2009 599 Darling Street	ROZELLE	2039 82009604719 AMALGAMATED HOTELS PTY LIMITED
TRN0011751	30/09/2009 Bank Hotel	15/01/2015 324 King St	NEWTOWN	2042 82009604719 AMALGAMATED HOTELS PTY LIMITED
TRN0011751	30/09/2009 Marlborough Hotel	28/07/2022 145 KING ST	NEWTOWN	2042 82009604719 AMALGAMATED HOTELS PTY LIMITED
TRN0012060	30/09/2009 tuck inn sandwich bar	30/09/2009 25 fitzroy street	MARRICKVILLE	2204 90370741981 TUCK INN SANDWICH BAR
TRN0012237	30/09/2009 SPICE LAND SUPERMARKET PTY LTD	30/09/2009 303 LIVERPOOL ROAD	ASHFIELD	2131 89132486616 SPICE LAND SUPERMARKET PTY LTD
TRN0012456	1/10/2009 Canterbury Hotel	4/08/2009 208 Canterbury rd	CANTERBURY	2193 83113400025 NLG Operations Pty Ltd
TRN0012456	1/10/2009 Livingstone Hotel	19/08/2009 116 New Canterbury Rd	PETERSHAM	2049 83113400025 NLG Operations Pty Ltd
TRN0012562	2/10/2009 Canterbury Hurlstone park RSL Club	2/10/2009 20-26 Canterbury Road	HURLSTONE PARK	2193 56009671999 CANTERBURY-HURLSTONE PARK R S L CLUB LTD
TRN0012562	2/10/2009 Magpie Sports	6/01/2015 46 Hampton St	CROYDON PARK	2133 56009671999 CANTERBURY-HURLSTONE PARK R S L CLUB LTD
TRN0012592	2/10/2009 Hawksun PTY LTD	2/10/2009 292 Darling St	BALMAIN	2041 NULL HAWKSUN PTY. LIMITED
TRN0012594	2/10/2009 The Welcome Hotel	2/10/2009 The Welcome Hotel	ROZELLE	2039 4753585289 The Trustee for WELCOME HOTEL TRUST
TRN0012631	3/10/2009 AM Convenience Store	3/10/2009 Enmore Road	ENMORE	2042 NULL MONEY TRANSFER PTY LTD
TRN0012768	6/10/2009 Wesam Yaghi	6/10/2009 502 New Canterbury Road	DULWICH HILL	2203 74551722477 WESAM YAGHI
TRN0012786	6/10/2009 uts haberfeld rowing club	6/10/2009 dobroyd pde	HABERFIELD	2045 24000378558 UTS HABERFIELD CLUB LIMITED
TRN0012797	7/10/2009 Illawarra Road Newsagency	7/10/2009 360 Illawarra Road	MARRICKVILLE	2204 54549358499 NATHAN WIN
TRN0013157	11/10/2009 THUAN PHAP	11/10/2009 350 ILLAWARRA RD	MARRICKVILLE	2204 39073156991 ZHIJUN SUN
TRN0013366	15/10/2009 Norton Plaza Newsagency	15/10/2009 Shop 24, 55 Norton Street	LEICHHARDT	2040 24002911300 AUSICON PTY LTD
TRN0013375	15/10/2009 Orange Grove Hotel	16/07/2009 311 Balmain Road	LEICHHARDT	2040 90085596185 OSPITALITY PTY LTD
TRN0013433	18/10/2009 Summer Hill Hotel	10/06/2016 1 Lackey St	SUMMER HILL	2130 37067391511 Australian Leisure and Hospitality Group Pty Ltd
TRN0013459	19/10/2009 metro petroleum croydon	19/10/2009 418 hume hwy	CROYDON	2132 88127930303 TRIUMPH N TRIUMPH PTY LTD
TRN0013616	23/10/2009 Speedway haberfeld	23/10/2009 273 parkmadia rd	HABERFIELD	2045 35674230137 Speedway Haberfeld
TRN0013661	24/10/2009 Go Go Burgers	24/10/2009 109	ANNANDALE	2038 82893422088 LETS GO BURGERS
TRN0013670	25/10/2009 Prime Marrickville	25/10/2009 103 Sydenham Road	MARRICKVILLE	2024 61127660084 Gauri International Pty Ltd
TRN0013736	27/10/2009 Tempe News Agent	27/10/2009 727 Princes High Way	TEMPE	2044 43195432676 MAN KWONG LEE
TRN0013846	1/11/2009 Rowntree Corner Store	1/11/2009 137 Rowntree Street	BIRCHGROVE	2041 24143246721 ROWNTREE CORNER STORE
TRN0013917	4/11/2009 Food Stop	4/11/2009 8 Sloane Street	SUMMER HILL	2130 63390837102 HIEP KHENG CAO & KIM LIEN CAO
TRN0014050	10/11/2009 Ronnie & Brian Mixed Business	10/11/2009 33 Perry Street	LEICHHARDT	2040 29232589193 LAWANDOS AZIZ GEVEVIEVE BRIAN JOE AND THERESE
TRN0014054	10/11/2009 5 STAR SUPERMARKET	10/11/2009 35 MISSENDEN ROAD	CAMPERDOWN	2050 541337109054 TOM MANAGEMENT GROUP PTY LTD
TRN0014121	13/11/2009 N & M Lawandos	13/11/2009 391 Balmain Road	LEICHHARDT	2040 36065714046 LAWANDOS NATHAN & MIRVA
TRN0014141	19/11/2009 R&S Deli	19/11/2009 23 Cecily st	LILYFIELD	2040 8525291042 RAFFAELE & SYLVIA CAMPISI
TRN0014328	24/11/2009 CY Mixed Business	24/11/2009 88 View Street	ANNANDALE	2038 86195260647 CY Mixed Business
TRN0014369	27/11/2009 Balmain Leagues Club Ltd	27/11/2009 138-152 Victoria Rd	ROZELLE	2038 33000190161 BALMAIN LEAGUES' CLUB LTD



TRN0014376	30/11/2009 Balmain Convenience Store & Internet Cafe		30/11/2009 233 Darlin street	BALMAIN	2041 49368280995 J AND P CLEANING
TRN0014498	4/12/2009 Kelly's on king		4/12/2009 285 king st	NEWTOWN	2042 67080270613 REAL EDWARD PTY. LIMITED
TRN0014635	9/12/2009 108 Stanmore Takeaway		9/12/2009 108 Cambridge Street	STANMORE	2048 68521585234 K O NA & J SEO
TRN0014859	21/12/2009 stanmore mart		23/09/2009 2 bridge road	STANMORE	2048 77839458424 STANMORE MART
TRN0015002	4/01/2010 Liquor Legends Ashfield Mall		4/01/2010 260A Liverpool rd	ASHFIELD	2131 90097147147 SAN-MANGO INVESTMENTS PTY. LTD.
TRN0015255	15/01/2010 Spicy Choice		15/01/2010 306 Liverpool Road	ASHFIELD	2131 37102806735 Spicy Choice Pty Ltd
TRN0015340	20/01/2010 Croydon Railway Bookstore		20/01/2010 Croydon Railway Station	CROYDON	2132 97160293920 CROYDON RAILWAY BOOKSTORE
TRN0015392	22/01/2010 JRR PTY LTD		22/01/2010 1/242-244 Georges River Rd	CROYDON PARK	2133 65130138680 JRR PTY. LTD.
TRN0015417	25/01/2010 Westend Newsagency		25/01/2010 279 Liverpool Road	ASHFIELD	2131 93147534744 WESTEND NEWSAGENCY
TRN0015615	1/02/2010 eSigns Australia		1/02/2010 41 Liverpool rd	ASHFIELD	2131 81325920440 ESIGNS AUSTRALIA
TRN0015691	5/02/2010 crazy coffee & nuts		5/02/2010 278 Illawarra rd	MARRICKVILLE	2204 54600395967 CRAZY COFFEE & NUTS
TRN0015814	15/02/2010 QUEEN SUPAMARKET		15/02/2010 9-11 QUEEN ST	CROYDON	2132 99865881452 MOUSSA SOUEID
TRN0015937	26/02/2010 Marrickville Golf, Sporting & Community Club Ltd		30/10/2023 Clubhouse Riverside Park, Beauchamp st	MARRICKVILLE	2204 67000114152 MARRICKVILLE GOLF SPORTING AND COMMUNITY CLUB LTD
TRN0015964	1/03/2010 CY Mixed Business		1/03/2010 50-52 Northcote street	CANTERBURY	2193 49988712727 MINGQIANG LIN
TRN0015964	1/03/2010 CY Mixed Business		1/03/2010 50-52 Northcote street	CANTERBURY	2193 49988712727 MINGQIANG LIN
TRN0016206	18/03/2010 BP Zgo Canterbury	NULL	322 Canterbury Road	CANTERBURY	2193 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Zgo Croydon Park	NULL	216- 240 Georges River Road	CROYDON PARK	2133 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Zgo St Peters	NULL	2 Princes Highway	ST PETERS	2044 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Connect Ashfield	NULL	580- 586 Parramatta Road	CROYDON	2132 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Connect Camperdown	NULL	Cnr Parramatta & Missenden Roads	CAMPERDOWN	2050 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Connect Rozelle	NULL	Cnr Victoria Road & Evans Street	ROZELLE	2039 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Connect Sydenham	NULL	Bp Connect Sydenham, 339 Princes Highway	SYDENHAM	2044 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Darling Street	NULL	551 Darling Street	ROZELLE	2039 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Haberfield	NULL	Bp Haberfield, 95-97 Ramsey Road	HABERFIELD	2045 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 Canterbury		30/12/2014 322 Canterbury Rd	CANTERBURY	2193 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 Darling St		30/12/2014 551-557 Darling St	ROZELLE	2039 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 Haberfield		30/12/2014 95-97 Ramsay St	HABERFIELD	2045 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 Canterbury		10/11/2017 322 Canterbury Rd	CANTERBURY	2193 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Rozelle		30/03/2022 Cnr Victoria Rd & Evans St	Rozelle	2039 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Ashfield		25/10/2023 580-586 Parramatta Rd	CROYDON	2132 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Camperdown		25/10/2023 Cnr Parramatta & Missenden Rds	Camperdown	2050 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Canterbury		25/10/2023 322 Canterbury Rd	CANTERBURY	2193 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP St Peters		26/10/2023 3 Princes Hwy	ST PETERS	2044 53004085616 BP Australia Pty Ltd
TRN0016206	18/03/2010 BP Sydenham		26/10/2023 339 Princes Hwy	Sydenham	2044 53004085616 BP Australia Pty Ltd
TRN0016443	15/04/2010 marrickville newsagency		15/04/2010 marrickville road	MARRICKVILLE	2204 58674366838 A HUSSEIN & H HUSSEIN
TRN0016602	30/04/2010 SHUN HING LONG		30/04/2010 145 MARRICKVILLE ROAD	MARRICKVILLE	2204 93046411293 SHUN HING LONG ASIAN GROCERY
TRN0016718	15/05/2010 lin mixed shop		15/05/2010 60 hanks street	ASHBURY	2193 97488935889 Z B CHEN & F LIN
TRN0016813	24/05/2010 king st newsagency		24/05/2010 shop/2&3/503-511 king st	NEWTOWN	2042 32414380357 C CHEN & S A HE
TRN0016818	25/05/2010 Cigarettes Tobacco Cigars (CTC) Leichhardt	NULL	Ct Leichhardt, Shop 17 51-57 Norton Street	LEICHHARDT	2040 35993528843 Aneil Singh
TRN0016818	25/05/2010 CTC Leichhardt		25/05/2010 Shop 17,51-57 Norton Street	LEICHHARDT	2040 35993528843 Aneil Singh
TRN0017086	16/06/2010 marrickville martex		16/06/2010 10 station st	MARRICKVILLE	2204 37015808291 MAMOUN ELKHOUly
TRN0017155	22/06/2010 Leichhardt Hotel		29/09/2009 Norton street	LEICHHARDT	2040 85103425396 Blairgrove Hotels Pty Limited
TRN0017164	19/06/2010 So ngo yu mixed business		19/06/2010 85 Wardell rd	DULWICH HILL	2203 95207628318 SO NGO YU
TRN0017241	23/06/2010 DEEBS MIXED BUSINESS		23/06/2010 Park Rd	MARRICKVILLE	2204 41795592702 MONA DEEB
TRN0017275	27/06/2010 Hong Phuoc Pty Ltd		27/06/2010 297 Illawarra Road	MARRICKVILLE	2204 73003903893 HONG PHUOC PTY. LIMITED
TRN0017311	29/06/2010 June Mixed Business		29/06/2010 19 Wonga St	CANTERBURY	2193 49805577639 HAI DONG SU
TRN0017413	6/07/2010 macquarie park station convenience store		21/11/2023 1/42 Waterloo road	MACQUARIE PARK	2133 85137335258 APRACAA PTY LTD
TRN0017438	8/07/2010 Stanmore Mart		8/07/2010 Shop 2 / 2 Bridge Road	STANMORE	2048 34367438550 HENRY HERYAWAN
TRN0017510	15/07/2010 128 convenience store		15/07/2010 128/85 reynolds street	BALMAIN	2041 NULL HH TRADING PTY. LTD.
TRN0017648	5/08/2010 aar kay trading pty ltd		5/08/2010 192 Liverpool road	ASHFIELD	2131 16143072940 AAR KAY TRADING PTY LTD
TRN0018230	23/01/2011 Ramez Habib Supermarket		23/01/2011 9-11 Queen street	CROYDON	2132 NULL Ramez Habib Supermarket
TRN0018323	24/01/2011 Off Ya Tree		21/02/2020 225 KING ST	NEWTOWN	2042 52124533811 THENDORO PTY. LTD.
TRN0018329	25/01/2011 Darling News		25/01/2011 578 Darling St	ROZELLE	2039 36044027790 CARLY LEANNIE BARBUTO
TRN0018803	12/04/2011 Transocean Pacific Investment P/L		16/09/2009 206-208 King Street (Cnr. Brown Street)	NEWTOWN	2042 77103855492 TRANSOCEAN PACIFIC INVESTMENT PTY LIMITED
TRN0018803	12/04/2011 7-Eleven		12/04/2011 206 King Street	NEWTOWN	2042 77103855492 TRANSOCEAN PACIFIC INVESTMENT PTY LIMITED
TRN0018812	12/04/2011 Amjad & Shahid Enterprise Pty Ltd		17/09/2009 8 - 10 Crystal Street	PETERSHAM	2049 66124567148 Amjad & Shahid Enterprise Pty Ltd
TRN0018812	12/04/2011 7-Eleven 2153B		12/04/2011 8-10 Crystal Street	PETERSHAM	2049 66124567148 Amjad & Shahid Enterprise Pty Ltd
TRN0018817	15/04/2011 The Merton Hotel		26/09/2011 38 Victoria Road	ROZELLE	2039 79786869723 The Trustee for MARAVENDING (VICTORIA) FAMILY TRUST
TRN0018817	15/04/2011 The Ruby Hotel		26/09/2011 68 Victoria Road	ROZELLE	2039 79786869723 The Trustee for MARAVENDING (VICTORIA) FAMILY TRUST
TRN0018881	16/04/2011 NIB Pty Ltd		16/09/2009 670 New Canterbury Road (Cnr. Melford Street)	HURSTSTONE PARK	2193 95098281111 N J B PTY LTD
TRN0018924	18/04/2011 Baljit & Jotika Pty Ltd		16/09/2009 16 Norton Street	LEICHHARDT	2040 99137607044 BALJIT & JOTIKA PTY LTD
TRN0018924	18/04/2011 7-eleven pty ltd		15/04/2011 norton street	LEICHHARDT	2040 99137607044 BALJIT & JOTIKA PTY LTD
TRN0018947	21/04/2011 Khan Trading Services Pty Ltd		16/09/2009 3 Hercules Street	ASHFIELD	2131 56107001794 KHAN TRADING SERVICES PTY LTD
TRN0018947	21/04/2011 7 Eleven Stores Pty Ltd		21/04/2011 Hercules St	ASHFIELD	2131 56107001794 KHAN TRADING SERVICES PTY LTD
TRN0019049	19/05/2011 Nirmal Enterprises		16/09/2009 22 Stanmore Road (Cnr. Fotheringham Street)	ENMORE	2042 85133932448 NIRMAL ENTERPRISES PTY LTD
TRN0019049	19/05/2011 7 eleven		19/05/2011 stanmore rd	ENMORE	2042 85133932448 NIRMAL ENTERPRISES PTY LTD
TRN0019157	9/06/2011 Newington Inn Hotels Pty Ltd		9/06/2011 292-294 Stanmore Road	PETERSHAM	2049 29109820948 Newington Inn Hotels Pty Ltd
TRN0019212	7/07/2011 7-Eleven Rozelle		7/07/2011 Victoria Road,	ROZELLE	2039 NULL AJ CONVENIENCE SERVICES PTY LTD
TRN0019391	3/08/2011 cignall marrickville		14/07/2009 2/296 Marrickville Rd	MARRICKVILLE	2204 74008403216 mobile spot
TRN0019391	3/08/2011 cignall marrickville		14/07/2009 2/296 marrickville rd	MARRICKVILLE	2204 74008403216 mobile spot
TRN0019410	6/08/2011 Midway Shopping World Pty Ltd		17/09/2009 627-629 Darling Street	ROZELLE	2039 11126809381 MIDWAY SHOPPING WORLD PTY LTD
TRN0019410	6/08/2011 MIDWAY SHOPPING WORLD PTY. LTD		6/08/2011 627-629 DARLING STREET	ROZELLE	2039 11126809381 MIDWAY SHOPPING WORLD PTY LTD
TRN0019438	14/08/2011 LIQUOR LEGENDS ASHFIELD		14/08/2011 SHOP 204,260A LIVERPOOL RD	ASHFIELD	2131 13133889611 FRONT WISDOM INTERNATIONAL PTY. LTD.
TRN0019673	13/10/2011 SUNNY'S GROCERY		13/10/2011 96 Elizabeth Street	ASHFIELD	2131 25135895662 EVERLIGHT PTY. LTD.

TRN0019920	14/12/2011 Huailan supermarket		14/12/2011 305 Liverpool rd	ASHFIELD	2131 72137153765 AUSTRALIA ZHR PTY LTD
TRN0020078	21/02/2012 ANNANDALE HOTEL	NULL	17-19 Parramatta Road	ANNANDALE	2038 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 BRIDGE HOTEL	NULL	119 Victoria Road	ROZELLE	2039 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 CROYDON PARK HOTEL	NULL	212 Georges River Road	CROYDON PARK	2133 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 EXCHANGE HOTEL - BALMAIN	NULL	CNR BEATTIE & MULLENS STREETS	BALMAIN	2041 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 LEWISHAM HOTEL	NULL	794 Parramatta Road	LEWISHAM	2049 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 PETERSHAM INN	NULL	386 Parramatta Road	PETERSHAM	2049 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 QUEENS HOTEL	NULL	167 Enmore Road	ENMORE	2042 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 RIVERVIEW HOTEL	NULL	29 Birchgrove Road	BALMAIN	2041 50055030567 FREECHOICE Vending
TRN0020078	21/02/2012 VANGUARD JAZZ N BLUES	NULL	42 King Street	NEWTOWN	2042 50055030567 FREECHOICE Vending
TRN0020215	31/03/2012 stanmore mart		31/03/2012 shop 2/ 2 bridge rd	STANMORE	2048 59370662322 Y. - KUSUMO & A. - PURWANTO
TRN0020331	17/05/2012 Mixed Business Annandale		17/05/2012 39 Collins Street	ANNANDALE	2038 95254439363 GUANG SHEN & ZHI WEI REN
TRN0020403	14/06/2012 LE CONVENIENCE STORE		14/06/2012 G066/138 CARILLON AVENUE	NEWTOWN	2042 NULL le convenience store
TRN0020444	27/06/2012 Alice st grocer		27/06/2012 107 Alice st	NEWTOWN	2042 71097920191 ZONE POWER TECHNOLOGIES PTY LTD
TRN0020478	12/07/2012 LEICHHARDT NEWSAGENCY		12/07/2012 103 MARION STREET	LEICHHARDT	2040 631355166073 TOP ACHIEVEMENT PTY LTD
TRN0020511	27/07/2012 Coffee warehouse cafe & deli		27/07/2012 17-35	HOMEBSH	2040 96107240924 AND THEN PTY LTD
TRN0020539	1/08/2012 Huntsbury Hotel Partners Pty Ltd		1/08/2012 125 New Canterbury Rd	PETERSHAM	2049 74853234377 The Trustee for HUNTSBURY HOTEL UNIT TRUST
TRN0020669	6/10/2012 T.Lucchitti Deli & Liquor Store		6/10/2012 190-192 Norton Street	LEICHHARDT	2040 74086014667 TERESA LUCCHITTI
TRN0020717	30/10/2012 OM Datta Pty Ltd		30/10/2012 75A Enmore Road	ENMORE	2042 NULL OM Datta Pty Ltd
TRN0020809	29/11/2012 Franklins Pty Ltd	NULL	259 King Street	Newtown	2042 46096722904 Franklins Pty Ltd
TRN0020809	29/11/2012 Franklins Pty Ltd	NULL	Ashfield Mall, Shop 401 260A Liverpool Road	ASHFIELD	2131 46096722904 Franklins Pty Ltd
TRN0020809	29/11/2012 Franklins Pty Ltd	NULL	Shop 5 5-11 Hardie Avenue	SUMMER HILL	2130 46096722904 Franklins Pty Ltd
TRN0020809	29/11/2012 Franklins Pty Ltd SUMMER HILL		29/11/2012 Shop 5 5-11 Hardie Ave	SUMMER HILL	2130 46096722904 Franklins Pty Ltd
TRN0020893	2/01/2013 Supabarn Express Annandale		2/11/2022 4 Booth St	ANNANDALE	2038 29912093478 The Trustee for TEAMHOLD TRUST
TRN0020956	21/01/2013 Gladstone Park Hotel		21/01/2013 Gladstone Park Hotel 140 Marion St	LEICHHARDT	2040 35109643585 GLADSTONE PARK HOTEL MANAGEMENT PTY LTD
TRN0020968	29/01/2013 VIC ON THE PARK		30/09/2009 Cnr Enmore & Addison Roads	MARRICKVILLE	2204 57228189209 The Trustee for Vic On The Park Trust
TRN0021000	8/02/2013 Cigar Time		8/02/2013 U 8 10b Charles St	CANTERBURY	2193 NULL EFORMULA PTY LTD
TRN0021178	9/04/2013 Coles Ashfield 0791	NULL	Ashfield Mall, Shop 601 260A Liverpool Road	ASHFIELD	2131 45004189708 Coles
TRN0021178	9/04/2013 Coles Leichhardt 0846	NULL	Norton Plaza S/C, 51-57 Norton Street	LEICHHARDT	2040 45004189708 Coles
TRN0021178	9/04/2013 Coles Clemton Park 4812		21/03/2017 Clemton Park Village 60 Charlotte Street	CLEMTON PARK	2203 45004189708 Coles
TRN0021210	15/04/2013 Vanessa Mart		15/04/2013 U 14 96-106 Duntroon St	HURLSTONE PARK	2193 79100129193 THI NU HANH PHAM
TRN0021249	1/05/2013 1st Choice - Ashfield	NULL	158 Liverpool Rd	ASHFIELD	2131 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland - Rozelle	NULL	212-218 VICTORIA RD	ROZELLE	2039 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Leichhardt	NULL	Norton Plaza Shopping Centre, Shop T10 51A-57 Norton St	LEICHHARDT	2040 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Stanmore	NULL	266 Parramatta Rd	STANMORE	2048 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland - Clemton Park		21/03/2017 Clemton Park Village 60 Charlotte Street	CLEMTON PARK	2203 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Balmain		21/04/2017 234 Darling St	BALMAIN	2041 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Balmain		21/04/2017 243 Darling Street	BALMAIN	2041 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Balmain		21/04/2017 443 ILLAWARRA RD	MARRICKVILLE	2204 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland		1/06/2021 34 VICTORIA RD	MARRICKVILLE	2204 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland		21/04/2022 643 DARLING ST	ROZELLE	2039 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland - Summer Hill		21/09/2022 11 Hardie Ave	SUMMER HILL	2130 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland - Marrickville Metro		15/11/2022 Shop 38 39 Murray St	MARRICKVILLE	2204 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Liquorland - Marrickville		29/03/2023 269-271 Marrickville Rd	MARRICKVILLE	2204 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021249	1/05/2013 Vintage Cellars - Newtown		13/02/2024 240 -242 KING ST	NEWTOWN	2042 82007512414 LIQUORLAND (AUSTRALIA) PTY. LTD.
TRN0021331	20/05/2013 SAVEMORE GROCERY		20/05/2013 307-309 Illawarra Rd	MARRICKVILLE	2204 36205240152 MY TRANG NGUYEN
TRN0021410	2/06/2013 savemore grocery marrickville		2/06/2013 307-309 Illawarra Rd	MARRICKVILLE	2204 NULL SAVEMORE GROCERY MARRICKVILLE PTY LTD
TRN0021695	11/07/2013 Oxford Tavern		30/09/2009 1 New Canterbury Rd	PETERSHAM	2049 30054267097 VANDERMEER PTY. LIMITED
TRN0021695	11/07/2013 Oxford Tavern		11/07/2013 1 New Canterbury Rd	PETERSHAM	2049 30054267097 VANDERMEER PTY. LIMITED
TRN0021847	20/08/2013 Yuan Grocery		20/08/2013 350 Illawarra Rd	MARRICKVILLE	2204 26376282855 B YUAN & L ZHANG
TRN0021926	3/09/2013 PAILESS FUEL SYDENHAM		3/09/2013 31-35 Unwins Bridge Rd	SYDENHAM	2044 32104106309 INLEB PTY LTD
TRN0021972	10/09/2013 MFC Quarter Case Supermarket		10/09/2013 52 Lackey St	SUMMER HILL	2130 11826699547 THUA T LY & TUYET NGUYEN
TRN0022171	3/11/2013 Little shanghai international pty ltd		3/11/2013 U 1 303 Liverpool Rd	ASHFIELD	2131 33166249627 LITTLE SHANGHAI INTERNATIONAL PTY LTD
TRN0022205	11/11/2013 Vanessa Mart		10/11/2013 U 14 96-106 Duntroon St	HURLSTONE PARK	2193 51285810293 THI NGOC HUONG MAI
TRN0022205	11/11/2013 Vanessa Mart		11/11/2013 U 14 96-106 Duntroon St	HURLSTONE PARK	2193 51285810293 THI NGOC HUONG MAI
TRN0022274	5/12/2013 SSM NSW PTY LTD		5/12/2013 Shop 128 85 Reynolds St	BALMAIN	2041 82134454069 SSM(NSW) Pty Ltd
TRN0022476	27/01/2014 7-Eleven 2210		31/03/2020 340-344 Georges River Road	CROYDON PARK	2133 38129030431 ARVIN AUSTRALIA PTY LTD
TRN0022502	31/01/2014 IGA Liquor Canterbury		31/01/2014 352-362 Canterbury Rd	CANTERBURY	2193 52165591113 DANL INVESTMENTS PTY LTD
TRN0022585	13/02/2014 Annandale IGA		15/03/2023 47 Booth St	ANNANDALE	2038 NULL WLG TRADING PTY LTD
TRN0022667	7/03/2014 7 eleven marrickville		24/04/2023 227 Marrickville Rd	MARRICKVILLE	2204 90167389111 JINLI FOODTRENZ AUSTRALIA PTY. LIMITED
TRN0023115	8/07/2014 budget petrol ashfield		8/07/2014 22 Charlotte St	ASHFIELD	2131 85169006642 TK GROUP PTY LTD
TRN0023170	24/07/2014 Darling Kebab		24/07/2014 309 Darling St	BALMAIN	2041 89619101920 HALIL BALTA
TRN0023212	14/08/2014 7-Eleven Camperdown		13/02/2024 Shop 2	CAMPERDOWN	2050 37167108607 GOLDEN PHOENIX INTERNATIONAL GROUP PTY LTD
TRN0023230	21/08/2014 7 ELEVEN		21/08/2014 16 Norton St	LEICHHARDT	2040 86169252082 MCSI PTY LTD
TRN0023230	21/08/2014 7 ELEVEN		21/08/2014 670 New Canterbury Road	HURLSTONE PARK	2193 86169252082 MCSI PTY LTD
TRN0023269	2/09/2014 Khem's Mini Mart		2/09/2014 401 Illawarra Rd	MARRICKVILLE	2204 36601473090 KHEM'S INTERNATIONAL PTY LTD
TRN0023405	22/10/2014 Sydenham Railway Kiosk and Newsagency		22/10/2014 Gleeson Avenue	SYDENHAM	2044 19814741311 T Q DANH AND H G LY
TRN0023468	19/11/2014 RYAN'S BREAD CAKES AND PIES		30/05/2010 12 Station Street	MARRICKVILLE	2204 84920975656 RYAN'S BREAD CAKES AND PIES
TRN0023468	19/11/2014 RYAN'S BREAD CAKES AND PIES		19/11/2014 12 Station St	MARRICKVILLE	2204 84920975656 RYAN'S BREAD CAKES AND PIES
TRN0023503	30/11/2014 MORLINA PTY LTD		30/11/2014 127-129 Marion St	LEICHHARDT	2040 55160456584 MORLINA PTY LTD
TRN0023546	12/12/2014 Metro Croydon		12/12/2014 221-229 Elizabeth St	CROYDON	2132 90600101586 UNITED CROYDON PETROL PTY LTD
TRN0023799	22/04/2015 Daily Fresh Grocery Store		22/04/2015 191a Burwood Rd	CROYDON PARK	2133 43761559987 JAVASRI TYSON KONDAPALLI
TRN0023822	8/05/2015 Livingstone Hotel		16/10/2012 New Canterbury & Livingstone Roads	LEWISHAM	2049 43139067244 REDCAPE HOTEL GROUP PTY LTD
TRN0023822	8/05/2015 Livingstone Hotel		8/05/2015 116 New Canterbury Rd	PETERSHAM	2049 43139067244 REDCAPE HOTEL GROUP PTY LTD

TRN0023822	8/05/2015 Gladstone Hotel	1/02/2021 572 MARRICKVILLE RD	DULWICH HILL	2203 43139067244 REDCAPE HOTEL GROUP PTY LTD
TRN0023859	31/05/2015 happy's gourmet food	31/05/2015 Fy 27 2 Burrows Rd S	ST PETERS	2044 17604424277 HAPPY'S GOURMET SP PTY. LTD.
TRN0023867	4/06/2015 2B Convenience Shop	4/06/2015 75a Enmore Rd	NEWTOWN	2042 61944884480 M MERAZ & A SALAUDDIN
TRN0024023	6/08/2015 itsbay	6/08/2015 Se 5e G 138 Carrillon Ave	NEWTOWN	2042 67651280734 The Trustee for Itsbay Unit Trust
TRN0024128	25/08/2015 MARRICKVILLE CONVENIENCE STORE	25/08/2015 Shop 1 345-357 Illawarra Rd	MARRICKVILLE	2204 66155819837 AUS LAND XPRESS PTY LTD
TRN0024271	5/10/2015 King of the Pack	5/10/2015 2 155 King St	NEWTOWN	2042 73160925655 HOANG ANH PTY LTD
TRN0024381	30/10/2015 lao bao zen mixed business	30/10/2015 63 Northumberland Ave	STANMORE	2048 67892053855 XUE MEI LIN
TRN0024396	5/11/2015 Balmain Convenience	5/11/2015 384 Darling St	BALMAIN	2041 92079961651 WASSIM DOUREIHI
TRN0024479	7/12/2015 Norton street newsagency	7/12/2015 137 Norton St	LEICHHARDT	2040 59153508859 YICHEN SYDNEY PTY. LTD.
TRN0024614	19/01/2016 Freechoice Stores Ashfield	19/01/2016 Ksk 12 260a Liverpool Rd	ASHFIELD	2131 56790705995 DANG KHOA TUONG
TRN0024709	20/01/2016 Porters Liquor Hurlstone Park	25/02/2010 28 Floss Street	HURLSTONE PARK	2193 62580657459 P VERVERIS & S VERVERIS
TRN0024709	20/01/2016 Porters Liquor St Peters	2/10/2013 8 19 Unwins Bridge Rd	ST PETERS	2044 62580657459 P VERVERIS & S VERVERIS
TRN0024713	20/01/2016 Lee's Newsagency Enfield	7/07/2009 9 Tangarra street	CROYDON PARK	2133 17424146271 D.S LEE & K LEE
TRN0024713	20/01/2016 LEE'S NEWSAGENCY ENFIELD	20/01/2016 9 Tangarra St	CROYDON PARK	2133 17424146271 D.S LEE & K LEE
TRN0024750	20/01/2016 foodworks newtown	13/08/2009 shop 1, 330 king st	NEWTOWN	2042 88101753511 CLL INTERNATIONAL TRADING PTY LTD
TRN0024750	20/01/2016 foodworks newtown	20/01/2016 U 1 330 King St	NEWTOWN	2042 88101753511 CLL INTERNATIONAL TRADING PTY LTD
TRN0024776	20/01/2016 haberfield newsagency	7/12/2009 139 ramsay street	HABERFIELD	2045 44002166243 SYNNECTIC INNOVATIONS PTY LTD
TRN0024776	20/01/2016 Haberfield Newsagency	20/01/2016 139 Ramsay St	HABERFIELD	2045 44002166243 SYNNECTIC INNOVATIONS PTY LTD
TRN0024843	20/01/2016 DULWICH HILL CONVINCE STORE	20/01/2016 260 Wardell Road	DULWICH HILL	2203 14113020052 W CHEN & J ZHANG
TRN0024909	21/01/2016 Frienly grocery Hurlston Park	5/02/2017 8 Crinan St	HURLSTONE PARK	2193 23785591907 JIANJUN YANG & LIXIN LOU
TRN0024973	21/01/2016 Marrickville Liquor Centre	21/01/2016 286 Victoria Rd	MARRICKVILLE	2204 40661021829 B.H PATEL & H PATEL
TRN0024977	21/01/2016 BP Summer Hill	11/08/2009 3 Carlton cres.	SUMMER HILL	2130 34086439090 BLUE ROBE PETROLEUM PTY LIMITED
TRN0024977	21/01/2016 BP Summer Hill	21/09/2022 3 Carlton Cres	SUMMER HILL	2130 34086439090 BLUE ROBE PETROLEUM PTY LIMITED
TRN0024990	21/01/2016 Stanmore Cellars	21/01/2016 151-161 Cambridge St	STANMORE	2048 57165418664 TKS TREZURO PTY LTD
TRN0025137	22/01/2016 LLYODS SUPER IGA - Newtown	16/12/2015 259 King St	NEWTOWN	2042 82801204727 The Trustee for THE MICHAEL & HELEN FAMILY TRUST
TRN0025137	22/01/2016 Lloyds IGA Newtown	22/01/2016 259 King St	NEWTOWN	2042 82801204727 The Trustee for THE MICHAEL & HELEN FAMILY TRUST
TRN0025230	22/01/2016 Camperdown Supermarket	22/01/2016 unit 3-5 38 Prymont Bridge Rd	CAMPERDOWN	2050 95395534711 ZHUO YANG
TRN0025305	22/01/2016 Market Solutions Asia Australia	22/01/2016 875 New Canterbury Rd	DULWICH HILL	2203 27604016598 AU UC MY (AUSTRALIA) PTY. LTD.
TRN0025319	22/01/2016 IGA DULWICH HILL	8/07/2009 400 NEW CANTERBURY ROAD	DULWICH HILL	2203 78100298333 TALLQUEST PTY LIMITED
TRN0025319	22/01/2016 IGA Dulwich Hill	22/01/2016 398-400 New Canterbury Rd	DULWICH HILL	2203 78100298333 TALLQUEST PTY LIMITED
TRN0025324	22/01/2016 IGA EVERYDAY ENMORE P/L	10/08/2009 191-193 ENMORE ROAD	ENMORE	2042 22105115535 IGA EVERYDAY ENMORE PTY LTD
TRN0025324	22/01/2016 IGA EVERYDAY ENMORE PTY LTD	22/01/2016 191-193 Enmore Rd	ENMORE	2042 22105115535 IGA EVERYDAY ENMORE PTY LTD
TRN0025328	22/01/2016 Petersham Grocer	13/07/2009 Shop 1-2, 88-94 New Canterbury Road	PETERSHAM	2049 16133165009 Glory Trading International Pty Ltd
TRN0025371	22/01/2016 Foodworks petersham	22/01/2016 Shop 1, 88-94 New Canterbury Rd	PETERSHAM	2049 54486162613 The trustee for Yin Yi Trust
TRN0025444	23/01/2016 Hurlstone Park Newsagent	23/01/2016 12 Crinan St	HURLSTONE PARK	2193 56160496230 BENNY AND MAY AUSTRALIA TRAINING PTY LTD
TRN0025471	23/01/2016 Deus Cafe	23/01/2016 98-104 Parramatta Rd	CAMPERDOWN	2050 27609140963 EAST MAKES WEST PTY LTD
TRN0025476	23/01/2016 Zhi nsw ply ltd	7/03/2023 199 LIVERPOOL RD	ASHFIELD	2131 48159772951 ZHI (NSW) PTY LTD
TRN0025488	23/01/2016 HONEST GROCERY & CONVENIENCE	23/01/2016 8 King St	NEWTOWN	2042 24604712610 DIYA GROUP PTY LTD
TRN0025578	24/01/2016 Lilyfield Newsagency	24/01/2016 368 Catherine St	LILYFIELD	2040 51492739832 J.T CAI & L.S ZHANG
TRN0025605	24/01/2016 Mini Supermarket	21/04/2010 15 Alt Street	ASHFIELD	2131 52323375570 MINI SUPERMARKET
TRN0025605	24/01/2016 MINI SUPERMARKET	24/01/2016 15 Alt St	ASHFIELD	2131 52323375570 MINI SUPERMARKET
TRN0025646	25/01/2016 ENMORE FOODWORKS SUPERMARKET	11/07/2009 173A ENMORE ROAD	ENMORE	2042 96648830550 YONG ZHANG & HAI YAN YOU
TRN0025651	25/01/2016 Lilyfield Corner Store	10/10/2009 356 Catherine Street	LILYFIELD	2040 31374210531 R ABOUCHROUCHE & R ABOUCHROUCHE
TRN0025651	25/01/2016 Lilyfield Corner Store	25/01/2016 356 358 Catherine St	LILYFIELD	2040 31374210531 R ABOUCHROUCHE & R ABOUCHROUCHE
TRN0025705	25/01/2016 Enmore Fine Wines	30/09/2009 141 Enmore Road	ENMORE	2042 78085647598 GELTAN PTY. LIMITED
TRN0025705	25/01/2016 Enmore Fine Wines	25/01/2016 152 Enmore Rd	ENMORE	2042 78085647598 GELTAN PTY. LIMITED
TRN0025794	25/01/2016 cignall marrickville	25/01/2016 Shop 2 296 Marrickville Rd	MARRICKVILLE	2204 67217945378 HONG VICTOR TIEU
TRN0025826	25/01/2016 Rozelle IGA X-Press	5/07/2010 649 Darling Street	ROZELLE	2039 97658321259 The Trustee for Rozelle Unit Trust
TRN0025826	25/01/2016 Rozelle IGA X-press	25/01/2016 649 Darling St	ROZELLE	2039 97658321259 The Trustee for Rozelle Unit Trust
TRN0025826	25/01/2016 IGA Local Grocer Newtown	22/11/2022 40 KING ST	NEWTOWN	2042 97658321259 The Trustee for Rozelle Unit Trust
TRN0025840	25/01/2016 The Henson	25/01/2016 91 Illawarra Rd	MARRICKVILLE	2204 74923375690 The Trustee for Henson Park Hotel Unit Trust
TRN0025878	25/01/2016 CTC Dulwich hill	25/01/2016 388 New Canterbury Rd	DULWICH HILL	2203 56010539169 Huy Vu
TRN0025907	25/01/2016 CTC ASHFIELD	6/10/2023 ctc ashfield 19 Hercules St	ASHFIELD	2131 74166559226 VANSON AUSTRALIA PTY LTD
TRN0025973	25/01/2016 Friendly Grocer Hurlstone Park	25/01/2016 8 Crinan Street	HURLSTONE PARK	2193 84421358730 J.H CHEN & Q GAO & J.L KANG
TRN0026095	26/01/2016 LEICHHARDT IGA	26/01/2016 136 Norton St	LEICHHARDT	2040 89139723103 HENRY INTERNATIONAL GROUP (AUST) PTY LTD
TRN0026229	27/01/2016 Camperdown Cellars Kingston Rd	20/07/2009 21 Kingston Rd	CAMPERDOWN	2050 48097290723 CAMPERDOWN CELLARS PTY LIMITED
TRN0026229	27/01/2016 Camperdown Grocer	20/07/2009 140-144 Parramatta Rd	CAMPERDOWN	2050 48097290723 CAMPERDOWN CELLARS PTY LIMITED
TRN0026229	27/01/2016 CAMPERDOWN CELLARS Pty LIMITED	27/01/2016 21-25 Kingston Rd	CAMPERDOWN	2050 48097290723 CAMPERDOWN CELLARS PTY LIMITED
TRN0026229	27/01/2016 Camperdown Cellars	27/01/2016 140-144 Parramatta Rd	CAMPERDOWN	2050 48097290723 CAMPERDOWN CELLARS PTY LIMITED
TRN0026229	27/01/2016 CAMPERDOWN CELLARS PTY LIMITED	5/08/2022 129 Catherine st	LEICHHARDT	2040 48097290723 CAMPERDOWN CELLARS PTY LIMITED
TRN0026270	27/01/2016 umiya investment trust	4/12/2014 280 Canterbury Rd	CANTERBURY	2193 56993202885 The trustee for UMIYA INVESTMENT
TRN0026270	27/01/2016 Metro Canterbury	27/01/2016 280 Canterbury Rd	CANTERBURY	2193 56993202885 The trustee for UMIYA INVESTMENT
TRN0026329	27/01/2016 Balmain Bowling Club Ltd	27/01/2016 156 Darling St	BALMAIN	2041 82000091609 BALMAIN BOWLING CLUB LTD
TRN0026341	27/01/2016 FREECHOICE STORE CROYDON	20/02/2015 678 Parramatta Rd	CROYDON	2132 27169624444 MD TOBACCO PTY LTD
TRN0026341	27/01/2016 FREECHOICE CROYDON	27/01/2016 678 Parramatta Rd	CROYDON	2132 27169624444 MD TOBACCO PTY LTD
TRN0026358	27/01/2016 CROYDON PARK HOTEL	27/01/2016 212 Georges River Rd	CROYDON PARK	2133 23114644153 The Trustee for the LEWIS CROYDON PARK TRUST
TRN0026361	27/01/2016 Wardell Liquor Supply Pty Ltd	17/09/2009 254 Wardell rd	WEST MARRICKVILLE	2204 85087842671 WARDELL LIQUOR SUPPLY PTY. LTD.
TRN0026361	27/01/2016 Wardell Liquor Supply	27/01/2016 264 Wardell Rd	MARRICKVILLE	2204 85087842671 WARDELL LIQUOR SUPPLY PTY. LTD.
TRN0026428	27/01/2016 Friendly Grocer Annandale	27/01/2016 131 Parramatta Rd	ANNANDALE	2038 41079898350 G LI & LYU
TRN0026481	27/01/2016 Banana Joe's	16/07/2009 258 Illawarra Road	MARRICKVILLE	2204 54003785564 FENLAN PTY. LIMITED
TRN0026481	27/01/2016 Banana Joes Foodworks	27/01/2016 Banana Joes Foodworks 258 Illawarra Rd	MARRICKVILLE	2204 54003785564 FENLAN PTY. LIMITED
TRN0026525	27/01/2016 b and k bhinder	16/04/2011 227 marrickville road	MARRICKVILLE	2204 40131878923 B & K BHINDER PTY LTD
TRN0026668	28/01/2016 United Petroleum Rozelle	2/11/2022	127 ROZELLE	2039 88602201481 SS & R PTY LTD
TRN0026724	28/01/2016 QE Foodstores	28/01/2016 408 King St	NEWTOWN	2042 86146052413 Newtown Mart Pty Limited

TRN0026943	28/01/2016 George Thomas Hotels T/A Canterbury Club Hotel	28/01/2016 208 Canterbury Rd	CANTERBURY	2193 47159790324 GEORGE THOMAS HOTELS (CANTERBURY) PTY LTD
TRN0027009	28/01/2016 Hurlstone Park Mixed Business	28/01/2016 25 Floss St	HURLSTONE PARK	2193 59607669849 BELLA & JULIAN PTY LTD
TRN0027021	28/01/2016 CRANES NEWSAGENCY	24/04/2023 290 Marrickville Rd	MARRICKVILLE	2204 18166373431 WELLPOINT INFORMATION (AUSTRALIA) PTY. LTD.
TRN0027034	28/01/2016 SUMMER HILL NEWSAGENCY	7/07/2011 20 LACKEY ST	SUMMER HILL	2130 31150144291 HILTON INFORMATION (AUSTRALIA) PTY LTD
TRN0027034	28/01/2016 SUMMER HILL NEWSAGENCY	28/01/2016 18-20 Lackey St	SUMMER HILL	2130 31150144291 HILTON INFORMATION (AUSTRALIA) PTY LTD
TRN0027110	28/01/2016 KING OF THE PACK NEWTOWN	1/06/2022 U 2 330 King St	NEWTOWN	2042 37608258108 ALL SMOKES PTY LTD
TRN0027118	28/01/2016 elliott st newsagency	28/01/2016 491 Darling St	BALMAIN	2041 48147186776 SPM TRADING PTY LTD
TRN0027145	28/01/2016 DONMORE CUT PRICE TOBACCONIST AND GIFTS	28/01/2016 86 Ramsay St	HABERFIELD	2045 41828064403 HONG NENG BODYCOTT
TRN0027181	28/01/2016 TOBACCO STATION GROUP MARRICKVILLE	28/01/2016 238 Illawarra Rd	MARRICKVILLE	2204 57151708593 TM BUSINESS LINK PTY LTD
TRN0027181	28/01/2016 Freechoice Marrickville North	29/03/2023 UNIT 2 294 MARRICKVILLE RD	MARRICKVILLE	2204 57151708593 TM BUSINESS LINK PTY LTD
TRN0027189	28/01/2016 Queen Victoria Hotel	28/01/2016 167 Enmore Rd	ENMORE	2042 29105332652 HEMMES TRADING PTY LIMITED
TRN0027268	29/01/2016 Caltex Tempe	4/09/2017 775 Princes Hwy	TEMPE	2044 64000175342 Ampol Retail PTY LTD
TRN0027268	29/01/2016 Caltex Rozelle	25/10/2017 121 Victoria Rd Cnr Wellington St	ROZELLE	2039 64000175342 Ampol Retail PTY LTD
TRN0027268	29/01/2016 Caltex Newtown	23/05/2018 26 Enmore Rd	NEWTOWN	2042 64000175342 Ampol Retail PTY LTD
TRN0027268	29/01/2016 Ampol Tempe - 22729	23/11/2020 775 Princes Hwy	TEMPE	2044 64000175342 Ampol Retail PTY LTD
TRN0027268	29/01/2016 Ampol Croydon - 22430	13/01/2021 404-410 Liverpool Rd	CROYDON	2132 64000175342 Ampol Retail PTY LTD
TRN0027268	29/01/2016 Ampol Rozelle - 22440	2/11/2022 121 Victoria Rd Cnr Wellington St	ROZELLE	2039 64000175342 Ampol Retail PTY LTD
TRN0027289	29/01/2016 Metro Petroleum Newtown	31/05/2013 536a King St	NEWTOWN	2042 63067911264 ARMORA NO.2 PTY. LIMITED
TRN0027291	29/01/2016 Caltex Newtown	29/01/2016 26 Enmore Rd	NEWTOWN	2042 93154828065 Wahhab Corporation Pty Ltd
TRN0027331	29/01/2016 Wests Sports Croydon	27/04/2016 114 Church St	CROYDON	2132 69000154736 WESTERN SUBURBS LEAGUES CLUB LTD
TRN0027331	29/01/2016 Western Suburbs Leagues Club	4/09/2023 115 Liverpool Road	ASHFIELD	2131 69000154736 WESTERN SUBURBS LEAGUES CLUB LTD
TRN0027467	29/01/2016 Public House Peterhsham	29/01/2016 292 Stanmore Rd	PETERSHAM	2049 74360674144 The Trustee for Newtoning Trust
TRN0027468	29/01/2016 Cigarettes Tobacco Cigars (CTC) Leichhardt	29/01/2016 U 17 53-57 Norton St	LEICHHARDT	2040 47322162330 VITO ANDREW SCAGLIONE
TRN0027549	29/01/2016 Pegasus Supply Solutions Pty Ltd	29/01/2016 71-73 Railway Pde	MARRICKVILLE	2204 86128450751 PEGASUS SUPPLY SOLUTIONS PTY LTD
TRN0027568	29/01/2016 Caltex Rozelle	29/01/2016 121 Victoria Rd	ROZELLE	2039 66084156632 THE ALHA CO PTY LTD
TRN0027589	29/01/2016 Hurlstone park hotel	29/01/2016 590-602 New Canterbury Rd	HURLSTONE PARK	2193 32725790317 The Trustee for Grumpys Hotel Operations Trust
TRN0027596	29/01/2016 davids cellars	5/08/2022 Shop 2 36-50 Taylor St	ANNANDALE	2038 87744045831 The trustee for David's Cellars Unit Trust
TRN0027605	29/01/2016 davids cellars	29/01/2016 292 Unwins Bridge Rd	SYDENHAM	2044 52268989700 THE TRUSTEE FOR DAVID'S CELLARS UNIT TRUST NO 2
TRN0027678	30/01/2016 Caltex Star Shop Croydon	30/01/2016 404-410 Liverpool Rd	CROYDON	2132 79169754990 The Trustee for Narula Family Trust
TRN0027971	1/02/2016 TANWAR PETROLEUM	1/02/2016 281 New Canterbury Rd	LEWISHAM	2049 29089764134 Tanwar Enterprises Pty Ltd
TRN0027978	1/02/2016 Annesley House	1/02/2016 Annesley House 15 Marion St	LEICHHARDT	2040 7872539923 UnitingCare NSW & ACT
TRN0028075	1/02/2016 The Ifred Hotel	1/02/2016 51-55 Missenden Rd	CAMPERDOWN	2050 49150397167 AHC GROUP PTY LTD
TRN0028083	1/02/2016 ABC NEWSAGENCY	1/02/2016 126 Addison Rd	MARRICKVILLE	2204 48745075489 Y LING & S Z WU
TRN0028141	2/02/2016 Royal Hotel Leichhardt	2/02/2016 Royal Hotel 156 Norton St	LEICHHARDT	2040 201979591687 ROYAL HOTEL OPERATIONS PTY LTD AS THE TRUSTEE FOR SHORT OPERATIONS TRUST
TRN0028237	2/02/2016 Illawarra Road Newsagency	2/02/2016 360 Illawarra Rd	MARRICKVILLE	2204 23923455048 Q N MAI & N WIN
TRN0028300	3/02/2016 ENMORE NEWSAGENCY	1/09/2009 195 ENMORE ROAD	ENMORE	2042 93258631763 F.P. KUMILIA & T.T PHAM
TRN0028300	3/02/2016 ENMORE NEWSAGENCY	3/02/2016 195 Enmore Rd	ENMORE	2042 93258631763 F.P. KUMILIA & T.T PHAM
TRN0028301	3/02/2016 Club Ashfield	3/02/2016 1-11 Charlotte St	ASHFIELD	2131 73000425294 ASHFIELD CATHOLIC AND COMMUNITY CLUB LIMITED
TRN0028336	3/02/2016 HABERFIELD CELLARS	3/02/2016 117 Ramsay St	HABERFIELD	2045 64003381397 IMADALE PTY LTD
TRN0028339	3/02/2016 Best deal group	3/02/2016 12 Waraag Ave	ROZELLE	2039 NULL BEST PRICE GROUP PTY LTD
TRN0028491	4/02/2016 ONE STOP TOBACCO SUPPLIERS	4/02/2016 17 Lorne St	SUMMER HILL	2130 9263478533 FADDOUL FAMILY TRUST
TRN0028518	4/02/2016 Hammouds fresh coffee and nuts	4/02/2016 392 Illawarra Rd	MARRICKVILLE	2204 90688764257 HELLAL HAMMOUD
TRN0028542	5/02/2016 Tong Li Supermarket Ashfield Mall	5/02/2016 Ashfield Mall Shop 301 260a Liverpool Road	ASHFIELD	2131 50088440288 TONG LI PTY LTD
TRN0028614	7/02/2016 Becca Village Grocery	5/09/2009 529 Illawarra Rd	MARRICKVILLE	2204 69145150731 TIEN MINH NGUYEN
TRN0028614	7/02/2016 Vivien and Michael Village Grocery	7/02/2016 529 Illawarra Rd	MARRICKVILLE	2204 69145150731 TIEN MINH NGUYEN
TRN0028672	9/02/2016 Marrickville Newsagency & Convenience	9/02/2016 169 Marrickville Rd	MARRICKVILLE	2204 94608015774 RKH RETAIL MASTERS PTY LTD
TRN0028709	9/02/2016 Amatos Liquor Mart	9/02/2016 Shop 2 267-277 Norton St	LEICHHARDT	2040 23534575402 THE IMMANUEL FAMILY TRUST NO 1
TRN0028854	16/02/2016 budget petrol T/AS DMD Fuels pty ltd	16/02/2016 37 Crystal St	PETERSHAM	2049 41410645838 THE TRUSTEE FOR DMD FUELS UNIT TRUST
TRN0028865	16/02/2016 Garry Owen Hotel	16/02/2016 778 Darling Street	ROZELLE	2039 51164177280 GARRY OWEN HOTEL PTY LTD
TRN0028899	17/02/2016 Newtown RSL Club	6/07/2009 52 - 60 Enmore Road	NEWTOWN	2042 26001068239 PETERSHAM R S L CLUB LTD
TRN0028899	17/02/2016 Petersham RSL Club Ltd	4/09/2023 301 TRAFALGAR ST	PETERSHAM	2049 26001068239 PETERSHAM R S L CLUB LTD
TRN0028899	17/02/2016 Petersham RSL Club Ltd	4/09/2023 7 Regent Street	PETERSHAM	2049 26001068239 PETERSHAM R S L CLUB LTD
TRN0028976	18/02/2016 Balmain cove Convenience store	1/09/2009 shop 3 35 terry st	ROZELLE	2039 92094624816 SABHA PTY LTD
TRN0028976	18/02/2016 balmain cove convenience	18/02/2016 shop 3 35	ROZELLE	2039 92094624816 SABHA PTY LTD
TRN0029150	24/02/2016 Marrickville Bowling & Recreation Club Ltd	24/02/2016 91 Sydenham Rd	MARRICKVILLE	2204 30001037029 MARRICKVILLE BOWLING & RECREATION CLUB LTD
TRN0029204	29/02/2016 CALTEX STAR MART TEMPE	28/01/2016 775-779 Princes Hwy	TEMPE	2044 18164418517 RAZZAQ ENTERPRISES PTY. LTD.
TRN0029253	3/03/2016 Exchange Hotel	3/02/2016 94 Beattie St	BALMAIN	2041 16054697102 MARHOP PTY. LIMITED
TRN0029278	7/03/2016 CAMPERDOWN SUPERMARKET	7/03/2016 SHOP 3 & 5 38 Pyrmont Bridge Rd	CAMPERDOWN	2050 32610210083 YIXIAN PTY LTD
TRN0029282	7/03/2016 The Boulevard Takeaway	7/03/2016 389 391 Balmain Rd	LILYFIELD	2040 85603430691 SCOT TAKE AWAY PTY LTD
TRN0029287	7/03/2016 townhall hotel	14/08/2009 326 king street	NEWTOWN	2042 84717768008 TOWN HALL HOTEL UNIT TRUST
TRN0029287	7/03/2016 Town Hall Hotel	7/03/2016 326 King St	NEWTOWN	2042 84717768008 TOWN HALL HOTEL UNIT TRUST
TRN0029303	8/03/2016 Town Hall Hotel Operations Pty Ltd	8/03/2016 366 Darling St	BALMAIN	2041 21610102746 TOWN HALL HOTEL OPERATIONS PTY LTD
TRN0029304	8/03/2016 Crocodile Farm Hotel	5/04/2010 262 Liverpool Road	ASHFIELD	2131 30190448083 The Trustee for JR ENTERPRISES UNIT TRUST
TRN0029304	8/03/2016 Crocodile Farm Hotel	8/03/2016 262 Liverpool Rd	ASHFIELD	2131 30190448083 The Trustee for JR ENTERPRISES UNIT TRUST
TRN0029306	8/03/2016 Supermarket on Darling	4/08/2009 712 darling street	ROZELLE	2039 35107294137 QIN TRADING PTY LTD
TRN0029306	8/03/2016 Qin trading pty. ltd	25/01/2016 712 Darling St	ROZELLE	2039 35107294137 QIN TRADING PTY LTD
TRN0029306	8/03/2016 Supermarket on Darling	8/03/2016 712 Darling St	ROZELLE	2039 35107294137 QIN TRADING PTY LTD
TRN0029307	8/03/2016 HQ THE ISLAND SUPERMARKET	16/12/2010 6 Charlotte St	ASHFIELD	2131 21142746278 R.Y HUANG & Y.Q LIU
TRN0029307	8/03/2016 HQ Island	8/03/2016 6 Charlotte St	ASHFIELD	2131 21142746278 R.Y HUANG & Y.Q LIU
TRN0029366	13/03/2016 OK Supermarket	12/12/2011 266 Liverpool Road	ASHFIELD	2131 61088422075 OK TRADING COMPANY PTY LTD
TRN0029379	14/03/2016 Croydon Park Club	14/03/2016 55 Seymour St	CROYDON PARK	2133 49000975646 BURWOOD R S L CLUB LTD
TRN0029418	16/03/2016 B & B Convenience Shop	16/03/2016 90 Beattie St	BALMAIN	2041 84501622866 CHEN CHEN LIU
TRN0029476	17/03/2016 Cellarbrations at Top Cellars Newtown	10/12/2010 Shop 5, 330 King Street	NEWTOWN	2042 30219121322 The trustee for Namlieth Retail Trust
TRN0029480	18/03/2016 7-ELEVEN 2204H	21/08/2017 198 Parramatta Rd	CAMPERDOWN	2050 48005299427 7-ELEVEN STORES PTY LTD

TRN0029480	18/03/2016 7-ELEVEN 2153H	25/08/2017 8-10 Crystal Street	PETERSHAM	2049	48005299427 7-ELEVEN STORES PTY LTD
TRN0029545	24/03/2016 Zhengji Asian Supermarket	24/03/2016 272b Liverpool Rd	ASHFIELD	2131	76774851518 HUI FANG SONG & NONG GANG ZHENG
TRN0029556	29/03/2016 CALTEX WOOLWORTHS ROZELLE	29/03/2016 121 Victoria Rd	ROZELLE	2039	13162105491 BASHIR RETAIL MANAGEMENT PTY LTD
TRN0029604	1/04/2016 Victoria Hotel	28/01/2016 Victoria Hotel 176a Young St	ANNANDALE	2038	26000926063 ARGOS INVESTMENTS PTY LTD
TRN0029640	5/04/2016 Red Lion Hotel	29/09/2009 726 Darling Street	ROZELLE	2039	45001154552 LAUNDRY INVESTMENTS PTY LTD
TRN0029640	5/04/2016 Red Lion Hotel Bottle Shop	29/09/2009 726 Darling Street	ROZELLE	2039	45001154552 LAUNDRY INVESTMENTS PTY LTD
TRN0029640	5/04/2016 Red Lion Hotel	5/04/2016 724 Darling St	ROZELLE	2039	45001154552 LAUNDRY INVESTMENTS PTY LTD
TRN0029684	6/04/2016 General Gordon Hotel	6/04/2016 20 Swain St	SYDENHAM	2044	24149625589 LANTERN OPERATIONS 2 PTY LTD
TRN0029693	7/04/2016 justan food store	24/08/2009 599 King St	NEWTOWN	2042	89135836706 JUSTAN FOOD STORE
TRN0029693	7/04/2016 justan food store	7/04/2016 599 King St	NEWTOWN	2042	89135836706 JUSTAN FOOD STORE
TRN0029701	8/04/2016 www.mybottleshop.com.au	8/04/2016 34d Fitzroy St	MARRICKVILLE	2204	40162467763 WWW.MYBOTTLESHOP.COM.AU PTY LTD
TRN0029859	18/04/2016 Philo Newsagency	31/07/2009 371 Parramatta Rd	LEICHHARDT	2040	51117623702 PHILO NEWSAGENCY PTY LTD
TRN0029859	18/04/2016 philo newsagency	18/04/2016 4 Norton St	LEICHHARDT	2040	51117623702 PHILO NEWSAGENCY PTY LTD
TRN0029869	18/04/2016 Marrickville Convenience Store	18/04/2016 234 Addison Road	MARRICKVILLE	2204	14158622587 NING JING PTY LTD
TRN0029912	19/04/2016 Ashfield Hotel	30/09/2009 204 Liverpool Rd	ASHFIELD	2131	24087218896 The Trustee for Nelmeer Ashfield Trading Trust
TRN0029912	19/04/2016 Marrickville Tavern	11/07/2013 296 Marrickville Road	MARRICKVILLE	2204	24087218896 The Trustee for Nelmeer Ashfield Trading Trust
TRN0029912	19/04/2016 Ashfield Hotel	15/04/2016 202-204 Liverpool Rd	ASHFIELD	2131	24087218896 The Trustee for Nelmeer Ashfield Trading Trust
TRN0029912	19/04/2016 Marrickville Tavern	2/05/2023 296 Marrickville Rd	MARRICKVILLE	2204	24087218896 The Trustee for Nelmeer Ashfield Trading Trust
TRN0029919	19/04/2016 Carlisle Castle Hotel	30/09/2009 19-21 Abermarle st	NEWTOWN	2042	52194655090 The trustee for Carlisle Unit Trust
TRN0029919	19/04/2016 Las Vegas Gaming	19/04/2016 17-19 Abermarle St	NEWTOWN	2042	52194655090 The trustee for Carlisle Unit Trust
TRN0029946	20/04/2016 K budget pty ltd	20/04/2016 303 Wardell Rd	DULWICH HILL	2203	20151068969 K BUDGET PTY LTD
TRN0029950	20/04/2016 Ashfield Hotel	28/03/2018 204 Liverpool Rd	ASHFIELD	2131	15066097702 NELMEER HOTELIERS PTY. LIMITED
TRN0029976	20/04/2016 G & M Corner Shop	30/08/2009 Perry Street Leichhardt	LEICHHARDT	2040	41207703708 YAO H YANG & XIAO H CHEN TRADE AS SHOPERY
TRN0029976	20/04/2016 GM corner shop	20/04/2016 65-67 Perry St	LILYFIELD	2040	41207703708 YAO H YANG & XIAO H CHEN TRADE AS SHOPERY
TRN0029976	20/04/2016 GM corner shop	20/04/2016 U 1 65-67 Perry St	LILYFIELD	2040	41207703708 YAO H YANG & XIAO H CHEN TRADE AS SHOPERY
TRN0029984	20/04/2016 Mum n dad's newsagency	20/04/2016 115 Parramatta Rd	ANNANDALE	2038	18002211940 PEI ZHI QU
TRN0030113	22/04/2016 KEVIN MIXED BUSINESS	5/08/2009 131Croydon Rd	CROYDON	2132	95651387213 JIAN-N-SHIC (KEVIN) MIXED BUSINESS
TRN0030113	22/04/2016 Newtown Fruit Grocery Market	5/08/2009 575King St	NEWTOWN	2042	95651387213 JIAN-N-SHIC (KEVIN) MIXED BUSINESS
TRN0030113	22/04/2016 MFC Supermarket	22/04/2016 553 King St	NEWTOWN	2042	95651387213 JIAN-N-SHIC (KEVIN) MIXED BUSINESS
TRN0030113	22/04/2016 Newtown Fruit Grocery Market	22/04/2016 553 and 575 King St	NEWTOWN	2042	95651387213 JIAN-N-SHIC (KEVIN) MIXED BUSINESS
TRN0030138	22/04/2016 3 Weeds Hotel	22/04/2016 197 Evans St	ROZELLE	2039	NULL RYLEY PTY LTD
TRN0030260	26/04/2016 2TL	26/04/2016 St Peters Railway Station	ST PETERS	2044	82194505385 T. T LOI & V. T LOI
TRN0030285	26/04/2016 Metro Petroleum Sydenham Road	13/04/2023 103 Sydenham Rd	MARRICKVILLE	2204	95610577896 ANNS JOHNS PTY LTD
TRN0030291	27/04/2016 Food World	27/04/2016 520 Parramatta Rd	PETERSHAM	2049	30734451465 RONG MEI LIAO
TRN0030354	28/04/2016 Al Hassan Pty Ltd	28/04/2016 Shop 1 384 Illawarra Rd	MARRICKVILLE	2204	40632091121 AL HASSAN PTY LTD
TRN0030357	28/04/2016 Al Hassan Coffee & Nuts	16/07/2009 Shop1, 384 Illawara road/P.O Box 2204	MARRICKVILLE	2204	92225525136 ALHASSAN COFFEE AND NUTS
TRN0030450	1/05/2016 Dulwich Hill bakery	1/05/2016 509 Marrickville Rd	DULWICH HILL	2203	81632310381 Dulwich Hill Bakery
TRN0030450	1/05/2016 Dulwich Hill Bakery	5/10/2023 509 marickville Rd	DULWICH HILL	2203	81632310381 Dulwich Hill Bakery
TRN0030463	2/05/2016 ashfield north news	2/05/2016 18 Charlotte St	ASHFIELD	2131	48880509493 BURWOOD RAILWAY BOOKSHOP
TRN0030519	3/05/2016 Jollychic Convenient Store	3/05/2016 Shop 140 2-18 Buchanan St	BALMAIN	2041	42610783705 LC TRADING PTY LIMITED
TRN0030573	5/05/2016 Union Hotel	5/05/2016 576-582 King St	NEWTOWN	2042	83752018308 UNION HOTEL
TRN0030604	6/05/2016 Welcome Supermarket Supplies P/L	6/05/2016 127 Marrickville Rd	MARRICKVILLE	2204	57607293925 WELCOME SUPERMARKET SUPPLIES PTY LTD
TRN0030622	9/05/2016 Ashbury Convenience Store	9/05/2016 13-15 Crieff St	ASHBURY	2193	97159988253 AUSTRALIA CHENGGUANG INTERNATIONAL PTY LTD
TRN0030633	9/05/2016 Corner Bar Street Food	9/05/2016 632 Darling St	ROZELLE	2039	81131380482 Peckish Trading Pty Ltd
TRN0030655	10/05/2016 Catina Bar	10/05/2016 350 Darling St	BALMAIN	2041	52146508376 TWO BROTHERS HOSPITALITY SOLUTIONS PTY LTD
TRN0030688	12/05/2016 WMO Welcome Pty Ltd ATF Welcome Trust	12/05/2016 91 Evans St	ROZELLE	2039	48466972946 The Trustee for The Welcome Trust
TRN0030708	12/05/2016 Doris & Beryl's bridge club and teachouse	12/05/2016 530 King St	NEWTOWN	2042	28166810055 STUDIO COEL PTY LTD
TRN0030734	14/05/2016 WING SING ASIAN GROCERY STORE	14/05/2016 89 Duntroon St	HURLSTONE PARK	2193	67608034224 YIN LY PTY LTD
TRN0030776	17/05/2016 Orange Grove Hotel	17/05/2016 311 Balmain Rd	LILYFIELD	2040	40605073185 ORANGE GROVE PUB PTY LTD
TRN0030782	18/05/2016 meena	16/07/2009 475 king st	NEWTOWN	2042	36354587892 MAMDOUH NOUFL
TRN0030782	18/05/2016 meenaconvenience store	18/05/2016 475 King St	NEWTOWN	2042	36354587892 MAMDOUH NOUFL
TRN0030814	19/05/2016 FOOD STOP TEMPE	19/05/2016 707 Princes Hwy	TEMPE	2044	32016905775 SU FEN ZHANG
TRN0030855	23/05/2016 7-Eleven 202DW	22/03/2016 670 New Canterbury Road,	HURLSTONE PARK	2193	71143746356 Convenience Holdings Pty Ltd
TRN0030855	23/05/2016 7-ELEVEN 2153W	16/10/2017 8 Crystal St	PETERSHAM	2049	71143746356 Convenience Holdings Pty Ltd
TRN0030855	23/05/2016 7-ELEVEN 2204W	16/10/2017 198 Parramatta Rd	CAMPERDOWN	2050	71143746356 Convenience Holdings Pty Ltd
TRN0030907	25/05/2016 tony mixed business	5/10/2023 243 Wardell Road	DULWICH HILL	2203	60503212553 SAAD TONY AND FAYE
TRN0030945	27/05/2016 leichhardt convience store	27/05/2016 U 1 365 Parramatta Rd	LEICHHARDT	2040	19905297604 VI-HOANH TRAN
TRN0030994	31/05/2016 Annandale Hotel	31/05/2016 17 Parramatta Rd	ANNANDALE	2038	58319335010 The trustee for STRATTONS TRADING UNIT TRUST
TRN0030995	31/05/2016 Camperdown Hotel	21/09/2009 138 Parramatta Road	CAMPERDOWN	2050	47899639216 The Trustee for T.H.E.Discretionary Trust
TRN0030995	31/05/2016 Southern Cross Hotel	21/09/2009 340 Princes Highway	ST PETERS	2044	47899639216 The Trustee for T.H.E.Discretionary Trust
TRN0030995	31/05/2016 Southern Cross Hotel Bottleshop	21/09/2009 340 Princes Highway	ST PETERS	2044	47899639216 The Trustee for T.H.E.Discretionary Trust
TRN0030995	31/05/2016 Southern Cross Hotel	31/05/2016 340 Princes Hwy	ST PETERS	2044	47899639216 The Trustee for T.H.E.Discretionary Trust
TRN0031006	31/05/2016 Camperdown Hotel	31/05/2016 138 Parramatta Rd	CAMPERDOWN	2050	30142894004 CAMPERDOWN HOTEL PTY LIMITED
TRN0031010	31/05/2016 Novotel Northbeach Wollongong	31/05/2016 2 Canal Rd	ST PETERS	2044	11970181759 THE TRUSTEE FOR NORTHBEACH OPERATING UNIT TRUST
TRN0031012	31/05/2016 Arabella convenience	31/05/2016 110 Parramatta Road	CAMPERDOWN	2050	32160477930 ON DEMAND WHOLESALE PTY LTD
TRN0031015	31/05/2016 Just Liquor Ashfield	31/05/2016 281 Liverpool Road	ASHFIELD	2131	82601875558 KO & KIM HOLDINGS PTY LTD
TRN0031027	1/06/2016 Charlie's Deli	30/06/2010 37 New Canterbury Road	PETERSHAM	2049	48653526584 CARMELA SANTORO
TRN0031027	1/06/2016 Charlie's Deli	1/06/2016 37 New Canterbury Rd	PETERSHAM	2049	48653526584 CARMELA SANTORO
TRN0031034	2/06/2016 CK CONVENIENCE STORE	2/06/2016 U 14 96 Duntroon St	HURLSTONE PARK	2193	26675502493 THI THU PHAM
TRN0031042	2/06/2016 M & V Mixed Business	16/07/2009 173 Smith St Summer Hill	SUMMER HILL	2130	75281601911 XIULIN LIU
TRN0031042	2/06/2016 M&V mixed business	2/06/2016 173 Smith St	SUMMER HILL	2130	75281601911 XIULIN LIU
TRN0031084	7/06/2016 Pymont bridge convenience	7/06/2016 19 Pymont Bridge Rd	CAMPERDOWN	2050	16137607071 O S M PTY LIMITED
TRN0031084	7/06/2016 pymont bridge convenience store	24/01/2024 19 pymont bridge road	CAMPERDOWN	2050	16137607071 O S M PTY LIMITED
TRN0031123	10/06/2016 The Loose Dozen	10/06/2016 Shop 1 254 Wardell Rd	MARRICKVILLE	2204	17609588945 THE LOOSE DOZEN PTY LTD



TRN0042880	16/11/2018 Super Silvia darling st	16/11/2018 69-71 Darling St	BALMAIN EAST	2041 77396422827 CHAO BU
TRN0042928	19/11/2018 Vape Nation	19/11/2018 Shop 264 Unwins Bridge Rd	SYDENHAM	2044 74626257716 CLOUD PRODUCTS PTY LTD
TRN0043010	23/11/2018 Balmain mixed business Pty Ltd	23/11/2018 71 Mullens St	BALMAIN	2041 33629281214 BALMAIN MIXED BUSINESS PTY LTD
TRN0043065	26/11/2018 The Duke	26/11/2018 148 Enmore Rd	ENMORE	2042 92626483350 DUKE OPERATIONS PTY LTD
TRN0043324	10/12/2018 Budget Petrol Petersham	10/12/2018 204-208 New Canterbury Rd	LEWISHAM	2049 48627185497 PETRELEO PTY LTD
TRN0043343	11/12/2018 Tsg newtown	11/12/2018 339 King St	NEWTOWN	2042 20628957620 JF YUAN PTY LTD
TRN0043561	24/12/2018 Crow Bar	24/12/2018 Bald Faced Stag Hotel	LEICHHARDT	2040 21629310309 CROWBAR (NSW) PTY LTD
TRN0043717	5/01/2019 tobacco and cigarettes	5/01/2019 127 Victoria Rd	ROZELLE	2039 30629220882 ACT HOLDINGS PTY LTD
TRN0043881	15/01/2019 LIBERTY STORE	6/10/2022 U 7 18-22 Clyde St	CROYDON PARK	2133 49626237796 RADIX GROUP PTY LTD
TRN0043892	15/01/2019 The Tattoo Movement	15/01/2019 172 Enmore Rd	ENMORE	2042 96621763988 THE TATTOO MOVEMENT ENMORE PTY. LIMITED
TRN0043975	20/01/2019 Versace lounge Balmain	20/01/2019 382 Darling Street	BALMAIN	2041 48513438132 D ELTERS & D ELTERS
TRN0044146	29/01/2019 Boulevard takeaway	29/01/2019 389-391 Balmain Road	LILYFIELD	2040 NULL EAN & MONY PTY LTD
TRN0044173	29/01/2019 7ELEVEN Croydon Park	29/01/2019 45 Georges River Road	CROYDON PARK	2133 25630851384 GREWAL TRADING PTY LTD
TRN0044248	3/02/2019 metro croydon park	3/02/2019 272-274 Georges River Road	CROYDON PARK	2133 89626252033 ST IRENE PEROLEUM PTY LTD
TRN0044501	19/02/2019 Vape Gear	19/02/2019 203 Liverpool Road	ASHFIELD	2131 NULL CLOUD CHUCKERS PTY LTD
TRN0044610	27/02/2019 BIG W FOOD AND TOBACCO	6/12/2021 319 ILLAWARRA RD	MARRICKVILLE	2204 89462750822 NEEL LI
TRN0044610	27/02/2019 BIG W FOOD AND TOBACCO	6/12/2021 U 16 265-273 Illawarra Road	MARRICKVILLE	2204 89462750822 NEEL LI
TRN0045115	26/03/2019 Budget Petrol Ashfield	26/03/2019 41-51 Elizabeth Street	ASHFIELD	2131 NULL HAV & SOKHA GROUP PTY LTD
TRN0045405	9/04/2019 Jinshanlu Pty Ltd	9/04/2019 11 Victoria Street	LEWISHAM	2049 81629643116 JINSHANLU PTY LTD
TRN0045840	3/05/2019 Annandale Friendly Grocer	3/05/2019 117 Johnston Street	ANNANDALE	2038 NULL KIMBERLY AND MAGGIE PTY LTD
TRN0046379	29/05/2019 Lumex Group	29/05/2019 Shop 13 1 Cooks Avenue	CANTERBURY	2193 68701885251 RAKESH JOSHI
TRN0046429	31/05/2019 CAMELOT LOUNGE	31/05/2019 CAMELOT LOUNGE	MARRICKVILLE	2204 92146337653 Global Circus Pty Ltd
TRN0046514	5/06/2019 Tuan Yuan PTY LTD	5/06/2019 U 1 3 Wood Street	TEMPE	2044 NULL TUAN YUAN PTY LTD
TRN0046664	13/06/2019 Kennard	13/06/2019 606 Parramatta Road	PETERSHAM	2049 88631195965 C WORLD PTY LTD
TRN0046714	15/06/2019 144 norton st	15/06/2019 144 Norton Street	LEICHHARDT	2040 74720740884 The Trustee for Wei Yi Zhang Family Trust
TRN0046921	28/06/2019 7 eleven camperdown	16/12/2022 198 Parramatta Road	CAMPERDOWN	2050 84630579985 HAARR PTY LTD
TRN0047159	10/07/2019 T & T Petersham tobacconist	8/12/2022 80 Audley Street	PETERSHAM	2049 4363948106 T&T TOBACCO PTY LIMITED
TRN0047294	17/07/2019 Norton Convenience	17/07/2019 122 Norton Street	LEICHHARDT	2040 17800470165 JUBAIR MOHAMMED
TRN0047488	6/08/2019 Salisbury Hotel	6/08/2019 118-120 Percival Road	STANMORE	2048 38287377098 The Trustee for The Limerick Waterford Trust
TRN0047872	21/08/2019 All Seasons Supermarket	21/08/2019 266 Liverpool Road	ASHFIELD	2131 20632832627 COLORFUL TRADING PTY LTD
TRN0048046	2/09/2019 The Happy Herb Shop Newtown	2/09/2019 347 King Street	NEWTOWN	2042 86611350433 CC MAVOCADO PTY LTD
TRN0048382	24/09/2019 N/A	24/09/2019 276 Unwins Bridge Road	SYDENHAM	2044 45979302653 MAXIM GROSS
TRN0048382	24/09/2019 N/A	19/07/2020 2 77 King St	CANTERBURY	2193 45979302653 MAXIM GROSS
TRN0048382	24/09/2019 N/A	19/07/2020 3 77 King St	CANTERBURY	2193 45979302653 MAXIM GROSS
TRN0048382	24/09/2019 N/A	19/07/2020 3 King St	CANTERBURY	2193 45979302653 MAXIM GROSS
TRN0048382	24/09/2019 15 Lucy Steet	14/07/2021 15 LUCY ST	ASHFIELD	2131 45979302653 MAXIM GROSS
TRN0048382	24/09/2019 Unit 12	17/10/2023 15 LUCY ST	ASHFIELD	2131 45979302653 MAXIM GROSS
TRN0048582	8/10/2019 FoodWorks Rozelle	8/10/2019 710-712 Darling Street	ROZELLE	2039 59631997389 ROZELLE FRESH PTY LTD
TRN0048675	15/10/2019 Muntys Tobacco & Vaporiser	15/10/2019 160 Enmore Road	ENMORE	2042 90633687993 MONTY'S TRADING PTY LTD
TRN0048772	21/10/2019 Norton St Asian Convenience &Asian Groceries Store	21/10/2019 12 Norton Street	LEICHHARDT	2040 97850757100 RUSSELL SMITH
TRN0048878	30/10/2019 Lidco	30/10/2019 27 Brighton Avenue	CROYDON PARK	2133 37637123641 TECMEGIN HOLDINGS PTY LTD
TRN0049042	11/11/2019 Sarahs Lebanese cuisine	11/11/2019 165 Norton Street	LEICHHARDT	2040 81991814938 ZAHRAA BEYDOUN
TRN0049054	12/11/2019 Orange Dogs	12/11/2019 9 Orange Grove Plaza	LILYFIELD	2040 15631159576 XINYIZHONG PTY LTD
TRN0050107	3/02/2020 BWS Canterbury Drive	6/02/2020 336 Canterbury Road	CANTERBURY	2193 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Leichhardt Marketplace Drive	6/02/2020 Shop 63 Cnr Marion St & Flood ST	LEICHHARDT	2040 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Petersham	9/02/2020 276 Stanmore Road	PETERSHAM	2049 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Ashfield	10/02/2020 Shop 55 260a Liverpool Road	ASHFIELD	2131 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Canterbury	10/02/2020 Shop 2	CANTERBURY	2193 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Balmain	14/02/2020 263 Darling Street	BALMAIN	2041 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Marrickville	21/02/2020 Shop 2 463 Illawarra Rd	MARRICKVILLE	2204 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Illawarra Rd	27/04/2021 SHOP 5 258-272 ILLAWARRA RD	MARRICKVILLE	2204 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Leichhardt Marketplace	5/08/2023 Cnr Marion St & Flood ST	LEICHHARDT	2040 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 Dan Murphy's Leichhardt	8/08/2022 7 Darley Road	LEICHHARDT	2040 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Marrickville Metro	2/05/2023 Marrickville Shopping Centre	MARRICKVILLE	2204 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Ashfield North	29/11/2023 202 PARRAMATTA RD	ASHFIELD	2131 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050107	3/02/2020 BWS Newtown	13/02/2024 112 King Street	NEWTOWN	2042 77159767843 ENDEAVOUR GROUP LIMITED
TRN0050111	3/02/2020 Corner Store	3/02/2020 260 Unwins Bridge Road	SYDENHAM	2044 90364070648 SHAUN WILLIAM BETTRIDGE
TRN0050361	24/02/2020 VR CONVENIENCE SHOP	24/02/2020 U 6 301 Victoria Road	MARRICKVILLE	2204 NULL VICTORIA CONVI PTY LTD
TRN0050541	8/03/2020 Norton St Convenience Store	8/03/2020 Shop 1 137 Norton Street	LEICHHARDT	2040 37494990414 THANH TAM NGUYEN
TRN0050582	11/03/2020 LEICHHARDT TOBACCONIST	4/11/2020 152 Norton Street	LEICHHARDT	2040 NULL LEICHHARDT TOBACCONIST PTY LTD
TRN0050582	11/03/2020 LEICHHARDT TOBACCONIST	4/11/2020 152 Norton Street	LEICHHARDT	2040 NULL LEICHHARDT TOBACCONIST PTY LTD
TRN0050687	23/03/2020 Dulwich hill tobacconist	5/10/2023 513 Marrickville Road	DULWICH HILL	2203 94639522366 TN TOBACCO PTY LTD
TRN0050693	24/03/2020 EzyMart Sydenham Station	24/03/2020 1 Railway Parade	SYDENHAM	2049 45639519743 SYDENHAM GROCER PTY LTD
TRN0050810	7/04/2020 Dresden	7/04/2020 419 King Street	NEWTOWN	2042 67168265049 DRESDEN OPTICS PTY. LTD.
TRN0050887	14/04/2020 Boozii	14/04/2020 13 Thompson Street	MARRICKVILLE	2204 31136472387 WATS ON EVENTS PTY LTD
TRN0051059	23/04/2020 All Phones Hospital	23/04/2020 207 King Street	NEWTOWN	2042 NULL ALL PHONES HOSPITAL PTY LTD
TRN0051117	28/04/2020 Inner Vape Co	24/03/2021 489 PARRAMATTA RD	LEICHHARDT	2040 21626249394 INNER VAPE CO PTY LTD
TRN0051205	3/05/2020 Balmain East Liquor & Deli P-L	3/05/2020 60 DARLING ST	BALMAIN EAST	2041 50618495837 BALMAIN EAST LIQUOR AND DELI PTY LTD
TRN0051436	12/05/2020 105-109 Parramatta Rd, Camperdown NSW 2050	12/05/2020 105-109 PARRAMATTA RD	CAMPERDOWN	2050 72991750994 MARGARET SOUID
TRN0051768	23/05/2020 The Oxford Tavern	23/05/2020 1 NEWY CANTERBURY RD	PETERSHAM	2049 34832217089 The Trustee for Oxford Tavern and Brewing Racket Unit Trust
TRN0052301	10/05/2020 metro petroleum leichhardt	25/07/2022 127-129 marion ST	LEICHHARDT	2049 87609242506 R INTERNATIONAL PTY LTD
TRN0052455	18/06/2020 METRO PETROLEUM HURLSTONE PARK	18/06/2020 11-11 CANTERBURY RD	CANTERBURY	2193 16612012272 DOUBLE EIGHT INVESTMENTS PTY LTD
TRN0052455	18/06/2020 METRO PETROLEUM HURLSTONE PARK	18/06/2020 11-13 CANTERBURY RD	HURLSTONE PARK	2193 16612012272 DOUBLE EIGHT INVESTMENTS PTY LTD
TRN0052502	22/06/2020 The Big HotDog	22/06/2020 UNIT 5 503-511 KING ST	NEWTOWN	2042 35639072567 S & S INVESTMENTS AUSTRALIA PTY LTD

TRN0052759	7/07/2020 Tobacco Market Pty Ltd	7/07/2020 487 PARRAMATTA RD	LEICHHARDT	2040 85641434282 TOBACCO MARKETS PTY LTD
TRN0052911	16/07/2020 SHOPGRAB Pty Ltd	16/07/2020 HAMPTON COURT 40 WEBB ST	CROYDON	2132 89630823737 SHOPGRAB PTY LTD
TRN0053037	21/07/2020 1 stop grocery	21/07/2020 76 ENMORE RD	NEWTOWN	2042 70140799172 TONY TOMA
TRN0053084	24/07/2020 metro petroleum marrickville	24/07/2020 379 ENMORE RD	MARRICKVILLE	2204 72169513660 WNR AUSTRALIA PTY LTD
TRN0053267	4/08/2020 Deshi Groceries	4/08/2020 5 STATION ST	ASHFIELD	2131 33949256135 SHAHIIDUZAMAN KHAN
TRN0053375	9/08/2020 NEWTOWN EXPRESS	9/08/2020 278 617 KING ST	NEWTOWN	2042 49639663504 AUSTRALIA ENTERPRISES ORG PTY LTD
TRN0053542	19/08/2020 JADE PETROLEUM PTY LTD	19/08/2020 274-278 GEORGES RIVER RD	CROYDON PARK	2133 96633422616 JADE PETROLEUM PTY LTD
TRN0053566	20/08/2020 jayegroupau	20/08/2020 UNIT 41 1-17 ALICE ST	NEWTOWN	2042 40858948569 JACOB YOUSSEF ELALI
TRN0053715	31/08/2020 Metro Petroleum (Addison Rd Marrickville)	31/08/2020 93-99 ADDISON RD	MARRICKVILLE	2204 58642469805 LEGEND STAR INVESTMENTS PTY LTD
TRN0053786	2/09/2020 Mistys	2/09/2020 70 ENMORE RD	NEWTOWN	2042 74549335785 S NGUYEN & M.T TRAN
TRN0054106	21/09/2020 village convenience evoke	21/09/2020 village convenience evoke	LEWISHAM	2049 33611968775 VILLAGE CONVENIENCE EVOKE PTY LTD
TRN0054464	13/10/2020 337 King st, newtown, 2042	13/10/2020 337 KING ST	NEWTOWN	2042 20912487212 MOHAMMADKAZEM PAPAN
TRN0054991	12/11/2020 Lucky Store 68 PTY LTD	12/11/2020 115 GEORGES RIVER RD	CROYDON PARK	2133 45643999928 LUCKY STORE 68 PTY LTD
TRN0056206	21/01/2021 Easilive supermarket	21/01/2021 SHOP 1 96 PARRAMATTA RD	CAMPERDOWN	2050 54633380702 EASILIVE WELLNESS PTY LTD
TRN0056263	25/01/2021 Hook'U On	25/01/2021 UNIT 4 106 NORTON ST	LEICHHARDT	2040 45487360066 TYLER JAMES DUROUX
TRN0056504	8/02/2021 FREECHOICE TOBACCONIST	8/02/2021 366 ILLAWARRA RD	MARRICKVILLE	2204 NULL J&K COMPANY PTY LTD
TRN0056673	15/02/2021 lemon garden	15/02/2021 395 ILLAWARRA RD	MARRICKVILLE	2204 57630546520 ABBYAR GROUP PTY LTD
TRN0056849	22/02/2021 P WHOLESALE HEAVEN	22/02/2021 615 DARLING ST	ROZELLE	2039 73645926521 AGSS PTY LTD
TRN0056976	27/02/2021 iga stanmore	27/02/2021 UNIT 18 2 HOLT ST	STANMORE	2048 98645948189 TKS TESOURO PTY. LTD.
TRN0057354	26/03/2021 Metro Heberfield	26/03/2021 163-165 PARRAMATTA RD	HABERFIELD	2045 24646228873 MAHANTTAM PTY LTD
TRN0057815	30/04/2021 Burger Bros	30/04/2021 UNIT 2 142-148 MARRICKVILLE RD	MARRICKVILLE	2204 32642071967 THE SPECIALISTS GROUP PTY LTD
TRN0057874	5/05/2021 John Liquor Store and Tobacconist	5/05/2021 UNIT 136 85 REVNOLDS ST	BALMAIN	2041 99177855393 TASLIM IQBAL MERCHANT
TRN0057957	12/05/2021 Voly - Leichardt	31/01/2022 455-457 PARRAMATTA RD	LEICHHARDT	2040 17648899450 MILKO GROCERY PTY LTD
TRN0057957	12/05/2021 Voly - Newtown	31/01/2022 104 KING ST	NEWTOWN	2042 17648899450 MILKO GROCERY PTY LTD
TRN0058011	18/05/2021 N Aya Groceries flowers and vegetables	18/05/2021 11 THE STRAND	CROYDON	2132 97635587405 N AYA GROCERIES PTY LTD
TRN0058110	25/05/2021 The place	25/05/2021 UNIT 404 1 MARKHAM PL	ASHFIELD	2131 40872872027 LEI QIU
TRN0058208	1/06/2021 Shell Croydon	2/11/2021 418 LIVERPOOL RD	CROYDON	2132 2662286135 NPG RETAIL PTY LTD
TRN0058251	4/06/2021 Om Grocery	4/06/2021 3 HERCULES ST	ASHFIELD	2131 40685744126 The Trustee for SHRESTHA TRADING TRUST
TRN0058379	14/06/2021 The Cuban Room	14/06/2021 191 KING ST	NEWTOWN	2042 57928710053 SOUNYA ZAITER
TRN0058418	17/06/2021 Bottlemart Canterbury	17/06/2021 171-173 CANTERBURY RD	CANTERBURY	2193 4463288829 TREE TRIANGLE PTY LTD
TRN0058443	19/06/2021 ShishaEspresso	19/06/2021 92 ENMORE RD	NEWTOWN	2042 29615649397 TASTE OF TURKEY PTY. LTD.
TRN0058770	12/07/2021 6-1EN Supermarket	12/07/2021 126 PERCIVAL RD	STANMORE	2048 95648457934 AHZ PTY LTD
TRN0058981	17/05/2022 NEWTOWN EXPRESS	17/05/2022 637 KINGS ST	NEWTOWN	2042 58630160511 AUSTRALASIA ENTERPRISES GROUP PTY LTD
TRN0059240	17/08/2021 Geesy Go	17/08/2021 1-19 BOOTH ST	ANNANDALE	2038 16652234912 GESEY GO PTY LTD
TRN0059364	30/08/2021 Bp Croydon Park	30/08/2021 236-240 GEORGES RIVER RD	CROYDON PARK	2133 65651427173 KABCORP PETROLEUM PTY LTD
TRN0059674	24/09/2021 Tama Pty Ltd	24/09/2021 197 KING ST	NEWTOWN	2042 67603865229 TAMA PTY. LTD.
TRN0059708	28/09/2021 Chemist Warehouse Newtown NSW	28/09/2021 250 KING ST	NEWTOWN	2042 84807684326 S.Narula & J.Megally
TRN0059727	28/09/2021 Chemist Warehouse Balmain Darling St	28/09/2021 293 Darling ST	BALMAIN	2041 90302057949 PETER CHARLES ABRAHAM
TRN0059793	28/09/2021 Chemist Warehouse Leichardt	28/09/2021 111 NORTON ST	LEICHHARDT	2040 66182095433 MARCELLO VERROCCHI & P. BOUANTOUN
TRN0059794	28/09/2021 Chemist Warehouse Ashfield	28/09/2021 268-270 LIVERPOOL RD	ASHFIELD	2131 32213790337 MARIO VERROCCHI & A. BOUANTOUN
TRN0059794	28/09/2021 Chemist Warehouse Marrickville	28/09/2021 SHOP 3 258-272 ILLAWARRA RD	MARRICKVILLE	2204 32213790337 MARIO VERROCCHI & A. BOUANTOUN
TRN0059929	4/10/2021 The Louis Hotel	4/10/2021 794 PARRAMATTA RD	LEWISHAM	2049 27609759079 A-NU HOTEL GROUP PTY LTD
TRN0060002	6/10/2021 Zi Zhen Qiu	6/10/2021 325 PARRAMATTA RD	LEICHHARDT	2040 26452313214 ZI ZHEN QIU
TRN0060009	6/10/2021 Pharmacy Online Leichardt	6/10/2021 26 NORTON ST	LEICHHARDT	2040 47752756893 ANTHONY RONALD GASCOIGNE
TRN0060058	7/10/2021 DME LIBERTY PTY LTD T/A NEWTOWN PHARMACY	7/10/2021 335 KING ST	NEWTOWN	2042 52164576247 DME LIBERTY PTY LTD
TRN0060327	18/10/2021 Sessions Leichardt	18/10/2021 UNIT 1 137 NORTON ST	LEICHHARDT	2040 66653187761 LEBLAND PTY LTD
TRN0060420	23/10/2021 Australian Vape Exchange warehouse	23/10/2021 54 RAPER ST	NEWTOWN	2042 76512918658 KNIGHT WILLIAM HUTCHINGS
TRN0060537	1/11/2021 XIL CONVENIENCE	1/11/2021 30 ETON ST	CAMPERDOWN	2050 65188927109 JIA SHU LIN
TRN0060980	2/12/2021 IGA XPRESS ROZELLE	2/12/2021 649 DARLING ST	ROZELLE	2039 23654319516 PIANMA PTY LTD
TRN0061186	14/12/2021 IGA LILYFIELD	14/12/2021 402 CATHERINE ST	LILYFIELD	2040 NULL MOON STAR ASSOCIATES PTY LTD
TRN0061708	27/01/2022 Leichardt Smokes	27/01/2022 145A MARION ST	LEICHHARDT	2040 45783519518 The Trustee for Macaw Group Unit Trust
TRN0062322	14/03/2022 FoodWorks - Enmore	14/03/2022 173 ENMORE RD	ENMORE	2042 56604501332 LIKEE PTY LTD
TRN0062332	14/03/2022 Fords Discount Pharmacy	14/03/2022 247 KING ST	NEWTOWN	2042 52640541082 TOMORROW'S HEALTH PTY LTD
TRN0062403	20/03/2022 Anthastet PTY LTD	20/03/2022 99 Addison Rd	MARRICKVILLE	2204 89657330124 ANTHASTET PTY LTD
TRN0063010	6/05/2022 Fast mart convenience store	6/05/2022 UNIT 14 96-106 DUNTRON ST	HURLSTONE PARK	2193 46393218209 MOHAMMED SULIMAN
TRN0063162	20/05/2022 Summer Hill Tobacco	3/08/2022 9 LACKEY ST	SUMMER HILL	2130 72658065608 FCSL CORPORATION PTY LTD
TRN0063469	15/06/2022 SHISH CARWASH PTY LTD	15/06/2022 718-722 PARRAMATTA RD	CROYDON	2132 14657515752 SHISH CARWASH PTY LTD
TRN0063535	20/06/2022 Gooday Mart	1/08/2023 22 HERCULES ST	ASHFIELD	2131 93658648983 GOODAY HURSTVILLE PTY LIMITED
TRN0063642	27/06/2022 BP Haberfield	2/08/2022 95-97 RAMSAY ST	HABERFIELD	2045 57651519989 QUALITY FUELS CO. PTY LIMITED
TRN0063702	30/06/2022 Amami Mart	30/06/2022 16 NORTON ST	LEICHHARDT	2040 31655492443 LITTLE GROUP AUSTRALIA PTY LTD
TRN0063800	7/07/2022 TSG BALMAIN	31/08/2023 285 DARLING ST	BALMAIN	2041 19655108811 TSG BALMAIN PTY LTD
TRN0064185	29/07/2022 TERRYWHITE CHEMMART MARRICKVILLE	29/07/2022 280 MARRICKVILLE RD	MARRICKVILLE	2204 87143103628 MARRICKVILLE DISCOUNT CHEMIST PTY LTD
TRN0064251	2/08/2022 121 Georges River rd	2/08/2022 121 GEORGES RIVER RD	CROYDON PARK	2133 41030575408 LAWRENCE NGUYEN
TRN0064252	2/08/2022 Marrickville Pharmacy Pty Ltd	2/08/2022 Marrickville Metro Shopping Centre	MARRICKVILLE	2204 37643860422 MARRICKVILLE PHARMACY PTY LTD
TRN0064327	5/08/2022 Santos Centre Pharmacy	5/08/2022 44 LACKEY ST	SUMMER HILL	2130 73824509802 KEVIN SANTOS
TRN0064455	12/08/2022 2 Amigos Smoking	24/02/2023 153 ENMORE RD	ENMORE	2042 85061429785 ABSOLUTE SYSTEMS PTY. LIMITED
TRN0064692	30/08/2022 Abdallah AlQuadah	30/08/2022 87 ENMORE RD	NEWTOWN	2042 15656391034 DIGITNATION PTY LTD
TRN0064695	30/08/2022 Abdallah AlQuadah	30/08/2022 375 ENMORE RD	MARRICKVILLE	2204 55643792527 JORDANIAN BOYS PTY LTD
TRN0064778	5/09/2022 Tobacco Town	5/09/2022 293 LIVERPOOL RD	ASHFIELD	2131 67657480334 TOBACCO TOWN ASHFIELD PTY LTD
TRN0064947	15/09/2022 Priceline Canterbury	15/09/2022 26 CHURCHES ST	CANTERBURY	2193 49627594658 PHARMASOCIETY PTY LTD
TRN0064950	15/09/2022 Freshchoice Ashfield	15/09/2022 Freshchoice Ashfield mall	ASHFIELD	2131 8565892026 DAZZLING HORIZON PTY LTD
TRN0064969	15/09/2022 IGA EVERDYAY ENMORE	15/09/2022 191-193 ENMORE RD	ENMORE	2042 59658052147 MAA MELDI PTY LTD
TRN0065028	20/09/2022 200 king tobacconist	20/09/2022 200 KING ST	NEWTOWN	2042 20642924865 SCISSOR GROUP PTY LTD
TRN0065122	26/09/2022 Eymart Marickville	24/04/2023 219 MARRICKVILLE RD	MARRICKVILLE	2204 24661312607 MHBN GROUP PTY LTD



TRN0065357	12/10/2022 Papa joe and co.	12/10/2022 196 DARLING ST	BALMAIN	2041 70661585422 S&L BALMAIN PTY LTD
TRN0065564	26/10/2022 Booth Street Newsagency	26/10/2022 16 BOOTH ST	ANNANDALE	2038 81658464174 BOOTH NEWS PTY LTD
TRN0065702	5/11/2022 Tobacconist On King St	16/01/2024 512 KING ST	NEWTOWN	2042 41658174899 THE SMOKER'S PARADISE PTY LTD
TRN0065868	17/11/2022 Terrywhitechemmart Dulwich Hill	17/11/2022 493 MARRICKVILLE RD	DULWICH HILL	2203 49652675333 ST MARY PHARMACEUTICALS PTY LTD
TRN0066316	13/12/2022 TSG Ashfield	13/12/2022 263B LIVERPOOL RD	ASHFIELD	2131 27657207184 TSG ASHFIELD PTY LTD
TRN0066390	19/12/2022 EzyMart Rozelle	19/12/2022 584 DARLING ST	ROZELLE	2039 86664215105 MHZZ PTY LTD
TRN0066734	16/01/2023 Family Mart Newtown	16/01/2023 SHOP 3 206-208 KING ST	NEWTOWN	2042 70649774461 NEWTOWN OPERATIONS PTY LTD
TRN0066770	17/01/2023 Balmain Tobacconist	14/09/2023 306 DARLING ST	BALMAIN	2041 76630025311 CRAB GENERAL PTY LTD
TRN0067201	7/02/2023 dailly shop	7/02/2023 UNIT 55 1 BROWN ST	ASHFIELD	2131 18657815033 DAILY SHOP PTY LTD
TRN0067213	8/02/2023 METRO PETROLEUM ROZELLE	8/02/2023 127 VICTORIA RD	ROZELLE	2039 28272012121 The Trustee for JAZPA UNIT TRUST
TRN0067216	8/02/2023 Pharmacy 4 Less Marrickville Metro	8/02/2023 Marrickville Metro	MARRICKVILLE	2204 78641047065 GINDY HEALTHCARE PTY LTD
TRN0067222	8/02/2023 sky market	10/08/2023 292 KING ST	NEWTOWN	2042 59660978763 ATISH RESTAURANT PTY LTD
TRN0067539	1/03/2023 Mayfair Fresh	1/03/2023 302 STANMORE RD	PETERSHAM	2049 62661316892 ARTAMIN PTY LTD
TRN0067628	5/03/2023 Missony Restaurant	5/03/2023 111 KING ST	NEWTOWN	2042 61657335754 AUSTRALIA STAR FOOD SERVICES PTY LTD
TRN0067727	9/03/2023 La chef	9/03/2023 900 PRINCES HWY	TEMPE	2044 89893018216 ASHLEY BIADY
TRN0067733	9/03/2023 COLES EXPRESS ANNANDALE	6/04/2023 124-126 JOHNSTON ST	ANNANDALE	2038 96662372027 VIVA ENERGY RETAIL PTY LTD
TRN0067733	9/03/2023 COLES EXPRESS STANMORE	11/04/2023 308 PARRAMATTA RD	STANMORE	2048 96662372027 VIVA ENERGY RETAIL PTY LTD
TRN0068042	29/03/2023 SSL GIFT PTY LTD	3/10/2023 8A LACKEY ST	SUMMER HILL	2130 96660256744 SSL GIFTS PTY LTD
TRN0068100	4/04/2023 Leichhardt Chemist	4/04/2023 Leichhardt Chemist	LEICHHARDT	2040 38615485302 NSM CHEMISTS PTY LTD
TRN0068345	21/04/2023 EZYMART STANMORE	21/04/2023 SHOP 2 2-6 BRIDGE RD	STANMORE	2048 38660889574 YUEYI PTY LTD
TRN0068773	18/05/2023 Blooms the Chemist Marrickville	18/05/2023 251 MARRICKVILLE RD	MARRICKVILLE	2204 41537944721 A IOANNOU & P J MARKOS & K C NGUYEN & T SIDGREAVES
TRN0068787	19/05/2023 Ashfield veggies & grocery stores	19/05/2023 10 CHARLOTTE ST	ASHFIELD	2131 3266598528 SHREE KM PTY LTD
TRN0068817	22/05/2023 Lilyfield corner shop	22/05/2023 67 PERRY ST	LILYFIELD	2040 53842967236 XUN WANG
TRN0068912	26/05/2023 Tobacco Vapes Mart	26/05/2023 263F LIVERPOOL RD	ASHFIELD	2131 21200896551 The Trustee for Ararat & Masis
TRN0068912	26/05/2023 Tobacco Vapes Mart	24/10/2023 263F LIVERPOOL RD	ASHFIELD	2131 21200896551 The Trustee for Ararat & Masis
TRN0069057	6/06/2023 Croydon Village Pharmacy	28/08/2011 18 THE STRAND	CROYDON	2132 99657852494 The trustee for Croydon Pharmacy Trust
TRN0069065	6/06/2023 Blooms the Chemist Leichhardt	1/05/2002 SHOP 46 122-138 FLOOD ST	LEICHHARDT	2040 53583193939 ASCENDA PHARMACY PTY LTD & N GIORDANO & TOLPAZ PTY LTD
TRN0069280	22/06/2023 Your Chemist Shop	1/07/2023 302 OLD CANTERBURY RD	ASHFIELD	2131 87638810787 HURTLSTONE PARK PHARMACY PTY LTD
TRN0069393	2/07/2023 Stanmore Pharmacy	10/05/2010 UNIT 12 140 PERCIVAL RD	STANMORE	2048 40736498353 SARAH MORGAN
TRN0069454	5/07/2023 Metro Petroleum Tempe	14/07/2023 531 PRINCES HWY	TEMPE	2044 24667713260 LAMXII PETROLEUM PTY LTD
TRN0069615	15/07/2023 business address	20/07/2023 32 HARNETT AV	MARRICKVILLE	2204 48241952052 JOEY TAOUK
TRN0069674	19/07/2023 Cincotta Chemist Enmore	19/09/2014 134-146 ENMORE RD	ENMORE	2042 7439482340 SAMER MEGALLI
TRN0069968	9/08/2023 7 Eleven Croydon park	8/08/2023 343 GEORGES RIVER RD	CROYDON PARK	2133 46665250564 BLESSINGS ALWAYS PTY LTD
TRN0070226	22/08/2023 Kings St Newsagency	25/09/2023 Shop 2 203-511 King St	NEWTOWN	2042 76668096240 PURPLE OSM PTY LTD
TRN0070403	4/09/2023 My Choice Mart	1/09/2023 189 ENMORE RD	ENMORE	2042 95670031302 WADEC ENTERPRISE PTY LTD
TRN0070478	8/09/2023 Friendly Grocer Lilyfield	1/10/2023 356 CATHERINE ST	LILYFIELD	2040 37670703438 KRUSHNA GROUP PTY LTD
TRN0070505	10/09/2023 Only Drinks Bartending	15/09/2023 1 WYCHBURY AV	CROYDON	2132 17471186832 ANTHONY CHAHIN
TRN0070611	14/09/2023 Habberfield Local Grocer Pty Ltd	22/09/2022 98 RAMSAY ST	HABERFIELD	2045 27664465669 HABERFIELD LOCAL GROCER PTY LTD
TRN0070643	15/09/2023 Ashfield tobacco & vape	24/06/2023 16A HERCULES ST	ASHFIELD	2131 97667743606 TCK CO PTY LTD
TRN0070818	28/09/2023 AMG TOBACCONIST CANTERBURY PTY LTD	1/09/2023 187 CANTERBURY RD	CANTERBURY	2193 65667357977 AMG TOBACCONIST CANTERBURY PTY LTD
TRN0071001	12/10/2023 Newtown Tobacconist	20/11/2023 371 KING ST	NEWTOWN	2042 62069612945 ZIA NASRALLAH
TRN0071048	16/10/2023 Sydenham Railway kiosk & Sydenham newsagency	19/12/2022 1 GLEESON AV	SYDENHAM	2044 50226639702 THI LAM HOA DONG
TRN0071096	18/10/2023 Priceline Pharmacy Ashfield	1/04/2020 SHOP 73 260A LIVERPOOL RD	ASHFIELD	2131 57635101576 ASHFIELD PHARMACY PTY LTD
TRN0071144	22/10/2023 Redfern Convenience Store ( Newtown)	31/08/2023 137 KING ST	NEWTOWN	2042 33143621769 The Trustee for Newtown King Street Trust
TRN0071348	2/11/2023 FAST IMART NEWTOWN	1/07/2013 324A KING ST	NEWTOWN	2042 48165753159 EZYMART 324A KING ST NEWTOWN PTY LTD
TRN0071500	10/11/2023 BALMAIN COMPOUNDING PHARMACY	1/07/2017 298 DARLING ST	BALMAIN	2041 75615283899 WELLNESS PHARMACY PLUS PTY LTD
TRN0071513	10/11/2023 Pharmacy4less Marrickville road	25/10/2022 199 MARRICKVILLE RD	MARRICKVILLE	2204 72657334551 MARRICKVILLE PHARMA PTY LTD
TRN0071688	22/11/2023 Rozelle Village Pharmacy	22/11/2023 652 DARLING ST	ROZELLE	2039 73165667854 ROZELLE PHARMACY PTY LTD
TRN0071901	7/12/2023 VINAPHARM CHEMIST	1/10/1985 306 ILLAWARRA RD	MARRICKVILLE	2204 22451858721 NGOC LUAT NGUYEN
TRN0071983	14/12/2023 Ctc Marrickville	15/12/2023 20 SMIDMORE ST	MARRICKVILLE	2204 25673014250 MARRICKVILLE METRO TOBACCONIST PTY LTD
TRN0072011	15/12/2023 1st choice tobacconist	1/02/2024 67 GEORGES RIVER RD	CROYDON PARK	2133 69323174539 SAFWAN ALUMASH
TRN0072071	20/12/2023 Prime petersham	20/12/2023 2-10 CRYSTAL ST	PETERSHAM	2049 11672883000 KGN FUELS PTY LTD
TRN0072610	2/02/2024 Tobacco Candy Mart	15/12/2023 UNIT 2 564 MARRICKVILLE RD	DULWICH HILL	2203 34672922404 TOBACCO CANDY MART PTY LTD
TRN0072996	26/02/2024 Balmain Community Pharmacy	1/10/2017 273 DARLING ST	BALMAIN	2041 29548305901 C DIAMANTIS & DIAMANTIS GROUP @ BALMAIN PTY LTD
TRN9900075	9/10/2009 BWS	112 King Street	NEWTOWN	2042 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	336 Canterbury Road	CANTERBURY	2193 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	Cnr Marion St & Flood St	Leichhardt	2040 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS	276 Darling Street	BALMAIN	2041 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS	CNR KNOX & NORTON STREETS	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS	Marrickville Shopping Centre	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS	Marrickville Shopping Centre, 34-36 Victoria Road	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	27/01/2012 263 Darling St	BALMAIN	2041 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	26/09/2013 34 Victoria Road	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	26/09/2013 Cnr Marion St & Flood St	Leichhardt	2040 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	3/12/2014 260a Liverpool Road	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	3/12/2014 463 Illawarra Road & Cnr Renwick Street	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	3/12/2014 BWS 463 Illawarra Road & Cnr Renwick Street	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	3/12/2014 Cnr Knox & Norton Street	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS PETROL	3/12/2014 490 Illawarra Road (Cnr Hill Street)	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS PETROL	5/12/2014 762-774 Parramatta Rd	LEWISHAM	2049 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS PETROL	5/12/2014 774 Parramatta Rd (Cnr Carrington St)	LEWISHAM	2049 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS - Beer Wine Spirits	16/11/2015 276-282 Stanmore Road	PETERSHAM	2049 88000014675 Woolworths Limited
TRN9900075	9/10/2009 Woolworths Canterbury	16/09/2016 2a Charles St	CANTERBURY	2193 88000014675 Woolworths Limited
TRN9900075	9/10/2009 BWS	10/01/2017 2a Charles St	CANTERBURY	2193 88000014675 Woolworths Limited

TRN9900075	9/10/2009 Dan Murphy's		10/01/2017 127 Norton Street	LEICHHARDT	2040 88000014675 Woolworths Limited
TRN9900075	9/10/2009 Dan Murphy's		10/01/2017 7 Darley Rd	LEICHHARDT	2040 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS METRO		28/08/2019 605 Darling Street	ROZELLE	2039 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS		5/08/2022 CNR MARION & FLOOD STREETS	LEICHHARDT	2040 88000014675 Woolworths Limited
TRN9900075	9/10/2009 Illawarra Rd Metro		24/04/2023 258-272 ILLAWARRA RD	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS		2/05/2023 463 Illawarra Road	MARRICKVILLE	2204 88000014675 Woolworths Limited
TRN9900075	9/10/2009 Woolworths Ashfield North Supermarket		17/11/2023 WOOLWORTHS ASHFIELD NORTH SUPERMARKET	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900075	9/10/2009 WOOLWORTHS		22/11/2023 204 PARRAMATTA RD	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900075	9/10/2009 Woolworths Ashfield North		29/11/2023 WOOLWORTHS ASHFIELD NORTH SUPERMARKET	ASHFIELD	2131 88000014675 Woolworths Limited
TRN9900120	14/10/2009 Cigarettes Tobacco Cigars (CTC) Marrickville	NULL	Shop 77 Marrickville Metro Shopping Centre,34 Victoria Road	Marrickville	2204 4008050974 GEOSAL Pty Ltd
TRN9900144	15/10/2009 Cigarettes Tobacco Cigars (CTC) Roselands	NULL	24 Challis Ave	Dulwich Hill	2203 35100192845 HodHod Pty Ltd

**Item No:** C0524(1) Item 13

**Subject:** MITIGATING ABANDONED SHOPPING TROLLEYS - MARRICKVILLE METRO

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**Prepared By:** Michael Davies - Parking & Rangers Services Manager

**Authorised By:** Simone Plummer - Director Planning

## RECOMMENDATION

**That Council receive and note the report.**

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities

## EXECUTIVE SUMMARY

Council officers have met with Marrickville Metro (Metro) management and have a fuller appreciation of the challenges and strategies employed by them to retain shopping trolleys within the Centre. The *Public Spaces (Unattended Property) Act 2021* does not provide effective enforcement options for the management of shopping trolleys. Metro and Council officers are continuing to collaborate on mitigating strategies.

## BACKGROUND

At the Council Meeting held on 5 March 2024, Council resolved the following in part:

2. *That Council officers meet with Marrickville Metro management to discuss strategies for reducing the amount of shopping trolleys left on streets surrounding Marrickville Metro.*
3. *That Council officers table a report back to the April Ordinary Council meeting with outcome of the meeting and strategies for mitigating the issue of abandoned shopping trolleys.*

This report responds to point 3.

## DISCUSSION

On 15 March 2024 Council Officers met with the Centre Manager, the Operations and Assistant Operations Managers from Marrickville Metro (Metro) to discuss their current operations and challenges relating to shopping trolleys.

## Existing controls

Trolleys are relatively expensive investments for retailers, especially in the numbers required to support peak shopping loads. Metro currently operates the ‘CartControl’ containment system with 4 of the 5 major retailers using this system (the other uses a coin release system). The system locks wheels when they cross an electronic boundary (geofence), meaning that the trolleys must be dragged once outside that geofence. The map showing the approximate boundaries is attached. (*Attachment 1*). The system is tested daily by staff to ensure the system is working.

The major retailers also engage contractors to collect and return trolleys that are removed from the centre. This is not a collective contract, but is per retailer.

Retailer		
Supermarkets	3 external patrols daily	7 days a week between 9am -7pm
Major Fruit & Veg retailer	1 external patrol daily	7 days a week between 9am-7pm
Lifestyle Superstore	1 external patrol daily	7 days a week between 10-4pm

Metro also runs an internal ‘WhatsApp’ channel used by their staff and retailers for reporting any trolleys observed in the vicinity. The Metro has also provided storage for retailers to reduce the overall volume of trolleys circulating during off peak periods.

Despite these controls some users still intentionally remove trolleys from the centre and abandon them in the surrounding area.

**Compliance Actions Available**

The Public Spaces (Unattended Property) Act 2021 (PSUP) was introduced on 1 November 2022. Councillors were provided with a briefing note in December 2022, followed by update reports in March and June 2023.

Under the Act, the trolley must be left in the same place for 7 days before Council can direct the operator to remove the trolleys within (an additional) 4 days. If the trolleys remain after this 11 day minimum period Council may take possession of the trolley and impose fines. Fines for Corporations are \$1320 for the first item and \$132 for each additional item. (*Infographic Attachment 2*).

If a trolley is abandoned in an unsafe location and creates a danger or obstruction then action within 3 hours is required under the legislation. In this event the Council officer moves the trolley to another location and calls the retailer (details are on the handle).

As the legislation is specific to an individual trolley, Council does not have any powers under PSUP if there is an ongoing rotation of trolleys in the same general vicinity. This means the legislation is not helpful when it comes to managing the more temporary nature of unattended property such as abandoned trolleys.

Council officers report there is a continuous turn over of trolleys rather than trolleys abandoned and stationary for long periods of time. That is the trolleys are being collected by the retailers but the number and frequency of trolleys being removed from the geofenced centre is ongoing.

There have been no fines issued against any of the Marrickville Metro retailers this financial year.

**Proactive Actions**

During the meeting Council officers and Metro jointly resolved to hold further discussions which Metro Centre will facilitate and invite the relevant contract administrators from each of the Major retailers, in the spirit of collaboration to attempt to develop an improved program for offsite trolley collection.

Council gave an undertaking to contact the larger trolley collection contractors to obtain report data detailing collection times, the times between reporting and collection and hot spots to see if there are further opportunities. This is in progress.

Metro were open to the idea of adding Rangers to the WhatsApp group to assist in reporting trolleys identified offsite. In late March senior Ranger officers were added to the group to test the efficacy of this as a potential solution and as a trial. This assists Metro with additional eyes on the street to report stray trolleys. If successful it is intended that all patrolling officers could be added going forward.

Further education campaigns and additional signage are being promoted as possible solutions by Council and this will form the basis of future discussions with Metro.

**Conclusion**

Metro and Council officers are working collaboratively on this topic and will continue to explore solutions. Due to the regulatory timeframes under PSUP there is little incentive to patrol more frequently. The real incentive is economic due to the cost of the trolley fleet and the need to have it available for peak shopping loads. A trial has commenced with Council officers providing additional information via the Metro staff Whats App group on stray trolley locations so that the collection contractors can be more effective in their patrolling. Metro have indicated a willingness to work more closely with officers to identify further strategies, in particular regarding education of customers.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

- 1. [↓](#) Approximate electronic boundary for Trolleys map 1
- 2. [↓](#) Infographic for shared services

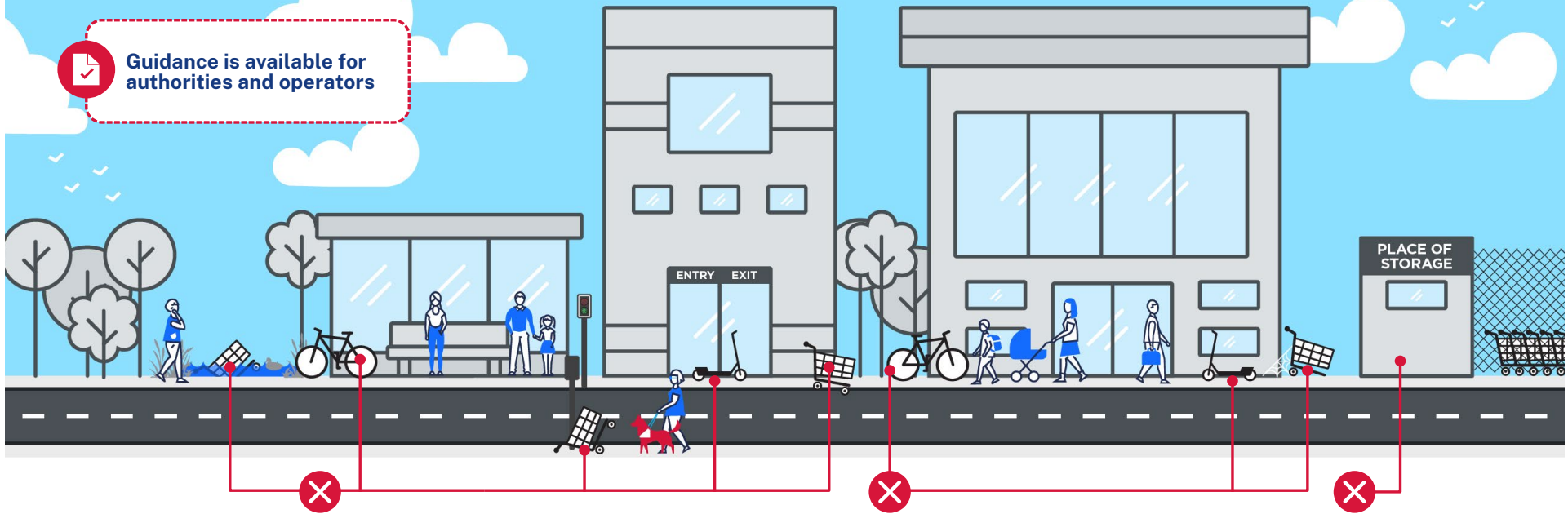


# New rules for sharing services

This includes shopping trolleys, share bikes and other sharing services available to the public



Guidance is available for authorities and operators



**Obstruction / safety risk**  
 Authority may move to a safe place

---

Operator given 3 hours to move item before enforcement (outside of 11pm – 7am)

---

Fine for individuals \$660, for corporations \$1,320 (for one item)

---

Fines may compound for additional items

**Sharing service item interfering with public amenity / left in the same place for more than 7 days**  
 Operator given 4 days to move item before enforcement

---

Fine for individuals \$660, for corporations \$1,320 (for one item)

---

Fines may compound for additional items

**After sharing service item is taken possession of**  
 Authority may quickly dispose of item valued under \$200

---

Operator has 28 days to reclaim item if valued over \$200

---

If not reclaimed, operator may be fined and item may be disposed of

Fines and penalties for unattended shopping trolleys will commence 1 May 2023

Sharing service items in public must be in good working condition and branded with operator contact details

**Public Spaces (Unattended Property) Act 2021**

**Item No:** C0524(1) Item 14

**Subject:** REVIEW OF YOUTH LIBRARY ENGAGEMENT

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**Prepared By:** Caroline McLeod - Senior Manager Libraries

**Authorised By:** Ruth Callaghan - Director Community

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

4: Healthy, resilient and caring communities

**EXECUTIVE SUMMARY**

In November 2023, Council resolved that Officers survey young people about their interactions with the library and a report be provided to Council on the number of young people that engage with Council’s libraries, the way young people engage with Council’s libraries and opportunities to strengthen engagement with young people.

Inner West Libraries engage with children and youth via the provision of physical and on-line collections, programs and events, Wi-Fi, public computers and safe spaces. Since amalgamation, the number of programs with a youth focus has increased by 155% and participation in regular programs by young people continues to increase.

Since 2022, over 200 young people have been formally surveyed on-line and face to face about their interactions with the library. The survey results reveal that young people visit the libraries to read and study, borrow from the physical and online collection, use the space to meet with friends and attend a program. Survey responses emphasised the provision of group study space as a key priority for young people in our community, particularly during the peak exam periods like the HSC. Whilst the physical space cannot be increased, library staff now open more spaces specifically for study during the periods and this has been very successful.

The survey results have also informed the delivery of expanded youth programming. At the end of each program, young people are now invited to provide feedback and make suggestions for future programming themes and activities so that staff can better target their specific interests.

Library staff are using this evaluation data to identify opportunities to strengthen programs for young people. This includes the success and significant increase in participation in Young Creatives and other co-designed programs over the past year.



## BACKGROUND

At the Council meeting held on 21 November 2023 (C1123(1) Item 34), Council resolved the following:

1. *That Council review existing ways our libraries engage young people in our community, particularly those aged 10-19, and consider ways to deepen this engagement through:*
  - a) *Library events and programming;*
  - b) *Accessibility of community spaces;*
  - c) *The diversity of book and printed collections;*
  - d) *Availability of digital and other materials, including films, music and video games;*
  - e) *The process of obtaining a library card and whether it presents barriers to young people accessing our libraries;*
  - f) *Connecting with other council services to establish integrated programs for young people, including community nurseries, community centres and aquatic centres;*
  - g) *Investigating opportunities for intergenerational programming;*
  - h) *Examining ways our libraries specifically engage young people from marginalised communities including Aboriginal and Torres Strait Islander communities, culturally and linguistically diverse communities, the LGBTIQA+ community, and young people with disability; and*
  - i) *Collaboration with schools, youth organisations and other services targeting young people in our local community.*
  
2. *That Council undertake detailed consultation with young people in our community, especially those aged 10-19, on ways we can make our libraries more responsive to their needs and interests, including on the matters raised in point 1.*
  
3. *That as part of this consultation:*
  - a) *Conduct a survey of young people aged 10-19 on ways to improve engagement with our libraries, including surveying existing young library users and young people through schools and local youth organisations;*
  - b) *Widely publicise the survey through social media, printed posters and flyers, and through inclusion in the Inner West Community News;*
  - c) *Consult with local organisations working with young people, including schools, the PCYC, sports clubs, arts organisations and others; and*
  - d) *Consult with the Young Leaders Working Group.*
  
4. *That Council report to Council no later than April 2024 on:*
  - a) *Existing ways our libraries engage with young people;*
  - b) *Data on the number of young people engaging with our local libraries; and*
  - c) *Opportunities to strengthen the engagement with young people through our libraries, including but not limited to the matters raised in point 1.*

**DISCUSSION**

Inner West Libraries engage with children and young people through the provision of physical and on-line collections, customised and age-appropriate programs and events, Wi-Fi, public computers and safe spaces.

The provision of library programs is categorised by age to ensure developmentally appropriate delivery, as well as co-design with young people themselves wherever possible.

The library service has two full time librarians dedicated to working with children and young people. They are responsible for the development and delivery of programs, with additional support provided by the programming and operational teams. The Youth Librarian’s role encompasses library programming for the ages of 12-24 years and the Children’s Librarian is responsible for ages of 0-14 years. The librarians consult with children and young people in developing their programs via ongoing evaluations of library programs, the analysis of survey results and face to face engagement.

The Council resolution requests information about engaging with and service delivery for young people from the ages of 10-19. Based on available data and current work practices, this report will focus on the delivery of programs and services for primary school and high school children as:

- Library programs are grouped into the following age categories: 0-5 years, 5-12 years and 12-24 years, with further breakdowns in age categories depending on the activity eg some activities may be suitable for ages 12-14 years or 15+ years etc to ensure that programming is developmentally appropriate and meets the interests of children and young people;
- the Library Management System breaks down the membership into three categories junior 0-12 years, youth 13-17 years and adult 18+ years.

**Library membership**

The table below provides a breakdown of library membership by age categories and compares this with the 2021 Census data for the Inner West LGA, as well as the percentage of library members. This data indicates that as part of the upcoming membership drive, the plan should include a focus on targeting and encouraging primary and high school children to join the library.

Census data categories	IWC Census data 2021	Library Membership categories	Library Membership categories and percentage of total members	Percentage of library members against the IWC population *
Babies and pre-schoolers (0-4)	9,148 (5%)	Junior (0-12) Including Schools & Child Care Centres	6,217 (7.5%)	28.7%
Primary schoolers (5-11)	12,454 (6.8%)			
Secondary schoolers (12-17)	9,624 (5.3%)	Youth (13-17)	3,912 (4.7%)	40.6%
Tertiary education and	14,187 (7.8%)	Adult (18-24)	6,341 (7.6%)	45.6%

independence (18-24)				
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**Library events and programming**

*1a) Programs for Children (aged 5-12)*

In 2022/23 the library service delivered 81 regular programs or special events to 2,224 children.

The children’s activities are designed to promote an enjoyment of libraries and link to the library’s collection. The activities are inclusive, recreational and/or educational in nature, promote lifelong learning and are appropriate for age and abilities. Activities include:

- after school, weekend and school activities for ages 5-12 (depending on the program these may be further broken down into age categories such as 5-8 years)
- online school webinars for local primary school students
- Book Week competitions, including short story writing competition for children in Year 3-6. In 2023, the library received 1,500 entries into the book week competition
- reading literacy programs.

*1b) Youth programs and events*

In 2023/23, the library service delivered 102 youth programs to 2,332 young people. The number of youth programs has increased 155% since amalgamation. For example, in 2017 / 2018 the library service delivered 40 youth programs. This increase is the result of an internal review that identified that there was a disproportionate number of programs/activities delivered to children under aged five, and very little for the youth audience. The *Public Library Statistics 2021–22, Public Library Services NSW* indicate that in comparison to other NSW councils, Inner West delivers the second highest number of youth focused programs and has the highest number of attendees. Council staff continue to benchmark against other Councils in improving services.

Youth programs reflect rich internal and external partnerships and have a focus on original programming that responds to and reflects our diverse community. The library programming team adopts a “nothing about us without us” approach when developing and delivering programming for young people from marginalised communities, working closely and consulting with appropriate Council officers, advisory and advocacy organisations, and relevant community representatives to ensure authentic perspectives are incorporated.

Since 2017, a main engagement the library uses to collaborate with Youth is the *Young Creatives*, an annual competition in art, writing and filmmaking that engages youth 12-24 years across all Councils’ libraries. The program connects young people to library collections, provides opportunities to develop creative skills in a competitive environment and identifies and connects young people to develop as content creators and access paid employment opportunities (winners in the 19-24 category return to run peer to peer workshops).

Young Creatives experienced a period of rapid growth and change in 2023. With a view of increasing engagement with young people, there was an internal budget adjustment (within

Community Services) that resulted in the introduction of the additional film category and resulted in the library receiving a record 421 overall entries in 2023, a 75% increase on entries from 2022. Further opportunities to extend the content and reach of this Award-winning Council initiative will continue in 2024.

**The process of obtaining a library card and whether it presents barriers to young people accessing our libraries**

Joining an Inner West Library is free to all residents in Australia and there is no minimum age for joining. There is a potential barrier for young people joining the library for access to the physical collection, as young people under the age of 16 years require the authorisation of a parent or guardian in person. To collect a library card, the parent is required to visit the library so that identification can be viewed (this is the case with all library memberships). Parental consent is also required as the library’s collection contains adult content and monitoring the reading, listening and viewing of young people under 18 rests with parents and guardians. To ensure that there are minimal financial barriers to membership, there are no fines for the return of late items. Members are required to pay for lost or damaged items. There is also a free library app that makes the borrowing and reserving of book titles easy and convenient, and the app is slowly replacing the physical library card, particularly as a preference for young people.

In 2022, Council engaged with young people to gain insights into their use of the library and the service. One hundred and fifty young people responded to the survey who advised the following:

- weekends are the most popular time to visit the library (33%), followed by school holidays (23%) and weekday evenings (19%)
- young people visit the library to conduct homework or research (24%), to enjoy the space (17%) and borrow materials (17%)
- 33% had attended a library program
- young people are interested in activities / events that relate to creative writing / art workshops (24%), followed by study support (20%) and life skills (14%) and book / comic clubs (14%)
- young people like to read youth fiction (13%), fantasy (10%), graphic novels (10%) and non-fiction (10%).

Another example of a recent engagement tool was held in March 2024 where a group of young people were invited to a young creatives “takeover meeting”. This was a brainstorming / dreaming session where the group suggested programs to run in the library for the July 2024 school holidays. The group designed the programs and in some instances, it was proposed the attendees would deliver the program they suggested. These ideas from the session are being implemented.

The youth librarian often attends or liaises with Council’s Youth Advisory Group to discuss or seek their feedback on upcoming initiatives. For example, as part of the development of the Children and Youth Strategy, Council’s Social and Cultural planning team have recently engaged with 300 young people. The preliminary data assessment indicates a positive sentiment towards Inner West Council and many highlighted libraries as valuable for both academic support and social interaction amount young people.

**Opportunities to strengthen the engagement with young people through our libraries.**

Council’s investment in library infrastructure combined with the increase in library programming and allocation of library funds to youth programs has resulted in a significant increase in the library’s engagement with young people since 2023.

The delivery of a successful library service is a universal challenge as there are often conflicting priorities when servicing diverse community need and demographics eg quiet space vs spaces for group study, the allocation of space for shelving and the collection vs programming space vs a dedicated youth area. The library service has prioritised flexibility in its design and programming themes to enhance services for young people. The most prominent example of this flexibility in practice is the annual allocation of all available library programming spaces for group study use during the peak HSC period (Sept-Nov), when study space is at capacity. Marrickville library alone receives up to 13,000 visits a week.

Communicating with young people is an ongoing challenge and an opportunity for improvement. Young people's preferred method of communication/social media is TikTok. In keeping with other government agencies, Council does not post on TikTok. The library currently uses Instagram, Facebook, digital screens in the library and across Council services, the library e-newsletters and posters in schools to promote the services of the community.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report. All current programs for children and young people are delivered consistent with the adopted 2023/2024 budget.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 15

**Subject:** UPDATE ON DEVELOPMENT OF ANTI-RACISM STRATEGY

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**Prepared By:** Simon Watts - Social and Cultural Planning Manager

**Authorised By:** Ruth Callaghan - Director Community

## RECOMMENDATION

**That Council receive and note the report.**

## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

## EXECUTIVE SUMMARY

Development of the Strategy has been guided closely by the Reference Group appointed by Council which has met four times, three in 2023 and once in 2024. It has also benefitted from input from Council's Multicultural Advisory Committee, the Aboriginal and Torres Strait Islander Advisory Committee and the Inner West Multicultural Network. Feedback, requests and discussions with community and sector representatives have closely informed the design of the desk research, community engagement and focus groups with a diverse range of residents and organisations. This information and data is now being analysed.

Inner West Council recognises that racism exists in all communities and that local government has a role and responsibility in combatting racial discrimination in all its forms. Council commenced development of its Anti-Racism Strategy in March 2023. This development work follows the continued success of the *#RacismNotWelcome* campaign. The draft Anti- Racism Strategy will be submitted for Councils consideration and public exhibition in May.

## BACKGROUND

At the Council meeting held on 8 March 2022, Council resolved the following:

*That Council:*

1. *Acknowledges racism exists in all communities and that councils have a role and responsibility to confront and eliminate it;*
2. *Develop a local Inner West Council Anti-Racism Strategy; and*
3. *Continues to host and/or support events on the International Day for the Elimination of Racial Discrimination.*

At the Council meeting held on 6 December 2022 council resolved the following:

*That Council:*

1. *Work with the Inner West Council Aboriginal and Torres Strait Islander Advisory Committee, Multicultural Advisory Committee, Inner West Multicultural Network and other Aboriginal and multicultural organisations within the LGA to develop the local Inner West Anti-Racism Strategy;*
2. *Convene a reference group to support development of the Strategy and ensure that lived experience of the people of the Inner West is reflected in its development. The Reference Group should include representatives from the following:*
  - o *Aboriginal and Torres Strait Islander Advisory Committee*
  - o *Multicultural Advisory Committee*
  - o *Inner West Multicultural Network*
  - o *Greek Welfare Centre Community Services*
  - o *Vietnamese Seniors Association*
  - o *Metropolitan Local Aboriginal Land Council*
  - o *Chinese Australian Services Society (CASS)*
  - o *Italian Association of Assistance (Co.As.It)*
3. *Report back to Council in April 2023 on establishment of the Reference Group, it's membership and progress on developing the Anti-Racism Strategy.*

The development of the Anti-Racism Strategy aims to raise awareness of racism; to identify, support and foster programs to help reduce racism and promote inclusion; and to further empower our community to address and eliminate racism.

As requested by key stakeholders and resolved by Council, staff have engaged directly with people throughout the LGA to understand their lived experience of racism. Focus groups were held drawn from organisations represented on the Reference Group including people from Greek, Chinese, Vietnamese and Italian backgrounds, along with Aboriginal and Torres Strait Islander peoples. The focus groups involved up to thirty people each and where required several interpreters per group were utilised. These groups involved wide ranging discussions about the experience of racism for focus group members over the long period of their residence in Australia. This rich resource contributed particularly to the initial drafting of the online survey.

This initial engagement and Council's online survey responses have demonstrated that the most common lived experience of racism in the Inner West is hate speech and verbal abuse. People report experiencing themselves or witnessing hate speech and verbal abuse very frequently and in some cases every day. People also experience discrimination based on their perceived race, threats or intimidation, bullying, negative attitudes and stereotyping, institutional racism, and property damage and vandalism.

## **DISCUSSION**

### **Who experiences racism?**

Aboriginal and Torres Strait Islander peoples have a unique experience of racism, based on colonisation, dispossession, frontier violence and genocide. The Jumbunna Institute for Indigenous Education and Research at University of Technology Sydney is leading the *Call it Out* register that enables Aboriginal and Torres Strait Islander peoples and their friends to document their experience of racism. The picture that emerges is one of racism that is pervasive in every part of the lives of Aboriginal and Torres Strait Islander peoples.

People from diverse backgrounds also experience racism at high levels. The Australian Human Rights Commission 2022 National Anti-Racism Framework Scoping Report reported that 34% of people from diverse backgrounds experience racism based on complexion, ethnic origin, or religious belief within the last 12 months.

In summary, Inner West residents are experiencing racism on a regular basis, and these numbers suggest that strategies that approach the issue with greater care and focus are necessary to begin to address this insidious social issue in new or improved ways.

### **How the Anti-Racism Strategy was developed**

Council appointed an Anti-Racism Strategy Reference Group to guide the development of this Strategy. The Reference Group has met four times and adopted an engagement plan that endorsed interviews and focus groups with individuals and representative residents, and of large-scale digital engagement and an online survey.

In its February 2024 meeting the Reference Group recommended that Council expand the focus groups and interviews with younger people, and this engagement has occurred with local high schools and at the Marrickville Youth Resource Centre.

In addition, Council engaged with expert respondents through its own Multicultural Advisory Committee and the Inner West Multicultural Network. Through the Multicultural Advisory Committee, the issue of caste related racism was raised, and included in the online survey.

Council also conducted focus groups with its own staff on their experience of racism in front line service delivery in its call centres, service centres and libraries.

More than 270 individuals participated in focus groups. Focus groups were held with more than 125 people from Chinese, Greek, Italian, and Vietnamese backgrounds, along with 45 Aboriginal and Torres Strait Islander peoples. Focus groups for an additional 100 people younger people were held in two local high schools and among those attending Marrickville Police Citizens Youth Club.

These focus groups enabled staff to identify the themes that were included for the online survey. The survey was then piloted in written Cantonese and Mandarin and final changes made to ensure the clearest and most accessible questions. The survey was launched in late 2023 and closed on 29 March 2024. More than 120 people have responded. Overwhelmingly, respondents highlighted the importance of building and maintaining respect and equality as antidotes to racism.

In addition to targeted consultation via focus groups and survey, the social media engagement reached over 22,300 hit/views. More than 13,000 people viewed Council Facebook posts about development of the Anti-Racism Strategy and more than 2,000 people engaged with comments on these posts. 500 people clicked through to the online survey. More than 6,500 people viewed Council Instagram posts and 386 people engaged, including 160 people who were not following Council on the application.

### **What Council has heard about the lived experience of racism?**

A sample of the lived experience of racism being reported through this engagement includes:

- “After thirty years of not talking and being abusive our neighbors have recently become more friendly. This happened after I repeatedly invited them to my house and offered meals and a share in moments of celebration”.
- “I was walking my son to school. At the traffic lights he pressed the pedestrian crossing button. Some Caucasian ladies came up next to us and said we were dirty and



shouldn't have touched the button. I didn't understand, but my young son did, and he translated for me.”

- “Several times on the footpath I have seen people change their path when walking towards me to avoid walking past me”.
- “I was in the lift with some staff, and we were talking in Vietnamese. I was yelled at by a woman who said "speak in English" which I did and surprised her”.

In terms of the impact of racism in the lives of these respondents, they reported the following feelings:

- I have feelings of anger and anxiety
- I avoid crowds or places where I have had a bad experience
- I feel sad and hurt
- I feel it is best not to learn English, so I don't understand the insults.

Other respondents were confident in their rights and the protections offered in Australia. There was a recognition among respondents of the established legal framework for ensuring equality in Australia, including national and State anti-discrimination law and other legal protections against hate speech and vilification. There was also a confidence in the fact that Australia is an open multicultural society in which institutions, organisations, and schools play an important role in enacting equality and respect.

Council also continues to work closely with the Australian Human Rights Commission on its development of an Anti-Racism Framework for Australia.

Finally, Council conducted focus groups with 27 of its own staff, from libraries, service centres and call centre. The most common experience of racism among these staff was observing racist exchanges between members of the public, followed by racism directed at Council’s own staff.

### **What respondents are recommending for inclusion in the Anti-Racism Strategy**

The respondents are recommending initiatives and actions in four areas for inclusion in the Strategy:

1. *Building social inclusion and contact:* intergroup contact is an anti-racism approach that has had widely implemented and can occur directly in an individual’s social network, typically within a school, college, or university, and in workplaces and organisations.
2. *Training and education:* anti-racism training that aims to challenge racist behaviours and provides people with practical strategies and tools to identify and address bias, and structural inequality.
3. *Communication and media campaigns:* aimed at highlighting and addressing racist behaviour, promoted through media and online platforms, have been widespread. However, anti-racism campaigns demonstrate mixed results. Research and lived experience indicate that campaigns have a stronger effect if they address specific negative beliefs rather than focusing on generating positive feelings. Campaigns are effective when they highlight beliefs that underlie expressions of racism, challenge racism and promote anti-racism measures. Their effectiveness is usually over the long term.
4. *Organisational development:* Promoting practices that address discrimination and promote diversity include reviewing existing policies, plans, frameworks and recruitment processes, and creating a shared organisational vision, clear goals, measurable outcomes, and organisational accountability.

The four themes outlined above are also consistent with the work being undertaken by the Human Rights Commission and will be the focus areas for Council’s Anti-Racism Strategy.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in this report. Once endorsed, specific initiatives in the Anti-Racism Strategy may require additional financial resources to implement. These will be scoped and costed for consideration as relevant.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 16  
**Subject:** OPERATION HECTOR  
**Prepared By:** Beau-Jane De Costa - Senior Manager Governance and Risk  
**Authorised By:** Kelly Loveridge - Director Corporate

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## RECOMMENDATION

**That Council receive and note the report.**

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## STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

## BACKGROUND

In accordance with Section 74 of the *Independent Commission Against Corruption Act 1988*, the Chief Commissioner has presented the Commission's report on its investigation into the awarding of Transport for NSW and Inner West Council contracts (Operation Hector). The report is provided in *Attachment 1*.

## DISCUSSION

The Independent Commission Against Corruption (ICAC) has released its report on its Investigation into the awarding of Transport for NSW and Inner West Council (IWC) contracts.

ICAC's report (Operation Hector) involved an investigation regarding officers from Transport for NSW, employees of Downer EDI Works Pty Ltd and a former employee of Inner West Council, Tony Nguyen.

After becoming aware of concerns regarding Mr Nguyen, Inner West Council referred the matter to ICAC. Council has subsequently assisted ICAC throughout the entire inquiry.

Whilst the ICAC report identified that "IWC has already made various enhancements to relevant systems to improve corruption prevention", the report makes seven recommendations to Council to assist in further corruption prevention. Each recommendation has been identified below, alongside the actions Council will undertake or has already undertaken to address said recommendations:

**ICAC Recommendation 1**

That IWC reviews its management of supplier panels to ensure that:

- Panels address business needs.
- Panelled suppliers are skilled and experienced.
- The operation and membership of panels is periodically reviewed.

**Action**

A Guide has been developed for staff, “Guide to Utilising Panel Contracts”, that outlines the requirements that must be followed when dealing with IWC Panels.

A training calendar is being developed that will be applied across the entire organisation that will include specification writing, evaluation training, contract management, tailored procurement training, purchasing training, utilising panels and executing agreements.

Employee attendance will be recorded and placed on the employee’s file.

Panels are also only able to be created after a business need is identified. An evaluation panel always has a procurement business partner who sits on as a non-scoring member to maintain probity and ensure transparent process.

The Contract Data Specialist reviews the panels annually to report on expiry dates and spend and will analyse rotation of suppliers and distribution of spend.

Council is implementing a heightened Conflict of Interest Process that requires all project managers to sign COI forms on all suppliers that are utilised through our Panels.

Face to Face Procurement Training has also been delivered to over 245 staff that have specific procurement functions in their roles which has included the use of panel agreements.

The Ethics and Compliance eLearning Training Program also includes a mandatory Procurement training module which is mandated for all staff across Council and will go live in mid-2024.

**ICAC Recommendation 2**

That IWC ensure independent scrutiny of supplier bids for non-tendered procurements over a minimum threshold.

**Action**

Presently all procurement projects over \$150K are overseen by a member of the procurement team acting to ensure appropriate probity and provide independent advice.

IWC will be reducing the minimum threshold for this specialist oversight from over \$150k to all procurements between \$10k and \$250k (tender threshold).

The use of VendorPanel (VP) as an independent platform for procurement is also now mandatory for over \$10k and the need to reference a specific VP file number is being mandated within requisitions to ensure compliance.

**ICAC Recommendation 3**

That IWC introduces a risk-based framework in relation to supplier due diligence and verification of supplier claims.

**Action**

IWC has already introduced a risk-based framework in relation to supplier due diligence since September 2023.

IWC has implemented a stringent new creditor process that the Procurement team has direct oversight of. New creditors are run through EFTSure onboarding and if the recommendation comes back with a positive verification, the procurement team runs further supplier checks including ABN via CreditorWatch, ASIC and lastly via Conserve to check insurances. Only once all reports are returned and are favourable then can a new creditor be set up in the IWC system and approved by the Procurement team.

On an ongoing basis CreditorWatch provides Council with reports on changes to any suppliers to IWC, ensuring we are always aware of any risks that take place.

The verification of the supplier claims process is currently under review and will be updated to reflect mandatory approval and verification steps based on Council’s risk management framework and ICAC’s recommendations.

**ICAC Recommendation 4**

That IWC introduces on a risk basis, screening of employees for directorships of external businesses, including potential associations with suppliers or other stakeholders.

**Action**

Council is currently undertaking a Fraud and Corruption Audit that includes ASIC employee searches as part of the Audit scope across Council.

Additionally, Council will be introducing background checks as part of the onboarding process for all employees with procurement functions, relating to directorships, as well as declaration requirements for associations/relationships with suppliers (including potential suppliers) or other stakeholders.

Council is also preparing to perform Directorship checks and declaration checks on all existing employees who undertake Procurement functions.

**ICAC Recommendation 5**

That IWC ensures appropriate scrutiny of variation requests to ensure they do not undermine procurement or project outcomes or processes.

**Action**

Council has developed a new system for variations. It is now a mandated process to apply for a variation number via the procurement team, who manage a variation register. The variation also needs to be approved by the appropriate delegated Manager. The signed approval is then attached to the requisition linked to the original contract.

The centralised variation register provides oversight and transparency in the management of variations. The Procurement team commenced compliance reporting to the Executive in

September 2023 and will be expanding this to include variation expenditure to increase oversight and proactive management of variations, with the reporting to highlight any areas of concern or projects that require further investigation.

The TechnologyOne system is also being upgraded to mandate all PO amendments being approved by the Procurement team.

Currently all variations that are over 10% of the total contract sum require approval by the Director (or the GM if the total cost of the procurement (including the variation) exceeds Director financial delegation) and need to be applied for through the Variation process.

Supporting documents need to be attached to the variation claim, such as the invoice, substantiating emails in dispute or support of claims, a breakdown of overall projects costs and other related documents.

**ICAC Recommendation 6**

That IWC revises its cost-estimation and budgeting processes for projects to ensure that:

- Robust cost estimates are developed prior to procurement processes commencing
- Adequate market analysis is conducted where suppliers that are not on approved panels are being considered.

**Action**

The Procurement Procedure is being finalised and will include a comprehensive section on procurement planning, with specific inclusions related to scope, budget estimates and pricing.

As part of the budget planning process for next financial year, staff will need to substantiate that the proposed budget estimates have been calculated / updated with consideration of cost escalation from current market forces.

Council is also developing a Training Program to assist Project managers with planning their scope and budgets, this will be finalised following the completion of the procedure and will be facilitated via an external provider and tailored to IWC requirements.

The new Procurement Policy has been tabled for adoption at the 21 May council meeting, this will then be distributed via email to all staff, as is done for all new policies.

As part of the Ethics and Compliance eLearning Training Program (which includes a mandatory Procurement training module), all staff will acknowledge their understanding and acceptance of all applicable policies and procedures.

IWC Conflict of Interest forms which all staff undertaking procurement functions need to complete as part of the evaluation process will be updated with a declaration that they have read and will act in accordance with the Procurement Policy.

**ICAC Recommendation 7**

That IWC conducts an audit(s) into changes made in response to this investigation to obtain assurance that these changes have appropriately enhanced IWC’s ability to control corruption risks. This should include both changes that IWC has proactively made and changes made in response to the Commission’s recommendations.

### **Action**

Council is currently undertaking a Fraud and Corruption Audit as part of the adopted auditing schedule for 2023/2024, which will be tabled to the ARIC in May 2024. An expanded scope to specifically analyse procurement under the \$10k threshold is also being undertaken and will be presented to the ARIC in August 2024.

An additional Fraud and Corruption Audit has been proposed for the 2024/2025 audit schedule in accordance with this recommendation.

This additional audit will specifically target the recommendations from ICAC and the additional work Council has already undertaken to embed a robust fraud and corruption control framework across Council.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendation outlined in the report.

**Attachment 1 has been published separately in the Attachments Document on Council's Website <https://www.innerwest.nsw.gov.au/about/the-council/council-meetings/current-council-meetings>**

### **ATTACHMENTS**

1. [➔](#) ICAC Report April 2024 - **Published separately on Council's website**

**Item No:** C0524(1) Item 17  
**Subject:** ROZELLE PARKLANDS - MASTER PLANNING UPDATE AND ASSET AND LONG TERM FINANCIAL ESTIMATE  
**Prepared By:** David Paton - Engineering Services Manager and Aaron Callaghan - Parks Planning and Ecology Manager  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

- 1: An ecologically sustainable Inner West
- 2: Liveable, connected neighbourhoods and transport
- 4: Healthy, resilient and caring communities
- 5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

This report provides Council with an overview on progress and activities with respect to the Rozelle Parklands. Planning and design works are required for ancillary support facilities, notably car parking, traffic calming, cycle facility planning and pedestrian safety and an Expression of Interest is in preparation for management of the sporting uses in the Parklands.

This report also provides an outline of the ongoing annual cost to Council of taking on care, control and management of the Rozelle Parklands, prior to accepting the \$20 million investment being offered by the State Government and committing to take on this asset.

Upon Council taking on the care, control and management of these open space assets in Rozelle Parklands, Council is responsible for the operational maintenance and capital renewal of the parkland. On the basis that only the two sports fields are handed over to Council in Year 1, the required budget for Year 1 has been determined to be \$119,617. The average budget from Year 2 onwards has been determined as \$656,069, which incorporates the relevant elements of the parkland.

**BACKGROUND**

There are a number of recent Council resolutions which provide the key background and direction for this report.

At the Council meeting held on 5 December 2023, Council resolved the following in part:

- 3. *That Council receive a report at the February Ordinary Council Meeting about the Government’s proposed \$20 million investment, including an initial assessment of what facilities and amenities could be provided in the Rozelle Parklands and in nearby locations.*



4. *That as part of the Plan of Management process, the following key considerations are included in the project brief: a) the provision of adequate car parking facilities around the perimeter of the Rozelle Parklands on Lilyfield Road, including the provision of bus bays to support ongoing school sport and access; b) a review of accessibility provision to both parklands; c) consideration of the need for accessible and safe connections with Easton Park; d) consideration of an all-weather playing surface at either Easton Park or the Rozelle Parklands; e) provision of dedicated dog off leash spaces in both Easton Park and the Rozelle Parklands; and f) Integration of the masterplan with the Lilyfield Road cycleway.*
  
8. *That Councilors receive a report on the ongoing annual cost to the Council to take on the care, control and management of the parklands, including depreciation costs, prior to accepting the \$20m and committing to take on this asset.*

At the Council meeting held on 12 February 2024, Council resolved the following in part:

4. *That Council commit to delivering a new all-weather surface for the benefit of local sporting clubs, at one of the four locations previously resolved, using the funding provided by the NSW Government as compensation for the removal of such a facility from the final adopted plans for Rozelle Parklands.*

At the Council meeting held on 9 April 2024, Council resolved the following:

1. *That Council delegate the General Manager to enter into a Temporary Licence Agreement with Transport for NSW to manage the sporting fields in Rozelle Parklands until a permanent arrangement is in place and that any temporary arrangement be reviewed after 12 months. The temporary arrangement will manage bookings, undertake field maintenance, line marking, mowing and installation of goal posts.*
  
2. *That Council receive a report to the May 2024 Ordinary Council Meeting on the progress of the Rozelle Parklands Masterplan.*
  
3. *That Council reserve the \$20 million funding envelope received from the Minister of Transport until the Rozelle Parklands Masterplan has been finalised.*
  
4. *That Council consult with local sporting clubs to understand their future needs and possible requests for access to the fields.*

## DISCUSSION

### **Plan of Management and Master Planning Works**

The development of Plans of Management, master planning and community engagement for both Easton Park and the Rozelle Parklands is planned to commence in May 2024. External Landscape master planning services have been commissioned to assist with the master planning and plan of management preparation for both Easton Park and the new Rozelle Parklands. The draft masterplan will be brought to Council in August and pending the decision of Council will then be formally exhibited. It is anticipated that the masterplan will be brought to Council for adoption by the end of 2024.

In accordance with the previous Council resolution the following key considerations will be included in the project brief:

- The provision of adequate car parking facilities around the perimeter of the Rozelle Parklands on Lilyfield Road, including the provision of bus bays to support ongoing school sport and access;
- A review of accessibility provision to both parklands;
- Consideration of the need for accessible and safe connections with Easton Park;
- Consideration of an all-weather playing surface at either Easton Park or the Rozelle Parklands;
- Provision of dedicated dog off leash spaces in both Easton Park and the Rozelle Parklands; and
- Integration of the masterplan with the Lilyfield Road cycleway.

Community feedback to date has been positive with significant support for the new parkland facilities and constructive feedback on future projects. Key themes which emerged as part of the engagement process include:

- Better connections (improved pedestrian and cycling linkages into, through and around the Parklands)
- Improved amenities (suggestions for new, more or higher-quality items in the Parklands)
- Shade (suggestions including trees and shade structures)
- Playground (suggestions for improvements, particularly water play and shade)

Council has recently written to Transport for NSW (TfNSW) in relation to the cycle link in the vicinity of the Parklands and the Iron Cove Bay Run. Council has also corresponded with TfNSW indicating acceptance of a funding grant under Get NSW Active 2023/24 Program. This grant will assist in progressing the design of the Lilyfield Road Cycleway. The cycleway concept was originally challenged by Council due to the lack of holistic planning by TfNSW in the vicinity of the Parklands. Subject to the outcomes associated with master planning for the parklands, this project can then be progressed commencing with an appropriate detailed design.

**Rozelle Parkland Sporting Ground Use**

Council is currently negotiating a license agreement with TfNSW for community access to the sports fields within the parklands. Noting that lighting of the sports fields to facilitate winter training needs has yet to be completed, access for community sports will be limited to competition use only. To facilitate winter competition and use by local sporting clubs it is proposed to undertake the following initial works:

1. Rozelle Parkland-Rectangle Sports Field -Install Soccer goal and permit winter soccer only.
2. Oval Sports Field - Install Dual posts for AFL and Rugby Union/league as required.

In addition to the above Council officers will also commence work on an advertised Expression of Interest Process to enable future summer and winter use of the two new sports fields. Upon the completion of the Expression Of Interest process applications for seasonal sporting use will be assessed and future allocations issued on an evidence-based needs approach and in line with Council’s adopted Sporting Grounds Allocations Policy.

**Cost of care, control and management of the parklands**

Consultants were engaged to prepare a lifecycle funding plan to provide Council with an understanding of the future funding needs associated with accepting responsibility of the open space park assets, in Rozelle Park.

The lifecycle funding plan aims to forecast future funding needs to address the costs of maintaining, operating, renewing, and replacing these park assets over their expected lifecycle; and highlight ongoing liabilities of maintenance, repair, and replacement. Budgeting for these expenses avoids asset deterioration and service disruptions.

The plan has been prepared on the basis that Council only takes on care, control and management of the two sports fields in Year 1, with the remainder of the open space added from Year 2 onwards.

Council will need to negotiate a care, control and management agreement with TfNSW, to determine exactly which areas and assets will become the responsibility of Council from Year 2.

The key assets that are expected to be included in the agreement are the two sports fields, open space areas, amenities building and change rooms (not yet constructed), pathways and playground.

The key assets that are expected to be excluded from the agreement are the pedestrian bridges over City West Link, buildings and structures related to the motorways, wetland, open stormwater channel along City West Link and the boundary fencing.

The cost of construction for each of the assets being handed over was not available from TfNSW and hence it was necessary to calculate the asset replacement cost, by developing asset unit rates.

The unit rates were developed using the 'first principles' approach. The 'first principles' method of calculating unit rates involves identifying all costs associated with constructing the various assets such as the asset design profiles, asset use/location, excavation and reinstatement costs, design, and supervision. Some data sources have included published rates such the Rawlinson's Construction Handbook, actual rates for similar work undertaken by Council's Operations team and/or actual rates for similar work undertaken by contactors for Council.

### Operational Costs

Operational activities include service delivery items such as, utilities expenses, watering and mowing sports fields and park areas. Some of these activities require plant and equipment to deliver the service, which are either purchased via the capital program or leased. Operational activities also include proactive and reactive inspections, undertaken by in-house technical staff and/or specialist contractors.

Operational costs have been sourced from Council staff who manage like activities. These costs have been reviewed by the consultant (as per Attachment 1) and are within benchmark ranges for similar like councils who provide similar services. The operational service and costs are proposed are as follows;

### Sports Fields Level of Service

The oval shaped sports fields is planned to be serviced as follow:

- Mowing – 70 times a year (as per sports field standard)
- Line marking application and paint – 30 times a year (as needed for sporting use)
- Fertiliser program (minimum once a season) – as needed for pending hours of use
- Cover and uncovering wicket – seasonal change over
- Topdressing (minimum once a year)
- Goals post removal and installation (sporting changeovers – twice a year)

The rectangular sports field is planned to be serviced as follow:

- Mowing – 70 times a year (as per sports field standard)
- Line marking application and paint – 30 times a year (as needed for sporting use)
- Fertiliser program (minimum once a season)
- Topdressing (minimum once a year)
- Goals post removal and installation (sporting changeovers – twice a year)
- Open space and Landscape Level of Service

This site holds significant maintenance scopes for open space grassed areas, path, playground and site surrounds cleaning and landscape/garden bed maintenance. This is planned to be serviced as follow:

- Ride on mowing – 26 times a year
- Detail mowing works – 17 times a year
- Litter collection and playground cleaning – minimum of 104 times a year (twice a week)
- Path cleaning (blow down) – 52 times a year – once a week minimum
- Mulching garden beds – twice a year
- Herbicide application in garden beds (weed spraying) – 12 times year (monthly)
- Garden bed maintenance – 12 times a year (monthly)

### Maintenance Costs

Maintenance is the broad description that encompasses the minor works necessary to keep assets on their expected life-cycle path. Failing to carry out necessary maintenance when it is required will result in assets deteriorating faster than expected.

The methodology applied to the Asset Lifecycle Plan to determine maintenance costs, considered the total replacement cost of each asset class at its present value, and allocated a percentage of the asset base replacement cost to maintain these assets, to ensure that they achieve their intended useful life design profiles. The percentage allocation applied is between 0.5% - 2% depending on the asset class, based on best practice.

### Capital Costs

All assets within Rozelle Parklands were assumed to be in very good condition, as they were built in 2023, with useful life estimated for all assets.

Unit rates for renewal or replacement of assets were developed using “first principles”. Data sources included published rates such the Rawlinson’s Construction Handbook, actual rates for similar work undertaken by Council’s Depot and/or actual rates for similar work undertaken by contactors for Council.

Capital costs have also been identified to purchase plant and equipment to support the operational activities.

### **Annual Costs for Management of Rozelle Parklands**

Item	Year 1 - Management of sports fields only	Annual Cost to Council (including year 1)
Operational Costs	\$119,617	\$449,784
Maintenance Costs	Nil	\$72,295
Capital Costs	Nil	\$133,990
<b>Total</b>	<b>\$119,617</b>	<b>\$656,069</b>

The NSW Government has set aside \$250,000 for master planning for the Rozelle Parklands and a funding envelope of \$20 million will be made available to Council for the delivery of items identified through the master plan.

Upon inheriting and assuming ownership of the open space assets in Rozelle Park, the estimated value is \$10.22 million. The works undertaken as a result of preparing the comprehensive 20-Year Asset Lifecycle Management Plan reveals that a total allocation of \$656,069 is required each year to effectively manage these assets over a 20-Year lifecycle.

The estimated costs to Council each year are included in the attached report (Attachment 1).

On the basis that only the two sports fields are handed over to Council in Year 1, the required budget for Year 1 has been determined to be \$119,617. The average budget from Year 2 onwards has been determined as \$656,069.

### **FINANCIAL IMPLICATIONS**

Upon transfer of this land the annual cost impact to Council will be on average \$656,069 per annum. Council's Long Term Financial Plan has sufficient surplus in future years to cover these costs.

### **ATTACHMENTS**

1. [↓](#) Rozelle Park Asset Investment Planning report

**INNER WEST CITY COUNCIL**

**ROZELLE PARK**

**20-YEAR ASSET INVESTMENT  
PLAN**

**April 2024**

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

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Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

**1. Background**

As Inner West City Council (Council) prepares to assume ownership of a portfolio of open space park assets from Transport for New South Wales, it is crucial to establish a comprehensive Asset Lifecycle Management Plan (lifecycle funding plan). This lifecycle funding plan will serve as a roadmap for managing these assets (located within Rozelle Park) effectively over the next 20 years, ensuring their long-term sustainability, and meeting the expectations of the community. Transitioning ownership of these assets signifies a significant management responsibility for Council, highlighting the importance of proactive asset management to uphold the quality of public spaces.

**1.1. Rozelle Park**

Rozelle Parklands (10 hectares of new parkland) is a multi-purpose open space in the heart of Sydney, that has been funded and built by Transport for New South Wales (TNSW), designed for everyone of all ages and abilities; a place where the community can find new ways to interact with nature and each other at their doorstep. Rozelle Parklands has been built on the site of the former disused Rozelle Railyards, which closed in 1980.

The parklands run next to the City West Link roadway, which is constructed above tunnels, forming the last segment of the Westconnex project. These tunnels will link drivers to the M4 and M8 extension tunnels, the Western Distributor, and the future Western Harbour Tunnel, providing a route to bypass Victoria Road between the Iron Cove Bridge and Anzac Bridge. On the edge of the park will be three enormous exhaust stacks which are in the process of being covered in plants for a public artwork.

There is pedestrian access from the Rozelle Bay light rail stop to the park. A pedestrian underpass runs beneath Victoria Road, connecting the park with Anzac Bridge and the future White Bay precinct.



Figure 1 – Concept Aerial View of Rozelle Park, New South Wales; Source TNSW



Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence



Figure 2 – Park Locality and Walking and Cycling Locations within Rozelle Park, New South Wales; Source TNSW

Rozelle Parklands features an array of recreational spaces and facilities, including bike riding and walking paths, two large grass sports fields, wetlands with a boardwalk, playgrounds, fitness equipment, and a barbecue area.

As part of the ongoing Rozelle Interchange and Parklands project, 14 kilometres of new and improved cycling and walking paths have been constructed. These paths provide connection to surrounding active transport routes and public transport hubs, including the Anzac Bridge, Victoria Road, Rozelle Bay Light Rail Station, Annandale, Glebe, and the future The Bays Metro Station and precinct.

Additionally, new cycleway connections have also been constructed in Rozelle to link with existing active transport paths in Drummoyne, Haberfield, and Five Dock.

Although the parklands have been officially open to the public, further enhancements are planned for 2024. These include the installation of lighting for the sports fields, multi-purpose courts for netball and basketball, and additional amenities such as changing rooms for organised sports.

2. Purpose of this Plan

The primary purpose of this lifecycle funding plan is to provide Council with a clear understanding of the future funding needs associated with accepting responsibility and ownership of the open space park assets, in Rozelle Park. While the initial acquisition of these assets is often free and provided to Council via gifting by the State, it is essential to recognise that they come with ongoing financial obligations and responsibilities. By outlining the funding requirements across the lifecycle stages of the assets, this lifecycle funding plan aims to:

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

- **Forecast Future Funding Needs:** Provide insights into the anticipated costs of maintaining, operating, renewing, and replacing these park assets over their expected lifecycle. This will help Council allocate financial resources effectively and plan for long-term sustainability.
- **Highlight Ongoing Liabilities:** Emphasise that while the assets may have been gifted, they are not free. They represent a significant financial commitment in terms of ongoing maintenance, repair, and replacement costs. It is crucial to budget for these expenses to avoid asset deterioration and service disruptions.

### 3. Current Position and State of Assets

Council is not acquiring all assets within Rozelle Park from TNSW. At present there is no formal documented agreement available that details which assets are being handed over to Council. However, it is acknowledged that Council is not accepting responsibility and management of assets such as the wetlands and associated assets, maintenance buildings and assets constructed outside of the Rozelle Park boundary.

Work was undertaken reviewing schedules and standard drawings provided as follows:

- RIC-HSL-CDG-20\_84.00.IFC – PDF Construction Plan
- RIC-HSL-CDG-20\_85.00.IFC – PDF Construction Plan
- RIC-HSL-DRG-22-AR-020\_C – PDF Construction Plan
- Rozelle Parklands Schedule – MS Word Document

These plans and schedules were cross referenced to aerial imagery using the NearMaps spatial tool, to ascertain the existence of these assets and their quantities. A final list of assets was prepared and documented in a MS Excel spreadsheet, titled 'Rozelle Parklands Asset Register 2024'. The assets in this asset register have been used to inform the financial funding requirements in this 20-Year Asset Lifecycle Plan.

The Changeroom and Sporting Lights (required at the football and soccer ovals) for completeness have been included in this Plan, even though they have yet to be constructed, as these assets will be handed over to Council.

#### 3.1. Asset Classification

Figure 1 illustrates the adopted park infrastructure asset class and the type of assets that have been utilised in this plan. The assets considered in this 20-Year Asset Lifecycle Plan include all assets directly associated and located within the park reserve, for which Council is accepting responsibility for, from TNSW.

It should be noted that Council is expecting to accept responsibility for the two sporting fields only in 2025, with the remainder of these assets anticipated to be handed over to Council to maintain from 2026. This 20-Year Asset Lifecycle Plan, reflects this handover schedule.

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

Asset Class	Asset Type
Active Surface	•Football Oval, Soccer Oval
Building	•Changeroom, Public Toilet
Fencing	•Bollards
Fitness Equipment	•Arm Bike, Workout Set, Cross Trainer, Decline Bench, Fitness Bike, Incline Press, Pullup Station
Minor Structures	•Arbor, BBQ Shelters, Footbridge, Shade Sails
Park Furniture	•BBQ, Bench Seats, Bke Racks, Bins & Enclosures, Drinking Fountain, Floating Benches, Hub Benches, Picnic Tables, Platform Seats, Seats
Park Infrastructure	•Boardwalk Walls, Concrete Edging, DDA Compliant Stairs, Wall Seats, Gaarden Edges, Handrails, Sandstone Logs, Shotcrete Walls
Park Lighting	•Lighting
Pathways	•Concrete Paths, Gravel Paths, Exposed Aggregate Paths, Coloured Shared Pathways, Stone Paved Paths
Play Equipment	•Balance Beams, Basketball Hoops, Carousel, Cubby House, Ping Pong Tables, Slides, Swings, Trampolines, Play Tower
Play Surface	•Rubber Softfall, Cricket Wicket
Signs	•Wayfinding Signs
Sports Lighting	•Sports Lighting

Figure 3 - Asset Class and Asset Types

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

**3.2. Current Asset Distribution**

A list of all open space infrastructure assets for which Council has included in this Plan and accepting responsibility are recorded in the MS Excel spreadsheet, titled 'Rozelle Parklands Asset Register 2024'.

In total, Council over the life of this Plan is accepting responsibility for some 450 assets which comprise of approximately 24,300 sqm of active playing areas, 2 buildings, 45 items of play and fitness equipment, 112 light structures, 26 minor structures and 10,900 sqm of pathways. A distribution of the asset class is illustrated by Figure 4.

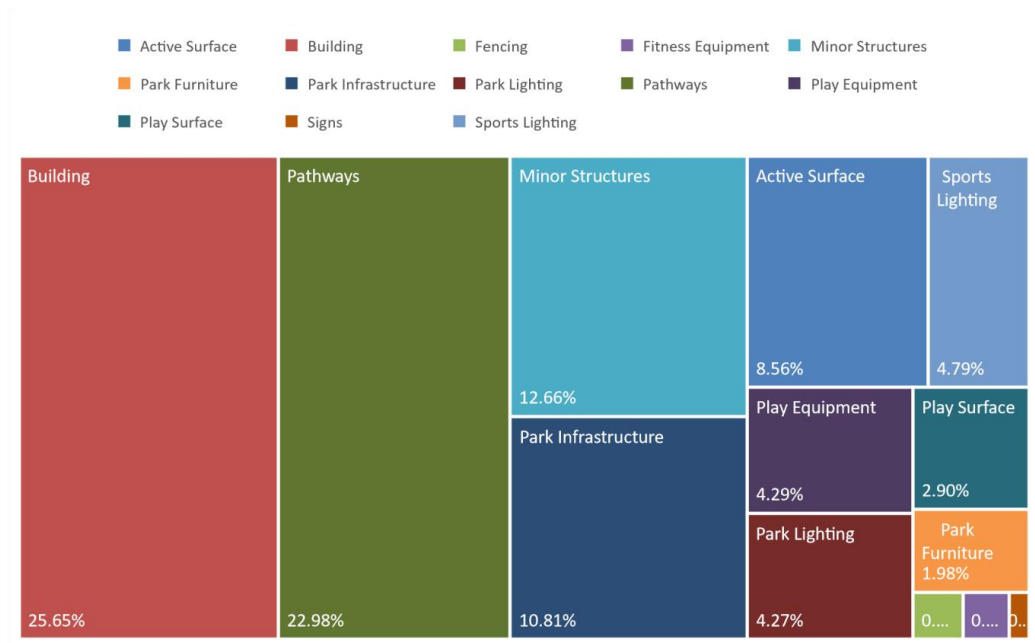


Figure 4 – Rozelle Park Asset Distribution by Asset Class

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

**3.3. Current Asset Replacement Costs**

The cost of construction for each of these assets being handed over was not available from TNSW and hence it was necessary to calculate the asset replacement cost, by developing asset unit rates.

The unit rates were developed using the 'first principles' approach. The 'first principles' method of calculating unit rates involves identifying all costs associated with constructing the various assets such as the asset design profiles, asset use/location, excavation and reinstatement costs, design, and supervision. Some data sources have included published rates such the Rawlinson's Construction Handbook, actual rates for similar work undertaken by Council's Depot and/or actual rates for similar work undertaken by contactors for Council.

By employing this methodology approach and drawing upon a diverse range of data sources, the unit rates have been developed to reflect the approximated costs of constructing these parkland assets. This ensures transparency, accuracy, and confidence in the budgeting and planning processes, ultimately contributing to the successful delivery of high-quality park facilities and amenities for the community to enjoy.

It has been estimated that these assets have a replacement cost in the order of \$10.22 million. The distribution of asset replacement cost is illustrated in Figure 5 by asset class and shows that buildings and pathways represents the highest value of assets within Rozelle Park.

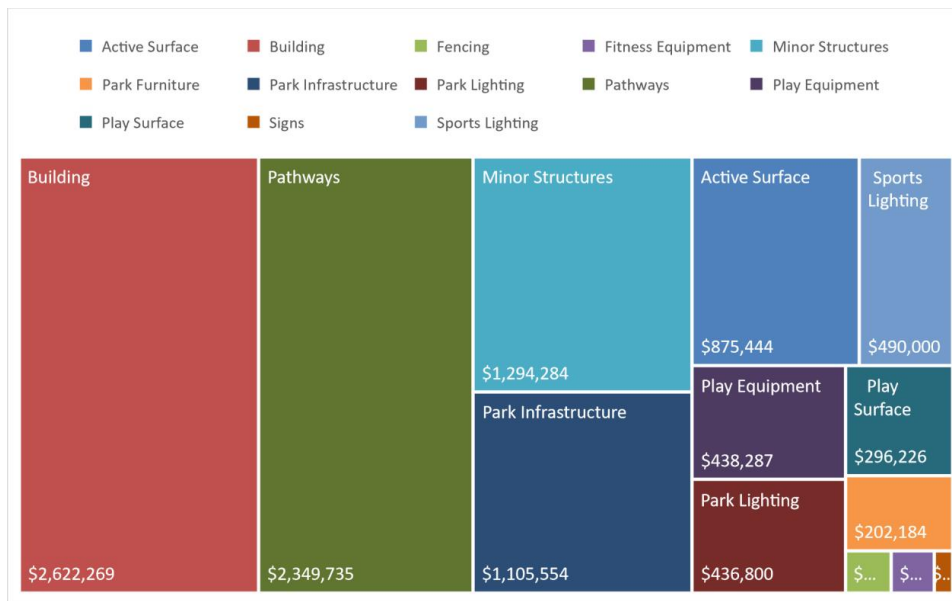


Figure 5 – Rozelle Park Asset Class Distribution by Replacement Cost

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

Asset Class and Type	Replacement Cost	Replacement %
<b>Active Surface</b>	<b>\$875,444</b>	<b>8.6%</b>
Football Oval	\$560,500	5.5%
Soccer Oval	\$314,944	3.1%
<b>Building</b>	<b>\$2,622,269</b>	<b>25.6%</b>
Changeroom	\$1,935,219	18.9%
Public Toilet	\$687,050	6.7%
<b>Fencing</b>	<b>\$48,813</b>	<b>0.5%</b>
Bollard -Removable	\$48,813	0.5%
<b>Fitness Equipment</b>	<b>\$45,259</b>	<b>0.4%</b>
Arm Bike	\$6,359	0.1%
Combined Workout Set	\$12,510	0.1%
Cross Trainer	\$6,358	0.1%
Decline Bench	\$2,439	0.0%
Dip Bench	\$2,439	0.0%
Fitness Bike	\$6,357	0.1%
Pull Up Station	\$8,797	0.1%
<b>Minor Structures</b>	<b>\$1,294,284</b>	<b>12.7%</b>
Arbor	\$150,000	1.5%
Barbecue Shelter	\$187,264	1.8%
Footbridge	\$837,020	8.2%
Shade Sail	\$120,000	1.2%
<b>Park Furniture</b>	<b>\$202,184</b>	<b>2.0%</b>
BBQ	\$33,060	0.3%
Bench Seat	\$21,765	0.2%
Bicycle Rack	\$10,563	0.1%
Bin Enclosure	\$26,796	0.3%
Drinking Fountain	\$22,226	0.2%
Floating Bench Seat	\$9,000	0.1%
Hub Bench Seat	\$17,500	0.2%
Picnic Table	\$16,000	0.2%
Platform Seat	\$9,000	0.1%
Seat	\$36,274	0.4%
<b>Park Infrastructure</b>	<b>\$1,105,554</b>	<b>10.8%</b>
Boardwalk Wall	\$7,200	0.1%
Broken And Raised Concrete Edge	\$13,000	0.1%
Concrete Edge	\$142,160	1.4%
Dda Compliant Public Stair	\$78,400	0.8%
Heelguard Mesh Grating Over Drainage Channel	\$4,500	0.0%
In-Situ Concrete Dwarf Seat Wall	\$9,120	0.1%
Landbridge Seat Wall	\$17,760	0.2%
Portal Anti-Throw Screen	\$71,000	0.7%
Raised And Beached Rubber Softfall Edge To Soft Play Surface	\$11,350	0.1%
Raised Concrete Edge Bocce	\$13,000	0.1%
Salvaged Steel Rail Track	\$24,000	0.2%
Salvaged Timber Sleeper Boardwalk In Play Area	\$4,200	0.0%
Sandstone Log Terrace	\$309,000	3.0%

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

Asset Class and Type	Replacement Cost	Replacement %
Shot Crete Wall	\$44,800	0.4%
Skate Deterrant Edge Protection Bar	\$7,000	0.1%
Steel Edge	\$5,520	0.1%
Tactile Ground Surface Indicator	\$6,000	0.1%
Terrace Seating Wall	\$333,600	3.3%
Wall Mounted Handrail	\$3,945	0.0%
<b>Park Lighting</b>	<b>\$436,800</b>	<b>4.3%</b>
Lighting	\$436,800	4.3%
<b>Pathways</b>	<b>\$2,349,735</b>	<b>23.0%</b>
Concrete Path	\$134,890	1.3%
Crushed Gravel	\$15,000	0.1%
Crushed Sandstone Paving	\$1,500	0.0%
Decomposed Granite Paving	\$16,785	0.2%
Exposed Aggregate Concrete Path	\$84,500	0.8%
Integrally Coloured Concrete Path	\$1,854,264	18.1%
Natural Stone Unit Paver	\$224,795	2.2%
Resin Bound Gravel Surface	\$18,000	0.2%
<b>Play Equipment</b>	<b>\$438,287</b>	<b>4.3%</b>
Balance Beam	\$20,000	0.2%
Basketball Hoop	\$3,002	0.0%
Carousel	\$30,000	0.3%
Cubby House	\$110,000	1.1%
Giant Swing	\$30,000	0.3%
Hammock	\$8,000	0.1%
Ping Pong Table	\$2,000	0.0%
Play Tower	\$140,000	1.4%
Sand Channel	\$6,000	0.1%
Slide	\$15,000	0.1%
Spinner Bowl	\$7,285	0.1%
Swing	\$10,000	0.1%
Trampoline	\$26,000	0.3%
Water Items	\$31,000	0.0%
<b>Play Surface</b>	<b>\$296,226</b>	<b>2.9%</b>
Acrylic Sports Surface	\$13,620	0.1%
Beached Rubber Softfall Edge	\$11,350	0.1%
Cricket Wicket	\$21,901	0.2%
Rubber Softfall	\$249,355	2.4%
<b>Signs</b>	<b>\$19,600</b>	<b>0.2%</b>
Sign	\$19,600	0.2%
<b>Sporting Fields</b>	<b>\$490,000</b>	<b>4.8%</b>
Sports Lighting	\$490,000	4.8%
<b>Grand Total</b>	<b>\$10,224,453</b>	<b>100.0%</b>

Table 1 – Rozelle Park Asset Type Distribution by Replacement Cost

Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

**3.4. Current Asset Performance**

All assets that Council is accepting responsibility for are considered to be in Very Good Condition (Condition 1), given that they were constructed in 2022-2023, with the park officially opening in 2023.

Council’s typical open space assets condition rating system is summarised in Table 2.

Condition	Condition Score	Description
Good	1	<b>Very Good:</b> free of defects, only planned and/or routine maintenance. Only Normal Maintenance Required
	2	<b>Good:</b> minor defects, increasing maintenance required plus planned maintenance. Minor Maintenance Required.
Fair	3	<b>Fair:</b> defects requiring regular and/or significant maintenance to reinstate service. Significant Maintenance Required to Return to Acceptable Service Level.
Poor	4	<b>Poor:</b> significant defects, higher order cost intervention likely. Significant Renewal/Upgrade Required.
	5	<b>Very Poor:</b> physically unsound and/or beyond rehabilitation, immediate action required. Asset / Component Requires Replacement.

Table 2 – Asset Condition Rating Guidelines

**4. Life-Cycle Management Plan**

Life Cycle Management is an essential component of good asset management practice. Life-Cycle asset management has the objective of achieving the lowest long-term cost of asset ownership while also ensuring the long-term viability of the assets. The key processes beyond the initial asset acquisition encompasses:

- Providing adequate and appropriate operational funding to ensure that the intended day-to-day levels of service are being delivered.
- Providing adequate and appropriate ongoing maintenance to ensure the intended asset life is obtained.
- Providing timely asset renewal to ensure that service levels never fall below acceptable minimum standards.

**4.1. Operations Plan**

Operations activities can be described as actions that are delivered on a day-to-day basis necessary to meet the levels of service delivery requirements. Operational activities can include service delivery items such as, utilities expenses, watering and mowing sporting grounds and park areas. Some of these activities will typically require major items of plant and equipment to deliver the service, which are either typically purchased via the capital program or leased. Operational activities also include proactive and reactive inspections, undertaken by in-house technical staff and/or specialist contractors.

Operations activities do not improve the condition of the open space assets, but rather enable the open space asset to deliver its expected service levels as related to its function.

All activities that have been considered appropriate and necessary for an open space location such as Rozelle Park, have been identified and costed. Operational costs have been sourced from Council’s Parks staff who manage all of Council’s open space assets and costed from



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similar like activities, where possible. These costs have been reviewed and deemed to be within benchmark ranges for similar like municipalities who provide similar services.

**4.2. Maintenance Plan**

Over time, minor faults can occur within the open space asset portfolio. Council addresses the repairs and maintenance of these faults (i.e. faulty BBQ or broken swing) based on defined intervention levels and response times. The intervention level defines the condition, state or risk level associated with an asset/component, i.e. the point in time at which the asset is considered to be below an acceptable level of service. Maintenance is scheduled as soon as the asset reaches this point.

Maintenance is the broad description that encompasses the minor works necessary to keep assets on their expected life-cycle path. Failing to carry out necessary maintenance when it is required will result in assets deteriorating faster than expected.

Not achieving the expected life from assets will cost more in the long run as it will be necessary to renew its assets earlier resulting in higher annual capital renewal expenditures. In addition, as the overall asset condition deteriorates the annual maintenance cost will rise as assets in poorer condition require a higher level of maintenance.

Maintenance activities do not improve the condition of the open space assets, but rather enable the open space asset to deliver its expected service levels as related to its function.

The methodology applied to this 20-Year Asset Lifecycle Plan, considers the total replacement cost of each asset class at its present value, and allocates a percentage of the asset base replacement cost to maintain these assets, to ensure that they achieve their intended useful life design profiles. The percentage allocation applied is between 0.5% - 2% depending on the asset class.

**4.3. Creation/Acquisition Plan**

New works are those works that create a new asset that did not previously exist. Council will accept responsibility for only certain assets within Rozelle Park from TNSW, which have been gifted to Council.

**4.4. Renewal/Replacement Plan**

Activities such as renewal, rehabilitation, reconstruction, and replacement will return the degraded service of the asset back to its original condition. Renewal activities such as replacement of play equipment or re-turfing of a sporting ground will return the degraded service capability of the asset back to its original designed capability or modern-day equivalent.

The renewal and replacement strategy adopted in this 20-Year Asset Lifecycle Plan is based on the following:

- All assets within Rozelle Park are considered in be in very good condition, as they were built in 2023.
- Unit rates have been developed using 'first principles'. The 'first principles' method of calculating unit rates involves identifying all costs associated with constructing the various assets such as the asset design profiles, asset use/location, excavation and reinstatement costs, design, and supervision. Some data sources have included published rates such the Rawlinson's Construction Handbook, actual rates for similar

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work undertaken by Council's Depot and/or actual rates for similar work undertaken by contactors for Council.

- The rule base reflects the policy decision, that only assets that have reached or exceeded their intended useful life, will be selected for inclusion in the capital works program.
- The useful life of the asset is an estimate or expected duration between placing the asset into service and removing it from service based on obsolescence or when it ceases to provide the 'minimum benefits' that it was intended to provide. In short it is the period between which the future economic benefits embodied in that asset are expected to be consumed by the users. In the preparation and application of useful lives in this plan, factors such as design profiles, quality of construction and environment, have been considered for each asset type.

The built nature of new, upgrade and renewed open space assets will always be provided in accordance with Council's design standards, relevant Australian Standards, industry guidelines and best practices.

Refer to the Modelling Network Service and Performance section of this plan for further details.

#### 4.5. Upgrade/Expansion Plan

Upgrade and expansion works are associated with improving service levels beyond the original designed capability or modern-day equivalent. Additionally, expansion works include activities that extend the capacity of an existing asset, to provide higher levels of service and/or meet changes in asset resilience requirements. Upgrade/expansion is different to renewal/replacement which only improves the degraded service capability within the boundaries of the original design capability.

Open space asset upgrades are usually undertaken where the asset has been identified as deficient with regards to providing its intended function such as being 'fit for use' and 'fit for purpose'. Council assesses the open space asset's capability of catering for the current and near future user numbers and also assesses the open space asset's ability to be adapted or reconfigured to provide for changing user needs and service requirements (such as a park which catered for pre-school play and now should be catering to teens due to changing demographics). No future upgrade works have been considered in this 20-Year Asset Lifecycle Plan.

#### 4.6. Disposal Plan

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition, relocation, or transfer of ownership. There were no open space assets currently identified for disposal in this plan.

### 5. Modelling Network Service and Performance

This section summarises the outputs of the 20-Year Asset Lifecycle Plan to predict the future state of the assets. Asset intervention modelling requires the use of agency asset specific performance models as the analysis platform. Development of first iteration models was undertaken adopting a rule base which reflects the policy decision that open space assets for inclusion in their capital works program require selection and renewal when they have reached or exceeded their intended useful life.

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The objective of asset intervention modelling is to model the deterioration of these newly handed over open space asset stock by developing simulation lifecycle models. Life cycle modelling uses a combination of constraints i.e. intervention level (technical KPI score threshold to intervene with a treatment), funding levels (targeted funding), funding distribution (how the targeted funding is expected to be distributed across various classes and/or a target for future performance (e.g. state of future assets)).

**5.1. Modelling Process Overview**

The following diagram illustrates all inputs including data attributes that have been used to configure these models.

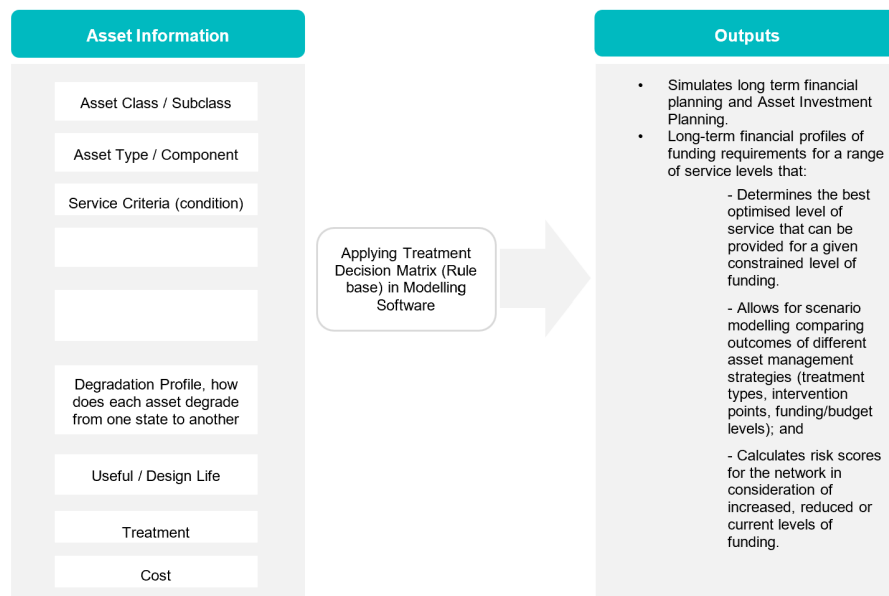


Figure 6– Predictive Modelling Inputs and Outputs

**5.2. Model Construct**

Predictive modelling enables the simulation of an asset’s degradation (the way it moves from one state to another throughout its lifecycle) to predict where an asset in today’s current condition state will be in future. In predictive modelling, it’s not just about having a set budget for maintaining assets; it’s also crucial how this budget is spread out over the years. The way money is allocated each year significantly affects the overall condition of the assets in a network. Proper planning in distributing funds across different years can prevent assets from deteriorating and ending up in poor condition by the end of the designated period, typically assessed at the end of year 20. Therefore, it is not only about how much money we have available, but also about when and how we use it that impacts on the levels or service and the asset liability in future years.

Project candidates are considered suitable candidates when they reach an intervention level which is referred to as the ‘rule base’. These rule base (decision trees) reflects the policy decisions employed in this model, to determine when assets are selected for inclusion on the works program for financial modelling purposes.

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This enables prediction of where future condition state of the network (portfolio) will be per simulation and investment planning scenario.

This process involved setting up:

- Remaining life profiles based on a normalised condition score, as a technical KPI.
- Identifying asset network level treatments and costs to deliver these treatments.
- Setting up treatment decision matrices defined for optimal interventions for each treatment.

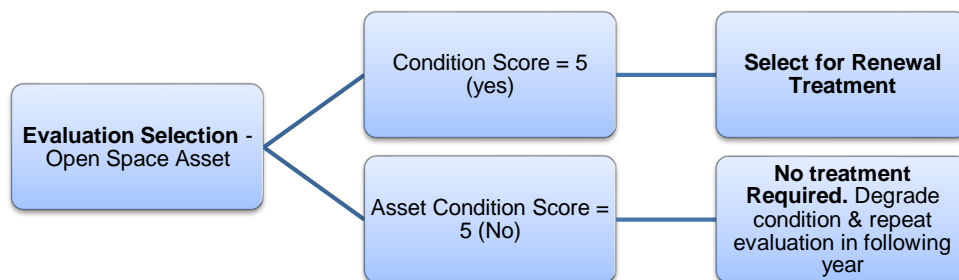


Figure 7 – Predictive Model Treatment Evaluation Rule Base Example

Simulating the degradation of an asset (the way it moves from one service criteria state to another throughout its lifecycle) is one of the most important elements when undertaking SAM. By utilising the above process and setting up the criteria and logic within the rule base, it has been possible to model the future capital renewal costs of the Rozelle Park open space asset stock funding requirements.

## 6. Investment Scenarios

### 6.1. Scenarios

The strategic modelling analysis considered one scenario for these assets being handed over to Council as follows:

**Scenario 1 - Unconstrained Funding**

- How much money will Council require to replace and renew these assets, as they reach the end of their useful life?

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6.2. Modelling Outputs

The management of infrastructure asset service delivery requires that regular decisions are made with regards to new assets and how best to maintain existing assets. Often these decisions involve the investment of funds while weighing up the economic, social, and environmental impacts. Therefore, information about how assets perform over time is very critical in effective decision making when undertaking asset life-cycle planning. Lack of asset information with respect to condition and performance will impede Optimised Decision Making (ODM) abilities.

The SAM modelling analysis undertaken via this lifecycle plan, predicts the deterioration of these open space assets within Rozelle Park and the cost required over the life of this plan in order to renew and replace them, as they reach end of life (which is considered the minimum level of service). Failure to fund the renewal of these assets, means that Council will have assets exceeding the desired levels of service expected by the community and open to a future asset invest liability.

It should be noted that all costs are in net present value, inflation (or discount rates) has not been factored in these models.

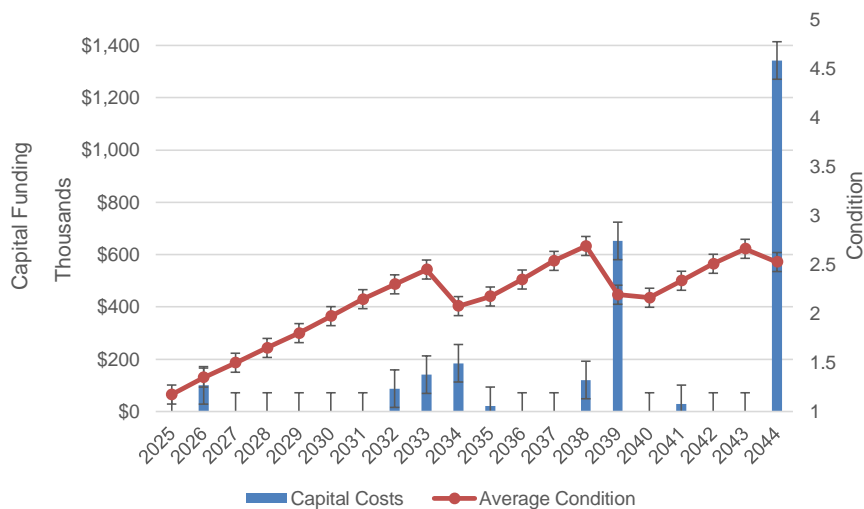


Figure 8 – 20 Year Annual Capital Funding Needs Vs Average Condition

The model predicts that Council will need to allocate \$2.67 million over the next 20 years to renew assets that reach the end of their useful life. These are short lives assets such as gravel pathways, BBQ's, play equipment and sports ground returfing. This funding requirement also includes the purchase and management of plant and equipment items such as trimmers, ride-on mowers, and utility vehicles necessary to deliver this service.

The current open space asset condition in Rozelle Park is considered to be in a condition rating of very good (condition 1). The predictive modelling indicates that despite an anticipated allocation of approximately \$2.67 million over this 20-year period, the average condition is projected to decline to an average condition of 2.5 by the end of this timeframe. This is due to the diverse portfolio of assets within the park, that have useful lives spanning between 10 to 100 years. Consequently, while some assets are expected to experience gradual degradation,

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they are not anticipated to deteriorate to a level necessitating capital renewal and hence the resulting average condition in year 20. It is crucial to acknowledge the ongoing significance of maintenance activities in ensuring that these assets remain aligned with their intended lifecycle profiles.

## 7. Financial Summary

### 7.1. 20-Year Financial Funding Requirements

The 20-Year funding requirements are set out in the Tables below. Refer to the MS Excel file 'Rozelle Park LTFP Inputs 2025-2044 V3.1' for further details.

The forecast funding expenditure needs are expressed using 2024 costs without taking the effects of inflation into account.

In the financial projections, it should be acknowledged that depreciation has not been factored into the costings, as depreciation has been implicitly addressed and considered through the renewal costings over the 20-year projections. By integrating renewal expenses, which inherently reflect the depreciation of assets, this 20-Year Asset Lifecycle Plan maintains a holistic approach to financial forecasting that accurately captures the long-term viability of managing these assets.

Note that it is anticipated that Council will be gifted only the sporting fields from 2025, with all other assets handed over from 2026 and this handover schedule has been used as the basis in developing this LTFP.

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ROZELLE PARK 20 YEAR ASSET LIFECYCLE COSTING LTFP																					
Operational Costs	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	Total
Changeroom Cleaning		\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$15,980	\$303,620
Changeroom Roof / Gutter Clean		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$19,000
Changeroom External Staining/Paint		\$0	\$0	\$0	\$18,000	\$0	\$0	\$0	\$0	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000
Changeroom Emergency Lighting		\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$8,550
Changeroom Essential Services Inspections / Servicing		\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$950	\$18,050
Changeroom Pest Control		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$9,500
Changeroom Utilities Water		\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$11,400
Changeroom Utilities Electricity		\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$34,200
Public Toilet Cleaning		\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$7,990	\$151,810
Public Toilet Roof / Gutter Clean		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$9,500
Public Toilet External Staining/Paint		\$0	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000
Public Toilet Emergency Lighting		\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$4,275
Public Toilet Essential Services Inspections / Servicing		\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$475	\$9,025
Public Toilet Pest Control		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$4,750
Public Toilet Utilities Water		\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$5,700
Public Toilet Utilities Electricity		\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$17,100
BBQ Cleaning		\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$4,056	\$77,064
BBQ Surrounds Cleaning		\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$1,320	\$25,080
Mowing		\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$766,422
Detail		\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$32,844	\$624,036
Rubbish collection		\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$28,704	\$545,376
Clean Paths		\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$14,352	\$272,688
Mulch garden beds		\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$64,400	\$1,223,600
Spray garden beds		\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$335,616
Garden beds		\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$17,664	\$335,616
Mowing	\$14,175	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$40,338	\$780,597
Line marking	\$11,960	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$23,920	\$466,440
Line marking paint	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$10,010	\$1,060,200
Fertiliser program	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$1,060,000
Cover wicket	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$40,000
Uncover wicket	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$40,000
Goal post	\$1,472	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$29,972
Topdressing	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$375,000
Laser Levelling & Sand Grooming	\$0	\$0	\$110,000	\$0	\$0	\$0	\$110,000	\$0	\$0	\$0	\$110,000	\$0	\$0	\$0	\$110,000	\$0	\$0	\$0	\$110,000	\$0	\$550,000
Utilities Water	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$114,000
Playground Inspections		\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$47,500
Utilities Electricity		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$285,000
Utilities Electricity		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$114,000
<b>Total</b>	<b>\$119,617</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$467,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$467,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$467,530</b>	<b>\$8,995,687</b>

Table 3: Forecast 20-Year Operational Funding Requirements

## Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

Maintenance Costs																					
Activities	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	Total
Changeover General building/repairs/ works	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$133,000
Public Toilet General building/repairs/ works	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$66,500
Plant	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$38,000
Park Furniture	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$38,000
Playground	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$76,000
Rubber Play Surfaces	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$9,500
Fitness Equipment	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$9,500
Park Infrastructure	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$209,000
Pathways	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$418,000
Fencing	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$19,000
Signs	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$3,800
Lighting	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$85,500
Sports Lighting	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$93,100
Structures	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$247,000
<b>Total</b>	<b>\$0</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$1,445,900</b>

Table 4: Detailed Forecast 20-Year Maintenance Funding Requirements

Capital Costs																					
Activities	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	Total
Active Surface Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$875,444
Building Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,676	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$78,669
Plant	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$87,500	\$141,000	\$0	\$0	\$0	\$0	\$87,500	\$141,000	\$0	\$0	\$0	\$0	\$0	\$557,000
Park Furniture Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,032	\$0	\$0	\$0	\$33,060	\$55,359	\$0	\$0	\$0	\$0	\$0	\$179,951
Play Equipment Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$378,267	\$0	\$0	\$0	\$0	\$0	\$438,267
Play Surface Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,901	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$274,326
Fitness Equipment Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,259	\$0	\$0	\$0	\$0	\$0	\$45,259
Park Infrastructure Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0	\$0	\$0	\$0	\$15,295
Pathways Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,285	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,285
Fencing Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,530	\$0	\$29,295	\$0	\$0	\$0	\$48,825
Signs Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Park Lighting Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sports Lighting Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Goal Posts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Minor Structures Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87,500</b>	<b>\$141,000</b>	<b>\$184,593</b>	<b>\$21,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,560</b>	<b>\$652,435</b>	<b>\$0</b>	<b>\$29,295</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,342,519</b>	<b>\$2,679,803</b>
<b>Total Operational</b>	<b>\$119,617</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$467,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$467,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$440,530</b>	<b>\$440,530</b>	<b>\$525,530</b>	<b>\$467,530</b>	<b>\$5,995,687</b>
<b>Total Maintenance</b>	<b>\$0</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$76,100</b>	<b>\$1,445,900</b>
<b>Total Capital</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87,500</b>	<b>\$141,000</b>	<b>\$184,593</b>	<b>\$21,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,560</b>	<b>\$652,435</b>	<b>\$0</b>	<b>\$29,295</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,342,519</b>	<b>\$2,679,803</b>
<b>Total Annual Costs</b>	<b>\$119,617</b>	<b>\$616,630</b>	<b>\$601,630</b>	<b>\$516,630</b>	<b>\$543,630</b>	<b>\$516,630</b>	<b>\$601,630</b>	<b>\$604,130</b>	<b>\$657,630</b>	<b>\$728,223</b>	<b>\$620,531</b>	<b>\$516,630</b>	<b>\$516,630</b>	<b>\$637,190</b>	<b>\$1,254,065</b>	<b>\$516,630</b>	<b>\$545,925</b>	<b>\$516,630</b>	<b>\$601,630</b>	<b>\$1,886,149</b>	<b>\$13,121,390</b>

Table 5: Detailed Forecast 20-Year Capital Funding Requirements



Rozelle Park 20-Year Asset Lifecycle Management Plan – In Confidence

**7.2. 20-Year Funding Analysis and Recommendations**

Upon inheriting and assuming ownership of these open space assets in Rozelle Park, valued at \$10.22 million, Council is faced with a substantial financial responsibility spanning over a 20-year period. The works undertaken as a result of preparing this comprehensive 20-Year Asset Lifecycle Management Plan reveals that a total allocation of \$13.12 million is required to effectively manage these assets over a 20-Year lifecycle.

Note that this lifecycle plan excludes all other open space assets currently owned and managed by Council, which are located outside of the Rozelle Park boundary.

Of the total 20-Year funding needs, \$8.96 million is required for operational activities, to deliver day to day tasks such as mowing, cleansing, and paying utility fees (refer to the MS Excel file ‘Rozelle Park LTFP Inputs 2025-2044 V3.1’ for further granular detail). Additionally, \$1.46 million has been identified to deliver annual maintenance efforts to ensure the ongoing repair and upkeep of these assets, over 20 years. A further \$2.68 million is required for capital expenditure funding, to replace assets as they reach the end of their useful lives.

Failure to allocate this funding, risks the accumulation of an asset backlog, potentially resulting in a liability of \$2.68 million and a subsequent decline in service levels, ultimately leading to community dissatisfaction.

Therefore, it is imperative that a detailed agreement is established between Council and TNSW to clearly delineate ownership and responsibilities for asset management. Furthermore, prompt entry of these assets into Council’s Asset Management System (AMS) and the inclusion of schedules outlining operational and maintenance activities are crucial steps to ensure effective management. Additionally, securing funding sources to support these activities is paramount to guarantee the long-term sustainability of the assets and maintain current service standards.

**Item No:** C0524(1) Item 18  
**Subject:** UPDATE ON PARRAMATTA ROAD CORRIDOR URBAN TRANSFORMATION STRATEGY STATE 1 PLANNING PROPOSAL  
**Prepared By:** Daniel East - Acting Senior Manager Planning  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

**EXECUTIVE SUMMARY**

The preliminary engagement outcomes of Parramatta Road Corridor – Stage 1 Planning Proposal for parts of Leichhardt, Taverners Hill and Kings Bay/Croydon Precincts were reported to Council on 13 February 2024. This report provides an update on the actions completed with respect to Council resolution from 13 February 2024 Item 3 including the outcomes of the meeting with the Secretary of Department of Planning, Housing and Infrastructure regarding delays associated with finalising the Parramatta Road Planning Proposal.

**BACKGROUND**

At the Council meeting held on 13 February 2024, Council resolved the following in part:

1. *That Council note that the Roads Minister John Graham has confirmed that the Transport for NSW (TfNSW) submission on the Parramatta Road Planning Proposal for proposed road widenings has been withdrawn.*
2. *That Council seek formal written confirmation from TfNSW that their submission on proposed road widenings is withdrawn.*
3. *That Council note that the WestConnex approval conditions required dedicated public transport lanes, that were not delivered by the previous NSW Government.*
4. *That Council continue to advocate for a dedicated rapid public transport lane that fits the existing width of Parramatta Road and does not rely on road widening, by writing to the Minister of Transport and include it in the Council’s submissions on the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS).*
5. *That Council seek support from the Ministers for Planning, Roads, and Minister for Transport for the delivery of TfNSW owned 2 Hay Street, Leichhardt as new open space in Leichhardt precinct in line with the PRCUTS.*
6. *That Council seek an urgent meeting with the Secretary of the Department of Planning:*

- a) *on the above points 2 to 5;*
- b) *on delays associated with finalising this Planning Proposal given the need to resolve the State Agency submissions (TfNSW/ Dept Environment/ Sydney Water); and*
- c) *to clarify the interaction of the Diverse and Well-Located Housing proposal and PRCUTS.*

## DISCUSSION

### Update on Council resolution 12 February 2024 Item 3

Letters were sent to Minister of Roads, Minister of Transport and Minister for Planning regarding road widening, TfNSW owned car park and provision of improved public transport along Parramatta Road as per the above Council resolution on 20 February 2024 (refer to *Attachment 1*).

No response has been received yet in response to these letters.

A meeting was organised with the DPHI on 15 March 2024 to discuss the matters in the Council resolution and seek DPHI's assistance in expediting the issues relating to resolving State Agency referrals received during the engagement period of the Parramatta Road Planning Proposal.

At the meeting, the Deputy Secretary acknowledged the letter sent to Council by DPHI in October 2023 which identified March 2024 as the date set by the Department for Council to finalise this Planning Proposal. At the meeting the Deputy Secretary noted that Council subsequently received referral responses from state agencies and is not able to progress the Planning Proposal while these state agency referrals remain unresolved.

The major concerns raised by state agencies relate to

- Biodiversity
- Flooding
- Drinking water capacity to service new residents
- Traffic Access (acquisition of land by TfNSW along Parramatta Road)

The Secretary of DPHI also contacted the Secretary of TfNSW to seek an update on response regarding the Parramatta Road widening matter.

Council officers requested that DPHI provide written confirmation from the State Agencies regarding the resolution of all matters raised in the submissions by early April. Following this Council is enabled to progress finalisation of the Planning Proposal which includes reporting the detailed engagement outcomes to Council.

In mid-April Council officers received correspondence from the DPHI advising that many of the matters raised in the referrals can be dealt with at the DA stage, this correspondence was silent on the requirement for additional flood modelling.

Subsequently Council officers have had additional meetings with the staff at DPHI in April and May 2024 to seek an update on the resolution of the state agency referrals. DPHI have requested additional time to resolve these issues, particularly in relation to the TfNSW submission. The flood modelling also remains unresolved.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

1. [↓](#) Letters to State Gov re. Parramatta Road Corridor Planning Proposal



20 February 2024

The Hon. Jo Haylen, MP  
Minister for Transport  
52 Martin Place  
Sydney NSW 2000

By email: [office@haylen.minister.nsw.gov.au](mailto:office@haylen.minister.nsw.gov.au)

Dear Minister,

**Request for withdrawal of submission on Parramatta Road widening**

I write to seek the formal withdrawal of Transport for NSW's submission identifying road widening of Parramatta Road received in response to the exhibition of Council's Planning Proposal (PP-2022-1921) for the first stage of implementation of NSW Government's *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS).

At the Council meeting on 13 February 2024, it was resolved (C0224(1) Item 3):

1. **That Council note that the Roads Minister John Graham has confirmed that the Transport for NSW (TfNSW) submission on the Parramatta Road Planning Proposal for proposed road widenings has been withdrawn.**
2. **That Council Seek formal written confirmation from TfNSW that their submission on proposed road widenings is withdrawn.**

We seek your written confirmation that the TfNSW road widening submission is withdrawn. This will allow Council to proceed with reporting of the finalisation of this Planning Proposal.

Should you wish to discuss the above request, please contact Gunika Singh A/Senior Manager Strategic Planning on 02 9392 5726 or [gunika.singh@innerwest.nsw.gov.au](mailto:gunika.singh@innerwest.nsw.gov.au).

Yours sincerely,

Simone Plummer  
**Director Planning**

Cc: The Hon. John Graham, MP, Minister for Roads



20 February 2024

The Hon. Jo Haylen, MP  
Minister for Transport  
52 Martin Place  
Sydney NSW 2000

By email: [office@haylen.minister.nsw.gov.au](mailto:office@haylen.minister.nsw.gov.au)

Dear Minister,

### Delivery of Parramatta Road public infrastructure commitments

I write to seek your support for the delivery of dedicated rapid public transport on Parramatta Road and public open space at 2 Hay Street, Leichhardt, consistent with the vision of NSW Government's *Parramatta Road Corridor Urban Transformation Strategy (PRCUTS)*.

At the Council meeting on 13 February 2024, it was resolved (C0224(1) Item 3):

4. *That Council continue to advocate for a dedicated rapid public transport lane that fits the existing width of Parramatta Road and does not rely on road widening, by writing to the Minister of Transport and include it in the Council's submissions on the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS).*
5. *That Council seek support from the Ministers for Planning, Roads, and Minister for Transport for the delivery of TfNSW owned 2 Hay Street, Leichhardt as new open space in Leichhardt precinct in line with the PRCUTS.*

### Dedicated rapid public transport lane

Council publicly exhibited a Planning Proposal (PP-2022-1921) for the first stage of implementation of PRCUTS during November and December 2023. Transport for NSW (TfNSW) provided a response (Attachment 1) noting that the delivery of on-street rapid transit in the Parramatta Road Corridor from Burwood to Sydney CBD would require road widening. While this submission has yet to be formally withdrawn, the intent to do so has been publicly stated by the Minister for Roads.

PRCUTS outlines strategic actions to support new housing and job opportunities in the Corridor including implementation of an on-street rapid bus service along Parramatta Road, from Burwood to the Sydney CBD.

Council is committed to reducing private car dependence for both local journeys and travel along the Corridor. Achieving significant modal shift from private car use to public and active transport is key to delivering sustainable and liveable places. Delivering this enhanced public transport solution must be within the existing Parramatta Road carriageway without relying on road widenings

Council's Planning Proposal for PRCUTS seeks to implement an integrated land use and transport infrastructure approach that relies on the provision of adequate infrastructure and services commensurate to the population growth anticipated in the Corridor. We seek commitment from the NSW Government to provide enhanced public and active transport along the Parramatta Road Corridor to support this growth.

**Open Space at 2 Hay Street, Leichhardt**

The Parramatta Road Corridor Planning & Design Guidelines (the Guidelines) identify the Transport for NSW-owned carpark at 2 Hay Street, Leichhardt (Lot A DP 348040) as future open space (Attachment 2). This is supported by the Open Space Requirement (c) on page 232 of the Guidelines: Provide a new public open space area in the eastern Frame Area that connects Hay Street, Dot Lane and Balmain Road by repurposing existing at grade car parks. The site is approximately 1200m<sup>2</sup> and is currently zoned EI Local Centre with a floor space ratio (FSR) control of up to 1.5:1 under the *Inner West LEP 2022*.

Council publicly exhibited a Planning Proposal (PP-2022-1921) for the first stage of implementation of PRCUTS during November and December 2023. The Planning Proposal seeks to rezone 2 Hay Street to REI Public Recreation and remove the FSR control to facilitate the open space as envisioned in PRCUTS.

Transport for NSW (TfNSW) has provided correspondence (Attachment 3) detailing their objection to the proposed changes on the basis that they are inconsistent with Direction 5.2 of the Ministerial Directions under s9.1 of the *Environmental Planning and Assessment Act 1979*, as TfNSW has not approved the proposed rezoning.

TfNSW has requested that the Planning Proposal be amended to either:

1. Remove the proposed REI Public Recreation zoning and reinstate the existing zoning (EI Local Centre) and associated development standards, or
2. Retain the proposed REI Public Recreation zoning and identify Council as the acquisition authority and committing to purchasing the site at market value in a reasonable timeframe.

The provision of new public open space and active transport connections at 2 Hay Street, Leichhardt is essential to achieving balanced outcomes of growth and infrastructure in the PRCUTS precinct. It would facilitate the only recreational area along an important future cycleway corridor that runs East-West to the Sydney CBD and would help alleviate the shortfall of open space infrastructure in Leichhardt precinct identified in the Inner West Recreation Needs Study Update 2021.

Given that Council is implementing PRCUTS as required by Ministerial Direction 1.5, it should not be Council's responsibility to purchase this existing government asset that is identified as open space in the NSW Government Strategy.

We request your urgent assistance to ensure 2 Hay Street, Leichhardt is made available for open space in line with PRCUTS, and to resolve the TfNSW submission on the Planning Proposal.

Should you wish to discuss any of the matters raised, please contact Gunika Singh A/Senior Manager Strategic Planning on 02 9392 5726 or [gunika.singh@innerwest.nsw.gov.au](mailto:gunika.singh@innerwest.nsw.gov.au).

Yours sincerely,



Simone Plummer  
Director Planning

**Attachment 1:** TfNSW submission re road widening

**Attachment 2:** The Parramatta Road Corridor Planning & Design Guidelines - Open Space Requirement – Leichhardt (p. 232-233)

**Attachment 3:** TfNSW objection to rezoning of 2 Hay St



22 February 2024

The Hon. Paul Scully, MP  
Minister for Planning and Public Spaces  
52 Martin Place  
Sydney NSW 2000

Dear Minister,

**Delivery of public open space at 2 Hay Street, Leichhardt**

I write to seek your support for the delivery of public open space at 2 Hay Street, Leichhardt, consistent with the NSW Government's *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS).

At the Council meeting on 13 February 2024, it was resolved (C0224(1) Item 3):

- *That Council seek support from the Ministers for Planning, Roads, and Minister for Transport for the delivery of TfNSW owned 2 Hay Street, Leichhardt as new open space in Leichhardt precinct in line with the PRCUTS.*

The Parramatta Road Corridor Planning & Design Guidelines (the Guidelines) identify the Transport for NSW-owned carpark at 2 Hay Street, Leichhardt (Lot A DP 348040) as future open space (Attachment 1). This is supported by the Open Space Requirement (c) on page 232 of the Guidelines: Provide a new public open space area in the eastern Frame Area that connects Hay Street, Dot Lane and Balmain Road by repurposing existing at grade car parks. The site is approximately 1200m<sup>2</sup> and is currently zoned EI Local Centre with a floor space ratio (FSR) control of up to 1.5:1 under the *Inner West LEP 2022*.

Council publicly exhibited a Planning Proposal (PP-2022-1921) for the first stage of implementation of PRCUTS during November and December 2023. The Planning Proposal seeks to rezone 2 Hay Street to REI Public Recreation and remove the FSR control to facilitate the open space as envisioned in PRCUTS.

Transport for NSW (TfNSW) has provided correspondence (Attachment 2) detailing their objection to the proposed changes on the basis that they are inconsistent with Direction 5.2 of the Ministerial Directions under s9.1 of the *Environmental Planning and Assessment Act 1979*, as TfNSW has not approved the proposed rezoning.

TfNSW has requested that the Planning Proposal be amended to either:

1. Remove the proposed REI Public Recreation zoning and reinstate the existing zoning (EI Local Centre) and associated development standards, or
2. Retain the proposed REI Public Recreation zoning and identify Council as the acquisition authority and committing to purchasing the site at market value in a reasonable timeframe.

The provision of new public open space and active transport connections at 2 Hay Street, Leichhardt is essential to achieving balanced outcomes of growth and infrastructure in the PRCUTS precinct. It would facilitate the only recreational area along an important future cycleway corridor that runs East-West to the Sydney CBD and would help alleviate the shortfall of open space infrastructure in Leichhardt precinct identified in the Inner West Recreation Needs Study Update 2021.



Given that Council is implementing PRCUTS as required by Ministerial Direction 1.5, it should not be Council's responsibility to purchase this existing government asset that is identified as open space in the NSW Government Strategy.

We request your urgent assistance to ensure 2 Hay Street, Leichhardt is made available for open space in line with PRCUTS, and to resolve the TfNSW submission on our Planning Proposal.

Should you wish to discuss any of the matters raised, please contact Gunika Singh, Acting Strategic Planning Manager on 02 9392 5726 or [gunika.singh@innerwest.nsw.gov.au](mailto:gunika.singh@innerwest.nsw.gov.au).

Yours sincerely,



Simone Plummer  
**Director Planning**

**Attachment 1:** The Parramatta Road Corridor Planning & Design Guidelines - Open Space Requirement - Leichhardt (p. 232-233)

**Attachment 2:** TfNSW objection to rezoning of 2 Hay St

Cc: The Hon. John Graham, MP, Minister for Roads



4 March 2024

The Hon. Chris Minns, MP  
Premier of NSW  
GPO Box 5341  
Sydney NSW 2001

Dear Premier,

**Land purchase for public and affordable housing – 657-673 Parramatta Road, Leichhardt**

I write to advise you of a recent Council resolution in relation to land at 657-673 Parramatta Road, Leichhardt. At the Council meeting on 13 February 2024, it was resolved (C0224(1) Item 3) that:

- I. *That [...], Council gives priority to the rezoning for housing and/or mixed uses of the lots on Parramatta Road in the Taverners Hill precinct, noting:*
  - a. *that the Best & Less site could be immediately acquired by the NSW government for a model development of urgently needed public and affordable housing.*
  
- II. *That the Minister for Planning, the Premier and the Department of Planning, Housing and Infrastructure be informed of the Taverners Hill changes and the recommendation to the NSW government to acquire the Best & Less site for public and affordable housing.*

Inner West Council recognises the seriousness of the housing supply crisis and believes that all levels of government must take responsibility to address it.

Council will commence preparation of a Planning Proposal to implement Stage 2 of NSW Government's Parramatta Road Corridor Urban Transformation Strategy (PRCUTS), subject to release of new housing targets. Stage 2 Planning Proposal will include this site for mixed-use/residential opportunities in line with PRCUTS recommendations. However, in terms of providing more public and affordable housing, it is State Government that is best placed to invest and deliver significant numbers of public and affordable housing.

In line with the above resolution, Inner West Council requests that the land at 657-673 Parramatta Road, Leichhardt, which is currently on sale, be considered for purchase by NSW Government to provide public and affordable housing.

Please provide a response on this important matter. Should you wish to discuss any of the matters raised, please contact me on 02 9392 5568 or [simone.plummer@innerwest.nsw.gov.au](mailto:simone.plummer@innerwest.nsw.gov.au).

Yours sincerely,

Simone Plummer  
**Director Planning**

Cc: The Hon. Paul Scully, MP - Minister for Planning and Public Spaces  
Kiersten Fishburn - Secretary, Department of Planning, Housing and Infrastructure

Page 1 of 1

**Item No:** C0524(1) Item 19  
**Subject:** SUPPORT FOR MULTICULTURAL BUSINESSES  
**Prepared By:** Daniel East - Acting Senior Manager Planning  
**Authorised By:** Simone Plummer - Director Planning

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**RECOMMENDATION**

**That Council receive and note the report.**

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**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council's Community Strategic Plan:

3: Creative communities and a strong economy

**EXECUTIVE SUMMARY**

The purpose of this report is to respond to a Council resolution dated 21 November 2023 seeking a review of the support Council provides to multicultural businesses along with holding a Roundtable with this sector to engage with them about regarding improved support by Council.

A Multicultural Business Roundtable was held on Wednesday 27 March 2024. The event provided businesses and key stakeholders with an opportunity to suggest ways Council could support multicultural enterprises. Participants were given an overview of services Council currently provided to enterprises. The event also included a session by Council's Procurement Team on how to become a supplier to Council which was very well received.

**BACKGROUND**

At the Council meeting held on 21 November 2023, Council resolved the following:

1. *That Council notes the Inner West is home to countless multicultural businesses and organisations and thanks their owners and staff for the contribution they make to our suburbs.*
2. *That Council requests officers to review the support Council provides to multicultural businesses and organisations, including:*
  - a) *The provision of compliance and other business-related information in community language*
  - b) *Targeting and removing barriers to consultation on planning and other proposals impacting local businesses*
  - c) *Considering how Council's procurement policy can better facilitate clear, straight-forward communication on procurement opportunities to tender for supply for council and remove barriers for local culturally and linguistically diverse owned and operated businesses.*
3. *That Council consult on opportunities to deepen Council support, including by engaging the Multicultural Advisory Committee, writing to businesses and chambers of*

commerce, and holding a Roundtable with key businesses, organisations and chambers of commerce early in 2024.

4. That Council specifically consider ways to support Aboriginal and Torres Strait Islander businesses in our local community, engaging local ATSI businesses and the Aboriginal and Torres Strait Islander Advisory Committee.
5. That Council specifically consider ways Council can provide more support to those from new and emerging communities, including those who are refugees, who wish to establish a business in the Inner West.
6. That Council receive a report no later than April 2024 about the existing support Council provides to multicultural businesses and organisations in the Local Government Area and opportunities to strengthen this support.

## DISCUSSION

Multicultural business operators represent around 70% of all businesses across the LGA. The Inner West's manufacturing zone in Marrickville and Sydenham arises largely from the success of multicultural business owners. The LGA's eat street economies also showcase multicultural businesses, while other business sectors with a strong multicultural presence include technical services, retail trade, health care, education, logistics and distribution, packaging, textile and clothing production, furniture, building supplies and construction.

To support restaurants and food services, the Food Authority has a series of templates that Council staff translate into other languages as required. Plus, there are over 15 Council staff are accredited language aides who are available to translate written materials into other community languages and provide direct and face to face translation assistance. Council also provides as simple to use web based translation service on all engagement pages in 10 of the most common community languages. Further to this there is a page link indicating how additional translation services can be accessed.

When developing and engaging in projects within a specific community group Council's language aides are engaged to assist and a recent good example of this was the use of Vietnamese speaking staff who assisted in the development and engagement with business regarding the Purple Flag project in Marrickville which is nearing completion.

Further assistance is being explored particularly with respect to "business as usual" correspondence.

To support business growth, Council has a team dedicated who provide information on planning requirements that may impact on business expansion. Staff also have access to and use interpretation services when required including when dealing with business customers with limited English to support these people. Further, within the planning teams there are a range of staff from multicultural backgrounds which enhances the customer experience to businesses from non-English backgrounds and helps eliminates barriers for consultation.

To better facilitate how businesses can become a supplier to Council, staff recently developed an easy-to-understand guide on supplying and contracting to Council. The guide is in plain English making it suitable for all businesses including those from non-English backgrounds. A presentation on this procurement guide was delivered at the Multicultural Roundtable and was well received by businesses in attendance. The guide was designed to help reduce the challenges business may have when looking at becoming a supplier to Council. The guide will encourage potential suppliers to form productive, mutually beneficial partnerships with Council to serve our community.

A Multicultural Roundtable was held on 27 March 2024. Participants were given an overview of services Council provides to businesses. The event also included a session by Council’s Procurement Unit on how to become a supplier to Council which was very well received with attendees keen to learn more. Participants were asked to provide feedback on three key questions relating to how Council can better support multicultural businesses and those from emerging communities who wish to establish a business in the Inner West.

*Attachment 1* includes a table of the questions and participant’s feedback. The main focus areas are:

- Grant information and grant writing training
- Procurement information sessions
- Business educational workshops
- Simple to understand material

Council’s Reconciliation Action Plan that was developed in consultation with the Aboriginal community and the Aboriginal and Torres Strait Islander Advisory Committee has a range of actions to support Aboriginal and Torres Strait Islander business development. The Inner West Council Aboriginal and Torres Strait Islander Procurement Strategy outlines the opportunities and targets that Council has set for Aboriginal and Torres Strait Islander businesses to be more successful in supplying to Council. Council delivers a range of business educational workshops through the year to help businesses including Aboriginal and Torres Strait Islander enterprises to expand knowledge, learn from the success of others and overcome hurdles.

Through the use of Profile ID Council’s Economic Development Team is able to identify new and emerging communities and adjust and amend its focus and activities accordingly. One well received and popular partnership is with the Australian Tax Office. This partnership provides small workshops in community languages both face to face and online around managing taxation requirements for small business.

The development of a relevant business educational workshop for refugees who wish to establish a business in the Inner West will be piloted as part of the next annual project plan by the Economic Development Team.

**FINANCIAL IMPLICATIONS**

The implementation of the proposed recommendations outlined in the report can be accommodated within the existing budget allocation.

**ATTACHMENTS**

1. [Feedback from Roundtable](#)

Multicultural Businesses Roundtable 27/03/2024

Attendees Feedback

1. What could Council work on to better support multicultural business?

Workshops on the grant process and improving application writing skills to secure Federal and State government grants
More forums like this roundtable
Workshops to understand business owners' individual needs and provide tailored information
Tailored procurement workshops with a step-by-step guide of the process
Education
Provide notifications for upcoming networking and workshop events via a newsletter or mailing list
More frequent and repeat business workshops to capture a larger audience
Increase Marrickville Festival
Promotion. Recognising and prioritising local business. Using different platforms e.g. community radio and papers
More tender opportunities
Government grant training tips
Build parking stations
Directory of small/local/diverse businesses including local cuisine guide
Multicultural archiving (artefact library like a museum) for the public and future generations to appreciate the contribution of multicultural communities to Inner West history. Can be located in Council libraries.
Simple to understand material
Flyers in different languages
Case studies on different categories
Connect with business coaches at MTC Self Employment Assistance government funded program
Parking
Consistent updates on changes to the Council grant process
Opportunities to meet Council procurement team
Build trust and relationship with Council
Processes
Information on government grants

2. Do you require compliance information and other business related information to be available in your community language?

No
Google translate plug-in
Better connection between Council and community organisations with multilingual support (e.g. SSI, MTC), Service NSW and translators to support collaboration
Yes, if on website and pamphlets in a different language
Not at all
No, as we need English skills to be in business
In language support
Not required
Having someone from same community group
No
Having someone from Council in different ethnic business groups
Good that council has staff from non English backgrounds to help
Is not needed

3. Do you have an idea on how council can provide support to those from new and emerging communities, including those who are refugees, who wish to establish a business in the Inner West?

Improved accessibility
Parking e.g. Norton Street, Marrickville. Consumers only go to large shopping centres with easy parking
Outreach to community groups and providers
Empty shops – reduced rental
Education and workshops
Using the right platform for promotion and outreach e.g. church, temples, mosque, ethnic social clubs
Business coaching with 1 on 1 support
Group workshops with a step-by-step guide for starting a business
Group setting to promote collaboration and sense of support
Information on website
Run start-up hub (innovation and entrepreneurial hub) with specialised services and dedicated space to work
Provide flexible meeting space for business managed by Council with more affordable or no fees for local business

Summary list of key resources and contacts on the Council website
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4. Any other comments?

Helping mental health support and how we reach out e.g. places of worship, ethnic restaurant
New businesses to ATO. Talking ot locals in different languages
Scam education
Education sessions in morning/evening
Provide roundtable attendees with an email list of other businesses present



**Item No:** C0524(1) Item 20  
**Subject:** UPDATE - MAIN STREET REVITALISATION FUND  
**Prepared By:** Daniel East - Acting Senior Manager Planning  
**Authorised By:** Simone Plummer - Director Planning

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**RECOMMENDATION**

**That Council receive and note the report.**

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**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council's Community Strategic Plan:

3: Creative communities and a strong economy

**EXECUTIVE SUMMARY**

The purpose of the report is to provide a detailed timeline for the completion of project milestones across the various types of Main Street Revitalisation projects. A communications plan has also been developed to promote and engage with the community in bringing the ideas for revitalisation into fruition.

**BACKGROUND**

At the Council meeting held on 9 April 2024, Council resolved the following:

1. *That Council endorse the following projects as recommended by the independent expert panel for the Main Street Revitalisation Fund for further refinement and engagement with the submitters of the projects:*
  - a) *All weather outdoor dining coverage in Marrickville and Leichhardt wards*
  - b) *Footpath Plaques in Marrickville and Balmain wards*
  - c) *Parklet Destinations across the LGA*
  - d) *Shopfront awnings in Balmain ward*
  - e) *Verge Greening across the LGA*
  - f) *Lighting Design Strategy across the LGA*
  - g) *May Street Upgrades, St Peters Triangle in Marrickville ward.*
2. *That work on all projects begin immediately commencing with an immediate activation workshop with the submitters.*
3. *That a detailed timeline for completion be provided to the May 2024 meeting.*
4. *That a public communication strategy about the projects be immediately developed and implemented, that promotes the projects with submitters and community business groups, and which includes a public announcement on final design approval and a public launch of each project.*

## DISCUSSION

### Workshop

Preparation for a Roundtable discussion is underway, invitees will be those who made submissions and whose project ideas meet program criteria. The session will provide an opportunity to discuss concepts, advise those that are progressing, refine design and discuss how Council can implement ideas along with what support the relevant stakeholders can provide for the project.

### Project Timeline

Each project across the main street program has the potential to present its unique challenges including environmental and geometrical site constraints which are to be investigated further. While there are seven high level project names there are fifty individual projects at various stages of progress and complexity under the Mainstreets Revitalisation, each with its own project plan and process.

*Attachment 1* is a summary of the baseline program which has been prepared with consideration of the design and procurement timeframes, site access constraints and contingency requirements. The timing of works has been sequenced to expedite the delivery of the project sites located and type of works which are in proximity of each other.

The project program is regularly reviewed and adjusted to account for opportunities and challenges – such as inclement weather or unexpected latent conditions. Arising risks are reviewed at the Mainstreet Project Control Group which meets monthly and an update / review meeting which occurs weekly.

### Public Communication Strategy

A public communication strategy has been developed to promote and inform the community and business groups about the Main Streets Revitalisation Projects. There are a range of avenues to showcase projects at different stages and all projects have the opportunity of a public launch.

Details of the public communication strategy which include a timeframe is at *Attachment 2*.

## FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report, the Mainstreets Revitalisation Fund is included in the forward budget program.

## ATTACHMENTS

1. [↓](#) Main Street Revitalisation Project Plan
2. [↓](#) Main Street Revitalisation Communication Strategy



**Main Street Revitalisation Fund Implementation Plan**

Main Street Revitalisation Implementation Plan – Short Term Projects		
Project	Milestones	Timing
<b>All Weather Outdoor Dining Coverage (Pilot Sites)</b>  LEICHHARDT - Norton Street  MARRICKVILLE - Marrickville Rd	Survey Engagement of Contractors (Design Discussions) Completed	April 2024
	Procurement of Contractor undertaking the design and construction works	July 2024
	Investigation and Design Complete	September 2024
	Construction / Fabrication Commence	December 2024
	Construction Complete	March 2025
<b>Plaque Program</b>  BALMAIN / ROZELLE - Heritage Pub Trail	Design and Collaboration (Heritage Pubs and Supplier)	April 2024
	Construction Commencement	June 2024
	Construction Complete	July 2024
<b>Plaque Program</b>  ENMORE – Enmore Rd Plaques	Design and Collaboration (Enmore Theatre and key stakeholders) Complete	June 2024
	Fabrication Complete	August 2024
	Construction Commencement	September 2024
	Construction Complete	October 2024
<b>Street Furniture Installations – Mini Plazas</b>  LEICHHARDT - Norton Street (Near Carlisle St)  STANMORE - Cnr Percival Road and Douglas Street and Percival Road and Myrtle Street	Design and Procurement Complete  (Order of completion determined. Detailed project plan to follow)	May 2024
	Furniture Fabrication Started	June 2024
	Furniture Fabrication Complete	August 2024
	Furniture Installation Started	August 2024



Main Street Revitalisation Implementation Plan - Short Term Projects		
Project	Milestones	Timing
ASHFIELD - Hercules St and Brown St  DULWICH HILL - Marrickville Road (2 Sites)	Furniture Installation Complete	October 2024
<b>Umbrella Program</b> Existing Street Furniture Sites  1. Marrickville Road, Marrickville 2. Percival Road, Stanmore 3. Audley Street, Petersham	Procurement, Investigation and Design Complete	May 2024
	Procurement and Fabrication Complete	July 2024
	Installation Complete	August 2024
<b>Shopfront Awnings</b>	Procurement and Engagement with Property Owners Complete	May 2024
ROZELLE – Darling St (Between National St and Merton St)	Engineering Feasibility Investigation Complete	July 2024
	Fabrication and Construction Complete	December 2024  (Subject to Engineering Outcome)
<b>Verge Greening Projects</b>  1. ENMORE - Intersection Edgewere Rd/ Enmore Rd 2. MARRICKVILLE - Victoria Rd/Addison Rd 3. DULWICH HILL - Marrickville Rd/Wardell Rd 4. DULWICH HILL - New Canterbury Rd north of Herbert St 5. PETERSHAM - New Canterbury Rd/Wardell	Scoping and Design Complete	May 2024
	Procurement Complete	May 2024
	Construction Commencement	From May 2024
	Construction Complete (For all sites)	By August 2024



Main Street Revitalisation Implementation Plan - Short Term Projects		
Project	Milestones	Timing
6. PETERSHAM - New Canterbury Rd/Crystal St		
7. ASHFIELD - Liverpool Rd at Grosvenor Crescent /Elizabeth St		
8. LILYFIELD - Cnr Mary Street and Perry St		
9. LILYFIELD - Cnr Balmain Rd and Perry St		
10. LILYFIELD - Cnr Lilyfield Rd and James St		
11. BALMAIN - Darling St (New Pot Plants)		

Main Street Revitalisation Implementation Plan - Long Term Projects		
Project	Milestones	Timing
<b>All Weather Outdoor Dining Coverage (Additional Sites)</b>	Scoping and procurement (Investigation to occur concurrently with the short-term sites to accelerate program)	December 2024
1. PETERSHAM - Audley St	Design and Investigation Complete (Design and Construct Contract)	June 2025
2. DULWICH HILL - Marrickville Rd		
3. ROZELLE - Darling St		
<b>Street Furniture Installations (Complex Sites)</b>	Design and Investigation Complete (Complex Sites require survey and detailed design works)	August - December 2024
1. ANNANDALE - Johnston St	Procurement for Construction Complete	April 2025
2. HABERFIELD - Federation Place		
3. NEWTOWN - The Hub and Australia Street		



Main Street Revitalisation Implementation Plan - Long Term Projects		
Project	Milestones	Timing
4. DULWICH HILL - Loftus Street and New Canterbury Road 5. DULWICH HILL - Laneway to Loftus Street Car Park 6. LEICHHARDT - Norton St (between Macauley St and Carlisle St) 7. STANMORE - Trafalgar St at Train Station 8. ENMORE - Metropolitan Rd and Enmore Rd	Construction Complete	December 2025
<b>Verge Greening Projects</b>	Scoping Complete (Additional verge greening sites for review of feasibility and extent of greening)	December 2024
1. TEMPE - Gannon Street at Princes Highway (Bus Depot side) 2. SYDENHAM - Unwins Bridge Road at Railway Road 3. DULWICH HILL - New Canterbury Rd and Old Canterbury Rd 4. ASHFIELD - Queen St and Armstrong St	Design Complete	March 2025
5. MARRICKVILLE - Victoria Rd and Sydenham Rd 6. MARRICKVILLE - Sydenham Rd at Livingstone Rd 7. ROZELLE - 632 Darling St 8. NEWTOWN - King St and Dickson St 9. NEWTOWN - King St and Holmwood St	Procurement Complete	June 2025
10. MARRICKVILLE - Illawarra Rd and Thornley St 11. MARRICKVILLE - Albermarle St and Livingstone Rd 12. BALMAIN - Mort St and Cameron St	Construction Complete	December 2025



Main Street Revitalisation Implementation Plan - Long Term Projects		
Project	Milestones	Timing
13. DULWICH HILL - Union St and Constitution Rd 14. MARRICKVILLE - Addison Rd and Illawarra Rd		
<b>Lighting Design Strategy</b>	Scoping Complete (Investigation of options for architectural and ambient lighting improvements)	September 2024
	Procurement of Lighting Consultant Complete	November 2024
	Investigation and Reporting	June 2025
<b>May Street, St Peters Triangle</b>	Scoping Complete	December 2024
	Procurement Complete	June 2025
	Construction	December 2025
<b>BALMAIN - Loyalty Square - Public Domain design and integration with War Memorials</b>	Scoping Complete	September 2024
	Design Complete	April 2025
	Construction Complete	December 2025



**PUBLIC COMMUNICATION STRATEGY – MAIN STREETS REVITALISATION PROGRAM**

**Aim:**

To promote and inform the community and business groups about the Main Streets Revitalisation Projects. What will be undertaken, when and where including the funding Council has allocated to the project.

**Target Audience:**

Businesses, residents, and the community with Inner West LGA

**Communication Channels**

1. Council’s newsletter
2. Council’s social media platforms through:
  - a. Press release
  - b. Short videos
  - c. Photo opportunities and stories for each project
3. Your Say Inner West Council page
4. Council webpage to provide people with a look and feel of projects
5. Signs at all project work locations with details of what is happening that link to QR to webpage

**The Plan**

The public communication strategy includes opportunities to promote the projects with submitters and community business groups. It will highlight project collaboration and include a public announcement on final design approval of projects with a public launch of each project.

**Project Locations**

Please refer to the attached Project Plan for location details of specific sites.



Public Communication Strategy		
Project Communication Plan	Responsibility	Date
Roundtable with stakeholders	ED Team	May 2024
Public announcement	Comms team	May 2024
Article on Main Street Program in May Council Newsletter.	Comms team	May 2024
<b>Plaque Program – Balmain Launch</b> <ol style="list-style-type: none"> <li>Heritage Pub Trail</li> <li>Launch at Royal Oak Balmain</li> <li>Invite Mayor &amp; Councillors</li> </ol>	Comms team  MSR/ED Team	June 2024
<b>Plaque Program – Rozelle Launch</b> <ol style="list-style-type: none"> <li>Heritage Pub Trail</li> <li>Launch at Rozelle TBA</li> <li>Invite Mayor &amp; Councillors</li> </ol>	Comms team  MSR/ED Team	June 2024
<b>All Weather Dining protection*</b> <ol style="list-style-type: none"> <li><b>Promotion opportunity – Leichhardt</b></li> </ol> <p>Suggest a photo opportunity with a Councillor meeting some businesses on Norton Street about the project.</p> <p>*Note works will not be finished until end March 2025</p>	Comms team  MSR/ED Team	Late June 2024
<b>All Weather Dining protection*</b> <ol style="list-style-type: none"> <li><b>Promotion opportunity - Marrickville</b></li> </ol> <p>Suggest a video/photo opportunity with a Councillor meeting some businesses on Marrickville Road about the project.</p> <p>*Note works will not be finished until end March 2025</p>	Comms team  MSR/ED Team	Late June 2024

Public Communication Strategy		
Project Communication Plan	Responsibility	Date
<b>Umbrella Program</b>		
<b>1. Promotion opportunity – Stanmore</b>  Short video of umbrellas being put in for social media	Comms team  MSR/ED Team	Late July 2024
<b>Umbrella Program</b>		
<b>2. Promotion opportunity – Marrickville</b>  Photos with Councillor and members of public with umbrellas	Comms team  MSR/ED Team	Late July 2024
<b>Umbrella Program</b>		
<b>3. Promotion opportunity – Petersham</b>  Face book post of new umbrellas	Comms team  MSR/ED Team	Late July 2024
<b>Verge greening 11 Sites across the LGA</b>		
<ul style="list-style-type: none"> <li>• Opportunities for Councillors to promote</li> <li>• Staff to do short video when construction starts</li> <li>• Photo &amp; social media posts at all verge greening sites locations.</li> </ul>	Comms team  MSR/ED Team	June to August 2024
<b>Mini Plazas 7 sites across the LGA</b>		
<ul style="list-style-type: none"> <li>• Public announcement on final designs once approved.</li> <li>• 7 launches for each project site when finished</li> </ul>	Comms team  MSR/ED Team	May 2024  October 2024

Public Communication Strategy		
Project Communication Plan	Responsibility	Date
<ul style="list-style-type: none"> <li>• Opportunities for Councillors to promote</li> <li>• Short video when construction starts</li> <li>• Photo &amp; social media posts at all sites</li> </ul>		
<b>Plaque Program – Enmore Road Plaques</b> <ul style="list-style-type: none"> <li>• Launch at Enmore Theatre</li> <li>• Invite Mayor, Councillors, Enmore Theatre, musicians &amp; Chamber</li> <li>• Video of launch</li> <li>• Video of plaques &amp; why Council installed</li> <li>• Photo &amp; social media posts possibly with some artists who have had plaque installed</li> </ul>	Comms team	September 2024
<b>Shopfront Awning Program*</b> <ol style="list-style-type: none"> <li>1. <b>Promotion opportunity – Rozelle</b></li> </ol> <p>Suggest a video/photo opportunity with a Councillor meeting some businesses on Darling Street Rozelle about the project.</p> <p>*Note works will not be finished until end December 2024</p> <ul style="list-style-type: none"> <li>• Public announcement on final design approval</li> <li>• Public launch of project when finished</li> </ul>	Comms team MSR/ED Team	August 2024 December 2024
<b>All Weather Dining protection</b> <ol style="list-style-type: none"> <li>1. Public announcement on final design approval</li> </ol>	Comms team MSR/ED Team	1. September 2024

<b>Public Communication Strategy</b>		
<b>Project Communication Plan</b>	<b>Responsibility</b>	<b>Date</b>
2. Public launch of project when finished at the two sites Leichhardt and Marrickville		2. March 2025
<b>END</b>		

**Item No:** C0524(1) Item 21  
**Subject:** TREE SAFETY  
**Prepared By:** Lindsay Field - Public Tree Manager  
**Authorised By:** Ryann Midei - Director Infrastructure

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

4: Healthy, resilient, and caring communities

**EXECUTIVE SUMMARY**

Council currently manages some 80,000 public trees logged in the tree system. Tree requests are received through internal referrals and customer requests. Officers inspect the trees and assign work orders where required to manage risk, interaction with buildings and infrastructure.

Council also runs a proactive tree inspection program on a five-year cycle across the Inner West LGA. These inspections assess the trees against Councils criteria with maintenance work orders created where required. The data from this program uploads into Councils system.

There have been five notable trees which have recently dropped large branches, been uprooted, or collapsed since December 2023 to April 2024. Councils’ response in each case has been to immediately inspect the subject tree, and any adjacent trees, with works undertaken to minimise any further risk.

**BACKGROUND**

At the Council Meeting held on 9 April 2024, Council resolved the following in part:

1. *That Council receive a report to the May 2024 Ordinary Council Meeting identifying the schedule of inspections and assessments made on all trees on public land that have recently dropped large branches, been uprooted, or collapsed.*

This report responds to this resolution.

**DISCUSSION**

Council currently manages some 80,000 public trees logged in the tree system.

Tree requests are received through internal referrals and customer requests; however, this program does not assess trees that are not reported. To account for this, Council also runs a proactive tree inspection program on a five-year cycle across the Inner West Local Government Area.

The trees are inspected under the reactive and proactive program and works assigned where required to manage risk, interaction with buildings and infrastructure.

Assessment includes tree health, tree structure for any defects, evidence of tree instability, location, context, wind exposure, infrastructure, or property damage. These factors are weighed against the likelihood of failure and what would be impacted if the tree or part of tree failed. Where there is evidence that failure may occur and people or property are likely to be impacted, then, remedial works are undertaken. Where no suitable remedial option exists then trees are removed, with replacement planting.

There have been five notable trees which have recently dropped large branches, been uprooted, or collapsed since December 2023 to April 2024. Council’s response in each case has been to immediately inspect the tree and any adjacent trees, with works undertaken as required to minimise any further risk.

The below provides an overview of the tree, date of past inspection, and action post inspection.

<b>Incident</b>	<b>Location</b>	<b>Species</b>	<b>Inspection pre incident</b>	<b>Type</b>	<b>Assessment/ Action on incident</b>
Dec 2023	Simpson Park, St Peters	Hills Fig	December 2021	Whole Tree	Tree removed within 2 days. Inspection of adjacent trees found no further works were required.
Dec 2023	Leichardt Bay Run, Lilyfield	Grey Gum	July 2019	Branch	Tree removed, with all other trees along the pathway inspected resulting in 16 dead hazardous trees being removed.
Jan 2024	Lambert Park, Leichhardt	Podocarpus	July 2019	Whole Tree	Council removed the tree and inspected all adjacent trees to determine if any others posed a risk. No other trees were removed at that time.
Feb 2024	Easton Park, Rozelle	Hills Fig	December 2021	Branch	Tree and all others in the row inspected and deadwood removed. Works completed in April 2024.
Apr 2024	Darling Street, Balmain	Eucalyptus	January 2024	Whole tree	Pre-failure inspection observed that the tree was on a lean, however, saw no evidence of root plate instability. The SES and Council attended immediately and removed tree.

It should be noted that the types of incidents noted above are not limited to the Inner West.

In each of the incidents above, Council responded rapidly and taken additional action to minimise the risk to the public.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 22  
**Subject:** EV PUBLIC CHARGING INFRASTRUCTURE - BI-MONTHLY REPORT  
**Prepared By:** Manod Wickramasinghe - Traffic and Transport Planning Manager  
**Authorised By:** Ryann Midei - Director Infrastructure

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

2: Liveable, connected neighbourhoods and transport

**EXECUTIVE SUMMARY**

On 9 May 2023 Council adopted its Electric Vehicle Encouragement Strategy.

Council has subsequently initiated a series of steps associated with this Strategy to establish public charging networks in the Inner West including Expressions of Interest (EoI) and Requests for Quotation (RfQ) associated with the establishment of a public charging network across the Inner West LGA (LGA) in both kerbside locations and public car parks.

**BACKGROUND**

At the Council meeting held on 9 May 2023, Council resolved the following in part:

1. *That Council adopt “Powering Ahead” - Electric Vehicle Encouragement Strategy (2023) as policy to inform its future implementation of initiatives to encourage electric vehicle uptake in the Inner West.*

The Strategy identified the need to create partnerships with charging companies to establish a viable public charging network across the Inner West.

At the Council meeting held on 5 March 2024, Council resolved the following in part:

3. *That Council receive a bi-monthly report on the progress of installing EV public charging infrastructure in the LGA, including at the two locations mentioned above, as well as other kerbside locations, council car parks, and depots.*

This report provides the update on progress towards establishing an Inner West (EV) public charging network for electric vehicles (EVs).



## DISCUSSION

Council is currently approaching the provision of public EV charging the following pathways:

- Partnering with public charging providers to establish kerbside public charging network;
- Partnering with public charging providers to establish a network of public charges in council's car parks;
- Examining opportunities to install a public charging hub as part of the redesign of Balmain works depot;
- Encouraging the establishment of installation of public charging on private sites.

### Kerbside Charging Network

In July 2023, Council issued a public charging EoI to determine the various market factors that should be assessed in developing an Inner West public charging network.

In September 2023, Council issued a RfQ to partner with up to three public charging providers to install kerbside public charging across the Inner West LGA.

In November 2023, Council supported 3 charging providers (EVE, EVX and PLUS EV) in lodging applications for the NSW State Government kerbside charging grants. Initially, the State Government indicated that successful applicants would be announced by the end of February 2024, however the response rate was much higher than anticipated and the announcement has been delayed until the end of May/start of June 2024.

Generally, chargers proposed in association with the Inner West kerbside public charging project will be a mix of 7kW and 22 kW chargers.

### Car Park Public Charging

In April 2024, Council released a Request for Quotation (RfQ) to encourage partnership with up to three public charging providers for EV public charging in Councils car parks. The first stage of this project includes the 13 car parks shown in *Figure 1*.

## INNER WEST

### Inner West Council Council Carparks

Note - The carparks shown are owned by Inner West Council  
The map indicates the locations of the carparks more than 20 spaces and may not represent the size of the carpark.



Council is seeking for operators to install public EV chargers in car parks open in Stage One.

Opportunities would be available for expansion in other car parks under Future Stages.

#### Stage One

No.	Suburb	Name
1	Ashfield	Ashfield Aquatic Centre
2	Balmain	Balmain Depot*
3	Balmain	Beattie Street Car Park
4	Dulwich Hill	Bedford Crescent Car Park
5	Haberfield	Haberfield Centre Car Park
6	Leichhardt	Leichhardt Town Hall Car Park
7	Marrickville	Barclay Street Car Park
8	Newtown	Lennox Street/Church Street Car Park
9	Petersham	Charles Street Car Park
10	Petersham	Fisher Street Car Park
11	Rozelle	Hamilton Street Car Park
12	Rozelle	Merton Street Car Park
13	Summer Hill	Summer Hill Car Park

\* Balmain Depot is a separate line item to be explored as an "EV Charging Hub"

#### Future Stages

No.	Suburb	Name
14	Dulwich Hill	Ewart Lane Car Park
15	Dulwich Hill	Seaview Street (North) Car Park
16	Dulwich Hill	Loftus Street Car Park
17	Dulwich Hill	Soaview Street (South) Car Park
18	Enmore	Edgeware Road Car Park
19	Haberfield	Federation Place Car Park
20	Leichhardt	Hoy Street Car Park
21	Lilyfield	Leichhardt Park Aquatic Centre
22	Lilyfield	Leichhardt Oval Car Park
23	Marrickville	Calvert Street/Illawarra Road Car Park
24	Marrickville	Garners Avenue Car Park
25	Marrickville	Steel Park Car Park
26	Petersham	Chestor Street Car Park
27	Rozelle	Victoria Road Car Park
28	Rozelle	King George Park Car Park
29	Tempe	Tempe Recreational Reserve

Figure 1 – Car parks included in current EV Public Charging RFQ

The RFQ closed on 6 May 2024 and Council staff are currently reviewing responses with a view to appointing successful partners by July 2024.

Generally, chargers proposed in association with the car park public charging project will be moderately fast units with charging rates of 22kW and greater.

### Balmain Depot Public Charging Hub

Included in the RFQ for car park public charging was a separate line item requesting respondents to show interest in partnering with council on a public charging hub as part of the redesign of Balmain works depot. This hub would accommodate public charging ports that are accessible directly from Llewellyn Street. This item is in design consideration.

### Public Charging on Private Sites

There have been no additional public EV chargers introduced into the LGA since the previous report to Council in March 2024. There are still 32 EV public charging ports in the LGA.

### FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

It should be noted that there will be a financial implication for the eventual implementation of EV charging which is currently being considered via partnerships and grants.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 23  
**Subject:** LOCAL DEMOCRACY GROUPS PROGRESS REPORT  
**Prepared By:** Prue Foreman - Corporate Strategy and Engagement Manager  
**Authorised By:** Ruth Callaghan - Director Community

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

This report provides a summary of the discussions and work undertaken by Council’s 12 Local Democracy Groups (LDG) from 1 January 2024 – 30 April 2024. The attachment includes a summary of all meetings held by LDGs during the period.

Applications for community members to join Council’s Multicultural Advisory Committee were invited from 18 April–19 May. Per Council’s resolution of 10 May 2022, the Selection Panel comprising three Councillors (Councillor D’Arienzo, Councillor Scott and Councillor Griffith) and the relevant Director (Ruth Callaghan, Director Community) will be reconvened to assess applications. Outcomes will be included in the next update to Council.

A combined Local Democracy Groups workshop to which all members have been invited is scheduled for Tuesday 14 May at Ashfield Service Centre. The purpose of the workshop is to obtain members’ input to the review of the Inner West Community Strategic Plan.

**BACKGROUND**

In August 2022, Council recruited a new cohort of community members to serve on its Local Democracy Groups (LDGs). The groups commenced meetings in October 2022 and their terms will conclude in September 2024.

At the Council meeting held on 10 May 2022, Council resolved the following in part:

- 6. *That in Consultation with staff, determine 1-2 appropriate policy challenges to allocate to the newly constituted Local Democracy Groups for deliberation. Quarterly progress reports on deliberations to be submitted to Council.*

The last quarterly update report was noted by Council at its meeting on 13 February 2024.

## DISCUSSION

The fourth progress report (*refer to Attachment 1*) provides an overview of discussions and work completed by the LDGs from 1 January to 30 April 2024. LDGs held one to three meetings each and in total, 18 meetings across all groups were held during the reporting period.

Applications to join the Multicultural Advisory Committee commenced on 18 April 2024 and close on 19 May. Community members with relevant lived experience, knowledge and understanding of this subject matter were invited to apply through their preferred method, either by phone, online or in writing. The information has also been made available in the top ten community languages for the Inner West local government area and details of the TIS National (Translating and Interpreting Service by the Department of Home Affairs) were provided. The process was promoted through community groups, stakeholder contacts and Council's communication channels. The Selection Panel of three councillors and Director will be reconvened to assess applications, following the same process as the original recruitment applied for all Local Democracy groups. Outcomes will be included in the next update to Council.

A combined Local Democracy Groups workshop to which all members have been invited is scheduled for Tuesday 14 May at Ashfield Service Centre. The purpose of the workshop is to obtain members' input to the review of the Inner West Community Strategic Plan. The combined event responds to feedback from the 2023-member survey which indicated a desire for collaboration between various groups. This was also strongly supported at the November 2023 event attended by all the Local Democracy Groups.

## FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

## ATTACHMENTS

1. [LDG Progress Report Feb -Apr 2024](#)



Local Democracy Groups Quarterly reports for 1  
February – 30 April 2024

**Aboriginal and Torres Strait Islander Advisory Committee**

Meetings held this reporting period:

- 20 February 2024
- 16 April 2024

Work continued on the policy challenges:

1. *How does the current Advisory Committee change to a 'Voice' to Council, based on the principles of the Uluru Statement from the Heart – Voice, Treaty, Truth?*

Completed- resolved to advise Councillors to advocate with the State Government for a Voice, Treaty, Truth response to the Uluru Statement for NSW.

2. *Provide input and assistance in the development of Council's Anti-Racism Strategy, including identifying effective existing and potential strategies.*

**Reconciliation Action Plan (RAP)**

The Committee discussed an update on the RAP. Actions which have been started/completed include:

**Action 1.2.2 - Develop an Anti-Racism Strategy, which encompasses the LGA**

Two members sit on the Strategy committee (male/female chairperson). Summary was given to the committee, who expressed support, and reference group meeting will be held on 1 May.

**Action 1.5.1 – Create 3 Aboriginal Survival Memorials as culturally safe spaces, and sites for education, understanding, and education**

The first memorial at Yeo Park 'Breathe' Nicole Monks & Maddison Gibbs was opened on 23 March 2024. What a wonderful day and artwork for the IWC, it is a place for relaxation for all who enter. It is also a space for conversation and swapping of stories. Illoura Reserve is the site for the second Memorial, and

engagement with the local community will commence on 26 June. An artist has been commissioned. *'Gunnyya-Jia'* - Jason Wing.

**Action 2.4.3 – Develop a long-term strategy to preserve Aboriginal sites of significance in collaboration with Aboriginal & Torres Strait Islander community, stakeholders, and key experts**

A pro-mapping experience was undertaken internally, to help Council prepare for the urbanisation that is happening in the Inner West.

**Action 2.5.3 – Explore opportunities for local Aboriginal & Torres Strait Islander civic reception (Pauline McLeod Awards)**

Happening for the first time this year, it will run in conjunction with the Citizen & Amy Large Volunteer Awards – in late May. There are currently six nominations and a push for more is underway.

**Action 2.5.4 – Explore opportunity for an Aboriginal & Torres Strait Islander Community Hub**

The Committee is impressed with the commitment of Council on this matter including identifying the location and building and the budget allocated for the upgrade.

A further 31 RAP actions are in progress or not yet started. Staff will meet with RAP Champions and responsible officers and provide support necessary for implementation.

**Notices of Motion**

- Dual Naming of Major Parks and Ovals – Committee is supportive of dual naming of the major parks. It would be good to have one major park within each ward dual named with the ward name eg: Ashfield/Djarrawunang Park
- Camdenville Oval – home of the first Koori Knockout, Committee is supportive of organising to speak with Heidi Norman, who wrote a history of the Koori Knockout. It has been suggested to see if we could have a recreation of the first game at the official re-opening

**Strategy Input**

- Biodiversity Strategy – Council staff presented – community is interested in working with the team to help make this strategy solid for the better of not only the environment but also to protect Country.

- Aboriginal Artwork – Greenway Cadigal Reserve – “Cockatoo Cubby” – *Jasmin Sarrin*.

#### Engagements discussed

- Delivery Program 2022–2026 and Long Term Financial Plan 2024–2034
- Callan Park Tidal Baths

#### Other discussions

- Aboriginal community events and programs around and across the LGA.

### Access Advisory Committee

Meeting held this reporting period:

- 28 February 2024

Work continued on the policy challenges:

1. *What strategies can be considered by local businesses and by Council to better support employment for people with disability?*
2. *How do we give life to the Disability Inclusion Action Plan?*

The committee focused on traffic and transport related actions in the Disability Inclusion Action Plan and the application of Council Mobility Parking zones (refer to C1023(1) Item 16). Council’s Traffic and Transport Planning Manager presented on both matters as follows:

#### Mobility parking space application program

Council’s Mobility Parking Space Program (MPSP) offers on street spaces for residents with no access to off-street parking who find it difficult to secure parking near their home. There are approximately 650 Mobility Parking Spaces across the Council area. The scheme has had modest growth with 41 new spaces approved and 28 redundant spaces removed in the last 12 months. The Committee was asked to provide feedback on the application form and process. They concluded that a streamlined form, replacing current medical questions with clearer ones on the mobility equipment, need of users and interaction with vehicle would provide more useful data and help Council officers to make an assessment.

The importance of using clear data and co-design in planning was reinforced. A survey of existing permit/parking holders to gain baseline data was suggested. A new draft application form will be developed and brought back to the Committee for consideration.



**DIAP traffic and transport actions**

Staff are undertaking training run by Transport for NSW on designing for pedestrian and cyclists. This includes an experiential component around pedestrians with disabilities. The training helps staff with infrastructure planning, developing master plans, traffic studies, and detailed designs.

Staff met with Guide Dogs NSW/ACT to give feedback on challenges for people with vision impairment, including from the Cardinal Freeman (retirement) Village, to design safer access to key destinations from the Village. Guide Dogs NSW/ACT staff will be invited to speak to the Traffic and Transport Planning team to improve understanding of accessibility design issues. Questions asked were:

- Who provides audible traffic signals, and where does co-design sit throughout the process? It was advised Council has limited responsibility for audio traffic signals and co-design ordinarily fits into the community engagement stage of projects.
- What was the scope of equipment used and other disabilities referenced by trainers? It was noted that this has focused on people with vision impairment and wheelchair users.
- Did the training cover wayfinding for people with intellectual/learning disability, kerb ramp design, and explore the difficulty with shared zones particularly speed of cyclists (delivery cycles) being hazardous? These areas were discussed and it was suggested Council continue campaigns to reach cyclists to raise awareness of speed impacts and other pathway users.

The Committee requested the issues with cyclists and ways to enforce pathway speeds be referred to the Bicycle Working Group and Local Traffic committees to collaborate on a better approach and report back.

Council plans to participate in a three-year public mobility parking sensor trial. The trial is linked to the NSW Governments park and pay app which awaits a State decision on the future of the program. Council is preparing a tender for the works related to sensor installation this financial year. The trial will provide key data on who is using the spaces and duration as the current data available is limited to number of fines issued. It is hoped this will lead to improved planning, better understanding of user needs and allocation of mobility spaces.

There has been \$1.6m worth of works delivered of the Pedestrian Access and Mobility Plan, with a further \$2M this financial year, \$2.5M in each of the next two years program of works. Questions asked were:

- About priorities from the audit of footpath condition and ratings. It was noted that geography can limit options, and primary high usage pedestrian routes should be given the priority. The Committee appreciated use of such data in prioritising.

Staff are developing a public transport position paper to identify gaps such as service frequency and access and inclusion issues. The Committee will be invited to discuss and comment on a draft once it has been prepared later this year.

## Arts and Culture Advisory Committee

Meetings held this reporting period:

- 7 February 2024
- 10 April 2024

Work continued on the policy challenges:

1. *How do we cut red tape from the arts sector to better enable creativity in the Inner West including Town Halls activities and creative spaces?*
2. *What elements of the plan resulting from the Arts Summit should be progressed by Council and how?*

This Committee provided practical initiatives that were included in the Arts Recovery Plan, adopted by Council at its April 2023 meeting. This included checklists/ infosheets for people putting on events in venues and public spaces and “speed dating” for local businesses and performers/ exhibitors.

The Committee has had input into the Rozelle master planning process, has further discussed the Creative Town Halls initiative and has given further advice on the development of the event infosheets. They have also defined some priorities for the group moving forward, including how to run pilot arts and business “speed dating”, and youth arts mentoring.

## Bicycle Working Group

Meetings held this reporting period:

- 14 February 2024

Work continued on the policy challenges:

1. *How do we achieve an equitable balance between curb side parking and separated cycleways/bike parking?*

2. *How do we make the Inner West the best LGA in NSW for people who want to ride and walk?*
3. *How can IWC integrate its commitment to enhancing active transport in relevant infrastructure decisions?*

Council's Urban Design team presented on the Wayfinding signage project. A suite of wayfinding signs developed by Aspect Studios are intended to be used on local streets, parks, facilities and buildings and the presentation outlined pilot projects on Norton Street Leichhardt, a bike route adjacent to Parramatta Road, and the GreenWay

A bike route adjacent to Parramatta Road was delivered by Council as part of the Parramatta Road Urban Amenity Improvements program and cycling wayfinding signs have been installed as a pilot project. The group was asked to provide feedback on the pilot project for consideration as signs are rolled out across the Inner West in the future.

### **Environment Advisory Committee**

Meetings held this reporting period:

- 14 March 2024

Work continued on the policy challenges:

1. *How do we implement actions arising from the Electric Vehicle Encouragement Strategy?*

Staff provided a presentation about strategic transport projects and described how the Environment Advisory Committee's feedback had been incorporated. The Committee provided further feedback on several initiatives, including active transport, cycling, public transport and EV encouragement.

Staff also presented on the outcomes of the new Food and Garden Organics service so far, and the design of a new project designed to reduce contamination. The Committee provided their suggestions and feedback.

### **Housing and Affordability Advisory Committee**

Meetings held this reporting period:

- 21 February 2024

Work continued on the policy challenges:

1. *How can we increase social, community and affordable housing with good amenity across the Inner West?*
2. *How do we deliver housing for key workers in the Inner West?*

Presentations to inform a response to the policy challenge included:

- David Collins-White, Chair presented the slide deck from the Renters Rights stakeholder forum
- Andrew Kelly – Good Shepherd, on proposed redevelopment of a site in Marrickville to provide affordable housing for women over 55
- Denise Bengel – Council’s Team Leader, Planning Policy on NSW Housing reform – Transport Oriented Development and Diverse and Well Located Homes

Discussions centred around changes Council could advocate for and investigate that could have the greatest impact on increasing affordable housing within the Inner West including:

- C0523(1) Item 19 – Renters Rights: discussed mandating affordable housing, impacts on heritage, community views (NIMBY and YIMBY), and challenges around implementation.
- C0224(1) Item 2 – State Government Housing Reforms – Implications for the Inner West and Draft Submission: discussed in context of HAAC considering providing a submission regarding mandating affordable housing and whether the affordable housing will be delivered on-site or provide monetary contributions; and how existing affordable housing contribution funds can be used.

### **LGBTQ+ Working Group**

Meetings held this reporting period:

- 19 February 2024 (no quorum achieved)

Work continued on the policy challenge:

1. *How do we ensure the diverse community have spaces to connect and celebrate, including the Inner West Pride Centre*
- Staff provided an update on the Pride Centre and Pride Square including lease and service agreement being progressed.

- Staff reported back on the very successful Feel the Love event held on 10 February at Newtown Neighbourhood Centre, attracting 267 registrations. Very positive satisfaction responses received from participant surveys.
- Discussion was held regarding Marrickville Library's Drag Story time. The event was well attended and proceeded despite being targeted by protesters thanks to good planning and responses from the community, library staff and Police.
- Inaugural Newtown Police LGBTQIA+ Community Safety meeting was held on 6 February in response to the LGBTQ+ Working Group raising safety concerns around Newtown

## Planning and Heritage Advisory Committee

Meetings held this reporting period:

- 26 February 2024
- 22 April 2024

Work continued on the policy challenges:

1. *How do we provide for more housing and jobs that are supported by appropriate infrastructure in a way that achieves environmental outcomes and design excellence while protecting our heritage and employment lands?*

At its 26 February 2024 meeting, the Committee considered a policy challenge discussion sub-topic, *What are the housing needs of residents and how can the local planning framework better address these?*

This discussion focused on promoting better housing diversity and universal design through planning controls. There were a variety of views expressed. It was generally agreed that changes to controls should be informed by monitoring the success of current planning approaches.

Council officers also provided an overview of the recently announced NSW Government housing reforms, including Transport Oriented Development and Diverse and Well-located Homes. Committee members thanked officers for the draft submission prepared and considered by Council at its 13 February 2024 meeting.

Several members expressed concerns about the scale of changes proposed and the lack of meaningful consultation by the NSW Government. Other members

expressed appreciation that broader changes were finally being made to achieve housing supply and address housing unaffordability. There was agreement that Council should advocate for good place-based planning and design.

The Committee's 22 April 2024 meeting focused on a workshop on the emerging draft Inner West Development Control Plan (DCP). The Committee discussed the following issues and how best to address them in the DCP:

- Promoting solar energy take-up, including on heritage properties
- Improving design standards for mobility-challenged occupants, including on heritage properties and in apartments
- Parking provision and promoting active and sustainable transport options
- Sustainability initiatives, including factoring in urban heat mapping, roof colours and green walls and roofs
- Improving housing diversity.

### Seniors Working Group

Meetings held this reporting period:

- 22 February 2024
- 18 April 2024

Work continued on the policy challenges:

1. *How can we improve communication with older people to enhance their participation in the Inner West community, including the initiatives outlined in the Healthy Ageing Strategy?*

Members are looking forward to seeing improvements embedded on the website after participating in the consultation regarding ease of website navigation.

- Development of the website mapping of healthy ageing community hubs is underway. Members have provided suggestions on improved access and creating a user-friendly online map
- Members still encourage increasing printed material (including posters and flyers) to promote Council's local events and activities

Other matters:

- The group is investigating water safety and learn to swim opportunities that can be provided in our LGA to adult residents, in particular migrant women who are experiencing financial hardship, and who have not learnt to swim.

The group is concerned about the safety risks when carers cannot swim, and the risk of drowning.

- Transport for seniors in the Inner West is an ongoing discussion. Key factors include cost of transportation, and the need for safe and affordable transport to stay connected and included. Transport is an essential element in reducing social isolation and loneliness for seniors.
- Digital literacy and the challenge for seniors to stay up to date with technology is an ongoing issue.

### Social Strategy Advisory Committee

Meetings held this reporting period:

- 21 February 2024
- 13 March 2024
- 10 April 2024

Work continued on the policy challenges:

1. *How do we improve Council communication and community engagement with residents?*
2. *How can we work with residents to build preparedness and social resilience in the face of emergencies and extreme weather events?*

21 February 2024:

- Members updated the group on their specific focus areas: William Domanski presented on social resilience, Brett Anderson on emergencies, stressors and shocks, and Tina Kao on building preparedness.
- Chair Sandra Triuzli raised actions outstanding, including the consultation phase outlined in the group's concept paper from 2023.
- Member Steven Untaru spoke about a workshop he'd attended on behalf of the group called 'Hip V Hype'.
- The group discussed next steps regarding the final paper to be presented to Council on the policy challenges.

13 March 2024:

- At this meeting members were tasked with collating and completing the report for Council on building resilience in the Inner West.

- Draft documents on the specific focus areas were reviewed and plans made to consider first drafts at the next meeting.

10 April 2024:

- Council’s Senior Planning and Policy Officer in Urban Ecology Ryan Jones presented to the group on the development of the Biodiversity Strategy.
- The members focusing on resilience presented their draft report and feedback was provided.
- A deadline for the final report review was set for the meeting on 12 June.

### Transport Advisory Committee

Meetings held this reporting period:

- 5 February 2024

Work continued on the policy challenges:

1. *How do we help to improve air quality and reduce road noise in the LGA by facilitating the uptake of electric vehicles and by other measures, including providing electric vehicle charging for residents who do not have off-street parking?*
2. *Should IWC adopt targets for the percentage of trips by active and public transport, and if so, what should these be?*

In relation to *Policy Challenge One*, Committee members proposed that Council should continue to pursue its Electric Vehicle Encouragement Strategy and continue to develop partnerships with charging providers, as reflected in the current *Request for Quotation* (and associated grant applications) for kerbside public charging. Members also supported the proposal to launch a *Request for Quotation*, in April, for the provision of public charging in some of Council’s car parks.

There were mixed reactions to a suggestion that private charging should be permitted at the kerbside (as per Council’s current pilot scheme), with some members supporting it as a measure which would assist in encouraging electric vehicle uptake. Other members expressed concern regarding issues including visual impact, safety and liability, grid capacity, long term implications for mode share and potential privatisation of the public domain.



In relation to *Policy Challenge Two*, Committee members agreed that targets should be considered for active and public transport, and that the *How We Move Why We Move Study* gave a clear understanding of the current situation. It was suggested that these targets should be considered for the next Integrated Transport Strategy/Plan.

Members agreed to bringing ideas to the next meeting (6 May 2024) for any additional opportunities to increase electric vehicle uptake and the setting of targets for the next integrated transport strategy plan.

As a separate item the Committee was briefed on current progress with electric vehicle public charging in the Inner West and provided feedback on Council's approach to date. The feedback received was generally supportive, with mixed views regarding Council's pilot scheme for limited private charging at the kerbside, highlighting the points mentioned earlier. Individual members also discussed their personal experience with EV charging.

Staff provided members with a general update on progress with existing strategic transport projects, particularly noting the *InnerWest@40*, noting that the Committee had assisted greatly in shaping the project brief and outcomes of this Study.

It was also suggested that Council set aside a contingency fund for additional bicycle works/infrastructure to support grant applications and unforeseen opportunities rather than missing opportunities by being locked into Councils existing budgeting process.

## Young Leaders Working Group

Meeting held this reporting period:

- 26 February 2024

Work continued on the policy challenges:

1. *How do we better support the mental health and wellbeing of young people in the inner west?*
2. *How can Council engage with young people to develop initiatives for the Children and Youth Strategy?*

The group discussed the development of the Child and Youth Strategy.

Members discussed the upcoming Youth Week program for 11-21 April and the details of the activities and committed to participating in and supporting the events.

Discussion regarding supporting mental health and wellbeing of young people in the Inner West was tabled for the next meeting.

**Item No:** C0524(1) Item 24  
**Subject:** ARTS AND MUSIC RECOVERY PLAN - BI-MONTHLY UPDATE  
**Prepared By:** Michael Daly - Creative Communities Manager  
**Authorised By:** Ruth Callaghan - Director Community

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council's Community Strategic Plan:

3: Creative communities and a strong economy

**EXECUTIVE SUMMARY**

This bi-monthly update provides an overview of the implementation of initiatives set out in the Arts and Music Recovery Plan since the report was endorsed by Council in May 2023. This report covers the period of February - April 2024. Highlights within this reporting period include:

- Commissioning of Greenway Public Art
- Lunar New Year Video Projections
- Perfect Match
- Aboriginal Survival Memorial Launch at Yeo Park
- EDGE Inner West, Council's partnership with Sydney's Biennale

**BACKGROUND**

At the Council meeting held on 13 December 2022, Council resolved the following in part:

- 2. *That Council receive a bi-monthly report on the Arts Summit - Update and Progress, commencing from the March 2023 Ordinary Council meeting*

At the Council meeting held on 9 May 2023, Council resolved the following:

*That Council endorse the Arts and Music Recovery Plan.*

**DISCUSSION**

All initiatives in the Arts and Music Recovery Plan are on track and progressing well. Specific initiatives underway over this period include:

**Greenway Public Art**

The eight final artists commissioned for site-specific public art along the GreenWay have proceeded past the detailed design approval phase and are now beginning the phase of manufacture. Community consultation is also well underway between the artists and local environmental groups, school groups and the community.

Jasmine Sarin has been selected as the artist for the identified Aboriginal and Torres Strait Islander Greenway Public Art commission at Gadigal Reserve/playground. She is a Kamilaroi and Jerrinja woman and was the previous recipient of a public art mentorship through the award winning Gadigal Wangal Wayfinding project. She has begun her consultation with the Inner West Aboriginal Advisory Committee, and her artwork celebrates nature, place, play and movement.

### **Lunar New Year Video Projections**

Council delivered a commissioned work with creatives from the Inner West with a focus on communities that celebrate Lunar New Year from 16-22 February. Video projections were displayed on the side of the Ashfield Civic Centre building during Lunar New Year, activating the Ashfield Plaza space and acknowledging Lunar New Year in a new and creative way. This project provided opportunities for Inner West creatives to display their work in a high profile location. It also encouraged inter-generational interaction around the celebration of Lunar New Year, with audiences gathering in the soon to be remodelled Ashfield Plaza and was a step towards a permanent artwork on the building.

### **Perfect Match**

Three new Perfect Match murals were completed during this period including;

#### **Nguringalagi / We Camp** by Elbows and Chris Edwards

Location: East Village Hotel, 82 Darling St, Balmain East

Description: This artwork celebrates the Balmain peninsula, the natural coastline and the history of fishing in the area. The indigenous Baludarra (leather jacket fish) for which the Balmain Ward is named is also depicted.

#### **Tapestries of Time** by Sophi Odling

Location: 58-60 Crystal St, Petersham

Description: This artwork celebrates connections with nature using the local Port Jackson Fig Tree (Damun) whilst also acknowledging that this site once was a Garden Centre.

#### **Desert Gums** by Helen Proctor

Location: 286 Unwin's Bridge Rd, Sydenham

Description: A bright and colourful abstract landscape with the warm colours depicting a desert landscape reminding us in the inner-city of what makes up our interior Australian landscape.

### **Aboriginal Survival Memorial Launch**

The new Aboriginal Survival Memorial in Yeo Park, Ashfield was launched for the community on Saturday 23 March, celebrating the survival and resilience of the Gadigal and Wangal people.

*Breathe*, by artists Nicole Monks and Maddison Gibbs, is the first of three site-specific Aboriginal works to be launched across the Inner West. *Breathe* is an artwork created from engraved and carefully placed sandstone boulders in which the rocks act as portals in time, and to ancient stories. This is a place to listen and understand the past and move towards a deeper understanding of the multi-generational impacts of colonial invasion. Council continues to remove barriers to participation and promote inclusion and self-determination to create more pathways for Aboriginal and Torres Strait Islander creatives. The launch event included a collaboration with Koori Radio who provided a live broadcast from the event site.

**EDGE Inner West**

Council delivered three weekends of cultural programming between White Bay Power Station and Petersham Town Hall as EDGE Inner West in April. This was a significant contribution from Council towards supporting the Inner West creative sector and saw Council partnering with both the Sydney Biennale and Placemaking NSW.

Attendance at these events were:

- EDGE White Bay, Sunday 7 April: 5,200 attendees
- EDGE Town Hall Takeover, Saturday 13 – Sunday 14 April: 750 attendees
- EDGE Talks, Saturday 27 – Sunday 28 April: 530 tickets sold (90% of total available)
- Usage of the weekend White Bay to Darling St Shuttle Bus currently has a running total, as of 30 April, of almost 700 passengers.

The Petersham Town Hall “take over” element of this program showcased creative use and highlighted opportunities, to waive fees for creative individuals and groups involved in creative activities who wish to hire Council’s Town Halls and associated spaces. The Creative Communities team have been receiving enquiries on these opportunities from the team’s networks and are working with the Venues team who are implementing bookings and access.

**FINANCIAL IMPLICATIONS**

All the initiatives in this report have been funded through the adopted budget for 2023/2024.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 25  
**Subject:** CUSTOMER SERVICE IN DEVELOPMENT ASSESSMENTS - BI-MONTHLY REPORT  
**Prepared By:** Rachel Josey - Operations and Special Projects Manager  
**Authorised By:** Simone Plummer - Director Planning

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

The Development Assessment Teams have developed a series of Key Performance Indicators that are reportable across key milestones in the assessment process. Success against these KPIs demonstrates a positive change in customer service.

Further to this, following a face to face engagement with industry professionals via a workshop in April 2023 a number of short, medium and long term actions were also identified that have been developed into an action plan and updates against these is also included in this report.

Further workshops with industry professionals have been held on 28 November 2023 and 27 March 2024 in addition to a service review carried out by an external consultant of the development assessment service.

**BACKGROUND**

At the Council meeting held on 9 May 2023, Council resolved the following:

1. *That Council table a report at the June Ordinary Council meeting with a summary of the feedback received during the Planning Industry Professionals workshop. The report should include the following:*
  - a) *A catalogue of short, medium and long term service improvements that can be implemented to address the concerns and recommendations of the architectural and town planning sector; and*
  - b) *Key performance indicators and measurable data that can be used to identify how the organisation is performing in customer service and efficiency within development assessment*
  
2. *That Council receive a bimonthly report, tabled at an Ordinary Council meeting, monitoring improvement in customer service within the development assessment system, based of the aforementioned key performance indicators and measurable data.*

3. *That Council hold a further workshop inviting planning industry professional who work within the Inner West to specifically discuss how the heritage assessment processes can be improved.*
4. *That Council undertake an expression of interest process to identify architects and town planners with deep experience in the Inner West who can contribute their expertise to the development of the new Local Environment Plan and Development Control Plan.*

This report addresses point 2 of the above resolution.

At the Council Meeting held on 8 August 2023, Council resolved the following:

1. *That Council receive and note the report.*
2. *That Council undertake an external review of planning and compliance customer service, with the General Manager to bring Terms of Reference for a review in a report to the September 2023 Council meeting.*

This report addresses point 2 of the above resolution

At the Council Meeting held on 5 March 2024, Council resolved the following:

1. *That Council receive and note the report.*
2. *That Council hold a short, online, follow-up industry professionals workshop advertised to the original invitees and participants, providing them with a copy of the Action Plan, seeking feedback about the proposed service improvements and the external review, and seek their willingness to continue to be involved in service improvements.*
3. *That Council record feedback from the follow up session and provide it with the next report to Council on Customer Service in Development Assessment.*

This report addresses points 2 & 3 of the above resolution.

## **DISCUSSION**

In response to the Council resolution of May 2023 the following reports have been tabled:

- initial report - Council meeting held on 8 August 2023;
- subsequent bi-monthly report at the 10 October, 5 December 2023 & 5 March 2024

Council officers continue to work towards achieving the service improvements outlined in the Customer Service in Development Service – Action Plan. The action plan with comments as of April 2024 is attached.

Of particular note is the successful delivery of both the remaining Application Programming Interface (API) between the NSW Planning Portal and Council’s system which occurred at the beginning of April. This will minimise the amount of duplication carried out by officers who previously updated two different systems manually. Whilst there are some initial teething issues, as these are resolved Applicants will receive real time updates in the NSW Planning Portal and Council officers will be freed from manual duplication.

In addition to the above, a completely revised business process for development applications was delivered at the beginning of April 2024. This process was created to utilise available

technology to introduce automation, minimise delays in key milestones and minimise redundant tasks for Council officers.

Again there have been some minor issues in the initial phase of implementation however the project will soon see the delivery of improvements for both internal and external stakeholders as this revision was a critical and long awaited first step prior to other relevant system changes. To achieve such a program of on-going training as well as refining the technology continues.

Performance against the KPI's for the 2023-2024 financial year to date is outlined in the below table:

<b>Key Process Steps</b>	<b>Customer Experience KPI</b>	<b>Data collection to report against KPI</b>	<b>Financial Year 23/24 Jul to March</b>
Pre DA Minutes	Letter sent within 10 days of meeting	System configuration to report on this is underway	-
Submit DA on Planning Portal to Lodgement in T1	100% Within 10 days (Maintain current average of 7.5 calendar days)	Reporting available	83% within 10 days Average 6 days  *The above figure includes the time waiting for additional information for applications where requested by Council.
Call Applicant and/or Property Owner to advise responsible officer for the DA	100% Within 10 days of allocation. Introduction, explain process, answer questions and case manage the process	This practice has been implemented and is the subject of individual staff 1:1 with their team leader– a reporting tool is being configured	
Neighbour Notification posted	100% Within 7 days following payment of all fees	Configuration changes as part of the DA Process Improvement and technology configuration changes to amend the DA process to enable the KPI to be achieved (March 2024)	70% within 14 days 25% within 10 days 13% within 7 days
Internal referrals obtained	80% response within 14 days	New dashboard has been rolled out – reporting is now available	76% within 26 days 52% within 14 days
Site inspection	100% inspections are recorded on the council record. Site inspections are a legislative requirement, (exceptions are modifications or following a pre-DA as a site visit has already been conducted) – so site inspections are	Improved data collection and reporting is in development – system configuration required	Site inspections occur 100% of the time however 78% recorded in system  Technology solution is underway now that the revised business process is



	occurring.		complete
Acknowledgment of receipt of submissions	100% of submissions received are acknowledged in writing Current process exists - automated	Completed	Automated response - 100% of submissions acknowledged
Automation of progress update of significant milestones	Change in assessment officer (within 5 days)	This is currently occurring however there are no reporting mechanisms and is reliant on manual advice by new officer or Team Leader	Automation of this step is a new project not yet commenced
	Following the outcome of the acceleration panel (within 5 days)	A new step – not automated – reliant on manual advice by assessment officer	Automation of this step is a new project not yet commenced
	Upon completion of a reassessment of amended plans (within 5 days)	A new step – not automated – reliant on manual advice by assessment officer	Automation of this step is a new project not yet commenced
	Application exceeds 85 days (within 5 days)	A new step – not automated – reliant on manual advice by assessment officer	Automation of this step is a new project not yet commenced
Determination	Median within 85 days	Based on current KPI	85 days

Item 25

### Further Workshop

As required by the March Council resolution a further workshop was held on 27 March 2024 with the General Manager, Director Planning, Senior Manager Development Assessments and other planning staff as well as a Sarah Artist from Centium who was engaged to carry out the external review. This is included in the report on the Customer Service Review.

Participants raised challenges and frustrations that continue to be addressed by the DA leadership team, attendees also identified a significant number of improvements from both the culture and technology changes made to date.

### FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### ATTACHMENTS

- [1. Customer Service in Development Assessment Action Plan - April 2024](#)



# Customer Service in Development Assessments Action Plan

April 2024



### Short Term / Immediate & Underway

Item	Deliverable	Previous Comments	Update
S1	<p>Emphasise as a culture and / or protocol that:</p> <ul style="list-style-type: none"> <li>- Phone calls are returned same or next working day</li> <li>- Meetings with applicants are a normal and essential component of the assessment process</li> </ul>	<p>This has been implemented and is ongoing.</p> <p>Both prompt return of phone calls and face to face meetings with applicants are a topic of discussion at team and small group meetings and Team Leaders take an active role in managing this through 1:1 meetings.</p>	On-going
S2	Investigate the ability for the phone number display for Planners rather than displaying as private number to ensure customers know the origin of the call (work with ICT)	<p>Completed</p> <p>This was separately rolled out mid year by the organisation as a Technology project.</p>	Completed
S3	Introduction of a phone contact (hunt) group available to provide general information about the application process in the absence of the Planner	<p>Partial implementation includes:</p> <ul style="list-style-type: none"> <li>• Escalation of DA enquiry</li> <li>• Duty / e-Planner enquiry</li> <li>• Contribution calculation and invoicing</li> </ul> <p>Assessment officer phone contact (hunt) groups are being rolled out next (October 2023) in conjunction with specific training in customer service and resolution for staff in the hunt group.</p>	Assessment Officer phone contact (hunt) groups was rolled out in Dec 2023 as well as training in customer service for staff in the hunt group.
S4	Simplify Application form – regarding owner’s consent and applicant declaration form	Completed July 2023	Completed

		Application form has been reviewed to include owners consent and declaration to remove duplication in information requirements between the NSW Planning Portal and Council's. The updated form is now in use and on Council's web page.	
S5	Provision of greater information to customers at lodgement in terms of process and expectations. (e-Planning Team)	<p>Completed</p> <p>The e-Planning Team was finalised March 2023 and is a new specialist team that manages the front end of the application process. There is now greater consistency and more time provided explaining the processes, information and lodgement requirements to applicants and residents.</p> <p>Lodgement checklist &amp; requirements have been reviewed in conjunction with internal specialists and updated.</p>	On-going
S6	Formalise and promote the opportunity for Applicants to request copies of submissions via a 'customer request', without the requirement for a GIPA application	<p>Completed</p> <p>A new process via the Council webpage and form enables applicants to request a copy of submissions relevant to their application. These are satisfied within one or two days.</p>	On-going
S7	Co-locate heritage and urban design team with the wider DA team to improve communication within the department to ensure greater consistency and support a collaborative approach	<p>A seating plan is under consideration although the team have not yet relocated.</p> <p>While relocation remains the goal a sustained effort around information sharing continues to be made including attendance at meetings by heritage officers and both formal and informal discussions between the heritage officer and the assessment officer.</p>	Relocation completed Feb 2024. The heritage & urban design team are now located within closer proximity to the DA team.

S8	Host an Industry Professional Workshop in relation to heritage assessment	Planning for this is underway - to be held in 2023.	Held 28 November 2023 – See March 2024 Council report for details
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### Medium Term

M1	Review Delegations to the Inner West Local Planning Panel (IWLPP) to reduce the number of applications reported to the IWLPP (Report to IWLPP)	Underway – new delegations are drafted. Once finalised the next step is for them to be considered by the IWLPP – this is planned for early (Feb) 2024.  Once finalised, delegations will be made public via Council’s web page and industry professionals updated.	Completed February 2024. Revised delegations were adopted by the IWLPP at its February meeting in line with the <a href="#">officer’s report</a> .
M2	Develop and provide training for all staff on a range of strategies to deliver an improved customer service within the development assessment context (knowledge and skill)	Commenced and continuing  Skills Training by both external providers and internal skilled mentors have commenced (Assessment / Legal / Writing Skills / Verbal Communication)  Customer Service Workshops Ongoing collaboration with the Customer Service & Transformation Team to develop and deliver customer service training in the DA context is underway.	Commenced and continuing  Skills workshops in heritage, legal and customer service held in 2023.  On-going skills calendar for 2024 currently being developed.  Skills workshop in tree matters held early 2024.
M3	Investigate an automated response to applicant & owner when key assessment milestones are reached (Tech 1)	This is a technology project currently underway with a planned delivery early 2024	Minor delay to schedule of technical project which was delivered April 2024. Continued testing of

			automated responses underway to confirm automation.
M4	Increase and formalise the availability of specialists to attend meetings in relation to applications, PDAs included. (SLA with other teams and manage resources)	<p>A 14 (calendar) day Service Level Agreement has been negotiated with internal specialists for referrals and this now forms a KPI for each specialist team.</p> <p>Internal specialists are available to attend:</p> <ul style="list-style-type: none"> <li>- Pre-Development Meetings</li> <li>- Joint Site Inspections</li> <li>- Issues meetings</li> </ul> <p>Identify technical opportunities/process to efficiently facilitate where, when and who's attendance is required.</p> <p>Regular senior leadership catch ups scheduled on 3mthly basis or more frequently as required for a health check on the process and discussion around resourcing. One such "catch up" held to date.</p>	<p>On-going</p> <p>Development Assessment staff continue to meet with specialists and identify opportunities for efficiencies.</p> <p>Review of Pre-DA service to be carried out during 2024. It is anticipated that a technical solution to request specialists to attend will be investigated as part of this review.</p>
M5	Investigate tools to enhance consistency of decision making between assessment teams	<p>Implemented and ongoing</p> <p>Tools such as internal panels (weekly and monthly to review pre-determined categories of application types) assist as does more open information sharing between teams.</p>	On-going
M6	Enhance records management, supported by better tools to document communications with stakeholders	<p>Underway</p> <p>This is a technology project for delivery Feb 2024</p>	Minor delay to schedule. Technical project delivered in April 2024. This technical solution will also assist in documenting initial feedback and site inspection dates.
M7	Review both information and the manner it is provided to local business	Underway	Completed

		Development of a business web page on whether consent is required and a 'how to' guide is under development for delivery March 2024	Development of a business web page on whether consent is required and a 'how to' guide was completed in Nov 2023 and is live.
M8	Promote greater engagement between the Development Assessment Team and Legal Team to be aware and understand outcomes and how these inform future applications	<p>Occurring</p> <p>Regular meetings between DA and Legal Teams to share knowledge about outcomes from Land and Environment Court.</p> <p>Technical solutions for DA legal process to share and capture data under investigation.</p> <p>Training for planners in legal appeals process ongoing.</p>	<p>Occurring</p> <p>Technical solutions for DA legal process to share and capture data under investigation.</p>
M9	Promote greater internal dialogue between the Development Assessment Team and other specialist Teams, including Building Certification in relation to issuing of Building Information Certificates (BICs).	Commenced and ongoing	On-going
M10	Promote staff professional development	<p>Commenced and ongoing</p> <p>Staff training programs form an element in the annual appraisal system</p> <p>All leaders have successfully completed the Authentic Leadership program.</p> <p>Career progression plan from student through to senior planners is underway with 2 x student planners already progressed to assessment planners.</p>	<p>On-going</p> <p>An additional e-planning student has progressed into an assessment team</p> <p>As noted in M2 above, further skills training is currently being planned.</p>

		Continue to locate training opportunities for all staff.	
M11	Embed a culture of staff mentoring for both junior staff and those recently recruited to IWC	Commenced and ongoing  Knowledge sharing, internal training, onboarding and opportunities for joint assessments on larger scale developments.	On-going  Recruitment for an Executive Planner position has been completed and the successful candidate commenced in February 2024. This position has a strong focus on mentoring.
M12	Development Description guidelines to be prepared to ensure they are informative and consistent.	Underway  This will provide valuable information to neighbouring properties on what is proposed.	Completed  Development Description guidelines have been finalised and implementation commenced Jan 2024. This will provide valuable information to neighbouring properties on what is proposed

Long Term

L1	Host an Industry Professional Workshop every 6 months	Industry Professional Workshop on heritage assessment processes currently in planning for 2023.  Future workshops to be held regularly.	Heritage assessment process workshop held 28 November 2023.  Further workshop held in March as per Council resolution. Future workshop scheduled Sept – October
L2	Explore options to increase application survey responses	Look at opportunities for feedback from industry professionals via the existing survey (increased responses) and other methods in addition to workshops.	On schedule  Feedback from Industry Professionals recommended sending survey post



		Commence review early 2024	determination. Technical solutions being investigated to automate this given the implementation of the API has made the former process redundant.
L3	Review notification policy with specific regard to re-notification.	Review notification policy (Community Engagement Framework) incorporating feedback from internal and external stakeholders, other Council's, case studies Identify opportunities to minimise re-notification where it doesn't add value  Prepare revised notification policy Prepare report to Council  Not yet commenced	Not yet commenced
L4	Explore options to prioritise GIPA applications for business proposals.	Work with GIPA team to explore options to prioritise GIPA applications for business proposals  Not yet commenced	Not yet commenced
L5	Prioritise new DCP to address consistency and provide greater certainty to the controls.	Strategic Planning Project.  Project commenced.	Project underway and on schedule.
L6	Review the Development Advisory and Application Policy, including the requirement for additional information to be submitted within 21 days.	The Development Advisory & Application Policy includes guidance to the community on the key steps in the IWC DA Process.  Not yet commenced – initially awaiting delivery of technical solutions and external review.	Not yet commenced
L7	Review Council's Pre-DA service	Look at needs of different stakeholders ie industry professionals, community members, businesses	Commenced.

		<p>Review other Council's services including fees, process, output, timing</p> <p>Revise process and ensure tools are available (technology, resources etc)</p> <p>Implement reviewed service</p> <p>Not yet commenced</p>	<p>Feedback sought at Industry Professional workshop in March 2024.</p> <p>Internal project group currently being formed</p>
L8	Introduction of the Application Programming Interface (API) with the NSW Planning Portal	<p>Working with Technologyone &amp; third party provider to configure and map API for each application type (DA, Mod, Review)</p> <p>Testing of configuration underway. Next steps include, training and implementation.</p>	<p>Implementation commenced. Create DA went live in October 2023.</p> <p>Remaining outbound &amp; inbound API messages from Council's system to the NSW Planning Portal went live in April 2024. Further refinements are required to streamline the API into existing tasks to minimise manual steps.</p>
L9	Introduction of more efficient allocation and notification of applications	As part of the DA Process Improvement Project – a technical solution planned for delivery early 2024	<p>Technical Project delivered April 2024.</p> <p>On-going training being delivered to staff.</p>

**Item No:** C0524(1) Item 26  
**Subject:** CUSTOMER SERVICE IN DEVELOPMENT ASSESSMENTS - EXTERNAL REVIEW  
**Prepared By:** Peter Gainsford - General Manager

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**RECOMMENDATION**

**That Council receive and note the report.**

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**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**BACKGROUND**

Inner West Council dealt with 1148 development applications in the 22/23 financial year which is the fourth highest in the Sydney Metropolitan area behind City of Sydney, Blacktown and Northern Beaches. Managing development assessment within the Inner West has its challenges with smaller lot sizes, older heritage areas and dwellings located closer to each other which adds to the complexity of development assessment.

The NSW planning portal compares the performance of every NSW Council. The average development assessment timeframes across NSW for the month of February was 114 days and for Inner West Council this was 116 days.

A priority for Council during this term has been improvement in the Development Assessment area. A planning industry forum was held in April 2023 which identified a number of issues which were subsequently reported to Council with a series of improvement actions with updates provided in the Bi Monthly Customer Service in Development Assessment report

At the Council meeting held on 8 August 2023, Council resolved the following in part:

- 2. That Council undertake an external review of planning and compliance customer service, with the General Manager to bring Terms of Reference for a review in a report to the September 2023 Council meeting.*

Terms of Reference outlining the requirements of the review were reported to Council then applications outlining quotes from external providers sought via a procurement process. Centium was engaged to carry out the reviews and the review of the planning team.

In November 2023 a second Planning Industry Forum was held with a focus on the heritage requirements in the development assessment process which have formed part of our improvement actions and will also be addressed in Council's new Development Control Plan to be updated in the 24/25 financial year.

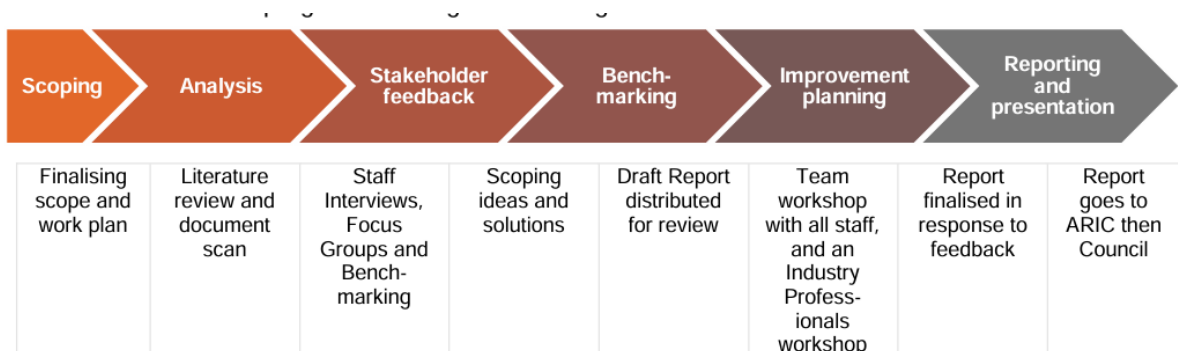
Prior to finalising the report a further Planning Industry forum was held with the consultant undertaking the review to gather further input.

**DISCUSSION**

The service review considered the following Terms of Reference

1. The current development assessment (DA) process with ways to reduce the time taken to resolve a DA; reduce the complexity of the application process by identifying and where possible removing duplicative processes; interrogate timelines to see where processes could run in parallel rather than in sequence; and improve the experience of the applicant in engaging with Council's staff and applications; noting work that has been undertaken with Procure Spot (process mapping) to identify opportunities for improvement including best practice guidelines, forms, report and condition templates, and relevant details on the Council's website.
2. The role and processes of the heritage assessment team in the context of the DA process, with the goal of identifying ways to streamline and make consistent, any heritage feedback on DAs, and alignment with the Inner West Council's strategic goal of creating more affordable housing.
3. Assess the customer experience by reviewing the end-to-end customer experience for DA assessment.
4. Review the results of the recent customer experience survey for this area; 2023 referrals to the Internal Ombudsman; feedback from the 2023 engagement session with industry stakeholders; and September 2023 staff survey results to conduct the reviews in points 1-3.
5. Give particular consideration to the experience of applicants in securing on-site meetings with staff and whether there are improvements in internal culture and practice that could improve that experience.
6. Review the current use of available technology and opportunities for future technology to assist in improving the service.
7. Benchmark DA performance, workload per officer, internal referrals and KPIs over time.
8. Review staff resourcing, team structure, culture, cost implications and identify opportunities and constraints for future recruitment and career opportunities.
9. Review the current approach with the Legal Services team with respect to the coordination of litigation matters in the Land and Environment Court and Local Court.

In response to the procurement process, Centium were engaged to carry out the review and commenced at the end of 2023. It was recommended that the review progress along the following lines:



Some of the key items arising from the review are as follows:

1. An ongoing commitment to hold planning industry forums on a regular basis to create opportunities for an exchange of ideas and seek regular feedback.
2. Continuation of the customer improvement journey that council has been on over the past two years and publicizing these improvements.
3. Improve the heritage assessment in the DA process by developing and publishing design diagrams to provide clarity, consistent advice and good examples of development at heritage sites.
4. Develop protocols to ensure that a heritage officer or engineer can attend applicant meetings, if and when appropriate.
5. Improve the website as a source of information for all stakeholders
6. Design, develop and adopt a new DCP – this will assist in providing consistency to controls and decision making and enable the Council to clearly indicate to all stakeholders the relative value placed on some issues over others (including heritage controls and approach)
7. Continue to support career development and recruitment initiatives to assure the attraction and retention of capable staff
8. Develop strategies to minimise legal costs.

A copy of the report prepared by Centium for the ‘Development Assessment: Service Review’ is attached and is proposed to be presented to the May Audit Risk and Improvement Committee and the implementation of recommendations will be monitored through the ARIC resolution tracker.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

### **ATTACHMENTS**

1. [Development Applications Service Review](#)



**final report**  
development assessment:  
service review

**centium** 

Inner West Council  
April 2024

Item 26

Attachment 1



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## INTRODUCTION

### BACKGROUND

Inner West Council is a local government area located in the inner western region of Sydney in the state of New South Wales, Australia. The Council was formed on 12 May 2016 from the merger of the former Ashfield, Leichhardt, and Marrickville councils. It covers an area of 35 square kilometres and has an estimated population of 201,880.

Council comprises fifteen Councillors elected proportionally, with three Councillors elected in five wards. Local government elections were held on 4 December 2021 to elect all councillors to serve until September 2024. During their initial strategic planning process to set a new agenda, the new Council identified community responsiveness as one of its top priorities:

*We lost a culture of responsiveness to the community, we need to drive a customer service charter. We've got to find ways of measuring how responsive we are to the community, with a much broader constituent base than the previous councils had. ... We've had a culture where ... the residents are seen as too hard to manage. We need to reset that responsiveness.*

### CUSTOMER SERVICE IN DEVELOPMENT ASSESSMENT

The Inner West Council *Customer Experience Strategy 2024-2027* is designed to enable Council to provide great experiences across all areas of the organisation. The goal is to go above and beyond to help meet the community's needs and provide the best solutions available.

An internal improvement process is also underway. During this review we observed new measures being put into place in the Development Assessment (DA) area as a result of the "Customer Service in Development Assessments: Action Plan" adopted in September 2023. This document outlines some agreed levels of customer service that are reinforced by managers and team leaders:

- Phone calls are returned same or next working day
- Owners are contacted and a site inspection is scheduled within 14 days of lodgement
- Requests for additional information allow applicants 21 days to respond
- Planners agree to requests for additional meetings to discuss applications, and specialists attend as required; and
- Applicants are invited to provide feedback on process completion.

Council officers continue to work on short, medium and long term service improvements as well as the implementation of Key Performance Indicators (KPIs) tabled in August 2023 and reported to Council every two months.

Council held an "Industry Professionals" workshop at Marrickville Pavilion in April 2023 for professionals involved in the DA process at Inner West Council. Immediately following the workshop, the outcomes and feedback arising were provided to staff who continue to review and explore options for improvements. Subsequent to this, a Heritage Industry



**service review report 3**

Workshop and also a Strategic Planning workshop were held with local practitioners to gather feedback, understand their issues and introduce changes in practice.

For example, one important change has been a new practice for development assessment staff to contact property owners within ten days of lodgment. This should have the effect of signaling availability, and ensure that not all contact is with the architects or consultants. While the team has always provided information to the applicant, sometimes the applicants do not communicate things to their client. This new step ensures that the owner feels they can find out what is happening with their application, and enables Council to let the owner know that it is the role of the applicant to keep them updated.

The planners understand and are endeavouring to comply with the high level directive to make contact with applicants, be more proactive and available, and be motivated to negotiate better outcomes. One of the interviewees observed that at times development assessments can be a confrontational area; that is, unless there is a clear direction that is regularly reinforced, then it is easy for staff to shy away from contact with owners, applicants and developers.

The customer service focus has been prioritised through recent training, and many of the team leaders have recently attended a leadership development course. A new a writing style guide is being used by the planners, and the number of complaints has fallen. Staff perceive that they are more accessible than during COVID (i.e. where they felt that they were hard to access).

When there is a major DA, Council holds community information sessions. Similarly, when DAs go to the planning panel, Council informs the community about the determining authority.

In response to feedback received from industry professionals, The team has extended the timeframe for applicants to respond to requests for further information from 14 to 21 days.

The ePlanning team was established to train less experienced planners, scrutinise the lodgment process and undertake process improvements. The team also provides duty planning services, so that the Development Assessments team can solely focus on assessing applications.

The team has also introduced internal panels to focus on accelerating applications and review applications with protracted timeframes with the aim to expedite the determination of applications.

**ABOUT THIS REVIEW**

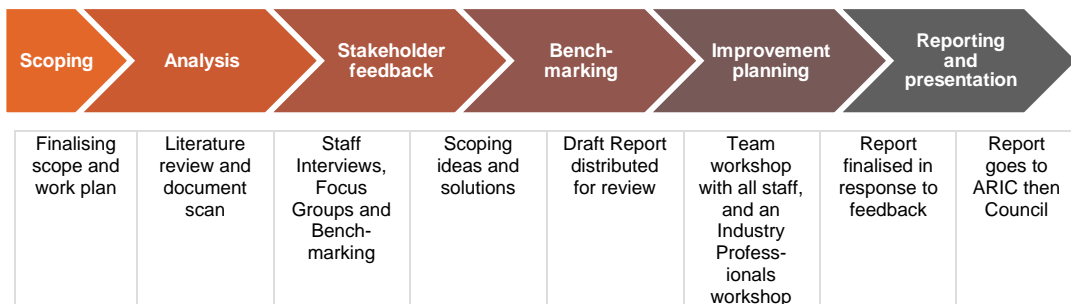
Inner West Council has developed a Service Review Framework to identify potential service delivery improvements and drive more efficient use of resources, while providing services to meet the needs of the community. At its meeting on the 8 August 2023, Council called for an external review of planning and compliance customer service.

Council engaged Centium to review the Development Assessment and Environmental Health and Building Regulation teams. This report relates to the first of the two reviews.

Centium was asked to specifically consider the following:

1. The current development assessment (DA) process with ways to reduce the time taken to resolve a DA; reduce the complexity of the application process by identifying and where possible removing duplicative processes; interrogate timelines to see where processes could run in parallel rather than in sequence; and improve the experience of the applicant in engaging with Council's staff and applications; noting work that has been undertaken with Procure Spot (process mapping) to identify opportunities for improvement including best practice guidelines, forms, report and condition templates, and relevant details on the Council's website.
2. The role and processes of the Heritage Assessment team in the context of the DA process, with the goal of identifying ways to streamline and make consistent, any heritage feedback on DAs, and alignment with the Inner West Council's strategic goal of creating more affordable housing.
3. Assess the customer experience by reviewing the end-to-end customer experience for DA assessment.
4. Review the results of the recent customer experience survey for this area; 2023 referrals to the Internal Ombudsman; feedback from the 2023 engagement session with industry stakeholders; and September 2023 staff survey results to conduct the reviews in points 1-3.
5. Give particular consideration to the experience of applicants in securing on-site meetings with staff and whether there are improvements in internal culture and practice that could improve that experience.
6. Review the current use of available technology and opportunities for future technology to assist in improving the service.
7. Benchmark DA performance, workload per officer, internal referrals and Key Performance Indicators (KPIs) over time.
8. Review staff resourcing, team structure, culture, cost implications and identify opportunities and constraints for future recruitment and career opportunities.
9. Review the current approach with the Legal Services team with respect to the coordination of litigation matters in the Land and Environment Court and Local Court.

The review progressed along the following lines:



**POSITIVE FINDINGS**



There is a high level of understanding amongst staff of the need to improve customer experience.



Development assessment timeframes have improved consistently over time.



On-site inspections have been occurring more frequently and facilitate improved communication with applicants and owners.



The creation of the ePlanning team facilitates a learning environment and also generates efficiencies in the lodgement process.



Industry workshops have been introduced to discuss issues, receive feedback and design better processes.



The Planning and Legal teams have begun to meet regularly towards a collaborative approach to managing appeals of development decisions.



The “Customer Service in Development Assessments: Action Plan” is being implemented and progress is regularly reported to Council.

**IMPROVEMENT OPPORTUNITIES**

The following improvement opportunities have been identified as part of this review:

Topic	Opportunities for Improvement
<b>1. Development Assessment Timeframes</b>	
<b>Updating the DCP</b>	1.1 Design, develop and adopt a new Development Control Plan (DCP) for the LGA.
<b>Systems to manage workload</b>	1.2 Investigate a technology solution to view and manage application status by officer. The team would benefit from a system that allows visibility over the whole team workload, and that removes the need for manual data entry.
<b>Facilitating applicant responses</b>	1.3 Require officers and team leaders to call applicants when 21 days have lapsed to proactively monitor due dates for requests for information and endeavour to prevent delays by checking progress and identifying 'next steps'.
<b>Better communication at referral</b>	1.4 Provide training, particularly for newer planners, on how and what to communicate when seeking advice from referral specialists.
<b>Seeking administrative efficiencies</b>	1.5 Develop key process maps outlining the administration component of applications, including quality control, prioritisation, and tracking. This will both document procedures and seek administrative efficiencies.
<b>Improving website usability and information</b>	1.6 Improve website accessibility, readability, and usage as a source of information (e.g. answers to questions; cheat sheets; fact sheets; more information on DA processes; requirements building granny flats, front fences, terrace extensions, colour schemes, tree removals, etc.).
<b>2. Heritage Assessment</b>	
<b>Reviewing heritage controls</b>	2.1 Review heritage controls and approach in the development of the new DCP to facilitate practical implementation and a contemporary approach to heritage.
<b>Improving referral practices</b>	2.2 Review and consult with key stakeholders to develop fit-for-purpose referral practices and templates that: <ul style="list-style-type: none"> <li>• are written in Plain English</li> <li>• clearly state the requirements and recommendations</li> <li>• cite and reference appropriate criteria and information (e.g. specific of provisions of legislation, policy, and plan)</li> <li>• help demonstrate clear, concise and reasonable basis of administrative decisions.</li> </ul>

Topic	Opportunities for Improvement
	<ul style="list-style-type: none"> <li>Ensure referral is appropriately linked to heritage-related matters.</li> </ul>
<b>Strengthening consistency of heritage advice</b>	<p>2.3 Strengthen engagement and communication between planning and heritage staff, through:</p> <ul style="list-style-type: none"> <li>six-monthly heritage briefings for DA, heritage, and strategic planning business units to be delivered by internal and external experts</li> <li>team review of case studies and positions on issues</li> <li>holding timely discussions to clarify heritage matters and encourage planners' feedback on referrals</li> <li>attendance by heritage advisors at meetings with applicants, as needed, and subject to approval by team leaders.</li> </ul>
<b>Heritage and complying development certificates</b>	<p>2.4 Take a policy approach to minimise debate/dispute with applicants on proposals where a Complying Development Certificate (CDC) and Exempt Development is possible. Develop appropriate guidance for applicants in this regard.</p>
<b>Providing visual guidance</b>	<p>2.5 Develop and publish design diagrams to provide clarity, consistent advice and good examples of development at heritage sites.</p>
<b>3. Site inspections, on-site and applicant meetings</b>	
<b>Tracking completion of site inspections</b>	<p>3.1 Monitor and report on the timely completion of preliminary site inspections and associated tasks in OneCouncil.</p>
<b>Resourcing specialist staff attendance</b>	<p>3.2 Develop protocols to ensure that a heritage officer or engineer can attend applicant meetings, if and when appropriate (noting resourcing constraints).</p>
<b>4. Technology</b>	
<b>Allocating resources for system improvement</b>	<p>4.1 Consider establishing dedicated role/key staff for system improvement – responsible for managing and coordinating TechOne upgrades, investigating solutions, and supporting the Directorate on process improvement and the effective and efficient use of information systems.</p>
<b>Developing an Intranet page for OneCouncil</b>	<p>4.2 Develop an Intranet page to provide guidance to staff and capture knowledge and about key elements and using OneCouncil within the Property &amp; Rating section (e.g. features and functionalities, process documents, guides, work instructions, FAQs, tips and tricks, support).</p>

Topic	Opportunities for Improvement
<b>Resourcing responses to initial customer enquiries</b>	4.3 Monitor developments in Generative Artificial Intelligence and investigate the appropriateness, quality, opportunities, and risks of existing and emerging solutions, such as the application of AI to respond to preliminary customer inquiries (e.g. recurring or common questions received from customers).
<b>Creating a contributions module</b>	4.4 Monitor the implementation progress and evaluate the outcomes and benefits realisation of OneCouncil contributions and costing module improvement projects.
<b>Improving reliability of notification system</b>	4.5 Ensure that DA notifications occur in a timely manner by either: (1) minimising significant downtime of Intramaps notifications (2) investigating other mapping tools which provide better efficiencies, or (3) embedding the notification process into OneCouncil, whichever is found more effective, efficient, economical and reliable.
<b>5. Staff Opportunities and Constraints</b>	
<b>Career Development</b>	5.1 Maintain internal training initiatives, including internal mentoring, buddying and supervision to challenge less experienced planners with difficult applications.
<b>Recruitment</b>	5.2 Monitor and review Council remuneration and benefits, including for planners to align with other Councils. Consider the purchase of contemporary market testing and benchmarking salary reports.
	5.3 Review and enhance recruitment processes to provide better applicant experience and facilitate fast offers, and improve opportunity to secure best talent in a competitive labour market.
<b>Allocating workload</b>	5.4 Reinforce, through regular conversations and management coaching of team leaders, the proactive distribution of workload across the teams and the planners, with regular analysis to discuss trends and make adjustments.
<b>Collaborating with other teams</b>	5.5 Conduct six-monthly sessions between planners and other business units, such as strategic planning, to continue to create a cross-unit integrated approach.

Topic	Opportunities for Improvement
<b>6. Coordination of Litigation</b>	
<b>Building legal understanding amongst the planners</b>	<p>6.1 Develop and implement a capability building program for Planning team to work in collaboration with the Legal team, considering the following matters:</p> <ul style="list-style-type: none"> <li>• understanding the legal system, environmental and planning law, role of courts</li> <li>• hosting mock trials</li> <li>• briefings from experienced expert witnesses</li> <li>• debrief and training from reputable law firms</li> <li>• awareness of what is involved in litigation</li> <li>• provide advice on best course and agree on direction</li> <li>• addressing and learning from previous litigation experience (good/bad)</li> <li>• communicating litigation outcomes</li> <li>• debriefs after the conciliation or hearings</li> <li>• presentation to peers</li> <li>• insights, analysis and lessons learned sessions (e.g. why there was agreement, why the original position was not maintained, what does this say about the controls)</li> <li>• emerging issues, recent legislations and case law and policy developments.</li> </ul> <p>6.2 Establish a risk-based prioritisation and decision-making approach which actively considers providing opportunities for Council planners to be expert witnesses.</p> <p>6.3 Monitor and evaluate the effectiveness of the role of Executive Planner and related working and mentoring arrangements to ensure that it meets the objectives for its establishment.</p>
<b>Communicating the schedule of appeals</b>	<p>6.4 Develop communication processes utilising OneCouncil and administration protocols for notifying planners about litigation issues, including participation in conciliation conferences and status updates.</p> <p>6.5 Schedule more regular updates from the Legal team to the planners (e.g. fortnightly session with the managers, status report, more detailed discussions with the team leaders on as needed basis, communicating outcomes, debriefs after conciliation or hearings, presentations).</p>

Topic	Opportunities for Improvement
	6.6 Negotiate some sharing of information and responsibilities for the administration of legal planning matters to the Development Assessment Administrative Support team.
<b>Negotiating protocols regarding access to information</b>	6.7 Negotiate access to information arrangements and protocols in relation to litigation matters between the Planning and Legal teams, including: <ul style="list-style-type: none"> <li>• roles and responsibilities</li> <li>• required information (e.g. what was the decision, etc.)</li> <li>• users of information</li> <li>• location (e.g. Council system)</li> <li>• business need for access to information</li> <li>• level of access</li> <li>• communication channels</li> <li>• timing of provision of information</li> <li>• legal privilege, privacy and confidentiality</li> <li>• other considerations.</li> </ul>
<b>Reducing Legal Costs</b>	6.8 Develop strategies to minimise legal costs. For example, lawyers and planners could undertake analysis to determine those applications being appealed and which matters are resolved at conciliation hearings, resolution with amended plans and those that end up in hearing. Ensuring this information is captured in the Tech one system would assist in this analysis.

Note that this program of recommendations has been designed to complement the proposed actions already adopted in the “Customer Service in Development Assessments: Action Plan” dated September 2023.

It should be taken as read that the staff will continue to implement the current action plan, and that these review recommendations be considered as additional and complementary measures to improve customer experience.



## ANALYSIS & RECOMMENDATIONS

### 1. DEVELOPMENT ASSESSMENT TIMEFRAMES

By way of comparison with other areas, the Inner West local government area comprises a large number of residential blocks that are of high value, held in Torrens Title and on small lot sizes. Blocks of land are often complicated to develop due to various issues including heritage values or views of the water or city. On small lots, even minor applications can be sensitive to surrounding neighbours. Most DAs draw submissions and the community is active and engaged. All of these factors impact the amount of time required to assess DAs.

In recent consultation undertaken by Council with industry professionals, applicants have stressed that their priority is not just about the number of days to assess the DA, it is also about getting an approval. For example, from the Industry workshop, it was clear that most applicants would be happy to spend more time getting an approval, and work with Council to go through that process, to get to an outcome that works.

As a leftover legacy from the amalgamation, Council is still operating three Development Control Plans (DCPs), which means that the controls in each of the areas are still quite different. This has implications for the management of workload, with applications allocated between teams by geographic area. It also hampers the consistent application of rules (e.g. heritage) across the LGA. Preparation of the new DCP is being undertaken by the Strategic Planning team, and is a significant piece of work that also requires councillor and community input.

Another issue impacting efficiency is the diversity of systems that each team uses to monitor workloads. Team leaders currently use disparate MS Excel spreadsheets to track team tasks and projects. In addition, all planners extract the relevant information from TechOne in different formats, and then any data entered is not linked back into the system.

When planners request additional information from an applicant, there are additional measures that can be adopted to minimise the extension of timeframes. Once the allowable 21 days have passed, it would help to follow-up and enquire about progress. Minor issues sometimes cause delays and prompt action by the Planning team can keep the application on track and/or provide alternatives.

Development applications are often referred to specialist teams (for example to heritage specialists, engineers or ecologists). When this occurs, and to achieve a good outcome it is important that the planner provides a full and complete description of the proposal. The specialist staff receiving a referral are not always co-located, have different professional backgrounds and/or use different terminology. It is therefore important that the planners are clear and specific to ensure that specialist staff focus on the key issues, and this may also reduce timeframes and rework.

The Administrative Support team appears to be well resourced, including (at the time of the review) seven support officers, two senior support officers and one team leader. However, processes followed by this team are not yet mapped, meaning that there is potential for process efficiencies.

Staff suggested that the current website is inaccessible and confusing, and could be made more helpful for customers by improving the navigation and increasing the type and amount of information on Council's website.

TOPIC	RECOMMENDATION
<b>Updating the DCP</b>	1.1 Design, develop and adopt a new Development Control Plan for the LGA.
<b>Systems to manage workload</b>	1.2 Investigate a technology solution to view and manage application status by officer. The team would benefit from a system that allows visibility over the whole team workload, and removes the need for manual data entry.
<b>Facilitating applicant responses</b>	1.3 Require officers and team leaders to call applicants when 21 days have lapsed to proactively monitor due dates for requests for information and endeavour to prevent delays by checking progress and identifying 'next steps'.
<b>Better communication at referral</b>	1.4 Provide training, particularly for newer planners on how and what to communicate when seeking advice from referral specialists.
<b>Seeking administrative efficiencies</b>	1.5 Develop key process maps outlining the administration component of applications, including quality control, prioritisation, and tracking to document procedures and seek administrative efficiencies.
<b>Improve website experience</b>	1.6 Improve website accessibility, readability, and usage as a source of information (e.g. answers to questions; cheat sheets; fact sheets; more information on DA processes; requirements building granny flats, front fences, terrace extensions, colour schemes, tree removals, etc.).

**2. HERITAGE ASSESSMENT**

The Heritage Assessment team processed over 1,200 referrals in the past financial year (2022-2023). Applications are often resubmitted as the applicant is given an opportunity to address any concerns. The Heritage Assessment team provides advice to Strategic Planning team as well as Compliance and Property teams, they issue Heritage Exemption Certificates, act as experts in the Land & Environment Court, but their primary focus is working with the Development Assessments team.

Overall, demand for heritage issues appears to be increasing. There has been some recent unease that the team is not as accessible as they should be, for example, to respond to requests for referrals, attend pre-lodgement meetings / site assessments, and explain issues to applicants.

Council has recently reviewed referral triggers to ensure that they are working effectively. In the main, the DAs that are referred to the Heritage Assessment team are those that need to be reviewed. The team has an internal level of service agreement that they will respond within 21 days.

When responding to referrals, the heritage officers have adopted the practice of linking their advice specifically to the relevant planning controls. A successful heritage referral assesses the impact of the development only on issues relating to heritage significance, ensuring that the referral response is appropriately directed to heritage-related matters.

TOPIC	RECOMMENDATION
<b>Reviewing heritage controls</b>	2.1 Review heritage controls and approach in the development of the new DCP to facilitate practical implementation and a contemporary approach to heritage.
<b>Improving referral practices</b>	2.2 Review and consult with key stakeholders to develop fit-for-purpose referral practices and templates that: <ul style="list-style-type: none"> <li>• are written in Plain English</li> <li>• clearly state the requirements and recommendations</li> <li>• cite and reference appropriate criteria and information (e.g. specific of provisions of legislation, policy, and plan)</li> <li>• help demonstrate clear, concise and reasonable basis of administrative decisions.</li> <li>• Ensure referral is appropriately linked to heritage-related matters.</li> </ul>
<b>Strengthening consistency of heritage advice</b>	2.3 Strengthen engagement and communication between planning and heritage staff, through: <ul style="list-style-type: none"> <li>• six-monthly heritage briefings for DA, heritage, and strategic planning business units to be delivered by internal and external experts</li> <li>• team review of case studies and positions on issues</li> </ul>

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TOPIC	RECOMMENDATION
	<ul style="list-style-type: none"> <li>holding timely discussions to clarify heritage matters and encourage planners' feedback on referrals</li> <li>attendance by heritage advisors at meetings with applicants, as needed, and subject to approval by team leaders.</li> </ul>
<b>Heritage and complying development certificates</b>	2.4 Take a policy approach to minimise debate/dispute with applicants on proposals where a Complying Development Certificate (CDC) and Exempt Development is possible. Develop appropriate guidance for applicants in this regard.
<b>Providing visual guidance</b>	2.5 Develop and publish design diagrams to provide clarity, consistent advice and good examples of development at heritage sites.

**3. SITE INSPECTIONS, ON-SITE & APPLICANT MEETINGS**

In order to improve customer experience, the team has recently recommitted to consistent, early on-site meetings. Managers have introduced a new procedure that the planner commencing an application process officer must ring the applicant within fourteen days to introduce themselves and also to arrange a site inspection. Planners are encouraged to take someone with them, a more senior officer if necessary and depending on an initial assessment of DA complexity.

During the site inspection, the officer takes photos and familiarises themselves with the site, the surrounding area and proposed development. If the applicant or owner is in attendance, the officer is counselled to listen, but also to make sure that they do not make any promises or guarantees at an early stage.

There are issues with the timely entry of site inspection tasks in OneCouncil, which if not completed can seem to falsely indicate that a site inspection has not been carried out or was delayed. Changes to the software system to simplify this step are currently being configured. Staff are also looking into options for software that would automatically transfer photos and notes from the site inspection or site meeting to Council's records to improve process efficiencies.

On occasion applicants request to meet after the site inspection has occurred – either on or off-site. In the past, particularly during and post COVID these meetings did not occur as a matter of course. As part of the Customer Service in Development Assessments Action Plan there is a clear directive that these meetings are now a normal and essential component of assessing each application.

ISSUE	RECOMMENDATION
<b>Tracking completion of site inspections</b>	3.1 Monitor and report on the timely completion of preliminary site inspections and associated tasks in OneCouncil.
<b>Resourcing specialist staff attendance</b>	3.2 Develop protocols to ensure that a referral officer such as a heritage officer or engineer can attend applicant meetings if and when appropriate (noting resourcing constraints).

#### 4. TECHNOLOGY

Prior to amalgamation, the Council used three different property and rating software systems and three different document management software systems to manage the DA process. However, prior to COVID, Council switched to OneCouncil. While the initial period was difficult, the new system has enabled some improvements. For example, it is now somewhat easier for residents to review the DA process and to for staff to access items remotely.

Staff reported during this review that the system is not always user friendly and would be improved by reducing the number of tasks that users have to click through, for example, removing unnecessary prompts and adding those prompts that are agreed as part of the process. As part of a review carried out by Procure Spot a revised business process was agreed. The Operations & Special Projects Manager is leading the configuration of this new business process in OneCouncil.

Staff are also working to implement a calculator designed to check the cost of proposed development. This will enable the planners, ePlanning and Administrative Support teams to check nominated development costs at the lodgement point and should improve the accuracy of proposed development costs and therefore also of fees collected.

Contributions and levies are not calculated within the system. An audit of this process has exposed significant financial and legal risks. Staff are currently required to calculate the contribution, index it, and then prepare a manual invoice. In previous software, the process was automated thereby reducing workloads. This risk is being managed through its own specific process improvement project.

Integration with the planning portal is only rudimentary and the current software does not interface with the portal. Running two systems was perceived to be duplicative, for example, consents staff send an email to the applicant, and then add it to the planning portal at the same time. In the future, it would be preferable to input data once and generate an automatic email.

An Application Programming Interface (API) between OneCouncil and the NSW Planning Portal is available. Council went live with one component of the API which creates the application in OneCouncil at the end of 2023. However, there are still some manual steps involved. Configuration on the remaining components of the API are currently underway and if these can be implemented with minimal manual intervention will enable efficiencies in the process.

Duty planning is resource intensive in answering public enquiries. Staff noted that there is a company using AI technology to provide the first response to public queries. This was perceived as a future option that may introduce efficiencies within the process.

TOPIC	RECOMMENDATION
<b>Allocating resources for system improvement</b>	4.1 Consider establishing dedicated role/key staff for system improvement – responsible for managing and coordinating TechOne upgrades, investigating solutions, and supporting the Directorate on process improvement and the effective and efficient use of information systems.
<b>Developing an Intranet page for OneCouncil</b>	4.2 Develop an Intranet page to provide guidance to staff and capture knowledge and about key elements and using OneCouncil within the Property & Rating section (e.g. features and functionalities, process documents, guides, work instructions, FAQs, tips and tricks, support).
<b>Resourcing responses to initial customer enquiries</b>	4.3 Monitor developments in generative Artificial Intelligence and investigate the appropriateness, quality, opportunities, and risks of existing and emerging solutions, such as the application of AI to respond to preliminary customer inquiries (e.g. recurring or common questions received from customers).
<b>Creating a contributions module</b>	4.4 Monitor the implementation progress and evaluate the outcomes and benefits realisation of OneCouncil contributions and costing module improvement projects.
<b>Improving reliability of notification system</b>	4.5 Ensure that DA notifications occur in a timely manner by either: (1) minimising significant downtime of Intramaps notifications (2) investigating other mapping tools which provide better efficiencies, or (3) embedding the notification process into OneCouncil, whichever is found more effective, efficient, economical and reliable.

**5. STAFF OPPORTUNITIES & CONSTRAINTS**

Historically it has been difficult to recruit town planners in NSW. In recent years, it has become increasingly difficult to recruit people with more than four of five years’ experience. Remuneration and conditions of employment are thus critical to Council’s ongoing employment strategy.

The creation of the ePlanning team saw an enormous improvement in customer experience by helping people navigate the NSW Planning Portal and the lodgement process. The team also provides student or graduate planners a training ground so that Council can nurture and train their own planners. Given the overall experience levels within the team, it has become more important to invest in development and to make time for training.

The team has recently renewed its purpose at an internal planning day, and focused on how they could improve processes and outcomes. There has been a shift to recruit differently due to the changing market and the types of available planners. New planners are recruited according to budget rather than by position. If the funds are available they are allocated according to the level and availability of the applicants. Team leaders have found that this generates less stress within the team, including more manageable workloads.

Inner West is a big council that receives in excess of 2,000 applications per year (including development applications, modifications, review, pre-da and heritage exemptions). The current arrangement of grouping five or six planners, led by team leaders in small teams seems an effective basis for the structure and facilitates the fair and even allocation of workload.

Management is also working to remove the “North South divide” that remains due to the various DCP arrangements. While some planners concentrate on particular suburbs, newer planners prefer to deal with applications across the LGA. With a new DCP, it will be important to train planning staff in using the new controls, and also to spend time across teams to harmonise approaches to their assessment outcomes.

TOPIC	RECOMMENDATION
<b>Career Development</b>	5.1 Maintain internal training initiatives, including internal mentoring, buddying and supervision to challenge less experienced planners with difficult applications.
<b>Recruitment</b>	5.2 Monitor and review Council remuneration and benefits, including for planners to align with other Councils. Consider the purchase of contemporary market testing and benchmarking salary reports.  5.3 Review and enhance recruitment processes to provide better applicant experience and facilitate fast offers, and improve opportunity to secure best talent in a competitive labour market.



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TOPIC	RECOMMENDATION
<b>Allocating workload</b>	5.4 Reinforce, through regular conversations and management coaching of team leaders, the proactive distribution of workload across the teams and the planners, with regular analysis to discuss trends and make adjustments.
<b>Collaborating with other teams</b>	5.5 Conduct six-monthly sessions between planners and other business units, such as strategic planning, to continue to create a cross-unit integrated approach.

## 6. COORDINATION OF LITIGATION

Council's legal budget has escalated significantly in recent years. In benchmarking conversations with other Councils, the increase in number of appeals seems to be a common experience amongst neighbouring Councils.

There is an opportunity to enlist the planning staff to reduce escalating costs of engaging planning consultants. For example, planning staff expressed frustration that they sometimes lose sight of outcomes in the event of an appeal. Previously, planning staff were utilised as expert witnesses on behalf of Council when appeals were lodged. This was perceived as allowing the team to utilise their experience and knowledge to shape outcomes.

Experienced senior staff acknowledge that the experience of being an expert witness can be very time consuming and stressful. There is a lot of enthusiasm amongst some staff to get involved in appeals; however, some are more hesitant due to the aggressive environment and the time necessary to participate.

Appeals are currently managed by external lawyers and outsourced to experienced planning consultants. The Executive Planner role has recently been recruited to increase involvement from the Planning team.

In terms of career progression, it is desirable for planners to get court experience. A preparatory step is to improve engagement between the Planning and the Legal teams, so that the planners hear about whether a matter goes to appeal, are given opportunities to observe the process, and to give selective and occasional chances to run the appeal.

The Legal team has its own workload. It was suggested during the review that some administrative responsibilities for storing documents on appeal matters could be fulfilled by the Administrative Support team, to provide administration support for appeals that relate to DAs and also to ensure that planners have better access to information that will facilitate their understanding and involvement in the process.

Staff perceive that the current lack of involvement in appeals may mean that an initial refusal may be appealed, and then staff are not made aware of the reasons for appeal or the outcomes. In addition, there is a risk that external counsel may set precedents that are inconsistent with Council's planning objectives.

There are new strategies in place to provide planners with greater opportunities to keep up to date with case law, online updates, and judgements. It is important to put in place a stronger feedback loop from the Legal team, so that planners understand the results of the appeals of their decisions. That is, there is a missing learning loop, and there needs to be some analysis about common issues and decisions and emerging precedents. If court decisions impact development outcomes, the Planning team should be advised.

TOPIC	RECOMMENDATION
<p><b>Building legal understanding amongst the planners</b></p>	<p>6.1 Develop and implement a capability building program for Planning team to work in collaboration with the Legal team, considering the following matters:</p> <ul style="list-style-type: none"> <li>• understanding the legal system, environmental and planning law, role of courts</li> <li>• hosting mock trials</li> <li>• briefings from experienced expert witnesses</li> <li>• debrief and training from reputable law firms</li> <li>• awareness of what is involved in litigation</li> <li>• provide advice on best course and seek direction</li> <li>• addressing and learning from previous litigation experience (good/bad)</li> <li>• communicating litigation outcomes</li> <li>• debriefs after the conciliation or hearings</li> <li>• presentation to peers</li> <li>• insights, analysis and lessons learned sessions (e.g. why there was agreement, why the original position was not maintained, what does this say about the controls)</li> <li>• emerging issues, recent legislations and case law and policy developments.</li> </ul> <p>6.2 Establish a risk-based prioritisation and decision-making approach which actively considers providing opportunities for Council planners to be expert witnesses.</p> <p>6.3 Monitor and evaluate the effectiveness of the role of Executive Planner and related working and mentoring arrangements to ensure that it meets the objectives for its establishment.</p>
<p><b>Communicating the schedule of appeals</b></p>	<p>6.4 Develop communication processes utilising OneCouncil and administration protocols for notifying planners about litigation issues, including participation in conciliation conferences and status updates.</p> <p>6.5 Schedule more regular updates from the Legal team to the planners (e.g. fortnightly session with the managers, status report, more detailed discussions with the team leaders on as needed basis, communicating outcomes, debriefs after conciliation or hearings, presentations).</p> <p>6.6 Negotiate some sharing of information and responsibilities for the administration of legal planning matters to the Development Assessment Administrative Support team.</p>

TOPIC	RECOMMENDATION
<p><b>Negotiating protocols regarding access to information</b></p>	<p>6.7 Negotiate access to information arrangements and protocols in relation to litigation matters between the Planning and Legal teams, including:</p> <ul style="list-style-type: none"> <li>• roles and responsibilities</li> <li>• required information (e.g. what was the decision, etc.)</li> <li>• users of information</li> <li>• location (e.g. Council system)</li> <li>• business need for access to information</li> <li>• level of access</li> <li>• communication channels</li> <li>• timing of provision of information</li> <li>• legal privilege, privacy and confidentiality</li> <li>• other considerations.</li> </ul>
<p><b>Reducing Legal Costs</b></p>	<p>6.8 Develop strategies to minimise legal costs. For example, lawyers and planners could undertake analysis to determine those applications being appealed and which matters are resolved at conciliation hearings, resolution with amended plans and those that end up in hearing. Ensuring this information is captured in the Tech one system would assist in this analysis.</p>

## APPENDICES

### APPENDIX 1 – BENCHMARKING RESULTS

Particulars	Inner West Council	City of Sydney	Canterbury-Bankstown	Woollahra	Ku-ring-gai
Volume (determined)	955	1,092	753	533	410
Cost of development	\$385.8M	\$1,300.8M	\$776.5M	\$432.1M	\$364.9M
Average assessment times (gross days)	130	114	118	156	131
Council KPI measure	Median development applications processing – days	Average time to determine 90% of development applications – days	Median gross determination time for all development applications – days	Average processing times for development applications gross mean – days	Median development application processing – days
o KPI – Target	85	55	59	117	<90
o KPI – Actual	97	85.23	59	135	102
Number of staff	59	60	50	27	33
Number of admin staff	10	10	12	4	4.2
Volume of DAs determined/Total Staff Count Ratio	16	18	15	20	12
Workload per Officer	<u>FY22/23</u> DAs determined/staff: 15.85	<u>FY22/23</u> DAs determined/staff: 17.45	<u>FY22/23</u> Total Applications determined/staff: 17.34	<u>Current workload</u> DAs/staff: 17.00	<u>CY2023</u> DAs determined to officer attribution data not received.

## APPENDIX 2 – DISCLAIMERS

- **Management Responsibility:** Management is responsible for establishing and maintaining an effective system of internal control over its operations and financial reporting. This includes, without limitation, systems designed to assure the achievement of its control objectives and compliance with applicable laws and regulations.
- **Limitations:** The matters raised in this report are only those that came to our attention during the course of our review and are not necessarily a comprehensive statement of all the weaknesses that exist or all improvements that might be made. Our procedures were not designed to detect all weaknesses in control procedures as they were not performed continuously throughout the period.
- **Fraud:** There is an unavoidable risk in any assurance project that fraud or irregularity may not be detected due to the limitations noted above. Our report therefore should not be relied upon to disclose fraudulent activities.
- **Recommendations:** Centium is not responsible for whether, or the manner in which, any recommendations made in this report are implemented. Your entity should assess our recommendations for their full commercial and operational impact before implementing them.
- **Confidentiality:** This report is confidential, has been prepared solely for the use by your entity and ownership of the report and any attachments lies with your entity.
- **Third Party Responsibility:** This report should not be quoted in whole or in part without our written consent. We disclaim any assumption of responsibility for any reliance on this report to any person other than management of the entity or for any purpose other than which it was prepared.
- **Information Requests – Costs:** Costs of information requests under any “*freedom of information*” legislation such as the NSW Government Information (Public Access) Act, the Commonwealth Freedom of Information Act or subpoenas arising from actions taken by individuals or groups as a result of this report will be passed on to you.



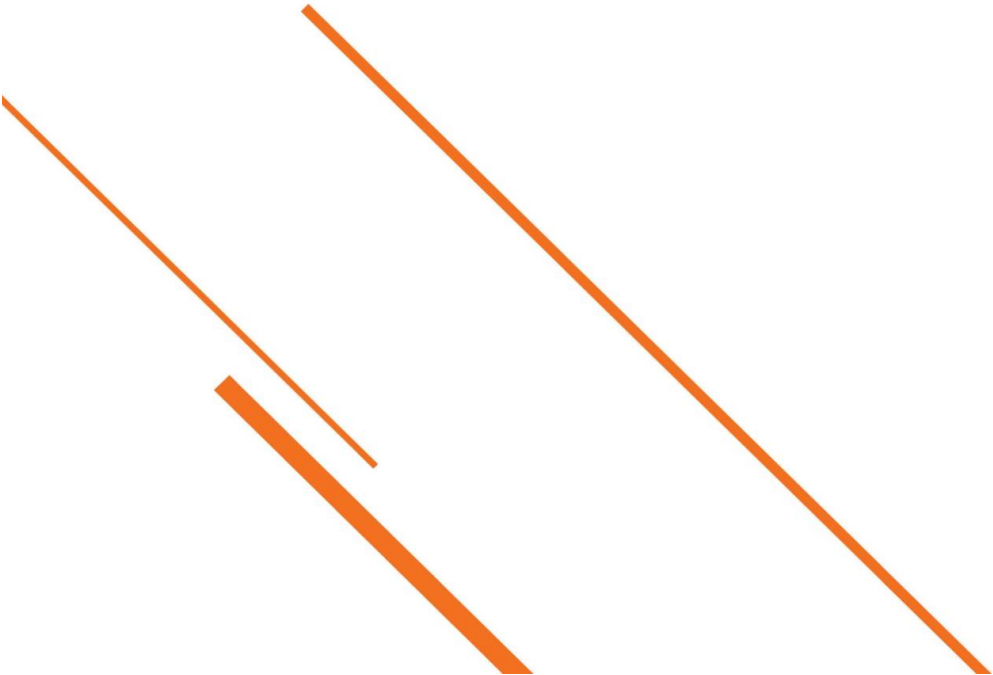
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**Item No:** C0524(1) Item 27  
**Subject:** FOGO SERVICE - MONTHLY UPDATE  
**Prepared By:** Helen Bradley - Manager Resource Recovery Planning  
**Authorised By:** Peter Gainsford - General Manager

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

1: An ecologically sustainable Inner West

**EXECUTIVE SUMMARY**

This report includes the monthly updates on services, statistics and initiatives on FOGO.

**BACKGROUND**

The new weekly opt-in red lid garbage collection commenced on 18 March as per the March Council resolution, there is a steady stream of households opting in.

Work is progressing on the FOGO service review and phase two communications with external consultants to embed FOGO.

Council procurement is completed (supply and distribution) for the delivery of 75 bag packs of compostable liners to all households during May and June 2024.

**DISCUSSION**

Council commenced the FOGO food recycling service on the 9th October 2023 and as of the 2 May had collected 10,033 Tonnes of FOGO. This equates to 21,070 tonnes CO2, equivalent emissions avoided.

The tonnages collected for March was 1,385 and April was 1,390 both greater than our modelling suggested of approximately 1,122 tonnes per month if we recovered half of the available food from the garbage bin.

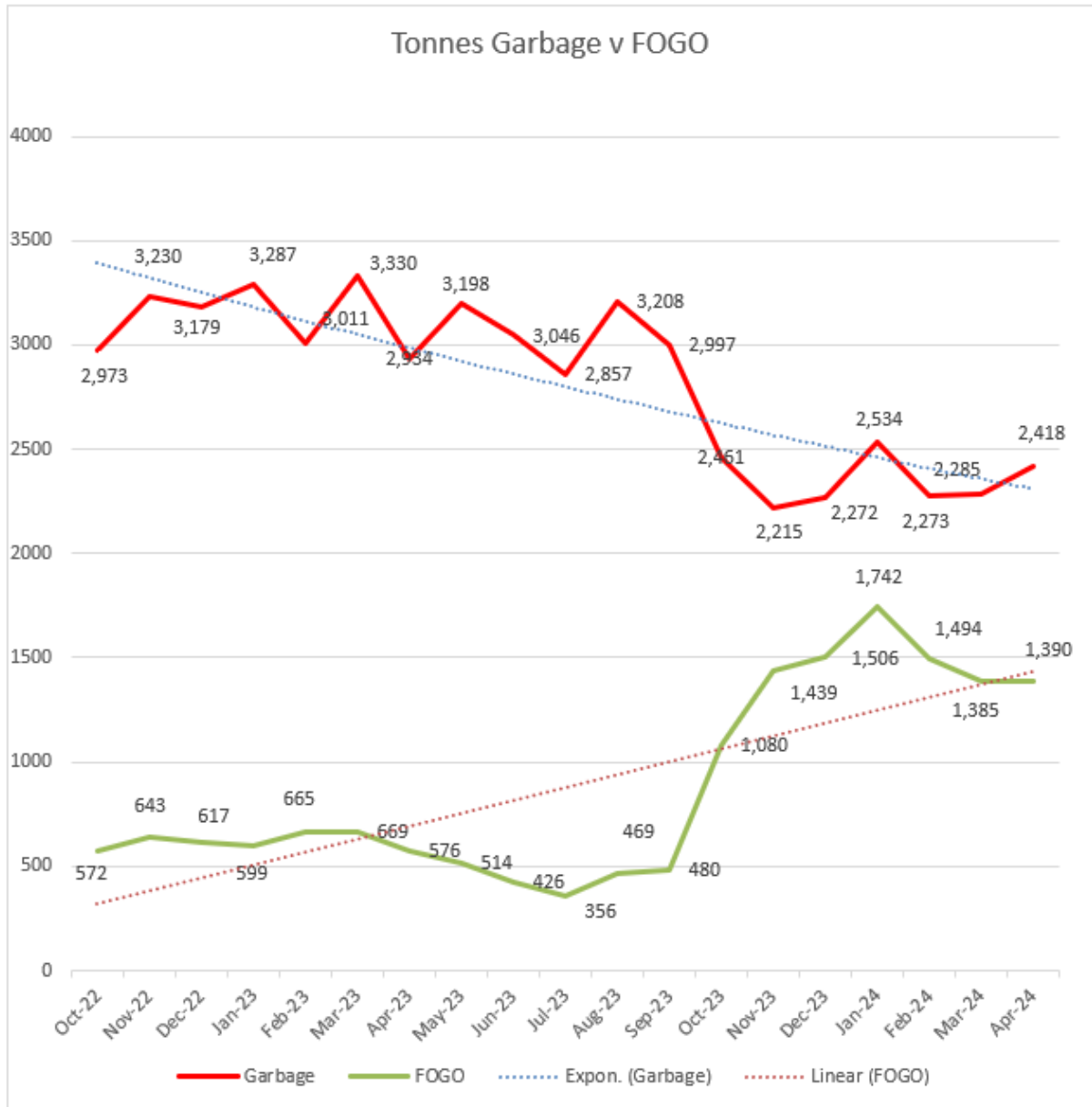
In the first 7 months of the FOGO service (October to April inclusive 2023/24), compared to the same period in 2022/23;

- Garbage tonnage reduced by 5,486 tonnes
- FOGO (Garden and FOO previously) tonnage has increased by 5,695 tonnes.

This suggests a transfer of approximately 5,400 tonnes of food from garbage to FOGO over the first seven months of FOGO.

As is demonstrated in the following graph, FOGO tonnage is increasing at a greater rate than garbage disposal, compared to the same months last financial year. Note that summer is peak generation across all streams, with lowest seasonal generation in winter.





Industry standard for missed bins is 0.5% of total services which would equate to approximately 890 missed for the Inner West each week. Council missed services are consistently averaging approximately 400 per week across all streams (Garbage, recycling, and FOGO).

The number of weekly waste phone calls and customer requests are gradually reducing, and we are averaging about 183 calls per day (729 for the 4 day week) in the week ending 26 April 2024 from a peak of 800 per day in October 2023. 163 of these calls were FOGO related (mostly opt-in weekly garbage), averaging 41 per day.

Council has been promoting access to the online waste calendar as the single source of truth for residents confirming their bin collection details, with the waste calendar pages receiving more than 372,330 views (3 October 2023 to 26 April 2024). This is now reflected in the number of residents presenting their red or yellow bin on the wrong week for collection, which has reduced to around 5% of households. This is being addressed through education to households via the collection crews and waste busters.

Assistance for residents adjusting to FOGO

### 1. Upsizing Red Lid Garbage Bins.

To help assist residents who are struggling with a fortnightly collection of the 120-litre red lidded bin, Council is offered a 240-litre bin. Council has delivered 4,870 upsized 240-litre red lidded Garbage bins since FOGO commenced.

### 2. Booked Overflow Red Lid Garbage Bin Collection

Optimo, Council's current booking system for clean-up bookings, has been active since 9 October 2023 to support residents that would like to book the alternate week collection.

The booked system gives residents opportunity to adapt waste sorting behaviour before committing to an upsizing of bin. 1,200 bookings are available on each collection day and bookings are steady at an average of 85 per day during the month to 26 April, equating to approximately 780 households using the service per fortnight. Only 10% of bookings are associated with using the opt in service 3 or more times since the service commenced.

Due to the configuration of the Optimo software Council has been unable to collect booked overflow services on the same day of the week as the collection day. Council is currently getting the software updated to enable same day collection, which will also assist staff with the weekly opt in garbage collection service.

### 3. Weekly opt in garbage collection service

The website was updated to provide information about how to register for the weekly opt-in service.

All residents that had called council previous wanting the weekly service have been contacted and either called back by call centre staff or emailed where phone numbers were not provided. On 18 March 2024, as per the council resolution, residents were able to register for the opt-in weekly garbage collection service. Households with the greatest need were prioritised for the service first (starting from 25 March) if they had a disability or medical condition creating increased demand on waste, large households of 5 or more and children with nappies. The remainder service commenced from Monday 8 April.

Residents call customer service to register, who ask a series of questions and determine priority. A blue 'weekly' sticker is provided with the address written on for the top of the red lid garbage bin to identify the bin to collection crews.

At 8 May 1,460 households had registered for the opt in weekly red lid garbage bin collections. The collection of the weekly opt in service is currently being undertaken within existing day labour resources. Council has completed the procurement process for additional contract resources should the need arise

Comparison in FOGO performance for variable bin sizes and collection frequency will be measured as part of the service review which will include audits and review of tonnages. We will continue to monitor requests and measure customer satisfaction in the Inner West community satisfaction survey.

### 4. Waste Buster activity

During April, Waste Busters reported the following:

- Contacted households of 23 contaminated FOGO bins rejected by resource recovery service crews. 226 individual households and apartments were contacted directly in response to these contaminated bins.
- Resolved 378 resident FOGO enquiries
- Prepared to commence upcoming behaviour change bin tagging phase, targeting locations of greatest contamination in mid-May.

- Engaged with over 52 residents across two events

### 5. Rebate for Reusable Nappies, Sanitary and Incontinence products

\$30,000 was allocated by council resolution for the nappy and sanitary rebate which opened on 9 October to enable households to try subsidised reusable nappies or sanitary products and reduce the amount of garbage in their red lid bin.

In February the rebate was expanded to include the acceptance of reusable incontinence products. Residents buy the items of their choice and submit their simple application and their receipt to qualify for the rebate (up to \$150 for reusable nappies and \$100 for sanitary or incontinence products).

On 26 March 2024, three hundred and ninety-six rebates had been claimed total cost \$21,356):

- Reusable cloth nappies – 104 claims to the value of \$7,515
- Reusable sanitary products – 291 claims to the value of \$13,751
- Reusable incontinence underwear – 1 claim to the value of \$90

### FOGO Community Champions and Promotions

The final phase of the Community Champions work is about to commence with a community expression of interest opening to train 50 community members as FOGO Food Recycling experts to enable them to influence and support people in their local area and networks. Council is about to commence the next phase of external communications to help embed the FOGO service.

### Compostable liner supply and delivery

Council currently offers collection of compostable liners (bags) at Inner West Customer Service Centres and libraries. An initial pack of 40 compostable liners was provided to FOGO households as part of the starter kit. Based on usage of 3 liners per week this is a 13 week/3-month supply to end December 2023. All single dwellings (approximately 50,000 houses) were delivered a roll of 75 compostable bags in December 2023. Based on usage of 3 liners per week this is a 25 week/6-month supply to May 2024.

The delivery of 75 bag packs of compostable liners for delivery to each household is scheduled in May/June 2024.

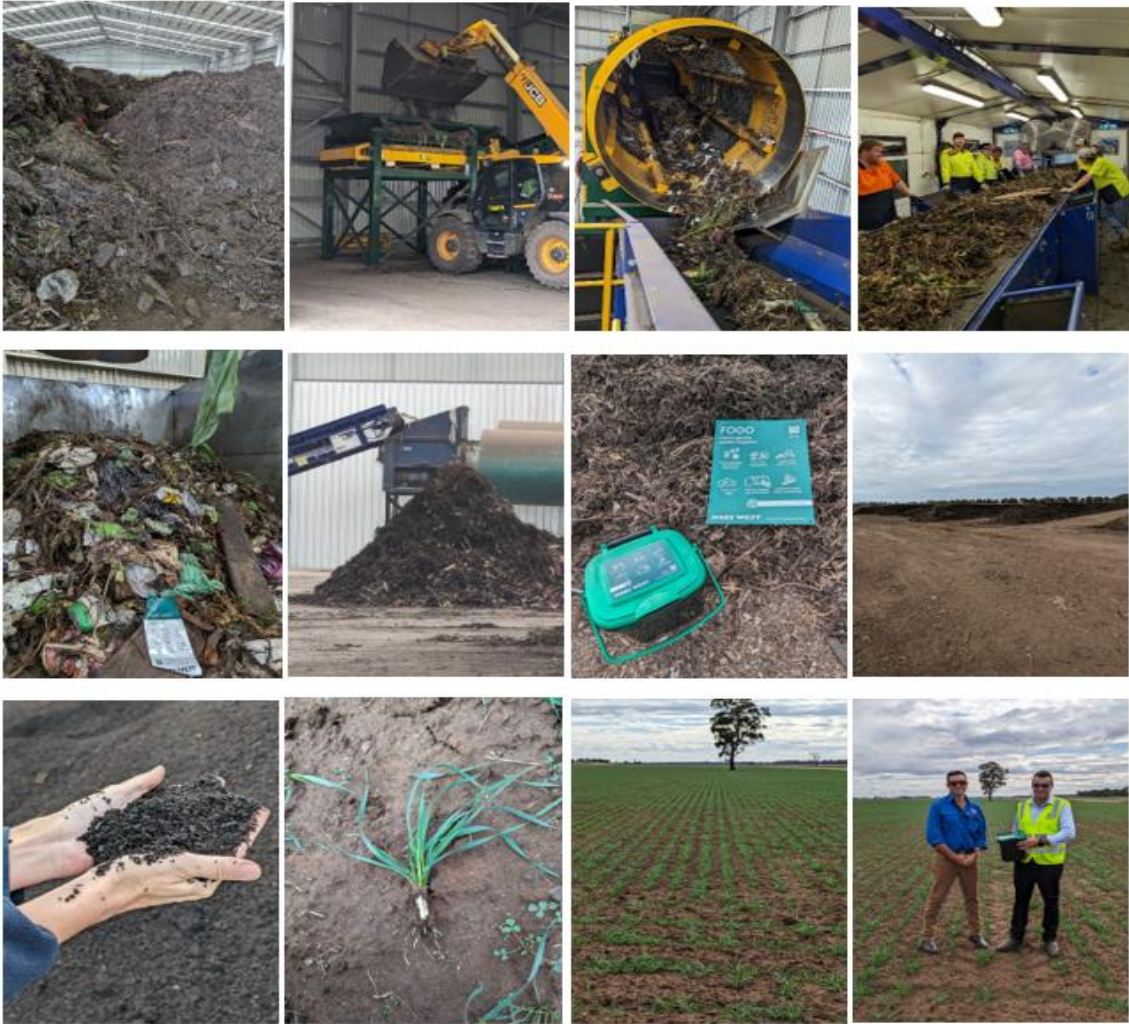
### Visit to Topsoil and Farm at Forbes

On 1 May 2024, Council staff visited Topsoil at Forbes the FOGO processor. Inner West FOGO material was loaded onto a conveyor belt, manually picked to remove any contaminants, shredded and composted in open windrows to create a high-quality compost product.

A local wheat farm recently applied the Inner West compost to one wheat field and after 4 weeks growth the comparison was outstanding compared to growth where no compost had been applied.

The farmer then sends the wheat to a local bread manufacturer.

A briefing can be provided on this visit if Councillors are interested.



**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

The costs for the delivery of compostable liners will be from the existing domestic waste budgets with any shortfall funded from the Domestic Waste Reserve. The number of weekly opt in collections are currently being undertaken within the existing day labour budget.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 28  
**Subject:** DIRECT EMPLOYMENT OF PEOPLE WITH A DISABILITY - BI-MONTHLY REPORT  
**Prepared By:** Helen Lyons - Senior Manager People and Culture  
**Authorised By:** Peter Gainsford - General Manager

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive, and effective civic leadership

**EXECUTIVE SUMMARY**

To provide a bi-monthly update on Council’s action and commitment to becoming a Disability Employer of Choice and be recognised as a leader in the field of disability employment.

This report will discuss Council’s ongoing progress with its Disability Inclusion Action Plan, and future actions the Council commits to making in the upcoming months.

This report includes one table that addresses the Council’s progress in direct employment of people with a disability. The table outlines Council’s action plan against Get Skilled Access’s (GSA) recommendations and expected implementation timeframe (provided as *Attachment 1*). The second set of data provides Council’s current placement results against the relevant roles identified by Get Skilled Access’ Job Role Accessibility & Inclusion Audit.

**BACKGROUND**

At the Council meeting held on 5 March 2024, Council resolved as follows:

2. *That Council share the Job Role and Accessibility and Inclusion Audit with the Inner West Council Access Advisory Committee and seek feedback.*
3. *That the May bi-monthly report include a table of recommendations from the Job Role and Accessibility and Inclusion Audit, noting those that are supported, supported in principle or opposed, with rationale as to council staff’s recommendations and including a possible timeline for implementation in the case of those that are supported or supported in principle.*
4. *That bi-monthly reports indicate the number of people with disability employed at council, and specifically employed in the roles identified in the Job Role and Accessibility and Inclusion Audit.*
5. *That elected Councillors be invited and facilitated to undertake the “Building a Culture of Accessibility and Inclusion” training before June 2024 and that the number of Councillors and staff who have completed the training be reported to the July 2024 meeting”*
6. *That the 2024-2025 Budget specifically include funding and information about programs to support disability inclusion in the Inner West Council workforce and to support the direct employment of people with disability.”*

The previous bi-monthly report on direct employment of people with disability focused on Council’s partnership with Get Skilled Access (GSA) to assist Council in developing a strategy and action plan that supports Council’s vision to be a leader in disability employment. The report outlined GSA’s Job Role Accessibility and Inclusion Audit of Council roles, protocols, processes, and recommendations. The report included an update on its partnerships with Ability Advocates, Disability Accessibility Includability Consulting, and finalising the ‘Building a Culture of Accessibility and Inclusion’ training for all employees and Councillors.

**DISCUSSION**

**Bi-Monthly Update**

In accordance with the Council resolution from 5 March 2024 Council meeting, 2 People and Culture are scheduled to attend and share the Get Skilled Access - Job Role Accessibility and Inclusion Audit with the Access & Advisory Committee meeting on 15 May 2024. Feedback will be incorporated into the next bi-monthly report.

The GSA recommendations have been consolidated into an Action Plan. In total there are 33 recommendations separated into three timeframe categories: low, medium, and high. Below provides a snapshot of progress. Council’s high number of actions already in progress or ongoing is indicative of Council’s existing strategies and commitment to growing disability and inclusion. Refer to attachment 1 for Council’s GSA Recommendation Action Plan.

Category/timeframe	In Progress/Ongoing	Completed
<b>Low</b> Easy to implement and can be actioned within 6 months.	8	2
<b>Medium</b> May need further conversation, can be actioned within 6- 12 months.	11	1
<b>High</b> Long term recommendations that will require further consideration and approval.	11	0
<b>Total</b>	<b>30</b>	<b>3</b>

Council continues to utilise a disability job board for advertising called TheField.jobs for advertising positions and receives applications through open recruitment. Council has utilised 13 job adverts since the initial purchase of TheField.jobs subscription in October 2023. Requests for reasonable adjustments from candidates are received on Council’s direct job application platform. Internal recruitment specialists provide additional support when candidates are interviewed and have requested reasonable adjustments.

GSA’s relevant roles in the Job Role Accessibility and Inclusion Audit, refer to the most common roles and skills sets that candidates with disability are searching on TheField.jobs platform. Council will continue to use GSA’s relevant roles data table to match current and future vacancies to support market demand and target current traineeship opportunities.

Overall Council have 4.9% of employees with disability (2023 Staff Performance and Engagement Survey). It is optional for employees to share their disability demographic information. As resolved by Council we will provide the known employee disability data that matches a relevant role in the GSA Job Role Accessibility and Inclusion Audit.

For this bimonthly report there are 13 people at Inner West Council with disability in the roles identified in the GSA Job Role Accessibility and Inclusion Audit.

In addition to Council's existing Traineeship Program a bespoke traineeship program for Inner West Council aimed at increasing traineeships targeted for people with disability is being developed. This is in line with Action 3.2 in Council's Disability Inclusion Action Plan. Program key deliverables will include a new comprehensive trainee program designed specifically for Inner West Council. Offering 6 trainee placements to be hosted by Inner West Council for a minimum period of 12 months. The program will include Manager and peer support, including coaching delivered Ability Advocates. Strategic sourcing and marketing will commence in June. Trainee applications and the shortlist of Trainee candidates will be finalised in July.

There will be a tailored Individual Development Plan that meets the needs of each Trainee. This includes Employment support, coaching and supervision during the traineeship. Managers and Supervisors will be provided with education, coaching and support throughout the program. At the end of the traineeship program Inner West Council will seek opportunities for employment within Council. For any trainees who are unsuccessful in gaining employment at Council, Ability Advocates will continue to provide them with support.

The previous bi-monthly report aimed to launch EmbraceAbility employee mentorship program in March. As this is a Pilot program, Council needed to ensure that the program meets the specific needs with Inner West Council employees with disability, this involved more consultation with Ability Advocates. The program will launch in May and be available to employees with disability who wish to be either a mentee or a mentor. There will be ten (10) pairs of mentors and mentees resulting in a total of twenty (20) participants in the program.

The program is designed to support individuals with a disability in pursuing their career while simultaneously enhancing the skills and knowledge of Mentors in creating inclusive work environments. This meets the 3.2 Action in Council's Disability Inclusion Action Plan.

Council has launched the Australian Human Rights Commission online 'Building a Culture of Accessibility and Inclusion' for all employees. This course is now available through the learning management system and is a mandatory course. This meets the 5.7 Action in Council's Disability Action Plan. The same training course will be made available for Councilors to access and complete by June 2024.

Inner West Council is launching the Hidden Disabilities Sunflower program targeting front line services including Customer Service and Library Services. The Hidden Disabilities Sunflower is used to increase awareness of hidden disabilities. By wearing the Hidden Disabilities Sunflower, people can indicate to their colleagues that they have an invisible disability without having to have a conversation about their condition. It can also signal that the wearer may need extra help, understanding, or more time. This program has been adopted by Departments in the NSW Public Service, e.g., Sydney Trains and Service NSW. The Hidden Disabilities Sunflower program will allow people to feel more comfortable sharing that they have a non-visible disability. It will also showcase Inner West Council as a Disability Friendly Employer.

Council had the opportunity to present at the Careers at Council Jobs Summit on 1 May 2024. The summit was aimed at sharing and providing insights with other local government Councils across Australia on attracting talent to local government. Inner West Council's focus at the summit was Growing Disability Employment in the Inner West, which was well received.

**FINANCIAL IMPLICATIONS**

In accordance with the Council resolution from the March Council meeting, Council has increased the 24/25 budget by \$66,000 for training and support of existing employees involved in the direct employment of people with a disability. This will include continued support of Council's disability inclusion workforce actions by educating and supporting Managers and Supervisors as well as ensuring Council has appropriate memberships to peak body organisation within the disability employment sector.

The six traineeships are funded from the trainee budget which allows 10 Trainees per year (6 targeted Trainees with disability and 4 other diversity categories). The cost is \$60,000 per Trainee. If Council is of a mind to increase the number of traineeships for Trainees with disability, Council will need to allocate another \$60,000 per Trainee.

**ATTACHMENTS**

1. [Inner West Council - GSA Recommendation Action Plan 2024](#)



3. That the May bi-monthly report include a table of recommendations from the Job Role and Accessibility and Inclusion Audit, noting those that are supported, supported in principle or opposed, with rationale as to council staff's recommendations and including a possible timeline for implementation in the case of those that are supported or supported in principle.					
Key Recommendations and Opportunities to increase disability inclusion, extracted from the Get Skilled Access (GSA), Job Role and Accessibility and Inclusion Audit. Recommendations are categorised as Low, Medium, and High					
LOW: Easy to implement and can be actioned within 6 months					
No	Get Skilled Access Recommendation direct from report	Action	Supported	Status	Timeline for Implementation
1.1	Idioms can be confusing for many people who are neurodivergent or have cognitive disability.	Job advert and Position description reviewed during advertising phase to ensure clear and plain language	Supported	In Progress/ Ongoing	in line with <b>Low</b> timeframe
1.2	When referring to people with disability, it's important to use the term 'people with disability' rather than 'people with a disability'	Job advert and Position description reviewed during advertising phase to ensure clear and plain language	Supported	In Progress/ Ongoing	in line with <b>Low</b> timeframe
1.3	In the Reasonable Adjustment commitment replace the term "mobility issues" for "physical access requirements" in the document and ensure all language follows the social model of disability.	Edit IWC's draft reasonable adjustment commitment protocol to incorporate "physical access requirements"	Supported	Completed	in line with <b>Low</b> timeframe
1.4	Update relevant criteria for example "Demonstrated ability to communicate well, both verbally and in writing, including the ability to comprehend maps, street signage & work schedules and complete daily report forms". To say "Demonstrated ability to communicate well, including the ability to comprehend maps, street signage & work schedules and complete daily forms"	Position description's criteria to be reviewed during advertising to ensure the essence of the criteria is relevant and acknowledging that with reasonable adjustments essential criteria can still be met	Supported	In Progress/ Ongoing	in line with <b>Low</b> timeframe
1.5	Verbal communication skills are specifically highlighted within some essential criteria of position descriptions, people who are non-verbal are likely not suited for the role. However, if a person who is non-verbal utilises reasonable adjustments to support their ability to communicate, such as using assistive technology, Council should consider that person's application on the same basis as other candidates.	Position description's criteria to be reviewed during advertising to ensure the essence of the criteria is relevant and acknowledging that with reasonable adjustments essential criteria can still be met	Supported	In Progress/ Ongoing	in line with <b>Low</b> timeframe
1.6	At Inner West Council, we welcome and encourage people from diverse backgrounds to apply for our roles. Should you require reasonable adjustments to demonstrate your best self throughout the recruitment process and beyond., and provide more than one method of contact, such as an email address and phone number, for potential job candidates	To be applied in council's recruitment platform Scout. Recruitment advert templates will include two methods of contact in all job advertisements.  Council's employer profile has been updated in the specialist disability recruitment platform - The Field. With images and videos our main service locations including ramps, accessible parking and accessible bathrooms.	Supported	In Progress	in line with <b>Low</b> timeframe

No	Get Skilled Access Recommendation direct from report	Action	Supported	Status	Timeline for Implementation
1.7	When advertising roles, consider whether the requirement for a drivers licence is necessary, or can a reasonable adjustment be considered.	Position description's criteria to be reviewed during advertising to ensure the essence of the criteria is relevant and acknowledging that with reasonable adjustments essential criteria can still be met	Supported	In Progress	in line with <b>Low</b> timeframe
1.8	Job applications include a mandatory question regarding reasonable adjustments and does not isolate the question to people with disability alone. This question should be included in all future job ads.	It is an existing mandatory question in all job adverts	Supported	Completed	in line with <b>Low</b> timeframe
1.9	Strongly recommended that diversity and reasonable adjustment statements be moved to the top or middle of the job ad.	To be applied in Scout recruitment advertising templates. Research is also being conducted to review other public service websites	Supported	In Progress	in line with <b>Low</b> timeframe
1.10	At present, the request for flexible work arrangements must be given in writing. Consider flexibility in this approach to include other mediums of communication.	Conversations can begin this process and formal agreement is required for governance and safety. Form is now available on line through Tech1	Supported in principle	In Progress	in line with <b>Low</b> timeframe
<b>Medium: May need further conversation, can be actioned within 6- 12 months</b>					
2.1	Ensuring text and background colour contrasting is considered to increase legibility	For discussion with Communications team	Supported	In Progress	in line with <b>Medium</b> timeframe
2.2	Embedding alternative text and image descriptions on all images and icons	For discussion with Communications team	Supported	In Progress	in line with <b>Medium</b> timeframe
2.3	When important text is provided in image format, ensuring it is also provided in text, allowing for maximum accessibility	Discussion with Communications team, Internal Communications	Supported	In Progress	in line with <b>Medium</b> timeframe
2.4	Representation - authentic imagery. Where possible, consider using imagery on other parts of the Intranet and website and not just when discussing matters regarding disability.	Discussion with Communications team DEN	Supported	In Progress	in line with <b>Medium</b> timeframe
2.5	the word "impairment" is removed from all Council communications	Discussion with Communications team / Disability Awareness Training	Supported	In Progress	in line with <b>Medium</b> timeframe
2.6	Council revise the definition to align more closely to the social model of disability. Whilst the Disability Inclusion Act 2014 plays an important part in influencing inclusive policy for Australia, words such as "psychiatric" and "impairment" are no longer considered inclusive.	Disability Awareness Training	Supported	In Progress	in line with <b>Medium</b> timeframe
2.7	Provide education to all Council employees to all staff involved in recruitment such as social model of disability, misconceptions and unconscious bias, language of disability and reasonable adjustments.	Disability Awareness Training	Supported	In Progress	in line with <b>Medium</b> timeframe

No	Get Skilled Access Recommendation direct from report	Action	Supported	Status	Timeline for Implementation
2.8	Scout review (recruitment platform) - Scout, meets the most up to date WCAG standards	Have discussed and reviewed Scout platform with Scout relationship manager. Scout is compliant with current WCAG standards	Supported	Completed	in line with <b>Medium</b> timeframe
2.9	Council website Move the access and Inclusion tab to a more prominent location, enabling easier access for users. Video included on this page of the Intranet has captioning and audio descriptions enabled.	Discussion with Communications team, Internal Communications	Supported	In Progress	in line with <b>Medium</b> timeframe
2.10	Disability Employee Network - Members be included in the development and implementation of the Council's Inclusion Action Plan, and utilised as a body of lived experience to help guide Council's actions and any future disability inclusion practices.	Discuss with DEN and Social & Cultural Planning	Supported	In Progress	in line with <b>Medium</b> timeframe
2.11	If seeking to embed best practice accessibility, consider removing the icon in the background of page one of the Job Offer Sample Template, allowing for greater colour contrasting and legibility	Commencing discussions with Communications team on brand guidelines for IWC template. Seeking clarification from GSA.	Supported in principle	In Progress	in line with <b>Medium</b> timeframe
2.12	Review third party pre employment checks for their website accesibility rating	We are reviewing third party pre employment checks including Referoo, Immex, Criminal Checks, Visa Entitlments Verification Online (VEVO), Working with Children Check (WWC)	Supported in principle	In Progress	in line with <b>Medium</b> timeframe
<b>High: Long term recommendations that will require further consideration and approval</b>					
3.1	Minimum 12-point font	For discussion with Communications team	Supported	In Progress	In line with <b>High</b> timeframe
3.2	Using font styles that are easy to read such as Arial, Veranda, Sans Serif, Poppins	For discussion with Communications team	Supported	In Progress	In line with <b>High</b> timeframe
3.3	Ensuring all PDFS, illustrations, infographics and tables are accessible to screen reader user technology and have undergone accessibility tests	For discussion with Communications team for adverts as priority	Supported in principle	In Progress	In line with <b>High</b> timeframe
3.4	Where possible, providing an accessible Word document version of PDFs as these are often more accessible to screen reader technology	Internal Communications	Supported in principle	In Progress	In line with <b>High</b> timeframe
3.5	Ensuring all text is provided left to right, rather than vertically	Discussion with Communications team Website	Supported	In Progress	In line with <b>High</b> timeframe
3.6	Develop a Reasonable Adjustment Policy and Guideline	Draft Reasonable Ajustment Protocol completed	Supported	In Progress	In line with <b>High</b> timeframe
3.7	Explore opportunities for affirmative measures (identified roles) for employing people who identify as a person with disability.	Targeted disaibility trainee roles	Supported	In Progress	In line with <b>High</b> timeframe

No	Get Skilled Access Recommendation direct from report	Action	Supported	Status	Timeline for Implementation
3.8	pre-employment medical checks are only performed if absolutely necessary and where aligning to the inherent requirements of the role.	Discuss with WHS team	Supported	In Progress	In line with High timeframe
3.9	Where appropriate consider where Universal Design principles may be relevant to a particular role.	Discuss with Building Certification and Development Assessment	Supported	In Progress	In line with High timeframe
3.10	Careers page - Signs and symbols of accessibility and inclusion	Update Scout templates - review IWC careers page	Supported	In Progress	In line with High timeframe
3.11	Council revise this language to allow the option for flexible work arrangements to be ongoing where appropriate. Temporary flexible work arrangements may be a barrier for a person who has permanent disability and requires long term reasonable adjustments for their role.	Discuss with Executive and P&C Business Partners and review existing Flexible work arrangement form	Supported	In Progress	In line with High timeframe

**Item No:** C0524(1) Item 29  
**Subject:** LEICHHARDT OVAL FOOD AND BEVERAGE SERVICE  
**Prepared By:** Scott Mullen - Strategic Investments and Property Manager  
**Authorised By:** Kelly Loveridge - Director Corporate

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**RECOMMENDATION**

**That Council receive and note the report.**

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**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council's Community Strategic Plan:

4: Healthy, resilient and caring communities

**EXECUTIVE SUMMARY**

This report details the current contractual arrangements for the provision of catering service of food and beverage for events held at Leichhardt Oval including Wests Tigers NRL matches.

In the short term, prior to the next NRL match to be held on the 15 June 2024, a number of improvements are being implemented including increasing the number of service staff, bars and outlets and the provision of additional portable toilets.

Council is intending to launch a tender to market for Leichhardt Oval Catering Services in July 2024 to ensure a new contract is in place prior to the start of the 2025 NRL season.

The new contract is being developed in consultation with key stakeholders including West Tigers Rugby League Club and will include a Service Level Agreement with key performance indicators (KPI's). These KPI's will be used to monitor and manage the Contractors performance and ensure the catering services are delivered to an agreed standard.

The new contract will include a requirement to utilise local (Inner West) suppliers including breweries and food trucks.

**BACKGROUND**

At the Council meeting held on 9 April 2024, Council resolved the following:

1. *That Council officers provide a report to the May Council meeting on:*
  - a) *the current contractual arrangements for food and beverage services at Leichhardt Oval.*
  - b) *advice on the procurement process including the timing and next opportunity to enter into a new contract; and*
  - c) *recommendations to improve the service delivered in the short term under the current and future contracts before any long-term changes are made under the Leichhardt Oval Masterplan.*

2. *That the report explores all possible opportunities to improve the Leichhardt Oval experience including specific food and beverage staffing and infrastructure recommendations; and advice on the possibility of supporting the local brewery and hospitality industry by inviting them to have pop-up outlets at Leichhardt Oval under future contracts.*

## DISCUSSION

### Current contractual arrangements for catering services

Leichhardt Oval catering services were contracted to Total Event Management Services Pty Ltd (Contractor) through a competitive tender with the contract commencing 1 February 2016.

The Contractor continues to provide the catering services as per the terms and conditions of the contract whilst a request for a new contract for food and beverage services contract is being prepared to launch to market.

Under the terms and conditions of the contract, the Contractor shall:

- provide Catering Services at all Events at the Oval with a minimum expected crowd of 200 or more in the public area.
- have exclusive catering rights for the provision and sale of food and beverages (alcohol and non-alcoholic) to persons attending events at the Oval, both those in the public area and those in the corporate Area, and any associated services in accordance with the contract.
- provide and manage all the mobile public outlets, including kiosk, food trucks and temporary sale outlets, and manage the in situ Latchem Robinson Grandstand bar, Scoreboard bar and South Hill bar.
- provide all fridges and cooking equipment to the outlets and bars.
- provide Catering Services from Public Outlets for the attendees at Events, such services to be of a nature, quality, variety and quantity, at times (including before, during and after the Event) and at prices to patrons commensurate with the type of Event and commensurate with catering at similar functions, events, matches and other events at similar venues to the Oval, and as set out in the Contractor's Tender.
- hold a liquor licence issued by NSW Liquor and Gaming

### Revenue share arrangement

As part of the terms and conditions of the contract with the Contractor, Council receives a percentage of the gross revenue from:

- sales of food and beverage (alcoholic and non-alcoholic) in public and corporate areas,
- satellite orders made by hirers i.e. match officials, team officials and their back of house staff.
- sublicence fee or site fee charged by the Contractor to the sub-licencees, holders or operators of all Concession stands (food trucks).

### Liquor Licence

As part of the terms and conditions of the contract, the Contractor holds the liquor licence for Leichhardt Oval which is considered a licensed venue and is governed by NSW Liquor and Gaming. This includes:

- excluding patrons who BYO alcohol,
- the requirement to station Responsible Service of Alcohol (RSA) Officers, provided by security, at each bar and ensuring bar staff have RSA accreditation.
- The provision of free water, light and mid strength alcoholic options, and

- monitoring the crowd's behaviour, and in conjunction with security and police making decisions around reducing can limits.

Leichhardt Oval, unlike other sporting venues, through good Responsible Service of Alcohol (RSA) practices maintains the ability to sell full strength alcohol as canned beverages i.e. it is not required to transfer into plastic cups and a four can per person limit has continued to be maintained.

### **Tender process for new contractual arrangements for food and beverage services**

Council is intending to go to tender in July 2024 for a new contract for Leichhardt Oval Catering Services to commence prior to the 2025 season.

Tendering documents are being prepared with the assistance of an external venue management and operations specialist consultant, who will also provide independent support for the evaluation of the submissions received.

Council is working with the Wests Tigers Rugby League Club and other regular users to ensure the standard of service and corporate offerings meets the individual users' requirements and is benchmarked against that which is provided at comparable and bigger NRL stadiums.

The planned tender timing will ensure sufficiently time to prepare for the kick off of the 2025 NRL season.

The new contract will consider the opportunities for improved catering services as a result of lessons learned from previous major and minor events and feedback received from West Tigers and other users.

### **Opportunities for improved catering services**

#### Impact of near capacity crowds on Match Day

On 23 March 2024, the NRL Wests Tigers played their Round 3 match at Leichhardt Oval during which time attending fans experience reduced service, including long queues for alcoholic drinks and to a lesser degree food.

Contributing factors to this reduced service experienced by fans included:

- a near capacity crowd (Wests Tigers announced 15,990), with restricted pedestrian flow throughout the venue and subsequently the ability to easily access F&B outlets;
- a late walk up, with the majority of spectators arriving 30 mins or less prior to kick off and a rush to the food and beverage outlets prior to the start of the game;
- insufficient crowd control barriers to manage queues at the outlets complicated by multiple food trucks and toilet queues competing with each other.

Following the match, a stakeholder debrief was undertaken with representatives from Council, catering, security, and Wests Tigers. This has resulted in further development of the Major Events Management Plan detailing how these issues will be resolved moving forward for the remaining matches in 2024.

It is noted that the level of service is not impacted for minor events with crowds of less than 10,000. Since round 3, Leichhardt Oval has hosted multiple matches including the Sydney FC semi-final (28 April 2024) with a crowd of 7,063 and significantly less outlets open and has not experienced any issues with the food and beverage service.

Short term actions

The following actions have been agreed and will be put in place by the Contractor including:

- the number of bar service points (square eftpos / cash registers) in bars and staff will be increased.
- The Contractor has purchased additional square registers to be utilised at the next NRL match in June increasing the number from 13 to 22
- Eftpos only lines to be added at bars to speed up service
- An additional bar will be installed at the south west and north west corners of Leichhardt Oval. All other remaining bars will have extra service points added.
- Additional catering staff and RSA officers will assist with directing queuing lines, and
- Multiple food trucks will continue to add food variety to NRL matches, including Japanese, American burgers, Pizza and Middle Eastern food trucks as well as donuts and ice-cream vans.

The following actions have been agreed and will be put in place by Council including:

- Additional council staff to assist with the management of the oval on the day
- Additional crowd control barriers positioned to assist with queuing
- Additional portable toilets to be provided to reduce lines for toilets

**Opportunities for the new contract**

Leichhardt Oval, particularly for those attendees on the hill, relies heavily on contractors supplying temporary and semi-permanent kiosks, bars and food trucks. It is considered that purpose built semi-permanent facilities, designed by a retail food consultant, that are focused on fast service and maximising space, would improve the patron experience, and this will be considered in the new tender process.

**Service Level Agreement**

To ensure an effective and efficient catering operation and service delivery for both parties, a Service Level Agreement is being developed to be included within the Catering Contract for Services.

The Service Level Agreement will be used to manage the Contractors obligations and focus on continuous improvement by establishing performance measures, industry benchmarks and good governance framework.

Through the Service Level Agreement regular meetings will be held with the Contractor to discuss monthly reports and any identified issues or concerns raised by either party or the users.

Key Performance Indicators (KPI's) will be developed and used to evaluate the Caterer's performance. KPI's will include but not be limited to the following:

- a) Patron and hirer satisfaction as measured by independent surveys.
- b) Catering commissions exceeding projected commissions payable
- c) Achievement of non-event day function targets and budgets
- d) Compliance with Liquor Licensing laws and other statutory requirements
- e) Responsible alcohol management with respect to patrons
- f) Use of Local suppliers of Food and Beverage including availability
- g) Efficiency in ensuring patrons are served in a timely manner
- h) Development of, and provision of compliance documentation with, the site Food Safety Plan



- i) Compliance with Electrical and Fire and Emergency Management Laws and Regulations
- j) Standards of hygiene and cleanliness in the designated catering areas on an ongoing basis
- k) Adherence to venue operational policies
- l) Adherence to related industrial relations frameworks and legislation
- m) Levels of consultation and co-operation with Council and Hirers
- n) Maintenance of Caterer's equipment
- o) Meeting Council's reporting frameworks and timelines, and
- p) Availability of staff to meet event demand requirements.

**Opportunities for local suppliers**

Leichhardt Oval has a focus on providing opportunities for local providers including Inner West breweries.

As a response to the unique Inner West crowd, in recent years, craft beer and food trucks have been added to the food and beverage offerings. Patrons have been able to enjoy local craft beers including Young Henrys since 2020. At other times Wayward, Four Pines and Fat Yak has been sold to offer variety in the addition to the standard options. The new catering contract will include a provision to ensure this continues.

Leichhardt Oval also has the ability to provide patrons with food options with the placement of food trucks. In addition to the standard stadium food, food trucks can continue to provide Japanese, American style burgers, Pizza and Middle Eastern as well as donuts and ice-cream vans.

The new catering contract will contain provisions to include a minimum number of food trucks with a variety of offerings for major events, include a requirement to support the use of local suppliers for food and beverage supply.

**FINANCIAL IMPLICATIONS**

In addition to Council's existing operational budget to support match day, Council will be providing additional portable toilets for the remaining 2024 NRL games at a cost of approximately \$5,000.

The financial implications for a new contract for the Leichhardt Oval Catering Services will be tabled to Council for consideration when the procurement process has been undertaken later in 2024.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 30  
**Subject:** INVESTMENT REPORT AT 31 MARCH 2024  
**Prepared By:** Chris Sleiman - Chief Financial Officer  
**Authorised By:** Kelly Loveridge - Director Corporate

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value. During the month of March 2024:

- Council invested:
  - \$2.2M 3 year FRN with RACQ Bank at a current rate of 5.95%pa
  - \$6.75M 1 year Green TD with Westpac at a rate of 5.08%pa
  - \$18.0M 3 year Green TD with Westpac at a rate of 4.70%pa
  - \$2.0M 5 year TD with Bank of Queensland at a rate of 4.99%pa
- Council sold:
  - \$0.75M 5 year FRN with Suncorp Bank, with a gain of \$1.3K
  - \$6.0M 5 year FRN with Suncorp Bank, with a gain of \$10.9K
- Council is preparing for the maturity of further investments in May 2024 and it appears the rates are trending down slightly from prior months.
- Council’s entire investment portfolio remains invested, with 45% of the portfolio in Non-Fossil Fuel Lending authorised deposit-taking institutions (ADIs), 4% of the portfolio in Socially Responsible Investments and 51% of the portfolio in Green investments.

Council’s investments are reported monthly to Council in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2021* and Council’s Investment Policy.

**BACKGROUND**

A monthly investment report is provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

The intention of investing Council’s funds is to seek the most favourable return available, whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being maintained; with consideration given to the preservation of capital, liquidity, and the return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are placed in a manner that seeks to ensure security and safeguarding the investment portfolio.

This includes managing credit and interest rate risk within identified thresholds and parameters.

Council determined to proactively invest in a non-fossil fuel investment portfolio.

### Legislative Requirements

All investments are to comply with the following:

- *Local Government Act 1993;*
- *Local Government (General) Regulation 2021;*
- Ministerial Investment Order dated 17 February 2011;
- Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards; and
- Division of Local Government Investment Policy Guidelines May 2010

Council's Socially Responsible Investments consist of Green Term Deposits from otherwise fossil fuel lending banks, such as CBA and Westpac and also long dated bond issues from a range of institutions and government agencies. These investments provide targeted funding to a wide range of green and socially responsible projects and initiatives. Council also utilises these investments to remain within the credit rating policy guidelines imposed by the NSW TCorp loan covenant requirements.

### Certification

The Chief Financial Officer Chris Sleiman as the Responsible Accounting Officer has certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, Section 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

### DISCUSSION

Council's investments are held in various investment categories which are listed in the table below. Council's market value investment portfolio size is \$238.4m, \$2.4m higher than the prior month market value of \$236.0m. All Socially Responsible Investments (SRI's) are investments that comply with the Non-Fossil Fuel standards. Council's portfolio during the month had a return of 5.18% pa, against the 'AusBond Bank Bill Index' Benchmark (4.41% pa) on a marked-to-market basis. For the past 12 months, the portfolio has returned 4.75% pa on a marked-to-market basis.

Risk assets performed well in March as the narrative of economic resilience overshadowed concerns that rates may remain higher for an extended period of time. As interest rates rise/fall the dollar valuations of existing bonds rise/fall in the market. While a bond's (or Floating Rates Notes) market value may drop below its face value (or par value) during the life of a security, providing Council does not sell the security and the issuer is sound (which all of Council's holdings are) then the bond's market value will come back to the face value by the time it matures.

### Changes in the value of our portfolio

During the month of March, Council invested in a new \$2.2M floating rate note with RACQ Bank with a current coupon of 5.95% per annum. Additionally, Council invested a further \$26.75M in term deposits with varying interest rates and tenures across 1 year, 3 years and 5 years.

Two Westpac Green TDs (value \$20.0M) that matured in March were reinvested in a new \$18.0M Green TD with 3 year maturity and a \$2.0M Bank of Queensland TD with a 5 year maturity.

Council is looking to lock in rates close to or above the 4.75% - 5.0%pa across the 1 year – 5 years tenures that may provide security against a potentially lower rate environment.

On the recommendation of Council’s financial advisor, two Suncorp FRNs were sold (face value \$6.75M) prior to their 30 July 2024 maturities. This resulted in gains of \$12.3K and allowed the proceeds of the sales to be invested into a \$6.75M Westpac Green TD with a 12-month maturity.

Council’s entire investment portfolio remains invested, with 45% of the portfolio in Non-Fossil Fuel lending authorised deposit-taking institutions (ADIs), 4% of the portfolio in Socially Responsible Investments and 51% of the portfolio in Green investments.

Category	Amount	%
Green	\$121,597,071	51.01%
Socially Responsible	\$8,639,153	3.62%
Non Fossil Fuel Lending	\$108,119,572	45.36%
<b>Total</b>	<b>\$238,355,796</b>	<b>100.00%</b>

Commonwealth Bank of Australia are yet to reopen their ‘Green’ investments since these were closed in early 2023.

Effective 2 April 2024, the credit ratings for Bank of Queensland and Bendigo-Adelaide Bank have been upgraded from BBB+ to A- and the table over the page will be updated in the April 2024 Investment Report to reflect this.

The uplift to the respective credit ratings can allow Council to invest future funds into these two ADIs, utilising the higher single investment limits of 30% (up from 10% previously).

Compliant	Issuer	Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Limit (\$)
✓	CBA	AA-	\$21,347,071	8.96%	50%	\$97,830,827
✓	Westpac	AA-	\$100,250,000	42.06%	50%	\$18,927,898
✓	National Housing	AAA	\$3,838,863	1.61%	50%	\$115,339,035
✓	NSW TCorp	AA+	\$4,800,290	2.01%	50%	\$114,377,608
✓	Suncorp Covered^^	AAA	\$5,467,698	2.29%	7.03%	\$11,288,272
✓	Suncorp^^	A+	\$54,750,769	22.97%	30%	\$16,755,970
✓	BOQ	BBB+	\$2,000,000	0.84%	10%	\$21,835,580
✓	Bendigo-Adelaide	BBB+	\$22,074,569	9.26%	10%	\$1,761,011
✓	RACQ Bank	BBB+	\$2,199,927	0.92%	10%	\$21,635,652
✓	Bank Australia	BBB	\$3,008,535	1.26%	10%	\$20,827,045
✓	Grt. Southern	BBB	\$2,001,650	0.84%	10%	\$21,833,930
✓	Newcastle Permanent	BBB	\$15,491,527	6.50%	10%	\$8,344,053
X	Emerald 2006-1A	Unrated	\$335,987	0.14%	0%	<b>-\$335,987</b>
X	Emerald 2006-1B	Unrated	\$788,911	0.33%	0%	<b>-\$788,911</b>
			<b>\$238,355,796</b>	<b>100.00%</b>		

^Note valuations of Council's securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.

^^Combined Suncorp assets (Covered & Term Deposits/Senior Securities): max limit is 30%

The attachments to this report summarise all investments held by Council and interest returns for periods ending 31 March 2024.

The Current Market value is required to be accounted for. The Current Market Value is a likely outcome if Council were to consider recalling the investment prior to its due date.

All investments held in the month of March were in accordance with the *Local Government Act, Local Government Regulations* and the Inner West Council Investment Policy.

The External, Internal and Working Funds table over the page reflects the amount of total cash, bank and investments as at 31 March 2024.

External restriction reserves are funds that are restricted for use by external entities and have a specific purpose. Examples of such reserves include:

- Developer Contributions
- Grants
- Domestic Waste Reserve
- Stormwater Levy

Internal Restriction reserves are reserves created internally by Council for a specific purpose. Examples include:

- Employment Leave Entitlements
- Investment Property Reserve
- Infrastructure Renewal Reserve
- Depreciation Reserve

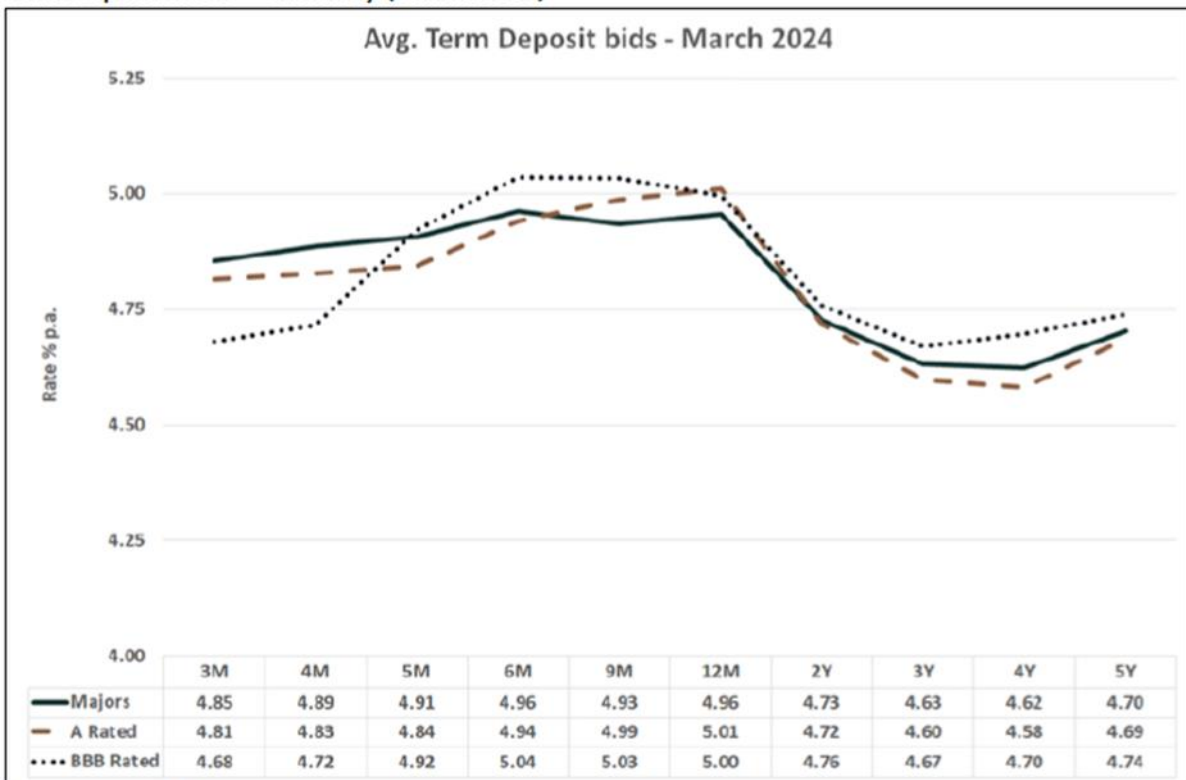
**External / Internal Restrictions & Working Funds**

Reserves	March 2024
External Restrictions	119,385,106
Internal restrictions	156,133,860
Working Funds	3,686,851
	<b>279,205,818</b>

Reconciliation	March 2024
Bank & Cash	40,850,022
Investments	238,355,796
<b>TOTAL</b>	<b>279,205,818</b>

The chart below shows the average Term Deposit bids available for Council over the next five years.

**Term Deposit Rates – Currently (March 2024)**



Source: Imperium Markets

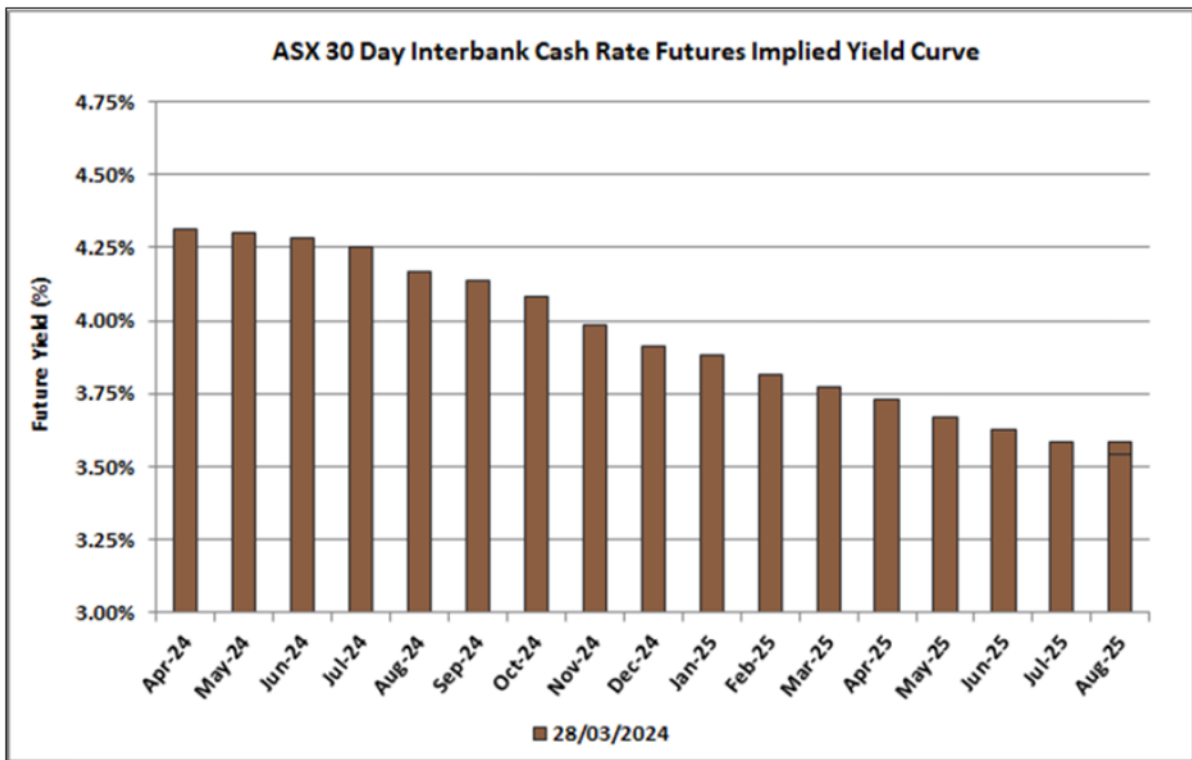
Over March 2024, at the very short-end (3-5 months), the average major bank deposit rates were around 2-4 basis points (bp) higher compared to the previous month. In contrast, major bank deposit rates at the long-end fell between 10-20bp across the 2-5 year tenures. The longer-term rates are around 20-30bp lower across the board compared to where they were 6 months ago (September 2023), with rate cut expectations now gathering pace.

**Domestic issues:**

- The monthly CPI indicator rose 3.4% in the 12 months to February, following a 3.4% rise in the 12 months to January. The annual movement for the monthly CPI indicator excluding volatile items and holiday travel was 3.9% in February, down from the rise of

4.1% in January. This series excludes Fruit and vegetables, Automotive fuel, and Holiday travel and accommodation.

- The unemployment rate fell from 4.1% in January to 3.7% in February as the economy added 116,500 new jobs compared with economists forecast of around 40,000. This strong labour data was largely due to a high number of people who had found work in December/January but whose jobs only started in February.
- Following its March 2024 meeting, the RBA is now perceived to adopt a more neutral approach to monetary policy; however, the addition of "the Board is not ruling anything in or out" in its latest policy statement suggests the Board wants to keep the optionality in the event of future shocks.
- The consensus from the broader market is that we have reached the peak of the interest rate cycle. Financial markets are currently fully pricing in the first rate cut in Australia by October 2024, lagging behind the US market (pricing in a rate cut by June 2024).



Source: ASX

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendation in this report.

**ATTACHMENTS**

1. [Inner West Council Economic and Investment Portfolio Commentary - March 2024](#)
2. [Inner West Council Investment Report - March 2024](#)



## Monthly Investment Review



March 2024

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125 Middle Harbour Road, East Lindfield NSW 2070

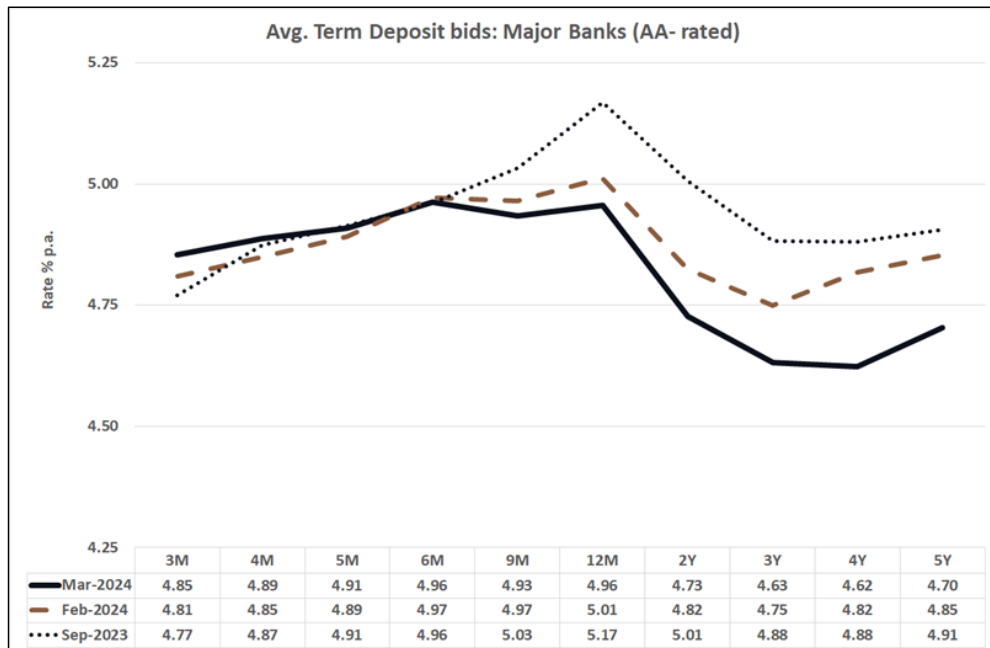




### Market Update Summary

Risk assets performed well in March as the narrative of economic resilience overshadowed concerns that rates may remain higher for an extended period of time.

Over March, at the very short-end (3-5 months), the average major bank deposit rates were around 2-4bp higher compared to the previous month. In contrast, major bank deposit rates at the long-end fell between 10-20bp across the 2-5 year tenors. The longer-term rates are around 20-30bp lower across the board compared to where they were 6 months ago (September 2023), with rate cut expectations now gathering pace.



Source: Imperium Markets

With a global economic downturn and multiple interest rate cuts being priced starting later this year, investors should consider taking an 'insurance policy' against a potentially lower rate environment by investing across 2-5 year fixed deposits, targeting rates above or close to 4%-5% p.a. (small allocation only).



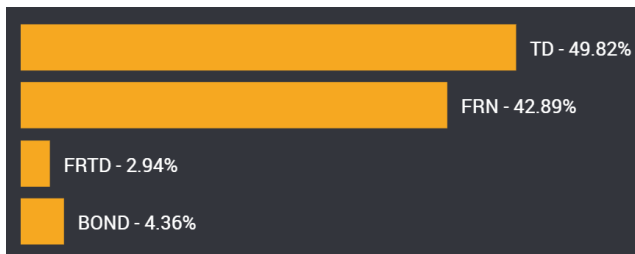
## Inner West Council’s Portfolio & Compliance

### Asset Allocation

A large proportion of the portfolio is directed to FRNs (~52.3%), which includes a residual exposure to the grandfathered mortgage backed securities. The remainder of the portfolio is held in fixed and floating rate term deposits (~42.9%) and fixed bonds (~4.4%).

Senior FRNs remain relatively attractive as spreads have generally widened over the past 2 years. New issuances may be considered again on a case by case scenario. In the interim, staggering a mix of fixed deposits between 9-12 months to 3 years remains a more optimal strategy to maximise returns over a longer-term cycle.

With multiple rate cuts and a global economic downturn being priced in coming years, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against any potential future rate cuts by investing across 2-5 year fixed deposits, locking in and targeting yields close to or above 4%-5% p.a.



### Term to Maturity

The portfolio remains highly liquid with around 46% of assets maturing within 12 months, which exceeds the minimum 40% required level. This is suitable given the high capital outflows expected in the short-term.

There is significant capacity to invest in short-medium (1-3 years), which is where we see the current value to optimise returns in the longer-run once the immediate capital projects are delivered. Where there is (counterparty) capacity to invest in attractive medium-longer term investments, we recommend this be allocated to medium-term fixed term deposits or newly issued FRNs (refer to respective sections below).

The non-compliance in the +10 year category reflects the grandfathered Mortgage Backed Securities which have a final maturity date of +2050.



Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 12 months	\$108,761,034	45.63%	40%	100%	\$129,594,762
✓	1 – 3 years	\$115,565,929	48.48%	0%	60%	\$27,447,549
✓	3 – 5 years	\$9,065,072	3.80%	0%	30%	\$62,441,667
✓	5 – 10 years	\$3,838,863	1.61%	0%	15%	\$31,914,506
X	+10 years	\$1,124,898	0.47%	0%	0%	<b>-\$1,124,898</b>
		<b>\$238,355,796</b>	<b>100.00%</b>			

**Counterparty**

Capacity limits are often dependent on the overall movement in the portfolio’s balances (inflows or capital expenditures). Overall, the portfolio is lightly diversified across the investment grade spectrum, with no exposure to unrated ADIs.

We welcomed Council’s decision to start investing in Bank of Queensland (BBB+) and RACQ Bank (BBB+) this month, not only to diversify with the ‘ethical banks’, but also increase overall returns.

The exposure to “Unrated” assets reflects the grandfathered Mortgage Backed Securities.

Compliant	Issuer	Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Limit (\$)
✓	CBA	AA-	\$21,347,071	8.96%	50%	\$97,830,827
✓	Westpac	AA-	\$100,250,000	42.06%	50%	\$18,927,898
✓	National Housing	AAA	\$3,838,863	1.61%	50%	\$115,339,035
✓	NSW TCorp	AA+	\$4,800,290	2.01%	50%	\$114,377,608
✓	Suncorp Covered ^^	AAA	\$5,467,698	2.29%	7.03%	\$11,288,272
✓	Suncorp ^^	A+	\$54,750,769	22.97%	30%	\$16,755,970
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✓	Bendigo-Adelaide	BBB+	\$22,074,569	9.26%	10%	\$1,761,011
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X	Emerald 2006-1A	Unrated	\$335,987	0.14%	0%	<b>-\$335,987</b>
X	Emerald 2006-1B	Unrated	\$788,911	0.33%	0%	<b>-\$788,911</b>
			<b>\$238,355,796</b>	<b>100.00%</b>		

^Note valuations of Council’s securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.

^^Combined Suncorp assets (Covered & Term Deposits/Senior Securities): max limit is 30%



In February 2024, ANZ’s takeover of Suncorp was given the green light by the Australian Competition Tribunal (ACT), six months after the Australian Competition and Consumer Commission (ACCC) blocked the deal on the grounds that it could lessen competition in the mortgage market. As such, Suncorp’s assets are likely to be upgraded to AA- in the near future by S&P (but also, they may be flagged as an ADI lending to the fossil fuel industry in the future).

BoQ was also recently upgraded to A- in early April so the portfolio’s overall credit quality will improve starting next month.

**Ethical (Environmentally, Socially Responsible or Fossil Fuel Free) Investments**

Council has made the active decision to divest from the current portfolio of investments which have exposure to fossil fuels. Council will continue to favour newly issued fossil fuel-free investment products and/or ethical investments, providing it does not significantly compromise the risk and return profile of the overall investment portfolio.

The overall summary of Council’s investments can be categorised as follows:

Category	Amount	%
Green	\$121,597,071	51.01%
Socially Responsible	\$8,639,153	3.62%
Non Fossil Fuel Lending	\$108,119,572	45.36%
<b>Total</b>	<b>\$238,355,796</b>	<b>100.00%</b>



**Credit Quality**

The portfolio remains diversified from a credit ratings perspective. The portfolio is mainly directed amongst the investment grade spectrum.

All aggregate ratings categories are within the adopted Policy limits. The exposures to “Unrated” investments comprise of the grandfathered MBS investments.

Compliant	Credit Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Available (\$)
✓	AAA Category	\$9,306,561	3.90%	100%	\$229,049,235
✓	AA Category	\$126,397,361	53.03%	100%	\$111,958,435
✓	A Category	\$54,750,769	22.97%	70%	\$112,098,288
✓	BBB Category	\$46,776,208	19.62%	20%	\$894,951
✓	Unrated Category	\$1,124,898	0.47%	10%	\$22,710,682
		<b>\$238,355,796</b>	<b>100.00%</b>		

*^Note valuations of Council’s securities on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third party provider.*

There will be extra capacity to invest in the “BBB” rated category from April following the ratings upgrade of BoQ (A-) in early April.



## Performance

Council's performance (excluding cash holdings) for the month ending March 2024 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.36%	1.07%	2.14%	3.18%	4.15%
AusBond Bank Bill Index	0.37%	1.09%	2.15%	3.26%	4.19%
Council's T/D Portfolio	0.44%	1.27%	2.55%	3.74%	4.73%
Council's FRTD Portfolio	0.40%	1.16%	2.34%	3.53%	4.71%
Council's FRN Portfolio	0.44%	1.25%	2.49%	3.75%	5.00%
Council's Bond Portfolio	0.22%	0.64%	1.28%	1.92%	2.55%
<b>Council's Total Portfolio<sup>^</sup></b>	<b>0.43%</b>	<b>1.23%</b>	<b>2.46%</b>	<b>3.65%</b>	<b>4.75%</b>
<b>Relative (to Bank Bills)</b>	<b>0.06%</b>	<b>0.14%</b>	<b>0.31%</b>	<b>0.40%</b>	<b>0.56%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	4.35%	4.35%	4.31%	0.84%	4.15%
AusBond Bank Bill Index	4.41%	4.42%	4.34%	0.86%	4.19%
Council's T/D Portfolio	5.32%	5.20%	5.16%	0.98%	4.73%
Council's FRTD Portfolio	4.85%	4.75%	4.72%	0.93%	4.71%
Council's FRN Portfolio	5.32%	5.09%	5.03%	0.99%	5.00%
Council's Bond Portfolio	2.63%	2.57%	2.56%	0.51%	2.55%
<b>Council's Total Portfolio<sup>^</sup></b>	<b>5.18%</b>	<b>5.02%</b>	<b>4.97%</b>	<b>0.96%</b>	<b>4.75%</b>
<b>Relative (to Bank Bills)</b>	<b>0.78%</b>	<b>0.60%</b>	<b>0.62%</b>	<b>0.10%</b>	<b>0.56%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings.

For the month of March, the portfolio (excluding cash) provided a solid return of +0.43% (actual) or +5.18% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.37% (actual) or +4.41% p.a. (annualised). The outperformance continues to be driven by a handful of deposits that were originally invested for 6–12 months, as well as the higher yielding FRNs locked in at attractive margins.



**Recommendations for Council**

**Term Deposits**

Going forward, over the long-run, Council’s interest income can be increased by undertaking a slightly longer duration position (spread across 1-3 years), with rates on offer along this part of the curve likely to be offered up to ¼-½% p.a. higher compared to shorter tenors in a normal market environment. There is growing belief that multiple rate cuts and a global economic downturn is forthcoming and so locking in rates close to or above 4¾-5% p.a. across 1-5 year tenors (staggered approach) may provide some income protection against a potentially lower rate environment.

As at the end of March, Council’s **deposit** portfolio was yielding 5.09% p.a. (down 3bp from the previous month) with a weighted average duration of around 313 days (~10 months). **We commend Council for improving its weighted average duration reflective of investments made in March in high yielding term deposits in 1, 3 and 5 year tenors. We recommend Council to maintain this duration (with a view to extending closer to 12 months in the medium-term).**

Please refer to the section below for further details on the Term Deposit market.

**Securities**

Primary (new) **FRNs** (with maturities between 3-5 years) continue to be appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario.

**Council FRNs – Recommendations for Sale/Switches**

We now recommend Council sells/switches out of the following FRN immediately:

Issuer	Rating	Maturity Date	ISIN	Face Value	Trading Margin	Capital Price (\$)	Unrealised Gain (\$)
Suncorp	AAA	24/04/2025	AU3FN0053880	\$3,700,000	+41.0bp	\$100.656	\$24,261

The above sale would result in a capital gain of ~\$24.3k and could easily be switched into higher yielding complying assets. We will inform Council when the opportunity arises.

During March 2024, Council sold the securities below resulting in capital gains totalling ~\$12.3k. These FRN sales also resulted in the reduced aggregate exposure to Suncorp.

Issuer	Maturity Date	Month Sold	Face Value	Sale Capital Price	Realised Capital Gains
Suncorp (A+)	30/07/2024	Mar 2024	\$6,000,000	\$100.182	\$10,920
Suncorp (A+)	30/07/2024	Mar 2024	\$750,000	\$100.182	\$1,365
<b>Total Realised Capital Gains FY2023-2024</b>					<b>\$12,285</b>



**Council’s Fixed Bonds**

All of Councils’ fixed bonds are now at a discount to par given the rise in bond yields. Council is likely to hold to maturity to receive its original face value back.

**Grandfathered Investments**

Council holds the following ‘grandfathered’ Mortgage Backed Securities (MBS). The valuation as at the end of March 2024 is shown as follows:

Asset	Maturity Date	ISIN	Face Value	Current Value	Coupon Margin	~Current Trading Margin	Monthly Actual Return (%)
2006-1A*	21/08/2051	AU300EMER013	\$364,167	\$335,987	+45bp	+145bp	-0.05%
2006-1B	21/08/2056	AU300EMER021	\$1,000,000	\$788,911	+75bp	+305bp	-0.27%

\* Emerald MBS 2006-1A paid out a distribution of \$1,856.98 in February 2024 which resulted in the decline in the face value to \$364,167.46

The MBS2006-1A security should pay its capital well before the final maturity date.

We note the liquidity of assets such as the above in the secondary market is considered very poor with large bid-ask spreads (we would indicatively suggest a bid-ask spread of around \$5-\$10 either side of the current ‘fair’ value). In most circumstances, bids are well below the indicated “mid” or “fair” values. As such, Council is expected to hold this asset for the long-term, potentially until it makes its final payment.

**Third Party Valuer (“Arms-Length”)**

Imperium Markets uses an external third party provider (IBS Capital<sup>1</sup>) who has started valuing (effective 31<sup>st</sup> March 2022) Council’s holding of this asset on a daily basis (end-of-business day valuations).

IBS Capital prices all investor’s securities (FRNs, bonds, mortgage backed securities) on a daily basis. We believe this is important for auditing purposes, especially when investors reevaluate their assets at the end of every financial year. The revaluations of all securities on the Imperium Markets platform is NOT biased i.e. they are not provided by the bank or financial intermediary that sold the security to the client.

IBS Capital’s methodology is based on extensive experience in financial markets, and it has been developed by an AFMA accredited principal. In designing the valuation methodology the following AASB directives were used – market approach valuation technique as per paragraphs 61-66 of the AASB13 Standard as well as Appendix B, Application guidance, Valuation techniques paragraph of the same document.

Where applicable, end-of-day closing prices (trading margins and yields) are crossed checked and compared with other external data providers including YieldBroker, Refinitiv and/or Bloomberg’s. To make sure that adverse liquidity conditions do not influence closing prices, changes to each day’s closing prices from the previous trading date are analysed. If the changes are considerably different to changes in

<sup>1</sup> <http://ibscapital.com.au/>





benchmark rates, the use of interpolation, based on securities with similar characteristics such as credit rating, maturity and capital structure (level of seniority), are applied.



## Term Deposit Market Review

### Current Term Deposits Rates

As at the end of March, we see value in the following:

ADI	LT Credit Rating	Term	Rate % p.a.
ING	A	5 years	5.03%
BoQ	BBB+	5 years	5.00%
ING	A	2 years	4.96%
BoQ	BBB+	4 years	4.95%
BankVic	BBB+	2 years	4.95%
ING	A	4 years	4.90%
ING	A	3 years	4.86%
BoQ	BBB+	2 years	4.85%
BankVic	BBB+	3 years	4.85%
Westpac	AA-	1½ years	4.82%
Suncorp	A+	2 years	4.75%
Westpac	AA-	2 years	4.70%
NAB	AA-	2 years	4.70%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.

For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (*we stress that rates are indicative, dependent on daily funding requirements and different for industry segments*):



ADI	LT Credit Rating	Term	Rate % p.a.
Bank of Sydney	Unrated	12 months	5.22%
Bank of Sydney	Unrated	6-9 months	5.20%
BankVic	BBB+	12 months	5.15%
ING	A	12 months	5.11%
BoQ	BBB+	6 months	5.10%
ING	A	11 months	5.06%
NAB	AA-	6-7 months	5.05%
Suncorp	A+	6 months	5.04%
Suncorp	A+	12 months	5.03%
ING	A	10 months	5.02%
Bendigo-Adelaide	BBB+	9 months	5.02%
NAB	AA-	8-12 months	5.00%
BoQ	BBB+	12 months	5.00%
Westpac	AA-	12 months	4.97%

If Council does not require high levels of liquidity and can stagger a proportion of its investments across the longer term horizons (1-5 years), it will be rewarded over a longer-term cycle. Investing a spread of 12 months to 3 year horizons is likely to yield, on average, up to ¼-½% p.a. higher compared to those investors that entirely invest in short-dated deposits (under 6-9 months).

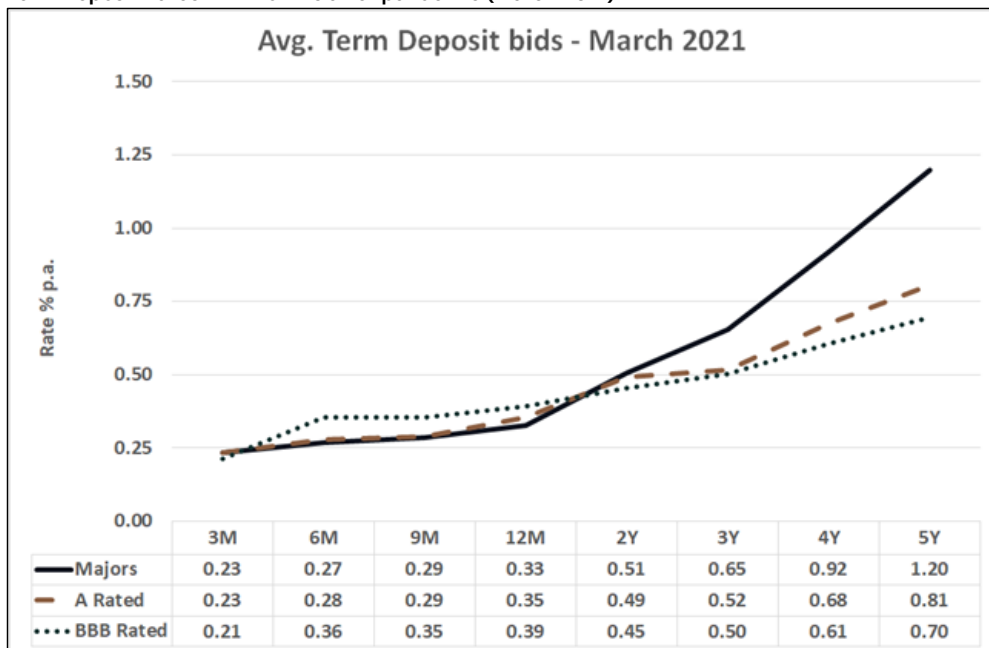
With a global economic slowdown and multiple rate cuts being priced by calendar year-end, investors should strongly consider and allocate some longer term surplus funds to undertake an insurance policy by investing across 2-5 year fixed deposits and locking in rates close to or above 4%-5% p.a. This will provide some income protection with central banks now likely to cut rates, potentially as early as mid-2024.



**Term Deposits Analysis**

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

**Term Deposit Rates – 12 months after pandemic (March 2021)**



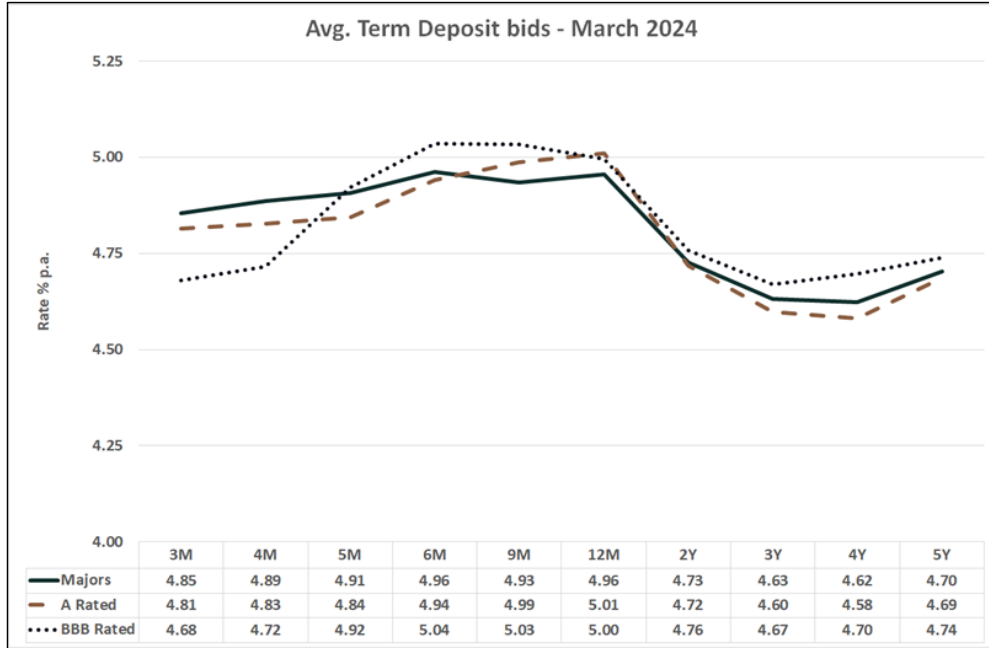
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases. In recent months, we have started to periodically see some of the lower rated ADIs (“A” and “BBB” rated) offering slightly higher rates compared to the domestic major banks (“AA” rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, Council should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry or considered 'ethical'. We are slowly seeing this trend emerge, as was the case this month:

**Term Deposit Rates – Currently (March 2024)**



Source: Imperium Markets

**Regional & Unrated ADI Sector**

Ratings agency S&P has commented that "mergers remain compelling for mutuals lenders" in providing smaller lenders greater economies of scale and assisting them in being able to price competitively and will see "the banking landscape will settle with a small number of larger mutual players". S&P expects that consolidation to continue over the next two years.

We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

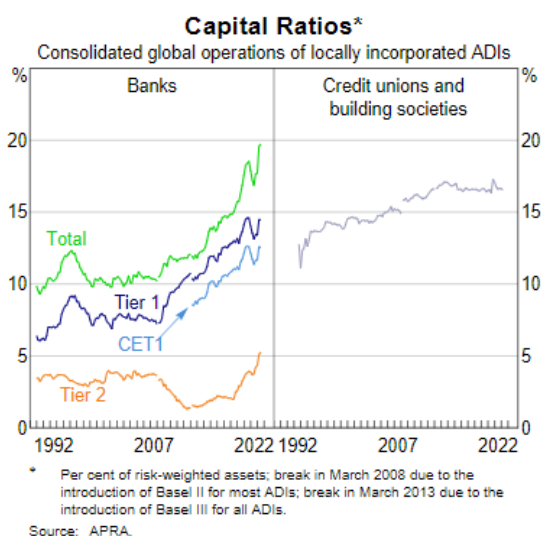
Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). The financial regulator, APRA has noted that the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has



increased by \$110 billion, or more than 70%, over the past decade. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

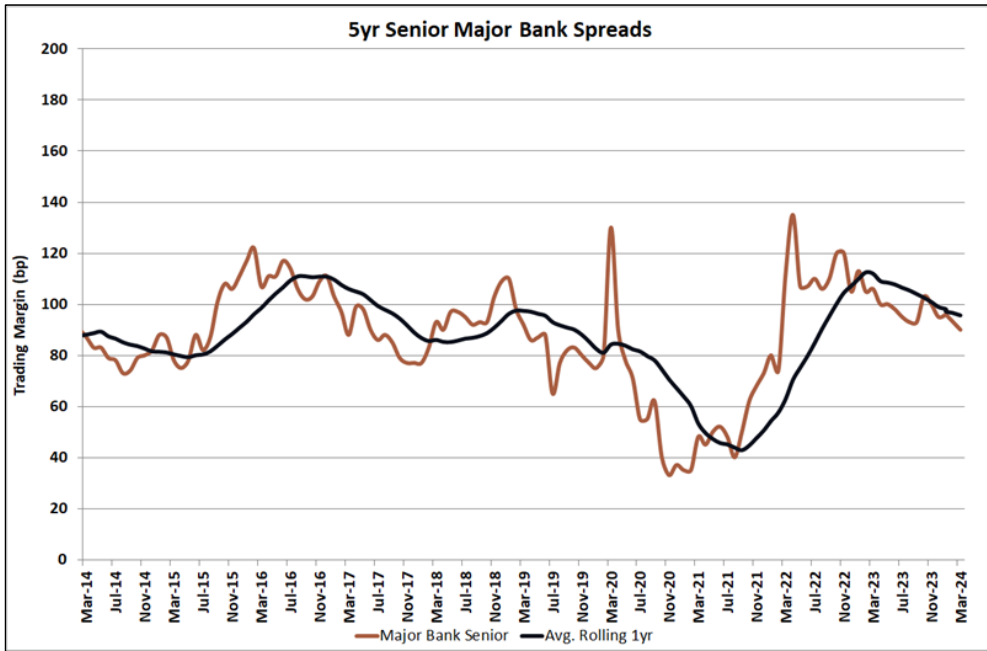
In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. APRA's mandate is to "protect depositors" and provide "financial stability".





### Senior FRNs Market Review

Over March, amongst the senior major bank FRNs, physical credit securities tightened by around 3–9bp at the long-end of the curve. Major bank senior securities remain at fair value on a historical basis (5yr margins around +90bp level). During the month, NAB (AA-) issued a new 5 year senior security at +90bp.



Source: IBS Capital

There other notable new (primary) senior issuances during the month included:

- Mizuho (A) 4 year senior FRN at +88bp
- Suncorp (A+) 4 year senior security at +98bp
- ING (A) 3 year senior security at +95bp
- Auswide (BBB) 3 year senior FRN at +160bp

Amongst the “A” rated sector, the securities tightened by around 4–5bp at the longer-end of the curve, whilst the “BBB” rated sector remained flat at the 3 year part of the curve (mainly driven by new issuances). Overall, credit securities are looking much more attractive given the widening of spreads over the past 2 years and as more primary issuances become available. FRNs will continue to play a role in investors’ portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).



Senior FRNs (ADIs)	28/03/2024	29/02/2024
“AA” rated – 5yrs	+90bp	+93bp
“AA” rated – 3yrs	+64bp	+73bp
“A” rated – 5yrs	+100bp	+105bp
“A” rated – 3yrs	+83bp	+87bp
“BBB” rated – 3yrs	+160bp	+160bp

Source: IBS Capital

We now generally recommend switches (‘benchmark’ issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before early 2026 for the “AA” rated ADIs (domestic major banks);
- On or before early 2025 for the “A” rated ADIs; and
- Within 6–9 months for the “BBB” rated ADIs (consider case by case).

Investors holding onto the above senior FRNs (‘benchmark’ issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.





### Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation still high by historical standards, this has seen a significant lift in longer-term bond yields over the past 2 years (valuations have fallen) as markets have reacted sharply.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0278174	UBS	A+	Senior	26/02/2026	1.92	1.10%	4.92%
AU3CB0280030	BoQ	BBB+	Senior	06/05/2026	2.11	1.40%	5.14%
AU3CB0299337	Bendigo	BBB+	Senior	15/05/2026	2.14	4.70%	5.00%
AU3CB0296168	BoQ	BBB+	Senior	27/01/2027	2.84	4.70%	5.04%



## Economic Commentary

### International Market

Risk assets performed well in March as the narrative of economic resilience overshadowed concerns that rates may be higher for longer.

Across equity markets, the S&P 500 Index gained +3.10% over the month, whilst the NASDAQ added +1.79%. Europe’s main indices also continued their gains, led by Italy’s FTSE MIB (+6.66%), Germany’s DAX (+4.61%), UK’s FTSE (+4.23%) and France’s CAC (+3.51%).

The US central bank kept the fed funds rate at the current target range of 5.25%–5.50%. The Fed still expects three rate cuts in 2024 though fewer cuts in the coming years than they had estimated in December as policymakers are now forecasting US GDP growth to strengthen than previously.

US core CPI printed at +0.4%, which was 0.1% stronger than consensus although the unrounded print was ‘just’ +0.36% m/m so the miss was not egregious, and the annual rate still ticked down slightly to +3.2%.

The Bank of Canada kept its policy rate on hold at 5.00% for a fifth consecutive meeting and Governor Macklem said, “it’s still too early to consider lowering the policy interest rate”.

The ECB kept its main refinancing rate at 4.00% as universally expected and is anticipated to be at a neutral setting for the immediate future.

The Swiss National Bank unexpectedly cut interest rates by 25bp to 1.50% at its latest meeting as their CPI fell to +1.2% y/y and core inflation to +1.1%. SNB marks as the first major developed central bank to ease monetary policy.

The Bank of Japan (BoJ) raised rates to the range of 0%–0.1%, the first hike in 17 years. The BoJ also decided to abandon its yield curve control and discontinue its purchase of assets such as exchange-traded funds (ETFs), which it began buying in 2010 as part of its stimulus programme.

China reported February CPI and PPI data, with CPI surprising to the upside at +0.7% year-on-year, its highest level since March 2023, aided by pork prices turning positive in annual terms for the first time in nine months (+0.2%).

The MSCI World ex-Aus Index rose +3.03% for the month of March:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+3.10%	+10.16%	+27.86%	+9.77%	+13.14%	+10.87%
MSCI World ex-AUS	+3.03%	+8.66%	+23.48%	+7.06%	+10.43%	+7.65%
S&P ASX 200 Accum. Index	+3.27%	+5.33%	+14.45%	+9.62%	+9.15%	+8.27%

Source: S&P, MSCI



**Domestic Market**

The RBA kept rates on hold at 4.35% as expected in its March meeting. The central bank was perceived to now adopt a more neutral approach to monetary policy as it removed its previous phrases – “a further increase in interest rates cannot be ruled out” and “will do what is necessary to achieve that outcome”. However, the addition of “the Board is not ruling anything in or out” still provides the RBA with sufficient flexibility when upside risks emerge.

The monthly CPI indicator held at +3.4% y/y in February (consensus +3.5%). The RBA will likely wait and see the full Q1 CPI on 27 April before updating their forecasts and potentially change their future guidance on rates.

The unemployment rate fell from 4.1% in January to 3.7% in February as the economy added 116,500 new jobs compared with economists forecast of around 40,000. This strong labour data was largely due to a high number of people who had found work in December/January but whose jobs only started in February.

GDP rose by +0.2% q/q (+1.5% y/y). Private domestic demand growth remained weak, while public sector spending helped to keep overall domestic final demand growth over the last year at a reasonable level. The key story remains the weakness in household consumption, which rose just +0.1% q/q and +0.1% for 2023 as a whole – the slowest annual growth in almost 40 years outside of COVID and the GFC.

The current account widened sharply to \$11.8bn in Q4 on the back of higher commodity export values.

Building approvals fell -1% in January, partially due to a -9.9% fall in detached dwellings, which was mostly offset by a rebound in the volatile attached dwelling series in the month.

The Australian dollar marginally rose by +0.20%, finishing the month at US65.32 cents (from US65.19 cents the previous month).

**Credit Market**

The global credit indices remained relatively flat as risk markets continued their modest rally. They are now back to their levels in early 2022 (prior to the rate hike cycle from most central banks):

Index	March 2024	February 2024
CDX North American 5yr CDS	52bp	52bp
iTraxx Europe 5yr CDS	55bp	55bp
iTraxx Australia 5yr CDS	66bp	64bp

Source: Markit



## Fixed Interest Review

### Benchmark Index Returns

Index	March 2024	February 2024
Bloomberg AusBond Bank Bill Index (0+YR)	+0.37%	+0.34%
Bloomberg AusBond Composite Bond Index (0+YR)	+1.12%	-0.30%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.50%	+0.53%
Bloomberg AusBond Credit Index (0+YR)	+0.90%	+0.05%
Bloomberg AusBond Treasury Index (0+YR)	+1.15%	-0.36%
Bloomberg AusBond Inflation Gov't Index (0+YR)	+1.34%	-0.48%

Source: Bloomberg

### Other Key Rates

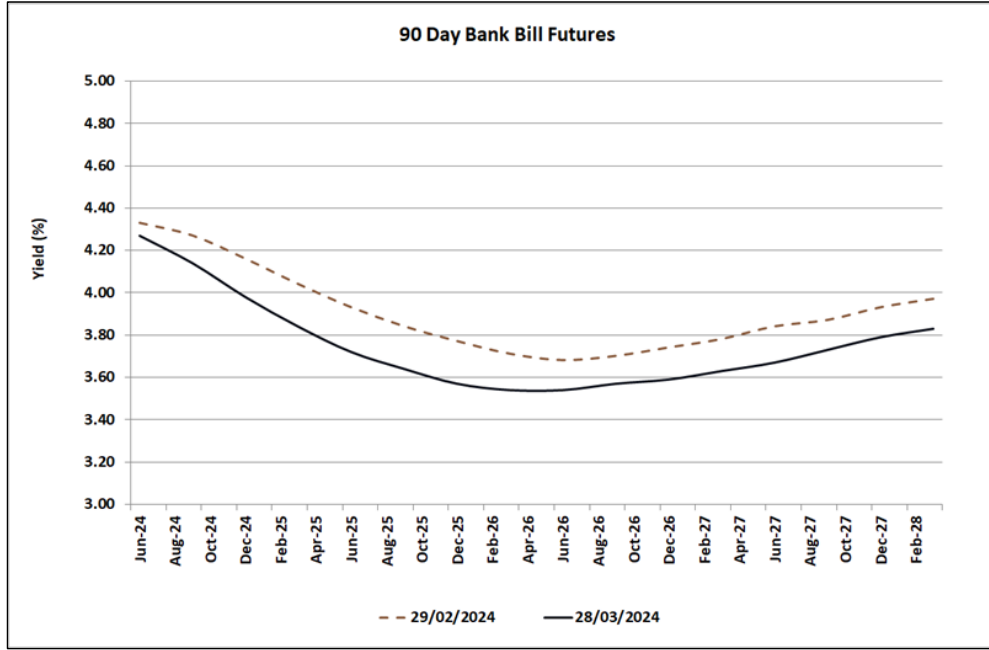
Index	March 2024	February 2024
RBA Official Cash Rate	4.35%	4.35%
90 Day (3 month) BBSW Rate	4.34%	4.34%
3yr Australian Government Bonds	3.59%	3.71%
10yr Australian Government Bonds	3.97%	4.14%
US Fed Funds Rate	5.25%-5.50%	5.25%-5.50%
2yr US Treasury Bonds	4.59%	4.64%
10yr US Treasury Bonds	4.20%	4.25%

Source: RBA, ASX, US Department of Treasury



**90 Day Bill Futures**

Bill futures fell across the board this month, following the movement in the domestic bond market. The focus from the market remains on when the first rate cut will be delivered:



Source: ASX

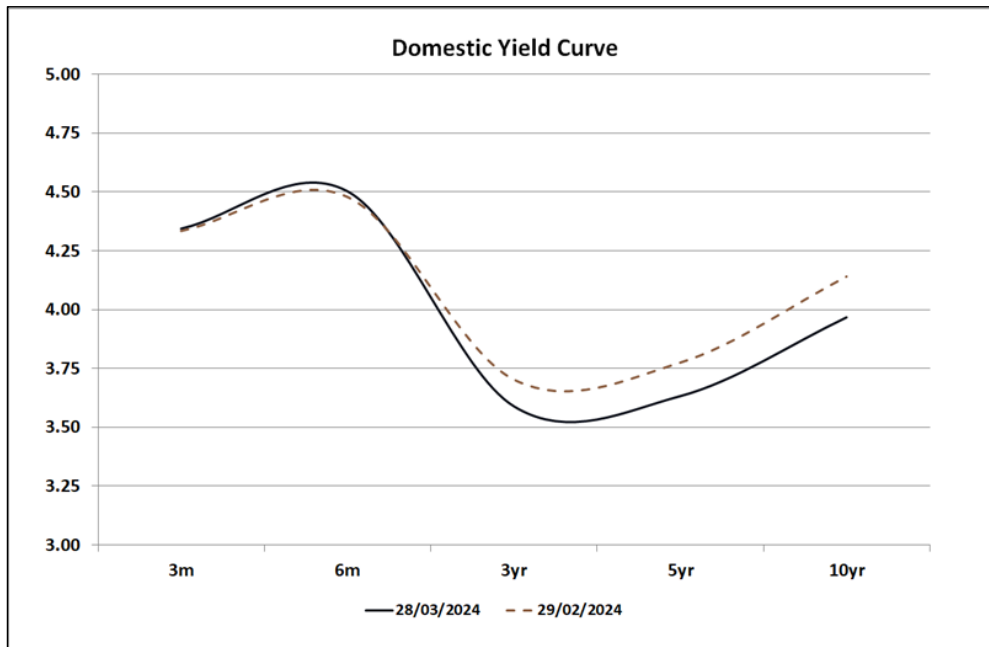


### Fixed Interest Outlook

In the latest FOMC statement, the US central bank reiterated from previous months that *“the Committee does not expect it will be appropriate to reduce the target range until it has gained greater confidence that inflation is moving sustainably toward 2%”*. The Federal Reserve therefore continues to be in the wait-and-see approach as it assesses incoming data when it would likely be appropriate to dial back policy restraint (cut rates). The ‘dot plots’ continues to show 75bp of US Fed rate cuts in 2024 and another 75bp in 2025.

Domestically, Australian inflation is lagging, but expectations is that the RBA is likely to join by year end. Following its March meeting, the RBA is now perceived to adopt a more neutral approach to monetary policy; however, the addition of *“the Board is not ruling anything in or out”* in its latest policy statement suggests the Board wants to keep the optionality in the event of future shocks.

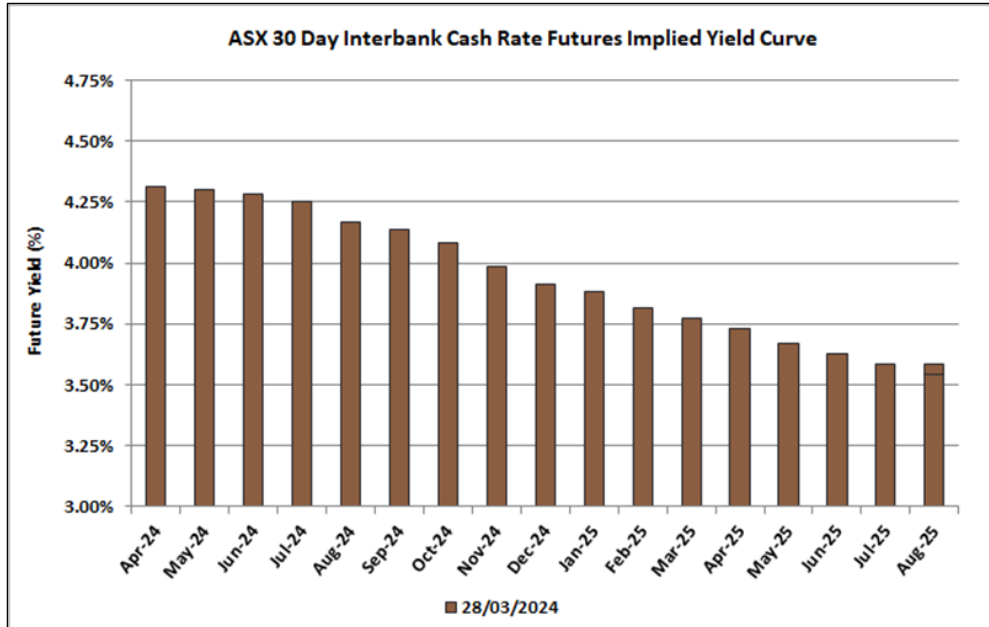
Over the month, longer-term yields fell up to 17bp at the very long end of the curve (remains an inverse yield curve):



Source: ASX, RBA



The consensus from the broader market is that we have reached the peak of the interest rate cycle. Financial markets are currently fully pricing in the first rate cut in Australia by October 2024, lagging behind the US market (largely pricing in a rate cut by June 2024).



Source: ASX

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# Investment Report

01/03/2024 to 31/03/2024



Financial Report

## Portfolio Valuation as at 31/03/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GREEN	At Maturity	09/11/2023	08/05/2024	5.2100	10,000,000.00	10,000,000.00	205,545.21	44,249.32
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	19/09/2023	21/05/2024	5.1600	7,000,000.00	7,000,000.00	192,969.86	30,677.26
Suncorp	A+	TD	NON-FOSSIL FUEL LENDING	At Maturity	06/12/2023	06/06/2024	5.1900	4,000,000.00	4,000,000.00	66,545.75	17,631.78
Westpac	AA-	TD	GREEN	Quarterly	30/06/2023	26/06/2024	5.3800	5,000,000.00	5,000,000.00	4,421.92	4,421.92
Westpac	AA-	TD	GREEN	At Maturity	28/06/2023	26/06/2024	5.3300	18,500,000.00	18,500,000.00	751,018.90	83,746.71
Westpac	AA-	FRTD	GREEN	Quarterly	30/06/2021	28/06/2024	4.6542	4,000,000.00	4,000,000.00	2,040.20	2,040.20
Westpac	AA-	TD	GREEN	At Maturity	09/01/2024	09/07/2024	5.0800	10,000,000.00	10,000,000.00	115,517.81	43,145.21
Bendigo and Adelaide	BBB+	TD	NON-FOSSIL FUEL LENDING	At Maturity	20/09/2023	18/09/2024	5.0000	12,500,000.00	12,500,000.00	332,191.78	53,082.19
Westpac	AA-	TD	GREEN	At Maturity	26/09/2023	26/09/2024	5.2200	10,000,000.00	10,000,000.00	268,865.75	44,334.25
Westpac	AA-	TD	GREEN	At Maturity	27/09/2023	26/09/2024	5.2100	10,000,000.00	10,000,000.00	266,923.29	44,249.32
Great Southern Bank	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	24/10/2019	24/10/2024	5.4701	2,001,650.00	2,000,000.00	20,381.74	9,291.68
Westpac	AA-	TD	GREEN	At Maturity	06/12/2023	06/12/2024	5.2600	5,000,000.00	5,000,000.00	84,304.11	22,336.99
Westpac	AA-	TD	GREEN	At Maturity	15/03/2024	17/03/2025	5.0800	6,750,000.00	6,750,000.00	15,970.68	15,970.68
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	17/03/2022	17/03/2025	5.3339	4,009,384.00	4,000,000.00	8,183.52	8,183.52
Suncorp	AAA	FRN	NON-FOSSIL FUEL LENDING	Quarterly	27/04/2020	24/04/2025	5.4701	3,724,260.90	3,700,000.00	37,706.22	17,189.60
Bendigo and Adelaide	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	02/12/2020	02/12/2025	4.8587	5,565,184.80	5,600,000.00	20,872.44	20,872.44

INNER WEST

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	29/10/2021	24/02/2026	4.7856	9,957,930.00	10,000,000.00	45,889.32	40,644.82
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	18/02/2022	24/02/2026	4.7856	9,957,930.00	10,000,000.00	45,889.32	40,644.82
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	24/02/2021	24/02/2026	4.7856	6,373,075.20	6,400,000.00	29,369.16	26,012.69
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	04/03/2021	04/03/2026	4.9687	9,885,610.00	10,000,000.00	38,116.05	38,116.05
Westpac	AA-	FRTD	GREEN	Quarterly	30/06/2021	30/06/2026	4.7442	3,000,000.00	3,000,000.00	1,559.74	1,559.74
Suncorp	AAA	BOND	NON-FOSSIL FUEL LENDING	Semi-Annual	05/05/2020	24/08/2026	3.2500	484,288.00	500,000.00	1,558.22	1,380.14
Suncorp	AAA	BOND	NON-FOSSIL FUEL LENDING	Semi-Annual	30/04/2020	24/08/2026	3.2500	1,259,148.80	1,300,000.00	4,051.37	3,588.36
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	15/09/2021	15/09/2026	4.8248	3,724,758.75	3,750,000.00	8,426.88	8,426.88
Bank Australia	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	30/10/2023	30/10/2026	5.8443	1,652,517.90	1,650,000.00	16,380.05	8,190.03
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	10/03/2022	23/12/2026	4.7637	9,928,870.00	10,000,000.00	9,135.86	9,135.86
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	02/11/2021	23/12/2026	4.7637	4,964,435.00	5,000,000.00	4,567.93	4,567.93
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	29/10/2021	23/12/2026	4.7637	1,489,330.50	1,500,000.00	1,370.38	1,370.38
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	23/09/2021	23/12/2026	4.7637	4,964,435.00	5,000,000.00	4,567.93	4,567.93
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	25/01/2022	25/01/2027	5.1315	13,737,075.00	13,750,000.00	129,517.65	59,926.08
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	10/02/2022	10/02/2027	5.3472	4,697,151.50	4,750,000.00	34,097.56	21,571.92

Financial Statement

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
RACQ Bank	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	05/03/2024	05/03/2027	5.9465	2,199,927.40	2,200,000.00	9,677.32	9,677.32
Westpac	AA-	TD	GREEN	Quarterly	21/03/2024	22/03/2027	4.7000	18,000,000.00	18,000,000.00	25,495.89	25,495.89
Bank Australia	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	21/02/2024	21/02/2028	6.0326	1,356,016.95	1,350,000.00	8,924.94	6,916.83
NSW Treasury Corp	AA+	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	15/11/2018	15/11/2028	3.0000	4,800,290.00	5,000,000.00	56,712.33	12,739.73
Newcastle Greater Mutual Group Ltd	BBB	FRN	NON-FOSSIL FUEL LENDING	Quarterly	14/02/2024	14/02/2029	6.1959	908,765.10	900,000.00	7,180.45	4,736.04
BOQ	BBB+	TD	NON-FOSSIL FUEL LENDING	Annual	26/03/2024	26/03/2029	4.9900	2,000,000.00	2,000,000.00	1,640.55	1,640.55
NHFIC	AAA	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	10/02/2021	27/05/2030	1.5200	1,295,070.00	1,500,000.00	7,870.68	1,936.44
NHFIC	AAA	BOND	SOCIALLY RESPONSIBLE INVESTMENT	Semi-Annual	01/07/2021	01/07/2031	1.7400	2,543,793.00	3,000,000.00	12,871.23	4,433.42
EmeraldMBS2006-1A	Unrated	FRN	MBS	Quarterly	17/07/2006	21/08/2051	4.7826	335,986.73	364,167.46	1,908.68	1,479.22
EmeraldMBS2006-1B	Unrated	FRN	MBS	Quarterly	17/07/2006	21/08/2056	5.0826	788,911.00	1,000,000.00	5,569.97	4,316.73
<b>TOTALS</b>								<b>238,355,795.53</b>	<b>239,964,167.46</b>	<b>2,905,808.66</b>	<b>804,498.85</b>

## Counterparty Compliance as at 31/03/2024

### Long Term Investments

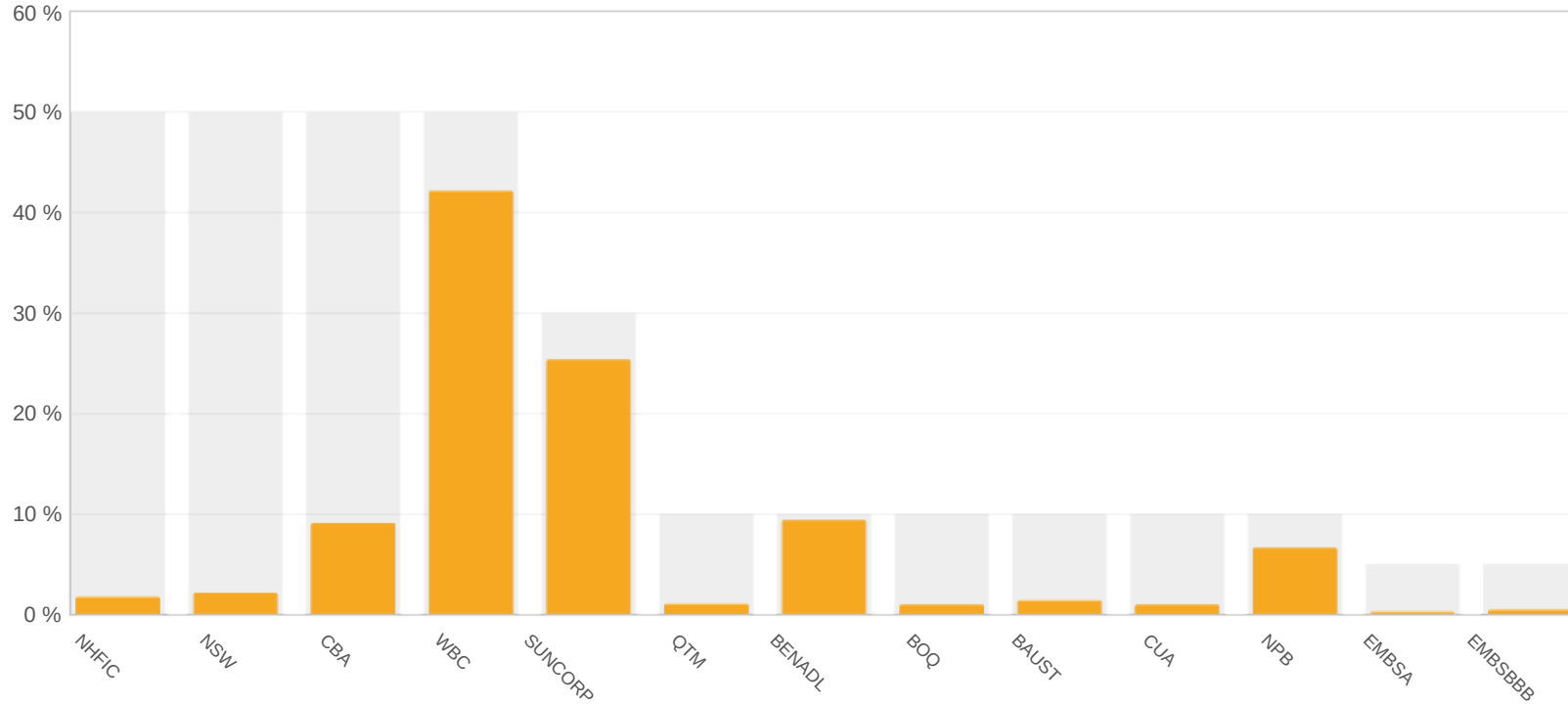
Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	NHFIC	Long	AAA	3,838,863.00	1.61	50.00	-	115,339,034.76
✓	NSW Treasury Corp	Long	AA+	4,800,290.00	2.01	50.00	-	114,377,607.76
✓	Commonwealth Bank	Long	AA-	21,347,070.50	8.96	50.00	-	97,830,827.26
✓	Westpac	Long	AA-	100,250,000.00	42.06	50.00	-	18,927,897.76
✓	Suncorp	Long	A+	60,218,466.65	25.26	30.00	-	11,288,272.01
✓	RACQ Bank	Long	BBB+	2,199,927.40	0.92	10.00	-	21,635,652.15
✓	Bendigo and Adelaide	Long	BBB+	22,074,568.80	9.26	10.00	-	1,761,010.75
✓	BOQ	Long	BBB+	2,000,000.00	0.84	10.00	-	21,835,579.55
✓	Bank Australia	Long	BBB	3,008,534.85	1.26	10.00	-	20,827,044.70
✓	Great Southern Bank	Long	BBB	2,001,650.00	0.84	10.00	-	21,833,929.55
✓	Newcastle Permanent	Long	BBB	15,491,526.60	6.50	10.00	-	8,344,052.95
✓	EmeraldMBS2006-1A	Long	Unrated	335,986.73	0.14	5.00	-	11,581,803.05
✓	EmeraldMBS2006-1B	Long	Unrated	788,911.00	0.33	5.00	-	11,128,878.78
<b>TOTALS</b>				<b>238,355,795.53</b>	<b>100.00</b>			

INNER WEST

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
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INNER WEST

Counterparty Compliance - Long Term Investments

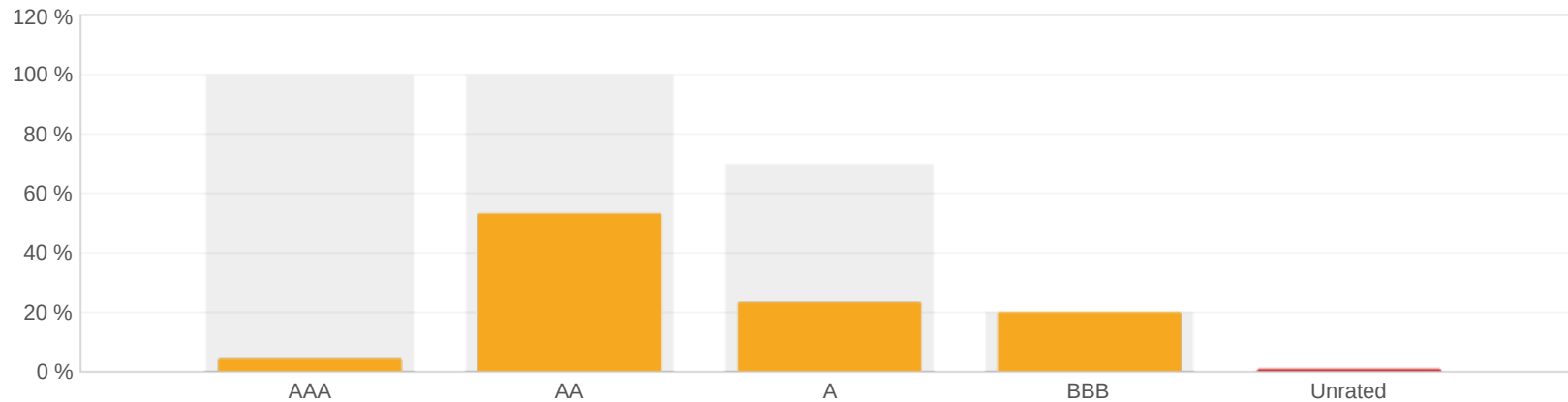


### Credit Quality Compliance as at 31/03/2024

#### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AAA	9,306,560.70	3.90	100.00	229,049,234.83
✓	AA	126,397,360.50	53.03	100.00	111,958,435.03
✓	A	54,750,768.95	22.97	70.00	112,098,287.92
✓	BBB	46,776,207.65	19.63	20.00	894,951.46
✗	Unrated	1,124,897.73	0.47	0.00	-1,124,897.73
<b>TOTALS</b>		<b>238,355,795.53</b>	<b>100.00</b>		

#### Credit Quality Compliance - Long Term Investments



INNER WEST

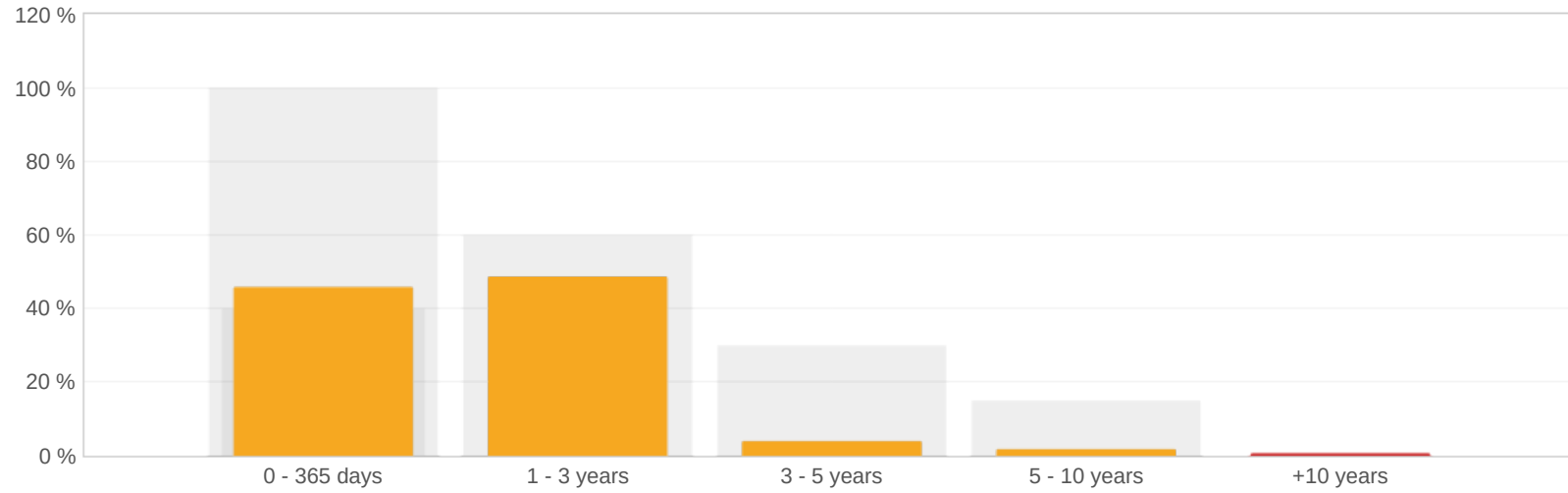
**Maturity Compliance** as at 31/03/2024

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 365 days	108,761,034.00	45.63	40.00	100.00	129,594,761.53
✓	1 - 3 years	115,565,928.75	48.48	0.00	60.00	27,447,548.57
✓	3 - 5 years	9,065,072.05	3.80	0.00	30.00	62,441,666.61
✓	5 - 10 years	3,838,863.00	1.61	0.00	15.00	31,914,506.33
✗	+10 years	1,124,897.73	0.47	0.00	0.00	-1,124,897.73
<b>TOTALS</b>		<b>238,355,795.53</b>	<b>100.00</b>			



INNER WEST

### Maturity Compliance



INNER WEST

## Trades in Period

From: 01/03/2024 To: 31/03/2024

### New Trades

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
RACQ Bank	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	05/03/2024	05/03/2027	5.9465	2,200,000.00	
Westpac	AA-	TD	GREEN	At Maturity	15/03/2024	17/03/2025	5.0800	6,750,000.00	
Westpac	AA-	TD	GREEN	Quarterly	21/03/2024	22/03/2027	4.7000	18,000,000.00	
BOQ	A-	TD	NON-FOSSIL FUEL LENDING	Annual	26/03/2024	26/03/2029	4.9900	2,000,000.00	
<b>TOTALS</b>								<b>28,950,000.00</b>	

INNER WEST

Sell Trades

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	01/10/2019	30/07/2024	15/03/2024	5.1243 bp	750,000.00	756,105.00	751,365.00	538563
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	30/07/2019	30/07/2024	15/03/2024	5.1243 bp	6,000,000.00	6,048,840.00	6,010,920.00	538330
<b>TOTALS</b>									<b>6,750,000.00</b>			

INNER WEST

**Matured Trades**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
Westpac	AA-	TD	GREEN	At Maturity	12/09/2023	12/03/2024	4.8900	18,000,000.00	544503
Westpac	AA-	TD	GREEN	At Maturity	20/09/2023	20/03/2024	4.9300	2,000,000.00	544515
<b>TOTALS</b>								<b>20,000,000.00</b>	

UNRECORDED

### Unrealised Gains / Losses as at 31/03/2024

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
Great Southern Bank	BBB	FRN	24/10/2019	24/10/2024	NON-FOSSIL FUEL LENDING	2,000,000.00	2,001,650.00	100.0000	100.0825	1,650.00
Bendigo and Adelaide	BBB+	FRN	17/03/2022	17/03/2025	NON-FOSSIL FUEL LENDING	4,000,000.00	4,009,384.00	100.0000	100.2346	9,384.00
Suncorp	A+	FRN	27/04/2020	24/04/2025	NON-FOSSIL FUEL LENDING	3,700,000.00	3,724,260.90	100.0000	100.6557	24,260.90
Bendigo and Adelaide	BBB+	FRN	02/12/2020	02/12/2025	NON-FOSSIL FUEL LENDING	5,600,000.00	5,565,184.80	100.0000	99.3783	-34,815.20
Suncorp	A+	FRN	29/10/2021	24/02/2026	NON-FOSSIL FUEL LENDING	10,000,000.00	9,957,930.00	100.0000	99.5793	-42,070.00
Suncorp	A+	FRN	18/02/2022	24/02/2026	NON-FOSSIL FUEL LENDING	9,928,010.00	9,957,930.00	99.2801	99.5793	29,920.00
Suncorp	A+	FRN	24/02/2021	24/02/2026	NON-FOSSIL FUEL LENDING	6,400,000.00	6,373,075.20	100.0000	99.5793	-26,924.80
Newcastle Greater Mutual Group Ltd	BBB	FRN	04/03/2021	04/03/2026	NON-FOSSIL FUEL LENDING	10,000,000.00	9,885,610.00	100.0000	98.8561	-114,390.00
Suncorp	A+	BOND	05/05/2020	24/08/2026	NON-FOSSIL FUEL LENDING	500,000.00	484,288.00	100.0000	96.8576	-15,712.00
Suncorp	A+	BOND	30/04/2020	24/08/2026	NON-FOSSIL FUEL LENDING	1,300,000.00	1,259,148.80	100.0000	96.8576	-40,851.20
Suncorp	A+	FRN	15/09/2021	15/09/2026	NON-FOSSIL FUEL LENDING	3,750,000.00	3,724,758.75	100.0000	99.3269	-25,241.25

Financial Statement

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
Bank Australia	BBB	FRN	30/10/2023	30/10/2026	NON-FOSSIL FUEL LENDING	1,650,000.00	1,652,517.90	100.0000	100.1526	2,517.90
Commonwealth Bank	AA-	FRN	10/03/2022	23/12/2026	GREEN	10,000,000.00	9,928,870.00	100.0000	99.2887	-71,130.00
Commonwealth Bank	AA-	FRN	02/11/2021	23/12/2026	GREEN	5,000,000.00	4,964,435.00	100.0000	99.2887	-35,565.00
Commonwealth Bank	AA-	FRN	29/10/2021	23/12/2026	GREEN	1,500,000.00	1,489,330.50	100.0000	99.2887	-10,669.50
Commonwealth Bank	AA-	FRN	23/09/2021	23/12/2026	GREEN	5,000,000.00	4,964,435.00	100.0000	99.2887	-35,565.00
Suncorp	A+	FRN	25/01/2022	25/01/2027	NON-FOSSIL FUEL LENDING	13,750,000.00	13,737,075.00	100.0000	99.9060	-12,925.00
Newcastle Greater Mutual Group Ltd	BBB	FRN	10/02/2022	10/02/2027	NON-FOSSIL FUEL LENDING	4,750,000.00	4,697,151.50	100.0000	98.8874	-52,848.50
RACQ Bank	BBB+	FRN	05/03/2024	05/03/2027	NON-FOSSIL FUEL LENDING	2,200,000.00	2,199,927.40	100.0000	99.9967	-72.60
Bank Australia	BBB	FRN	21/02/2024	21/02/2028	NON-FOSSIL FUEL LENDING	1,350,000.00	1,356,016.95	100.0000	100.4457	6,016.95
NSW Treasury Corp	AA+	BOND	15/11/2018	15/11/2028	SOCIALLY RESPONSIBLE INVESTMENT	5,000,000.00	4,800,290.00	100.0000	96.0058	-199,710.00
Newcastle Greater Mutual Group Ltd	BBB	FRN	14/02/2024	14/02/2029	NON-FOSSIL FUEL LENDING	900,000.00	908,765.10	100.0000	100.9739	8,765.10
NHFIC	AAA	BOND	10/02/2021	27/05/2030	SOCIALLY RESPONSIBLE INVESTMENT	1,535,415.00	1,295,070.00	102.3610	86.3380	-240,345.00
NHFIC	AAA	BOND	01/07/2021	01/07/2031	SOCIALLY RESPONSIBLE INVESTMENT	3,000,000.00	2,543,793.00	100.0000	84.7931	-456,207.00
EmeraldMBS2006-1A	Z	FRN	17/07/2006	21/08/2051	MBS	364,167.46	335,986.73	100.0000	92.2616	-28,180.73
EmeraldMBS2006-1B	Z	FRN	17/07/2006	21/08/2056	MBS	1,000,000.00	788,911.00	100.0000	78.8911	-211,089.00
<b>TOTALS</b>						<b>114,177,592.46</b>	<b>112,605,795.53</b>			<b>-1,571,796.93</b>

INNER WEST

## Realised Gains / Losses

From: 01/03/2024 To: 31/03/2024

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
Suncorp	A+	FRN	01/10/2019	30/07/2024	15/03/2024	750,000.00	751,365.00		100.1820	1,365.00	Sale
Suncorp	A+	FRN	30/07/2019	30/07/2024	15/03/2024	6,000,000.00	6,010,920.00		100.1820	10,920.00	Sale
<b>TOTALS</b>						<b>6,750,000.00</b>	<b>6,762,285.00</b>			<b>12,285.00</b>	

## Interest Received in Period

From: 01/03/2024 To: 31/03/2024

### Periodic Interest

Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
Westpac	AA-	TD	GREEN	At Maturity	18,000,000.00	12/09/2023	12/03/2024	12/03/2024	Maturity	4.8900	438,894.25
Westpac	AA-	TD	GREEN	At Maturity	2,000,000.00	20/09/2023	20/03/2024	20/03/2024	Maturity	4.9300	49,164.93
Westpac	AA-	TD	GREEN	Quarterly	5,000,000.00	30/06/2023	26/06/2024	26/03/2024	Periodic	5.3800	66,328.77
Westpac	AA-	FRTD	GREEN	Quarterly	4,000,000.00	30/06/2021	28/06/2024	28/03/2024	Periodic	4.6675	46,035.62
Bendigo and Adelaide	A-	FRN	NON-FOSSIL FUEL LENDING	Quarterly	4,000,000.00	17/03/2022	17/03/2025	18/03/2024	Periodic	5.3425	53,278.63
Bendigo and Adelaide	A-	FRN	NON-FOSSIL FUEL LENDING	Quarterly	5,600,000.00	02/12/2020	02/12/2025	04/03/2024	Periodic	4.8868	68,227.76
Newcastle Greater Mutual Group Ltd	BBB+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	10,000,000.00	04/03/2021	04/03/2026	04/03/2024	Periodic	4.9968	124,577.75
Westpac	AA-	FRTD	GREEN	Quarterly	3,000,000.00	30/06/2021	30/06/2026	28/03/2024	Periodic	4.7575	35,192.47
Suncorp	A+	FRN	NON-FOSSIL FUEL LENDING	Quarterly	3,750,000.00	15/09/2021	15/09/2026	15/03/2024	Periodic	4.8300	45,157.19
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	10,000,000.00	10/03/2022	23/12/2026	25/03/2024	Periodic	4.7751	116,433.95
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	5,000,000.00	23/09/2021	23/12/2026	25/03/2024	Periodic	4.7751	58,216.97
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	1,500,000.00	29/10/2021	23/12/2026	25/03/2024	Periodic	4.7751	17,465.09
Commonwealth Bank	AA-	FRN	GREEN	Quarterly	5,000,000.00	02/11/2021	23/12/2026	25/03/2024	Periodic	4.7751	58,216.97
<b>TOTALS</b>					<b>76,850,000.00</b>						<b>1,177,190.35</b>



**Item No:** C0524(1) Item 31  
**Subject:** UPDATED ANNUAL DISCLOSURE OF INTEREST RETURN  
**Prepared By:** Beau-Jane De Costa - Senior Manager Governance and Risk  
**Authorised By:** Kelly Loveridge - Director Corporate

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**RECOMMENDATION**

**That Council receive and note the report.**

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**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

**EXECUTIVE SUMMARY**

The purpose of this report is for Council to receive and note the amended disclosure of interest return form provided by Councillor Griffiths, in accordance with the requirements of the Model Code of Conduct.

**BACKGROUND**

Councillor Griffiths has submitted an updated Disclosure of Interest Return in accordance with the requirements of Council’s Model Code of Conduct.

These disclosures operate as a key transparency mechanism for promoting community confidence in council decision making, whether by Councillors or by staff or others under delegation.

**DISCUSSION**

Council’s Code of Conduct requires Councillors and Designated Persons to prepare and submit returns of interest to the General Manager:

1. Within three months of being elected or becoming a designated person; and
2. Annually (within three months of the start of each financial year); or
3. If, at any time you become aware of any new interests that need to be disclosed, you must submit a new return within three months of becoming aware of the interests.

In accordance with point 3 above, Councillor Griffiths has submitted an amended disclosure return which is now tabled before Council.

In addition to being publicly available on request, the returns are also published on Council’s website. A general redaction of applicable private details which may include things like signatures, primary residing addresses, specific financial information or family member details has been applied to the form, in accordance with the *Government Information (Public Access) Act 2009*.

### **FINANCIAL IMPLICATIONS**

There are no financial implications in relation to the tabling of the updated amended disclosure.

### **ATTACHMENTS**

1. [↓](#) Amended Disclosure of Pecuniary Interests - Cllr Dylan Griffiths - 2022-2023 - Redacted



**DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS RETURN**

Disclosure of pecuniary interests and other matters by

Dylan Griffiths

as at 02/04/2024

In respect of the period from 1 July 2022 to 30 June 2023.



Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.

[Councillor's or Designated Person's signature]

A. Real Property		
You must disclose the:		Nature of interest
<ul style="list-style-type: none"> <li>street address of each parcel of real property you had an interest in: - on the return date, and - since 30 June of the previous financial year, and</li> <li>nature of the interest (e.g., freehold, lease, option to purchase etc).</li> </ul>		
1/7 Fairfowl St, Dulwich Hill 2203 NSW (01/07/2023 - 26/07/2023) 75/15 Fawkner St, Braddon ACT 2612 (24/07/2023 - 10/11/2023) [Redacted] (24/12/2023 – present)		Rental lease
Redacted in accordance with the Government Information (Public Access) Act 2009, Table to s. 14 (3) (a) reveal an individual's personal information.		
B. Sources of income		
You must disclose each source of income you:		
<ul style="list-style-type: none"> <li>reasonably expect to receive from the first day after the return date to 30 June, and</li> <li>received in the period since 30 June of the previous financial year. In disclosing sources of income from your occupation, you must disclose:                             <ul style="list-style-type: none"> <li>a description of your occupation, and</li> <li>if you are employed or the holder of an office, the name and address of your employer, or a description of the office, and</li> <li>if you have entered into a partnership with other persons, the name (if any) of the partnership.</li> </ul> </li> </ul>		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
General staff	The University of Sydney	
Trainee Firefighter (23/07/23 – 10/11/23)	ACT Fire and Rescue (9 Amberley Avenue, Fairbairn Business Park, MAJURA ACT 2609)	

Educational Paraprofessional (31/01/2024 - now)	NSW Department of Education (05 Phillip Street Parramatta NSW 2150)	
<b>2 Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.</b>		
<b>Sources of income I received from a trust since 30 June</b>		
<i>In disclosing sources of income from a trust, you must disclose the name and address of the settlor and trustee.</i>		
Name and address of settlor	Name and address of trustee	
Not applicable		
<b>3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June</b>		
<b>Sources of other income I received at any time since 30 June</b>		
<i>In disclosing the sources of any other income, you must provide a description that identifies the person you received or reasonably expect to receive the income from, or the circumstances in which you received or reasonably expect to receive the income.</i>		
Scholarship – NSW Department of Education		
<b>C. Gifts</b>		
Description of each gift I received at any time since 30 June	Name and address of donor	
<i>Gifts include any item, property, or money you have been given without consideration or with inadequate consideration, unless it was received under a will. Provide a description of the gift and the name and address of the person/organisation that gave you the gift.</i>		
Not applicable		
<b>D. Contributions to travel</b>		
<i>You must disclose the:</i>		
<ul style="list-style-type: none"> <li>• name and address of any person who has made a financial or other contribution to the expenses of any travel you have undertaken since 30 June of the previous financial year</li> <li>• dates on which you undertook the travel, and</li> <li>• names of the states and territories and of the overseas countries where the travel was undertaken.</li> </ul>		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

Not applicable			
<b>E. Interests and positions in corporations</b>			
<i>you must disclose the:</i> <ul style="list-style-type: none"> <li>name and address of any person who has made a financial or other contribution to the expenses of any travel you have undertaken since 30 June of the previous financial year</li> <li>dates on which you undertook the travel, and</li> <li>names of the states and territories and of the overseas countries where the travel was undertaken.</li> </ul>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Not applicable			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
<i>You must disclose if you are a 'property developer' or a close associate of an individual or corporation that is a 'property developer' for the purposes of the Electoral Funding Act 2018.</i>			
No			
<b>G. Positions in trade unions and professional or business associations</b>			
<i>you must disclose:</i> <ul style="list-style-type: none"> <li>the name of each trade union and of each professional or business association in which you held any position (whether remunerated or not) on the return date and since 30 June of the previous financial year, and</li> <li>a description of the position.</li> </ul>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
NTEU	Branch Committee National councillor		
Teachers Federation	Member		
<b>H. Debts</b>			
<i>You must disclose the name and address of each person you are/were liable to pay a debt to on the return date, and at any time since 30 June of the previous financial year.</i>			
<i>You must disclose a liability to pay a debt whether or not the amount, or any part of the amount, to be paid was due and payable on the return date or at any time in the period since 30 June of the previous financial year.</i>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
HECS - ATO			

<b>I. Dispositions of property</b>
<i>You must disclose details of each disposition of real property by you (including the street address of the property) since 30 June of the previous financial year if you wholly or partly retained the use and benefit of the property, or the right to re-acquire it.</i>
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
Not applicable
2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.</i>
Not applicable
<b>J. Discretionary disclosures</b>
<i>You may voluntarily disclose any other interests, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.</i>
Not applicable.

**Discretionary note:**

Included in this disclosure are interests relating to a paid training course (and related accommodation) which have been declared late due to personal error.

### Redaction Explanatory Guide

Council’s Governance and Risk team will review each Return in conjunction with the Government Information (Public Access) Act 2009 (the “GIPA Act”), with reference to the “Public interest considerations against disclosure” which are listed in the Table to section 14.

For example, Council officers will redact signature and current principal place of residence in accordance with Part 3 (a) of the table as this is considered personal information and consequently “There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... reveal an individual’s personal information”.

If a property listed on a Return, e.g. an investment property, is not the current principal place of residence of a Councillor or a Designated Person, Council officers will review the information in accordance with Part 3 (a) of the table if the property is the principal place of residence or business of an immediate family member, and will conduct a Public interest test in accordance with section 13 of the GIPA Act.

Council officers when conducting a Public interest test must also consider other public interest considerations against disclosure in the GIPA Act, such as:

Part 3 (e) “There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... expose a person to a risk of harm or of serious harassment or serious intimidation”;

Part 4 (d) “There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to ... prejudice any person’s legitimate business, commercial, professional or financial interests”.

Additionally, the amount of any income, shareholding or debt disclosed will be redacted in accordance with Part 4 (d) and the names of a spouse/partner if that information is provided throughout the return will be redacted in accordance with Part 3 (a) of the table to section 14 of the GIPA Act, as above.

***This list is not exhaustive: Council officers will review every Return on its merits in conjunction with the complete list of public interest considerations against disclosure in the GIPA Act;***

**Item No:** C0524(1) Item 32

**Subject:** NOTICE OF MOTION: INVITE THE AUSTRALIAN PALESTINIAN  
ADVOCACY NETWORK TO ADDRESS THE AUSTRALIAN LOCAL  
GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor Dylan Griffiths

---

### **MOTION**

**That Council write to the Australian Local Government Association Office Bearers and board to request that they invite the Australian Palestinian Advocacy Network to address the National General Assembly about the invasion and humanitarian crisis in Gaza, support for the Palestinian community including recent refugees staying in Australia.**

---

### **Background**

Recent statements from the Gaza Health Ministry have stated that at least 29,606 Palestinians have been killed and 69,737 have been injured in Israeli strikes on [Gaza](#) since 7 October.

Since the invasion of Gaza, the Australian government has granted more than 2200 visa to Palestinians.

The World Food Programme this week said its teams reported “unprecedented levels of desperation” while the UN warned that 2.2 million people were on the brink of famine. The UN agency in charge of Palestinian affairs (UNRWA) said it has been forced to pause aid deliveries to northern [Gaza](#) – where it is not “possible to conduct proper humanitarian operations” – amid increasing reports of famine among people in the area. “The desperate behaviour of hungry and exhausted people is preventing the safe and regular passage of our trucks,” said Tamara Alrifai, director of external relations for UNRWA. She added that she was “very wary of how to explain this so as not to make it sound like we are blaming people or describing these things as criminal acts”.

Many Australian local government councillors have passed motions calling for a ceasefire and an end to the invasion of Gaza. In November, the Inner West Council decided to distribute information in our newsletter about an APHEDA fundraising appeal which aimed to provide immediate relief to people in Gaza. In December the Inner West Council joined calls for a ceasefire.

In 2022 the Ukraine Ambassador, Vasyl Myroshnychenko addressed the Australian Local Government Association’s National General Assembly, subsequently the assembly passed a motion of Solidarity with Ukraine. ALGA’s media release quotes Vasyl Myroshnychenko ‘Local governments can help mostly by connecting local services to those Ukrainians who have relocated into your communities, and by raising money to help Ukrainians rebuild critical infrastructure such as schools and hospitals’.

<https://alga.com.au/australian-local-governments-stand-in-solidarity-with-ukraine/>

### **Officer’s Comments:**

No further comments were required for this Notice of Motion.



**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 33  
**Subject:** **NOTICE OF MOTION: ASBESTOS - CONSTRUCTION WASTE AND THE CIRCULAR (MOTION FOR NATIONAL GENERAL ASSEMBLY)**  
Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.  
**From:** **Councillor Marghanita Da Cruz**

---

**MOTION**

**That Council endorse the following motion to be submitted to the 2024 National General Assembly:**

**That this National General Assembly calls on the Australian Government to ensure sufficient funding of regulation of the Waste industry including monitoring handling of Construction Waste in the Circular Economy in particular the handling of hazardous materials.**

---

**Background**

The national objective and summary of key arguments is outlined in the attached completed National General Assembly Proposed Motions template.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

1. [↓](#) Completed National General Assembly Proposed Motions Template

2024 NATIONAL GENERAL ASSEMBLY PROPOSED MOTION

**ASBESTOS – CONSTRUCTION WASTE AND THE CIRCULAR**

**MOTION DETAILS**

This National General Assembly calls on the Australian Government to ensure sufficient funding of regulation of the Waste industry including monitoring handling of Construction Waste in the Circular Economy in particular the handling of hazardous materials.

**NATIONAL OBJECTIVE**

*Why is this a national issue and why should this be debated at the National General Assembly (Maximum 200 words).*

Building stronger partnerships across governments to deliver on national priorities.

**SUMMARY OF KEY ARGUMENTS**

*Background information and supporting arguments (Maximum 500 words).*

The contamination of mulch with asbestos across Sydney and the ACT over many years has come under the spotlight. The contamination of the mulch has put workers and the community at risk during construction, use and end of life for the mulch and soil. Evidence in Harold Park in Inner Sydney indicates the failure of disposing of this hazardous material has been regularised over many years.

**Item No: C0524(1) Item 34****Subject: NOTICE OF MOTION: INNER WEST COUNCIL ROZELLE INTERCHANGE COMMITTEE**

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From: Councillor John Stamolis**

---

**MOTION**

1. That Council note that the Rozelle Interchange Committee has held only one introductory meeting since the committee was announced four months ago.
  2. That Council note that there are no Terms of Reference for this Committee.
  3. That Council provide a Terms of Reference and meeting schedule as soon as practicable.
- 

**Background**

In response to the traffic chaos caused by the opening of the Rozelle Interchange, a public meeting was held at Balmain Town Hall in early December 2023. During this meeting Council said that it would set up a committee involving community members and others who would meet regularly to discuss issues needed to assist in resolving impacts of the Rozelle Interchange on the wider community. To date, this meeting has met only once, for the purposes of introduction. This has been the only meeting in four months.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 35

**Subject:** NOTICE OF MOTION: ROZELLE PARKLANDS MASTERPLAN FUNDING

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

---

**MOTION**

**That Council reserve the \$20 million funding envelope received from the Minister of Transport until the Rozelle Parklands Masterplan has been finalised.**

---

**Background**

The new Rozelle Parklands provides the Inner West with the biggest increase in open space and sporting amenity in many decades.

More so, this land provides essential amenity to the communities of Rozelle, Lilyfield and Annandale whose open space ratios are some of the lowest in Sydney and, in fact, NSW.

The Rozelle Parklands is an historic and one-off increase in amenity for these communities. It is imperative that any funds which are available and needed to finalise these parklands are committed to these parklands in the first instance and are not spent elsewhere.

The Rozelle Parklands Masterplan will allow all groups: sporting clubs, cyclists, bushcare groups, schools, community groups and local residents to identify the key needs and priorities for the parklands.

The financial plan associated with the Rozelle Parklands Masterplan process will be the guide for the prioritisation, implementation and funding of these needs.

Without the masterplan, Council cannot determine whether it will need \$10 million, \$20 million or \$30 million to achieve the best outcomes for these parklands so that it will meet the needs of the community into the future.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 36

**Subject:** NOTICE OF MOTION: USE OF ALIASES ON FACEBOOK BY COUNCILLORS

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

---

**MOTION**

That Council to consider the following amendments to the Social Media Policy when this policy is next scheduled for review:

- a) That councillors should not use aliases when they are Administrators of community Facebook Groups.
  - b) That councillors should not use aliases when commenting on community Facebook pages.
- 

**Background**

Many councillors and political parties operate Facebook pages. The administrators of these pages are known and transparent to the community. Also, when Councillors are administrators of community Facebook pages, most identify themselves.

It is vital for transparency that Councillors who administer or actively participate on community Facebook pages do not use aliases. It could be fairly suggested that this sort of activity brings Council into disrepute.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 37

**Subject:** NOTICE OF MOTION: FORMAT OF COUNCIL MEDIA RELEASES

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

**MOTION**

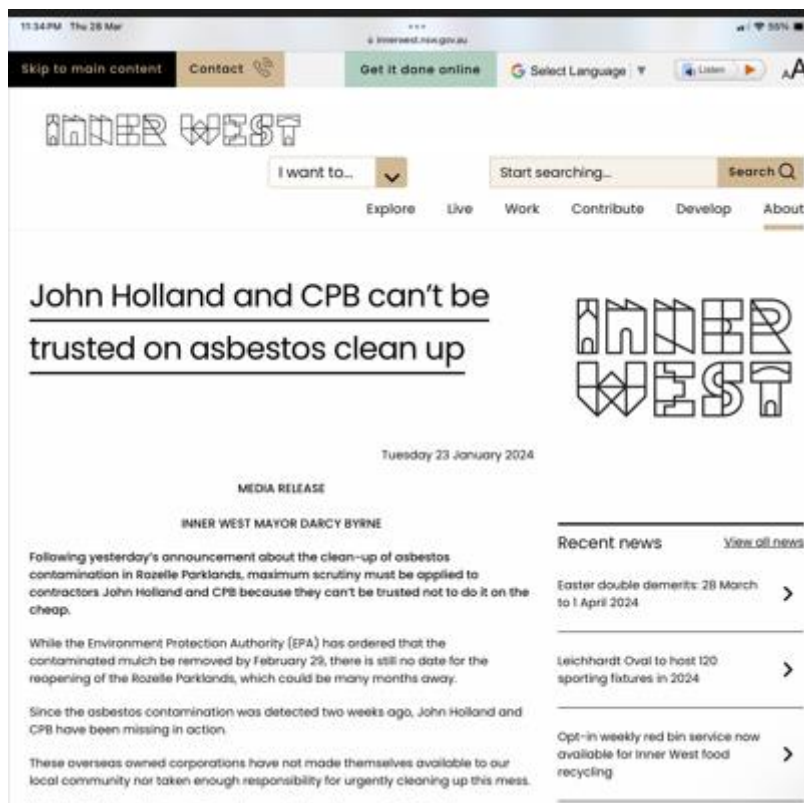
1. That Council note that, to date in 2024, Council has largely departed from its usual format/presentation of its Media Releases.
2. That Council return to its established format and presentation of Media Releases.

**Background**

Of the 32 Council media releases in 2024 to date, 23 appear to show that these releases are from the Mayor. There are 5 examples of this below.

In previous years, the number of media releases ‘attributed to the Mayor’ has amounted to, at most, only 1 or 2 releases of the first 32 for any given year. There are 3 examples of these releases below, from 2023, which reflect the usual format and presentation of Council media releases and which do not highlight that these are from the Mayor.

Councillors have not been advised of these changes to the presentation of media releases nor why such a large proportion are attributed to the Mayor.



11:33PM Thu 28 Mar  
innerwest.nsw.gov.au

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## Mayor welcomes first sign of transparency on Rozelle Interchange

Friday 16 February 2024

MEDIA RELEASE

INNER WEST MAYOR DARCY BYRNE

Inner West Mayor Darcy Byrne has today welcomed the announcement by Roads Minister, John Graham, that travel time data for roads surrounding the Rozelle Interchange will now be made publicly available.

This is something that Mayor Byrne has been calling for since December.

The data will allow people in the Inner west and across Sydney to better plan their morning and afternoon commutes.

It will also provide an evidence base for whether mitigations are working and whether the functioning of the interchange is improving.

The online data will be published weekly on a Friday and will include travel times for,

Recent news [View all news](#)

- Easter double demerits: 28 March to 1 April 2024
- Leichhardt Oval to host 120 sporting fixtures in 2024
- Opt-in weekly red bin service now available for Inner West food recycling

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## Proposal to rezone the whole of the Inner West to 6 storeys is absurd

Wednesday 6 March 2024

Media release

Inner West Mayor Darcy Byrne

Today's revelations that the Department of Planning is proposing to rezone the entirety of the Inner West for 6 storey development are greatly concerning.

The revelations are contained in a briefing document prepared for the Minister for Planning by his Department, identifying what the Government's various rezoning proposals would mean if implemented.

The document states the whole of the Inner West would be included in the new "Well Located Zone" and that "for the Inner West this will mean that 6 storey apartments will be possible across the LGA (Local Government Area)".

Inner West Mayor Darcy Byrne said such widespread rezoning would go much further than the Government has previously disclosed and will be strongly opposed.

Recent news [View all news](#)

- Easter double demerits: 28 March to 1 April 2024
- Leichhardt Oval to host 120 sporting fixtures in 2024
- Opt-in weekly red bin service now available for Inner West food recycling



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## Leichhardt Oval to host 120 sporting fixtures in 2024

Wednesday 27 March 2024

Media release  
Inner West Mayor Darcy Byrne

Amidst ongoing calls for Leichhardt Oval to be closed, Inner West Council has today announced that an extraordinary 120 individual sporting fixtures will be played at the Eighth Wonder of the World in 2024.

The schedule includes 120 individual fixtures played over 44 separate days at the iconic ground.

This massive program proves that this is not just Sydney's favourite suburban ground but also the hardest working.

Inner West Mayor, Darcy Byrne said, "Today we are announcing that 120 sporting fixtures will be played at Leichhardt Oval this year, proving once again that this is the best used and best loved suburban ground in Australia."

"This includes 28 women's fixtures as we continue to grow the 8th wonder of the world as a hub for women's sport."

Recent news [View all news](#)

- Leichhardt Oval to host 120 sporting fixtures in 2024
- Opt-in weekly red bin service now available for inner west food recycling
- Renters' rights must be legislated immediately

10:33 PM Thu 28 Mar  
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Considerable primary school student artwork with local bush flower motifs

Home > About > News > Media releases > 2024 media releases

## Renters' rights must be legislated immediately

Sunday, 24 March 2024

Media release  
Inner West Mayor Darcy Byrne

Today's revelations that almost 30,000 tenants have been subjected to no-grounds evictions in the past year shows that legislating new protections for renters should be the single highest priority of the NSW Parliament.

Inner West Mayor Darcy Byrne is calling on the NSW Government to bring Parliament back from a 5-week break to legislate an end to no-grounds evictions immediately.

"The 35 per cent of NSW citizens who rent can't wait any longer for better protections," Byrne said.

Recent news [View all news](#)

- Leichhardt Oval to host 120 sporting fixtures in 2024
- Opt-in weekly red bin service now available for inner west food recycling

Leichhardt Oval opened as a public park

Monday 11 December 2023

Inner West Council has opened up the iconic Leichhardt Oval to public access as a park. Residents are now able to enjoy a picnic and a play on the Wayne Pearce Hill, Monday to Friday from sun-up to sundown.

In the same way that Henson Park in Marrickville is used by the community, residents will be able to walk their dogs, catch up with friends or just enjoy a lazy day under the shade of the giant fig trees or soaking up the sun in front of the historic scoreboard.

To protect the surface of Sydney's most used sporting ground, residents will be asked to refrain from entering the playing area.



Recent news

[View all news](#)

Easter double demerits: 28 March to 1 April 2024 >

Rozelle Interchange public meeting called

Thursday 30 November 2023

Inner West Mayor Darcy Byrne has today convened a public meeting to address the traffic chaos caused by the opening of the Rozelle Interchange.

The meeting, to be held at 6:30pm on Thursday December 7 at Balmain Town Hall will be an opportunity for local residents to propose mitigations that need to be implemented urgently. Council's traffic engineers as well as the Coordinator General of Transport for NSW, Howard Collins, will be in attendance to answer questions.



Recent news

[View all news](#)

Food Recycling is Coming to Every Inner West Home

Tuesday 12 September 2023

A new food recycling service is about to be rolled out to every Inner West home in a reform that will massively reduce carbon emissions and save ratepayers millions of dollars in landfill fees.

From October 9, all Inner West residents will be able to recycle all their food scraps and leftover food as well as garden waste in their green bin, which will be collected weekly.

Food waste currently makes up approximately 40% of the general waste in garbage bins. When food waste rots at landfill it releases potent methane contributing enormously to carbon emissions.



Recent news

[View all news](#)

Inner West food recycling to begin with support for residents >

**Officer's Comments:**

**Comment from Senior Manager Governance and Risk:**

Council's Media Policy or Social Media for Councillors Policy, specifically the process and approvals for Council media releases has not changed or been amended. All communication material pertaining directly to the Mayor, using quotes or images, including but not limited to media releases for the Council page are approved by the Mayor prior to publication. This process is still strictly adhered to and has not changed. Neither policy that Council has adopted outlines an 'established format' or presentation as this notice of motion alludes to.

Additionally, in accordance with the *Local Government Act 1993*, the role of the Mayor is to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 38

**Subject:** NOTICE OF MOTION: UNOCCUPIED DWELLINGS AND THE HOUSING CRISIS

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

Item 38

---

### **MOTION**

1. That Council advocate to NSW State Government toward investigation of the number of unoccupied dwellings across Metropolitan Sydney – noting our interest in the Inner West.
2. That Council to ask City of Sydney and other inner-city Councils if they would like to participate in advocating and research and investigation into unoccupied dwellings with State Government.

---

### **Background**

The media are starting to pick up on the number of unoccupied houses/units across Sydney, especially in the inner-city, during this housing crisis. On both this term and last term of Inner West Council, motions have been put seeking an investigation of the growing stock of empty dwellings in the Inner West. One motion was put during this current housing crisis.

It might be expected that a high proportion of dwellings are vacant for legitimate reasons. The reasons could include travel, temporary or short-term relocation for work, holidays, and dwellings being renovated.

Based on 2021 Census data, even if 90% of unoccupied dwellings had legitimate reasons for being unoccupied, the Inner West would have possibly over 800 dwellings which are lazy unoccupied stock which might be returned for use. This is a very material number, especially during this housing crisis.

On the same basis, for City of Sydney Council, of the 18,700 unoccupied dwellings, almost 2,000 might be lazy unoccupied stock.

Of course, Councils won't know anything about these unoccupied dwellings unless it is supported by State Government regarding the collection of this data.

### **Officer's Comments:**

No further comments were required for this Notice of Motion.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 39

**Subject:** NOTICE OF MOTION: DEMERGER OF INNER WEST COUNCIL

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

---

**MOTION**

1. That Council note that many residents across the Inner West are greatly disappointed that the Minister has overturned a democratic vote as conducted by the NSW Electoral Commission. The poll of over just over 102,000 voters resulted in a huge 63% majority to demerge Inner West Council.
  2. That Council note that the business case prepared by Council was supported by Labor Councillors only. All 7 Green and Independent Councillors voted against Councils submission as the proposal was inadequate, lacked a transition plan, used a flawed methodology.
  3. That Council to note that the Boundaries Commission Report said that the absence of a detailed, and costed, implementation plan inhibits the Commission from confidently predicting outcomes and thus can only support the status quo. As such, Council have failed to deliver a key requirement for decision-making on behalf of over 63,000 residents of the Inner West who voted to demerge.
- 

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 40

**Subject:** NOTICE OF MOTION: IMPROVING THE DEMERGER PROCESS

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor John Stamolis

Item 40

**MOTION**

1. That Council note that the Boundaries Commission Report said that:
  - a) Inner West Council has not yet realised significant economies of scale since the merger.
  - b) excluding capital grants and the sale of Tempe Land (\$49.4m) to the State Government, IWC has reported deficits across the seven-year period post-merger.
  - c) the cost base of Inner West Council has increased by 27% relative to the former Councils since the merger.
2. That Council note that the Minister and the Boundaries Commission did not respond to numerous concerns that they have relied on highly questionable data to come to a determination about the demerger. That is, all costs relating to the demerger and the impact on ratepayers are grossly inflated.
3. That Council write to the Minister and Boundaries Commission expressing concerns about a lack of confidence in this process.
4. That Council supports those amendments currently being put proposed to the LGA Act which will see democratic polls of communities take precedence over processes which can be flawed, lack integrity, are not transparent and cannot compel core decision-making materials to be provided.

**Officer's Comments:**

**Comment from Director Corporate:**

The Local Government Boundaries Commission engaged Deloitte to provide advice on the financial implications of the proposal. In doing so, the analysis included both a review of the business case submitted by council and an independent analysis of financial and other information of council.

In the Boundaries Commission's *Summary of Key Findings from Deloitte's Analysis of the Financial Implications* Deloitte estimated that one off-demerger costs could be in the range of \$31.3 to \$39.1 million, and total ongoing costs would equate to \$114.1 million over the four-year forecast period.

Those independent cost estimates are higher than what was calculated by Morrison Low in the Business Case submitted by Council to the Minister for Local Government.

The Minister for Local Government advised that he accepted the Commission's view that, "the financial disadvantage associated with a de-amalgamation significantly outweigh any potential financial benefits from a de-amalgamation" and that there is compelling evidence that the business case presented by Council will cost the community more money than it saves.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 41  
**Subject:** **NOTICE OF MOTION: DEMERGER PLAN FOR INNER WEST COUNCIL**  
Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.  
**From:** **Councillor John Stamolis**

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### **MOTION**

**That Council provide the Minister with a detailed, and costed, implementation plan for demerger so that a full, proper and accurate determination of the Inner West Council demerger can take place. This will properly respect the wishes of the voters In the Poll where they voted to support a demerger.**

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### **Background**

The Boundaries Commission process was severely compromised by Council failing to submit a detailed and fit for purpose demerger plan. The Commissioners said that “the absence of a detailed, and costed, implementation plan inhibits the Commission from confidently predicting outcomes.” These observations should have deemed the submitted business case not fit for purpose.

It is vital that the Minister will now allow Inner West Council to produce accurate and appropriate documentation as he has done so with Cootamundra Gundagai Council (CGRC).

The Minister proposed that CGRC submit an implementation Plan that shows how two sustainable Councils would be created by a demerger. The Minister would then submit this plan to a public Inquiry and for a Boundaries Commission examination concurrently.

The Office of Local Government outlined the pathway and how it can lead the dissolution of the merged Council and proclaim the two new councils.

This pathway should also be available to Inner West Council or any other Council such as Snowy Valleys or Bayside who are proceeding to prepare proposals.

### **Officer’s Comments:**

No further comments were required for this Notice of Motion.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 42

**Subject:** NOTICE OF MOTION: LEICHHARDT OVAL ACCESS FROM MARY STREET TO THE BAY RUN

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From:** Councillor Philippa Scott

Item 42

**MOTION**

1. That Council construct a permanent pathway and steps from Mary St to Frazer St, Lilyfield, running from the old Leichhardt Oval caretakers cottage to the Lilyfield new skate park.
2. That the path and steps be named after a prominent local woman.
3. That funding be allocated through the Parks Footpath Renewal program budget in FY24/25.

**Background**

Leichhardt Oval is one of a few high use suburban grounds accessed by the majority of attendees on foot or by public transport. Over many years, an informal path has formed from Mary Street to Frazer Street, from the caretakers cottage to what is now the new skate park, as attendees walk up from the Bay Run.

In the interests of encouraging safe, active travel to and from Leichhardt Oval, the informal path should be formalised and made safe with steps. This is also an opportunity to create a new landmark to be named after a local woman, in conjunction with Leichhardt Oval being recognised as a hub for women's sports.

Funding should be allocated through the Parks Footpath Renewal program budget for FY24/25, this does not need to wait for the Masterplan to be realised.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No: C0524(1) Item 43****Subject: NOTICE OF MOTION: TACKLING COST-OF-LIVING BY CUTTING ENERGY BILLS FOR HOUSEHOLDS (MOTION FOR NATIONAL GENERAL ASSEMBLY)**

Council at its meeting on 09 April 2024 resolved that the matter be deferred to the meeting to be held on 21 May 2024.

**From: Deputy Mayor Chloe Smith**

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**MOTION**

**That Council endorse the following motion for submission to the 2024 National General Assembly for Local Government:**

**This National General Assembly calls on the Australian Government to:**

- 1. Note the multiple reports by energy analysts demonstrating that all-electric homes are cheaper to run than those connected to gas.**
  - 2. Provide cost-living-relief to households by requiring newly built homes to be fully electric by updating the National Construction Code.**
  - 3. Coordinate and assist states and territories to implement these changes via their respective planning and building regulations.**
- 

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

- 1. [National General Assembly Proposed Motion](#)**



**2024 NATIONAL GENERAL ASSEMBLY PROPOSED  
MOTION: Tackling cost-of-living by cutting energy bills  
for households**

**MOTION DETAILS**

This National General Assembly calls on the Australian Government to

1. Note the multiple reports by energy analysts demonstrating that all-electric homes are cheaper to run than those connected to gas;
2. Provide cost-of-living-relief to households by requiring newly built homes to be fully electric by updating the National Construction Code; and
3. Coordinate and assist states and territories to implement these changes via their respective planning and building regulations.

**NATIONAL OBJECTIVE**

*Why is this a national issue and why should this be debated at the National General Assembly (Maximum 200 words).*

That the Australian Government demonstrates its commitment to tackle the cost-of-living crisis for families, renters, single parents and vulnerable groups in financial stress by helping them to cut their energy bills by creating all-electric new homes.

**SUMMARY OF KEY ARGUMENTS**

*Background information and supporting arguments (Maximum 500 words).*

Rising gas price rises are impacting on families and households across the country who are already struggling with spiralling housing and food costs. A recent Energy Consumers Australia survey of 2,500 people found that more than one quarter of households are struggling to pay their energy bills.

Study after study demonstrates that homes powered by 100% electricity are cheaper to run than those connected to gas. For example, recent, separate studies by Monash University, Energy Consumers Australia, Renew, Australian Council for Social Services, and Rewiring Australia all demonstrate that homes that swap gas appliances for modern, efficient ones, combined with energy efficiency upgrades and solar and battery installations, can cut energy bills by a range of \$500 to \$5,000 per year, depending on the combination of upgrades.

The Australian Government could provide direct and immediate cost-of-living relief to people moving into new housing by ensuring newly built homes are fully electric without gas.

Recent modelling shows that this move alone would cut household energy bills by 90.6% by 2040.

**Item No:** C0524(1) Item 44  
**Subject:** NOTICE OF MOTION: INCLUSIVE EVENTS  
**From:** Councillor Mathew Howard

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**MOTION**

1. That Council reaffirm its commitment to hosting inclusive events including the Trans and Gender Diverse Swim Night and Drag Story Time.
  2. That Council acknowledge publicity for these events can attract offensive online commentary or negative contact with council that can be traumatising and threatening for vulnerable communities and staff.
  3. That Council thank staff for their deep commitment to running safe and inclusive events and for navigating challenging interactions.
  4. That Council convene a meeting between the General Manager, Directors or relevant staff, interested councillors, and key organisations representing vulnerable communities to formalise a safety protocol on how these events are promoted and run.
- 

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 45  
**Subject:** NOTICE OF MOTION: PEDESTRIAN SAFETY ON LILYFIELD ROAD - ROZELLE PARKLANDS AND EASTON PARK  
**From:** Councillor Kobi Shetty

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Item 45

### **MOTION**

1. That Council note the concern of the community with the reopening of the Rozelle Parklands around pedestrian safety for people crossing Lilyfield Road between Easton Park and Rozelle Parklands, with the high volume of children and families now crossing at this location.
  2. That Council urgently investigate pedestrian safety and traffic calming measures that can be implemented in this location to protect local residents from dangerous traffic and bring them to the Traffic Committee for review and approval.
  3. That Council write to Transport for NSW and the Minister for Roads requesting a permanent speed limit reduction on Lilyfield Road between Cecily Street and Victoria Road.
- 

### **Background**

The Rozelle Parklands has reopened recently after several months closure due to the asbestos contamination discovered only a few weeks after opening in December last year. Since the reopening a large number of people, particularly children and families as well as people walking their dogs, are moving between Rozelle Parklands and Easton Park and crossing Lilyfield Road. There is currently no safe place for people to cross, and this section of Lilyfield Road is on a bend with limited visibility between parked cars, and a 50km/h speed limit. It is incredibly dangerous for people to cross, and several residents have reported seeing close calls between pedestrians and vehicles.

Council is looking at this precinct as part of the Rozelle Parklands Masterplan, but there is currently no finalised plan in place for the installation of a safe crossing, and this process could take many months to complete. It is critical that council and Transport for NSW take urgent action to rectify the situation and make this area safe for people to cross between the two parklands.

### **Officer's Comments:**

No further comments were required for this Notice of Motion.

### **ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 46  
**Subject:** NOTICE OF MOTION: VIOLENCE AGAINST WOMEN  
**From:** Councillor Liz Atkins

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**MOTION**

1. That Council notes that May is Domestic and Family Violence Prevention Month and 28 May is LGBTQ Domestic Violence Awareness Day.
  2. That Council notes the recent increase in public discussion about violence against women and children/domestic and family violence.
  3. That Council notes that NSW domestic and family violence services have been funded at levels significantly below demand for decades and measures to prevent, respond to and aid recovery from domestic and family violence have not received adequate funding from state or federal governments.
  4. That during the remainder of May, Council promote Domestic and Family Violence Prevention Month on social media and on 28 May do a social media post and fly the Progress Pride Flag on its Town Halls to mark LGBTQ Domestic Violence Awareness Day.
  5. That Council commits to working with the NSW Government to provide short and long term social housing to those seeking refuge from domestic violence.
  6. That Council, in the context of community engagement on the Community Safety Action Plan, hold a roundtable with relevant organisations about what more Council can do to support women's refuges and other services in the Inner West in supporting women and children fleeing domestic violence.
  7. That Council continue to increase and strengthen the capability of its workforces, especially its early childhood education and care workforce, so that everyone feels safe at work and on Council premises, and children are supported and protected.
  8. That Council calls on the Federal and State governments to ensure the measures in the National Plan to End Violence against Women and Children 2022–2032 are fully funded.
  9. That Council calls on the NSW Government to commit to providing funding in the 2024-25 Budget to tackle the domestic and family violence crisis at a level at least comparable to the Victorian Government.
  10. That Council calls on the Federal Government to raise the rate of Jobseeker to at least the level during COVID.
  11. That Council write to the Premier, the NSW Minister for Domestic Violence Prevention, the Prime Minister and the Federal Minister for Social Services informing them of the calls in this motion.
-

**Background**

Everyone has the right to live free from harassment, fear, violence and abuse both inside and outside their homes. According to the Counting Dead Women project, 28 women have died this year, 27 of them alleged to be at the hands of men. This compares to 15 by this point in 2023, 18 by the same point in 2022, 14 in 2021, and 16 in 2020.

Both the Federal and State governments have announced packages which go some way to dealing with the issues, but not far enough. It is unclear how much of these packages is genuinely new additional money, and how much is to continue funding existing programs or continuing pilots. It also has to be acknowledged that there are still huge systemic issues: a national housing crisis and a drastic underfunding of refuges that means women choose between remaining in a violent relationship and homelessness; a lack of funding for women seeking legal help; a scarcity of services particularly for rural and Indigenous women and women with disability. Experts have also pointed to bail laws and inadequate and sometimes downright harmful policing practices, to show there is much that needs to change before women are safe.

In its 2023-24 budget submission, Domestic Violence NSW (DVNSW) called for an annual funding increase of \$176.35 million, to which the NSW Government responded by providing barely 20% of that recommended amount. Ahead of the 2024-25 budget, DVNSW has called on the NSW Government for measures including:

- a. a funding increase of \$145 million annually for existing domestic and family violence services to meet current demand;
- b. an additional \$80 million annually to expand specialist services to respond directly to women, children and young people impacted by domestic and family violence, so nobody seeking assistance ever needs to be turned away;
- c. \$100 million over the next four years to stop the violence before it starts by releasing, funding, and implementing the NSW Strategy for the Prevention of Domestic, Family and Sexual Violence 2024-2027;
- d. the immediate construction of 7,500 new social and affordable homes in NSW each year for 20 years and an exit pathway out of crisis refuges by building an additional transitional homes for women, children and young people; and
- e. an increase to the core funding of DVNSW and additional funding to assist it in its support and advisory functions.

On 17 October 2022, the Australian, state and territory governments released the **National Plan to End Violence against Women and Children 2022–2032** (National Plan).

The National Plan is the overarching national policy framework that will guide actions towards ending violence against women and children over 10 years. It highlights how all parts of society, including governments, businesses and workplaces, media, schools and educational institutions, the family, domestic and sexual violence sector, communities and all individuals, must work together to achieve the shared vision of ending gender-based violence in one generation.

The National Plan outlines what needs to happen to achieve the vision of ending violence in one generation, across four domains:

1. **Prevention** – working to change the underlying social drivers of violence by addressing the attitudes and systems that drive violence against women and children to stop it before it starts.
2. **Early intervention** – identifying and supporting individuals who are at high risk of experiencing or perpetrating violence and prevent it from reoccurring.
3. **Response** – providing services and supports to address existing violence and support victim-survivors experiencing violence, such as crisis support and police intervention, and a trauma-informed justice system that will hold people who use violence to account.
4. **Recovery and healing** – helping to reduce the risk of re-traumatisation, and supporting victim-survivors to be safe and healthy to be able to recover from trauma and the physical, mental, emotional, and economic impacts of violence.

Six cross-cutting principles are included to be applied when delivering policies, programs and services:

1. Advancing gender equality;
2. The diverse lived experiences of victim-survivors are informing policies and solutions;
3. Closing the Gap;
4. Person-centred coordination and integration;
5. Intersectionality;
6. People who choose to use violence are held accountable.

Progress under the plan and its underlying Action Plans and Aboriginal and Torres Strait Islander Action Plan, is to be monitored through a performance measurement plan. As a starting point 6 national-level targets have been developed to measure progress against:

- Female intimate partner homicide;
- Knowledge of behaviours that constitute family, domestic and sexual violence;
- Community attitudes towards violence against women; rejecting gender inequality; and rejecting sexual violence; and
- Closing the Gap Target 13 (by 2031, the rate of all forms of family violence and abuse against Aboriginal and Torres Strait Islander women and children is reduced by at least 50 per cent, as progress towards zero).

Violence and abuse is not just an issue in heterosexual relationships. 28 May each year is LGBTQ Domestic Violence Awareness Day. Silence and lack of awareness about domestic, family and intimate partner abuse in LGBTQ communities plays a large part in why the violence persists and this day is intended to start a conversation to change this.

**ATTACHMENTS**

<https://www.dss.gov.au/ending-violence>

[https://www.dss.gov.au/sites/default/files/documents/12\\_2023/d23-1021308-first-action-plan-accessible-pdf.pdf](https://www.dss.gov.au/sites/default/files/documents/12_2023/d23-1021308-first-action-plan-accessible-pdf.pdf)

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 47  
**Subject:** NOTICE OF MOTION: CLAUSE 4.3A IWLEP: EXCEPTION TO MAXIMUM HEIGHT OF BUILDINGS IN ASHFIELD TOWN CENTRE  
**From:** Councillor Dylan Griffiths

**MOTION**

**That Council prepare an amendment to the Inner West Local Environment Plan that seeks to ensure each affordable housing dwelling built as a result of Clause 4.3A is exclusively used for affordable housing in perpetuity and managed by a Community Housing Provider**

**Background**

Clause 4.3A allows height incentives for the development of certain types of affordable housing.

There is no requirement for affordable housing delivered under this Clause to be managed by a Community Housing Provider and thus no way of knowing whether the housing is being rented in accordance with NSW Affordable Housing Ministerial Guidelines. This motion looks to remedy this issue

Up to April 2021 date 4 units had been delivered under this clause.

**Current clause:**

**4.3A Exception to maximum height of buildings in Ashfield town centre**

- (1) The objective of this clause is to increase the supply of affordable housing by providing height incentives for the development of certain types of affordable housing.
- (2) This clause applies to development for the following purposes on land identified as “Area 1” or “Area 3” on the [Height of Buildings Map](#).
  - (a) residential flat buildings,
  - (b) shop top housing that forms part of mixed use development.
- (3) A building may exceed the maximum height shown for the land on the [Height of Buildings Map](#) by up to 7m (the **additional height**) if—
  - (a) the building will be used for the purposes of a residential flat building or shop top housing, and
  - (b) the building will contain at least 1 dwelling used for the purposes of affordable housing, and
  - (c) at least 25% of the floor space area resulting from the additional height will be used for the purposes of affordable housing.

**Officer’s Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.



Item No: C0524(1) Item 48  
 Subject: NOTICE OF MOTION: 'SAFE CYCLING IN THE INNER WEST' PETITION  
 From: Councillor Dylan Griffiths

Item 48

**MOTION**

1. That Council note the Inner West Bicycle Coalition’s ‘Safe Cycling in the Inner West’ petition, which calls on council to build a safe, separated, and connected bike network, specifically:
  - a) Start designs on 5 priority routes & trial 5 popup cycleways this year
  - b) Accelerate construction on planned projects, such as Lilyfield, Addison & Marrickville Roads.
  - c) Commit to quality designs, learning from mistakes on Livingstone & Carrington Roads.
2. That Council will prepare a report in response to the petition, to be considered at the June meeting outlining:
  - a) Statuses of any designs on the priority routes that are currently being developed, and the feasibility of starting new designs in the 24-25 FY.
  - b) Opportunities for pop-up cycleways; including during the upcoming closure of railway stations.
  - c) The status of Addison Rd, Lilyfield Road and Marrickville Road proposed cycleways and any opportunities for acceleration.
3. That Council note positive community feedback on recent works to improve the Carrington Rd cycleway.

**Background**

[Petition](#) text:

The Inner West Council has adopted a [Cycling Strategy & Action Plan](#); however, progress is painfully slow. Around 60% of car trips in the Inner West are under 5km, a short distance to ride; but the cycling environment needs to improve, so that school kids, commuters, and cargo-bikes with toddlers, pets, or groceries get to their destinations safely.

While Mayor Darcy Byrne fights for improvements to the Rozelle Interchange, a missed opportunity is active transport! Choosing to ride can help reduce traffic problems throughout the Inner West. Especially while the T3 train line is closed for upgrades.

The [City of Sydney](#) has proven that high quality cycleways can rapidly be built, and that safe infrastructure increases ridership dramatically, reduces congestion, supports population health, and increases independence for students and mobility scooter users.

**To build a safe, separated, and connected bike network, we want Inner West Council to:**

- Start designs on 5 priority routes & trial 5 popup cycleways this year.
- Accelerate construction on planned projects, such as Lilyfield, Addison & Marrickville Roads.
- Commit to quality designs, learning from mistakes on Livingstone & Carrington Roads.

[https://www.change.org/p/safe-cycling-in-the-inner-west?utm\\_medium=custom\\_url&utm\\_source=share\\_petition&recruited\\_by\\_id=32c2a340-e42a-11ee-b15e-11f84290a0a0](https://www.change.org/p/safe-cycling-in-the-inner-west?utm_medium=custom_url&utm_source=share_petition&recruited_by_id=32c2a340-e42a-11ee-b15e-11f84290a0a0)

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 49  
**Subject:** NOTICE OF MOTION: PLANNING REFORMS AND INNER WEST COUNCIL LEP  
**From:** Councillor Jessica D'Arienzo and The Mayor, Councillor Darcy Byrne

Item 49

**MOTION**

1. That Council notes that our decision to engage in negotiations with the NSW Government regarding the housing supply crisis has secured our community the time and opportunity to deliver our own locally based planning through an Inner West Local Environmental Plan.
2. That Council finalise a new Local Environmental Plan to be submitted to the NSW Government by the end of 2024. The principles of the Local Environmental Plan will include:
  - a) Delivering place-based planning through local planning controls.
  - b) Upzoning of precincts around Ashfield, Croydon, Dulwich Hill, and Marrickville train stations.
  - c) Support for increased densities on main streets through shop top housing in order to protect high value heritage conservation areas from upzoning.
  - d) Providing density incentives for the amalgamation of lands in areas identified for upzoning.
  - e) Increased residential densities around light rail stations.
  - f) The finalisation of the Parramatta Road Corridor Stage 1 program through the rezoning of parts of Leichhardt, Taverners Hill and Kings Bay precincts.
  - g) Support for the suburb of Haberfield being listed on the State Heritage register and being excluded from upzoning.
  - h) Support for the Master Planning of the Bays Precinct with dwelling targets to be determined on Government owned land prior to consideration of any additional rezoning in adjoining suburbs.
  - i) Support for the NSW Government policy of 30% of all new housing on government owned land to be maintained in perpetuity as public housing.
  - j) Setting a target of 1,000 or more new public housing dwellings to be delivered on State Government and Council owned land.
  - k) Incentives for the conversion of land owned by religious and faith-based organisations for social and affordable housing.
  - l) Approval of the new Special Entertainment Precincts which Council is currently undertaking consultation on.
  - m) Protecting and expanding existing employment lands to attract increased employment and new industries.
  - n) Incorporating the State Government's Pattern Book for improved design into Council's planning controls.
3. That Council writes to the NSW Minister for Planning notifying him of Council's decision to submit the Local Environmental Plan at the end of 2024 and proposing the deferral of the Low-Mid-rise Housing SEPP to allow Council to complete and submit this LEP.
4. That Council undertake community consultation and engagement on the principles of the Local Environmental Plan.

**Background**

Council has previously resolved to negotiate with the NSW Government regarding their proposed Transport Oriented Development (TOD) and Diverse and Well Located Low & Mid-rise rezonings.

As a result of this Council has secured a delay in the implementation of the TOD rezonings until the end of 2024 to allow for more nuanced and community led strategic planning to take place through the development of a Local Environmental Plan (LEP).

Councils such as Ku-ring-gai that refused to engage with the Government regarding the housing supply crisis and the proposed rezonings have now had the TOD rezonings gazetted and implemented.

Had the Inner West Council chosen to reject the TOD and refused to engage in discussions, as was proposed by a minority of councillors, the TOD SEPP would now be in place in the zones around Croydon, Ashfield, Marrickville and Dulwich Hill stations.

Having won this opportunity to finalise our own LEP at the local level, Council should now commit to completing our LEP by the end of 2024.

Council should propose to the NSW Government that the Low-Mid rise Housing SEPP also be deferred to allow for our LEP to be completed and submitted to the Government.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 50  
**Subject:** NOTICE OF MOTION: HOUSING  
**From:** Councillor Liz Atkins

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### **MOTION**

1. That Council notes that the NSW Government has announced that instead of the Department of Planning rezoning areas around Ashfield, Marrickville, Dulwich Hill and Croydon stations, the Council will be allowed to continue progressing its own local planning to deliver more homes in these precincts.
2. That Council immediately develop and deliver a community engagement process that informs Inner West residents about Council's plans to progress local planning, how this affects the application of the Government's proposed Housing Reforms to the Inner West LGA and gives them the opportunity to provide input on Council's proposed rezoning around Ashfield, Marrickville, Dulwich Hill and Croydon train stations.
3. That Council explain to the community how the proposed planning changes will increase housing supply and meet housing targets for our LGA, including affordable and public housing.
4. That Council investigate setting up an information resource to assist residents who need support and advice regarding potential sale of their home to developers due to planning changes.
5. That Council write to the Department of Planning Housing and Infrastructure (DPHI) to ask them to provide the dwelling target for the Inner West LGA and seek to understand how Council can work collaboratively with the NSW Government towards an appropriate application of the Low- and Mid-Rise Housing Policy in the Inner West LGA.
6. That Council write to The Hon Julie Collins MP, the Federal Minister for Minister for Housing, Homelessness, and Small Business to seek a commitment from the government to build quality public housing in the Inner West LGA and convey that Inner West Council would be a willing partner and collaborator.

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### **Background**

There is much confusion among community members regarding the NSW Government's Transport Oriented Development SEPP and the associated housing reforms announced recently. That confusion relates to a number of issues, including how the Inner West is affected by the reforms, whether housing to rent or buy will be cheaper, whether new housing will include social or public housing, where changes to zoning will apply, the height of buildings allowable under the new SEPPs, what kind of buildings will be allowed and whether new residential buildings will be built to the best environmental and design standards, what infrastructure will be needed to support increased population density and how that infrastructure will be paid for, and ultimately how the new rules will affect the look at feel on the affected areas and whether or not the community will be consulted about the proposed changes.

It is well understood that an informed community makes better decisions, and feels less reactive or defensive about change. With significant community concern and declining trust in

government generally, including local government  
(<https://www.smh.com.au/politics/nsw/councils-are-our-favourite-government-but-hardly-anyone-wants-more-of-them-20240425-p5fmhu.html>) supplying quality independent analysis of the NSW Government’s SEPPs would promote an informed discussion and potentially see both refinement of potential planning outcomes and a focus on the collective outcomes of planning changes. Education also removes doubt from community members, and helps focus the community toward mutually agreed outcomes.

Inner West Council and its predecessors have a long history of quality staff-run public outreach programs which educate and inform community members. Such outreach can lead to refinement and improvement in decisions of Council. Community information stalls and workshops would help identify issues of concern to the community and allow Council to develop a more nuanced response to the NSW Government’s planning requirements.

**Officer’s Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 51  
**Subject:** NOTICE OF MOTION: MOOD TEA  
**From:** The Mayor, Councillor Darcy Byrne

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**MOTION**

That Council receive a report to the June Ordinary meeting about procuring MOOD Tea product to support local charities.

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**Background**

See attachment.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

1. [Letter from Mood Tea to Inner West Council](#)

MOOD<sup>tea</sup>

Clr Darcy Byrne  
Mayor  
Inner West Council  
PO Box 14  
Petersham NSW 2049

07<sup>th</sup> March, 2024

By email: darcy.byrne@innerwest.nsw.gov.au

Dear Clr Byrne

I am writing to you to propose a pilot project between MOOD tea and Inner West Council that will bring benefits to both Council staff and its constituents.

MOOD is a social enterprise, registered ACNC charity and Social Trader. We offer products and programs that build connection through conversation and use all profits to fund programs focusing on youth mental health.

We are seeking to partner with Inner West Council to stock our teas in your LGA offices and depots. We propose that all profits made through the sale of MOOD tea to Council are directed by MOOD to fund preventative mental health programs within the Inner West LGA.

Currently, as you are likely aware, the rate of youth suicide and mental ill health among Australians aged 15– 24 yrs is staggering:

- 25% of young Australians have experienced suicidal thoughts in the last 2 years
- 50% of mental health issues onset before the age of 14yrs
- Suicide accounts for 1 in 3 deaths of young people aged 15-24yrs

At MOOD we believe that this is just not good enough. That's why we created a product that creates connection while also funding preventative youth mental health programs, and why we are seeking your assistance to drive impact back into the community through this pilot.

We wish to work with Council to identify and target schools that have the highest need for mental health education within the LGA. MOOD will then provide program delivery outcomes back to Council from the students and schools receiving the mental health education programs.

We are approaching Inner West Council to adopt this pilot as we believe that Council's value pillars of Innovation; Compassion and Collaboration and perfectly aligned with our mission.

For information on our tea blends and program partners please go to [www.mood.org.au](http://www.mood.org.au)

We hope you and Inner West Council will see the benefits of this pilot, not only for the recipients of the programs but also for your staff through our purposeful products and the benefits they bring to the sipper.

I look forward to hearing how we can move this forward. Please reach out to me on \_\_\_\_\_ or \_\_\_\_\_ to discuss.

Yours sincerely,



Liz Murray  
Sales Manager MOOD

1 Saunders Street, Pyrmont, NSW 2009  
w: [www.mood.org.au](http://www.mood.org.au)

ABN 76 647 420 595  
p:0415 165 033



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**Item No:** C0524(1) Item 52  
**Subject:** NOTICE OF MOTION: PRITCHARD STREET ANNANDALE IMPACTS FROM ROZELLE INTERCHANGE  
**From:** The Mayor, Councillor Darcy Byrne

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**MOTION**

1. That Council write to the NSW Government seeking mitigations to reduce noise impacts for residents in Pritchard Street Annandale, including increasing the height of the noise wall and providing noise insulation for affected homes.
  2. That Council consult residents in Pritchard Street about tree planting that Council can undertake to help reduce noise impacts from the Rozelle Interchange.
- 

**Background**

Residents in Pritchard Street Annandale have been experiencing ongoing noise impacts following the opening of the Rozelle Interchange.

The noise wall adjacent to the roadway is not high enough to protect residents in Pritchard Street and they have not been provided with support to insulate their homes.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 53  
**Subject:** NOTICE OF MOTION: LYN'S LANE  
**From:** Councillor Justine Langford

**MOTION**

1. That Council write to resident, Lynette Vincent, to acknowledge and thank her for the excellent work she has done to beautify the laneway between School Parade and Kays Avenue (East), Marrickville.
2. That Council consider publishing a story on Lyn's good works in the Inner West News.
3. That Council investigate rehabilitation of the section of the laneway which has had trees cut down due to fencing installation during the Sydenham to Bankstown Metro line works.
4. That Council investigate other ways to acknowledge residents who have made outstanding contributions to our local community, outside of the Citizen of the Year Awards.

**Background**

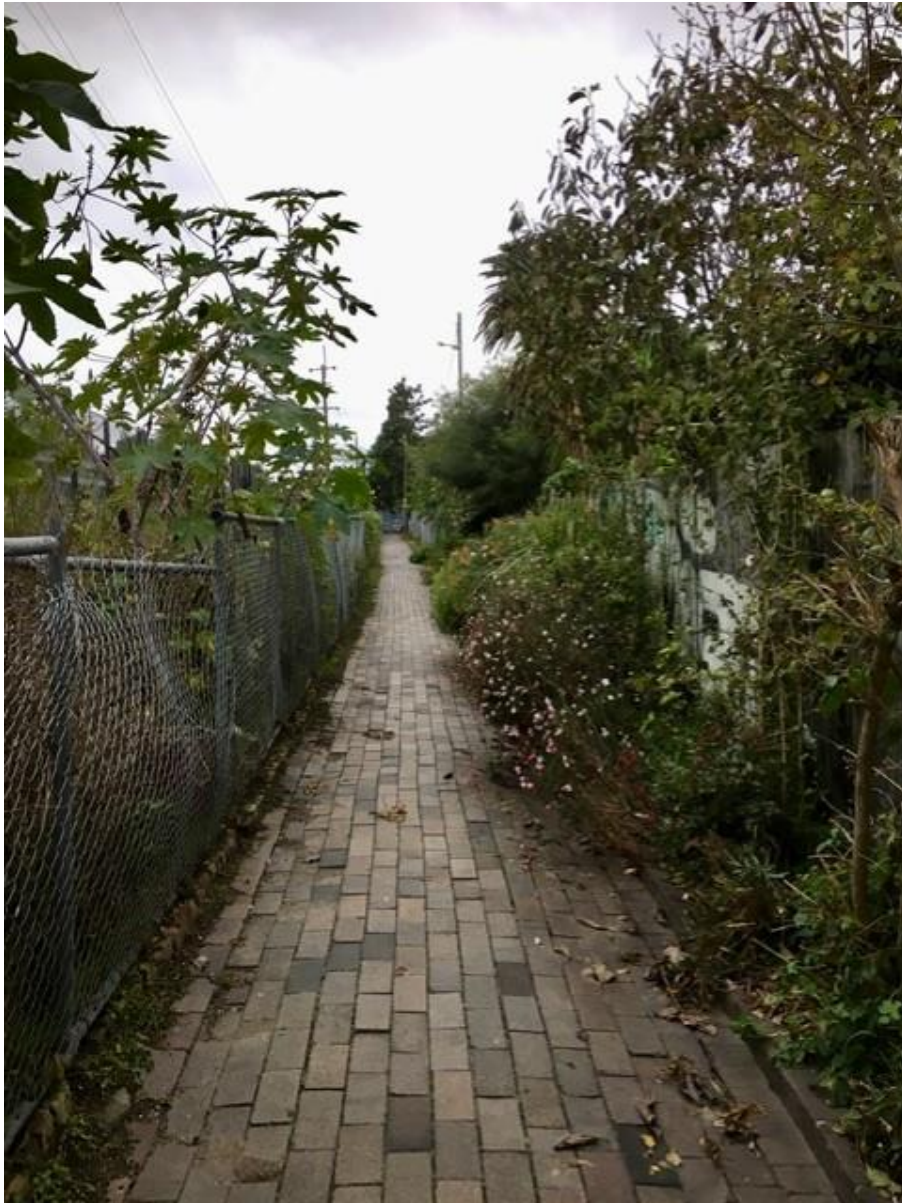
Residents have requested that Council officially name a currently nameless pedestrian / cycle lane in Marrickville after local resident, Lynette Vincent, in recognition of her beautification and care of the area. The laneway runs along the railway corridor between School Parade and Kays Avenue, Marrickville. Lyn lives next to the laneway. She has lived there for the last 32 years. She is an avid gardener and has planted numerous shrubs and flowers along the lane, using her own funds, to beautify and brighten the space. The colourful flowers complement the wonderful 'Under the Sea' Perfect Match mural that was installed by Neil Tomkins and Digby Webster in 2021, further along the lane.

Many residents already refer to the path as 'Lyn's Lane'. Residents would like to recognise Lyn's good work.

Council's acknowledgement of Lyn's beautification of the walkway would convey appreciation and perhaps inspire others to take carriage of public space in this way.

Lyn's beautification of the laneway counterbalances the significant loss of biodiversity along the rail corridor from the Sydenham to Bankstown Metro works.





Councillor Justine Langford  
Midjuburi-Marrickville Ward  
Inner West Council

11<sup>th</sup> May 2024

Dear Justine,

We write in support of the proposal to name a laneway in Marrickville "Lyn's Lane." This unnamed pedestrian lane links School Pde Marrickville to Kays Ave East.

Over the past 4 years, local resident Lyn Vincent of [redacted] School Pde has, by her sole efforts, transformed this degraded, neglected and barren pathway into a delightful, colourful and beautiful lane that is now a joy to walk through.

Lyn Vincent has selflessly and enthusiastically dedicated many hundreds of hours (and many hundred dollars of her own money) transforming this lane into what is now a joy to walk through. Lyn has been tireless in her efforts to rehabilitate the soil and plant the verge with a huge variety of flowers, shrubs, cuttings and seedlings. She has weeded, watered and tended these 100 metres of garden through all seasons and weather conditions.

The revitalisation of this pathway has been invaluable in connecting neighbours, enhancing communication among lane users and engendering community pride. Spirits are lifted by the aromatic flowers and variety of vegetation, not to mention the bees, butterflies and lizards that now inhabit the garden.

Lyn Vincent's efforts represent an outstanding achievement and legacy. Naming the lane "Lyn's Lane" would acknowledge her efforts in enhancing community engagement, environmental regeneration and civic pride.

We commend this proposal to you and urge you to support the recommendation.

Yours sincerely,

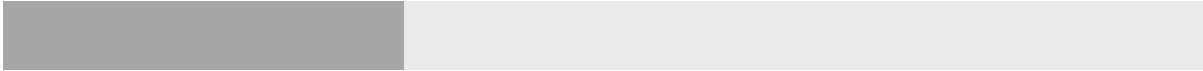
Fran Munro

Peter Munro

[redacted] School Pde, Marrickville 2204 Ph: [redacted]

**To:** Cllr Justine Langford <[justine.langford@innerwest.nsw.gov.au](mailto:justine.langford@innerwest.nsw.gov.au)>

**Subject:** Eco warrior!



Hi Justine

It's Damian from Marrickville (the psychologist whom you spoke to on several chance meetings around Dibble Street and surrounds!)

I hope you've been well.

I just wanted to bring to your attention someone who has done / continues to do alot for greening the neighbourhood, in case there may be a way for Council to support her / honour her in some way (e.g.

- through the bulletin etc)
- I wonder if the little lane behind her house, running along the rail line, could perhaps even be named "Lyn's Lane" or something similar.
- perhaps helping to create more green space around the train tracks alongside the (potentially-named) "Lyn Lane" etc

She has made the space around her home very pleasing and green and cooling.

She said you had spoken to her in the past. She's given me some cuttings as well !

Her home is Parade, Marrickville and I only know her as Lyn.

Regards  
Damian



Under the Sea (2021)  
24 Kays Ave, Marrickville

Neil Tomkins and Digby Webster

#### Artist Statement

This work is a celebration of colour, form and community.

With a connection to the changing environment this artwork uses hyper-colour as metaphor utilising a mix of extravagant oceanic life, along with the everyday animals often passing on this pathway which connects Marrickville and Dulwich Hill.

This artwork offers a glimpse into the unique and sporadic mark making celebrated in the collaborations of Digby Webster and Neil Tomkins, here they are excited to continue to share the collaborative experience within this exciting public format.

[www.neiltomkins.com](http://www.neiltomkins.com)

[www.digbywebster.com](http://www.digbywebster.com)

**Officer's Comments:****Comment from Director Infrastructure:**

Council is currently consulting with Sydney Metro in relation to their planned works along this corridor, which include widening the existing path to create a shared pedestrian and cycle pathway. Council will request that Sydney Metro consults directly with Ms Vincent in relation to the design in the vicinity of her property.

**ATTACHMENTS**

Nil.



**Item No:** C0524(1) Item 54  
**Subject:** NOTICE OF MOTION: RICHARD MURDEN RESERVE  
**From:** Councillor Philippa Scott

**MOTION**

1. That Council investigate the history of the industrial equipment in the garden bed in Richard Murden Reserve adjacent to the Hawthorne Light Rail footbridge and add an information plaque to the garden.
2. That Council work with the netball clubs that use the Richard Murden Reserve netball courts to investigate re-opening the canteen / storage block at the southern side of the courts while work on the ten-year Plan of Management underway.
3. That as part of the Plan of Management, investigate naming the courts after a prominent local netball player, coach, administrator or club volunteer.

**Background**

Council is in the process of developing a ten year Plan of Management (POM) for Richard Murden Reserve, and also developing an inclusive playground as part of the flagship inclusive playgrounds program with Touched by Olivia.

Richard Murden Reserve is a well-used and well-loved park running the length of Hawthorne Canal from Marion St to Iron Cove with playgrounds, netball, tennis and multipurpose courts, walking and cycling paths, public barbecues and picnic tables, an off-leash dog park and dog-friendly cafe, gardens and excellent access to public transport with a light rail stop located at the reserve’s entrance.

There is one large and mysterious piece of industrial equipment located in a garden at the western end of the Hawthorne Light Rail footbridge, that has been presumably placed there as a tribute to the inner west’s industrial past. The community appreciates this inclusion in the park but would like an explanatory plaque located in the garden as well, describing what the equipment is and why it symbolises our proud heritage.

Richard Murden Reserve also has been a home for netball in the inner west for decades, and the resurfacing of the courts and upgraded amenities will be part of the ten year POM. In the interim, clubs have been asking for a small former canteen and storage block to be re-opened for their use at training. Council staff have indicated they are willing to do this, however there may be some remediation required. Staff should work with the clubs to take this up before the POM is finalised and funded.

As part of the POM, as a tribute to the many generations of netballers who have trained and competed on the courts at Richard Murden Reserve, and the clubs and their members who have supported womens’ sport for decades, the courts should be named for a prominent local player, coach, volunteer or administrator, of which are many deserving honorees.

**Officer’s Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 55  
**Subject:** NOTICE OF MOTION: IRON COVE CREEK WALK AND CYCLEWAY  
**From:** Councillor Philippa Scott

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**MOTION**

1. That Council writes to Sydney Water to thank that organisation for its co-operation in helping to realise the Greenway.
  2. That Council outlines to Sydney Water progress in relation to the Iron Cove Creek Walk and Cycleway and seek similar co-operation in another signature Blue Green link.
  3. That Council calls upon the Parramatta River Catchment Group to specifically investigate Iron Cove Creek and other priority naturalisation sites in our Local Government Area (LGA) and to receive funding as part of this catchment program
- 

**Background**

Given the Iron Cove Creek Way will link Ashfield Aquatic Centre to the Parramatta River we request Sydney Water provide a briefing to all the IWC staff working on the Walkway to explore opportunities for channel or bank naturalisation for Dobroyd Canal (which IWC prefers to call the Iron Cove Creek).

Further Councillors also note that the Parramatta River Catchment Group, which will move to its new home at Inner West Council in June this year, has secured a major grant for (stage 1) investigation and (future) project delivery of key bank naturalisation projects throughout the Parramatta River catchment.

The IWC calls upon the Parramatta River Catchment Group to specifically investigate Iron Cove Creek and other priority naturalisation sites in our LGA and to receive funding as part of this catchment program.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 56  
**Subject:** NOTICE OF MOTION: BAY RUN 20TH ANNIVERSARY PROMOTION  
**From:** Councillor Philippa Scott

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**MOTION**

1. That Council congratulate Dobroyd Point Public School on the 20th running of the Bay Run fundraising fun run.
  2. That Council promotes the 20th anniversary event in its communication channels including the newsletter.
  3. That Council allows the organisers to promote the run by allowing corflute signage along the Inner West Council side of the Bay Run for six weeks leading up to the run in August 2024.
- 

**Background**

The Bay Run fundraising fun run began as a small fundraising event organised by the P&C of Dobroyd Point Public School in Haberfield. Now about to hold its 20th event on 4 August 2024, the Bay Run raises money for local schools across Haberfield, Leichhardt, Rozelle and Balmain, promotes the schools to the local community, and contributes to a sense of community and social cohesion.

The BayRun brings together families, school kids and elite runners with the 7km loop for runners and walkers and the 2km kids run.

In honour of the 20th running of this iconic local event, Inner West Council, already a major sponsor of the event, has been asked by the volunteer parents that organise the event for Council to provide additional assistance by promoting the event in Council media channels, providing assistance with identifying any additional funding that might be available through grant programs, and for Council to allow a one-off dispensation from regulations that prevent the organisers from advertising the run on the running course.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 57  
**Subject:** NOTICE OF MOTION: EVENTS IN THE MARRICKVILLE-MIDJUBURI WARD  
**From:** Councillors Mathew Howard and Zoi Tsardoulis

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**MOTION**

1. That Council trial an event in the Calvert Street Carpark and laneways connecting the carpark to Marrickville Road in the 2024/2025 calendar year, with special consideration given to an event that highlights local businesses on Illawarra Road and the contribution of Inner West brewers, distillers, makers and creatives.
  2. That Council allocate funds required for this event in the 2024/2025 Budget, and apply for relevant grants and programs.
  3. That Council request staff continue working towards the establishment of a licensed area as part of the Marrickville Music Festival, with more seating and space provided than has been the case previously, and with local brewers, distillers and liquor producers given priority to participate in the event.
- 

**Background**

The Marrickville Music Festival is a new festival celebrating and supporting local musicians, bands and artists and has continued to grow from strength to strength.

The Marrickville Festival which preceded it extended to Illawarra Road and provided additional opportunities for businesses on Illawarra Road to participate and benefit from the additional crowds attracted to the event.

It is understood that the closure of Illawarra Road for that event raised challenges for council organisers, including around traffic management, and so was not proceeded with in plans for the new Marrickville Music Festival. There are opportunities, however, to activate spaces on Illawarra Road to support businesses on the street and to activate the Calvert Street carpark.

The motion seeks to trial and promote a new event to activate the carpark with a focus on local businesses, including those on Illawarra Road and local brewers, distillers, makers and creatives.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 58  
**Subject:** NOTICE OF MOTION: KOORI KNOCKOUT AT CAMDENVILLE OVAL  
**From:** Councillor Mathew Howard

Item 58

**MOTION**

1. That Council note that Camdenville Oval was the site of the first Koori Knockout in 1971.
2. That Council thank the Aboriginal and Torres Strait Islander Advisory Committee for discussing acknowledgement of the historical connection between Camdenville Oval and the Koori Knockout at its April meeting.
3. That following that meeting, Council progress acknowledgement at Camdenville Oval as the site of the first Koori Knockout with the installation of a plaque or other marker, undertaken in full collaboration with the Aboriginal and Torres Strait Islander Advisory Committee.
4. That Council consider applying to the Blue Plaques Heritage Program to acknowledge this important historical event.
5. That Council investigate opportunities to host games associated with the Koori Knockout again at Camdenville Oval.

**Background**

The Koori Knockout was first held at Camdenville Oval, St Peters, in 1971 and was subsequently held at the oval until 1975.

Seven teams played in the initial Knockout: Koorie United, Redfern All Blacks, Kempsey, La Perouse, Walgett, Moree and the combined team from Mt Druitt / South Coast. La Perouse were the victors.

Bob Smith, Bob Morgan, Bill Kennedy, Danny Rose, Victor Wright, the late George Jackson, and Barbara Flick formed Koorie United to host the event, with sponsorship from Marrickville Council, where some of the committee members worked.

The Koori Knockout was formed to showcase the talents of Aboriginal and Torres Strait Islander players who were regularly being overlooked by established teams.

The Knockout has since grown to be a landmark event, featuring men's, women's and junior rugby league sides from across NSW. More than 100 teams now take part.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

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**Item No:** C0524(1) Item 59  
**Subject:** NOTICE OF MOTION: EXTENDED LIGHTING OF SPORTS GROUNDS  
**From:** Deputy Mayor Chloe Smith

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**MOTION**

1. That Council note that sports grounds in the Inner West are widely used by the community for organised and casual leisure and exercise year round, however not all sports grounds provide lighting after dusk.
  2. That Council note that adequate lighting of parks and sports grounds is important to facilitate community safety, wellbeing and equal access for residents and visitors, and a lack of lighting can curtail use particularly during winter months.
  3. That Council commit to extended hours for lighting at all council-managed sports grounds during winter months, allowing lights to remain on until at least 9:00pm between July 1 and October 1 annually.
- 

**Background**

Sports grounds are widely used for a range of both organised and casual leisure and exercise activities year round. This use is essential to facilitating community health and wellbeing and should be encouraged and supported by council.

Currently, not all sports grounds in the Inner West Local Government Area (LGA) provide lighting after dusk. This can particularly curtail use during winter months when the sun sets shortly after 5:00pm.

Adequate lighting of parks and sports grounds is important to facilitate community safety, wellbeing and equal access to these public spaces.

Last year, Council undertook a successful trial of extended lighting hours at Henson Park. Feedback was overwhelmingly positive and has resulted in permanent extended lighting hours during winter months until 9:00pm. This should be standardised at similar grounds across the Inner West.

**Officer's Comments:**

No further comments were required for this Notice of Motion.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 60  
**Subject:** QUESTION ON NOTICE: RESPONSE TO CLIMATE EMERGENCY INNER WEST AND INNER WEST COUNCIL FOOTPATH PROGRAM  
**From:** Councillor Marghanita Da Cruz

**Question**

What were Council CO2e emissions for 2022/23 and period 1 July 2023- 30 Dec 2023?

**Answer**

Inner West Council’s carbon emissions for 2022/23 were **6,004 tonnes CO2e**.

CO2e: Also known as ‘carbon dioxide equivalent’ is a measure used to quantify the emissions associated with various greenhouse gases on the basis of their global warming potential. It’s the standard unit for measuring carbon footprints (which are made up of different greenhouse gases). CO2e was created by the United Nations’ Intergovernmental Panel on Climate Change (IPCC) to make the effects of different greenhouse gases comparable because every gas has a different global warming potential. An organisation’s carbon footprint consisting of various greenhouse gases can be expressed in CO2e and is comparable to other organisations.

6004 tonnes CO2e is an excellent result (approx. 72% reduction compared with the 2016/17 baseline carbon footprint) and earlier than expected. It’s a result of achieving the 100% renewable electricity contract earlier than the 2025 target date (commenced July 2022), as well as over 800 kW of solar across 40 Council facilities, energy efficiency, LED residential street lighting and reducing gas consumption.

We do not currently have a complete data set for the period 1 July -30 December 2023. The total carbon emissions for 1 July 2023- 30 Dec 2023 can be reported once all data has been received. A complete carbon inventory is undertaken annually.

**Question**

What were the sources and amount of CO2e emission from each for 2022/23 and period 1 July 2023- 30 Dec 2023?

**Answer**

**Table 1** below provides carbon emissions by source and scope for FY 2022/23.

We do not currently have a complete data set for the period 1 July-30 - December 2023. The total carbon emissions for 1 July 2023- 30 Dec 2023 can be reported to Council once all data has been received. A complete carbon inventory is undertaken annually.

**Table 1**

<b>Sources and tonnes of CO<sub>2</sub><sup>e</sup> 2022/23</b>				
<b>Sources of Emissions</b>	<b>Scope 1</b>	<b>Scope 2</b>	<b>Scope 3</b>	<b>Total tonnes CO<sub>2</sub><sup>e</sup></b>
Refrigerants	153.18			<b>153.18</b>
Natural Gas	1,465.97		372.68	<b>1838.65</b>
Fleet Vehicles Diesel	1,375.62		337.52	<b>1,713.15</b>
Fleet Vehicles Petrol	700.23		178.11	<b>878.34</b>
Fleet Vehicles Ethanol	0.12			<b>0.12</b>
Fleet Vehicles Biodiesel	3.37			<b>3.37</b>
Electricity	0	0	0	<b>0</b>
Water			67.10	<b>67.10</b>
Paper			16.29	<b>16.29</b>
Equipment			48.92	<b>48.92</b>
Food and catering			908.83	<b>908.83</b>
Postage			72.52	<b>72.52</b>
Taxis, Uber and Community Bus			3.44	<b>3.44</b>
Waste to landfill			283.24	<b>283.24</b>
Green waste			12.76	<b>12.76</b>
Air travel			4.58	<b>4.58</b>
<b>Total tonnes CO<sub>2</sub><sup>e</sup></b>	<b>3,698.49</b>	<b>0</b>	<b>2,305.99</b>	<b>6,004</b>

**Question**

What are council operations Scope 2 CO<sub>2</sub>e Emissions and to whom for 2022/23 and period 1 July 2023- 30 Dec 2023?

**Answer**

**Scope 2** emissions are indirect emissions which occur outside of the boundary of an organisation from the generation of **electricity** that is consumed by the organisation. They are physically produced by the burning of fossil fuels at the power station to create the electricity. **Council Scope 2 operational emissions were nil** for these periods. Council electricity supply is 100% renewable/zero carbon as of July 2022.



**Question**

What % of materials has been reused, recycled and new materials have been used in our footpath for 2022/23 and will be used in 2023/4 renewal program?

**Answer**

Council does not keep these specific statistics. It should be noted that all concrete and asphalt that is removed as part of the footpath program is recycled at an appropriate facility and turned into recycled road base which is used in the delivery of our footpath program. Form work is reused and repurposed at multiple sites.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 61  
**Subject:** QUESTION ON NOTICE: WASTE COLLECTION YELLOW BINS: OHS  
**From:** Councillor John Stamolis

With the move to 240 litre bins for recycling, residents have raised questions about health and safety of workers who are currently emptying these bins into trucks.

It would be appreciated if the following questions could be answered.

**Question**

How many workers carry out waste collection of yellow bins for Inner West Council?

**Answer**

The recycling collection service is undertaken by contractors rather than Council staff. Each contractor employees different collection methodologies and operator numbers.

**Question**

How many shifts do these workers do each week (on average)? How many hours does this involve per worker, on average?

**Answer**

As above. There are 6 collection runs per day across the whole LGA.

**Question**

What is the weight of a 240-litre yellow bin?

**Answer**

12.5 Kgs

**Question**

What is the average weight of a 240-litre yellow bin at the time of waste collection?

**Answer**

This varies significantly from bin to bin as light weight plastics weigh less than glass and heavy cardboard. Audit data suggests the contents of most bins is under 5.4 kgs every fortnight.

**Question**

How many yellow bins might be lifted during a normal shift by a worker?

**Answer**

Industry stand DARG (bins lifted per collection crew) is 1300.

**Question**

What OHS arrangements are in place for these workers?

**Answer**

The WHS requirements for these workers are detailed in the collection contracts. There are certified plans that meet industry standards.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 62  
**Subject:** QUESTION ON NOTICE: VOLUNTARY PLANNING AGREEMENT UPDATE  
**From:** Councillor John Stamolis

It would be appreciated if the following update on Voluntary Planning Agreements could be provided:

**Question**

The number of VPAs by year (as shown below)

The cash component of the VPAs by year

The total value of VPAs (cash plus non-cash) by year

	Number of VPAs	Cash amount \$m	Total amount \$m
2017-18			
2018-19			
2019-20			
2020-21			
2021-22			
2022-23			

**Answer**

Year	No. VPAs	Cash Value \$m	Non-Cash Value \$m	Total Year \$m	Notes
2017-2018	Nil	-		-	
2018-2019	6	\$5.35m	\$21.3m	\$26.65m	
2019-2020	1	\$1.045m	\$1.95m	\$2.995m	
2020-2021	2	\$2.01m	\$3.5m	\$5.51m	
2021-2022	Nil	-	-	-	
2022-2023	3	\$0.17m	\$2.338m	\$2.508m	
<b>TOTAL</b>	<b>12</b>	<b>\$8.575m</b>	<b>\$29,088m</b>	<b>\$37,663m</b>	

Note that non-cash contributions may include for example affordable housing, car parking spaces, provision of open space.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 63  
**Subject:** QUESTION ON NOTICE: SYNTHETIC TURF AND ALL-WEATHER TURF FIELDS  
**From:** Councillor John Stamolis

**Question**

Does Council have a policy which provides Councillors and the community with the criteria and guidelines for which existing natural turf sports fields might be considered for turning into synthetic or all-weather turf fields?

**Answer**

Council staff have identified key criteria items for identify existing IWC natural turf sports fields that might be considered as a suitable all-weather turf fields rather than a policy. This includes criteria pertaining to location, residential amenity, existing uses, opportunities for increased participation and capacity and an assessment of environmental factors.

**Question**

What are the key criteria in Councils Synthetic Turf and All-Weather Turf Policy (or other associated guidelines) for which a sporting field would be identified as a candidate to become a synthetic or all-weather surface?

**Answer**

As above.

**Question**

What current natural turf fields across the Inner West have been listed to become synthetic or all-weather turf? What reporting, analysis and community input can IWC provide that justifies the selected fields as potential candidates for a synthetic or all-weather surface?

**Answer**

Park Plans of Management and park master plans have been adopted by council which allow synthetic all weather surfaces at Tempe Reserve (two all weather surfaces are permissible), Lambert Park and at Leichhardt 2 (currently a turf based sporting ground).

Based upon the key criteria items as noted in 1 above – Tempe Reserve, Easton Park, Centenary Park, King George Park, Balmain Road and Waterfront Drive are also considered as viable options.

**Question**

In terms of resolution C0324(1) Item 22 Community Engagement Outcomes - All weather surface sporting field; on what basis were the four fields chosen for consultation about the potential for synthetic or all-weather turf? i.e Easton Park, Waterfront Drive (Callan Park) and Balmain Road (Callan Park).

**Answer**

They were chosen based upon key criteria items as noted in 1 above, and within a close proximity to Rozelle Parklands.

**Question**

Can fields be randomly chosen (as done for the recent community engagement process) for synthetic or all-weather turf and for public consultation, without a resolution of Council?

**Answer**

The recent community engagement process was early consultation for an all weather surface and can be undertaken without a resolution.

**Question**

Has the GSP provided Council with permission to include the two Callan Park fields (Balmain Road and Waterfont) as part of an ongoing consultation about synthetic or all-weather surfaces?

**Answer**

This item is currently in discussions with the Greater Sydney Parklands Authority

**Question**

How does Council define a synthetic turf field?

**Answer**

All weather fields are an alternate name for a synthetic turf fields. These fields are essentially composed of synthetic fibres with a similar look and feel to natural grass.

**Question**

How does Council define an all-weather field?

**Answer**

Refer to above response.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 64  
**Subject:** QUESTION ON NOTICE: DOMESTIC VIOLENCE LEAVE  
**From:** Councillor Marghanita Da Cruz

Changes, [documented here](#), came into effect on 1 February 2023, for councils, in relation to domestic violence leave.

**Question**

Have we implemented these changes?

**Answer**

Yes, Council has implemented Domestic Violence leave and it is also referred to under the Local Government (State) Award.

**Question**

If not, what steps are being taken to implement the changes?

**Answer**

See above answer.

**ATTACHMENTS**

Nil.

**Item No:** C0524(1) Item 65  
**Subject:** QUESTION ON NOTICE: FUNDING CLARIFICATION: ROZELLE PARKLANDS  
**From:** Councillor John Stamolis

As part of the 2021 Election campaign, the Mayor announced to the community that he had delivered certain items, in particular, “winning \$15 million from State [Liberal] Government to help create the new Rozelle Parklands.”

**Question**

Where does this \$15 million appears in Councils financial accounts?

**Answer**

The NSW Government announced in December 2023 a funding contribution of \$20 Million towards the Rozelle Parkland masterplan scope. The funding is predicated on completion of the masterplan for the parklands which is due in late 2024.

**Question**

Has this \$15 million been held in Councils reserves since 2021?

**Answer**

No.

**Question**

Will this \$15 million add to the funding of \$20 million which the Mayor obtained from Minister John Graham (see letter below)?

**Answer**

It is considered that the \$20 Million funding replaced the \$15 Million.


**Question**

Does Council now have an expected budget of \$35 million (\$15m + \$20m) to fund future needs for the Rozelle Parklands?

**Answer**


No, see above answer.





**Local  
Labor**

**DARCY BYRNE**  
INNER WEST MAYOR  
BALMAIN WARD COUNCILLOR



**DARCY DELIVERS FOR OUR COMMUNITY**

Inner West Mayor Darcy Byrne is getting things done for our community and will continue to fight to make the Inner West Council work for local people.

Darcy is one of us, having grown up here and represented our community for many years.

Before being elected to Council, Darcy spent more than a decade managing services for disadvantaged young people across the inner city and has always been committed to giving a helping hand to anyone who needs it.

As our elected Mayor of Leichhardt, Darcy was undemocratically removed from office when the NSW Government forcibly merged our Councils. He kept fighting to protect our community from attacks by the State Government and at the 2017 election he was voted back in as the first Mayor of the Inner West.


He has spent every day since working hard to make the Inner West Council work for you, not the State Government.

Darcy has delivered including **turning the parking meters off at night, saving Dawn Fraser Baths** with a once in a generation heritage restoration, championing **live music and arts** and **winning \$15 million from State Government to help create the new Rozelle Parklands** which will replace the WestConnex construction site in Rozelle.

Having Darcy as our Balmain (Baludarri) Ward Councillor and Mayor means the voice of our community is heard, not ignored. He always stands up for our community - no matter what.

Now Darcy is asking for your vote at the Local Government Elections on September 4, to keep getting things done for our community.

To let Darcy know about your priorities for our community, please complete our short survey. To do this please scan the QR code opposite or visit [surveymonkey.com/r/M7K96QS](https://surveymonkey.com/r/M7K96QS)



# innerwest.infocouncil.biz

1 of 11

**The Hon John Graham MLC**

Special Minister of State, Minister for Roads, Minister for the Arts,  
Minister for Music and the Night-time Economy, Minister for Jobs and Tourism,  
Deputy Leader of the Government in the Legislative Council



Ref: BN23/00652

Item 46

Councillor Darcy Byrne  
Mayor  
Inner West Council  
PO Box 14  
Petersham NSW 2040

Re: Rozelle Parklands

Dear Cr *Darcy,* Byrne,

As part of the Rozelle Interchange project, Transport for NSW (Transport) will deliver the Rozelle Parklands, 10 hectares of public parkland and open space for community of Rozelle and the Inner West.

The Rozelle Parklands Working Group was established to determine the Parklands' optimal 'end state' and ensure all perspectives were considered.

The report outlines a preferred Parklands' 'end state', which includes recreation, sporting activities and fields, amenities and facilities, and parking changes.

Transport progressed the delivery of the majority of the recommendations including:

- an oval field with a natural turf surface for various sports
- a rectangle field (without a synthetic surface)
- two multi-purpose courts (not four as proposed)
- a facility building
- lighting for both the oval and rectangle fields, and the multi-purpose courts
- a toilet facility within the vicinity of the BBQ and playground
- bus drop-off area near a park entry point
- parking study, to determine the local area's potential traffic impacts arising from the Parklands' increased use.

As you have outlined, several items have not been implemented by Transport, which include:

- A synthetic surface on the rectangle field
- two of the four multi-purpose courts
- a pedestrian crossing between the Parklands and Easton Park
- parking changes on Lilyfield Road to increase parking.

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6030  
[nsw.gov.au/ministergraham](http://nsw.gov.au/ministergraham)

1

Attachment 1

Following your representations, I understand the importance of these facilities for sporting organisations and the Inner West Community.

Given this strong sentiment, Transport has been working with Inner West Council on opportunities to consider the needs, and where appropriate how the outcomes can be delivered in or near the Rozelle Parklands to meet community needs.

It is proposed that Inner West Council lead a Master Plan for the Rozelle Parklands and associated consultation with the community.

The Masterplan would consider elements such as:

- refinements to the parklands to enable improvements over time (without changing the existing layout)
- the need and justification for additional parking
- potential to deliver additional multipurpose courts and synthetic all-weather sporting fields at alternate locations within proximity to the Parklands.

We will provide \$250,000 in funding for the delivery of the Master Plan.

Transport would normally lead the delivery of these items as it has done for the rest of the Rozelle Parklands. However, as these would be Inner West Council assets that need to be delivered to your specifications and requirements, on Inner West Council land, the cost effective and efficient way for them to be delivered is by Inner West Council. As such, it is proposed that funding be provided to Inner West Council for their delivery.

A funding envelope of \$20 million will be made available to Inner West Council for the delivery of the items identified through the Master Plan.

Following the completion of the Master Plan, the funds would be transferred to Council when the total costs to deliver improvements within their Local Government Area are known.

As you would be aware the intent has always been that Transport would deliver the Rozelle Parklands, and they would be managed and maintained by Inner West Council through a Care, Control and Management agreement.

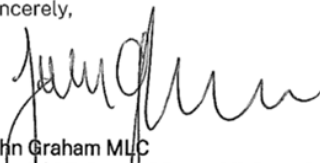
Transport is in the process of providing Inner West Council with the required asset information to prepare to operate and manage the Parklands, as such no agreement is currently in place with Council to manage the Parklands.

Transport has agreed to manage the Rozelle Parklands until an agreement can be entered with Inner West Council, to operate and maintain the site.

As recently discussed and proposed, Inner West Council will enter into a Care, Control and Management agreement for the Rozelle Parklands at no cost to Transport, and they will take control of the Parklands by November 2024.

If you require any further information, please contact Mr Steve Issa, Executive Director, Community and Place, Greater Sydney, Transport for NSW, on 0403 098 121.

Sincerely,



John Graham MLC  
Special Minister of State, Minister for Roads, Minister for the Arts,  
Minister for Music and the Night-time Economy, Minister for Jobs and Tourism,  
Deputy Leader of the Government in the Legislative Council

01/12/23.

## ATTACHMENTS

Nil.

**Item No:** C0524(1) Item 66  
**Subject:** MAJOR CAPITAL PROJECTS COMMITTEE AND PROJECT SUMMARY REPORT  
**Prepared By:** Stuart Hull - Senior Manager Capital Works  
**Authorised By:** Ryann Midei - Director Infrastructure

**RECOMMENDATION**

1. That Council receive the minutes and adopt the recommendations of the Major Capital Projects Committee meetings held on 25 March 2024 and 22 April 2024.
2. That Council replace Councillor Shetty on the Major Capital Projects Committee with Councillor Atkins until September 2024.
3. The Major Capital Projects Committee Terms of Reference be updated to reflect the change in point 2 above.

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

- 1: An ecologically sustainable Inner West
- 2: Livable, connected neighbourhoods and transport

**EXECUTIVE SUMMARY**

This report outlines the Major Capital Projects Quarterly update including the minutes of the Major Capital Projects Committee held in November 2023 and the project summary report.

This report also updates membership.

**BACKGROUND**

At the Council meeting held on 8 March 2022, Council resolved to establish a Major Capital Projects Committee to oversee the larger Capital Projects being delivered by Council.

As of the June 2023 Council meeting members of the Major Capital Projects Committee are as follows:

- Councillor Philippa Scott (chair);
- Councillor Mark Drury;
- Councillor Jess D’Arienzo;
- Councillor Pauline Lockie;
- Councillor Kobi Shetty.

From May 2024 until September 2024, Councillor Shetty has requested that Councillor Atkins replace her on the committee.

## DISCUSSION

To formalise the proposed change for Cllr Atkins to be on the Committee rather than Cllr Shetty, the following recommendations are made to this report:

- That Council replace Councillor Shetty on the Major Capital Projects Committee with Councillor Atkins until September 2024.
- The Major Capital Projects Committee Terms of Reference be updated to reflect the changes above.

Major Capital Projects Committee meetings are attended by the Director of Infrastructure and the Senior Manager Capital Works, and representatives from NSW Public Works Advisory (GreenWay assurance) and Turner and Townsend (LPAC & AKAC assurance) with additional internal or external attendees as required e.g. General Counsel.

Detailed meeting minutes are produced however not made public due to the nature of the discussions at the meetings to protect both the commercial position and confidentiality of commercial information of Council along with that of the Consultants, Suppliers and Contractors that are engaged to deliver these projects. As such a project summary report is provided to record each projects progression/position for public reference.

Minutes for the meeting held for March 2024 and April 2024 are confidentially attached, there was no meeting held in February.

As a part of the governance structure for the committee, it is a requirement to table minutes of the meetings quarterly to Council.

No	Description	Budget	Performance Status	
			Budget	Schedule
1	Callan Park Swim site	\$200,000		
2	Newtown - Lord St Trunk drainage duplication	\$690,000		
3	Pedestrian Access and Mobility Plan - PAMP	\$8,000,000		
4	Elkington Park Cottage restoration works	\$1,216,170		
5	Not Used			
6	St Peters, Mary St to Sydenham Cycleway Westconnex	\$1,689,386		
7	Marrickville Rd (East) Design and Implementation	\$3,475,000		
8	Dulwich Hill Station Centre Upgrade	\$6,407,647		
9	King George Park Amenities	\$1,700,000		
10	Greenway capital budget	\$23,709,722		
11	Greenway Central Links Construction	\$19,569,020		
12	Not Used			
13	Not Used			

14	Lambert Park synthetic field replacement	\$2,000,000		
15	Not Used			
16	Main Street Local Placemaking	\$1,180,000		
17	Camdenville Park Upgrade	\$6,580,000		
18	Not used			
19	Petersham Town Hall upgrade works	\$2,120,000		
20	Newtown Town Hall renewal works	\$3,315,315		
21	Inclusive Playgrounds	\$8,050,000		
22	Marrickville Town hall internal refurbishment	\$2,600,000		
23	Annandale Town Hall Community Centre refurbishment	\$1,508,000		
24	AKAC Upgrade Works	\$8,364,515		
25	LPAC Major Project	\$40,545,000		
26	Birchgrove Park renewal works	\$1,590,000		
27	Mackey Park Sporting Ground Upgrade	\$2,150,000		
28	Tempe Reserve Amenities Building	\$2,750,000		
29	Balmain Town Hall Site renewal works	\$3,970,000		
30	Henson Park Grandstand Upgrade	\$1,000,000		
31	Dawn Fraser Bath Northern Pavilion Upgrade	\$2,000,000		
32	Not Used			
33	Pymont Bridge Road (PRUAIP)	\$5,625,924		
34	Main Street Revitalisation	\$7,500,000		

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

1. Major Capital Projects Committee Meeting Minutes - 25 March 2024 - *Confidential*

***This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature (Section 10A(2)(d)(ii) of the Local Government Act 1993) that would, if disclosed confer a commercial advantage on a competitor of the council.***

2. [↓](#) Major Capital Projects Committee Project Summary Report as at April 2024
3. Major Capital Projects Committee Meeting Minutes - 22 April 2024 - *Confidential*

***This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature (Section 10A(2)(d)(ii) of the Local Government Act 1993) that would, if disclosed confer a commercial advantage on a competitor of the council.***

<b>Project Title</b>	Callan Park Swim Site	<b>1</b>
<b>Suburb Location</b>	Balmain	
<b>Ward</b>	Balmain	

<b>Scope of Works</b>	New Swim Site at Callan Point within Callan Park with accessible Pathway
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
		\$ 2,200,000		\$ -	\$ -	\$ -	\$ -

<b>Grant Funding provider(s)</b>	<i>A</i>	\$2,000,000	<i>B</i>	\$	<i>C</i>	\$
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<b>Approved completion date (as at date of report)</b>	31/12/2025	<b>Forecast completion date (as at date of report)</b>	31/12/2025
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<b>Project Title</b>	Newtown Trunk Drainage Upgrade						<b>2</b>
<b>Suburb Location</b>	Newtown						
<b>Ward</b>	Stanmore						
<b>Scope of Works</b>	Major stormwater drainage upgrade originally proposed in Lord Street, Darley Street, John Street and Edgeware Road, Newtown. Project scope reduced due to major service clashes - impacted ability to physically lay stormwater drainage pipes under the road						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 690,000	\$ -	\$ -	\$ 690,000	\$ -	\$ -	\$ -
<b>Grant Funding provider(s)</b>	<i>N/A</i>	\$	<i>N/A</i>	\$	<i>N/A</i>	\$	
<b>Approved completion date (as at date of report)</b>		<b>Forecast completion date (as at date of report)</b>		1/06/2025			

<b>Project Title</b>	Pedestrian Access & Mobility Plan (PAMP)	<b>3</b>
<b>Suburb Location</b>	Various	
<b>Ward</b>	All Wards	

<b>Scope of Works</b>	<p>This project involves implementation, over a four year period, of high priority works identified by the Pedestrian Access and Mobility Plan (PAMP) adopted by Council in November 2021.</p> <p>The PAMP study involve a comprehensive audit of pedestrian facilities, identification of key pedestrian routes and prioritised pedestrian safety improvements. The high priority works being delivered include:</p> <ul style="list-style-type: none"> <li>• New and upgraded kerb ramps at intersections and other crossing points. Kerb ramp improvements are typically being undertaken in association with nearby footpath renewal projects and other traffic facilities or kerb and gutter works.</li> <li>• Raised pedestrian crossings and other crossing improvements. These projects typically require design and community engagement prior to construction.</li> </ul> <p>A range of high priority PAMP raised crossings and kerb ramp works, to the value of \$1 million approx. were completed in 2021/22 after completion of the PAMP audit in early 2021. \$1.3m in works were completed in 2022-23.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	30/6/2024	Forecast completion date (as at date of report)	30/6/2024
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<b>Project Title</b>	Elkington Park Cottage Refurbishment						<b>4</b>
<b>Suburb Location</b>	Balmain						
<b>Ward</b>	Balmain						
<b>Scope of Works</b>	<ul style="list-style-type: none"> <li>• Elkington Pk PoM approved - Cottage to be adaptively re-used as a gallery, with associated cafe.</li> <li>• PWG agreed that a more coordinated outcome would be achieved by combing the Elkington Cottage, bandstand and park amenity block works into a single design services project</li> </ul>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000
<b>Grant Funding provider(s)</b>	N/A	\$	N/A	\$	N/A	\$	
<b>Approved completion date (as at date of report)</b>	Jun-26		<b>Forecast completion date (as at date of report)</b>		1/06/2026		

<b>Project Title</b>	Cycleway Mary St/Princes Hwy to Sydenham Station						<b>6</b>
<b>Suburb Location</b>	St Peters						
<b>Ward</b>	Marrickville						
<b>Scope of Works</b>	Construct an on road and off road cycleway between Mary Street/ Princess Highway and Sydenham Station via Bakers Ln, Grove St, Henry St, George St and Burrows Ave. The concept and detailed design is to be integrated with the Metro Project work at Sydenham Station.						
<b>Current project phase</b>	<b>Start-Up</b> <i>Business Case Planning</i>	<b>Initiation</b> <i>Scoping Governance</i>	<b>Implementation</b>			<b>Closure</b>	
			<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 1,689,386	\$ 1,689,386	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Grant Funding provider(s)</b>	<i>TfNSW &amp; Westconnex</i>	\$ 1,689,386	<i>B</i>	\$	<i>C</i>	\$	
<b>Approved completion date (as at date of report)</b>	NA		<b>Forecast completion date (as at date of report)</b>		June 2024 <sup>1</sup>		

<b>Project Title</b>	Marrickville Road East – Sydenham Station to Victoria Rd	<b>7</b>
<b>Suburb Location</b>	Marrickville	
<b>Ward</b>	Marrickville	
<b>Scope of Works</b>	<p>This project includes design of new cycleway along Marrickville Rd, from Victoria Rd to Sydenham Station. New cycleway is to be separated two way cycleway along southern side of Marrickville Rd. To accommodate the new cycleway and to retain existing street parking some changes to the existing road and footpaths are required. Therefore, construction work will include new footpaths on both sides of the road, some drainage upgrade, new kerb extensions at the affected intersections, possibly new raised shared intersection environments, new street trees, landscaping and signs and linemarking.</p> <p>Proposal is based on the adopted Marrickville Master Plan. The public domain improvements will provide a ‘gateway’ treatment and improved connectivity between Sydenham Station and the Marrickville Town Centre. The project will support Council’s longer term vision for the Sydenham industrial precinct to become a creative hub for traditional industry as well as creative industries and businesses, supporting a night time economy.</p>	

Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 3,475,000	\$ -	\$ 3,475,000	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$

Approved completion date (as at date of report)	1/06/2026	Forecast completion date (as at date of report)	1/06/2026
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<b>Project Title</b>	Dulwich Hill Station Precinct Improvements						<b>8</b>
<b>Suburb Location</b>	Dulwich Hill						
<b>Ward</b>	Marrickville						
<b>Scope of Works</b>	<p>The significant aim of the master plan was to develop a pedestrian oriented village centre around Dulwich Hill Station. Improvements to the public domain help provide an environment that fosters spaces for the community to live their life including recreation, social activity and economic stimulus through encouraging pedestrians to linger and spend more money at local businesses as they pass through the village.</p> <p>The proposed improvements include the following tasks:</p> <ul style="list-style-type: none"> <li>- Streetscape upgrades including tree planting, multi-purpose lighting, new pavements and improved pedestrian and cycle crossings</li> <li>- Using energy-efficient, fauna-friendly LED lighting</li> <li>- Creation of a new plaza</li> <li>- Reducing stormwater runoff</li> <li>- Traffic calming measures and a 40Km/hr high pedestrian zone</li> <li>- New walking and cycling links to key transport nodes which connect to strategic regional and local networks</li> </ul>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					x		
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 6,407,647	\$ 1,341,250	\$ 4,366,397	\$ -	\$ -	\$ -	\$ 700,000
<b>Grant Funding provider(s)</b>	<b>NSW DP&amp;E</b>	1,000,000	<b>TfNSW</b>	341,250	<b>C</b>	\$	
<b>Approved completion date (as at date of report)</b>	30/10/2022		<b>Forecast completion date (as at date of report)</b>		30/5/24		

<b>Project Title</b>	King George Park Amenities						<b>9</b>
<b>Suburb Location</b>	Rozelle						
<b>Ward</b>	Balmain						
<b>Scope of Works</b>	New add on to existing amenities to include two new changerooms, four new store rooms, one new accessible toilet, four new all gender toilet cubicles, external handwash basins and accesible concrete slab/pathways and associated landscaping Internal reconfiguration of existing layout to include home and away changerooms with addition ambulant WC's and showers New linemarking store.						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			x				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 1,700,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 1,550,000
<b>Grant Funding provider(s)</b>	<i>NSW Football</i>	\$ 150,000	<i>B</i>	\$	<i>C</i>	\$	
<b>Approved completion date (as at date of report)</b>	Jul-24		<b>Forecast completion date (as at date of report)</b>		Aug-24		

<b>Project Title</b>	GreenWay Capital Budget	<b>10</b>
<b>Suburb Location</b>	Dulwich Hill to Lewisham	
<b>Ward</b>	Ashfield/Stammore	

<b>Scope of Works</b>	<p><b>Greenway Local Streets:</b> upgraded/new pedestrian and cycle crossings at Hercules Street and Ewart Street, a new shared path linking Hercules Street to Ness Avenue, new retaining wall below the Banstown rail line, and upgrades on Weston Street, Ness Avenue and Balfour Street along the GreenWay corridor in Dulwich Hill, including traffic calming measures, landscaping and raingardens. The upgrades provide necessary links between the future in-corridor works to create a continuous walking and cycling corridor through Dulwich Hill.</p> <p><b>High Voltage relocation:</b> new high voltage cable feeder along the eastern side of the light rail tracks from Arlington to Dulwich Hill stations, including under track crossing north of Jack Shanahan Reserve, removal of the existing aerial feeder along the western side of the light rail tracks from Arlington to Dulwich Hill stations and relocation of existing electrical transformer at Waratah Mills Station</p> <p><b>In-corridor southern links:</b> a new tunnel under Davis Street and a new boardwalk from Davis Street to Johnson Park, Upgrade of Johnson Park including an upgraded path and playground, tunnel under Constitution Road and an elevated pathway through the light rail corridor from Constitution Road to New Canterbury Road, a new path and upgraded natural areas in the light rail corridor near Hercules Street, demolition of 43 Hercules Street, and associated path lighting and artworks</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 26,975,000	\$ 19,680,000	\$ 3,380,000	\$ -	\$ -	\$ -	\$ 3,915,000

Grant Funding provider(s)	DPE	\$ 19,680,000	B	\$	C	\$
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Approved completion date (as at date of report)	Apr-25	Forecast completion date (as at date of report)	Apr-25
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<b>Project Title</b>	GreenWay Central Links Construction						<b>11</b>
<b>Suburb Location</b>	Summer Hill, Lewisham, Leichhardt						
<b>Ward</b>	Ashfield, Stanmore & Leichhardt						
<b>Scope of Works</b>	Suspended walkway under Parramatta Road and along the Hawthorne Canal A new path and upgraded natural areas in Gadigal Reserve, A new path, parklands and natural areas in the light rail corridor near Lewisham West A tunnel under Longport Street Associated path lighting and artworks A new signalised crossing at Old Canterbury Road including the closure of Weston Street						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i> X	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 14,260,000	\$ 13,260,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Grant Funding provider(s)</b>	<i>T/NSW</i>	\$ 13,260,000	<i>B</i>		<i>C</i>	\$	
<b>Approved completion date (as at date of report)</b>	Apr-25		<b>Forecast completion date (as at date of report)</b>		Apr-25		

<b>Project Title</b>	Lambert Park synthetic field replacement						<b>14</b>
<b>Suburb Location</b>	Marion Street Leichhardt						
<b>Ward</b>	Leichhardt						
<b>Scope of Works</b>	Upgrade of existing synthetic turf sportsfield including new drainage pipes, new drainage cell, new shock pad and new synthetic grass						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 2,000,000		\$ -	\$ -	\$ -	\$ -	
<b>Grant Funding provider(s)</b>	<b>A</b>		<b>B</b>		<b>C</b>		
<b>Approved completion date (as at date of report)</b>	May-24		<b>Forecast completion date (as at date of report)</b>		13/5/2024		

<b>Project Title</b>	Main Street Local Placemaking							<b>16</b>
<b>Suburb Location</b>	Various							
<b>Ward</b>	Various							
<b>Scope of Works</b>	Install street furniture in pop-out areas in Marrickville, Stanmore and Petersham Public art various locations Bin wrapping Tree wrapping / fairy lights Install multi-function pole banner raising systems Upgrade Peace Reserve, Newtown Upgrade Caves Lane, Dulwich Hill Wayfinding Signage Upgrade Hancock Lane, Rozelle Upgrade Ashfield Plaza							
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>		
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>	
			x	x				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Grant Funding provider(s)</b>	<b>A</b>	\$	<b>B</b>	\$	<b>C</b>	\$		
<b>Approved completion date (as at date of report)</b>	30/08/24		<b>Forecast completion date (as at date of report)</b>		30/8/24			

<b>Project Title</b>	Camdenville Park Remediation and Staged Upgrade							<b>17</b>
<b>Suburb Location</b>	St Peters							
<b>Ward</b>	Marrickville							
<b>Scope of Works</b>	Implementation of priority actions from Camdenville Park Plan of Management and Masterplan 2014 including: - upgrade of sporting ground including irrigation drainage and lighting upgrade - stormwater harvesting system and raingarden adjoining Council Street - new BMX pump track and circuit walking paths - new relocated playground - stormwater basin upgrade for Peter Bulger Wetlands - site remediation including earthworks, clean soil capping and water quality improvements. - works to be coordinated with sports amenities building renewal Transport for NSW (WestConnex) deed works: - extended BMX track - pathway connections eastern works compound and basin area - shared path adjoining May Street residences Re-Naming Detention Basin to Peter Bulger Wetlands per September 2015 Council resolution							
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>		
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>	
					X			
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>	
	\$ 6,580,000	\$ 500,000	\$ 6,080,000	\$ -	\$ -	\$ -	\$ -	
<b>Grant Funding provider(s)</b>	<b>A</b>	\$ 500,000		<b>C</b>				
<b>Approved completion date (as at date of report)</b>	Mar-25		<b>Forecast completion date (as at date of report)</b>	Mar-25				

<b>Project Title</b>	Petersham Town Hall Upgrade Works	<b>19</b>
<b>Suburb Location</b>	Petersham	
<b>Ward</b>	Damun	

<b>Scope of Works</b>	<p>Former Caretakers Residence (Artist in Residence) Compliance upgrades to enable use of the former caretakers residence for Artist in Residence. Fire order to be issued to capture works. Early detection and occupant warning systems to be upgraded.</p> <p>Town Hall Rectify short term compliance and safety issues: - Removal of damaged fire curtain. - Roof renewal/repairs</p> <p>Longer term scope planning in coordination with EOI for Community Office use and Town Halls strategy - Longer term fire compliance works involving the Automatic Fire Sprinkler System, Fire Hydrant System, Fire Detection System, Fire doors and fire separation, Fire hose reels, Fire shutters and safety curtain, Smoke and heat vents and other Fire and Life Safety requirements - BCA and access requirements - Revision and finalisation of draft masterplan and scope of works in line with planned community uses and budget.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X	X	X	X		

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,120,000	\$ 257,572	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 262,428

Grant Funding provider(s)	A	\$	B	\$	C	\$

Approved completion date (as at date of report)	June 26	Forecast completion date (as at date of report)	June 26

<b>Project Title</b>	Refurbishment of Newtown Town Hall						<b>20</b>
<b>Suburb Location</b>	Newtown						
<b>Ward</b>	Stanmore						
<b>Scope of Works</b>	<p>Remedial Works/Pride Centre</p> <p><u>Building Upgrades for Pride Centre:</u></p> <p>- Stage 1 - Roof replacement and facade remediation</p> <p><u>Internal</u></p> <p>Stage 2 - GF access upgrade, renew amenities, remediate HAZMAT areas, LED upgrade, new floor coverings, renew data, electrical &amp; fire services and new colour scheme, within Heritage Exemption Certificate.</p>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 3,315,135	\$ -	\$ 3,315,135	\$ -	\$ -	\$ -	\$ -
<b>Grant Funding provider(s)</b>	<b>A</b>	<b>\$</b>	<b>B</b>	<b>\$</b>	<b>C</b>	<b>\$</b>	
<b>Approved completion date (as at date of report)</b>	30/9/2024		<b>Forecast completion date (as at date of report)</b>		8/01/2024		

<b>Project Title</b>	Inclusive Playgrounds	<b>21</b>
<b>Suburb Location</b>	Various	
<b>Ward</b>	All	

<b>Scope of Works</b>	<ul style="list-style-type: none"> <li>• Council resolution 10 May 2022 to identify inclusive playground upgrades in each ward including King George Park, Rozelle; work with reputable third party to assist community engagement and codesign; budget allocation included; seek further grant funding; incorporate approach into draft Recreation Study and Playground Strategy</li> <li>• Delivery in line with NSW Everyone Can Play Guidelines and Public Spaces Charter within the site and budget limits at each location.</li> <li>• Draft Recreation Study and Playground Strategy implemented by Planning directorate</li> <li>• Proposed ward locations for flagship inclusive playgrounds:                         <ul style="list-style-type: none"> <li>Balmain - King George Park</li> <li>Leichardt - Richard Murden Reserve</li> <li>Leichhardt - Centennial Park</li> <li>Stanmore - Camperdown Park</li> <li>Marrickville - Steel Park</li> <li>Ashfield - Yeo Park</li> </ul> </li> </ul>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,050,000

Grant Funding provider(s)	A	\$	B	\$	C	\$

Approved completion date (as at date of report)	Jun-27	Forecast completion date (as at date of report)	Jun-29

<b>Project Title</b>	Marrickville Town Hall Internal Refurbishment	<b>22</b>
<b>Suburb Location</b>	Marrickville	
<b>Ward</b>	Marrickville	

<b>Scope of Works</b>	<p>Scope under development pending outcome of EOI, masterplan preparation, Town Halls Strategy and community working group. Possible works identified to date:</p> <ul style="list-style-type: none"> <li>· Replacement of carpet to entry foyer - repair floorboards and skirting, treat timber, install carpet runners</li> <li>· Replace AC units to level 1 offices - at end of usefull life</li> <li>· Replace lighting above stage area - not functioning, investigate LED lighting &amp; digital control desk for future live music venue</li> <li>· Repair/replace AV system - faulty, investigate projector, screen, investigate requirements for live music venue - sound control desk.</li> <li>· Entertainment Venue BCA compliance upgrade works - lighting, egress, fire safety etc.</li> <li>· Refurbish kitchen - appliances, exhaust, flooring, waterproofing etc.</li> <li>· Provide 2 zone HVAC system to upstairs rooms to allow individual leasing</li> <li>· Reconfiguring of the partitioning on Level 1 to separate the Sydney Fringe leased area from the shared kitchenette</li> <li>• Basement fitout related to Creative Use of Council Venues program.</li> </ul>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$
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Approved completion date (as at date of report)	TBD	Forecast completion date (as at date of report)	TBD
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<b>Project Title</b>	Annandale Town Hall Community Centre Refurbishment						<b>23</b>
<b>Suburb Location</b>	Annandale						
<b>Ward</b>	Gulgadya						
<b>Scope of Works</b>	<p>Town Hall and Community Centre - building condition and compliance works. Final scope to be determined in consultation with Community and Property Services following identification and definition of future use and tenants for the community centre for any future upgrade works. Will include sustainability initiatives identified by Corporate Sustainability</p> <p>Building remedial works and compliance works Waterproofing and external facade/painting works Roof and gutter repairs Cladding works Internal patching and painting AV equipment in community centre and Hall</p>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		<b>X</b>					
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 1,508,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,508,000
<b>Grant Funding provider(s)</b>	<b>A</b>	\$	<b>B</b>	\$	<b>C</b>	\$	
<b>Approved completion date (as at date of report)</b>	June 25		<b>Forecast completion date (as at date of report)</b>		June 25		

<b>Project Title</b>	AKAC Upgrade	<b>24</b>
<b>Suburb Location</b>	Enmore	
<b>Ward</b>	Marrickville	

<b>Scope of Works</b>	<ul style="list-style-type: none"> <li>* Demolish &amp; remove existing Cogen and Boilers</li> <li>* Install best value for money heat pumps</li> <li>* Optimise ventilation, heating &amp; cooling system (HVAC)</li> <li>* Integrate thermal storage insulation</li> <li>* Best value for money wall &amp; roof insulation (roof insulation only for the extent of skylight areas)</li> <li>* Major repairs eg retiling pool (not within the budget, to be completed in the future)</li> <li>* Extend solar power system</li> <li>* Replace non-compliant aluminium cladding (roof soffit ACP cladding replacement)</li> <li>* Investigate feasibility of extension of gym (structural feasibility and cost for the future development)</li> <li>* New LED lighting (additional funding will be provided from sustainability)</li> </ul>
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Current project phase	Start-Up		Initiation		Implementation		Closure	
	<i>Business Case</i>	<i>Scoping</i>	<i>Investigations</i>	<i>Procurement</i>	<i>Construction</i>	<i>Hand over</i>	<i>Defects Liability</i>	
	<i>Planning</i>	<i>Governance</i>	<i>Design</i>	<i>Contract Award</i>	<i>Delivery</i>	<i>Post-Project</i>		
	x	x	x					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 8,364,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000

<b>Grant Funding provider(s)</b>	<i>A</i>	\$	<i>B</i>	\$	<i>C</i>	\$
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<b>Approved completion date (as at date of report)</b>	Sep-25	<b>Forecast completion date (as at date of report)</b>	Sep-25
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<b>Project Title</b>	LPAC Masterplan						<b>25</b>	
<b>Suburb Location</b>	Lilyfield							
<b>Ward</b>	Leichhardt							
<b>Scope of Works</b>	<p><b>Stage 1</b></p> <ul style="list-style-type: none"> <li>* Feasibility study and options development to improve energy efficiency at LPAC</li> <li>* Separation of heating plant for indoor program pool, indoor program pool hall and mushroom pool.</li> <li>* Mushroom Pool modification works, new water jet play zone adjacent to mushroom pool, BBQ area, timber seating and new shade</li> </ul> <p><b>Stage 2</b></p> <ul style="list-style-type: none"> <li>* 50m external heated 8 lane Olympic size pool - including sustainable heating/energy plant</li> <li>* 25m external heated flexible use pool with movable floor - inc. sustainable plant (depth confirmed by Council)</li> <li>* Sun/weather shading &amp; spectator seating</li> <li>* New store room life guard and first aid room</li> <li>* Replacement of Concourse Slab</li> <li>* 50 m and 25 m pool plant upgrade, and new filtration plant</li> </ul> <p><b>Stage 3 (excluded)</b></p> <ul style="list-style-type: none"> <li>* Landscaping, tree planting (not within the current budget, differed for the future planning works)</li> </ul>							
<b>Current project phase</b>	<b>Start-Up</b>		<b>Initiation</b>		<b>Implementation</b>		<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>	
	x	x	x					
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>	
	\$ 40,545,000	\$ 1,000,000	\$ 6,321,758	\$ -	\$ -	\$ -	\$ 2,501,242	
<b>Grant Funding provider(s)</b>	Department of Infrastructure, Transport, Regional Development (IIOC0253)	\$ 1,000,000	<i>B</i>	\$	<i>C</i>	\$		
<b>Approved completion date (as at date of report)</b>	Mar-27		<b>Forecast completion date (as at date of report)</b>		Mar-27			

<b>Project Title</b>	Birchgrove Park Renewal Works (Buildings)	<b>26</b>
<b>Suburb Location</b>	Birchgrove	
<b>Ward</b>	Balmain	

<b>Scope of Works</b>	<p>Amenities building upgrade. Final stage of building upgrades per concept designs completed 2014. Scope to be reviewed for current requirements with internal stakeholders and sporting clubs. To be coordinated with caretakers cottage renewal and Ladies Tennis Pavilion.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 1,590,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grant Funding provider(s)	A	\$	B	\$	C	\$

Approved completion date (as at date of report)	Forecast completion date (as at date of report)
	30/06/2025

<b>Project Title</b>	Mackey Sporting Ground upgrade	<b>27</b>
<b>Suburb Location</b>	Marrickville	
<b>Ward</b>	Marrickville	

<b>Scope of Works</b>	<ul style="list-style-type: none"> <li>* Playing field reshaping</li> <li>* Sub surface field drainage</li> <li>* Re-turfing with Santa Anna or Legend couch</li> <li>* Stormwater drainage</li> <li>* New irrigation heads</li> <li>* New sports lighting</li> </ul>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,150,000

<b>Grant Funding provider(s)</b>	<b>A</b>	\$	<b>B</b>	\$	<b>C</b>	\$
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<b>Approved completion date (as at date of report)</b>	Mar-25	<b>Forecast completion date (as at date of report)</b>	Mar-25
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<b>Project Title</b>	Tempe Reserve Amenities Building	<b>28</b>
<b>Suburb Location</b>	Tempe	
<b>Ward</b>	Midjuburi	

<b>Scope of Works</b>	<p>Upgrade of two existing amenities buildings at Tempe Reserve in line with the Tempe Reserve Plan of Management, including provisio of canteen, storage, toilets and changerooms. Additional preliminary scope:</p> <p>Alexandra Canal Side (Eastern)</p> <ul style="list-style-type: none"> <li>- building in very poor structural condition</li> <li>- demolition and replacement of existing building with modular type amenities building</li> <li>- investigation of modular buildings and like projects in neighbouring councils</li> </ul> <p>-IWC Requirememnts Lunch room 2.7x4; Paint store 2.6 x 4 (Preference on left near gate)</p> <p>-Club Requirements Canteen + storage Change room for 16 pax x 2 - 1 shower, 2 toilets Storage for clubs : 1 unit - 4x4 or 8x 2 + roller door; 4 units 2x2 Public Amenities Public toilets x 6 cubicles all gender with communal basin Accessible toilet Accessible pathway from road Replace bubbler</p> <p>- Temporary Temp water and power Portaloo bank x 4 + Accessible post demo Move container from pioneers to Tempe reserve</p> <p>Blue Amenities near Tempe Jets building (Western)</p> <ul style="list-style-type: none"> <li>- renewal and upgrade existing building</li> <li>- upgrade bathrooms and changerooms, reconfigure entrance to female toilets to improve on saftey</li> <li>- additional storage rooms for the sporting clubs</li> <li>- external canopy</li> <li>- relocation and connection of rainwater tanks</li> </ul>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000

Grant Funding provider(s)	A	\$	B	\$	C	\$

Approved completion date (as at date of report)	June 24	Forecast completion date (as at date of report)	September 24
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<b>Project Title</b>	Balmain Town Hall Renewal Works	<b>29</b>
<b>Suburb Location</b>	Balmain	
<b>Ward</b>	Baludarri	

<b>Scope of Works</b>	<p>Stage 1</p> <ul style="list-style-type: none"> <li>-New roof, upgrade parapet gutters, new rainwater goods</li> <li>-Façade remediation – strip all paint coatings to raw substrate and paint in mineral silicate paint</li> <li>-BF Renewals including main entrance access upgrade, connect Library to Old Town Hall, renew access upgrade, new library joinery and public PC workstations (funded through Library team), light renewal of front reading rooms.</li> <li>-FF Interior repaint of Auditorium and connecting areas, timber floor renewal, remediate asbestos contaminated resilient finishes, light renewal of M/F amenities, renew kitchenette.</li> </ul> <p>Stage 2 precinct Upgrade - Deferred</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
					X		

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 4,118,306	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 3,518,306

<b>Grant Funding provider(s)</b>	<b>A</b>	\$ 600,000	<b>B</b>	\$	<b>C</b>	\$
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<b>Approved completion date (as at date of report)</b>	1/10/2024	<b>Forecast completion date (as at date of report)</b>	30/7/2024
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<b>Project Title</b>	Henson Park Grandstand Redevelopment - AFL PPP						<b>30</b>
<b>Suburb Location</b>	Marrickville						
<b>Ward</b>	Marrickville						
<b>Scope of Works</b>	Redevelopment and upgrade of the King George V memorial grandstand, including:  Upgrade of existing Grandstand and amenities to include female change facilities All works associated with the construction of a new multi-purpose building including Media facilities have been deferred pending funding						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
				X			
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Grant Funding provider(s)</b>	N/A	\$	N/A	\$	N/A	\$	
<b>Approved completion date (as at date of report)</b>	Sep-24		<b>Forecast completion date (as at date of report)</b>		Mar-25		



<b>Project Title</b>	Dawn Fraser Baths - Northern Pavilion Upgrade Works						<b>31</b>
<b>Suburb Location</b>	Balmain						
<b>Ward</b>	Balmain						
<b>Scope of Works</b>	<ul style="list-style-type: none"> <li>• Northern Pavilion</li> <li>• Structural repairs to the timber structure of the Northern Pavilion including timber posts, beams, decking, connections/joints, balustrades and potentially the foundation piles.</li> <li>• Stage 1 - Short Term Temporary Repairs to be undertaken during the 2023 shut down period. Work includes replacement or installation of new supporting timber structure elements and fixings to allow continued use of the Northern Pavilion for the next 12-18 months allowing design and approvals for the Major repairs to progress.</li> <li>• Stage 2 - Major works to be completed by August 2025. Work includes full replacement of decayed timbers including decking floorboards, connection details, handrails, balustrade, bolted connections as well as works under the deck and to certain timber piles.</li> <li>• Improvements to the existing stainless steel ladders</li> <li>• Reinstatement of perimeter beam security</li> <li>• Repair of wave baffle boards brackets, bolts and anodes</li> <li>• Upgrade of accessible carpark located in lower portion of Fitzroy Ave Reserve.</li> </ul>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Grant Funding provider(s)</b>	<b>A</b>	\$	<b>B</b>	\$	<b>C</b>	\$	
<b>Approved completion date (as at date of report)</b>	October - 25		<b>Forecast completion date (as at date of report)</b>		October 25		

<b>Project Title</b>	Pymont Bridge Road (PRUAIP)						<b>33</b>
<b>Suburb Location</b>	Annandale						
<b>Ward</b>	Leichhardt						
<b>Scope of Works</b>	<p>At present the streetscape of Pymont Bridge Road within the Camperdown Precinct lacks pedestrian amenity, shade and street furniture. This improvement aims to create a more amenable environment for pedestrians through planting of trees to create shade, mitigate winds and improve visual amenity. The tree canopy will soften the appearance of the road and together with verge planting will better define delineation between built form, public footpath and road carriageway.</p> <p>The footpath paving will be re-laid from its existing cracked and broken form to provide a unified and safer surface for walking and also engender a sense of pride in the appearance of the public domain.</p> <p>A new dedicated cycle path is proposed to improve cycle connections along Pymont Bridge Road, which will complement the Johnston's Creek connection as a more direct route from Parramatta Road through Glebe and towards Pymont.</p> <p>New MFP LED street lighting.</p>						
<b>Current project phase</b>	<b>Start-Up</b>	<b>Initiation</b>	<b>Implementation</b>			<b>Closure</b>	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
			X				
<b>Approved Budget (as at date of report)</b>	<b>Total</b>	<b>Grant</b>	<b>S94/VPA</b>	<b>Stormwater</b>	<b>SRV</b>	<b>VPA</b>	<b>DCR/Working Funds</b>
	\$ 5,625,924	\$ 5,625,924	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Grant Funding provider(s)</b>	<b>NSW DP&amp;E</b>	\$ 4,507,174	<b>TFNSW</b>	\$ 1,118,750			
<b>Approved completion date (as at date of report)</b>	n/a		<b>Forecast completion date (as at date of report)</b>	Nov 2025			

<b>Project Title</b>	Main Street Revitalisation	<b>34</b>
<b>Suburb Location</b>	Various	
<b>Ward</b>	Various	

<b>Scope of Works</b>	<p>The Main Street Revitalisation Works include the following types of work:</p> <ol style="list-style-type: none"> <li>1) Outdoor Dining All Weather Coverage</li> <li>2) Footpath Plaques</li> <li>3) Tables, Seats and Potplants</li> <li>4) Weather Protection Awnings</li> <li>5) Verge Greening.</li> </ol> <p>Further scope of works include Lighting Design Strategy and May Street, St Peters Triangle Upgrades.</p>
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Current project phase	Start-Up	Initiation	Implementation			Closure	
	<i>Business Case Planning</i>	<i>Scoping Governance</i>	<i>Investigations Design</i>	<i>Procurement Contract Award</i>	<i>Construction Delivery</i>	<i>Hand over Post-Project</i>	<i>Defects Liability</i>
		X					

Approved Budget (as at date of report)	Total	Grant	S94/VPA	Stormwater	SRV	VPA	DCR/Working Funds
	\$ 7,500,000	\$ -	\$ 7,500,000	\$ -	\$ -	\$ -	\$ -

<b>Grant Funding provider(s)</b>	N/A	\$	N/A	\$	N/A	\$
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<b>Approved completion date (as at date of report)</b>	30/06/2025	<b>Forecast completion date (as at date of report)</b>	30/06/2025
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**Item No:** C0524(1) Item 67  
**Subject:** QUARTERLY STRATEGIC INVESTMENT PROPERTY REPORT  
**Prepared By:** Scott Mullen - Strategic Investments and Property Manager  
**Authorised By:** Kelly Loveridge - Director Corporate

**RECOMMENDATION**

**That Council receive and note the report.**

**STRATEGIC OBJECTIVE**

This report supports the following strategic directions contained within Council’s Community Strategic Plan:

3: Creative communities and a strong economy

**EXECUTIVE SUMMARY**

This quarterly Strategic Investment Property report provides Council with updates on the performance of the Commercial Property Investment Portfolio for Council’s property at Liverpool and at Warrawong. A summary of financial performance is provided below for each of the two properties. Further information of a confidential nature is provided in the confidential report.

**DISCUSSION**

The data provided is to the end of quarter three of FY2023/24 (31 March 2024).

**203 Northumberland Street Liverpool**

A summary of the financial performance of the property is provided below:

Account	Year to Date			Full Year		
	Actual	Budget	\$ Var	Forecast	Budget	\$ Var
Revenue	2,952,812.62	2,872,194.46	80,618.16	3,911,477.96	3,830,859.80	80,618.16
Operating Expenditure	435,106.68	543,859.39	108,752.71	616,393.68	725,146.39	108,752.71
Direct Recoveries	1,732.50	0.00	-1,732.50	1,732.50	0.00	-1,732.50
Net Operating Profit(Loss)	2,515,973.44	2,328,335.07	187,638.37	3,293,351.78	3,105,713.41	187,638.37
Owner Expenditure	9,037.55	0.00	-9,037.55	9,037.55	0.00	-9,037.55
Net Profit / (Loss)	2,506,935.89	2,328,335.07	178,600.82	3,284,314.23	3,105,713.41	178,600.82

**Revenue**

- Year to Date – Revenue is shown on an Accrual Basis (From 1 July to 31 March 2024).
- Total Income \$2,952,813 vs Budget \$2,872,194 which is over budget (favourable) by \$80,618 (2.8%).

The additional revenue is predominantly related to additional office rent not previous budgeted and casual car parking licences.

**Expenses**

- Total Building Expenses\* \$445,877 vs Budget \$543,859 is under budget (favourable) by \$98K (18%).

*\*Note Total Building Expenses includes Operating Expenditure, Direct Recoveries and Owner Expenditure*

The reduced expenditure is primarily due to recovery of land tax which was paid by the Vendor in advance, with Council not liable for land tax from 1 Jan 2024, and timing of repair and maintenance payments (whilst a budget allowance has been made for repair and maintenance items, an even phasing of the spend over the year had been assumed, however the cost will only be incurred when works are carried out).

**Capital Works**

There are no capital works planned for the remainder of the 2023/24 financial year. The planned capital budget for FY 2024/25 is \$377K with the main items including mechanical, some works to the façade and waterproofing.

The overall ten-year capital budget for the property was incorporated into Council’s Long Term Financial Plan at the time of purchase.

**67 King Street Warrawong**

A summary of the financial performance of the property is provided below:

Account	Year to Date			Full Year		
	Actual	Budget	\$ Var	Forecast	Budget	\$ Var
Revenue	1,466,497.52	1,461,777.98	4,719.54	1,965,193.82	1,960,474.28	4,719.54
Operating Expenditure	280,563.41	342,401.00	61,837.59	380,502.41	442,340.00	61,837.59
Direct Recoveries	4,472.00	0.00	-4,472.00	4,472.00	0.00	-4,472.00
Net Operating Profit(Loss)	1,181,462.11	1,119,376.98	62,085.13	1,580,219.41	1,518,134.28	62,085.13
Owner Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Net Profit / (Loss)	1,181,462.11	1,119,376.98	62,085.13	1,580,219.41	1,518,134.28	62,085.13

**Revenue**

- Year to Date - Accrual Basis (From 1 July to 31 March 2024).
- Total Income \$1,466,498 vs Budget \$1,461,778 which is over budget (favourable) by \$4,720 (0.3%).

**Expenses**

- Total Building Expenses\* \$285,035 vs Budget \$342,001 is under budget (favourable) by \$61,838 (16.7%).

*\*Note Total Building Expenses includes Operating Expenditure, Direct Recoveries and Owner Expenditure*

The reduced expenditure is primarily due to recovery of land tax which was paid by the Vendor in advance, with Council not liable for land tax from 1 Jan 2024, and timing of repair and maintenance payments (whilst a budget allowance has been made for repair and maintenance items, an even phasing of the spend over the year had been assumed, however the cost will only be incurred when works are carried out).

**Capital Works**

There are no significant capital works planned for the remainder of the 2023/24 financial year. The planned capital budget for FY 2024/25 is \$628K with the main items including carpark resurfacing, some works to structural elements and roof finishes.

The overall ten-year capital budget for the property was incorporated into Council’s Long Term Financial Plan at the time of purchase.

Council will move into closed session to deal with the Quarterly Strategic Investment Property Report for additional information which is classified as confidential under Section 10A(2)(d)(c) of the *Local Government Act 1993*. The matter is deemed confidential, as the matter is commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Pursuant to section 10A(2), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public will be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2)(d)(c) of the *Local Government Act 1993*.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

**ATTACHMENTS**

1. Quarterly Strategic Investment Report - March 24 - *Confidential*

***This attachment is confidential in accordance to information (Section 10A(2)(c) of the Local Government Act 1993) that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature (Section 10A(2)(d)(i) of the Local Government Act 1993) that would, if disclosed prejudice the commercial position of the person who supplied it.***